

COUNTY OF CHARLESTON SOUTH CAROLINA

APPROVED BUDGET FOR FISCAL YEAR 2009

BUDGET NARRATIVE

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COUNTY ADMINISTRATOR

MCROY CANTERBURY, JR., AICP

Distinguished Budget Presentation Award

Cover:

"The Charm of Charleston," this year's cover, features some of Charleston County's charming attributes. Clockwise from the upper left are Charleston's Garden Festival which is held during the month of October at Middleton Place, handmade sweetgrass baskets which are one of the oldest forms of African-origin art and have been produced since the 18th century, St. Philips Episcopal Church which was established in 1680, and a carriage tour in downtown Charleston which covers over two miles of historic sights. These pictures represent some of the sights, art and activities you can expect to encounter on a visit to Charleston, South Carolina



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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Charleston County, South Carolina for its annual budget for the fiscal year beginning July 1, 2007. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Citizens of Charleston County:

This document represents the Fiscal Year 2009 Charleston County Operating Budget, as adopted by Charleston County Council on June 3, 2008. I believe the Fiscal Year 2009 budget meets the following budget objectives:

- ▶ **Maintain existing levels of basic services to the community.** The County will strive to continue the same level of basic services to the community even though the costs to provide these services continue to increase.
- ▶ **No increase in tax millage for the homeowner.** The County's tax millage and the Solid Waste User Fee for Fiscal Year 2009 remain unchanged; however, the County's Local Option Sales Tax credit¹ has decreased due to less funds being collected by the Local Option Sales Tax as a result of a slowdown in the local economy.
- ▶ **Maintain a compensation and benefits package sufficient for attracting and retaining a qualified and highly motivated work force.**
 - ▶ **Compensation.** The budget includes \$3.3 million for a 2.5% Cost of Living Adjustment (COLA) which is less than the Consumer Price Index amount of 4.1%.
 - ▶ **Benefits.** The budget includes a decrease of \$1.5 million from Fiscal Year 2008 to fund benefits including State retirement, health insurance, dental insurance, life insurance, contributions to employees' 401K plans (as allowed by State law), workers' compensation, and post retirement health benefits. The largest portion of this decrease is a \$1.0 million drop in workers' compensation due to reductions in on-the-job injuries.

THE BUDGET IN BRIEF

The County maintains its strong AAA bond rating. Our rainy day funds, adopted fund balance policies, and five-year financial forecasts are all signs of solid fiscal management. Nevertheless, while preparing the Fiscal Year 2009 budget, it became increasingly important to recognize the need to be flexible in order to react responsibly to fluctuations in our local and state economies. In an effort to address the declining economy and also to avoid raising taxes (the thirteenth consecutive year without a tax increase), Charleston County Government has taken several steps to optimize the size of its budget. A number of vacant, full-time positions

¹ For more information related to the Local Option Sales Tax, please refer to the **Major Revenue Sources** section of this book.

which has remained quite robust in spite of the economy elsewhere. Although there have been some business slowdowns, the area has not seen any large layoffs in the workforce thus far. The local economy will continue to be monitored. Unless the national economy continues to slow and/or does not begin to recover in the near future, the local area should be able to weather this economic issue without any major budget changes.

In Fiscal Year 2008, the County began to address an accounting requirement to set aside funds for post retirement costs for employees currently retired as well as future retirees. While continuing to fund existing retirees' costs, the County included the required funds in the budget to be used toward the cost of benefits associated with prior service.

LOOKING AHEAD - CHALLENGES IN FISCAL YEAR 2010 AND BEYOND

Although the County faced many challenges in developing the Fiscal Year 2009 budget, several additional challenges have been identified for Fiscal Year 2010 and beyond.

Operating and Debt Service Impact of the Construction Improvement Plan

To address current building and infrastructure needs, the County has adopted a rolling five-year Capital Improvement Plan (CIP). While Council has identified funding for most of the projects in the CIP, the remaining funding comes from the issuance of approximately \$50 million of General Obligation Bonds in Fiscal Year 2010. It is anticipated that the borrowing of these funds will require a Debt Service millage increase in Fiscal Year 2010.

The major issue addressed by the CIP is the need to expand the Adult Detention Facility. In spite of alternate sentencing initiatives, inmate overcrowding and personnel staffing continue to be a problem. The expansion will triple the size of the current facility and add cumulative annual costs of more than \$5 million for personnel and maintenance in Fiscal Years 2010 through 2013.

In addition, the CIP includes the construction of a Consolidated Dispatch Center to improve the service and efficiency of the Emergency 911 function in the County. The Consolidated Dispatch Center will shift costs from municipalities to the County to generate community-wide cost savings. An additional cumulative annual County cost of more than \$5 million for personnel and maintenance is anticipated in Fiscal Years 2010 through 2013.

State Actions

During the 2006 legislative session, State lawmakers changed the methodology for increasing local tax millage. Local municipalities can increase the millage rate for general operating purposes above the rate imposed in the preceding tax year by no more than the average Consumer Price Index (CPI) for the previous calendar year plus the percentage increase in population during the fiscal year two years earlier. This limitation could play a factor in future years as the expanded Detention Center and Consolidated Dispatch Center become operational or as the County decides to implement other new or additional services. If the millage cannot be increased to meet these costs, then new revenues must be found and/or current services must be reduced.

were reprogrammed after careful evaluation. In addition, target-based budgeting was implemented to reduce costs by \$2.5 million. The savings that resulted from these actions helped the County avoid a need for a property tax increase in Fiscal Year 2009.

Current revenues and transfers in for all operating funds² total \$367.3 million for Fiscal Year 2009, an increase of \$11.3 million over the current year. The net property taxes after the Local Option Sales Tax (LOST) credit are up \$7.5 million due to the continued growth in the County's property base. The revenues from net taxes have significantly declined as a funding source for the General Fund from 55 percent in Fiscal Year 1991 to 39 percent in Fiscal Year 2009 as a result of the LOST credit. In addition, sales tax collections from the half-cent Transportation Sales Tax and Accommodations Fee are up \$3.1 million. Offsetting these increases is a \$2.3 million reduction in interest income.

Expenditures and other uses for all operating funds total \$377.1 million for Fiscal Year 2009, a \$5.1 million increase from the current year. As mentioned previously, the budget includes a 2.5% Cost of Living Adjustment (COLA) at a cost of \$3.3 million. In order to not increase the number of full-time positions, 22 positions were reprogrammed from various departments to be utilized in other needed areas. Nineteen of the positions were transferred to the Sheriff as Detention Officers in preparing for the expanded detention facility which will be operational in Fiscal Year 2010, and three positions were added to enhance revenue collection. Due to a State mandate, the Public Defender function becomes a department of Charleston County in Fiscal Year 2009; this accounting change added 52 positions and \$4.9 million of expenses to the County budget. Expenses have also increased to cover the higher costs for vehicle fuel and utilities.

Beginning fund balance for all operating funds for Fiscal Year 2009 is \$202.2 million. The General Fund's beginning fund balance is \$40.3 million which represents unbudgeted revenues and lapsed appropriations from previous years. A portion of fund balance in the General Fund is designated for a "Rainy Day" per the County's Financial Policy. The "Rainy Day" reserve was established to provide funds for use in the event of a major calamity. This amount is required to be maintained at no less than four percent of General Fund disbursements. In addition, an undesignated amount is maintained according to a County financial policy that would cover one and one half to two months of disbursements. For Fiscal Year 2009, \$2.5 million from the General Fund's fund balance is being used for one-time costs.

MAJOR POLICY ISSUES

There were several major issues which affected the development of this budget. These issues represent challenges and opportunities which will impact how the County provides services over the next several years.

Even though the national economy has been undergoing many months of decline, the local economy has not been affected to the same extent. This is probably due to several reasons including the large federal government presence in the area, numerous new businesses moving here, the activity at the Port of Charleston, and the ongoing tourist activity

² The operating funds include all funds appropriated on an annual basis which excludes project-length budgets, e.g., Capital Projects Funds and grants.

Other Post Employment Benefits (OPEB)

Under an accounting pronouncement (Government Accounting Standards Board Statement No. 45), the County was required to begin accounting for post retirement benefits beginning in Fiscal Year 2008. These post retirement benefits include health insurance costs for current and future retirees. In addition to setting aside funds in Fiscal Years 2008 and 2009, the County will set aside funds for a total of 30 years to fund the cost of benefits earned for service previously provided by employees. As an offset to this additional cost, steps have been taken to reduce some benefits for individuals that will be hired by the County in Fiscal Year 2009.

Employee Costs

The overall budget for salaries and benefits for employees continues to increase due to COLA's and longevity changes. In addition, the State Budget and Control Board increased the employer contribution to the State retirement system by 0.18% to a total of 9.24% of gross pay. This action is the State's response to avoid an underfunded liability in the State retirement system. This issue will be a growing problem for Charleston County in future years.

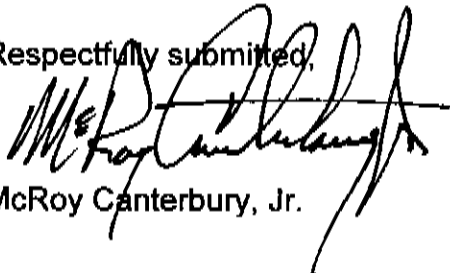
Implementation of Projects Related to the Transportation Sales Tax

Collection of a half percent sales tax approved by voter referendum began in Charleston County in May 2005. The referendum authorized funding for transportation related projects, mass transit, and greenbelts. The transportation portion will include road construction and maintenance projects, as well as a \$3.0 million annual payment for the Arthur Ravenel, Jr. Bridge. Funding designated for mass transit will be used to partially fund the existing operations of the local regional and rural bus systems. The portion of the tax designated for greenbelts was used to develop a comprehensive plan and is now being followed by land acquisitions. The tax will bring in \$1.3 billion over approximately 25 years (whichever comes first). In an effort to be fiscally responsible, the County is borrowing funds to purchase land and build roads now in anticipation of future increases in land and construction costs. Administration of the tax and the accelerated projects will continue to have a significant effect upon the County's operations.

