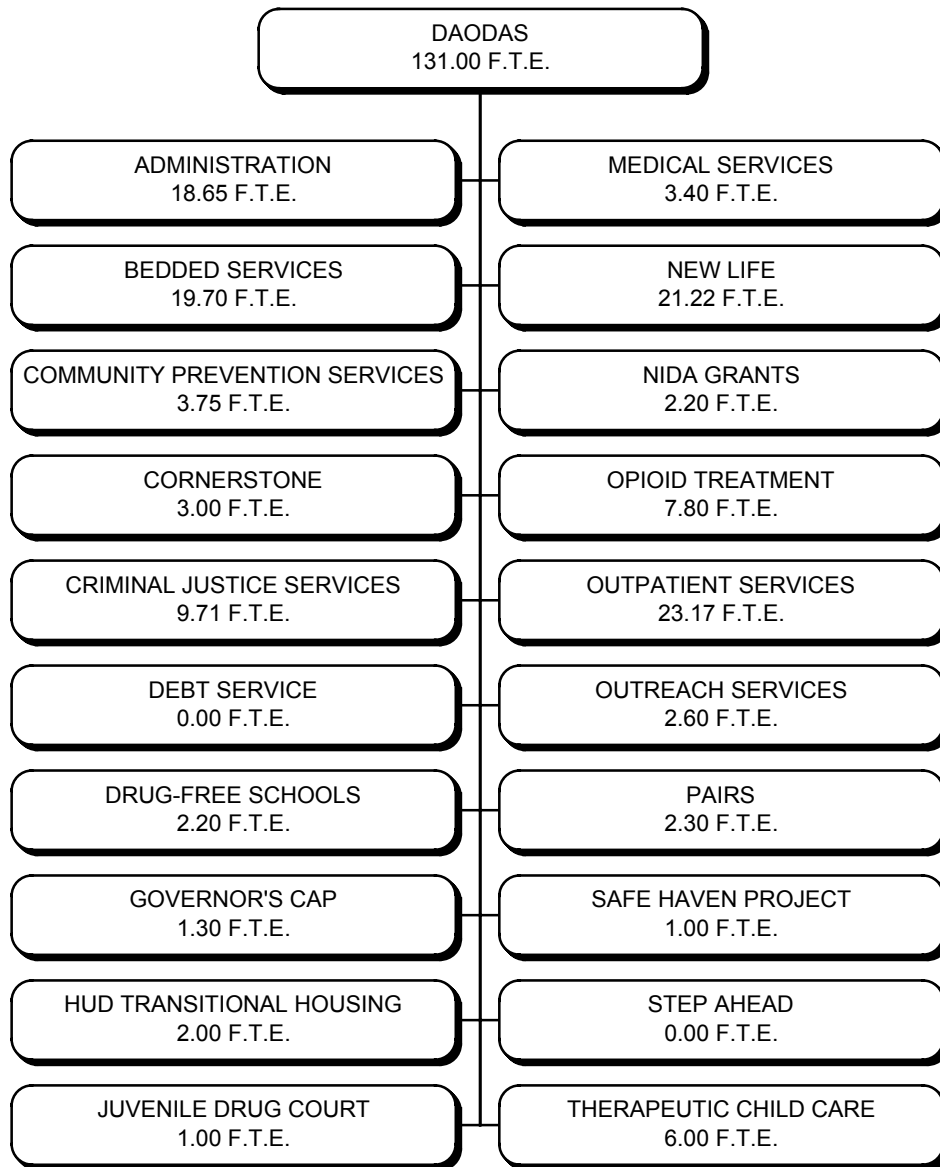


DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES



DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES

Mission: The Department of Alcohol and Other Drug Abuse Services (DAODAS), formerly known as the Substance Abuse Commission, was merged with the County in fiscal year 1994. The department operates under the name, "Charleston Center." The purpose of the department is to reduce the negative impact of alcohol and other drugs on residents by planning and implementing comprehensive and effective programs of professional services in a cost efficient manner. The department currently operates twenty programs which are supported with grants, client fees, and a transfer from the General Fund.

DEPARTMENTAL SUMMARY:	<u>FY 2001 Actual*</u>	<u>FY 2002 Actual*</u>	<u>FY 2003 Adjusted</u>	<u>FY 2004 Approved</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Positions/FTE	170.50	171.50	128.00	131.00	3.00	2.3
Enterprise Fund	\$ 9,230,852	\$ 10,653,612	\$ 9,867,245	\$ 10,442,667	\$ 575,422	5.8
TOTAL SOURCES	<u>\$ 9,230,852</u>	<u>\$ 10,653,612</u>	<u>\$ 9,867,245</u>	<u>\$ 10,442,667</u>	<u>\$ 575,422</u>	5.8
Enterprise Fund	\$ 9,336,833	\$ 9,275,717	\$ 9,583,336	\$ 10,193,034	\$ 609,698	6.4
TOTAL DISBURSEMENTS	<u>\$ 9,336,833</u>	<u>\$ 9,275,717</u>	<u>\$ 9,583,336</u>	<u>\$ 10,193,034</u>	<u>\$ 609,698</u>	6.4

*FY 2001 and FY 2002 Positions/FTE and Actual include grants which are not rebudgeted in FY 2003 or FY 2004.

