



Annual Action Plan

PY17 (Year 2)

Jean Sullivan, Director

Charleston County Community Development Department
Lonnie Hamilton Public Services Building
4045 Bridge View Drive, Suite C-216
North Charleston, SC 29405
www.charlestoncounty.org



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Each year Charleston County submits an Action Plan explaining how the U.S. Department of Urban Development (HUD) resources will be used to improve communities throughout the County (outside the city limits of Charleston). This is an annual implementation plan of the Five-Year Consolidated Plan addressing the housing and community development needs in Charleston County. The needs and goals were identified through collaboration with participating jurisdictions and other public and private organizations. The goals of the Consolidated Plan and Annual Action Plan are targeted to low-to-moderate income residents and households in Charleston County.

This is the County's second Annual Action Plan from the 2016-2020 Consolidated Plan. It identifies activities that the County will undertake in the 2017-2018 Program Year to address priority needs in the community. The Plan describes the resources available, the programs and projects to be funded, and the proposed accomplishments.

The Action Plan, developed with the input of citizens serves four major functions:

1. It is the County's application for funds available through the three HUD Formula Programs: Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG);
2. It is the annual planning document, built through public input and participation, and an open Request For Application (RFA) process;
3. It lays out expected annual funding resources, the method of fund distribution, and the actions the County will follow in administering HUD Programs; and,
4. It provides accountability to citizens for the use of the funds and allows HUD to measure program performance.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Throughout the Consolidated planning process, Charleston County identified four priority needs:

- Affordable Housing and Suitable Living Options
- Infrastructure Improvements and Development
- Social Services to Benefit the LMI (Low- and Moderate-Income) Community
- Homeless Needs

To meet those needs, the County is planning to achieve the following goals and outcomes over the next year:

- Well and Septic Improvements – Assist 20 LMI Households
- Infrastructure Improvement (Sidewalks) - Access for 3,800 individuals
- Infrastructure Improvement (Water/Sewer lines) - Access for 8 LMI households
- Rehabilitation (vacant units to sell or rent) – Rehabilitate 3 units for LMI households
- New Housing Construction (Rental and Sales) – Add 2 new housing units for LMI households
- Owner-Occupied Rehabilitation – Rehabilitate 6 housing units for LMI households
- Emergency Rehabilitation – Rehabilitate 35 housing units for LMI households
- Direct Services to the LMI Community – Provide services to over 7,400 LMI persons
- Action on Homelessness – Shelter 400 homeless persons and provide rapid re-housing for 5 households
- Demolition – Demolish 10 dilapidated buildings

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The following represents outcomes reported in the fifth and final year of the 2011-2015 Consolidated Plan submitted and accepted by HUD in September 2016. For CDBG, Infrastructure projects (particularly well, septic, and water connections) were one of the top priorities for the County in Program Year (PY) 2015. A total of 44 LMI households now have clean drinking water and safe, sanitary septic systems through activities completed by the Town of Hollywood and the Charleston County Community Development Department. In addition to these infrastructure projects, sidewalk projects were completed in North Charleston (with prior year funds), including the Accabee Walking Trail, Dobson Street, and Louise Drive.

Emergency Repairs were one of the other top priorities under CDBG for the County in PY2015, with 23 repairs performed during the year. Also using CDBG funds, public service activities reached the most vulnerable of the county residents through youth programs, literacy and workplace training, in addition to legal and senior services. In total, 2,937 Charleston County residents received public service activities during the program year.

Owner-Occupied and Rental Rehabilitation were also priorities in PY2015, with 5 rentals and 20 owner-occupied homes rehabilitated using HOME funds. Utilizing ESG funds, 16 individuals were rapidly rehoused and 732 homeless individuals were provided emergency shelter.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A sequence of public hearings/meetings were held in 2016 and 2017 to discuss the preparation of the 2017 - 2018 Annual Action Plan, to answer resident questions, and to seek public input. Comments and feedback from citizens were consistently encouraged throughout the entire planning process. In addition, a hearing about the annual action plan was held on March 28, 2017. The public comment period was held for 30 days from March 28 - April 27, 2017. See Appendix A for the Citizen Participation Section, which includes a summary of public hearing times/dates as well as public comments received.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

See Appendix A for the Citizen Participation Section, which includes a summary of public hearing times/dates as well as public comments received.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted and are attached in Appendix A.

7. Summary

Charleston County's community development programs seek to develop viable communities by providing affordable housing, a suitable living environment, and expanded economic opportunities. The Annual Action Plan enables Charleston County to examine the housing and community development needs of the county and to develop programs that effectively utilize the resources available to address these needs and improve the quality of life for low and moderate income residents.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	CHARLESTON COUNTY	
CDBG Administrator	CHARLESTON COUNTY	Community Development Department
HOPWA Administrator		
HOME Administrator	CHARLESTON COUNTY	Community Development Department
ESG Administrator	CHARLESTON COUNTY	Community Development Department
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

Charleston County's Community Development Department administers the Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME) and Emergency Solutions Grant (ESG) for Charleston County and is designated as the lead entity responsible for overseeing the development of the county's Consolidated Plan. However, preparation and development of the plan required input from numerous individuals, municipalities, agencies and organizations throughout the county.

Consolidated Plan Public Contact Information

Jean Sullivan, Community Development Director
Charleston County Government
Lonnie Hamilton III Public Services Building
4045 Bridge View Drive, Suite C-216
North Charleston, South Carolina 29405

Phone: 843.202.6960

Email: jsullivan@charlestoncounty.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Charleston County is engaged in ongoing efforts to increase coordination amongst the complex network of public, private, and nonprofit organizations that deliver housing and social services to the community. As the administrators of HUD's CDBG, HOME and HESG programs, the County's Department of Community Development acts as a hub for community and economic development in the area. Open lines of communication are maintained between the County and the area's many non-profit and social service agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Charleston County staff is readily accessible and present at all County Council meetings to hear public comments on various public items on Council's agenda. Community Services: Community Development staff is actively engaged in discussions and initiatives related to affordable housing; fair housing; Lowcountry Homeless Coalition (LHC) meetings and discussions; and, Planning and Zoning coordination. County staff is continuing discussions with the Charleston County Housing Authority to see how we can better partner.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The local Continuum of Care's (CoC) 10-Year Plan to End Homelessness incorporates the five goals and themes of Opening Doors. A taskforce was convened to develop the 10-Year Plan. The special taskforce includes the Lowcountry Homeless Coalition and other HUD recipients, local officials, representatives from systems of care, the faith community, housing developers, homeless/formerly homeless individuals, and a variety of nonprofit organizations. The taskforce developed its own steps and action plans to achieve the goals, taking into consideration specific characteristics of our community. A departmental staff person is also on the Board of Directors for the local CoC.

Outreach teams work to establish relationships and trust amongst unsheltered homeless populations in Charleston County. The teams use the common assessment for homeless services to assess the vulnerability of unsheltered persons. Homeless service providers then use the vulnerability scores to identify who is most at risk and how to prioritize housing services. Outreach teams communicate and collaborate with each other through the help of the shared Homeless Management Information System (HMIS).

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Charleston County is one of two HESG recipients in the CoCs geographic area, with plans to award \$142,479 in 2017. LHC, the area CoC, uses HMIS data to identify the most successful interventions. LHC assisted in establishing these two funding priorities for 2017:

1. Rapid Re-housing
2. Shelter Operations

LHC collaborates with the other South Carolina CoCs and the South Carolina Office of Economic Opportunity (OEO) to establish state-wide HESG priorities; performance measures, HMIS data collection standards, and evaluation methods. The first priority is rapid re-housing, which has been proven to be the best practice to affect real change for this population.

LHC provides HESG data for the County's CAPER. HMIS data is reviewed monthly by LHC staff and quarterly by the Performance Review/Selection Committee. The Committee evaluates the performance of renewal projects in the following areas, as captured in HMIS: data quality; client exits to permanent housing; length of time homeless; exits with earned income and income from all sources; occupancy rate; and recidivism rate. Project performance is evaluated in comparison to LHC's performance objectives in each of these categories. New and renewal applicants are evaluated on general agency capacity: experience managing federal grants; review of monitoring visits; review of financial audits; timely payment of LHC Administrative Fees; PIT Count participation; CoC participation; adequate staffing and facilities; and use of best/evidence-based practices. Projects that serve clients with more barriers to housing are acknowledged and evaluated relative to their target-population.

Only LHC endorsed applications are considered for funding by the County HESG Program.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	One80 Place
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Lowcountry Homeless Coalition (LHC) Participation; Response to Request For Application for ESG and CDBG; Presentation to Community Development Advisory Board.
2	Agency/Group/Organization	Florence Crittenton Programs of South Carolina
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Response to Request For Application for ESG; Environmental review training and discussions; Lowcountry Homeless Coalition (LHC) Participation and Coordination; Presentation to Community Development Advisory Board.
3	Agency/Group/Organization	CHARLESTON AREA SENIOR CITIZENS
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Technical assistance; Response to Request For Application for CDBG; Presentation to Community Development Advisory Board.
4	Agency/Group/Organization	Dee Norton Lowcountry Children's Center
	Agency/Group/Organization Type	Services-Children Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Technical assistance; Response to Request For Application for CDBG; Presentation to Community Development Advisory Board.
5	Agency/Group/Organization	EAST COOPER MEALS ON WHEELS
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Technical assistance; Response to Request For Application for CDBG; Presentation to Community Development Advisory Board.
6	Agency/Group/Organization	Charleston County Housing & Redevelopment Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs Emergency Repair Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Response to Request For Application for CDBG; Presentation to Community Development Advisory Board.
7	Agency/Group/Organization	MOUNT PLEASANT WATERWORKS
	Agency/Group/Organization Type	Utility
	What section of the Plan was addressed by Consultation?	Infrastructure needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings; Response to Request For Application for CDBG; Presentation to Community Development Advisory Board.
8	Agency/Group/Organization	PRO BONO LEGAL SERVICES
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Response to Request For Application for CDBG; Presentation to Community Development Advisory Board.
9	Agency/Group/Organization	TOWN OF AWENDAW
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Public Meeting and Presentation at Town of Awendaw; Response to Request For Application for CDBG; Presentation to Community Development Advisory Board; Technical Assistance.

10	Agency/Group/Organization	THE SUSTAINABILITY INSTITUTE
	Agency/Group/Organization Type	Services - Housing Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Response to Request For Application for CDBG; Presentation to Community Development Advisory Board.
11	Agency/Group/Organization	Operation Home
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings about environmental review procedures; Response to Request For Application for CDBG; Presentation to Community Development Advisory Board; Technical Assistance.
12	Agency/Group/Organization	EAST COOPER COMMUNITY OUTREACH
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Response to Request For Application for CDBG; Presentation to Community Development Advisory Board; Technical Assistance.

