

A. Victor Rawl, Chairman  
Henry E. Darby  
Anna B. Johnson  
Brantley Moody  
Teddie Pryor  
Joe Qualey  
Herb Sass  
Dickie Schweers  
Elliott Summey

**AGENDA  
FINANCE COMMITTEE  
February 23, 2017**

**5:00 P.M.**

- 1. CONSENT AGENDA**
  - A) FY18 Dept. of Public Safety Highway Safety Grant (Sheriff) - **Bustraan/Staff**  
- Request to Approve
  - B) T. Raymond Gregory Family Foundation Gift (Library) - Request to Accept
  - C) Kiawah-Seabrook Exchange Club Grant Award (Library) - Request to Accept
  - D) FY18 SCDHEC Grant Application (Environmental Management) - Request to Approve
  - E) Hazardous Materials Emergency Preparedness Grant - Request to Accept
  - F) 2017 Homeland Security Grant Program (Emergency Management) - Request to Approve
  - G) Set-Aside Grant for Utilization by 'Project Phoenix' a/k/a Comcast - Request to Approve
  
- 2. APPOINTMENT TO BOARDS AND COMMISSIONS**
  - A) Greenbelt Advisory Board - **Council/Salisbury**  
- Appointments (12)
  - B) Awendaw Fire District 1% Commission - Appointments (4)
  - C) St. Paul's Fire District 1% Commission - Appointments (1)
  - D) St. John's Fire District 1% Commission - Appointments (4)
  - E) Procurement Appeals Board - Appointment (1)
  - F) Disabilities and Special Needs - Appointments (3)
  
- 3. ALCAMI CAROLINAS CORPORATION FINANCIAL INCENTIVES** - Request to Approve  
**Bustraan/Dykes**
  
- 4. PROFESSIONAL SERVICES**
  - A) Standby Contract/Consultant in Disaster Recovery and Mitigation - **Bustraan/Tolbert**  
- Award of Contract
  - B) On-Call Construction Engineering and Inspection Services - Award of Contract
  - C) TST Professional Design/Consultant Engineering Services - Award of Contract
  
- 5. GUERIN'S BRIDGE ROAD - AWENDAW FIRE STATION** - Request to Approve  
**Bustraan/Przyblowski**

1.

# CONSENT AGENDA

**COMMITTEE AGENDA ITEM**

TO: KEITH BUSTRAAN, COUNTY ADMINISTRATOR  
 FROM: J. AL CANNON., ESQ. *jacg* DEPT. SHERIFF'S OFFICE  
FY'18 SC DEPARTMENT OF PUBLIC SAFETY'S HIGHWAY SAFETY  
 SUBJECT: GRANT  
 REQUEST: APPROVE AND ACCEPT GRANT SUBMISSION (YEAR 1 OF FUNDING)  
 COMMITTEE OF COUNCIL: FINANCE DATE: February 23, 2017

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	<u><i>Catherine Kerszner</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

**NEED:** Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Jack Hile*  
 Fiscal impact: *No match required.*

ADMINISTRATOR'S SIGNATURE: *K Bustaan*

**ORIGINATING OFFICE PLEASE NOTE:**

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

## **SITUATION**

The Sheriff's Office is requesting permission to apply for and accept, if awarded, funding from the SC Department of Public Safety's (SCDPS) Office of Highway Safety (OHS) grant to increase enforcement of traffic safety services to combat traffic collisions in Charleston County.

The OHS grant program is a three-year project. This request to apply for and accept, if awarded, funding is for the first year of funding.

The purpose of these funds is to establish a designated traffic safety team within the Sheriff's Office. The funds will cover two (2) grant funded FTEs, vehicles, office supplies, equipment, training, and in-state enforcement mileage costs for a total amount of \$313,411. There is no match requirement under this grant. The grant period is October 1, 2017 through September 30, 2018.

## **ACTION REQUESTED OF COUNCIL**

Approve Sheriffs recommendations.

## **SHERIFF'S RECOMMENDATION**

- Allow the Sheriff's Office to apply for and accept, if awarded, funding for the first year FY '18 Highway Safety Grant Program for \$313,411 to establish a designated traffic safety team.
- Funds will cover two (2) grant funded FTEs, vehicles, office supplies, equipment, training, and in-state enforcement mileage costs.
- The grant period is October 1, 2017 through September 30, 2018.
- There is no match requirement under this grant.
- It is understood that at the conclusion of the grant period, the County is under no obligation to retain these positions after the grant period has expired.

## **ADMINISTRATOR'S RECOMMENDATION**

I concur with the Sheriff's recommendation.

**COMMITTEE AGENDA ITEM**

TO: KEITH BUSTRAAN, COUNTY ADMINISTRATOR  
 FROM: Nicolle Davies, Executive Director DEPT. Library  
 SUBJECT: T. Raymond Gregory Family Foundation Gift  
 REQUEST: Accept T. Raymond Gregory Family Foundation Gift  
 COMMITTEE OF COUNCIL: FINANCE DATE: February 23, 2017

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	<u>Catherine Krugok</u>
Other: Safety and Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Library Executive Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Nicolle Davies</u>

**FUNDING:** Was funding previously approved?      yes  no  n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

**NEED:** Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: Mark Hill  
 Fiscal impact: No match required.

ADMINISTRATOR'S SIGNATURE: K. Bustaan

**ORIGINATING OFFICE PLEASE NOTE:**

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

## **SITUATION**

The Charleston County Public Library requests approval to accept a gift in the amount of \$5,000.00 from the T. Raymond Gregory Family Foundation for funding of children's programs and music programs at the John L. Dart Library.