Sources: Total sources reflect additional medicaid billings and program income based on historical analysis. First-year funding for the Cornerstone Grant and growth in the transfer in from the General Fund for indirect costs also contribute to this increase.

Disbursements: Total disbursements reflect higher personnel expenses for a Cost of Living Adjustment (COLA), higher fringe benefit costs, and the actual grades and steps of incumbents. Appropriations also include funding for three new FTEs in the Cornerstone Grant. In addition, disbursements reflect higher indirect costs from the General Fund. These increases are partially offset by a reduction in the provision for bad debt.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

Objectives:

- Improve the collection rate of accounts receivable by 10% and reduce the percentage of tax dollars that make up our total budget.
- Decrease cost for successful completion of treatment.¹
- Improve the post-discharge outcome evaluation of residents attending treatment.¹
- Reduce the availability of tobacco to minors by conducting the annual tobacco buy from 200 vendors and maintaining the percentage of successful tobacco buys to minors at #15%.¹
- Maintain a 90% satisfaction rating of persons served.

Performance Measures:

MEASURE:	FY 2002 <u>Actual</u>	FY 2003 <u>Actual</u>	FY 2004 <u>Projected</u>
Output:			
Collections	\$1,495,627	\$1,645,190	\$1,645,190
Vendors selling tobacco to minors	n/a	n/a	n/a
Efficiency:			
Cost of successful completion of treatment by cost center	n/a	n/a	n/a
Outcome:			
Percentage increase of collection rate	10.0%	10.0%	10.0%
Ratio comparison of successful to unsuccessful completions of treatment	n/a	n/a	n/a
Employment increase	n/a	n/a	n/a
Reductions in emergency room visits	n/a	n/a	n/a
Reductions in arrests	n/a	n/a	n/a
Decreased use of illegal drugs	n/a	n/a	n/a
Decreased drinking to intoxication	n/a	n/a	n/a
Increase in drug-free births	n/a	n/a	n/a
Percentage of successful tobacco buys to minors	n/a	n/a	n/a
Client satisfaction rating for all applicable programs combined	95.0%	95.0%	95.0%

¹ This department will begin measuring performance against this objective during FY 2004.

DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Administration

Mission: DAODAS operates a comprehensive array of inpatient, outpatient, and education and prevention programs to help the residents of Charleston County live productive lives free from the impact of alcohol, other drugs, and addictive behaviors and to promote active recovery for people whose lives have been impacted by addiction.

DIVISION SUMMARY:	<u>FY 2001</u> <u>Actual</u>	<u>FY 2002</u> <u>Actual</u>	<u>FY 2003</u> <u>Adjusted</u>	<u>FY 2004</u> <u>Approved</u>	<u>Dollar</u> <u>Change</u>	<u>Percent</u> <u>Change</u>
Positions/FTE	22.00	24.78	19.90	18.65	(1.25)	(6.3)
Taxes	\$ 3,144	\$ 98	\$ 0	\$ 0	\$ 0	0.0
Intergovernmental	138,352	142,933	67,000	87,058	20,058	29.9
Charges and Fees	33,111	35,201	110,000	110,000	0	0.0
Miscellaneous	<u>0</u>	<u>5,105</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL REVENUES	174,607	183,337	177,000	197,058	20,058	11.3
Interfund Transfer In	<u>638,942</u>	<u>633,407</u>	<u>476,576</u>	<u>818,175</u>	<u>341,599</u>	71.7
TOTAL SOURCES	<u>\$ 813,549</u>	<u>\$ 816,744</u>	<u>\$ 653,576</u>	<u>\$ 1,015,233</u>	<u>\$ 361,657</u>	55.3
Personnel	\$ 859,731	\$ 825,175	\$ 958,055	\$ 896,329	\$ (61,726)	(6.4)
Operating	242,328	(119,350)	(291,723)	33,813	325,536	(111.6)
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,000</u>	<u>15,000</u>	100.0
TOTAL EXPENSES	1,102,059	705,825	666,332	945,142	278,810	41.8
Interfund Transfer Out	<u>1,879</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL DISBURSEMENTS	<u>\$ 1,103,938</u>	<u>\$ 705,825</u>	<u>\$ 666,332</u>	<u>\$ 945,142</u>	<u>\$ 278,810</u>	41.8

Funding Adjustments for FY 2004 Include:

- Revenues reflect additional medicaid billings.
- Interfund transfer in reflects additional funding required to support higher county administrative costs.
- Personnel expenses are decreased due to intradepartmental staffing changes effective for FY 2004. Funding will support growth in temporary staffing, higher fringe benefit costs, and a Cost of Living Adjustment (COLA).
- Operating expenses are increased due primarily to higher county administrative support costs.
- Capital expenses will support a server upgrade required to maintain the integrity of data collection processes.

DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Bedded Services

Mission: The Bedded Services Division, which includes Detoxification Services, the Family Care Unit, and Nursing Services, provides healthcare through cost-effective methods for the benefit of the patient and community.