CONCLUSION

The Fiscal Year 2009 Charleston County Operating Budget meets the County's budget objectives and addresses the major policy issues that face the County. As the County enters a new year and looks forward to future years, we will continue to strive to efficiently and effectively meet the needs of Charleston County's citizens.

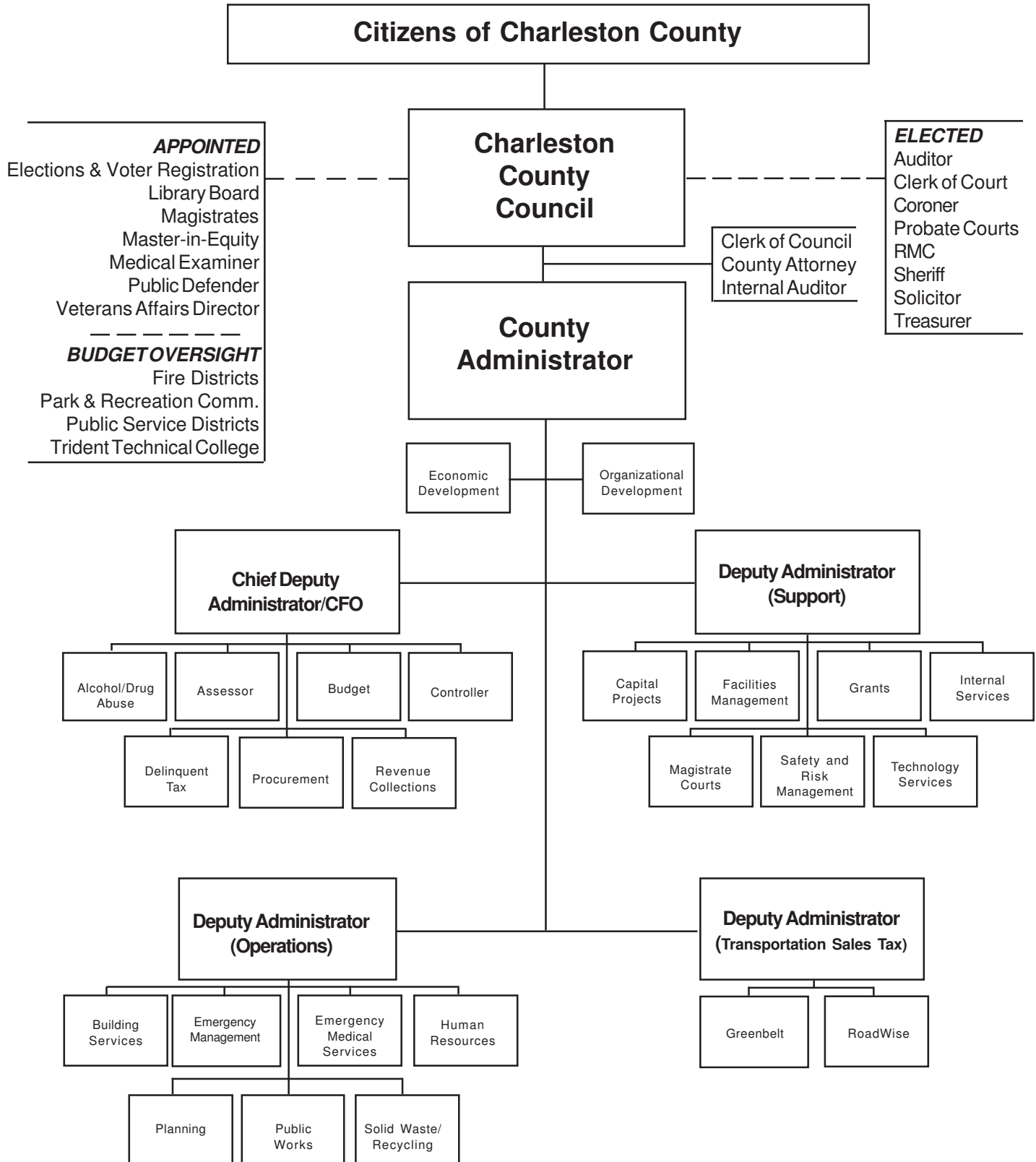
Respectfully submitted,



McRoy Canterbury, Jr.

Charleston County, South Carolina Organizational Chart

Effective 07/01/2008





Charleston County

Mission

We will promote and protect the quality of life in Charleston County by delivering service of value to the community.

Values

Trust is essential - We value trust as the essential building block for all successful relationships.

Commitment brings success - We are committed to taking personal responsibility and action to ensure mission success.

Communication is open and ongoing - We engage in a complete and ongoing exchange of information to ensure the stated goals and objectives are understood by all.

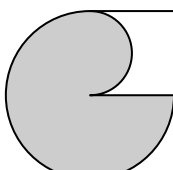
We are a versatile workforce - We willingly create and apply new methods to meet and overcome emerging challenges from a diverse community.

We are accountable for our actions - We accept responsibility for our actions, and we evaluate others' actions fairly.

We work as a team - To accomplish our goals, we work together as members of a team, each accountable to himself, to his coworkers, and to the community.

We value safety and security - We share accountability for the health and well-being of our employees and the community we serve.

Diversity (the respect and understanding of the integrity and worth of all people, lifestyles and cultures) is a key to the success of Charleston County - To provide effective government services in an increasingly demanding and diverse environment, the County is committed to eliminating the physical, attitudinal, and organizational obstacles that prevent individuals, businesses, and organizations from contributing to the future success of the County.



Performance Measures

Charleston County

The Mission and Values of the County begin with concern for each and every citizen. The **County Mission Statement** answers the question, “Why do we exist and for whom.” The County wants to articulate its existence and ensure that everyone has the same understanding of its purpose. The eight **County Values** express the core principles by which the County operates daily. The **County Goals** are comprised of five **Initiatives** developed to set the direction for the County departments/divisions in fulfilling the mission and maintaining value in daily activities.

The **Initiatives** refer to the five County goals that set the direction of departments in fulfilling the mission and values of Charleston County. **Department Goals** state accomplishments required in order to fulfill the mission and serve our citizens. The **Objectives** specify well-defined and measurable terms that can be reached within an achievable time frame. The **Measures** enable the reader to determine the objective accomplished through delivery of products, services, or processes. The four types of measures recognized by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA) are input measures, output measures, efficiency measures, and outcome measures. Input measures represent the resources available to provide services or the level of service or number of activities/items the department is expected to service. Output measures represent work or activities undertaken in providing services. Efficiency measures are a useful indicator of the cost-effectiveness of a program or service. Finally, outcome measures provide program results in a numeric format (i.e., measures of timeliness and effectiveness of programs) and report the quality of service being provided. The **Action Steps** highlight short-term and long-term projects for departments and are used as the method of accomplishing the goals.

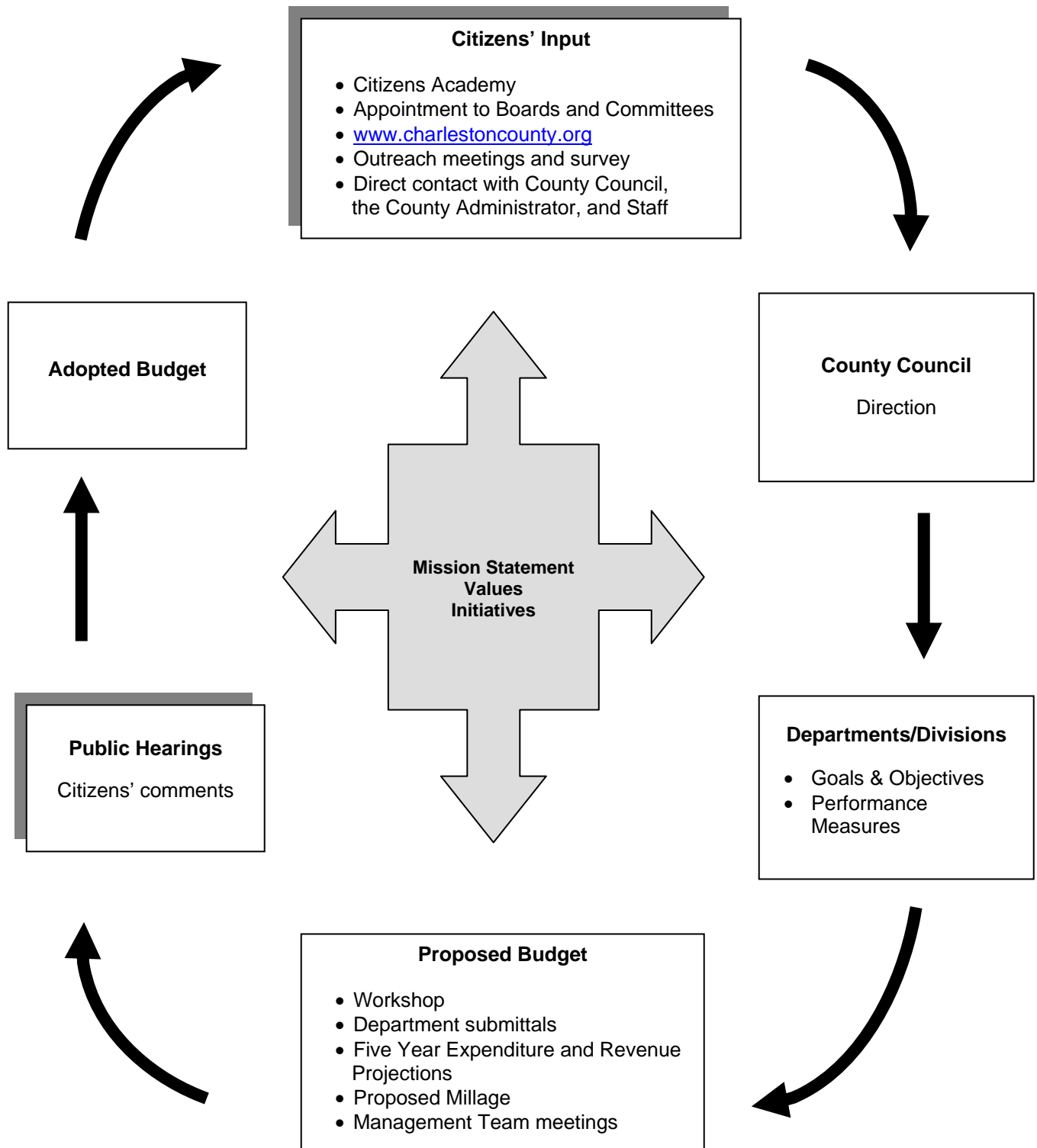
The County is striving to use performance measures in the future to allocate dollars to fund department goals and objectives.

