



**Fiscal Year 2017  
Proposed  
Budget  
Narrative**



# **COUNTY OF CHARLESTON SOUTH CAROLINA**

**PROPOSED BUDGET FOR FISCAL YEAR 2017**

## **BUDGET NARRATIVE**

### **COUNTY COUNCIL**

**J. ELLIOTT SUMMEY, CHAIRMAN  
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COLLEEN T. CONDON  
HENRY DARBY  
ANNA B. JOHNSON  
TEDDIE E. PRYOR, SR  
JOE QUALEY  
HERBERT SASS  
DICKIE SCHWEERS**

***COUNTY ADMINISTRATOR*  
KEITH BUSTRAAN**

**CHARLESTON  
COUNTY  
SOUTH CAROLINA**

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## Distinguished Budget Presentation Award



**Picture Cover:** Reflected in the window of a downtown Charleston residence is the Palmetto Tree, the state tree of South Carolina. Motifs of the tree are displayed on the shutters as a symbol of South Carolina pride. Because the Palmetto provided a “tree fort” to absorb and thus negate the force of British cannonballs at Fort Moultrie, it quickly became a symbol of liberty in South Carolina. The Palmetto Tree was included on the South Carolina state seal in 1777. After South Carolina seceded from the Union, the state was charged with designing its own “national flag” and in 1860 the Palmetto Tree was added to the state flag, where it remains today. Thus, South Carolina came to be known as the “Palmetto State”.

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Charleston County, South Carolina for its annual budget for the fiscal year beginning July 1, 2015, for the 27<sup>th</sup> consecutive year. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**Photograph By: Natalie Hauff**

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# Charleston County

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**End Section**

Charleston County, South Carolina  
All Funds Revenues by Fund Type and Organization

| <b>GENERAL FUND</b>                            | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2017<br>Proposed | Percent<br>Change |
|--|-------------------|-------------------|---------------------|---------------------|-------------------|
| <b>TAXES</b>                                   |                   |                   |                     |                     |                   |
| Ad Valorem Taxes:                              |                   |                   |                     |                     |                   |
| Current: Motor Vehicle Taxes                   | \$ 7,691,285      | \$ 8,145,579      | \$ 8,565,000        | \$ 9,600,000        | 12.1              |
| Current: Real Property Taxes                   | 117,297,685       | 120,868,234       | 137,795,000         | 144,150,000         | 4.6               |
| Current: TIF Refunds                           | (3,443,789)       | (3,586,436)       | (3,620,000)         | (3,957,000)         | 9.3               |
| Subtotal                                       | 121,545,181       | 125,427,377       | 142,740,000         | 149,793,000         | 4.9               |
| Less: Sales Tax Credit                         | (50,880,990)      | (54,169,461)      | (55,100,000)        | (58,260,000)        | 5.7               |
| Less: Homestead                                | (1,829,933)       | (1,903,978)       | (1,830,000)         | (2,060,000)         | 12.6              |
| Net: Current- Real & Motor Vehicles            | 68,834,258        | 69,353,938        | 85,810,000          | 89,473,000          | 4.3               |
| Delinquent: Real Property Taxes                | 3,655,812         | 3,121,512         | 3,840,000           | 3,460,000           | (9.9)             |
| Other Taxes:                                   |                   |                   |                     |                     |                   |
| Delinquent: Multi-County Parks                 | 34,930            | 51,386            | -                   | -                   | na                |
| FILOT Rebate                                   | 1,084             | 3,484             | 1,000               | 1,000               | 0.0               |
| Multi-County Parks                             | 912,684           | 801,699           | 1,150,000           | 1,460,000           | 27.0              |
| Payments in Lieu of Taxes                      | 326,182           | 307,871           | 300,000             | 300,000             | 0.0               |
| Sales Tax                                      | 51,409,611        | 54,628,245        | 55,800,000          | 59,000,000          | 5.7               |
| Subtotal                                       | 125,174,561       | 128,268,135       | 146,901,000         | 153,694,000         | 4.6               |
| <b>LICENSES AND PERMITS</b>                    |                   |                   |                     |                     |                   |
| Assessor: Mobile Home Dealer Fee               | 530               | 465               | 450                 | 450                 | 0.0               |
| Assessor: Mobile Home Decals                   | 3,145             | 2,750             | 3,000               | 3,000               | 0.0               |
| Assessor: Mobile Home Moving Fee               | 4,030             | 2,910             | 3,500               | 3,000               | (14.3)            |
| Auditor: Temporary Vehicle License             | 1,270             | 60                | 105                 | -                   | (100.0)           |
| Building Inspections: Building Permits         | 908,885           | 1,079,141         | 1,000,000           | 1,200,000           | 20.0              |
| Building Inspections: Contractor Licensing Fee | 158,220           | 155,358           | 180,000             | 170,000             | (5.6)             |
| Coroner: Cremation Permits                     | 34,455            | 39,056            | 36,000              | 45,000              | 25.0              |
| Non-Departmental: Business Licenses            | 2,748,527         | 2,911,769         | 2,810,000           | 2,850,000           | 1.4               |
| Probate Courts: Marriage Licenses              | 262,586           | 277,262           | 275,000             | 285,000             | 3.6               |
| Sheriff: Gold Permits                          | 200               | 251               | 200                 | 200                 | 0.0               |
| Sheriff: Non Ferrous Metals Permit             | 1,000             | 400               | 1,000               | 400                 | (60.0)            |
| Zoning/Planning: Zoning Permits                | 47,570            | 51,135            | 36,000              | 45,000              | 25.0              |
| Subtotal                                       | 4,170,418         | 4,520,557         | 4,345,255           | 4,602,050           | 5.9               |
| <b>INTERGOVERNMENTAL</b>                       |                   |                   |                     |                     |                   |
| Clerk of Court: State Salary Supplement        | 1,575             | 1,575             | 1,575               | 1,575               | 0.0               |
| Consolidated Dispatch: Local Govt Contribution | 5,761,481         | 3,939,775         | 739,860             | 178,403             | (75.9)            |
| Coroner: State Salary Supplement               | 1,575             | 1,575             | 1,575               | 1,575               | 0.0               |
| Detention Center: Federal Prisoners            | 1,874,521         | 1,730,878         | 1,820,000           | 2,000,000           | 9.9               |
| Detention Center: Illegal Alien Assistance     | 214,605           | 151,803           | 150,000             | 130,000             | (13.3)            |
| Detention Center: Juveniles                    | 200               | 1,500             | 1,000               | 1,400               | 40.0              |
| Detention Center: Social Security Reimb        | 58,000            | 53,000            | 60,000              | 35,000              | (41.7)            |
| Election/Voter Registration: Local Government  | 128,796           | 15,040            | 150,300             | 1,500               | (99.0)            |
| Election/Voter Registration: State Oper Supp   | 202,315           | 213,367           | 310,587             | 189,956             | (38.8)            |
| Election/Voter Registration: State Salary Supp | 11,847            | 11,805            | 12,500              | 12,500              | 0.0               |
| EMS: Medicaid Billings - CSM                   | -                 | -                 | 194,733             | 255,000             | 30.9              |
| EMS: Medicare Receipts                         | -                 | -                 | 4,445,982           | 5,830,000           | 31.1              |
| Non-Departmental: Homestead Direct             | 1,829,933         | 1,903,978         | 1,830,000           | 2,060,000           | 12.6              |
| Probate Courts: State Salary Supplement        | 1,575             | 1,575             | 1,575               | 1,575               | 0.0               |
| Procurement: Local Govt Contrib- Operating     | -                 | 4,296             | 15,000              | -                   | (100.0)           |
| Public Works: Local Govt Reimbursement         | 11,100            | -                 | -                   | -                   | na                |
| RMC: State Salary Supplement                   | 1,575             | 1,575             | 1,575               | 1,575               | 0.0               |
| Sheriff: Federal Reimbursement                 | 61,385            | 38,807            | 30,000              | 45,000              | 50.0              |
| Sheriff: Local Govt Contrib- Operating         | 6,250             | -                 | -                   | -                   | na                |
| Sheriff: State Salary Supplement               | 1,575             | 1,575             | 1,575               | 1,575               | 0.0               |
| Solicitor: Victim/Witness Grant                | 8,294             | 8,294             | 8,294               | 8,294               | 0.0               |
| State: Aid to Sub- Local Government Fund       | 12,936,633        | 13,151,306        | 13,058,000          | 12,861,000          | (1.5)             |
| State: Manufacturers Depreciation              | 221,209           | 226,601           | 200,000             | 225,000             | 12.5              |

Charleston County, South Carolina  
All Funds Revenues by Fund Type and Organization

|  | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2017<br>Proposed | Percent<br>Change |
|--|-------------------|-------------------|---------------------|---------------------|-------------------|
| <b>GENERAL FUND (continued)</b>                  |                   |                   |                     |                     |                   |
| State: Merchants Inventory Tax                   | \$ 1,101,298      | \$ 1,101,298      | \$ 1,101,298        | \$ 1,101,298        | 0.0               |
| State: Motor Carrier                             | 93,852            | 117,845           | 95,000              | 100,000             | 5.3               |
| State: Sunday Liquor Permits                     | 85,400            | 84,900            | 85,000              | 85,000              | 0.0               |
| Technology Services: Local Govt Contrib-Oper     | -                 | 46,097            | 35,000              | 18,000              | (48.6)            |
| Trans Network State Assess                       | -                 | -                 | -                   | 3,500               | 100.0             |
| Veterans Affairs: State Op Supplement            | 10,809            | 11,025            | 11,025              | 11,025              | 0.0               |
| Zoning/Planning: Local Govt Contrib- Operating   | -                 | -                 | 49,782              | 42,332              | (15.0)            |
| Subtotal   | 24,625,803        | 22,819,490        | 24,411,236          | 25,202,083          | 3.2               |
| <b>CHARGES AND FEES</b>                          |                   |                   |                     |                     |                   |
| Assessor: Sale of Maps & Publications            | 4,101             | 3,864             | 4,800               | 2,000               | (58.3)            |
| Building Inspections: Contracted Bldg Services   | 376               | -                 | -                   | -                   | na                |
| Building Inspections: Flood Plain Fees           | 5,660             | 6,400             | 8,000               | 8,000               | 0.0               |
| Building Inspections: Plan Review Fees           | 237,479           | 314,654           | 275,000             | 325,000             | 18.2              |
| Clerk of Court: Client Fees                      | 1,840             | 1,880             | 1,500               | 1,500               | 0.0               |
| Clerk of Court: CP Co 56% / \$100 Out St. Subp.  | 1,484             | 1,232             | 1,400               | 1,400               | 0.0               |
| Clerk of Court: CP Copy Charges                  | 147               | 234               | 100                 | 100                 | 0.0               |
| Clerk of Court: CP St 56%/ \$200 Rein            | -                 | 200               | -                   | 300                 | 100.0             |
| Clerk of Court: CP Co. 56%/ \$100 FJ Filing Fee  | 6,500             | 4,200             | 5,000               | 5,000               | 0.0               |
| Clerk of Court: FC Co. 56%/5% Support Fee        | 776,783           | 808,411           | 780,000             | 780,000             | 0.0               |
| Clerk of Court: FC Copy Charges                  | 12,918            | 12,855            | 13,000              | 13,000              | 0.0               |
| Clerk of Court: FC Co. 100%/\$35 Expunge Fee     | 350               | 245               | 300                 | 300                 | 0.0               |
| Clerk of Court: GS Co. 100%/\$35 Expunge Fee     | 28,700            | 24,010            | 25,000              | 30,000              | 20.0              |
| Clerk of Court: GS Copy Charges                  | 6,960             | 4,685             | 5,000               | 5,000               | 0.0               |
| Coroner: Copy Charges                            | 8,469             | 7,188             | 6,500               | 10,000              | 53.8              |
| County Council: Industrial Bond Processing       | 1,500             | 3,000             | -                   | -                   | na                |
| Delinquent Tax: Levy Costs                       | 1,440,018         | 1,211,998         | 1,200,000           | 1,220,000           | 1.7               |
| Detention Center: Concealed Weapons              | 4,740             | 5,230             | 4,000               | 9,200               | 130.0             |
| Detention Center: Copy Charges                   | 155               | 91                | 120                 | -                   | (100.0)           |
| Detention Center: Pay Telephone Commission       | 208,183           | 369,628           | 420,000             | 371,000             | (11.7)            |
| Detention Center: Records Check                  | 8,244             | 8,151             | 8,500               | 7,900               | (7.1)             |
| Election/Voter Registration: Copy Charges        | 8                 | -                 | -                   | -                   | na                |
| EMS: Charges                                     | 8,085,891         | 9,385,931         | -                   | -                   | na                |
| EMS: Copy Charges                                | 835               | -                 | -                   | -                   | na                |
| EMS: Debt Set Aside                              | 1,080,353         | 801,137           | 400,000             | 700,000             | 75.0              |
| EMS: Event Fees                                  | 6,125             | 19,713            | 5,000               | 10,000              | 100.0             |
| EMS: Insurance Billings - CSM                    | -                 | -                 | 3,441,969           | 4,510,000           | 31.0              |
| EMS: Self-Pay Bilings - CSM                      | -                 | -                 | 262,173             | 345,000             | 31.6              |
| Finance: Child Support Fee                       | 5,169             | 4,929             | 5,000               | 5,000               | 0.0               |
| Magistrate Courts: Civil Fees                    | 903,813           | 845,076           | 900,000             | 800,000             | (11.1)            |
| Magistrate Courts: Copy Charges                  | 2,140             | 1,299             | 1,500               | 1,500               | 0.0               |
| Magistrate Courts: St. Boating Under Influence   | 250               | 50                | 200                 | 100                 | (50.0)            |
| Master-In-Equity: Advertising Discount           | 248,925           | 33,669            | -                   | -                   | na                |
| Master-In-Equity: Fees                           | 1,282,076         | 1,158,112         | 800,000             | 600,000             | (25.0)            |
| Non-Departmental: Cable TV Franchise Fees        | 771,276           | 826,616           | 775,000             | 840,000             | 8.4               |
| Non-Departmental: Worthless Check Fee            | 48,529            | 25,180            | 30,000              | 10,000              | (66.7)            |
| Probate Courts: Adult Court: Client Fee          | 23,830            | 50,010            | 23,000              | 50,000              | 117.4             |
| Probate Courts: Advertising Discount             | 62,079            | 56,645            | 51,864              | 50,000              | (3.6)             |
| Probate Courts: Copy Charges                     | 12,014            | 13,467            | 15,000              | 15,000              | 0.0               |
| Probate Courts: Fees                             | 943,439           | 939,998           | 900,000             | 940,000             | 4.4               |
| Probate Courts: Marriage Ceremonies              | 19,802            | 27,180            | 20,000              | 30,000              | 50.0              |
| Probate Courts: Non-Profit Reimbursement         | 25,000            | -                 | 25,000              | -                   | (100.0)           |
| Procurement: Copy Charges                        | 687               | 619               | 500                 | 500                 | 0.0               |
| Public Works: Civil Engineering Permit/Insp Fees | 735               | 1,575             | -                   | -                   | na                |
| Public Works: Mosquito Abatement Services        | 148,414           | 148,284           | 100,000             | 150,000             | 50.0              |
| RMC: Discount Documentary Stamps                 | 346,073           | 411,099           | 420,000             | 455,000             | 8.3               |
| RMC: Documentary Stamps                          | 4,880,522         | 5,797,446         | 6,000,000           | 6,500,000           | 8.3               |
| RMC: Fees  | 1,265,536         | 1,314,183         | 1,250,000           | 1,200,000           | (4.0)             |

Charleston County, South Carolina  
All Funds Revenues by Fund Type and Organization

|   | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2017<br>Proposed | Percent<br>Change |
|---|-------------------|-------------------|---------------------|---------------------|-------------------|
| <b>GENERAL FUND (continued)</b>                 |                   |                   |                     |                     |                   |
| Sheriff: Civil Fees                             | \$ 60,729         | \$ 56,309         | \$ 60,000           | \$ 50,000           | (16.7)            |
| Sheriff: Copy Charges                           | 2,288             | 2,635             | 3,000               | 2,000               | (33.3)            |
| Sheriff: Escort Fees                            | 740               | 819               | 1,000               | 500                 | (50.0)            |
| Sheriff: Off Duty Vehicle Use                   | 26,450            | 30,590            | 30,000              | 30,000              | 0.0               |
| Sheriff: Records Check Fees                     | 5,125             | 4,460             | 5,300               | 4,000               | (24.5)            |
| Technology Services: Orthophoto Sales           | 5,855             | 140               | 3,000               | 1,000               | (66.7)            |
| Treasurer: Duplicate Tax Receipt Fee            | -                 | 1,281             | -                   | -                   | na                |
| Zoning/Planning: Sale of Maps & Publications    | 525               | 811               | 500                 | 1,000               | 100.0             |
| Zoning/Planning: Subdivision Fees               | 24,390            | 35,310            | 24,000              | 30,000              | 25.0              |
| Zoning/Planning: Zoning Fees                    | 174,606           | 35,586            | 10,000              | 30,000              | 200.0             |
| Subtotal  | <u>23,218,836</u> | <u>24,818,315</u> | <u>18,321,226</u>   | <u>20,150,300</u>   | 10.0              |
| <b>FINES AND FORFEITURES</b>                    |                   |                   |                     |                     |                   |
| Clerk of Court: CP Co. 44% \$100 Filing Fee     | 218,816           | 207,707           | 220,000             | 200,000             | (9.1)             |
| Clerk of Court: CP Fine/Fee/Filing State Remit  | (754,369)         | (720,972)         | (749,980)           | (732,320)           | (2.4)             |
| Clerk of Court: CP St. 100% \$50 Filing Fee     | 248,285           | 235,700           | 250,260             | 241,080             | (3.7)             |
| Clerk of Court: CP St. 100% Motion Fee Judicial | 226,425           | 219,950           | 231,000             | 226,200             | (2.1)             |
| Clerk of Court: CP St. 44% \$100 OUT            | 1,166             | 968               | 1,000               | 1,000               | 0.0               |
| Clerk of Court: CP St. 56% \$100 Filing Fee     | 278,493           | 264,354           | 267,720             | 264,040             | (1.4)             |
| Clerk of Court: FC Co. 44% \$100 Filing Fee     | 156,838           | 154,242           | 150,000             | 150,000             | 0.0               |
| Clerk of Court: FC Co. 56% Court Costs          | 20,612            | 32,976            | 25,000              | 25,000              | 0.0               |
| Clerk of Court: FC Co. 56% Fines                | 84                | 252               | 500                 | 500                 | 0.0               |
| Clerk of Court: FC Fine/Fee/Filing State Remit  | (1,072,077)       | (1,095,895)       | (1,042,570)         | (1,040,375)         | (0.2)             |
| Clerk of Court: FC St. 100% \$50 Filing Fee     | 178,250           | 175,200           | 179,740             | 178,920             | (0.5)             |
| Clerk of Court: FC St. 100% Motion Fee Judicial | 67,625            | 63,100            | 69,000              | 63,800              | (7.5)             |
| Clerk of Court: FC St. 44% Court Cost           | 16,195            | 25,909            | 20,000              | 20,000              | 0.0               |
| Clerk of Court: FC St. 44% Fines                | 66                | 198               | 50                  | 195                 | 290.0             |
| Clerk of Court: FC St. 44%/5% Support Fee       | 610,329           | 635,180           | 600,000             | 600,000             | 0.0               |
| Clerk of Court: FC St. 56% \$100 Filing Fee     | 199,612           | 196,308           | 192,280             | 195,960             | 1.9               |
| Clerk of Court: GS \$100 Drug Surcharge         | 71,135            | 75,753            | 55,000              | 55,000              | 0.0               |
| Clerk of Court: GS Assessments State Remit      | (59,290)          | (92,093)          | (60,000)            | (90,000)            | 50.0              |
| Clerk of Court: GS Co. 100% 3% Collection Fee   | 12,248            | 11,295            | 10,000              | 10,000              | 0.0               |
| Clerk of Court: GS Co. 50%/25% Bond Estreat     | 15,577            | 36,440            | 35,000              | 25,000              | (28.6)            |
| Clerk of Court: GS Co. 56% Fines                | 58,996            | 89,439            | 60,000              | 90,000              | 50.0              |
| Clerk of Court: GS DUI/DUS/BUI State Remit      | (14,267)          | (13,007)          | (13,000)            | (14,000)            | 7.7               |
| Clerk of Court: GS Fine/Fee/Filing State Remit  | (86,225)          | (122,913)         | (99,950)            | (109,805)           | 9.9               |
| Clerk of Court: GS St. 100% \$100 DUI Surcharge | 6,780             | 5,882             | 6,000               | 6,000               | 0.0               |
| Clerk of Court: GS St. 100% \$25 Law Enf Surchg | 39,918            | 39,387            | 35,000              | 35,000              | 0.0               |
| Clerk of Court: GS St. 100% Condition Discharge | 29,990            | 23,792            | 25,000              | 25,000              | 0.0               |
| Clerk of Court: GS St. 25% Bond Estreatments    | 13,702            | 29,883            | 25,000              | 20,000              | (20.0)            |
| Clerk of Court: GS St. 44% Fines                | 44,613            | 69,238            | 49,950              | 64,805              | 29.7              |
| Clerk of Court: GS St. 64.65 Assessment         | 59,290            | 92,093            | 60,000              | 90,000              | 50.0              |
| Clerk of Court: GS St. Cr. Justice Academy \$5  | 6,833             | 6,447             | 6,000               | 6,000               | 0.0               |
| Clerk of Court: GS St. DUI 100% \$12 per case   | 822               | 755               | 800                 | 1,000               | 25.0              |
| Clerk of Court: GS St. DUI/DPS \$100 Pull Hwy   | 5,477             | 4,987             | 5,000               | 5,000               | 0.0               |
| Clerk of Court: GS St. DUI/DUAC Breath Test     | 494               | 447               | 600                 | 500                 | (16.7)            |
| Clerk of Court: GS St. DUS/DPS \$100 Pull Hwy   | 555               | 658               | 500                 | 1,000               | 100.0             |
| Clerk of Court: GS St. DUI SLED Pullout \$200   | 140               | 276               | 100                 | 500                 | 400.0             |
| Clerk of Court: GS Surcharges State Rebate      | (117,886)         | (121,587)         | (96,000)            | (96,000)            | 0.0               |
| Magistrate Courts: Civil St Assess Rebate       | (1,150,406)       | (1,133,134)       | (1,140,000)         | (850,000)           | (25.4)            |
| Magistrate Courts: DUI/DUS/BUI State Remit      | (116,451)         | (107,077)         | (120,452)           | (102,000)           | (15.3)            |
| Magistrate Courts: Filing Assessment \$10       | 203,405           | 193,540           | 210,000             | 190,000             | (9.5)             |
| Magistrate Courts: Filing Assessment \$25       | 77,200            | 70,975            | 67,000              | 76,000              | 13.4              |
| Magistrate Courts: Fine/Fee/Filing State Remit  | (283,905)         | (270,215)         | (277,000)           | (266,000)           | (4.0)             |
| Magistrate Courts: Fines                        | 1,359,477         | 1,310,217         | 1,332,000           | 800,000             | (39.9)            |
| Magistrate Courts: St. 100% Condition Disch     | 3,450             | 5,700             | 5,000               | -                   | (100.0)           |
| Magistrate Courts: St. \$100 Drug Surcharge     | 38,045            | 49,491            | 50,000              | 40,000              | (20.0)            |
| Magistrate Courts: St. 100% \$100 DUI Surch     | 15,656            | 10,456            | 14,000              | 9,000               | (35.7)            |

Charleston County, South Carolina  
All Funds Revenues by Fund Type and Organization

|   | FY 2014<br>Actual         | FY 2015<br>Actual         | FY 2016<br>Adjusted       | FY 2017<br>Proposed       | Percent<br>Change |
|---|---------------------------|---------------------------|---------------------------|---------------------------|-------------------|
| <b>GENERAL FUND (continued)</b>               |                           |                           |                           |                           |                   |
| Magistrate Courts: St. 100% \$25 Law Surch.   | \$ 465,280                | \$ 413,706                | \$ 435,000                | \$ 330,000                | (24.1)            |
| Magistrate Courts: St. 88.84% Assessment      | 1,149,536                 | 1,133,134                 | 1,140,000                 | 850,000                   | (25.4)            |
| Magistrate Courts: St. Crim Just Acad. Surch  | 91,994                    | 81,839                    | 87,000                    | 66,000                    | (24.1)            |
| Magistrate Courts: St. DUI 100% \$12 Per Case | 2,182                     | 1,538                     | 2,000                     | 1,500                     | (25.0)            |
| Magistrate Courts: St. DUI/DPS \$100 Hwy      | 14,731                    | 10,014                    | 13,500                    | 9,000                     | (33.3)            |
| Magistrate Courts: St. DUI/DUAC Breath Test   | 4,130                     | 3,035                     | 4,000                     | 3,000                     | (25.0)            |
| Magistrate Courts: St. DUS/DPS \$100 Hwy      | 33,308                    | 35,523                    | 35,000                    | 24,000                    | (31.4)            |
| Magistrate Courts: Surcharges State Rebate    | (595,318)                 | (545,036)                 | (572,000)                 | (436,000)                 | (23.8)            |
| Non-Departmental: Pollution Control Fines     | 18,431                    | 643                       | -                         | -                         | na                |
| Probate-Estates: Lic \$20 Dom Violence        | 94,680                    | 100,220                   | 99,000                    | 100,000                   | 1.0               |
| Probate-Estates: Fines/Fees/Filing State      | (67,500)                  | (100,220)                 | (99,000)                  | (100,000)                 | 1.0               |
| Sheriff: Family Court Fees                    | 8,980                     | 8,590                     | 8,500                     | 8,000                     | (5.9)             |
| Sheriff: DUI/DUS                              | 370                       | 1,283                     | 3,000                     | 500                       | (83.3)            |
| Subtotal                                      | <u>1,852,527</u>          | <u>1,806,571</u>          | <u>1,815,548</u>          | <u>1,272,000</u>          | (29.9)            |
| INTEREST                                      |                           |                           |                           |                           |                   |
| Clerk of Court: CP Interest Income            | 421                       | 1,656                     | 1,000                     | 1,000                     | 0.0               |
| Delinquent Tax: Interest Income               | 4,741                     | -                         | -                         | -                         | na                |
| Magistrate Courts: Interest Income            | 28,426                    | 1,080                     | 1,000                     | 1,000                     | 0.0               |
| Master-In-Equity: Interest Income             | 4,521                     | 4,845                     | 3,000                     | 2,000                     | (33.3)            |
| Probate-Estates Divison                       | 14                        | 84                        | -                         | -                         | na                |
| RMC: Interest Income                          | 426                       | 478                       | 400                       | 400                       | 0.0               |
| Treasurer: Allocated Interest                 | (362,480)                 | (513,181)                 | (960,000)                 | (720,000)                 | (25.0)            |
| Treasurer: Interest Income                    | <u>1,558,061</u>          | <u>1,692,621</u>          | <u>2,400,000</u>          | <u>2,400,000</u>          | 0.0               |
| Subtotal                                      | <u>1,234,130</u>          | <u>1,187,583</u>          | <u>1,445,400</u>          | <u>1,684,400</u>          | 16.5              |
| MISCELLANEOUS                                 |                           |                           |                           |                           |                   |
| Delinquent Tax: Bidder Default Fee            | -                         | 7,500                     | 3,500                     | 3,500                     | 0.0               |
| Miscellaneous: Miscellaneous Revenue          | 1,658,965                 | 214,275                   | 225,643                   | 220,799                   | (2.1)             |
| Non-Departmental: Costs Reimbursement         | 4,464,104                 | 4,696,120                 | 4,784,117                 | 5,169,727                 | 8.1               |
| Non-Departmental: Credit Card Costs           | (45,349)                  | (60,617)                  | (50,000)                  | (70,000)                  | 40.0              |
| Procurement: Procurement Card Reimbursement   | <u>79,768</u>             | <u>67,077</u>             | <u>70,000</u>             | <u>70,000</u>             | 0.0               |
| Subtotal                                      | <u>6,157,488</u>          | <u>4,924,355</u>          | <u>5,033,260</u>          | <u>5,394,026</u>          | 7.2               |
| LEASES AND RENTALS                            |                           |                           |                           |                           |                   |
| Facilities Management: Rents & Leases         | <u>591,338</u>            | <u>636,459</u>            | <u>245,000</u>            | <u>250,000</u>            | 2.0               |
| Subtotal                                      | <u>591,338</u>            | <u>636,459</u>            | <u>245,000</u>            | <u>250,000</u>            | 2.0               |
| <b>Total GENERAL FUND</b>                     | <b><u>187,025,101</u></b> | <b><u>188,981,465</u></b> | <b><u>202,517,925</u></b> | <b><u>212,248,859</u></b> | 4.8               |
| <b>DEBT SERVICE FUND</b>                      |                           |                           |                           |                           |                   |
| Debt Service Fund                             | <u>21,545,020</u>         | <u>19,016,965</u>         | <u>19,924,977</u>         | <u>20,797,977</u>         | 4.4               |
| <b>Total DEBT SERVICE FUND</b>                | <b><u>21,545,020</u></b>  | <b><u>19,016,965</u></b>  | <b><u>19,924,977</u></b>  | <b><u>20,797,977</u></b>  | 4.4               |

Charleston County, South Carolina  
All Funds Revenues by Fund Type and Organization

|   | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2017<br>Proposed | Percent<br>Change |
|---|-------------------|-------------------|---------------------|---------------------|-------------------|
| <b>SPECIAL REVENUE FUNDS</b>                  |                   |                   |                     |                     |                   |
| <b>COUNCIL AGENCIES</b>                       |                   |                   |                     |                     |                   |
| Accommodations Tax: Local                     | \$ 13,428,247     | \$ 15,925,660     | \$ 16,235,000       | \$ 17,155,000       | 5.7               |
| Accommodations Tax: State                     | 62,503            | 23,322            | 62,000              | 25,000              | (59.7)            |
| Legal: Seized Assets                          | 16,003            | 33,498            | 22,320              | 22,320              | 0.0               |
| Transportation Sales Tax: Transit             | 8,403,042         | 8,947,310         | 9,360,000           | 9,720,000           | 3.8               |
| Trident Technical College                     | 5,838,404         | 5,989,541         | 6,077,000           | 6,524,300           | 7.4               |
| Trident Technical College: Debt Service       | 1,519,474         | 3,039,615         | 3,248,000           | 3,379,000           | 4.0               |
| Subtotal                                      | <u>29,267,673</u> | <u>33,958,946</u> | <u>35,004,320</u>   | <u>36,825,620</u>   | 5.2               |
| <b>ELECTED OFFICIALS</b>                      |                   |                   |                     |                     |                   |
| Clerk of Court: IV-D Child Support Enf        | 1,047,841         | 1,020,759         | 1,035,000           | 765,000             | (26.1)            |
| Clerk of Court: Victim's Bill of Rights       | 211,275           | 221,389           | 155,000             | 170,000             | 9.7               |
| Sheriff: Asset Forfeiture                     | 294,344           | 459,300           | 145,832             | 73,000              | (49.9)            |
| Sheriff: IV-D Child Support Enforcement       | 78,177            | 66,116            | 67,000              | 69,972              | 4.4               |
| Sheriff: Programs                             | 489,964           | 570,125           | 506,242             | 642,580             | 26.9              |
| Solicitor: Alcohol Education Program          | 75,779            | 84,961            | 75,000              | 80,000              | 6.7               |
| Solicitor: Bond Estreatment                   | 15,515            | 13,898            | 15,000              | 15,000              | 0.0               |
| Solicitor: Criminal Domestic Violence Approp  | 100,000           | 100,000           | 100,000             | 100,000             | 0.0               |
| Solicitor: Drug Court                         | 320,667           | 332,795           | 320,457             | 334,000             | 4.2               |
| Solicitor: DUI Appropriation                  | 73,690            | 73,690            | 73,690              | 73,690              | 0.0               |
| Solicitor: Expungement                        | 156,700           | 165,060           | 155,000             | 155,000             | 0.0               |
| Solicitor: Juvenile Education Program         | 89,600            | 90,056            | 90,000              | 90,000              | 0.0               |
| Solicitor: Pretrial Intervention              | 319,626           | 318,916           | 300,000             | 315,000             | 5.0               |
| Solicitor: State Appropriation                | 739,923           | 730,354           | 712,235             | 711,716             | (0.1)             |
| Solicitor: Traffic Education Program          | 40,750            | 48,797            | 60,000              | 50,000              | (16.7)            |
| Solicitor: Victim's Bill of Rights            | 3,417             | 55,687            | 55,500              | 55,500              | 0.0               |
| Solicitor: Victim's Unclaimed Restitution     | 2,947             | 1,500             | 500                 | 500                 | 0.0               |
| Solicitor: Victim-Witness State Appropriation | 40,625            | 40,625            | 40,625              | 40,625              | 0.0               |
| Solicitor: Violent Crime Prosecution          | -                 | 100,000           | 100,000             | 100,000             | 0.0               |
| Solicitor: Worthless Check                    | 90,362            | 65,091            | 62,000              | 60,000              | (3.2)             |
| Subtotal                                      | <u>4,191,202</u>  | <u>4,559,119</u>  | <u>4,069,081</u>    | <u>3,901,583</u>    | (4.1)             |
| <b>APPOINTED OFFICIALS</b>                    |                   |                   |                     |                     |                   |
| Public Defender: Berkeley County              | 860,192           | 1,007,042         | 967,989             | 976,108             | 0.8               |
| Public Defender: Charleston County            | 1,120,816         | 1,155,779         | 1,177,500           | 1,145,290           | (2.7)             |
| Subtotal                                      | <u>1,981,008</u>  | <u>2,162,821</u>  | <u>2,145,489</u>    | <u>2,121,398</u>    | (1.1)             |
| <b>ADMINISTRATOR</b>                          |                   |                   |                     |                     |                   |
| Administrator: Summer Youth Program           | 120,000           | 50,000            | -                   | -                   | na                |
| Economic Development                          | 2,264,652         | 2,751,485         | 2,726,296           | 2,832,706           | 3.9               |
| Greenbelt Programs                            | 7,973,292         | 8,484,367         | 8,865,000           | 9,205,000           | 3.8               |
| Minority Business Development                 | 40,000            | -                 | 45,000              | -                   | (100.0)           |
| Subtotal                                      | <u>10,397,944</u> | <u>11,285,852</u> | <u>11,636,296</u>   | <u>12,037,706</u>   | 3.4               |
| <b>DEPUTY ADMINISTRATOR GENERAL SERVICES</b>  |                   |                   |                     |                     |                   |
| Magistrate Courts: Victim's Bill of Rights    | 205,339           | 204,628           | 207,500             | 176,250             | (15.1)            |
| Subtotal                                      | <u>205,339</u>    | <u>204,628</u>    | <u>207,500</u>      | <u>176,250</u>      | (15.1)            |

Charleston County, South Carolina  
All Funds Revenues by Fund Type and Organization

|  | FY 2014<br>Actual        | FY 2015<br>Actual         | FY 2016<br>Adjusted       | FY 2017<br>Proposed       | Percent<br>Change |
|--|--------------------------|---------------------------|---------------------------|---------------------------|-------------------|
| <b>SPECIAL REVENUE FUNDS (continued)</b>     |                          |                           |                           |                           |                   |
| DEPUTY ADMINISTRATOR HUMAN SERVICES          |                          |                           |                           |                           |                   |
| Emerg Mgmt: Awendaw McClellanville Debt Svc  | \$ -                     | \$ 231,661                | \$ 240,000                | \$ 241,088                | 0.5               |
| Emerg Mgmt: Awendaw McClellanville Fire Dept | 2,137,123                | 2,236,771                 | 2,111,792                 | 2,210,720                 | 4.7               |
| Emergency Mgmt: Charleston Co. Northern Fire | 248,915                  | 238,369                   | 238,600                   | 243,900                   | 2.2               |
| Emergency Mgmt: East Cooper Fire District    | 144,322                  | 141,619                   | 145,000                   | 135,000                   | (6.9)             |
| Emergency Mgmt: Hazardous Materials          | 222,018                  | 212,912                   | 220,000                   | 220,000                   | 0.0               |
| Emergency Mgmt: West St. Andrew's Fire Dist. | 7,392                    | 8,192                     | 8,850                     | 8,300                     | (6.2)             |
| Zoning/Planning: Tree Fund                   | -                        | 4,150                     | 10,000                    | 10,000                    | 0.0               |
| Subtotal                                     | <u>2,759,770</u>         | <u>3,073,674</u>          | <u>2,974,242</u>          | <u>3,069,008</u>          | 3.2               |
| DEPUTY ADMIN TRANS & PUBLIC WORKS            |                          |                           |                           |                           |                   |
| Public Works: Stormwater Drainage            | 1,805,586                | 1,874,606                 | 1,764,500                 | 4,012,500                 | 127.4             |
| Revenue Bond Debt Service                    | 12,501,595               | 15,676,298                | 12,400,000                | 15,290,000                | 23.3              |
| Transportation Development: Roads Program    | 30,381,328               | 32,361,095                | 33,820,000                | 35,120,000                | 3.8               |
| Subtotal                                     | <u>44,688,509</u>        | <u>49,911,999</u>         | <u>47,984,500</u>         | <u>54,422,500</u>         | 13.4              |
| <b>Total SPECIAL REVENUE FUNDS</b>           | <b><u>93,491,445</u></b> | <b><u>105,157,039</u></b> | <b><u>104,021,428</u></b> | <b><u>112,554,065</u></b> | <b>8.2</b>        |
| <b>ENTERPRISE FUNDS</b>                      |                          |                           |                           |                           |                   |
| ADMINISTRATOR                                |                          |                           |                           |                           |                   |
| Consolidated Dispatch: Emergency 911         | 1,845,588                | 3,007,167                 | 2,197,536                 | 2,455,000                 | 11.7              |
| Consolidated Dispatch: Fire and Agency Costs | 149,890                  | 324,465                   | 376,492                   | 576,440                   | 53.1              |
| Subtotal                                     | <u>1,995,478</u>         | <u>3,331,632</u>          | <u>2,574,028</u>          | <u>3,031,440</u>          | 17.8              |
| DEPUTY ADMINISTRATOR COMMUNITY SERVICES      |                          |                           |                           |                           |                   |
| Dept of Alcohol and Other Drug Abuse Serv    | 10,588,538               | 7,725,525                 | 9,134,793                 | 9,327,428                 | 2.1               |
| Subtotal                                     | <u>10,588,538</u>        | <u>7,725,525</u>          | <u>9,134,793</u>          | <u>9,327,428</u>          | 2.1               |
| DEPUTY ADMINISTRATOR FINANCE                 |                          |                           |                           |                           |                   |
| Revenue Collections                          | 2,088,976                | 1,863,194                 | 2,091,590                 | 2,055,450                 | (1.7)             |
| Subtotal                                     | <u>2,088,976</u>         | <u>1,863,194</u>          | <u>2,091,590</u>          | <u>2,055,450</u>          | (1.7)             |
| DEPUTY ADMINISTRATOR GENERAL SERVICES        |                          |                           |                           |                           |                   |
| Facilities Management: Parking Garages       | 6,147,128                | 3,636,436                 | 3,556,561                 | 3,644,189                 | 2.5               |
| Tech Services: Radio Communications          | 2,655,465                | 2,752,983                 | 2,667,502                 | 2,668,496                 | 0.0               |
| Subtotal                                     | <u>8,802,593</u>         | <u>6,389,419</u>          | <u>6,224,063</u>          | <u>6,312,685</u>          | 1.4               |
| DEPUTY ADMIN TRANS & PUBLIC WORKS            |                          |                           |                           |                           |                   |
| Environmental Management                     | 29,117,839               | 29,154,574                | 28,031,620                | 27,632,720                | (1.4)             |
| Subtotal                                     | <u>29,117,839</u>        | <u>29,154,574</u>         | <u>28,031,620</u>         | <u>27,632,720</u>         | (1.4)             |
| <b>Total ENTERPRISE FUNDS</b>                | <b><u>52,593,424</u></b> | <b><u>48,464,344</u></b>  | <b><u>48,056,094</u></b>  | <b><u>48,359,723</u></b>  | <b>0.6</b>        |



Charleston County, South Carolina  
All Funds Revenues by Fund Type and Organization

|   | FY 2014<br>Actual            | FY 2015<br>Actual            | FY 2016<br>Adjusted          | FY 2017<br>Proposed          | Percent<br>Change |
|---|------------------------------|------------------------------|------------------------------|------------------------------|-------------------|
| <b>INTERNAL SERVICE FUNDS</b>               |                              |                              |                              |                              |                   |
| DEPUTY ADMINISTRATOR GENERAL SERVICES       |                              |                              |                              |                              |                   |
| Facilities Management: Office Services      | \$ 1,387,977                 | \$ 1,484,085                 | \$ 1,454,004                 | \$ 1,566,745                 | 7.8               |
| Technology Services: Records Management     | 469,866                      | 476,205                      | 541,755                      | 541,824                      | 0.0               |
| Technology Services: Telecommunications     | 2,015,158                    | 1,957,415                    | 1,973,408                    | 2,033,259                    | 3.0               |
| Subtotal                                    | <u>3,873,001</u>             | <u>3,917,705</u>             | <u>3,969,167</u>             | <u>4,141,828</u>             | 4.4               |
| DEPUTY ADMINISTRATOR HUMAN SERVICES         |                              |                              |                              |                              |                   |
| Human Resources: Employee Benefits          | 26,923,119                   | 40,793,871                   | 27,858,000                   | 28,322,000                   | 1.7               |
| Procurement: Central Warehouse              | 2,246,472                    | 2,493,240                    | 2,500,000                    | 3,000,000                    | 20.0              |
| Safety & Risk: Safety/Workers' Compensation | 6,044,744                    | 5,020,174                    | 5,030,000                    | 4,830,000                    | (4.0)             |
| Subtotal                                    | <u>35,214,335</u>            | <u>48,307,285</u>            | <u>35,388,000</u>            | <u>36,152,000</u>            | 2.2               |
| DEPUTY ADMIN TRANS & PUBLIC WORKS           |                              |                              |                              |                              |                   |
| Fleet Management                            | 10,981,733                   | 10,564,089                   | 10,828,198                   | 10,752,045                   | (0.7)             |
| Subtotal                                    | <u>10,981,733</u>            | <u>10,564,089</u>            | <u>10,828,198</u>            | <u>10,752,045</u>            | (0.7)             |
| <b>Total INTERNAL SERVICE FUNDS</b>         | <b><u>50,069,069</u></b>     | <b><u>62,789,079</u></b>     | <b><u>50,185,365</u></b>     | <b><u>51,045,873</u></b>     | <b>1.7</b>        |
| <b>Total GENERAL FUND</b>                   | <b>187,025,101</b>           | <b>188,981,465</b>           | <b>202,517,925</b>           | <b>212,248,859</b>           | <b>4.8</b>        |
| <b>Total OTHER FUNDS</b>                    | <b><u>217,698,958</u></b>    | <b><u>235,427,427</u></b>    | <b><u>222,187,864</u></b>    | <b><u>232,757,638</u></b>    | <b>4.8</b>        |
| <b>Total REVENUES</b>                       | <b><u>\$ 404,724,059</u></b> | <b><u>\$ 424,408,892</u></b> | <b><u>\$ 424,705,789</u></b> | <b><u>\$ 445,006,497</u></b> | <b>4.8</b>        |

Charleston County, South Carolina  
All Funds Expenditures by Fund Type and Organization

|  | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2017<br>Proposed | Percent<br>Change |
|--|-------------------|-------------------|---------------------|---------------------|-------------------|
| <b>GENERAL FUND</b>                            |                   |                   |                     |                     |                   |
| <b>COUNCIL AGENCIES</b>                        |                   |                   |                     |                     |                   |
| County Council                                 | \$ 1,421,251      | \$ 1,475,199      | \$ 1,718,268        | \$ 1,664,674        | (3.1)             |
| Internal Auditor                               | 197,666           | 224,242           | 228,490             | 230,800             | 1.0               |
| Legal  | 1,053,244         | 1,169,559         | 1,319,220           | 1,341,705           | 1.7               |
| State Agencies                                 | 273,513           | 284,901           | 329,859             | 329,859             | 0.0               |
| Subtotal                                       | <u>2,945,674</u>  | <u>3,153,901</u>  | <u>3,595,837</u>    | <u>3,567,038</u>    | (0.8)             |
| <b>ELECTED OFFICIALS</b>                       |                   |                   |                     |                     |                   |
| Auditor  | 2,029,792         | 2,058,206         | 2,269,203           | 2,256,343           | (0.6)             |
| Clerk of Court                                 | 3,416,307         | 3,535,139         | 3,717,964           | 3,814,158           | 2.6               |
| Coroner  | 1,246,349         | 1,416,780         | 1,532,625           | 1,610,174           | 5.1               |
| Legislative Delegation                         | 194,924           | 215,524           | 236,121             | 247,110             | 4.7               |
| Probate Courts                                 | 2,298,698         | 2,385,966         | 2,582,527           | 2,621,973           | 1.5               |
| Register Mesne Conveyance                      | 1,851,046         | 1,848,735         | 1,986,286           | 1,990,161           | 0.2               |
| Sheriff: Detention Center                      | 32,334,072        | 33,153,724        | 34,019,140          | 34,845,717          | 2.4               |
| Sheriff: Law Enforcement                       | 27,872,327        | 28,304,663        | 29,791,680          | 30,766,979          | 3.3               |
| Sheriff: School Crossing Guards                | 696,959           | 567,338           | 710,000             | 643,669             | (9.3)             |
| Solicitor                                      | 5,351,013         | 5,283,129         | 5,756,713           | 6,125,253           | 6.4               |
| Treasurer                                      | 1,909,558         | 1,787,337         | 1,866,532           | 1,917,461           | 2.7               |
| Subtotal                                       | <u>79,201,045</u> | <u>80,556,541</u> | <u>84,468,791</u>   | <u>86,838,998</u>   | 2.8               |
| <b>APPOINTED OFFICIALS</b>                     |                   |                   |                     |                     |                   |
| Elections and Voter Registration               | 1,669,211         | 1,761,199         | 1,958,597           | 1,948,818           | (0.5)             |
| Library  | 14,513,976        | 14,745,747        | 15,072,774          | 15,495,938          | 2.8               |
| Master-In-Equity                               | 664,587           | 654,152           | 673,584             | 680,493             | 1.0               |
| Veterans Affairs                               | 358,373           | 349,769           | 358,817             | 365,982             | 2.0               |
| Subtotal                                       | <u>17,206,147</u> | <u>17,510,867</u> | <u>18,063,772</u>   | <u>18,491,231</u>   | 2.4               |
| <b>ADMINISTRATOR</b>                           |                   |                   |                     |                     |                   |
| County Administrator                           | 977,579           | 919,394           | 899,141             | 1,042,605           | 16.0              |
| Consolidated Dispatch                          | 8,348,517         | 7,587,370         | 6,897,710           | 6,763,186           | (2.0)             |
| Nondepartmental                                | 159,694           | 87,599            | 144,319             | 169,331             | 17.3              |
| Subtotal                                       | <u>9,485,790</u>  | <u>8,594,363</u>  | <u>7,941,170</u>    | <u>7,975,122</u>    | 0.4               |
| <b>DEPUTY ADMINISTRATOR COMMUNITY SERVICES</b> |                   |                   |                     |                     |                   |
| Community Services: Administration             | 478,083           | 529,572           | 506,110             | 517,166             | 2.2               |
| Community Serv: Medical Indigent Assistance    | 1,370,438         | 1,319,108         | 1,378,078           | 1,482,217           | 7.6               |
| Emergency Medical Services                     | 11,979,843        | 14,126,595        | 14,029,359          | 17,390,295          | 24.0              |
| Subtotal                                       | <u>13,828,364</u> | <u>15,975,275</u> | <u>15,913,547</u>   | <u>19,389,678</u>   | 21.8              |
| <b>DEPUTY ADMINISTRATOR FINANCE</b>            |                   |                   |                     |                     |                   |
| Deputy Administrator Finance                   | 449,818           | 442,372           | 455,804             | 461,526             | 1.3               |
| Assessor                                       | 3,830,545         | 3,903,550         | 4,298,817           | 4,356,627           | 1.3               |
| Budget   | 632,600           | 662,899           | 742,329             | 736,704             | (0.8)             |
| Finance  | 953,963           | 974,109           | 1,016,045           | 1,001,557           | (1.4)             |
| Revenue Collections: Delinquent Tax            | 843,269           | 912,799           | 1,209,500           | 1,228,795           | 1.6               |
| Subtotal                                       | <u>6,710,195</u>  | <u>6,895,729</u>  | <u>7,722,495</u>    | <u>7,785,209</u>    | 0.8               |

Charleston County, South Carolina  
All Funds Expenditures by Fund Type and Organization

|  | FY 2014<br>Actual         | FY 2015<br>Actual         | FY 2016<br>Adjusted       | FY 2017<br>Proposed       | Percent<br>Change |
|--|---------------------------|---------------------------|---------------------------|---------------------------|-------------------|
| <b>GENERAL FUND (continued)</b>              |                           |                           |                           |                           |                   |
| DEPUTY ADMINISTRATOR GENERAL SERVICES        |                           |                           |                           |                           |                   |
| Deputy Administrator General Services        | \$ 358,552                | \$ 390,749                | \$ 399,636                | \$ 403,481                | 1.0               |
| Building Inspections                         | 1,534,792                 | 1,572,338                 | 1,735,590                 | 1,857,310                 | 7.0               |
| Facilities Management                        | 13,013,356                | 13,855,658                | 14,994,103                | 18,306,354                | 22.1              |
| Magistrates' Courts                          | 4,763,269                 | 4,725,964                 | 4,872,403                 | 4,936,650                 | 1.3               |
| Technology Services                          | 9,401,869                 | 10,386,108                | 10,882,482                | 12,120,002                | 11.4              |
| Tech Services: Communications Administration | 139,454                   | 138,639                   | 143,597                   | 145,522                   | 1.3               |
| Subtotal                                     | <u>29,211,292</u>         | <u>31,069,456</u>         | <u>33,027,811</u>         | <u>37,769,319</u>         | 14.4              |
| DEPUTY ADMINISTRATOR HUMAN SERVICES          |                           |                           |                           |                           |                   |
| Deputy Administrator Human Services          | 395,311                   | 405,093                   | 413,747                   | 433,080                   | 4.7               |
| Emerg Mgmt: Emergency Preparedness           | 414,530                   | 454,526                   | 471,963                   | 467,024                   | (1.0)             |
| Emerg Mgmt: Volunteer Rescue Squad           | 387,864                   | 393,229                   | 343,229                   | 360,000                   | 4.9               |
| Human Resources                              | 1,397,709                 | 1,428,332                 | 1,490,661                 | 1,707,930                 | 14.6              |
| Procurement                                  | 860,597                   | 908,356                   | 943,770                   | 1,254,687                 | 32.9              |
| Safety & Risk Mgmt: Risk Management          | 2,004,074                 | 2,062,692                 | 2,135,276                 | 2,128,013                 | (0.3)             |
| Zoning/Planning                              | 1,597,218                 | 1,636,618                 | 1,733,658                 | 1,946,424                 | 12.3              |
| Subtotal                                     | <u>7,057,303</u>          | <u>7,288,846</u>          | <u>7,532,304</u>          | <u>8,297,158</u>          | 10.2              |
| DEPUTY ADMIN TRANSPORTATION & PW             |                           |                           |                           |                           |                   |
| Public Works: Administration                 | 464,055                   | 678,204                   | 682,809                   | 680,158                   | (0.4)             |
| Public Works: Asset Management               | 600,401                   | 608,090                   | 661,392                   | 667,586                   | 0.9               |
| Public Works: Civil Engineering              | 726,489                   | 741,195                   | 732,677                   | 735,509                   | 0.4               |
| Public Works: Field Operations               | 5,865,298                 | 6,409,058                 | 6,943,897                 | 7,111,553                 | 2.4               |
| Public Works: Mosquito Control               | 1,680,472                 | 1,913,883                 | 2,445,586                 | 2,357,458                 | (3.6)             |
| Transportation Development                   | 344,466                   | 331,944                   | 428,760                   | 504,785                   | 17.7              |
| Subtotal                                     | <u>9,681,181</u>          | <u>10,682,374</u>         | <u>11,895,121</u>         | <u>12,057,049</u>         | 1.4               |
| <b>Total GENERAL FUND</b>                    | <b><u>175,326,991</u></b> | <b><u>181,727,352</u></b> | <b><u>190,160,848</u></b> | <b><u>202,170,802</u></b> | <b>6.3</b>        |
| <b>DEBT SERVICE FUNDS</b>                    |                           |                           |                           |                           |                   |
| ADMINISTRATOR                                |                           |                           |                           |                           |                   |
| Capital Leases                               | 1,095,168                 | 752,410                   | 785,000                   | 808,000                   | 2.9               |
| Certificates of Participation                | 1,656,590                 | -                         | -                         | -                         | na                |
| General Obligation Bonds                     | 14,742,387                | 25,669,033                | 23,914,762                | 25,434,579                | 6.4               |
| Loan Payable (Bridge)                        | 3,000,000                 | 3,000,000                 | 3,000,000                 | 3,000,000                 | 0.0               |
| <b>Total DEBT SERVICE FUNDS</b>              | <b><u>20,494,145</u></b>  | <b><u>29,421,443</u></b>  | <b><u>27,699,762</u></b>  | <b><u>29,242,579</u></b>  | <b>5.6</b>        |
| <b>SPECIAL REVENUE FUNDS</b>                 |                           |                           |                           |                           |                   |
| COUNCIL AGENCIES                             |                           |                           |                           |                           |                   |
| Accommodations Tax: Local                    | 13,315,681                | 14,987,972                | 17,283,455                | 17,839,324                | 3.2               |
| Accommodations Tax: State                    | 35,628                    | -                         | 35,150                    | -                         | (100.0)           |
| Legal: Seized Assets                         | 9,271                     | 14,986                    | 122,320                   | 122,320                   | 0.0               |
| Transportation Sales Tax Agencies            | 9,630,000                 | 8,062,000                 | 8,361,000                 | 8,671,000                 | 3.7               |
| Trident Technical College                    | 5,940,320                 | 6,103,436                 | 6,179,000                 | 6,626,300                 | 7.2               |
| Subtotal                                     | <u>28,930,900</u>         | <u>29,168,394</u>         | <u>31,980,925</u>         | <u>33,258,944</u>         | 4.0               |

Charleston County, South Carolina  
All Funds Expenditures by Fund Type and Organization

|  | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2017<br>Proposed | Percent<br>Change |
|--|-------------------|-------------------|---------------------|---------------------|-------------------|
| <b><u>SPECIAL REVENUE FUND (continued)</u></b> |                   |                   |                     |                     |                   |
| <b>ELECTED OFFICIALS</b>                       |                   |                   |                     |                     |                   |
| Clerk of Ct: IV-D Child Support Enforcement    | \$ 686,513        | \$ 692,900        | \$ 722,361          | \$ 717,295          | (0.7)             |
| Sheriff: Asset Forfeiture                      | 33,675            | 70,246            | 493,100             | 221,088             | (55.2)            |
| Sheriff: IV-D Child Support Enforcement        | 81,933            | 84,846            | 85,726              | 88,331              | 3.0               |
| Sheriff: Programs                              | 547,343           | 798,704           | 761,577             | 867,824             | 14.0              |
| Sheriff: Victim's Bill of Rights               | 206,190           | 204,726           | 203,239             | 206,349             | 1.5               |
| Solicitor: Alcohol Education Program           | 104,715           | 93,025            | 98,592              | 98,334              | (0.3)             |
| Solicitor: Bond Estreatment                    | 5,383             | 43,217            | 5,000               | 11,000              | 120.0             |
| Solicitor: Criminal Domestic Violence Approp   | 88,380            | 88,953            | 92,086              | 92,647              | 0.6               |
| Solicitor: Drug Court                          | 113,317           | 141,420           | 133,408             | 146,115             | 9.5               |
| Solicitor: DUI Appropriation                   | 100,286           | 100,729           | 72,673              | 103,939             | 43.0              |
| Solicitor: Expungement                         | 342,063           | 356,817           | 331,328             | 155,297             | (53.1)            |
| Solicitor: Juvenile Education Program          | 125,322           | 110,724           | 108,522             | 108,666             | 0.1               |
| Solicitor: Pretrial Intervention               | 335,405           | 337,437           | 359,443             | 359,779             | 0.1               |
| Solicitor: Seized Assets                       | 28,992            | 6,732             | 18,512              | -                   | (100.0)           |
| Solicitor: State Appropriation                 | 846,627           | 901,576           | 883,392             | 761,573             | (13.8)            |
| Solicitor: Traffic Education Program           | 32,431            | 30,055            | 39,015              | 36,579              | (6.2)             |
| Solicitor: Victim's Bill of Rights             | 86,521            | 155,591           | 185,120             | 186,527             | 0.8               |
| Solicitor: Victim's Unclaimed Restitution      | 1,056             | 1,800             | 5,000               | 5,000               | 0.0               |
| Solicitor: Victim-Witness State Appropriation  | 119,625           | 70,085            | 59,301              | 59,513              | 0.4               |
| Solicitor: Violent Crime Prosecution           | -                 | 77,877            | 88,859              | 83,370              | (6.2)             |
| Solicitor: Worthless Check                     | 135,991           | 60,699            | 61,676              | 61,549              | (0.2)             |
| Subtotal                                       | <u>4,021,768</u>  | <u>4,428,159</u>  | <u>4,807,930</u>    | <u>4,370,775</u>    | (9.1)             |
| <b>APPOINTED OFFICIALS</b>                     |                   |                   |                     |                     |                   |
| Public Defender: Berkeley County               | 850,351           | 947,144           | 987,839             | 976,108             | (1.2)             |
| Public Defender: Charleston County             | 4,112,823         | 4,148,117         | 4,274,792           | 4,277,081           | 0.1               |
| Subtotal                                       | <u>4,963,174</u>  | <u>5,095,261</u>  | <u>5,262,631</u>    | <u>5,253,189</u>    | (0.2)             |
| <b>ADMINISTRATOR</b>                           |                   |                   |                     |                     |                   |
| Administrator: Public Information - Sales Tax  | 25,972            | -                 | -                   | -                   | na                |
| Administrator: Summer Youth Program            | 113,279           | 121,396           | 100,000             | 100,000             | 0.0               |
| Economic Development                           | 1,483,759         | 2,103,159         | 3,140,134           | 3,882,284           | 23.6              |
| Greenbelt Programs                             | 8,699,319         | 8,945,037         | 9,145,587           | 9,249,372           | 1.1               |
| Minority Business Development                  | 42,891            | 300,437           | 354,024             | -                   | (100.0)           |
| Subtotal                                       | <u>10,365,220</u> | <u>11,470,029</u> | <u>12,739,745</u>   | <u>13,231,656</u>   | 3.9               |
| <b>DEPUTY ADMINISTRATOR GENERAL SERVICES</b>   |                   |                   |                     |                     |                   |
| Building Inspections: Project Impact           | 11,274            | 2,374             | 19,980              | 19,932              | (0.2)             |
| Magistrates: Victim's Bill of Rights           | 63,778            | 70,513            | 76,968              | 78,931              | 2.6               |
| Subtotal                                       | <u>75,052</u>     | <u>72,887</u>     | <u>96,948</u>       | <u>98,863</u>       | 2.0               |

Charleston County, South Carolina  
All Funds Expenditures by Fund Type and Organization

|  | FY 2014<br>Actual        | FY 2015<br>Actual        | FY 2016<br>Adjusted      | FY 2017<br>Proposed       | Percent<br>Change |
|--|--------------------------|--------------------------|--------------------------|---------------------------|-------------------|
| <b>SPECIAL REVENUE FUND (continued)</b>      |                          |                          |                          |                           |                   |
| DEPUTY ADMINISTRATOR HUMAN SERVICES          |                          |                          |                          |                           |                   |
| Emerg Mgmt: Awendaw McClellanville Debt Svc  | \$ -                     | \$ -                     | \$ 35,651                | \$ 205,900                | 477.5             |
| Emerg Mgmt: Awendaw McClellanville Fire Dept | 1,805,622                | 2,270,464                | 2,192,617                | 2,398,112                 | 9.4               |
| Emergency Mgmt: East Cooper Fire District    | 145,000                  | 145,000                  | 145,000                  | 145,000                   | 0.0               |
| Emergency Mgmt: Hazardous Materials          | 257,588                  | 244,605                  | 228,239                  | 227,878                   | (0.2)             |
| Emergency Mgmt: Northern Fire District       | 248,915                  | 240,554                  | 238,600                  | 243,900                   | 2.2               |
| Emerg Mgmt: West St. Andrew's Fire District  | 8,000                    | 8,000                    | 8,000                    | 8,000                     | 0.0               |
| Procurement: MWDBE Sales Tax                 | 297,797                  | 335,475                  | 326,158                  | -                         | (100.0)           |
| Zoning/Planning: Tree Fund                   | -                        | 44,857                   | 148,436                  | 159,819                   | 7.7               |
| Subtotal                                     | <u>2,762,922</u>         | <u>3,288,955</u>         | <u>3,322,701</u>         | <u>3,388,609</u>          | 2.0               |
| DEPUTY ADMIN TRANSPORTATION & PW             |                          |                          |                          |                           |                   |
| Public Works: Stormwater Drainage            | 2,155,912                | 1,595,302                | 3,159,816                | 5,286,508                 | 67.3              |
| Revenue Bond Debt Service                    | 11,528,115               | 15,082,044               | 13,824,369               | 14,211,369                | 2.8               |
| Transportation Development: Roads Program    | 22,014,984               | 20,493,047               | 21,575,942               | 21,151,922                | (2.0)             |
| Subtotal                                     | <u>35,699,011</u>        | <u>37,170,393</u>        | <u>38,560,127</u>        | <u>40,649,799</u>         | 5.4               |
| <b>Total SPECIAL REVENUE FUNDS</b>           | <b><u>86,818,047</u></b> | <b><u>90,694,078</u></b> | <b><u>96,771,007</u></b> | <b><u>100,251,835</u></b> | <b>3.6</b>        |
| <b>ENTERPRISE FUNDS</b>                      |                          |                          |                          |                           |                   |
| ADMINISTRATOR                                |                          |                          |                          |                           |                   |
| Consolidated Dispatch: Emergency 911         | 2,018,512                | 2,638,479                | 2,722,383                | 3,081,877                 | 13.2              |
| Con. Dispatch: Fire and Agency Costs         | 222,247                  | 336,959                  | 501,492                  | 575,041                   | 14.7              |
| Subtotal                                     | <u>2,240,759</u>         | <u>2,975,438</u>         | <u>3,223,875</u>         | <u>3,656,918</u>          | 13.4              |
| DEPUTY ADMINISTRATOR COMMUNITY SERVICES      |                          |                          |                          |                           |                   |
| DAODAS: Administration                       | 2,091,450                | 2,375,839                | 2,906,780                | 2,670,564                 | (8.1)             |
| DAODAS: Adolescent Services                  | 425,457                  | 406,154                  | 529,519                  | 418,722                   | (20.9)            |
| DAODAS: Adult Services                       | 1,700,877                | 1,351,817                | 920,187                  | 977,786                   | 6.3               |
| DAODAS: Bedded Services                      | -                        | -                        | 755,091                  | 866,659                   | 14.8              |
| DAODAS: Community Prevention Services        | 290,451                  | 241,538                  | 172,620                  | 169,882                   | (1.6)             |
| DAODAS: Criminal Justice                     | 607,996                  | 526,612                  | 806,244                  | 783,844                   | (2.8)             |
| DAODAS: Debt Service                         | 74,275                   | -                        | -                        | -                         | na                |
| DAODAS: Detention Outpatient                 | 501,353                  | 327,319                  | 440,902                  | 403,045                   | (8.6)             |
| DAODAS: Family Care Center                   | 38,499                   | 222,604                  | 118,655                  | -                         | (100.0)           |
| DAODAS: Grants                               | 502,763                  | 357,925                  | -                        | -                         | na                |
| DAODAS: Medical Services                     | 9,585                    | 4,038                    | 3,927                    | 4,000                     | 1.9               |
| DAODAS: New Life                             | -                        | -                        | 1,036,671                | 1,188,865                 | 14.7              |
| DAODAS: Opioid Treatment Services            | 1,174,424                | 1,327,708                | 1,372,372                | 1,553,089                 | 13.2              |
| DAODAS: Support Services                     | 800,382                  | 711,137                  | 1,736,356                | 1,619,079                 | (6.8)             |
| DAODAS: Therapeutic Child Care               | 288,116                  | 377,631                  | 518,684                  | 468,700                   | (9.6)             |
| DAODAS: Women's Services                     | 1,335,950                | 1,008,123                | 448,434                  | 442,898                   | (1.2)             |
| DAODAS: Workforce Development                | -                        | 15,623                   | -                        | -                         | na                |
| Subtotal                                     | <u>9,841,578</u>         | <u>9,254,068</u>         | <u>11,766,442</u>        | <u>11,567,133</u>         | (1.7)             |
| DEPUTY ADMINISTRATOR FINANCE                 |                          |                          |                          |                           |                   |
| Revenue Collections                          | 1,807,059                | 1,783,000                | 1,905,818                | 2,066,099                 | 8.4               |
| Subtotal                                     | <u>1,807,059</u>         | <u>1,783,000</u>         | <u>1,905,818</u>         | <u>2,066,099</u>          | 8.4               |

Charleston County, South Carolina  
All Funds Expenditures by Fund Type and Organization

|   | FY 2014<br>Actual     | FY 2015<br>Actual     | FY 2016<br>Adjusted   | FY 2017<br>Proposed   | Percent<br>Change |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-------------------|
| <b>ENTERPRISE FUNDS (continued)</b>         |                       |                       |                       |                       |                   |
| DEPUTY ADMINISTRATOR GENERAL SERVICES       |                       |                       |                       |                       |                   |
| Facilities Management: Parking Garages      | \$ 2,200,915          | \$ 2,172,889          | \$ 1,978,058          | \$ 2,150,549          | 8.7               |
| Tech Services: Public Safety System         | 200,453               | 53,961                | -                     | -                     | na                |
| Tech Services: Radio Communications         | 4,202,995             | 4,298,904             | 5,054,025             | 4,650,609             | (8.0)             |
| Subtotal                                    | 6,604,363             | 6,525,754             | 7,032,083             | 6,801,158             | (3.3)             |
| DEPUTY ADMIN TRANSPORTATION & PW            |                       |                       |                       |                       |                   |
| Environmental Management (EM)- Admin        | 3,993,618             | 4,216,217             | 4,276,434             | 4,800,258             | 12.2              |
| EM - Bees Ferry Landfill Conven. Center     | 448,143               | 593,271               | 604,407               | 580,214               | (4.0)             |
| EM - Compost/Mulch Operations               | 2,280,829             | 2,061,494             | 2,863,756             | 2,365,708             | (17.4)            |
| EM - Containerization                       | 2,388,294             | 2,502,098             | 2,830,426             | 2,784,144             | (1.6)             |
| EM - Curbside Collection                    | 5,500,565             | 3,818,217             | 3,910,150             | 3,889,849             | (0.5)             |
| EM - Debt Service                           | 196,334               | -                     | -                     | -                     | na                |
| EM - Drop Site Collection                   | 761,912               | 825,660               | 1,030,800             | 939,006               | (8.9)             |
| EM - Landfill Operations                    | 11,618,825            | 10,701,704            | 11,386,900            | 4,797,083             | (57.9)            |
| EM - Litter Control                         | 41,228                | 53,861                | 98,440                | 73,072                | (25.8)            |
| EM - Materials Recovery Facility            | 491,807               | 560,699               | 2,418,604             | 3,485,885             | 44.1              |
| EM - Transfer Station Projects              | -                     | -                     | -                     | 6,500,000             | 100.0             |
| Subtotal                                    | 27,721,555            | 25,333,221            | 29,419,917            | 30,215,219            | 2.7               |
| <b>Total ENTERPRISE FUNDS</b>               | <b>48,215,314</b>     | <b>45,871,481</b>     | <b>53,348,135</b>     | <b>54,306,527</b>     | <b>1.8</b>        |
| <b>INTERNAL SERVICE FUNDS</b>               |                       |                       |                       |                       |                   |
| DEPUTY ADMINISTRATOR GENERAL SERVICES       |                       |                       |                       |                       |                   |
| Facilities Management: Office Services      | 1,442,324             | 1,517,417             | 1,475,004             | 1,566,745             | 6.2               |
| Technology Services: Records Mgmt           | 520,840               | 526,008               | 541,755               | 576,824               | 6.5               |
| Technology Services: Telecommunications     | 1,856,545             | 1,844,287             | 1,993,408             | 2,133,259             | 7.0               |
| Subtotal                                    | 3,819,709             | 3,887,712             | 4,010,167             | 4,276,828             | 6.6               |
| DEPUTY ADMINISTRATOR HUMAN SERVICES         |                       |                       |                       |                       |                   |
| Human Resources: Employee Benefits          | 26,142,996            | 41,728,258            | 27,858,000            | 28,322,000            | 1.7               |
| Procurement: Central Parts Warehouse        | 2,216,292             | 2,411,636             | 2,500,000             | 3,000,000             | 20.0              |
| Safety & Risk: Safety/Workers' Compensation | 5,159,386             | 4,912,761             | 5,594,284             | 5,383,284             | (3.8)             |
| Subtotal                                    | 33,518,674            | 49,052,655            | 35,952,284            | 36,705,284            | 2.1               |
| DEPUTY ADMIN TRANSPORTATION & PW            |                       |                       |                       |                       |                   |
| Fleet Management                            | 13,623,748            | 13,238,316            | 15,993,318            | 13,233,613            | (17.3)            |
| Subtotal                                    | 13,623,748            | 13,238,316            | 15,993,318            | 13,233,613            | (17.3)            |
| <b>Total INTERNAL SERVICE FUND</b>          | <b>50,962,131</b>     | <b>66,178,683</b>     | <b>55,955,769</b>     | <b>54,215,725</b>     | <b>(3.1)</b>      |
| <b>Total GENERAL FUND</b>                   | <b>175,326,991</b>    | <b>181,727,352</b>    | <b>190,160,848</b>    | <b>202,170,802</b>    | <b>6.3</b>        |
| <b>Total OTHER FUNDS</b>                    | <b>206,489,637</b>    | <b>232,165,685</b>    | <b>233,774,673</b>    | <b>238,016,666</b>    | <b>1.8</b>        |
| <b>Total EXPENDITURES</b>                   | <b>\$ 381,816,628</b> | <b>\$ 413,893,037</b> | <b>\$ 423,935,521</b> | <b>\$ 440,187,468</b> | <b>3.8</b>        |

**Charleston County, South Carolina  
Interfund Transfers  
Fiscal Year 2017  
(In Thousands of Dollars)**

| FUND                         | TRANSFER TO: |              |                  |                                    |                             |                       |                   |                     |                                  |  |                    |                         |              |                                |              |               |
|------------------------------|--------------|--------------|------------------|------------------------------------|-----------------------------|-----------------------|-------------------|---------------------|----------------------------------|--|--------------------|-------------------------|--------------|--------------------------------|--------------|---------------|
|                              | General      | Debt Service | Capital Projects | County Admin: Summer Youth Program | Awendaw McClellanville Debt | Public Defender: Chas | Sheriff: Programs | Solicitor: Programs | Trans. Sales Tax: Roads Projects | Trans. Sales Tax: Special Revenue Bond | Trident Tech. Debt | Trident Tech. Operating | DAODAS       | Tech Serv: Radio Communication | Fleet Mgmt.  | Total Out     |
| General                      |              | 616          | 4,307            | 65                                 |                             | 3,130                 | 99                | 118                 |                                  |  |                    |                         | 1,513        | 1,896                          | 2,397        | 14,140        |
| Capital Projects             |              | 192          |                  |                                    |                             |                       |                   |                     |                                  |  |                    |                         |              |                                |              | 192           |
| Accom. Tax State             | 25           |              |                  |                                    |                             |                       |                   |                     |                                  |  |                    |                         |              |                                |              | 25            |
| Awendaw Premium              |              |              |                  |                                    | 2                           |                       |                   |                     |                                  |  |                    |                         |              |                                |              | 2             |
| Family Court IVD             | 48           |              |                  |                                    |                             |                       |                   |                     |                                  |  |                    |                         |              |                                |              | 48            |
| Solicitor-Programs           | 188          |              |                  |                                    |                             |                       | 68                |                     |                                  |  |                    |                         |              |                                |              | 255           |
| Special Revenue Bond         | 2,220        | 465          |                  |                                    |                             |                       |                   |                     | 4,269                            | 1                                      | 102                |                         |              |                                |              | 7,057         |
| TTC Debt Service             |              | 3,380        |                  |                                    |                             |                       |                   |                     |                                  |  |                    |                         |              |                                |              | 3,380         |
| Trans. Sales Tax Roads Oper. |              | 3,000        |                  |                                    |                             |                       |                   | 10,500              |                                  |  |                    |                         |              |                                |              | 13,500        |
| Parking Garages              | 1,572        |              |                  |                                    |                             |                       |                   |                     |                                  |  |                    | 127                     |              |                                |              | 1,699         |
| Revenue Collections          | 9            |              |                  |                                    |                             |                       |                   |                     |                                  |  |                    |                         |              |                                |              | 9             |
| <b>Total In</b>              | <b>4,061</b> | <b>7,653</b> | <b>4,307</b>     | <b>65</b>                          | <b>2</b>                    | <b>3,130</b>          | <b>99</b>         | <b>185</b>          | <b>10,500</b>                    | <b>4,269</b>                           | <b>1</b>           | <b>102</b>              | <b>1,640</b> | <b>1,896</b>                   | <b>2,397</b> | <b>40,307</b> |

Notes:

The transfer out side of \$192 for Capital Projects, \$2 for Awendaw Premium, and \$4,269 for Special Source Revenue Bond is not reflected in the FY 2017 budget.