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Lowcountry Homeless Coalition	The goals of the HESG annual action plan, as developed in coordination with the local Continuum of Care, will enhance and strengthen programs directly benefiting homeless and those at risk of homelessness.
HUD Strategic Plan 2014 - 2018	U.S. Department of Housing and Urban Development	End homelessness; fair housing
Opening Doors: Federal Strat. Plan on Homelessness	United States Interagency Council on Homelessness	End homelessness
Blueprint to End Homelessness in South Carolina	South Carolina Council on Homelessness	Programs to prevent homelessness (rapid re-housing)
Charleston County Comprehensive Plan	Charleston County Planning Department	Affordable housing
Berkeley-Charleston-Dorchester Housing Needs Asses	Charleston County Planning Department	Affordable housing
Opportunity Next	Charleston Regional Development Alliance	Employment training
Comprehensive Development Plan	City of North Charleston	Affordable housing; end homelessness
Public Housing Authority Five-Year Plan	Charleston County Housing and Redevelopment Authority	Affordable housing

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

As shown in this section, Charleston County is engaged in ongoing efforts to increase coordination amongst the the network of public, private, and nonprofit organizations to administrator HUD's CDBG, HOME and HESG programs.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Citizen participation is a critical part of the planning process. Citizens are encouraged to participate in all phases of the CDBG, HOME, and HESG programs and are provided full access to program information.

The County's Community Development Department conducts public hearings during the course of a year for the purpose of providing information on Community Programs to County residents and to receive comments from citizens regarding program activities. At a minimum, hearings are conducted to obtain citizen's views on community development needs, prior to developing funding policies and to receive citizen's comments on proposed activities, prior to final funding decisions being made. Hearings are conducted at locations other than the County Council meeting chambers, to make them more convenient to residents, and hence increase the likelihood of citizen participation for those low-to-moderate income residents where housing and community development funds may be spent. At least once per year, generally scheduled to coincide with each year's annual HUD allocation, a public hearing is held in each of the participating jurisdictions (at the request of the jurisdictions). Hearings are held in the evening to encourage greater public attendance. A sequence of public meetings was held in 2016-2017 to discuss the preparation of the 2017 - 2018 Annual Action Plan, to answer resident questions, and to seek public input. Comments and feedback from citizens are consistently encouraged (public comments are located in Appendix A).

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
------------	------------------	--------------------	--------------------------------	------------------------------	--	---------------------

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Hearings were held separately in the following jurisdictions: Town of Awendaw, Town of Hollywood, Town of James Island, Town of Lincolnville, Town of Ravenel, Town of Mount Pleasant.</p> <p>Annual Action Plan 2017</p>	<p>o Question: How can citizens get a new well or septic system?</p> <p>o Answer: Residents must meet eligibility requirements and can contact the Community Development for an application. Provided contact information for application.</p> <p>o Question: What types of projects are funded through HUD funds?</p> <p>o Answer: CDBG, HOME, and ESG projects are funded (Discussed different types of projects funded under each). County priorities are well/septic upgrades and water/sewer connections as well as affordable housing and home rehabilitation.</p>	Not applicable.	17
OMB Control No:	2506-0117 (exp. 06/30/2018)					

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	County residents were invited to comment on the annual plan.	No comments received.	Not applicable.	
3	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Charleston County citizens invited to public hearing on Tuesday, March 28, 2017 at the Charleston County Council Chambers in North Charleston as well as comment on the Annual Action Plan (comment period March 28 - April 27, 2017).	No comments received	Not applicable.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

CDBG, HOME, and ESG are the entitlement grant funds Charleston County receives directly from HUD.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,625,461	0	15,557	1,641,018	4,822,047	CDBG funds will be allocated for the administration of the program, Fair Housing activities, programs and services benefiting the public, community revitalization and other eligible activities.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	570,492	0	209,273	779,765	1,737,216	HOME funds will be used to support administration of the program, the development and revitalization of housing for low to moderate income individuals and families, and other activities related to creating suitable living environments.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	145,113	0	0	145,113	424,803	ESG funds will be used to provide homeless management information system (HMIS) technical assistance, rapid re-housing, and shelter operations.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Match/leveraged funds are satisfied in each project by the Subrecipient documenting their matching funds in the monthly/quarterly reporting system, or when they ask for reimbursement for the activity that they were funded. In addition, County staff monitors each Subrecipient on an annual basis at a minimum. Staff reviews each file's documentation and also requests a copy of their audit to make sure there were no findings. Staff provides technical assistance where needed to all Subrecipients.

All HOME projects require a leveraging match of at least 25% of the total HOME funds awarded. The match funds must be from non-federal

sources (unless the federal source allows the match) and be permanently committed to a HOME-assisted or eligible project. Eligible match includes: cash, donated land, donated labor, percentage of bond financing, direct costs of supportive services and homebuyer counseling. Subrecipients are required to provide proof of match either with their application, or prior to the release of HOME funds for the project. The County reserves the right to use accumulated match in extenuating circumstances.

All ESG projects must follow the matching requirements outlined in 24 CFR 576.201. Although the regulations detail the requirements, some of the rules are as follows: The recipient must make matching contributions to supplement the recipient's ESG program in an amount that equals the amount of ESG funds provided by HUD. Contributions used to match a previous ESG grant may not be used to match a subsequent ESG grant. The matching requirement may be met by one or both of the following: cash or noncash contributions (noncash contributions must be calculated according to the rules outlined in 24 CFR 576.201).

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County's Public Services Building acts as a hub for administering the CDBG, HOME, and HESG programs as well as a meeting place for hearings and meetings to discuss plan goals.

Discussion

CDBG funds will be allocated for the administration of the program, Fair Housing activities, programs and services benefiting the public, community revitalization and other eligible activities. HOME funds will be used to support administration of the program, the development and revitalization of housing for low to moderate income individuals and families, and other activities related to creating suitable living environments. ESG funds will be used to provide homeless management information system (HMIS) technical assistance, rapid re-housing, and shelter operations.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Well and Septic Improvements	2016	2020	Affordable Housing Non-Housing Community Development	County (Rural only)	Infrastructure Improvements and Development	CDBG: \$225,000	Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Infrastructure Improvement (Water lines)	2016	2020	Non-Housing Community Development	Countywide	Infrastructure Improvements and Development	CDBG: \$94,900	Homeowner Housing Rehabilitated: 8 Household Housing Unit
3	New Housing Construction (Rental and Sales)	2016	2020	Affordable Housing	Countywide	Affordable Housing and Suitable Living Options	HOME: \$142,480	Homeowner Housing Added: 2 Household Housing Unit
4	Rehabilitation (vacant units to sell or rent)	2016	2020	Affordable Housing	Countywide	Affordable Housing and Suitable Living Options	HOME: \$133,484	Rental units rehabilitated: 2 Household Housing Unit Homeowner Housing Added: 1 Household Housing Unit
5	Owner-Occupied Rehabilitation	2016	2020	Affordable Housing	Countywide	Affordable Housing and Suitable Living Options	HOME: \$269,062	Homeowner Housing Rehabilitated: 6 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Emergency Rehabilitation	2016	2020	Affordable Housing	Countywide	Affordable Housing and Suitable Living Options	CDBG: \$265,770	Homeowner Housing Rehabilitated: 35 Household Housing Unit
7	Infrastructure Improvement (Sidewalks)	2016	2020	Non-Housing Community Development	Countywide	Infrastructure Improvements and Development	CDBG: \$335,992	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3800 Persons Assisted
8	Demolition	2016	2020	Affordable Housing Homeless	Countywide	Affordable Housing and Suitable Living Options Infrastructure Improvements and Development	CDBG: \$100,000	Buildings Demolished: 10 Buildings
9	Direct Services to the LMI Community	2016	2020	Non-Homeless Special Needs	Countywide	Social Services to Benefit the LMI Community	CDBG: \$197,528	Public service activities other than Low/Moderate Income Housing Benefit: 7404 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 74 Households Assisted Homeless Person Overnight Shelter: 50 Persons Assisted Jobs created/retained: 2 Jobs
10	Action on Homelessness	2016	2020	Homeless	Countywide	Homeless Needs Social Services to Benefit the LMI Community	ESG: \$142,479	Tenant-based rental assistance / Rapid Rehousing: 5 Households Assisted Homeless Person Overnight Shelter: 400 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	Program Administration	2016	2020	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Countywide	Affordable Housing and Suitable Living Options Infrastructure Improvements and Development Social Services to Benefit the LMI Community	CDBG: \$325,092 HOME: \$57,049	Other: 0 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Well and Septic Improvements
	Goal Description	Upgrading failing wells and septic systems or connecting LMI households to existing infrastructure
2	Goal Name	Infrastructure Improvement (Water lines)
	Goal Description	Install water/sewer lines for LMI households so that they have access to clean and potable water/sanitary sewer.
3	Goal Name	New Housing Construction (Rental and Sales)
	Goal Description	The County will continue to support the construction of affordable housing (sales and rental) throughout the jurisdiction.

4	Goal Name	Rehabilitation (vacant units to sell or rent)
	Goal Description	A priority for the County and its partners is to promote the availability of decent housing by rehabilitating housing units to sell or rent to LMI households.
5	Goal Name	Owner-Occupied Rehabilitation
	Goal Description	A priority for the County and its partners is to rehabilitate housing owned and occupied by LMI households.
6	Goal Name	Emergency Rehabilitation
	Goal Description	Emergency housing repairs occupied by LMI households.
7	Goal Name	Infrastructure Improvement (Sidewalks)
	Goal Description	Provide sidewalk construction and repair to create livable and walkable communities.
8	Goal Name	Demolition
	Goal Description	Demolish and remove dilapidated housing to allow new housing for LMI individuals and households to be built.
9	Goal Name	Direct Services to the LMI Community
	Goal Description	Provide public services such as training/education, health services, elderly services, neglected and abused children services, legal services, and subsistence payments.
10	Goal Name	Action on Homelessness
	Goal Description	The County and its partners will assist households with rapid re-housing to prevent homelessness and to provide overnight shelter for homeless individuals. This goal also includes HMIS administration.

11	Goal Name	Program Administration
	Goal Description	Funds will be used to administer Charleston County's CDBG and HOME programs.

Projects

AP-35 Projects – 91.220(d)

Introduction

Charleston County administers a comprehensive housing and community development program. This program includes awarding grants to local housing and service providers, the provision of housing rehabilitation services, grant oversight monitoring and regular reporting to the U.S. Department of Housing and Urban Development (HUD). The following projects describe the activities Charleston County will fund from Community Development Block Grant (CDBG), HOME Investment Partnerships Program, and Emergency Shelter Grants Program (ESG) funds in the coming program year.

Projects

#	Project Name
1	Well Septic and Infrastructure Connection Program
2	Sewer line connections
3	New Housing in Charleston County
4	Rehabilitation of vacant units in Charleston County
5	Emergency Repair Program
6	Owner Occupied Rehabilitation in Charleston County
7	Demolition of Dilapidated Structures
8	Sidewalk Improvements
9	Public Services for Charleston County Residents
10	Rapid Re Housing and Shelter Operations
11	Charleston County Program Administration
12	Contingency Funding

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The funded projects address the housing and related services needs identified within the Needs Analysis and Housing Market Assessment sections of this Consolidated Plan. Charleston County awards grant funds to support housing and community development activities throughout the entire county, with the exception of the City of Charleston.