The purpose of this gift is fund children's programs and music programs for the John L. Dart Library. This funding will allow the Charleston County Public Library to improve services to children and music programs at the John L. Dart Library.

## **ACTION REQUESTED OF COUNCIL**

Approve Charleston County Public Library to accept a gift from the T. Raymond Gregory Family Foundation children's programs and music programs for the John L. Dart Library.

## **DEPARTMENT HEAD RECOMMENDATION**

- Authorize staff to accept a \$5,000 gift from the T. Raymond Gregory Family Foundation for children and music programs at the John L. Dart Library.
- There is no match requirement for this grant.
- There are no FTEs associated with this request.
- There are no vehicles, computers, etc., (re-occurring costs) associated with this request.
- A notice of award was made December 26, 2016. The grant expenditure period is until spent.

**COMMITTEE AGENDA ITEM**

TO: KEITH BUSTRAAN, COUNTY ADMINISTRATOR  
 FROM: Nicolle Davies, Executive Director DEPT. Library  
 SUBJECT: Kiawah-Seabrook Exchange Club Grant Award  
 REQUEST: Accept Kiawah-Seabrook Exchange Club Grant Award  
 COMMITTEE OF COUNCIL: FINANCE DATE: February 23, 2017

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	<u>Catherine Keeney</u>
Other: Safety and Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Library Executive Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Nicolle Davies</u>

**FUNDING:** Was funding previously approved?      yes  no  n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** Mark Hill  
 Fiscal impact: No match required.

**ADMINISTRATOR'S SIGNATURE:** K Bustraan

**ORIGINATING OFFICE PLEASE NOTE:**

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

## **SITUATION**

The Charleston County Public Library requests approval to accept an award in the amount of \$1,000.00 from the Kiawah-Seabrook Exchange Club for funding of furniture and equipment for the John's Island Regional Branch Library's children's area.

The purpose of this grant program is fund purchase of furniture and equipment for the John's Island Regional Branch Library's children's area. This funding will allow the Charleston County Public Library to improve services to children at the John's Island Regional Branch Library.

## **ACTION REQUESTED OF COUNCIL**

Approve Charleston County Public Library to accept an award from the Kiawah-Seabrook Exchange Club under John's Island Regional Branch Library children's services.

## **DEPARTMENT HEAD RECOMMENDATION**

- Authorize staff to accept a \$1,000 grant award from the Kiawah-Seabrook Exchange Club under the John's Island Regional Branch Library Children's Services for the purchase of furniture and equipment for the children's area.
- There is no match requirement for this grant.
- There are no FTEs associated with this request.
- There are no vehicles, computers, etc., (re-occurring costs) associated with this request.
- A notice of award was made January 15, 2017. The grant expenditure period is until spent.



**COMMITTEE AGENDA ITEM**

**TO:** KEITH BUSTRAAN, COUNTY ADMINISTRATOR

**THROUGH:** JIM ARMSTRONG, DEPUTY COUNTY ADMINISTRATOR

**FROM:** ANDREW QUIGLEY *AQ* **DEPT.** ENVIRONMENTAL MGMT.

**SUBJECT:** FY 2018 SCDHEC GRANT APPLICATIONS

**REQUEST:** AUTHORIZATION TO APPLY

**COMMITTEE OF COUNCIL:** FINANCE **DATE:** February 23, 2017

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Catherine Krenzle</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Carl Hill*

**Fiscal impact:**

**ADMINISTRATOR'S SIGNATURE:** *K. Bustraan*

**ORIGINATING OFFICE PLEASE NOTE:**

**DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.**

## **SITUATION**

The Environmental Management Department requests Council's approval to submit the annual Solid Waste Reduction and Recycling, General Recycling Options, Increased Collection, Used Oil and Waste Tire grant applications to SC Department of Health and Environmental Control (DEHC) for FY 2018 or July 1, 2016-June 30, 2017.

### **General Recycling Options**

**The General Recycling Options grant application request is for \$10,000.** This grant provides funding to assist local governments with costs associated with the implementation or expansion of recycling programs. Grant funding will assist with the recovery of recyclable materials generated from commercial businesses and raise awareness and visibility.

### **Increased Collection**

**The Increased Collection grant application request totals \$50,000.** This grant provides funding for an innovative recycling program that impacts the recycling rate through the increased collection and/or increased efficiencies of material being disposed of in a landfill. The items being considered for this grant are vertical compactors (see attached). The compactors will assist high density office/apartment complexes with space limitations and where large amounts of material are generated.

### **Used Oil Grant**

**The Used Oil Grant application request totals \$14,414.** This grant provides funding to establish, expand or continue operation of used motor oil collection programs for do-it-yourself oil changers. This includes programs related to the collection of used motor oil, oil filters, oil bottles and oil gas mixtures.

### **Waste Tire Grant**

**The Waste Tire Grant application request totals \$148,518.** This grant provides funds for the removal of waste tires for processing and/or recycling, public education that promotes the recycling of waste tires, professional development related to waste tire recycling and other direct costs. Grant funds will be used to offset the difference between actual tire disposal expenses and anticipated revenue received from Tire Taxes (State Shared) and Landfill tipping fees; and will fund allowable public education and professional development expenses for program staff.