The transfer in side of \$4,307 for Capital Projects and \$10,500 for Transportation Sales Tax is not reflected in the FY 2017 budget.

| Reconciliation       | (Total Out) | Total In |
|----------------------|-------------|----------|
| Per Matrix           | 40,307      | 40,307   |
| Unbudgeted Per Notes | (4,463)     | (14,807) |
| FY 2017 Budgeted     | 35,844      | 25,500   |

Charleston County, South Carolina  
 Authorized Positions (Full-Time Equivalents)  
 By Fund Type and Organization

| <b>GENERAL FUND</b>                         | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2017<br>Proposed | Change      |
|---|-------------------|-------------------|---------------------|---------------------|-------------|
| <b>COUNCIL AGENCIES</b>                     |                   |                   |                     |                     |             |
| County Council                              | 12.00             | 12.00             | 12.00               | 12.00               | -           |
| Internal Auditor                            | 2.00              | 2.00              | 2.00                | 2.00                | -           |
| Legal                                       | 7.11              | 7.11              | 7.11                | 7.11                | -           |
| Subtotal                                    | <u>21.11</u>      | <u>21.11</u>      | <u>21.11</u>        | <u>21.11</u>        | <u>-</u>    |
| <b>ELECTED OFFICIALS</b>                    |                   |                   |                     |                     |             |
| Auditor                                     | 31.00             | 31.00             | 31.00               | 31.00               | -           |
| Clerk of Court                              | 50.92             | 50.92             | 50.92               | 50.92               | -           |
| Coroner                                     | 10.00             | 11.00             | 12.00               | 12.00               | -           |
| Legislative Delegation                      | 3.00              | 3.00              | 3.00                | 3.00                | -           |
| Probate Courts                              | 19.80             | 20.80             | 21.80               | 21.80               | -           |
| Register Mesne Conveyance                   | 27.00             | 27.00             | 27.00               | 27.00               | -           |
| Sheriff: Detention Center                   | 454.00            | 449.00            | 448.00              | 448.00              | -           |
| Sheriff: Law Enforcement                    | 320.00            | 326.00            | 351.00              | 351.00              | -           |
| Sheriff: School Crossing Guards             | 49.74             | 49.74             | 49.74               | 49.74               | -           |
| Solicitor                                   | 63.19             | 64.39             | 68.92               | 68.92               | -           |
| Treasurer                                   | 22.00             | 22.00             | 23.00               | 23.00               | -           |
| Subtotal                                    | <u>1,050.65</u>   | <u>1,054.85</u>   | <u>1,086.38</u>     | <u>1,086.38</u>     | <u>-</u>    |
| <b>APPOINTED OFFICIALS</b>                  |                   |                   |                     |                     |             |
| Elections and Voter Registration            | 14.00             | 14.00             | 14.00               | 14.00               | -           |
| Master-In-Equity                            | 8.00              | 8.00              | 8.00                | 8.00                | -           |
| Veterans Affairs                            | 5.00              | 5.00              | 5.00                | 5.00                | -           |
| Subtotal                                    | <u>27.00</u>      | <u>27.00</u>      | <u>27.00</u>        | <u>27.00</u>        | <u>-</u>    |
| <b>COUNTY ADMINISTRATOR</b>                 |                   |                   |                     |                     |             |
| County Administrator                        | 7.50              | 6.80              | 8.80                | 8.80                | -           |
| Consolidated Dispatch                       | 153.25            | 150.75            | 149.75              | 154.75              | 5.00        |
| Non-Departmental                            | -                 | -                 | 1.00                | 1.00                | -           |
| Subtotal                                    | <u>160.75</u>     | <u>157.55</u>     | <u>159.55</u>       | <u>164.55</u>       | <u>5.00</u> |
| <b>DEPUTY ADMIN COMMUNITY SERVICES</b>      |                   |                   |                     |                     |             |
| Community Services: Administration          | 6.40              | 4.40              | 4.40                | 4.40                | -           |
| Community Services: Medical Indigent Assist | 0.10              | 0.10              | 0.10                | 0.10                | -           |
| Emergency Medical Services                  | 152.50            | 167.50            | 218.50              | 218.50              | -           |
| Subtotal                                    | <u>159.00</u>     | <u>172.00</u>     | <u>223.00</u>       | <u>223.00</u>       | <u>-</u>    |



Charleston County, South Carolina  
 Authorized Positions (Full-Time Equivalents)  
 By Fund Type and Organization

| <b>GENERAL FUND (continued)</b>              | FY 2014<br>Actual      | FY 2015<br>Actual      | FY 2016<br>Adjusted    | FY 2017<br>Proposed    | Change              |
|--|------------------------|------------------------|------------------------|------------------------|---------------------|
| <b>DEPUTY ADMINISTRATOR FINANCE</b>          |                        |                        |                        |                        |                     |
| Deputy Administrator Finance                 | 4.00                   | 4.00                   | 4.00                   | 4.00                   | -                   |
| Assessor                                     | 55.00                  | 58.00                  | 58.00                  | 60.00                  | 2.00                |
| Budget                                       | 8.00                   | 8.00                   | 8.00                   | 8.00                   | -                   |
| Finance                                      | 11.00                  | 12.00                  | 12.00                  | 12.00                  | -                   |
| Revenue Collections: Delinquent Tax          | 7.00                   | 7.00                   | 6.00                   | 6.00                   | -                   |
| Subtotal                                     | <u>85.00</u>           | <u>89.00</u>           | <u>88.00</u>           | <u>90.00</u>           | <u>2.00</u>         |
| <b>DEPUTY ADMIN GENERAL SERVICES</b>         |                        |                        |                        |                        |                     |
| Deputy Administrator General Services        | 3.00                   | 3.00                   | 3.00                   | 3.00                   | -                   |
| Building Inspections                         | 22.00                  | 23.00                  | 23.00                  | 25.00                  | 2.00                |
| Facilities Management                        | 73.35                  | 78.00                  | 78.00                  | 80.00                  | 2.00                |
| Magistrate Courts                            | 70.63                  | 69.63                  | 70.01                  | 70.01                  | -                   |
| Technology Services                          | 10.00                  | 10.00                  | 10.00                  | 12.00                  | 2.00                |
| Tech Services: Communications Admin.         | 1.00                   | 1.00                   | 1.00                   | 1.00                   | -                   |
| Subtotal                                     | <u>179.98</u>          | <u>184.63</u>          | <u>185.01</u>          | <u>191.01</u>          | <u>6.00</u>         |
| <b>DEPUTY ADMIN HUMAN SERVICES</b>           |                        |                        |                        |                        |                     |
| Deputy Administrator Human Services          | 3.00                   | 3.00                   | 3.00                   | 3.00                   | -                   |
| Emergency Mgmt: Emergency Prep.              | 4.25                   | 4.50                   | 4.50                   | 4.38                   | (0.12)              |
| Human Resources                              | 16.00                  | 16.00                  | 17.00                  | 17.00                  | -                   |
| Procurement                                  | 10.00                  | 11.00                  | 12.00                  | 15.00                  | 3.00                |
| Safety & Risk Management: Risk Mgmt.         | 0.80                   | 0.80                   | 0.80                   | 0.80                   | -                   |
| Zoning/Planning                              | 20.60                  | 21.20                  | 22.20                  | 24.20                  | 2.00                |
| Subtotal                                     | <u>54.65</u>           | <u>56.50</u>           | <u>59.50</u>           | <u>64.38</u>           | <u>4.88</u>         |
| <b>DEPUTY ADMIN TRANS &amp; PUBLIC WORKS</b> |                        |                        |                        |                        |                     |
| Public Works: Administration                 | 7.85                   | 7.85                   | 7.85                   | 7.85                   | -                   |
| Public Works: Asset Management               | 7.00                   | 7.00                   | 7.00                   | 7.00                   | -                   |
| Public Works: Civil Engineering              | 10.00                  | 11.00                  | 11.00                  | 11.00                  | -                   |
| Public Works: Field Operations               | 123.00                 | 122.00                 | 122.00                 | 124.00                 | 2.00                |
| Public Works: Mosquito Control               | 28.00                  | 28.00                  | 28.00                  | 28.00                  | -                   |
| Transportation Development                   | 17.00                  | 17.00                  | 17.00                  | 19.00                  | 2.00                |
| Subtotal                                     | <u>192.85</u>          | <u>192.85</u>          | <u>192.85</u>          | <u>196.85</u>          | <u>4.00</u>         |
| <b>Total GENERAL FUND</b>                    | <b><u>1,930.99</u></b> | <b><u>1,955.49</u></b> | <b><u>2,042.40</u></b> | <b><u>2,064.28</u></b> | <b><u>21.88</u></b> |

Charleston County, South Carolina  
 Authorized Positions (Full-Time Equivalents)  
 By Fund Type and Organization

| <b>SPECIAL REVENUE FUNDS</b>                    | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2017<br>Proposed | Change   |
|---|-------------------|-------------------|---------------------|---------------------|----------|
| <b>ELECTED OFFICIALS</b>                        |                   |                   |                     |                     |          |
| Clerk of Court: IV-D Child Support Enf.         | 6.08              | 6.08              | 6.08                | 6.08                | -        |
| <b>Sheriff: DUI Enforcement Team Grant</b>      | 2.00              | 2.00              | 2.00                | 2.00                | -        |
| Sheriff: Programs                               | 5.00              | 5.00              | 5.00                | 5.00                | -        |
| Sheriff: IV-D Child Support Enforcement         | 1.00              | 1.00              | 1.00                | 1.00                | -        |
| Sheriff: MacArthur Foundation Grant             | -                 | -                 | 1.00                | 1.00                | -        |
| Sheriff: Victim's Bill of Rights                | 4.00              | 4.00              | 4.00                | 4.00                | -        |
| Sheriff: Victim Advocate Grant                  | -                 | -                 | 1.00                | 1.00                | -        |
| Solicitor: Alcohol Education Program            | 1.50              | 1.50              | 1.50                | 1.50                | -        |
| Solicitor: Criminal Domestic Violence Approp    | 1.00              | 1.00              | 1.00                | 1.00                | -        |
| Solicitor: Drug Court                           | 0.65              | 0.65              | 0.65                | 0.65                | -        |
| Solicitor: DUI State Appropriation              | 1.00              | 1.00              | 1.00                | 1.00                | -        |
| Solicitor: Expungement                          | 6.31              | 4.40              | 4.17                | 4.17                | -        |
| Solicitor: Formula Justice Assistant Grant      | 1.00              | 1.00              | 1.00                | 1.00                | -        |
| Solicitor: Juvenile Education Program           | 2.00              | 2.00              | 2.00                | 2.00                | -        |
| Solicitor: Pretrial Intervention                | 6.33              | 5.30              | 5.30                | 5.30                | -        |
| Solicitor: State Appropriation                  | 8.88              | 10.56             | 7.26                | 7.26                | -        |
| Solicitor: Traffic Education Program            | 0.20              | 0.20              | 0.20                | 0.20                | -        |
| Solicitor: Victim's Bill of Rights              | 2.00              | 2.00              | 2.00                | 2.00                | -        |
| Solicitor: Victim's Bill of Rights: Local Govts | -                 | 1.00              | 1.00                | 1.00                | -        |
| Solicitor: Victims of Crime Act Grant           | 1.00              | 3.00              | 3.00                | 3.00                | -        |
| Solicitor: Victim Advocate Grant                | -                 | -                 | 4.00                | 4.00                | -        |
| Solicitor: Victim-Witness State Approp          | 2.00              | 1.00              | 1.00                | 1.00                | -        |
| Solicitor: Violence Against Women Grant         | 1.94              | 1.00              | 1.00                | 1.00                | -        |
| Solicitor: Violent Crime Prosecution            | -                 | 1.00              | 1.00                | 1.00                | -        |
| Solicitor: Worthless Check                      | 2.00              | 2.00              | 1.00                | 1.00                | -        |
| Subtotal  | <u>55.89</u>      | <u>56.69</u>      | <u>58.16</u>        | <u>58.16</u>        | <u>-</u> |
| <b>APPOINTED OFFICIALS</b>                      |                   |                   |                     |                     |          |
| Public Defender: Berkeley County                | 7.85              | 7.85              | 8.88                | 8.88                | -        |
| Public Defender: Charleston County              | 46.15             | 46.15             | 46.12               | 46.12               | -        |
| Subtotal  | <u>54.00</u>      | <u>54.00</u>      | <u>55.00</u>        | <u>55.00</u>        | <u>-</u> |
| <b>COUNTY ADMINISTRATOR</b>                     |                   |                   |                     |                     |          |
| Admin: Public Information - Sales Tax           | 0.30              | -                 | -                   | -                   | -        |
| Economic Development                            | 5.00              | 10.00             | 10.00               | 10.00               | -        |
| Greenbelt Programs                              | 1.30              | 1.20              | 1.20                | 1.20                | -        |
| Minority Business Development                   | -                 | 3.00              | -                   | -                   | -        |
| Subtotal  | <u>6.60</u>       | <u>14.20</u>      | <u>11.20</u>        | <u>11.20</u>        | <u>-</u> |

Charleston County, South Carolina  
 Authorized Positions (Full-Time Equivalents)  
 By Fund Type and Organization

| <b>SPECIAL REVENUE FUNDS (continued)</b>     | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2017<br>Proposed | Change      |
|--|-------------------|-------------------|---------------------|---------------------|-------------|
| <b>DEPUTY ADMIN COMMUNITY SERVICES</b>       |                   |                   |                     |                     |             |
| Community Services: Urban Entitlement Funds  | 5.50              | 5.50              | 5.50                | 5.50                | -           |
| Subtotal                                     | 5.50              | 5.50              | 5.50                | 5.50                | -           |
| <b>DEPUTY ADMIN GENERAL SERVICES</b>         |                   |                   |                     |                     |             |
| Magistrate Courts: Vict. Bill of Rights      | 1.00              | 1.00              | 1.00                | 1.00                | -           |
| Subtotal                                     | 1.00              | 1.00              | 1.00                | 1.00                | -           |
| <b>DEPUTY ADMIN HUMAN SERVICES</b>           |                   |                   |                     |                     |             |
| Emerg Mgmt: Awendaw McClellanville Fire      | 22.25             | 28.00             | 28.00               | 29.13               | 1.13        |
| Emerg Mgmt: Awendaw Fire SAFER Grant         | 6.00              | -                 | -                   | -                   | -           |
| Emergency Mgmt: Hazardous Materials          | 1.50              | 1.50              | 1.50                | 1.50                | -           |
| Procurement: MWDBE: Sales Tax                | 3.00              | 3.00              | 3.00                | -                   | (3.00)      |
| Subtotal                                     | 32.75             | 32.50             | 32.50               | 30.63               | (1.87)      |
| <b>DEPUTY ADMIN TRANS &amp; PUBLIC WORKS</b> |                   |                   |                     |                     |             |
| Public Works: Allocation Projects            | 2.00              | 2.00              | 2.00                | 2.00                | -           |
| Public Works: Stormwater Drainage            | 10.25             | 12.25             | 12.25               | 23.25               | 11.00       |
| Transportation Development - Roads Program   | 6.11              | 6.71              | 6.21                | 6.21                | -           |
| Subtotal                                     | 18.36             | 20.96             | 20.46               | 31.46               | 11.00       |
| <b>Total SPECIAL REVENUE FUNDS</b>           | <b>174.10</b>     | <b>184.85</b>     | <b>183.82</b>       | <b>192.95</b>       | <b>9.13</b> |
| <b>CAPITAL PROJECT FUNDS</b>                 |                   |                   |                     |                     |             |
| <b>DEPUTY ADMIN GENERAL SERVICES</b>         |                   |                   |                     |                     |             |
| Facilities Management: Project Management    | -                 | 3.00              | <b>3.00</b>         | <b>3.00</b>         | -           |
| Subtotal                                     | -                 | 3.00              | 3.00                | 3.00                | -           |
| <b>Total CAPITAL PROJECT FUNDS</b>           | <b>-</b>          | <b>3.00</b>       | <b>3.00</b>         | <b>3.00</b>         | <b>-</b>    |
| <b>ENTERPRISE FUNDS</b>                      |                   |                   |                     |                     |             |
| <b>COUNTY ADMINISTRATOR</b>                  |                   |                   |                     |                     |             |
| Consolidated Dispatch: Emergency 911         | 5.75              | 8.25              | 8.25                | 8.25                | -           |
| Consolidated Dispatch: Fire & Agency Costs   | 1.00              | 1.00              | 1.00                | 1.00                | -           |
| Subtotal                                     | 6.75              | 9.25              | 9.25                | 9.25                | -           |

Charleston County, South Carolina  
 Authorized Positions (Full-Time Equivalents)  
 By Fund Type and Organization

| <b>ENTERPRISE FUNDS (continued)</b>          | FY 2014<br>Actual    | FY 2015<br>Actual    | FY 2016<br>Adjusted  | FY 2017<br>Proposed  | Change          |
|--|----------------------|----------------------|----------------------|----------------------|-----------------|
| <b>DEPUTY ADMIN COMMUNITY SERVICES</b>       |                      |                      |                      |                      |                 |
| DAODAS: Administration                       | 17.00                | 17.00                | 16.50                | 16.50                | -               |
| DAODAS: Adolescent Services                  | 5.80                 | 6.80                 | 5.40                 | 4.40                 | (1.00)          |
| DAODAS: Adult Services                       | 18.05                | 15.80                | 13.30                | 12.30                | (1.00)          |
| DAODAS: Bedded Services                      | -                    | -                    | 4.50                 | 4.50                 | -               |
| DAODAS: Comm Prevention Services             | 3.15                 | 3.00                 | 3.00                 | 3.00                 | -               |
| DAODAS: Criminal Justice                     | 7.10                 | 7.80                 | 7.80                 | 7.80                 | -               |
| DAODAS: Detention Outpatient                 | 7.40                 | 5.40                 | 5.40                 | 5.40                 | -               |
| DAODAS: Family Care Center                   | -                    | 0.70                 | -                    | -                    | -               |
| DAODAS: Family Care Center Grant             | -                    | 1.00                 | -                    | -                    | -               |
| DAODAS: Medical Services                     | 2.25                 | 2.25                 | 2.25                 | 2.25                 | -               |
| DAODAS: Military Underage Drink Grant        | 1.00                 | 1.00                 | -                    | -                    | -               |
| DAODAS: New Life Unit                        | -                    | -                    | 5.50                 | 6.50                 | 1.00            |
| DAODAS: Opioid Treatment Services            | 10.60                | 10.65                | 11.25                | 11.25                | -               |
| DAODAS: Support Services                     | 21.80                | 23.15                | 25.40                | 27.40                | 2.00            |
| DAODAS: Therapeutic Child Care               | 7.40                 | 8.65                 | 8.25                 | 8.25                 | -               |
| DAODAS: Women's Outpatient Services          | 13.45                | 11.80                | 6.45                 | 5.45                 | (1.00)          |
| Subtotal                                     | <u>115.00</u>        | <u>115.00</u>        | <u>115.00</u>        | <u>115.00</u>        | <u>-</u>        |
| <b>DEPUTY ADMINISTRATOR FINANCE</b>          |                      |                      |                      |                      |                 |
| Revenue Collections                          | <u>19.00</u>         | <u>19.00</u>         | <u>20.00</u>         | <u>20.00</u>         | <u>-</u>        |
| Subtotal                                     | <u>19.00</u>         | <u>19.00</u>         | <u>20.00</u>         | <u>20.00</u>         | <u>-</u>        |
| <b>DEPUTY ADMIN GENERAL SERVICES</b>         |                      |                      |                      |                      |                 |
| Facilities Management: DAODAS                | 1.00                 | 1.00                 | 1.00                 | 1.00                 | -               |
| Facilities Management: Parking Garages       | 15.65                | 17.00                | 17.00                | 17.00                | -               |
| Tech Services: Public Safety Systems Ops     | 1.00                 | -                    | -                    | -                    | -               |
| Tech Services: Radio Communications          | 2.50                 | 2.50                 | 2.50                 | 2.50                 | -               |
| Subtotal                                     | <u>20.15</u>         | <u>20.50</u>         | <u>20.50</u>         | <u>20.50</u>         | <u>-</u>        |
| <b>DEPUTY ADMIN TRANS &amp; PUBLIC WORKS</b> |                      |                      |                      |                      |                 |
| Environ Mgmt (EM) - Administration           | 13.00                | 17.50                | 16.00                | 16.00                | -               |
| EM - Bees Ferry Landfill Conv Ctr            | 9.00                 | 10.00                | 10.00                | 5.00                 | (5.00)          |
| EM - Compost & Mulch Operations              | 14.00                | 14.00                | 13.00                | 12.00                | (1.00)          |
| EM - Containerization                        | 28.00                | 28.00                | 28.00                | 28.00                | -               |
| EM - Curbside Collection                     | 19.00                | 19.00                | 19.00                | 19.00                | -               |
| EM - Drop Site Collection                    | 8.00                 | 8.00                 | 8.00                 | 9.00                 | 1.00            |
| EM - Landfill Operations                     | 18.00                | 18.00                | 18.00                | 17.00                | (1.00)          |
| EM - Litter Control                          | 0.40                 | 0.80                 | 0.80                 | 0.80                 | -               |
| EM - Materials Recovery Facility             | 14.00                | -                    | 1.00                 | 7.00                 | 6.00            |
| Subtotal                                     | <u>123.40</u>        | <u>115.30</u>        | <u>113.80</u>        | <u>113.80</u>        | <u>-</u>        |
| <b>Total ENTERPRISE FUNDS</b>                | <b><u>284.30</u></b> | <b><u>279.05</u></b> | <b><u>278.55</u></b> | <b><u>278.55</u></b> | <b><u>-</u></b> |

Charleston County, South Carolina  
 Authorized Positions (Full-Time Equivalents)  
 By Fund Type and Organization

| <b>INTERNAL SERVICE FUNDS</b>           | FY 2014<br>Actual      | FY 2015<br>Actual      | FY 2016<br>Adjusted    | FY 2017<br>Proposed    | Change              |
|---|------------------------|------------------------|------------------------|------------------------|---------------------|
| DEPUTY ADMIN GENERAL SERVICES           |                        |                        |                        |                        |                     |
| Facilities Management: Office Services  | 6.50                   | 6.25                   | 6.00                   | 6.00                   | -                   |
| Technology Services: Records Management | 8.00                   | 8.00                   | 8.00                   | 8.00                   | -                   |
| Technology Services: Telecommunications | 3.50                   | 3.50                   | 3.50                   | 4.50                   | 1.00                |
| Subtotal                                | <u>18.00</u>           | <u>17.75</u>           | <u>17.50</u>           | <u>18.50</u>           | <u>1.00</u>         |
| DEPUTY ADMIN HUMAN SERVICES             |                        |                        |                        |                        |                     |
| Human Resources: Employee Benefits      | -                      | 1.00                   | 1.00                   | 1.00                   | -                   |
| Procurement: Central Parts Warehouse    | 4.00                   | 4.00                   | 4.00                   | 4.00                   | -                   |
| Safety & Risk: Safety/Workers' Comp.    | 4.20                   | 4.20                   | 4.20                   | 4.20                   | -                   |
| Subtotal                                | <u>8.20</u>            | <u>9.20</u>            | <u>9.20</u>            | <u>9.20</u>            | <u>-</u>            |
| DEPUTY ADMIN TRANS & PUBLIC WORKS       |                        |                        |                        |                        |                     |
| Fleet Management                        | 26.50                  | 26.75                  | 27.00                  | 29.00                  | 2.00                |
| Subtotal                                | <u>26.50</u>           | <u>26.75</u>           | <u>27.00</u>           | <u>29.00</u>           | <u>2.00</u>         |
| <b>Total INTERNAL SERVICE FUNDS</b>     | <b><u>52.70</u></b>    | <b><u>53.70</u></b>    | <b><u>53.70</u></b>    | <b><u>56.70</u></b>    | <b><u>3.00</u></b>  |
| <b>Total Positions GENERAL FUND</b>     | <b>1,930.99</b>        | <b>1,955.49</b>        | <b>2,042.40</b>        | <b>2,064.28</b>        | <b>21.88</b>        |
| <b>Total Positions OTHER FUNDS</b>      | <b><u>511.10</u></b>   | <b><u>520.60</u></b>   | <b><u>519.07</u></b>   | <b><u>531.20</u></b>   | <b><u>12.13</u></b> |
| <b>Total Positions ALL FUNDS</b>        | <b><u>2,442.09</u></b> | <b><u>2,476.09</u></b> | <b><u>2,561.47</u></b> | <b><u>2,595.48</u></b> | <b><u>34.01</u></b> |

Charleston County, South Carolina  
General Fund  
Fund Statement

|                           | FY 2014<br>Actual           | FY 2015<br>Actual           | FY 2016<br>Adjusted         | FY 2016<br>Projected        | FY 2017<br>Proposed         |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| Beginning Balance, July 1 | \$ 53,192,411               | \$ 53,805,344               | \$ 53,782,843               | \$ 53,782,843               | \$ 56,408,395               |
| Revenues:                 |                             |                             |                             |                             |                             |
| Property Tax              | 73,764,950                  | 73,639,890                  | 91,101,000                  | 92,287,000                  | 94,694,000                  |
| Sales Tax                 | 51,409,611                  | 54,628,245                  | 55,800,000                  | 56,750,000                  | 59,000,000                  |
| Licenses and Permits      | 4,170,418                   | 4,520,557                   | 4,345,255                   | 4,652,500                   | 4,602,050                   |
| Intergovernmental         | 24,625,803                  | 22,819,490                  | 24,411,236                  | 25,467,157                  | 25,202,083                  |
| Charges and Fees          | 23,218,836                  | 24,818,315                  | 18,321,226                  | 19,698,007                  | 20,150,300                  |
| Fines and Forfeitures     | 1,852,527                   | 1,806,571                   | 1,815,548                   | 1,223,977                   | 1,272,000                   |
| Interest                  | 1,234,130                   | 1,187,583                   | 1,445,400                   | 1,545,966                   | 1,684,400                   |
| Miscellaneous             | 6,157,488                   | 4,924,355                   | 5,033,260                   | 5,067,725                   | 5,394,026                   |
| Leases and Rentals        | 591,338                     | 636,459                     | 245,000                     | 465,000                     | 250,000                     |
| Subtotal                  | <u>187,025,101</u>          | <u>188,981,465</u>          | <u>202,517,925</u>          | <u>207,157,332</u>          | <u>212,248,859</u>          |
| Interfund Transfer In     | <u>2,863,730</u>            | <u>4,508,332</u>            | <u>4,619,004</u>            | <u>4,532,173</u>            | <u>4,061,459</u>            |
| Total Available           | <u>243,081,242</u>          | <u>247,295,141</u>          | <u>260,919,772</u>          | <u>265,472,348</u>          | <u>272,718,713</u>          |
| Expenditures:             |                             |                             |                             |                             |                             |
| Personnel                 | 115,833,240                 | 117,977,514                 | 122,492,399                 | 121,529,399                 | 129,630,682                 |
| Operating                 | 58,166,441                  | 61,703,453                  | 64,508,020                  | 64,099,152                  | 69,383,331                  |
| Capital                   | 1,327,310                   | 2,046,385                   | 3,160,429                   | 3,769,287                   | 3,156,789                   |
| Subtotal                  | <u>175,326,991</u>          | <u>181,727,352</u>          | <u>190,160,848</u>          | <u>189,397,838</u>          | <u>202,170,802</u>          |
| Interfund Transfer Out    | <u>13,948,907</u>           | <u>11,784,946</u>           | <u>24,587,742</u>           | <u>19,666,115</u>           | <u>14,139,516</u>           |
| Total Disbursements       | <u>189,275,898</u>          | <u>193,512,298</u>          | <u>214,748,590</u>          | <u>209,063,953</u>          | <u>216,310,318</u>          |
| Nonspendable              | 1,282,008                   | 1,161,306                   | 1,161,306                   | 1,161,306                   | 1,161,306                   |
| Restricted: Internal      | 44,790,018                  | 50,214,591                  | 42,602,930                  | 50,915,930                  | 52,107,078                  |
| Available                 | <u>7,733,318</u>            | <u>2,406,946</u>            | <u>2,406,946</u>            | <u>4,331,159</u>            | <u>3,140,011</u>            |
| Ending Balance, June 30   | <u><u>\$ 53,805,344</u></u> | <u><u>\$ 53,782,843</u></u> | <u><u>\$ 46,171,182</u></u> | <u><u>\$ 56,408,395</u></u> | <u><u>\$ 56,408,395</u></u> |

Charleston County, South Carolina  
Debt Service Fund  
Fund Statement

|                           | FY 2014<br>Actual           | FY 2015<br>Actual           | FY 2016<br>Adjusted         | FY 2016<br>Projected        | FY 2017<br>Proposed         |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| Beginning Balance, July 1 | \$ 17,516,048               | \$ 19,938,633               | \$ 17,016,973               | \$ 17,016,973               | \$ 17,785,748               |
| Revenues:                 |                             |                             |                             |                             |                             |
| Property Tax              | 18,206,145                  | 18,617,736                  | 19,809,000                  | 20,134,000                  | 20,660,000                  |
| Intergovernmental         | 347,356                     | 356,837                     | 70,977                      | 75,977                      | 70,977                      |
| Interest                  | 648,410                     | 42,392                      | 45,000                      | 50,000                      | 67,000                      |
| Miscellaneous             | 3,944                       | -                           | -                           | -                           | -                           |
| Debt Proceeds             | 2,339,165                   | -                           | -                           | 1,267,431                   | -                           |
| Subtotal                  | <u>21,545,020</u>           | <u>19,016,965</u>           | <u>19,924,977</u>           | <u>21,527,408</u>           | <u>20,797,977</u>           |
| Interfund Transfer In     | <u>16,418,951</u>           | <u>7,482,818</u>            | <u>6,935,099</u>            | <u>6,995,579</u>            | <u>7,653,000</u>            |
| Total Available           | <u>55,480,019</u>           | <u>46,438,416</u>           | <u>43,877,049</u>           | <u>45,539,960</u>           | <u>46,236,725</u>           |
| Expenditures:             |                             |                             |                             |                             |                             |
| Personnel                 | -                           | -                           | -                           | -                           | -                           |
| Operating                 | (2,495,455)                 | 63,112                      | 57,000                      | 55,000                      | 57,000                      |
| Capital                   | -                           | -                           | -                           | -                           | -                           |
| Debt Service              | <u>22,989,600</u>           | <u>29,358,331</u>           | <u>27,642,762</u>           | <u>27,699,212</u>           | <u>29,185,579</u>           |
| Subtotal                  | <u>20,494,145</u>           | <u>29,421,443</u>           | <u>27,699,762</u>           | <u>27,754,212</u>           | <u>29,242,579</u>           |
| Interfund Transfer Out    | <u>15,047,241</u>           | <u>-</u>                    | <u>-</u>                    | <u>-</u>                    | <u>-</u>                    |
| Total Disbursements       | <u>35,541,386</u>           | <u>29,421,443</u>           | <u>27,699,762</u>           | <u>27,754,212</u>           | <u>29,242,579</u>           |
| Restricted: External      | 2,340,986                   | -                           | -                           | 936,706                     | -                           |
| Restricted: Internal      | <u>17,597,647</u>           | <u>17,016,973</u>           | <u>15,704,112</u>           | <u>15,704,112</u>           | <u>16,423,656</u>           |
| Ending Balance, June 30   | <u><u>\$ 19,938,633</u></u> | <u><u>\$ 17,016,973</u></u> | <u><u>\$ 16,177,287</u></u> | <u><u>\$ 17,785,748</u></u> | <u><u>\$ 16,994,146</u></u> |

Charleston County, South Carolina  
Special Revenue Fund  
Accommodations Tax: Local  
Fund Statement

|                           | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 1,022,612        | \$ 1,135,178        | \$ 2,072,866        | \$ 2,072,866         | \$ 684,324          |
| Revenues:                 |                     |                     |                     |                      |                     |
| Sales Tax                 | 13,425,524          | 14,750,760          | 16,230,000          | 15,700,000           | 17,150,000          |
| Interest                  | 2,723               | 7,743               | 5,000               | 5,000                | 5,000               |
| Miscellaneous             | -                   | 1,167,157           | -                   | -                    | -                   |
| Subtotal                  | <u>13,428,247</u>   | <u>15,925,660</u>   | <u>16,235,000</u>   | <u>15,705,000</u>    | <u>17,155,000</u>   |
| Total Available           | <u>14,450,859</u>   | <u>17,060,838</u>   | <u>18,307,866</u>   | <u>17,777,866</u>    | <u>17,839,324</u>   |
| Expenditures:             |                     |                     |                     |                      |                     |
| Personnel                 | 2,560,173           | 4,084,901           | 5,485,888           | 5,485,888            | 6,828,176           |
| Operating                 | 10,705,809          | 10,903,071          | 11,797,567          | 11,607,654           | 11,011,148          |
| Capital                   | 49,699              | -                   | -                   | -                    | -                   |
| Subtotal                  | <u>13,315,681</u>   | <u>14,987,972</u>   | <u>17,283,455</u>   | <u>17,093,542</u>    | <u>17,839,324</u>   |
| Total Disbursements       | <u>13,315,681</u>   | <u>14,987,972</u>   | <u>17,283,455</u>   | <u>17,093,542</u>    | <u>17,839,324</u>   |
| Restricted: Internal      | 1,082,114           | 1,816,204           | 811,750             | 684,324              | -                   |
| Available                 | <u>53,064</u>       | <u>256,662</u>      | <u>212,661</u>      | <u>-</u>             | <u>-</u>            |
| Ending Balance, June 30   | <u>\$ 1,135,178</u> | <u>\$ 2,072,866</u> | <u>\$ 1,024,411</u> | <u>\$ 684,324</u>    | <u>\$ -</u>         |



Charleston County, South Carolina  
Special Revenue Fund  
Accommodations Tax: State  
Fund Statement

|                           | FY 2014<br>Actual  | FY 2015<br>Actual  | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|--------------------|--------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ -               | \$ -               | \$ -                | \$ -                 | \$ -                |
| Revenues:                 |                    |                    |                     |                      |                     |
| Sales Tax                 | 62,216             | 23,148             | 62,000              | 25,000               | 25,000              |
| Interest                  | 287                | 174                | -                   | -                    | -                   |
| Subtotal                  | <u>62,503</u>      | <u>23,322</u>      | <u>62,000</u>       | <u>25,000</u>        | <u>25,000</u>       |
| Total Available           | <u>62,503</u>      | <u>23,322</u>      | <u>62,000</u>       | <u>25,000</u>        | <u>25,000</u>       |
| Expenditures:             |                    |                    |                     |                      |                     |
| Personnel                 | -                  | -                  | -                   | -                    | -                   |
| Operating                 | 35,628             | -                  | 35,150              | -                    | -                   |
| Capital                   | -                  | -                  | -                   | -                    | -                   |
| Subtotal                  | <u>35,628</u>      | <u>-</u>           | <u>35,150</u>       | <u>-</u>             | <u>-</u>            |
| Interfund Transfer Out    | <u>26,875</u>      | <u>23,322</u>      | <u>26,850</u>       | <u>25,000</u>        | <u>25,000</u>       |
| Total Disbursements       | <u>62,503</u>      | <u>23,322</u>      | <u>62,000</u>       | <u>25,000</u>        | <u>25,000</u>       |
| Ending Balance, June 30   | <u><u>\$ -</u></u> | <u><u>\$ -</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ -</u></u>   | <u><u>\$ -</u></u>  |

Charleston County, South Carolina  
Special Revenue Fund  
Administrator: Summer Youth Program  
Fund Statement

|                                | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ 93,194         | \$ 204,091        | \$ 238,374          | \$ 238,374           | \$ 148,505          |
| Revenues:                      |                   |                   |                     |                      |                     |
| Miscellaneous                  | 120,000           | 50,000            | -                   | -                    | -                   |
| Subtotal                       | 120,000           | 50,000            | -                   | -                    | -                   |
| Interfund Transfer In          | 104,176           | 105,679           | 50,000              | 50,000               | 65,000              |
| Total Available                | 317,370           | 359,770           | 288,374             | 288,374              | 213,505             |
| Expenditures:                  |                   |                   |                     |                      |                     |
| Personnel                      | 77,607            | 86,462            | 97,971              | 96,837               | 97,971              |
| Operating                      | 35,672            | 34,934            | 2,029               | 43,032               | 2,029               |
| Capital                        | -                 | -                 | -                   | -                    | -                   |
| Subtotal                       | 113,279           | 121,396           | 100,000             | 139,869              | 100,000             |
| Total Disbursements            | 113,279           | 121,396           | 100,000             | 139,869              | 100,000             |
| Restricted: Internal Available | -<br>204,091      | 50,000<br>188,374 | -<br>188,374        | 35,000<br>113,505    | -<br>113,505        |
| Ending Balance, June 30        | <u>\$ 204,091</u> | <u>\$ 238,374</u> | <u>\$ 188,374</u>   | <u>\$ 148,505</u>    | <u>\$ 113,505</u>   |

Charleston County, South Carolina  
Special Revenue Fund  
Building Inspections: Project Impact  
Fund Statement

|                           | FY 2014<br>Actual       | FY 2015<br>Actual       | FY 2016<br>Adjusted | FY 2016<br>Projected    | FY 2017<br>Proposed |
|---------------------------|-------------------------|-------------------------|---------------------|-------------------------|---------------------|
| Beginning Balance, July 1 | \$ 33,628               | \$ 22,354               | \$ 19,980           | \$ 19,980               | \$ 19,932           |
| Revenues:                 |                         |                         |                     |                         |                     |
| Miscellaneous             | -                       | -                       | -                   | -                       | -                   |
| Subtotal                  | -                       | -                       | -                   | -                       | -                   |
| Total Available           | <u>33,628</u>           | <u>22,354</u>           | <u>19,980</u>       | <u>19,980</u>           | <u>19,932</u>       |
| Expenditures:             |                         |                         |                     |                         |                     |
| Personnel                 | -                       | -                       | -                   | -                       | -                   |
| Operating                 | 11,274                  | 2,374                   | 19,980              | 48                      | 19,932              |
| Capital                   | -                       | -                       | -                   | -                       | -                   |
| Subtotal                  | <u>11,274</u>           | <u>2,374</u>            | <u>19,980</u>       | <u>48</u>               | <u>19,932</u>       |
| Total Disbursements       | <u>11,274</u>           | <u>2,374</u>            | <u>19,980</u>       | <u>48</u>               | <u>19,932</u>       |
| Restricted: Internal      | <u>22,354</u>           | <u>19,980</u>           | <u>-</u>            | <u>19,932</u>           | <u>-</u>            |
| Ending Balance, June 30   | <u><u>\$ 22,354</u></u> | <u><u>\$ 19,980</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ 19,932</u></u> | <u><u>\$ -</u></u>  |

Charleston County, South Carolina  
Special Revenue Fund  
Clerk of Court: IV-D Child Support Enforcement  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 74,477         | \$ -              | \$ -                | \$ -                 | \$ -                |
| Revenues:                 |                   |                   |                     |                      |                     |
| Intergovernmental         | 1,047,841         | 1,020,759         | 1,035,000           | 765,000              | 765,000             |
| Subtotal                  | 1,047,841         | 1,020,759         | 1,035,000           | 765,000              | 765,000             |
| Total Available           | 1,122,318         | 1,020,759         | 1,035,000           | 765,000              | 765,000             |
| Expenditures:             |                   |                   |                     |                      |                     |
| Personnel                 | 371,313           | 423,676           | 443,704             | 412,827              | 445,287             |
| Operating                 | 275,955           | 269,224           | 278,657             | 273,403              | 272,008             |
| Capital                   | 39,245            | -                 | -                   | -                    | -                   |
| Subtotal                  | 686,513           | 692,900           | 722,361             | 686,230              | 717,295             |
| Interfund Transfer Out    | 435,805           | 327,859           | 312,639             | 78,770               | 47,705              |
| Total Disbursements       | 1,122,318         | 1,020,759         | 1,035,000           | 765,000              | 765,000             |
| Ending Balance, June 30   | \$ -              | \$ -              | \$ -                | \$ -                 | \$ -                |

Charleston County, South Carolina  
Special Revenue Fund  
Economic Development  
Fund Statement

|                           | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 1,651,473        | \$ 2,429,475        | \$ 2,777,364        | \$ 2,777,364         | \$ 3,158,206        |
| Revenues:                 |                     |                     |                     |                      |                     |
| Property Tax              | 2,264,652           | 2,468,947           | 2,723,326           | 2,755,842            | 2,832,706           |
| Intergovernmental         | 40,000              | -                   | 45,000              | 27,000               | -                   |
| Miscellaneous             | -                   | 282,538             | 2,970               | 3,000                | -                   |
| Subtotal                  | <u>2,304,652</u>    | <u>2,751,485</u>    | <u>2,771,296</u>    | <u>2,785,842</u>     | <u>2,832,706</u>    |
| Total Available           | <u>3,956,125</u>    | <u>5,180,960</u>    | <u>5,548,660</u>    | <u>5,563,206</u>     | <u>5,990,912</u>    |
| Expenditures:             |                     |                     |                     |                      |                     |
| Personnel                 | 590,963             | 835,786             | 1,317,502           | 900,000              | 1,159,377           |
| Operating                 | 935,687             | 1,554,709           | 2,175,854           | 1,500,000            | 2,671,907           |
| Capital                   | -                   | 13,101              | 802                 | 5,000                | 51,000              |
| Subtotal                  | <u>1,526,650</u>    | <u>2,403,596</u>    | <u>3,494,158</u>    | <u>2,405,000</u>     | <u>3,882,284</u>    |
| Total Disbursements       | <u>1,526,650</u>    | <u>2,403,596</u>    | <u>3,494,158</u>    | <u>2,405,000</u>     | <u>3,882,284</u>    |
| Restricted: Internal      | 27,381              | 440,452             | 738                 | 1,049,578            | -                   |
| Available                 | <u>2,402,094</u>    | <u>2,336,912</u>    | <u>2,053,764</u>    | <u>2,108,628</u>     | <u>2,108,628</u>    |
| Ending Balance, June 30   | <u>\$ 2,429,475</u> | <u>\$ 2,777,364</u> | <u>\$ 2,054,502</u> | <u>\$ 3,158,206</u>  | <u>\$ 2,108,628</u> |

Charleston County, South Carolina  
Special Revenue Fund  
Emergency Management: Awendaw McClellanville Fire Department  
Fund Statement

|                           | FY 2014<br>Actual        | FY 2015<br>Actual        | FY 2016<br>Adjusted      | FY 2016<br>Projected     | FY 2017<br>Proposed      |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Beginning Balance, July 1 | \$ 527,088               | \$ 663,286               | \$ 484,985               | \$ 484,985               | \$ 746,159               |
| Revenues:                 |                          |                          |                          |                          |                          |
| Property Tax              | 1,984,903                | 2,098,971                | 2,008,300                | 2,106,500                | 2,106,500                |
| Intergovernmental         | 134,207                  | 136,540                  | 103,492                  | 119,775                  | 104,220                  |
| Miscellaneous             | 18,013                   | 1,260                    | -                        | -                        | -                        |
| Subtotal                  | <u>2,137,123</u>         | <u>2,236,771</u>         | <u>2,111,792</u>         | <u>2,226,275</u>         | <u>2,210,720</u>         |
| Total Available           | <u>2,664,211</u>         | <u>2,900,057</u>         | <u>2,596,777</u>         | <u>2,711,260</u>         | <u>2,956,879</u>         |
| Expenditures:             |                          |                          |                          |                          |                          |
| Personnel                 | 1,415,120                | 1,509,243                | 1,658,335                | 1,464,083                | 1,816,689                |
| Operating                 | 389,996                  | 363,627                  | 464,282                  | 431,018                  | 381,423                  |
| Capital                   | 506                      | 397,594                  | 70,000                   | 70,000                   | 200,000                  |
| Subtotal                  | <u>1,805,622</u>         | <u>2,270,464</u>         | <u>2,192,617</u>         | <u>1,965,101</u>         | <u>2,398,112</u>         |
| Interfund Transfer Out    | <u>195,303</u>           | <u>144,608</u>           | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 |
| Total Disbursements       | <u>2,000,925</u>         | <u>2,415,072</u>         | <u>2,192,617</u>         | <u>1,965,101</u>         | <u>2,398,112</u>         |
| Nonspendable              | 173,250                  | 115,500                  | 57,750                   | 57,750                   | -                        |
| Restricted: Internal      | 420,143                  | -                        | -                        | 187,392                  | -                        |
| Available                 | <u>69,893</u>            | <u>369,485</u>           | <u>346,410</u>           | <u>501,017</u>           | <u>558,767</u>           |
| Ending Balance, June 30   | <u><u>\$ 663,286</u></u> | <u><u>\$ 484,985</u></u> | <u><u>\$ 404,160</u></u> | <u><u>\$ 746,159</u></u> | <u><u>\$ 558,767</u></u> |

Charleston County, South Carolina  
Special Revenue Fund  
Emergency Management: Awendaw McClellanville Fire Department Debt Service  
Fund Statement

|                                | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ -              | \$ -              | \$ 231,661          | \$ 231,661           | \$ 21,661           |
| Revenues:                      |                   |                   |                     |                      |                     |
| Property Tax                   | -                 | 224,027           | 240,000             | 232,685              | 234,000             |
| Intergovernmental              | -                 | 7,634             | -                   | 7,315                | 7,088               |
| Subtotal                       | -                 | 231,661           | 240,000             | 240,000              | 241,088             |
| Interfund Transfer In          | -                 | -                 | 23,486              | 23,486               | 2,192               |
| Total Available                | -                 | 231,661           | 495,147             | 495,147              | 264,941             |
| Expenditures:                  |                   |                   |                     |                      |                     |
| Personnel                      | -                 | -                 | -                   | -                    | -                   |
| Operating                      | -                 | -                 | -                   | -                    | -                   |
| Capital                        | -                 | -                 | -                   | -                    | -                   |
| Debt Service                   | -                 | -                 | 35,651              | 35,651               | 205,900             |
| Subtotal                       | -                 | -                 | 35,651              | 35,651               | 205,900             |
| Interfund Transfer Out         | -                 | -                 | 437,835             | 437,835              | -                   |
| Total Disbursements            | -                 | -                 | 473,486             | 473,486              | 205,900             |
| Restricted: Internal Available | -                 | 210,000           | -                   | -                    | -                   |
|                                | -                 | 21,661            | 21,661              | 21,661               | 59,041              |
| Ending Balance, June 30        | \$ -              | \$ 231,661        | \$ 21,661           | \$ 21,661            | \$ 59,041           |

Charleston County, South Carolina  
Special Revenue Fund  
Emergency Management: East Cooper Fire District  
Fund Statement

|                                | FY 2014<br>Actual       | FY 2015<br>Actual      | FY 2016<br>Adjusted    | FY 2016<br>Projected    | FY 2017<br>Proposed     |
|--------------------------------|-------------------------|------------------------|------------------------|-------------------------|-------------------------|
| Beginning Balance, July 1      | \$ 13,644               | \$ 12,966              | \$ 9,585               | \$ 9,585                | \$ 24,585               |
| Revenues:                      |                         |                        |                        |                         |                         |
| Property Tax                   | 141,804                 | 139,022                | 142,600                | 157,600                 | 132,600                 |
| Intergovernmental              | 2,518                   | 2,597                  | 2,400                  | 2,400                   | 2,400                   |
| Subtotal                       | <u>144,322</u>          | <u>141,619</u>         | <u>145,000</u>         | <u>160,000</u>          | <u>135,000</u>          |
| Total Available                | <u>157,966</u>          | <u>154,585</u>         | <u>154,585</u>         | <u>169,585</u>          | <u>159,585</u>          |
| Expenditures:                  |                         |                        |                        |                         |                         |
| Personnel                      | -                       | -                      | -                      | -                       | -                       |
| Operating                      | 145,000                 | 145,000                | 145,000                | 145,000                 | 145,000                 |
| Capital                        | -                       | -                      | -                      | -                       | -                       |
| Subtotal                       | <u>145,000</u>          | <u>145,000</u>         | <u>145,000</u>         | <u>145,000</u>          | <u>145,000</u>          |
| Total Disbursements            | <u>145,000</u>          | <u>145,000</u>         | <u>145,000</u>         | <u>145,000</u>          | <u>145,000</u>          |
| Restricted: Internal Available | -                       | -                      | -                      | 10,000                  | -                       |
|                                | <u>12,966</u>           | <u>9,585</u>           | <u>9,585</u>           | <u>14,585</u>           | <u>14,585</u>           |
| Ending Balance, June 30        | <u><u>\$ 12,966</u></u> | <u><u>\$ 9,585</u></u> | <u><u>\$ 9,585</u></u> | <u><u>\$ 24,585</u></u> | <u><u>\$ 14,585</u></u> |



Charleston County, South Carolina  
Special Revenue Fund  
Emergency Management: Hazardous Materials Enforcement  
Fund Statement

|                                | FY 2014<br>Actual        | FY 2015<br>Actual       | FY 2016<br>Adjusted     | FY 2016<br>Projected   | FY 2017<br>Proposed |
|--------------------------------|--------------------------|-------------------------|-------------------------|------------------------|---------------------|
| Beginning Balance, July 1      | \$ 192,577               | \$ 157,007              | \$ 124,987              | \$ 124,987             | \$ 97,127           |
| Revenues:                      |                          |                         |                         |                        |                     |
| Licenses and Permits           | 217,018                  | 212,912                 | 220,000                 | 220,000                | 220,000             |
| Miscellaneous                  | 5,000                    | -                       | -                       | -                      | -                   |
| Subtotal                       | <u>222,018</u>           | <u>212,912</u>          | <u>220,000</u>          | <u>220,000</u>         | <u>220,000</u>      |
| Total Available                | <u>414,595</u>           | <u>369,919</u>          | <u>344,987</u>          | <u>344,987</u>         | <u>317,127</u>      |
| Expenditures:                  |                          |                         |                         |                        |                     |
| Personnel                      | 168,582                  | 176,767                 | 176,614                 | 194,707                | 177,909             |
| Operating                      | 89,006                   | 67,838                  | 51,625                  | 53,153                 | 49,969              |
| Capital                        | -                        | -                       | -                       | -                      | -                   |
| Subtotal                       | <u>257,588</u>           | <u>244,605</u>          | <u>228,239</u>          | <u>247,860</u>         | <u>227,878</u>      |
| Interfund Transfer Out         | <u>-</u>                 | <u>327</u>              | <u>-</u>                | <u>-</u>               | <u>-</u>            |
| Total Disbursements            | <u>257,588</u>           | <u>244,932</u>          | <u>228,239</u>          | <u>247,860</u>         | <u>227,878</u>      |
| Restricted: Internal Available | 53,256<br><u>103,751</u> | 9,767<br><u>115,220</u> | 1,528<br><u>115,220</u> | 7,878<br><u>89,249</u> | -<br><u>89,249</u>  |
| Ending Balance, June 30        | <u>\$ 157,007</u>        | <u>\$ 124,987</u>       | <u>\$ 116,748</u>       | <u>\$ 97,127</u>       | <u>\$ 89,249</u>    |

Charleston County, South Carolina  
Special Revenue Fund  
Emergency Management: Northern Charleston County Fire District  
Fund Statement

|                           | FY 2014<br>Actual      | FY 2015<br>Actual    | FY 2016<br>Adjusted  | FY 2016<br>Projected | FY 2017<br>Proposed  |
|---------------------------|------------------------|----------------------|----------------------|----------------------|----------------------|
| Beginning Balance, July 1 | \$ 3,010               | \$ 3,010             | \$ 825               | \$ 825               | \$ 825               |
| Revenues:                 |                        |                      |                      |                      |                      |
| Property Tax              | 244,468                | 233,814              | 234,800              | 234,800              | 240,100              |
| Intergovernmental         | 4,447                  | 4,555                | 3,800                | 3,800                | 3,800                |
| Subtotal                  | <u>248,915</u>         | <u>238,369</u>       | <u>238,600</u>       | <u>238,600</u>       | <u>243,900</u>       |
| Total Available           | <u>251,925</u>         | <u>241,379</u>       | <u>239,425</u>       | <u>239,425</u>       | <u>244,725</u>       |
| Expenditures:             |                        |                      |                      |                      |                      |
| Personnel                 | -                      | -                    | -                    | -                    | -                    |
| Operating                 | 248,915                | 240,554              | 238,600              | 238,600              | 243,900              |
| Capital                   | -                      | -                    | -                    | -                    | -                    |
| Subtotal                  | <u>248,915</u>         | <u>240,554</u>       | <u>238,600</u>       | <u>238,600</u>       | <u>243,900</u>       |
| Total Disbursements       | <u>248,915</u>         | <u>240,554</u>       | <u>238,600</u>       | <u>238,600</u>       | <u>243,900</u>       |
| Available                 | <u>3,010</u>           | <u>825</u>           | <u>825</u>           | <u>825</u>           | <u>825</u>           |
| Ending Balance, June 30   | <u><u>\$ 3,010</u></u> | <u><u>\$ 825</u></u> | <u><u>\$ 825</u></u> | <u><u>\$ 825</u></u> | <u><u>\$ 825</u></u> |

Charleston County, South Carolina  
Special Revenue Fund  
Emergency Management: West St. Andrew's Fire District  
Fund Statement

|                           | FY 2014<br>Actual        | FY 2015<br>Actual        | FY 2016<br>Adjusted      | FY 2016<br>Projected     | FY 2017<br>Proposed    |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------------------------|
| Beginning Balance, July 1 | \$ (1,694)               | \$ (2,302)               | \$ (2,110)               | \$ (2,110)               | \$ (1,260)             |
| Revenues:                 |                          |                          |                          |                          |                        |
| Property Tax              | 7,375                    | 8,174                    | 8,850                    | 8,850                    | 8,300                  |
| Intergovernmental         | 17                       | 18                       | -                        | -                        | -                      |
| Subtotal                  | <u>7,392</u>             | <u>8,192</u>             | <u>8,850</u>             | <u>8,850</u>             | <u>8,300</u>           |
| Total Available           | <u>5,698</u>             | <u>5,890</u>             | <u>6,740</u>             | <u>6,740</u>             | <u>7,040</u>           |
| Expenditures:             |                          |                          |                          |                          |                        |
| Personnel                 | -                        | -                        | -                        | -                        | -                      |
| Operating                 | 8,000                    | 8,000                    | 8,000                    | 8,000                    | 8,000                  |
| Capital                   | -                        | -                        | -                        | -                        | -                      |
| Subtotal                  | <u>8,000</u>             | <u>8,000</u>             | <u>8,000</u>             | <u>8,000</u>             | <u>8,000</u>           |
| Total Disbursements       | <u>8,000</u>             | <u>8,000</u>             | <u>8,000</u>             | <u>8,000</u>             | <u>8,000</u>           |
| Available                 | <u>(2,302)</u>           | <u>(2,110)</u>           | <u>(1,260)</u>           | <u>(1,260)</u>           | <u>(960)</u>           |
| Ending Balance, June 30   | <u><u>\$ (2,302)</u></u> | <u><u>\$ (2,110)</u></u> | <u><u>\$ (1,260)</u></u> | <u><u>\$ (1,260)</u></u> | <u><u>\$ (960)</u></u> |

Charleston County, South Carolina  
Special Revenue Fund  
Greenbelt Programs  
Fund Statement

|                                | FY 2014<br>Actual    | FY 2015<br>Actual    | FY 2016<br>Adjusted  | FY 2016<br>Projected | FY 2017<br>Proposed  |
|--------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Beginning Balance, July 1      | \$ 16,547,148        | \$ 16,199,728        | \$ 13,461,616        | \$ 13,461,616        | \$ 13,195,029        |
| Revenues:                      |                      |                      |                      |                      |                      |
| Sales Tax                      | 7,936,208            | 8,450,237            | 8,840,000            | 8,840,000            | 9,180,000            |
| Interest                       | 37,084               | 33,960               | 25,000               | 25,000               | 25,000               |
| Miscellaneous                  | -                    | 170                  | -                    | -                    | -                    |
| Subtotal                       | <u>7,973,292</u>     | <u>8,484,367</u>     | <u>8,865,000</u>     | <u>8,865,000</u>     | <u>9,205,000</u>     |
| Interfund Transfer In          | <u>378,607</u>       | <u>5,677</u>         | <u>-</u>             | <u>-</u>             | <u>-</u>             |
| Total Available                | <u>24,899,047</u>    | <u>24,689,772</u>    | <u>22,326,616</u>    | <u>22,326,616</u>    | <u>22,400,029</u>    |
| Expenditures:                  |                      |                      |                      |                      |                      |
| Personnel                      | 138,499              | 137,880              | 135,980              | 135,980              | 141,970              |
| Operating                      | 30,335               | 29,874               | 40,798               | 26,798               | 51,020               |
| Capital                        | -                    | -                    | 52,000               | 52,000               | -                    |
| Debt Service                   | <u>8,530,485</u>     | <u>8,777,283</u>     | <u>8,916,809</u>     | <u>8,916,809</u>     | <u>9,056,382</u>     |
| Subtotal                       | <u>8,699,319</u>     | <u>8,945,037</u>     | <u>9,145,587</u>     | <u>9,131,587</u>     | <u>9,249,372</u>     |
| Interfund Transfer Out         | <u>-</u>             | <u>2,283,119</u>     | <u>-</u>             | <u>-</u>             | <u>-</u>             |
| Total Disbursements            | <u>8,699,319</u>     | <u>11,228,156</u>    | <u>9,145,587</u>     | <u>9,131,587</u>     | <u>9,249,372</u>     |
| Restricted: Internal Available | 2,062,525            | 340,429              | 56,000               | 44,372               | -                    |
|                                | <u>14,137,203</u>    | <u>13,121,187</u>    | <u>13,125,029</u>    | <u>13,150,657</u>    | <u>13,150,657</u>    |
| Ending Balance, June 30        | <u>\$ 16,199,728</u> | <u>\$ 13,461,616</u> | <u>\$ 13,181,029</u> | <u>\$ 13,195,029</u> | <u>\$ 13,150,657</u> |

Charleston County, South Carolina  
Special Revenue Fund  
Legal: Seized Assets  
Fund Statement

|                                | FY 2014<br>Actual        | FY 2015<br>Actual        | FY 2016<br>Adjusted | FY 2016<br>Projected     | FY 2017<br>Proposed |
|--------------------------------|--------------------------|--------------------------|---------------------|--------------------------|---------------------|
| Beginning Balance, July 1      | \$ 128,992               | \$ 106,732               | \$ 118,512          | \$ 118,512               | \$ 100,000          |
| Revenues:                      |                          |                          |                     |                          |                     |
| Fines and Forfeitures          | 15,804                   | 33,255                   | 22,320              | 22,320                   | 22,320              |
| Interest                       | 199                      | 243                      | -                   | -                        | -                   |
| Subtotal                       | <u>16,003</u>            | <u>33,498</u>            | <u>22,320</u>       | <u>22,320</u>            | <u>22,320</u>       |
| Total Available                | <u>144,995</u>           | <u>140,230</u>           | <u>140,832</u>      | <u>140,832</u>           | <u>122,320</u>      |
| Expenditures:                  |                          |                          |                     |                          |                     |
| Personnel                      | 28,992                   | 6,732                    | 18,512              | 18,512                   | -                   |
| Operating                      | 9,271                    | 14,986                   | 122,320             | 22,320                   | 122,320             |
| Capital                        | -                        | -                        | -                   | -                        | -                   |
| Subtotal                       | <u>38,263</u>            | <u>21,718</u>            | <u>140,832</u>      | <u>40,832</u>            | <u>122,320</u>      |
| Total Disbursements            | <u>38,263</u>            | <u>21,718</u>            | <u>140,832</u>      | <u>40,832</u>            | <u>122,320</u>      |
| Restricted: Internal Available | 100,000<br><u>6,732</u>  | 100,000<br><u>18,512</u> | -<br><u>-</u>       | 100,000<br><u>-</u>      | -<br><u>-</u>       |
| Ending Balance, June 30        | <u><u>\$ 106,732</u></u> | <u><u>\$ 118,512</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ 100,000</u></u> | <u><u>\$ -</u></u>  |

Charleston County, South Carolina  
Special Revenue Fund  
Public Defender: Berkeley County  
Fund Statement

|                                | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ 169,607        | \$ 179,448        | \$ 239,346          | \$ 239,346           | \$ 215,905          |
| Revenues:                      |                   |                   |                     |                      |                     |
| Intergovernmental              | 791,268           | 866,694           | 882,739             | 861,858              | 875,858             |
| Charges and Fees               | 68,670            | 140,212           | 85,000              | 85,000               | 100,000             |
| Fines and Forfeitures          | -                 | (320)             | -                   | -                    | -                   |
| Interest                       | 254               | 456               | 250                 | 250                  | 250                 |
| Subtotal                       | <u>860,192</u>    | <u>1,007,042</u>  | <u>967,989</u>      | <u>947,108</u>       | <u>976,108</u>      |
| Total Available                | <u>1,029,799</u>  | <u>1,186,490</u>  | <u>1,207,335</u>    | <u>1,186,454</u>     | <u>1,192,013</u>    |
| Expenditures:                  |                   |                   |                     |                      |                     |
| Personnel                      | 642,066           | 729,571           | 764,475             | 756,155              | 761,144             |
| Operating                      | 208,285           | 217,573           | 203,514             | 195,915              | 214,964             |
| Capital                        | -                 | -                 | 19,850              | 18,479               | -                   |
| Subtotal                       | <u>850,351</u>    | <u>947,144</u>    | <u>987,839</u>      | <u>970,549</u>       | <u>976,108</u>      |
| Total Disbursements            | <u>850,351</u>    | <u>947,144</u>    | <u>987,839</u>      | <u>970,549</u>       | <u>976,108</u>      |
| Restricted: Internal Available | -                 | 7,665             | 1,563               | -                    | -                   |
|                                | <u>179,448</u>    | <u>231,681</u>    | <u>217,933</u>      | <u>215,905</u>       | <u>215,905</u>      |
| Ending Balance, June 30        | <u>\$ 179,448</u> | <u>\$ 239,346</u> | <u>\$ 219,496</u>   | <u>\$ 215,905</u>    | <u>\$ 215,905</u>   |

Charleston County, South Carolina  
Special Revenue Fund  
Public Defender: Charleston County  
Fund Statement

|                                | FY 2014<br>Actual        | FY 2015<br>Actual        | FY 2016<br>Adjusted      | FY 2016<br>Projected       | FY 2017<br>Proposed        |
|--------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|----------------------------|
| Beginning Balance, July 1      | \$ 788,887               | \$ 828,726               | \$ 893,936               | \$ 893,936                 | \$ 1,045,209               |
| Revenues:                      |                          |                          |                          |                            |                            |
| Intergovernmental              | 931,306                  | 982,394                  | 975,500                  | 956,980                    | 943,290                    |
| Charges and Fees               | 207,694                  | 186,699                  | 200,000                  | 200,000                    | 200,000                    |
| Fines and Forfeitures          | (19,730)                 | (15,480)                 | -                        | -                          | -                          |
| Interest                       | 1,546                    | 2,166                    | 2,000                    | 2,000                      | 2,000                      |
| Subtotal                       | <u>1,120,816</u>         | <u>1,155,779</u>         | <u>1,177,500</u>         | <u>1,158,980</u>           | <u>1,145,290</u>           |
| Interfund Transfer In          | <u>3,031,846</u>         | <u>3,057,548</u>         | <u>3,097,292</u>         | <u>3,097,292</u>           | <u>3,130,000</u>           |
| Total Available                | <u>4,941,549</u>         | <u>5,042,053</u>         | <u>5,168,728</u>         | <u>5,150,208</u>           | <u>5,320,499</u>           |
| Expenditures:                  |                          |                          |                          |                            |                            |
| Personnel                      | 3,659,082                | 3,755,494                | 3,806,993                | 3,646,038                  | 3,785,253                  |
| Operating                      | 453,741                  | 392,623                  | 452,751                  | 443,913                    | 491,828                    |
| Capital                        | -                        | -                        | 15,048                   | 15,048                     | -                          |
| Subtotal                       | <u>4,112,823</u>         | <u>4,148,117</u>         | <u>4,274,792</u>         | <u>4,104,999</u>           | <u>4,277,081</u>           |
| Total Disbursements            | <u>4,112,823</u>         | <u>4,148,117</u>         | <u>4,274,792</u>         | <u>4,104,999</u>           | <u>4,277,081</u>           |
| Restricted: Internal Available | 38,668                   | -                        | -                        | 1,791                      | -                          |
|                                | <u>790,058</u>           | <u>893,936</u>           | <u>893,936</u>           | <u>1,043,418</u>           | <u>1,043,418</u>           |
| Ending Balance, June 30        | <u><u>\$ 828,726</u></u> | <u><u>\$ 893,936</u></u> | <u><u>\$ 893,936</u></u> | <u><u>\$ 1,045,209</u></u> | <u><u>\$ 1,043,418</u></u> |

Charleston County, South Carolina  
Special Revenue Fund  
Public Works: Stormwater Drainage  
Fund Statement

|                           | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 1,982,996        | \$ 1,538,518        | \$ 1,817,822        | \$ 1,817,822         | \$ 1,513,592        |
| Revenues:                 |                     |                     |                     |                      |                     |
| Intergovernmental         | 651,965             | 652,879             | 529,500             | 529,500              | 1,102,500           |
| Charges and Fees          | 1,150,919           | 1,218,554           | 1,235,000           | 1,235,000            | 2,910,000           |
| Interest                  | 2,702               | 3,173               | -                   | -                    | -                   |
| Subtotal                  | <u>1,805,586</u>    | <u>1,874,606</u>    | <u>1,764,500</u>    | <u>1,764,500</u>     | <u>4,012,500</u>    |
| Total Available           | <u>3,788,582</u>    | <u>3,413,124</u>    | <u>3,582,322</u>    | <u>3,582,322</u>     | <u>5,526,092</u>    |
| Expenditures:             |                     |                     |                     |                      |                     |
| Personnel                 | 1,623,722           | 1,073,182           | 1,192,810           | 1,192,810            | 1,603,363           |
| Operating                 | 513,800             | 457,712             | 1,967,006           | 875,920              | 2,856,145           |
| Capital                   | 18,390              | 64,408              | -                   | -                    | 827,000             |
| Subtotal                  | <u>2,155,912</u>    | <u>1,595,302</u>    | <u>3,159,816</u>    | <u>2,068,730</u>     | <u>5,286,508</u>    |
| Interfund Transfer Out    | <u>94,152</u>       | <u>-</u>            | <u>-</u>            | <u>-</u>             | <u>-</u>            |
| Total Disbursements       | <u>2,250,064</u>    | <u>1,595,302</u>    | <u>3,159,816</u>    | <u>2,068,730</u>     | <u>5,286,508</u>    |
| Nonspendable              | 268,900             | 239,584             | 239,584             | 239,584              | 239,584             |
| Restricted: Internal      | 1,269,618           | 1,578,238           | 182,922             | 1,274,008            | -                   |
| Available                 | <u>-</u>            | <u>-</u>            | <u>-</u>            | <u>-</u>             | <u>-</u>            |
| Ending Balance, June 30   | <u>\$ 1,538,518</u> | <u>\$ 1,817,822</u> | <u>\$ 422,506</u>   | <u>\$ 1,513,592</u>  | <u>\$ 239,584</u>   |



Charleston County, South Carolina  
Special Revenue Fund  
Sheriff: Asset Forfeiture  
Fund Statement

|                                | FY 2014<br>Actual          | FY 2015<br>Actual          | FY 2016<br>Adjusted        | FY 2016<br>Projected       | FY 2017<br>Proposed        |
|--------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Beginning Balance, July 1      | \$ 1,025,311               | \$ 1,287,859               | \$ 1,631,058               | \$ 1,631,058               | \$ 1,219,764               |
| Revenues:                      |                            |                            |                            |                            |                            |
| Fines and Forfeitures          | 134,904                    | 456,571                    | 145,832                    | 154,526                    | 73,000                     |
| Interest                       | 1,637                      | 2,729                      | -                          | -                          | -                          |
| Miscellaneous                  | 157,803                    | -                          | -                          | -                          | -                          |
| Subtotal                       | <u>294,344</u>             | <u>459,300</u>             | <u>145,832</u>             | <u>154,526</u>             | <u>73,000</u>              |
| Interfund Transfer In          | <u>1,879</u>               | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   | <u>-</u>                   |
| Total Available                | <u>1,321,534</u>           | <u>1,747,159</u>           | <u>1,776,890</u>           | <u>1,785,584</u>           | <u>1,292,764</u>           |
| Expenditures:                  |                            |                            |                            |                            |                            |
| Personnel                      | -                          | -                          | -                          | -                          | -                          |
| Operating                      | 33,675                     | 54,785                     | 211,849                    | 178,849                    | 209,088                    |
| Capital                        | -                          | 15,461                     | 281,251                    | 277,389                    | 12,000                     |
| Subtotal                       | <u>33,675</u>              | <u>70,246</u>              | <u>493,100</u>             | <u>456,238</u>             | <u>221,088</u>             |
| Interfund Transfer Out         | <u>-</u>                   | <u>45,855</u>              | <u>109,582</u>             | <u>109,582</u>             | <u>-</u>                   |
| Total Disbursements            | <u>33,675</u>              | <u>116,101</u>             | <u>602,682</u>             | <u>565,820</u>             | <u>221,088</u>             |
| Restricted: Internal Available | 228,672                    | 127,268                    | -                          | 148,088                    | -                          |
|                                | <u>1,059,187</u>           | <u>1,503,790</u>           | <u>1,174,208</u>           | <u>1,071,676</u>           | <u>1,071,676</u>           |
| Ending Balance, June 30        | <u><u>\$ 1,287,859</u></u> | <u><u>\$ 1,631,058</u></u> | <u><u>\$ 1,174,208</u></u> | <u><u>\$ 1,219,764</u></u> | <u><u>\$ 1,071,676</u></u> |

Charleston County, South Carolina  
Special Revenue Fund  
Sheriff: IV-D Child Support Enforcement  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ -              | \$ -              | \$ -                | \$ -                 | \$ -                |
| Revenues:                 |                   |                   |                     |                      |                     |
| Intergovernmental         | 78,177            | 66,116            | 67,000              | 67,000               | 69,972              |
| Subtotal                  | 78,177            | 66,116            | 67,000              | 67,000               | 69,972              |
| Interfund Transfer In     | 3,756             | 18,730            | 18,726              | 18,726               | 18,359              |
| Total Available           | 81,933            | 84,846            | 85,726              | 85,726               | 88,331              |
| Expenditures:             |                   |                   |                     |                      |                     |
| Personnel                 | 78,383            | 81,366            | 82,256              | 82,256               | 84,795              |
| Operating                 | 3,550             | 3,480             | 3,470               | 3,470                | 3,536               |
| Capital                   | -                 | -                 | -                   | -                    | -                   |
| Subtotal                  | 81,933            | 84,846            | 85,726              | 85,726               | 88,331              |
| Total Disbursements       | 81,933            | 84,846            | 85,726              | 85,726               | 88,331              |
| Ending Balance, June 30   | \$ -              | \$ -              | \$ -                | \$ -                 | \$ -                |

Charleston County, South Carolina  
Special Revenue Fund  
Sheriff: Programs  
Fund Statement

|                                | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ 1,355,787        | \$ 1,379,399        | \$ 1,231,081        | \$ 1,231,081         | \$ 1,046,517        |
| Revenues:                      |                     |                     |                     |                      |                     |
| Intergovernmental              | 103,500             | 103,500             | 103,500             | 103,500              | 103,500             |
| Charges and Fees               | 33,600              | 34,900              | 38,200              | 38,200               | 42,700              |
| Miscellaneous                  | 352,864             | 431,725             | 364,542             | 364,542              | 496,380             |
| Subtotal                       | <u>489,964</u>      | <u>570,125</u>      | <u>506,242</u>      | <u>506,242</u>       | <u>642,580</u>      |
| Interfund Transfer In          | <u>80,991</u>       | <u>80,261</u>       | <u>79,745</u>       | <u>79,745</u>        | <u>80,751</u>       |
| Total Available                | <u>1,926,742</u>    | <u>2,029,785</u>    | <u>1,817,068</u>    | <u>1,817,068</u>     | <u>1,769,848</u>    |
| Expenditures:                  |                     |                     |                     |                      |                     |
| Personnel                      | 352,766             | 369,293             | 394,125             | 354,125              | 397,144             |
| Operating                      | 194,577             | 242,117             | 317,452             | 366,426              | 470,680             |
| Capital                        | -                   | 187,294             | 50,000              | 50,000               | -                   |
| Subtotal                       | <u>547,343</u>      | <u>798,704</u>      | <u>761,577</u>      | <u>770,551</u>       | <u>867,824</u>      |
| Total Disbursements            | <u>547,343</u>      | <u>798,704</u>      | <u>761,577</u>      | <u>770,551</u>       | <u>867,824</u>      |
| Restricted: Internal Available | 595,151             | 175,590             | -                   | 144,493              | -                   |
|                                | <u>784,248</u>      | <u>1,055,491</u>    | <u>1,055,491</u>    | <u>902,024</u>       | <u>902,024</u>      |
| Ending Balance, June 30        | <u>\$ 1,379,399</u> | <u>\$ 1,231,081</u> | <u>\$ 1,055,491</u> | <u>\$ 1,046,517</u>  | <u>\$ 902,024</u>   |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Alcohol Education Program  
Fund Statement

|                                | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ 329,612        | \$ 264,954        | \$ 236,222          | \$ 236,222           | \$ 194,108          |
| Revenues:                      |                   |                   |                     |                      |                     |
| Charges and Fees               | 75,779            | 84,961            | 75,000              | 75,000               | 80,000              |
| Subtotal                       | 75,779            | 84,961            | 75,000              | 75,000               | 80,000              |
| Total Available                | 405,391           | 349,915           | 311,222             | 311,222              | 274,108             |
| Expenditures:                  |                   |                   |                     |                      |                     |
| Personnel                      | 99,795            | 90,831            | 95,537              | 95,537               | 95,279              |
| Operating                      | 4,920             | 2,194             | 3,055               | 3,055                | 3,055               |
| Capital                        | -                 | -                 | -                   | -                    | -                   |
| Subtotal                       | 104,715           | 93,025            | 98,592              | 98,592               | 98,334              |
| Interfund Transfer Out         | 35,722            | 20,668            | 18,522              | 18,522               | -                   |
| Total Disbursements            | 140,437           | 113,693           | 117,114             | 117,114              | 98,334              |
| Restricted: Internal Available | 39,364<br>225,590 | 42,114<br>194,108 | -<br>194,108        | 18,334<br>175,774    | -<br>175,774        |
| Ending Balance, June 30        | \$ 264,954        | \$ 236,222        | \$ 194,108          | \$ 194,108           | \$ 175,774          |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Bond Estreatment  
Fund Statement

|                           | FY 2014<br>Actual        | FY 2015<br>Actual        | FY 2016<br>Adjusted      | FY 2016<br>Projected     | FY 2017<br>Proposed      |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Beginning Balance, July 1 | \$ 168,466               | \$ 178,598               | \$ 149,279               | \$ 149,279               | \$ 159,279               |
| Revenues:                 |                          |                          |                          |                          |                          |
| Fines and Forfeitures     | 15,515                   | 10,465                   | 15,000                   | 15,000                   | 15,000                   |
| Miscellaneous             | -                        | 3,433                    | -                        | -                        | -                        |
| Subtotal                  | <u>15,515</u>            | <u>13,898</u>            | <u>15,000</u>            | <u>15,000</u>            | <u>15,000</u>            |
| Total Available           | <u>183,981</u>           | <u>192,496</u>           | <u>164,279</u>           | <u>164,279</u>           | <u>174,279</u>           |
| Expenditures:             |                          |                          |                          |                          |                          |
| Personnel                 | -                        | -                        | -                        | -                        | -                        |
| Operating                 | 5,383                    | 43,217                   | 5,000                    | 5,000                    | 11,000                   |
| Capital                   | -                        | -                        | -                        | -                        | -                        |
| Subtotal                  | <u>5,383</u>             | <u>43,217</u>            | <u>5,000</u>             | <u>5,000</u>             | <u>11,000</u>            |
| Total Disbursements       | <u>5,383</u>             | <u>43,217</u>            | <u>5,000</u>             | <u>5,000</u>             | <u>11,000</u>            |
| Available                 | <u>178,598</u>           | <u>149,279</u>           | <u>159,279</u>           | <u>159,279</u>           | <u>163,279</u>           |
| Ending Balance, June 30   | <u><u>\$ 178,598</u></u> | <u><u>\$ 149,279</u></u> | <u><u>\$ 159,279</u></u> | <u><u>\$ 159,279</u></u> | <u><u>\$ 163,279</u></u> |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Criminal Domestic Violence Appropriation  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ -              | \$ 11,620         | \$ 22,667           | \$ 22,667            | \$ 30,581           |
| Revenues:                 |                   |                   |                     |                      |                     |
| Intergovernmental         | 100,000           | 100,000           | 100,000             | 100,000              | 100,000             |
| Subtotal                  | 100,000           | 100,000           | 100,000             | 100,000              | 100,000             |
| Total Available           | 100,000           | 111,620           | 122,667             | 122,667              | 130,581             |
| Expenditures:             |                   |                   |                     |                      |                     |
| Personnel                 | 88,355            | 88,824            | 92,086              | 92,086               | 92,647              |
| Operating                 | 25                | 129               | -                   | -                    | -                   |
| Capital                   | -                 | -                 | -                   | -                    | -                   |
| Subtotal                  | 88,380            | 88,953            | 92,086              | 92,086               | 92,647              |
| Total Disbursements       | 88,380            | 88,953            | 92,086              | 92,086               | 92,647              |
| Available                 | 11,620            | 22,667            | 30,581              | 30,581               | 37,934              |
| Ending Balance, June 30   | \$ 11,620         | \$ 22,667         | \$ 30,581           | \$ 30,581            | \$ 37,934           |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Drug Court  
Fund Statement

|                                | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ 317,621        | \$ 342,590        | \$ 347,323          | \$ 347,323           | \$ 362,660          |
| Revenues:                      |                   |                   |                     |                      |                     |
| Intergovernmental              | 320,667           | 332,795           | 320,457             | 334,000              | 334,000             |
| Subtotal                       | 320,667           | 332,795           | 320,457             | 334,000              | 334,000             |
| Total Available                | 638,288           | 675,385           | 667,780             | 681,323              | 696,660             |
| Expenditures:                  |                   |                   |                     |                      |                     |
| Personnel                      | 72,374            | 72,132            | 74,537              | 75,192               | 76,950              |
| Operating                      | 40,943            | 69,288            | 58,871              | 55,871               | 69,165              |
| Capital                        | -                 | -                 | -                   | -                    | -                   |
| Subtotal                       | 113,317           | 141,420           | 133,408             | 131,063              | 146,115             |
| Interfund Transfer Out         | 182,381           | 186,642           | 182,240             | 187,600              | 187,600             |
| Total Disbursements            | 295,698           | 328,062           | 315,648             | 318,663              | 333,715             |
| Restricted: Internal Available | 33,191            | -                 | -                   | -                    | -                   |
|                                | 309,399           | 347,323           | 352,132             | 362,660              | 362,945             |
| Ending Balance, June 30        | \$ 342,590        | \$ 347,323        | \$ 352,132          | \$ 362,660           | \$ 362,945          |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: DUI Appropriation  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ -              | \$ -              | \$ -                | \$ -                 | \$ -                |
| Revenues:                 |                   |                   |                     |                      |                     |
| Intergovernmental         | 73,690            | 73,690            | 73,690              | 73,690               | 73,690              |
| Subtotal                  | 73,690            | 73,690            | 73,690              | 73,690               | 73,690              |
| Interfund Transfer In     | 26,596            | 27,039            | -                   | 16,774               | 30,249              |
| Total Available           | 100,286           | 100,729           | 73,690              | 90,464               | 103,939             |
| Expenditures:             |                   |                   |                     |                      |                     |
| Personnel                 | 99,795            | 100,076           | 72,103              | 89,346               | 102,674             |
| Operating                 | 491               | 653               | 570                 | 1,118                | 1,265               |
| Capital                   | -                 | -                 | -                   | -                    | -                   |
| Subtotal                  | 100,286           | 100,729           | 72,673              | 90,464               | 103,939             |
| Total Disbursements       | 100,286           | 100,729           | 72,673              | 90,464               | 103,939             |
| Available                 | -                 | -                 | 1,017               | -                    | -                   |
| Ending Balance, June 30   | \$ -              | \$ -              | \$ 1,017            | \$ -                 | \$ -                |



Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Expungement  
Fund Statement

|                                | FY 2014<br>Actual  | FY 2015<br>Actual  | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|--------------------|--------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ 748,814         | \$ 563,451         | \$ 371,694          | \$ 371,694           | \$ 278,489          |
| Revenues:                      |                    |                    |                     |                      |                     |
| Charges and Fees               | 156,700            | 165,060            | 155,000             | 155,000              | 155,000             |
| Subtotal                       | 156,700            | 165,060            | 155,000             | 155,000              | 155,000             |
| Total Available                | 905,514            | 728,511            | 526,694             | 526,694              | 433,489             |
| Expenditures:                  |                    |                    |                     |                      |                     |
| Personnel                      | 337,584            | 347,110            | 321,548             | 238,425              | 145,797             |
| Operating                      | 4,479              | 9,707              | 9,780               | 9,780                | 9,500               |
| Capital                        | -                  | -                  | -                   | -                    | -                   |
| Subtotal                       | 342,063            | 356,817            | 331,328             | 248,205              | 155,297             |
| Total Disbursements            | 342,063            | 356,817            | 331,328             | 248,205              | 155,297             |
| Restricted: Internal Available | 346,059<br>217,392 | 176,328<br>195,366 | -<br>195,366        | 297<br>278,192       | -<br>278,192        |
| Ending Balance, June 30        | \$ 563,451         | \$ 371,694         | \$ 195,366          | \$ 278,489           | \$ 278,192          |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Juvenile Education Program  
Fund Statement

|                           | FY 2014<br>Actual  | FY 2015<br>Actual  | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|--------------------|--------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ -               | \$ -               | \$ -                | \$ -                 | \$ -                |
| Revenues:                 |                    |                    |                     |                      |                     |
| Intergovernmental         | 60,000             | 60,000             | 60,000              | 60,000               | 60,000              |
| Charges and Fees          | 29,600             | 30,056             | 30,000              | 30,000               | 30,000              |
| Interest                  | -                  | -                  | -                   | -                    | -                   |
| Subtotal                  | <u>89,600</u>      | <u>90,056</u>      | <u>90,000</u>       | <u>90,000</u>        | <u>90,000</u>       |
| Interfund Transfer In     | <u>35,722</u>      | <u>20,668</u>      | <u>18,522</u>       | <u>18,522</u>        | <u>18,666</u>       |
| Total Available           | <u>125,322</u>     | <u>110,724</u>     | <u>108,522</u>      | <u>108,522</u>       | <u>108,666</u>      |
| Expenditures:             |                    |                    |                     |                      |                     |
| Personnel                 | 123,074            | 107,561            | 106,072             | 106,072              | 106,216             |
| Operating                 | 2,248              | 3,163              | 2,450               | 2,450                | 2,450               |
| Capital                   | -                  | -                  | -                   | -                    | -                   |
| Subtotal                  | <u>125,322</u>     | <u>110,724</u>     | <u>108,522</u>      | <u>108,522</u>       | <u>108,666</u>      |
| Total Disbursements       | <u>125,322</u>     | <u>110,724</u>     | <u>108,522</u>      | <u>108,522</u>       | <u>108,666</u>      |
| Ending Balance, June 30   | <u><u>\$ -</u></u> | <u><u>\$ -</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ -</u></u>   | <u><u>\$ -</u></u>  |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Pretrial Intervention  
Fund Statement

|                                | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ 302,783        | \$ 287,004        | \$ 268,483          | \$ 268,483           | \$ 240,843          |
| Revenues:                      |                   |                   |                     |                      |                     |
| Charges and Fees               | 319,626           | 318,916           | 300,000             | 315,000              | 315,000             |
| Subtotal                       | 319,626           | 318,916           | 300,000             | 315,000              | 315,000             |
| Total Available                | 622,409           | 605,920           | 568,483             | 583,483              | 555,843             |
| Expenditures:                  |                   |                   |                     |                      |                     |
| Personnel                      | 303,468           | 305,795           | 321,765             | 304,962              | 321,175             |
| Operating                      | 31,937            | 31,642            | 37,678              | 37,678               | 38,604              |
| Capital                        | -                 | -                 | -                   | -                    | -                   |
| Subtotal                       | 335,405           | 337,437           | 359,443             | 342,640              | 359,779             |
| Total Disbursements            | 335,405           | 337,437           | 359,443             | 342,640              | 359,779             |
| Restricted: Internal Available | 56,168<br>230,836 | 59,443<br>209,040 | -<br>209,040        | 44,779<br>196,064    | -<br>196,064        |
| Ending Balance, June 30        | \$ 287,004        | \$ 268,483        | \$ 209,040          | \$ 240,843           | \$ 196,064          |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: State Appropriation  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 163,660        | \$ 199,999        | \$ 250,000          | \$ 250,000           | \$ 250,000          |
| Revenues:                 |                   |                   |                     |                      |                     |
| Intergovernmental         | 739,923           | 730,354           | 712,235             | 712,235              | 711,716             |
| Subtotal                  | 739,923           | 730,354           | 712,235             | 712,235              | 711,716             |
| Interfund Transfer In     | 244,805           | 283,070           | 189,833             | 171,074              | 117,660             |
| Total Available           | 1,148,388         | 1,213,423         | 1,152,068           | 1,133,309            | 1,079,376           |
| Expenditures:             |                   |                   |                     |                      |                     |
| Personnel                 | 829,401           | 886,592           | 864,059             | 828,634              | 742,100             |
| Operating                 | 17,226            | 14,984            | 19,333              | 19,333               | 19,473              |
| Capital                   | -                 | -                 | -                   | -                    | -                   |
| Subtotal                  | 846,627           | 901,576           | 883,392             | 847,967              | 761,573             |
| Interfund Transfer Out    | 101,762           | 61,847            | 18,676              | 35,342               | 67,803              |
| Total Disbursements       | 948,389           | 963,423           | 902,068             | 883,309              | 829,376             |
| Available                 | 199,999           | 250,000           | 250,000             | 250,000              | 250,000             |
| Ending Balance, June 30   | \$ 199,999        | \$ 250,000        | \$ 250,000          | \$ 250,000           | \$ 250,000          |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Traffic Education Program  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 110,025        | \$ 118,344        | \$ 137,086          | \$ 137,086           | \$ 147,983          |
| Revenues:                 |                   |                   |                     |                      |                     |
| Intergovernmental         | -                 | 5,997             | 10,000              | 10,000               | 10,000              |
| Charges and Fees          | 40,750            | 42,800            | 50,000              | 40,000               | 40,000              |
| Subtotal                  | 40,750            | 48,797            | 60,000              | 50,000               | 50,000              |
| Total Available           | 150,775           | 167,141           | 197,086             | 187,086              | 197,983             |
| Expenditures:             |                   |                   |                     |                      |                     |
| Personnel                 | 9,587             | 9,729             | 10,515              | 10,603               | 10,579              |
| Operating                 | 22,844            | 20,326            | 28,500              | 28,500               | 26,000              |
| Capital                   | -                 | -                 | -                   | -                    | -                   |
| Subtotal                  | 32,431            | 30,055            | 39,015              | 39,103               | 36,579              |
| Total Disbursements       | 32,431            | 30,055            | 39,015              | 39,103               | 36,579              |
| Available                 | 118,344           | 137,086           | 158,071             | 147,983              | 161,404             |
| Ending Balance, June 30   | <u>\$ 118,344</u> | <u>\$ 137,086</u> | <u>\$ 158,071</u>   | <u>\$ 147,983</u>    | <u>\$ 161,404</u>   |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Victims' Unclaimed Restitution  
Fund Statement

|                                | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ 8,721          | \$ 10,612         | \$ 10,312           | \$ 10,312            | \$ 8,812            |
| Revenues:                      |                   |                   |                     |                      |                     |
| Miscellaneous                  | 2,947             | 1,500             | 500                 | 500                  | 500                 |
| Subtotal                       | 2,947             | 1,500             | 500                 | 500                  | 500                 |
| Total Available                | 11,668            | 12,112            | 10,812              | 10,812               | 9,312               |
| Expenditures:                  |                   |                   |                     |                      |                     |
| Personnel                      | -                 | -                 | -                   | -                    | -                   |
| Operating                      | 1,056             | 1,800             | 5,000               | 2,000                | 5,000               |
| Capital                        | -                 | -                 | -                   | -                    | -                   |
| Subtotal                       | 1,056             | 1,800             | 5,000               | 2,000                | 5,000               |
| Total Disbursements            | 1,056             | 1,800             | 5,000               | 2,000                | 5,000               |
| Restricted: Internal Available | 8,221<br>2,391    | 4,500<br>5,812    | -<br>5,812          | 4,500<br>4,312       | -<br>4,312          |
| Ending Balance, June 30        | \$ 10,612         | \$ 10,312         | \$ 5,812            | \$ 8,812             | \$ 4,312            |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Victim-Witness State Appropriation  
Fund Statement

|                           | FY 2014<br>Actual  | FY 2015<br>Actual  | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|--------------------|--------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 34,181          | \$ -               | \$ -                | \$ -                 | \$ -                |
| Revenues:                 |                    |                    |                     |                      |                     |
| Intergovernmental         | 40,625             | 40,625             | 40,625              | 40,625               | 40,625              |
| Miscellaneous             | -                  | -                  | -                   | -                    | -                   |
| Subtotal                  | <u>40,625</u>      | <u>40,625</u>      | <u>40,625</u>       | <u>40,625</u>        | <u>40,625</u>       |
| Interfund Transfer In     | <u>44,819</u>      | <u>29,460</u>      | <u>18,676</u>       | <u>18,568</u>        | <u>18,888</u>       |
| Total Available           | <u>119,625</u>     | <u>70,085</u>      | <u>59,301</u>       | <u>59,193</u>        | <u>59,513</u>       |
| Expenditures:             |                    |                    |                     |                      |                     |
| Personnel                 | 119,082            | 66,970             | 58,731              | 58,623               | 59,088              |
| Operating                 | 543                | 3,115              | 570                 | 570                  | 425                 |
| Capital                   | -                  | -                  | -                   | -                    | -                   |
| Subtotal                  | <u>119,625</u>     | <u>70,085</u>      | <u>59,301</u>       | <u>59,193</u>        | <u>59,513</u>       |
| Total Disbursements       | <u>119,625</u>     | <u>70,085</u>      | <u>59,301</u>       | <u>59,193</u>        | <u>59,513</u>       |
| Ending Balance, June 30   | <u><u>\$ -</u></u> | <u><u>\$ -</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ -</u></u>   | <u><u>\$ -</u></u>  |

Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Violent Crime Prosecution  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ -              | \$ -              | \$ 22,123           | \$ 22,123            | \$ 40,815           |
| Revenues:                 |                   |                   |                     |                      |                     |
| Intergovernmental         | -                 | 100,000           | 100,000             | 100,000              | 100,000             |
| Subtotal                  | -                 | 100,000           | 100,000             | 100,000              | 100,000             |
| Total Available           | -                 | 100,000           | 122,123             | 122,123              | 140,815             |
| Expenditures:             |                   |                   |                     |                      |                     |
| Personnel                 | -                 | 77,877            | 88,859              | 81,308               | 83,370              |
| Operating                 | -                 | -                 | -                   | -                    | -                   |
| Capital                   | -                 | -                 | -                   | -                    | -                   |
| Subtotal                  | -                 | 77,877            | 88,859              | 81,308               | 83,370              |
| Total Disbursements       | -                 | 77,877            | 88,859              | 81,308               | 83,370              |
| Available                 | -                 | 22,123            | 33,264              | 40,815               | 57,445              |
| Ending Balance, June 30   | \$ -              | \$ 22,123         | \$ 33,264           | \$ 40,815            | \$ 57,445           |



Charleston County, South Carolina  
Special Revenue Fund  
Solicitor: Worthless Check  
Fund Statement

|                                | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ 14,836         | \$ -              | \$ 10,665           | \$ 10,665            | \$ 14,769           |
| Revenues:                      |                   |                   |                     |                      |                     |
| Charges and Fees               | 90,362            | 65,091            | 62,000              | 62,000               | 60,000              |
| Subtotal                       | 90,362            | 65,091            | 62,000              | 62,000               | 60,000              |
| Interfund Transfer In          | 30,793            | 6,273             | -                   | -                    | -                   |
| Total Available                | 135,991           | 71,364            | 72,665              | 72,665               | 74,769              |
| Expenditures:                  |                   |                   |                     |                      |                     |
| Personnel                      | 103,687           | 46,418            | 41,815              | 38,035               | 42,272              |
| Operating                      | 32,304            | 14,281            | 19,861              | 19,861               | 19,277              |
| Capital                        | -                 | -                 | -                   | -                    | -                   |
| Subtotal                       | 135,991           | 60,699            | 61,676              | 57,896               | 61,549              |
| Total Disbursements            | 135,991           | 60,699            | 61,676              | 57,896               | 61,549              |
| Restricted: Internal Available | -                 | -                 | -                   | 1,549                | -                   |
|                                | -                 | 10,665            | 10,989              | 13,220               | 13,220              |
| Ending Balance, June 30        | \$ -              | \$ 10,665         | \$ 10,989           | \$ 14,769            | \$ 13,220           |

Charleston County, South Carolina  
Special Revenue Fund  
Transportation Development: Revenue Bond Debt Service  
Fund Statement

|                           | FY 2014<br>Actual  | FY 2015<br>Actual        | FY 2016<br>Adjusted      | FY 2016<br>Projected       | FY 2017<br>Proposed        |
|---------------------------|--------------------|--------------------------|--------------------------|----------------------------|----------------------------|
| Beginning Balance, July 1 | \$ -               | \$ -                     | \$ 983,957               | \$ 983,957                 | \$ 3,303,957               |
| Revenues:                 |                    |                          |                          |                            |                            |
| Property Tax              | 12,316,021         | 14,899,943               | 12,400,000               | 15,440,000                 | 15,290,000                 |
| Interest                  | 185,574            | 776,355                  | -                        | -                          | -                          |
| Subtotal                  | <u>12,501,595</u>  | <u>15,676,298</u>        | <u>12,400,000</u>        | <u>15,440,000</u>          | <u>15,290,000</u>          |
| Interfund Transfer In     | <u>1,830,517</u>   | <u>3,493,814</u>         | <u>4,269,369</u>         | <u>4,269,369</u>           | <u>4,269,369</u>           |
| Total Available           | <u>14,332,112</u>  | <u>19,170,112</u>        | <u>17,653,326</u>        | <u>20,693,326</u>          | <u>22,863,326</u>          |
| Expenditures:             |                    |                          |                          |                            |                            |
| Personnel                 | -                  | -                        | -                        | -                          | -                          |
| Operating                 | 9,512,024          | 10,812,675               | 9,555,000                | 10,151,000                 | 9,942,000                  |
| Capital                   | -                  | -                        | -                        | -                          | -                          |
| Debt Service              | <u>2,016,091</u>   | <u>4,269,369</u>         | <u>4,269,369</u>         | <u>4,269,369</u>           | <u>4,269,369</u>           |
| Subtotal                  | <u>11,528,115</u>  | <u>15,082,044</u>        | <u>13,824,369</u>        | <u>14,420,369</u>          | <u>14,211,369</u>          |
| Interfund Transfer Out    | <u>2,803,997</u>   | <u>3,104,111</u>         | <u>2,845,000</u>         | <u>2,969,000</u>           | <u>2,788,000</u>           |
| Total Disbursements       | <u>14,332,112</u>  | <u>18,186,155</u>        | <u>16,669,369</u>        | <u>17,389,369</u>          | <u>16,999,369</u>          |
| Restricted: External      | <u>-</u>           | <u>983,957</u>           | <u>983,957</u>           | <u>3,303,957</u>           | <u>5,863,957</u>           |
| Ending Balance, June 30   | <u><u>\$ -</u></u> | <u><u>\$ 983,957</u></u> | <u><u>\$ 983,957</u></u> | <u><u>\$ 3,303,957</u></u> | <u><u>\$ 5,863,957</u></u> |

Charleston County, South Carolina  
Special Revenue Fund  
Transportation Development: Roads Program  
Fund Statement

|                           | FY 2014<br>Actual    | FY 2015<br>Actual    | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|----------------------|----------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 27,983,802        | \$ 21,660,890        | \$ 12,233,329       | \$ 12,233,329        | \$ 3,154,238        |
| Revenues:                 |                      |                      |                     |                      |                     |
| Sales Tax                 | 30,344,322           | 32,309,730           | 33,800,000          | 33,800,000           | 35,100,000          |
| Interest                  | 37,006               | 51,365               | 20,000              | 20,000               | 20,000              |
| Subtotal                  | <u>30,381,328</u>    | <u>32,361,095</u>    | <u>33,820,000</u>   | <u>33,820,000</u>    | <u>35,120,000</u>   |
| Interfund Transfer In     | <u>2,289,513</u>     | <u>117,242</u>       | <u>-</u>            | <u>-</u>             | <u>-</u>            |
| Total Available           | <u>60,654,643</u>    | <u>54,139,227</u>    | <u>46,053,329</u>   | <u>46,053,329</u>    | <u>38,274,238</u>   |
| Expenditures:             |                      |                      |                     |                      |                     |
| Personnel                 | 783,399              | 864,973              | 884,031             | 864,031              | 617,872             |
| Operating                 | 2,739,665            | 727,320              | 1,580,501           | 1,597,492            | 789,239             |
| Capital                   | -                    | -                    | -                   | -                    | 36,000              |
| Debt Service              | 18,815,689           | 19,236,229           | 19,437,568          | 19,437,568           | 19,708,811          |
| Subtotal                  | <u>22,338,753</u>    | <u>20,828,522</u>    | <u>21,902,100</u>   | <u>21,899,091</u>    | <u>21,151,922</u>   |
| Interfund Transfer Out    | <u>16,655,000</u>    | <u>21,077,376</u>    | <u>14,500,000</u>   | <u>21,000,000</u>    | <u>13,500,000</u>   |
| Total Disbursements       | <u>38,993,753</u>    | <u>41,905,898</u>    | <u>36,402,100</u>   | <u>42,899,091</u>    | <u>34,651,922</u>   |
| Nonspendable              | 7,577,376            | -                    | -                   | -                    | -                   |
| Restricted: Internal      | 14,083,514           | 1,736,779            | 301,991             | -                    | -                   |
| Available                 | <u>-</u>             | <u>10,496,550</u>    | <u>9,349,238</u>    | <u>3,154,238</u>     | <u>3,622,316</u>    |
| Ending Balance, June 30   | <u>\$ 21,660,890</u> | <u>\$ 12,233,329</u> | <u>\$ 9,651,229</u> | <u>\$ 3,154,238</u>  | <u>\$ 3,622,316</u> |

Note: This fund consists of two separate divisions:

Charleston County, South Carolina  
Special Revenue Fund  
Transportation Sales Tax: Transit Agencies  
Fund Statement

|                           | FY 2014<br>Actual     | FY 2015<br>Actual   | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-----------------------|---------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ (5,588,675)        | \$ (6,815,633)      | \$ 1,647,053        | \$ 1,647,053         | \$ 2,646,053        |
| Revenues:                 |                       |                     |                     |                      |                     |
| Sales Tax                 | 8,403,042             | 8,947,310           | 9,360,000           | 9,360,000            | 9,720,000           |
| Subtotal                  | 8,403,042             | 8,947,310           | 9,360,000           | 9,360,000            | 9,720,000           |
| Interfund Transfer In     | -                     | 7,577,376           | -                   | -                    | -                   |
| Total Available           | 2,814,367             | 9,709,053           | 11,007,053          | 11,007,053           | 12,366,053          |
| Expenditures:             |                       |                     |                     |                      |                     |
| Personnel                 | -                     | -                   | -                   | -                    | -                   |
| Operating                 | 9,630,000             | 8,062,000           | 8,361,000           | 8,361,000            | 8,671,000           |
| Capital                   | -                     | -                   | -                   | -                    | -                   |
| Subtotal                  | 9,630,000             | 8,062,000           | 8,361,000           | 8,361,000            | 8,671,000           |
| Total Disbursements       | 9,630,000             | 8,062,000           | 8,361,000           | 8,361,000            | 8,671,000           |
| Available                 | (6,815,633)           | 1,647,053           | 2,646,053           | 2,646,053            | 3,695,053           |
| Ending Balance, June 30   | <u>\$ (6,815,633)</u> | <u>\$ 1,647,053</u> | <u>\$ 2,646,053</u> | <u>\$ 2,646,053</u>  | <u>\$ 3,695,053</u> |

Charleston County, South Carolina  
Special Revenue Fund  
Trident Technical College  
Fund Statement

|                           | FY 2014<br>Actual  | FY 2015<br>Actual  | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|--------------------|--------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ -               | \$ -               | \$ -                | \$ -                 | \$ -                |
| Revenues:                 |                    |                    |                     |                      |                     |
| Property Tax              | 5,694,366          | 5,819,380          | 6,018,000           | 6,277,000            | 6,455,300           |
| Intergovernmental         | 144,038            | 170,161            | 59,000              | 69,000               | 69,000              |
| Subtotal                  | <u>5,838,404</u>   | <u>5,989,541</u>   | <u>6,077,000</u>    | <u>6,346,000</u>     | <u>6,524,300</u>    |
| Interfund Transfer In     | <u>101,916</u>     | <u>113,895</u>     | <u>102,000</u>      | <u>108,000</u>       | <u>102,000</u>      |
| Total Available           | <u>5,940,320</u>   | <u>6,103,436</u>   | <u>6,179,000</u>    | <u>6,454,000</u>     | <u>6,626,300</u>    |
| Expenditures:             |                    |                    |                     |                      |                     |
| Personnel                 | -                  | -                  | -                   | -                    | -                   |
| Operating                 | 5,940,320          | 6,103,436          | 6,179,000           | 6,454,000            | 6,626,300           |
| Capital                   | <u>-</u>           | <u>-</u>           | <u>-</u>            | <u>-</u>             | <u>-</u>            |
| Subtotal                  | <u>5,940,320</u>   | <u>6,103,436</u>   | <u>6,179,000</u>    | <u>6,454,000</u>     | <u>6,626,300</u>    |
| Total Disbursements       | <u>5,940,320</u>   | <u>6,103,436</u>   | <u>6,179,000</u>    | <u>6,454,000</u>     | <u>6,626,300</u>    |
| Ending Balance, June 30   | <u><u>\$ -</u></u> | <u><u>\$ -</u></u> | <u><u>\$ -</u></u>  | <u><u>\$ -</u></u>   | <u><u>\$ -</u></u>  |

Charleston County, South Carolina  
Special Revenue Fund  
Trident Technical College Debt Service  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ -              | \$ -              | \$ -                | \$ -                 | \$ -                |
| Revenues:                 |                   |                   |                     |                      |                     |
| Property Tax              | 1,495,817         | 2,986,212         | 3,247,000           | 3,277,480            | 3,376,000           |
| Intergovernmental         | 23,657            | 53,403            | 1,000               | 3,000                | 3,000               |
| Subtotal                  | <u>1,519,474</u>  | <u>3,039,615</u>  | <u>3,248,000</u>    | <u>3,280,480</u>     | <u>3,379,000</u>    |
| Interfund Transfer In     | <u>-</u>          | <u>1,277</u>      | <u>-</u>            | <u>1,000</u>         | <u>1,000</u>        |
| Total Available           | <u>1,519,474</u>  | <u>3,040,892</u>  | <u>3,248,000</u>    | <u>3,281,480</u>     | <u>3,380,000</u>    |
| Expenditures:             |                   |                   |                     |                      |                     |
| Personnel                 | -                 | -                 | -                   | -                    | -                   |
| Operating                 | -                 | -                 | -                   | -                    | -                   |
| Capital                   | <u>-</u>          | <u>-</u>          | <u>-</u>            | <u>-</u>             | <u>-</u>            |
| Subtotal                  | <u>-</u>          | <u>-</u>          | <u>-</u>            | <u>-</u>             | <u>-</u>            |
| Interfund Transfer Out    | <u>1,519,474</u>  | <u>3,040,892</u>  | <u>3,248,000</u>    | <u>3,281,480</u>     | <u>3,380,000</u>    |
| Total Disbursements       | <u>1,519,474</u>  | <u>3,040,892</u>  | <u>3,248,000</u>    | <u>3,281,480</u>     | <u>3,380,000</u>    |
| Ending Balance, June 30   | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>         | <u>\$ -</u>          | <u>\$ -</u>         |

Charleston County, South Carolina  
Special Revenue Fund  
Victim's Bill of Rights  
Fund Statement

|                                | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ 168,337        | \$ 231,879        | \$ 282,753          | \$ 282,753           | \$ 232,828          |
| Revenues:                      |                   |                   |                     |                      |                     |
| Intergovernmental              | 5,803             | 57,086            | 58,000              | 58,000               | 56,750              |
| Charges and Fees               | 167               | 128               | -                   | -                    | -                   |
| Fines and Forfeitures          | 414,061           | 424,490           | 360,000             | 357,103              | 345,000             |
| Subtotal                       | <u>420,031</u>    | <u>481,704</u>    | <u>418,000</u>      | <u>415,103</u>       | <u>401,750</u>      |
| Total Available                | <u>588,368</u>    | <u>713,583</u>    | <u>700,753</u>      | <u>697,856</u>       | <u>634,578</u>      |
| Expenditures:                  |                   |                   |                     |                      |                     |
| Personnel                      | 345,694           | 411,935           | 441,815             | 441,759              | 448,337             |
| Operating                      | 10,795            | 18,895            | 23,512              | 23,269               | 23,470              |
| Capital                        | -                 | -                 | -                   | -                    | -                   |
| Subtotal                       | <u>356,489</u>    | <u>430,830</u>    | <u>465,327</u>      | <u>465,028</u>       | <u>471,807</u>      |
| Total Disbursements            | <u>356,489</u>    | <u>430,830</u>    | <u>465,327</u>      | <u>465,028</u>       | <u>471,807</u>      |
| Restricted: Internal Available | 62,102            | 47,327            | -                   | 70,057               | -                   |
|                                | <u>169,777</u>    | <u>235,426</u>    | <u>235,426</u>      | <u>162,771</u>       | <u>162,771</u>      |
| Ending Balance, June 30        | <u>\$ 231,879</u> | <u>\$ 282,753</u> | <u>\$ 235,426</u>   | <u>\$ 232,828</u>    | <u>\$ 162,771</u>   |

Charleston County, South Carolina  
Special Revenue Fund  
Zoning/Planning: Tree Fund  
Fund Statement

|                                | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|--------------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1      | \$ 204,526        | \$ 204,526        | \$ 163,819          | \$ 163,819           | \$ 149,819          |
| Revenues:                      |                   |                   |                     |                      |                     |
| Fines and Forfeitures          | -                 | 4,150             | 10,000              | 4,600                | 10,000              |
| Subtotal                       | -                 | 4,150             | 10,000              | 4,600                | 10,000              |
| Total Available                | 204,526           | 208,676           | 173,819             | 168,419              | 159,819             |
| Expenditures:                  |                   |                   |                     |                      |                     |
| Personnel                      | -                 | -                 | -                   | -                    | -                   |
| Operating                      | -                 | 44,857            | 148,436             | 18,600               | 159,819             |
| Capital                        | -                 | -                 | -                   | -                    | -                   |
| Subtotal                       | -                 | 44,857            | 148,436             | 18,600               | 159,819             |
| Total Disbursements            | -                 | 44,857            | 148,436             | 18,600               | 159,819             |
| Restricted: Internal Available | 150,000<br>54,526 | 138,436<br>25,383 | -<br>25,383         | 149,819<br>-         | -<br>-              |
| Ending Balance, June 30        | <u>\$ 204,526</u> | <u>\$ 163,819</u> | <u>\$ 25,383</u>    | <u>\$ 149,819</u>    | <u>\$ -</u>         |



Charleston County, South Carolina  
Enterprise Fund  
Consolidated Dispatch: Emergency 911 Communications  
Fund Statement

|                         | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|-------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|
|                         | \$ 3,975,904        | \$ 3,378,969        | \$ 3,747,657        | \$ 3,747,657         | \$ 3,556,250        |
|                         |                     | * Prior period      |                     |                      |                     |
| Revenues:               |                     |                     |                     |                      |                     |
| Intergovernmental       | 1,310,380           | 2,702,573           | 1,542,536           | 1,750,000            | 1,650,000           |
| Charges and Fees        | 531,892             | 513,581             | 650,000             | 700,000              | 800,000             |
| Interest                | 3,316               | 4,225               | 5,000               | 5,000                | 5,000               |
| Miscellaneous           | -                   | (213,212)           | -                   | -                    | -                   |
| Subtotal                | <u>1,845,588</u>    | <u>3,007,167</u>    | <u>2,197,536</u>    | <u>2,455,000</u>     | <u>2,455,000</u>    |
| Total Available         | <u>5,821,492</u>    | <u>6,386,136</u>    | <u>5,945,193</u>    | <u>6,202,657</u>     | <u>6,011,250</u>    |
| Expenditures:           |                     |                     |                     |                      |                     |
| Personnel               | 338,552             | 713,632             | 869,476             | 869,476              | 804,006             |
| Operating               | 1,679,960           | 1,924,847           | 1,716,476           | 1,636,476            | 1,619,871           |
| Capital                 | -                   | -                   | 136,431             | 140,455              | 658,000             |
| Subtotal                | <u>2,018,512</u>    | <u>2,638,479</u>    | <u>2,722,383</u>    | <u>2,646,407</u>     | <u>3,081,877</u>    |
| Total Disbursements     | <u>2,018,512</u>    | <u>2,638,479</u>    | <u>2,722,383</u>    | <u>2,646,407</u>     | <u>3,081,877</u>    |
| Nonspendable            | 1,735,297           | 856,026             | 856,026             | 856,026              | 856,026             |
| Restricted: External    | -                   | (424,011)           | (424,011)           | (424,011)            | (424,011)           |
| Restricted: Internal    | 41,000              | 325,971             | 4,024               | 626,877              | -                   |
| Available               | <u>2,026,683</u>    | <u>2,989,671</u>    | <u>2,786,771</u>    | <u>2,497,358</u>     | <u>2,497,358</u>    |
| Ending Balance, June 30 | <u>\$ 3,802,980</u> | <u>\$ 3,747,657</u> | <u>\$ 3,222,810</u> | <u>\$ 3,556,250</u>  | <u>\$ 2,929,373</u> |

\* Prior period adjustment for pension

Note: Refer to page H-7 for budget narrative related to this fund.

Charleston County, South Carolina  
Enterprise Fund  
Consolidated Dispatch: Fire and Agency Costs  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual             | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-------------------|-------------------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ -              | \$ (53,772)<br>* Prior period | \$ (40,840)         | \$ (40,840)          | \$ (72,840)         |
| Revenues:                 |                   |                               |                     |                      |                     |
| Intergovernmental         | 150,074           | 324,549                       | 376,492             | 376,492              | 413,958             |
| Charges and Fees          | -                 |                               | -                   | -                    | 162,482             |
| Interest                  | (184)             | (84)                          | -                   | -                    | -                   |
| Subtotal                  | <u>149,890</u>    | <u>324,465</u>                | <u>376,492</u>      | <u>376,492</u>       | <u>576,440</u>      |
| Interfund Transfer In     | <u>292,779</u>    | <u>79,387</u>                 | <u>93,000</u>       | <u>93,000</u>        | <u>-</u>            |
| Total Available           | <u>442,669</u>    | <u>350,080</u>                | <u>428,652</u>      | <u>428,652</u>       | <u>503,600</u>      |
| Expenditures:             |                   |                               |                     |                      |                     |
| Personnel                 | 71,144            | 47,815                        | 63,741              | 63,741               | 55,186              |
| Operating                 | 351,556           | 343,105                       | 437,751             | 437,751              | 519,855             |
| Capital                   | -                 | -                             | -                   | -                    | -                   |
| Subtotal                  | <u>422,700</u>    | <u>390,920</u>                | <u>501,492</u>      | <u>501,492</u>       | <u>575,041</u>      |
| Total Disbursements       | <u>422,700</u>    | <u>390,920</u>                | <u>501,492</u>      | <u>501,492</u>       | <u>575,041</u>      |
| Restricted: External      | -                 | (73,741)                      | (73,741)            | (73,741)             | (73,741)            |
| Restricted: Internal      | 19,969            | -                             | -                   | -                    | -                   |
| Available                 | <u>-</u>          | <u>32,901</u>                 | <u>901</u>          | <u>901</u>           | <u>2,300</u>        |
| Ending Balance, June 30   | <u>\$ 19,969</u>  | <u>\$ (40,840)</u>            | <u>\$ (72,840)</u>  | <u>\$ (72,840)</u>   | <u>\$ (71,441)</u>  |

\* Prior period adjustment for pension

Note: Refer to page H-8 for budget narrative related to this fund.

Charleston County, South Carolina  
Enterprise Fund  
Department of Alcohol and Other Drug Abuse Services  
Fund Statement

|                           | FY 2014<br>Actual   | FY 2015<br>Actual              | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|---------------------|--------------------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 6,057,652        | \$ 1,909,542<br>* Prior period | \$ 2,255,138        | \$ 2,255,138         | \$ 2,352,399        |
| Revenues:                 |                     |                                |                     |                      |                     |
| Intergovernmental         | 4,076,828           | 3,317,866                      | 3,016,757           | 4,146,132            | 3,307,086           |
| Charges and Fees          | 4,175,852           | 4,208,747                      | 6,095,036           | 4,169,804            | 5,868,405           |
| Interest                  | 1,442               | 3,528                          | 3,000               | 3,000                | 3,000               |
| Miscellaneous             | 2,194,292           | 30,664                         | 20,000              | 20,000               | 20,000              |
| Leases and Rentals        | 140,124             | 164,720                        | -                   | 188,331              | 128,937             |
| Subtotal                  | <u>10,588,538</u>   | <u>7,725,525</u>               | <u>9,134,793</u>    | <u>8,527,267</u>     | <u>9,327,428</u>    |
| Interfund Transfer In     | <u>1,907,540</u>    | <u>1,874,139</u>               | <u>1,796,981</u>    | <u>1,438,587</u>     | <u>1,639,705</u>    |
| Total Available           | <u>18,553,730</u>   | <u>11,509,206</u>              | <u>13,186,912</u>   | <u>12,220,992</u>    | <u>13,319,532</u>   |
| Expenditures:             |                     |                                |                     |                      |                     |
| Personnel                 | 5,600,088           | 5,595,570                      | 6,538,658           | 5,389,409            | 6,474,050           |
| Operating                 | 4,167,215           | 3,658,498                      | 5,137,921           | 4,423,959            | 5,093,083           |
| Capital                   | -                   | -                              | 89,863              | 55,225               | -                   |
| Debt Service              | 74,275              | -                              | -                   | -                    | -                   |
| Subtotal                  | <u>9,841,578</u>    | <u>9,254,068</u>               | <u>11,766,442</u>   | <u>9,868,593</u>     | <u>11,567,133</u>   |
| Total Disbursements       | <u>9,841,578</u>    | <u>9,254,068</u>               | <u>11,766,442</u>   | <u>9,868,593</u>     | <u>11,567,133</u>   |
| Nonspendable              | 6,268,980           | 6,554,952                      | 6,554,952           | 6,554,952            | 6,554,952           |
| Restricted: External      | 57                  | (6,802,553)                    | (6,802,553)         | (6,802,553)          | (6,802,553)         |
| Restricted: Internal      | 297,849             | 834,668                        | -                   | 600,000              | -                   |
| Available                 | <u>2,145,266</u>    | <u>1,668,071</u>               | <u>1,668,071</u>    | <u>2,000,000</u>     | <u>2,000,000</u>    |
| Ending Balance, June 30   | <u>\$ 8,712,152</u> | <u>\$ 2,255,138</u>            | <u>\$ 1,420,470</u> | <u>\$ 2,352,399</u>  | <u>\$ 1,752,399</u> |

\* Prior period adjustment for pension

Charleston County, South Carolina  
Enterprise Fund  
Environmental Management  
Fund Statement

|                           | FY 2014<br>Actual    | FY 2015<br>Actual               | FY 2016<br>Adjusted  | FY 2016<br>Projected | FY 2017<br>Proposed  |
|---------------------------|----------------------|---------------------------------|----------------------|----------------------|----------------------|
| Beginning Balance, July 1 | \$ 69,439,738        | \$ 62,982,603<br>* Prior period | \$ 66,803,956        | \$ 66,803,956        | \$ 51,141,520        |
| Revenues:                 |                      |                                 |                      |                      |                      |
| Intergovernmental         | 145,294              | 152,363                         | 1,464,120            | 1,464,120            | 130,000              |
| Charges and Fees          | 29,031,534           | 28,798,796                      | 26,567,500           | 27,317,500           | 27,402,720           |
| Interest                  | (9,434)              | 105,457                         | -                    | -                    | 100,000              |
| Miscellaneous             | (49,555)             | 97,958                          | -                    | -                    | -                    |
| Subtotal                  | <u>29,117,839</u>    | <u>29,154,574</u>               | <u>28,031,620</u>    | <u>28,781,620</u>    | <u>27,632,720</u>    |
| Total Available           | <u>98,557,577</u>    | <u>92,137,177</u>               | <u>94,835,576</u>    | <u>95,585,576</u>    | <u>78,774,240</u>    |
| Expenditures:             |                      |                                 |                      |                      |                      |
| Personnel                 | 6,574,636            | 7,035,465                       | 7,506,677            | 7,381,677            | 7,531,626            |
| Operating                 | 20,950,585           | 18,297,756                      | 17,936,340           | 18,077,680           | 19,533,593           |
| Capital                   | -                    | -                               | 3,976,900            | 3,984,699            | 3,150,000            |
| Debt Service              | 196,334              | -                               | -                    | -                    | -                    |
| Subtotal                  | <u>27,721,555</u>    | <u>25,333,221</u>               | <u>29,419,917</u>    | <u>29,444,056</u>    | <u>30,215,219</u>    |
| Interfund Transfer Out    | <u>-</u>             | <u>-</u>                        | <u>-</u>             | <u>15,000,000</u>    | <u>-</u>             |
| Total Disbursements       | <u>27,721,555</u>    | <u>25,333,221</u>               | <u>29,419,917</u>    | <u>44,444,056</u>    | <u>30,215,219</u>    |
| Nonspendable              | 27,216,649           | 32,633,679                      | 32,633,679           | 32,633,679           | 32,633,679           |
| Restricted: External      | -                    | (7,853,419)                     | (7,853,419)          | (7,853,419)          | (7,853,419)          |
| Restricted: Internal      | 32,117,988           | 22,771,943                      | 22,003,508           | 19,612,031           | 17,029,532           |
| Available                 | <u>11,501,385</u>    | <u>19,251,753</u>               | <u>18,631,891</u>    | <u>6,749,229</u>     | <u>6,749,229</u>     |
| Ending Balance, June 30   | <u>\$ 70,836,022</u> | <u>\$ 66,803,956</u>            | <u>\$ 65,415,659</u> | <u>\$ 51,141,520</u> | <u>\$ 48,559,021</u> |

Charleston County, South Carolina  
Enterprise Fund  
Facilities Management: Parking Garages  
Fund Statement

|                           | FY 2014<br><u>Actual</u> | FY 2015<br><u>Actual</u>        | FY 2016<br><u>Adjusted</u> | FY 2016<br><u>Projected</u> | FY 2017<br><u>Proposed</u> |
|---------------------------|--------------------------|---------------------------------|----------------------------|-----------------------------|----------------------------|
| Beginning Balance, July 1 | \$ 11,981,541            | \$ 13,492,127<br>* Prior period | \$ 13,017,468              | \$ 13,017,468               | \$ 12,930,318              |
| Revenues:                 |                          |                                 |                            |                             |                            |
| Intergovernmental         | 261,507                  | 267,999                         | 270,000                    | 270,000                     | 270,000                    |
| Charges and Fees          | 3,146,186                | 3,355,263                       | 3,228,960                  | 3,378,960                   | 3,378,960                  |
| Interest                  | 4,684                    | 5,993                           | 10,000                     | 5,000                       | 5,000                      |
| Miscellaneous             | 2,652,178                | (77,869)                        | (40,000)                   | (100,000)                   | (100,000)                  |
| Leases and Rentals        | 82,573                   | 85,050                          | 87,601                     | 87,601                      | 90,229                     |
| Subtotal                  | <u>6,147,128</u>         | <u>3,636,436</u>                | <u>3,556,561</u>           | <u>3,641,561</u>            | <u>3,644,189</u>           |
| Total Available           | <u>18,128,669</u>        | <u>17,128,563</u>               | <u>16,574,029</u>          | <u>16,659,029</u>           | <u>16,574,507</u>          |
| Expenditures:             |                          |                                 |                            |                             |                            |
| Personnel                 | 1,029,702                | 966,253                         | 1,041,984                  | 956,022                     | 1,034,577                  |
| Operating                 | 1,104,552                | 1,206,636                       | 913,074                    | 928,665                     | 960,972                    |
| Capital                   | -                        | -                               | 23,000                     | 23,285                      | 155,000                    |
| Debt Service              | 66,661                   | -                               | -                          | -                           | -                          |
| Subtotal                  | <u>2,200,915</u>         | <u>2,172,889</u>                | <u>1,978,058</u>           | <u>1,907,972</u>            | <u>2,150,549</u>           |
| Interfund Transfer Out    | <u>1,255,771</u>         | <u>1,938,206</u>                | <u>1,651,503</u>           | <u>1,820,739</u>            | <u>1,698,640</u>           |
| Total Disbursements       | <u>3,456,686</u>         | <u>4,111,095</u>                | <u>3,629,561</u>           | <u>3,728,711</u>            | <u>3,849,189</u>           |
| Nonspendable              | 12,242,267               | 12,522,586                      | 12,522,586                 | 12,522,586                  | 12,522,586                 |
| Restricted: External      | -                        | (1,179,856)                     | (1,179,856)                | (1,179,856)                 | (1,179,856)                |
| Restricted: Internal      | 1,900,817                | 1,450,588                       | 1,377,588                  | 1,337,588                   | 1,132,588                  |
| Available                 | <u>528,899</u>           | <u>224,150</u>                  | <u>224,150</u>             | <u>250,000</u>              | <u>250,000</u>             |
| Ending Balance, June 30   | <u>\$ 14,671,983</u>     | <u>\$ 13,017,468</u>            | <u>\$ 12,944,468</u>       | <u>\$ 12,930,318</u>        | <u>\$ 12,725,318</u>       |

\* Prior period adjustment for pension

Note: Refer to page K-15 for budget narrative related to this fund.

Charleston County, South Carolina  
Enterprise Fund  
Revenue Collections  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual              | FY 2016<br>Adjusted   | FY 2016<br>Projected  | FY 2017<br>Proposed   |
|---------------------------|-------------------|--------------------------------|-----------------------|-----------------------|-----------------------|
| Beginning Balance, July 1 | \$ 315,631        | \$ (858,837)<br>* Prior period | \$ (1,099,346)        | \$ (1,099,346)        | \$ (1,108,044)        |
| Revenues:                 |                   |                                |                       |                       |                       |
| Charges and Fees          | 2,078,122         | 1,846,566                      | 2,081,590             | 2,000,000             | 2,045,450             |
| Interest                  | 13,173            | 12,818                         | 10,000                | 10,000                | 10,000                |
| Miscellaneous             | (2,319)           | 3,810                          | -                     | -                     | -                     |
| Subtotal                  | <u>2,088,976</u>  | <u>1,863,194</u>               | <u>2,091,590</u>      | <u>2,010,000</u>      | <u>2,055,450</u>      |
| Total Available           | <u>2,404,607</u>  | <u>1,004,357</u>               | <u>992,244</u>        | <u>910,654</u>        | <u>947,406</u>        |
| Expenditures:             |                   |                                |                       |                       |                       |
| Personnel                 | 1,242,087         | 1,200,307                      | 1,307,646             | 1,206,993             | 1,402,876             |
| Operating                 | 564,972           | 582,693                        | 598,172               | 617,290               | 643,223               |
| Capital                   | -                 | -                              | -                     | -                     | 20,000                |
| Subtotal                  | <u>1,807,059</u>  | <u>1,783,000</u>               | <u>1,905,818</u>      | <u>1,824,283</u>      | <u>2,066,099</u>      |
| Interfund Transfer Out    | <u>-</u>          | <u>320,703</u>                 | <u>185,772</u>        | <u>194,415</u>        | <u>9,351</u>          |
| Total Disbursements       | <u>1,807,059</u>  | <u>2,103,703</u>               | <u>2,091,590</u>      | <u>2,018,698</u>      | <u>2,075,450</u>      |
| Nonspendable              | 52,461            | 78,342                         | 78,342                | 78,342                | 78,342                |
| Restricted: External      | -                 | (1,456,385)                    | (1,456,385)           | (1,456,385)           | (1,456,385)           |
| Restricted: Internal      | 40,000            | -                              | -                     | 20,000                | -                     |
| Available                 | <u>505,087</u>    | <u>278,697</u>                 | <u>278,697</u>        | <u>249,999</u>        | <u>249,999</u>        |
| Ending Balance, June 30   | <u>\$ 597,548</u> | <u>\$ (1,099,346)</u>          | <u>\$ (1,099,346)</u> | <u>\$ (1,108,044)</u> | <u>\$ (1,128,044)</u> |

\* Prior period adjustment for pension

Note: Refer to page J-13 for budget narrative related to this fund.

Charleston County, South Carolina  
Enterprise Fund  
Technology Services: Radio Communications  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 358,510        | \$ 134,770        | \$ 331,156          | \$ 331,156           | \$ 228,456          |
|                           |                   | * Prior period    |                     |                      |                     |
| Revenues:                 |                   |                   |                     |                      |                     |
| Charges and Fees          | 2,615,301         | 2,701,419         | 2,625,539           | 2,625,539            | 2,626,496           |
| Interest                  | (765)             | (1,064)           | -                   | -                    | -                   |
| Miscellaneous             | -                 | 10,930            | -                   | -                    | -                   |
| Leases and Rentals        | 40,929            | 41,698            | 41,963              | 41,963               | 42,000              |
| Subtotal                  | <u>2,655,465</u>  | <u>2,752,983</u>  | <u>2,667,502</u>    | <u>2,667,502</u>     | <u>2,668,496</u>    |
| Interfund Transfer In     | <u>1,563,448</u>  | <u>1,742,307</u>  | <u>2,216,523</u>    | <u>2,216,523</u>     | <u>1,896,113</u>    |
| Total Available           | <u>4,577,423</u>  | <u>4,630,060</u>  | <u>5,215,181</u>    | <u>5,215,181</u>     | <u>4,793,065</u>    |
| Expenditures:             |                   |                   |                     |                      |                     |
| Personnel                 | 196,183           | 181,310           | 190,970             | 198,670              | 191,592             |
| Operating                 | 4,006,812         | 4,117,594         | 4,508,295           | 4,483,295            | 4,373,017           |
| Capital                   | -                 | -                 | 354,760             | 304,760              | 86,000              |
| Subtotal                  | <u>4,202,995</u>  | <u>4,298,904</u>  | <u>5,054,025</u>    | <u>4,986,725</u>     | <u>4,650,609</u>    |
| Total Disbursements       | <u>4,202,995</u>  | <u>4,298,904</u>  | <u>5,054,025</u>    | <u>4,986,725</u>     | <u>4,650,609</u>    |
| Nonspendable              | 45,258            | 168,571           | 168,571             | 168,571              | 168,571             |
| Restricted: External      | -                 | (239,658)         | (239,658)           | (239,658)            | (239,658)           |
| Restricted: Internal      | 143,925           | 170,000           | -                   | 86,000               | -                   |
| Available                 | <u>185,245</u>    | <u>232,243</u>    | <u>232,243</u>      | <u>213,543</u>       | <u>213,543</u>      |
| Ending Balance, June 30   | <u>\$ 374,428</u> | <u>\$ 331,156</u> | <u>\$ 161,156</u>   | <u>\$ 228,456</u>    | <u>\$ 142,456</u>   |

\* Prior period adjustment for pension

Note: Refer to page K-25 for budget narrative related to this fund.

Charleston County, South Carolina  
Internal Service Fund  
Facilities Management: Office Services / Technology Services: Records Management  
Fund Statement

|                           | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|-------------------|-------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 251,321        | \$ 320,628        | \$ 276,318          | \$ 276,318           | \$ 270,522          |
| Revenues:                 |                   |                   |                     |                      |                     |
| Charges and Fees          | 1,877,620         | 1,963,849         | 1,995,759           | 1,980,477            | 2,108,569           |
| Miscellaneous             | (19,777)          | (3,559)           | -                   | -                    | -                   |
| Subtotal                  | <u>1,857,843</u>  | <u>1,960,290</u>  | <u>1,995,759</u>    | <u>1,980,477</u>     | <u>2,108,569</u>    |
| Interfund Transfer In     | <u>174,628</u>    | <u>38,825</u>     | <u>21,000</u>       | <u>21,000</u>        | <u>-</u>            |
| Total Available           | <u>2,283,792</u>  | <u>2,319,743</u>  | <u>2,293,077</u>    | <u>2,277,795</u>     | <u>2,379,091</u>    |
| Expenditures:             |                   |                   |                     |                      |                     |
| Personnel                 | 748,430           | 738,535           | 725,960             | 691,164              | 726,377             |
| Operating                 | 1,190,206         | 1,231,949         | 905,532             | 905,466              | 1,016,719           |
| Capital                   | -                 | -                 | 21,000              | 46,376               | 35,000              |
| Debt Service              | <u>24,528</u>     | <u>72,941</u>     | <u>364,267</u>      | <u>364,267</u>       | <u>365,473</u>      |
| Subtotal                  | <u>1,963,164</u>  | <u>2,043,425</u>  | <u>2,016,759</u>    | <u>2,007,273</u>     | <u>2,143,569</u>    |
| Total Disbursements       | <u>1,963,164</u>  | <u>2,043,425</u>  | <u>2,016,759</u>    | <u>2,007,273</u>     | <u>2,143,569</u>    |
| Nonspendable              | 105,707           | 157,014           | 157,014             | 157,014              | 157,014             |
| Restricted: Internal      | 104,081           | 27,719            | 27,719              | 35,000               | -                   |
| Available                 | <u>110,840</u>    | <u>91,585</u>     | <u>91,585</u>       | <u>78,508</u>        | <u>78,508</u>       |
| Ending Balance, June 30   | <u>\$ 320,628</u> | <u>\$ 276,318</u> | <u>\$ 276,318</u>   | <u>\$ 270,522</u>    | <u>\$ 235,522</u>   |



Charleston County, South Carolina  
Internal Service Fund  
Fleet Management / Procurement: Central Parts Warehouse  
Fund Statement

|                           | FY 2014<br>Actual           | FY 2015<br>Actual           | FY 2016<br>Adjusted         | FY 2016<br>Projected        | FY 2017<br>Proposed         |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| Beginning Balance, July 1 | \$ 13,344,161               | \$ 15,047,844               | \$ 15,241,384               | \$ 15,241,384               | \$ 13,355,223               |
| Revenues:                 |                             |                             |                             |                             |                             |
| Charges and Fees          | 12,559,690                  | 12,404,723                  | 13,328,198                  | 13,328,198                  | 13,752,045                  |
| Miscellaneous             | 668,515                     | 652,606                     | -                           | -                           | -                           |
| Subtotal                  | <u>13,228,205</u>           | <u>13,057,329</u>           | <u>13,328,198</u>           | <u>13,328,198</u>           | <u>13,752,045</u>           |
| Interfund Transfer In     | <u>4,724,977</u>            | <u>3,293,229</u>            | <u>4,750,120</u>            | <u>4,750,120</u>            | <u>2,396,568</u>            |
| Total Available           | <u>31,297,343</u>           | <u>31,398,402</u>           | <u>33,319,702</u>           | <u>33,319,702</u>           | <u>29,503,836</u>           |
| Expenditures:             |                             |                             |                             |                             |                             |
| Personnel                 | 2,194,506                   | 2,140,661                   | 2,256,743                   | 2,256,743                   | 2,371,514                   |
| Operating                 | 13,645,534                  | 13,509,291                  | 9,942,075                   | 9,977,520                   | 10,976,099                  |
| Capital                   | -                           | -                           | 6,294,500                   | 7,730,216                   | 2,886,000                   |
| Subtotal                  | <u>15,840,040</u>           | <u>15,649,952</u>           | <u>18,493,318</u>           | <u>19,964,479</u>           | <u>16,233,613</u>           |
| Interfund Transfer Out    | <u>409,459</u>              | <u>507,066</u>              | <u>-</u>                    | <u>-</u>                    | <u>-</u>                    |
| Total Disbursements       | <u>16,249,499</u>           | <u>16,157,018</u>           | <u>18,493,318</u>           | <u>19,964,479</u>           | <u>16,233,613</u>           |
| Nonspendable              | 13,610,490                  | 12,680,893                  | 12,680,893                  | 12,680,893                  | 12,680,893                  |
| Restricted: Internal      | 341,143                     | 1,907,058                   | 1,471,161                   | 85,000                      | -                           |
| Available                 | <u>1,096,211</u>            | <u>653,433</u>              | <u>674,330</u>              | <u>589,330</u>              | <u>589,330</u>              |
| Ending Balance, June 30   | <u><u>\$ 15,047,844</u></u> | <u><u>\$ 15,241,384</u></u> | <u><u>\$ 14,826,384</u></u> | <u><u>\$ 13,355,223</u></u> | <u><u>\$ 13,270,223</u></u> |

Charleston County, South Carolina  
Internal Service Fund  
Human Resources: Employee Benefits  
Fund Statement

|                           | FY 2014<br>Actual   | FY 2015<br>Actual               | FY 2016<br>Adjusted  | FY 2016<br>Projected | FY 2017<br>Proposed  |
|---------------------------|---------------------|---------------------------------|----------------------|----------------------|----------------------|
| Beginning Balance, July 1 | \$ 940,991          | (164,601,767)<br>* Prior period | (165,536,154)        | (165,536,154)        | (164,997,118)        |
| Revenues:                 |                     |                                 |                      |                      |                      |
| Charges and Fees          | 26,882,161          | 40,731,888                      | 27,818,000           | 27,912,029           | 28,262,000           |
| Interest                  | 40,958              | 61,983                          | 40,000               | 60,000               | 60,000               |
| Subtotal                  | <u>26,923,119</u>   | <u>40,793,871</u>               | <u>27,858,000</u>    | <u>27,972,029</u>    | <u>28,322,000</u>    |
| Total Available           | <u>27,864,110</u>   | <u>(123,807,896)</u>            | <u>(137,678,154)</u> | <u>(137,564,125)</u> | <u>(136,675,118)</u> |
| Expenditures:             |                     |                                 |                      |                      |                      |
| Personnel                 | 816                 | 104,422                         | 101,612              | 101,612              | 102,996              |
| Operating                 | 26,142,180          | 41,623,836                      | 27,756,388           | 27,331,381           | 28,219,004           |
| Capital                   | -                   | -                               | -                    | -                    | -                    |
| Subtotal                  | <u>26,142,996</u>   | <u>41,728,258</u>               | <u>27,858,000</u>    | <u>27,432,993</u>    | <u>28,322,000</u>    |
| Total Disbursements       | <u>26,142,996</u>   | <u>41,728,258</u>               | <u>27,858,000</u>    | <u>27,432,993</u>    | <u>28,322,000</u>    |
| Restricted: External      | -                   | (167,475,253)                   | (167,475,253)        | (167,475,253)        | (167,475,253)        |
| Restricted: Internal      | 195,000             | -                               | -                    | -                    | -                    |
| Available                 | <u>1,526,114</u>    | <u>1,939,099</u>                | <u>1,939,099</u>     | <u>2,478,135</u>     | <u>2,478,135</u>     |
| Ending Balance, June 30   | <u>\$ 1,721,114</u> | <u>(165,536,154)</u>            | <u>(165,536,154)</u> | <u>(164,997,118)</u> | <u>(164,997,118)</u> |

Charleston County, South Carolina  
Internal Service Fund  
Safety & Risk Management: Safety/Workers' Compensation  
Fund Statement

|                           | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Adjusted | FY 2016<br>Projected | FY 2017<br>Proposed |
|---------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|
| Beginning Balance, July 1 | \$ 1,859,736        | \$ 2,745,094        | \$ 2,852,507        | \$ 2,852,507         | \$ 2,913,465        |
| Revenues:                 |                     |                     |                     |                      |                     |
| Charges and Fees          | 6,011,587           | 4,992,317           | 5,000,000           | 4,370,000            | 4,800,000           |
| Interest                  | 9,793               | 13,388              | 15,000              | 15,000               | 15,000              |
| Miscellaneous             | 23,364              | 14,469              | 15,000              | 15,000               | 15,000              |
| Subtotal                  | <u>6,044,744</u>    | <u>5,020,174</u>    | <u>5,030,000</u>    | <u>4,400,000</u>     | <u>4,830,000</u>    |
| Total Available           | <u>7,904,480</u>    | <u>7,765,268</u>    | <u>7,882,507</u>    | <u>7,252,507</u>     | <u>7,743,465</u>    |
| Expenditures:             |                     |                     |                     |                      |                     |
| Personnel                 | 435,238             | 417,723             | 450,376             | 400,466              | 434,978             |
| Operating                 | 4,724,148           | 4,495,038           | 5,096,908           | 3,891,661            | 4,896,306           |
| Capital                   | -                   | -                   | 47,000              | 46,915               | 52,000              |
| Subtotal                  | <u>5,159,386</u>    | <u>4,912,761</u>    | <u>5,594,284</u>    | <u>4,339,042</u>     | <u>5,383,284</u>    |
| Total Disbursements       | <u>5,159,386</u>    | <u>4,912,761</u>    | <u>5,594,284</u>    | <u>4,339,042</u>     | <u>5,383,284</u>    |
| Nonspendable              | 91,450              | 140,099             | 140,099             | 140,099              | 140,099             |
| Restricted: External      | 125,000             | 125,000             | 125,000             | 125,000              | 125,000             |
| Restricted: Internal      | 94,000              | 564,284             | -                   | 553,284              | -                   |
| Available                 | <u>2,434,644</u>    | <u>2,023,124</u>    | <u>2,023,124</u>    | <u>2,095,082</u>     | <u>2,095,082</u>    |
| Ending Balance, June 30   | <u>\$ 2,745,094</u> | <u>\$ 2,852,507</u> | <u>\$ 2,288,223</u> | <u>\$ 2,913,465</u>  | <u>\$ 2,360,181</u> |

Charleston County, South Carolina  
Internal Service Fund  
Technology Services: Telecommunications  
Fund Statement

|                           | FY 2014<br>Actual          | FY 2015<br>Actual          | FY 2016<br>Adjusted      | FY 2016<br>Projected     | FY 2017<br>Proposed      |
|---------------------------|----------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| Beginning Balance, July 1 | \$ 483,257                 | \$ 1,041,870               | \$ 1,016,173             | \$ 1,016,173             | \$ 975,173               |
| Revenues:                 |                            |                            |                          |                          |                          |
| Charges and Fees          | <u>2,015,158</u>           | <u>1,957,415</u>           | <u>1,973,408</u>         | <u>1,973,408</u>         | <u>2,033,259</u>         |
| Subtotal                  | <u>2,015,158</u>           | <u>1,957,415</u>           | <u>1,973,408</u>         | <u>1,973,408</u>         | <u>2,033,259</u>         |
| Interfund Transfer In     | <u>400,000</u>             | <u>-</u>                   | <u>-</u>                 | <u>-</u>                 | <u>-</u>                 |
| Total Available           | <u>2,898,415</u>           | <u>2,999,285</u>           | <u>2,989,581</u>         | <u>2,989,581</u>         | <u>3,008,432</u>         |
| Expenditures:             |                            |                            |                          |                          |                          |
| Personnel                 | 329,340                    | 294,357                    | 337,508                  | 337,508                  | 400,865                  |
| Operating                 | 1,527,205                  | 1,549,930                  | 1,635,900                | 1,635,900                | 1,632,394                |
| Capital                   | <u>-</u>                   | <u>-</u>                   | <u>20,000</u>            | <u>20,000</u>            | <u>100,000</u>           |
| Subtotal                  | <u>1,856,545</u>           | <u>1,844,287</u>           | <u>1,993,408</u>         | <u>1,993,408</u>         | <u>2,133,259</u>         |
| Interfund Transfer Out    | <u>-</u>                   | <u>138,825</u>             | <u>21,000</u>            | <u>21,000</u>            | <u>-</u>                 |
| Total Disbursements       | <u>1,856,545</u>           | <u>1,983,112</u>           | <u>2,014,408</u>         | <u>2,014,408</u>         | <u>2,133,259</u>         |
| Nonspendable              | 629,766                    | 754,248                    | 754,248                  | 754,248                  | 754,248                  |
| Restricted: Internal      | 128,744                    | 41,000                     | -                        | 100,000                  | -                        |
| Available                 | <u>283,360</u>             | <u>220,925</u>             | <u>220,925</u>           | <u>120,925</u>           | <u>120,925</u>           |
| Ending Balance, June 30   | <u><u>\$ 1,041,870</u></u> | <u><u>\$ 1,016,173</u></u> | <u><u>\$ 975,173</u></u> | <u><u>\$ 975,173</u></u> | <u><u>\$ 875,173</u></u> |

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# COUNTY COUNCIL

## GENERAL FUND

## GENERAL GOVERNMENT

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**Mission:** County Council makes policy decisions for Charleston County as established by State law, sets primary policies establishing the community vision, states the organizational mission, and defines any area of the County Administrator's authority not specifically addressed by State law.

**Services Provided:**

- Serve as a link between County government and the citizens, municipalities and agencies located within its boundaries
- Represent the area's concerns and interests when dealing with other local, state, federal or international governments
- Responsible for approving an annual budget to fund County operations, including the determination of any necessary taxes or fees

**Departmental Summary:**

|                        | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE          | 12.00                     | 12.00                     | 12.00                       | 12.00                       | -                  | 0.0                       |
| Charges and Fees       | <u>\$ 1,500</u>           | <u>\$ 3,000</u>           | <u>\$ -</u>                 | <u>\$ -</u>                 | <u>\$ -</u>        | 0.0                       |
| TOTAL REVENUES         | <u>\$ 1,500</u>           | <u>\$ 3,000</u>           | <u>\$ -</u>                 | <u>\$ -</u>                 | <u>\$ -</u>        | 0.0                       |
|                        |                           |                           |                             |                             |                    |                           |
| Personnel              | \$ 501,692                | \$ 569,139                | \$ 626,649                  | \$ 626,953                  | \$ 304             | 0.0                       |
| Operating              | 919,559                   | 906,060                   | 1,091,619                   | 1,037,721                   | (53,898)           | (4.9)                     |
| Capital                | -                         | -                         | -                           | -                           | -                  | 0.0                       |
| TOTAL EXPENDITURES     | <u>1,421,251</u>          | <u>1,475,199</u>          | <u>1,718,268</u>            | <u>1,664,674</u>            | <u>(53,594)</u>    | <u>(3.1)</u>              |
| Interfund Transfer Out | <u>-</u>                  | <u>1,668</u>              | <u>-</u>                    | <u>-</u>                    | <u>-</u>           | 0.0                       |
| TOTAL DISBURSEMENTS    | <u>\$ 1,421,251</u>       | <u>\$ 1,476,867</u>       | <u>\$ 1,718,268</u>         | <u>\$ 1,664,674</u>         | <u>\$ (53,594)</u> | <u>(3.1)</u>              |

**Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures include \$300,000 for transition to the Community Investment Program and an increased allocation to \$437,761 for Council of Governments. The decrease in expenditures is due to a reduction in the allocation to outside agencies.

# ACCOMMODATIONS TAX - LOCAL

**SPECIAL REVENUE FUND**

**CULTURE AND RECREATION**

**Mission:** The Accommodations Tax - Local is a two percent charge collected for transient room rentals throughout the County. County Council enacted the fee in Fiscal Year 1994 to encourage and support area tourism.

**Program Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>     | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------|---------------------------------|
| Positions/FTE             | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| Sales Tax                 | \$13,425,524                    | \$14,750,760                    | \$16,230,000                      | \$17,150,000                      | \$ 920,000        | 5.7                             |
| Interest                  | 2,723                           | 7,743                           | 5,000                             | 5,000                             | -                 | 0.0                             |
| Miscellaneous             | -                               | 1,167,157                       | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL REVENUES</b>     | <u>\$13,428,247</u>             | <u>\$15,925,660</u>             | <u>\$16,235,000</u>               | <u>\$17,155,000</u>               | <u>\$ 920,000</u> | 5.7                             |
| Personnel                 | \$ 2,560,173                    | \$ 4,084,902                    | \$ 5,485,888                      | \$ 6,828,176                      | \$ 1,342,288      | 24.5                            |
| Operating                 | 10,705,809                      | 10,903,070                      | 11,797,567                        | 11,011,148                        | (786,419)         | (6.7)                           |
| Capital                   | 49,699                          | -                               | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$13,315,681</u>             | <u>\$14,987,972</u>             | <u>\$17,283,455</u>               | <u>\$17,839,324</u>               | <u>\$ 555,869</u> | 3.2                             |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an anticipated increase due to the strong tourism industry.
- Personnel expenses reflect a reimbursement to the General Fund for services provided to support tourists visiting the County. The increase represents full-year funding of the expansion of public safety services in FY 2016, including the Emergency Medical Services Department and Sheriff's Office.
- Operating expenditures represent one-time costs for the expansion of public safety services in the previous fiscal year.

## ACCOMMODATIONS TAX - STATE

**SPECIAL REVENUE FUND**

**CULTURE AND RECREATION**

**Mission:** The Accommodations Tax, as mandated by State law, requires a two percent tax on transient accommodations to encourage and support tourism.

**Program Summary:**

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE              | -                         | -                         | -                           | -                           | -                  | 0.0                       |
| Sales Tax                  | \$ 62,216                 | \$ 23,148                 | \$ 62,000                   | \$ 25,000                   | \$ (37,000)        | (59.7)                    |
| Interest                   | 287                       | 174                       | -                           | -                           | -                  | 0.0                       |
| <b>TOTAL REVENUES</b>      | <u>\$ 62,503</u>          | <u>\$ 23,322</u>          | <u>\$ 62,000</u>            | <u>\$ 25,000</u>            | <u>\$ (37,000)</u> | (59.7)                    |
| Personnel                  | \$ -                      | \$ -                      | \$ -                        | \$ -                        | \$ -               | 0.0                       |
| Operating                  | 35,628                    | -                         | 35,150                      | -                           | (35,150)           | (100.0)                   |
| Capital                    | -                         | -                         | -                           | -                           | -                  | 0.0                       |
| <b>TOTAL EXPENDITURES</b>  | 35,628                    | -                         | 35,150                      | -                           | (35,150)           | (100.0)                   |
| Interfund Transfer Out     | 26,875                    | 23,322                    | 26,850                      | 25,000                      | (1,850)            | (6.9)                     |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ 62,503</u>          | <u>\$ 23,322</u>          | <u>\$ 62,000</u>            | <u>\$ 25,000</u>            | <u>\$ (37,000)</u> | (59.7)                    |

**Funding Adjustments for FY 2017 Include:**

- Revenues are based on the State's formula for calculating accommodations tax for County governments.
- Operating expenditures reflect funding to the Charleston Area Convention and Visitors Bureau to promote tourism. The decrease reflects a reduction in accommodations tax revenue based on the State's formula.
- Interfund Transfer Out represents the amount transferred to the General Fund as determined by State law and availability of funds.

# INTERNAL AUDITOR

**GENERAL FUND**

**GENERAL GOVERNMENT**

**Mission:** The Internal Auditor Department provides County Council and Administration with information and recommendations to improve the accounting and safeguarding of County resources and the efficiency and effectiveness of County operations.

**Services Provided:**

- Provide independent financial and operational audits
- Provide integrity services investigations
- Furnish analyses, appraisals, recommendations and comments resulting from operational reviews of activities

**Departmental Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>   | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------|---------------------------|
| Positions/FTE             | 2.00                      | 2.00                      | 2.00                        | 2.00                        | -               | 0.0                       |
| Personnel                 | \$ 184,854                | \$ 211,470                | \$ 216,409                  | \$ 216,854                  | \$ 445          | 0.2                       |
| Operating                 | 12,812                    | 12,772                    | 12,081                      | 13,946                      | 1,865           | 15.4                      |
| Capital                   | -                         | -                         | -                           | -                           | -               | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 197,666</u>         | <u>\$ 224,242</u>         | <u>\$ 228,490</u>           | <u>\$ 230,800</u>           | <u>\$ 2,310</u> | 1.0                       |

**Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in training and membership dues to maintain professional certifications.

**Performance Measures:**

**Initiative I: Service Delivery**

**Department Goal 1:** Research the needs of various levels of management for audit assistance.

Objective 1(a): Based on an Annual Audit Plan approved by County Council, 100% of scheduled audits and activities will be completed.

Objective 1(b): Cost per audit hour will not exceed the outside rate of \$100.00 per hour.

**Initiative V: Quality Control**

**Department Goal 2:** Develop early warning indicators to quickly identify problem areas.

Objective 2(a): Survey departments regarding the value received from the audit with an average score of 75 on a scale of 1-100.

Objective 2(b): Based on completed audits, 75% of audit recommendations will be accepted and implemented within 12 months of audit report date.



# INTERNAL AUDITOR (continued)

## GENERAL FUND

## GENERAL GOVERNMENT

| MEASURES:   |                  | FY 2014       | FY 2015       | FY 2016          |
|---|------------------|---------------|---------------|------------------|
|   | <u>Objective</u> | <u>Actual</u> | <u>Actual</u> | <u>Projected</u> |
| <b>Output:</b>                                      |                  |               |               |                  |
| Council audit reports                               | 1(a)             | 11            | 11            | 16               |
| Periodic monitoring reports                         | 1(a)             | 4             | 3             | 3                |
| Integrity services investigations                   | 1(a)             | 4             | 3             | 3                |
| Recommendations in audit reports <sup>1</sup>       | 2(b)             | 11            | 10            | 10               |
| <b>Efficiency:</b>                                  |                  |               |               |                  |
| Cost per audit hour                                 | 1(b)             | \$83.58       | \$71.66       | \$80.00          |
| <b>Outcome:</b>                                     |                  |               |               |                  |
| Completion percent of Annual Audit Plan             | 1(a)             | 76.0%         | 77.0%         | 100%             |
| Surveys returned                                    | 2(a)             | 50.0%         | 70.0%         | 60.0%            |
| Average evaluation score                            | 2(a)             | 100           | 97            | 95               |
| Recommendations accepted and implemented            | 2(b)             | 11            | 10            | 10               |
| Percent of recommendations accepted and implemented | 2(b)             | 100%          | 100%          | 100%             |

<sup>1</sup>This total does not include recommendations in Memorandums of Minor Exceptions, Periodic Monitoring Reports, or Integrity Services Investigations.

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### 2016 ACTION STEPS

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#### Department Goal 2

- Increase use of computer software to provide continuous monitoring activities.

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# LEGAL

GENERAL FUND

GENERAL GOVERNMENT

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## DEPARTMENT - Legal

**Mission:** The Legal Department advises, represents, and defends the Charleston County Council, its members, and all County employees before all courts and administrative bodies; drafts and enforces ordinances; and collects existing claims in favor of Charleston County.

### Services Provided:

- Provide legal services relating to County real estate transactions, bond issues, procurement, contracts, taxes, and personnel

### Departmental Summary:

|                    | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>    | <u>Percent<br/>Change</u> |
|--------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------|---------------------------|
| Positions/FTE      | 7.11                      | 7.11                      | 7.11                        | 7.11                        | -                | 0.0                       |
| Personnel          | \$ 722,486                | \$ 773,662                | \$ 829,166                  | \$ 863,961                  | \$ 34,795        | 4.2                       |
| Operating          | 330,758                   | 395,897                   | 490,054                     | 477,744                     | (12,310)         | (2.5)                     |
| Capital            | -                         | -                         | -                           | -                           | -                | 0.0                       |
| TOTAL EXPENDITURES | <u>\$ 1,053,244</u>       | <u>\$ 1,169,559</u>       | <u>\$ 1,319,220</u>         | <u>\$ 1,341,705</u>         | <u>\$ 22,485</u> | 1.7                       |

### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease in special legal service costs based on current trends.

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## LEGAL (continued)

SPECIAL REVENUE FUND

GENERAL GOVERNMENT

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### PROGRAM – Seized Assets

**Mission:** The Legal Department provides special funding assistance, investigates, and records the State seized drug funds for the purpose of prosecuting cases in the magistrate and circuit courts in an attempt to reduce the number of outstanding records.

#### Program Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u> | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|---------------|---------------------------------|
| Positions/FTE             | -                               | -                               | -                                 | -                                 | -             | 0.0                             |
| Fines and Forfeitures     | \$ 15,804                       | \$ 33,255                       | \$ 22,320                         | \$ 22,320                         | \$ -          | 0.0                             |
| Interest                  | 199                             | 243                             | -                                 | -                                 | -             | 0.0                             |
| <b>TOTAL REVENUES</b>     | <u>\$ 16,003</u>                | <u>\$ 33,498</u>                | <u>\$ 22,320</u>                  | <u>\$ 22,320</u>                  | <u>\$ -</u>   | <u>0.0</u>                      |
| Personnel                 | \$ -                            | \$ -                            | \$ -                              | \$ -                              | \$ -          | 0.0                             |
| Operating                 | 9,271                           | 14,986                          | 122,320                           | 122,320                           | -             | 0.0                             |
| Capital                   | -                               | -                               | -                                 | -                                 | -             | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 9,271</u>                 | <u>\$ 14,986</u>                | <u>\$ 122,320</u>                 | <u>\$ 122,320</u>                 | <u>\$ -</u>   | <u>0.0</u>                      |

#### Funding Adjustments for FY 2017 Include:

- Revenues represent no change based on projections.
- Operating expenditures reflect no change.

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## STATE AGENCIES

**GENERAL FUND**

**HEALTH AND WELFARE**

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**Mission:** County Council makes contributions to two State agencies: the Department of Social Services (DSS) and the Health Department. Listed respectively, the agencies provide services to the indigent and administer community-focused programs, including those designed to prevent the spread of disease and improve waste disposal.

**Program Summary:**

|                         | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u> | <u>Percent<br/>Change</u> |
|-------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------|---------------------------|
| Positions/FTE           | -                         | -                         | -                           | -                           | -             | 0.0                       |
| Dept of Social Services | \$ 72,000                 | \$ 72,000                 | \$ 72,000                   | \$ 72,000                   | \$ -          | 0.0                       |
| Health Department       | <u>201,513</u>            | <u>212,901</u>            | <u>257,859</u>              | <u>257,859</u>              | <u>-</u>      | <u>0.0</u>                |
| TOTAL EXPENDITURES      | <u>\$ 273,513</u>         | <u>\$ 284,901</u>         | <u>\$ 329,859</u>           | <u>\$ 329,859</u>           | <u>\$ -</u>   | <u>0.0</u>                |

**Funding Adjustments for FY 2017 Include:**

- Operating expenditures will remain the same.

# TRANSPORTATION SALES TAX TRANSIT AGENCIES

## SPECIAL REVENUE FUND

## GENERAL GOVERNMENT

**Mission:** Charleston County's citizens authorized a half cent sales tax by referendum in November 2004; part of this tax is used to provide transportation alternatives in the County. Funds are allocated to the Charleston Area Regional Transportation Authority (CARTA), the Tricounty Link (LINK), and the Independent Transportation Network Charleston –Trident (ITN) to provide transit solutions to the urban and rural areas of the County.

### Program Summary:

|                        | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE          | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| Sales Tax              | \$ 8,403,042              | \$ 8,947,310              | \$ 9,360,000                | \$ 9,720,000                | \$ 360,000        | 3.8                       |
| TOTAL REVENUES         | 8,403,042                 | 8,947,310                 | 9,360,000                   | 9,720,000                   | 360,000           | 3.8                       |
| Interfund Transfer In  | -                         | 7,577,376                 | -                           | -                           | -                 | 0.0                       |
| TOTAL SOURCES          | <u>\$ 8,403,042</u>       | <u>\$16,524,686</u>       | <u>\$ 9,360,000</u>         | <u>\$ 9,720,000</u>         | <u>\$ 360,000</u> | 3.8                       |
| Transportation - CARTA | \$ 9,052,000              | \$ 7,572,000              | \$ 7,854,000                | \$ 8,147,000                | \$ 293,000        | 3.7                       |
| Transportation - LINK  | 533,000                   | 445,000                   | 462,000                     | 479,000                     | 17,000            | 3.7                       |
| Transportation - SRC   | 35,000                    | 35,000                    | 35,000                      | 35,000                      | -                 | 0.0                       |
| Indirect Cost          | 10,000                    | 10,000                    | 10,000                      | 10,000                      | -                 | 0.0                       |
| TOTAL EXPENDITURES     | <u>\$ 9,630,000</u>       | <u>\$ 8,062,000</u>       | <u>\$ 8,361,000</u>         | <u>\$ 8,671,000</u>         | <u>\$ 310,000</u> | 3.7                       |

### Funding Adjustments for FY 2017 Include:

- Revenue collections of the half cent Transportation Sales Tax are expected to increase based on recent trends.
- Contributions to the Charleston Area Regional Transportation Authority (CARTA) provide for ongoing services.
- Contributions to the Tricounty Link (LINK) reflect funding to provide services in the rural areas of Charleston County.
- Contributions to the Senior Ride Connections (SRC) is funding to help this 501(c)(3) non-profit organization provide dignified automobile transportation for seniors age 65 and older and for adults of any age with a visual impairment. The organization uses both paid and volunteer drivers to provide their service.

# TRIDENT TECHNICAL COLLEGE

**SPECIAL REVENUE FUND**

**EDUCATION**

## DIVISION – Operating

**Mission:** Trident Technical College serves as a catalyst for personal, community and economic development by empowering individuals through education and training.