The greatest obstacle to addressing underserved needs is funding. As witnessed in recent years, the amount of dollars awarded across most funding streams has decreased. In spite of the obstacles, to meeting underserved needs, goals are achieved through a concentrated effort implemented by a

collaborative partnership of local government, nonprofit organizations and more recently, private organizations. Additionally, Subrecipients funded by Charleston County pursue funding from other local jurisdictions, foundations, and banks to ensure their projects come to fruition.

AP-38 Project Summary
Project Summary Information

1	Project Name	Well Septic and Infrastructure Connection Program
	Target Area	Countywide County (Rural only)
	Goals Supported	Well and Septic Improvements
	Needs Addressed	Infrastructure Improvements and Development
	Funding	CDBG: \$225,000
	Description	Provide clean water and sanitary wastewater by either upgrading failing wells and septic systems or connecting LMI households to existing infrastructure.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	20 LMI households
	Location Description	To be determined
	Planned Activities	Charleston County Well, Septic, and Infrastructure Upgrades: \$225,000
2	Project Name	Sewer line connections
	Target Area	Countywide
	Goals Supported	Infrastructure Improvement (Water lines)
	Needs Addressed	Infrastructure Improvements and Development
	Funding	CDBG: \$94,900
	Description	Connect LMI households to sewer lines
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	8 LMI households
	Location Description	Households in the Snowden Community located within the city limits of Mount Pleasant (as determined by Mount Pleasant Waterworks)
	Planned Activities	Mount Pleasant Waterworks: \$94,900
3	Project Name	New Housing in Charleston County

	Target Area	Countywide
	Goals Supported	New Housing Construction (Rental and Sales)
	Needs Addressed	Affordable Housing and Suitable Living Options
	Funding	HOME: \$142,480
	Description	The County will continue to support the construction of affordable housing (sales and rental) throughout the jurisdiction.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	2 LMI households
	Location Description	To Be Determined upon contract execution
	Planned Activities	P.A.S.T.O.R.S (CHDO project) - \$142,480
4	Project Name	Rehabilitation of vacant units in Charleston County
	Target Area	Countywide
	Goals Supported	Rehabilitation (vacant units to sell or rent)
	Needs Addressed	Affordable Housing and Suitable Living Options
	Funding	HOME: \$133,484
	Description	Purchase, rehabilitate and lease/sell properties in Charleston County to low-income families
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	3 LMI households
	Location Description	1913 Baxter St, North Charleston, SC 29405 1914 Carlton St, North Charleston, SC 29405
	Planned Activities	Metanoia (Carlton St - CHDO project) - rental \$80,000 Metanoia (Baxter St - CHDO project) - sale \$53,484
5	Project Name	Emergency Repair Program

	Target Area	Countywide
	Goals Supported	Emergency Rehabilitation
	Needs Addressed	Affordable Housing and Suitable Living Options
	Funding	CDBG: \$265,770
	Description	Rehabilitation of housing occupied by LMI households
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	35 LMI households
	Location Description	To be determined upon contract execution
	Planned Activities	Palmetto Community Action Partnership: \$40,000 Charleston County Housing and Redevelopment Authority: \$10,000 Town of Awendaw: \$30,000 Metanoia: \$60,000 Operation Home: \$105,770 The Sustainability Institute: \$20,000
6	Project Name	Owner Occupied Rehabilitation in Charleston County
	Target Area	Countywide
	Goals Supported	Owner-Occupied Rehabilitation
	Needs Addressed	Affordable Housing and Suitable Living Options
	Funding	HOME: \$269,062
	Description	A priority for the County and its partners is to rehabilitate housing owned and occupied by LMI households.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	6 LMI households
	Location Description	To be determined upon contract execution
	Planned Activities	Owner-occupied rehabilitation program (North Charleston) - Metanoia \$269,062
7	Project Name	Demolition of Dilapidated Structures

	Target Area	Countywide
	Goals Supported	Demolition
	Needs Addressed	Infrastructure Improvements and Development
	Funding	CDBG: \$100,000
	Description	Demolition of dilapidated structures in LMI neighborhoods.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	10 structures to be demolished
	Location Description	City of North Charleston
	Planned Activities	City of North Charleston Demolition: \$100,000
8	Project Name	Sidewalk Improvements
	Target Area	Countywide
	Goals Supported	Infrastructure Improvement (Sidewalks)
	Needs Addressed	Infrastructure Improvements and Development
	Funding	CDBG: \$335,992
	Description	Provide sidewalk construction and repair to create livable and walkable communities.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	3800 individuals will gain access to sidewalks
	Location Description	City of North Charleston
	Planned Activities	Sidewalk installations in City of North Charleston: \$335,992
9	Project Name	Public Services for Charleston County Residents
	Target Area	Countywide
	Goals Supported	Direct Services to the LMI Community
	Needs Addressed	Social Services to Benefit the LMI Community
	Funding	CDBG: \$197,528

	Description	This program will include support for public services related to neglected and abused children, employment training, education, health services, the elderly, legal assistance, and subsistence payments to meet the needs in the County.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	7404 individuals 74 households 50 persons (homeless person overnight shelter) 2 jobs
	Location Description	
	Planned Activities	North Charleston Recreation (North Charleston): \$11,528 Humanities Foundation (North Charleston and Charleston County): \$22,000 East Cooper Meals on Wheels (Charleston County): \$20,000 Charleston Area Senior Citizens Services Inc. (North Charleston and Charleston County): \$28,000 Charleston Pro Bono Legal Services (North Charleston and Charleston County): \$27,500 One80 Place (North Charleston): \$15,000 Trident Literacy Association (North Charleston): \$15,000 Teachers' Supply Closet (North Charleston and Charleston County): \$12,500 Carolina Youth Development Center (North Charleston): \$10,000 East Cooper Community Outreach (ECCO) (Charleston County): \$10,000 The Sustainability Institute (Charleston County): \$10,000 The Dee Norton Lowcountry Children's Center (North Charleston and Charleston County): \$16,000
	Location Description	
10	Project Name	Rapid Re Housing and Shelter Operations
	Target Area	Countywide
	Goals Supported	Action on Homelessness
	Needs Addressed	Homeless Needs
	Funding	ESG: \$145,113
	Description	The County and its partners will assist households with rapid re-housing to prevent homelessness and provide homeless individuals with overnightshelter. This project also includes HESG administration and contingency funding.

	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	5 households rapid rehousing 400 individuals sheltered
	Location Description	
	Planned Activities	Florence Crittenton Programs of South Carolina: \$50,000 One80 Place: \$75,000 HMIS administration: \$17,479 Contingency funding: \$2,634
11	Project Name	Charleston County Program Administration
	Target Area	Countywide
	Goals Supported	Well and Septic Improvements Infrastructure Improvement (Sidewalks) Infrastructure Improvement (Water lines) Rehabilitation (vacant units to sell or rent) New Housing Construction (Rental and Sales) Owner-Occupied Rehabilitation Emergency Rehabilitation Direct Services to the LMI Community Action on Homelessness Demolition Program Administration
	Needs Addressed	Affordable Housing and Suitable Living Options Infrastructure Improvements and Development Social Services to Benefit the LMI Community Homeless Needs
	Funding	CDBG: \$325,092 HOME: \$57,049
	Description	Funds will be used to administer Charleston County's CDBG and HOME programs.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	N/A

	Location Description	N/A
	Planned Activities	Funds will be used to administer Charleston County's CDBG and HOME programs.
12	Project Name	Contingency Funding
	Target Area	Countywide
	Goals Supported	Well and Septic Improvements Infrastructure Improvement (Sidewalks) Infrastructure Improvement (Water lines) Rehabilitation (vacant units to sell or rent) New Housing Construction (Rental and Sales) Owner-Occupied Rehabilitation Emergency Rehabilitation Direct Services to the LMI Community Demolition
	Needs Addressed	Affordable Housing and Suitable Living Options Infrastructure Improvements and Development Social Services to Benefit the LMI Community
	Funding	CDBG: \$96,736 HOME: \$177,690
	Description	
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Contingency funding to be determined

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Charleston County awards grant funds to support housing and community development activities throughout the County (with the exception of City of Charleston, which has its own HUD funding). These funds support projects under the CDBG, HOME, and HESG programs. Grant funds are made available for use across the county.

The lowest incomes tend to be concentrated in parts of the City North Charleston and also in the county's rural areas. According to the 2010 Census, White residents make up 64.2 percent, African Americans make up 29.8 percent, Asian Americans make up 1.3 percent, and Latino residents make up 5.4 percent (other racial/ethnic groups were less than 2 percent). While African Americans are widely dispersed throughout the county, they are concentrated (40 percent or higher) in sections of almost every municipality and rural area. However, the largest concentration of African Americans (74 percent or higher) is in parts of West Ashley, Mount Pleasant, and in the northern part of the City of Charleston's peninsula leading up and adjacent to the City of North Charleston (an area generally referred to as "the Neck"). The highest concentration of low-income families was also located in "the Neck" area. Although grant funds are made available for use across the county, some subrecipients concentrate their work in the City of North Charleston as well as the rural parts of the county.

Geographic Distribution

Target Area	Percentage of Funds
Countywide	95
County (Rural only)	5

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

There are needs throughout the county (including rural areas), so funds are distributed wherever they can be best utilized by partnering organizations. Charleston County Well, Septic and Infrastructure Upgrades typically occur in rural areas of the County, which is represented by 5 percent of the total funds (this is an estimate only).

Discussion

Charleston County's partnering organizations serve the needs of LMI residents in all of the county's communities, so no area is prioritized over another.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Charleston County is committed to supporting the development of affordable housing for low and moderate income families in the communities throughout the county.

One Year Goals for the Number of Households to be Supported	
Homeless	5
Non-Homeless	46
Special-Needs	0
Total	51

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	5
The Production of New Units	2
Rehab of Existing Units	44
Acquisition of Existing Units	0
Total	51

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

While the one year goals show support for 46 non-homeless households, some of these recipients could be homeless and/or special-needs. Specifically, homeless and special-needs households could potentially receive one of the two new units or one of the three acquired/rehabilitated existing units. However, the determinations of who will receive these units will be made at a future date.

AP-60 Public Housing – 91.220(h)

Introduction

Charleston County works with two Public Housing Authorities within its jurisdiction: the Charleston County Housing and Redevelopment Authority (CCHRA) and the North Charleston Housing Authority.