## **ACTION REQUESTED OF COUNCIL**

Approve department head recommendation.

## **DEPARTMENT HEAD RECOMMENDATION**

- Approve the Environmental Management's request to apply for and accept, if awarded, the FY 2018 SCDHEC applications for General Recycling Options, Increased Collection, Used Oil and Waste Tire grants.
- The total SCDHEC FY 2018 submission is \$222,932.
- The Grant requires no additional FTE's.
- The Department will provide a \$5,000 required match for the General Recycling Options grant. The match will come from Curbside Collections.



*Front load/rear feed 6 cu. yd.  
configuration pictured*

**COMMITTEE AGENDA ITEM**

**TO:** KEITH BUSTRAAN, COUNTY ADMINISTRATOR

**THROUGH:** JENNIFER MILLER, DEPUTY COUNTY ADMINISTRATOR

**FROM:** JASON PATNO **DEPT.** EMERGENCY MANAGEMENT

**SUBJECT:** HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT PROGRAM

**REQUEST:** REQUEST TO RECEIVE

**COMMITTEE OF COUNCIL:** FINANCE **DATE:** FEBRUARY 23, 2017

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Catherine Keenogh</u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
				\$

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** Mad Hile

**Fiscal impact:** No cash match required.

**ADMINISTRATOR'S SIGNATURE:** K Bustraan

**ORIGINATING OFFICE PLEASE NOTE:**

**DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.**

## **SITUATION**

Through the U.S. Department of Transportation's Hazardous Materials Emergency Preparedness (HMEP) Grant Program, the Emergency Management Department is requesting approval to accept grant funding in the amount of \$36,000. If approved, the above referenced grant funding would be used to provide clandestine methamphetamine laboratory response training. Fire, law, and emergency medical first responders within Charleston County will be given priority.

An in-kind or "soft" match on behalf of the County is required. The salaries of Emergency Management Department personnel associated with the administration of the grant program and aforementioned training would be applied to meet this requirement.

There are no FTE's, vehicles, or reoccurring costs associated with the acceptance of the grant program.

## **ACTION REQUESTED OF COUNCIL**

Approve the Emergency Management Department's request to receive \$36,000 in grant funding through the U.S. Department of Transportation's Hazardous Materials Emergency Preparedness (HMEP) Grant Program to provide clandestine methamphetamine laboratory response training

## **DEPARTMENT HEAD RECOMMENDATION**

- Approve the Emergency Management Department's request to receive \$36,000 in grant funding through the U.S. Department of Transportation's Hazardous Materials Emergency Preparedness (HMEP) Grant Program to provide clandestine methamphetamine laboratory response training. Fire, law, and emergency medical first responders within Charleston County will be given priority.
- An in-kind or "soft" match on behalf of the County is required. The salaries of Emergency Management Department personnel associated with the administration of the grant program and aforementioned training would be applied to meet this requirement.
- There are no FTE's, vehicles, or reoccurring costs associated with the acceptance of the grant program.

**COMMITTEE AGENDA ITEM**

**TO:** KEITH BUSTRAAN, COUNTY ADMINISTRATOR  
**THROUGH:** JENNIFER MILLER, DEPUTY COUNTY ADMINISTRATOR  
**FROM:** JASON PATNO **DEPT.** EMERGENCY MANAGEMENT  
**SUBJECT:** PROPOSAL FOR THE 2017 HOMELAND SECURITY GRANT PROGRAM  
**REQUEST:** REQUEST TO APPLY  
**COMMITTEE OF COUNCIL:** FINANCE **DATE:** FEBRUARY 23, 2017

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Catherine Krenzle</u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** Mark Hill

**Fiscal impact:** No match required.

**ADMINISTRATOR'S SIGNATURE:** K Bustraan

**ORIGINATING OFFICE PLEASE NOTE:**

**DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.**

## **SITUATION**

Through the U.S. Department of Homeland Security Grant funding, the South Carolina Law Enforcement Division (SLED), the Charleston County Emergency Management Department is requesting authorization to apply for grant funding in the amount of \$275,000. If awarded, grant funding would be utilized to replace the Scott 4.5 Self Contained Breathing Apparatus (SCBA) currently in inventory, as these air packs no longer meet current NFPA Standards. Due to this, they will no longer work with the SCBA Air packs being requested and must be replaced.

The Lowcountry WMD Regional Response Team is directed by SLED and coordinated by the Charleston County Emergency Management Department. The Lowcountry WMD Regional Response Team equipment is designed to provide on-scene protective measures to ensure for the safety of life, environment, property, and includes, but not limited to, advanced chemical and radiological monitoring and detection equipment.

In addition, our current inventory of Carbon Fiber Cylinder's is reaching their life span of 15 years and the majority expiring by the end of 2017.

Sustainment of current inventory is paramount for the team to continue its Type I FEMA Standard. SLED and the Department of Homeland Security requires an annual drill/exercise.

The breakdown of cost is as follows:

Equipment:	\$270,000
Training:	Included
Exercises:	<u>\$ 5,000</u>
Total	<u>\$275,000</u>

Matching funds on behalf of the county are not required for this grant. There are no FTE's or vehicles associated with the grant program.

## **ACTION REQUESTED OF COUNCIL**

Approve the Emergency Management Department's request to apply for grant funding in the amount of \$275,000, through the U.S. Department of Homeland Security, under the 2017 Grant Program.