DIVISION SUMMARY:	FY 2001 Actual	FY 2002 Actual	FY 2003 Adjusted	FY 2004 Approved	Dollar Change	Percent Change
Positions/FTE	24.00	21.00	19.80	19.70	0.10	0.5
Intergovernmental	\$ 1,080,756	\$ 1,057,625	\$ 1,154,654	\$ 1,544,592	\$ 389,938	33.8
Charges and Fees	<u>106,948</u>	<u>381,805</u>	<u>327,506</u>	<u>217,413</u>	<u>(110,093)</u>	(33.6)
TOTAL REVENUES	1,187,704	1,439,430	1,482,160	1,762,005	279,845	18.9
Interfund Transfer In	<u>162,289</u>	<u>175,138</u>	<u>325,138</u>	<u>325,138</u>	<u>0</u>	0.0
TOTAL SOURCES	<u>\$ 1,349,993</u>	<u>\$ 1,614,568</u>	<u>\$ 1,807,298</u>	<u>\$ 2,087,143</u>	<u>\$ 279,845</u>	15.5
Personnel	\$ 753,596	\$ 632,323	\$ 658,480	\$ 834,988	\$ 176,508	26.8
Operating	723,007	720,542	975,764	810,369	(165,395)	(17.0)
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	1,476,603	1,352,865	1,634,244	1,645,357	11,113	0.7
Interfund Transfer Out	<u>4,436</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL DISBURSEMENTS	<u>\$ 1,481,039</u>	<u>\$ 1,352,865</u>	<u>\$ 1,634,244</u>	<u>\$ 1,645,357</u>	<u>\$ 11,113</u>	0.7

Funding Adjustments for FY 2004 Include:

- Total sources reflect anticipated growth in medicaid billings and state grant income based on current program census and receipt trends.
- Personnel expenses reflect the impact of intradepartmental staffing changes during FY 2003 for better utilization of resources. Additional temporary staff, a Cost of Living Adjustment (COLA), and higher fringe benefit costs also contribute to this increase.
- Operating expenses are reduced due to administrative restructuring of program services which resulted in lower facility costs, reduced appropriation for bad debt, and decreased internal administrative support costs.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Community Prevention Services

Mission: The Community Prevention Services Division reduces the harmful effects of alcohol, tobacco, other drug abuse, violence and other high-risk behavior through the identification of factors which place individuals at increased risk, and the implementation of prevention, education and referral services for the residents of Charleston County.

DIVISION SUMMARY:	FY 2001 Actual	FY 2002 Actual	FY 2003 Adjusted	FY 2004 Approved	Dollar Change	Percent Change
Positions/FTE	5.50	7.07	4.25	3.75	(0.50)	(11.8)
Intergovernmental	\$ 277,160	\$ 277,160	\$ 277,160	\$ 279,160	\$ 2,000	0.7
Miscellaneous	<u>0</u>	<u>6,626</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL REVENUES	<u>\$ 277,160</u>	<u>\$ 283,786</u>	<u>\$ 277,160</u>	<u>\$ 279,160</u>	<u>\$ 2,000</u>	0.7
Personnel	\$ 182,341	\$ 168,658	\$ 172,758	\$ 168,727	\$ (4,031)	(2.3)
Operating	114,618	127,774	80,759	84,895	4,136	5.1
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	<u>\$ 296,959</u>	<u>\$ 296,432</u>	<u>\$ 253,517</u>	<u>\$ 253,622</u>	<u>\$ 105</u>	0.0

Funding Adjustments for FY 2004 Include:

- Revenues reflect additional funding of a Youth Initiative Mini Grant.
- Personnel expenses reflect intradepartmental staffing changes implemented in FY 2003 for better utilization of resources. Personnel costs reflect higher fringe benefit costs and funding for a Cost of Living Adjustment (COLA).
- Operating expenses are increased to support higher facility costs.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

GRANT - Cornerstone Project Grant

Mission: The Cornerstone Project is part of the Safe School Healthy Students grant awarded to the Charleston County School District. The project goals are to assist the school district in implementing evidence-based prevention and intervention curricula, and to assist students returning to school from treatment.

GRANT SUMMARY:	FY 2001 <u>Actual</u>	FY 2002 <u>Actual</u>	FY 2003 <u>Adjusted</u>	FY 2004 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	3.00	3.00	0.0
Intergovernmental	\$ 0	\$ 0	\$ 0	\$ 160,000	\$ 160,000	0.0
TOTAL REVENUES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 160,000</u>	<u>\$ 160,000</u>	0.0
Personnel	\$ 0	\$ 0	\$ 0	\$ 115,219	\$ 115,219	0.0
Operating	0	0	0	44,781	44,781	0.0
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 160,000</u>	<u>\$ 160,000</u>	0.0

Funding Adjustments for FY 2004 Include:

- Revenues reflect year one of a three year grant from the U.S. Department of Education and anticipated billings from medicaid eligible program participants.
- Personnel expenses will support three additional FTEs required to manage the grant.
- Operating expenses will fund the anticipated program costs for drug screenings and required support services for clients returning to school after treatment.

DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Criminal Justice Services

Mission: The Criminal Justice Services division provides a wide range of specialized, community-based substance abuse and addiction services to adolescent and adult offenders involved in the criminal justice system. Services include treatment and coordination services to local drug courts, conducting alcohol and drug awareness classes and jail based treatment services for the inmates of the Charleston County Detention Center.