Actions planned during the next year to address the needs to public housing

There are 1,079 vouchers allocated for use in Charleston County. At this time, the Housing Choice Voucher Program (HCVP) waiting list is closed and the HCVP division of CCHRA is not accepting applications. CCHRA also oversees the management and operations of 399 one, three, and four bedroom housing units (143 single-family homes and 256 elderly residences). Our single family homes are located in 50 different subdivisions throughout Charleston County. Public Housing serves an average of 508 families annually. Currently, however, CCHRA is not accepting new applications for single families.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

CCHRA administers two programs to help residents become economically self-sufficient:

1. The Family Self-Sufficiency (FSS) program, a Section 8 program of the United States Department of Housing and Urban Development (HUD) encourages communities to develop local strategies to help assisted families obtain employment that will lead to economic independence and self-sufficiency. Residents in the Section 8 Program may sign up to participate in FSS. The program works with residents, who establish goals such as, continuing their education, job training, purchasing a first-time home, or starting a small business. Residents who participate in the program must agree to work toward achieving their goals and participate in specific training. Participants build escrow accounts from their rent payments to help them reach their final goal at the completion of the program. The Resident Services Department works with various agencies in the community to develop resources for participating FSS family members.
2. The Individual Development Accounts Program is administered by the Lowcountry Housing & Economic Development Foundation, Inc. (LHEDF). This asset building program helps participating families learn about saving money, budgeting, and more, through financial literacy training. They also receive goal specific training. The three-year program provides matching funds (2:1) as participants save for purposes such as buying a first home, going to college, or starting a small business.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

CCRHA will be receiving County CDBG funds to repair 2 of its single family homes.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homelessness is a particularly troublesome and complex issue that plagues communities across the nation. A major reason that homelessness is so difficult to combat is that it has many causes with overlapping and interrelated variables. The cause of any one person's homelessness often lies, not in a single factor, but at the convergence of multiple events and conditions. From one angle, homelessness can be seen as an economic problem - caused by unemployment, foreclosure, or poverty. From another viewpoint, homelessness could appear to be a health issue - as many homeless persons struggle with one or more conditions such as mental illness, physical disability, HIV, or substance abuse. Looking at the problem another way, homelessness emerges as a social problem - with factors such as domestic violence, educational attainment, or race lying at the root. In reality, homelessness is caused by all of these issues, sometimes simultaneously. As such, fighting homelessness requires a truly collaborative, community-based approach.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Lowcountry Homeless Coalition (the area CoFC) uses a Coordinated Entry System (CES) that covers a seven county service area (including Charleston County) and therefore employs unique aspects to address the differing needs that exist in these urban and rural settings. Outreach teams throughout the service area target both known locations where persons live unsheltered and service sites where homeless persons go to receive services. They assess all households engaged through outreach and/or who seek housing assistance to determine their level of vulnerability and appropriateness for housing interventions. The CES is advertised and participated in by all service providers in the service area and by SC 211, a human services information call center staffed 24/7. All federally funded housing services provided within the CoC are prioritized based upon vulnerability. All outreach workers and service providers use HMIS to build and update our Prioritization List and a By-Name List on an ongoing basis.

Addressing the emergency shelter and transitional housing needs of homeless persons

One80 Place offers emergency shelter for individual men and women and/or women with children. Permanent Housing is the one of the main needs for many of the individuals living in emergency shelter or transitional housing in Charleston County. Research has shown that providing adequate, stable housing and supportive services is less expensive than allowing persons to live unsheltered because the costs of housing are less than local hospitals and jails or detention centers. Formerly homeless persons in stable housing enter the ER and jail systems at far lower rates than persons living unsheltered. Currently Charleston's HUD-funded permanent supportive housing developments are at full capacity

and the County and its collaborative partners need to pursue alternative means to secure supportive housing for these unsheltered populations if the community is to achieve an end to homelessness in Charleston.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

One80 Place, Origin SC, and Florence Crittenton provide rapid re-housing financial services to help individuals and families get back into housing quickly. Origin SC offers Permanent Supportive Housing for chronically homeless individuals. Origin SC and Florence Crittenton both offer homeless prevention services to help families stay in their current housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Origin SC and Florence Crittenton both offer homeless prevention services to help families stay in their current housing. These can certainly help those persons who are exiting institutions of care. The Humanities Foundation, a member of the LHC, also administers a program called ShelterNet, which assists persons who are at-risk of becoming homeless by providing financial assistance to prevent them from losing their homes or apartments. Humanities Foundation also provides permanent housing for formerly homeless persons in several of its developments.

Discussion

Charleston County is one of two HESG recipients in the CoCs geographic area, with plans to award \$142,479 in 2017. LHC, the area CoC, uses HMIS data to identify the most successful interventions. LHC assisted in establishing these two funding priorities for 2016-2020:

1. Rapid Re-housing
2. Shelter Operations

LHC collaborates with the other South Carolina CoCs and the South Carolina Office of Economic Opportunity (OEO) to establish state-wide HESG priorities; performance measures, HMIS data collection standards, and evaluation methods. The first priority is rapid re-housing, which has been proven to be the best practice to affect real change for this population.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The provision of safe, decent affordable housing is one of the greatest challenges facing Charleston County, its development partners, and many jurisdictions across the State and Nation.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Analysis of Impediments to Fair Housing Choice for the Charleston region discusses several actions to remove barriers to affordable housing: Introduce inclusionary zoning as an affordable housing tool that links the production of affordable housing to the production of market-rate housing, which either requires or encourages new residential developments to make a certain percentage of the housing units affordable to low- or moderate- income residents; Increase TBRA or Section 8, VASH options; Provide additional financial incentives to Charleston area housing developers who provide additional affordable housing options; Continue working closely with the local Housing Authorities; Continue working with local lenders including CDFIs like the South Carolina Community Loan Fund to encourage additional investments and lending activity within the county.

Discussion:

Two factors contribute to the Charleston County's affordable housing problem: 1) A household's ability to afford housing based on its income, and 2) the price of housing. In response, the County will work with the City of Charleston and City of North Charleston in implementing the strategies mentioned previously. In addition, the County (through its partners) will employ activities intended to foster the development of affordable housing for low-to-moderate income families and individuals such as rehabilitating vacant units to sell or rent, constructing new housing to sell or rent, and rehabilitating owner-occupied housing.

AP-85 Other Actions – 91.220(k)

Introduction:

Through its Community Development programs, the County seeks to meet underserved needs, create and maintain affordable housing, reduce lead-based paint hazards, reduce the number of families in poverty, develop institutional structure, and enhance coordination between public and private housing and social service agencies. Actions related to address these obstacles are discussed throughout this section.

Actions planned to address obstacles to meeting underserved needs

The County seeks to meet underserved needs through its housing and community development programs. A particular need in the Charleston County is financial assistance to persons who are homeless or who are at-risk of becoming homeless. The County addresses this need by providing funds to nonprofit organizations serving homeless individuals and households. In addition, infrastructure improvements, mostly in underserved communities, will help to foster safe and decent living environments for the residents of Charleston County.

Actions planned to foster and maintain affordable housing

The County (through its partners) will employ activities intended to foster and maintain affordable housing for low-to-moderate income families and individuals such as rehabilitating vacant units to sell or rent, constructing new housing to sell or rent, and rehabilitating owner-occupied housing.

Actions planned to reduce lead-based paint hazards

Charleston County requires documented evidence of adherence to the LSHR requirements and evaluates project management to ensure awardee compliance with county policies in the area of LBP Hazards oversight.

Actions planned to reduce the number of poverty-level families

Some of the actions Charleston County will take this program year are as follows:

- (1) Through the use of collaborative partnerships, provide additional and improved housing by engaging in the rehabilitation and creation of housing;
- (2) Provide essential legal services supporting home and family stability through a non-profit partner funded for that purpose;
- (3) Through the County's partnering institutions, provide persons who are at risk of becoming homeless with rapid re-housing, rental, mortgage and/ or utility assistance;

(4) A non-profit partner funded by the County will provide comprehensive health services to uninsured and under-insured low-income adults at no cost; and,

(5) Fund partners that assist homeless individuals and households with overnight shelter.

Actions planned to develop institutional structure

Charleston County's Community Development Department continues to improve its processes and programs by participating in HUD-sponsored training and other training activities that will increase our capacity to deliver superior service to low and moderate income citizens in Charleston County. The Department is also building its capacity by continuing to partner with nonprofit housing and public service providers as well as engaging professional services (e.g., well drilling) when necessary to ensure that the needs of the community are being addressed. The Department is fortunate to have a Community Development Advisory Board to assist it in making funding decisions and meeting the needs of the community.

Actions planned to enhance coordination between public and private housing and social service agencies

Charleston County has targeted significant CDBG and HOME resources for its housing partners to build affordable housing and rehabilitate existing units and owner-occupied homes. The County will continue to work with its partners to encourage affordable housing.

Discussion:

Overall, Charleston County is engaged in ongoing efforts to increase coordination amongst the complex network of public, private, and nonprofit organizations that deliver housing and social services to the community. As the administrators of HUD's CDBG, HOME and HESG programs, the County's Department of Community Development acts as a hub for community and economic development in the area. Open lines of communication are maintained between the County and the area's many non-profit and social service agencies.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The following items provide responses for additional regulatory requirements for the CDBG, HOME, and HESG programs.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

N/A

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The County uses recapture as its method of protecting affordability. All properties receiving financial assistance from the County for homeownership and homebuyer activities must ensure that the housing remains affordable to families with incomes of 80 percent or less of the area median for at least the minimum affordability period based on the initial amount of assistance provided. The affordability requirements will be enforced with restrictive covenants or liens that will be recorded with the County Register Mesne Conveyance (RMC). More details about the guidelines can be found in the County's HOME Program Operating and Procedures Manual.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

For all homebuyer or homeowner activities to include owner-occupied rehabilitation, homebuyer down payment and closing cost assistance and housing development subsidies that cause the unit to be sold below fair market value projects, a recapture provision shall be utilized. These subsidies represent a direct subsidy to the homebuyer. If the home is sold during the period of affordability, the County must be notified of the sale. The County will execute written agreements that reflect the recapture provisions at or before the time of sale and will be enforced via a recorded lien. All County initiated activities for homebuyer and homeownership activities will have an affordability period as required by 24 CFR Part 92.254. Homeowner occupied rehabilitation lien documents will be placed for not more than 10 years. CHDO's and or subrecipients will be required to enforce these recapture provisions. These provisions will be included in the lien/loan documents. More details about the guidelines can be found in the County's HOME Program Operating and Procedures Manual.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

No funding will be utilized to refinance existing debt.

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

See attached "Monitoring Plan," which is applicable to all Urban Entitlement projects.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Lowcountry Homeless Coalition (the area CoC) uses a Coordinated Entry System (CES) that covers a seven county service area (including Charleston County) and therefore employs unique aspects to address the differing needs that exist in these urban and rural settings. Outreach teams throughout the service area target both known locations where persons live unsheltered and service sites where homeless persons go to receive services. They assess all households engaged through outreach and/or who seek housing assistance to determine their level of vulnerability and appropriateness for housing interventions. The CES is advertised and participated in by all service providers in the service area and by SC 211, a human services information call center staffed 24/7. All federally funded housing services provided within the CoC are prioritized based upon vulnerability. All outreach workers and service providers use HMIS to build and update our Prioritization List and a By-Name List on an ongoing basis.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The County issues a Request for Applications (RFA) requesting that interested agencies apply for ESG eligible activities. After applications are received, an ad hoc grant review subcommittee reviews/scores the applications and provides the scores to the Community Development Advisory Board (CDAB). The CDAB makes funding recommendations, which are then reviewed and approved during a Charleston County Council public hearing. The public hearing notice is published in The Post & Courier. For HESG funding, the Lowcountry Homeless Coalition first reviews project requests and endorses selected projects for the Boards consideration.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

A homeless and/or formerly homeless individual participates in the Lowcountry Homeless Coalition, the CoC governing body. Charleston County consults LHC when prioritizing policy and funding decisions related to the ESG program.