## **DEPARTMENT HEAD RECOMMENDATION**

- Approve the Emergency Management Department's request to apply for and accept, if awarded, grant funding in the amount of \$275,000, through the U.S. Department of Homeland Security, under the 2017 Grant Program.
- If awarded, grant funding will be used to replace expendable items and sustain equipment within the county's existing response inventory.
- Matching funds on behalf of the county are not required for this grant.
- There are no FTE's or vehicles associated with the grant program.

**COMMITTEE AGENDA ITEM**

**TO:** KEITH BUSTRAAN, COUNTY ADMINISTRATOR

**FROM:** STEVE DYKES **DEPT.** ECONOMIC DEVELOPMENT

**SUBJECT:** FINANCIAL INCENTIVES FOR 'PROJECT PHOENIX' AKA COMCAST

**REQUEST:** CORRECTION OF FINANCIALS - SET-ASIDE GRANT FOR UTILIZATION BY 'PROJECT PHOENIX' AKA COMCAST

**COMMITTEE OF COUNCIL:** FINANCE **DATE:** February 23, 2017

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>John Gaden</i></u>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Catherine Krenzok</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Leah Hill*

**Fiscal impact:** No match required.

**ADMINISTRATOR'S SIGNATURE:** *K Bustraan*

**ORIGINATING OFFICE PLEASE NOTE:**  
**DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.**



## **SITUATION**

On December 17, 2015 County Council accepted a grant approved earlier that year by the S.C. Coordinating Council for Economic Development in the amount of \$500,000 for use by "Project Phoenix" (later to be revealed as Comcast) to offset development costs in the establishment of their 550-person call center in North Charleston.

The yellow sheet submitted by Economic Development staff at that time mistakenly stated the grant amount as \$50,000, and this discrepancy was only recently realized this year upon review of the grant's Performance Agreement as staff attempted to begin reimbursement of site development expenses to the company on its now completed call center complex.

Per the Administrator's request for appropriate corrective course of action, we are asking that the situation be rectified by this County Council action, allowing the County's Budget and Finance Departments to proceed with the standard grant administration and accounting procedures that will clear the way for Comcast to begin taking advantage of the SC Coordinating Council's grant funds.

The Economic Development Department will administer this grant adhering to typical protocol, and will provide reimbursement to Comcast for pre-approved expense items upon receipt of proper documentation.

## **ACTION REQUESTED OF COUNCIL**

Correct the grant award amount for Set-Aside grant for 'Project Phoenix' aka Comcast.

## **DEPARTMENT HEAD'S RECOMMENDATION**

Correct the grant award amount for the Set-Aside grant for 'Project Phoenix' aka Comcast from the previously approved \$50,000 to the intended \$500,000 which was awarded by S.C. Coordinating Council in 2015. The grant will be administered by the Economic Development Department on a reimbursable basis.

**2.**

**APPOINTMENT  
TO BOARDS AND  
COMMISSIONS**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of the Finance Committee  
FROM: Kristen L. Salisbury, Deputy Clerk  
DATE: February 17, 2017  
SUBJECT: Greenbelt Advisory Board - Appointments (12)

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At the County Council meeting of February 7, 2017, Council authorized the Greenbelt Advisory Board to be reseeded.

County Councilmembers have confirmed their recommended appointees. The term of these recommended appointees will be co-terminus with the Councilmember making the recommendation. The following are the recommended appointees from County Councilmembers for the Greenbelt Advisory Board:

Sass	- Margaret Strickland
Schweers	- Monte Gaillard
Summey	- Jerry Lahm
Darby	- Warwick Jones
Pryor	- Sean Middleton
Rawl	- Teresa Tidestrom
Moody	- Frances Waite
Johnson	- Nora Kravec
Qualey	- Beezer Molten

The three largest municipalities, North Charleston, Charleston, and Mount Pleasant, have also recommended appointees for the Greenbelt Advisory Board, which need to be confirmed. The term for these municipal appointees will expire January 31, 2019. The municipal recommended appointees are:

North Charleston	- Ray Anderson
Charleston	- Lawrence (Laurie) Thompson
Mount Pleasant	- TBA

The Chairman will announce his appointees for the Rural North and Rural South seats before the first meeting of the newly seated Greenbelt Advisory Board.

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of the Finance Committee

FROM: Kristen L. Salisbury, Deputy Clerk

DATE: February 17, 2017

SUBJECT: Awendaw-McClellanville Fire District 1% Commission - Appointments (4)

An announcement of four vacancies for the Awendaw-McClellanville Fire District 1% Commission was previously made.

Applications for reappointment were received from Beth Tibboel, Chris Bates, Deb Blatchford, and Margie Hardwick. No other applications were received.

The Firemen's Insurance and Inspection Fund (1% Commission) is comprised of 21 members: the County Treasurer and 4 representatives from each of the five fire districts in the County (Awendaw, St. John's, St. Paul's, St. Andrews PSD, and James Island PSD). Members are appointed by the Treasurer upon recommendation of County Council for four year terms. All insurance companies doing business in South Carolina must report to the Department of Insurance the amount of fire insurance premiums written for improvements to all assessed property in each county and is then assessed a 1% tax for the fire insurance premiums written per county. That money is deposited into the 1% Fund and is dispersed to each County Treasurer. The Fund is then distributed to each fire district by the County Treasurer through the Firemen's Insurance & Inspection Fund (1%) Commission. The role of the 1% Commission is to ensure that expenditures from the fund are consistent with state statutes that regulate the fund.