### Program Summary:

|                           | <u>FY 2014<br/>Actual</u>  | <u>FY 2015<br/>Actual</u>  | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>            | <u>Percent<br/>Change</u> |
|---------------------------|----------------------------|----------------------------|-----------------------------|-----------------------------|--------------------------|---------------------------|
| Positions/FTE             | -                          | -                          | -                           | -                           | -                        | 0.0                       |
| Property Tax              | \$ 5,694,366               | \$ 5,819,380               | \$ 6,018,000                | \$ 6,455,300                | \$ 437,300               | 7.3                       |
| Intergovernmental         | <u>144,038</u>             | <u>170,161</u>             | <u>59,000</u>               | <u>69,000</u>               | <u>10,000</u>            | 16.9                      |
| <b>TOTAL REVENUES</b>     | <b>5,838,404</b>           | <b>5,989,541</b>           | <b>6,077,000</b>            | <b>6,524,300</b>            | <b>447,300</b>           | <b>7.4</b>                |
| Interfund Transfer In     | <u>101,916</u>             | <u>113,895</u>             | <u>102,000</u>              | <u>102,000</u>              | -                        | 0.0                       |
| <b>TOTAL SOURCES</b>      | <b><u>\$ 5,940,320</u></b> | <b><u>\$ 6,103,436</u></b> | <b><u>\$ 6,179,000</u></b>  | <b><u>\$ 6,626,300</u></b>  | <b><u>\$ 447,300</u></b> | <b>7.2</b>                |
| Personnel                 | \$ -                       | \$ -                       | \$ -                        | \$ -                        | \$ -                     | 0.0                       |
| Operating                 | 5,940,320                  | 6,103,436                  | 6,179,000                   | 6,626,300                   | 447,300                  | 7.2                       |
| Capital                   | <u>-</u>                   | <u>-</u>                   | <u>-</u>                    | <u>-</u>                    | <u>-</u>                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <b><u>\$ 5,940,320</u></b> | <b><u>\$ 6,103,436</u></b> | <b><u>\$ 6,179,000</u></b>  | <b><u>\$ 6,626,300</u></b>  | <b><u>\$ 447,300</u></b> | <b>7.2</b>                |

### Funding Adjustments for FY 2017 Include:

- Revenues reflect a consistent 1.9 tax mill rate. The increase in revenues is caused by growth in the tax base for both real and personal property.
- Interfund Transfer In reflects multi-county park revenues which serve as a security for the Special Source Revenue Bond. If sufficient revenues are available in multi-county park revenues dedicated to repay the bond, the remaining multi-county park revenues are released to the various taxing entities.
- Operating expenditures represent the estimated appropriation to the Trident Technical College for the maintenance and operation of the College's facilities.

## TRIDENT TECHNICAL COLLEGE (continued)

**SPECIAL REVENUE FUND**

**EDUCATION**

### DIVISION – Debt Service

**Mission:** Trident Technical College serves as a catalyst for personal, community and economic development by empowering individuals through education and training.

#### Program Summary:

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE              | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| Property Tax               | \$ 1,495,817              | \$ 2,986,212              | \$ 3,247,000                | \$ 3,376,000                | \$ 129,000        | 4.0                       |
| Intergovernmental          | 23,657                    | 53,403                    | 1,000                       | 3,000                       | 2,000             | 200.0                     |
| <b>TOTAL REVENUES</b>      | <b>1,519,474</b>          | <b>3,039,615</b>          | <b>3,248,000</b>            | <b>3,379,000</b>            | <b>131,000</b>    | <b>4.0</b>                |
| Interfund Transfer In      | -                         | 1,277                     | -                           | 1,000                       | 1,000             | 100.0                     |
| <b>TOTAL SOURCES</b>       | <b>\$ 1,519,474</b>       | <b>\$ 3,040,892</b>       | <b>\$ 3,248,000</b>         | <b>\$ 3,380,000</b>         | <b>\$ 132,000</b> | <b>4.1</b>                |
| Personnel                  | \$ -                      | \$ -                      | \$ -                        | \$ -                        | \$ -              | 0.0                       |
| Operating                  | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| Capital                    | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b>  | <b>-</b>                  | <b>-</b>                  | <b>-</b>                    | <b>-</b>                    | <b>-</b>          | <b>0.0</b>                |
| Interfund Transfer Out     | 1,519,474                 | 3,040,892                 | 3,248,000                   | 3,380,000                   | 132,000           | 4.1                       |
| <b>TOTAL DISBURSEMENTS</b> | <b>\$ 1,519,474</b>       | <b>\$ 3,040,892</b>       | <b>\$ 3,248,000</b>         | <b>\$ 3,380,000</b>         | <b>\$ 132,000</b> | <b>4.1</b>                |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect property taxes at a consistent 1.0 mill tax rate.
- Interfund Transfer In reflects multi-county park revenues which serve as a security for the Special Source Revenue Bond. If sufficient revenues are available in multi-county park revenues dedicated to repay the bond, the remaining multi-county park revenues are released to the various taxing entities.
- Interfund Transfer Out reflects an increase in the amount transferred to the Debt Service Fund to repay general obligation bonds borrowed for Trident Technical College's Nursing and Science Building and Aeronautical Training Center.



**End Section**



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# AUDITOR

## GENERAL FUND

## GENERAL GOVERNMENT

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**Mission:** The Auditor prepares legal records for all real and personal property; assembles real property, personal property and motor vehicle information to establish a fair market value; and computes assessed values. The Auditor calculates and sets millage for all taxing authorities within Charleston County and provides all exemptions as mandated.

**Services Provided:**

- Calculate and set millage for all taxing authorities within Charleston County and provide all exemptions as mandated
- Calculate and mail tax bills for real estate, mobile homes, motor vehicles, watercraft, aircraft and business-owned personal property

**Departmental Summary:**

|                      | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|----------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE        | 31.00                     | 31.00                     | 31.00                       | 31.00                       | -                  | 0.0                       |
| Licenses and Permits | \$ 1,270                  | \$ 60                     | \$ 105                      | \$ -                        | \$ (105)           | (100.0)                   |
| TOTAL REVENUES       | <u>\$ 1,270</u>           | <u>\$ 60</u>              | <u>\$ 105</u>               | <u>\$ -</u>                 | <u>\$ (105)</u>    | <u>(100.0)</u>            |
| Personnel            | \$ 1,836,448              | \$ 1,863,113              | \$ 2,058,391                | \$ 2,048,621                | \$ (9,770)         | (0.5)                     |
| Operating            | 193,344                   | 195,093                   | 210,812                     | 207,722                     | (3,090)            | (1.5)                     |
| Capital              | -                         | -                         | -                           | -                           | -                  | 0.0                       |
| TOTAL EXPENDITURES   | <u>\$ 2,029,792</u>       | <u>\$ 2,058,206</u>       | <u>\$ 2,269,203</u>         | <u>\$ 2,256,343</u>         | <u>\$ (12,860)</u> | <u>(0.6)</u>              |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect the transfer of temporary tag costs to the Treasurer Office.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease in office expenses and tax supplies. The decrease is offset by higher training costs.

# AUDITOR (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

## Performance Measures:

### Initiative I: Service Delivery

**Department Goal 1:** To assure fair and equal treatment of all citizens.

Objective 1(a): Establish fair market values for personal property and motor vehicles with 100% accuracy.

Objective 1(b): Ensure a closure to all property tax concerns with 100% accuracy.

Objective 1(c): Calculate and set millage rates for all taxing authorities in Charleston County with 100% accuracy.

### Initiative IV: Workflow Analysis-Process Management

**Department Goal 2:** To maximize efficiency to the public.

Objective 2(a): Maintain accurate real property and personal mailing addresses with 100% accuracy.

Objective 2(b): Perform daily data entry activity with 100% accuracy.

Objective 2(c): Ensure Homestead Exemptions and Property Tax Relief is administered with 100% accuracy.

**MEASURES:**

|  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|--|------------------|---------------------------|---------------------------|------------------------------|
| <b>Output:</b>   |                  |                           |                           |                              |
| Refunds processed                                      | 1(b),2(b)        | 12,282                    | 12,363                    | 12,000                       |
| Set millage/projected revenue for taxing authorities   | 1(c)             | 37                        | 37                        | 37                           |
| Tax notices processed                                  | 2(a)             | 651,050                   | 586,801                   | 600,000                      |
| Deed transfers processed                               | 2(b)             | 13,982                    | 16,348                    | 15,000                       |
| Measurement changes processed                          | 2(b)             | 273                       | 153                       | 200                          |
| Homestead Exemptions/Property Tax Relief processed     | 2(c)             | 2,025                     | 2,523                     | 2,000                        |
| <b>Efficiency:</b>                                     |                  |                           |                           |                              |
| Average time in days per deed transfer to process      | 2(b)             | 12                        | 12                        | 12                           |
| <b>Outcome:</b>  |                  |                           |                           |                              |
| Fair Market Value accuracy rate                        | 1(a)             | 98.0%                     | 98.0%                     | 98.0%                        |
| Set millage accuracy rate                              | 1(c)             | 100%                      | 100%                      | 100%                         |
| Percent of returned mail                               | 2(a)             | 5.0%                      | 5.0%                      | 5.0%                         |
| Deed transfer accuracy rate                            | 1(b),2(b)        | 98.0%                     | 98.0%                     | 98.0%                        |
| Measurement change accuracy rate                       | 2(b)             | 100%                      | 100%                      | 100%                         |
| Homestead Exemptions/Property Tax Relief accuracy rate | 2(c)             | 99.0%                     | 99.0%                     | 99.0%                        |

## 2016 ACTION STEPS

### Department Goal 1

- Continue to work with County Technology Services, computer personnel, and other counties in the State using the Aumentum tax system and strengthen relationships with departments within the County.

### Department Goal 2

- Cross train employees in applications of property types on the Aumentum tax system.

# CLERK OF COURT

**GENERAL FUND**

**JUDICIAL**

## DEPARTMENT - Clerk of Court

**Mission:** The Clerk of Court provides administrative support for the Ninth Judicial Circuit Court and Family Court, maintains dockets of the courts, maintains court records, and handles reporting requirements.

### Services Provided:

- Provide records of cases heard in the Court of Common Pleas, which involve civil disputes between two or more parties
- Provide records of criminal cases heard in the Court of General Sessions
- Provide records of Family Court, which includes juvenile, domestic relations, child support, interstate custody, abuse and neglect, domestic abuse, adoption and Uniform Reciprocal Enforcement of Support Act cases

### Departmental Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>       | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|---------------------|---------------------------------|
| Positions/FTE             | 50.92                           | 50.92                           | 50.92                             | 50.92                             | -                   | 0.0                             |
| Intergovernmental         | \$ 1,575                        | \$ 1,575                        | \$ 1,575                          | \$ 1,575                          | \$ -                | 0.0                             |
| Charges and Fees          | 835,682                         | 857,952                         | 831,300                           | 836,600                           | 5,300               | 0.6                             |
| Fines and Forfeitures     | 485,252                         | 532,349                         | 519,000                           | 519,000                           | -                   | 0.0                             |
| Interest                  | 421                             | 1,656                           | 1,000                             | 1,000                             | -                   | 0.0                             |
| Miscellaneous             | 20,034                          | 21,255                          | 21,500                            | 21,500                            | -                   | 0.0                             |
| <b>TOTAL REVENUES</b>     | <b>1,342,964</b>                | <b>1,414,787</b>                | <b>1,374,375</b>                  | <b>1,379,675</b>                  | <b>5,300</b>        | <b>0.4</b>                      |
| Interfund Transfer In     | 435,805                         | 327,859                         | 312,639                           | 47,705                            | (264,934)           | (84.7)                          |
| <b>TOTAL SOURCES</b>      | <b>\$ 1,778,769</b>             | <b>\$ 1,742,646</b>             | <b>\$ 1,687,014</b>               | <b>\$ 1,427,380</b>               | <b>\$ (259,634)</b> | <b>(15.4)</b>                   |
| Personnel                 | \$ 2,902,029                    | \$ 3,032,586                    | \$ 3,275,479                      | \$ 3,277,895                      | \$ 2,416            | 0.1                             |
| Operating                 | 503,434                         | 502,553                         | 442,485                           | 536,263                           | 93,778              | 21.2                            |
| Capital                   | 10,844                          | -                               | -                                 | -                                 | -                   | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 3,416,307</b>             | <b>\$ 3,535,139</b>             | <b>\$ 3,717,964</b>               | <b>\$ 3,814,158</b>               | <b>\$ 96,194</b>    | <b>2.6</b>                      |

### Funding Adjustments for FY 2017 Include:

- Revenues represent an increase in projected filing fees and support collection fees based on current revenue trends.
- Interfund Transfer In reflects the transfer of unspent revenues in the IV-D Child Support Enforcement Program at the discretion of the Clerk of Court.

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## CLERK OF COURT (continued)

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### GENERAL FUND

### JUDICIAL

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- Personnel costs reflect projected compensation, including the continuation of the longevity program and the addition of a merit pay program.
- Operating expenditures reflect an increase due to the anticipated sequestering of jurors for two high profile court cases.

## CLERK OF COURT (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

### PROGRAM - IV-D Child Support Enforcement

**Mission:** The Family Court Section collects and disburses the court ordered support obligations owed by non-custodial parents to their children.

#### Program Summary:

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE              | 6.08                      | 6.08                      | 6.08                        | 6.08                        | -                   | 0.0                       |
| Intergovernmental          | \$ 1,047,841              | \$ 1,020,759              | \$ 1,035,000                | \$ 765,000                  | \$ (270,000)        | (26.1)                    |
| <b>TOTAL REVENUES</b>      | <u>\$ 1,047,841</u>       | <u>\$ 1,020,759</u>       | <u>\$ 1,035,000</u>         | <u>\$ 765,000</u>           | <u>\$ (270,000)</u> | <u>(26.1)</u>             |
| Personnel                  | \$ 371,313                | \$ 423,676                | \$ 443,704                  | \$ 445,287                  | \$ 1,583            | 0.4                       |
| Operating                  | 275,955                   | 269,224                   | 278,657                     | 272,008                     | (6,649)             | (2.4)                     |
| Capital                    | 39,245                    | -                         | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL EXPENDITURES</b>  | <u>686,513</u>            | <u>692,900</u>            | <u>722,361</u>              | <u>717,295</u>              | <u>(5,066)</u>      | <u>(0.7)</u>              |
| Interfund Transfer Out     | 435,805                   | 327,859                   | 312,639                     | 47,705                      | (264,934)           | (84.7)                    |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ 1,122,318</u>       | <u>\$ 1,020,759</u>       | <u>\$ 1,035,000</u>         | <u>\$ 765,000</u>           | <u>\$ (270,000)</u> | <u>(26.1)</u>             |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect an anticipated decrease in the reimbursement from the Department of Social Services based on current year projections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease in records management based on historical and projected usage.
- Interfund Transfer Out reflects the transfer of unspent revenues to the General Fund at the discretion of the Clerk of Court.

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## CLERK OF COURT (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

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### **PROGRAM – Victim’s Bill of Rights**

**Mission:** The Victim’s Bill of Rights program provides funding assistance to meet the critical needs of crime victims as mandated by federal and state law.

#### **Program Summary:**

|                       | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>           | <u>Percent<br/>Change</u> |
|-----------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------|---------------------------|
| Positions/FTE         | -                         | -                         | -                           | -                           | -                       | 0.0                       |
| Fines and Forfeitures | <u>\$ 211,275</u>         | <u>\$ 221,389</u>         | <u>\$ 155,000</u>           | <u>\$ 170,000</u>           | <u>\$ 15,000</u>        | 9.7                       |
| <b>TOTAL REVENUES</b> | <u><u>\$ 211,275</u></u>  | <u><u>\$ 221,389</u></u>  | <u><u>\$ 155,000</u></u>    | <u><u>\$ 170,000</u></u>    | <u><u>\$ 15,000</u></u> | 9.7                       |

#### **Funding Adjustments for FY 2017 Include:**

- Revenues are anticipated to increase based upon historical analysis and current trends.

# CORONER

**GENERAL FUND**

**JUDICIAL**

**Mission:** The Coroner is elected by the citizens of Charleston County and conducts independent investigations of deaths in the County, serving as a representative of the decedents and survivors.

**Services Provided:**

- Conduct independent investigations into all deaths that are traumatic, violent, suspicious, unexpected or unexplained, as well as all deaths that occur outside a hospital or nursing home
- Conduct investigations when deaths occur within 24 hours of admission to a hospital or within 24 hours of an invasive procedure
- Determine the cause and manner of death and ensure that the circumstances surrounding a death are thoroughly understood
- Identify decedents and make notification to next-of-kin
- Review all requests for cremation in Charleston County and provide authorization, as appropriate, to proceed
- Develop plans for, and manage, mass fatality incidents
- Conduct inquests as needed

**Departmental Summary:**

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>    | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------|---------------------------|
| Positions/FTE              | 10.00                     | 11.00                     | 12.00                       | 12.00                       | -                | 0.0                       |
| Licenses and Permits       | \$ 34,455                 | \$ 39,056                 | \$ 36,000                   | \$ 45,000                   | \$ 9,000         | 25.0                      |
| Intergovernmental          | 1,575                     | 1,575                     | 1,575                       | 1,575                       | -                | 0.0                       |
| Charges and Fees           | 8,469                     | 7,188                     | 6,500                       | 10,000                      | 3,500            | 53.8                      |
| <b>TOTAL REVENUES</b>      | <u>\$ 44,499</u>          | <u>\$ 47,819</u>          | <u>\$ 44,075</u>            | <u>\$ 56,575</u>            | <u>\$ 12,500</u> | 28.4                      |
| Personnel                  | \$ 730,354                | \$ 813,938                | \$ 966,165                  | \$ 984,660                  | \$ 18,495        | 1.9                       |
| Operating                  | 515,995                   | 602,842                   | 566,460                     | 625,514                     | 59,054           | 10.4                      |
| Capital                    | -                         | -                         | -                           | -                           | -                | 0.0                       |
| <b>TOTAL EXPENDITURES</b>  | <u>1,246,349</u>          | <u>1,416,780</u>          | <u>1,532,625</u>            | <u>1,610,174</u>            | <u>77,549</u>    | 5.1                       |
| Interfund Transfer Out     | -                         | -                         | 46,000                      | -                           | (46,000)         | (100.0)                   |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ 1,246,349</u>       | <u>\$ 1,416,780</u>       | <u>\$ 1,578,625</u>         | <u>\$ 1,610,174</u>         | <u>\$ 31,549</u> | 2.0                       |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an increase in projected cremation requests.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include the full-year funding for a Deputy Coroner added in FY 2016.

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## **CORONER (continued)**

**GENERAL FUND**

**JUDICIAL**

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- Operating expenditures reflect an increase in autopsy and toxicology services due to the rise in request for services. In addition, the increased cost of supplies and contracted services for transport can be attributed to the growth in caseloads.



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# LEGISLATIVE DELEGATION

**GENERAL FUND**

**GENERAL GOVERNMENT**

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**Mission:** The Legislative Delegation serves as a liaison between the public, governmental agencies, and the elected state legislators that represent Charleston County.

**Services Provided:**

- Provide public information on the status of South Carolina legislation
- Provide constituent services
- Manage all Notary Public applications for Charleston County residents
- Provide support for delegation members

**Departmental Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>    | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|------------------|---------------------------------|
| Positions/FTE             | 3.00                            | 3.00                            | 3.00                              | 3.00                              | -                | 0.0                             |
| Personnel                 | \$ 178,608                      | \$ 199,675                      | \$ 216,829                        | \$ 225,464                        | \$ 8,635         | 4.0                             |
| Operating                 | 16,316                          | 15,849                          | 19,292                            | 21,646                            | 2,354            | 12.2                            |
| Capital                   | -                               | -                               | -                                 | -                                 | -                | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 194,924</u>               | <u>\$ 215,524</u>               | <u>\$ 236,121</u>                 | <u>\$ 247,110</u>                 | <u>\$ 10,989</u> | <u>4.7</u>                      |

**Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in equipment, microfilm and local mileage costs based on anticipated usage.

# PROBATE COURTS

**GENERAL FUND**

**JUDICIAL**

**Mission:** The Probate Courts provides assistance to the citizens of Charleston County in probating estates; resolving disputes in estates and trusts; obtaining marriage licenses in accordance with South Carolina law; handling involuntary commitments for drug/alcohol abuse and mental illness; and appointing guardians and conservators for the protection of themselves and their assets.

**Services Provided:**

- Provide support for family members/attorneys to handle deceased person's affairs
- Approve minor settlements and wrongful death settlements

**Departmental Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>    | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------|---------------------------|
| Positions/FTE             | 19.80                     | 20.80                     | 21.80                       | 21.80                       | -                | 0.0                       |
| Licenses and Permits      | \$ 262,586                | \$ 277,262                | \$ 275,000                  | \$ 285,000                  | \$ 10,000        | 3.6                       |
| Intergovernmental         | 1,575                     | 1,575                     | 1,575                       | 1,575                       | -                | 0.0                       |
| Charges and Fees          | 1,086,164                 | 1,087,300                 | 1,034,864                   | 1,085,000                   | 50,136           | 4.8                       |
| Fines and Forfeitures     | 27,180                    | -                         | -                           | -                           | -                | 0.0                       |
| Interest                  | 14                        | 84                        | -                           | -                           | -                | 0.0                       |
| <b>TOTAL REVENUES</b>     | <b>1,377,519</b>          | <b>1,366,221</b>          | <b>1,311,439</b>            | <b>1,371,575</b>            | <b>60,136</b>    | <b>4.6</b>                |
| Interfund Transfer In     | 182,380                   | 186,642                   | 182,240                     | 187,600                     | 5,360            | 2.9                       |
| <b>TOTAL SOURCES</b>      | <b>\$ 1,559,899</b>       | <b>\$ 1,552,863</b>       | <b>\$ 1,493,679</b>         | <b>\$ 1,559,175</b>         | <b>\$ 65,496</b> | <b>4.4</b>                |
| Personnel                 | \$ 1,647,873              | \$ 1,752,412              | \$ 1,903,460                | \$ 1,950,589                | \$ 47,129        | 2.5                       |
| Operating                 | 629,502                   | 633,554                   | 679,067                     | 671,384                     | (7,683)          | (1.1)                     |
| Capital                   | 21,323                    | -                         | -                           | -                           | -                | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 2,298,698</b>       | <b>\$ 2,385,966</b>       | <b>\$ 2,582,527</b>         | <b>\$ 2,621,973</b>         | <b>\$ 39,446</b> | <b>1.5</b>                |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an increase in Marriage Licenses and Probate Court Fees based on current and prior year collections.
- Interfund Transfer In reflects a contribution from the State to support program costs. The Solicitor has allowed two-thirds of the State contribution for drug courts to fund the Adult Drug Court and the Juvenile Drug Court.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease in consultant services due to a new agreement with outside facilities to fund and provide client exams by licensed physicians.

# PROBATE COURTS (continued)

**GENERAL FUND**

**JUDICIAL**

## Performance Measures:

### Initiative I: Service Delivery

**Department Goal 1:** To provide the public with useful information through workshops and the County website.

Objective 1(a): Assist the general public in establishing conservatorships and guardianships.

Objective 1(b): Provide a forum for the handling of involuntary commitments of alcohol and drug abuse and mental illness cases.

Objective 1(c): Reply to certified marriage license requests within 24 hours.

Objective 1(d): Provide a forum for the resolution of disputes in estates consisting of creditors' claims, elective share cases, and will contests.

Objective 1(e): Provide information and education to the general public through speeches and seminars to service organizations and educational groups.

Objective 1(f): Lower the estate age for estates open by 5%.

### Initiative III: Long-Term Financial Planning

**Department Goal 2:** Maintain accountability of delinquencies through calendar year reports.

Objective 2: Monitor annual accountings and guardianship reports in active files to keep delinquencies below 3%.

### Initiative IV: Workflow Analysis-Process Management

**Department Goal 3:** To comply with South Carolina Law for marriage licenses and probating estates through the education of staff.

Objective 3(a): Ensure annual compliance with South Carolina Law in the sale of marriage licenses.

Objective 3(b): Ensure completion of mandatory probate forms in statutory time periods for probating estates.

#### MEASURES:

|   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>   |                  |                           |                           |                              |
| Number of conservatorships and guardianships filed                  | 1(a)             | 200                       | 228                       | 250                          |
| Number of court cases filed   | 1(b)             | 1,966                     | 2,274                     | 2,300                        |
| <b>Output:</b>  |                  |                           |                           |                              |
| Certified copies issued   | 1(c)             | 5,020                     | 5,272                     | 5,000                        |
| Cases scheduled for litigation                                      | 1(b)(d)          | 1,193                     | 1,218                     | 1,200                        |
| Estates opened <sup>1</sup>   | 1(d)             | 2,034                     | 2,042                     | 2,050                        |
| Speaking engagements  | 1(e)(f)          | 42                        | 40                        | 40                           |
| Number of accountings and guardianship reports                      | 2                | 847                       | 879                       | 400                          |
| Marriage licenses issued  | 3(a)             | 4,600                     | 5,026                     | 5,000                        |
| Mandatory probate forms completed                                   | 3(b)             | 3,000                     | 3,000                     | 3,000                        |
| <b>Efficiency:</b>  |                  |                           |                           |                              |
| Average cases per clerk   | 1(b)(d)          | 508                       | 517                       | 500                          |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| Estates Open:   | 1(e)(f)          |                           |                           |                              |
| 366 days to 455 days  |                  | 242                       | 257                       | 200                          |
| 456 days to 540 days  |                  | 148                       | 136                       | 125                          |
| 541 days to 720 days  |                  | 166                       | 145                       | 130                          |
| 721 days or more  |                  | 353                       | 394                       | 325                          |
| Percentage of delinquent accountings and guardianships <sup>2</sup> | 2                | 2.0%                      | 2.0%                      | 2.0%                         |
| South Carolina Law compliance                                       | 3(a)             | 100%                      | 100%                      | 100%                         |
| Certified marriage license compliance                               | 3(a)             | 100%                      | 100%                      | 100%                         |
| Mandatory probate form compliance                                   | 3(b)             | 100%                      | 100%                      | 100%                         |

<sup>1</sup> Annualized based on a calendar year.

<sup>2</sup> Reflects a calendar year.

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## PROBATE COURTS (continued)

GENERAL FUND

JUDICIAL

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### 2016 ACTION STEPS

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#### Department Goal 1

- Educate the public about Probate Court procedures through continuance of monthly seminars, public speaking engagements, and the County website.

# REGISTER OF MESNE CONVEYANCE

**GENERAL FUND**

**GENERAL GOVERNMENT**

**Mission:** The Register of Mesne Conveyance (RMC) records land titles, liens, and other documents related to property transactions in Charleston County ensuring that all recorded documents comply with the requirements of Federal and State recording statutes and are available for public review.

**Services Provided:**

- Document archival
- Plat maintenance
- Public Records maintenance
- Real Property transaction recording

**Departmental Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 27.00                     | 27.00                     | 27.00                       | 27.00                       | -                 | 0.0                       |
| Intergovernmental         | \$ 1,575                  | \$ 1,575                  | \$ 1,575                    | \$ 1,575                    | \$ -              | 0.0                       |
| Charges and Fees          | 6,492,131                 | 7,522,728                 | 7,670,000                   | 8,155,000                   | 485,000           | 6.3                       |
| Interest                  | 426                       | 478                       | 400                         | 400                         | -                 | 0.0                       |
| Miscellaneous             | 4,014                     | (1,922)                   | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 6,498,146</u>       | <u>\$ 7,522,859</u>       | <u>\$ 7,671,975</u>         | <u>\$ 8,156,975</u>         | <u>\$ 485,000</u> | 6.3                       |
| Personnel                 | \$ 1,687,661              | \$ 1,700,362              | \$ 1,830,765                | \$ 1,833,115                | \$ 2,350          | 0.1                       |
| Operating                 | 163,385                   | 148,373                   | 155,521                     | 157,046                     | 1,525             | 1.0                       |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 1,851,046</u>       | <u>\$ 1,848,735</u>       | <u>\$ 1,986,286</u>         | <u>\$ 1,990,161</u>         | <u>\$ 3,875</u>   | 0.2                       |

**Funding Adjustments for FY 2017 Include:**

- Revenues represent an increase in fee collections based on a higher volume of recorded real estate transactions.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in copier charges and records management services based on historical trends and projected usage. The increase is offset by a reduction in wireless technology costs.

# REGISTER OF MESNE CONVEYANCE (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

**Performance Measures:**

**Initiative I: Service Delivery**

*Department Goal 1:* To provide the public with accurate information of public County records.

Objective 1: Maintain office computerization for public use at 100 percent each year.

**Initiative IV: Workflow Analysis-Process Management**

*Department Goal 2:* To maximize efficiency to the public and Charleston County employees.

Objective 2(a): Reduce document turnaround time from two weeks to one week.

Objective 2(b): Scan 100% of Plats for website.

**MEASURES:**

|  | <b>Objective</b> | <b>FY 2014<br/>Actual</b> | <b>FY 2015<br/>Actual</b> | <b>FY 2016<br/>Projected</b> |
|--|------------------|---------------------------|---------------------------|------------------------------|
| <b>Output:</b>                                   |                  |                           |                           |                              |
| Percent of office computerization for public use | 1                | 100%                      | 100%                      | 100%                         |
| Documents recorded                               | 2(a)             | 106,096                   | 109,245                   | 109,245                      |
| <b>Efficiency:</b>                               |                  |                           |                           |                              |
| Average number of documents processed per staff  | 2(a)             | 4,421                     | 4,966                     | 4,966                        |
| <b>Outcome:</b>                                  |                  |                           |                           |                              |
| Revenue above budget                             | 2(a)             | \$2,845,082               | \$5,663,781               | \$5,663,781                  |
| Document turnaround time                         | 2(a)             | 2 weeks                   | 2 weeks                   | 2 weeks                      |
| Percent decrease in turnaround time              | 2(a)             | 0%                        | 0%                        | 0%                           |
| Percent of Plats scanned                         | 2(b)             | 100%                      | 100%                      | 100%                         |

**2016 ACTION STEPS**

**Department Goal 2**

- Continue scanning historic books for electronic use with estimated completion within five years.
- Continue preservation of deteriorated historical plats.
- Catalog and index maps and plats donated to RMC but exclude on County public records.

# SHERIFF

## SPECIAL REVENUE FUND

## PUBLIC SAFETY

### DIVISION - Asset Forfeiture

**Mission:** The Sheriff's Asset Forfeiture Division utilizes seized assets to investigate, suppress, and prosecute all forms of illicit narcotics trafficking and illegal vice activities.

### Division Summary:

|                        | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>       | <u>Percent</u><br><u>Change</u> |
|------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|---------------------|---------------------------------|
| Positions/FTE          | -                               | -                               | -                                 | -                                 | -                   | 0.0                             |
| Fines and Forfeitures  | \$ 134,904                      | \$ 456,571                      | \$ 145,832                        | \$ 73,000                         | \$ (72,832)         | (49.9)                          |
| Interest               | 1,637                           | 2,729                           | -                                 | -                                 | -                   | 0.0                             |
| Miscellaneous          | 157,803                         | -                               | -                                 | -                                 | -                   | 0.0                             |
| TOTAL REVENUES         | 294,344                         | 459,300                         | 145,832                           | 73,000                            | (72,832)            | (49.9)                          |
| Interfund Transfer In  | 1,879                           | -                               | -                                 | -                                 | -                   | 0.0                             |
| TOTAL SOURCES          | <u>\$ 296,223</u>               | <u>\$ 459,300</u>               | <u>\$ 145,832</u>                 | <u>\$ 73,000</u>                  | <u>\$ (72,832)</u>  | (49.9)                          |
| Personnel              | \$ -                            | \$ -                            | \$ -                              | \$ -                              | \$ -                | 0.0                             |
| Operating              | 33,675                          | 54,785                          | 211,849                           | 209,088                           | (2,761)             | (1.3)                           |
| Capital                | -                               | 15,461                          | 281,251                           | 12,000                            | (269,251)           | (95.7)                          |
| TOTAL EXPENDITURES     | 33,675                          | 70,246                          | 493,100                           | 221,088                           | (272,012)           | (55.2)                          |
| Interfund Transfer Out | -                               | 45,855                          | 109,582                           | -                                 | (109,582)           | (100.0)                         |
| TOTAL DISBURSEMENTS    | <u>\$ 33,675</u>                | <u>\$ 116,101</u>               | <u>\$ 602,682</u>                 | <u>\$ 221,088</u>                 | <u>\$ (381,594)</u> | (63.3)                          |

### Funding Adjustments for FY 2017 Include:

- Revenues reflect projections of seized asset forfeitures based on recent trends. The decrease in funding represents a change in federal law that states revenue from "anticipated shared property should not be budgeted."
- Operating expenditure reflect no significant changes.
- Capital expenditures reflect the planned purchase of a narcotic patrol canine. The decrease represents the one-time repair of a helicopter in FY 2016.

## SHERIFF (continued)

**GENERAL FUND**

**PUBLIC SAFETY**

### DIVISION - Detention Center

**Mission:** The Detention Center is responsible for the custody and control of individuals lawfully incarcerated by local, state, and federal law enforcement agencies.

#### Division Summary:

|                            | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>     | <u>Percent</u><br><u>Change</u> |
|----------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------|---------------------------------|
| Positions/FTE              | 454.00                          | 449.00                          | 448.00                            | 448.00                            | -                 | 0.0                             |
| Intergovernmental          | \$ 2,147,326                    | \$ 1,937,181                    | \$ 2,031,000                      | \$ 2,166,400                      | \$ 135,400        | 6.7                             |
| Charges and Fees           | 221,322                         | 383,100                         | 432,620                           | 388,100                           | (44,520)          | (10.3)                          |
| Miscellaneous              | 32,908                          | 34,926                          | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL REVENUES</b>      | <u>\$ 2,401,556</u>             | <u>\$ 2,355,207</u>             | <u>\$ 2,463,620</u>               | <u>\$ 2,554,500</u>               | <u>\$ 90,880</u>  | 3.7                             |
| Personnel                  | \$24,551,150                    | \$25,387,134                    | \$26,140,295                      | \$26,690,585                      | \$ 550,290        | 2.1                             |
| Operating                  | 7,782,922                       | 7,760,340                       | 7,834,676                         | 8,155,132                         | 320,456           | 4.1                             |
| Capital                    | -                               | 6,250                           | 44,169                            | -                                 | (44,169)          | (100.0)                         |
| <b>TOTAL EXPENDITURES</b>  | <u>32,334,072</u>               | <u>33,153,724</u>               | <u>34,019,140</u>                 | <u>34,845,717</u>                 | <u>826,577</u>    | 2.4                             |
| Interfund Transfer Out     | -                               | 2,000                           | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$32,334,072</u>             | <u>\$33,155,724</u>             | <u>\$34,019,140</u>               | <u>\$34,845,717</u>               | <u>\$ 826,577</u> | 2.4                             |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect an increase in the amount of per diem reimbursement from the federal government for "holding" federal prisoners based on current trends. The increase is offset by a decrease in the commission from telephone usage by prisoners due to a decline in the inmate population.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase also represents a higher fringe rate to more accurately reflect the higher costs associated with police retirement benefits.
- Operating expenditures reflect an increase in the base cost for contracted medical services/care for inmates.



## SHERIFF (continued)

**SPECIAL REVENUE FUND**

**PUBLIC SAFETY**

### PROGRAM - IV-D Child Support Enforcement

**Mission:** The Sheriff's IV-D Child Support Enforcement Grant provides special funding assistance for the receipt and computerized logging and tracking of IV-D cases separate from other civil process cases as determined by South Carolina law.

#### Program Summary:

|                       | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>   | <u>Percent</u><br><u>Change</u> |
|-----------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-----------------|---------------------------------|
| Positions/FTE         | 1.00                            | 1.00                            | 1.00                              | 1.00                              | -               | 0.0                             |
| Intergovernmental     | \$ 78,177                       | \$ 66,116                       | \$ 67,000                         | \$ 69,972                         | \$ 2,972        | 4.4                             |
| TOTAL REVENUES        | 78,177                          | 66,116                          | 67,000                            | 69,972                            | 2,972           | 4.4                             |
| Interfund Transfer In | 3,756                           | 18,730                          | 18,726                            | 18,359                            | (367)           | (2.0)                           |
| TOTAL SOURCES         | <u>\$ 81,933</u>                | <u>\$ 84,846</u>                | <u>\$ 85,726</u>                  | <u>\$ 88,331</u>                  | <u>\$ 2,605</u> | 3.0                             |
| Personnel             | \$ 78,383                       | \$ 81,366                       | \$ 82,256                         | \$ 84,795                         | \$ 2,539        | 3.1                             |
| Operating             | 3,550                           | 3,480                           | 3,470                             | 3,536                             | 66              | 1.9                             |
| Capital               | -                               | -                               | -                                 | -                                 | -               | 0.0                             |
| TOTAL EXPENDITURES    | <u>\$ 81,933</u>                | <u>\$ 84,846</u>                | <u>\$ 85,726</u>                  | <u>\$ 88,331</u>                  | <u>\$ 2,605</u> | 3.0                             |

#### Funding Adjustments for FY 2017 Include:

- Revenues are reflective of anticipated State funding.
- Interfund Transfer In represents a decrease in the General Fund's portion to fund the difference between expenditures and the reimbursement received from the Department of Social Services.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant changes.

## SHERIFF (continued)

**GENERAL FUND**

**PUBLIC SAFETY**

### DIVISION – Law Enforcement

**Mission:** The Sheriff is elected to provide law enforcement services to the citizens of Charleston County.

**Services Provided:**

- Provide patrol operation, investigative follow-up, traffic enforcement, aerial surveillance, special community functions, narcotics enforcement, underwater recovery, special weapons and tactics response, service of civil and criminal process, and animal control
- Provide food, clothing, shelter, limited exercise, recreation, and medical care, and victim services in accordance with the South Carolina Victim’s Bill of Rights

**Division Summary:**

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE              | 320.00                    | 326.00                    | 351.00                      | 351.00                      | -                 | 0.0                       |
| Licenses and Permits       | \$ 1,200                  | \$ 651                    | \$ 1,200                    | \$ 600                      | \$ (600)          | (50.0)                    |
| Intergovernmental          | 69,210                    | 40,382                    | 31,575                      | 46,575                      | 15,000            | 47.5                      |
| Charges and Fees           | 95,332                    | 94,813                    | 99,300                      | 86,500                      | (12,800)          | (12.9)                    |
| Fines and Forfeitures      | 9,350                     | 9,873                     | 11,500                      | 8,500                       | (3,000)           | (26.1)                    |
| Miscellaneous              | 23,861                    | 46,905                    | -                           | 40,000                      | 40,000            | 100.0                     |
| <b>TOTAL REVENUES</b>      | <u>\$ 198,953</u>         | <u>\$ 192,624</u>         | <u>\$ 143,575</u>           | <u>\$ 182,175</u>           | <u>\$ 38,600</u>  | 26.9                      |
| Personnel                  | \$22,495,495              | \$22,964,493              | \$23,324,654                | \$25,047,327                | \$ 1,722,673      | 7.4                       |
| Operating                  | 5,323,371                 | 5,340,170                 | 6,381,266                   | 5,719,652                   | (661,614)         | (10.4)                    |
| Capital                    | 53,461                    | -                         | 85,760                      | -                           | (85,760)          | (100.0)                   |
| <b>TOTAL EXPENDITURES</b>  | <u>27,872,327</u>         | <u>28,304,663</u>         | <u>29,791,680</u>           | <u>30,766,979</u>           | <u>975,299</u>    | 3.3                       |
| Interfund Transfer Out     | 84,748                    | 98,991                    | 733,351                     | 99,110                      | (634,241)         | (86.5)                    |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$27,957,075</u>       | <u>\$28,403,654</u>       | <u>\$30,525,031</u>         | <u>\$30,866,089</u>         | <u>\$ 341,058</u> | 1.1                       |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an increase due to increases in projected miscellaneous revenue received based on historical analysis and in Federal reimbursements for services provided by the County.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel expenditures also include the full-year funding of sixteen Deputy Sheriff and eight Law Enforcement Specialist II positions approved in FY 2016. The increase also represents a higher fringe rate to more accurately reflect the higher costs associated with police retirement benefits.
- Operating expenditures represent increased costs due to full-year funding for costs to support the addition of twenty-four new personnel added in FY 2016.

## SHERIFF (continued)

### GENERAL FUND

### PUBLIC SAFETY

- Interfund Transfer Out represents the General Fund's portion of the cost to support the School Resource Officer program and the IV-D program. The decrease represents one-time capital costs transferred to Fleet and Radio Communication to purchase radios and vehicles for the sixteen Deputy Sheriff positions added in FY 2016.

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** Provide quality service to citizens and businesses.

Objective 1(a): Maintain a recovery rate of valuable property stolen above 35%.

Objective 1(b): Reduce the backlog of bad check warrants by serving a minimum of 66% of bad check warrants received.

#### Initiative III: Long-Term Financial Planning

**Department Goal 2:** Minimize the General Fund cost of operating the Sheriff Department.

Objective 2(a): Maintain a Federal Prisoner per diem revenue amount which equals 20% of total operating expenditures.

Objective 2(b): Secure grant funding for replacement of costly equipment and to fund other services otherwise paid for with General Fund dollars.

Objective 2(c): Increase the Sheriff's Civil Fees revenue by 3%.

#### MEASURES:

##### Input:

|                                    | <u>Objective</u> | <u>FY 2014 Actual</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Projected</u> |
|------------------------------------|------------------|-----------------------|-----------------------|--------------------------|
| Detention operating expenditures   | 2(a)             | \$7,664,148           | \$7,635,744           | \$7,775,822              |
| Federal prisoner per diem revenues | 2(a)             | \$1,874,521           | \$1,547,020           | \$1,820,000              |

##### Output:

|                                       |      |              |              |              |
|---------------------------------------|------|--------------|--------------|--------------|
| Value of property stolen due to crime | 1(a) | \$11,634,214 | \$11,338,052 | \$11,338,052 |
| Bad check warrants received           | 1(b) | 5,817        | 590          | 6,000        |
| Bad check warrants served             | 1(b) | 6,702        | 1,792        | 5,900        |
| Grant monies awarded no-match         | 2(b) | \$577,102    | \$568,860    | \$572,981    |

##### Efficiency:

|  |      |             |           |           |
|--|------|-------------|-----------|-----------|
| Value of property recovered                            | 1(a) | \$7,773,102 | \$0       | \$0       |
| Daily cost per prisoner                                | 2(a) | \$55        | \$55      | \$55      |
| Actual cost of grant personnel and purchased equipment | 2(b) | \$217,829   | \$217,829 | \$186,549 |

##### Outcome:

|  |      |          |          |          |
|--|------|----------|----------|----------|
| Value of property recovered as a percent of property reported stolen | 1(a) | 66.81%   | 27.14%   | 27.14%   |
| Percent of bad check warrants served                                 | 1(b) | 115.21%  | 303.73%  | 98.33%   |
| Percent of federal prisoner per diem revenues to expenditures        | 2(a) | 24.46%   | 20.26%   | 23.41%   |
| Personnel, equipment purchased using non-general fund dollars        | 2(b) | 38.0%    | 38.0%    | 33.0%    |
| Actual civil fees received   | 2(c) | \$60,729 | \$38,857 | \$40,000 |

### 2016 ACTION STEPS

#### Department Goal 1

- Install a cell phone booster antenna to enhance communications at the new Law Enforcement Center.
- Acquire Body Cameras for the Patrol Division.

## SHERIFF (continued)

**SPECIAL REVENUE FUND**

**PUBLIC SAFETY**

### PROGRAM - Programs

**Mission:** The Sheriff's Office Programs utilize funds from various outside sources to provide social programs and special events and to improve facilities and services for the citizens of Charleston County.

#### Program Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>     | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------|---------------------------------|
| Positions/FTE             | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| Intergovernmental         | \$ 103,500                      | \$ 103,500                      | \$ 103,500                        | \$ 103,500                        | \$ -              | 0.0                             |
| Charges and Fees          | 33,600                          | 34,900                          | 38,200                            | 42,700                            | 4,500             | 11.8                            |
| Miscellaneous             | 352,864                         | 431,725                         | 364,542                           | 496,380                           | 131,838           | 36.2                            |
| <b>TOTAL REVENUES</b>     | <b>489,964</b>                  | <b>570,125</b>                  | <b>506,242</b>                    | <b>642,580</b>                    | <b>136,338</b>    | <b>26.9</b>                     |
| Interfund Transfer In     | 80,991                          | 80,261                          | 79,745                            | 80,751                            | 1,006             | 1.3                             |
| <b>TOTAL SOURCES</b>      | <b>\$ 570,955</b>               | <b>\$ 650,386</b>               | <b>\$ 585,987</b>                 | <b>\$ 723,331</b>                 | <b>\$ 137,344</b> | <b>23.4</b>                     |
| Personnel                 | \$ 352,766                      | \$ 369,293                      | \$ 394,125                        | \$ 397,144                        | \$ 3,019          | 0.8                             |
| Operating                 | 194,577                         | 242,117                         | 317,452                           | 470,680                           | 153,228           | 48.3                            |
| Capital                   | -                               | 187,294                         | 50,000                            | -                                 | (50,000)          | (100.0)                         |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 547,343</b>               | <b>\$ 798,704</b>               | <b>\$ 761,577</b>                 | <b>\$ 867,824</b>                 | <b>\$ 106,247</b> | <b>14.0</b>                     |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect additional commission from vending sales of items sold to inmates.
- Interfund Transfer In reflects the General Fund's portion of the cost to support the School Resource Officer program. The personnel and operating costs to implement the program are projected to slightly increase in FY 2017.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase due to the implementation of the Turning Leaf Project, a program designed to reduce criminal activities and recidivism by establishing a single site reentry center that combines behavior modification classes with job training and transitional work.

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## SHERIFF (continued)

**GENERAL FUND**

**PUBLIC SAFETY**

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### **DIVISION – School Crossing Guards**

**Mission:** The Sheriff's School Crossing Guards Division provides for the safety of school children walking to and from school while in the vicinity of major intersections and other areas of dangerous traffic flow.

#### **Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>      | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------|---------------------------------|
| Positions/FTE             | 49.74                           | 49.74                           | 49.74                             | 49.74                             | -                  | 0.0                             |
| Personnel                 | \$ 689,842                      | \$ 555,157                      | \$ 700,000                        | \$ 627,669                        | \$ (72,331)        | (10.3)                          |
| Operating                 | 7,117                           | 12,181                          | 10,000                            | 16,000                            | 6,000              | 60.0                            |
| Capital                   | -                               | -                               | -                                 | -                                 | -                  | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 696,959</u>               | <u>\$ 567,338</u>               | <u>\$ 710,000</u>                 | <u>\$ 643,669</u>                 | <u>\$ (66,331)</u> | <u>(9.3)</u>                    |

#### **Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The decrease in personnel costs is based on recent trends.
- Operating expenditures reflect increased costs associated with purchasing uniforms.

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## SHERIFF (continued)

**SPECIAL REVENUE FUND**

**PUBLIC SAFETY**

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### **PROGRAM – Victim’s Bill of Rights**

**Mission:** The Victim’s Bill of Rights Program provides information to victims regarding current case status and recommends follow-up services available to them and their families.

#### **Program Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>   | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-----------------|---------------------------------|
| Positions/FTE             | -                               | -                               | -                                 | -                                 | -               | 0.0                             |
| Personnel                 | \$ 203,982                      | \$ 202,698                      | \$ 201,057                        | \$ 204,167                        | \$ 3,110        | 1.5                             |
| Operating                 | 2,208                           | 2,028                           | 2,182                             | 2,182                             | -               | 0.0                             |
| Capital                   | -                               | -                               | -                                 | -                                 | -               | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 206,190</u>               | <u>\$ 204,726</u>               | <u>\$ 203,239</u>                 | <u>\$ 206,349</u>                 | <u>\$ 3,110</u> | 1.5                             |

#### **Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no changes.

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# SOLICITOR

SPECIAL REVENUE FUND

JUDICIAL

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## PROGRAM – Alcohol Education Program

**Mission:** The Alcohol Education Program is a State legislated and fee funded diversionary program for youth aged 20 and under who have received criminal citations for alcohol related offenses. This program provides an opportunity for first-time alcohol crime offenders to be held accountable for their actions while turning their lives around and making a fresh start. Through participant's substance abuse education, counseling, and community service, this program reduces the alcohol related caseload sent to the courts for prosecution and provides key education for young people.

### Program Summary:

|                        | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE          | 1.50                      | 1.50                      | 1.50                        | 1.50                        | -                  | 0.0                       |
| Charges and Fees       | <u>\$ 75,779</u>          | <u>\$ 84,961</u>          | <u>\$ 75,000</u>            | <u>\$ 80,000</u>            | <u>\$ 5,000</u>    | 6.7                       |
| TOTAL REVENUES         | <u>\$ 75,779</u>          | <u>\$ 84,961</u>          | <u>\$ 75,000</u>            | <u>\$ 80,000</u>            | <u>\$ 5,000</u>    | 6.7                       |
| Personnel              | \$ 99,795                 | \$ 90,831                 | \$ 95,537                   | \$ 95,279                   | \$ (258)           | (0.3)                     |
| Operating              | 4,920                     | 2,194                     | 3,055                       | 3,055                       | -                  | 0.0                       |
| Capital                | -                         | -                         | -                           | -                           | -                  | 0.0                       |
| TOTAL EXPENDITURES     | 104,715                   | 93,025                    | 98,592                      | 98,334                      | (258)              | (0.3)                     |
| Interfund Transfer Out | <u>35,722</u>             | <u>20,668</u>             | <u>18,522</u>               | -                           | <u>(18,522)</u>    | (100.0)                   |
| TOTAL DISBURSEMENTS    | <u>\$ 140,437</u>         | <u>\$ 113,693</u>         | <u>\$ 117,114</u>           | <u>\$ 98,334</u>            | <u>\$ (18,780)</u> | (16.0)                    |

### Funding Adjustments for FY 2017 Include:

- Revenues reflect an increase in alcohol education fees based on current and historical trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs
- Operating expenditures reflect no change.

## SOLICITOR (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

### PROGRAM – Bond Estreatment

**Mission:** The Bond Estreatment Program remits funds to the Solicitor due to bond forfeiture in accordance with the South Carolina Code of Law.

#### Program Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>   | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------|---------------------------|
| Positions/FTE             | -                         | -                         | -                           | -                           | -               | 0.0                       |
| Fines and Forfeitures     | \$ 15,515                 | \$ 10,465                 | \$ 15,000                   | \$ 15,000                   | -               | 0.0                       |
| Miscellaneous             | -                         | 3,433                     | -                           | -                           | -               | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 15,515</u>          | <u>\$ 13,898</u>          | <u>\$ 15,000</u>            | <u>\$ 15,000</u>            | <u>-</u>        | <u>0.0</u>                |
| Personnel                 | -                         | -                         | -                           | -                           | -               | 0.0                       |
| Operating                 | 5,383                     | 43,217                    | 5,000                       | 11,000                      | 6,000           | 120.0                     |
| Capital                   | -                         | -                         | -                           | -                           | -               | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 5,383</u>           | <u>\$ 43,217</u>          | <u>\$ 5,000</u>             | <u>\$ 11,000</u>            | <u>\$ 6,000</u> | <u>120.0</u>              |

#### Funding Adjustments for FY 2017 Include:

- Revenues are reflective of estreatment fees based on current and historical trends.
- Operating expenditures reflect an increase due to the replacement of desktop printers and additional staff training for the new case management system.



## SOLICITOR (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

### PROGRAM – Criminal Domestic Violence Appropriation

**Mission:** The Criminal Domestic Violence Appropriation Program is committed to reducing domestic violence and its impact on our community by helping to build and maintain a comprehensive system of prevention and intervention by involving law enforcement, the courts, victim’s advocacy groups and other human service providers.

#### Program Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u> | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------|---------------------------|
| Positions/FTE             | 1.00                      | 1.00                      | 1.00                        | 1.00                        | -             | 0.0                       |
| Intergovernmental         | \$ 100,000                | \$ 100,000                | \$ 100,000                  | \$ 100,000                  | \$ -          | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 100,000</u>         | <u>\$ 100,000</u>         | <u>\$ 100,000</u>           | <u>\$ 100,000</u>           | <u>\$ -</u>   | <u>0.0</u>                |
| Personnel                 | \$ 88,355                 | \$ 88,824                 | \$ 92,086                   | \$ 92,647                   | \$ 561        | 0.6                       |
| Operating                 | 25                        | 129                       | -                           | -                           | -             | 0.0                       |
| Capital                   | -                         | -                         | -                           | -                           | -             | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 88,380</u>          | <u>\$ 88,953</u>          | <u>\$ 92,086</u>            | <u>\$ 92,647</u>            | <u>\$ 561</u> | <u>0.6</u>                |

#### Funding Adjustments for FY 2017 Include:

- Revenues are reflective of anticipated State funding.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.

## SOLICITOR (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

### PROGRAM – Drug Court

**Mission:** The Drug Court Program provides a cost-effective alternative to traditional prosecution and incarceration of nonviolent offenders with substance abuse problems through court supervision and substance abuse treatment.

#### Program Summary:

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>    | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------|---------------------------|
| Positions/FTE              | 0.65                      | 0.65                      | 0.65                        | 0.65                        | -                | 0.0                       |
| Intergovernmental          | \$ 320,667                | \$ 332,795                | \$ 320,457                  | \$ 334,000                  | \$ 13,543        | 4.2                       |
| <b>TOTAL REVENUES</b>      | <u>\$ 320,667</u>         | <u>\$ 332,795</u>         | <u>\$ 320,457</u>           | <u>\$ 334,000</u>           | <u>\$ 13,543</u> | 4.2                       |
| Personnel                  | \$ 72,374                 | \$ 72,132                 | \$ 74,537                   | \$ 76,950                   | \$ 2,413         | 3.2                       |
| Operating                  | 40,943                    | 69,288                    | 58,871                      | 69,165                      | 10,294           | 17.5                      |
| Capital                    | -                         | -                         | -                           | -                           | -                | 0.0                       |
| <b>TOTAL EXPENDITURES</b>  | <u>113,317</u>            | <u>141,420</u>            | <u>133,408</u>              | <u>146,115</u>              | <u>12,707</u>    | 9.5                       |
| Interfund Transfer Out     | <u>182,381</u>            | <u>186,642</u>            | <u>182,240</u>              | <u>187,600</u>              | <u>5,360</u>     | 2.9                       |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ 295,698</u>         | <u>\$ 328,062</u>         | <u>\$ 315,648</u>           | <u>\$ 333,715</u>           | <u>\$ 18,067</u> | 5.7                       |

#### Funding Adjustments for FY 2017 Include:

- Revenues are reflective of an increase in the anticipated State funding based on historical trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in the costs of counseling services due to a change in the contractor.
- Interfund Transfer Out represents the distribution of State contributions to the Probate Adult Drug Court and the Probate Juvenile Drug Court.

## SOLICITOR (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

### PROGRAM – DUI Appropriations

**Mission:** DUI Appropriations processes magisterial DUI cases and assists and/or prosecutes general session cases to relieve the burden on law enforcement officers who prosecute their own cases.

#### Program Summary:

|                       | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>    | <u>Percent<br/>Change</u> |
|-----------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------|---------------------------|
| Positions/FTE         | 1.00                      | 1.00                      | 1.00                        | 1.00                        | -                | 0.0                       |
| Intergovernmental     | \$ 73,690                 | \$ 73,690                 | \$ 73,690                   | \$ 73,690                   | -                | 0.0                       |
| TOTAL REVENUES        | 73,690                    | 73,690                    | 73,690                      | 73,690                      | -                | 0.0                       |
| Interfund Transfer In | 26,596                    | 27,039                    | -                           | 30,249                      | 30,249           | 100.0                     |
| TOTAL SOURCES         | <u>\$ 100,286</u>         | <u>\$ 100,729</u>         | <u>\$ 73,690</u>            | <u>\$ 103,939</u>           | <u>\$ 30,249</u> | 41.0                      |
| Personnel             | \$ 99,795                 | \$ 100,076                | \$ 72,103                   | \$ 102,674                  | \$ 30,571        | 42.4                      |
| Operating             | 491                       | 653                       | 570                         | 1,265                       | 695              | 121.9                     |
| Capital               | -                         | -                         | -                           | -                           | -                | 0.0                       |
| TOTAL EXPENDITURES    | <u>\$ 100,286</u>         | <u>\$ 100,729</u>         | <u>\$ 72,673</u>            | <u>\$ 103,939</u>           | <u>\$ 31,266</u> | 43.0                      |

#### Funding Adjustments for FY 2017 Include:

- Revenues are reflective of anticipated State funding and are based on historical trends.
- Interfund Transfer In represents support from State Appropriations.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase represents full-year funding for the reallocation of one position from the Legal Department.
- Operating expenditures reflect an increase due to the cost of the computer refresh program and mileage associated with the reallocation of one full-time position.

## SOLICITOR (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

### PROGRAM – Expungement

**Mission:** The Expungement Program processes defendant applications for record destruction relating to an arrest or conviction in accordance with the circumstances and requirements contained in South Carolina Code of Laws.

#### Program Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE             | 6.31                      | 4.40                      | 4.17                        | 4.17                        | -                   | 0.0                       |
| Charges and Fees          | \$ 156,700                | \$ 165,060                | \$ 155,000                  | \$ 155,000                  | \$ -                | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 156,700</u>         | <u>\$ 165,060</u>         | <u>\$ 155,000</u>           | <u>\$ 155,000</u>           | <u>\$ -</u>         | <u>0.0</u>                |
| Personnel                 | \$ 337,584                | \$ 347,110                | \$ 321,548                  | \$ 145,797                  | \$ (175,751)        | (54.7)                    |
| Operating                 | 4,479                     | 9,707                     | 9,780                       | 9,500                       | (280)               | (2.9)                     |
| Capital                   | -                         | -                         | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 342,063</u>         | <u>\$ 356,817</u>         | <u>\$ 331,328</u>           | <u>\$ 155,297</u>           | <u>\$ (176,031)</u> | <u>(53.1)</u>             |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect an increase in expungement fees based on current and historical trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The decrease represents the reallocation of personnel within the Solicitor's Office.
- Operating expenditures reflect no significant change.

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## SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

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### PROGRAM – Juvenile Education Program

**Mission:** The Juvenile Education Program permits the first time juvenile offender to purge their record from the system by voluntarily completing a list of tailor-made requirements designed to hold the juvenile accountable for their actions and to reduce the caseload of the courts to concentrate on more serious violent offenders.

#### Program Summary:

|                       | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u> | <u>Percent</u><br><u>Change</u> |
|-----------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|---------------|---------------------------------|
| Positions/FTE         | 2.00                            | 2.00                            | 2.00                              | 2.00                              | -             | 0.0                             |
| Intergovernmental     | \$ 60,000                       | \$ 60,000                       | \$ 60,000                         | \$ 60,000                         | \$ -          | 0.0                             |
| Charges and Fees      | <u>29,600</u>                   | <u>30,056</u>                   | <u>30,000</u>                     | <u>30,000</u>                     | <u>-</u>      | <u>0.0</u>                      |
| TOTAL REVENUES        | 89,600                          | 90,056                          | 90,000                            | 90,000                            | -             | 0.0                             |
| Interfund Transfer In | <u>35,722</u>                   | <u>20,668</u>                   | <u>18,522</u>                     | <u>18,666</u>                     | <u>144</u>    | <u>0.8</u>                      |
| TOTAL SOURCES         | <u>\$ 125,322</u>               | <u>\$ 110,724</u>               | <u>\$ 108,522</u>                 | <u>\$ 108,666</u>                 | <u>\$ 144</u> | <u>0.1</u>                      |
| Personnel             | \$ 123,074                      | \$ 107,561                      | \$ 106,072                        | \$ 106,216                        | \$ 144        | 0.1                             |
| Operating             | 2,248                           | 3,163                           | 2,450                             | 2,450                             | -             | 0.0                             |
| Capital               | <u>-</u>                        | <u>-</u>                        | <u>-</u>                          | <u>-</u>                          | <u>-</u>      | <u>0.0</u>                      |
| TOTAL EXPENDITURES    | <u>\$ 125,322</u>               | <u>\$ 110,724</u>               | <u>\$ 108,522</u>                 | <u>\$ 108,666</u>                 | <u>\$ 144</u> | <u>0.1</u>                      |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect no significant change in State Funding.
- Interfund Transfer In represents support from State Appropriations to balance the program.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant change.

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## SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

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### PROGRAM - Pretrial Intervention

**Mission:** The Pretrial Intervention Program complies with a State-mandated program to divert first-time offenders of nonviolent crimes by intervening prior to their case being heard in court.

#### Program Summary:

|                    | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>    | <u>Percent</u><br><u>Change</u> |
|--------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|------------------|---------------------------------|
| Positions/FTE      | 6.33                            | 5.30                            | 5.30                              | 5.30                              | -                | 0.0                             |
| Charges and Fees   | \$ 319,626                      | \$ 318,916                      | \$ 300,000                        | \$ 315,000                        | \$ 15,000        | 5.0                             |
| TOTAL REVENUES     | <u>\$ 319,626</u>               | <u>\$ 318,916</u>               | <u>\$ 300,000</u>                 | <u>\$ 315,000</u>                 | <u>\$ 15,000</u> | 5.0                             |
| Personnel          | \$ 303,468                      | \$ 305,795                      | \$ 321,765                        | \$ 321,175                        | \$ (590)         | (0.2)                           |
| Operating          | 31,937                          | 31,642                          | 37,678                            | 38,604                            | 926              | 2.5                             |
| Capital            | -                               | -                               | -                                 | -                                 | -                | 0.0                             |
| TOTAL EXPENDITURES | <u>\$ 335,405</u>               | <u>\$ 337,437</u>               | <u>\$ 359,443</u>                 | <u>\$ 359,779</u>                 | <u>\$ 336</u>    | 0.1                             |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect an increase based on historical trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures represent no significant change.

## SOLICITOR (continued)

**GENERAL FUND**

**JUDICIAL**

### DIVISION - Solicitor

**Mission:** The Solicitor's Office ensures prosecutions are processed by organizing an orderly, efficient flow of cases, assigning cases to attorneys, advising attorneys on cases assigned, monitoring status of pending cases, and supervising personnel.

#### Services Provided:

- Prosecute Criminal Court cases
- Adjudicate criminal cases in Family Court (Juvenile)
- Administer the Pre-Trial Intervention Program
- Administer the Victim-Witness Assistance Program

#### Division Summary:

|                            | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>     | <u>Percent</u><br><u>Change</u> |
|----------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------|---------------------------------|
| Positions/FTE              | 63.19                           | 64.39                           | 68.92                             | 68.92                             | -                 | 0.0                             |
| Intergovernmental          | \$ 8,294                        | \$ 8,294                        | \$ 8,294                          | \$ 8,294                          | \$ -              | 0.0                             |
| Miscellaneous              | -                               | 2,952                           | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL REVENUES</b>      | <u>\$ 8,294</u>                 | <u>\$ 11,246</u>                | <u>\$ 8,294</u>                   | <u>\$ 8,294</u>                   | <u>\$ -</u>       | <u>0.0</u>                      |
| Personnel                  | \$ 5,009,956                    | \$ 4,921,846                    | \$ 5,293,099                      | \$ 5,668,228                      | \$ 375,129        | 7.1                             |
| Operating                  | 341,057                         | 361,283                         | 463,614                           | 457,025                           | (6,589)           | (1.4)                           |
| Capital                    | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL EXPENDITURES</b>  | <u>5,351,013</u>                | <u>5,283,129</u>                | <u>5,756,713</u>                  | <u>6,125,253</u>                  | <u>368,540</u>    | <u>6.4</u>                      |
| Interfund Transfer Out     | <u>244,805</u>                  | <u>283,070</u>                  | <u>189,833</u>                    | <u>117,660</u>                    | <u>(72,173)</u>   | <u>(38.0)</u>                   |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ 5,595,818</u>             | <u>\$ 5,566,199</u>             | <u>\$ 5,946,546</u>               | <u>\$ 6,242,913</u>               | <u>\$ 296,367</u> | <u>5.0</u>                      |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect no significant changes in State funding.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase also represents the reallocation of personnel within the Solicitor's Office.
- Operating expenditures reflect no significant change.
- Interfund Transfer Out represents a transfer of funds from the General Fund to the Solicitor's State Appropriation to sustain existing personnel. The decrease represents the reallocation of personnel into the Solicitor's Office General Fund.

## SOLICITOR (continued)

**GENERAL FUND**

**JUDICIAL**

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** Resolve cases in a timely and efficient manner.

Objective 1(a): Reduce Court of General Sessions' cases over 365 days to less than 30% of cases pending.

Objective 1(b): Reduce Family Court cases over 180 days to less than 40% of cases pending.

#### Initiative IV: Workflow Analysis-Process Management

**Department Goal 2:** Resolve cases in a thorough and just manner.

Objective 2(a): Increase conviction rate to more than 50% of cases completed.

Objective 2(b): Reduce new Court of General Sessions' cases added per attorney to less than 400.

Objective 2(c): Reduce new Family Court cases added per attorney to less than 600.

Objective 2(d): Increase completion rate to 100% of cases added.

| MEASURES:   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>   |                  |                           |                           |                              |
| <b>Court of General Sessions:</b>                         |                  |                           |                           |                              |
| Number of open cases beginning of fiscal year             | 1(a)             | 8,687                     | 9,478                     | 9,346                        |
| Average number of open cases per attorney                 | 1(a)             | 300                       | 337                       | 283                          |
| <b>Family Court:</b>                                      |                  |                           |                           |                              |
| Number of open cases beginning of fiscal year             | 1(b)             | 1,001                     | 1,011                     | 771                          |
| Average number of open cases per attorney                 | 1(b)             | 253                       | 337                       | 256                          |
| <b>Output:</b>  |                  |                           |                           |                              |
| <b>Court of General Sessions:</b>                         |                  |                           |                           |                              |
| Number of arrest warrants issued                          | 2(b)(d)          | 8,594                     | 7,778                     | 8,167                        |
| Number of cases disposed                                  | 2(d)             | 8,057                     | 7,849                     | 7,973                        |
| <b>Family Court:</b>                                      |                  |                           |                           |                              |
| Number of new cases                                       | 2(c)(d)          | 2,558                     | 2,037                     | 2,139                        |
| Number of cases disposed                                  | 2(d)             | 1,883                     | 2,051                     | 1,540                        |
| <b>Efficiency:</b>  |                  |                           |                           |                              |
| <b>Court of General Sessions:</b>                         |                  |                           |                           |                              |
| Average number of new cases added per attorney (≤400)     | 2(b)             | 296                       | 236                       | 248                          |
| Average number of disposed cases added per attorney       | 2(d)             | 278                       | 239                       | 263                          |
| <b>Family Court:</b>                                      |                  |                           |                           |                              |
| Average number of new cases added per attorney (≤600)     | 2(c)             | 632                       | 679                       | 713                          |
| Average number of disposed cases per attorney             | 2(d)             | 471                       | 683                       | 512                          |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| <b>Court of General Sessions:</b>                         |                  |                           |                           |                              |
| Percent of cases pending over 365 days (≤30%)             | 1(a)             | 35.0%                     | 36.0%                     | 35.0%                        |
| Percent of cases available for plea or trial <sup>1</sup> | 2(a)             | 91.0%                     | 92.0%                     | 92.0%                        |
| <b>Dispositions:</b>                                      |                  |                           |                           |                              |
| Percent of convictions (≥50%)                             | 2(a)             | 45.0%                     | 56.0%                     | 56.0%                        |
| Percent of NP/Dismissal                                   |                  | 48.0%                     | 44.0%                     | 44.0%                        |
| Percent found not guilty                                  |                  | <1.0%                     | <1.0%                     | <1.0%                        |
| Diversion program cases                                   |                  | 2.0%                      | 2.0%                      | 2.0%                         |
| Completion rate of warrants added (100%)                  | 2(d)             | 96.0%                     | 101%                      | 100%                         |



## SOLICITOR (continued)

### GENERAL FUND

### JUDICIAL

|  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|--|------------------|---------------------------|---------------------------|------------------------------|
| <b>Family Court:</b>                                     |                  |                           |                           |                              |
| Percent of case pending over 180 days (≤40%)             | 1(b)             | 21.0%                     | 19.0%                     | 18.0%                        |
| Percent of cases available for adjudication <sup>1</sup> | 2(a)             | 98.0%                     | 95.0%                     | 97.0%                        |
| <u>Dispositions:</u>                                     |                  |                           |                           |                              |
| Percent adjudicated (≥50%)                               | 2(a)             | 79.0%                     | 52.0%                     | 60.0%                        |
| Percent NP/Dismissal                                     |                  | 21.0%                     | 49.0%                     | 40.0%                        |
| Percent found not guilty                                 |                  | <1.0%                     | <1.0%                     | <1.0%                        |
| Percent of adjudicated cases referred to arbitration     |                  | 26.0%                     | 22.0%                     | 25.0%                        |
| Percent of cases referred to diversion                   |                  | 11.0%                     | 14.0%                     | 12.0%                        |
| Completion rate of cases added (100%)                    | 2(d)             | 73.0%                     | 99.0%                     | 80.0%                        |

<sup>1</sup> Failure to Appear, Remand, No Bill, and Prelim Dismiss cases are not available for trial or plea.

### 2016 ACTION STEPS

#### Department Goal 1

- Continue to implement our new advanced case management system utilizing the latest technology in order to prosecute criminal cases in a more efficient and timely manner.

## SOLICITOR (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

### PROGRAM - State Appropriation

**Mission:** The State Appropriation consists of discretionary funds which supplement Charleston and Berkeley County appropriations for the Solicitor's Office.

#### Program Summary:

|                        | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>      | <u>Percent</u><br><u>Change</u> |
|------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------|---------------------------------|
| Positions/FTE          | 8.88                            | 10.56                           | 7.26                              | 7.26                              | -                  | 0.0                             |
| Intergovernmental      | \$ 739,923                      | \$ 730,354                      | \$ 712,235                        | \$ 711,716                        | \$ (519)           | (0.1)                           |
| TOTAL REVENUES         | 739,923                         | 730,354                         | 712,235                           | 711,716                           | (519)              | (0.1)                           |
| Interfund Transfer In  | 244,805                         | 283,070                         | 189,833                           | 117,660                           | (72,173)           | (38.0)                          |
| TOTAL SOURCES          | <u>\$ 984,728</u>               | <u>\$ 1,013,424</u>             | <u>\$ 902,068</u>                 | <u>\$ 829,376</u>                 | <u>\$ (72,692)</u> | (8.1)                           |
| Personnel              | \$ 829,401                      | \$ 886,592                      | \$ 864,059                        | \$ 742,100                        | \$ (121,959)       | (14.1)                          |
| Operating              | 17,226                          | 14,984                          | 19,333                            | 19,473                            | 140                | 0.7                             |
| Capital                | -                               | -                               | -                                 | -                                 | -                  | 0.0                             |
| TOTAL EXPENDITURES     | 846,627                         | 901,576                         | 883,392                           | 761,573                           | (121,819)          | (13.8)                          |
| Interfund Transfer Out | 101,762                         | 61,847                          | 18,676                            | 67,803                            | 49,127             | 263.0                           |
| TOTAL DISBURSEMENTS    | <u>\$ 948,389</u>               | <u>\$ 963,423</u>               | <u>\$ 902,068</u>                 | <u>\$ 829,376</u>                 | <u>\$ (72,692)</u> | (8.1)                           |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect no significant change.
- Interfund Transfer In reflects support from the General Fund. The decrease represents a reduction in the amount of General Fund support required to sustain existing personnel.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The decrease represents the reallocation of personnel within the Solicitor's Office.
- Operating expenditures reflect no significant change.
- Interfund Transfer Out reflects increased support for Victim Witness State Appropriations, DUI State Appropriations and Juvenile Education Program.

## SOLICITOR (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

### PROGRAM – Traffic Education

**Mission:** The Traffic Education Program is a fee funded means to improve road safety in our community for drivers who have received traffic citations that are four points or less. This program offers training to drivers with minor traffic tickets. This is a one-time opportunity to improve participant driving skills, clear their driving records, avoid increased insurance premiums, and improve overall road safety.

#### Program Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>             | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------------|---------------------------|
| Positions/FTE             | 0.20                      | 0.20                      | 0.20                        | 0.20                        | -                         | 0.0                       |
| Intergovernmental         | \$ -                      | \$ 5,997                  | \$ 10,000                   | \$ 10,000                   | \$ -                      | 0.0                       |
| Charges and Fees          | <u>40,750</u>             | <u>42,800</u>             | <u>50,000</u>               | <u>40,000</u>               | <u>(10,000)</u>           | <u>(20.0)</u>             |
| <b>TOTAL REVENUES</b>     | <b><u>\$ 40,750</u></b>   | <b><u>\$ 48,797</u></b>   | <b><u>\$ 60,000</u></b>     | <b><u>\$ 50,000</u></b>     | <b><u>\$ (10,000)</u></b> | <b><u>(16.7)</u></b>      |
| Personnel                 | \$ 9,587                  | \$ 9,729                  | \$ 10,515                   | \$ 10,579                   | \$ 64                     | 0.6                       |
| Operating                 | 22,844                    | 20,326                    | 28,500                      | 26,000                      | (2,500)                   | (8.8)                     |
| Capital                   | <u>-</u>                  | <u>-</u>                  | <u>-</u>                    | <u>-</u>                    | <u>-</u>                  | <u>0.0</u>                |
| <b>TOTAL EXPENDITURES</b> | <b><u>\$ 32,431</u></b>   | <b><u>\$ 30,055</u></b>   | <b><u>\$ 39,015</u></b>     | <b><u>\$ 36,579</u></b>     | <b><u>\$ (2,436)</u></b>  | <b><u>(6.2)</u></b>       |

#### Funding Adjustments for FY 2017 Include:

- Revenues are reflective of traffic education fees based on current and historical trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures are reflective of lower payments allocated to the state and municipalities as required by state statute.

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## SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

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### PROGRAM – Victim Unclaimed Restitution

**Mission:** The Victim Unclaimed Restitution Program, in accordance with State standards, prompts the Solicitor to make multiple attempts to disburse all restitution to victims of clients through the Pretrial Intervention Program for a period of one year. During this one year period, if the victim is located, restitution payments are made from this account; otherwise, the funds are moved to a department account to be expended exclusively for services to victims.

#### Program Summary:

|                    | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u> | <u>Percent<br/>Change</u> |
|--------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------|---------------------------|
| Positions/FTE      | -                         | -                         | -                           | -                           | -             | 0.0                       |
| Miscellaneous      | <u>\$ 2,947</u>           | <u>\$ 1,500</u>           | <u>\$ 500</u>               | <u>\$ 500</u>               | <u>\$ -</u>   | 0.0                       |
| TOTAL REVENUES     | <u>\$ 2,947</u>           | <u>\$ 1,500</u>           | <u>\$ 500</u>               | <u>\$ 500</u>               | <u>\$ -</u>   | 0.0                       |
| Personnel          | \$ -                      | \$ -                      | \$ -                        | \$ -                        | \$ -          | 0.0                       |
| Operating          | 1,056                     | 1,800                     | 5,000                       | 5,000                       | -             | 0.0                       |
| Capital            | <u>-</u>                  | <u>-</u>                  | <u>-</u>                    | <u>-</u>                    | <u>-</u>      | 0.0                       |
| TOTAL EXPENDITURES | <u>\$ 1,056</u>           | <u>\$ 1,800</u>           | <u>\$ 5,000</u>             | <u>\$ 5,000</u>             | <u>\$ -</u>   | 0.0                       |

#### Funding Adjustments for FY 2017 Include:

- Revenues represent unclaimed restitution from the Pretrial Intervention program.
- Operating expenditures reflect no change.

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## SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

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### PROGRAM - Victim's Bill of Rights

**Mission:** The Victim's Bill of Rights Program provides services to victims of crime, including those required by law, under the State's enacted Victim's Bill of Rights.

#### Program Summary:

|                    | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>   | <u>Percent</u><br><u>Change</u> |
|--------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-----------------|---------------------------------|
| Positions/FTE      | 2.00                            | 3.00                            | 3.00                              | 3.00                              | -               | 0.0                             |
| Intergovernmental  | \$ 3,250                        | \$ 55,559                       | \$ 55,500                         | \$ 55,500                         | \$ -            | 0.0                             |
| Charges and Fees   | 167                             | 128                             | -                                 | -                                 | -               | 0.0                             |
| TOTAL REVENUES     | <u>3,417</u>                    | <u>55,687</u>                   | <u>55,500</u>                     | <u>55,500</u>                     | <u>-</u>        | <u>0.0</u>                      |
| Personnel          | \$ 80,203                       | \$ 146,530                      | \$ 173,412                        | \$ 174,861                        | \$ 1,449        | 0.8                             |
| Operating          | 6,318                           | 9,061                           | 11,708                            | 11,666                            | (42)            | (0.4)                           |
| Capital            | -                               | -                               | -                                 | -                                 | -               | 0.0                             |
| TOTAL EXPENDITURES | <u>\$ 86,521</u>                | <u>\$ 155,591</u>               | <u>\$ 185,120</u>                 | <u>\$ 186,527</u>                 | <u>\$ 1,407</u> | <u>0.8</u>                      |

#### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant change.

## SOLICITOR (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

### PROGRAM - Victim-Witness State Appropriation

**Mission:** The Victim-Witness State Appropriation Grant assists victims and witnesses by providing case information; supporting their rights to protection from intimidation; making referrals to medical, social, counseling, and compensation services; and assisting in preparation for court.

#### Program Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u> | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------|---------------------------|
| Positions/FTE             | 2.00                      | 1.00                      | 1.00                        | 1.00                        | -             | 0.0                       |
| Intergovernmental         | \$ 40,625                 | \$ 40,625                 | \$ 40,625                   | \$ 40,625                   | \$ -          | 0.0                       |
| TOTAL REVENUES            | 40,625                    | 40,625                    | 40,625                      | 40,625                      | -             | 0.0                       |
| Interfund Transfer In     | 44,819                    | 29,460                    | 18,676                      | 18,888                      | 212           | 1.1                       |
| <b>TOTAL SOURCES</b>      | <b>\$ 85,444</b>          | <b>\$ 70,085</b>          | <b>\$ 59,301</b>            | <b>\$ 59,513</b>            | <b>\$ 212</b> | <b>0.4</b>                |
| Personnel                 | \$ 119,082                | \$ 66,970                 | \$ 58,731                   | \$ 59,088                   | \$ 357        | 0.6                       |
| Operating                 | 543                       | 3,115                     | 570                         | 425                         | (145)         | (25.4)                    |
| Capital                   | -                         | -                         | -                           | -                           | -             | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 119,625</b>         | <b>\$ 70,085</b>          | <b>\$ 59,301</b>            | <b>\$ 59,513</b>            | <b>\$ 212</b> | <b>0.4</b>                |

#### Funding Adjustments for FY 2017 Include:

- Revenues are based on anticipated State funding.
- Interfund Transfer In reflects no significant change in support from State Appropriations.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease in costs associated with the computer refresh program.

