



**BECOME A PART OF THE ELECTION PROCESS ON ELECTION DAY!**

The Charleston County Board of Elections and Voter Registration is always looking for new poll managers to staff precincts throughout Charleston County. Poll managers have a unique opportunity to serve the community, meet their neighbors, and become involved in the election process. They are also compensated \$135 for each election they work, \$60 for training and \$75 for working Election Day. You must work Election Day in order for us to pay you for training. It will take approximately **30 BUSINESS days** after the election to process pay.

**Election Day duties include** processing of voters, ballot distribution, activation of the voting system, compliance with election law and procedures, and general assistance to voters.

***In order to apply, YOU MUST:***

- Be a registered voter in Charleston County, or an adjoining county (Dorchester, Berkeley, Georgetown, or Colleton County), or aged 16 or 17 {see Student Application}.
- Be willing and able to attend a Poll Manager Training Session (3-4 hours) and pass an online certification test **before EACH election you choose to work.**
- Be prepared to work the ENTIRE Election Day, from 6:00 AM until approximately 7:30PM.
- Be non-partisan and neutral when working an election (cannot be an elected official).
- **Physical Requirements:** standing, bending, stooping, lifting approximately 40 lbs., normal vision and manual/physical dexterity.
- **Technical Requirements:** be able to use a laptop and mouse for taking the online certification test during training, use a laptop and mouse to process voters on Election Day

If selected to work, you will be required to provide a copy of your driver's license and social security card. Our office will make copies to attach to your poll manager application packet (at the training class) along with other forms you must complete. **If you do not provide this information, you will not be allowed to work the polls.**

If you are interested in this opportunity, please complete the attached application. You can mail it back to us at the address below, fax it to us at **974-6419**, or email us at **electionworkers@charlestoncounty.org**.

When your application is approved, you will be added to our mailing list. We will keep you informed of upcoming Poll Manager Training Sessions and Elections. **Please note there is no guarantee that you will be chosen to work every election held in Charleston County.**

For further information about working the polls, contact the Precinct Coordinator at **electionworkers@charlestoncounty.org** or **974-6421**. For election or registration information, please call **744-8683** or visit <http://vote.charlestoncounty.org>.

*Mailing Address:*  
**ATTN: Precinct Coordinator  
Board of Elections & Voter Registration  
PO Box 71419  
North Charleston, SC 29415**

# CHARLESTON COUNTY BOARD OF ELECTIONS AND VOTER REGISTRATION

## Poll Manager Application

**Please fill out the form completely.**

Are you a registered South Carolina voter? (Check One) <input type="checkbox"/> Yes <input type="checkbox"/> No			
Voter Registration Number : _____		County: _____	
CHECK ONE: <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Mr.		Last 4 digits of Social Security #:	
First Name:	MI:	Last Name:	Suffix:
Street Address:		City, State:	Zip Code:
Mailing Address (If Different):		City, State:	Zip Code:
Phone Numbers	Home:	Cell:	
E-mail <b>(required)</b> :			
Date of Birth (MM/DD/YYYY):    /    /		Occupation:	

\*\* 16 and 17 year-olds may work as "Poll Manager Assistants" without being registered to vote\*\*

\*\*SEE STUDENT APPLICATION\*\*

**\*Referred By:** \_\_\_\_\_

### PLEASE ANSWER THE FOLLOWING QUESTIONS:

Do you have access to a computer with Internet?     Yes     No

Do you have basic computer skills?     Yes     No

Can you work at least 12 hours on Election Day?     Yes     No

I affirm that the above information is true and accurate. I am registered to vote in South Carolina. I understand that before every election I work, I must attend a training session and pass the certification test given at the end of training. I am prepared to provide unbiased, non-partisan assistance to the voters of Charleston County.

Signature \_\_\_\_\_ Date    /    /