DIVISION SUMMARY:	<u>FY 2001 Actual</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Adjusted</u>	<u>FY 2004 Approved</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	9.71	9.71	0.0
Intergovernmental	\$ 0	\$ 0	\$ 0	\$ 110,000	\$ 110,000	0.0
Charges and Fees	<u>0</u>	<u>0</u>	<u>0</u>	<u>375,000</u>	<u>375,000</u>	0.0
TOTAL REVENUES	0	0	0	485,000	485,000	0.0
Interfund Transfer In	<u>0</u>	<u>0</u>	<u>0</u>	<u>58,000</u>	<u>58,000</u>	0.0
TOTAL SOURCES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 543,000</u>	<u>\$ 543,000</u>	0.0
Personnel	\$ 0	\$ 0	\$ 0	\$ 524,411	\$ 524,411	0.0
Operating	0	0	0	277,196	277,196	0.0
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 801,607</u>	<u>\$ 801,607</u>	0.0

Funding Adjustments for FY 2004 Include:

- Total sources reflect anticipated program income from medicaid eligible clients and fees paid by clients for program services.
- Personnel expenses reflect the transfer of staff from Outpatient Services to support anticipated program census. Funding will support temporary staff and a Cost of Living Adjustment (COLA).
- Operating expenses were previously funded in the Outpatient Services division during FY 2003.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

PROGRAM - Debt Service

Mission: The Debt Service Program budgets and records the annual interest and principal payments on the outstanding Certificates of Participation (COPS) issued in 1994.

PROGRAM SUMMARY:	FY 2001 <u>Actual</u>	FY 2002 <u>Actual</u>	FY 2003 <u>Adjusted</u>	FY 2004 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Interfund Transfer In	\$ 517,806	\$ 551,506	\$ 552,709	\$ 552,483	\$ (226)	0.0
TOTAL SOURCES	<u>\$ 517,806</u>	<u>\$ 551,506</u>	<u>\$ 552,709</u>	<u>\$ 552,483</u>	<u>\$ (226)</u>	0.0
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.0
Operating	0	0	0	0	0	0.0
Capital	0	0	0	0	0	0.0
Debt Service	<u>406,047</u>	<u>405,526</u>	<u>552,709</u>	<u>552,483</u>	<u>(226)</u>	0.0
TOTAL EXPENSES	<u>\$ 406,047</u>	<u>\$ 405,526</u>	<u>\$ 552,709</u>	<u>\$ 552,483</u>	<u>\$ (226)</u>	0.0

Funding Adjustments for FY 2004 Include:

- Interfund transfer in reflects funding from the Debt Service Fund equal to the debt expense.
- Debt service is reduced per the debt repayment schedule.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Drug-Free Schools

Mission: The Drug-Free Schools Division reduces the harmful effects of alcohol, tobacco, other drug abuse, violence and other high-risk behavior through the identification of factors which place individuals at increased risk; and implements prevention, education and referral services for the residents of Charleston County.

DIVISION SUMMARY:	FY 2001 <u>Actual</u>	FY 2002 <u>Actual</u>	FY 2003 <u>Adjusted</u>	FY 2004 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	2.00	2.20	2.20	2.20	0.00	0.0
Intergovernmental	\$ 94,276	\$ 87,657	\$ 118,327	\$ 114,327	\$ (4,000)	(3.4)
TOTAL REVENUES	\$ 94,276	\$ 87,657	\$ 118,327	\$ 114,327	\$ (4,000)	(3.4)
Personnel	\$ 67,567	\$ 82,612	\$ 92,897	\$ 93,760	\$ 863	0.9
Operating	26,412	6,245	53,971	54,889	918	1.7
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	\$ 93,979	\$ 88,857	\$ 146,868	\$ 148,649	\$ 1,781	1.2

Funding Adjustments for FY 2004 Include:

- Revenues reflect interdepartmental program changes for better utilization of resources.
- Personnel expenses reflect the actual grades and steps of the incumbents, higher fringe benefit costs and funding for a Cost of Living Adjustment (COLA).
- Operating expenses are increased to support higher facility costs.

DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)

ENTERPRISE FUND

HEALTH AND WELFARE

GRANT - Governor's Cooperative Agreement for Prevention

Mission: The Governor's Cooperative Agreement for Prevention (G-CAP), of which Charleston Center is the lead agency, is designed to reduce substance abuse among young people ages 12 through 17 by utilizing evidence-based prevention programming.

GRANT SUMMARY:	FY 2001 Actual	FY 2002 Actual	FY 2003 Adjusted	FY 2004 Approved	Dollar Change	Percent Change
Positions/FTE	-	1.40	1.30	1.30	0.00	0.0
Intergovernmental	\$ 0	\$ 42,669	\$ 112,264	\$ 114,545	\$ 2,281	2.0
TOTAL REVENUES	\$ 0	\$ 42,669	\$ 112,264	\$ 114,545	\$ 2,281	2.0
Personnel	\$ 0	\$ 28,619	\$ 57,680	\$ 57,193	\$ (487)	(0.8)
Operating	0	14,049	54,584	57,352	2,768	5.1
Capital	0	0	0	0	0	0.0
TOTAL EXPENSES	\$ 0	\$ 42,668	\$ 112,264	\$ 114,545	\$ 2,281	2.0

Funding Adjustments for FY 2004 Include:

- Revenues are projected to increase based on current receipt trends and program census.
- Personnel expenses reflect the impact of intradepartmental staffing changes during FY 2003 for better utilization of resources. Funding supports a Cost of Living Adjustment (COLA) and higher fringe benefit costs.
- Operating expenses are increased to fund growth in facility costs and internal administrative support costs.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Housing and Urban Development Transitional Housing Program

Mission: The Housing and Urban Development (HUD) Transitional Housing Program provides comprehensive services which include home based case management, intensive case management, intensive addictions treatment, and transportation to women and children who are homeless or are potentially homeless.