The following pages include Fiscal Year 2008 Notable Results for each County Initiative. Details and additional information on other results can be found in the individual department/division narratives, where the reader of this document will be able to cross reference a Departmental Goal to one of the County Goals.

Performance Measures

Charleston County

Identifying the Goals of Charleston County



Performance Measures

Charleston County

Fiscal Year 2008 Notable Results

Initiative I: Service Delivery - Provide a level of service that the customer recognizes as high in quality and value.

- **Charleston County** began the year-long process for the 10-year update of the Charleston County Comprehensive Plan. This process involved three rounds of extensive public participation workshops. Attendees participated in shaping the County's future growth and development by identifying their ideas and what they want and don't want for their area of the County.
- In collaboration with the state, the **Department of Alcohol and Other Drug Abuse Services** launched a public awareness campaign to educate parents on the legal consequences of providing alcohol to anyone who is under the legal age of 21. The *Parents Who Host, Lose the Most* commercial was aired on network and cable channels throughout the state.
- The **Organizational Development Department** implemented the Minority Women Disadvantaged Business Enterprise (MWDBE) Program to provide participation and representation of minorities and women in contracting opportunities within the County.
- Charleston County's Small Business Enterprise (SBE) Program, a small business component of the **Procurement Department**, certified 250 small businesses. The SBE Program is race and gender neutral, with an emphasis on growing and enhancing small companies to help them reach the level of capability to do business with local, state, and federal government agencies. The program is the first of its kind in South Carolina.
- The Charleston County Detention Center Welding Initiative, formed by the **Sheriff's Detention Center**, Ready SC, Trident Technical College, the SC Employment Security Commission, and the **Trident One Stop** Career System was recognized for its success to provide a sustainable career to unskilled people who were detained due to failure to pay child support. Inmates completing the welding training acquire a skill that provides a sustainable career in a high-demand industry. The Detention Center reported an 86 percent decrease in recidivism for inmates involved in the program.

Initiative II: Human Resources & Resource Management - Develop and maintain a flexible organization that is knowledgeable, productive, and committed.
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- **Organizational Development** implemented the redesign of the employee performance appraisal system which included succession planning and employee career development. Also, a Mentor Protégé Program and Network was implemented to support leadership development.

Performance Measures

Charleston County

Initiative III: Long-Term Financial Planning - Ensure sound fiscal long-term planning.

- With the efforts of the **Economic Development Division**, several industries moved to the County: Venture Aerobearings, manufacturers of aerobearings for GE jet engines; TWL Precision, which joined the region's growing automotive cluster with its new North American Corporate Office; and Delfin USA Group, which acquired a lube blending facility that will serve the automotive, commercial, and industrial markets.
- Charleston County was awarded an updated bond rating of A1 from Moody's Investors Service. The **Solid Waste** User Fee is the main rationale for the upgrade on the User Fee Revenue Refunding Bonds. In addition, the sound financial performance of both the County Solid Waste Disposal and Recycling System and Waste-To-Energy facility (WTE) provided credit strength.

Initiative IV: Workflow Analysis-Process Management - Ensure all new and existing processes and workflow are reviewed for efficiency of resources and utilized funding.

- The **Awendaw Fire Department** received a Target Safety Online Training Grant. As a result of the grant, firefighters were able to utilize 24 different online courses which included in part, burn management, radiation safety, and confined-space entry. Target Safety is the leader in online firefighter and EMS training.
- The **Emergency Preparedness** and **Telecommunications Divisions** implemented a new program called Alert Charleston County. The free program allows the public to receive phone and text message notification about emergency situations in their area. The system has the ability to dial every listed landline within the affected area. Residents can register their unlisted landlines, cell phones, or broadband phones by going online or stopping at any Charleston County Library branch.
- The efforts of the **Safety & Risk Management Department** achieved a 12.4 percent reduction in vehicle accidents. In addition, the Department's continued strain injury reduction campaign is projected to save \$400,000 in workers compensation insurance costs for next year's County budget.

Initiative V: Quality Control - Track progress of County development and use the information to make educated decisions for the future of the County.

- Charleston County moved forward with the next phase of building and maintaining a Consolidated 911 Emergency Dispatch Center. This will eliminate the need for 911 calls to be transferred to other centers within Charleston County, which takes up valuable time. There are ten different 911 emergency dispatch operations within the County under nine jurisdictions (the County encompasses **Emergency Medical Services** and the **Sheriff's Office**).

Budget User's Guide

Charleston County

It is our objective to present budgetary information as clearly and concisely as possible. The following constitutes a "Budget User's Guide" for the interested citizen:

The County prepares two budget documents: the **Approved Budget Detail Book** and the **Approved Budget Narrative Book**. The Detail Book provides comprehensive capital listings; full-time equivalent (FTE) listings that break down each department=s total full-time employees by position and pay grade; and copies of the County=s line item budget printouts. The Narrative Book presents the County=s operating budget through schedules and narratives focusing on major changes from the prior year. This User=s Guide is customized for the Budget Narrative Book.

The **Table of Contents** is divided into eleven sections. The first section, Schedules, is comprised of summarized financial information including Fiscal Year (FY) 2006 actual figures; FY 2007 actual figures; FY 2008 adjusted budget figures; and FY 2009 Council-approved budget figures. The County=s operating budgets are divided into eight major directorates: Council Agencies, Elected Officials, Appointed Officials, Administrator, Chief Deputy Administrator, Deputy Administrator for Support, Deputy Administrator for Operations, and Deputy Administrator for Transportation Sales Tax. Individual departmental budgets are listed alphabetically within each section. The last three sections contain: the County's capital budget; debt service information; and an appendix that provides statistical information, a summary of the County=s budget process and financial systems, a glossary, and an index.

The **Letter of Transmittal** from the County Administrator discusses the contents of the Approved Budget. The next section provides an overview of the County's **Performance Measures** program. The process is described, and notable results in meeting these measures during Fiscal Year 2008 are highlighted. The **Budget Highlights** section points out the approved budget=s significant elements, addressing frequently asked questions like: "How much is the County=s FY 2009 operating budget?" and "Is there a tax increase?". The **Description of Funds** provides a brief explanation of various fund types included in this document and a total budget of expenditures for each fund type and fund.

The **Budget Analysis** portion highlights major changes in the County=s budgets and decisions made during Council's deliberations. This section also outlines financial policies, short and long-term goals, new activities and programs, and provides an explanation of revenue assumptions.

The **Major Revenue Sources** section indicates the County=s largest revenue sources and addresses trends to determine revenue estimates.

The **Schedules** segment includes a high level summary of the County=s available funds and disbursements. It also contains a summary of revenues, expenditures, interfund transfers, and authorized permanent positions for all funds. The summaries are illustrated by graphs detailing the sources of revenues, the function of the expenditures, and authorized positions. The last section displays individual fund statements of revenues and expenditures. This section answers such relevant budget questions as AHow many permanent employees does the County have and what divisions do they work in?"; AHow much revenue is budgeted for FY 2009 and what are the sources of this funding?"; and AWhat is the County=s total FY 2009 expenditure budget?@.

Budget User's Guide

Charleston County

Each budget narrative is generally divided into four sections: Mission, Department or Division Summary, Funding Adjustments for FY 2009, and Performance Measures. Where appropriate, a departmental organizational chart is included. The **Mission** states the purpose of the department or division. The **Department or Division Summary** provides a recap of financial information for four fiscal years, two years of the most recent audited figures, the current year=s adjusted budget, and Council=s approved FY 2009 budget. In addition, the dollar and percentage change from FY 2008 is computed. The financial information is broken down by major categories of revenue and objects of expenditure (i.e., personnel, operating, and capital expenditures). The **Funding Adjustments for FY 2009** section is broken down into several categories: revenues, major objects of expenditure, and other relevant categories. This section reflects significant changes in funding from FY 2008. The **Performance Measures** are divided into five sections: Initiatives, Department Goals, Objectives, Measures, and Action Steps. Additional information pertaining to performance measures can be referenced in the Performance Measures section on pages 15-18.

The County's Capital Improvement Program is presented in the **Capital** section and provides detailed information about the County's Capital Improvement Plan. A brief description of each project is included with estimated cash flows, operating costs or savings, and funding source. The County=s outstanding debt and repayment schedule is included in the **Debt** section.

Finally, the **Appendix** section contains a community profile, a description of the County=s overall budget process and financial system; the financial policies; general statistical information; the FY 2009 Budget Ordinances; a glossary of terms and concepts; a listing of acronyms; and an index.

Budget Highlights

Charleston County

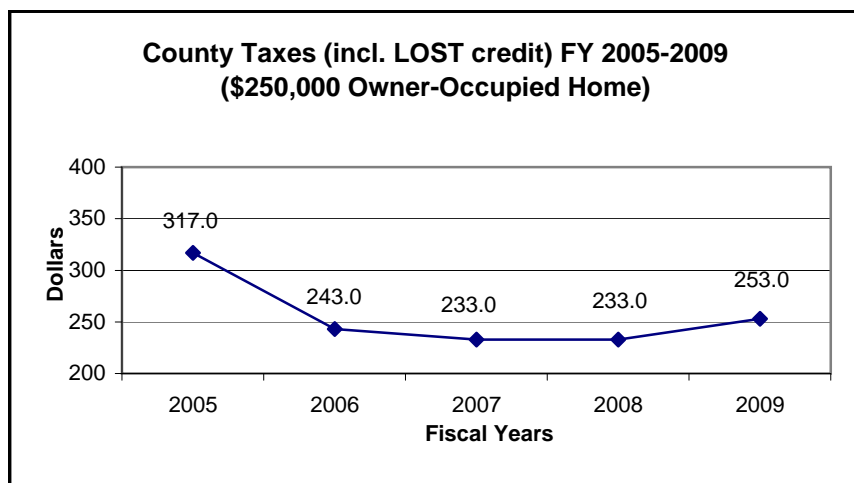
Overview:

The General Fund operating budget is \$171.2 million - down \$1.0 million or 0.6 percent. Revenues and other sources are down \$1.0 million or 0.6 percent. The operating millage remains the same at 40.2 mills.

