

AGENDA

FINANCE COMMITTEE

2/2/2012

Teddie E. Pryor, Chairman
Colleen Condon
Henry E. Darby
Anna B. Johnson
Joe Qualey
Vic Rawl
Herb Sass
Dickie Schweers
Elliott Summey

**AGENDA
FINANCE COMMITTEE
FEBRUARY 2, 2012**

IMMEDIATELY FOLLOWING PLANNING/PUBLIC WORKS COMMITTEE

- | | |
|--|------------------------|
| 1. CONSENT AGENDA | Taylor/Staff |
| A) Berkeley Electric Utility Tax Credit Grant | - Request to Accept |
| B) US 17 Turn Lane at Buckhorn | - Award of Bid |
| C) Phillips Community Sidewalk and Drainage | - Award of Bid |
| 2. UTILIZE COUNCIL CONTINGENCY | Taylor/Gile |
| A) CHARLESTON PROMISE NEIGHBORHOOD | - Request to Approve |
| B) 2012 SUMMER YOUTH PROGRAM | - Request to Approve |
| 3. COMMENTS FROM ATTORNEY/ADMINISTRATOR | - Dawson/Taylor |

1.

Consent Agenda

COMMITTEE AGENDA ITEM

FROM: KURT TAYLOR **DEPT.** ADMINISTRATOR
SUBJECT: UTILITY TAX CREDIT (UTC) GRANT – BERKELEY ELECTRIC COOPERATIVE
REQUEST: ACCEPT GRANT TO ADDRESS INDUSTRIAL PARK INFRASTRUCTURE
COMMITTEE OF COUNCIL: FINANCE **DATE:** February 2, 2012

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	Signature of N/A	Individual Contacted
Legal Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Carl A. B.</i></u>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Christine O'Rourke</i></u>
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Catherine Krenzak</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Mark Mile*

Fiscal impact: No match required.

ADMINISTRATOR'S SIGNATURE: *Kurt Taylor*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

During the fall of 2011 County Council utilized financial incentives to support several companies relocating along Palmetto Commerce Parkway, including TIGHITCO, Inc., Streit USA Armoring, LLC, and Immedion, Inc. Each of these companies announced plans to construct new facilities in the vicinity of the ongoing Consolidated Dispatch Center, and Roper Hospital Data Center projects. To support this recent uptick in development interest, area water, sewer, electrical, natural gas, and telecommunications providers are responding with various initiatives to extend, expand, or upgrade service.

In December 2011, the Economic Development Director was offered a Utility Tax Credit Grant (UTC) by Berkeley Electric Cooperative (BEC) in the amount of \$300,000 to assist with infrastructure installation along Palmetto Commerce Parkway. Due to year-end accounting requirements at BEC, the County Administrator entered into an agreement (attached) and accepted the funds on December 21, 2011.

The Utility Tax Credit Grant program established by the SC General Assembly (Section 12-6-3420 of the SC Code of Laws) provides the opportunity for such investments by state utilities, granting them a corresponding credit against their state corporate income taxes. As with other conduit grants, the County receives the funds, and administers them to a company or associated entity on a reimbursement basis for documented eligible public infrastructure expenditures.


ACTION REQUESTED OF COUNCIL

Approve the Department Head Recommendation below.



DEPARTMENT HEAD RECOMMENDATION

Approve the administrative action taken by the County Administrator on December 21, 2011 accepting a \$300,000 Utility Tax Credit Grant offered by Berkeley Electric Cooperative for use on eligible public infrastructure expenses associated with TIGHITCO, Inc. and other companies relocating to Palmetto Commerce Parkway.

MEMORANDUM

To: Kurt Taylor, County Administrator 

Thru: Jennifer Miller, Assistant County Administrator

 From: Barrett J. Tolbert, Director of Procurement 

Re: IFB No. 4595-12C; US17 Turn Lane at Buckhorn Road

Date: January 27, 2012


A yellow sheet will be prepared prior to the Finance Committee meeting on February 2, 2012.

The following information will be submitted on the yellow sheet as the recommendation for this award:


Vendor: Truluck Construction Company
Contract Price: \$107,709.00
Requesting Department: Transportation Development

Appropriate information and approvals are forthcoming on the yellow sheet.

MEMORANDUM

To: Kurt Taylor, County Administrator 

Thru: Jennifer Miller, Assistant County Administrator

From: Barrett J. Tolbert, Director of Procurement 

Re: IFB No. 4629-12C; Phillips Community Sidewalk & Drainage Improvements Project

Date: January 27, 2012

The Procurement Department will receive sealed bids on Wednesday, February 1, 2012 for the above-referenced project. The bids will be reviewed, and if appropriate, a recommendation will be made for the award of a contract.

