



ATTENTION ALL HIGH SCHOOL JUNIORS AND SENIORS!!!

The Charleston County Board of Elections and Voter Registration is always looking for new students to assist with the Election Day process! The State of South Carolina allows High School students who are 16 and 17 years old to assist with this process. With proper training, students can serve as poll managers on Election Day. This gives students a unique opportunity to serve their community while becoming involved in the democratic process. They are also compensated \$135 for each election they work. It will take approximately **30 BUSINESS days** for you to be paid for working.

Election Day duties include processing of voters, ballot distribution, activation of the voting system, compliance with election law and procedures, and general assistance to voters.

In order to apply, YOU MUST:

- Be 16 or 17 years old
- Be recommended by 2 school teachers and/or administrators (**Required**)
- Be willing and able to attend a Poll Manager Training Session (3-4 hours) and pass an online certification test **before EACH election you choose to work.**
- Be prepared to work the ENTIRE Election Day, from 6:00 AM until approximately 7:30PM.
- Be non-partisan and neutral when working an election (cannot be an elected official).
- **Physical Requirements:** standing, bending, stooping, lifting approximately 40 lbs., normal vision and manual/physical dexterity.
- **Technical Requirements:** be able to use a laptop and mouse for taking the online certification test during training, use a laptop and mouse to process voters on election day

If selected to work, you will be required to provide a copy of your driver's license and social security card. Our office will make copies to attach to your poll manager application packet (at the training class) along with other forms you must complete. **If you do not provide this information, you will not be allowed to work the polls.**

If you are interested in this opportunity, please complete the attached application. You can mail it back to us at the address below, fax it to us at **974-6419**, or email us at **electionworkers@charlestoncounty.org**.

When your application is approved, you will be added to our mailing list. We will keep you informed of upcoming Poll Manager Training Sessions and Elections. **Please note there is no guarantee that you will be chosen to work every election held in Charleston County.**

For further information about working the polls, contact the Precinct Coordinator at **electionworkers@charlestoncounty.org** or **974-6421**. For election or registration information, please call **744-8683** or visit <http://vote.charlestoncounty.org>.

Mailing Address:
ATTN: Precinct Coordinator
Board of Elections & Voter Registration
PO Box 71419
North Charleston, SC 29415

CHARLESTON COUNTY BOARD OF ELECTIONS AND VOTER REGISTRATION

Student Poll Manager Application

Please fill out the form completely.

Name of High School: _____				<input type="checkbox"/> Junior <input type="checkbox"/> Senior	
Recommendation by 2 school teachers and/or administrators (<i>Signatures Required</i>):					
1. _____		2. _____			
CHECK ONE: <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Mr.			Last 4 digits of Social Security #:		
First Name:		MI:	Last Name:		Suffix:
Street Address:			City, State:		Zip Code:
Mailing Address (If Different):			City, State:		Zip Code:
Phone Numbers	Home:		Cell:		
E-mail (required):					
Date of Birth (MM/DD/YYYY): / /			Occupation: STUDENT		

PLEASE ANSWER THE FOLLOWING QUESTIONS:

Do you have access to a computer with Internet? Yes No

Do you have basic computer skills? Yes No

Can you work at least 12 hours on Election Day? Yes No

I affirm that the above information is true and accurate. I am registered to vote in South Carolina. I understand that before every election I work, I must attend a training session and pass the certification test given at the end of training. I am prepared to provide unbiased, non-partisan assistance to the voters of Charleston County.

Signature _____ Date / /