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## SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

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### PROGRAM – Violent Crime Prosecution

**Mission:** The Violent Crime Prosecution Program prosecutes offenders of violent crimes by assisting with backlogs and delays in prosecuting victim's cases to reduce the number of inmates detained in the detention center and the rerelease of violent offenders on bond.

#### Program Summary:

|                    | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>     | <u>Percent</u><br><u>Change</u> |
|--------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------|---------------------------------|
| Positions/FTE      | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| Intergovernmental  | \$ -                            | \$ 100,000                      | \$ 100,000                        | \$ 100,000                        | \$ -              | 0.0                             |
| TOTAL REVENUES     | <u>\$ -</u>                     | <u>\$ 100,000</u>               | <u>\$ 100,000</u>                 | <u>\$ 100,000</u>                 | <u>\$ -</u>       | <u>0.0</u>                      |
| Personnel          | \$ -                            | \$ 77,877                       | \$ 88,859                         | \$ 83,370                         | \$ (5,489)        | (6.2)                           |
| Operating          | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| Capital            | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| TOTAL EXPENDITURES | <u>\$ -</u>                     | <u>\$ 77,877</u>                | <u>\$ 88,859</u>                  | <u>\$ 83,370</u>                  | <u>\$ (5,489)</u> | <u>(6.2)</u>                    |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect no change in State funding.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The decrease is attributed to interdepartmental staffing changes.

## SOLICITOR (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

### PROGRAM – Worthless Check

**Mission:** The Worthless Check Program processes worthless checks as a service to victims by assisting in the collection of restitution and averting the need to serve a warrant or to seek prosecution in court.

#### Program Summary:

|                       | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>     | <u>Percent</u><br><u>Change</u> |
|-----------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------|---------------------------------|
| Positions/FTE         | 2.00                            | 2.00                            | 1.00                              | 1.00                              | -                 | 0.0                             |
| Charges and Fees      | \$ 90,362                       | \$ 65,091                       | \$ 62,000                         | \$ 60,000                         | \$ (2,000)        | (3.2)                           |
| TOTAL REVENUES        | 90,362                          | 65,091                          | 62,000                            | 60,000                            | (2,000)           | (3.2)                           |
| Interfund Transfer In | 30,793                          | 6,273                           | -                                 | -                                 | -                 | 0.0                             |
| TOTAL SOURCES         | <u>\$ 121,155</u>               | <u>\$ 71,364</u>                | <u>\$ 62,000</u>                  | <u>\$ 60,000</u>                  | <u>\$ (2,000)</u> | (3.2)                           |
| Personnel             | \$ 103,687                      | \$ 46,418                       | \$ 41,815                         | \$ 42,272                         | \$ 457            | 1.1                             |
| Operating             | 32,304                          | 14,281                          | 19,861                            | 19,277                            | (584)             | (2.9)                           |
| Capital               | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| TOTAL EXPENDITURES    | <u>\$ 135,991</u>               | <u>\$ 60,699</u>                | <u>\$ 61,676</u>                  | <u>\$ 61,549</u>                  | <u>\$ (127)</u>   | (0.2)                           |

#### Funding Adjustments for FY 2017 Include:

- Revenues are reflective of projected client fees based on historical analysis and current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease in costs associated with the computer refresh program.



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# TREASURER

## GENERAL FUND

## GENERAL GOVERNMENT

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**Mission:** The Treasurer's Office collects real, personal, motor vehicle and other taxes; acts as a banking agent for County departments; disburses funds to taxing entities within Charleston County; maintains records of revenues collected by these agencies and invests any funds not immediately needed for disbursement to maximize efficient use of taxpayer money.

**Services Provided:**

- Collection and investment of funds
- Tax notification
- Issuance of tax refunds

**Departmental Summary:**

|                    | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|--------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE      | 22.00                     | 22.00                     | 23.00                       | 23.00                       | -                 | 0.0                       |
| Charges and Fees   | \$ -                      | \$ 1,281                  | \$ -                        | \$ -                        | \$ -              | 0.0                       |
| Interest           | <u>1,195,581</u>          | <u>1,179,440</u>          | <u>1,440,000</u>            | <u>1,680,000</u>            | <u>240,000</u>    | 16.7                      |
| TOTAL REVENUES     | <u>\$ 1,195,581</u>       | <u>\$ 1,180,721</u>       | <u>\$ 1,440,000</u>         | <u>\$ 1,680,000</u>         | <u>\$ 240,000</u> | 16.7                      |
| Personnel          | \$ 1,411,349              | \$ 1,333,857              | \$ 1,466,137                | \$ 1,443,871                | \$ (22,266)       | (1.5)                     |
| Operating          | <u>498,209</u>            | <u>453,480</u>            | <u>400,395</u>              | <u>473,590</u>              | <u>73,195</u>     | 18.3                      |
| Capital            | <u>-</u>                  | <u>-</u>                  | <u>-</u>                    | <u>-</u>                    | <u>-</u>          | 0.0                       |
| TOTAL EXPENDITURES | <u>\$ 1,909,558</u>       | <u>\$ 1,787,337</u>       | <u>\$ 1,866,532</u>         | <u>\$ 1,917,461</u>         | <u>\$ 50,929</u>  | 2.7                       |

**Funding Adjustments for FY 2017 Include:**

- Revenues are increased based on higher interest earnings projections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in projected postage usage and higher mailer costs based on current trends.

## TREASURER (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** Provide the public with alternate methods of payment.

Objective 1: Increase Internet payments by 2%.

#### Initiative III: Long-Term Financial Planning

**Department Goal 2:** Make timely deposits to ensure maximum investment potential.

Objective 2(a): Maximize return on investments by 0.5%.

Objective 2(b): Maintain a 95% collection rate.

| MEASURES:                               | Objective | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|---|-----------|-------------------|-------------------|----------------------|
| <b>Input:</b>                           |           |                   |                   |                      |
| Interest revenue <sup>1</sup>           | 2(a)      | \$1,197,779       | \$1,692,620       | \$1,692,000          |
| <b>Output:</b>                          |           |                   |                   |                      |
| Internet payments                       | 1         | \$18,965,699      | \$21,248,955      | \$21,300,000         |
| Total real and other taxes billed       | 2(b)      | \$697,186,031     | \$720,405,152     | \$720,405,152        |
| <b>Efficiency:</b>                      |           |                   |                   |                      |
| Average Internet payments per month     | 1         | \$1,580,474       | \$1,770,746       | \$1,770,750          |
| Average monthly interest rate           | 2(a)      | 0.18%             | 0.22%             | 0.22%                |
| Average collections per month           | 2(b)      | \$49,898,299      | \$51,638,536      | \$52,000,000         |
| <b>Outcome:</b>                         |           |                   |                   |                      |
| Rate of increase in Internet payments   | 1         | 9.85%             | 12.0%             | 12.0%                |
| Increase in interest revenue            | 2(a)      | (0.21%)           | 0.41%             | 0.05%                |
| Total real and other taxes collected    | 2(b)      | \$598,779,590     | \$619,662,437     | \$620,000,000        |
| Collection rate of real and other taxes | 2(b)      | 95.45%            | 95.91%            | 96.00%               |

<sup>1</sup> Although interest rates have dropped dramatically, the County has invested in safe longer term bonds that will yield higher rates than the current state investment pool rate.

### 2016 ACTION STEPS

#### Department Goal 2

- Continue to monitor all financial institutions for best interest rates.
- Continue to monitor yield curve for investments.

# ELECTIONS & VOTER REGISTRATION

## GENERAL FUND

## GENERAL GOVERNMENT

**Mission:** The Elections and Voter Registration Office conducts local, State, and Federal elections and ensures every eligible citizen in Charleston County has the opportunity to register and vote in an efficient, transparent, and equitable manner as mandated by Federal and State laws.

**Services Provided:**

- Serve as Absentee Precinct for all elections
- Provide petition verification
- Educate civic groups, students, and public groups about election procedures

**Departmental Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE             | 14.00                     | 14.00                     | 14.00                       | 14.00                       | -                   | 0.0                       |
| Intergovernmental         | \$ 342,958                | \$ 240,212                | \$ 473,387                  | \$ 203,956                  | \$ (269,431)        | (56.9)                    |
| Charges and Fees          | 8                         | -                         | -                           | -                           | -                   | 0.0                       |
| Miscellaneous             | -                         | -                         | -                           | (18,996)                    | (18,996)            | 100.0                     |
| <b>TOTAL REVENUES</b>     | <u>\$ 342,966</u>         | <u>\$ 240,212</u>         | <u>\$ 473,387</u>           | <u>\$ 184,960</u>           | <u>\$ (288,427)</u> | <u>(60.9)</u>             |
| Personnel                 | \$ 1,342,097              | \$ 1,297,466              | \$ 1,381,455                | \$ 1,472,202                | \$ 90,747           | 6.6                       |
| Operating                 | 327,114                   | 430,102                   | 577,142                     | 476,616                     | (100,526)           | (17.4)                    |
| Capital                   | -                         | 33,631                    | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 1,669,211</u>       | <u>\$ 1,761,199</u>       | <u>\$ 1,958,597</u>         | <u>\$ 1,948,818</u>         | <u>\$ (9,779)</u>   | <u>(0.5)</u>              |

**Funding Adjustments for FY 2017 Include:**

- Revenues represent local and state government contributions which supplement operating costs for scheduled local and national elections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include temporary costs for the General Election in November 2016.
- Operating expenditures reflect a decrease in election costs associated with the municipal elections in FY 2016. This decrease is offset by the lease of additional voting machines and central ballot scanners to provide high speed sorting of various ballots.

# ELECTIONS & VOTER REGISTRATION (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

**Performance Measures:**

**Initiative I: Service Delivery**

**Department Goal 1:** Provide voter education to the citizens of Charleston County through the demonstration of the iVotronic Voting System and distribution of election process brochures.

Objective 1: Conduct and participate in training programs and public outreach events to educate the citizens of Charleston County.

| MEASURES:  | Objective | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|--|-----------|-------------------|-------------------|----------------------|
| <b>Output:</b>   |           |                   |                   |                      |
| Number of active voters  | 1         | 247,892           | 254,696           | 260,000              |
| Number of voters using iVotronic   | 1         | 65,715            | 104,271           | 145,979              |
| Number of poll workers attending one or more required training sessions  | 1         | 2,156             | 1,000             | 2,525                |
| Average number of classes conducted                                      | 1         | 48                | 24                | 63                   |
| <b>Efficiency:</b>   |           |                   |                   |                      |
| Total cost per training class  | 1         | \$180             | \$220             | \$240                |
| Total hours to train   | 1         | 250               | 180               | 375                  |
| <b>Outcome:</b>  |           |                   |                   |                      |
| Poll Managers issued passing score upon completion of training sessions. | 1         | 2,094             | 1,000             | 2,525                |
| Percent of poll managers with passing score                              | 1         | 98.0%             | 99.0%             | 100%                 |
| Percent of precincts utilizing electronic poll books                     | 1         | 100%              | 100%              | 100%                 |

**2016 ACTION STEPS**

**Department Goal 1**

- Recruit and educate trainers to assist in poll worker training.
- Continue dialog with legislation to allow super-precinct concept.
- Participate in workshops to develop requirements for new statewide voting system.
- Implement Vote in Honor of a Veteran Program.
- Schedule an open house with voter outreach concept.
- Secure off-site absentee location for 2015-16 Presidential Preference Primaries and June Primary.
- Conduct polling location accessibility survey.

# LIBRARY

## GENERAL FUND

## CULTURE AND RECREATION

**Mission:** Charleston County Public Library connects our diverse community to information, fosters lifelong learning and enriches lives.

**Services Provided:**

- Provide events, classes, lectures, exhibits, and reading programs
- Provide downloadable e-Books, audio books, and music
- Promote pre-literacy programs

**Program Summary:**

|                            | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>     | <u>Percent</u><br><u>Change</u> |
|----------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------|---------------------------------|
| Positions/FTE              | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| TOTAL REVENUES             | \$ -                            | \$ -                            | \$ -                              | \$ -                              | \$ -              | 0.0                             |
| Interfund Transfer In      | -                               | 74,880                          | 93,600                            | 112,320                           | 18,720            | 20.0                            |
| <b>TOTAL SOURCES</b>       | <b>\$ -</b>                     | <b>\$ 74,880</b>                | <b>\$ 93,600</b>                  | <b>\$ 112,320</b>                 | <b>\$ 18,720</b>  | <b>20.0</b>                     |
| Personnel                  | \$ -                            | \$ -                            | \$ -                              | \$ -                              | \$ -              | 0.0                             |
| Operating                  | 14,513,976                      | 14,745,747                      | 15,072,774                        | 15,495,938                        | 423,164           | 2.8                             |
| Capital                    | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL EXPENDITURES</b>  | <b>14,513,976</b>               | <b>14,745,747</b>               | <b>15,072,774</b>                 | <b>15,495,938</b>                 | <b>423,164</b>    | <b>2.8</b>                      |
| Interfund Transfer Out     | -                               | -                               | 90,000                            | -                                 | (90,000)          | (100.0)                         |
| <b>TOTAL DISBURSEMENTS</b> | <b>\$14,513,976</b>             | <b>\$14,745,747</b>             | <b>\$15,162,774</b>               | <b>\$15,495,938</b>               | <b>\$ 333,164</b> | <b>2.2</b>                      |

**Funding Adjustments for FY 2017 Include:**

- The Interfund Transfer In represents parking fees for library staff paid to the City of Charleston. The increase reflects the City of Charleston’s adjustment to align with market rates.
- Operating expenditures represent an increase in appropriation to cover rising costs associated with facilities maintenance and utilities. The lump sum appropriation also reflects funding for personnel costs which comprise of projected compensation, including the continuation of the longevity and merit pay programs.

**Performance Measures:**

**Initiative I: Service Delivery**

**Department Goal 1:** Provide a wide variety of Library services to reach an ever increasing number of Charleston County residents.

Objective 1(a): Increase the use of the Library by Charleston County residents in FY 2016 by increasing the number of registered users by 1% by June 30, 2016.

Objective 1(b): Answer Library users’ information and reference questions in a timely and accurate manner by answering an additional 1% of reference questions in FY 2016.

# LIBRARY (continued)

## GENERAL FUND

## CULTURE AND RECREATION

Objective 1(c): Increase circulation of all materials by 1% and increase the items circulated per capita from 8.90 items to 8.99 items toward a target of 10 items borrowed per registered borrower per year.

**MEASURES:**

|   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>   |                  |                           |                           |                              |
| Library visits  | 1(a)             | 1,834,352                 | 1,754,008                 | 1,771,548                    |
| Hours open <sup>1</sup>   | 1(a)             | 36,828                    | 36,996                    | 37,383                       |
| Program attendees   | 1(a)             | 209,965                   | 206,603                   | 208,669                      |
| PC use  | 1(a)             | 617,562                   | 579,821                   | 585,619                      |
| <b>Output:</b>  |                  |                           |                           |                              |
| Registered cardholders <sup>2</sup>   | 1(a)             | 264,289                   | 264,113                   | 266,754                      |
| Programs held   | 1(a)             | 6,414                     | 6,660                     | 6,727                        |
| Reference questions answered <sup>3</sup>   | 1(b)             | 615,009                   | 559,931                   | 565,530                      |
| <b>Efficiency:</b>  |                  |                           |                           |                              |
| Library visits per capita   | 1(a)             | 5.24                      | 5.01                      | 5.06                         |
| Cost per library visit  | 1(a)             | \$7.91                    | \$8.41                    | \$8.56                       |
| Cost per registered cardholder  | 1(a)             | \$54.92                   | \$55.83                   | \$56.84                      |
| Reference questions answered per capita <sup>3</sup>  | 1(b)             | 1.76                      | 1.60                      | 1.62                         |
| Percent change in circulation per capita  | 1(c)             | (4.37%)                   | (5.87%)                   | 1.00%                        |
| Items catalogued per capita   | 1(c)             | 3.81                      | 3.79                      | 3.83                         |
| Circulation of all materials per year   | 1(c)             | 3,301,695                 | 3,118,474                 | 3,149,659                    |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| New registrations added annually  | 1(a)             | 48,373                    | 59,329                    | 59,922                       |
| Registered users as percentage of population <sup>2</sup>                                       | 1(a)             | 75.47%                    | 75.42%                    | 76.17%                       |
| Percent change in registrations as percent of population <sup>2</sup>                           | 1(a)             | (5.73%)                   | (0.10%)                   | 1.00%                        |
| Customer user satisfaction <sup>4</sup>   | 1(a)(b)(c)       | n/a                       | n/a                       | n/a                          |
| Peer review overall rating based on S.C. State Library Annual Statistical Survey <sup>5,6</sup> | 1(a)(b)(c)       | #2                        | n/a                       | n/a                          |
| Percentage increase of questions answered <sup>3</sup>  | 1(b)             | 0.26%                     | (8.96%)                   | 1.00%                        |
| Circulation per capita  | 1(c)             | 9.43                      | 8.90                      | 8.99                         |

<sup>1</sup> The library system was closed a total of two days due to the death of our librarian, Cynthia Hurd, a victim of the AME Church massacre. The St. Andrews and Dart Libraries were closed an additional two days due to the same. This effected circulation, user visits, computer use, and reference questions answered.

<sup>2</sup> System was purged of old, unused accounts in FY 2014.

<sup>3</sup> The library uses the standards set up by the State Library for counting reference statistics.

<sup>4</sup> Survey conducted during the process of our Strategic/Long Range Plan.

<sup>5</sup> FY 2015 data is unavailable at time of publication.

<sup>6</sup> Number 2 of 41 counties Statewide.

### 2016 ACTION STEPS

#### Department Goal 1

- Select architect for new facilities.
- Continue to upgrade new technology.
- Continue to work on Capital construction plan.

# MASTER-IN-EQUITY

**GENERAL FUND**

**JUDICIAL**

**Mission:** The Master-In-Equity facilitates the relatively quick and inexpensive means of litigation for non-jury matters and hears most foreclosure cases and a substantial number of civil, non-jury matters as referred by Order of Reference of Circuit Judge or the Clerk of Court.

**Services Provided:**

- Hears specialized non-jury cases
- Serves as general trial court for backlogged civil cases

**Departmental Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE             | 8.00                      | 8.00                      | 8.00                        | 8.00                        | -                   | 0.0                       |
| Charges and Fees          | \$ 1,531,001              | \$ 1,191,781              | \$ 800,000                  | \$ 600,000                  | \$ (200,000)        | (25.0)                    |
| Interest                  | 4,521                     | 4,845                     | 3,000                       | 2,000                       | (1,000)             | (33.3)                    |
| <b>TOTAL REVENUES</b>     | <u>\$ 1,535,522</u>       | <u>\$ 1,196,626</u>       | <u>\$ 803,000</u>           | <u>\$ 602,000</u>           | <u>\$ (201,000)</u> | (25.0)                    |
| Personnel                 | \$ 615,017                | \$ 618,141                | \$ 642,132                  | \$ 650,376                  | \$ 8,244            | 1.3                       |
| Operating                 | 49,570                    | 36,011                    | 31,452                      | 30,117                      | (1,335)             | (4.2)                     |
| Capital                   | -                         | -                         | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 664,587</u>         | <u>\$ 654,152</u>         | <u>\$ 673,584</u>           | <u>\$ 680,493</u>           | <u>\$ 6,909</u>     | 1.0                       |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect a decrease due to current collection trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a reduction in wireless phone costs based on projected usage.

## MASTER-IN-EQUITY (continued)

**GENERAL FUND**

**JUDICIAL**

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** Provide citizens with demonstrated efficiency and effectiveness.

Objective 1: Reduce the number of days in the average case length by increasing the number of disposed cases.

| MEASURES:                              | Objective | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|--|-----------|-------------------|-------------------|----------------------|
| <b>Input:</b>                          |           |                   |                   |                      |
| Cases referred                         | 1         | 1,392             | 1,116             | 1,100                |
| <b>Output:</b>                         |           |                   |                   |                      |
| Disposed cases <sup>1</sup>            | 1         | 1,481             | 1,675             | 1,300                |
| Percent of disposed cases <sup>1</sup> | 1         | 106%              | 150.1%            | 1118.2%              |
| <b>Efficiency:</b>                     |           |                   |                   |                      |
| Cost per case                          | 1         | \$405.72          | \$369.08          | \$454.85             |
| <b>Outcome:</b>                        |           |                   |                   |                      |
| Average case length in days            | 1         | 360               | 360               | 360                  |

<sup>1</sup> The Master-In-Equity has been hampered in its efficiency of disposing of cases by the Administrative Order of Chief Justice Jean Toal dated May 1, 2011, in which the mortgage company is now ordered to participate in modifying owner-occupied mortgages for a minimum of 90 days prior to any judicial hearing by the Court.

### 2016 ACTION STEPS

#### Department Goal 1

- Improve Internet information base to assist the public in accessing information needed to participate in the bi-monthly foreclosure auctions.
- Actively participate in the Charleston School of Law Extern Program by sponsoring part-time law students seeking invaluable on-the-job experience.



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# PUBLIC DEFENDER

SPECIAL REVENUE FUND

JUDICIAL

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## DIVISION – Berkeley County

**Mission:** The Berkeley County Public Defender represents indigent persons in serious criminal, mental health, juvenile, and abuse/neglect cases within Berkeley County to ensure each client receives cost effective and ethical legal representation.

### Division Summary:

|                       | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|-----------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE         | 7.85                      | 7.85                      | 8.88                        | 8.88                        | -                  | 0.0                       |
| Intergovernmental     | \$ 791,268                | \$ 866,694                | \$ 882,739                  | \$ 875,858                  | \$ (6,881)         | (0.8)                     |
| Charges and Fees      | 68,670                    | 140,212                   | 85,000                      | 100,000                     | 15,000             | 17.6                      |
| Fines and Forfeitures | -                         | (320)                     | -                           | -                           | -                  | 0.0                       |
| Interest              | 254                       | 456                       | 250                         | 250                         | -                  | 0.0                       |
| TOTAL REVENUES        | <u>\$ 860,192</u>         | <u>\$ 1,007,042</u>       | <u>\$ 967,989</u>           | <u>\$ 976,108</u>           | <u>\$ 8,119</u>    | <u>0.8</u>                |
| Personnel             | \$ 642,066                | \$ 729,571                | \$ 764,475                  | \$ 761,144                  | \$ (3,331)         | (0.4)                     |
| Operating             | 208,285                   | 217,573                   | 203,514                     | 214,964                     | 11,450             | 5.6                       |
| Capital               | -                         | -                         | 19,850                      | -                           | (19,850)           | (100.0)                   |
| TOTAL EXPENDITURES    | <u>\$ 850,351</u>         | <u>\$ 947,144</u>         | <u>\$ 987,839</u>           | <u>\$ 976,108</u>           | <u>\$ (11,731)</u> | <u>(1.2)</u>              |

### Funding Adjustments for FY 2017 Include:

- Revenues represent State appropriations and fees to fund the Public Defender's operations in Berkeley County. Revenues reflect an increase in the amount of recoverable court cost being submitted for reimbursement and is offset by a reduction in one-time supplemental funding received from the State.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel expenditures also reflect the full-year funding of an Assistant Public Defender position added in FY 2016 and is offset by a reduction in temporary staffing costs.
- Operating expenditures reflect an increase due additional reimbursable case related costs.

## PUBLIC DEFENDER (continued)

**SPECIAL REVENUE FUND**

**JUDICIAL**

### DIVISION – Charleston County

**Mission:** The Public Defender provides competent, effective and ethical defense for each client whose representation has been entrusted to the office; conducts that representation in a manner that promotes fairness in the administration of justice; and provides all mandated legal services in a cost effective and efficient manner.

**Services Provided:**

- Provide criminal defense legal representation at trial for low income adults and juveniles
- Handles cases in state court, to include Charleston County Bond and Preliminary Hearing Courts, Charleston County Magistrates Courts, General Sessions Court, Transfer Court, Probation Violation Court, and North Charleston Municipal Court

**Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>   | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-----------------|---------------------------------|
| Positions/FTE             | 46.15                           | 46.15                           | 46.12                             | 46.12                             | -               | 0.0                             |
| Intergovernmental         | \$ 931,306                      | \$ 982,394                      | \$ 975,500                        | \$ 943,290                        | \$ (32,210)     | (3.3)                           |
| Charges and Fees          | 207,694                         | 186,699                         | 200,000                           | 200,000                           | -               | 0.0                             |
| Fines and Forfeitures     | (19,730)                        | (15,480)                        | -                                 | -                                 | -               | 0.0                             |
| Interest                  | 1,546                           | 2,166                           | 2,000                             | 2,000                             | -               | 0.0                             |
| <b>TOTAL REVENUES</b>     | <b>1,120,816</b>                | <b>1,155,779</b>                | <b>1,177,500</b>                  | <b>1,145,290</b>                  | <b>(32,210)</b> | <b>(2.7)</b>                    |
| Interfund Transfer In     | 3,031,846                       | 3,057,548                       | 3,097,292                         | 3,130,000                         | 32,708          | 1.1                             |
| <b>TOTAL SOURCES</b>      | <b>\$ 4,152,662</b>             | <b>\$ 4,213,327</b>             | <b>\$ 4,274,792</b>               | <b>\$ 4,275,290</b>               | <b>\$ 498</b>   | <b>0.0</b>                      |
| Personnel                 | \$ 3,659,082                    | \$ 3,755,494                    | \$ 3,806,993                      | \$ 3,785,253                      | \$ (21,740)     | (0.6)                           |
| Operating                 | 453,741                         | 392,623                         | 452,751                           | 491,828                           | 39,077          | 8.6                             |
| Capital                   | -                               | -                               | 15,048                            | -                                 | (15,048)        | (100.0)                         |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 4,112,823</b>             | <b>\$ 4,148,117</b>             | <b>\$ 4,274,792</b>               | <b>\$ 4,277,081</b>               | <b>\$ 2,289</b> | <b>0.1</b>                      |

**Funding Adjustments for FY 2017 Include:**

- Revenues represent State appropriations and fees to fund the Public Defender’s operations in Charleston County. The decrease in revenues reflects a reduction in one-time supplemental funding received from the State.
- Interfund Transfer In reflects the amount of funding from the General Fund to support the Public Defender’s function in Charleston County.
- Personnel costs reflect projected benefits and compensation, the continuation of the longevity and merit programs. Personnel costs also reflect an offset for anticipated vacancies.

## PUBLIC DEFENDER (continued)

### SPECIAL REVENUE FUND

### JUDICIAL

- Operating expenditures reflect an increase in office expenses and the purchase of thirteen computers to support the file server purchased in FY 2016. In addition, higher cost of contracted services for computer technical support and file storage contribute to this increase.

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** To provide quality legal representation of indigent citizens of Charleston County charged with crimes.

Objective 1(a): Participation in court sponsored initiatives towards swifter case management.

Objective 1(b): Reduce percent of cases in which Public Defender staff attorneys make motions for continuance on the day of trial which are based on grounds that should have been foreseeable during discovery by defense counsel.

Objective 1(c): Address Adult/Juvenile Detention Center overcrowding by monitoring number of Adult/Juvenile Detention Center case dispositions handled by public defenders.

Objective 1(d): Reduce the number of repeat offenders by making recommendations for treatment or counseling to clients or tailored sentence recommendations for the court.

Objective 1(e): Increase the Public Defenders' role in reducing recidivism and assist in discouraging indigent involvement with criminal activity by having a greater presence in community activities that support our schools, corrections, and initiatives to assist clients to avoid future criminal conduct.

| MEASURES:  | Objective     | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|--|---------------|-------------------|-------------------|----------------------|
| <b>Input:</b>  |               |                   |                   |                      |
| Jail cases pending per attorney per month                        | 1(a)(d)       | 38                | 35                | 35                   |
| <b>Output:</b>   |               |                   |                   |                      |
| Case law meetings and in-house training per attorney             | 1(a)(b)(c)(d) | 35                | 35                | 35                   |
| In-house training sessions for paralegals                        | 1(a)(b)(d)    | 4                 | 3                 | 3                    |
| Community and school activities attended                         | 1(e)          | 65                | 65                | 65                   |
| <b>Efficiency:</b>   |               |                   |                   |                      |
| Hours spent per case law meeting per attorney                    | 1(a)(b)(c)(d) | 2                 | 2                 | 2                    |
| Hours spent per in-house training session per paralegal          | 1(a)(b)(d)    | 1                 | 1                 | 1                    |
| Average number of cases (charges) per attorney                   | 1(a)(d)       | 306               | 284               | 284                  |
| Hours spent per community/school activities per staff            | 1(e)          | 2                 | 2                 | 2                    |
| <b>Outcome:</b>  |               |                   |                   |                      |
| Cases disposed of annually by:                                   | 1(a)(b)(c)(d) |                   |                   |                      |
| <u>General Sessions (jail &amp; non-jail) <sup>1</sup></u>       |               |                   |                   |                      |
| Trials (clients)   |               | 27                | 21                | 21                   |
| Guilty Pleas (clients)   |               | 1,677             | 1,690             | 1,690                |
| Probation Violations (warrants)                                  |               | 425               | 412               | 412                  |
| <u>Family Court/Juveniles (jail &amp; non-jail) <sup>1</sup></u> |               |                   |                   |                      |
| Trials   |               | 1                 | 2                 | 2                    |
| Total petitions disposed   |               | 1,401             | 1,231             | 1,231                |
| <u>Magistrate Court (jail &amp; non-jail)</u>                    |               |                   |                   |                      |
| Clients disposed   |               | 639               | 676               | 676                  |

<sup>1</sup> Totals are subject to change when periodic audits of cases are conducted.

### 2016 ACTION STEPS

#### Department Goal 1

- Continue to provide quality legal representation of indigent citizens of Charleston County charged with crimes.

## PUBLIC DEFENDER (continued)

**GENERAL FUND**

**JUDICIAL**

### PROGRAM – General Fund Support

**Mission:** The Public Defender is mandated to defend in the State court system all persons within Charleston County who are required by statute or State or Federal Constitution to be provided with legal counsel at public expense.

#### Program Summary:

|                        | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>    | <u>Percent</u><br><u>Change</u> |
|------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|------------------|---------------------------------|
| Positions/FTE          | -                               | -                               | -                                 | -                                 | -                | 0.0                             |
| Personnel              | \$ -                            | \$ -                            | \$ -                              | \$ -                              | \$ -             | 0.0                             |
| Operating              | -                               | -                               | -                                 | -                                 | -                | 0.0                             |
| Capital                | -                               | -                               | -                                 | -                                 | -                | 0.0                             |
| TOTAL EXPENDITURES     | -                               | -                               | -                                 | -                                 | -                | 0.0                             |
| Interfund Transfer Out | <u>3,031,846</u>                | <u>3,057,548</u>                | <u>3,097,292</u>                  | <u>3,130,000</u>                  | <u>32,708</u>    | 1.1                             |
| TOTAL DISBURSEMENTS    | <u>\$ 3,031,846</u>             | <u>\$ 3,057,548</u>             | <u>\$ 3,097,292</u>               | <u>\$ 3,130,000</u>               | <u>\$ 32,708</u> | 1.1                             |

#### Funding Adjustments for FY 2017 Include:

- Interfund Transfer Out represents the General Fund's support of the Public Defender in Charleston County.

# VETERANS AFFAIRS

**GENERAL FUND**

**HEALTH AND WELFARE**

**Mission:** The Veterans Affairs Office serves as a local contact to assist veterans and their dependents in applying for VA benefits from the State and Federal governments.

**Services Provided:**

- Assist in the preparation of benefit applications that include but are not limited to: VA compensation, pension, insurance, burial, hospitalization and education benefits, discharge review, military and civil service widows' annuities, State dependents educational benefits, and disabled veterans State tax exemption
- Assist veterans in need of employment
- Refer indigent veterans to agencies funded to address the problem
- Intercede on behalf of veterans experiencing problems at the Veterans Administration Medical Center Charleston and in residential or nursing homes
- Provide rebuttal documentation where an Appeal Action has been executed to the BVA
- Assist with enrollment in outreach counseling and mental health programs

**Departmental Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>   | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------|---------------------------|
| Positions/FTE             | 5.00                      | 5.00                      | 5.00                        | 5.00                        | -               | 0.0                       |
| Intergovernmental         | \$ 10,809                 | \$ 11,025                 | \$ 11,025                   | \$ 11,025                   | \$ -            | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 10,809</u>          | <u>\$ 11,025</u>          | <u>\$ 11,025</u>            | <u>\$ 11,025</u>            | <u>\$ -</u>     | <u>0.0</u>                |
| Personnel                 | \$ 338,386                | \$ 327,604                | \$ 336,206                  | \$ 344,254                  | \$ 8,048        | 2.4                       |
| Operating                 | 19,987                    | 22,165                    | 22,611                      | 21,728                      | (883)           | (3.9)                     |
| Capital                   | -                         | -                         | -                           | -                           | -               | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 358,373</u>         | <u>\$ 349,769</u>         | <u>\$ 358,817</u>           | <u>\$ 365,982</u>           | <u>\$ 7,165</u> | <u>2.0</u>                |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect no change in the state operating grant.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflects a slight decrease in local mileage reimbursement based on current spending.

## VETERANS AFFAIRS (continued)

**GENERAL FUND**

**HEALTH AND WELFARE**

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** Maximize services to the veterans of Charleston County.

Objective 1(a): Counsel veterans as to their eligibility for Federal and State veterans benefits and ascertain the nature of walk-in client's inquiries within five minutes.

Objective 1(b): Assist veterans and their families in the preparation, filing, prosecution, and appeal of claims with the U.S. Department of Veterans Affairs and submit completed claims to the VA Regional Office within two business days.

| MEASURES:  |                  | FY 2014       | FY 2015       | FY 2016          |
|--|------------------|---------------|---------------|------------------|
|  | <u>Objective</u> | <u>Actual</u> | <u>Actual</u> | <u>Projected</u> |
| <b>Output:</b>                                       |                  |               |               |                  |
| Office contacts <sup>1</sup>                         | 1(a)             | 24,302        | 27,457        | 31,575           |
| Claims filed <sup>1</sup>                            | 1(b)             | 8,681         | 8,238         | 9,886            |
| <b>Outcome:</b>                                      |                  |               |               |                  |
| Percent of walk-ins served in five minutes           | 1(a)             | 100%          | 100%          | 100%             |
| Percent of claims submitted within two business days | 1(b)             | 97.0%         | 97.0%         | 97.0%            |

<sup>1</sup> Actual data is based on a calendar year provided to the South Carolina Governor's Office of Veterans' Affairs.

### 2016 ACTION STEPS

#### Department Goal 1

- Identify and retire inactive files with the objective of reducing required storage space.
- Utilization of County surplus material and equipment when applicable.
- Practice daily cost reduction when applicable.
- Color code all veteran paper files to identify military service period.

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# COUNTY ADMINISTRATOR

GENERAL FUND

GENERAL GOVERNMENT

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## DIVISION – County Administrator

**Mission:** The County Administrator provides full disclosure of all significant issues to County Council and ensures that all legislative actions, policy statements, and other directives of Council are enacted.

### Division Summary:

|                        | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE          | 7.50                      | 6.80                      | 8.80                        | 8.80                        | -                 | 0.0                       |
| Personnel              | \$ 932,936                | \$ 871,349                | \$ 856,136                  | \$ 998,598                  | \$ 142,462        | 16.6                      |
| Operating              | 44,643                    | 48,045                    | 43,005                      | 44,007                      | 1,002             | 2.3                       |
| Capital                | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| TOTAL EXPENDITURES     | 977,579                   | 919,394                   | 899,141                     | 1,042,605                   | 143,464           | 16.0                      |
| Interfund Transfer Out | 100,000                   | 102,621                   | 55,000                      | 65,000                      | 10,000            | 18.2                      |
| TOTAL DISBURSEMENTS    | <u>\$ 1,077,579</u>       | <u>\$ 1,022,015</u>       | <u>\$ 954,141</u>           | <u>\$ 1,107,605</u>         | <u>\$ 153,464</u> | 16.1                      |

### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include the full-year funding of a Senior Project Liaison position and Media Coordinator position added in FY 2016.
- Operating expenditures reflect an increase in advertising costs which will allow the county to reach a wider base of audience through social media.
- Interfund Transfer Out reflects an increase in the General Fund's support of the Summer Youth Program.

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## COUNTY ADMINISTRATOR (continued)

### SPECIAL REVENUE FUND

### GENERAL GOVERNMENT

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#### PROGRAM – Summer Youth Program

**Mission:** The Summer Youth Program provides job opportunities for high school and college students to explore possible careers, have a meaningful employment experience, and develop essential work readiness skills.

#### Program Summary:

|                       | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>    | <u>Percent<br/>Change</u> |
|-----------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------|---------------------------|
| Positions/FTE         | -                         | -                         | -                           | -                           | -                | 0.0                       |
| Miscellaneous         | \$ 120,000                | \$ 50,000                 | \$ -                        | \$ -                        | \$ -             | 0.0                       |
| TOTAL REVENUES        | 120,000                   | 50,000                    | -                           | -                           | -                | 0.0                       |
| Interfund Transfer In | 104,176                   | 105,679                   | 50,000                      | 65,000                      | 15,000           | 30.0                      |
| TOTAL SOURCES         | <u>\$ 224,176</u>         | <u>\$ 155,679</u>         | <u>\$ 50,000</u>            | <u>\$ 65,000</u>            | <u>\$ 15,000</u> | 30.0                      |
| Personnel             | \$ 77,607                 | \$ 86,462                 | \$ 97,971                   | \$ 97,971                   | \$ -             | 0.0                       |
| Operating             | 35,672                    | 34,934                    | 2,029                       | 2,029                       | -                | 0.0                       |
| Capital               | -                         | -                         | -                           | -                           | -                | 0.0                       |
| TOTAL EXPENDITURES    | <u>113,279</u>            | <u>121,396</u>            | <u>100,000</u>              | <u>100,000</u>              | -                | 0.0                       |

#### Funding Adjustments for FY 2017 Include:

- Interfund Transfer In represents an increase in the General Fund's support of the Summer Youth Program.
- Personnel costs reflect projected compensation for the temporary employees participating in the program.



# CONSOLIDATED DISPATCH

**GENERAL FUND**

**PUBLIC SAFETY**

## DIVISION – Consolidated Dispatch

**Mission:** Consolidated Dispatch provides emergency and non-emergency call processing and public safety dispatch services for 23 public safety entities within the County.

### Services Provided:

- Answer 911 calls, seven-digit emergency calls and seven-digit non-emergency calls for service
- Provide support for life threatening emergencies, crimes in progress and other emergency situations that require immediate response
- Provide support to public safety officials during non-emergent calls for service
- Provide the hearing and speech impaired with access to public safety services through Text Telephone (TDD/TTY)
- Provide foreign language callers with access to public safety services through a telephone interpreter service specializing in over 175 languages

### Division Summary:

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE              | 153.25                    | 150.75                    | 149.75                      | 154.75                      | 5.00                | 3.3                       |
| Intergovernmental          | \$ 5,761,481              | \$ 3,939,775              | \$ 739,860                  | \$ 178,403                  | \$ (561,457)        | (75.9)                    |
| Miscellaneous              | 3,260                     | 3,620                     | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL REVENUES</b>      | <b>\$ 5,764,741</b>       | <b>\$ 3,943,395</b>       | <b>\$ 739,860</b>           | <b>\$ 178,403</b>           | <b>\$ (561,457)</b> | <b>(75.9)</b>             |
| Personnel                  | \$ 7,816,616              | \$ 7,017,367              | \$ 6,268,629                | \$ 6,107,092                | \$ (161,537)        | (2.6)                     |
| Operating                  | 531,901                   | 570,003                   | 578,081                     | 598,094                     | 20,013              | 3.5                       |
| Capital                    | -                         | -                         | 51,000                      | 58,000                      | 7,000               | 13.7                      |
| <b>TOTAL EXPENDITURES</b>  | <b>8,348,517</b>          | <b>7,587,370</b>          | <b>6,897,710</b>            | <b>6,763,186</b>            | <b>(134,524)</b>    | <b>(2.0)</b>              |
| Interfund Transfer Out     | 72,357                    | 108,264                   | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL DISBURSEMENTS</b> | <b>\$ 8,420,874</b>       | <b>\$ 7,695,634</b>       | <b>\$ 6,897,710</b>         | <b>\$ 6,763,186</b>         | <b>\$ (134,524)</b> | <b>(2.0)</b>              |

### Funding Adjustments for FY 2017 Include:

- Revenues represent fees charged to the City of Charleston and North Charleston. The decrease reflects the completion of a phase-out of reimbursements from local municipalities that switched their dispatching services over to the Consolidated Dispatch Center.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The expenditure includes the addition of five Telecommunicator Trainees to handle increased call volume. The increase is offset by an increase in reimbursement from the local accommodations tax.

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## CONSOLIDATED DISPATCH (continued)

**GENERAL FUND**

**PUBLIC SAFETY**

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- Operating expenditures increased primarily due to growth in the cost of annual maintenance of multiple software licenses and information technology.
- Capital expenditures include a Motorola radio and two display monitors.

## CONSOLIDATED DISPATCH (continued)

**ENTERPRISE FUND**

**PUBLIC SAFETY**

### DIVISION – Emergency 911 Communications

**Mission:** The Emergency 911 Communications (E911) Division maintains the 911 database, acts as a liaison between local police and fire departments, provides public education and 911 awareness programs, ensures that the disaster recovery plan is current and tested, recovers costs from the State for E911, and activates the alternate Public Safety Answering Point located at the emergency operations center.

#### Division Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 5.75                      | 8.25                      | 8.25                        | 8.25                        | -                 | 0.0                       |
| Intergovernmental         | \$ 1,310,380              | \$ 2,702,573              | \$ 1,542,536                | \$ 1,650,000                | \$ 107,464        | 7.0                       |
| Charges and Fees          | 531,892                   | 513,581                   | 650,000                     | 800,000                     | 150,000           | 23.1                      |
| Interest                  | 3,316                     | 4,225                     | 5,000                       | 5,000                       | -                 | 0.0                       |
| Miscellaneous             | -                         | (213,212)                 | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 1,845,588</u>       | <u>\$ 3,007,167</u>       | <u>\$ 2,197,536</u>         | <u>\$ 2,455,000</u>         | <u>\$ 257,464</u> | 11.7                      |
| Personnel                 | \$ 338,552                | \$ 713,632                | \$ 869,476                  | \$ 804,006                  | \$ (65,470)       | (7.5)                     |
| Operating                 | 1,679,960                 | 1,924,847                 | 1,716,476                   | 1,619,871                   | (96,605)          | (5.6)                     |
| Capital                   | -                         | -                         | 136,431                     | 658,000                     | 521,569           | 382.3                     |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 2,018,512</u>       | <u>\$ 2,638,479</u>       | <u>\$ 2,722,383</u>         | <u>\$ 3,081,877</u>         | <u>\$ 359,494</u> | 13.2                      |

#### Funding Adjustments for FY 2017 Include:

- Revenues represent an increase due to a larger amount of reimbursable costs from the State government. In addition, the 911 fees collected on wireline phones reflect an increase based on historical analysis and current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The decrease represents a reduction in dispatch training costs paid to the General Fund.
- Operating expenses represent a reduction in consulting services due to the completion of projects in FY 2016.
- Capital expenses include a two new consoles and monitors and replacement of a recording system.

## CONSOLIDATED DISPATCH (continued)

**ENTERPRISE FUND**

**PUBLIC SAFETY**

### DIVISION – Fire and Agency Costs

**Mission:** The Fire and Agency Costs Division administers the upgrade and maintenance of the Firehouse Software and the CAD Mobile Data and AVL annual maintenance for the Detention Center, the Sheriff's Law Enforcement and other public safety entities.

#### Division Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>     | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------|---------------------------------|
| Positions/FTE             | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| Intergovernmental         | \$ 150,074                      | \$ 324,549                      | \$ 376,492                        | \$ 413,958                        | \$ 37,466         | 10.0                            |
| Charges and Fees          | -                               | -                               | -                                 | 162,482                           | 162,482           | 100.0                           |
| Interest                  | (184)                           | (84)                            | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL REVENUES</b>     | <b>149,890</b>                  | <b>324,465</b>                  | <b>376,492</b>                    | <b>576,440</b>                    | <b>199,948</b>    | <b>53.1</b>                     |
| Interfund Transfer In     | 72,357                          | 45,000                          | 93,000                            | -                                 | (93,000)          | (100.0)                         |
| <b>TOTAL SOURCES</b>      | <b>\$ 222,247</b>               | <b>\$ 369,465</b>               | <b>\$ 469,492</b>                 | <b>\$ 576,440</b>                 | <b>\$ 106,948</b> | <b>22.8</b>                     |
| Personnel                 | \$ 71,144                       | \$ 47,816                       | \$ 63,741                         | \$ 55,186                         | \$ (8,555)        | (13.4)                          |
| Operating                 | 151,103                         | 289,143                         | 437,751                           | 519,855                           | 82,104            | 18.8                            |
| Capital                   | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 222,247</b>               | <b>\$ 336,959</b>               | <b>\$ 501,492</b>                 | <b>\$ 575,041</b>                 | <b>\$ 73,549</b>  | <b>14.7</b>                     |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect an increase to the agencies' share of the costs of the program. This includes intergovernmental fees collected from the public safety entities served by the Charleston County Consolidated Dispatch Center. The revenues from within the organization, previously included under intergovernmental, are categorized as Charges and Fees in FY 2017.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses represent an increase in annual maintenance costs for various public safety software licenses.

# ECONOMIC DEVELOPMENT

## SPECIAL REVENUE FUND

## ECONOMIC DEVELOPMENT

**Mission:** Economic Development recruits new businesses, improves the business climate, helps existing companies stay healthy and grow in order to continuously improve an ever-expanding number of high-paying jobs, and attracts companies to the area by establishing multi-county industrial parks for the County.

**Services Provided:**

- Target key employment opportunities in manufacturing, distribution, corporate headquarters, software-makers, and research and development facilities
- Build new and existing businesses with strong business assistance programs

**Departmental Summary:**

|                           | FY 2014<br><u>Actual</u> | FY 2015<br><u>Actual</u> | FY 2016<br><u>Adjusted</u> | FY 2017<br><u>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|--------------------------|--------------------------|----------------------------|----------------------------|-------------------|---------------------------|
| Positions/FTE             | 5.00                     | 10.00                    | 10.00                      | 10.00                      | -                 | 0.0                       |
| Taxes                     | \$ 2,264,652             | \$ 2,468,947             | \$ 2,723,326               | \$ 2,832,706               | \$ 109,380        | 4.0                       |
| Miscellaneous             | -                        | 282,538                  | 2,970                      | -                          | (2,970)           | (100.0)                   |
| <b>TOTAL REVENUES</b>     | <u>\$ 2,264,652</u>      | <u>\$ 2,751,485</u>      | <u>\$ 2,726,296</u>        | <u>\$ 2,832,706</u>        | <u>\$ 106,410</u> | 3.9                       |
| Personnel                 | \$ 566,204               | \$ 570,285               | \$ 999,732                 | \$ 1,159,377               | \$ 159,645        | 16.0                      |
| Operating                 | 917,555                  | 1,519,773                | 2,139,600                  | 2,671,907                  | 532,307           | 24.9                      |
| Capital                   | -                        | 13,101                   | 802                        | 51,000                     | 50,198            | 6259.1                    |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 1,483,759</u>      | <u>\$ 2,103,159</u>      | <u>\$ 3,140,134</u>        | <u>\$ 3,882,284</u>        | <u>\$ 742,150</u> | 23.6                      |

**Funding Adjustments for FY 2017 Include:**

- Revenues represent an increase due to higher taxes from the expanding number of multi-county parks.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect the full-year salary for one position added during FY 2016.
- Operating expenditures represent an increase in project incentives and contract services to promote business recruitment.
- Capital expenditures include computer equipment and a utility vehicle to support an additional position added in FY 2016.

# ENVIRONMENTAL MANAGEMENT

**ENTERPRISE FUND**

**PUBLIC WORKS**

## DIVISION - Administration

**Mission:** The Environmental Management Administration Division maintains support for the Environmental Management Department and provides community education to encourage participation in the Department's various programs and activities.

### Services Provided:

- Manage the disposal of solid waste
- Ensure environmental enforcement of County Ordinances pertaining to beautification, illegal dumping, and scavenging
- Develop educational and operational programs to inform communities about disposal practices and procedures

### Division Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 13.00                     | 17.50                     | 16.00                       | 16.00                       | -                 | 0.0                       |
| Charges and Fees          | \$27,317,199              | \$27,571,856              | \$26,070,000                | \$26,830,000                | \$ 760,000        | 2.9                       |
| Interest                  | (9,434)                   | (105,457)                 | -                           | 100,000                     | 100,000           | 100.0                     |
| Miscellaneous             | (110,306)                 | (83,177)                  | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$27,197,459</u>       | <u>\$27,383,222</u>       | <u>\$26,070,000</u>         | <u>\$26,930,000</u>         | <u>\$ 860,000</u> | 3.3                       |
| Personnel                 | \$ 1,072,981              | \$ 1,192,928              | \$ 1,319,372                | \$ 1,261,252                | \$ (58,120)       | (4.4)                     |
| Operating                 | 2,920,637                 | 3,023,289                 | 2,957,062                   | 3,539,006                   | 581,944           | 19.7                      |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 3,993,618</u>       | <u>\$ 4,216,217</u>       | <u>\$ 4,276,434</u>         | <u>\$ 4,800,258</u>         | <u>\$ 523,824</u> | 12.2                      |

### Funding Adjustments for FY 2017 Include:

- Revenues are principally derived from Environmental Management user fees collected by the Revenue Collections Enterprise Fund as a service to the Environmental Management Department. The increase in Charges and Fees represents an increase due to historical trends in municipal household waste and recycling by citizens. In addition, the interest rate is projected to improve during FY 2017.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The decrease represents a change in cost allocations for contracted temporary services and two vacant unfunded positions in FY 2017.
- Operating expenses reflect an increase in consultant fees due to moving contracted services from the Landfill Division. The increase also represents higher costs associated with contracted facilities services and insurance premiums.

# ENVIRONMENTAL MANAGEMENT (continued)

**ENTERPRISE FUND**

**PUBLIC WORKS**

## Performance Measures:

### Initiative I: Service Delivery

**Department Goal 1:** Ensure all solid waste created in Charleston County is disposed of in an environmentally safe manner, with an emphasis on efficiency and effectiveness.

Objective 1: Increase the expected life of the Bee's Ferry Landfill by diverting more waste each fiscal year through increased recycling programs.

**Department Goal 2:** Increase citizen involvement in recycling programs.

Objective 2(a): Increase the current recycling rate from 28% to 40%.

Objective 2(b): Increase educational outreach to all sectors through aggressive community programs.

| MEASURES:                                |                  | FY 2014       | FY 2015                    | FY 2016          |
|--|------------------|---------------|----------------------------|------------------|
|  | <u>Objective</u> | <u>Actual</u> | <u>Actual</u> <sup>1</sup> | <u>Projected</u> |
| <b>Input:</b>                            |                  |               |                            |                  |
| Annual MSW Tonnage <sup>2</sup>          | 1                | 359,619       | 372,422                    | 375,000          |
| Total dollars spent for services         | 1                | \$34,055,370  | \$25,875,299               | \$27,451,495     |
| Total County Population – 2010 US Census | 1                | 372,803       | 372,803                    | 372,803          |
| Number of Residential Customers          | 2(a)(b)          | 169,145       | 169,145                    | 170,000          |
| Number of Commercial Customers           | 2(a)(b)          | 7,782         | 7,800                      | 7,800            |
| <b>Output:</b>                           |                  |               |                            |                  |
| Total tons landfilled                    | 1                | 260,431       | 264,608                    | 265,000          |
| Total residential participants           | 2(a)(b)          | 115,000       | 115,500                    | 115,000          |
| Total commercial participants            | 2(a)(b)          | 2,368         | 2,950                      | 2,950            |
| Total Educational Outreach participants  | 2(a)(b)          | 225,000       | 225,000                    | 225,000          |
| <b>Efficiency:</b>                       |                  |               |                            |                  |
| Total tons composted                     | 1                | 63,625        | 63,223                     | 66,000           |
| Total tons recycled                      | 2                | 35,562        | 35,562                     | 42,000           |
| <b>Outcome:</b>                          |                  |               |                            |                  |
| Total tons diverted from landfill        | 1                | 99,187        | 107,813                    | 108,000          |
| Total cost per capita                    | 1                | \$91          | \$69                       | \$74             |
| Percentage of recycling rate             | 1,2(a)(b)        | 27.6%         | 29.0%                      | 28.8%            |

<sup>1</sup> FY 2015 Actual reflects the projection at time of budget preparation.

<sup>2</sup> Municipal Solid Waste

## 2016 ACTION STEPS

### Department Goal 1

- Continue to divert more waste each fiscal year through increased recycling programs.
- Reduce volume of yard debris presented for composting through education to disclose *Best Practices* and better technologies.
- Create local market for High-grade compost and mulch.

### Department Goal 2

- Increase department's community presence through advertising and partnering opportunities at all local events.
- Increase commercial sector recycling and food waste composting participation.

## ENVIRONMENTAL MANAGEMENT (continued)

ENTERPRISE FUND

PUBLIC WORKS

### DIVISION – Bees Ferry Landfill Convenience Center

**Mission:** The Environmental Management Bees Ferry Landfill Convenience Center Division provides for proper disposal of residential garbage, trash, recyclables, electronics and household hazardous wastes such as paint, oil, gasoline, batteries, fluorescent light bulbs, pool chemicals, and insecticides at the Bees Ferry Landfill.

#### Division Summary:

|                    | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>      | <u>Percent</u><br><u>Change</u> |
|--------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------|---------------------------------|
| Positions/FTE      | 9.00                            | 10.00                           | 10.00                             | 5.00                              | (5.00)             | (50.0)                          |
| Charges and Fees   | \$ 41,706                       | \$ 46,990                       | \$ 30,500                         | \$ 29,000                         | \$ (1,500)         | (4.9)                           |
| TOTAL REVENUES     | <u>\$ 41,706</u>                | <u>\$ 46,990</u>                | <u>\$ 30,500</u>                  | <u>\$ 29,000</u>                  | <u>\$ (1,500)</u>  | (4.9)                           |
| Personnel          | \$ 310,527                      | \$ 492,466                      | \$ 510,423                        | \$ 298,247                        | \$ (212,176)       | (41.6)                          |
| Operating          | 137,616                         | 100,805                         | 87,984                            | 281,967                           | 193,983            | 220.5                           |
| Capital            | -                               | -                               | 6,000                             | -                                 | (6,000)            | (100.0)                         |
| TOTAL EXPENDITURES | <u>\$ 448,143</u>               | <u>\$ 593,271</u>               | <u>\$ 604,407</u>                 | <u>\$ 580,214</u>                 | <u>\$ (24,193)</u> | (4.0)                           |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect a decrease due to the declining resale value of recyclable products.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The decrease represents the transfer of one Equipment Operator I position and four Construction Maintenance Worker I positions to Materials Recovery Facility.
- Operating expenses reflect increased cost for the negotiated contract with the e-waste disposal vendor due to the higher cost for the disposal of electronic waste.



## ENVIRONMENTAL MANAGEMENT (continued)

ENTERPRISE FUND

PUBLIC WORKS

### DIVISION – Compost and Mulch Operations

**Mission:** The Environmental Management Compost and Mulch Operations Division provides for the processing of natural wood waste in volumes delivered by municipalities, public service districts, and private haulers and turning that waste into mulch and screened compost for sale to the public or wholesale operations.

#### Division Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE             | 14.00                     | 14.00                     | 13.00                       | 12.00                       | (1.00)              | (7.7)                     |
| Charges and Fees          | \$ 198,810                | \$ 233,344                | \$ 130,000                  | \$ 230,000                  | \$ 100,000          | 76.9                      |
| Miscellaneous             | -                         | 587                       | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 198,810</u>         | <u>\$ 233,931</u>         | <u>\$ 130,000</u>           | <u>\$ 230,000</u>           | <u>\$ 100,000</u>   | 76.9                      |
| Personnel                 | \$ 733,963                | \$ 738,913                | \$ 799,633                  | \$ 738,399                  | \$ (61,234)         | (7.7)                     |
| Operating                 | 1,546,866                 | 1,322,581                 | 721,123                     | 727,309                     | 6,186               | 0.9                       |
| Capital                   | -                         | -                         | 1,343,000                   | 900,000                     | (443,000)           | (33.0)                    |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 2,280,829</u>       | <u>\$ 2,061,494</u>       | <u>\$ 2,863,756</u>         | <u>\$ 2,365,708</u>         | <u>\$ (498,048)</u> | (17.4)                    |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect a budgeted increase based on anticipated growth in tipping fees for food waste and yard debris.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also represent the transfer of one Equipment Operator I position to Material Recovery Facility.
- Operating expenses reflect no significant change.
- Capital expenses represent the cost for the replacement of two off-road trucks.

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## ENVIRONMENTAL MANAGEMENT (continued)

ENTERPRISE FUND

PUBLIC WORKS

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### DIVISION - Containerization

**Mission:** The Environmental Management Containerization Division collects and segregates trash, garbage, and recyclables from strategically located County-maintained convenience centers throughout the rural areas of the County for recycling or composting.

#### Division Summary:

|                    | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>      | <u>Percent</u><br><u>Change</u> |
|--------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------|---------------------------------|
| Positions/FTE      | 28.00                           | 28.00                           | 28.00                             | 28.00                             | -                  | 0.0                             |
| Personnel          | \$ 1,407,827                    | \$ 1,404,423                    | \$ 1,495,668                      | \$ 1,481,787                      | \$ (13,881)        | (0.9)                           |
| Operating          | 980,467                         | 1,097,675                       | 795,458                           | 817,357                           | 21,899             | 2.8                             |
| Capital            | -                               | -                               | 539,300                           | 485,000                           | (54,300)           | (10.1)                          |
| TOTAL EXPENDITURES | <u>\$ 2,388,294</u>             | <u>\$ 2,502,098</u>             | <u>\$ 2,830,426</u>               | <u>\$ 2,784,144</u>               | <u>\$ (46,282)</u> | <u>(1.6)</u>                    |

#### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase is offset by a reduction in the use of contracted temporary services.
- Operating expenses reflect an increase in the costs associated with repair and maintenance supplies based on historical usage.
- Capital costs include the replacement of one front-end commercial truck and one roll-off container truck.

## ENVIRONMENTAL MANAGEMENT (continued)

ENTERPRISE FUND

PUBLIC WORKS

### DIVISION – Curbside Collection

**Mission:** The Environmental Management Curbside Collection Division provides curbside collection of recyclables to all urban areas of Charleston County and to urban schools.

#### Division Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE             | 19.00                     | 19.00                     | 19.00                       | 19.00                       | -                  | 0.0                       |
| Miscellaneous             | \$ 54,082                 | \$ 2,555                  | \$ -                        | \$ -                        | \$ -               | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 54,082</u>          | <u>\$ 2,555</u>           | <u>\$ -</u>                 | <u>\$ -</u>                 | <u>\$ -</u>        | <u>0.0</u>                |
| Personnel                 | \$ 1,252,831              | \$ 1,332,271              | \$ 1,462,287                | \$ 1,420,246                | \$ (42,041)        | (2.9)                     |
| Operating                 | 4,247,734                 | 2,485,946                 | 1,633,863                   | 1,709,603                   | 75,740             | 4.6                       |
| Capital                   | -                         | -                         | 814,000                     | 760,000                     | (54,000)           | (6.6)                     |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 5,500,565</u>       | <u>\$ 3,818,217</u>       | <u>\$ 3,910,150</u>         | <u>\$ 3,889,849</u>         | <u>\$ (20,301)</u> | <u>(0.5)</u>              |

#### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase is offset by a reduction in the use of overtime.
- Operating expenses reflect an increase in the cost of operating supplies and fleet maintenance expenses.
- Capital expenses include a new automated recycling truck and replacement of a front load recycling truck.

## ENVIRONMENTAL MANAGEMENT (continued)

ENTERPRISE FUND

PUBLIC WORKS

### DIVISION – Drop Site Collection

**Mission:** The Environmental Management Drop Site Collection Division provides drop site containers located throughout the County to collect commingled materials and paper products to remove litter and overflow waste.

#### Division Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>      | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------|---------------------------------|
| Positions/FTE             | 8.00                            | 8.00                            | 8.00                              | 9.00                              | 1.00               | 12.5                            |
| Miscellaneous             | \$ -                            | \$ 283                          | \$ -                              | \$ -                              | \$ -               | 0.0                             |
| <b>TOTAL REVENUES</b>     | <u>\$ -</u>                     | <u>\$ 283</u>                   | <u>\$ -</u>                       | <u>\$ -</u>                       | <u>\$ -</u>        | <u>0.0</u>                      |
| Personnel                 | \$ 527,291                      | \$ 517,154                      | \$ 547,431                        | \$ 601,958                        | \$ 54,527          | 10.0                            |
| Operating                 | 234,621                         | 308,506                         | 252,369                           | 247,048                           | (5,321)            | (2.1)                           |
| Capital                   | -                               | -                               | 231,000                           | 90,000                            | (141,000)          | (61.0)                          |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 761,912</u>               | <u>\$ 825,660</u>               | <u>\$ 1,030,800</u>               | <u>\$ 939,006</u>                 | <u>\$ (91,794)</u> | <u>(8.9)</u>                    |

#### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also represent the transfer of one Equipment Operator I position from Landfill Operations.
- Operating expenses reflect a decrease in supply and materials costs based on historical usage.
- Capital expenses include replacement of a small roll-off truck.

## ENVIRONMENTAL MANAGEMENT (continued)

ENTERPRISE FUND

PUBLIC WORKS

### DIVISION – Landfill Operations

**Mission:** The Environmental Management Landfill Operations Division provides a disposal site for Environmental Management and construction debris to Charleston County customers including residents, municipalities, public service districts, other government contractors, and private haulers.

#### Division Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>        | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|----------------------|---------------------------------|
| Positions/FTE             | 18.00                           | 18.00                           | 18.00                             | 17.00                             | (1.00)               | (5.6)                           |
| Intergovernmental         | \$ 134,314                      | \$ 138,686                      | \$ 120,000                        | \$ 130,000                        | \$ 10,000            | 8.3                             |
| Charges and Fees          | 179,276                         | 109,657                         | 115,000                           | 65,000                            | (50,000)             | (43.5)                          |
| Miscellaneous             | 6,669                           | 274                             | -                                 | -                                 | -                    | 0.0                             |
| <b>TOTAL REVENUES</b>     | <u>\$ 320,259</u>               | <u>\$ 248,617</u>               | <u>\$ 235,000</u>                 | <u>\$ 195,000</u>                 | <u>\$ (40,000)</u>   | <u>(17.0)</u>                   |
| Personnel                 | \$ 1,222,347                    | \$ 1,283,653                    | \$ 1,273,873                      | \$ 1,247,571                      | \$ (26,302)          | (2.1)                           |
| Operating                 | 10,396,478                      | 9,418,051                       | 9,150,727                         | 2,634,512                         | (6,516,215)          | (71.2)                          |
| Capital                   | -                               | -                               | 962,300                           | 915,000                           | (47,300)             | (4.9)                           |
| <b>TOTAL EXPENDITURES</b> | <u>\$11,618,825</u>             | <u>\$10,701,704</u>             | <u>\$11,386,900</u>               | <u>\$ 4,797,083</u>               | <u>\$(6,589,817)</u> | <u>(57.9)</u>                   |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect a budgeted decrease based on recent collections and reduced market prices for recyclable steel.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect the transfer of one Equipment Operator II position to Drop Site Collections.
- Operating expenses represent an accounting change to more appropriately account for solid waste services in the County. A portion of the consultant's costs moved to Administration and the contracts associated with off-site disposal of municipal solid waste moved to Transfer Station Contracts.
- Capital expenses include replacement of a dump truck, water truck, bulldozer, and a tractor mower.

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## ENVIRONMENTAL MANAGEMENT (continued)

ENTERPRISE FUND

PUBLIC WORKS

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### DIVISION – Litter Control

**Mission:** The Environmental Management Litter Control Division provides education and enforcement of the various litter codes and ordinances of Charleston County in order to provide its citizens with a clean and healthy environment in which to live.

#### Division Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>      | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------|---------------------------------|
| Positions/FTE             | 0.40                            | 0.80                            | 0.80                              | 0.80                              | -                  | 0.0                             |
| Personnel                 | \$ 24,778                       | \$ 37,411                       | \$ 45,990                         | \$ 38,622                         | \$ (7,368)         | (16.0)                          |
| Operating                 | 16,450                          | 16,450                          | 52,450                            | 34,450                            | (18,000)           | (34.3)                          |
| Capital                   | -                               | -                               | -                                 | -                                 | -                  | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 41,228</u>                | <u>\$ 53,861</u>                | <u>\$ 98,440</u>                  | <u>\$ 73,072</u>                  | <u>\$ (25,368)</u> | <u>(25.8)</u>                   |

#### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personal expenses represent a decrease due to departmental staffing changes.
- Operating expenses include \$16,450 for the Community Pride Program. The decrease represents a reduction in anticipated litter removal costs.

## ENVIRONMENTAL MANAGEMENT (continued)

ENTERPRISE FUND

PUBLIC WORKS

### DIVISION – Materials Recovery Facility

**Mission:** The Environmental Management Materials Recovery Facility provides for the processing and marketing of recyclable material collected in Charleston County and the processing of materials received from Dorchester County.

#### Division Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>        | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|----------------------|---------------------------------|
| Positions/FTE             | 14.00                           | -                               | -                                 | 6.00                              | 6.00                 | 100.0                           |
| Intergovernmental         | \$ 10,980                       | \$ 13,677                       | \$ 1,344,120                      | \$ -                              | \$(1,344,120)        | (100.0)                         |
| Charges and Fees          | 1,294,543                       | 836,949                         | 222,000                           | 258,720                           | 36,720               | 16.5                            |
| Miscellaneous             | -                               | 11,082                          | -                                 | -                                 | -                    | 0.0                             |
| <b>TOTAL REVENUES</b>     | <u>\$ 1,305,523</u>             | <u>\$ 861,708</u>               | <u>\$ 1,566,120</u>               | <u>\$ 258,720</u>                 | <u>\$(1,307,400)</u> | <u>(83.5)</u>                   |
| Personnel                 | \$ 22,091                       | \$ 36,246                       | \$ 52,000                         | \$ 443,544                        | \$ 391,544           | 753.0                           |
| Operating                 | 469,716                         | 524,453                         | 2,285,304                         | 3,042,341                         | 757,037              | 33.1                            |
| Capital                   | -                               | -                               | 81,300                            | -                                 | (81,300)             | (100.0)                         |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 491,807</u>               | <u>\$ 560,699</u>               | <u>\$ 2,418,604</u>               | <u>\$ 3,485,885</u>               | <u>\$ 1,067,281</u>  | <u>44.1</u>                     |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect a decrease in Horry County's reimbursement for recyclable materials due to low resale value of recyclable products.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also represent the transfer of four Construction/Maintenance Worker I positions and two Equipment Operator I positions to the division due to a change in the way the County processes recyclable materials.
- Operating expenses reflect an increase due to re-negotiating a contract with Horry County to process recyclable materials for the County.

## ENVIRONMENTAL MANAGEMENT (continued)

**ENTERPRISE FUND**

**PUBLIC WORKS**

### PROGRAM – Transfer Station Contracts

**Mission:** The Environmental Management Transfer Station Contracts Program provides for the costs to transfer solid waste materials outside the county to extend the life of the Charleston County landfill.

#### Division Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>       | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|---------------------|---------------------------------|
| Positions/FTE             | -                               | -                               | -                                 | -                                 | -                   | 0.0                             |
| Personnel                 | \$ -                            | \$ -                            | \$ -                              | \$ -                              | \$ -                | 0.0                             |
| Operating                 | -                               | -                               | -                                 | 6,500,000                         | 6,500,000           | 100.0                           |
| Capital                   | -                               | -                               | -                                 | -                                 | -                   | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ -</u>                     | <u>\$ -</u>                     | <u>\$ -</u>                       | <u>\$ 6,500,000</u>               | <u>\$ 6,500,000</u> | 100.0                           |

#### Funding Adjustments for FY 2017 Include:

- Operating expenses represent an accounting change to more appropriately account for solid waste services in the County. The contracts associated with off-site disposal of municipal solid waste moved from the Transfer Station Contracts.



# GREENBELT PROGRAMS

## SPECIAL REVENUE FUND

## CULTURE & RECREATION

**Mission:** The Greenbelt Programs provide coordination, strategic planning, and direction for the Half-Cent Transportation Sales Tax Greenbelt Program in Charleston County in addition to implementing the Comprehensive Greenbelt Plan through the Urban and Rural Grants Program.

**Services Provided:**

- Prepare and deliver to County Council findings, recommendations, and comments regarding the Comprehensive Greenbelt Plan
- Review Rural and Urban Program applications and present the Greenbelt boards' recommendations regarding Greenbelt projects to County Council
- Conduct annual and as-needed monitoring of all completed Greenbelt projects

**Departmental Summary:**

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE              | 1.30                      | 1.20                      | 1.20                        | 1.20                        | -                 | 0.0                       |
| Sales Tax                  | \$ 7,936,208              | \$ 8,450,237              | \$ 8,840,000                | \$ 9,180,000                | \$ 340,000        | 3.8                       |
| Interest                   | 37,084                    | 33,960                    | 25,000                      | 25,000                      | -                 | 0.0                       |
| Miscellaneous              | -                         | 170                       | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL REVENUES</b>      | <b>7,973,292</b>          | <b>8,484,367</b>          | <b>8,865,000</b>            | <b>9,205,000</b>            | <b>340,000</b>    | <b>3.8</b>                |
| Interfund Transfer In      | 378,607                   | 5,677                     | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL SOURCES</b>       | <b>\$ 8,351,899</b>       | <b>\$ 8,490,044</b>       | <b>\$ 8,865,000</b>         | <b>\$ 9,205,000</b>         | <b>\$ 340,000</b> | <b>3.8</b>                |
| Personnel                  | \$ 138,499                | \$ 137,880                | \$ 135,980                  | \$ 141,970                  | \$ 5,990          | 4.4                       |
| Operating                  | 30,335                    | 29,874                    | 40,798                      | 56,020                      | 15,222            | 37.3                      |
| Capital                    | -                         | -                         | 52,000                      | -                           | (52,000)          | (100.0)                   |
| Debt Service               | 8,530,485                 | 8,777,283                 | 8,916,809                   | 9,051,382                   | 134,573           | 1.5                       |
| <b>TOTAL EXPENDITURES</b>  | <b>8,699,319</b>          | <b>8,945,037</b>          | <b>9,145,587</b>            | <b>9,249,372</b>            | <b>103,785</b>    | <b>1.1</b>                |
| Interfund Transfer Out     | -                         | 2,283,119                 | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL DISBURSEMENTS</b> | <b>\$ 8,699,319</b>       | <b>\$ 11,228,156</b>      | <b>\$ 9,145,587</b>         | <b>\$ 9,249,372</b>         | <b>\$ 103,785</b> | <b>1.1</b>                |

**Funding Adjustments for FY 2017 Include:**

- Revenues show a projected increase in collections for the half-percent Transportation Sales Tax due to improvements in the economy and growth in population and tourism.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase to costs associated with completing the mandatory 5-year review of the Comprehensive Greenbelt Plan.
- Debt Service is increased due to scheduled bond payments.



**End Section**

# COMMUNITY SERVICES

**GENERAL FUND**

**GENERAL GOVERNMENT**

## DIVISION - Administration

**Mission:** The Community Services Department administers Community Development Block Grant funds, Home Investment Partnership funds, and Emergency Shelter Grant funds to improve the quality of life for low-to-moderate income citizens through improved affordable housing and revitalization of the physical and economic infrastructure.

**Services Provided:**

- Manages financial monitoring, compliance, environmental clearances, and special projects benefitting the community
- Manages the well and septic upgrade program

**Program Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>    | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|------------------|---------------------------------|
| Positions/FTE             | 6.40                            | 4.40                            | 4.40                              | 4.40                              | -                | 0.0                             |
| Personnel                 | \$ 465,653                      | \$ 518,399                      | \$ 493,621                        | \$ 504,486                        | \$ 10,865        | 2.2                             |
| Operating                 | 12,430                          | 11,173                          | 12,489                            | 12,680                            | 191              | 1.5                             |
| Capital                   | -                               | -                               | -                                 | -                                 | -                | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 478,083</u>               | <u>\$ 529,572</u>               | <u>\$ 506,110</u>                 | <u>\$ 517,166</u>                 | <u>\$ 11,056</u> | 2.2                             |

**Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase also represents the reduction in personnel reimbursement from a federal grant.
- Operating expenditures reflect no significant change.

**Performance Measures:**

**Initiative I: Service Delivery**

**Department Goal 1:** Expand affordable housing stock for low-to-moderate income (LMI) families.

- Objective 1(a): Address homeownership needs by issuing /managing contracts related to housing rehabilitation, creating affordable housing, and providing down payment assistance for low-to-moderate income (LMI) individuals.
- Objective 1(b): Ensure more citizens have clean drinking water and non-hazardous septic systems by issuing/managing contracts related to household infrastructure improvements.
- Objective 1(c): Continue to serve the homeless and those at-risk of becoming homeless by funding local homeless shelter operations and rapid re-housing programs.

## COMMUNITY SERVICES (continued)

### GENERAL FUND

### GENERAL GOVERNMENT

| MEASURES:  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> <sup>2</sup> |
|--|------------------|---------------------------|---------------------------|---|
| <b>Input:</b>  |                  |                           |                           |   |
| Housing-related contracts issued/managed                                     | 1(a)             | 6                         | 12                        | 12  |
| Infrastructure contracts issued/managed (well/septic program)                | 1(b)             | 4                         | 5                         | 4   |
| Contracts issued/managed for homeless services <sup>1</sup>                  | 1(c)             | 2                         | 3                         | 3   |
| <b>Output:</b>   |                  |                           |                           |   |
| LMI individuals provided housing assistance                                  | 1(a)             | 20                        | 22                        | 20  |
| LMI households provided infrastructure service <sup>3</sup>                  | 1(b)             | 68                        | 29                        | 25  |
| Homeless individuals served <sup>1</sup>                                     | 1(c)             | 218                       | 429                       | 500                                       |
| <b>Efficiency:</b>   |                  |                           |                           |   |
| LMI individuals served for housing needs per contract issued/managed         | 1(a)             | 4                         | 7                         | 8   |
| LMI households served per contract issued/managed infrastructure             | 1(b)             | 17                        | 7                         | 9   |
| Homeless individuals served per contract issued/managed <sup>1</sup>         | 1(c)             | 109                       | 45                        | 45  |
| <b>Outcome:</b>  |                  |                           |                           |   |
| Percent increase of individuals served for housing-related needs             | 1(a)             | (35.5%)                   | 10.0%                     | 10.0%                                     |
| Percent increase of individuals served for infrastructure-needs <sup>3</sup> | 1(b)             | 61.8%                     | (66.0%)                   | (66.0%)                                   |
| Percent increase of homeless individuals <sup>1</sup>                        | 1(c)             | (24.6%)                   | 100%                      | 100%                                      |

<sup>1</sup> Emergency Solutions Grant regulations implemented for programs assisting homeless individuals/families through shelter operations and rapid re-housing services.

<sup>2</sup> Annual objectives are estimates as the numbers greatly fluctuate based upon the amount of funding received and which agencies are awarded funding by Council and to what degree.

<sup>3</sup> The percentage increase of 61.8% reflects outcomes for several years of funding. Infrastructure projects typically take 2-3 years to have fully actualized outcomes.

### 2016 ACTION STEPS

#### Department Goal 1

- Begin a capacity building program for grass root and faith-based organizations and neighborhood associations to increase capacity and direct to appropriate resources.
- By working with the Lowcountry Homeless Coalition, provide a minimum of one capacity building program for smaller entities that want to be eligible to apply for HUD's homeless (HESG) funding.
- Host one community-wide Grant Writing 101 session open to the public to increase skills as it pertains to requesting funding for charitable programs.
- Continue to refine the County's well/septic program to expedite service and lower costs.

## COMMUNITY SERVICES (continued)

**GENERAL FUND**

**HEALTH AND WELFARE**

### PROGRAM –Medically Indigent Assistance Program (MIAP)

**Mission:** The Medically Indigent Assistance Program (MIAP) administers the eligibility determinations for inpatient hospital services for residents that meet the financial requirement of Federal poverty to ensure that medical care is available to these citizens.

**Services Provided:**

- Process MIAP applications for the County’s uninsured citizens to determine eligibility for state benefits.

**Program Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 0.10                      | 0.10                      | 0.10                        | 0.10                        | -                 | 0.0                       |
| Personnel                 | \$ 29,030                 | \$ 5,218                  | \$ 5,383                    | \$ 5,418                    | \$ 35             | 0.7                       |
| Operating                 | 1,341,408                 | 1,313,890                 | 1,372,695                   | 1,476,799                   | 104,104           | 7.6                       |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 1,370,438</u>       | <u>\$ 1,319,108</u>       | <u>\$ 1,378,078</u>         | <u>\$ 1,482,217</u>         | <u>\$ 104,139</u> | 7.6                       |

**Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect contribution requirements paid to the South Carolina Department of Health and Human Services based on the formula set by the State.

**Performance Measures:**

**Initiative IV: Workflow Analysis Process Management**

**Department Goal 1:** Ensure a positive return on investment of the County’s contribution for inpatient hospital services to indigent citizens.

Objective 1(a): Process MIAP denial notices and reconsiderations for patient eligibility.

Objective 1(b): Reconsideration designee responses not to exceed 30 days from receiving the request for reconsideration.

