

AGENDA

FINANCE COMMITTEE

9/29/16

Elliott Summey, Chairman
Colleen Condon
Henry E. Darby
Anna B. Johnson
Teddie Pryor
Joe Qualey
Vic Rawl
Herb Sass
Dickie Schweers

**AGENDA
FINANCE COMMITTEE
September 29, 2016**

IMMEDIATELY FOLLOWING PLANNING/PW COMMITTEE

1. RESOLUTIONS

- A) Senior Ride Month - Request to Adopt
- B) Community Planning Month - Request to Adopt

2. CONSENT AGENDA

- A) Department of Homeland Security Grant (Emergency Mgmt.) - Request to Accept
- B) TST Center Street Paving and Restriping Project (Folly Beach) - Request to Approve

- 3. DESIGN/BUILD SERVICES FOR MATERIALS RECOVERY FACILITY (MRF)** - Request to Approve
Bustraan/Quigley

- 4. SELECTION OF OPEN DAY COLLECTIONS FOR LIBRARY** - Request to Approve
Bustraan/Davies

- 5. TRANSIT/SALES TAX ORDINANCE** - Request to Approve
Bustraan/Condon

1.

RESOLUTIONS



A RESOLUTION OF CHARLESTON COUNTY COUNCIL

- WHEREAS,** Charleston County is home to older citizens who have very important places to go and people to see; and,
- WHEREAS,** the senior citizens of the County of Charleston are representative of an unprecedented growth in the nation's demographic makeup and older persons are diverse, respected citizens who continue to contribute to our nation's social and economic well-being as they live longer, healthier, and more productive lives, many even starting second careers; and,
- WHEREAS,** mobility and accessibility essential for independent living, and transportation is the link that allows our older citizens access to needed services and activities in order to stay connected to the community and live a healthy and productive life; and,
- WHEREAS,** Senior Ride Charleston, a locally based, independent non-profit organization, has over the past 10 years provided over 65,000 rides to seniors and the visually impaired in Charleston County through its distinguished, 24/7/365, door-through-door transportation program; and,
- WHEREAS,** Senior Ride Charleston is recognized for providing exceptional customer service for its member riders who are escorted door-through-door by caring drivers who open and close car doors, offer a steadying hand to assist members in getting in and out of the car and help with seatbelts and packages; and,
- WHEREAS,** Senior Ride Charleston continues to flourish thanks to exceptional community support from committed volunteer drivers, Board Members and staff, and financial support from Charleston County, other government entities, hospitals, businesses, organizations and individuals.

NOW, THEREFORE, BE IT RESOLVED that Charleston County Council does hereby proclaim October 2016, as:

SENIOR RIDE MONTH

in Charleston County and wishes to join in the celebration to honor the outstanding work and contributions of Senior Ride Charleston to the health and well-being of seniors and the visually impaired of Charleston County through their distinguished transportation program.

CHARLESTON COUNTY COUNCIL

J. Elliott Summey, Chairman
October 4, 2016



A RESOLUTION OF CHARLESTON COUNTY COUNCIL

WHEREAS, change is constant and affects all of Charleston County and the Tri-County Region; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

WHEREAS, The American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our settlements and environment; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions and other citizen planners who have contributed their time and expertise to the improvement of Charleston County; and

WHEREAS, we recognize the many valuable contributions made by professional community and regional planners of Charleston County and extend our heartfelt thanks for the continued commitment to public service by these professionals;

NOW, THEREFORE, BE IT RESOLVED, that Charleston County Council does hereby designate the month of October 2016 as

COMMUNITY PLANNING MONTH

in Charleston County in conjunction with the celebration of National Community Planning Month.

CHARLESTON COUNTY COUNCIL

**J. Elliott Summey, Chairman
October 4, 2016**

2.

CONSENT

COMMITTEE AGENDA ITEM

TO: KEITH BUSTRAAN, INTERIM COUNTY ADMINISTRATOR

THROUGH: JENNIFER MILLER, DEPUTY COUNTY ADMINISTRATOR

FROM: JASON PATNO *[Signature]* DEPT. EMERGENCY MANAGEMENT

SUBJECT: LOW COUNTRY REGIONAL WMD/HAZMAT TEAM - CHARLESTON

REQUEST: REQUEST TO RECEIVE

COMMITTEE OF COUNCIL: FINANCE DATE: SEPTEMBER 29, 2016

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Catherine Krenzok</u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
				\$

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: Mark Gile

Fiscal impact: No match required.

ADMINISTRATOR'S SIGNATURE: K Bustraan

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Through the U.S. Department of Homeland Security grant funding, the South Carolina Law Enforcement Division (SLED) has awarded funds in the amount of \$65,000 to Charleston County for the purpose of upgrading current hazardous materials equipment for the Low Country Regional Weapons of Mass Destruction-Hazardous Materials Response Team – Charleston to assist the team in meeting the required FEMA Standard; thus enhancing the County's inventory of response capabilities.