DIVISION SUMMARY:	FY 2001 <u>Actual</u>	FY 2002 <u>Actual</u>	FY 2003 <u>Adjusted</u>	FY 2004 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	11.00	1.00	1.00	2.00	1.00	100.0
Intergovernmental	\$ 493,312	\$ 163,506	\$ 175,105	\$ 232,086	\$ 56,981	32.5
Charges and Fees	<u>251</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL REVENUES	493,563	163,506	175,105	232,086	56,981	32.5
Interfund Transfer In	<u>20,819</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL SOURCES	<u>\$ 514,382</u>	<u>\$ 163,506</u>	<u>\$ 175,105</u>	<u>\$ 232,086</u>	<u>\$ 56,981</u>	32.5
Personnel	\$ 390,003	\$ 32,708	\$ 37,041	\$ 86,133	\$ 49,092	132.5
Operating	227,781	114,733	146,304	156,572	10,268	7.0
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	<u>\$ 617,784</u>	<u>\$ 147,441</u>	<u>\$ 183,345</u>	<u>\$ 242,705</u>	<u>\$ 59,360</u>	32.4

Funding Adjustments for FY 2004 Include:

- Total sources reflect additional revenue allocations from medicaid billings and state program appropriations.
- Personnel expenses reflect intradepartmental staffing changes for better utilization of resources, funding for a Cost of Living Adjustment (COLA), and higher fringe benefit costs.
- Operating expenses are increased due to higher allocations for internal administrative support costs.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

SPECIAL REVENUE FUND

HEALTH AND WELFARE

PROGRAM - Juvenile Drug Court

Mission: The Juvenile Drug Court provides an intensive rehabilitation treatment program that creates an environment with definite rules and consequences for violations based on performance of juveniles in an effort to address their substance abuse problem.

PROGRAM SUMMARY:	FY 2001 <u>Actual</u>	FY 2002 <u>Actual</u>	FY 2003 <u>Adjusted</u>	FY 2004 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	2.00	2.00	1.00	1.00	0.00	0.0
Charges and Fees	\$ 0	\$ 0	\$ 4,500	\$ 5,000	\$ 500	11.1
TOTAL REVENUES	0	0	4,500	5,000	500	11.1
Interfund Transfer In	0	0	58,000	86,762	28,762	49.6
TOTAL SOURCES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 62,500</u>	<u>\$ 91,762</u>	<u>\$ 29,262</u>	46.8
Personnel	\$ 0	\$ 0	\$ 45,510	\$ 60,900	\$ 15,390	33.8
Operating	0	0	16,990	30,862	13,872	81.6
Capital	0	0	0	0	0	0.0
TOTAL EXPENDITURES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 62,500</u>	<u>\$ 91,762</u>	<u>\$ 29,262</u>	46.8

DAODAS had 2 FTEs assigned to the Juvenile Drug Court when the grant was administered by the Clerk of Court.

Funding Adjustments for FY 2004 Include:

- Revenues reflect a small increase in client fees.
- Interfund transfer in reflects additional support from the General Fund to fund projected program costs.
- Personnel expenditures reflect no current memorandum of agreement for reimbursement of program staff costs. This increase also reflects funding for a Cost of Living Adjustment (COLA) and higher fringe benefit costs.
- Operating expenditures are increased to support program administrative and facility costs.

DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Medical Services

Mission: The Medical Services Division provides inpatient services (Detoxification Services, Family Care, and New Life) and provides care services to the women and children of the Sojourner Center for Women.

DIVISION SUMMARY:	<u>FY 2001 Actual</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Adjusted</u>	<u>FY 2004 Approved</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Positions/FTE	2.25	3.40	3.60	3.40	(0.20)	(5.6)
Intergovernmental Charges and Fees	\$ 31,021 <u>32,114</u>	\$ 24,358 <u>37,357</u>	\$ 23,548 <u>77,435</u>	\$ 39,399 <u>56,974</u>	\$ 15,851 <u>(20,461)</u>	67.3 (26.4)
TOTAL REVENUES	<u>\$ 63,135</u>	<u>\$ 61,715</u>	<u>\$ 100,983</u>	<u>\$ 96,373</u>	<u>\$ (4,610)</u>	(4.6)
Personnel	\$ (105,565)	\$ 70,816	\$ 43,081	\$ 77,020	\$ 33,939	78.8
Operating	174,722	184,689	57,887	29,631	(28,256)	(48.8)
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	<u>\$ 69,157</u>	<u>\$ 255,505</u>	<u>\$ 100,968</u>	<u>\$ 106,651</u>	<u>\$ 5,683</u>	5.6

Funding Adjustments for FY 2004 Include:

- Revenues are decreased due to a projected decline in self-pay clients.
- Personnel expenses reflect the effect of intradepartmental staffing changes implemented during FY 2003. The actual grades and steps of incumbents, funding for a Cost of Living Adjustment (COLA), and higher fringe benefit costs also contribute to this increase.
- Operating expenses are decreased primarily due to the reduced allocation for bad debt provision and growth in reimbursements from user divisions for services provided.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - New Life

Mission: The New Life Division reduces the harmful effects of alcohol and drug dependency on pregnant and parenting age women and their children.