## COMMUNITY SERVICES (continued)

### GENERAL FUND

### HEALTH AND WELFARE

| MEASURES:   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>   |                  |                           |                           |                              |
| Denial notices requesting reconsideration for eligibility                   | 1(a)             | 3                         | 3                         | 2                            |
| <b>Output:</b>  |                  |                           |                           |                              |
| Days required for reconsideration process                                   | 1(b)             | 20                        | 20                        | 20                           |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| Percent of reconsideration requests approved for MIAP<br>inpatient services | 1(a)             | 100%                      | 100%                      | 100%                         |
| Percent of reconsiderations at or under 30 days                             | 1(b)             | 100%                      | 100%                      | 100%                         |

### 2016 ACTION STEPS

#### Department Goal 1

- Work to provide greater efficiency by reducing costs for the program's administration.

# DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

## DIVISION - Administration

**Mission:** DAODAS operates a comprehensive array of inpatient, outpatient, and education and prevention programs to help the residents of Charleston County live productive lives free from the impact of alcohol, other drugs, and addictive behaviors and to promote active recovery for people whose lives have been impacted by addiction.

### Services Provided:

- Provide medically monitored and clinically managed treatment for adults who are withdrawing from alcohol or other drugs
- Provide medically monitored care for pregnant and parenting women who are chemically dependent
- Provide individual and group counseling to adults and adolescents through Outpatient Services
- Offer medication replacement therapy through the Opioid Treatment Program
- Provide therapeutic behavioral services for children newborn through five years of age
- Provide prevention and education programs

### Division Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>              | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|----------------------------|---------------------------------|
| Positions/FTE             | 17.00                           | 17.00                           | 16.50                             | 16.50                             | -                          | 0.0                             |
| Intergovernmental         | \$ 95,132                       | \$ 10,832                       | \$ -                              | \$ -                              | \$ -                       | 0.0                             |
| Charges and Fees          | 167,310                         | 264,408                         | 230,000                           | 230,000                           | -                          | 0.0                             |
| Interest                  | 1,442                           | 3,528                           | 3,000                             | 3,000                             | -                          | 0.0                             |
| Miscellaneous             | 13,933                          | 19,685                          | 20,000                            | 20,000                            | -                          | 0.0                             |
| Leases and Rentals        | <u>140,124</u>                  | <u>164,720</u>                  | <u>-</u>                          | <u>128,937</u>                    | <u>128,937</u>             | 100.0                           |
| <b>TOTAL REVENUES</b>     | <b>417,941</b>                  | <b>463,173</b>                  | <b>253,000</b>                    | <b>381,937</b>                    | <b>128,937</b>             | <b>51.0</b>                     |
| Interfund Transfer In     | <u>1,786,642</u>                | <u>1,874,139</u>                | <u>1,796,981</u>                  | <u>1,639,705</u>                  | <u>(157,276)</u>           | <u>(8.8)</u>                    |
| <b>TOTAL SOURCES</b>      | <b><u>\$ 2,204,583</u></b>      | <b><u>\$ 2,337,312</u></b>      | <b><u>\$ 2,049,981</u></b>        | <b><u>\$ 2,021,642</u></b>        | <b><u>\$ (28,339)</u></b>  | <b><u>(1.4)</u></b>             |
| Personnel                 | \$ 1,008,483                    | \$ 1,006,610                    | \$ 1,115,733                      | \$ 1,085,420                      | \$ (30,313)                | (2.7)                           |
| Operating                 | 1,082,967                       | 1,369,229                       | 1,761,184                         | 1,585,144                         | (176,040)                  | (10.0)                          |
| Capital                   | <u>-</u>                        | <u>-</u>                        | <u>29,863</u>                     | <u>-</u>                          | <u>(29,863)</u>            | <u>(100.0)</u>                  |
| <b>TOTAL EXPENDITURES</b> | <b><u>\$ 2,091,450</u></b>      | <b><u>\$ 2,375,839</u></b>      | <b><u>\$ 2,906,780</u></b>        | <b><u>\$ 2,670,564</u></b>        | <b><u>\$ (236,216)</u></b> | <b><u>(8.1)</u></b>             |

### Funding Adjustments for FY 2017 Include:

- Revenues include an anticipated increase in rental income.
- Interfund Transfer In from the General Fund will fund indirect costs for support services. Funds are also transferred in from the Parking Garages to fund employee and client parking fees.

# DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel expenditures also reflect a decrease in temporary staff costs.
- Operating expenses reflect a decrease in contingency. This decrease is offset by higher allocated administrative and facility costs.

## Performance Measures:

### Initiative I: Service Delivery

**Department Goal 1:** Increase the number of clients served.

Objective 1(a): Increase total intakes.

Objective 1(b): Assure 75% attendance in groups of scheduled clients.

Objective 1(c): Increase clinical staff's weekly direct client contact hours to 37.5%.

### Initiative III: Long-Term Financial Planning

**Department Goal 2:** Reduce use of and rebuild fund balance.

Objective 2(a): Improve the collection rate of billable accounts receivable by 5%.

Objective 2(b): Increase overall agency billing by 5%.

### Initiative V: Quality Control

**Department Goal 3:** Reduce the negative impact of addiction on the residents of Charleston County.

Objective 3(a): Maintain percentage of successful tobacco buys by minors to less than 20%.

Objective 3(b): Improve the post-discharge outcome evaluation of residents attending treatment.

Objective 3(c): Maintain a 90% satisfaction rating of persons served.

#### MEASURES:

|   | Objective | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|---|-----------|-------------------|-------------------|----------------------|
| <b>Input:</b>   |           |                   |                   |                      |
| Total client intakes  | 1(a)      | 3,114             | 3,171             | 3,200                |
| Number of drug free births  | 3(b)      | 17                | 15                | 20                   |
| <b>Output:</b>  |           |                   |                   |                      |
| Percentage attendance of scheduled clients                              | 1(b)      | 67.0%             | 65.8%             | 75.0%                |
| Percentage direct client contact hours                                  | 1(c)      | 41.0%             | 43.0%             | 45.0%                |
| Collections of accounts receivable                                      | 2(a)      | \$3,738,167       | \$4,361,235       | \$4,400,000          |
| Overall department billing  | 2(b)      | 3,144,530         | 3,699,485         | 3,750,000            |
| <b>Outcome:</b>   |           |                   |                   |                      |
| Percentage increase of collection rate                                  | 2(a)      | 8.3%              | 16.7%             | 5.0%                 |
| Percentage increase of billing rate                                     | 2(b)      | 5.4%              | 17.6%             | 5.0%                 |
| Percentage of successful tobacco buys to minors                         | 3(a)      | 3.8%              | 8.0%              | 5.0%                 |
| Ratio comparison of successful to unsuccessful completions of treatment | 3(a)      | 0.97              | 0.99              | 1.00                 |
| Percentage Increase of post discharge contacts                          | 3(b)      | 16.5%             | 17.5%             | 20.0%                |
| Percentage of clients showing reduced risk of driving impaired          | 3(b)      | 89.8%             | 91.9%             | 92.0%                |
| Percentage of drug-free births  | 3(b)      | 100%              | 100%              | 100%                 |
| Client satisfaction rating for all applicable programs combined         | 3(c)      | 94.1%             | 94.4%             | 95.0%                |



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# DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

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## 2016 ACTION STEPS

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### Department Goal 1

- Continue improvement to access to services on demand.
- Increase public awareness of services through implementation of marketing plan to include increased public relations, enhanced website, and individual marketing outreach by program administrators.
- Increase the number served by providing additional sites for services within the community to help alleviate barriers of transportation.

### Department Goal 2

- Increase frequency of follow-up collection efforts.
- Diversify client payer mix.
- Continue reduction of Fund Balance.

### Department Goal 3

- Train and supervise clinical staff to be more competent with holistic care models.
- Develop more active alumni and aftercare activities to maintain connection with clients after treatment.

**DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES  
(continued)**

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

**DIVISION – Adolescent Services**

**Mission:** The Adolescent Services Division reduces the harmful effects of alcohol and drug dependency on adolescents and their families.

**Division Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>              | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|----------------------------|---------------------------|
| Positions/FTE             | 5.80                      | 6.80                      | 5.40                        | 4.40                        | (1.00)                     | (18.5)                    |
| Intergovernmental         | \$ 164,988                | \$ 159,829                | \$ 176,490                  | \$ 181,521                  | \$ 5,031                   | 2.9                       |
| Charges and Fees          | <u>96,020</u>             | <u>103,635</u>            | <u>162,100</u>              | <u>172,100</u>              | <u>10,000</u>              | 6.2                       |
| <b>TOTAL REVENUES</b>     | <u><u>\$ 261,008</u></u>  | <u><u>\$ 263,464</u></u>  | <u><u>\$ 338,590</u></u>    | <u><u>\$ 353,621</u></u>    | <u><u>\$ 15,031</u></u>    | 4.4                       |
| Personnel                 | \$ 281,061                | \$ 312,847                | \$ 362,719                  | \$ 280,680                  | \$ (82,039)                | (22.6)                    |
| Operating                 | 144,396                   | 93,307                    | 166,800                     | 138,042                     | (28,758)                   | (17.2)                    |
| Capital                   | <u>-</u>                  | <u>-</u>                  | <u>-</u>                    | <u>-</u>                    | <u>-</u>                   | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u><u>\$ 425,457</u></u>  | <u><u>\$ 406,154</u></u>  | <u><u>\$ 529,519</u></u>    | <u><u>\$ 418,722</u></u>    | <u><u>\$ (110,797)</u></u> | (20.9)                    |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an anticipated increase in state funding and the taxes imposed on the sale of alcohol. Revenues also represent an increase in fees for services provided to the Probate Juvenile Drug Court.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also represent the transfer of a Counselor II position to the Support Services Division.
- Operating expenses reflect a decrease in the allocation formula for administrative and facility costs.

# DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

## DIVISION – Adult Services

**Mission:** The Adult Services Division provides healthcare through cost-effective methods for the benefit of the patient, community, and staff.

### Division Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 18.05                     | 15.80                     | 13.30                       | 12.30                       | (1.00)            | (7.5)                     |
| Intergovernmental         | \$ 1,135,772              | \$ 903,212                | \$ 499,161                  | \$ 548,547                  | \$ 49,386         | 9.9                       |
| Charges and Fees          | 613,164                   | 618,284                   | 309,627                     | 408,180                     | 98,553            | 31.8                      |
| Miscellaneous             | 227                       | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 1,749,163</u>       | <u>\$ 1,521,496</u>       | <u>\$ 808,788</u>           | <u>\$ 956,727</u>           | <u>\$ 147,939</u> | 18.3                      |
| Personnel                 | \$ 908,276                | \$ 697,639                | \$ 643,103                  | \$ 677,635                  | \$ 34,532         | 5.4                       |
| Operating                 | 792,601                   | 654,178                   | 277,084                     | 300,151                     | 23,067            | 8.3                       |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 1,700,877</u>       | <u>\$ 1,351,817</u>       | <u>\$ 920,187</u>           | <u>\$ 977,786</u>           | <u>\$ 57,599</u>  | 6.3                       |

### Funding Adjustments for FY 2017 Include:

- Revenues represent an increase in state funding and insurance fees.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect the transfer of a Counselor I position to the Support Services Division, a decrease in temporary staff and an offset for anticipated vacancies.
- Operating expenses reflect an increase in the allocation of administrative cost and facilities cost.

**DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES  
(continued)**

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

**DIVISION – Bedded Services**

**Mission:** The Bedded Services Division, which includes the Family Care Unit, provides healthcare through cost-effective methods for the benefit of the patient and community.

**Division Summary:**

|                                       | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|---------------------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE                         | -                         | -                         | 4.50                        | 4.50                        | -                  | 0.0                       |
| Intergovernmental<br>Charges and Fees | \$ -                      | \$ -                      | \$ 388,391                  | \$ 462,688                  | \$ 74,297          | 19.1                      |
|                                       | -                         | -                         | 572,000                     | 406,000                     | (166,000)          | (29.0)                    |
| <b>TOTAL REVENUES</b>                 | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ 960,391</u>           | <u>\$ 868,688</u>           | <u>\$ (91,703)</u> | <u>(9.5)</u>              |
| Personnel                             | \$ -                      | \$ -                      | \$ 264,468                  | \$ 264,751                  | \$ 283             | 0.1                       |
| Operating                             | -                         | -                         | 490,623                     | 601,908                     | 111,285            | 22.7                      |
| Capital                               | -                         | -                         | -                           | -                           | -                  | 0.0                       |
| <b>TOTAL EXPENDITURES</b>             | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ 755,091</u>           | <u>\$ 866,659</u>           | <u>\$ 111,568</u>  | <u>14.8</u>               |

**Funding Adjustments for FY 2017 Include:**

- Revenues represent a decrease in client fees and an anticipated increase in Medicaid reimbursements.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect an increase due to the allocation formula for medical services cost and support services cost.

**DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES  
(continued)**

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

**DIVISION – Community Prevention Services**

**Mission:** The Community Prevention Services Division reduces the harmful effects of alcohol, tobacco, other drug abuse, violence and other high-risk behavior through the identification of factors which place individuals at increased risk; and implements prevention, education and referral services for the residents of Charleston County.

**Division Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 3.15                      | 3.00                      | 3.00                        | 3.00                        | -                 | 0.0                       |
| Intergovernmental         | \$ 164,356                | \$ 169,856                | \$ 164,356                  | \$ 164,356                  | \$ -              | 0.0                       |
| Charges and Fees          | 900                       | 1,350                     | -                           | -                           | -                 | 0.0                       |
| Miscellaneous             | 107                       | 521                       | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 165,363</u>         | <u>\$ 171,727</u>         | <u>\$ 164,356</u>           | <u>\$ 164,356</u>           | <u>\$ -</u>       | 0.0                       |
| Personnel                 | \$ 202,234                | \$ 166,580                | \$ 116,536                  | \$ 113,668                  | \$ (2,868)        | (2.5)                     |
| Operating                 | 88,217                    | 74,958                    | 56,084                      | 56,214                      | 130               | 0.2                       |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 290,451</u>         | <u>\$ 241,538</u>         | <u>\$ 172,620</u>           | <u>\$ 169,882</u>           | <u>\$ (2,738)</u> | (1.6)                     |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect no change in client fees and federal funding.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect no significant changes.

# DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

## **DIVISION – Criminal Justice Services**

**Mission:** The Criminal Justice Services Division provides a wide range of specialized, community-based substance abuse programs. Services include treatment and coordination services to local drug courts, conducting alcohol and drug awareness classes, and jail based treatment services for the inmates of Charleston County Detention Center.

### **Division Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE             | 7.10                      | 7.80                      | 7.80                        | 7.80                        | -                  | 0.0                       |
| Intergovernmental         | \$ 41,602                 | \$ 36,538                 | \$ 37,403                   | \$ 37,403                   | \$ -               | 0.0                       |
| Charges and Fees          | 481,294                   | 370,383                   | 700,000                     | 700,000                     | -                  | 0.0                       |
| Miscellaneous             | 227                       | -                         | -                           | -                           | -                  | 0.0                       |
| <b>TOTAL REVENUES</b>     | <b>\$ 523,123</b>         | <b>\$ 406,921</b>         | <b>\$ 737,403</b>           | <b>\$ 737,403</b>           | <b>\$ -</b>        | <b>0.0</b>                |
| Personnel                 | \$ 386,881                | \$ 387,158                | \$ 510,250                  | \$ 490,369                  | \$ (19,881)        | (3.9)                     |
| Operating                 | 221,115                   | 139,454                   | 295,994                     | 293,475                     | (2,519)            | (0.9)                     |
| Capital                   | -                         | -                         | -                           | -                           | -                  | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 607,996</b>         | <b>\$ 526,612</b>         | <b>\$ 806,244</b>           | <b>\$ 783,844</b>           | <b>\$ (22,400)</b> | <b>(2.8)</b>              |

### **Funding Adjustments for FY 2017 Include:**

- Revenues reflect no significant changes.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel expenses also reflect a decrease in temporary staffing.
- Operating expenses reflect a decrease in the allocation of administrative costs offset by higher facilities cost.

**DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES  
(continued)**

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

**DIVISION – Detention Outpatient**

**Mission:** The Detention Center Intensive Outpatient Program provides continuum care through addiction treatment services, which include assessments and screening, traditional and intensive levels of care, and post release support for continued recovery, to reduce the recidivism of Charleston County Detention Center prisoners who are chemically dependent.

**Division Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE             | 7.40                      | 5.40                      | 5.40                        | 5.40                        | -                  | 0.0                       |
| Charges and Fees          | \$ 476,180                | \$ 315,682                | \$ 321,309                  | \$ 308,625                  | \$ (12,684)        | (3.9)                     |
| <b>TOTAL REVENUES</b>     | <u>\$ 476,180</u>         | <u>\$ 315,682</u>         | <u>\$ 321,309</u>           | <u>\$ 308,625</u>           | <u>\$ (12,684)</u> | <u>(3.9)</u>              |
| Personnel                 | \$ 379,516                | \$ 265,720                | \$ 322,634                  | \$ 310,844                  | \$ (11,790)        | (3.7)                     |
| Operating                 | 121,837                   | 61,599                    | 118,268                     | 92,201                      | (26,067)           | (22.0)                    |
| Capital                   | -                         | -                         | -                           | -                           | -                  | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 501,353</u>         | <u>\$ 327,319</u>         | <u>\$ 440,902</u>           | <u>\$ 403,045</u>           | <u>\$ (37,857)</u> | <u>(8.6)</u>              |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect a decrease in fees for services provided to the Detention Center and the Probate Adult Drug Court.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect a decrease in the allocation of administrative cost and an anticipated decrease in the provision for bad debts.

**DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES  
(continued)**

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

**DIVISION – Medical Services**

**Mission:** The Medical Services Division provides inpatient services (Detoxification Services, Family Care, and New Life) and provides care services to the women and children of the Sojourner Center for Women.

**Division Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u> | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------|---------------------------|
| Positions/FTE             | 2.25                      | 2.25                      | 2.25                        | 2.25                        | -             | 0.0                       |
| Intergovernmental         | \$ 6,154                  | \$ -                      | \$ -                        | \$ -                        | \$ -          | 0.0                       |
| Charges and Fees          | 2,665                     | 3,780                     | 4,000                       | 4,000                       | -             | 0.0                       |
| Miscellaneous             | -                         | 258                       | -                           | -                           | -             | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 8,819</u>           | <u>\$ 4,038</u>           | <u>\$ 4,000</u>             | <u>\$ 4,000</u>             | <u>\$ -</u>   | 0.0                       |
| Personnel                 | \$ 118,539                | \$ 125,619                | \$ 132,627                  | \$ 134,561                  | \$ 1,934      | 1.5                       |
| Operating                 | (108,954)                 | (121,581)                 | (128,700)                   | (130,561)                   | (1,861)       | 1.4                       |
| Capital                   | -                         | -                         | -                           | -                           | -             | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 9,585</u>           | <u>\$ 4,038</u>           | <u>\$ 3,927</u>             | <u>\$ 4,000</u>             | <u>\$ 73</u>  | 1.9                       |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect no change in client fees.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect a decrease in the allocation of medical cost.



**DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES  
(continued)**

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

**DIVISION – New Life Unit**

**Mission:** The New Life Unit Division reduces the harmful effects of alcohol and drug dependency on pregnant and parenting age women and their children.

**Division Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE             | -                         | -                         | 5.50                        | 6.50                        | 1.00                | 18.2                      |
| Intergovernmental         | \$ -                      | \$ -                      | \$ 479,696                  | \$ 633,375                  | \$ 153,679          | 32.0                      |
| Charges and Fees          | -                         | -                         | 937,000                     | 655,500                     | (281,500)           | (30.0)                    |
| <b>TOTAL REVENUES</b>     | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ 1,416,696</u>         | <u>\$ 1,288,875</u>         | <u>\$ (127,821)</u> | <u>(9.0)</u>              |
| Personnel                 | \$ -                      | \$ -                      | \$ 314,096                  | \$ 320,767                  | \$ 6,671            | 2.1                       |
| Operating                 | -                         | -                         | 722,575                     | 868,098                     | 145,523             | 20.1                      |
| Capital                   | -                         | -                         | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ 1,036,671</u>         | <u>\$ 1,188,865</u>         | <u>\$ 152,194</u>   | <u>14.7</u>               |

**Funding Adjustments for FY 2017 Include:**

- Revenues represent a decrease in insurance fees and is offset by an increase in managed care fees and Medicaid reimbursements.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect the transfer in of a Counselor I position from the Women’s Services Division.
- Operating expenses reflect an increase due to the facilities, medical services and support services cost allocations.

# DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

## DIVISION – Opioid Treatment Services

**Mission:** The Opioid Treatment Services Division through intake, assessment, counseling, nursing services, medical services, and extensive case management reduces the impact that opiate based drug use has on the individual and the community.

### Division Summary:

|                           | <u>FY 2014<br/>Actual</u>  | <u>FY 2015<br/>Actual</u>  | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>            | <u>Percent<br/>Change</u> |
|---------------------------|----------------------------|----------------------------|-----------------------------|-----------------------------|--------------------------|---------------------------|
| Positions/FTE             | 10.60                      | 10.65                      | 11.25                       | 11.25                       | -                        | 0.0                       |
| Intergovernmental         | \$ 80,380                  | \$ 80,438                  | \$ 79,966                   | \$ 76,966                   | \$ (3,000)               | (3.8)                     |
| Charges and Fees          | <u>1,166,522</u>           | <u>1,325,965</u>           | <u>1,300,000</u>            | <u>1,400,000</u>            | <u>100,000</u>           | <u>7.7</u>                |
| <b>TOTAL REVENUES</b>     | <u><u>\$ 1,246,902</u></u> | <u><u>\$ 1,406,403</u></u> | <u><u>\$ 1,379,966</u></u>  | <u><u>\$ 1,476,966</u></u>  | <u><u>\$ 97,000</u></u>  | <u><u>7.0</u></u>         |
| Personnel                 | \$ 583,728                 | \$ 682,994                 | \$ 703,394                  | \$ 757,324                  | \$ 53,930                | 7.7                       |
| Operating                 | 590,696                    | 644,714                    | 668,978                     | 795,765                     | 126,787                  | 19.0                      |
| Capital                   | -                          | -                          | -                           | -                           | -                        | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u><u>\$ 1,174,424</u></u> | <u><u>\$ 1,327,708</u></u> | <u><u>\$ 1,372,372</u></u>  | <u><u>\$ 1,553,089</u></u>  | <u><u>\$ 180,717</u></u> | <u><u>13.2</u></u>        |

### Funding Adjustments for FY 2017 Include:

- Revenues reflect an increase in client fees.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel expenses also reflect an increase in temporary costs.
- Operating expenses reflect an increase in the allocation of facility costs and contracted services. The increase is offset by reduced medical cost.

**DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES  
(continued)**

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

**DIVISION – Support Services**

**Mission:** The Support Services Division provides infrastructure support for room/board, nursing, and residential needs of the patients in our inpatient programs at the Charleston Center.

**Division Summary:**

|                                       | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|---------------------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE                         | 21.80                     | 23.15                     | 25.40                       | 27.40                       | 2.00                | 7.9                       |
| Intergovernmental<br>Charges and Fees | \$ 350,673<br>446,087     | \$ 265,024<br>449,144     | \$ 270,162<br>1,376,000     | \$ 275,116<br>1,376,000     | \$ 4,954<br>-       | 1.8<br>0.0                |
| <b>TOTAL REVENUES</b>                 | <u>\$ 796,760</u>         | <u>\$ 714,168</u>         | <u>\$ 1,646,162</u>         | <u>\$ 1,651,116</u>         | <u>\$ 4,954</u>     | 0.3                       |
| Personnel                             | \$ 869,485                | \$ 1,006,150              | \$ 1,283,664                | \$ 1,390,266                | \$ 106,602          | 8.3                       |
| Operating                             | (69,103)                  | (295,013)                 | 392,692                     | 228,813                     | (163,879)           | (41.7)                    |
| Capital                               | -                         | -                         | 60,000                      | -                           | (60,000)            | (100.0)                   |
| <b>TOTAL EXPENDITURES</b>             | <u>\$ 800,382</u>         | <u>\$ 711,137</u>         | <u>\$ 1,736,356</u>         | <u>\$ 1,619,079</u>         | <u>\$ (117,277)</u> | (6.8)                     |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an anticipated increase in state funding.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include the transfer in of Counselor I position and Counselor II position from the Adult Services Division and Adolescent Services Division respectively. This increase includes the support of additional temporary staffing.
- Operating expenses reflect a decrease in the allocation of support cost.

**DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES  
(continued)**

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

**DIVISION – Therapeutic Child Care**

**Mission:** Charleston Center will provide safe, developmentally appropriate, and reasonably priced child care for children of clients in order to assist in the client’s recovery, the child’s developmental growth, and the reintegration into the community for clients and their children.

**Division Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE             | 7.40                      | 8.65                      | 8.25                        | 8.25                        | -                  | 0.0                       |
| Intergovernmental         | \$ 317,718                | \$ 244,187                | \$ 438,524                  | \$ 444,075                  | \$ 5,551           | 1.3                       |
| Charges and Fees          | 3,022                     | 9,264                     | -                           | -                           | -                  | 0.0                       |
| Miscellaneous             | -                         | -                         | -                           | -                           | -                  | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 320,740</u>         | <u>\$ 253,451</u>         | <u>\$ 438,524</u>           | <u>\$ 444,075</u>           | <u>\$ 5,551</u>    | 1.3                       |
| Personnel                 | \$ 172,247                | \$ 248,173                | \$ 335,089                  | \$ 304,783                  | \$ (30,306)        | (9.0)                     |
| Operating                 | 115,869                   | 129,458                   | 183,595                     | 163,917                     | (19,678)           | (10.7)                    |
| Capital                   | -                         | -                         | -                           | -                           | -                  | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 288,116</u>         | <u>\$ 377,631</u>         | <u>\$ 518,684</u>           | <u>\$ 468,700</u>           | <u>\$ (49,984)</u> | (9.6)                     |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an increase generated from the taxes imposed on the sale of alcohol.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also represent an offset in anticipated vacancies.
- Operating expenses reflect a decrease due to the administrative and medical services cost allocations.

**DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES  
(continued)**

**ENTERPRISE FUND**

**HEALTH AND WELFARE**

**DIVISION – Women’s Services**

**Mission:** The Women’s Services Division provides outpatient healthcare through cost-effective methods for the benefit of the patient, community, and staff.

**Division Summary:**

|                           | <u>FY 2014<br/>Actual</u>  | <u>FY 2015<br/>Actual</u>  | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>            | <u>Percent<br/>Change</u> |
|---------------------------|----------------------------|----------------------------|-----------------------------|-----------------------------|--------------------------|---------------------------|
| Positions/FTE             | 13.45                      | 11.80                      | 6.45                        | 5.45                        | (1.00)                   | (15.5)                    |
| Intergovernmental         | \$ 1,191,851               | \$ 907,225                 | \$ 458,108                  | \$ 483,039                  | \$ 24,931                | 5.4                       |
| Charges and Fees          | <u>722,688</u>             | <u>721,097</u>             | <u>85,000</u>               | <u>208,000</u>              | <u>123,000</u>           | 144.7                     |
| <b>TOTAL REVENUES</b>     | <u><u>\$ 1,914,539</u></u> | <u><u>\$ 1,628,322</u></u> | <u><u>\$ 543,108</u></u>    | <u><u>\$ 691,039</u></u>    | <u><u>\$ 147,931</u></u> | 27.2                      |
| Personnel                 | \$ 565,596                 | \$ 511,738                 | \$ 298,499                  | \$ 291,328                  | \$ (7,171)               | (2.4)                     |
| Operating                 | 770,354                    | 496,385                    | 149,935                     | 151,570                     | 1,635                    | 1.1                       |
| Capital                   | -                          | -                          | -                           | -                           | -                        | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u><u>\$ 1,335,950</u></u> | <u><u>\$ 1,008,123</u></u> | <u><u>\$ 448,434</u></u>    | <u><u>\$ 442,898</u></u>    | <u><u>\$ (5,536)</u></u> | (1.2)                     |

**Funding Adjustments for FY 2017 Include:**

- Revenues represent an anticipated increase in managed care fees and Medicaid reimbursements. The increase is offset by client fees and insurance fees.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect the transfer of a Counselor I position to the New Life Unit Division.
- Operating expenses reflect an increase in the allocation of facilities cost and is offset by administrative cost.

# EMERGENCY MEDICAL SERVICES

**GENERAL FUND**

**PUBLIC SAFETY**

**Mission:** Emergency Medical Services provides prompt, efficient, and effective emergency medical care and transportation to the citizens of and visitors to the County of Charleston.

**Services Provided:**

- Provide field emergency medical support services which require specialized training and equipment
- Provide support to hazardous materials response teams and hazardous materials clean-up operations throughout the County
- Provide assistance to area law enforcement agencies through the nationally recognized Special Weapons and Tactics Medic program
- Provide a variety of educational programs to the public on many safety issues

**Departmental Summary:**

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE              | 152.50                    | 167.50                    | 218.50                      | 218.50                      | -                   | 0.0                       |
| Intergovernmental          | \$ -                      | \$ -                      | \$ 4,640,715                | \$ 6,085,000                | \$ 1,444,285        | 31.1                      |
| Charges and Fees           | 9,173,204                 | 10,206,781                | 4,109,142                   | 5,565,000                   | 1,455,858           | 35.4                      |
| Miscellaneous              | 15,524                    | 17,850                    | 85,143                      | 110,000                     | 24,857              | 29.2                      |
| <b>TOTAL REVENUES</b>      | <u>\$ 9,188,728</u>       | <u>\$10,224,631</u>       | <u>\$ 8,835,000</u>         | <u>\$11,760,000</u>         | <u>\$ 2,925,000</u> | 33.1                      |
| Personnel                  | \$ 9,440,910              | \$10,069,780              | \$10,559,916                | \$13,541,191                | \$ 2,981,275        | 28.2                      |
| Operating                  | 2,270,717                 | 3,749,532                 | 2,233,443                   | 3,204,415                   | 970,972             | 43.5                      |
| Capital                    | 268,216                   | 307,283                   | 1,236,000                   | 644,689                     | (591,311)           | (47.8)                    |
| <b>TOTAL EXPENDITURES</b>  | 11,979,843                | 14,126,595                | 14,029,359                  | 17,390,295                  | 3,360,936           | 24.0                      |
| Interfund Transfer Out     | 3,703                     | 2,380                     | 1,634,160                   | -                           | (1,634,160)         | (100.0)                   |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$11,983,546</u>       | <u>\$14,128,975</u>       | <u>\$15,663,519</u>         | <u>\$17,390,295</u>         | <u>\$ 1,726,776</u> | 11.0                      |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an increased amount from EMS charges based on current and projected usage of the service.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel expenditures also include the full-year funding of nine District Supervisors, five Senior Crew Chief, twenty Crew Chiefs and seventeen Paramedic positions.
- Operating expenditures are increased due to contracted services for billing patients. The addition of first responder equipment for airborne communicable diseases and higher vehicle fleet costs anticipated for the emergency expansion units contribute to this increase. This increase is offset by reduced costs for drugs and medical supplies. These costs include an increased reimbursement from the Local Accommodations Tax for servicing tourist areas.

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## EMERGENCY MEDICAL SERVICES (continued)

GENERAL FUND

PUBLIC SAFETY

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- Capital expenditures represent seven cardiac monitors to replace units past their life expectancy, four ambulance stretchers to prevent back injuries to personnel and eight auto pulse units to prevent damage to existing units that are shared between ambulances. In addition, capital costs also include two new box van vehicles for the distribution of supplies to ambulances throughout the county by the logistics unit.

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** Provide prompt, efficient, and effective emergency medical services to the citizens and visitors of Charleston County.

Objective 1: Response time goals for all 911 calls will be monitored for time-critical emergency responses with 90% of Dispatch Priority Code 1 and 2 calls will be answered within 8 minutes countywide.

#### Initiative III: Long-Term Financial Planning

**Department Goal 2:** Maximize revenue collected within the fee for service guidelines established by County Administration.

Objective 2(a): Increase annual revenue collections to meet or exceed 60% of total billed.

Objective 2(b): Medicare and Medicaid will be billed 100% electronically with a rejection rate of ≤25% which will result in a 10% increase in revenue.

#### Initiative IV: Work Flow Analysis – Process Management

**Department Goal 3:** Engage all areas of emergency medical services in continuous quality improvement.

Objective 3: Review of all EMS patient reports by first line supervisor; secondary review of all calls as specified by medical director.

#### Initiative V: Quality Control

**Department Goal 4:** Monitor efficiency and effectiveness of emergency medical service delivery.

Objective 4(a): Maintain certification of all field operations personnel through in-service training (IST) program.

Objective 4(b): Conduct patient satisfaction survey with a satisfaction rating to exceed 90%.

# EMERGENCY MEDICAL SERVICES (continued)

## GENERAL FUND

## PUBLIC SAFETY

| MEASURES:   |                         | FY 2014          | FY 2015          | FY 2016          |
|---|-------------------------|------------------|------------------|------------------|
|   | <u>Objective</u>        | <u>Actual</u>    | <u>Actual</u>    | <u>Projected</u> |
| <b>Output:</b>  |                         |                  |                  |                  |
| Patients transported                                  | 1                       | 47,314           | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Incidents responded to                                | 1                       | 57,818           | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Total billed  | 2(a)                    | \$16,744,244     | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Percentage of Medicare/Medicaid billed electronically | 2(b)                    | 100%             | n/a <sup>2</sup> | n/a <sup>2</sup> |
| <b>Efficiency:</b>                                    |                         |                  |                  |                  |
| Cost per incident                                     | 1(a),2                  | \$206.83         | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Total received  | 2(a)(b)                 | \$6,290,162      | n/a <sup>2</sup> | n/a <sup>2</sup> |
| <b>Outcome:</b>                                       |                         |                  |                  |                  |
| <u>Response Time Standard</u> <sup>1</sup>            | <u>Minutes: Seconds</u> |                  |                  |                  |
| Average   | <7:59                   |                  |                  |                  |
| Average Response Time                                 |                         | 8:23             | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Percentage of Compliance                              |                         | 68.0%            | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Collection  | 2(a)                    | \$6,629,162      | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Collections less refunds and adjustments              | 2(a)                    | \$5,231,400      | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Percent of rejection rate                             | 2(a)(b)                 | 12.06%           | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Percent of revenue increased                          | 2(a)(b)                 | n/a <sup>2</sup> | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Percent of reviewed reports – 100% critical           | 3                       | 95.0%            | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Percent of Field Operations personnel certified       | 4(a)                    | 100%             | n/a <sup>2</sup> | n/a <sup>2</sup> |
| Survey rating of satisfaction >90%                    | 4(b)                    | 99.6%            | n/a <sup>2</sup> | n/a <sup>2</sup> |

<sup>1</sup> Based on Time Assigned to Time Staged/Time Arrived At Scene for units on calls. Priorities include Bravo, Charlie, Delta, and Echo. Exclusions include test calls, calls not placed in the CAD, unneeded spawned calls, reopened for case number calls, duplicate call, and calls with priorities 0, Alpha, and Omega.

<sup>2</sup> Data unavailable at time of publication.

## 2016 ACTION STEPS

### Department Goal 3

- Enhance capabilities of EMS Special Operations by standing teams back up through a phased-in process to handle local scenarios requiring special precautions due to the presence of hazardous materials, high angle and trench rescues, large crowds, dignitaries needing protection, multiple casualties or other unusual circumstances presenting the possibility of a threat to life.
- Initiate Step 1 of the 5 Step Commission on Accreditation of Ambulance Services (CAAS) Process. This includes designation of 'accreditation coordinator/manager' responsibilities and the initiation of the department 'self-assessment'.
- Implement inventory control process.
- Implement automated time keeping system.
- Implement new electronic patient care charting software.



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## DEPUTY ADMINISTRATOR FINANCE

GENERAL FUND

GENERAL GOVERNMENT

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**Mission:** The Assistant Administrator Finance provides administrative oversight and project direction to four departments which include Assessor, Budget, Finance, and Revenue Collections.

### Departmental Summary:

|                    | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>   | <u>Percent<br/>Change</u> |
|--------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------|---------------------------|
| Positions/FTE      | 4.00                      | 4.00                      | 4.00                        | 4.00                        | -               | 0.0                       |
| Personnel          | \$ 440,099                | \$ 431,251                | \$ 443,840                  | \$ 448,089                  | \$ 4,249        | 1.0                       |
| Operating          | 9,719                     | 11,121                    | 11,964                      | 13,437                      | 1,473           | 12.3                      |
| Capital            | -                         | -                         | -                           | -                           | -               | 0.0                       |
| TOTAL EXPENDITURES | <u>\$ 449,818</u>         | <u>\$ 442,372</u>         | <u>\$ 455,804</u>           | <u>\$ 461,526</u>           | <u>\$ 5,722</u> | 1.3                       |

### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase due to consultant fees and training.

# ASSESSOR

## GENERAL FUND

## GENERAL GOVERNMENT

**Mission:** The Assessor's Office appraises and assesses all real estate and mobile homes within the County Assessor's jurisdiction. Appraisals and assessments are done in accordance with State law to ensure all properties are appraised fairly and equitably.

**Services Provided:**

- Locate, list and appraise the value of real property parcels and all mobile homes for ad valorem tax purposes
- Conduct countywide cyclical reassessment of real property every five years
- Address appeals of other discounts, exemptions and special assessments, and address appeals of a legal nature

**Departmental Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 55.00                     | 58.00                     | 58.00                       | 60.00                       | 2.00              | 3.4                       |
| Licenses and Permits      | \$ 7,705                  | \$ 6,125                  | \$ 6,950                    | \$ 6,450                    | \$ (500)          | (7.2)                     |
| Charges and Fees          | 4,101                     | 3,864                     | 4,800                       | 2,000                       | (2,800)           | (58.3)                    |
| Miscellaneous             | 3,203                     | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL REVENUES</b>     | <b>\$ 15,009</b>          | <b>\$ 9,989</b>           | <b>\$ 11,750</b>            | <b>\$ 8,450</b>             | <b>\$ (3,300)</b> | <b>(28.1)</b>             |
| Personnel                 | \$ 3,597,768              | \$ 3,641,100              | \$ 3,950,983                | \$ 4,038,579                | \$ 87,596         | 2.2                       |
| Operating                 | 232,777                   | 262,450                   | 347,834                     | 318,048                     | (29,786)          | (8.6)                     |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 3,830,545</b>       | <b>\$ 3,903,550</b>       | <b>\$ 4,298,817</b>         | <b>\$ 4,356,627</b>         | <b>\$ 57,810</b>  | <b>1.3</b>                |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect a decrease in the sale of maps and mobile home permits based on historical trends and projections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel expenditures also include the addition of two Appraiser III positions. In addition, the increase is offset by a reduction in overtime.
- Operating expenditures represent a decrease due to a reduction in the number of direct mailers to citizens and is offset by higher consultant services for the growing number of complex appeals.

## ASSESSOR (continued)

### GENERAL FUND

### GENERAL GOVERNMENT

#### Performance Measures:

##### Initiative I: Service Delivery

**Department Goal 1:** Improve completion dates for appraisal activities (new construction, ATIs and appeals) with goal of restoring non-reassessment year completion deadlines by end of Fiscal Year 2018 (two to three year goal) and to implement reassessment the summer of 2015.

Objective 1(a): Complete 95% of Tax Year (TY) 2016 new construction by August 30, 2016 and complete 95% TY 2017 new construction by July 31, 2017 and complete 95% TY 2018 new construction by June 30, 2018.

Objective 1(b): Complete 90% TY 2016 ATIs by estimated September 30, 2016; complete 90% TY 2017 ATIs by August 30, 2017; and complete 90% TY 2018 ATIs by June 30, 2018.

Objective 1(c): Complete 75% of TY 2015 reassessment objections by June 30, 2016; begin 2015 reassessment BAAs by February 2015; and complete 90% of reassessment BAAs appeals by December 2017.

**Department Goal 2:** Inspect each improved property once between reassessments (five year goal).

Objective 2(a): Average date inspected to trail Tax Year by no more than 2-3 years.

Objective 2(b): Median date inspected to trail current Tax Year by no more than 2-3 years.

Objective 2(c): Increase appraiser field time by 10% each year to achieve a minimum of 16% stable over time.

#### MEASURES:

|   | Objective  | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|---|------------|-------------------|-------------------|----------------------|
| <b>Input:</b>   |            |                   |                   |                      |
| Number of New Construction appraisals <sup>1</sup>                            | 1(a)       | 11,948            | n/a               | 10,000               |
| Number of ATI appraisals  | 1(b)       | 7,649             | 12,409            | 13,500               |
| Inspections per year  | 2(a)(b)(c) | 43,319            | 30,322            | 20,000               |
| <b>Output:</b>  |            |                   |                   |                      |
| Percent of time spent on new construction                                     | 1(a)       | 18.70%            | 18.11%            | 18.00%               |
| Percent of time spent on new ATI appraisals                                   | 1(b)       | 10.10%            | 19.73             | 15.00%               |
| Percent of time spent on objections <sup>2</sup>                              | 1(c)       | 5.36%             | 5.19%             | 8.00%                |
| Average date of inspection for improved properties                            | 2(a)       | 1/1/10            | 1/1/11            | 1/1/12               |
| Median date of inspection for improved properties                             | 2(b)       | 10/24/11          | 12/7/12           | 12/31/13             |
| Lag in inspection date average versus Tax Year                                | 2(a)       | 4 yrs             | 2.54 yrs          | 3 yrs                |
| Lag in inspection date median versus Tax Year                                 | 2(b)       | 2.67 yrs          | 2.50 yrs          | 3 yrs                |
| Percent of time spent in field  | 2(c)       | 12.3%             | 11.8%             | 13.0%                |
| <b>Efficiency:</b>  |            |                   |                   |                      |
| Rate per day new construction appraisals (per appraiser) <sup>1</sup>         | 1(a)       | \$5.91            | n/a               | \$5.00               |
| Rate per day ATI appraisals (per appraiser) <sup>3</sup>                      | 1(a)       | \$25.49           | \$19.83           | \$25.00              |
| Rate per day objections (per appraiser)                                       | 1(b)       | \$3.02            | \$3.45            | \$4.00               |
| <b>Outcome:</b>   |            |                   |                   |                      |
| Date new construction completed <sup>1&amp;4</sup>                            | 1(a)       | 6/30/14           | 9/15/15           | 8/30/16              |
| New construction appraisals completed <sup>1&amp;4</sup>                      | 1(a)       | 7,649             | n/a               | 8,000                |
| Change in valuation tax base due to new construction <sup>5</sup>             | 1(a)       | 60.6 million      | n/a               | 1.7%                 |
| Date AITs completed <sup>6</sup>  | 1(b)       | 7/15/14           | 9/15/15           | 9/15/15              |
| Change in valuation tax base due to ATIs <sup>5</sup>                         | 1(b)       | 14 million        | n/a               | 1.0%                 |
| Percentage reassessment BAAs completed (occurs every five years) <sup>7</sup> | 1(c)       | 96.0%             | 100%              | 5.0%                 |
| Date objections completed   | 1(c)       | 9/15/14           | 5/1/15            | 9/15/16              |
| Increase in percentage of field time per year <sup>8</sup>                    | 2(a)(b)(c) | n/a               | n/a               | 10%                  |

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## ASSESSOR (continued)

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### GENERAL FUND

### GENERAL GOVERNMENT

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- <sup>1</sup> Due to reassessment and application of the cap, most construction has not been appraised for FY 2015 but substantial time has been spent collecting and processing new construction.
- <sup>2</sup> Due to reassessment, data will increase dramatically for FY 2016.
- <sup>3</sup> Due to reassessment and new construction, appraisals that would have been completed prior to the end of FY 2015 will shift into FY 2016, thus, throwing the counts and rates off. Time may be spent in one fiscal year and the appraisal not produced/reported until the next. This will not stabilize until FY 2017.
- <sup>4</sup> Due to reassessment and how the cap is applied, much of the new construction cannot be completed until later in FY 2015.
- <sup>5</sup> Changes in tax base estimated as a percent for TY 2015 (FY 2016).
- <sup>6</sup> Due to reassessment and application of the cap, ATI work cannot be completed until later in FY 2015.
- <sup>7</sup> Reassessment of BAAs will begin at FY 2015 year end, but the total number will not be available until FY 2016 year end.
- <sup>8</sup> This department will begin measuring performance against this objective in FY 2016.
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### 2016 ACTION STEPS

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#### Department Goal 1

- Complete 75% of initial reassessment objections and reviews by June 30, 2016.
- Complete ATIs and new construction by the time tax bills are mailed.

#### Department Goal 2

- Continue to inspect each improved property once between reassessments by ensuring that median and average inspection dates for improved properties lags the current tax year by no more than 2 to 3 years.

# BUDGET

## GENERAL FUND

## GENERAL GOVERNMENT

**Mission:** The Budget Department provides financial services and assists departments with the administration of grant awards in order to maintain the County's financial integrity and accountability and to support effective decision-making.

**Services Provided:**

- Develop and monitor annual operating and capital budgets
- Formulate financial strategies including multi-year financial plans
- Assist in management of state and federal grants

**Departmental Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 8.00                      | 8.00                      | 8.00                        | 8.00                        | -                 | 0.0                       |
| Personnel                 | \$ 611,135                | \$ 643,756                | \$ 723,383                  | \$ 715,336                  | \$ (8,047)        | (1.1)                     |
| Operating                 | 21,465                    | 19,143                    | 18,946                      | 21,368                      | 2,422             | 12.8                      |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 632,600</u>         | <u>\$ 662,899</u>         | <u>\$ 742,329</u>           | <u>\$ 736,704</u>           | <u>\$ (5,625)</u> | <u>(0.8)</u>              |

**Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel expenditures also reflect a decrease due to interdepartmental staffing changes.
- Operating expenditures reflect an increase in staff training required for two certified staff members and one new employee.

**Performance Measures:**

**Initiative IV: Workflow Analysis-Process Management**

**Department Goal 1:** Determine financial resources necessary for the County's functions.

Objective 1(a): Annually update a five-year plan for the General Fund, the Debt Service Fund, the Transportation Sales Tax Special Revenue Fund, and the Environmental Management Enterprise Fund that incorporates the Capital Improvement Plan and equipment replacement program.

Objective 1(b): Estimate General Fund budgeted revenues within 2% of actuals.

**Initiative V: Quality Control**

**Department Goal 2:** Ensure compliance with grant terms and conditions.

Objective 2: Work with departments to ensure zero audit findings and/or questioned costs in the Single Audit.

## BUDGET (continued)

### GENERAL FUND

### GENERAL GOVERNMENT

| MEASURES:                                       |           | FY 2014     | FY 2015     | FY 2016     |
|---|-----------|-------------|-------------|-------------|
|   | Objective | Actual      | Actual      | Projected   |
| <b>Input:</b>                                   |           |             |             |             |
| Number of Federal Awards                        | 2         | 72          | 62          | 67          |
| <b>Output:</b>                                  |           |             |             |             |
| Budgeted General Fund revenues <sup>1</sup>     | 1(a)      | 183,646,487 | 187,385,953 | 202,517,925 |
| Actual General Fund revenues <sup>2&amp;3</sup> | 1(a)      | 187,025,101 | 185,958,589 | 202,517,925 |
| <b>Efficiency:</b>                              |           |             |             |             |
| Dollar amount of Single Audit questioned costs  | 2         | \$0         | \$0         | \$0         |
| <b>Outcome:</b>                                 |           |             |             |             |
| Five-year plans prepared                        | 1(b)      | 100%        | 100%        | 100%        |
| Percent of revenue variance <sup>1</sup>        | 1(a)      | 1.8%        | (0.8%)      | 0%          |
| Single Audit findings                           | 2         | 0           | 0           | 0           |
| Percent of Single Audit questioned costs        | 2         | 0.0%        | 0.0%        | 0.0%        |

<sup>1</sup> FY 2014 and FY 2015 represent a one-time adjustment for an accounting change made to budgeted revenues are reflected in the actuals.

<sup>2</sup> FY 2015 Actual reflects the projection at time of budget preparation.

<sup>3</sup> FY 2016 reflects 100% of the revenue amount.

### 2016 ACTION STEPS

#### Department Goal 1

- Assist with the upgrade of the County's financial system.

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# FINANCE

## GENERAL FUND

## GENERAL GOVERNMENT

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**Mission:** The Finance Department is responsible for maintaining accurate records of the County's financial transactions and reporting the results through the Comprehensive Annual Financial Report (CAFR) to all interested parties including taxpayers, other governmental entities, creditors, and management.

**Services Provided:**

- Monitor the stewardship of public funds
- Ensure the ability of the County to meet financial obligations
- Monitor compliance with legal and regulatory provisions applicable to the expenditure of public funds

**Departmental Summary:**

|                    | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|--------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE      | 11.00                     | 12.00                     | 12.00                       | 12.00                       | -                  | 0.0                       |
| Charges and Fees   | \$ 5,169                  | \$ 4,929                  | \$ 5,000                    | \$ 5,000                    | \$ -               | 0.0                       |
| TOTAL REVENUES     | <u>\$ 5,169</u>           | <u>\$ 4,929</u>           | <u>\$ 5,000</u>             | <u>\$ 5,000</u>             | <u>\$ -</u>        | <u>0.0</u>                |
| Personnel          | \$ 900,197                | \$ 930,748                | \$ 969,779                  | \$ 953,957                  | \$ (15,822)        | (1.6)                     |
| Operating          | 53,766                    | 43,361                    | 46,266                      | 47,600                      | 1,334              | 2.9                       |
| Capital            | -                         | -                         | -                           | -                           | -                  | 0.0                       |
| TOTAL EXPENDITURES | <u>\$ 953,963</u>         | <u>\$ 974,109</u>         | <u>\$ 1,016,045</u>         | <u>\$ 1,001,557</u>         | <u>\$ (14,488)</u> | <u>(1.4)</u>              |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect no change.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit program.
- Operating expenditures reflect an increase in wireless technology and copier charges based on historical trends and projected usage.

## FINANCE (continued)

### GENERAL FUND

### GENERAL GOVERNMENT

#### Performance Measures:

##### Initiative I: Service Delivery

**Department Goal 1:** Keep management and public informed of the County's financial status.

Objective 1(a): Submit 100% of regulatory filings (State and Federal) by the prescribed deadline to avoid penalties and receive maximum benefits allowed.

Objective 1(b): Prepare the Comprehensive Annual Financial Report (CAFR) within 180 days after fiscal year end incorporating all new GASB pronouncements.

**Department Goal 2:** Provide quality service to vendors and employees.

Objective 2: Accurately prepare all payrolls as scheduled by County Policy.

##### Initiative V: Quality Control

**Department Goal 3:** Safeguard the County's assets.

Objective 3(a): Maintain or improve the County's bond rating from the major rating agencies.

Objective 3(b): Submit 100% of regulatory filings as required by the bond covenants.

#### MEASURES:

|  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> <sup>1</sup> | <u>FY 2016<br/>Projected</u> |
|--|------------------|---------------------------|--|------------------------------|
| <b>Output:</b>                                 |                  |                           |  |                              |
| Number of deadlines missed                     | 1(a),2           | 0                         | 0                                      | 0                            |
| Number of days to prepare the CAFR             | 1(b)             | 180                       | 180                                    | 180                          |
| <b>Outcome:</b>                                |                  |                           |  |                              |
| <u>General Obligation Bond</u>                 | 3(a)             |                           |  |                              |
| Standards & Poor's Corporation                 |                  | AAA                       | AAA                                    | AAA                          |
| Moody's Investors Service                      |                  | Aaa                       | Aaa                                    | Aaa                          |
| Fitch Ratings, Inc.                            |                  | AAA                       | AAA                                    | AAA                          |
| Regulatory filing deadlines missed             | 1(a),3(b)        | 0                         | 0                                      | 0                            |
| <u>CAFR Preparation</u>                        | 1(b)             |                           |  |                              |
| External auditor proposed adjustments          |                  | 0                         | 0                                      | 0                            |
| Days to close fiscal year end                  |                  | 56                        | 60                                     | 60                           |
| Journal entries required after year end        |                  | 88                        | 100                                    | 100                          |
| Management letter comments/material weaknesses |                  | 0                         | 0                                      | 0                            |

<sup>1</sup> FY 2015 reflects data before the finalized audit.



# REVENUE COLLECTIONS

**GENERAL FUND**

**GENERAL GOVERNMENT**

## DIVISION – Delinquent Tax

**Mission:** The Delinquent Tax Division investigates and collects delinquent real and personal ad valorem property taxes, penalties, and levy costs; and locates and notifies delinquent taxpayers of taxes owed.

### Services Provided:

- Plan, conduct, and manage tax sales
- Perform post-sale title and mortgage research and deed creation
- Seize property for non-payment in accordance with S.C. Code of Laws, Title 12

### Division Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>    | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------|---------------------------|
| Positions/FTE             | 7.00                      | 7.00                      | 6.00                        | 6.00                        | -                | 0.0                       |
| Charges and Fees          | \$ 1,440,018              | \$ 1,211,998              | \$ 1,200,000                | \$ 1,220,000                | \$ 20,000        | 1.7                       |
| Interest                  | 4,741                     | -                         | -                           | -                           | -                | 0.0                       |
| Miscellaneous             | (3,833)                   | 13,386                    | 9,500                       | 8,795                       | (705)            | (7.4)                     |
| <b>TOTAL REVENUES</b>     | <u>\$ 1,440,926</u>       | <u>\$ 1,225,384</u>       | <u>\$ 1,209,500</u>         | <u>\$ 1,228,795</u>         | <u>\$ 19,295</u> | 1.6                       |
| Personnel                 | \$ 500,475                | \$ 580,821                | \$ 690,248                  | \$ 705,133                  | \$ 14,885        | 2.2                       |
| Operating                 | 342,794                   | 331,978                   | 519,252                     | 523,662                     | 4,410            | 0.8                       |
| Capital                   | -                         | -                         | -                           | -                           | -                | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 843,269</u>         | <u>\$ 912,799</u>         | <u>\$ 1,209,500</u>         | <u>\$ 1,228,795</u>         | <u>\$ 19,295</u> | 1.6                       |

### Funding Adjustments for FY 2017 Include:

- Revenues reflect an increase in levy cost to recover the expenditures related to the delinquent tax process.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include an increase to support additional temporary staff.
- Operating expenditures reflect no significant changes.

# REVENUE COLLECTIONS (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

## Performance Measures:

### Initiative IV: Workflow Analysis-Process Management

**Department Goal 1:** Increase the amount of County revenue by collecting delinquent taxes in an efficient and timely manner.

Objective 1(a): Attain collection rates of 95% for valid delinquent real property taxed accounts.<sup>1</sup>

Objective 1(b): Attain collection rates of 70% existing mobile home taxed accounts.<sup>1</sup>

Objective 1(c): Attain collection rates of 40% of existing personal property accounts in Watercraft, Business Personal State/County, Aircraft and Rental Residentail.<sup>1</sup>

| MEASURES:   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Output:</b>  |                  |                           |                           |                              |
| Total accounts collected in real property <sup>2 &amp; 3</sup>                              | 1(a)             | 12,984 – 1,231            | 11,734 – 464              | 10,325 – n/a <sup>5</sup>    |
| Total accounts collected in mobile homes <sup>2 &amp; 3</sup>                               | 1(b)             | 3,123 – 939               | 2,998 – 977               | 2,731 – n/a <sup>5</sup>     |
| Total accounts collected in personal property (BPS, BPC, RRES, WC, AC) <sup>2 &amp; 3</sup> | 1(c)             | 20,046 – 11,914           | 19,075 – 11,595           | 19,764 – n/a <sup>5</sup>    |
| <b>Efficiency:</b>  |                  |                           |                           |                              |
| Cost per collection <sup>4</sup>  | 1(a)(b)(c)       | \$19.20                   | \$26.04                   | n/a <sup>5</sup>             |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| Closure rate for real property accounts <sup>2 &amp; 3</sup>                                | 1(a)             | 90.52%                    | 96.05%                    | n/a <sup>5</sup>             |
| Closure rate for mobile home accounts   | 1(b)             | 69.93%                    | 67.41%                    | n/a <sup>5</sup>             |
| Closure rate for personal property accounts (BPS, BPC, RRES, WC, AC)                        | 1(c)             | 40.57%                    | 39.21%                    | n/a <sup>5</sup>             |

<sup>1</sup> All beginning account balances are based on the statutory date of March 17, placing the complete 15% on the current bill and officially shifting the accounts into delinquency pursuant to SC Code of Laws, Title 12, Section 12-45-180 *et seq.* "When the taxes and assessments or any portion of the taxes...are not paid before the seventeenth day of March, the county treasurer shall issue his tax execution to the officer authorized and directed to collect delinquent taxes".

<sup>2</sup> FY 2014 had 16,353 accounts paid during that period. The number was higher than the beginning delinquency of 12,984 due to 4,649 in abated billing that shifted into delinquency, raising the total of collectable accounts to 17,633. This increase accounts for the 95% goal being short 4.48%. The second number reflects accounts uncollected remaining from the original total. It includes abatements, payments, and accounts marked unable to collect known as the *Nulla Bona*.

<sup>3</sup> FY 2015 had 13,247 accounts paid during that period. Improvements made to the Tax Sale module and collections standards can be attributed to the approximate 6% increase in collections exceeding the 95% goal made in the prior year. A decrease in collection percent of Mobile Homes and Personal Property is due to change/depletion of necessary staff in those positions. Action has been taken to address this loss and work to increase the differential. The second number reflects accounts uncollected remaining from the original total. It includes abatements, payments, and accounts marked unable to collect known as the *Nulla Bona*.

<sup>4</sup> Cost per Collection = (Total Actual Expenditures for the Fiscal Year) / (Sum of Accounts Paid, Abatements, and *Nulla Bona* Accounts) FY 2014 shows \$1,196,292 in adjusted expenditures.

<sup>5</sup> Data unavailable at time of publication.

## 2016 ACTION STEPS

### Department Goal 1

- Restore staffing levels to directly impact collection rates through increased collections of personal property account types from 40% to 60%.
- Implement proposed debt setoff program and immediately utilize the program to address collection gaps in personal property and mobile home collections.

## REVENUE COLLECTIONS (continued)

**ENTERPRISE FUND**

**GENERAL GOVERNMENT**

### DIVISION - Revenue Collections

**Mission:** Revenue Collections administers on a fee basis the collection of accommodations taxes, business license fees, hazardous material fees, stormwater fees, and the solid waste user fee for the County and municipalities. Also included are franchise fees, hospitality fees, 800 MHz fees, bankruptcy fees, and municipal improvement district taxes.

**Services Provided:**

- File legal actions against delinquent accounts and for non-compliance to collect unpaid fees owed to Charleston County
- Work with the Planning Department on zoning issues
- Collect fees for other County departments as requested

**Division Summary:**

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------|
| Positions/FTE              | 19.00                     | 19.00                     | 20.00                       | 20.00                       | -                  | 0.0                       |
| Charges and Fees           | \$ 2,078,122              | \$ 1,846,566              | \$ 2,081,590                | \$ 2,045,450                | \$ (36,140)        | (1.7)                     |
| Interest                   | 13,173                    | 12,818                    | 10,000                      | 10,000                      | -                  | 0.0                       |
| Miscellaneous              | (2,319)                   | 3,810                     | -                           | -                           | -                  | 0.0                       |
| <b>TOTAL REVENUES</b>      | <u>\$ 2,088,976</u>       | <u>\$ 1,863,194</u>       | <u>\$ 2,091,590</u>         | <u>\$ 2,055,450</u>         | <u>\$ (36,140)</u> | (1.7)                     |
| Personnel                  | \$ 1,242,087              | \$ 1,200,307              | \$ 1,307,646                | \$ 1,402,876                | \$ 95,230          | 7.3                       |
| Operating                  | 564,972                   | 582,693                   | 598,172                     | 643,223                     | 45,051             | 7.5                       |
| Capital                    | -                         | -                         | -                           | 20,000                      | 20,000             | 100.0                     |
| <b>TOTAL EXPENDITURES</b>  | <u>1,807,059</u>          | <u>1,783,000</u>          | <u>1,905,818</u>            | <u>2,066,099</u>            | <u>160,281</u>     | 8.4                       |
| Interfund Transfer Out     | -                         | 320,703                   | 185,772                     | 9,351                       | (176,421)          | (95.0)                    |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ 1,807,059</u>       | <u>\$ 2,103,703</u>       | <u>\$ 2,091,590</u>         | <u>\$ 2,075,450</u>         | <u>\$ (16,140)</u> | (0.8)                     |

**Funding Adjustments for FY 2017 Include:**

- Revenues represent charges to collect municipal and county revenues. Collections are projected to increase for stormwater fees and solid waste user fees in the County. These increases are offset by a reduction in projected fees collected from municipalities.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase also represents full-year funding for one position added in FY 2016.
- Operating expenses represent an increase due to higher county administrative charges.
- Capital expenses include the replacement of a mid-size sedan.

## REVENUE COLLECTIONS (continued)

**ENTERPRISE FUND**

**GENERAL GOVERNMENT**

- Interfund Transfer Out represents decreased profits to the General Fund reflecting a balance between revenues and expenses.

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** To increase revenues by identifying businesses operating without a license or outside of the applicable rate classification.

Objective 1(a): Increase business license field inspections by 7%.

Objective 1(b): Locate 5% more businesses operating illegally.

Objective 1(c): Increase audits conducted by 4%.

| MEASURES:   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Output:</b>  |                  |                           |                           |                              |
| Field inspections/calls/emails                              | 1(a)             | 8,800                     | 8,940                     | 9,565                        |
| Illegal businesses located – businesses noncompliant        | 1(b)             | 175                       | 50                        | 53                           |
| Audits conducted  | 1(c)             | 1,159                     | 1,160                     | 1,210                        |
| <b>Efficiency:</b>  |                  |                           |                           |                              |
| Average chargeback per audit                                | 1(c)             | \$768                     | \$428                     | \$400                        |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| Percent increase of business license inspections            | 1(a)             | 4.0%                      | 2.0%                      | 7.0%                         |
| Percent increase of locating businesses operating illegally | 1(b)             | 6.0%                      | (28.0%)                   | 6.0%                         |
| Percent increase of audits conducted                        | 1(c)             | (3.6%)                    | 0.0%                      | 4.0%                         |
| Collections from audit charge backs                         | 1(c)             | \$889,648                 | \$462,894                 | \$450,000                    |

### 2016 ACTION STEPS

#### Department Goal 1

- Upgrade the Business License system and provide the capability for accommodations and hospitality to online pay.
- Implement a comprehensive User Fee search of the County for new accounts and verify existing accounts.

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# DEPUTY ADMINISTRATOR GENERAL SERVICES

GENERAL FUND

GENERAL GOVERNMENT

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**Mission:** The Deputy Administrator General Services provides administrative oversight and project direction to six departments which include Building Inspections, Facilities Management, Internal Services, Magistrate Courts, Technology Services and Zoning/Planning.

## Departmental Summary:

|                    | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>   | <u>Percent<br/>Change</u> |
|--------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------|---------------------------|
| Positions/FTE      | 3.00                      | 3.00                      | 3.00                        | 3.00                        | -               | 0.0                       |
| Miscellaneous      | \$ -                      | \$ 59                     | \$ -                        | \$ -                        | \$ -            | 0.0                       |
| TOTAL REVENUES     | <u>\$ -</u>               | <u>\$ 59</u>              | <u>\$ -</u>                 | <u>\$ -</u>                 | <u>\$ -</u>     | 0.0                       |
| Personnel          | \$ 351,107                | \$ 378,948                | \$ 391,786                  | \$ 394,033                  | \$ 2,247        | 0.6                       |
| Operating          | 7,445                     | 11,801                    | 7,850                       | 9,448                       | 1,598           | 20.4                      |
| Capital            | -                         | -                         | -                           | -                           | -               | 0.0                       |
| TOTAL EXPENDITURES | <u>\$ 358,552</u>         | <u>\$ 390,749</u>         | <u>\$ 399,636</u>           | <u>\$ 403,481</u>           | <u>\$ 3,845</u> | 1.0                       |

## Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase due to training by attending local conferences and workshops.

# BUILDING INSPECTIONS

**GENERAL FUND**

**PUBLIC SAFETY**

## DIVISION - Building Inspections

**Mission:** Building Inspections assures compliance with the Construction Codes adopted by the South Carolina Building Codes Council to provide for the safety, health, public welfare and structural stability of property for the residents of Charleston County and to provide for the issuance of permits to ensure that structures are safe, sanitary and fit for occupancy.

### Services Provided:

- Issue contractor licenses
- Provide pre-construction building plan reviews
- Issue construction-related permits
- Inspect property to ensure building structures are constructed or maintained in accordance with standards, codes, regulations, ordinances, and construction requirements

### Division Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 22.00                     | 23.00                     | 23.00                       | 25.00                       | 2.00              | 8.7                       |
| Licenses and Permits      | \$ 1,067,105              | \$ 1,234,499              | \$ 1,180,000                | \$ 1,370,000                | \$ 190,000        | 16.1                      |
| Charges and Fees          | 243,515                   | 321,054                   | 283,000                     | 333,000                     | 50,000            | 17.7                      |
| Miscellaneous             | 3,096                     | 4,681                     | 3,000                       | 3,000                       | -                 | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 1,313,716</u>       | <u>\$ 1,560,234</u>       | <u>\$ 1,466,000</u>         | <u>\$ 1,706,000</u>         | <u>\$ 240,000</u> | 16.4                      |
| Personnel                 | \$ 1,413,468              | \$ 1,435,872              | \$ 1,562,843                | \$ 1,668,879                | \$ 106,036        | 6.8                       |
| Operating                 | 121,324                   | 136,466                   | 172,747                     | 188,431                     | 15,684            | 9.1                       |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 1,534,792</u>       | <u>\$ 1,572,338</u>       | <u>\$ 1,735,590</u>         | <u>\$ 1,857,310</u>         | <u>\$ 121,720</u> | 7.0                       |

### Funding Adjustments for FY 2017 Include:

- Revenues reflect an increase to building permit fees due to increased construction in the county. The revenue also includes an increase to plan review fees based on historical trends and current revenue projections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase also includes the addition of two Project Officer II positions and the promotion of two employees to Senior Codes Inspectors based on acquired certifications.
- Operating expenditures include an increase in noncapital construction cost associated with demolition or repair of abandoned buildings. The expenditures also represent increased equipment, supplies and training costs for the additional staff.

# BUILDING INSPECTIONS (continued)

**GENERAL FUND**

**PUBLIC SAFETY**

## Performance Measures:

### Initiative I: Service Delivery

**Department Goal 1:** Expand departmental operational systems using IAS Accreditation suggestions to include system upgrades, website usage, SOP additions and updates, and department specific audits.

Objective 1(a): Continue educational program for community and industry on automated permitting system.

Objective 1(b): Work towards being able to receive/store plan set digitally and develop administration to implement digital plans.

Objective 1(c): Meet or exceed IAS service goals with favorable results of semi-annual Department Internal Quality Assurance Review.

**Department Goal 2:** Expand the community educational program of building a hazard resistance community through Project Impact and related programs.

Objective 2(a): Promote hazard preparation through public attendance at expositions, speaking events, public school functions, and other areas of public education.

Objective 2(b): Provide educational seminars for design professionals, contractors, code officials, and other interested parties relating to hazard subjects.

### Initiative IV: Workflow Analysis-Process Management

**Department Goal 3:** Maintain Class ratings for reduction in flood insurance premiums for our citizens.

Objective 3(a): Maintain Class 4 rating with FEMA resulting in a 30% reduction in flood insurance premiums for our citizens and work towards an additional 5% reduction.

Objective 3(b): Maintain Class 4/2 rating with the private insurance industry which results in selective rate reductions in property insurance work toward a class 2/2 rating.

Objective 3(c): Maintain educational program for continuing education for staff members to keep current with all federal, state, and local code modification expansions as changes are required in the floodplain regulations.

**MEASURES:**

|  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|--|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>                                      |                  |                           |                           |                              |
| Permit revenue                                     | 1(a)             | \$1,338,366               | \$1,560,952               | \$1,699,500                  |
| <b>Output:</b>                                     |                  |                           |                           |                              |
| Permits issued                                     | 1(a)             | 7,405                     | 8,858                     | 9,100                        |
| Inspections performed                              | 1(a)             | 19,054                    | 21,410                    | 22,500                       |
| Commercial plans approved                          | 1(a)             | 132                       | 143                       | 160                          |
| Residential plans approved                         | 1(a)             | 482                       | 561                       | 600                          |
| Number of contractor's licenses issued/renewed     | 1(a)             | 1,831                     | 2,033                     | 2,200                        |
| Number of Certificates of Occupancy issued         | 1(a)             | 191                       | 262                       | 400                          |
| Number of people serviced by web-based system      | 1(a)(b)          | 13,479                    | 14,392                    | 25,000                       |
| Number impacted by public education programs       | 2(a)             | 135,245                   | 147,649                   | 150,000                      |
| Number attending educational seminars              | 2(b)             | 615                       | 831                       | 2,000                        |
| Hours of Code Enforcement Officers training        | 3(c)             | 481                       | 592                       | 750                          |
| <b>Efficiency:</b>                                 |                  |                           |                           |                              |
| Average number of days per commercial plan review  | 1(a)(c)          | 8                         | 8                         | 8                            |
| Average number of days per residential plan review | 1(a)(c)          | 10                        | 10                        | 10                           |

## BUILDING INSPECTIONS (continued)

**GENERAL FUND**

**PUBLIC SAFETY**

| <b>Objective</b>  | <b>FY 2014<br/>Actual</b> | <b>FY 2015<br/>Actual</b> | <b>FY 2016<br/>Projected</b> |
|---|---------------------------|---------------------------|------------------------------|
| <b>Outcome:</b>   |                           |                           |                              |
| Web-based requests satisfied                                | 1(a) 100%                 | 100%                      | 100%                         |
| Percentage of auto system training program completed        | 1(a) 100%                 | 100%                      | 100%                         |
| Percentage of Met or Exceeded Department Service Goals      | 1(c) 90.0%                | 90.0%                     | 92.0%                        |
| Favorable Rating achieved during Semi-Annual Internal Audit | 1(c) Yes                  | Yes                       | Yes                          |
| Percentage of outreach programs completed                   | 2(a) 100%                 | 100%                      | 100%                         |
| Percentage of educational seminars completed                | 2(b) 100%                 | 100%                      | 100%                         |
| Community Rating System rating                              | 3(a) Class 4              | Class 4                   | Class 4                      |
| Insurance Services Office rating                            | 3(b) Class 4/2            | Class 4/2                 | Class 4/2                    |
| Percentage of Code Enforcement Officers training completed  | 3(c) 100%                 | 100%                      | 100%                         |

### 2016 ACTION STEPS

#### Department Goal 1

- Complete EnerGov upgrade to improve service delivery by expanding software system potential, expand Internet service access capability, and activate digital plan acceptance/storage capability.
- Integrate and overcome difficulties within the Assessor's and EnerGov upgrades with department needs and by training employees on each system.
- Expand on the Service Goal minimums to achieve a basis for the newly self-annualized department internal quality assurance review.
- Develop a training program for contractors, surveyors, architects, engineers, etc. on new Energov and eReview system.

#### Department Goal 2

- Expand Project Impact environmental education programs.

#### Department Goal 3

- Continue analyzing changes in program requirements and implement/adjust programs as required.



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## BUILDING INSPECTIONS (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

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### PROGRAM – Project Impact

**Mission:** Project Impact educates the community and its citizens to address the natural and man-made hazards of the area and satisfies the requirements of the community outreach criteria of the private insurance industry, Building Effectiveness Grading System, and FEMA’s Community Rating System.

### Program Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>  | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|----------------|---------------------------------|
| Positions/FTE             | -                               | -                               | -                                 | -                                 | -              | 0.0                             |
| Personnel                 | \$ -                            | \$ -                            | \$ -                              | \$ -                              | \$ -           | 0.0                             |
| Operating                 | 11,274                          | 2,374                           | 19,980                            | 19,932                            | (48)           | (0.2)                           |
| Capital                   | -                               | -                               | -                                 | -                                 | -              | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 11,274</u>                | <u>\$ 2,374</u>                 | <u>\$ 19,980</u>                  | <u>\$ 19,932</u>                  | <u>\$ (48)</u> | <u>(0.2)</u>                    |

### Funding Adjustments for FY 2017 Include:

- Operating expenditures reflect a decrease as the department depletes the remaining available grant funds.

# FACILITIES MANAGEMENT

**GENERAL FUND**

**GENERAL GOVERNMENT**

## Division – Facilities Management

**Mission:** The Capital Projects Section plans, designs, constructs, renovates and estimates the costs of building or remodeling County facilities. An in-house design staff is used for small to medium-sized projects. The Facilities Section delivers building maintenance and repair support to other divisions and agencies within Charleston County Government.

### Services Provided:

- Serves as County representative for construction projects
- Manages consultant design efforts and contracts
- Repairs, maintains, and provides routine maintenance on County facilities and on County-owned facilities occupied by other agencies
- Acts as a clearing house for surplus County property such as furniture and equipment

### Division Summary:

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE              | 73.35                     | 78.00                     | 78.00                       | 80.00                       | 2.00                | 2.6                       |
| Miscellaneous              | \$ 6,854                  | \$ 6,218                  | \$ -                        | \$ -                        | \$ -                | 0.0                       |
| Leases and Rentals         | <u>591,338</u>            | <u>636,459</u>            | <u>245,000</u>              | <u>250,000</u>              | <u>5,000</u>        | 2.0                       |
| <b>TOTAL REVENUES</b>      | <u>\$ 598,192</u>         | <u>\$ 642,677</u>         | <u>\$ 245,000</u>           | <u>\$ 250,000</u>           | <u>\$ 5,000</u>     | 2.0                       |
| Personnel                  | \$ 4,087,556              | \$ 4,141,841              | \$ 4,486,425                | \$ 4,666,775                | \$ 180,350          | 4.0                       |
| Operating                  | 8,879,833                 | 9,688,949                 | 10,507,678                  | 13,574,579                  | 3,066,901           | 29.2                      |
| Capital                    | <u>45,967</u>             | <u>24,868</u>             | <u>-</u>                    | <u>65,000</u>               | <u>65,000</u>       | 100.0                     |
| <b>TOTAL EXPENDITURES</b>  | <u>13,013,356</u>         | <u>13,855,658</u>         | <u>14,994,103</u>           | <u>18,306,354</u>           | <u>3,312,251</u>    | 22.1                      |
| Interfund Transfer Out     | <u>-</u>                  | <u>112,096</u>            | <u>-</u>                    | <u>-</u>                    | <u>-</u>            | 0.0                       |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$13,013,356</u>       | <u>\$13,967,754</u>       | <u>\$14,994,103</u>         | <u>\$18,306,354</u>         | <u>\$ 3,312,251</u> | 22.1                      |

### Funding Adjustments for FY 2017 Include:

- Revenues reflect no significant change. Revenue is earned from the rental or lease of County facilities by external entities.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase in personnel reflects the addition of a Custodian to provide services previously provided by Detention trustees. In addition, a Trades Technician V is added to serve as part of a new specialized maintenance and repair team that conducts onsite inspections and immediately performs the needed maintenance and repairs to County facilities.

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# FACILITIES MANAGEMENT

## GENERAL FUND

## GENERAL GOVERNMENT

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- Operating expenditures reflect an increase in security patrol services and maintenance contracts as well as higher rates for utilities. The largest portion of the increase is related to the transfer of annual recurring maintenance related to roofing, heating/cooling, and paving from the Capital Projects Fund to the General Fund.
- Capital expenditures include a new step van.

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** Design, review, and manage projects to meet financial and schedule constraints to minimize changes during construction.

Objective 1(a): Ensure projects are constructed within budgeted resources.

Objective 1(b): Complete projects within 30 days of approved contract days.

Objective 1(c): Provide construction estimates within 10% of contract award amounts.

Objective 1(d): Manage projects to achieve Change Orders of 6% or less of total construction cost.

**Department Goal 2:** Ensure County government and supported agencies have an effective working environment to achieve mission responsibilities.

Objective 2(a): Maintain 95% documented completion rate of total work orders received versus work orders completed.

Objective 2(b): Complete 95% of budgeted projects scheduled.

Objective 2(c): Maintain 100% documented completion rate of total programmed maintenance required versus programmed maintenance completed.

#### Initiative III: Long-Term Financial Planning

**Department Goal 3:** Provide long-term funding for infrastructure repairs/upgrades and improve budget to actual efficiencies.

Objective 3(a): Budgeted special project cost estimates shall not exceed 15% of the actual expended costs.

Objective 3(b): Contracted services shall not exceed budgeted amount.

Objective 3(c): Actual utility expenditures shall not exceed budgeted estimates.

Objective 3(d): Maintain 85% total department operating budget effectiveness.