Matching funds on behalf of Charleston County are not required. There are no FTE's, reoccurring cost, or vehicles associated with the acceptance of this funding. The grant period is September 1, 2016 to August 31, 2017.

ACTION REQUESTED OF COUNCIL

Approve acceptance of grant award, in the amount of \$65,000, through the U.S. Department of Homeland Security Grant Program.

DEPARTMENT HEAD RECOMMENDATION

- Approve the Emergency Management Department's request to receive grant funding in the amount of \$65,000 through the 2016 U.S. Department of Homeland Security Grant Program, allowing for the upgrade and sustainment of the Low Country Regional Weapons of Mass Destruction-Hazardous Materials Response Team's current inventory.
- Matching funds on behalf of Charleston County are not required.
- There are no FTE's, vehicles, or reoccurring costs associated with the acceptance of the above referenced grant program.
- The grant performance period is September 1, 2016 to August 31, 2017.

COMMITTEE AGENDA ITEM

TO: KEITH BUSTRAAN, COUNTY ADMINISTRATOR

THROUGH: JENNIFER MILLER, DEPUTY COUNTY ADMINISTRATOR

FROM: BARRETT J. TOLBERT *BST* DEPT. PROCUREMENT

SUBJECT: TST CENTER STREET PAVING AND RESTRIPIING PROJECT

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: SEPTEMBER 29, 2016

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Glenn J. Gardner</i></u>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Barrett J. Tolbert</i></u>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Transportation Development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Steven L. Thigpen</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
		TE0310003	64842	476,120

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Mark Hill*

Fiscal impact: Funds are available in the roads portion of the Transportation Sales Tax.

ADMINISTRATOR'S SIGNATURE: *Keith Bustraan*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The Center Street Paving and Restriping Project (TST) is located on Folly Beach. This project consists of resurfacing Center Street at Folly Beach and restriping the road to include two parking lanes, two travel lanes and a two way left turn lane. The work shall include traffic control, milling, surface preparation, asphalt resurfacing, pavement markings, concrete construction, and associated appurtenances of Center Street at Folly Beach.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5083-17C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2% and the Disadvantaged Business Enterprise (DBE) goal is 25%.

Bidder	Total Bid Price	SBE Percentage	DBE Percentage
Truluck Construction, Inc. Charleston, South Carolina 29407 Principal: Charles E. Truluck	\$476,119.77	18.5%	12.13%
Sanders Brothers Construction Company, Inc. North Charleston, South Carolina 29419 Principal: Chris Davis	\$480,217.25	20.6%	22.32%
Banks Construction Company North Charleston, South Carolina 29418 Principal: Ronald S. Banks, Jr.	\$545,982.25	17.7%	18.82%

The Center Street Paving and Restriping Project (TST) was requested by the City of Folly Beach and is being funded by the Transportation Sales Tax FY 2017 Local Road Paving Allocation and the FY 2017 Resurfacing Allocation. The City of Folly Beach completed the design and permitting and is providing up to \$90,000 to complete the construction of the project.

ACTION REQUESTED OF COUNCIL

Authorize award of bid and the acceptance of funds.

DEPARTMENT HEAD RECOMMENDATION

- Authorize award of bid for the Center Street Paving and Restriping Project (TST) to Truluck Construction, Inc., the lowest responsive and responsible bidder, in the amount of \$476,119.77.
- Authorize acceptance of funds from City of Folly Beach for the construction.

3.

**DESIGN/BUILD
MRF**

COMMITTEE AGENDA ITEM

TO: KEITH BUSTRAAN, COUNTY ADMINISTRATOR

THROUGH: JENNIFER MILLER, DEPUTY COUNTY ADMINISTRATOR

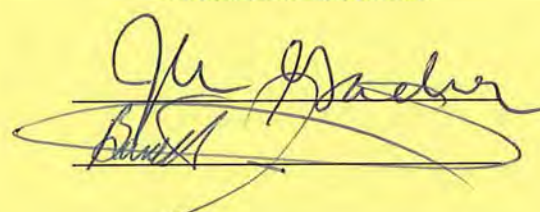


FROM: BARRETT J. TOLBERT *BSJ* DEPT. PROCUREMENT

SUBJECT: DESIGN/BUILD SERVICES FOR MATERIALS RECOVERY FACILITY (MRF)

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: September 29, 2016

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Other: Environmental Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	543501101	77701		<i>Executive Session</i>

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: 
Fiscal impact: Funds will be available in the Environmental Management Capital Fund.