Debt Service millage remains at 6.6 mills.

The Local Option Sales Tax (LOST) credit is decreased from \$94 to \$86 on \$100,000 of appraised value due to reduced Sales Tax Revenue.

The Solid Waste, Recycling & Disposal Fee remains unchanged at \$99 per residential property.



	FY 2008	FY 2009
Taxes with LOST credit	\$ 233.00	\$ 253.00
Recycling/Disposal Fee	99.00	99.00
Total Tax Bill	<u>\$ 332.00</u>	<u>\$ 352.00</u>

Initiatives/Projects During Fiscal Year 2009

- Continue expansion of the Adult Detention Facility
- Continue expansion of the Automotive Shop
- Begin construction of Consolidated Dispatch Center
- Continue repairs at the Judicial Center

Budget Highlights

Charleston County

The Assessor performs the valuation process following the appropriate State laws, regulations, and professional guidelines.

EXEMPTIONS

Exemptions are provided by South Carolina law to qualified real property owners to reduce the value of property subject to taxation. Some of the more frequently used exemptions are:

Homestead - The first \$50,000 of the value of an owner-occupied residence is exempt for all legal residents of South Carolina that have resided in the State for at least one year on or before December 31 of the year prior to exemption and are one of the following:

- 65 on or before December 31, preceding the tax year in which you wish to claim exemption
- certified totally and permanently disabled by State or Federal agency
- legally blind
- at any age when your spouse who was eligible for exemption dies

Legal Residence - For all permanent residents of South Carolina, a four percent assessment ratio on an owner-occupied legal residence applies.

Widows/Widowers - Residences for all spouses of law enforcement officers or servicemen killed in action or 100 percent totally and permanently disabled service connected veterans are exempt.

Disability - Residences for all totally and permanently disabled or blind service connected veterans are exempt.

Institutional - All properties of non-profit organizations used for literary, scientific, educational, and charitable purposes are exempt.

COMPUTING REAL PROPERTY TAXES

The following information is needed to compute property tax on a parcel:

- the appraised value as determined by the property appraiser
- the amount of the value which is not subject to the tax due to the application of exemptions
- the millage rate authorized by a taxing authority

WITH HOMESTEAD

\$250,000	Appraised Property Value	\$250,000
- 50,000	Less Homestead Exemption	
200,000	Adjusted Appraised Property Value	
.04	Multiplied by the Legal Residence Assessment Ratio	.04
8,000	Total Assessment	10,000
	Multiplied by the combined millage, for example, using the FY 2008 adopted	
0.0468	County millage rate *	0.0468
374.40	Total Property Tax Due for Charleston County Before Sales Tax Credit	468.00
- 215.00	Less County Sales Tax Credit x Appraised Value (.00086 x 250,000)	-215.00
159.40	Tax Due After Sales Tax Credit	253.00
99.00	Plus: Solid Waste Recycling and Disposal Fee	99.00
\$ 258.40	Total Amount Due	\$ 352.00

WITHOUT HOMESTEAD

**Note: Does not include the following entities: Trident Technical College, Charleston Co. Park & Recreation Commission, Charleston County School District, or various special purpose districts or municipalities.*

Description of Funds

Charleston County

ALL FUND TYPES : \$377,131,217¹

GOVERNMENTAL FUND TYPES : \$271,860,631²

The Governmental Fund types include the General Fund, the Debt Service Fund, the Special Revenue Funds, and the Capital Projects Funds.

GENERAL FUND : \$171,211,134

This fund is the general operating fund of the County and accounts for all financial resources except those required to be accounted for in other funds.

DEBT SERVICE FUND : \$27,481,390

This fund collects resources to service the County=s General Obligation Bonds, Certificates of Participation, notes payable, and capital leases.

SPECIAL REVENUE FUNDS : \$73,168,107²

These funds account for revenue sources that are legally restricted to expenditure for specific purposes.

CAPITAL PROJECTS FUNDS :

These funds account for capital projects that are financed from the County=s General Obligation Bonds, Certificates of Participation, notes payable, sales of property, and transfers from the General Fund. These funds are not included in the annual operating budget due to their project-length budgeting basis.

PROPRIETARY FUND TYPES : \$105,260,586³

The Proprietary Fund types include the Enterprise Funds and the Internal Service Funds.

ENTERPRISE FUNDS : \$61,623,437³

These funds account for those operations that are financed and operated in a manner similar to private business or where the County has decided that the determination of revenues earned, costs incurred, and/or net income is necessary for management accountability.

INTERNAL SERVICE FUNDS : \$43,637,149

These funds account for operations that provide services to other departments or agencies of the County, or to other governments, on a cost reimbursement basis.

¹ Does not reflect \$2,754,472 in budgeted increases in ending fund balances.

² Does not reflect \$1,213,343 in budgeted increases in ending fund balances of several funds.

³ Does not reflect \$1,541,129 in budgeted increase in ending fund balance of Revenue Collections Fund.

Description of Funds

Charleston County

GOVERNMENTAL FUND TYPES

SPECIAL REVENUE FUNDS : \$73,168,107⁴

These funds account for revenue sources that are legally restricted to expenditure for specific purposes.

Accommodations Fee : \$10,985,541

This fund records a two percent charge for transient room rentals throughout the entire County. This tax is collected by the County. The expenditure of these funds is restricted to tourist-related activities.

Accommodations Tax : \$45,666

This fund is used to account for the two percent sales tax collection from transient room rentals in the unincorporated areas of the County. This tax is collected by the State and disbursed to the County. The first \$25,000 and five percent of the excess of this tax are transferred to the General Fund. The expenditure of the funds transferred to the General Fund is unrestricted, and the expenditure of the remaining funds is restricted to tourist-related activities.

Clerk of Court - IV-D Child Support Enforcement : \$724,000

This fund accounts for federal monies received to enforce child support obligations at the local level.

Economic Development – Multi-County Parks : \$783,170

This fund records revenues from the multi-county industrial park fees assessed in lieu of property taxes. These revenues fund economic development activities among local governments.

Emergency Management - Awendaw Fire Department : \$1,916,053

This fund accounts for the revenues generated by ad valorem property taxes in the Awendaw Consolidated Fire District to provide fire protection in the northern end of the County.

Emergency Management - East Cooper Fire District : \$145,000

This fund accounts for revenues generated by ad valorem taxes in the district. The County contracts with the Town of Mt. Pleasant to provide fire service for the district.

Emergency Management - Hazardous Materials Enforcement : \$406,744

This fund records the hazardous materials fee charged to various businesses within the County that store or use hazardous materials. These funds are available for training and the acquisition of equipment to assist fire departments within the County in hazardous materials incidents.

Emergency Management - Northern Charleston County Fire District : \$161,500

This fund accounts for revenues generated by ad valorem taxes in the district. The County contracts with several fire departments to provide fire service in the northwest portion of the County.

⁴ Does not reflect \$1,213,343 in budgeted increases in ending fund balances of several funds.

Description of Funds

Charleston County

Emergency Management - West St. Andrew=s Fire District : \$8,000

This fund accounts for revenues generated by ad valorem taxes in the district. The County contracts with the St. Andrew=s Public Service District to provide fire service for the district.

Grants Administration – Charleston Area Regional Transportation Authority (CARTA) : \$48,134

This fund accounts for monies received from CARTA to administer the issuance of discount cards to the economically disadvantaged in Charleston County for obtaining bus transportation.

Grants Administration – Emergency Housing : \$53,000

This fund accounts for federal grants received through the County=s Urban Entitlement status.

Legal – Seized Assets : \$14,000⁵

This fund records the revenues from the State seized drug funds for the purpose of prosecuting cases.

Public Defender – Berkeley County: \$694,208

This fund receives monies from the State to supplement Berkeley County=s funding to represent indigent persons in Berkeley County.

Public Defender – Charleston County : \$3,830,744

This fund receives monies from the State to supplement the County=s funding to represent indigent persons in Charleston County.

Public Works – Stormwater Drainage : \$1,552,500

This fund accounts for fees collected in the unincorporated areas of the County to address water quality issues for the County=s citizens.

Sheriff - Asset Forfeiture : \$138,750⁶

This fund records the revenues from the seizure of assets associated with the drug trade. These revenues are dedicated to the control of illicit drug traffic.

Sheriff - Grants and Programs : \$510,986⁷

This fund accounts for various grants and programs within the Sheriff=s Office, the largest of which is the Detention Center Recreation Fund.

Sheriff - IV-D Child Support Enforcement : \$77,000

This fund accounts for federal monies received to track and distribute IV-D papers.

Solicitor – Criminal Domestic Violence : \$116,811

This fund receives funding from the State to reduce domestic violence and its impact on the community.

⁵ Does not reflect \$11,000 in budgeted increase in ending fund balance.

⁶ Does not reflect \$7,250 in budgeted increase in ending fund balance.

⁷ Does not reflect \$27,803 in budgeted increase in ending fund balance.

Description of Funds

Charleston County

Solicitor – DUI State Appropriation : \$111,265

This fund receives funding from the State in an attempt to reduce the number of impaired drivers on our highways.

Solicitor - Pretrial Intervention : \$672,822⁸

This fund accounts for fees charged to first-time defendants entering the program. After successfully completing the program, applicants have their records expunged.

Solicitor - State Appropriation : \$1,031,495

This fund receives funding from the State to supplement the County=s funding of the Solicitor=s Office.

Solicitor - Victim-Witness State Appropriation : \$227,625⁹

This fund accounts for funding from the State to provide assistance to victims and witnesses before, during, and after the court case.

Transportation Sales Tax - Greenbelts: \$7,276,000

This fund accounts for revenues generated by the half-cent sales tax for greenbelts.

Transportation Sales Tax - Roads: \$26,724,430¹⁰

This fund accounts for revenues generated by the half-cent sales tax for roads.