DIVISION SUMMARY:	FY 2001 <u>Actual</u>	FY 2002 <u>Actual</u>	FY 2003 <u>Adjusted</u>	FY 2004 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	7.00	9.80	21.00	21.22	0.22	1.0
Intergovernmental	\$ 893,149	\$ 1,072,569	\$ 1,130,690	\$ 945,136	\$ (185,554)	(16.4)
Charges and Fees	<u>2,048</u>	<u>62</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL REVENUES	<u>\$ 895,197</u>	<u>\$ 1,072,631</u>	<u>\$ 1,130,690</u>	<u>\$ 945,136</u>	<u>\$ (185,554)</u>	(16.4)
Personnel	\$ 104,139	\$ 83,538	\$ 431,959	\$ 596,137	\$ 164,178	38.0
Operating	251,311	304,985	433,558	495,568	62,010	14.3
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	355,450	388,523	865,517	1,091,705	226,188	26.1
Interfund Transfer Out	<u>14,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL DISBURSEMENTS	<u>\$ 369,450</u>	<u>\$ 388,523</u>	<u>\$ 865,517</u>	<u>\$ 1,091,705</u>	<u>\$ 226,188</u>	26.1

Funding Adjustments for FY 2004 Include:

- Revenues from Medicaid billings are anticipated to decline based on decreased program capacity and volume of clients scheduled to be served.
- Personnel expenses reflect the full-year impact of intradepartmental staffing changes during FY 2003 which transferred in staff from the Step Ahead Program for maximum utilization of resources. Personnel costs also support a Cost of Living Adjustment (COLA) and higher fringe benefit costs.
- Operating expenses are increased due to higher facilities costs and administrative support requirements.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

GRANT - NIDA Grant

Mission: The National Institute on Drug Abuse (NIDA) grant will support the research of alcohol and drug problems, and facilitate communication between research outcome and pragmatic use in the treatment arena.

GRANT SUMMARY:	FY 2001 <u>Actual</u>	FY 2002 <u>Actual</u>	FY 2003 <u>Adjusted</u>	FY 2004 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	1.00	2.22	2.10	2.20	0.10	4.8
Intergovernmental	\$ 32,022	\$ 117,052	\$ 155,723	\$ 155,723	\$ 0	0.0
TOTAL REVENUES	<u>\$ 32,022</u>	<u>\$ 117,052</u>	<u>\$ 155,723</u>	<u>\$ 155,723</u>	<u>\$ 0</u>	0.0
Personnel	\$ 25,592	\$ 75,574	\$ 100,601	\$ 96,825	\$ (3,776)	(3.8)
Operating	4,860	41,108	60,797	82,288	21,491	35.3
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	<u>\$ 30,452</u>	<u>\$ 116,682</u>	<u>\$ 161,398</u>	<u>\$ 179,113</u>	<u>\$ 17,715</u>	11.0

Funding Adjustments for FY 2004 Include:

- Revenues remain unchanged from FY 2003.
- Personnel expenses reflect intradepartmental staffing changes implemented during FY 2003. Personnel costs also reflect higher fringe benefit costs and funding for a Cost of Living Adjustment (COLA).
- Operating expenses are increased to support higher telecommunications, internal administrative, and facilities costs.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Opioid Treatment Services

Mission: The Opioid Treatment Services Division through intake, assessment, counseling, nursing services, medical services and extensive case management reduces the impact that opiate based drug use has on the individual and the community.

DIVISION SUMMARY:	FY 2001 <u>Actual</u>	FY 2002 <u>Actual</u>	FY 2003 <u>Adjusted</u>	FY 2004 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	6.75	7.80	7.60	7.80	0.20	2.6
Intergovernmental	\$ 97,955	\$ 83,373	\$ 78,600	\$ 75,600	\$ (3,000)	(3.8)
Charges and Fees	<u>481,398</u>	<u>562,189</u>	<u>616,940</u>	<u>682,500</u>	<u>65,560</u>	10.6
TOTAL REVENUES	<u>\$ 579,353</u>	<u>\$ 645,562</u>	<u>\$ 695,540</u>	<u>\$ 758,100</u>	<u>\$ 62,560</u>	9.0
Personnel	\$ 255,020	\$ 355,198	\$ 402,009	\$ 413,691	\$ 11,682	2.9
Operating	308,362	287,144	416,305	426,783	10,478	2.5
Capital	<u>0</u>	<u>0</u>	<u>19,000</u>	<u>0</u>	<u>(19,000)</u>	(100.0)
TOTAL EXPENSES	<u>\$ 563,382</u>	<u>\$ 642,342</u>	<u>\$ 837,314</u>	<u>\$ 840,474</u>	<u>\$ 3,160</u>	0.4

Funding Adjustments for FY 2004 Include:

- Revenues reflect the impact of higher fees for services and growth in program census.
- Personnel expenses reflect intradepartmental staffing changes implemented during FY 2003 for better utilization of resources, the actual grades and steps of incumbents, higher fringe benefit costs, and funding for a Cost of Living Adjustment (COLA).
- Operating expenses are increased to fund professional medical services required to support the anticipated growth in program census.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Outpatient Services

Mission: The Outpatient Services Division provides healthcare through cost-effective methods for the benefit of the patient, community, and staff.