A yellow sheet will be prepared prior to the Finance Committee meeting on February 2, 2012.

2.

**Council
Contingency**

COMMITTEE AGENDA ITEM

TO: KURT TAYLOR, COUNTY ADMINISTRATOR

THROUGH: KEITH BUSTRAAN, DEPUTY ADMINISTRATOR FINANCE *KWB*

FROM: MACK GILE **DEPT.** BUDGET

SUBJECT: CHARLESTON PROMISE NEIGHBORHOOD

REQUEST: APPROPRIATE FUNDS

COMMITTEE OF COUNCIL: FINANCE **DATE:** February 2, 2012

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	110100001	67412	0	50,000

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Mack Gile*

Fiscal impact: \$158,124 is available in Council's FY2012 contingency for this and other items.

ADMINISTRATOR'S SIGNATURE: *[Signature]*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

In a Memorandum of Understanding, Charleston Promise Neighborhood requested funding from Charleston County as follows:

“Each Governmental Promise Holder will provide direct cash funding, to the extent permissible under applicable law, of \$50,000 in calendar year 2010, \$100,000 in 2011, and \$150,000 in 2012. Additional governmental, non-direct financial and non-financial support will need to be committed through department budgets, Federal dollars (including but not limited to Title I and Community Block Grants) and State appropriations during the 2010-2012 period. Subsequent funding levels will be determined by the needs of CPN and the level of private funds contributed.”

On August 16, 2011, Council approved \$50,000 from Council’s FY 2012 contingency. Staff recommends that the remaining \$50,000 for FY2012 also come from Council’s FY2012 contingency.

ACTION REQUESTED OF COUNCIL

Appropriate funds to the Charleston Promise Neighborhood.

DEPARTMENT HEAD RECOMMENDATION

Appropriate \$50,000 from Council’s FY 2012 contingency to the Charleston Promise Neighborhood.

Determine whether the Administrator should include the next year’s Charleston Promise Neighborhood commitment of \$150,000 in the Proposed FY 2013 Budget.

COMMITTEE AGENDA ITEM

TO: KURT TAYLOR, COUNTY ADMINISTRATOR

THROUGH: KEITH BUSTRAAN, DEPUTY ADMINISTRATOR *KB*

FROM: SONNIE ROBINSON **DEPT.** CFO

SUBJECT: 2012 SUMMER YOUTH PROGRAM

REQUEST: AUTHORIZE PROGRAM

COMMITTEE OF COUNCIL: FINANCE **DATE:** February 2, 2012

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
		1D1528001	0	\$12,000.00

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Mark Hilde*

Fiscal impact: \$158,124 is available in Council's FY12 contingency; however, Council contingency may be needed for Charleston Promise Neighborhood (\$50,000) and other items.

ADMINISTRATOR'S SIGNATURE: *[Signature]*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

On May 26, 2011, County Council approved the establishment of the 2011 Summer Youth Work Program. Judging by the overwhelming community response, a continuation of the program into 2012 would address the ongoing need for summer employment for county high school and college students.

For 2012, the program would serve a minimum of 100 students residing in Charleston County between the ages of 16-21. This opportunity would provide workplace readiness training, 120 hours per student of work experience in a county or municipal setting, the development of job seeking and work skills, and the opportunity to gain insight into a variety of professional careers.

Staff recommends a seven week program that would begin on June 4, 2012 and end on July 19, 2012.

\$100,000 is the proposed budget for the seven week period. Funding will provide work opportunities in Charleston County departments and Elected and Appointed offices.

Supplemental funding is also being sought from local corporations and municipalities to extend the job opportunities in the private sector and other local governments.

ACTION REQUESTED OF COUNCIL

Authorize the 2012 Summer Youth Work Program.

DEPARTMENT HEAD RECOMMENDATION

Authorize the 2012 Summer Youth Work Program as described with a \$100,000 budget.

Appropriate \$48,000 from the FY 2012 Council Contingency. This will supplement the \$12,000 carried over from the FY 2011 program.

Direct the Administrator to include \$40,000 in the Proposed FY 2013 Budget to bring total calendar year 2012 program funding to \$100,000.

Determine whether additional funds (estimated \$100,000) should be included in the Proposed FY 2013 Budget to fund the Summer Youth Work Program for calendar year 2013, allowing for better program planning and budgeting.

3.

Comments

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Deputy Clerk

SUBJECT: Comments from Attorney and Administrator

This item is added to the agenda in order to give the County Attorney and County Administrator the opportunity to share information with the members of the Finance Committee.