Transportation Sales Tax - Transit: \$8,809,507

This fund accounts for revenues generated by the half-cent sales tax for public transportation.

Trident Technical College : \$5,336,575

This fund accounts for revenues generated by County-wide ad valorem taxes. The County remits the entire amount collected to Trident Technical College to fund plant maintenance.

Victim=s Bill of Rights : \$776,518

This fund accumulates assessments from General Sessions Court and Magistrates= Courts and provides victim services with these funds according to the State=s Victim=s Bill of Rights.

⁸ Does not reflect \$3,803 in budgeted increase in ending fund balance.

⁹ Does not reflect \$67,917 in budgeted increase in ending fund balance.

¹⁰ Does not reflect \$1,095,570 in budgeted increase in ending fund balance.

Description of Funds

Charleston County

PROPRIETARY FUND TYPES

ENTERPRISE FUNDS : \$61,623,437¹¹

These funds account for those operations that are financed and operated in a manner similar to private business or where the County has decided that the determination of revenues earned, costs incurred, and/or net income is necessary for management accountability.

Department of Alcohol and Other Drug Abuse Services (DAODAS) : \$11,484,882

This fund records the activity of programs administered by DAODAS. These programs reduce the negative impact of alcohol and other drugs on constituents by planning and implementing comprehensive and effective programs of professional services. State and federal funding, Medicaid, client fees, ad valorem taxes, and other funding sources support these programs.

Internal Services - Parking Garages : \$2,387,275¹²

This fund accounts for the operation, financing, and construction of County parking facilities.

Revenue Collections : \$2,188,527¹³

This fund accounts for costs to collect the accommodations fee, business licenses, the hazardous material fee, stormwater fees, and the solid waste user fee.

Solid Waste : \$41,486,804

This fund records the operations of the County=s solid waste disposal services including the incineration plant and the landfill. This fund also records the County=s recycling operations including curbside collection, drop site collection, a materials recovery facility, and a yard waste/mulch facility. These services are funded through a County-wide user fee, tipping fees, sale of recyclables, sale of steam and electricity, grants, and other revenues.

Technology Services - Emergency 911 Communications : \$1,163,819¹⁴

This fund records the fees levied County-wide through telephone bills to support the Emergency 911 system.

Technology Services – Radio Communications : \$2,912,130

This fund accounts for communications support to County agencies and external public safety agencies.

¹¹ Does not reflect \$1,541,129 in budgeted increase in ending fund balance of Revenue Collections Fund.

¹² Does not reflect \$1,317,225 in budgeted increase in ending fund balance.

¹³ Does not reflect \$87,723 in budgeted increase in ending fund balance.

¹⁴ Does not reflect \$136,181 in budgeted increase in ending fund balance.

Description of Funds

Charleston County

INTERNAL SERVICE FUNDS : \$43,637,149

These funds account for operations that provide services to other departments or agencies of the County, or to other governments, on a cost reimbursement basis.

Human Resources - Employee Benefits: \$22,485,834

This fund accounts for the revenues and costs of providing health and life insurance to the County=s employees and retirees.

Internal Services - Fleet Operations/Central Parts Warehouse : \$13,063,495

This fund accounts for the purchase and maintenance of the County=s vehicles. This fund also records the operations of the fleet parts warehouse.

Internal Services - Office Support Services : \$1,856,609

This fund accounts for centrally administered telephone systems, mail processing and delivery service, photocopying, postage metering service, and records management.

Safety & Risk Management – Safety/Workers= Compensation : \$4,492,538

This fund records the operations of the County=s safety program which reduces the impact of worker-related accidents. This fund also accounts for self-insured workers= compensation claims which are less than \$100,000. In addition, this fund accounts for workers= compensation insurance through the South Carolina Counties Workers' Compensation Trust.

Technology Services - Telecommunications : \$1,738,673

This fund accounts for the maintenance and service of telephone systems, pagers, and cellular phones for County departments.

Budget Analysis

Charleston County

OVERVIEW

During the preparation of the Fiscal Year (FY) 2009 budget, the County Administrator provided guidance for assembling an operational budget that included the following items:

- No increase in taxes
- Implementation of target-based budgeting
- Provide funding to implement a cost of living adjustment

The budget presented to County Council met these directives.

The FY 2009 Council Approved budget has available funds and disbursements (including budgeted increases in fund balance) for all operating funds that reflect a \$7.9 million or 2.1 percent increase from the FY 2008 budget. The FY 2009 operating budget is summarized in Figure 1. Additionally, graphs are presented on pages B-2 and B-3 that represent the total available funds and the total disbursements for the County's annually appropriated operating funds. This budget does not include project-length budgets (i.e., Capital Projects Funds or grants) appropriated in previous years.

Figure 1. Summary of FY 2009 Operating Budget
(Expressed in Millions)

<u>Description</u>		
Available Funds (Including Beginning Fund Balance)		\$ 569.4
Less Budgeted Disbursements		<u>377.1</u>
Invested in Capital Assets	34.6	
Reserved (Obligated) for External Parties	5.3	
Designated Internally for Specific Purpose	22.9	
Unreserved and Undesignated	<u>129.5</u>	
Ending Fund Balance		\$ <u>192.3</u>

The millage rate for the County is comprised of the General Fund millage and the debt service millage. The General Fund millage remains constant for FY 2009 at 40.2 mills. The debt service levy, used to pay interest and principal on funds borrowed for capital projects, also remained constant from the FY 2008 rate at 6.6 mills. The combined operating and debt service levy remains unchanged at 46.8 mills.

Budget Analysis

Charleston County

Figure 2 presents a summary of the County's millage rates for the last ten years. For the owner of a \$250,000 home (four percent assessed property) the 46.8 mills equate to a tax of \$468. As allowed under State law, the County elected beginning in FY 1991 to reduce property taxes by levying a one percent Local Option Sales Tax (LOST). The Sales Tax credit for FY 2008 is \$215 for the \$250,000 homeowner, a \$20 decrease from the current year. After applying the Sales Tax credit, the net tax is \$253 representing a \$20 increase from the current year for the \$250,000 homeowner.

Figure 2. County Millage Rates

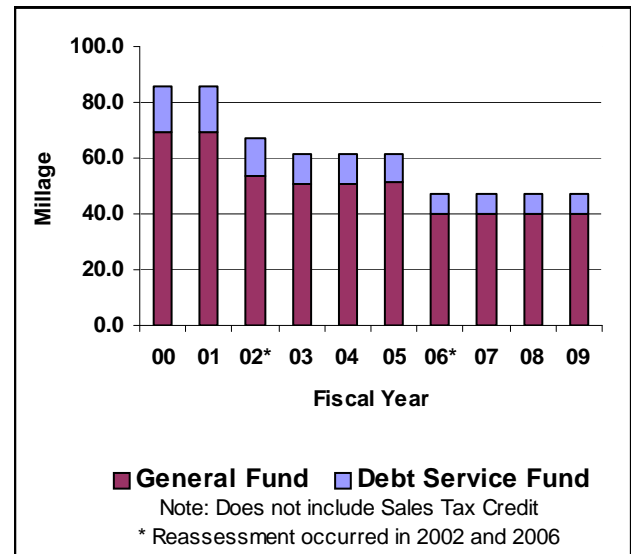
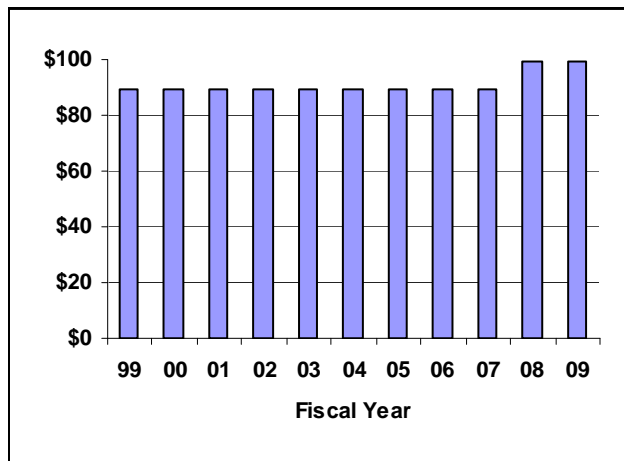
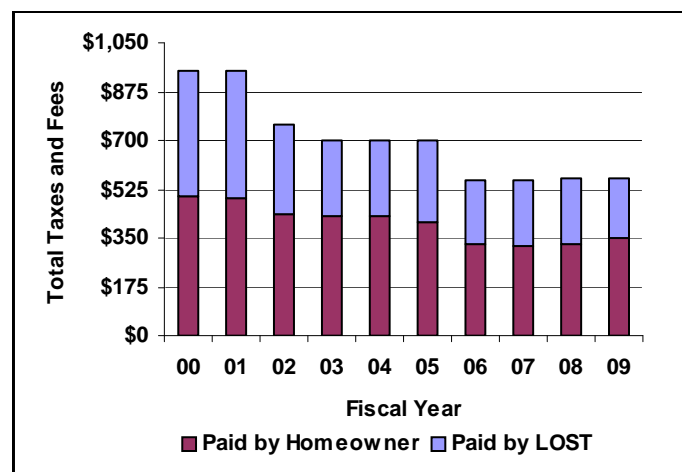


Figure 3. Solid Waste User Fee



The Solid Waste, Recycling and Disposal Fee of \$99 for a single-family residence remains unchanged from the current year. Figure 3 presents a ten year history of the Solid Waste User Fee.

Figure 4. Tax and Fee Bill



When the Solid Waste, Recycling and Disposal Fee is included, the overall tax and fee bill for the owner of a \$250,000 home (four percent assessed property) amounts to \$352 representing a \$20 change from the current year. Figure 4 illustrates these amounts, as well as provides a ten-year history of the County's tax and fee bill paid by the homeowner and by the LOST credit.

Budget Analysis

Charleston County

There were 52 Full-Time Equivalents (FTEs) added for FY 2009, bringing the total number of FTEs employed by Charleston County to 2,307. The additions resulted from a State mandate to absorb the Public Defender as a County function. Other staffing needs, such as nineteen Detention Officers and three revenue collecting positions, was resolved by reprogramming positions within the County.