ADMINISTRATOR'S SIGNATURE: 

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

On July 14, 2016, County Council authorized staff to negotiate with Mashburn Construction Company, Inc., to provide design/build services for the Materials Recovery Facility (MRF).

Council's Directive states the final contract will be brought back to Council for approval. The design/build contract with Mashburn will have two parts. The first part involves design of the MRF and associated costs. A contract has been negotiated for the first part in the amount of \$1,311,534.00 for pre-construction, design, and design/build management services.

The second part will take place in 3-5 months when the Design Development Documents are completed and approved by staff. At that time, the County and Mashburn will negotiate a Guaranteed Maximum Price (GMP) for the project, which will be brought before Council for final approval.

ACTION REQUESTED OF COUNCIL

Authorize the award of contract.

DEPARTMENT HEAD RECOMMENDATION

- Authorize the County Administrator to enter into a contract with Mashburn Construction Company, Inc., to provide design/build services for the Materials Recovery Facility (MRF).
- The County and Mashburn will negotiate a Guaranteed Maximum Price (GMP) that will be brought before Council for final approval.
- Funds will be available in the Environmental Management Capital Fund.
- The contract is available to review in Executive Session, if desired.

4.

**SELECTION OF
OPEN DAY
COLLECTIONS
LIBRARY**

COMMITTEE AGENDA ITEM

TO: KEITH BUSTRAAN, COUNTY ADMINISTRATOR

THROUGH: JENNIFER MILLER, DEPUTY COUNTY ADMINISTRATOR

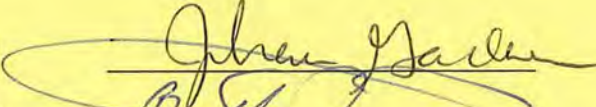
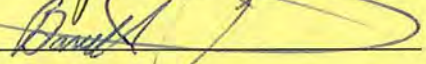
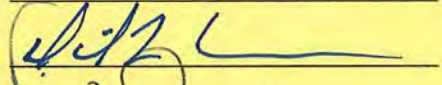
FROM: BARRETT J. TOLBERT *BSJ* DEPT. PROCUREMENT
SELECTION AND PLANNING OF THE OPENING DAY COLLECTIONS FOR

SUBJECT: CHARLESTON COUNTY PUBLIC LIBRARIES

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: SEPTEMBER 29, 2016

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Other: Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Other: Library	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
		VARIOUS		

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Theresa Gile*
 Fiscal impact: *Funds are available in the Capital Projects Fund.*

ADMINISTRATOR'S SIGNATURE: *K Bustraan*

ORIGINATING OFFICE PLEASE NOTE:
 DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Sealed proposals were received from the following qualified firms to provide Selection and Planning of the Opening Day Collections for Charleston County Public Libraries in accordance with the terms and conditions of RFP No. 5029-16R.

LOT A (Books*)

Baker & Taylor, LLC
Charlotte, NC 28217
Principal: Jeffrey W. McDaniel

Brodart Company
Williamsport, PA 17701
Principal: Richard Dill

Ingram Library Services, Inc.
La Vergne, TN 37086
Principal: Pamela R. Smith

LOT B (Multimedia–audio/visual**)

Baker & Taylor, LLC
Charlotte, NC 28217
Principal: Jeffrey W. McDaniel

Ingram Library Services, Inc.
La Vergne, TN 37086
Principal: Pamela R. Smith

Midwest Tape, LLC
Holland, OH 43528
Principal: Jeff Jankowski

An evaluation committee reviewed the proposals for compliance with the RFP requirements. After evaluating the capabilities and qualifications of the firms and their proposed costs, the committee determined the proposals from Baker & Taylor, LLC in Lot A and Midwest Tape, LLC, in Lot B to be the most advantageous in meeting the County's needs.

***Lot A** consists of books that are fiction, non-fiction, novels, graphic novels, hardback, paperback, reference books, library reinforce and trade hard cover for adult, young adult, and juvenile.

****Lot B** consists of books that are on DVDs, Blue-Rays, and CD for adult, young adult, and juvenile.

ACTION REQUESTED OF COUNCIL

Authorize staff to negotiate with top ranked vendor in each lot.

DEPARTMENT HEAD RECOMMENDATION

- Authorize staff to enter into negotiations and enter into a contract with Baker & Taylor, LLC and Midwest Tape, LLC for Selection and Planning of the Opening Day Collections for Charleston County Public Libraries.
- Funding is available.

Price proposals can be discussed in Executive Session.

5.

TRANSIT/SALES TAX ORDINANCE

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Deputy Clerk

DATE: September 27, 2016

SUBJECT: Commitment to Transit/Sales Tax Ordinance

At the Finance Committee of September 29, 2016, Council Member Condon will request that Council consider a second ordinance to show Council's commitment specifically for the \$600 million for improved transit.