5. Describe performance standards for evaluating ESG.

See attached "Monitoring Plan," which is applicable to all Urban Entitlement projects.

Housing Trust Fund (HTF)
Reference 24 CFR 91.220(I)(5)

1. Distribution of Funds

- a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2).
- b. Describe the jurisdiction's application requirements for eligible recipients to apply for HTF funds.
- c. Describe the selection criteria that the jurisdiction will use to select applications submitted by eligible recipients.
- d. Describe the jurisdiction's required priority for funding based on geographic distribution, which is a description of the geographic areas of the State (including areas of low-income and minority concentration) in which it will direct assistance during the ensuing program year.
- e. Describe the jurisdiction's required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner.
- f. Describe the jurisdiction's required priority for funding based on the extent to which rents for units in the rental project are affordable to extremely low-income families.
- g. Describe the jurisdiction's required priority for funding based on the financial feasibility of the project beyond the required 30-year period.
- h. Describe the jurisdiction's required priority for funding based on the merits of the application in meeting the priority housing needs of the jurisdiction (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations).

i. Describe the jurisdiction's required priority for funding based on the location of existing affordable housing.

j. Describe the jurisdiction's required priority for funding based on the extent to which the application makes use of non-federal funding sources.

2. Does the jurisdiction's application require the applicant to include a description of the eligible activities to be conducted with HTF funds?

3. Does the jurisdiction's application require that each eligible recipient certify that housing units assisted with HTF funds will comply with HTF requirements?

4. Performance Goals and Benchmarks. The jurisdiction has met the requirement to provide for performance goals, consistent with the jurisdiction's goals established under 24 CFR 91.215(b)(2), by including HTF in its housing goals in the housing table on the SP-45 Goals and AP-20 Annual Goals and Objectives screens.

5. Rehabilitation Standards. The jurisdiction must establish rehabilitation standards for all HTF-assisted housing rehabilitation activities that set forth the requirements that the housing must meet upon project completion. The jurisdiction's description of its standards must be in sufficient detail to determine the required rehabilitation work including methods and materials. The standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes. The jurisdiction must attach its rehabilitation standards below. If the jurisdiction will not use HTF funds for the rehabilitation of housing, enter "N/A".

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; and Capital Needs Assessments (if applicable).

6. Resale or Recapture Guidelines. Below, the jurisdiction must enter (or attach) a description of the guidelines that will be used for resale or recapture of HTF funds when used to assist first-time homebuyers. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

7. HTF Affordable Homeownership Limits. If the jurisdiction intends to use HTF funds for homebuyer assistance and does not use the HTF affordable homeownership limits for the area provided by HUD, it must determine 95 percent of the median area purchase price and set forth the information in

accordance with §93.305. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

8. Limited Beneficiaries or Preferences. Describe how the jurisdiction will limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population to serve unmet needs identified in its consolidated plan or annual action plan. If the jurisdiction will not limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population, enter "N/A."

Any limitation or preference must not violate nondiscrimination requirements in § 93.350, and the jurisdiction must not limit or give preferences to students. The jurisdiction may permit rental housing owners to limit tenants or give a preference in accordance with § 93.303 only if such limitation or preference is described in the action plan.

9. Refinancing of Existing Debt. Enter or attach the jurisdiction's refinancing guidelines below. The guidelines describe the conditions under which the jurisdiction will refinance existing rental housing project debt. The jurisdiction's refinancing guidelines must, at minimum, demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing. If the jurisdiction will not refinance existing debt, enter "N/A."

Discussion:

Appendix A:
PY 2017 ANNUAL ACTION PLAN
PUBLIC COMMENTS

Public Comments – Annual Action Plan

Public Hearings/Meetings:

- **James Island:** 1238-B Camp Road, James Island, 6:30 PM, November 17, 2016
 - No comments
- **Ravenel:** 5962 HIGHWAY 165 STE 100, Ravenel, 5:45 PM, November 29, 2016
 - No comments
- **Lincolnvile:** 141 W Broad St., Lincolnvile, 7:30 PM, December 7, 2016
 - No comments
- **Mount Pleasant:** 100 Ann Edwards Lane, Mount Pleasant, 6 PM, December 13, 2016
 - No comments
- **Hollywood:** 6278 Highway 162, Hollywood, 6 PM, December 19, 2016
 - Question: How can citizens get a new well or septic system?
 - Answer: Residents must meet eligibility requirements and can contact the Community Development for an application. Provided contact information for application.
- **Awendaw:** 6971 Doar Rd, Awendaw, 7 PM, January 5, 2017
 - Question: What types of projects are funded through HUD funds?
 - Answer: CDBG, HOME, and ESG projects are funded (Discussed different types of projects funded under each). County priorities are water/septic/sewer upgrades and connections as well as affordable housing and home rehabilitation and repairs.
- **Annual Action Plan Hearing:** Charleston County Council Chambers, 4045 Bridge View Drive in North Charleston, Tuesday, March 28, 2017 at 6:30 PM
 - No comments

Public Comment Period (March 28 - April 27, 2017):

- No comments received

Appendix B:
PY 2017 ANNUAL ACTION PLAN
PUBLIC NOTICES AND PUBLIC HEARINGS



Charleston County and City of North Charleston Program Year 2017 Urban Entitlement Programs

NOTICE OF AVAILABILITY: SCHEDULE OF ANNUAL PUBLIC HEARING DATES

Charleston County's Community Development Department is the administering agency for the County of Charleston Urban Entitlement Grants for the Community Development Block Grant (CDBG) Program; Emergency Solutions Grant (HESG); Community Housing Development Organization (CHDO); and, the HOME Investment Partnership Program (HOME). These grant programs are funded by an allocation from the U.S. Department of Housing and Urban Development (HUD) and are intended to fund housing and community development activities throughout Charleston County.

The Department conducts public hearings during the course of a year for the purpose of providing information on Community Programs to County residents and to receive comments from citizens regarding program activities. At least once per year, generally scheduled to coincide with each year's annual HUD allocation, a public hearing is held in each of the participating jurisdictions (as decided by the jurisdiction). Hearings are held in the evening to encourage greater public attendance. The following jurisdictions have requested the Department to discuss the Urban Entitlement Grants at the following time/dates:

- James Island: 1238-B Camp Road, James Island, 6:30 PM, November 17, 2016
- Ravenel: 5962 HIGHWAY 165 STE 100, Ravenel, 5:45 PM, November 29, 2016
- Lincolnville: 141 W Broad St., Lincolnville, 7:30 PM, December 7, 2016
- Mount Pleasant: 100 Ann Edwards Lane, Mount Pleasant, 6 PM, December 13, 2016
- Hollywood: 6278 Highway 162, Hollywood, 6 PM, December 19, 2016
- Awendaw: 6971 Doar Rd, Awendaw, 7 PM, January 5, 2017

For additional information, call Johnna Murray, Director at (843) 202-6960 or via e-mail at jmurray@charlestoncounty.org



Town of James Island, Regular Town Council Meeting
November 17, 2016; 7:00 PM; 1238-B Camp Road, James Island, SC 29412

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Members of the public addressing Council during the Public Comment period must sign in. Comments should be directed to Council and not the audience. Please limit comments to three (3) minutes.

1. Opening Exercises: Boy Scout Troop #44
2. Presentation: FY 2015/2016 Financial Statement, Henry Wilson, Wilson & Quirk CPA
Presentation: 2017 Urban Entitlement, Johanna Murray, Charleston County
3. Public Comment
4. Consent Agenda
 - a. Minutes: October 20, 2016 Regular Town Council Meeting
5. Information Reports
 - a. Finance Report
 - b. Administrator's Report
 - c. Public Works Report
 - d. Island Sheriffs' Patrol Report
6. Requests for Approval
 - a. Community Assistance Grants
 - b. Centerville Traffic Calming – Speed Hump Proposal
7. Committee Reports
 - Land Use Committee
 - Environment and Beautification Committee
 - Children's Commission
 - Public Safety Committee
 - History Commission
8. Resolutions
 - a. Resolution #2016-16: In Support of Saving Mosquito Beach Motel Building
 - b. Resolution #2016-17: Resolution to Delay Implementation of Traffic Signalization (Stop Light) at Mikell Drive
9. Ordinances up for Second Reading: None
10. Ordinances up for First Reading: None
11. New Business:

TOWN OF RAVENEL
PUBLIC HEARING
November 29, 2016 - 5:45 p.m.

AGENDA

Call to Order

Prayer and Pledge

2017 Community Development Block Grants

Adjourn

TOOL BOX

[Code of Ordinances](#)
[Comprehensive Plan](#)
[Project and Application Map](#)
[Use Table](#)
[Zoning Map](#)



MOUNT PLEASANT TOWN COUNCIL

TOWN COUNCIL AGENDA

Tuesday, December 13, 2016 at 6:00 p.m.

Municipal Complex, Council Chambers

100 Ann Edwards Lane

Mount Pleasant, SC 29464

SIGN IN TO SPEAK HERE

[Sign up online](#)

- I. PRAYER
- II. PLEDGE
- III. COMPLIANCE WITH FREEDOM OF INFORMATION ACT
- IV. APPROVAL OF AGENDA
- V. PUBLIC HEARINGS, AWARDS & PRESENTATIONS

A. Public Hearing: A Public Hearing to receive comments on a proposed amendment to the Development Agreement for the Hassell Tract Associates, LLC's project known as "Central Mount Pleasant/Hassell Tract", which property is described as generally located between Venning Road and Bowman Road and including various named Tracts, comprising approximately 109.04 total acres of land and bearing the following Charleston County TMS numbers: 559-00-00-010, 559-00-00-017, 559-00-00-018, 559-00-00-531, 559-00-00-534, 559-00-00-535, 560-00-00-030, 560-00-00-064, 560-00-

00-066, 560-00-00-067, and 560-12-00-055. The proposed amendment is entitled **“FIFTH AMENDMENT TO THE HASSELL TRACT DEVELOPMENT AGREEMENT;** and is considered an amendment to and restatement of the Original Agreement as amended by all previous amendments thereto and by additional amendments in the referenced Agreement, and shall constitute the approved plan for Development of the Real Property to which it pertains. The development agreement does not provide that the local government provide public facilities. The current zoning classification for the subject property as a Mixed-Use Planned development District, including residential, commercial, institutional and recreational uses will not change.