**Four vacancies, four applications**

**Beth Tibboel**

**Chris Bates**

**Deb Blatchford**

**Margie Hardwick**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of the Finance Committee  
FROM: Kristen L. Salisbury, Deputy Clerk  
DATE: February 17, 2017  
SUBJECT: St. Paul's Fire District 1% Commission - Appointment (1)

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An announcement of four vacancies for the St. Paul's Fire District 1% Commission was previously made.

An application for appointment was received from Stephanie Gruber. No other applications were received.

The Firemen's Insurance and Inspection Fund (1% Commission) is comprised of 21 members: the County Treasurer and 4 representatives from each of the five fire districts in the County (Awendaw, St. John's, St. Paul's, St. Andrews PSD, and James Island PSD). Members are appointed by the Treasurer upon recommendation of County Council for four year terms. All insurance companies doing business in South Carolina must report to the Department of Insurance the amount of fire insurance premiums written for improvements to all assessed property in each county and is then assessed a 1% tax for the fire insurance premiums written per county. That money is deposited into the 1% Fund and is dispersed to each County Treasurer. The Fund is then distributed to each fire district by the County Treasurer through the Firemen's Insurance & Inspection Fund (1%) Commission. The role of the 1% Commission is to ensure that expenditures from the fund are consistent with state statutes that regulate the fund.

**One vacancy, one application  
Stephanie Gruber**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of the Finance Committee  
FROM: Kristen L. Salisbury, Deputy Clerk  
DATE: February 17, 2017  
SUBJECT: St. John's Fire District 1% Commission - Appointments (4)

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An announcement of four vacancies for the St. John's Fire District 1% Commission was previously made.

Applications for reappointment were received from Sam Brownlee, Rich Thomas, HB Limehouse, Jr., and Frank Broccolo. No other applications were received.

The Firemen's Insurance and Inspection Fund (1% Commission) is comprised of 21 members: the County Treasurer and 4 representatives from each of the five fire districts in the County (Awendaw, St. John's, St. Paul's, St. Andrews PSD, and James Island PSD). Members are appointed by the Treasurer upon recommendation of County Council for four year terms. All insurance companies doing business in South Carolina must report to the Department of Insurance the amount of fire insurance premiums written for improvements to all assessed property in each county and is then assessed a 1% tax for the fire insurance premiums written per county. That money is deposited into the 1% Fund and is dispersed to each County Treasurer. The Fund is then distributed to each fire district by the County Treasurer through the Firemen's Insurance & Inspection Fund (1%) Commission. The role of the 1% Commission is to ensure that expenditures from the fund are consistent with state statutes that regulate the fund.

**Four vacancies, four applications**

**Sam Brownlee**

**Rich Thomas**

**HB Limehouse, Jr.**

**Frank Broccolo**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of the Finance Committee  
FROM: Kristen L. Salisbury, Deputy Clerk  
DATE: February 17, 2017  
SUBJECT: Procurement Appeals Board - Appointment (1)

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An announcement of four vacancies for the Procurement Appeals Board was previously made.

An application for appointment was received from Pamela Morgan. No other applications were received.

The Charleston County Procurement Appeals Board meets only in the case of a formal protest by a vendor, regarding the solicitation of an award or an appeal from a determination made by the Director of Procurement. The Chairman of this five member Board must be an attorney. Terms are for two years.

**One vacancy, one application**  
**Pamela Morgan**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of the Finance Committee

FROM: Kristen L. Salisbury, Deputy Clerk

DATE: February 17, 2017

SUBJECT: Disabilities and Special Needs Board - Appointments (3)

An announcement of three vacancies for the Disabilities and Special Needs Board was previously made.

Applications for appointment were received from William Buddin, Jr., Savannah Grace Cash, Kimberley Fatata-Hall, Heather Hall, Rebecca Hopkins, Dawn "Renee" Vick, and Cheryl Woods-Flowers.

Members of the Disabilities and Special Needs Board are appointed by the Governor for four year terms. County Council recommends to the Governor persons to be appointed. The mission of the Board is to assist people with disabilities in meeting their needs, pursuing their dreams and achieving their possibilities; and to minimize the occurrence and reduce severity of disabilities through prevention. The Board meets on the fourth Thursday of each month at 5:30 pm.

**Three vacancies, seven applications**

**William Buddin, Jr.**

**Savannah Grace Cash**

**Kimberley Fatata-Hall**

**Heather Hall**

**Rebecca Hopkins**

**Dawn "Renee" Vick**

**Cheryl Woods-Flowers**



**3.**

**ALCAMI  
CAROLINAS  
CORPORATION  
FINANCIAL  
INCENTIVES**

**CHARLESTON COUNTY COUNCIL**

**MEMORANDUM**

**TO: Members of Finance Committee**

**FROM: Kristen L. Salisbury, Deputy Clerk**

**DATE: February 17, 2017**

**SUBJECT: Alcami Carolinas Financial Incentives**

At the Finance Committee meeting on Thursday, February 23, 2017, the Economic Development Director will present information regarding proposed financial incentives extended to Alcami Carolinas Corporation.

4.