DIVISION SUMMARY:	FY 2001 <u>Actual</u>	FY 2002 <u>Actual</u>	FY 2003 <u>Adjusted</u>	FY 2004 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	22.00	23.00	33.00	23.17	(9.83)	(29.8)
Intergovernmental	\$ 580,916	\$ 639,075	\$ 1,608,566	\$ 1,424,153	\$ (184,413)	(11.5)
Charges and Fees	522,057	501,363	814,918	186,822	(628,096)	(77.1)
Miscellaneous	<u>985</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL REVENUES	1,103,958	1,140,438	2,423,484	1,610,975	(812,509)	(33.5)
Interfund Transfer In	<u>200,311</u>	<u>200,311</u>	<u>364,531</u>	<u>266,707</u>	<u>(97,824)</u>	(26.8)
TOTAL SOURCES	<u>\$ 1,304,269</u>	<u>\$ 1,340,749</u>	<u>\$ 2,788,015</u>	<u>\$ 1,877,682</u>	<u>\$ (910,333)</u>	(32.7)
Personnel	\$ 833,426	\$ 990,420	\$ 1,485,080	\$ 1,032,996	\$ (452,084)	(30.4)
Operating	371,858	442,166	1,213,236	523,289	(689,947)	(56.9)
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	<u>\$ 1,205,284</u>	<u>\$ 1,432,586</u>	<u>\$ 2,698,316</u>	<u>\$ 1,556,285</u>	<u>\$ (1,142,031)</u>	(42.3)

Funding Adjustments for FY 2004 Include:

- Total sources are decreased to reflect agency restructuring which creates a new division for better utilization of resources. Outpatient services related to the judicial system will be provided through the newly created Criminal Justice Services division.
- Personnel expenses reflect the transfer of staff to support the Criminal Justice Services division. Personnel costs also reflect higher fringe benefit costs and funding for a Cost of Living Adjustment (COLA).
- Operating expenses reflect the transfer of outpatient service costs related to judicial services to the newly created Criminal Justice Services division.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Outreach Services

Mission: Outreach Services coordinates grant and outreach services that meet the needs of the entire agency, with a focus on special populations, particularly women.

DIVISION SUMMARY:	FY 2001 <u>Actual</u>	FY 2002 <u>Actual</u>	FY 2003 <u>Adjusted</u>	FY 2004 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	19.50	27.50	2.00	2.60	0.60	30.0
Intergovernmental	\$ 806,408	\$ 1,261,645	\$ 76,608	\$ 92,608	\$ 16,000	20.9
Charges and Fees	12,881	54,812	0	0	0	0.0
Miscellaneous	<u>0</u>	<u>1,488</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL REVENUES	<u>\$ 819,289</u>	<u>\$ 1,317,945</u>	<u>\$ 76,608</u>	<u>\$ 92,608</u>	<u>\$ 16,000</u>	20.9
Personnel	\$ 604,619	\$ 929,498	\$ 77,928	\$ 121,399	\$ 43,471	55.8
Operating	240,197	444,683	52,807	51,990	(817)	(1.5)
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	844,816	1,374,181	130,735	173,389	42,654	32.6
Interfund Transfer Out	<u>2,383</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL DISBURSEMENTS	<u>\$ 847,199</u>	<u>\$ 1,374,181</u>	<u>\$ 130,735</u>	<u>\$ 173,389</u>	<u>\$ 42,654</u>	32.6

Funding Adjustments for FY 2004 Include:

- Revenues are anticipated to increase based on current program census and receipt trends.
- Personnel expenses reflect intradepartmental staffing changes implemented in FY 2003 for better utilization of resources. The actual grades and steps of incumbents, higher fringe benefit costs and funding for a Cost of Living Adjustment (COLA) also contribute to this increase.
- Operating expenses are reduced primarily due to lower communications cost and the elimination of audit expenses.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - PAIRS

Mission: The **Partners in Achieving Independence through Recovery and Self-Sufficiency** program is a collaboration between DAODAS and the Department of Social Services to provide intensive case management to clients who have addiction problems and are eligible for participation.

DIVISION SUMMARY:	<u>FY 2001 Actual</u>	<u>FY 2002 Actual</u>	<u>FY 2003 Adjusted</u>	<u>FY 2004 Approved</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Positions/FTE	-	2.23	2.25	2.30	0.05	2.2
Intergovernmental	\$ 0	\$ 445,899	\$ 551,114	\$ 551,114	\$ 0	0.0
TOTAL REVENUES	<u>\$ 0</u>	<u>\$ 445,899</u>	<u>\$ 551,114</u>	<u>\$ 551,114</u>	<u>\$ 0</u>	0.0
Personnel	\$ 0	\$ 64,587	\$ 86,000	\$ 98,546	\$ 12,546	14.6
Operating	0	390,752	465,114	452,568	(12,546)	(2.7)
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	<u>\$ 0</u>	<u>\$ 455,339</u>	<u>\$ 551,114</u>	<u>\$ 551,114</u>	<u>\$ 0</u>	0.0

Funding Adjustments for FY 2004 Include:

- Revenues are anticipated to remain unchanged.
- Personnel expenses reflect intradepartmental staffing changes implemented in FY 2003 for better utilization of resources. Funding for a Cost of Living Adjustment (COLA) and higher fringe benefit costs also contribute to this increase.
- Operating expenses are decreased due to reduced internal administrative support costs.

DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Safe Haven Project

Mission: The Safe Haven Project offers comprehensive preventive methods to high-risk youth to reduce the harmful effects of alcohol, tobacco, drug abuse, violence and other high-risk behavior through identification of factors which place these individuals at risk.

DIVISION SUMMARY:	FY 2001 Actual	FY 2002 Actual	FY 2003 Adjusted	FY 2004 Approved	Dollar Change	Percent Change
Positions/FTE	1.00	1.18	1.00	1.00	0.00	0.0
Intergovernmental	\$ 99,054	\$ 100,692	\$ 103,840	\$ 90,000	\$ (13,840)	(13.3)
Miscellaneous	<u>0</u>	<u>4,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL REVENUES	<u>\$ 99,054</u>	<u>\$ 104,692</u>	<u>\$ 103,840</u>	<u>\$ 90,000</u>	<u>\$ (13,840)</u>	(13.3)
Personnel	\$ 50,236	\$ 27,274	\$ 45,959	\$ 38,688	\$ (7,271)	(15.8)
Operating	73,157	36,053	60,472	58,054	(2,418)	(4.0)
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	<u>\$ 123,393</u>	<u>\$ 63,327</u>	<u>\$ 106,431</u>	<u>\$ 96,742</u>	<u>\$ (9,689)</u>	(9.1)

Funding Adjustments for FY 2004 Include:

- Revenues reflect anticipated reductions in state grant funding.
- Personnel expenses reflect intradepartmental staffing changes implemented in FY 2003 to better utilize resources. Funding includes a Cost of Living Adjustment (COLA).
- Operating expenses are decreased as program census is anticipated to decline based on current trends.

**DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)**

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Step Ahead

Mission: Step Ahead provides counseling, safe housing and treatment, and job training and education to assist in the reintegration into the community of women and their children, who would otherwise be impeded from recovery by their high-risk environment.

DIVISION SUMMARY:	FY 2001 <u>Actual</u>	FY 2002 <u>Actual</u>	FY 2003 <u>Adjusted</u>	FY 2004 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	13.00	13.00	-	-	-	-
Intergovernmental	\$ 554,847	\$ 828,358	\$ 195,582	\$ 315,189	\$ 119,607	61.2
Charges and Fees	5,614	86,890	7,613	76,966	69,353	911.0
Miscellaneous Revenues	<u>0</u>	<u>105,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL REVENUES	560,461	1,020,248	203,195	392,155	188,960	93.0
Interfund Transfer In	<u>0</u>	<u>25,376</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL SOURCES	<u>\$ 560,461</u>	<u>\$ 1,045,624</u>	<u>\$ 203,195</u>	<u>\$ 392,155</u>	<u>\$ 188,960</u>	93.0
Personnel	\$ 463,478	\$ 424,326	\$ 0	\$ 0	\$ 0	0.0
Operating	335,623	345,018	226,935	358,939	132,004	58.2
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.0
TOTAL EXPENSES	<u>\$ 799,101</u>	<u>\$ 769,344</u>	<u>\$ 226,935</u>	<u>\$ 358,939</u>	<u>\$ 132,004</u>	58.2

Funding Adjustments for FY 2004 Include:

- Total sources reflect intradepartmental program changes for better utilization of resources. This program anticipates additional state appropriations and growth in self-pay clients.
- Personnel expenses reflect intradepartmental changes implemented during FY 2003. All personnel and related costs have been moved to other programs within the department, since this program is no longer grant funded.
- Operating expenses are increased to support growth in lease costs and internal administrative support. Increased provision for bad debt based on anticipated program census also contributes to this increase.

DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
(continued)

ENTERPRISE FUND

HEALTH AND WELFARE

GRANT - Therapeutic Child Care

Mission: Charleston Center will provide safe, developmentally appropriate, and reasonably priced child care for our client's children in order to assist in the client's recovery, the child's developmental growth, and the reintegration into the community for clients and their children.

GRANT SUMMARY:	FY 2001 Actual	FY 2002 Actual	FY 2003 Adjusted	FY 2004 Approved	Dollar Change	Percent Change
Positions/FTE	-	-	6.00	6.00	0.00	0.0
Intergovernmental	\$ 0	\$ 0	\$ 177,598	\$ 169,037	\$ (8,561)	(4.8)
TOTAL REVENUES	0	0	177,598	169,037	(8,561)	(4.8)
Interfund Transfer In	0	0	125,000	125,000	0	0.0
TOTAL SOURCES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 302,598</u>	<u>\$ 294,037</u>	<u>\$ (8,561)</u>	(2.8)
Personnel	\$ 0	\$ 0	\$ 180,930	\$ 188,874	\$ 7,944	4.4
Operating	0	0	111,899	93,876	(18,023)	(16.1)
Capital	0	0	0	0	0	0.0
TOTAL EXPENSES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 292,829</u>	<u>\$ 282,750</u>	<u>\$ (10,079)</u>	(3.4)

Funding Adjustments for FY 2004 Include:

- Total sources reflect the anticipated decline in Medicaid billings as program census is projected to decrease.
- Personnel expenses reflect the actual grades and steps of incumbents, higher fringe benefit costs, and a Cost of Living Adjustment (COLA).
- Operating expenses are decreased due to lower administrative support costs and no allocation for bad debt provision.