GENERAL FUND

SUMMARY

The FY 2009 Council approved budgeted disbursements for the General Fund total \$171.2 million, a \$1.0 million or 0.6 percent decrease from the FY 2008 budget. Budgeted funds available for the FY 2009 budget also total \$171.2 million. The General Fund millage is 40.2.

Page B-31 shows a graphical representation of the County's General Fund budget. Page B-32 shows a fund statement which depicts the numerical summary of the General Fund budget.

BEGINNING BALANCE

The General Fund beginning fund balance for FY 2009 is \$40.3 million. This fund balance consists of lapsed prior year funds, the "Rainy Day Fund" which is a reserve established and maintained by County Ordinance for catastrophes, and a reserve for inventories. (See Figure 5 for additional detail.)

Figure 5. FY 2009 General Fund Beginning Balance
(Expressed in Thousands)

Rainy Day Fund	\$ 8,000
Planned resizing of Rainy Day Fund to Undesignated in FY 2008	1,500
Reserved for Inventory	610
Shortfall in FY 2008 Revenues	(2,804)
Unexpended FY 2008 Budget	4,657
Undesignated FY 2007 Ending Fund Balance	<u>28,334</u>
Total	<u>\$ 40,297</u>

The funds designated for the Rainy Day Fund reflect a planned resizing during FY 2008 to undesignated fund balance. This Rainy Day designation was established in FY 1992 to strengthen the County's balance sheet and the County's disaster preparedness position. The designation is intended to equal no less than four percent of the General Fund disbursements as required by the Budget Ordinance. The undesignated fund balance is targeted to equal between one and a half and two months of the following fiscal year's budget.

Budget Analysis

Charleston County

REVENUES

General Fund budgeted revenues of \$166.0 million reflect an increase of \$3.9 million or 2.4 percent from FY 2008. Figure 6 shows the significant budget changes in revenues.

Figure 6. Changes In Revenues
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>Amount Change</u>	<u>Percent Change</u>
Property Tax Revenue	\$56,475	\$62,350	\$5,875	10.4%
Non-departmental - State Aid to Local Governments	17,790	19,010	1,220	6.9%
Business Licenses	3,200	4,000	800	25.0%
Treasurer - Interest Income	4,000	1,600	(2,400)	-60.0%
RMC: Documentary Stamps	6,300	5,250	(1,050)	-16.7%

The County's largest revenue source, the Property Tax, reflects an increase of \$5.9 million based on tax base growth and a new State law that requires increasing the property base to fair market value at the time a title transfers.

Another change to General Fund revenues is a budgeted increase of \$1.2 million in State Aid to Local Governments revenues. The distribution ratio for the State Aid is based on the ratio of the County's population to the population of the State. This ratio is applied by a formula that includes the State's General Fund revenue for the last completed fiscal year which is FY 2007. The 6.9 percent increase reflects growth in the State's economy.

The budgeted increase in Business License revenues is due to new enforcement techniques in the area of sub-contractor license fees. The decreases in Documentary Stamp and Interest Income are symptomatic of the recent national economic downturn.

INTERFUND TRANSFER IN

Approximately \$2.7 million is transferred to the General Fund from other funds. The transfers are increased \$1.1 million or 6.7 percent over the prior year to reflect additional reimbursement from the Accommodations Fee for tourism-related expenses.

EXPENDITURES

The FY 2009 approved budgeted expenditures for the General Fund total \$160.2 million, which represents no change from the FY 2008 budget. Figure 7 shows the significant budget changes in expenditures for FY 2009.

Budget Analysis

Charleston County

Figure 7. Changes In Expenditures
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>Amount Change</u>	<u>Percent Change</u>
Sheriff - Law Enforcement	\$22,961	\$23,849	\$888	3.9%
Sheriff - Detention Center	29,400	29,994	594	2.0%
Facilities Management	10,763	11,330	567	5.3%
Technology Services	8,839	7,955	(884)	-10.0%
Public Defender	2,365	0	(2,365)	-100.0%

The changes in budgeted expenditures of the Sheriff's Office Law Enforcement Division are principally resulting from rising fuel and utility costs. In addition, the Sheriff – Detention Center operating expenditures represent the addition of 19 full-time positions and an increase for contracted medical services related to inflation and the rising number of detainees.

The budgeted increases in Facilities Maintenance stem from similar rising fixed costs in utilities and maintenance contracts. Budgeted expenditures for Technology Services reflect a significant decrease from cost savings realized in awarding a new management information technology contract and in capital spending reductions. The reduction for Public Defender results from a change in accounting for operating expenditures from the General Fund to the Special Revenue Fund.

INTERFUND TRANSFER OUT

Approximately \$11.0 million is transferred from the General Fund to various other funds. The transfers are decreased \$1.0 million or 8.5 percent from the prior year. The decrease reflects the elimination of a transfer to the Debt Service Fund to resize the Rainy Day fund during FY 2008.

FUND BALANCE

Council authorized, in total, the use of \$2.5 million from fund balance. The FY 2009 ending fund balance is projected to be \$37.8 million. Of this amount, \$29.2 million is unreserved and undesignated in an effort to maintain a one and a half to two months buffer in addition to the \$8.0 million Rainy Day fund for unexpected events.

Budget Analysis

Charleston County

DEBT SERVICE FUND

SUMMARY

The FY 2009 approved budgeted disbursements for the Debt Service Fund total \$27.5 million which is a \$0.5 million or 1.7 percent increase from the FY 2008 budget. Budgeted funds available for FY 2009 also total \$27.5 million. The Debt Service Fund millage is 6.6 mills and represents no change from FY 2008.

Page B-33 displays a graphical representation of the County's Debt Service Fund budget. Page B-34 contains a fund statement which is a numerical summary of the Debt Service Fund.

REVENUES

Debt Service Fund revenues total \$18.8 million and reflect a \$1.1 million or 6.2 percent increase from FY 2008. The increase reflects the growth in the property tax base of the County.

INTERFUND TRANSFER IN

Approximately \$4.8 million is transferred to the Debt Service Fund from other funds. The transfers decreased \$3.0 million due to the resizing of the DAODAS Enterprise Fund and the General Fund's Rainy Day fund in FY 2008.

EXPENDITURES

The FY 2009 budgeted expenditures for the Debt Service Fund total \$26.7 million. This amount is an increase of \$2.5 million or 10.2 percent increase from FY 2008 and represents the continued service of the County's outstanding debt obligations.

INTERFUND TRANSFER OUT

Approximately \$0.8 million is transferred from the Debt Service Fund to other funds. The transfers have not changed from the FY 2008 budget.

SPECIAL REVENUE FUNDS

SUMMARY

The FY 2009 approved budgeted disbursements for the Special Revenue Funds total \$74.4 million (including budgeted increases in fund balance), a \$7.4 million or 11.0 percent increase from the FY 2008 budget. Budgeted funds available for FY 2009 also total \$74.4 million.

Page B-35 shows a graphical representation of the County's Special Revenue Fund budgets, while pages B-36 to B-63 contain fund statements reflecting numerical summaries of the budgets.

Budget Analysis

Charleston County

REVENUES

Special Revenue Funds revenues total \$69.4 million and reflect a \$5.5 million or 8.6 percent increase from the FY 2008 budget. Figure 8 provides information on significant budgeted revenue changes.

Figure 8. Changes In Revenues
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>Amount Change</u>	<u>Percent Change</u>
Roads Program - Transportation Sales Tax	\$26,497	\$27,820	\$1,323	5.0%
Council Agency - Accommodations Fee	9,850	10,850	1,000	10.2%
Council Agency - Transportation Sales Tax	7,335	7,704	369	5.0%
Greenbelts Program - Transportation Sales Tax	6,927	7,276	349	5.0%

The Special Revenue Funds reflect increases in the Transportation Sales Tax and Accommodations Fee revenues both tied to continued strong local tourism and consumer spending.

INTERFUND TRANSFER IN

In total, approximately \$3.1 million is transferred into Special Revenue Funds from various other funds. The transfers are increased \$2.8 million from the FY 2008 budget to reflect the establishment of a Special Revenue Fund for the Public Defender.

EXPENDITURES

The FY 2009 budgeted expenditures for the Special Revenue Funds total \$65.6 million which is a \$7.4 million or 12.6 percent increase from FY 2008. Figure 9 shows the significant budget changes in expenditures.

Figure 9. Changes In Expenditures
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>Amount Change</u>	<u>Percent Change</u>
Public Defender	\$ -	\$4,525	\$4,525	100.0%
Roads Program	22,400	23,501	1,101	4.9%
Greenbelts Program	6,927	7,276	349	5.0%

The increase for Public Defender results from a change in accounting for operating expenditures from the General Fund to the Special Revenue Fund. The Roads and Greenbelts programs of the Transportation Sales Tax are experiencing increased costs associated with a debt issue in December 2007.

Budget Analysis

Charleston County

INTERFUND TRANSFERS OUT

Approximately \$7.6 million is transferred from the Special Revenue Funds to various other funds. The transfers are decreased \$0.1 million from the FY 2008 budget.

FUND BALANCE

The FY 2009 ending fund balance is projected to be \$52.0 million.

ENTERPRISE FUNDS

SUMMARY

The FY 2009 approved budgeted disbursements for the Enterprise Funds total \$63.2 million (including budgeted increases in fund balance). This is a \$0.1 million or 0.1 percent decrease from the FY 2008 budget. Funds available for FY 2009 also total \$63.2 million.

Page B-64 displays a graphical representation of the County's Enterprise Funds budgets, while pages B-65 to B-70 contain fund statements reflecting numerical summaries of the budgets.

REVENUES

Revenues for the Enterprise Funds total \$54.4 million and reflect a \$0.7 million or 1.3 percent increase from the FY 2008 budget. Figure 10 illustrates the significant budgeted revenue changes.

Figure 10. Changes In Revenues
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>Amount Change</u>	<u>Percent Change</u>
Internal Services: Parking Garages	\$2,200	\$3,705	\$1,505	68.4%
Tech. Serv.: Radio Communications	398	971	573	144.0%
Solid Waste	39,867	37,861	(2,006)	-5.0%

Increased revenues in Parking Garages anticipate growth in transient and independent customer leasing agreements as well as a rate increase implemented in the last quarter of FY 2008. Radio Communications revenues reflects the second phase of a radio user fee collected from outside entities participating in a changeover from analog to digital radio systems.