# PROFESSIONAL SERVICES

**COMMITTEE AGENDA ITEM**

**TO:** KEITH BUSTRAAN, COUNTY ADMINISTRATOR

**THROUGH:** JENNIFER MILLER, DEPUTY COUNTY ADMINISTRATOR

**FROM:** BARRETT J. TOLBERT **DEPT.** PROCUREMENT

**SUBJECT:** STANDBY CONTRACT FOR CONSULTANT IN DISASTER RECOVERY AND MITIGATION

**REQUEST:** AWARD OF CONTRACTS

**COMMITTEE OF COUNCIL:** FINANCE **DATE:** FEBRUARY 23, 2017

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>John Gardner</u>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Public Works	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>[Signature]</u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** Mark Hile

**Fiscal impact:** Funds are anticipated from FEMA, the State, the Roads portion of the 1st Transportation Sales Tax, and/or the General Fund.

**ADMINISTRATOR'S SIGNATURE:** K. Bustraan

**ORIGINATING OFFICE PLEASE NOTE:**

**DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.**

## **SITUATION**

Qualifications were received in accordance with the terms and conditions of Request for Qualifications (RFQ) No. 5129-17W, for a Standby Contract for Professional Consultant Services experienced in Disaster Recovery and Mitigation for Public Infrastructure. Qualifications were submitted by the following firms:

Adjusters International, Inc.  
Utica, New York  
John Marini, President and CEO

GP Strategies Corporation  
Columbia, Maryland  
Craig Seger, Senior Vice President

Rostan Solutions, LLC  
North Charleston, South Carolina  
Sam Rosania, Principal

The purpose of this solicitation is to have consultant services available on a standby basis to readily assist the County in the event of a disaster. The consultant will have expertise in disaster recovery and mitigation for public infrastructure and will readily assist the County in damage assessments and properly documenting the effort for possible reimbursement.

An evaluation committee reviewed the submittals for compliance with the RFQ requirements and have deemed Rostan Solutions, LLC, to be the most qualified firm.

## **ACTION REQUESTED OF COUNCIL**

Authorize staff to negotiate with Rostan Solutions, LLC, the firm deemed most qualified, for a standby contract for professional consultant services experienced in disaster recovery and mitigation for public infrastructure, and if successful, enter into a contract.

If unsuccessful, terminate negotiations with that firm and then be allowed to negotiate with the firm deemed to be the next most qualified by the County.

## **DEPARTMENT HEAD RECOMMENDATION**

- Recommend award of contract to Rostan Solutions, LLC, the firm deemed most qualified to the County, for a standby contract for professional consultant services experienced in disaster recovery and mitigation for public infrastructure, and if successful, enter into a contract. If desired, staff's recommendation of award can be discussed in executive session.
- Funds are anticipated from FEMA, the State, the Roads portion of the 1st Transportation Sales Tax, and/or the General Fund

**COMMITTEE AGENDA ITEM**

TO: KEITH BUSTRAAN, COUNTY ADMINISTRATOR

THROUGH: JENNIFER MILLER, DEPUTY COUNTY ADMINISTRATOR *JM*

FROM: BARRETT J. TOLBERT *BST* DEPT. PROCUREMENT

SUBJECT: ON-CALL CONSTRUCTION ENGINEERING AND INSPECTION (CE&I) SERVICES

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: FEBRUARY 23, 2017

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>John Gardner</i></u>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Barrett J. Tolbert</i></u>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Transportation Development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Steven L. Thyer</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	TE0310003	64857		

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Naoki Hile*

**Fiscal impact:** Funds will be available in the Transportation Sales Tax.

**ADMINISTRATOR'S SIGNATURE:** *K. Bustraan*

**ORIGINATING OFFICE PLEASE NOTE:**

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

## **SITUATION**

Charleston County Transportation Development Department requested qualifications from all interested consulting firms to perform Construction Engineering and Inspection (CE&I) Services as requested to include, but not limited to, construction management, construction engineering, design services during construction, assurance and acceptance inspection, sampling, testing, and construction survey verifications to determine compliance with the contract requirements on various projects within Charleston County. Each consultant will provide services that conform to current state policy and practice of construction engineering, including certification of personnel.

Qualifications were received in accordance with the terms and conditions of the Request for Qualification (RFQ) No. 5107-17C for On-Call Construction Engineering and Inspection (CE&I) Services.

The following firms submitted in accordance with the terms and conditions of RFQ No. 5107-17C:

- CDM Smith, Inc.
- Civil Engineering Consulting Services, Inc.
- Davis and Floyd, Inc.
- Dennis Corporation
- HDR Construction Control Corporation
- Terracon Consultants, Inc.
- Mead & Hunt, Inc.
- Michael Baker International, Inc.
- S&ME, Inc.
- Infrastructure Consulting and Engineering

The evaluation committee has reviewed the submitted qualifications for compliance with the RFQ requirements and determined the three most qualified firms as listed below.

1. Infrastructure Consulting and Engineering
2. Michael Baker International, Inc.
3. HDR Construction Control Corporation

## **ACTION REQUESTED OF COUNCIL**

Authorize award of contract.

## **DEPARTMENT HEAD RECOMMENDATION**

- Authorize award of contract for On-Call Construction Engineering and Inspection (CE&I) Services, in order of most qualified, to the following firms:
  1. Infrastructure Consulting and Engineering
  2. Michael Baker International, Inc.
  3. HDR Construction Control Corporation
- Funds are available in the roads portion of the Transportation Sales Tax.