B. Charleston County Urban Entitlement 2017 Funding with respect to the US Department of Housing and Urban Development



TOWN COUNCIL

Regular Meeting

Agenda

6278 Hwy 162 / PO Box 519
Hollywood, SC 29449

843.889.3222
843.889.3636 Fax
www.townofhollywood.org

Monday, 19 December 2016

6:30PM

Council Chambers

I. Call to Order

II. Roll Call

III. Invocation/Pledge of Allegiance

IV. Adoption of Agenda

V. Public Comments

VI. Minutes:

Regular Council Meeting November 14, 2016

VII. Committee Reports:

Finance

Planning/Zoning

VIII. Presentation:

Representative Robert L. Brown

IX. Old Business:

Discussion/Input for Code Enforcement Officer

Utilization of Hollywood Trails at the SAP

X. New Business:

New Road Extension Water Project

Match for New Home Project

XI. Mayor's Update

XII. Comments from Council/Mayor

XIII. Adjournment

TOWN OF AWENDAW

Miriam C. Green-MAYOR

6971 Doar Road PO Box 520
Awendaw, SC 29429
Telephone (843) 928 3100
William Wallace- Town Administrator
Gregory Saxton – Clerk

**COUNCIL MEMBERS**

Bryan McNeal Jr.
Tim Penninger
Rodney Porcher
Sheila Powell
Bettye Simmons
Roberta Whiteside

E-Mail: awendaw@tds.net

Public Hearing Meeting
Awendaw Town Hall
January 5, 2017 7:00 P.M.
Agenda

1. Call to order
2. Charleston County's Urban Entitlement Program
3. Public Comments
4. Adjournment



PUBLIC NOTICE/PUBLIC HEARING

CHARLESTON COUNTY COMMUNITY DEVELOPMENT DEPARTMENT URBAN ENTITLEMENT PROGRAM Urban Entitlement PY 2017 Annual Action Plan

The County of Charleston is pleased to announce its draft Annual Action Plan. The Plan is a document that outlines how the County of Charleston, its participating jurisdictions, and the City of North Charleston propose to spend federal grant dollars from the U.S. Department of Housing and Urban Development during the Program Year 2017.

All interested parties are encouraged to attend a public hearing on Tuesday, March 28, 2017 at 6:30 PM in Charleston County Council Chambers, 4045 Bridge View Drive in North Charleston, to offer comments on the plan. After the hearing, program specifics will be available for review Monday through Friday between the hours of 9:00 a.m. – 4:30 p.m. in the Charleston County Community Development Department located in Room C216 at 4045 Bridge View Drive, North Charleston, South Carolina, 29405. **Written comments on the draft plan should be addressed to: Anna Eskridge, Ph.D., Program Administrator, Charleston County Community Development Department, at the above address. The deadline for receipt of written comments is April 27, 2017. Telephone (843) 202-6960, TDD (843) 958-4717.** Project summaries selected by the Community Development Advisory Board are available by accessing the Charleston County website (www.charlestoncounty.org) and selecting the Community Development Department's webpage. You may also pick up a copy of this summary at the address referenced above. These projects will be presented to Charleston County Council for approval and incorporation into the PY 2017 Annual Action Plan on March 28, 2017 at 6:30 p.m. The Plan will be submitted to the U.S. Department of Housing & Urban Development on or around May 15, 2017.



AFFIDAVIT OF PUBLICATION

The Post and Courier

State of South Carolina

County of Charleston

Personally appeared before me the undersigned advertising clerk of the above indicated newspaper published in the city of Charleston, county and state aforesaid, who, being duly sworn, says that the advertisement of

(copy attached)

appeared in the issues of said newspaper on the following day(s):

03/14/17 Tue PC
03/14/17 Tue CNW

at a cost of \$159.42
Account# 103042
Order# 1557684
P.O. Number:

Subscribed and sworn to before
me this 15 day
of March
A.D. 2017

Stephanie Kruger
advertising clerk

[Signature]
NOTARY PUBLIC, SC
My commission expires

PUBLIC NOTICE/ PUBLIC HEARING CHARLESTON COUNTY COMMUNITY DEVELOP- MENT DEPARTMENT URBAN ENTITLEMENT PROGRAM Urban Entitlement PY 2017 Annual Action Plan

The County of Charleston is pleased to announce its draft Annual Action Plan. The Plan is a document that outlines how the County of Charleston, its participating jurisdictions, and the City of North Charleston propose to spend federal grant dollars from the U.S. Department of Housing and Urban Development during the Program Year 2017. All interested parties are encouraged to attend a public hearing on Tuesday, March 28, 2017 at 6:30 PM in Charleston County Council Chambers, 4045 Bridge View Drive in North Charleston, to offer comments on the plan. After the hearing, program specifics will be available for review Monday through Friday between the hours of 9:00 a.m. to 4:30 p.m. in the Charleston County Community Development Department located in Room C216 at 4045 Bridge View Drive, North Charleston, South Carolina, 29403. Written comments on the draft plan should be addressed to: Anna Estridge, Ph.D., Program Administrator, Charleston County Community Development Department, at the above address. The deadline for receipt of written comments is April 27, 2017. Telephone: (843) 202-6960, TDD: (843) 958-4717. Project summaries selected by the Community Development Advisory Board are available by accessing the Charleston County website (www.charlestoncounty.org) and selecting the Community Development Department's webpage. You may also pick up a copy of this summary at the address referenced above. These projects will be presented to Charleston County Council for approval and incorporation into the PY 2017 Annual Action Plan on March 28, 2017 at 6:30 p.m. The Plan will be submitted to the U.S. Department of Housing & Urban Development on or around May 15, 2017.

ADJ 1557684



Charleston County and City of North Charleston Program Year 2017 Urban Entitlement Programs

REQUEST FOR APPLICATION (RFA) ANNOUNCEMENT

Charleston County's Community Development Department is the administering agency for the County of Charleston Urban Entitlement Grants for the Community Development Block Grant (CDBG) Program; Emergency Solutions Grant (HESG); Community Housing Development Organization (CHDO); and, the HOME Investment Partnership Program (HOME). These grant programs are funded by an allocation from the U.S. Department of Housing and Urban Development (HUD) and are intended to fund housing and community development activities throughout Charleston County.

APPLICATION RELEASE DATE:

On Thursday, December 22, 2016, the Charleston County Procurement Department will issue a Request for Applications (RFA) for the Program Year 2017 Urban Entitlement Program Funding Cycle. Special attention and priority will be given to applicants that successfully align with strategies to address unmet goals and objectives as outlined in the Consolidated Plan. For information about the Consolidated Plan, goals and funding priorities, please visit www.charlestoncounty.org and review the Community Development Department webpage.

PRE-APPLICATION TRAINING:

A Pre-Application Training will be held on Thursday, January 5, 2017 from 9:30 A.M. – 11:30 A.M. in the Charleston County Council Chambers located at 4045 Bridge View Drive, 2nd floor of the Lonnie Hamilton III Public Services Building, North Charleston. The training will provide an overview of the application, program requirements and funding process. Although not mandatory, the Pre-Application Training *IS STRONGLY ENCOURAGED*.

DEADLINE:

Applications will be accepted January 5, 2017 through 3:00 P.M. Friday, February 3, 2017 and may be mailed or hand delivered to:

Anita Jenkins, Senior Buyer
Charleston County Procurement Department, Suite B250
4045 Bridge View Drive
North Charleston, South Carolina 29405-7464

THE ONLINE APPLICATION MUST BE SUBMITTED AND THE MANDATORY FORMS AND ATTACHMENTS MUST BE RECEIVED AND TIME STAMPED IN THE PROCUREMENT DEPARTMENT, SUITE B250, BY 3:00 P.M. ON FEBRUARY 3, 2017 TO BE ACCEPTED.

For additional information, call Anna Eskridge, Ph.D., Program Administrator at (843) 202-6960 or via e-mail at aeskridge@charlestoncounty.org.



Ann: Gwendolyn Parrilla
CHARLESTON COUNTY Grants Admin.
4045 BRIDGE VIEW DR, C-202
NORTH CHARLESTON SC 29405-7464

AFFIDAVIT OF PUBLICATION

The Post and Courier

State of South Carolina

County of Charleston

Personally appeared before me the undersigned advertising clerk of the above indicated newspaper published in the city of Charleston, county and state aforesaid, who, being duly sworn, says that the advertisement of

(copy attached)

appeared in the issues of said newspaper on the following day(s):

12/20/16 Tue PC
12/20/16 Tue CNW

at a cost of \$321.92
Account# 103042
Order# 1528253
P.O. Number:

Subscribed and sworn to before
me this 23 day
of December
A.D. 2016

Stephanie Kruger
advertising clerk

[Signature]
NOTARY PUBLIC, SC
My commission expires


Charleston County and City of North Charleston
Program Year 2017
Urban Entitlement
Programs
REQUEST FOR
APPLICATION (RFA)
ANNOUNCEMENT

Charleston County's Community Development Department is the administering agency for the County of Charleston Urban Entitlement Grants for the Community Development Block Grant (CDBG) Program, Emergency Solutions Grant (ESG), Community Housing Development Organization (CHDO), and the HOME Investment Partnership Program (HOME). These grant programs are funded by an allocation from the U.S. Department of Housing and Urban Development (HUD) and are intended to fund housing and community development activities throughout Charleston County.

APPLICATION RELEASE DATE:
On Thursday, December 22, 2016, the Charleston County Procurement Department will issue a Request for Application (RFA) for the Program Year 2017 Urban Entitlement Program Funding Cycle. Special attention and priority will be given to applicants that successfully align with strategies to address unmet goals and objectives as outlined in the Consolidated Plan. For information about the Consolidated Plan, goals, and funding priorities, please visit www.charlestoncounty.org and review the Community Development Department website.

PRE-APPLICATION TRAINING:
A Pre-Application Training will be held on Thursday, January 5, 2017 from 9:30 A.M. - 11:30 A.M. in the Charleston County Council Chambers located at 4045 Bridge View Drive, 2nd floor of the Lonnie Hamilton III Public Services Building, North Charleston. The training will provide an overview of the application, program requirements and funding process. Although not mandatory, the Pre-Application Training is **STRONGLY ENCOURAGED**.

DEADLINE:
Applications will be accepted January 5, 2017 through 3:00 P.M. Friday, February 3, 2017 and may be mailed or hand delivered to:

Anita Jenkins,
Senior Buyer
Charleston County
Procurement Department,
Suite 8250
4045 Bridge View Drive
North Charleston, SC
29405-7464

THE ONLINE APPLICATION MUST BE SUBMITTED AND THE MANDATORY FORMS AND ATTACHMENTS MUST BE RECEIVED AND TIME STAMPED IN THE PROCUREMENT DEPARTMENT, SUITE 8250, BY 3:00 P.M. ON FEBRUARY 3, 2017 TO BE ACCEPTED.

For additional information, call Anne Eskridge, Ph.D., Program Administrator at (843) 202-6960 or via e-mail at: aeskridge@charlestoncounty.org.