The revenue loss in Solid Waste is due to a decrease in landfill tipping charges resulting from new limits on receipt of demolition and construction debris into the landfill.

Budget Analysis

Charleston County

EXPENSES

The FY 2009 budgeted expenses for the Enterprise Funds total \$61.5 million which is a \$0.1 million or 0.2 percent decrease from FY 2008. There are no significant changes from FY 2008.

FUND BALANCE

Council authorized, in total, the use of \$3.8 million from the combined Enterprise Funds' fund balance. The FY 2009 combined ending fund balance is projected to be \$73.1 million and includes \$24.6 million related to fixed assets.

INTERNAL SERVICE FUNDS

SUMMARY

The FY 2009 approved budgeted disbursements for the Internal Service Funds total \$43.6 million, which is unchanged from the FY 2008 budget. Funds available for FY 2008 also total \$43.6 million.

Page B-71 shows a graphical representation of the County's Internal Service Funds budgets, while pages B-72 to B-76 contain fund statements reflecting numerical summaries of the budgets.

REVENUES

Internal Service Funds revenues total \$40.3 million, a \$2.7 million or 7.2 percent increase from the FY 2008 budget.

INTERFUND TRANSFER IN

Approximately \$2.8 million is transferred to the Internal Service Funds from other funds. The transfers decreased \$2.8 from the FY 2008 budget.

EXPENSES

Internal Service Funds expenses total \$43.6 million which reflects no change from the FY 2008 budget.

FUND BALANCE

The FY 2009 ending fund balance is projected to be \$15.6 million which includes \$9.9 million related to fixed assets.

Major Revenue Sources

Charleston County

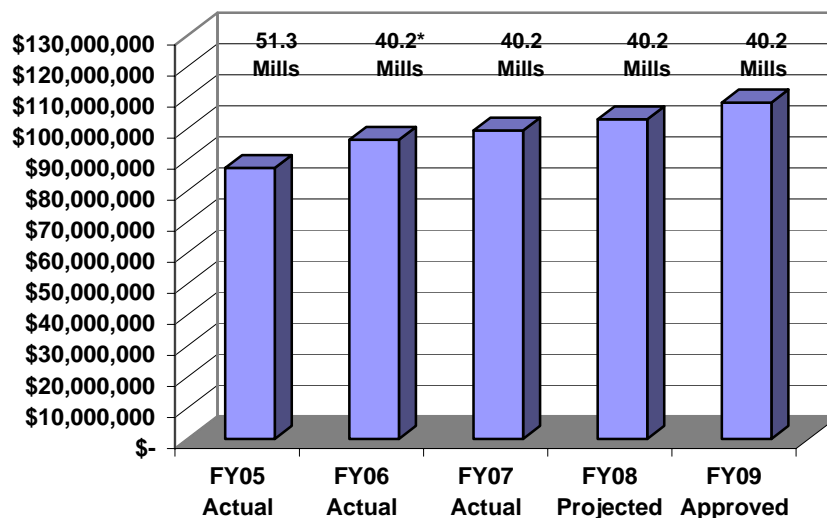
General Fund Ad Valorem Taxes

Description

The County Assessor, the County Auditor, and the State calculate the taxable value of the County's real property, personal property and motor vehicles. The County Auditor applies the appropriate millage rates for the various taxing entities in the County to determine the ad valorem taxes. The Treasurer collects the ad valorem taxes for all of the taxing entities in the County and remits these collections in the following month. The real and personal property are billed annually in September and are due the following January. The motor vehicles are billed annually during the month when the taxpayer's license registration is due for renewal.

Trend

The County's portion of ad valorem taxes for its General Fund shows a consistent increasing trend which reflects continued growth in the County's tax base.



FY 2005	\$ 87,232,528
FY 2006	\$ 96,331,274
FY 2007	\$ 99,299,136
FY 2008	\$ 102,950,000
FY 2009	\$ 108,350,000

*Reassessment Year

Revenue Estimate

The tax base for FY 2009 is estimated to grow 2.5 percent over the FY 2008 projection. Also included in the FY 2009 budget is a 2.5 percent increase due to a State law that requires increasing the property base to fair market value at the time a title transfers.

Major Revenue Sources

Charleston County

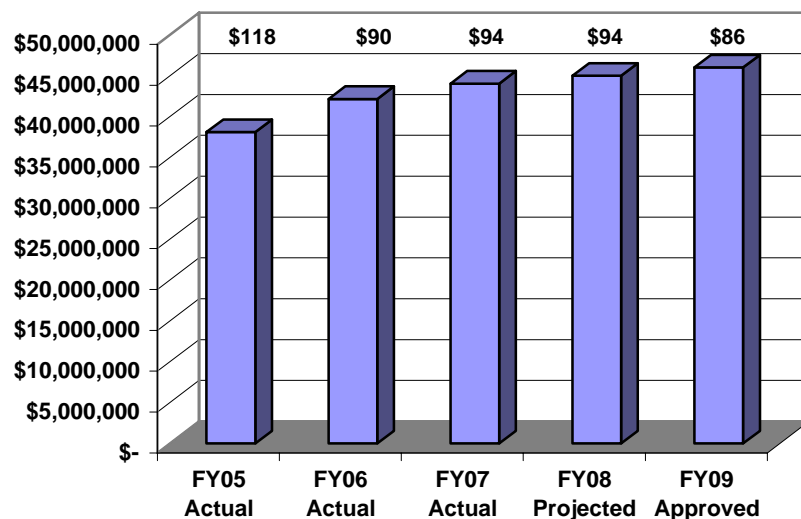
General Fund Local Option Sales Tax

Description

The citizens of Charleston County passed, by referendum, an additional one percent sales tax which took effect during FY 1991. According to State law, a portion of the sales tax revenues are designated to reduce local property taxes. Charleston County attempts to apply 100 percent of the Local Option Sales Tax revenues as credits against local property taxes.

Trend

The revenue from the Local Option Sales Tax shows a consistent trend of increasing since FY 2003. The Local Option Sales Tax is directly tied to the level of consumer spending in Charleston County.



FY 2005	\$ 38,100,097
FY 2006	\$ 42,159,174
FY 2007	\$ 44,024,396
FY 2008	\$ 45,000,000
FY 2009	\$ 46,000,000

Revenue Estimate

The budgeted revenues from the Local Option Sales Tax reflect a two percent increase from the FY 2008 projection. The revenue for FY 2009 equates to a credit of \$86 per \$100,000 of appraised value. This reflects an \$8 reduction in the credit, since the property base grew at a higher rate than revenues.

Major Revenue Sources

Charleston County

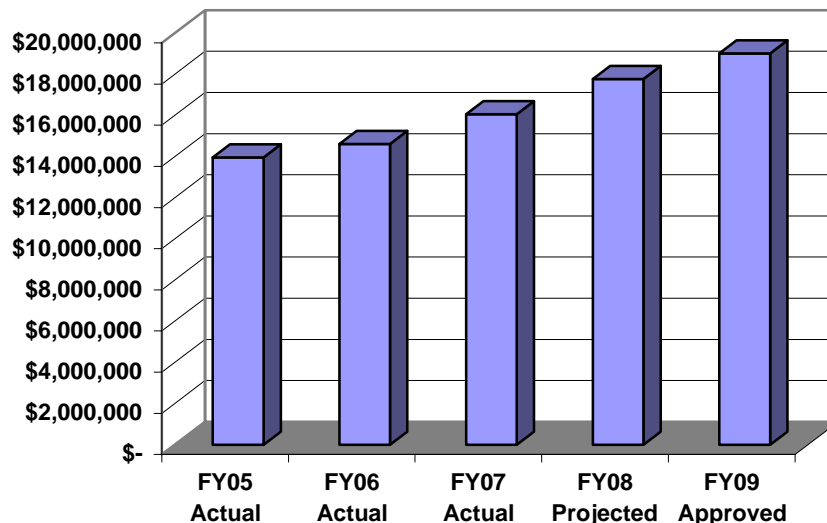
General Fund Aid to Local Subdivisions

Description

The County receives funds from the State of South Carolina to subsidize its operations. This funding was created to reduce the pressure on property taxes and to provide a predictable source of revenue for county and municipal budgeting. In FY 1992, the Aid to Local Subdivisions replaced and consolidated many other taxes allocated by the State. These taxes included the alcohol beverage tax, the bank tax, the beer and wine tax, the brokers tax, the gasoline tax, the income tax, and insurance license fees. The State determines the local government fund based on 4.5 percent of the State's General Fund revenues for the State's last completed fiscal year.

Trend

Revenues from Aid to Local Subdivisions remained fairly constant from FY 2003 through FY 2006. The revenues reflect how the State's economy is performing. Changes in the State's overall economy are not reflected in these revenues until two years after the change.



FY 2005	\$ 13,959,555
FY 2006	\$ 14,603,288
FY 2007	\$ 16,063,826
FY 2008	\$ 17,765,000
FY 2009	\$ 19,010,000

Revenue Estimate

As a result of economic growth within the State in FY 2007, the budgeted Aid to Local Subdivisions reflects an estimated seven percent increase over the FY 2008 projection.

Major Revenue Sources

Charleston County

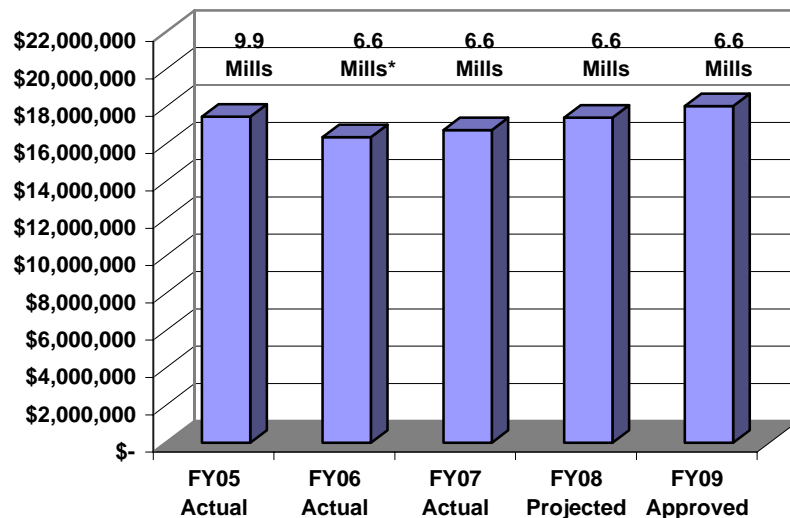
Debt Service Fund Ad Valorem Taxes

Description

The County Assessor, the County Auditor, and the State calculate the taxable value of the County's real property, personal property and motor vehicles. The County Auditor applies the appropriate millage rates for the various taxing entities in the County to determine the ad valorem taxes. The Treasurer collects the ad valorem taxes for all of the taxing entities in the County and remits these collections in the following month. The real and personal property are billed annually in September and are due the following January. The motor vehicles are billed annually during the month when the taxpayer's license registration is due for renewal.