**COMMITTEE AGENDA ITEM**

TO: KEITH BUSTRAAN, COUNTY ADMINISTRATOR

THROUGH: JENNIFER MILLER, DEPUTY COUNTY ADMINISTRATOR

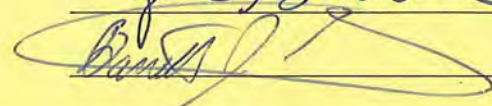
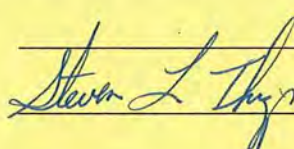
FROM: BARRETT J. TOLBERT BSJ DEPT. PROCUREMENT

SUBJECT: PROVIDE PROFESSIONAL DESIGN/CONSULTANT ENGINEERING SERVICES FOR TRANSPORTATION SALES TAX

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: FEBRUARY 23, 2017

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u></u>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u></u>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Transportation Development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

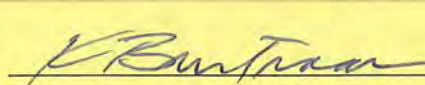
**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	TE0310003	64877		

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** 

**Fiscal impact:** Funds will be available in the Transportation Sales Tax Fund.

**ADMINISTRATOR'S SIGNATURE:** 

**ORIGINATING OFFICE PLEASE NOTE:**

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.



**SITUATION**

Charleston County Transportation Development Department requested all interested design/consultant engineering firms to submit qualifications for the purpose of preparing design and construction plans for various roadways, intersections, pedestrian/bikeways, and drainage construction projects to be rendered under the Transportation Sales Tax Annual Allocation program. The design/consultant shall provide all surveying, engineering, permitting, geotechnical, and related administrative services necessary for the completion of construction plans. The proposed projects will encompass design for a variety of different improvements to various earth roads, improvements to intersections, construction of sidewalks and bikeways, right-of-way plans/plats, etc. All proposed projects are subject to available funding.

Qualifications were received in accordance with the terms and conditions of the Request for Qualifications (RFQ) No. 5108-17C for Providing Professional Design/Consultant Engineering Services for Transportation Sales Tax.

The following firms submitted in accordance with the terms and conditions of RFQ No. 5108-17C:

- AECOM
- HDR
- Davis & Floyd, Inc.
- Holt Consulting
- Hussey Gay Bell
- Michael Baker International, Inc.
- Infrastructure Consulting & Engineering
- Thomas & Hutton
- JMT
- Kimley Horn
- Ramey Kemp
- Parrish & Partners
- Vaughn and Melton
- Weston & Sampson
- Stantec
- Reever Group

The evaluation committee has reviewed the submitted qualifications for compliance with the RFQ requirements and determined the three most qualified firms for each category is listed below.

<b>Pedestrian/Bikeways</b>	<b>Intersection</b>	<b>Drainage</b>	<b>Local Paving</b>
1.Reever Group	1.Parrish & Partners	1.Thomas & Hutton	1.Vaughn and Melton
2.Parrish & Partners	2.AECOM	2.Parrish & Partners	2.AECOM
3.Holt Consulting	3.Ramey Kemp	3.Infrastructure Consulting & Engineering	3.Davis & Floyd

**ACTION REQUESTED OF COUNCIL**

Authorize award of contract.

**DEPARTMENT HEAD RECOMMENDATION**

- Authorize award of contract for Providing Professional Design/Consulting Engineering Services for Transportation Sales Tax, in order of most qualified, to the following firms:

<b>Pedestrian/Bikeways</b>	<b>Intersection</b>	<b>Drainage</b>	<b>Local Paving</b>
1.Reever Group	1.Parrish & Partners	1.Thomas & Hutton	1.Vaughn and Melton
2.Parrish & Partners	2.AECOM	2.Parrish & Partners	2.AECOM
3.Holt Consulting	3.Ramey Kemp	3.Infrastructure Consulting & Engineering	3.Davis & Floyd

- Funds are available in the roads portion of the Transportation Sales Tax.

**5.**

**GUERIN'S  
BRIDGE ROAD –  
AWENDAW FIRE**

**COMMITTEE AGENDA ITEM**

TO: KEITH BUSTRAAN, COUNTY ADMINISTRATOR  
 THROUGH: WALT SMALLS, DEPUTY COUNTY ADMINISTRATOR *XLS. 2-15-17*  
 FROM: TIMOTHY J. PRZYBYLOWSKI *Facilities* DEPT. FACILITIES  
 SUBJECT: GUERIN'S BRIDGE ROAD - AWENDAW FIRE STATION  
 REQUEST: PROPERTY PURCHASE  
 COMMITTEE OF COUNCIL: FINANCE DATE: February 23, 2017

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>John Gardner</i></u>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Brian</i></u>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Jennifer Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Jennifer Miller</i></u>
Other: Chief Brian Mayo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Brian Mayo</i></u>

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
				\$

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Leah Giles*

**Fiscal impact:** Funds are available in the Awendaw Bond and the Awendaw Special Revenue Fund.

**ADMINISTRATOR'S SIGNATURE:** *K. Bustaan*

**ORIGINATING OFFICE PLEASE NOTE:**

**DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.**

## **SITUATION**

Staff was asked to locate property for a new Fire Station and an EMS to be within a 5-mile radius of Paradise Island in Awendaw. It has taken considerable time to locate a suitable parcel because of wetlands on most of the properties in that area. Several properties were looked at and assessed by the Corps of Engineers, our Consultant Engineer, and the Awendaw Fire Chief, which took considerable time for each one. Staff researched properties by talking to property owners, meeting on site, sending letters to property owners, talking to other Realtors, Multiple Listing Services, and reviewing ads in various newspapers to name a few.