## FACILITIES MANAGEMENT (continued)

### GENERAL FUND

### GENERAL GOVERNMENT

#### MEASURES:

|  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|--|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>  |                  |                           |                           |                              |
| <b>Capital Projects:</b>   |                  |                           |                           |                              |
| Total number of active construction contracts                                      | 1(a)             | 2                         | 1                         | 1                            |
| Value of completed construction contracts designed by A&E                          | 1(a)             | 1                         | 0                         | 1                            |
| Total value of active contracts  | 1(a)             | \$36M                     | \$14.7M                   | n/a <sup>1</sup>             |
| Dollar value of contracts awarded  | 1(b)             | \$12.5M                   | \$14.7M                   | n/a <sup>1</sup>             |
| <b>Output:</b>   |                  |                           |                           |                              |
| <b>Capital Projects:</b>   |                  |                           |                           |                              |
| Number of contracts awarded (design & construction)                                | 1(a)             | 29                        | 32                        | 25                           |
| Design estimate for awarded contracts  | 1(c)             | \$12.5M                   | \$16.3M                   | n/a <sup>1</sup>             |
| Number of change orders negotiated   | 1(d)             | 8                         | 1                         | n/a <sup>1</sup>             |
| Dollar value of negotiated change orders   | 1(d)             | \$840,701                 | (\$21,187)                | n/a <sup>1</sup>             |
| Total resources approved at construction award                                     | 1(d)             | \$12.5M                   | \$16.8M                   | n/a <sup>1</sup>             |
| <b>Facilities:</b>   |                  |                           |                           |                              |
| Work orders issued   | 2(a)             | 7,718                     | 7,073                     | 7,300                        |
| Projects schedules   | 2(b)             | 66                        | 50                        | 40                           |
| Programmed maintenance work orders issued  | 2(c)             | 6,843                     | 3,394                     | 3,500                        |
| Total contracted services budgeted   | 3(b)             | \$3,662,146               | \$3,993,894               | \$4,432,935                  |
| Utilities budgeted   | 3(c)             | \$4,325,069               | \$4,795,949               | \$4,632,935                  |
| Department operating budget  | 3(d)             | \$12,429,472              | \$13,648,705              | \$15,174,148                 |
| <b>Efficiency:</b>   |                  |                           |                           |                              |
| <b>Capital Projects:</b>   |                  |                           |                           |                              |
| Percent of awarded value to estimate   | 1(a)             | 63.0%                     | 58.0%                     | n/a <sup>1</sup>             |
| Average number of days from "substantial completion" to completion of "punch list" | 1(b)             | 30                        | 30                        | 30                           |
| <b>Facilities:</b>   |                  |                           |                           |                              |
| Percent of work orders completed   | 2(a)             | 99.78%                    | 91.70%                    | 93.00%                       |
| Percent of projects completed  | 2(b)             | 84.84%                    | 72.0%                     | 95.0%                        |
| Programmed maintenance compliance  | 2(c)             | 76.16%                    | 93.10%                    | 95.00%                       |
| Budgeting effectiveness percent – Contracts  | 3(b)             | 98.81%                    | 92.83%                    | 95.00%                       |
| Budgeting effectiveness percent – Utilities  | 3(c)             | 97.91%                    | 90.29%                    | 95.00%                       |
| Department operating budget effectiveness percent                                  | 3(d)             | 97.66%                    | 96.74%                    | 98.00%                       |
| <b>Outcome:</b>  |                  |                           |                           |                              |
| <b>Capital Projects:</b>   |                  |                           |                           |                              |
| Number of contracts completed (design & construction)                              | 1(a)             | 21                        | 32                        | 25                           |
| Dollar value of construction completed (WIP)                                       | 1(a)             | \$18,500,000              | \$16,800,000              | n/a <sup>1</sup>             |
| Total number of construction contracts closed out                                  | 1(a)             | 1                         | 0                         | 1                            |
| Total number of projects completed   | 1(a)             | 3                         | 4                         | 1                            |
| Total final cost of projects completed   | 1(a)             | \$21M                     | \$16.8M                   | n/a <sup>1</sup>             |
| Number of projects completed within approved resources                             | 1(a)             | 1                         | 0                         | n/a <sup>1</sup>             |
| Number of contracts within 15% design estimate                                     | 1(c)             | 1                         | 0                         | n/a <sup>1</sup>             |
| Total amount saved through negotiations  | 1(c)             | \$5,853                   | \$7,965                   | n/a <sup>1</sup>             |
| <b>Facilities:</b>   |                  |                           |                           |                              |
| Work orders completed  | 2(a)             | 7,735                     | 6,483                     | 6,600                        |
| Projects completed   | 2(b)             | 56                        | 36                        | 40                           |
| Programmed maintenance work orders completed                                       | 2(c)             | 5,212                     | 3,157                     | 3,300                        |
| Actual expended costs of special projects  | 3(a)             | \$594,792                 | \$265,044                 | \$450,000                    |
| Total contracted services actual expenses  | 3(b)             | \$3,618,664               | \$3,707,626               | \$4,211,288                  |
| Utilities actual expenditures  | 3(c)             | \$4,234,810               | \$4,330,352               | \$4,401,289                  |
| Department operating budget effectiveness  | 3(d)             | \$12,139,025              | \$13,648,705              | \$15,174,148                 |

<sup>1</sup> To be determined.

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## FACILITIES MANAGEMENT (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

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### **2016 ACTION STEPS**

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**Department Goal 1**

- Finalize land acquisitions for the five new libraries.
- Begin design efforts for the five new libraries.

**Department Goal 2**

- Begin design of the FY 2016 Capital Improvements Projects.

**Department Goal 3**

- Implement a new work order system.

## FACILITIES MANAGEMENT (continued)

**INTERNAL SERVICE FUND**

**GENERAL GOVERNMENT**

### DIVISION – Office Services

**Mission:** Office Services provides photocopy, postal services, and specialized printing applications for County government departments delivering services to County citizens.

**Services Provided:**

- Provide the most cost efficient methods to process County mail
- Provide office equipment support and repair service

**Division Summary:**

|                       | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>    | <u>Percent<br/>Change</u> |
|-----------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------|---------------------------|
| Positions/FTE         | 6.50                      | 6.25                      | 6.00                        | 6.00                        | -                | 0.0                       |
| Charges and Fees      | \$ 1,407,754              | \$ 1,487,921              | \$ 1,454,004                | \$ 1,566,745                | \$ 112,741       | 7.8                       |
| Miscellaneous         | <u>(19,777)</u>           | <u>(3,836)</u>            | <u>-</u>                    | <u>-</u>                    | <u>-</u>         | 0.0                       |
| TOTAL REVENUES        | 1,387,977                 | 1,484,085                 | 1,454,004                   | 1,566,745                   | 112,741          | 7.8                       |
| Interfund Transfer In | <u>45,000</u>             | <u>-</u>                  | <u>21,000</u>               | <u>-</u>                    | <u>(21,000)</u>  | (100.0)                   |
| TOTAL SOURCES         | <u>\$ 1,432,977</u>       | <u>\$ 1,484,085</u>       | <u>\$ 1,475,004</u>         | <u>\$ 1,566,745</u>         | <u>\$ 91,741</u> | 6.2                       |
| Personnel             | \$ 365,958                | \$ 355,276                | \$ 323,411                  | \$ 328,975                  | \$ 5,564         | 1.7                       |
| Operating             | 1,076,366                 | 1,162,141                 | 1,130,593                   | 1,237,770                   | 107,177          | 9.5                       |
| Capital               | <u>-</u>                  | <u>-</u>                  | <u>21,000</u>               | <u>-</u>                    | <u>(21,000)</u>  | (100.0)                   |
| TOTAL EXPENDITURES    | <u>\$ 1,442,324</u>       | <u>\$ 1,517,417</u>       | <u>\$ 1,475,004</u>         | <u>\$ 1,566,745</u>         | <u>\$ 91,741</u> | 6.2                       |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an increase in service charges for copiers due to increased volume.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses represent increased maintenance contract costs to support higher departmental print volume.

**Performance Measures:**

**Initiative I: Service Delivery**

**Department Goal 1:** Promote mail management efficiencies to achieve improved customer service and value.

Objective 1(a): Increase mail that meets automation criteria for all outgoing U.S. mail.

Objective 1(b): Reduce man-hours to prepare mail by promoting the use of mail preparation equipment.

Objective 1(c): Reduce undeliverable mail by updating mailing addresses.

# FACILITIES MANAGEMENT (continued)

## INTERNAL SERVICE FUND

## GENERAL GOVERNMENT

### Initiative III: Long-Term Financial Planning

**Department Goal 2:** Pursue responsive and cost effective privatization initiatives (service providers) that improve our business services.

Objective 2(a): Reduce mailing expenditures by sending all applicable mailers to outside print contractor and in-house metered mail to presort vendor.

Objective 2(b): Maintain monthly postage and copier charge-backs and compare with budgeted amount.

### Initiative V: Quality Control

**Department Goal 3:** Report customer usage indicators to improve service delivery and quality.

Objective 3(a): Track network copier usage and promote the use of copiers to print.

| MEASURES:   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>   |                  |                           |                           |                              |
| Budgeted for postage  | 2(b)             | \$430,614                 | \$466,029                 | \$477,005                    |
| Budgeted for copying  | 2(b)             | \$445,202                 | \$485,283                 | \$519,444                    |
| <b>Output:</b>  |                  |                           |                           |                              |
| Mail pieces processed in-house                              | 1(a),3(a)        | 369,165                   | 367,547                   | 375,295                      |
| Mail pieces sent to outside contractor <sup>1</sup>         | 2(a)             | 957,523                   | 1,238,023                 | 1,245,231                    |
| Number of copiers maintained                                | 3(a)             | 202                       | 208                       | 209                          |
| Copies produced   | 3(a)             | 13,046,815                | 14,038,653                | 14,038,653                   |
| <b>Efficiency:</b>  |                  |                           |                           |                              |
| Percent of mail that meets automation criteria <sup>2</sup> | 1(a)             | 90.3%                     | 92.0%                     | 92.0%                        |
| Man hours saved using mail preparation equipment            | 1(b)             | 175                       | 142                       | 150                          |
| Number of copiers networked                                 | 3(a)             | 194                       | 200                       | 201                          |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| Amount saved due to presorting flats                        | 1(a)             | \$3,126                   | \$2,965                   | \$2,965                      |
| Amount saved due to postal discounts and combining mail     | 1(a),2(a)        | \$97,275                  | \$98,265                  | \$95,000                     |
| Amount saved due to using Electronic Return Receipts        | 1(c)             | \$159                     | \$302                     | \$250                        |
| Ratio of actual postal expenses to budgeted postal expenses | 2(c)             | 103%                      | 105%                      | 100%                         |
| Ratio of actual copier expenses to budgeted copier expenses | 2(c)             | 96.0%                     | 106%                      | 100%                         |

<sup>1</sup> Includes Auditor and Delinquent Tax departments.

<sup>2</sup> Due to various types of mail (special services, packages, flats), not all mail pieces meet the automation criteria and qualify for postal discounts. If compared against first class mail only, the percent of mail meeting the automation criteria would be higher.

### 2016 ACTION STEPS

#### Department Goal 1

- Assist County departments in validating and updating their address databases to better utilize machineable mailing rates and eliminate returned mail.

#### Department Goal 2

- Encourage the migration of printing to multi-functional copiers while reducing the dependency on stand-alone printers.

## FACILITIES MANAGEMENT (continued)

**ENTERPRISE FUND**

**GENERAL GOVERNMENT**

### DIVISION – Parking Garages

**Mission:** The Cumberland Street parking garage provides parking spaces for County employees, the general public, and contracted parking for agencies in the downtown Charleston peninsula. The parking garage at King and Queen Streets provides parking spaces for various governmental agencies, hotel guests, County employees, and the general public.

**Services Provided:**

- Provide safe and efficient parking
- Provide attorneys, banks, hotels, and other local businesses with Monthly Access Parking Accounts and Parking Coupons for their customers/clients
- Provide “Free” parking to the following:
  - Handicap patrons (72 hour max)
  - Local churches on Sunday and St. Phillips church functions per lease agreement
  - Juror parking at the Cumberland Street Garage
  - Law Enforcement parking at the Cumberland Street Garage
  - Special Holiday Patrons in conjunction with the City’s Initiative
- Provide flat rate parking for the Dock Street Theater members

**Division Summary:**

|                            | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>     | <u>Percent</u><br><u>Change</u> |
|----------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------|---------------------------------|
| Positions/FTE              | 15.65                           | 17.00                           | 17.00                             | 17.00                             | -                 | 0.0                             |
| Intergovernmental          | \$ 261,507                      | \$ 267,999                      | \$ 270,000                        | \$ 270,000                        | \$ -              | 0.0                             |
| Charges and Fees           | 3,146,186                       | 3,355,263                       | 3,228,960                         | 3,378,960                         | 150,000           | 4.6                             |
| Interest                   | 4,684                           | 5,993                           | 10,000                            | 5,000                             | (5,000)           | (50.0)                          |
| Miscellaneous              | 2,652,178                       | (77,869)                        | (40,000)                          | (100,000)                         | (60,000)          | 150.0                           |
| Leases and Rentals         | 82,573                          | 85,050                          | 87,601                            | 90,229                            | 2,628             | 3.0                             |
| <b>TOTAL REVENUES</b>      | <u>\$ 6,147,128</u>             | <u>\$ 3,636,436</u>             | <u>\$ 3,556,561</u>               | <u>\$ 3,644,189</u>               | <u>\$ 87,628</u>  | 2.5                             |
| Personnel                  | \$ 1,029,702                    | \$ 966,252                      | \$ 1,041,984                      | \$ 1,034,577                      | \$ (7,407)        | (0.7)                           |
| Operating                  | 1,104,552                       | 1,206,637                       | 913,074                           | 960,972                           | 47,898            | 5.2                             |
| Capital                    | -                               | -                               | 23,000                            | 155,000                           | 132,000           | 573.9                           |
| Debt Service               | 66,661                          | -                               | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL EXPENDITURES</b>  | 2,200,915                       | 2,172,889                       | 1,978,058                         | 2,150,549                         | 172,491           | 8.7                             |
| Interfund Transfer Out     | 1,255,771                       | 1,938,206                       | 1,651,503                         | 1,698,640                         | 47,137            | 2.9                             |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ 3,456,686</u>             | <u>\$ 4,111,095</u>             | <u>\$ 3,629,561</u>               | <u>\$ 3,849,189</u>               | <u>\$ 219,628</u> | 6.1                             |



# FACILITIES MANAGEMENT (continued)

**ENTERPRISE FUND**

**GENERAL GOVERNMENT**

## Funding Adjustments for FY 2017 Include:

- Revenues represent an increase in transient parking fees at the King and Queen Garage.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect an increase in contracted services due to a new contract to pressure wash the Cumberland Street parking garage.
- Capital expenses include repairs and maintenance for the parking garages. Capital also represents the replacement of a cargo van.
- Interfund Transfer Out represents a transfer to the General Fund for an appropriation to the library for library employee parking. In addition, the profit from the parking garages is shifted to the General Fund to provide additional resources for debt service payments.

## Performance Measures:

### Initiative I: Service Delivery

**Department Goal 1:** Maintain a customer service oriented parking facility by pursuing customer-focused initiatives while employing innovative methods to track and improve revenues.

Objective 1(a): Maintain annual itemized parking revenues for accurate budgeting.

Objective 1(b): Maintain statistics on annual vehicle utilization.

Objective 1(c): Record number of formal customer service surveys.

### Initiative II: Human Resources & Resource Management

**Department Goal 2:** Maintain a safe environment for our visitors, customers, and employees by enhancing our training and improving employee awareness of our systems within the parking facilities.

Objective 2(a): Record number of audits for conducting training initiatives.

Objective 2(b): Record number of reportable safety related incidents to Risk Management.

### Initiative III: Long-Term Financial Planning

**Department Goal 3:** Maintain a financial management plan that provides our financial position while tracking our operating expenditures and receivable revenues.

Objective 3(a): Determine annual revenue per space.

Objective 3(b): Determine annual operating expense per space.

#### MEASURES:

|                                   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|-----------------------------------|------------------|---------------------------|---------------------------|------------------------------|
| <b>Output:</b>                    |                  |                           |                           |                              |
| <b>Cumberland Parking Garage:</b> |                  |                           |                           |                              |
| <u>Parking Revenue</u>            | 1(a)             |                           |                           |                              |
| Transient revenue                 |                  | \$1,219,258               | \$1,023,753               | \$1,120,315                  |
| Vouchers                          |                  | \$36,521                  | \$37,845                  | \$38,645                     |
| City reimbursement                |                  | \$261,507                 | \$245,660                 | \$248,000                    |
| Contracts <sup>1</sup>            |                  | \$241,582                 | \$703,200                 | \$720,000                    |
| Commercial space leases (shops)   |                  | \$82,573                  | \$85,050                  | \$87,601                     |
| Free parking cost                 |                  | \$170,546                 | \$1,012,047               | \$1,065,312                  |

## FACILITIES MANAGEMENT (continued)

### ENTERPRISE FUND

### GENERAL GOVERNMENT

|   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <u>Transaction Volume</u>   |                  |                           |                           |                              |
|   | 1(b)             |                           |                           |                              |
| Number of transactions  |                  | 135,790                   | 112,612                   | 123,235                      |
| Free transactions   |                  | 23,250                    | 84,466                    | 85,500                       |
| Annual number of safety training initiatives conducted                  | 2(a)             | 12                        | 12                        | 12                           |
| Recordable incidents  | 2(b)             | 21                        | 9                         | 13                           |
| <b>King and Queen Parking Garage:</b>                                   |                  |                           |                           |                              |
| <u>Parking Revenue</u>  |                  |                           |                           |                              |
|   | 1(a)             |                           |                           |                              |
| Transient revenue   |                  | \$1,157,700               | \$1,428,521               | \$1,222,500                  |
| Vouchers  |                  | \$36,200                  | \$37,100                  | \$37,100                     |
| Contracts   |                  | \$98,590                  | \$84,840                  | \$86,940                     |
| Free parking cost <sup>2</sup>  |                  | \$168,750                 | \$683,939                 | \$677,000                    |
| <u>Transaction Volume</u>   |                  |                           |                           |                              |
|   | 1(b)             |                           |                           |                              |
| Number of transactions  |                  | 198,251                   | 249,924                   | 250,000                      |
| Free transactions   |                  | 20,607                    | 23,532                    | 25,000                       |
| Annual number of audits for conducting training initiatives             | 2(a)             | 12                        | 12                        | 12                           |
| Recordable incidents  | 2(b)             | 19                        | 13                        | 15                           |
| <b>Efficiency:</b>  |                  |                           |                           |                              |
| Annual operating expense per space – combined garage costs <sup>3</sup> | 3(b)             | \$1,585                   | \$1,441                   | \$1,689                      |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| <b>Annual revenue per space:</b>  |                  |                           |                           |                              |
|   | 3(a)             |                           |                           |                              |
| Cumberland Parking Garage <sup>4</sup>                                  |                  | \$1,828                   | \$2,360                   | \$2,471                      |
| King and Queen Parking Garage <sup>4</sup>                              |                  | \$3,099                   | \$3,718                   | \$4,317                      |

<sup>1</sup> Reappropriated month to month leases from transient revenue.

<sup>2</sup> FY 2015 and FY 2016 includes free parking costs for County employees.

<sup>3</sup> Annual Operating Costs is the sum of total actual expenses, existing encumbrance, and credit card costs divided by number of total spaces, i.e. 1,322. (Actual Expenses are minus Debt Service and Capital)

<sup>4</sup> Annual revenue per space is the sum of total revenue divided by number of spaces.

### 2016 ACTION STEPS

#### Department Goal 1

- Continue to investigate LED lighting, solar panels, and other cost saving measures in both garages with an emphasis on obtaining Green Parking Council's Green Garage Certification.
- Parking Operations will continue to work to upgrade and add additional CCTV cameras and surveillance equipment at both garages through adding the garage service requirement to the existing countywide Tyco service contract. This will allow Parking Operations to better manage problems as they occur while providing for a better security environment.

#### Department Goal 2

- Seek additional revenue-generating opportunities focusing on local businesses and tourism.
- Install RFID technology at the Cumberland Garage, which will be offered to our customers/employees as a customer service initiative/revenue generator.
- Add additional pay station at each garage to improve the overall customer experience to reduce queuing.

#### Department Goal 3

- Implement recommendations of the SKA study in order to mitigate water related concrete damage at the garages. Damages include stalling and issues with several double t-configuration.

# MAGISTRATES' COURTS

**GENERAL FUND**

**JUDICIAL**

## DIVISION – Magistrates’ Courts

**Mission:** The Magistrates’ Courts provides quality service and assistance to the general public, law enforcement, and attorneys in conjunction with providing support to the Magistrates of Charleston County in a manner which preserves the integrity of the judicial system.

**Services Provided:**

- Process restraining orders for people being stalked or harassed
- Process traffic violations and criminal cases with punishments of a fine not exceeding \$500 plus assessments or imprisonment not exceeding 30 days or both as mandated by State statute
- Jurisdiction over civil complaints of \$7,500 or less
- Provide efficient Centralized Courts such as Bond Hearing, Preliminary Hearing, Criminal Domestic Violence and Fraudulent Checks

**Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>       | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|---------------------|---------------------------------|
| Positions/FTE             | 70.63                           | 69.63                           | 70.01                             | 70.01                             | -                   | 0.0                             |
| Charges and Fees          | \$ 906,203                      | \$ 846,425                      | \$ 901,700                        | \$ 801,600                        | \$ (100,100)        | (11.1)                          |
| Fines and Forfeitures     | 1,312,314                       | 1,263,706                       | 1,285,048                         | 744,500                           | (540,548)           | (42.1)                          |
| Interest                  | 28,426                          | 1,080                           | 1,000                             | 1,000                             | -                   | 0.0                             |
| Miscellaneous             | 11,828                          | 9,117                           | 10,000                            | 10,000                            | -                   | 0.0                             |
| <b>TOTAL REVENUES</b>     | <u>\$ 2,258,771</u>             | <u>\$ 2,120,328</u>             | <u>\$ 2,197,748</u>               | <u>\$ 1,557,100</u>               | <u>\$ (640,648)</u> | <u>(29.2)</u>                   |
| Personnel                 | \$ 4,342,343                    | \$ 4,290,319                    | \$ 4,479,392                      | \$ 4,532,026                      | \$ 52,634           | 1.2                             |
| Operating                 | 420,926                         | 435,645                         | 393,011                           | 404,624                           | 11,613              | 3.0                             |
| Capital                   | -                               | -                               | -                                 | -                                 | -                   | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 4,763,269</u>             | <u>\$ 4,725,964</u>             | <u>\$ 4,872,403</u>               | <u>\$ 4,936,650</u>               | <u>\$ 64,247</u>    | <u>1.3</u>                      |

**Funding Adjustments for FY 2017 Include:**

- Revenues represent a decrease in civil fee and fine collections based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in noncapital equipment costs to support the North Area Magistrate Court.

## MAGISTRATES' COURTS (continued)

**GENERAL FUND**

**JUDICIAL**

### Performance Measures:

#### Initiative IV: Workflow Analysis-Process Management

**Department Goal 1:** Ensure efficient use of time management in order to expedite cases.

Objective 1(a): Reduce the average age of Small Claims court cases by increasing the number of disposed cases.

Objective 1(b): Reduce the average age of Driving Under the Influence (DUI) related traffic cases to within 120 days.

**MEASURES:**

|  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|--|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>                          |                  |                           |                           |                              |
| Small Claims cases filed               | 1(a)             | 3,151                     | 2,874                     | 2,800                        |
| DUI cases filed                        | 1(b)             | 506                       | 352                       | 400                          |
| <b>Efficiency:</b>                     |                  |                           |                           |                              |
| Average Small Claims case age in days  | 1(a)             | 85                        | 111                       | 90                           |
| Cost per case                          | 1(a)             | \$80.00                   | \$80.00                   | \$80.00                      |
| Average DUI case age in days           | 1(b)             | 114                       | 283                       | 200                          |
| <b>Outcome:</b>                        |                  |                           |                           |                              |
| Disposed Small Claims cases            | 1(a)             | 3,419                     | 3,419                     | 3,419                        |
| Percent of Small Claims cases disposed | 1(a)             | 100%                      | 100%                      | 100%                         |
| Disposed DUI cases                     | 1(b)             | 487                       | 431                       | 380                          |
| Percent of DUI cases disposed          | 1(b)             | 63.0%                     | 77.0%                     | 75.0%                        |
| DUI cases pending                      | 1(b)             | 209                       | 220                       | 200                          |

#### 2016 ACTION STEPS

**Department Goal 1**

- Link to the Department of Public Safety's database to allow exchange of license suspensions and disposition information.
- Implement procedure that would allow the defendant's photo on file with the Department of Public Safety to be imported onto arrest warrants when created in CMS.

## MAGISTRATES' COURTS (continued)

SPECIAL REVENUE FUND

JUDICIAL

### PROGRAM – Victim’s Bill of Rights

**Mission:** The Victim’s Bill of Rights program provides responsive services to meet the critical needs of crime victims as mandated by federal and state law.

#### Program Summary:

|                           | FY 2014<br><u>Actual</u> | FY 2015<br><u>Actual</u> | FY 2016<br><u>Adjusted</u> | FY 2017<br><u>Proposed</u> | <u>Change</u>      | <u>Percent<br/>Change</u> |
|---------------------------|--------------------------|--------------------------|----------------------------|----------------------------|--------------------|---------------------------|
| Positions/FTE             | 1.00                     | 1.00                     | 1.00                       | 1.00                       | -                  | 0.0                       |
| Intergovernmental         | \$ 2,553                 | \$ 1,527                 | \$ 2,500                   | \$ 1,250                   | \$ (1,250)         | (50.0)                    |
| Fines and Forfeitures     | 202,786                  | 203,101                  | 205,000                    | 175,000                    | (30,000)           | (14.6)                    |
| <b>TOTAL REVENUES</b>     | <b>\$ 205,339</b>        | <b>\$ 204,628</b>        | <b>\$ 207,500</b>          | <b>\$ 176,250</b>          | <b>\$ (31,250)</b> | <b>(15.1)</b>             |
| Personnel                 | \$ 61,509                | \$ 62,707                | \$ 67,346                  | \$ 69,309                  | \$ 1,963           | 2.9                       |
| Operating                 | 2,269                    | 7,806                    | 9,622                      | 9,622                      | -                  | 0.0                       |
| Capital                   | -                        | -                        | -                          | -                          | -                  | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 63,778</b>         | <b>\$ 70,513</b>         | <b>\$ 76,968</b>           | <b>\$ 78,931</b>           | <b>\$ 1,963</b>    | <b>2.6</b>                |

#### Funding Adjustments for FY 2017 Include:

- Revenues are reduced based upon historical analysis and current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant changes.

#### Performance Measures:

##### Initiative I: Service Delivery

**Department Goal 1:** Provide notification, service, and guidance to victims.

Objective 1(a): Increase service to all eligible victims as mandated by State statutes.

Objective 1(b): Ensure that 80% of the victims are satisfied with the court system.

## MAGISTRATES' COURTS (continued)

### SPECIAL REVENUE FUND

### JUDICIAL

| MEASURES:   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Output:</b>  |                  |                           |                           |                              |
| Percent of victims requesting and receiving service in accordance with Victim's Bill of Rights            | 1(a)(b)          | 99.0%                     | 99.0%                     | 99.0%                        |
| Percent of victims who appear before the court without undue hardship or inconvenience                    | 1(a)(b)          | 98.0%                     | 98.0%                     | 98.0%                        |
| <b>Efficiency:</b>  |                  |                           |                           |                              |
| Average hours per service   | 1(a)             | 2.0                       | 2.0                       | 2.0                          |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| Percent of victims who perceive that the judges and court personnel were courteous and responsive to them | 1(b)             | 98.0%                     | 98.0%                     | 98.0%                        |

### 2016 ACTION STEPS

#### Department Goal 1

- Improve fluidity of victim services on general session offenses.

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## TECHNOLOGY SERVICES

GENERAL FUND

GENERAL GOVERNMENT

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### DIVISION – Communications Administration

**Mission:** The Communications Administration Division provides management to the Radio Communications and Telecommunications Divisions.

#### Division Summary:

|                        | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE          | 1.00                      | 1.00                      | 1.00                        | 1.00                        | -                 | 0.0                       |
| Personnel              | \$ 136,652                | \$ 136,283                | \$ 139,847                  | \$ 141,763                  | \$ 1,916          | 1.4                       |
| Operating              | 2,802                     | 2,356                     | 3,750                       | 3,759                       | 9                 | 0.2                       |
| Capital                | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| TOTAL EXPENDITURES     | 139,454                   | 138,639                   | 143,597                     | 145,522                     | 1,925             | 1.3                       |
| Interfund Transfer Out | <u>1,563,448</u>          | <u>1,742,307</u>          | <u>1,743,643</u>            | <u>1,896,113</u>            | <u>152,470</u>    | 8.7                       |
| TOTAL DISBURSEMENTS    | <u>\$ 1,702,902</u>       | <u>\$ 1,880,946</u>       | <u>\$ 1,887,240</u>         | <u>\$ 2,041,635</u>         | <u>\$ 154,395</u> | 8.2                       |

#### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant change.
- Interfund Transfer Out represents the amount transferred to the Radio Communications Enterprise Fund to support ongoing operations.

## TECHNOLOGY SERVICES (continued)

**ENTERPRISE FUND**

**GENERAL GOVERNMENT**

### DIVISION - Radio Communications

**Mission:** The Radio Communications Division provides comprehensive communications support to Charleston County agencies and neighboring external public safety agencies, including management of the 800 MHz Public Safety Radio System, operation of the Communications Electronics Maintenance Facility, and management of the command post's emergency equipment and vehicles for response to emergencies and natural disasters.

**Services Provided:**

- Provide technology upgrades, system process improvements, and up-to-date training
- Provide efficient and cost effective equipment to decrease local public emergency operations' response time

**Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>       | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|---------------------|---------------------------------|
| Positions/FTE             | 2.50                            | 2.50                            | 2.50                              | 2.50                              | -                   | 0.0                             |
| Charges and Fees          | \$ 2,615,301                    | \$ 2,701,419                    | \$ 2,625,539                      | \$ 2,626,496                      | \$ 957              | 0.0                             |
| Interest                  | (765)                           | (1,064)                         | -                                 | -                                 | -                   | 0.0                             |
| Miscellaneous             | -                               | 10,930                          | -                                 | -                                 | -                   | 0.0                             |
| Leases and Rentals        | 40,929                          | 41,698                          | 41,963                            | 42,000                            | 37                  | 0.1                             |
| <b>TOTAL REVENUES</b>     | <b>2,655,465</b>                | <b>2,752,983</b>                | <b>2,667,502</b>                  | <b>2,668,496</b>                  | <b>994</b>          | <b>0.0</b>                      |
| Interfund Transfer In     | 1,563,448                       | 1,742,307                       | 2,216,523                         | 1,896,113                         | (320,410)           | (14.5)                          |
| <b>TOTAL SOURCES</b>      | <b>\$ 4,218,913</b>             | <b>\$ 4,495,290</b>             | <b>\$ 4,884,025</b>               | <b>\$ 4,564,609</b>               | <b>\$ (319,416)</b> | <b>(6.5)</b>                    |
| <br>                      |                                 |                                 |                                   |                                   |                     |                                 |
| Personnel                 | \$ 196,183                      | \$ 181,310                      | \$ 190,970                        | \$ 191,592                        | \$ 622              | 0.3                             |
| Operating                 | 4,006,812                       | 4,117,594                       | 4,508,295                         | 4,373,017                         | (135,278)           | (3.0)                           |
| Capital                   | -                               | -                               | 354,760                           | 86,000                            | (268,760)           | (75.8)                          |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 4,202,995</b>             | <b>\$ 4,298,904</b>             | <b>\$ 5,054,025</b>               | <b>\$ 4,650,609</b>               | <b>\$ (403,416)</b> | <b>(8.0)</b>                    |

**Funding Adjustments for FY 2017 Include:**

- Revenues are from Charleston County agencies and neighboring external public safety agencies throughout the county, including all municipal based public safety agencies.
- Interfund Transfer In reflects a reduction in the amount of funding from the General Fund to support the on-going operations of the Radio Communications Division.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.



# TECHNOLOGY SERVICES (continued)

## ENTERPRISE FUND

## GENERAL GOVERNMENT

- Operating expenses reflect a decrease due to the one-time purchase of noncapital radio equipment for the public safety expansion in FY 2016. This decrease is partially offset by increased maintenance costs associated with the new equipment and an increase to the Motorola service contract.
- Capital expenses include the replacement of radio equipment and a utility vehicle.

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** To provide efficient and cost effective equipment to decrease response time for local public emergency operations.

- Objective 1(a): Repair of defective radio equipment tracked through service reports with 75% of the communications/electronic equipment turned around in 2 days or less.
- Objective 1(b): Optimize radio resource usage by reducing system downtime to less than 2 minutes each year, an average busy signal not to exceed 1 second, and less than 5 busy signals for talk groups each day.
- Objective 1(c): Decrease Mobile Communications vehicle downtime to not more than 4 days per year and 800 MHz departmental response time to less than 60 minutes per mission for emergencies and disasters through plan review and update, simulations, tests, and drills.

#### MEASURES:

|  | Objective | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|--|-----------|-------------------|-------------------|----------------------|
| <b>Input:</b>                              |           |                   |                   |                      |
| Total number of work tickets               | 1(a)      | 1,755             | 1,650             | 1,625                |
| <b>Efficiency:</b>                         |           |                   |                   |                      |
| Average hours of work tickets per month    | 1(a)      | 1,220             | 1,190             | 1,150                |
| <b>Outcome:</b>                            |           |                   |                   |                      |
| <u>Repair of Defective Radio Equipment</u> |           |                   |                   |                      |
| Acceptable <2 days                         |           | 85.0%             | 87.0%             | 88.0%                |
| Marginal 2-5 days                          |           | 14.0%             | 12.0%             | 11.0%                |
| Unacceptable >5 days                       |           | 1.0%              | 1.0%              | 1.0%                 |
| <u>Radio Resource Usage</u>                |           |                   |                   |                      |
| System downtime (unplanned)                | 1(b)(c)   | 0 min             | 0 min             | 0 min                |
| Average busy signal                        |           | .03 sec           | .03 sec           | .03 sec              |
| Average talk group busy signals            |           | 0/day             | 0/day             | 0/day                |
| COMM-1 downtime                            |           | 1 day             | 1 day             | 1 day                |
| Average departmental response              |           | 30 min            | 28 min            | 27 min               |

#### 2016 ACTION STEPS

##### Department Goal 1

- Successfully complete the rollout of the cellular repeater system in the Law Enforcement Center.
- Install and cutover for operation a new cellular and public safety repeater system in the Charleston County Judicial Center.
- Install radios and other electronics on 50+ new CCSO vehicles and 10+ new EMS vehicles.
- Install 800 MHz radio repeater systems in two Charleston County high schools to support Charleston Police Department communications.

## TECHNOLOGY SERVICES (continued)

**INTERNAL SERVICE FUND**

**GENERAL GOVERNMENT**

### DIVISION – Records Management

**Mission:** Records Management provides County departments, elected officials, and several external organizations with storage, retrieval, imaging, and disposition of government records while maintaining the historical and archival significance of vital records for the citizens of the County.

**Services Provided:**

- Support the development of records retention schedules

**Division Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>    | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------|---------------------------|
| Positions/FTE             | 8.00                      | 8.00                      | 8.00                        | 8.00                        | -                | 0.0                       |
| Charges and Fees          | \$ 469,866                | \$ 475,928                | \$ 541,755                  | \$ 541,824                  | \$ 69            | 0.0                       |
| Miscellaneous             | -                         | 277                       | -                           | -                           | -                | 0.0                       |
| <b>TOTAL REVENUES</b>     | <b>469,866</b>            | <b>476,205</b>            | <b>541,755</b>              | <b>541,824</b>              | <b>69</b>        | <b>0.0</b>                |
| Interfund Transfer In     | 129,628                   | 38,825                    | -                           | -                           | -                | 0.0                       |
| <b>TOTAL SOURCES</b>      | <b>\$ 599,494</b>         | <b>\$ 515,030</b>         | <b>\$ 541,755</b>           | <b>\$ 541,824</b>           | <b>\$ 69</b>     | <b>0.0</b>                |
| Personnel                 | \$ 382,472                | \$ 383,259                | \$ 402,549                  | \$ 397,402                  | \$ (5,147)       | (1.3)                     |
| Operating                 | 138,368                   | 142,749                   | 139,206                     | 144,422                     | 5,216            | 3.7                       |
| Capital                   | -                         | -                         | -                           | 35,000                      | 35,000           | 100.0                     |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 520,840</b>         | <b>\$ 526,008</b>         | <b>\$ 541,755</b>           | <b>\$ 576,824</b>           | <b>\$ 35,069</b> | <b>6.5</b>                |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect no significant changes.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect an increase in maintenance contracts and utility costs based on anticipated needs and historical expenses.
- Capital expenses represent the replacement of a cargo van.

# TECHNOLOGY SERVICES (continued)

**INTERNAL SERVICE FUND**

**GENERAL GOVERNMENT**

## Performance Measures:

### Initiative IV: Workflow Analysis-Process Management

**Department Goal 1:** Maintain a financial management process that tracks customer operating expenditures and accurately records revenues while providing valuable competitive services to our customers.

Objective 1: Increase the quantity of service units while lowering or maintaining costs to County departments.

| MEASURES:   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Output:</b>  |                  |                           |                           |                              |
| Warehouse service units provided <sup>1</sup>                 | 1                | 305,806                   | 307,654                   | 305,000                      |
| Microfilm service units provided <sup>2</sup>                 | 1                | 3,001,984                 | 1,960,289                 | 1,950,000                    |
| Laboratory service units provided <sup>3</sup>                | 1                | 2,503                     | 1,617                     | 1,600                        |
| Digital imaging service units provided <sup>4</sup>           | 1                | 1,717,140                 | 1,764,903                 | 1,750,000                    |
| Preservation services units provided <sup>5</sup>             | 1                | 11,134                    | 660                       | 1,000                        |
| <b>Efficiency:</b>  |                  |                           |                           |                              |
| <b>Services Provided per Dollar Expended by County Depts:</b> | 1                |                           |                           |                              |
| Warehouse service units per dollar <sup>1</sup>               |                  | 2.08                      | 2.08                      | 2.00                         |
| Microfilm service units per dollar <sup>2</sup>               |                  | 38.47                     | 34.23                     | 33.00                        |
| Laboratory service units per dollar <sup>3</sup>              |                  | 0.18                      | 0.14                      | 0.13                         |
| Digital imaging service units per dollar <sup>4</sup>         |                  | 11.89                     | 10.92                     | 10.00                        |
| Preservation service units per dollar <sup>5</sup>            |                  | 5.42                      | 0.10                      | 0.50                         |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| <b>Cost of Services Provided to County Depts:</b>             | 1                |                           |                           |                              |
| <u>Warehouse Services</u>                                     |                  |                           |                           |                              |
| Monthly box storage   |                  | \$0.45                    | \$0.45                    | \$0.45                       |
| Document in-transfers   |                  | \$4.25                    | \$4.25                    | \$4.25                       |
| File destructions   |                  | \$4.25                    | \$4.25                    | \$4.25                       |
| Fire retrievals   |                  | \$4.25                    | \$4.25                    | \$4.25                       |
| Transports  |                  | \$18.00                   | \$18.00                   | \$18.00                      |
| <u>Microfilm Services</u> <sup>6</sup>                        |                  |                           |                           |                              |
| Archive Writer Image processing per hour                      |                  | \$24.50                   | \$24.50                   | \$24.75                      |
| Archive Writer Images converted per image                     |                  | \$0.02                    | \$0.02                    | \$0.03                       |
| Planetary photography per frame                               |                  | \$0.10                    | \$0.10                    | \$0.11                       |
| Rotary photography per frame                                  |                  | \$0.08                    | \$0.08                    | \$0.09                       |
| Jacketing per fiche jacket                                    |                  | \$1.25                    | \$1.25                    | \$1.26                       |
| Fiche titling   |                  | \$1.00                    | \$1.00                    | \$1.01                       |
| Quality checking by page                                      |                  | \$0.04                    | \$0.04                    | \$0.05                       |
| Cartridge loading   |                  | \$2.00                    | \$2.00                    | \$2.02                       |
| Cartridge labeling  |                  | \$0.75                    | \$0.75                    | \$0.76                       |
| <u>Laboratory Services</u> <sup>6</sup>                       |                  |                           |                           |                              |
| Standard processing per 100 ft roll                           |                  | \$6.60                    | \$6.60                    | \$6.67                       |
| Silver processing per 1000 ft roll                            |                  | \$2.00                    | \$2.00                    | \$2.02                       |
| Diazo duplication per 100 ft roll                             |                  | \$3.00                    | \$3.00                    | \$3.03                       |
| Silver duplication per 100 ft roll                            |                  | \$2.00                    | \$2.00                    | \$2.02                       |
| Quality inspection per roll                                   |                  | \$5.00                    | \$5.00                    | \$5.05                       |

# TECHNOLOGY SERVICES (continued)

## INTERNAL SERVICE FUND

## GENERAL GOVERNMENT

| <u>Objective</u>                             | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|--|---------------------------|---------------------------|------------------------------|
| <u>Digital Imaging Services</u> <sup>6</sup> |                           |                           |                              |
| Document scan per page                       | \$0.08                    | \$0.08                    | \$0.09                       |
| Document book scan per page                  | \$0.55                    | \$0.55                    | \$0.56                       |
| Convert microfilm to image per frame         | \$0.10                    | \$0.10                    | \$0.11                       |
| Convert image to microfilm per frame         | \$0.02                    | \$0.02                    | \$0.03                       |
| Indexing per image                           | \$0.05                    | \$0.05                    | \$0.06                       |
| OCR pages processed                          | \$0.05                    | \$0.05                    | \$0.06                       |
| Media production (CD/DVD)                    | \$15/\$28                 | \$15/\$28                 | \$15.15/\$28.28              |
| <u>Preservation Services</u> <sup>6</sup>    |                           |                           |                              |
| Repairs                                      | \$2.95                    | \$2.95                    | \$2.98                       |
| Dry Cleaning (RMC)                           | \$0.28                    | \$0.28                    | \$0.29                       |
| Records Processing (per hour)                | \$23.75                   | \$23.75                   | \$23.99                      |
| Cutting books                                | \$0.03                    | \$0.03                    | \$0.04                       |

<sup>1</sup> Warehouse services include monthly box storage units, transports, document in-transfers, file destructions, and file retrievals.

<sup>2</sup> Microfilm services include Archive Writer processing and conversion, cartridge loading, cartridge labels. Planetary and Rotary cameras are no longer used, all document are scanned with standard document scanners or the book scanner in Digital Imaging Services charges. FY 2015 saw a decrease in services as compared to FY 2014 as a result of departments beginning to digitize instead of microfilm.

<sup>3</sup> Laboratory services include rolls processed, silver duplicated and processed, diazo duplicated, and quality inspected. FY 2015 saw a decrease in services as compared to FY 2014 due to some departments digitizing instead of microfilming.

<sup>4</sup> Digital imaging services include standard scanning, book scanning, film to digital image conversion, indexing, running pages through the OCR, and media production.

<sup>5</sup> Preservation services include repairing, cleaning, and hourly processing of files. Records resumed Preservation services in FY 2014 and will continue these services in FY 2016.

<sup>6</sup> Microfilm, Laboratory, Digital Imaging and Preservation service costs have not changed in several years and will increase approximately 1% in FY 2016 due to increases in personnel and operations costs.

## 2016 ACTION STEPS

### Department Goal 1

- Continue implementing imaging projects for County Departments.
- Continue work on adjusting retention schedules to reduce the need for additional physical storage (warehouse) space.
- Improve productivity and continue to measure staff performance levels to ensure the division achieves budget goals.
- Continue to identify and enhance efficiencies in production.
- Utilize the new warehouse inventory management system focusing on identifying critical retention schedules and reducing obsolete records storage practices.
- Encourage departments to destroy expired boxes. This will increase destruction revenue as well as revenue for the transfer of boxes to the newly available space.
- Encourage departments to utilize the First Friday destruction service. In FY 2016, will continue a per pound charge for this service.
- Improve storage retrieval productivity in Records warehouse. This includes a shelving project budgeted for FY 2015 and to be completed in FY 2016.

## TECHNOLOGY SERVICES (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

### DIVISION – Technology Services

**Mission:** Technology Services provides value-added technical services and solutions to Charleston County which enhances or enables better service to our citizens.

**Services Provided:**

- Ensure the operation of information systems and monitor computer hardware and software standardization
- Responsible for computer systems’ performance, maintenance, operations and capacity planning
- Responsible for equipment procurement and installation
- Application business requirements analysis, design, development, testing, training, implementation and support
- Monitor technology and recommend newer technologies to County departments
- IT Security systems implementation, monitoring and upgrades
- IT Project Management

**Division Summary:**

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE              | 10.00                     | 10.00                     | 10.00                       | 12.00                       | 2.00                | 20.0                      |
| Intergovernmental          | \$ -                      | \$ 46,097                 | \$ 35,000                   | \$ 18,000                   | \$ (17,000)         | (48.6)                    |
| Charges and Fees           | 5,855                     | 140                       | 3,000                       | 1,000                       | (2,000)             | (66.7)                    |
| <b>TOTAL REVENUES</b>      | <u>\$ 5,855</u>           | <u>\$ 46,237</u>          | <u>\$ 38,000</u>            | <u>\$ 19,000</u>            | <u>\$ (19,000)</u>  | <u>(50.0)</u>             |
| Personnel                  | \$ 837,181                | \$ 844,195                | \$ 884,579                  | \$ 1,016,860                | \$ 132,281          | 15.0                      |
| Operating                  | 7,676,604                 | 8,023,444                 | 8,522,903                   | 8,953,142                   | 430,239             | 5.0                       |
| Capital                    | 888,084                   | 1,518,469                 | 1,475,000                   | 2,150,000                   | 675,000             | 45.8                      |
| <b>TOTAL EXPENDITURES</b>  | <u>9,401,869</u>          | <u>10,386,108</u>         | <u>10,882,482</u>           | <u>12,120,002</u>           | <u>1,237,520</u>    | <u>11.4</u>               |
| Interfund Transfer Out     | 1,435,054                 | 34,387                    | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$10,836,923</u>       | <u>\$10,420,495</u>       | <u>\$10,882,482</u>         | <u>\$12,120,002</u>         | <u>\$ 1,237,520</u> | <u>11.4</u>               |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect a decrease in the budgeted payment from Berkeley County for maintenance of computers used by the Solicitor. The decrease also represents a reduction in orthophoto sales based on historical trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase in personnel costs represents the addition of a Web Designer to offset the cost of outsourcing web application development to a third party and a Geographic Information Systems Technician to support workload increases.

# TECHNOLOGY SERVICES (continued)

## GENERAL FUND

## GENERAL GOVERNMENT

- Operating expenditures represent an increase in maintenance contracts due to a growing number of new applications and hardware/software infrastructure. The increase also represents a change in the vendor contract for current services and new development.
- Capital expenditures represents the purchase of hardware and software requirements for General Fund departments.

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** Ensure the availability and security of the County's network.

Objective 1(a): Resolve 90% of hardware and software problems within 2 days and 80% within 1 day.

Objective 1(b): Complete all work orders within 10% of schedule and budget.

Objective 1(c): Maintain all hardware and software at currently supported and commercially available release levels.

Objective 1(d): Maintain 98% or better availability of implemented computer systems.

**Department Goal 2:** Enable ease of obtaining and sharing of data.

Objective 2: Maintain an acceptable rating on an annual Customer Service Satisfaction Survey.

#### MEASURES:

|  | Objective | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|--|-----------|-------------------|-------------------|----------------------|
| <b>Output:</b>   |           |                   |                   |                      |
| Number of computer system hardware/software problems <sup>1</sup>      | 1(a)(c)   | 3,901             | 3,639             | 4,500                |
| Number of service requests   | 1(a)(c)   | 3,424             | 3,925             | 4,000                |
| Number of approved work orders   | 1(b)      | 47                | 39                | 45                   |
| Available and reliable systems >98%                                    | 1(d)      | 99.99%            | 99.99%            | >98.0%               |
| Availability of Internet connectivity                                  | 1(d)      | 99.97%            | 99.97%            | >98.0%               |
| <b>Efficiency:</b>   |           |                   |                   |                      |
| Service requests handled in satisfactory manner                        | 1(a)      | 100%              | 100%              | >98.0%               |
| Work orders completed within 10% of schedule and budget <sup>2</sup>   | 1(b)      | 100%              | 100%              | >99.0%               |
| <b>Outcome:</b>  |           |                   |                   |                      |
| Percent of Help Desk Calls resolved within 1 day                       | 1(a)      | 90.0%             | 90.0%             | >80.0%               |
| Percent of Help Desk Calls resolved within 2 days                      | 1(a)      | 96.0%             | 95.0%             | >90.0%               |
| Percent of system platform availability >98% <sup>2</sup>              | 1(d)      | 99.99%            | 99.99%            | >98.0%               |
| Customer Service Satisfaction survey acceptable or better <sup>3</sup> | 2         | 8.64              | 8.50              | >8.00                |

<sup>1</sup> Break-Fix.

<sup>2</sup> Scope changes and customer wait time considered.

<sup>3</sup> FY 2015 based on informal survey among the IT contacts from various departments.

### 2016 ACTION STEPS

#### Department Goal 1

- Network Vulnerability Test.
- Network and Server Refresh.
- Storage Refresh.
- Enhanced Storage Replication Across Sites.
- DR Plan – Continued efforts.

#### Department Goal 2

- GIS – Implementation of ArcGIS Server Based Applications.
- GIS Integration with Other County Applications.
- Mobile Friendly Web Applications.
- Enhanced Usage of OnBase for Electronic Document Management.

## TECHNOLOGY SERVICES (continued)

**INTERNAL SERVICE FUND**

**GENERAL GOVERNMENT**

### DIVISION - Telecommunications

**Mission:** Telecommunications provides maintenance and service for the telephone systems of the departments and agencies within Charleston County facilities, as well as administration of all pagers and cellular phone accounts for departments of Charleston County Government.

**Services Provided:**

- Operate and maintain the County's telephone infrastructure and circuitry to ensure maximum reliability
- Secure most cost effective long distance telephone service contract for the County
- Obtain optimal service and rates for cellular wireless communications

**Division Summary:**

|                        | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE          | 3.50                      | 3.50                      | 3.50                        | 4.50                        | 1.00              | 28.6                      |
| Charges and Fees       | \$ 2,015,158              | \$ 1,957,415              | \$ 1,973,408                | \$ 2,033,259                | \$ 59,851         | 3.0                       |
| TOTAL REVENUES         | 2,015,158                 | 1,957,415                 | 1,973,408                   | 2,033,259                   | 59,851            | 3.0                       |
| Interfund Transfer In  | 400,000                   | -                         | -                           | -                           | -                 | 0.0                       |
| TOTAL SOURCES          | <u>\$ 2,415,158</u>       | <u>\$ 1,957,415</u>       | <u>\$ 1,973,408</u>         | <u>\$ 2,033,259</u>         | <u>\$ 59,851</u>  | 3.0                       |
| Personnel              | \$ 329,340                | \$ 294,357                | \$ 337,508                  | \$ 400,865                  | \$ 63,357         | 18.8                      |
| Operating              | 1,527,205                 | 1,549,930                 | 1,635,900                   | 1,632,394                   | (3,506)           | (0.2)                     |
| Capital                | -                         | -                         | 20,000                      | 100,000                     | 80,000            | 400.0                     |
| TOTAL EXPENDITURES     | 1,856,545                 | 1,844,287                 | 1,993,408                   | 2,133,259                   | 139,851           | 7.0                       |
| Interfund Transfer Out | -                         | 138,825                   | 21,000                      | -                           | (21,000)          | (100.0)                   |
| TOTAL DISBURSEMENTS    | <u>\$ 1,856,545</u>       | <u>\$ 1,983,112</u>       | <u>\$ 2,014,408</u>         | <u>\$ 2,133,259</u>         | <u>\$ 118,851</u> | 5.9                       |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an increase in the amount charged to user departments for telecommunications services based on projections of usage.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase also includes the addition of a Telecommunications Technician to assist with the growth in operations and maintenance of telecom infrastructure.
- Operating expenses reflect no significant changes.
- Capital expenses represent funds allocated towards backup power sources for communications infrastructure.

# TECHNOLOGY SERVICES (continued)

**INTERNAL SERVICE FUND**

**GENERAL GOVERNMENT**

## Performance Measures:

### Initiative IV: Workflow Analysis-Process Management

**Department Goal 1:** Maintain a financial management process that tracks operating expenditures and accurately records revenues while providing valuable services to our customers.

Objective 1(a): Maintain monthly and cumulative charge-back dollar amounts on telephones.

Objective 1(b): Maintain monthly and cumulative charge-back amounts on pagers.

Objective 1(c): Secure the best rate for long distance, cellular air-time, and pager usage.

| MEASURES:                               | Objective | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|---|-----------|-------------------|-------------------|----------------------|
| <b>Input:</b>                           |           |                   |                   |                      |
| Number of telephones <sup>2</sup>       | 1(a)      | n/a <sup>1</sup>  | 2,705             | 2,721                |
| Number of cellular phones               | 1(a)      | n/a <sup>1</sup>  | 998               | 1,022                |
| Number of pagers                        | 1(b)      | n/a <sup>1</sup>  | 1                 | 1                    |
| <b>Output:</b>                          |           |                   |                   |                      |
| Average monthly cellular charges        | 1(a)      | n/a <sup>1</sup>  | 37,400            | 38,583               |
| Average monthly telephone charges       | 1(a)      | n/a <sup>1</sup>  | 122,750           | 123,500              |
| Average monthly long distance charges   | 1(a)      | n/a <sup>1</sup>  | 12,500            | 12,750               |
| Average monthly pager charges           | 1(b)      | n/a <sup>1</sup>  | 26                | 26                   |
| Average monthly maintenance/work orders | 1(c)      | n/a <sup>1</sup>  | 65                | 68                   |
| <b>Efficiency:</b>                      |           |                   |                   |                      |
| Cost per minute of long distance        | 1(c)      | n/a <sup>1</sup>  | \$0.02            | \$0.02               |
| Average cost per line of service        | 1(c)      | n/a <sup>1</sup>  | \$45.38           | \$45.39              |
| <b>Outcome:</b>                         |           |                   |                   |                      |
| Savings percent of long distance rate   | 1(c)      | n/a <sup>1</sup>  | n/a <sup>1</sup>  | n/a <sup>1</sup>     |
| Minute Pool Utilization                 | 1(c)      | n/a <sup>1</sup>  | 61.0%             | 64.0%                |

<sup>1</sup> Data unavailable at time of publication.

<sup>2</sup> Includes interpolation of telephones based on capacity of radio T1 circuits.

## 2016 ACTION STEPS

### Department Goal 1

- Continue to serve on the Consolidated Dispatch Technology Committees.
- Assist with Fire Station Alerting system implementation and overall ongoing operations.
- Upgrade and install new WAN circuits for greater resiliency.
- Implement the migration of our MetroE platform to the new AT&T ASE platform.
- Continue to look for ways to reduce monthly costs of phone circuits, long distance, pagers, and cell phones.
- Continue to focus on savings from Verizon Wireless by shifting lines of service between plans.
- Consolidate all the County's small UPS systems into one central management portal.



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## DEPUTY ADMINISTRATOR HUMAN SERVICES

**GENERAL FUND**

**GENERAL GOVERNMENT**

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**Mission:** The Deputy Administrator Human Services provides administrative oversight and project direction to five departments which include Emergency Medical Services, Emergency Management, Human Resources, Procurement and Safety and Risk Management.

**Departmental Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>    | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|------------------|---------------------------------|
| Positions/FTE             | 3.00                            | 3.00                            | 3.00                              | 3.00                              | -                | 0.0                             |
| Personnel                 | \$ 385,031                      | \$ 393,532                      | \$ 402,710                        | \$ 419,130                        | \$ 16,420        | 4.1                             |
| Operating                 | 10,280                          | 11,561                          | 11,037                            | 13,950                            | 2,913            | 26.4                            |
| Capital                   | -                               | -                               | -                                 | -                                 | -                | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 395,311</u>               | <u>\$ 405,093</u>               | <u>\$ 413,747</u>                 | <u>\$ 433,080</u>                 | <u>\$ 19,333</u> | 4.7                             |

**Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase associated with staff attending the 2016 Hurricane Conference.

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# EMERGENCY MANAGEMENT

SPECIAL REVENUE FUND

PUBLIC SAFETY

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## DIVISION – Awendaw McClellanville Fire Department

**Mission:** The Awendaw McClellanville Fire Department provides fire protection, educational services, auto extrication, and medical first response to the citizens of northeastern Charleston County to mitigate loss of life and property.

### Services Provided:

- Provide fire prevention, medical first response, wildland fire suppression, structural fire suppression, and rescue

### Division Summary:

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE              | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| Property Tax               | \$ 1,984,903              | \$ 2,098,971              | \$ 2,008,300                | \$ 2,106,500                | \$ 98,200         | 4.9                       |
| Intergovernmental          | 134,207                   | 136,540                   | 103,492                     | 104,220                     | 728               | 0.7                       |
| Miscellaneous              | 18,013                    | 1,260                     | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL REVENUES</b>      | <u>\$ 2,137,123</u>       | <u>\$ 2,236,771</u>       | <u>\$ 2,111,792</u>         | <u>\$ 2,210,720</u>         | <u>\$ 98,928</u>  | <u>4.7</u>                |
| Personnel                  | \$ 1,415,120              | \$ 1,509,243              | \$ 1,658,335                | \$ 1,816,689                | \$ 158,354        | 9.5                       |
| Operating                  | 389,996                   | 363,627                   | 464,282                     | 381,423                     | (82,859)          | (17.8)                    |
| Capital                    | 506                       | 397,594                   | 70,000                      | 200,000                     | 130,000           | 185.7                     |
| <b>TOTAL EXPENDITURES</b>  | <u>1,805,622</u>          | <u>2,270,464</u>          | <u>2,192,617</u>            | <u>2,398,112</u>            | <u>205,495</u>    | <u>9.4</u>                |
| Interfund Transfer Out     | 195,303                   | 144,608                   | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ 2,000,925</u>       | <u>\$ 2,415,072</u>       | <u>\$ 2,192,617</u>         | <u>\$ 2,398,112</u>         | <u>\$ 205,495</u> | <u>9.4</u>                |

### Funding Adjustments for FY 2017 Include:

- Revenues reflect property taxes at a consistent 33.9 mill tax rate. The increase in revenues is due to increases in the assessed values of the property base.
- Personnel costs reflect projected compensation, including the continuation of the longevity and merit programs. The increase in personnel costs is attributed to an expected increase in overtime to keep remote fire stations staffed and operable on a more consistent basis.
- Operating expenditures reflect a decrease mostly attributed to a reduction in new safety gear. The decrease in operating costs also represents a newer fleet of fire apparatus and vehicles that require less maintenance and repairs.
- Capital expenditures are needed to cover the cost of land for a new fire station, noncapital equipment, and to address existing facilities maintenance such as roof replacement.

# EMERGENCY MANAGEMENT (continued)

**SPECIAL REVENUE FUND**

**PUBLIC SAFETY**

## Performance Measures:

### Initiative IV: Workflow Analysis-Process Management

**Department Goal 1:** Increase service to the community.

Objective 1(a): Comply 100% with Federal OSHA regulations of 2 in 2 out at structural fires within 15 minutes of initial alarm.<sup>1</sup>

Objective 1(b): Maintain emergency fire suppression apparatus that meets National Fire Protection Association (NFPA) standards of less than 10 years old for first out response.

Objective 1(c): Provide adequate and age appropriate fire prevention education to those within the District.

Objective 1(d): Implement a smoke detector program to provide and install smoke detectors in homes that cannot afford them.

| MEASURES:  |                  | FY 2014       | FY 2015       | FY 2016          |
|--|------------------|---------------|---------------|------------------|
|  | <u>Objective</u> | <u>Actual</u> | <u>Actual</u> | <u>Projected</u> |
| <b>Input:</b>  |                  |               |               |                  |
| Number of structural fire responses (working) <sup>1 &amp; 2</sup>               | 1(a)             | 11            | 13            | 15               |
| Number of emergency fire suppression apparatus                                   | 1(b)             | 12            | 12            | 12               |
| Number of Fire Prevention Programs   | 1(c)             | 7             | 20            | 25               |
| Number of homes without smoke detectors on all responses <sup>3</sup>            | 1(d)             | n/a           | n/a           | n/a              |
| <b>Output:</b>   |                  |               |               |                  |
| Number of personnel arriving on scene in 15 minutes                              | 1(a)             | 5             | 5             | 5                |
| Apparatus determined more than 10 years old                                      | 1(b)             | 4             | 3             | 3                |
| Citizens educated for the year   | 1(c)             | 400           | 500           | 500              |
| Number of smoke detectors distributed  | 1(d)             | 126           | 400           | 300              |
| Number of household detectors installed  | 1(d)             | 56            | 200           | 150              |
| <b>Efficiency:</b>   |                  |               |               |                  |
| Average time it takes to place four personnel on scene                           | 1(a)             | 9 min         | 8 min         | 9 min            |
| Decrease of structure fires as a result of Fire Prevention Programs <sup>3</sup> | 1(c)             | n/a           | n/a           | n/a              |
| <b>Outcome:</b>  |                  |               |               |                  |
| Federal OSHA regulations complied  | 1(a)             | 100%          | 100%          | 100%             |
| Percent of apparatus more than 10 years old                                      | 1(b)             | 50.00%        | 18.00%        | 18.00%           |
| Percent of preventable fires within the District <sup>3</sup>                    | 1(c)             | n/a           | n/a           | n/a              |
| Percent of fires where a smoke detector alerted residents <sup>3</sup>           | 1(d)             | n/a           | n/a           | n/a              |

<sup>1</sup> 2 inside a burning structure and 2 outside a burning structure to enable a rescue operation.

<sup>2</sup> Based on 10,734 population.

<sup>3</sup> This department will begin measuring performance against this objective during FY 2016.

## 2016 ACTION STEPS

### Department Goal 1

- Increase number of staff to meet expanded needs of the community.
- Continue discussions with the Mt. Pleasant Fire Department concerning closest fire station for Automatic Response to incidents within each defined jurisdiction.
- Develop and implement a comprehensive Fire Prevention program for schools and senior centers.
- Develop and implement a smoke detector program to include forms to measure distribution of detectors and number of occupants per household.

## EMERGENCY MANAGEMENT (continued)

**SPECIAL REVENUE FUND**

**PUBLIC SAFETY**

### DIVISION – Awendaw McClellanville Debt Service

**Mission:** The Awendaw McClellanville Debt Service Program accounts for the principal, interest, and other costs related to the repayment of that debt issuance.

#### Division Summary:

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE              | -                         | -                         | -                           | -                           | -                   | 0.0                       |
| Property Tax               | \$ -                      | \$ 224,027                | \$ 240,000                  | \$ 234,000                  | \$ (6,000)          | (2.5)                     |
| Intergovernmental          | -                         | 7,634                     | -                           | 7,088                       | 7,088               | 100.0                     |
| <b>TOTAL REVENUES</b>      | -                         | 231,661                   | 240,000                     | 241,088                     | 1,088               | 0.5                       |
| Interfund Transfer In      | -                         | -                         | 23,486                      | 2,192                       | (21,294)            | (90.7)                    |
| <b>TOTAL SOURCES</b>       | <u>\$ -</u>               | <u>\$ 231,661</u>         | <u>\$ 263,486</u>           | <u>\$ 243,280</u>           | <u>\$ (20,206)</u>  | (7.7)                     |
| Personnel                  | \$ -                      | \$ -                      | \$ -                        | \$ -                        | \$ -                | 0.0                       |
| Operating                  | -                         | -                         | -                           | -                           | -                   | 0.0                       |
| Capital                    | -                         | -                         | -                           | -                           | -                   | 0.0                       |
| Debt Service               | -                         | -                         | 35,651                      | 205,900                     | 170,249             | 477.5                     |
| <b>TOTAL EXPENDITURES</b>  | -                         | -                         | 35,651                      | 205,900                     | 170,249             | 477.5                     |
| Interfund Transfer Out     | -                         | -                         | 437,835                     | -                           | (437,835)           | (100.0)                   |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ 473,486</u>           | <u>\$ 205,900</u>           | <u>\$ (267,586)</u> | (56.5)                    |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect property taxes at a consistent 4.0 mill tax rate. There is no significant change in revenues from the previous year.
- Interfund Transfer In reflects amounts from the 2015 bond issuance that are restricted to debt service.
- Debt Service reflects the anticipated principal and interest payments.

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## EMERGENCY MANAGEMENT (continued)

**SPECIAL REVENUE FUND**

**PUBLIC SAFETY**

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### **DIVISION – East Cooper Fire District**

**Mission:** The East Cooper Fire District provides fire protection services through a contract with the Town of Mt. Pleasant.

#### **Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>      | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------|---------------------------------|
| Positions/FTE             | -                               | -                               | -                                 | -                                 | -                  | 0.0                             |
| Property Tax              | \$ 141,804                      | \$ 139,022                      | \$ 142,600                        | \$ 132,600                        | \$ (10,000)        | (7.0)                           |
| Intergovernmental         | 2,518                           | 2,597                           | 2,400                             | 2,400                             | -                  | 0.0                             |
| <b>TOTAL REVENUES</b>     | <u>\$ 144,322</u>               | <u>\$ 141,619</u>               | <u>\$ 145,000</u>                 | <u>\$ 135,000</u>                 | <u>\$ (10,000)</u> | <u>(6.9)</u>                    |
| Personnel                 | \$ -                            | \$ -                            | \$ -                              | \$ -                              | -                  | 0.0                             |
| Operating                 | 145,000                         | 145,000                         | 145,000                           | 145,000                           | -                  | 0.0                             |
| Capital                   | -                               | -                               | -                                 | -                                 | -                  | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 145,000</u>               | <u>\$ 145,000</u>               | <u>\$ 145,000</u>                 | <u>\$ 145,000</u>                 | <u>\$ -</u>        | <u>0.0</u>                      |

#### **Funding Adjustments for FY 2017 Include:**

- Revenues reflect a decrease in the millage rate from 20.3 to 17.2 based on current projections.
- Operating expenditures reflect no change from FY 2016.

# EMERGENCY MANAGEMENT (continued)

**GENERAL FUND**

**PUBLIC SAFETY**

## DIVISION – Emergency Preparedness

**Mission:** The Emergency Preparedness Division provides leadership and assistance to reduce the loss of life and property in Charleston County from various hazards through an effective emergency management program.

### Services Provided:

- Activate the Emergency Operation Center during an emergency
- Coordinate the Local Emergency Planning Committee for hazardous materials planning and emergency response
- Conduct programs for the public, emergency responders and industry professionals

### Division Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 4.25                      | 4.50                      | 4.50                        | 4.38                        | (0.12)            | (2.7)                     |
| Personnel                 | \$ 350,537                | \$ 359,806                | \$ 376,129                  | \$ 367,403                  | \$ (8,726)        | (2.3)                     |
| Operating                 | 63,993                    | 94,720                    | 95,834                      | 99,621                      | 3,787             | 4.0                       |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 414,530</u>         | <u>\$ 454,526</u>         | <u>\$ 471,963</u>           | <u>\$ 467,024</u>           | <u>\$ (4,939)</u> | <u>(1.0)</u>              |

### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personal cost also reflects interdepartmental staffing changes in the division.
- Operating expenditures reflect an increase related to higher annual subscription costs for the satellite phone in the Emergency Operations Center and telephone charges.

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** Increase County response capability and community awareness.

- Objective 1(a): Conduct bi-annual Red Book training for telecommunicators (CDC) and responders in the community.
- Objective 1(b): Participate in operational checks of communication equipment.
- Objective 1(c): Participate in Responder education and awareness programs.
- Objective 1(d): Increase trained Citizens Emergency Response Team (CERT) and Teen CERT members by 50 persons per year.
- Objective 1(e): Maintain readiness of responder notification through an annual Emergency Operations Center (EOC) Call-Out drill
- Objective 1(f): Conduct National Interagency Incident Management System (NIIMS) training courses.
- Objective 1(g): Conduct Emergency Operations Center training and educational programs.
- Objective 1(h): Develop Disaster Recovery Training to support Points of Distribution (POD) and Neighborhood Distribution and Information Points (NDIP).
- Objective 1(i): Participate, attend, or conduct public events to educate the public.

# EMERGENCY MANAGEMENT (continued)

**GENERAL FUND**

**PUBLIC SAFETY**

**Initiative V: Quality Control**

**Department Goal 2:** Conduct annual training and/or exercises.

Objective 2(a): Configure Emergency Support Function's (ESF), Recovery Support Functions (RSFs), and related plans in conjunction with SC Emergency Management Division and Federal Emergency Management Administration designations.

Objective 2(b): Provide incident tracking and messaging training through annual EOC seminars.

Objective 2(c): Exercise Alert Notification and Warning systems and procedures.

| MEASURES:  |                  | FY 2014 | FY 2015 | FY 2016   |
|--|------------------|---------|---------|-----------|
|  | Objective        | Actual  | Actual  | Projected |
| <b>Output:</b>   |                  |         |         |           |
| Number of people trained                               | 1(a)(d)(f)(g)(h) | 254     | 837     | 500       |
| Number of exercises conducted <sup>1</sup>             | 1(e)(g)(h),2(b)  | 8       | 7       | 5         |
| Number of training classes conducted                   | 1(d)(e),2(a)(c)  | 7       | 34      | 15        |
| Number of public speaking events                       | 1(i)             | 13      | 29      | 20        |
| <b>Efficiency:</b>                                     |                  |         |         |           |
| Average hours spent per test of communications systems | 1(b)             | 1       | 1       | 1         |
| Average hours spent per event in community education   | 1(c)             | 4       | 4       | 4         |
| Average hours spent up-dating plans and procedures     | 2(a)(c)          | 190     | 240     | 180       |
| Average hours spent per test exercise                  | 1(e)(g)(i),2(b)  | 5       | 5       | 5         |
| <b>Outcome:</b>  |                  |         |         |           |
| Percent of staff and volunteers trained in NIIMS       | 1(f)             | 90.0%   | 90.0%   | 90.0%     |
| Percent of tracking and messaging system in place      | 2(b)             | 90.0%   | 90.0%   | 90.0%     |
| Percent of alternate EOC readiness                     | 2(c)             | 60.0%   | 90.0%   | 90.0%     |

<sup>1</sup> There is constant training in cycles throughout the year in a variety of training/exercise programs.

**2016 ACTION STEPS**

**Department Goal 1**

- Update Emergency Operations Plan/Standard Operating Procedures (EOP/SOP) in accordance with joint assessment requirements.
- Update EOP in accordance with State and Federal updates.

**Department Goal 2**

- Continue to increase the number of citizens trained through the Citizen Emergency Response Team (CERT).
- Continue to increase the number of Responders trained through the EMD programs and state and federal programs.
- Develop Recovery Planning programs to include PODs, Mobile Points of Distribution (MoPOD) and NDIPs with assistance from Charleston, Mt. Pleasant, and North Charleston as well as other County agencies.
- Continue to promote NIMS training to EOC and County Emergency Responders.
- Continue to educate the public of potential community hazards, notification procedures and preparedness activities.

## EMERGENCY MANAGEMENT (continued)

**SPECIAL REVENUE FUND**

**PUBLIC SAFETY**

### DIVISION - Hazardous Materials

**Mission:** The Hazardous Materials Enforcement Division serves as a liaison between the private sector and local emergency agencies to provide an accurate inventory and record of hazardous materials in the community.

#### Services Provided:

- Coordinate the training and deployment of the Maritime Incident Response Team for firefighting on the water and at water-front facilities
- Coordinate the Lowcountry Regional Weapons of Mass Destruction Response Team, part of the State's homeland security initiative
- Coordinate organized efforts among emergency responders and industries if hazardous materials are released to lessen the impact of any incident on communities
- Provide training and equipment to public safety agencies charged with responding to incidents involving the release of hazardous materials.

#### Division Summary:

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>   | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------|---------------------------|
| Positions/FTE              | 1.50                      | 1.50                      | 1.50                        | 1.50                        | -               | 0.0                       |
| Licenses and Permits       | \$ 217,018                | \$ 212,912                | \$ 220,000                  | \$ 220,000                  | \$ -            | 0.0                       |
| Miscellaneous              | 5,000                     | -                         | -                           | -                           | -               | 0.0                       |
| <b>TOTAL REVENUES</b>      | <u>\$ 222,018</u>         | <u>\$ 212,912</u>         | <u>\$ 220,000</u>           | <u>\$ 220,000</u>           | <u>\$ -</u>     | <u>0.0</u>                |
| Personnel                  | \$ 168,582                | \$ 176,767                | \$ 176,614                  | \$ 177,909                  | \$ 1,295        | 0.7                       |
| Operating                  | 89,006                    | 67,838                    | 51,625                      | 49,969                      | (1,656)         | (3.2)                     |
| Capital                    | -                         | -                         | -                           | -                           | -               | 0.0                       |
| <b>TOTAL EXPENDITURES</b>  | <u>257,588</u>            | <u>244,605</u>            | <u>228,239</u>              | <u>227,878</u>              | <u>(361)</u>    | <u>(0.2)</u>              |
| Interfund Transfer Out     | -                         | 327                       | -                           | -                           | -               | 0.0                       |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ 257,588</u>         | <u>\$ 244,932</u>         | <u>\$ 228,239</u>           | <u>\$ 227,878</u>           | <u>\$ (361)</u> | <u>(0.2)</u>              |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect no changes.
- Personnel cost reflect projected benefits and compensation, including the continuation of longevity and merit programs.
- Operating expenditures reflect a decrease in training and other operating expenditures based on current trends.



# EMERGENCY MANAGEMENT (continued)

**SPECIAL REVENUE FUND**

**PUBLIC SAFETY**

## Performance Measures:

### Initiative I: Service Delivery

**Department Goal 1:** Maintain and increase response capabilities.

Objective 1(a): Provide advanced training to hazardous materials response team members each year to decrease the need for hazardous materials responses.

Objective 1(b): Provide guidance to business and industry in response to hazardous materials.

Objective 1(c): Produce public awareness to community members and business and industry on how to properly prepare for the unintentional release of hazardous materials.

**MEASURES:**

|  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|--|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>                                      |                  |                           |                           |                              |
| Reported HazMat incidents                          | 1(a)             | 63                        | 51                        | 50                           |
| Requests for guidance and instruction              | 1(b)             | 9                         | 17                        | 910                          |
| <b>Output:</b>                                     |                  |                           |                           |                              |
| Team members attending advanced training           | 1(a)             | 429                       | 146                       | 150                          |
| Students trained                                   | 1(b)             | 507                       | 507                       | 430                          |
| HazMat incidents invoiced                          | 1(c)             | 0                         | 0                         | 0                            |
| <b>Efficiency:</b>                                 |                  |                           |                           |                              |
| Average cost of clean up per incident <sup>1</sup> | 1(a)             | 0                         | 0                         | 0                            |
| <b>Outcome:</b>                                    |                  |                           |                           |                              |
| Office staff responses to HazMat incidents         | 1(a)             | 0                         | 1                         | 0                            |
| Training revenue generated                         | 1(b)             | \$216,617                 | \$206,645                 | \$220,000                    |
| Percent of HazMat billed invoices recovered        | 1(c)             | n/a                       | n/a                       | n/a                          |

<sup>1</sup> Reflects requests from Fire Departments for reimbursement of spill cleanup costs.

## 2016 ACTION STEPS

### Department Goal 1

- Continue to provide advanced training in Hazardous Materials, Terrorism, and Marine Fire Fighting to the Emergency Responders of Charleston County.
- Continue to sustain current inventory of equipment and purchase new hazardous materials equipment in an effort to assist local Hazardous Materials Teams meet a FEMA Type 1 typing standard.

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## EMERGENCY MANAGEMENT (continued)

**SPECIAL REVENUE FUND**

**PUBLIC SAFETY**

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### **DIVISION – Northern Charleston County Fire District**

**Mission:** The Northern Charleston County Fire District provides fire protection services through contracts with several fire departments in the northwest portion of the County.

#### **Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>   | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-----------------|---------------------------------|
| Positions/FTE             | -                               | -                               | -                                 | -                                 | -               | 0.0                             |
| Property Tax              | \$ 244,468                      | \$ 233,814                      | \$ 234,800                        | \$ 240,100                        | \$ 5,300        | 2.3                             |
| Intergovernmental         | 4,447                           | 4,555                           | 3,800                             | 3,800                             | -               | 0.0                             |
| <b>TOTAL REVENUES</b>     | <u>\$ 248,915</u>               | <u>\$ 238,369</u>               | <u>\$ 238,600</u>                 | <u>\$ 243,900</u>                 | <u>\$ 5,300</u> | 2.2                             |
| Personnel                 | \$ -                            | \$ -                            | \$ -                              | \$ -                              | \$ -            | 0.0                             |
| Operating                 | 248,915                         | 240,554                         | 238,600                           | 243,900                           | 5,300           | 2.2                             |
| Capital                   | -                               | -                               | -                                 | -                                 | -               | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 248,915</u>               | <u>\$ 240,554</u>               | <u>\$ 238,600</u>                 | <u>\$ 243,900</u>                 | <u>\$ 5,300</u> | 2.2                             |

#### **Funding Adjustments for FY 2017 Include:**

- Revenues reflect growth in property taxes from a 12.0 mill tax rate to fund contracts for fire protection within the northwest area of the County.
- Operating expenditures represent funding of the fire contracts.

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## EMERGENCY MANAGEMENT (continued)

GENERAL FUND

PUBLIC SAFETY

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### DIVISION – Volunteer Rescue Squad

**Mission:** The Charleston County Volunteer Rescue Squad provides land and water search and rescue operations, emergency extrications, and recovery operations through public-minded citizens who contribute their money and volunteer their time to mitigate loss of life.

#### Division Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>    | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------|---------------------------|
| Positions/FTE             | -                         | -                         | -                           | -                           | -                | 0.0                       |
| Personnel                 | \$ -                      | \$ -                      | \$ -                        | \$ -                        | \$ -             | 0.0                       |
| Operating                 | 387,864                   | 393,229                   | 343,229                     | 360,000                     | 16,771           | 4.9                       |
| Capital                   | -                         | -                         | -                           | -                           | -                | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 387,864</u>         | <u>\$ 393,229</u>         | <u>\$ 343,229</u>           | <u>\$ 360,000</u>           | <u>\$ 16,771</u> | 4.9                       |

#### Funding Adjustments for FY 2017 Include:

- Operating expenditures reflect an increase in funding for the replacement of one Diesel Tow Truck.