AD# 1528253

Appendix C:

PY 2017 ANNUAL ACTION PLAN

MONITORING PLAN



Charleston County Community Services

Procedure: Monitoring – Plan

Issued By: Community Services

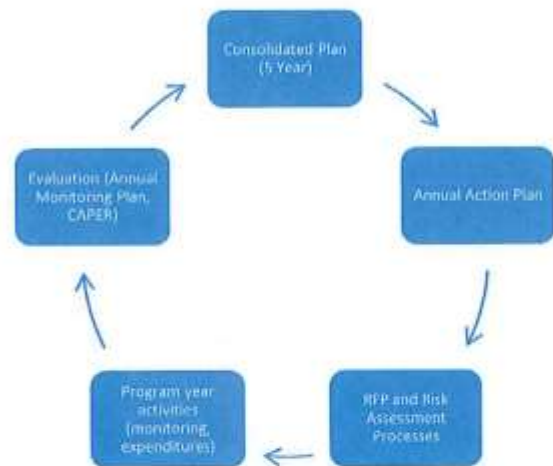
Effective Date: 10/1/10, Revised 4/1/15

Page 1 of 8

GENERAL

I. Introduction

Charleston County is committed to providing effective, efficient and equitable community services to the towns, cities, and organizations within its jurisdiction. The Annual Monitoring Plan is a guide for delivering these services while keeping Charleston County and its Urban Entitlement sub-recipients in compliance with Federal, State and County regulations. A strong monitoring system will allow staff to accurately determine the level of risk the County takes when granting monies, build capacity within the community, ensure timeliness of expenditures, and provide accurate evaluation for future planning.



Through development of an annual monitoring plan, staff can effectively plan for events in the coming year as well as take time to recognize what works, what can be done better, and what practices have become irrelevant. This kind of "big picture" thinking serves an exercise in planning and regrouping. Plus, as can be seen in later parts of this plan, the Annual Monitoring plan ties-in directly with Departmental goals and objectives.

II. Monitoring Plan Objectives and Strategy

Charleston County Community Service (CCCS) has identified the following objectives and strategies for monitoring:

- ***Accurately Assessing Risk***
- ***Identifying Technical Assistance Needs & Increasing Capacity***
- ***Ensuring Timely Expenditures:***
- ***Keeping Charleston County In Compliance through training***
- ***Establishing Tools and Systems for Compliance***
- ***Identifying Innovative Tools & Techniques: Best Practices***



Charleston County Community Services

Procedure: Monitoring – Plan

Issued By: Community Services

Effective Date: 10/1/10, Revised 4/1/15

Page 2 **of** 8

III. Ongoing Monitoring

A. Accurately Assessing Risk :

Charleston County Community Services staff, will determine the level of monitoring a sub-recipient will receive using a risk model. The model uses the following elements, prior performance, capacity, type of project, investment level, and experience in managing federal funds, to determine the risk associated with a particular project. The risk will be examined during the first quarter of the new program year, with a monitoring schedule resulting in the second quarter and actual on site and/or desk top monitoring taking place during the 3rd and 4th quarters.

NOTE: This model does not take the place of or supersede the judgment of Community Services staff. Regardless of the results of the risk model a sub-recipient may be monitored based strictly on the judgment of Community Services management.

B. Identifying Technical Assistance Needs & Increasing Capacity:

- Sub-recipient reports serve as an ongoing oversight tool to ensure that projects are operating within the scope of their project. The review by staff provides a valuable point of contact as well as an effective tool for determining the type and depth of technical assistance a sub-recipient may need. Whether a recipient reports monthly or quarterly staff will review and analyze monthly/quarterly reports in tandem with pay requests for timeliness of expenditure of funds and project activity as outlined in the sub recipient's agreement.
- In addition to reviewing reports staff will determine each projects specific compliance issues and provide technical support to ensure the regulatory compliance with Davis Bacon, Section 3, Fair Housing, and minority and women contractors for construction projects.
- Staff will also ensure that during the life of the project they observe project for quality of work, i.e. housing rehabilitation and construction of residential housing and buildings, infrastructure projects such as sidewalks, drainage, and compliance with regulations, as needed.

C. Ensuring Timely Expenditures:

- Staff will review financial reports in relation to the project timeline to determine if expenditures are on target. They will communicate any deviations with subs on a monthly/quarterly basis, ensuring that any extensions are warranted and submitted in a timely manner.



Charleston County Community Services

Procedure: Monitoring – Plan

Issued By: Community Services

Effective Date: 10/1/10, Revised 4/1/15

Page 3 **of** 8

D. Training of sub-recipients is another important strategy utilized to strengthen partnerships and build capacity. Training of sub recipients can be carried out by several methods:

- **Annual Pre-Proposal meeting-** a pre-proposal conference, is held shortly after the announcement of funds availability. The basic application process is explained along with expectations for management of a successful project.
- **Post-Award meeting-** groups of sub-recipients with like projects/activities are brought together for a meeting prior to the execution of a contract. Staff will cover expectations, outcomes and other compliance issues deemed necessary by the past years performance. This also provides a networking environment that Community Services wants to foster in our sub-recipient community.
- **Monitoring:** Monitoring activities whether during the monthly reviews or on-site monitoring ensure that we reach 100% of our sub recipients. Our monitoring strategies include on-site field visits, open communications, desktop monitoring, and assisting agencies in creating good recordkeeping systems. The requirements for standard recordkeeping, LMI eligibility determination, relevant demographics, financial management, quality assurance methods and community outreach are applied to all projects.

E. Documenting Compliance: Establishing Tools and Systems for Compliance.

- Staff will analyze reporting documents annually to assess if any additional reporting requirements.
- Internal spreadsheets will be maintained electronically containing information sufficient to immediately assess the performance of each sub.

F. Identifying Innovative Tools & Techniques: Best Practices

- Staff will work to identify and communicate programs that are innovative and can be replicated to provide more effective and efficient services using Urban Entitlement funds.



Charleston County Community Services

Procedure: Monitoring – Plan

Issued By: Community Services

Effective Date: 10/1/10, Revised 4/1/15

Page 4 **of** 8

IV. On-site Monitoring

By far the most exhaustive technique in the Compliance Auditor's toolbox, the on-site monitoring is vital to the continued compliance of not only the sub-recipients, but the compliance of Charleston County as well. Briefly stated, the on-site monitoring is designed to:

- Identify aspects of the project where the organization is performing well and poorly while building capacity
- Assess compliance with program requirements
- Determine whether record keeping is adequate
- Prepare and implement timely follow-up activities

The results of the on-site monitoring are as important as the monitoring itself. Sub-recipients are to receive the results of their visit in a timely manner (ideally within 45 business days after the monitoring visit) and provided with ample time and assistance to resolve issues before the close of the program year.

Charleston County's current monitoring objectives: as determined by HUD regulations.

A. Management Plan

Ensure that sub-recipients have an appropriate process for how the grant will be managed as well as other areas of business operation and who the responsible staff will be.

B. Record Keeping Systems

Ensure that sub-recipients establish/maintain a record keeping and filing system to maintain documentation on program benefit and compliance with other applicable laws.

C. Financial Management

Ensure that the sub-recipient establish appropriate accounts for CD funds awarded and maintain the necessary financial records on the receipt and disbursement of funds as well as supporting documentation.

D. On-Site Monitoring

1. To determine if a sub-recipient is carrying out its community development program, and its individual activities, as described in the application for assistance and the sub-recipient Agreement.



Charleston County Community Services

Procedure: Monitoring – Plan

Issued By: Community Services

Effective Date: 10/1/10, Revised 4/1/15

Page 5 **of** 8

2. To determine if a sub-recipient is carrying out its activities in a timely manner, in accordance with the schedule included in the Agreement.
3. To determine if a sub-recipient is charging costs to the project that are eligible under applicable laws and regulations, and are reasonable in light of the services or products delivered.
4. To determine if a sub-recipient is conducting its activities with adequate control over program and financial performance, and in a way that minimizes opportunities for waste, mismanagement, fraud, and abuse.
5. To assess if the sub-recipient has continuing capacity to carry out the approved project, as well as other grants for which it may apply.
6. To identify potential problem areas and to assist the sub-recipient in complying with applicable laws and regulations.
7. To assist sub-recipients in resolving compliance problems through discussion, negotiation, and the provision of technical assistance and training.
8. To provide adequate follow up measures to ensure that performance and compliance deficiencies are corrected by sub-recipients, and not repeated.
9. To comply with the federal monitoring requirements of 24 CFR 570.501(b) and 24 CFR 85.40.
10. To determine if any conflicts of interest exist in the operation of the program, per 24 CFR 570.611.
11. To ensure that required records are maintained to demonstrate compliance with applicable regulations.



Charleston County Community Services

Procedure: Monitoring – Plan

Issued By: Community Services

Effective Date: 10/1/10, Revised 4/1/15

Page 6 **of** 8

V. Monitoring Staff and Schedule

Due to the increasing need to ensure that sub-recipients are trained and follow regulations, Charleston County has created a new position whose key responsibility is to conduct ongoing financial and programmatic monitoring of the sub-recipients. The Grants Compliance Auditor conducts technical support and quarterly on-site monitoring to ensure sub-recipients' compliance with HUD and County regulations. They will also be involved with the sub-recipients pre and post training sessions. The ongoing monitoring and technical support allows Charleston County to identify and correct challenges and barriers that can prohibit timely completion of the projects and proper delivery of services.

Furthermore, ongoing monitoring will be conducted by the Grants Compliance Auditor as pay requests come in from the sub-recipients and from monthly and quarterly reports. Review of the pay requests for programmatic and financial compliance will alert the Community Services Compliance Auditor to problems early in the process and perhaps alleviate issues as the sub-recipient works towards their outcomes. This "real time", early intervention will be a key step in both keeping sub-recipients compliant and in delivering technical assistance.

The Community Services Financial Officer will oversee all monitoring work and reporting. Final reports will be reviewed and issued by the Community Services Director.



Primary Tenants of Monitoring Criteria (REVISED April 2015)

1. Programmatic performance is monitored with each monthly and quarterly progress report submittal.
2. Financial performance, relating to allowable costs is monitored with each invoice submitted.
 - At least 50% of the total dollars will be reviewed during the on-site monitoring. Charleston County Community Services will also utilize these criteria when reviewing projects funded through the City of North Charleston's Urban Entitlement allocation.
3. All HOME-assisted rental projects will receive an on-sight monitoring annually, and will be inspected for code compliance. HOME-assisted rental projects will be reviewed to determine adherence to affordability requirements, habitability standards and oversight of property management in accordance with HOME requirements.

Risk Model Criteria

Elements to be considered in determining risk for CDBG and ESG projects.

1. Projects with a total score of 5 or over will receive an on-site visit
2. Projects with a total score of 4 will receive a desk top review and report will be filed with project records.
3. Projects scoring less than 4 will receive a quarterly review of their financial and progress reports submitted. The performance summary will be maintained in the project files.
4. All new subs funded at or below \$10,000 will receive an initial site visit to discuss the sub-recipient contract and reporting requirements. On-going monitoring will consist of quarterly reviews of financial and progress reporting. Technical assistance session(s) will be provided as warranted to ensure adherence to contract, evaluate performance and assess capacity to manage federal funds. The performance summary will be maintained in the project files.
5. All new sub-recipients funded at or above \$25,000 will receive an on-site monitoring visit.