After we have exhausted the field of potential sites and after investigation of a dozen plus sites, a property has been located on Guerin's Bridge Road near Cedar Plantation Lane, that we feel will meet the needs for a Fire Station and EMS. The County has asked to purchase 2.5 acres to be subdivided from a 13.11-acre tract, described as TMS 629-00-00-074. It is currently located within a Planned Unit Development. The Awendaw Town Administrator and Zoning Director have stated their support for the project, and see it as beneficial for town residents.

## **ACTION REQUESTED OF COUNCIL**

Approve Department Head recommendation.

## **DEPARTMENT HEAD RECOMMENDATION**

- Authorize staff to negotiate a property purchase with The Corner at Awendaw, LLC, to purchase 2.5 acres located on Guerin's Bridge Road, Awendaw, S.C. (TMS 629-00-00-074).
- Authorize the Chairman of Council to execute the final contract agreement.
- The Legal Department to review the Purchase Agreement.
- Price proposal to be discussed in Executive Session.

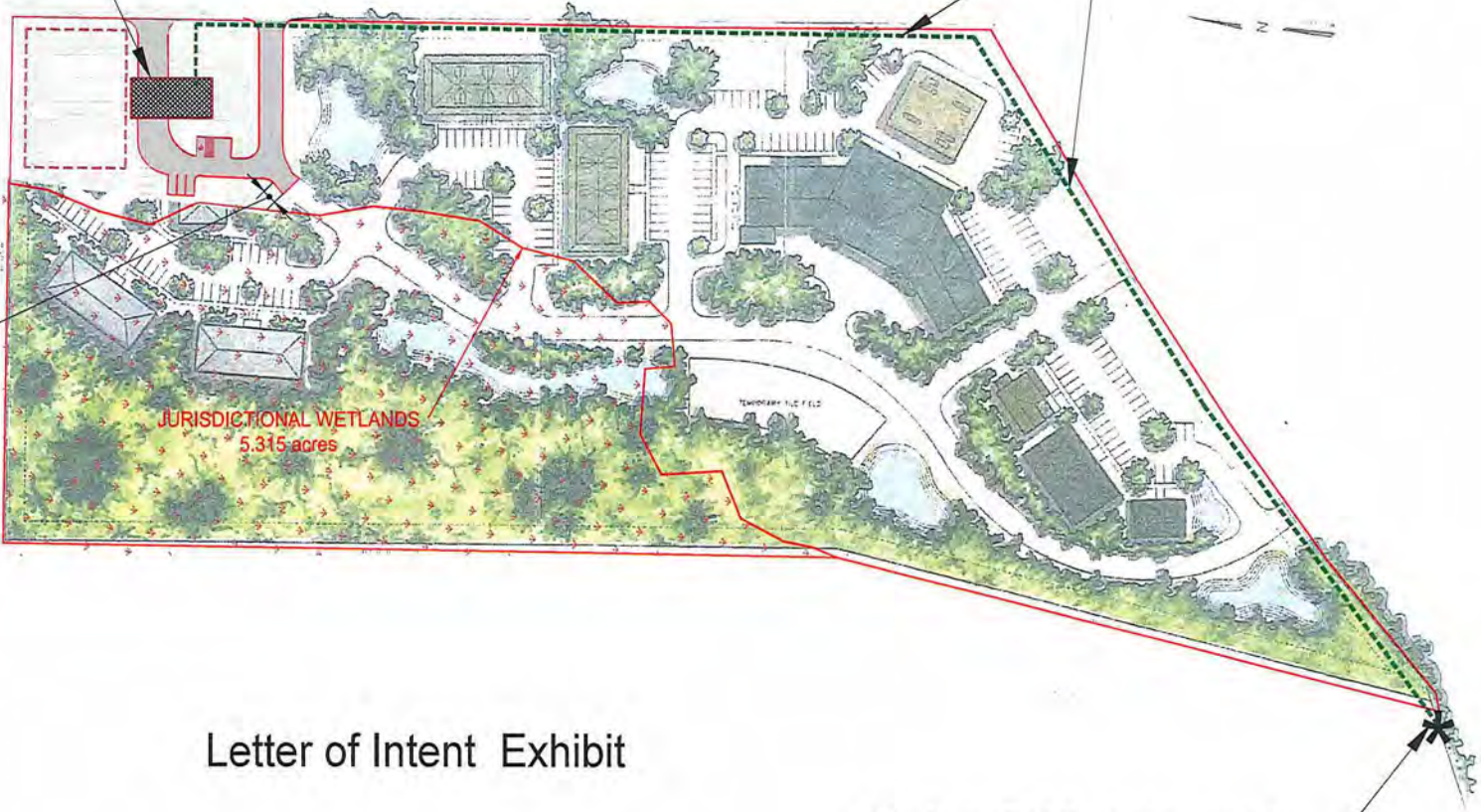
TAX MAP



New Fire Station

New 8" water supply line

20'



Letter of Intent Exhibit

Tie-In to Public water supply