



# CHARLESTON COUNTY BUILDING INSPECTION SERVICES

## Residential Specialty Contractor Application

Applications **will not be accepted unless dated and signed**. Return **completed** form with a **copy of your current SC Residential State Registration card**. If you need further information or assistance, call (843) 202-6930.

1. Applicant Name: \_\_\_\_\_

2. Company Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

3. Cell Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

4. Name of Principal Party: \_\_\_\_\_

5. Physical Address: \_\_\_\_\_

6. Mailing Address: \_\_\_\_\_

7. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

8. E-Mail Address: \_\_\_\_\_

9. SC Residential State Registration No.: **RBS-** \_\_\_\_\_ Limitation: \_\_\_\_\_

10. Classification(s): \_\_\_\_\_

11. Number of Vehicle Decals Needed: \_\_\_\_\_

I certify that all of the above information is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date

**For processing by mail:**

- Return completed signed application with copy of your state registration card to the address below. Include a check or money order for \$50.00 to cover the non-refundable application fee.
- If application is approved, you will be invoiced for the \$50.00 registration fee and any vehicle decals you require. (Vehicle decals are required by Charleston County – Cost is \$6.00 per vehicle)

**For processing in person:**

- Bring completed, signed application with copy of your state registration card to the street address below in **ROOM A-113**. Application will be approved or rejected on site and all applicable fees will be required at that time.

**Submit & Make Check Payable To: Charleston County Building Inspections**  
4045 Bridge View Dr., Room A-311  
North Charleston, SC 29405-7464