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## EMERGENCY MANAGEMENT (continued)

**SPECIAL REVENUE FUND**

**PUBLIC SAFETY**

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### **DIVISION – West St. Andrew’s Fire District**

**Mission:** The West St. Andrew’s Fire District provides fire protection services through a contract with the St. Andrew’s Public Service District.

#### **Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>   | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-----------------|---------------------------------|
| Positions/FTE             | -                               | -                               | -                                 | -                                 | -               | 0.0                             |
| Property Tax              | \$ 7,375                        | \$ 8,174                        | \$ 8,850                          | \$ 8,300                          | \$ (550)        | (6.2)                           |
| Intergovernmental         | 17                              | 18                              | -                                 | -                                 | -               | 0.0                             |
| <b>TOTAL REVENUES</b>     | <u>\$ 7,392</u>                 | <u>\$ 8,192</u>                 | <u>\$ 8,850</u>                   | <u>\$ 8,300</u>                   | <u>\$ (550)</u> | <u>(6.2)</u>                    |
| Personnel                 | \$ -                            | \$ -                            | \$ -                              | \$ -                              | \$ -            | 0.0                             |
| Operating                 | 8,000                           | 8,000                           | 8,000                             | 8,000                             | -               | 0.0                             |
| Capital                   | -                               | -                               | -                                 | -                                 | -               | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 8,000</u>                 | <u>\$ 8,000</u>                 | <u>\$ 8,000</u>                   | <u>\$ 8,000</u>                   | <u>\$ -</u>     | <u>0.0</u>                      |

#### **Funding Adjustments for FY 2017 Include:**

- Revenues reflect the property tax that is anticipated to be collected and used to fund the District’s ongoing contract amount and prior year’s deficit.
- Operating expenditures reflect no change.

# HUMAN RESOURCES

**INTERNAL SERVICE FUND**

**GENERAL GOVERNMENT**

## PROGRAM – Employee Benefits

**Mission:** The Employee Benefits program tracks fringe benefit rate needs by category of purpose (health, dental, life, and disability insurances). Premiums for health-related insurance, professional medical services and wellness-related consultant fees are paid by this program to maintain service contracts benefiting the Charleston County government workforce. Wellness programs are also funded through this program.

### Program Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | -                         | 1.00                      | 1.00                        | 1.00                        | -                 | 0.0                       |
| Charges and Fees          | \$26,882,161              | \$40,731,888              | \$27,818,000                | \$28,262,000                | \$ 444,000        | 1.6                       |
| Interest                  | 40,958                    | 61,983                    | 40,000                      | 60,000                      | 20,000            | 50.0                      |
| <b>TOTAL REVENUES</b>     | <u>\$26,923,119</u>       | <u>\$40,793,871</u>       | <u>\$27,858,000</u>         | <u>\$28,322,000</u>         | <u>\$ 464,000</u> | 1.7                       |
| Personnel                 | \$ 816                    | \$ 104,422                | \$ 101,612                  | \$ 102,996                  | \$ 1,384          | 1.4                       |
| Operating                 | 26,142,180                | 41,623,836                | 27,756,388                  | 28,219,004                  | 462,616           | 1.7                       |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$26,142,996</u>       | <u>\$41,728,258</u>       | <u>\$27,858,000</u>         | <u>\$28,322,000</u>         | <u>\$ 464,000</u> | 1.7                       |

### Funding Adjustments for FY 2017 Include:

- Revenues reflect an increase due to higher costs of health insurance for the employer.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect the higher costs of various employee insurances as passed through by the State.

## HUMAN RESOURCES (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

### DIVISION – Human Resources

**Mission:** The Human Resources Division collaborates with all County employees to create and sustain a positive, inviting and responsive culture of learning and doing which promotes the County’s mission of excellent service delivery and outcomes for our citizens.

**Services Provided:**

- Administer benefit, classification and compensation programs
- Conduct benefits education and wellness programs
- Coordinate awards and recognition programs
- Provide staff development training
- Facilitate employee relations
- Facilitate the performance management program and provide performance counseling
- Conduct internal investigations of harassment and/or discrimination complaints
- Facilitate diversity management, employee engagement and customer service programs
- Coordinate Americans with Disabilities Act (ADA) and Disabilities Management programs
- Coordinate Employee Assistant Programs (EAP)

**Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>     | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------|---------------------------------|
| Positions/FTE             | 16.00                           | 16.00                           | 17.00                             | 17.00                             | -                 | 0.0                             |
| Personnel                 | \$ 1,250,043                    | \$ 1,278,871                    | \$ 1,365,385                      | \$ 1,521,709                      | \$ 156,324        | 11.4                            |
| Operating                 | 147,666                         | 149,461                         | 125,276                           | 186,221                           | 60,945            | 48.6                            |
| Capital                   | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 1,397,709</u>             | <u>\$ 1,428,332</u>             | <u>\$ 1,490,661</u>               | <u>\$ 1,707,930</u>               | <u>\$ 217,269</u> | 14.6                            |

**Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase also represents full-year funding for the transfer of one full-time position from Consolidated Dispatch to Human Resources during FY 2016.
- Operating expenditures represent an increase in training and conference costs related to workforce development. This includes a new Talent Management Strategy being implemented in FY 2017 to increase retention and effectively manage talent within the organization.

# HUMAN RESOURCES (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

**Performance Measures:**

**Initiative II: Human Resources & Resource Management**

**Department Goal 1:** Use best practices to manage existing and new talent.

- Objective 1(a): Forward applications of qualified candidates to departments within 3 business days of closing the position.
- Objective 1(b): Achieve a score of “4” or better in overall customer satisfaction from recipients of Human Resources offered training.
- Objective 1(c): Provide Customer Service Excellence training to all employees.

**Department Goal 2:** Ensure Human Resources efforts are focused on service efficiencies, metrics and workonomics (people focused, not capital focused).

- Objective 2(a): Process I-9 forms within 3 business days of hires requiring an I-9 form.
- Objective 2(b): Enhance employee knowledge of benefit programs through information sessions.
- Objective 2(c): Develop a healthier, more productive workforce through a comprehensive health and wellness strategy for all employees.

**Department Goal 3:** Create, using collaboration and acceptance, a richly diverse workforce.

- Objective 3(a): Continue offering Diversity related training programs to all County employees.
- Objective 3(b): Continue to train all managers, supervisors, and employees (under direction of the County Administrator) who participate in the interview process in “Behavioral Interviewing/Team Interviewing”.

**MEASURES:**

|  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|--|------------------|---------------------------|---------------------------|------------------------------|
| <b>Output:</b>   |                  |                           |                           |                              |
| Number of applications processed <sup>1</sup>  | 1(a)             | 10,376                    | 12,779                    | 13,500                       |
| Employees attending training sessions  | 1(b)             | 2,236                     | 2,612                     | 2,600                        |
| Number of training hours provided  | 1(b)             | 339.5                     | 392                       | 395                          |
| Number of Administrator’s new hires trained in Customer Service Excellence                                       | 1(c)             | 176                       | 260                       | 315                          |
| Number of employees hired requiring an I-9 form  | 2(a)             | 518                       | 623                       | 630                          |
| Number of benefit information sessions   | 2(b)             | 21                        | 18                        | 20                           |
| Number of Health Assessments performed   | 2(c)             | 453                       | 805                       | 850                          |
| Number of Flu Shots administered <sup>2</sup>  | 2(c)             | 829                       | 827                       | 0                            |
| Number of Fitness Center visits  | 2(c)             | 881                       | 3,365                     | 6,000                        |
| Number of employees trained in Diversity related topics  | 3(a)             | 501                       | 369                       | 400                          |
| Number of managers/supervisors trained in “Behavioral/Team Interviewing”   | 3(b)             | 37                        | 28                        | 30                           |
| Number of positions filled on the administrator’s side using “Behavioral/Team Interviewing” process <sup>3</sup> | 3(b)             | 162                       | 182                       | 240                          |

## HUMAN RESOURCES (continued)

### GENERAL FUND

### GENERAL GOVERNMENT

| MEASURES:  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|--|------------------|---------------------------|---------------------------|------------------------------|
| <b>Outcome:</b>  |                  |                           |                           |                              |
| Turnaround of applications of qualified candidates within 3 business days of job close   | 1(a)             | 99.0%                     | 99.0%                     | 99.0%                        |
| Overall Countywide Training Program evaluations achieving "good" to "excellent" satisfaction rating on average                     | 1(b)             | 100%                      | 100%                      | 100%                         |
| Percentage of Administrator's new hires trained in Customer Service Excellence <sup>4</sup>  | 1(c)             | n/a                       | 98.9%                     | 99.9%                        |
| Percentage of employees hired requiring an I-9 form that was processed within 3 business days <sup>4</sup>                         | 2(a)             | n/a                       | 95.0%                     | 96.0%                        |
| Percentage increase in the number of benefit information sessions offered to employees <sup>4</sup>                                | 2(b)             | n/a                       | (14.5%)                   | 11.0%                        |
| Percentage increase in the number of Health Assessments performed <sup>4</sup>   | 2(c)             | n/a                       | 77.7%                     | 5.6%                         |
| Percentage increase in the number of Flu Shots administered <sup>2</sup>   | 2(c)             | 18.0%                     | (0.24%)                   | (100%)                       |
| Percentage increase in the number of Fitness Center visits <sup>4</sup>  | 2(c)             | n/a                       | 282%                      | 78.3%                        |
| Percentage of employees trained in Diversity related topics  | 3(a)             | 24.0%                     | 16.5%                     | 20.0%                        |
| Percentage of new managers/supervisors trained using the "Behavioral/Team Interviewing" process <sup>3</sup>                       | 3(b)             | 53.9%                     | 40.0%                     | 55.0%                        |
| Percentage of full-time positions on the administrator's side filled using the "Behavioral/Team Interviewing" process <sup>3</sup> | 3(b)             | 53.9%                     | 100%                      | 100%                         |

<sup>1</sup> Reflects several applicants who applied for more than one position.

<sup>2</sup> Beginning January 2015, flu shots are covered by PEBA Insurance.

<sup>3</sup> Elected and Appointed Officials do not utilize Human Resources in Team Interviewing.

<sup>4</sup> This department began measuring performance against this objective in FY 2015.

### 2016 ACTION STEPS

#### Department Goal 1

- Merit pay administration.
- Pay analytics (detailed analysis of merit pay, longevity increases, additional duty pay reclassifications, promotions, etc.).
- Market analysis for employees.
- Talent Management (best practices).
- New and enhanced promotional processes for specific departments.
- Upgrade applicant tracking system and related systems.

#### Department Goal 3

- Talent Management (engagement).
- Workforce Development/Succession planning.
- Diversity Plan.
- Employee engagement survey and action plan.
- Wellness program expansion initiatives.
- Explore voluntary employee benefit offerings.



# PROCUREMENT

**INTERNAL SERVICE FUND**

**GENERAL GOVERNMENT**

## DIVISION – Central Parts Warehouse

**Mission:** The Central Parts Warehouse is responsible for purchasing vehicle parts, tires, and accessories for the entire County fleet, ensuring that the procured products are of high quality and the best value for the tax dollar.

**Services Provided:**

- Ensure parts are readily available to maintain operational readiness of the County’s fleet

**Division Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 4.00                      | 4.00                      | 4.00                        | 4.00                        | -                 | 0.0                       |
| Charges and Fees          | \$ 2,242,678              | \$ 2,493,240              | \$ 2,500,000                | \$ 3,000,000                | \$ 500,000        | 20.0                      |
| Miscellaneous             | 3,794                     | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 2,246,472</u>       | <u>\$ 2,493,240</u>       | <u>\$ 2,500,000</u>         | <u>\$ 3,000,000</u>         | <u>\$ 500,000</u> | 20.0                      |
| Personnel                 | \$ 234,128                | \$ 223,526                | \$ 240,397                  | \$ 246,485                  | \$ 6,088          | 2.5                       |
| Operating                 | 1,982,164                 | 2,188,110                 | 2,259,603                   | 2,753,515                   | 493,912           | 21.9                      |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 2,216,292</u>       | <u>\$ 2,411,636</u>       | <u>\$ 2,500,000</u>         | <u>\$ 3,000,000</u>         | <u>\$ 500,000</u> | 20.0                      |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an increase in the cost and usage of parts for maintenance of vehicles by Fleet Operations.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses represent an increase to the inventory of parts used to maintain vehicles and heavy machinery by Fleet Operations.

**Performance Measures:**

**Initiative IV: Workflow Analysis-Process Management**

**Department Goal 1:** Provide quality parts in an effective and cost efficient manner.

Objective 1(a): Establish base-line data for the on-line stocking and inventory control program for Fleet Operations.

Objective 1(b): Process and/or store 90% of items received within 2 hours of receipt.

Objective 1(c): Maintain stock turnover with a quarterly ratio of 4 to 1 to comply with national standard.

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## PROCUREMENT (continued)

### INTERNAL SERVICE FUND

### GENERAL GOVERNMENT

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| MEASURES:   | <u>Objective</u> | <u>FY 2013<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Output:</b>  |                  |                           |                           |                              |
| Inventory line items  | 1(a)             | 1,744                     | 1,735                     | 1,750                        |
| Supplies issued monthly                                     | 1(b)             | 4,520                     | 4,485                     | 4,500                        |
| Received and stored items processed monthly                 | 1(b)             | 4,426                     | 4,048                     | 4,200                        |
| <b>Efficiency:</b>  |                  |                           |                           |                              |
| Average error rate on issuing supplies                      | 1(c)             | 2.0%                      | 2.0%                      | 2.0%                         |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| Percent of stored items processed within 2 hours of receipt | 1(b)             | 98.0%                     | 96.0%                     | 95.0%                        |
| Annual ratio of stock turnover                              | 1(c)             | 6.17:1                    | 6.17:1                    | 6:1                          |

## PROCUREMENT (continued)

GENERAL FUND

GENERAL GOVERNMENT

### DIVISION – Procurement

**Mission:** The Procurement Division ensures the most efficient use of resources in the procurement of goods and services to effectively meet organizational goals while protecting the public’s interest.

**Serviced Provided:**

- Provide transparency in the procurement of goods, services, and construction
- Provide citizens with maximum exposure to the Small Business Enterprise Program

**Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>      | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------|---------------------------------|
| Positions/FTE             | 10.00                           | 11.00                           | 12.00                             | 15.00                             | 3.00               | 25.0                            |
| Intergovernmental         | \$ -                            | \$ 4,296                        | \$ 15,000                         | \$ -                              | \$ (15,000)        | (100.0)                         |
| Charges and Fees          | 687                             | 619                             | 500                               | 500                               | -                  | 0.0                             |
| Miscellaneous             | <u>79,768</u>                   | <u>67,077</u>                   | <u>70,000</u>                     | <u>70,000</u>                     | <u>-</u>           | <u>0.0</u>                      |
| <b>TOTAL REVENUES</b>     | <u>\$ 80,455</u>                | <u>\$ 71,992</u>                | <u>\$ 85,500</u>                  | <u>\$ 70,500</u>                  | <u>\$ (15,000)</u> | <u>(17.5)</u>                   |
|                           |                                 |                                 |                                   |                                   |                    |                                 |
| Personnel                 | \$ 823,003                      | \$ 868,551                      | \$ 896,888                        | \$ 1,197,551                      | \$ 300,663         | 33.5                            |
| Operating                 | 37,594                          | 39,805                          | 46,882                            | 57,136                            | 10,254             | 21.9                            |
| Capital                   | <u>-</u>                        | <u>-</u>                        | <u>-</u>                          | <u>-</u>                          | <u>-</u>           | <u>0.0</u>                      |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 860,597</u>               | <u>\$ 908,356</u>               | <u>\$ 943,770</u>                 | <u>\$ 1,254,687</u>               | <u>\$ 310,917</u>  | <u>32.9</u>                     |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect a decrease due to termination of an intergovernmental contract for services no longer provided by Charleston County.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase in personnel costs is due to moving the MWDBE program from the Transportation Sales Tax Fund to the General Fund.
- Operating expenditures reflect an increase in training and conference as part of the initiative for employees to attain certification in their respective fields. The increase also includes additional funding for office supplies corresponding to the increase in personnel.

# PROCUREMENT (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

## Performance Measures:

### Initiative I: Service Delivery

**Department Goal 1:** Maintain a high level of customer service.

Objective 1(a): Provide on-going training opportunities for procurement staff.

### Initiative V: Quality Control

**Department Goal 3:** Procure goods and services within the law.

Objective 3(a): Ensure 100% of Purchase Orders audited are in compliance with the Procurement Ordinance and Regulations.

Objective 3(b): Award 99% of purchases without written protest.

**Department Goal 4:** Seek Fair and Open Competition.

Objective 4: Ensure 100% of informal solicitations have three quotes.

| MEASURES:  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|--|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>  |                  |                           |                           |                              |
| Purchase Card purchases  | 2(a)             | 21,656                    | 21,587                    | 21,600                       |
| Purchase orders  | 2(a)(b),4        | 1,325                     | 1,266                     | 1,300                        |
| <b>Output:</b>   |                  |                           |                           |                              |
| Number of staff attending training                                     | 1(a)             | 5                         | 8                         | 9                            |
| Purchase orders processed ≤ \$25,000                                   | 2(a),3(a)(b),4   | 951                       | 890                       | 900                          |
| Solicitations processed  | 2(b),3(a)(b)     | 71                        | 72                        | 75                           |
| Purchase orders ≥ \$25,000 processed                                   | 3(a)(b)          | 374                       | 375                       | 380                          |
| Number of Purchase Orders audited                                      | 3(a)             | 200                       | 200                       | 205                          |
| <b>Efficiency:</b>   |                  |                           |                           |                              |
| Cost per purchase order processed                                      | 2(a)(b)          | \$100                     | \$100                     | \$100                        |
| <b>Outcome:</b>  |                  |                           |                           |                              |
| Percent of staff receiving at least 2 CEUs per fiscal year             | 1(a)             | 36.0%                     | 36.0%                     | 36.0%                        |
| Percent of purchase orders ≤ \$25,000 processed within 3 business days | 2(a)             | 32.3%                     | 41.6%                     | 41.8%                        |
| Percent of purchase orders ≥ \$25,000 processed within 60 business day | 2(b)             | 67.9%                     | 64.5%                     | 67.0%                        |
| Percent of audited purchase orders in compliance                       | 3(a)             | 100%                      | 100%                      | 100%                         |
| Percent of purchases awarded without protest                           | 3(b)             | 100%                      | 100%                      | 100%                         |
| Percent of informal solicitations having three quotes                  | 4                | 100%                      | 100%                      | 100%                         |

## 2016 ACTION STEPS

### Department Goal 1

- Provide training sessions on procurement procedures to all departments.

### Department Goal 2

- Establish aspirational goals for the Small Business Enterprise (SBE) program which are more in line with the County's demographics.

# SAFETY & RISK MANAGEMENT

**GENERAL FUND**

**GENERAL GOVERNMENT**

## DIVISION – Risk Management

**Mission:** Risk Management ensures that adequate insurance is obtained to cover the County’s assets, liabilities, and employees.

**Services Provided:**

- Maintain all workers’ compensation, property, vehicle, equipment, aviation, liability, fidelity, and crime insurance claim files for the County

**Division Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 0.80                      | 0.80                      | 0.80                        | 0.80                        | -                 | 0.0                       |
| Miscellaneous             | \$ 10,847                 | \$ 4,751                  | \$ -                        | \$ -                        | \$ -              | 0.0                       |
| <b>TOTAL REVENUES</b>     | <b>\$ 10,847</b>          | <b>\$ 4,751</b>           | <b>\$ -</b>                 | <b>\$ -</b>                 | <b>\$ -</b>       | <b>0.0</b>                |
| Personnel                 | \$ 81,138                 | \$ 80,995                 | \$ 86,289                   | \$ 87,820                   | \$ 1,531          | 1.8                       |
| Operating                 | 1,922,936                 | 1,981,697                 | 2,048,987                   | 2,040,193                   | (8,794)           | (0.4)                     |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 2,004,074</b>       | <b>\$ 2,062,692</b>       | <b>\$ 2,135,276</b>         | <b>\$ 2,128,013</b>         | <b>\$ (7,263)</b> | <b>(0.3)</b>              |

**Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures decreased due to reduced cost of fire insurance. The decrease is offset by the higher cost of tort liability, auto liability and auto collision insurances.

**Performance Measures:**

**Initiative I: Service Delivery**

**Department Goal 1:** Protect the County’s assets, liabilities, and employees by securing the necessary insurance or risk financing technique on a timely basis.

- Objective 1(a): Review and approve insurance certificates required of contractors performing work for the County, with a turnaround of 100%, within two business days.
- Objective 1(b): Submit insurance renewal applications to insurance carriers 30 days prior to renewal date.
- Objective 1(c): Administer and maintain all property, liability, vehicle, equipment, bonds, and aviation insurance policies and claim files for the County, with 100% of the claims being reported within two business days. Claims will be submitted by the prescribed deadlines to avoid all fines.

## SAFETY & RISK MANAGEMENT (continued)

### GENERAL FUND

### GENERAL GOVERNMENT

| MEASURES:   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>   |                  |                           |                           |                              |
| Tort and property claims  | 1(c)             | 21                        | 27                        | 25                           |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| Two business days turnaround on approving insurance certificates for contractors              | 1(a)             | 100%                      | 100%                      | 100%                         |
| Submitting insurance renewal applications to insurance carriers 30 days prior to renewal date | 1(b)             | 100%                      | 100%                      | 100%                         |
| Two business days turnaround on reporting insurance claims to carriers                        | 1(c)             | 100%                      | 100%                      | 100%                         |

### 2016 ACTION STEPS

#### Department Goal 1

- Reduce Workers Compensation Insurance Experience Modifier.
- Utilizing accident/injury analysis available through the Risk Management Claims Tracking Software, identify injury trends by departments and implement initiatives to respond to identified problem areas.

## SAFETY & RISK MANAGEMENT (continued)

**INTERNAL SERVICE FUND**

**GENERAL GOVERNMENT**

### DIVISION – Safety/Workers’ Compensation

**Mission:** The Safety/Workers’ Compensation Division reduces the impact of worker related accidents through specialized training to minimize the cost of injury to the County’s total workforce.

**Services Provided:**

- Coordinate and administer the Blood Borne Pathogen Program
- Conduct job site inspections to comply with applicable regulations
- Provide training in general safety awareness, hazardous communications, blood borne pathogens, and defensive driving

**Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>       | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|---------------------|---------------------------------|
| Positions/FTE             | 4.20                            | 4.20                            | 4.20                              | 4.20                              | -                   | 0.0                             |
| Charges and Fees          | \$ 6,011,587                    | \$ 4,992,317                    | \$ 5,000,000                      | \$ 4,800,000                      | \$ (200,000)        | (4.0)                           |
| Interest                  | 9,793                           | 13,388                          | 15,000                            | 15,000                            | -                   | 0.0                             |
| Miscellaneous             | 23,364                          | 14,469                          | 15,000                            | 15,000                            | -                   | 0.0                             |
| <b>TOTAL REVENUES</b>     | <u>\$ 6,044,744</u>             | <u>\$ 5,020,174</u>             | <u>\$ 5,030,000</u>               | <u>\$ 4,830,000</u>               | <u>\$ (200,000)</u> | <u>(4.0)</u>                    |
| <br>                      |                                 |                                 |                                   |                                   |                     |                                 |
| Personnel                 | \$ 435,238                      | \$ 417,723                      | \$ 450,376                        | \$ 434,978                        | \$ (15,398)         | (3.4)                           |
| Operating                 | 4,724,148                       | 4,495,038                       | 5,096,908                         | 4,896,306                         | (200,602)           | (3.9)                           |
| Capital                   | -                               | -                               | 47,000                            | 52,000                            | 5,000               | 10.6                            |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 5,159,386</u>             | <u>\$ 4,912,761</u>             | <u>\$ 5,594,284</u>               | <u>\$ 5,383,284</u>               | <u>\$ (211,000)</u> | <u>(3.8)</u>                    |

**Funding Adjustments for FY 2017 Include:**

- Revenues to recover the anticipated cost of the worker’s compensation and the safety programs from user departments are decreased due to lower costs and higher reserves. The decrease in charges is necessary due to savings in insurance premiums.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses represent a decrease due to a reduced estimate for anticipated worker’s compensation premiums and claims based on historical analysis and current trends.
- Capital expenses include the replacement of a security scanner for the Judicial Complex.

# SAFETY & RISK MANAGEMENT (continued)

**INTERNAL SERVICE FUND**

**GENERAL GOVERNMENT**

## Performance Measures:

### Initiative I: Service Delivery

**Department Goal 1:** Respond to safety issues on a timely basis.

Objective 1: Investigate all on-the-job injuries within 10 working days to determine cause and corrective measures for prevention of similar injuries in the future.

### Initiative IV: Workflow Analysis-Process Management

**Department Goal 2:** Adhere to all State and Federal safety guidelines.

Objective 2(a): Immediate completion of the Occupational Safety and Health (OSHA) record keeping logs, with a turnaround of 100%, within two business days. Reports will be submitted to OSHA by the prescribed deadlines.

Objective 2(b): Administer and maintain all workers' compensation policies and claim files for the County, with 100% of the claims being reported within two business days. Claims will be submitted by the prescribed deadlines to avoid all fines.

Objective 2(c): Work with Department of Health and Environmental Control (DHEC) to ensure annual compliance with environmental laws and regulations with regard to the County's underground storage tanks.

### Initiative V: Quality Control

**Department Goal 3:** Provide defensive driver training to all County drivers.

Objective 3: Offer the DDC-4<sup>2</sup> classes (VCRB<sup>3</sup> directed) to all new drivers two months after the hire date.

| MEASURES:   | Objective | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|---|-----------|-------------------|-------------------|----------------------|
| <b>Input:</b>   |           |                   |                   |                      |
| Number of strain injuries   | 1         | 65                | 70                | 65                   |
| Workers' compensation claims/on-the-job injuries                        | 1,2(b)    | 277               | 276               | 275                  |
| Employee safety hazard complaints received                              | 3(a)      | 0                 | 0                 | 0                    |
| <b>Output:</b>  |           |                   |                   |                      |
| New drivers trained in DDC-4  | 3(b)      | 163               | 193               | 190                  |
| Percent of new drivers trained in DDC-4                                 | 3(b)      | 95.0%             | 95.0%             | 95.0%                |
| <b>Efficiency:</b>  |           |                   |                   |                      |
| Lost work days  | 1         | 3,736             | 2,957             | 3,000                |
| <b>Outcome:</b>   |           |                   |                   |                      |
| Percent of strain injury reduction                                      | 1         | 14.4%             | 8.0%              | 5.0%                 |
| Workers' compensation fines assessed and paid                           | 1,2(b)    | None              | None              | None                 |
| Two business day completion of OSHA log                                 | 2(a)      | 98.0%             | 98.0%             | 99.0%                |
| Submission of OSHA reports by the prescribed deadline                   | 2(a)      | 100%              | 100%              | 100%                 |
| Two business days turnaround on reporting insurance claims to carriers  | 2(a)(b)   | 98.0%             | 98.0%             | 99.0%                |
| Environmental liabilities incurred per the audited financial statements | 2(c)      | 0                 | 0                 | 0                    |

<sup>1</sup> Indoor Air Quality

<sup>2</sup> Defensive Driving Course

<sup>3</sup> Vehicle Collision Review Board



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## **SAFETY & RISK MANAGEMENT (continued)**

**INTERNAL SERVICE FUND**

**GENERAL GOVERNMENT**

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### **2016 ACTION STEPS**

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**Department Goal 1**

- Conduct comprehensive safety inspections of owned and leaded Charleston County buildings.

**Department Goal 2**

- Implement training programs to prevent and reduce injuries with special emphasis on strain injuries.

**Department Goal 3**

- Reinstigate quarterly Safety Committee meetings. Use committee members in training opportunities and inspections.

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## ZONING/PLANNING

**SPECIAL REVENUE FUND**

**GENERAL GOVERNMENT**

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### PROGRAM – Tree Fund

**Mission:** The Tree Fund receives funds exacted from tree removal violation fines and places the funds in an account established exclusively for public beautification through the planting of trees in Charleston County.

#### Program Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>    | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|------------------|---------------------------|
| Positions/FTE             | -                         | -                         | -                           | -                           | -                | 0.0                       |
| Fines and Forfeitures     | \$ -                      | \$ 4,150                  | \$ 10,000                   | \$ 10,000                   | \$ -             | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ -</u>               | <u>\$ 4,150</u>           | <u>\$ 10,000</u>            | <u>\$ 10,000</u>            | <u>\$ -</u>      | <u>0.0</u>                |
|                           |                           |                           |                             |                             |                  |                           |
| Personnel                 | \$ -                      | \$ -                      | \$ -                        | \$ -                        | \$ -             | 0.0                       |
| Operating                 | -                         | 44,857                    | 148,436                     | 159,819                     | 11,383           | 7.7                       |
| Capital                   | -                         | -                         | -                           | -                           | -                | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ -</u>               | <u>\$ 44,857</u>          | <u>\$ 148,436</u>           | <u>\$ 159,819</u>           | <u>\$ 11,383</u> | <u>7.7</u>                |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect no change.
- Operating expenditures reflect an increase in contracted services for ongoing projects.

## ZONING/PLANNING (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

### DIVISION – Zoning/Planning

**Mission:** The Zoning/Planning Department administers the County’s Comprehensive Plan and the Zoning and Land Development Regulations ordinances; and prepares various studies and plans related to the current and future use of land in Charleston County; and provides planning staff services to the Towns of Kiawah, Meggett, and Rockville.

**Services Provided:**

- Issuance of zoning permits and zoning code enforcement
- Plan for the future development of Charleston County
- Provide staff support to the County Planning Commission and Board of Zoning Appeals
- Provide technical planning services to the Towns of Kiawah, James Island, Meggett, and Rockville
- Coordinate with the Consolidated Dispatch Center and GIS departments to ensure accuracy and consistency of addresses and street names for use by the 911 emergency providers and the Board of Elections and Voter Registration
- Provide staff support to the Emergency Operations Center as the Planning Section

**Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>     | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-------------------|---------------------------------|
| Positions/FTE             | 20.60                           | 21.20                           | 22.20                             | 24.20                             | 2.00              | 9.0                             |
| Licenses and Permits      | \$ 47,570                       | \$ 51,135                       | \$ 36,000                         | \$ 45,000                         | \$ 9,000          | 25.0                            |
| Intergovernmental         | -                               | -                               | 49,782                            | 42,332                            | (7,450)           | (15.0)                          |
| Charges and Fees          | 199,521                         | 71,707                          | 34,500                            | 61,000                            | 26,500            | 76.8                            |
| Miscellaneous             | -                               | 30                              | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL REVENUES</b>     | <b>\$ 247,091</b>               | <b>\$ 122,872</b>               | <b>\$ 120,282</b>                 | <b>\$ 148,332</b>                 | <b>\$ 28,050</b>  | <b>23.3</b>                     |
| Personnel                 | \$ 1,467,516                    | \$ 1,495,871                    | \$ 1,598,323                      | \$ 1,721,594                      | \$ 123,271        | 7.7                             |
| Operating                 | 129,702                         | 140,747                         | 135,335                           | 224,830                           | 89,495            | 66.1                            |
| Capital                   | -                               | -                               | -                                 | -                                 | -                 | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 1,597,218</b>             | <b>\$ 1,636,618</b>             | <b>\$ 1,733,658</b>               | <b>\$ 1,946,424</b>               | <b>\$ 212,766</b> | <b>12.3</b>                     |

**Funding Adjustments for FY 2017 Include:**

- Revenues reflect an anticipated increase due to zoning permits and fees based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase also includes the addition of one Planner and one Administrative Assistant II due to increased projects in the County.
- Operating expenditures represent an increase to consultant fees related to updating the County’s Zoning and Land Development Regulations Ordinance as part of the implementation of the County’s Comprehensive Plan.

## ZONING/PLANNING (continued)

**GENERAL FUND**

**GENERAL GOVERNMENT**

### Performance Measures:

#### Initiative I: Service Delivery

**Department Goal 1:** Provide a high level of planning services to a diverse population base.

Objective 1(a): Reduce staff errors regarding zoning applications to <0.5%.

Objective 1(b): Process 95% of site plan review applications within 30 days.

Objective 1(c): Review 100% of subdivision applications within 10 days.

Objective 1(d): Schedule pre-application conferences within 14 days of request.

Objective 1(e): Resolve 100% of street numbering/naming inquiries and distribution of new streets within 3 days.

| MEASURES:   | Objective | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|---|-----------|-------------------|-------------------|----------------------|
| <b>Input:</b>   |           |                   |                   |                      |
| Subdivision applications submitted                                | 1(c)      | 257               | 248               | 250                  |
| Pre-application conferences                                       | 1(d)      | 352               | 323               | 325                  |
| Number of new streets   | 1(e)      | 20                | 21                | 20                   |
| <b>Output:</b>  |           |                   |                   |                      |
| Zoning/Building Permits processed <sup>1</sup>                    | 1(a)      | 1,957             | 1,610             | 1,500                |
| Site plans reviewed   | 1(b)      | 50                | 66                | 60                   |
| <b>Outcome:</b>   |           |                   |                   |                      |
| Percent of zoning permits processed error free                    | 1(a)      | 98.0%             | 99.0%             | 99.0%                |
| Percent of site plan review applications processed within 30 days | 1(b)      | 95.0%             | 95.0%             | 95.0%                |
| Percent of subdivision applications reviewed within 10 days       | 1(c)      | 100%              | 100%              | 100%                 |
| Percent of prep-application conferences schedules within 14 days  | 1(d)      | 100%              | 100%              | 100%                 |
| Percent of street inquiries resolved within 3 days                | 1(e)      | 99.0%             | 98.5%             | 99.0%                |
| Percent of new streets distributed to emergency services          | 1(e)      | 100%              | 100%              | 100%                 |

<sup>1</sup> Beginning in FY 2014, this department no longer processes building permits that do not require a zoning permit. Building Inspections began processing these permits exclusively.

### 2016 ACTION STEPS

#### Department Goal 1

- Continue implementation of the work program projects included in the Five-Year Review of the County Comprehensive Plan adopted by County Council on January 6, 2015.
- Continue to prepare amendments to the Zoning & Land Development Regulations Ordinance response to making improvements in standards and processing times.
- Continue to provide support staff for the Planning Section in the Emergency Operations Center (EOC).
- Coordinate addressing functions with the Consolidated Dispatch Center.
- Internal reorganization of the department due to retirement of the Director in FY 2016.
- Hire new senior level planner to provide planning services to the Town of Kiawah Island.
- Staff actively involved in Customer Service initiatives of the Administrator and Human Resources Department.

# FLEET MANAGEMENT

## INTERNAL SERVICE FUND

## GENERAL GOVERNMENT

**Mission:** Fleet Management establishes efficient and effective delivery of the Charleston County vehicle fleet by providing customer agencies with safe, reliable, economical and environmentally-sound transportation and by performing related support services that are responsive to the needs of customer departments and that conserve vehicle value and equipment investment.

**Services Provided:**

- Provide, repair and maintain the County's vehicles and heavy equipment, including 24-hour service for Emergency First Responders
- Maintain automated and manual fueling sites throughout the County

**Division Summary:**

|                        | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>        | <u>Percent<br/>Change</u> |
|------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|----------------------|---------------------------|
| Positions/FTE          | 26.50                     | 26.75                     | 27.00                       | 29.00                       | 2.00                 | 7.4                       |
| Charges and Fees       | \$10,317,012              | \$ 9,911,483              | \$10,828,198                | \$10,752,045                | \$ (76,153)          | (0.7)                     |
| Miscellaneous          | <u>664,721</u>            | <u>652,606</u>            | -                           | -                           | -                    | 0.0                       |
| TOTAL REVENUES         | 10,981,733                | 10,564,089                | 10,828,198                  | 10,752,045                  | (76,153)             | (0.7)                     |
| Interfund Transfer In  | <u>4,724,977</u>          | <u>3,293,229</u>          | <u>4,750,120</u>            | <u>2,396,568</u>            | <u>(2,353,552)</u>   | <u>(49.5)</u>             |
| TOTAL SOURCES          | <u>\$15,706,710</u>       | <u>\$13,857,318</u>       | <u>\$15,578,318</u>         | <u>\$13,148,613</u>         | <u>\$(2,429,705)</u> | <u>(15.6)</u>             |
| Personnel              | \$ 1,960,378              | \$ 1,917,135              | \$ 2,016,346                | \$ 2,125,029                | \$ 108,683           | 5.4                       |
| Operating              | 11,663,370                | 11,321,181                | 7,682,472                   | 8,222,584                   | 540,112              | 7.0                       |
| Capital                | <u>-</u>                  | <u>-</u>                  | <u>6,294,500</u>            | <u>2,886,000</u>            | <u>(3,408,500)</u>   | <u>(54.2)</u>             |
| TOTAL EXPENDITURES     | 13,623,748                | 13,238,316                | 15,993,318                  | 13,233,613                  | (2,759,705)          | (17.3)                    |
| Interfund Transfer Out | <u>409,459</u>            | <u>507,066</u>            | -                           | -                           | -                    | 0.0                       |
| TOTAL DISBURSEMENTS    | <u>\$14,033,207</u>       | <u>\$13,745,382</u>       | <u>\$15,993,318</u>         | <u>\$13,233,613</u>         | <u>\$(2,759,705)</u> | <u>(17.3)</u>             |

**Funding Adjustments for FY 2017 Include:**

- Revenues represent a decrease in charges mainly due to the decreased cost of fuel. The decrease is partially offset by modest increases in charges for parts and labor.
- Interfund Transfer In reflects the amount the General Fund uses to purchase capital for General Fund departments.
- Personnel costs reflected projected benefits and compensation, including the continuation of the longevity and merit programs. The increase represents the addition of an Automotive Mechanic position and Heavy Equipment Mechanic II position to assist with the growth in the fleet related to the prior year's expansion in public safety and emergency medical services.

# FLEET MANAGEMENT

## INTERNAL SERVICE FUND

## GENERAL GOVERNMENT

- Operating expenses reflect an increase due to additional vehicle supplies required for the expanded fleet. The increase also represents a reduction in reimbursement from the Accommodations Tax due to one-time purchases for the public safety expansion in FY 2016. The increase in operating expenses is partially offset by the lower cost of fuel.
- Capital expenses include the cost of ambulances, law enforcement vehicles, Public Works heavy equipment, and various other vehicles.

### Performance Measures:

#### Initiative III: Long-Term Financial Planning

**Department Goal 1:** Ensure fiscal accountability in managing and “Right-Sizing” Fleet assets.

Objective 1: Establish optimal size of fleet through the review process of the Fleet Equipment Review Committee (ERC).

#### Initiative IV: Workflow Analysis-Process Management

**Department Goal 2:** Provide cost effective maintenance promoting the useful life and availability of Fleet equipment.

Objective 2(a): Minimize breakdown repairs through an effective Preventative Maintenance (PM) Program.

Objective 2(b): Achieve optimal fleet availability through an effective PM Program and by performing efficient and timely repairs.

Objective 2(c): Monitor cost per mile to operate support vehicles.

| MEASURES:   | Objective  | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Projected |
|---|------------|-------------------|-------------------|----------------------|
| <b>Input:</b>   |            |                   |                   |                      |
| Number of support vehicles  | 1          | 597               | 614               | 644                  |
| Total number of work orders   | 2(a)       | 9,307             | 8,716             | 9,000                |
| <b>Output:</b>  |            |                   |                   |                      |
| Availability of fleet units   | 2(b)       | 94.02%            | 95.50%            | 94.00%               |
| Average total expenses versus budgeted total expenses                                     | 2(c)       | 105.90%           | 94.08%            | 100%                 |
| <b>Efficiency:</b>  |            |                   |                   |                      |
| Average cost per mile to operate a support vehicle  | 1,2(c)     | \$0.35            | \$0.34            | \$0.35               |
| Average cost per work order   | 2(a)       | \$655             | \$739             | \$750                |
| Average number of units out of service per day <sup>1</sup>                               | 2(b)       | 37                | 39                | 42                   |
| <b>Outcome:</b>   |            |                   |                   |                      |
| Number of vehicles added to departments from surplus                                      | 1          | 0                 | 0                 | 0                    |
| Number of vehicles turned in  | 1          | 1                 | 2                 | 0                    |
| Savings per reduction of support vehicles <sup>2</sup>                                    | 1          | \$20,000          | \$175,000         | \$0                  |
| Percent of “repair” work order to total work orders ( $\leq 45\%$ ) <sup>1</sup>          | 2(a)       | 60.0%             | 62.0%             | 55.0%                |
| Percent of scheduled maintenance to unscheduled repairs ( $\geq 60\%$ ) <sup>1</sup>      | 2(b)       | 45.7%             | 40.2%             | 50.0%                |
| Fleet availability ( $\geq 90\%$ ) <sup>1</sup>   | 2(b)       | 95.11%            | 95.50%            | 95.50%               |
| Percent of actual total expenses to budgeted total expenses ( $\leq 100\%$ ) <sup>1</sup> | 2(a)(b)(c) | 105.2%            | 94.08             | 100%                 |

<sup>1</sup> Based on automated FASTER Fleet Management System information retrieval.

<sup>2</sup> Data includes capital savings and excludes operating costs

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## FLEET MANAGEMENT (continued)

**INTERNAL SERVICE FUND**

**GENERAL GOVERNMENT**

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### **2016 ACTION STEPS**

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#### **Department Goal 1**

- Review and establish charge-back rates for services provided to include, but not limited to, hourly labor, fuel, contracted work, and motor pool usage.
- Explore cost effective fleet unit replacements, i.e., fuel economy, emission control advances, etc.
- Pursue and encourage grant funding as a stimulus toward improvements in fuel economy and alternative energy solutions for the County's fleet equipment.
- Continue efforts to "Right-Size" the County's fleet through aggressive equipment utilization reporting.
- Identify under-utilized equipment items and target their reduction from the fleet.

#### **Department Goal 2**

- Continue efforts toward fuel consumption awareness and conservation through effective Intranet access to fuel accounts and reports.
- Continue to generate utilization reports for senior management decision making.
- Explore the development and application of flexible and alternative fuel vehicles to include Compressed Natural Gas (CNG).
- Further development of mechanic capabilities and certification through the Institute of Automotive Service Excellence (ASE) certification. Promote skills development for testing and certification in multiple skills categories.

# PUBLIC WORKS

**GENERAL FUND**

**PUBLIC WORKS**

**DIVISION - Administration**

**Mission:** The Administration Division of Public Works manages and coordinates the activities of Public Works' four other operating divisions to ensure efficient and consistent delivery of the Department's service activities to the citizens of Charleston County.

**Services Provided:**

- Provide efficient, effective, responsive, and responsible County road and drainage infrastructure management
- Provide maintenance, engineering, stormwater, and mosquito control services

**Division Summary:**

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------|---------------------------|
| Positions/FTE             | 7.85                      | 7.85                      | 7.85                        | 7.85                        | -                 | 0.0                       |
| Miscellaneous             | \$ 140                    | \$ -                      | \$ -                        | \$ -                        | \$ -              | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 140</u>             | <u>\$ -</u>               | <u>\$ -</u>                 | <u>\$ -</u>                 | <u>\$ -</u>       | <u>0.0</u>                |
| Personnel                 | \$ 584,403                | \$ 574,076                | \$ 639,027                  | \$ 632,309                  | \$ (6,718)        | (1.1)                     |
| Operating                 | (120,348)                 | 104,128                   | 43,782                      | 47,849                      | 4,067             | 9.3                       |
| Capital                   | -                         | -                         | -                           | -                           | -                 | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 464,055</u>         | <u>\$ 678,204</u>         | <u>\$ 682,809</u>           | <u>\$ 680,158</u>           | <u>\$ (2,651)</u> | <u>(0.4)</u>              |

**Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in training and membership costs due to increased employee participation in the American Public Works Association (APWA).

**Performance Measures:**

**Initiative I: Service Delivery**

**Department Goal 1:** Maintain a safe and quality secondary and rural roadway network for the citizens of Charleston County.

Objective 1(a): Maintain a 20% annual inspection threshold for the County's roadway network.

Objective 1(b): Maintain a minimum pass/fail per roadway rating of 70 or higher.<sup>1</sup>

Objective 1(c): Replace 11% of sign inventory annually.<sup>2</sup>



## PUBLIC WORKS (continued)

### GENERAL FUND

### PUBLIC WORKS

**Department Goal 2:** Regulate and manage the mosquito population in Charleston County to protect the public from nuisance and disease bearing mosquitoes.

Objective 2(a): Maintain an Adult Density Index (ADI) of 3.0 or less.<sup>3</sup>

Objective 2(b): Increase Citizen Awareness Program to match Charleston County population growth.<sup>4</sup>

Objective 2(c): Clear all new requests for service within 32 business hours of receipt.<sup>5</sup>

**Department Goal 3:** Ensure the citizens of Charleston County are provided a safe and functional locally maintained drainage system.<sup>6</sup>

Objective 3(a): Treat 100% of County maintained drainage systems vegetation using chemical controls.

Objective 3(b): Maintain to grade 20% of mechanically cleaned drainage systems annually.

Objective 3(c): Inspect 100% of open drainage systems annually.

**Department Goal 4:** Protect the waterways of Charleston County through implementation of Charleston County's Stormwater Management Program.<sup>7</sup>

Objective 4(a): Review all submitted plans for permitting within 20 working days for approval, denial or request of additional information from the applicant.

Objective 4(b): Inspect all permitted sites at least twice during the open permit status of the project.

#### Initiative IV: Workflow Analysis-Process Management

**Department Goal 5:** Maintain all American Public Works Association (APWA) accreditation.<sup>8</sup>

Objective 5(a): Review departmental activities against APWA mid-term reporting requirements.<sup>9</sup>

Objective 5(b): Revisit all practices, review current procedures, and develop/implement improved standards.<sup>10</sup>

**Department Goal 6:** Manage Countywide Debris Management Plan to coordinate disaster-related debris removal operations in the event of a major emergency or disaster in Charleston County.<sup>11</sup>

Objective 6(a): Coordinate with municipalities for execution of updated Intergovernmental Agreement (IGA).

#### MEASURES:

|  |           | FY 2014     | FY 2015     | FY 2016     |
|--|-----------|-------------|-------------|-------------|
|  | Objective | Actual      | Actual      | Projected   |
| <b>Input:</b>  |           |             |             |             |
| Total roadway inventory (earth/rock/paved/platted CNSR - each) | 1(a)(c)   | 364         | 377         | 397         |
| Total number of maintained signs (each)                        | 1(c)      | 3,565       | 4,239       | 4,300       |
| Mosquito Control expenditures <sup>12</sup>                    | 2(a)      | \$1,811,890 | \$1,913,880 | \$2,445,586 |
| Number of requests for service                                 | 2(c)      | 1,903       | 1,333       | 1,600       |
| Drainage inventory subject to treatment (miles)                | 3(a)      | 211.6       | 275.5       | 275.5       |
| Drainage inventory mechanically maintained (miles)             | 3(b)      | 80.4        | 80.4        | 80.4        |
| Open drainage system to be inspected (each)                    | 3(c)      | 319         | 1,262       | 1,262       |
| Plans submitted for stormwater permits                         | 4(a)      | 294         | 374         | 425         |
| Stormwater permitted sites inspected                           | 4(b)      | 2,255       | 3,397       | 3,750       |
| APWA accreditation mid-term report sections                    | 5(a)      | n/a         | 9           | n/a         |
| APWA accreditation practices to be reviewed                    | 5(b)      | n/a         | n/a         | 461         |
| Municipalities in Charleston County                            | 6(a)      | n/a         | n/a         | n/a         |

## PUBLIC WORKS (continued)

### GENERAL FUND

### PUBLIC WORKS

|   | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|---|------------------|---------------------------|---------------------------|------------------------------|
| <b>Output:</b>  |                  |                           |                           |                              |
| Roads inspected (each)  | 1(a)             | 222                       | 239                       | 100                          |
| Inspected roads with passing rating (each)                        | 1(b)             | 205                       | 205                       | 100                          |
| Number of signs replaced  | 1(c)             | 155                       | 195                       | 350                          |
| Cost of sign replacements   | 1(c)             | \$25,944                  | \$26,549                  | \$30,000                     |
| Light trap collection count <sup>13</sup>                         | 2(a)             | 7.0                       | n/a                       | 7.0                          |
| Landing rate count <sup>13</sup>                                  | 2(a)             | 8.2                       | n/a                       | 8.2                          |
| Two day service request average <sup>13</sup>                     | 2(a)             | 15.0                      | n/a                       | 15.0                         |
| Number of households visited (Mosquito Control)                   | 2(b)             | 2,134                     | 2,861                     | 2,000                        |
| Service requests cleared within 36 business hours                 | 2(c)             | 1,903                     | 1,133                     | 1,440                        |
| Drainage system inventory treated (miles)                         | 3(a)             | 248.3                     | 274.4                     | 285.0                        |
| Vegetation control expenditures                                   | 3(a)             | \$1,214,355               | \$71,812                  | \$82,000                     |
| Drainage system inventory mechanically excavated to grade (miles) | 3(b)             | 51.7                      | 37.3                      | 60.0                         |
| Mechanically maintained drainageway expenditures                  | 3(b)             | \$385,185                 | \$160,532                 | \$216,641                    |
| Open drainage system inspected (each)                             | 3(c)             | 319                       | 1,262                     | 1,262                        |
| Stormwater permits reviewed within 20 working days                | 4(a)             | 294                       | 374                       | 400                          |
| Stormwater permit review expenses                                 | 4(a)             | \$40,445                  | \$96,038                  | \$105,000                    |
| Stormwater permitted sites inspected at least twice               | 4(b)             | 2,255                     | 3,397                     | 3,750                        |
| Stormwater permit site inspection expenses                        | 4(b)             | \$39,046                  | \$58,800                  | \$70,000                     |
| APWA accreditation mid-term report sections updated               | 5(a)             | n/a                       | 9                         | n/a                          |
| APWA accreditation practices reviewed                             | 5(b)             | n/a                       | n/a                       | 251                          |
| Municipalities with executed IGA                                  | 6(a)             | n/a                       | n/a                       | 15                           |
| <b>Efficiency:</b>  |                  |                           |                           |                              |
| Cost per sign replacement   | 1(c)             | \$167                     | \$136                     | \$86                         |
| Cost per ADI unit <sup>13</sup>                                   | 2(a)             | \$599,964                 | n/a                       | \$809,797                    |
| Cost per mile vegetation control                                  | 3(a)             | \$4,891                   | \$261                     | \$288                        |
| Cost per mile mechanically cleaned drainageways                   | 3(b)             | \$7,450                   | \$4,304                   | \$3,611                      |
| Cost per stormwater permit processed                              | 4(a)             | \$138                     | \$257                     | \$263                        |
| Cost per site for stormwater inspection services                  | 4(b)             | \$17                      | \$17                      | \$19                         |
| <b>Outcome:</b>   |                  |                           |                           |                              |
| Percentage of roadway network inspected                           | 1(a)             | 61.0%                     | 63.4%                     | 25.2%                        |
| Percentage of inspected roadways with passing rating              | 1(b)             | 92.3%                     | 85.8%                     | 100%                         |
| Percentage of signs replaced                                      | 1(c)             | 4.3%                      | 4.6%                      | 8.1%                         |
| Level of mosquito control (ADI) <sup>13</sup>                     | 2(a)             | 3.0                       | n/a                       | 3.0                          |
| Citizen Awareness Program change                                  | 2(b)             | 17.4%                     | 34.1%                     | (30.1%)                      |
| Percentage of service requests cleared within 36 business hours   | 2(c)             | 100%                      | 85.0%                     | 90.0%                        |
| Percentage of drainage system treated                             | 3(a)             | 117.3%                    | 100.0%                    | 103.4%                       |
| Percentage of drainage system mechanically cleaned                | 3(b)             | 64.3%                     | 46.4%                     | 74.6%                        |
| Percentage of open drainage systems inspected                     | 3(c)             | 100%                      | 100%                      | 100%                         |
| Percentage of APWA accreditation mid-term report updated          | 5(a)             | n/a                       | 100%                      | n/a                          |
| Percentage of APWA accreditation practices reviewed               | 5(b)             | n/a                       | n/a                       | 54.4%                        |
| Countywide participation in Debris Management Plan                | 5(c)             | n/a                       | n/a                       | 100%                         |

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## PUBLIC WORKS (continued)

### GENERAL FUND

### PUBLIC WORKS

- <sup>1</sup> Road ratings are based on an analysis of the severity of seven fault factors. A newly constructed road will have a rating of 100.
- <sup>2</sup> Traffic control signs are replaced on a 9 year cycle as a safety factor based on material manufacturer's life cycle ratings of 10 years. Highest priority is given to signs not in compliance with the Manual of Uniform Traffic Control (MUTC) Devices standards. All signs must be in compliance with MUTC standards by close of calendar year 2018.
- <sup>3</sup> Adult Density Index (ADI) is an indicator of the average density of biting mosquitoes as a statistical function of actual counts and service requests
- <sup>4</sup> The department's goal of increasing education program outreach by 20% per annum reached its sustainable level during FY 2015. This is now a maintenance statistic for the mosquito control program. County population growth of 2.1% calculated from U.S. Census population estimates 2011 - 2014.
- <sup>5</sup> FY 2014 and FY 2015 reflect the department's goal of clearing open work requests within 36 working hours. FY 2016 reflects the new goal of 32 working hours
- <sup>6</sup> Includes only sections of drainage ways actively maintained by the Public Works Department.
- <sup>7</sup> Includes only unincorporated Charleston County and municipalities covered under an Intergovernmental Agreement (IGA).
- <sup>8</sup> Re-accreditation is on a quadrennial basis. Mid-term reports are submitted at the biennial mark for the accreditation cycle. Reportable activities are based on a biennial schedule. Public Works is the coordinating agency for three departments accredited May 8, 2013 (Public Works, Facilities and Transportation Development) and will be coordinating agency for five additional departments at re-accreditation (Fleet Operations and Environmental Management).
- <sup>9</sup> Represents mid-term report activity.
- <sup>10</sup> Represents quadrennial activities for re-accreditation.
- <sup>11</sup> This department will begin measuring performance against this objective in FY 2016.
- <sup>12</sup> FY 2014 reflects closed book amount, FY 2015 reflects yearend amount, and FY 2016 reflects budgeted amount.
- <sup>13</sup> Data unavailable at time of publication.

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### 2016 ACTION STEPS

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#### Department Goal 1

- Implement a County Non-Standard Road (CNSR) Citizen's Education and Outreach Program in order to complete the platting process necessary for successful affirmation of road into the County's public maintenance system.
- Implement a County road encroachment permit policy.

#### Department Goal 2

- Develop GIS maps for helicopter adulticiding operations. Integrate with data management systems and acquire additional hardware to implement into flight operations.
- Integrate Cartegraph and Field Seeker software systems.
- Deploy tablet computers to field technicians for data management of inspection and treatment operations.
- Implement monthly pesticide inventory management and reporting procedures.

#### Department Goal 3

- Develop and implement a closed drainage system maintenance program.
- Implement a maintenance based drainage rating system.

#### Department Goal 4

- Integrate Stormwater GIS database with Asset Management.

#### Department Goal 5

- Include the Fleet Operations and Environmental Management Departments in the accreditation process.

#### Department Goal 6

- Seek pre-approval from FEMA for Charleston County Debris Management Plan.
- Execute Intergovernmental Agreements with all 15 municipalities within Charleston County.

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## PUBLIC WORKS (continued)

**GENERAL FUND**

**PUBLIC WORKS**

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### **DIVISION – Asset Management**

**Mission:** The Asset Management Division provides quality assurance, quality control, and accountability for Public Works' assets to ensure efficient delivery of services to the citizens of Charleston County.

### **Division Summary:**

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>   | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|-----------------|---------------------------------|
| Positions/FTE             | 7.00                            | 7.00                            | 7.00                              | 7.00                              | -               | 0.0                             |
| Personnel                 | \$ 527,883                      | \$ 525,612                      | \$ 570,438                        | \$ 579,630                        | \$ 9,192        | 1.6                             |
| Operating                 | 72,518                          | 82,478                          | 90,954                            | 87,956                            | (2,998)         | (3.3)                           |
| Capital                   | -                               | -                               | -                                 | -                                 | -               | 0.0                             |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 600,401</u>               | <u>\$ 608,090</u>               | <u>\$ 661,392</u>                 | <u>\$ 667,586</u>                 | <u>\$ 6,194</u> | 0.9                             |

### **Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease to wireless technology and fuel costs based on historical usage. This decrease is offset by higher training costs required to maintain employee certifications.

## PUBLIC WORKS (continued)

**GENERAL FUND**

**PUBLIC WORKS**

### DIVISION – Civil Engineering

**Mission:** The Civil Engineering Division is charged with designing and providing field engineering assistance for the construction of road and drainage system projects, aiding subdivision development review, and facilitating the County’s compliance with National Pollutant Discharge Elimination System (NPDES) Phase II regulations.

#### Division Summary:

|                           | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>   | <u>Percent<br/>Change</u> |
|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|-----------------|---------------------------|
| Positions/FTE             | 10.00                     | 11.00                     | 11.00                       | 11.00                       | -               | 0.0                       |
| Charges and Fees          | \$ 735                    | \$ 1,575                  | \$ -                        | \$ -                        | \$ -            | 0.0                       |
| Miscellaneous             | -                         | 35                        | -                           | -                           | -               | 0.0                       |
| <b>TOTAL REVENUES</b>     | <u>\$ 735</u>             | <u>\$ 1,610</u>           | <u>\$ -</u>                 | <u>\$ -</u>                 | <u>\$ -</u>     | 0.0                       |
| Personnel                 | \$ 664,914                | \$ 715,010                | \$ 676,168                  | \$ 681,506                  | \$ 5,338        | 0.8                       |
| Operating                 | 50,779                    | 26,185                    | 56,509                      | 54,003                      | (2,506)         | (4.4)                     |
| Capital                   | 10,796                    | -                         | -                           | -                           | -               | 0.0                       |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 726,489</u>         | <u>\$ 741,195</u>         | <u>\$ 732,677</u>           | <u>\$ 735,509</u>           | <u>\$ 2,832</u> | 0.4                       |

#### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The changes are offset by a personnel reimbursement in from NPDES-Stormwater Drainage.
- Operating expenditures reflect a decrease in maintenance supplies and fuel costs. This decrease is offset by higher fleet costs based on historical and projected usage.

## PUBLIC WORKS (continued)

**GENERAL FUND**

**PUBLIC WORKS**

### DIVISION – Field Operations

**Mission:** The Field Operations Division of Public Works provides clearing, cleaning, construction and improvement for drainageway systems; bridge maintenance and replacement; construction and maintenance of earth, rock and paved roads, streets, driveways, and parking areas; and a selected grounds maintenance program. The Field Operations Division ensures that Charleston County citizens and tourists are provided safe, effective and locally maintained road and drainage systems.

### Division Summary:

|                            | FY 2014<br><u>Actual</u> | FY 2015<br><u>Actual</u> | FY 2016<br><u>Adjusted</u> | FY 2017<br><u>Proposed</u> | <u>Change</u>     | <u>Percent<br/>Change</u> |
|----------------------------|--------------------------|--------------------------|----------------------------|----------------------------|-------------------|---------------------------|
| Positions/FTE              | 123.00                   | 122.00                   | 122.00                     | 124.00                     | 2.00              | 1.6                       |
| Intergovernmental          | \$ 11,100                | \$ -                     | \$ -                       | \$ -                       | \$ -              | 0.0                       |
| Miscellaneous              | <u>5,872</u>             | <u>2,069</u>             | <u>-</u>                   | <u>-</u>                   | <u>-</u>          | <u>0.0</u>                |
| <b>TOTAL REVENUES</b>      | <u>\$ 16,972</u>         | <u>\$ 2,069</u>          | <u>\$ -</u>                | <u>\$ -</u>                | <u>\$ -</u>       | <u>0.0</u>                |
| Personnel                  | \$ 4,436,796             | \$ 4,948,134             | \$ 5,122,483               | \$ 5,211,403               | \$ 88,920         | 1.7                       |
| Operating                  | 1,428,502                | 1,446,090                | 1,806,914                  | 1,797,150                  | (9,764)           | (0.5)                     |
| Capital                    | <u>-</u>                 | <u>14,834</u>            | <u>14,500</u>              | <u>103,000</u>             | <u>88,500</u>     | <u>610.3</u>              |
| <b>TOTAL EXPENDITURES</b>  | <u>5,865,298</u>         | <u>6,409,058</u>         | <u>6,943,897</u>           | <u>7,111,553</u>           | <u>167,656</u>    | <u>2.4</u>                |
| Interfund Transfer Out     | <u>-</u>                 | <u>-</u>                 | <u>10,000</u>              | <u>-</u>                   | <u>(10,000)</u>   | <u>(100.0)</u>            |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ 5,865,298</u>      | <u>\$ 6,409,058</u>      | <u>\$ 6,953,897</u>        | <u>\$ 7,111,553</u>        | <u>\$ 157,656</u> | <u>2.3</u>                |

### Funding Adjustments for FY 2017 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include the addition of a Trade Technician I and Trades Technician I Team Leader positions.
- Operating expenditures reflect an operating reimbursement for the vacuum truck use by the Stormwater Division. The decrease represents a reduction to fuel costs.
- Capital expenditures represent a new landscape truck and two new zero turn mowers to maintain additional county properties.

## PUBLIC WORKS (continued)

**GENERAL FUND**

**HEALTH AND WELFARE**

### DIVISION – Mosquito Control

**Mission:** The Mosquito Control Division protects the health and well-being of the citizens of Charleston County through an integrated program consisting of suppression of mosquitoes with safe, effective and economical control products, source elimination, and public education.

#### Division Summary:

|                           | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>      | <u>Percent</u><br><u>Change</u> |
|---------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------|---------------------------------|
| Positions/FTE             | 28.00                           | 28.00                           | 28.00                             | 28.00                             | -                  | 0.0                             |
| Charges and Fees          | \$ 148,414                      | \$ 148,284                      | \$ 100,000                        | \$ 150,000                        | \$ 50,000          | 50.0                            |
| <b>TOTAL REVENUES</b>     | <u>\$ 148,414</u>               | <u>\$ 148,284</u>               | <u>\$ 100,000</u>                 | <u>\$ 150,000</u>                 | <u>\$ 50,000</u>   | 50.0                            |
| Personnel                 | \$ 998,187                      | \$ 1,005,061                    | \$ 1,114,661                      | \$ 1,146,907                      | \$ 32,246          | 2.9                             |
| Operating                 | 653,666                         | 790,121                         | 1,076,925                         | 1,099,451                         | 22,526             | 2.1                             |
| Capital                   | 28,619                          | 118,701                         | 254,000                           | 111,100                           | (142,900)          | (56.3)                          |
| <b>TOTAL EXPENDITURES</b> | <u>\$ 1,680,472</u>             | <u>\$ 1,913,883</u>             | <u>\$ 2,445,586</u>               | <u>\$ 2,357,458</u>               | <u>\$ (88,128)</u> | (3.6)                           |

#### Funding Adjustments for FY 2017 Include:

- Revenues are derived from contracts to service dredged material disposal sites managed by Federal, State, and local governments.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. These costs also include a reimbursement from the Local Accommodations Tax for servicing the tourist areas.
- Operating expenditures represent an increase in pesticide and fleet costs. These costs also include a reimbursement from the Local Accommodations Tax for servicing the tourist areas.
- Capital expenditures include a helicopter spray system, a right hand exhaust, skids and tension torsion main rotor blade straps to maintain helicopter operation. Capital costs also represent a helicopter hangar water supply to extend support equipment and aircraft service life.

## PUBLIC WORKS (continued)

### SPECIAL REVENUE FUND

### PUBLIC WORKS

#### DIVISION – Stormwater Drainage

**Mission:** The Stormwater Drainage Division implements a storm water management program to address water quality issues for the citizens of Charleston County. The Division will do this by testing, surveying, and monitoring water quality in all areas of the County and taking the necessary measures to improve the quality of water run off for all the citizens of Charleston County. The Stormwater Division also manages the storm water management program for five other municipalities.

#### Division Summary:

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE              | 10.25                     | 12.25                     | 12.25                       | 23.25                       | 11.00               | 89.8                      |
| Intergovernmental          | \$ 651,965                | \$ 652,879                | \$ 529,500                  | \$ 1,102,500                | \$ 573,000          | 108.2                     |
| Charges and Fees           | 1,150,919                 | 1,218,554                 | 1,235,000                   | 2,910,000                   | 1,675,000           | 135.6                     |
| Interest                   | 2,702                     | 3,173                     | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL REVENUES</b>      | <u>\$ 1,805,586</u>       | <u>\$ 1,874,606</u>       | <u>\$ 1,764,500</u>         | <u>\$ 4,012,500</u>         | <u>\$ 2,248,000</u> | 127.4                     |
| Personnel                  | \$ 1,623,722              | \$ 1,073,182              | \$ 1,192,810                | \$ 1,603,363                | \$ 410,553          | 34.4                      |
| Operating                  | 513,800                   | 457,712                   | 1,967,006                   | 2,856,145                   | 889,139             | 45.2                      |
| Capital                    | 18,390                    | 64,408                    | -                           | 827,000                     | 827,000             | 100.0                     |
| <b>TOTAL EXPENDITURES</b>  | <u>2,155,912</u>          | <u>1,595,302</u>          | <u>3,159,816</u>            | <u>5,286,508</u>            | <u>2,126,692</u>    | 67.3                      |
| Interfund Transfer Out     | 94,152                    | -                         | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL DISBURSEMENTS</b> | <u>\$ 2,250,064</u>       | <u>\$ 1,595,302</u>       | <u>\$ 3,159,816</u>         | <u>\$ 5,286,508</u>         | <u>\$ 2,126,692</u> | 67.3                      |

#### Funding Adjustments for FY 2017 Include:

- Revenues are generated by the collection of a stormwater fee for services provided in unincorporated areas of the County. Revenues also include receipts from several municipalities to enact a program within the municipalities. The revenue estimate was increased based on the newly enacted Stormwater rate adjustment.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel expenditures include the addition of a Stormwater Foreman, Trade Technician II, Civil Engineer I, four Construction Maintenance Workers, and four Equipment Operators for the expanded program.
- Operating expenditures reflect an expanded stormwater program and drainage services afforded due to the enactment of the Stormwater rate adjustment.
- Capital expenditures represents new equipment consisting of a roll off truck, a ½ ton double cab pickup truck, a 1 ton crew cab pickup truck, a 2 yard crew cab truck, two 16 yard dump truck, a 22.5 ton trailer, and a backhoe to support increased drainage services due to the newly enacted Stormwater rate adjustment.



# TRANSPORTATION DEVELOPMENT

## SPECIAL REVENUE FUND

## PUBLIC WORKS

### PROGRAM – Revenue Bond Debt Service

**Mission:** The Debt Service Program accounts for servicing the 2013 Special Source Revenue Bond issued to fund \$80,000,000 for the South Aviation Road Project. This program records the principal, interest, and other costs related to the repayment of that debt issuance.

#### Division Summary:

|                            | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>       | <u>Percent<br/>Change</u> |
|----------------------------|---------------------------|---------------------------|-----------------------------|-----------------------------|---------------------|---------------------------|
| Positions/FTE              | -                         | -                         | -                           | -                           | -                   | 0.0                       |
| Property Tax               | \$12,316,021              | \$14,899,943              | \$12,400,000                | \$15,290,000                | \$ 2,890,000        | 23.3                      |
| Interest                   | 185,574                   | 776,355                   | -                           | -                           | -                   | 0.0                       |
| <b>TOTAL REVENUES</b>      | <b>12,501,595</b>         | <b>15,676,298</b>         | <b>12,400,000</b>           | <b>15,290,000</b>           | <b>2,890,000</b>    | <b>23.3</b>               |
| Interfund Transfer In      | 1,830,517                 | 3,493,814                 | 4,269,369                   | 4,269,369                   | -                   | 0.0                       |
| <b>TOTAL SOURCES</b>       | <b>\$14,332,112</b>       | <b>\$19,170,112</b>       | <b>\$16,669,369</b>         | <b>\$19,559,369</b>         | <b>\$ 2,890,000</b> | <b>17.3</b>               |
| Personnel                  | \$ -                      | \$ -                      | \$ -                        | \$ -                        | \$ -                | 0.0                       |
| Operating                  | 9,512,024                 | 10,812,675                | 9,555,000                   | 9,942,000                   | 387,000             | 4.1                       |
| Capital                    | -                         | -                         | -                           | -                           | -                   | 0.0                       |
| Debt Service               | 2,016,091                 | 4,269,369                 | 4,269,369                   | 4,269,369                   | -                   | 0.0                       |
| <b>TOTAL EXPENDITURES</b>  | <b>11,528,115</b>         | <b>15,082,044</b>         | <b>13,824,369</b>           | <b>14,211,369</b>           | <b>387,000</b>      | <b>2.8</b>                |
| Interfund Transfer Out     | 2,803,997                 | 3,104,111                 | 2,845,000                   | 2,788,000                   | (57,000)            | (2.0)                     |
| <b>TOTAL DISBURSEMENTS</b> | <b>\$14,332,112</b>       | <b>\$18,186,155</b>       | <b>\$16,669,369</b>         | <b>\$16,999,369</b>         | <b>\$ 330,000</b>   | <b>2.0</b>                |

#### Funding Adjustments for FY 2017 Include:

- Revenues reflect fees-in-lieu of property taxes that were designated by County Council as security for the repayment of the debt service. After the verification of sufficient revenues to service the current year's debt, the fees-in-lieu of property taxes are distributed to taxing entities. The increase in revenue represents additional fees collected for new and enhanced developments in the county.
- The Interfund Transfer In represents bond proceeds to service the debt.
- Operating costs reflect the disbursement of multi-county revenues to taxing entities outside County government.
- Debt Service reflects the scheduled principal and interest payments on the 2013 Special Source Revenue Bond.
- The Interfund Transfer Out represents transfers of multi-county parks revenues to the General Fund, Debt Service Fund, and Trident Technical College Operating and Debt Fund.

## TRANSPORTATION DEVELOPMENT (continued)

### SPECIAL REVENUE FUND

### PUBLIC WORKS

#### DIVISION - Roads Program

**Mission:** The Transportation Development Roads Program provides coordination, strategic planning, and direction for the Half-Cent Transportation Sales Tax Roads Program in Charleston County.

#### Division Summary:

|                            | <u>FY 2014<br/>Actual</u>  | <u>FY 2015<br/>Actual</u>  | <u>FY 2016<br/>Adjusted</u> | <u>FY 2017<br/>Proposed</u> | <u>Change</u>               | <u>Percent<br/>Change</u> |
|----------------------------|----------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------|
| Positions/FTE              | 6.11                       | 6.71                       | 6.21                        | 6.21                        | -                           | 0.0                       |
| Sales Tax                  | \$30,344,322               | \$32,309,730               | \$33,800,000                | \$35,100,000                | \$ 1,300,000                | 3.8                       |
| Interest                   | 37,006                     | 51,365                     | 20,000                      | 20,000                      | -                           | 0.0                       |
| <b>TOTAL REVENUES</b>      | <b>30,381,328</b>          | <b>32,361,095</b>          | <b>33,820,000</b>           | <b>35,120,000</b>           | <b>1,300,000</b>            | <b>3.8</b>                |
| Interfund Transfer In      | 2,289,513                  | 117,242                    | -                           | -                           | -                           | 0.0                       |
| <b>TOTAL SOURCES</b>       | <b><u>\$32,670,841</u></b> | <b><u>\$32,478,337</u></b> | <b><u>\$33,820,000</u></b>  | <b><u>\$35,120,000</u></b>  | <b><u>\$ 1,300,000</u></b>  | <b>3.8</b>                |
| Personnel                  | \$ 497,534                 | \$ 573,561                 | \$ 614,920                  | \$ 617,872                  | \$ 2,952                    | 0.5                       |
| Operating                  | 2,701,761                  | 683,257                    | 1,523,454                   | 789,239                     | (734,215)                   | (48.2)                    |
| Capital                    | -                          | -                          | -                           | 36,000                      | 36,000                      | 100.0                     |
| Debt Service               | 18,815,689                 | 19,236,229                 | 19,437,568                  | 19,708,811                  | 271,243                     | 1.4                       |
| <b>TOTAL EXPENDITURES</b>  | <b>22,014,984</b>          | <b>20,493,047</b>          | <b>21,575,942</b>           | <b>21,151,922</b>           | <b>(424,020)</b>            | <b>(2.0)</b>              |
| Interfund Transfer Out     | 16,655,000                 | 21,077,376                 | 14,500,000                  | 13,500,000                  | (1,000,000)                 | (6.9)                     |
| <b>TOTAL DISBURSEMENTS</b> | <b><u>\$38,669,984</u></b> | <b><u>\$41,570,423</u></b> | <b><u>\$36,075,942</u></b>  | <b><u>\$34,651,922</u></b>  | <b><u>\$(1,424,020)</u></b> | <b>(3.9)</b>              |

#### Funding Adjustments for FY 2017 Include:

- Revenues are expected to increase based on current trends for sales tax collections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures represent a decrease in assistance with intercoastal waterways provided by The Corps of Engineers and a decrease in a contract for community relations.
- Capital expenditures include the purchase of one utility vehicle.
- The Debt Service increase is due to the scheduled bond payments.
- Interfund Transfer Out represents \$3 million annually for the Cooper River Bridge and \$10.5 million for annual allocations of Transportation Sales Tax projects. The decrease is the amount budgeted to match FEMA reimbursements for the declared disaster in FY 2016.

# TRANSPORTATION DEVELOPMENT (continued)

**GENERAL FUND**

**PUBLIC WORKS**

## DIVISION – Transportation Development

**Mission:** Transportation Development provides consolidated services for construction management, quality control, design and materials testing on multi-jurisdictional infrastructure projects that span federal, state, county and municipal roads, streets, bridges, sidewalks and other transportation-related projects to ensure that funding is expended in an economical and efficient manner.

**Services Provided:**

- Manage the construction of roads, highways, paving and drainage projects funded by the Charleston County Transportation Half-Cent Sales Tax
- Maintain a comprehensive pavement management database of 1,650 centerline road miles of county, state and local roads to provide an effective management tool that facilitates improvement contracts based on their conditions

**Division Summary:**

|                            | <u>FY 2014</u><br><u>Actual</u> | <u>FY 2015</u><br><u>Actual</u> | <u>FY 2016</u><br><u>Adjusted</u> | <u>FY 2017</u><br><u>Proposed</u> | <u>Change</u>    | <u>Percent</u><br><u>Change</u> |
|----------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|------------------|---------------------------------|
| Positions/FTE              | 17.00                           | 17.00                           | 17.00                             | 19.00                             | 2.00             | 11.8                            |
| Personnel                  | \$ 1,478,656                    | \$ 1,472,693                    | \$ 1,529,817                      | \$ 1,652,881                      | \$ 123,064       | 8.0                             |
| Operating                  | (1,134,190)                     | (1,140,749)                     | (1,101,057)                       | (1,173,096)                       | (72,039)         | 6.5                             |
| Capital                    | -                               | -                               | -                                 | 25,000                            | 25,000           | 100.0                           |
| <b>TOTAL EXPENDITURES</b>  | <b>344,466</b>                  | <b>331,944</b>                  | <b>428,760</b>                    | <b>504,785</b>                    | <b>76,025</b>    | <b>17.7</b>                     |
| Interfund Transfer Out     | 4,176                           | -                               | -                                 | -                                 | -                | 0.0                             |
| <b>TOTAL DISBURSEMENTS</b> | <b>\$ 348,642</b>               | <b>\$ 331,944</b>               | <b>\$ 428,760</b>                 | <b>\$ 504,785</b>                 | <b>\$ 76,025</b> | <b>17.7</b>                     |

**Funding Adjustments for FY 2017 Include:**

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs increased due to the addition of one Community Service Representative IV and one Engineering Inspector I to address the growth in the number of County inspections.
- Operating expenditures are offset by reimbursements to this Division for costs associated with services provided to programs with funding sources outside the General Fund such as the Charleston Transportation Committee and the Transportation Sales Tax program.
- Capital expenditures include the replacement of a one-half ton extended cab pickup truck.

# TRANSPORTATION DEVELOPMENT (continued)

**GENERAL FUND**

**PUBLIC WORKS**

**Performance Measures:**

**Initiative I: Service Delivery**

**Department Goal 1:** Maintain a safe and quality paved roadway network for the citizens of Charleston County.

Objective 1(a): Maintain a paved roadway Overall Condition Index (OCI) of 70 or more.

**MEASURES:**

|  | <u>Objective</u> | <u>FY 2014<br/>Actual</u> | <u>FY 2015<br/>Actual</u> | <u>FY 2016<br/>Projected</u> |
|--|------------------|---------------------------|---------------------------|------------------------------|
| <b>Input:</b>                                      |                  |                           |                           |                              |
| Paved road expenditures <sup>1</sup>               | 1(a)             | \$2,665,867               | \$7,945,433               | \$5,000,000                  |
| <b>Outcome:</b>                                    |                  |                           |                           |                              |
| Condition of paved road network (OCI) <sup>1</sup> | 1(a)             | 72                        | 71                        | 71                           |

<sup>1</sup> Overall Condition Index (OCI) is a measure of the deterioration of the paved roadway network. A newly constructed or resurfaced roadway will have an OCI of 100.

**2016 ACTION STEPS**

**Department Goal 1**

- Develop and implement a multi-year strategy in an effort to maintain or improve the Overall Condition Index (OCI) of the network.
- Develop and implement a pavement preservation program to assist with the multi-year strategy and reduce the life cycle cost of maintaining paved roads in the County.