Appendix D:


PY 2017 ANNUAL ACTION PLAN

APPLICATION FOR FEDERAL ASSISTANCE (SF-424)

NON-STATE GOVERNMENT CERTIFICATIONS


Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: 12/1/2017		4. Applicant Identifier: _____
5a. Federal Entity Identifier: _____		5b. Federal Award Identifier: 917-UC-45-002
State Use Only:		
6. Date Received by State: _____		7. State Application Identifier: _____
8. APPLICANT INFORMATION:		
* a. Legal Name: County of Charleston		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 97-6001269		* c. Organizational DUNS: 0737282480000
d. Address:		
* Street: Lonnie Hamilton III Public Services Building		
Street2: 4045 Bridge View Drive		
* City: North Charleston		
County/Parish: Charleston		
* State: SC: South Carolina		
Province: _____		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 29405-7464		
e. Organizational Unit:		
Department Name: Community Development		Division Name: _____
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mrs.		* First Name: Eula
Middle Name: Jean		_____
* Last Name: Sullivan		_____
Suffix: _____		_____
Title: Community Development Director		
Organizational Affiliation: _____		
* Telephone Number: 843-202-6960		Fax Number: 843-202-6961
* Email: jsullivan@charlestoncounty.org		

Application for Federal Assistance SF-424			
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="B: County Government"/>			
Type of Applicant 2: Select Applicant Type: <input type="text"/>			
Type of Applicant 3: Select Applicant Type: <input type="text"/>			
* Other (specify): <input type="text"/>			
* 10. Name of Federal Agency: <input type="text" value="Department of Housing and Urban Development (HUD)"/>			
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.218"/>			
CFDA Title: <input type="text" value="Community Development Block Grant"/>			
* 12. Funding Opportunity Number: <input type="text"/>			
* Title: <input type="text" value="Title 24: Housing and Urban Development"/>			
13. Competition Identification Number: <input type="text"/>			
Title: <input type="text"/>			
14. Areas Affected by Project (Cities, Counties, States, etc.): <div> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>			
* 15. Descriptive Title of Applicant's Project: <input type="text" value="FY2017 Annual Action Plan to meet goals outlined in Charleston County's 2016-2020 Consolidated Plan to include: Infrastructure; Affordable Housing; Homeless Needs; and, Public Services."/>			
Attach supporting documents as specified in agency instructions. <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>			

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="#1, #6"/>	* b. Program/Project: <input type="text" value="#1, #6"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="09/01/2017"/>	* b. End Date: <input type="text" value="08/31/2018"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="1,625,461.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,625,461.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input checked="" type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text" value="06/30/2017"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefic: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Jennifer"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Miller"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="County Administrator"/>	
* Telephone Number: <input type="text" value="843-958-4000"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="jmillier@charlestoncounty.org"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="6/26/17"/>

Application for Federal Assistance SF-424		
<p>* 1. Type of Submission:</p> <p><input type="checkbox"/> Preapplication</p> <p><input checked="" type="checkbox"/> Application</p> <p><input type="checkbox"/> Changed/Corrected Application</p>		
<p>* 2. Type of Application:</p> <p><input type="checkbox"/> New</p> <p><input checked="" type="checkbox"/> Continuation</p> <p><input type="checkbox"/> Revision</p>		
<p>* If Revision, select appropriate letter(s):</p> <p><input type="text"/></p> <p>* Other (Specify):</p> <p><input type="text"/></p>		
<p>* 3. Date Received:</p> <p><input type="text"/></p>		<p>4. Applicant Identifier:</p> <p><input type="text"/></p>
<p>5a. Federal Entity Identifier:</p> <p><input type="text"/></p>		<p>5b. Federal Award Identifier:</p> <p>M-17-UC-45-0204</p>
<p>State Use Only:</p>		
<p>6. Date Received by State:</p> <p><input type="text"/></p>		<p>7. State Application Identifier:</p> <p><input type="text"/></p>
<p>8. APPLICANT INFORMATION:</p>		
<p>* a. Legal Name: County of Charleston</p>		
<p>* b. Employer/Taxpayer Identification Number (EIN/TIN):</p> <p>57-6001289</p>		<p>* c. Organizational DUNS:</p> <p>0737282480000</p>
<p>d. Address:</p>		
<p>* Street1: Lonnie Hamilton III Public Services Building</p>		
<p>Street2: 4045 Bridge View Drive</p>		
<p>* City: North Charleston</p>		
<p>County/Parish: Charleston</p>		
<p>* State: SC: South Carolina</p>		
<p>Province:</p>		
<p>* Country: USA: UNITED STATES</p>		
<p>* Zip / Postal Code: 29405-7464</p>		
<p>e. Organizational Unit:</p>		
<p>Department Name:</p> <p>Community Development</p>		<p>Division Name:</p> <p><input type="text"/></p>
<p>f. Name and contact information of person to be contacted on matters involving this application:</p>		
<p>Prefix: Mrs. * First Name: Eula</p>		
<p>Middle Name: Jean</p>		
<p>* Last Name: Sullivan</p>		
<p>Suffix:</p>		
<p>Title: Community Development Director</p>		
<p>Organizational Affiliation:</p> <p><input type="text"/></p>		
<p>* Telephone Number: 843-202-6960</p>		<p>Fax Number: 843-202-6961</p>
<p>* Email: jsullivan@charlestoncounty.org</p>		

Application for Federal Assistance SF-424			
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="B: County Government"/>			
Type of Applicant 2: Select Applicant Type: <input type="text"/>			
Type of Applicant 3: Select Applicant Type: <input type="text"/>			
* Other (specify): <input type="text"/>			
* 10. Name of Federal Agency: <input type="text" value="Department of Housing and Urban Development (HUD)"/>			
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.239"/>			
CFDA Title: <input type="text" value="Home Investment Partnerships Program"/>			
* 12. Funding Opportunity Number: <input type="text"/>			
* Title: <input type="text" value="Title 24: Housing and Urban Development"/>			
13. Competition Identification Number: <input type="text"/>			
Title: <input type="text"/>			
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/>			
		<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>
		<input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="FY2017 Annual Action Plan to meet goals outlined in Charleston County's 2016-2020 Consolidated Plan to include: Infrastructure; Affordable Housing; Homeless Needs; and, Public Services."/>			
Attach supporting documents as specified in agency instructions.			
<input type="button" value="Add Attachments"/>		<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="#1, #6"/>	* b. Program/Project: <input type="text" value="#1, #6"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="09/01/2017"/>	* b. End Date: <input type="text" value="08/31/2018"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="570,492.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="570,492.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input checked="" type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text" value="06/30/2017"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefic: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Jennifer"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Miller"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="County Administrator"/>	
* Telephone Number: <input type="text" value="843-950-4000"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="jmillier@charlestoncounty.org"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="6/26/17"/>

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision
* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>		
* 3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text"/>
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
State Use Only: 6. Date Received by State: <input type="text"/> 7. State Application Identifier: <input type="text"/>		
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text"/>		* c. Organizational DUNS: <input type="text"/>
d. Address:		
* Street1: <input type="text"/>		
Street2: <input type="text"/>		
* City: <input type="text"/>		
County/Parish: <input type="text"/>		
* State: <input type="text"/>		
Province: <input type="text"/>		
* Country: <input type="text"/>		
* Zip / Postal Code: <input type="text"/>		
e. Organizational Unit:		
Department Name: <input type="text"/>		Division Name: <input type="text"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>		* First Name: <input type="text"/>
Middle Name: <input type="text"/>		
* Last Name: <input type="text"/>		
Suffix: <input type="text"/>		
Title: <input type="text"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text"/>		Fax Number: <input type="text"/>
* Email: <input type="text"/>		

Application for Federal Assistance SF-424			
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="8: County Government"/>			
Type of Applicant 2: Select Applicant Type: <input type="text"/>			
Type of Applicant 3: Select Applicant Type: <input type="text"/>			
* Other (specify): <input type="text"/>			
* 10. Name of Federal Agency: <input type="text" value="Department of Housing and Urban Development (HUD)"/>			
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.231"/>			
CFDA Title: <input type="text" value="Emergency Solutions Grant"/>			
* 12. Funding Opportunity Number: <input type="text"/>			
* Title: <input type="text" value="Title 24: Housing and Urban Development"/>			
13. Competition Identification Number: <input type="text"/>			
Title: <input type="text"/>			
14. Areas Affected by Project (Cities, Counties, States, etc.): <div> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>			
* 15. Descriptive Title of Applicant's Project: <input type="text" value="FY2017 Annual Action Plan to meet goals outlined in Charleston County's 2016-2020 Consolidated Plan to include: Infrastructure; Affordable Housing; Homeless Needs; and, Public Services."/>			
Attach supporting documents as specified in agency instructions. <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>			

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: #1, #6	* b. Program/Project: #1, #6
Attach an additional list of Program/Project Congressional Districts if needed. <div style="display: flex; justify-content: space-between; align-items: center;"> <input style="width: 200px;" type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>	
17. Proposed Project:	
* a. Start Date: 09/01/2017	* b. End Date: 08/31/2018
18. Estimated Funding (\$):	
* a. Federal	145,113.00
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	145,113.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input checked="" type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on 06/30/2017 <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <div style="display: flex; justify-content: space-between; align-items: center;"> <input style="width: 200px;" type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: Ms.	* First Name: Jennifer
Middle Name: <input style="width: 200px;" type="text"/>	
* Last Name: Miller	
Suffix: <input style="width: 100px;" type="text"/>	
* Title: County Administrator	
* Telephone Number: 843-958-4000	Fax Number: <input style="width: 150px;" type="text"/>
* Email: jmiller@charlestoncounty.org	
* Signature of Authorized Representative:	* Date Signed: 6/27/17

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

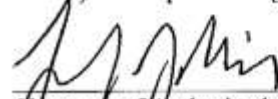
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701p) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

6/27/17

Date



Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

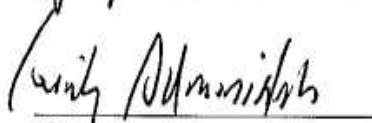
Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official



Date



Title

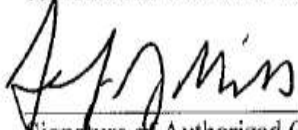
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

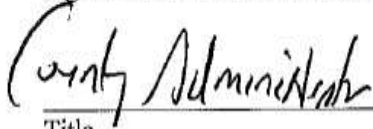
Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official



Date



Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

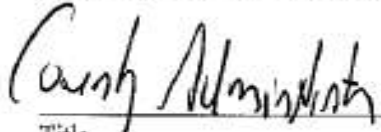
Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official



Date



Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance: Charleston County Community Services Department
4045 Bridge View Drive, Suite C216
North Charleston, SC 29405

Check X If there are workplaces on file that are not identified here. This information with regard to the drug-free workplace is required by 24 CFR Part 21.

7. Definitions of terms in the Non-Procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan



Signature/Authorized Official



Date

Charleston County Administrator

Title