Trend

The County's portion of ad valorem taxes for its Debt Service Fund shows a fairly consistent level over the five fiscal years depicted below.



FY 2005	\$ 17,468,038
FY 2006	\$ 16,378,228
FY 2007	\$ 16,755,068
FY 2008	\$ 17,415,000
FY 2009	\$ 18,038,000

*Reassessment Year

Revenue Estimate

The FY 2009 millage rate reflects no change from the prior year. The tax base for FY 2009 is estimated to grow at 2.5 percent over the FY 2008 projection. Also included in the FY 2009 budget is a 2.5 percent increase due a State law that requires increasing the property base to fair market value at the time a title transfers.

Major Revenue Sources

Charleston (

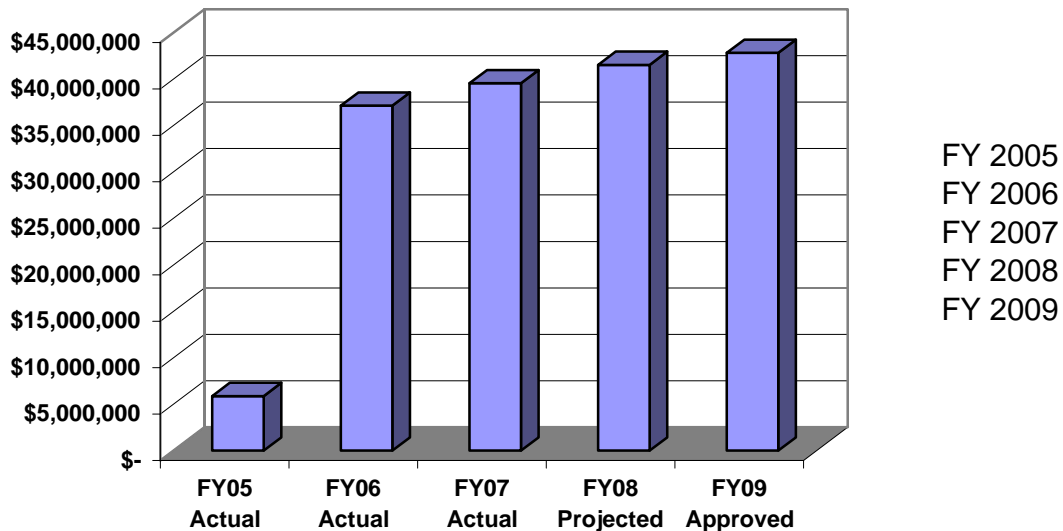
Special Revenue Fund Transportation Sales Tax

Description

The citizens of Charleston County passed, by referendum, an additional one-half of or sales and use tax that took effect May 1, 2005 and would continue for 25 years or until collected. According to the referendum, the sales tax revenues are designated to provide for transportation-related projects, mass transit, and greenbelts.

Trend

The revenues from the Transportation Sales Tax are expected to increase four percent per year. The Transportation Sales Tax is directly tied to the level of consumer spending in Charleston County.



Revenue Estimate

The Transportation Sales Tax reflects twelve months of revenues in FY 2006 through FY 2009, whereas FY 2005 reflects only two months of revenues. The Transportation Sales Tax is projected to grow at a three percent growth rate from the FY 2008 projection due to anticipated growth in consumer spending.

Major Revenue Sources

Charleston County

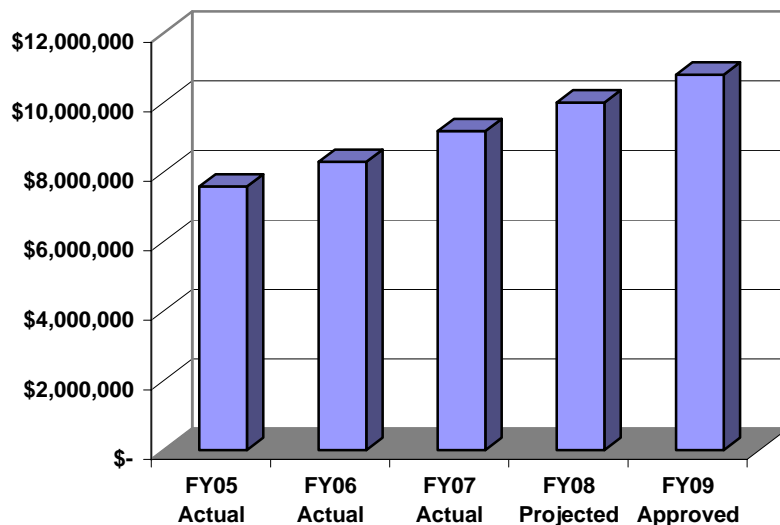
Special Revenue Fund Accommodations Fee

Description

The Accommodations Fee is a two percent charge for transient room rentals throughout the County. County Council enacted the Accommodations Fee in FY 1994 to encourage and support area tourism. Collections of the Accommodations Fee began on April 1, 1994, upon which its legitimacy was challenged in court. In November 1995, the State Supreme Court ruled in favor of the fee which is collected on a monthly basis.

Trend

The revenues from the Accommodations Fee have consistently shown an increasing trend. This trend reflects continued growth in tourism.



FY 2005	\$ 7,584,465
FY 2006	\$ 8,292,848
FY 2007	\$ 9,176,823
FY 2008	\$ 10,000,000
FY 2009	\$ 10,800,000

Revenue Estimate

The budgeted Accommodations Fee reflects an estimated eight percent increase over the FY 2008 projection. This is the result of anticipated growth in tourism within the County.

Major Revenue Sources

Charleston County

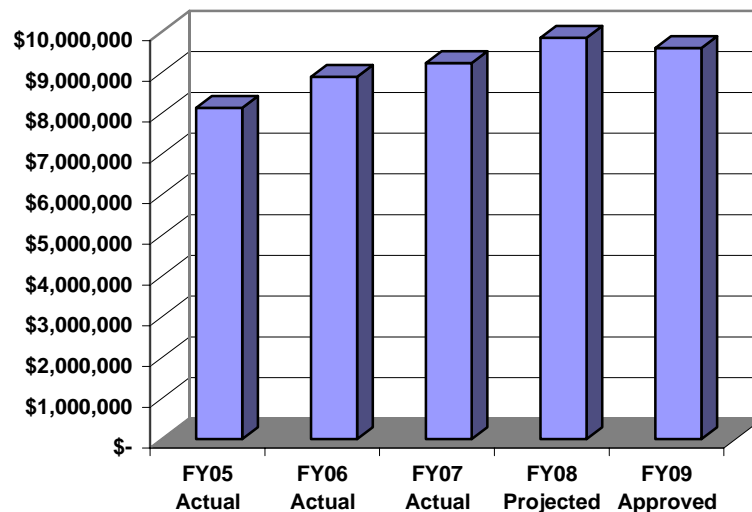
Enterprise Fund Steam & Energy Sales

Description

The County's Solid Waste Department contracts with Montenay Charleston Resource, Inc. to dispose of its garbage and manage its incinerator. The incinerator, which began commercial operations on November 1, 1989, burns waste to generate steam and electricity, which is then sold to offset its operating costs. The steam produced is sold to the United States Navy, while the electricity produced is sold primarily to Carolina Power and Light. The United States Navy has an existing contract to purchase a minimum amount of steam through January 1, 2010.

Trend

The revenue from steam and electrical sales remained constant until FY 2004, when the market rate for electricity increased. Contract prices are set above market rate.



FY 2005	\$ 8,127,779
FY 2006	\$ 8,889,245
FY 2007	\$ 9,227,193
FY 2008	\$ 9,850,000
FY 2009	\$ 9,600,000

Revenue Estimate

The budgeted revenues from steam and energy sales reflect the guaranteed payment from the United States Navy and the long-term purchase contract with Carolina Power and Light. The revenues for FY 2009 reflect an adjustment in projections for electricity sales.

Major Revenue Sources

Charleston County

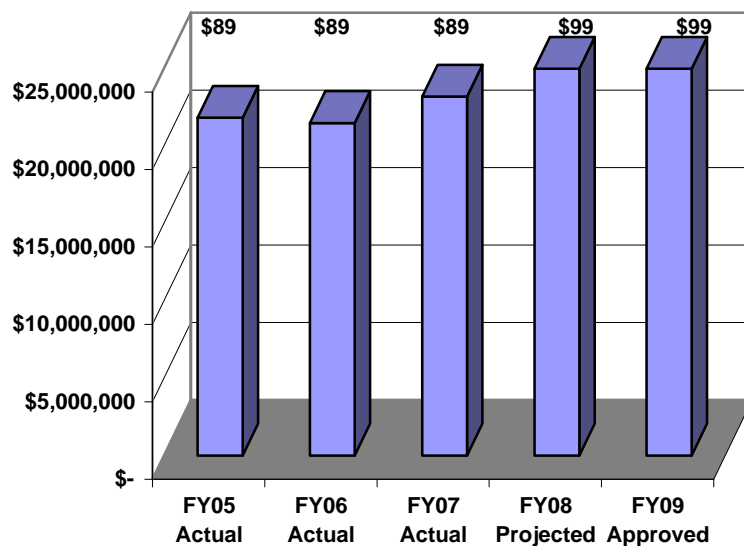
Enterprise Fund User Fee

Description

The County charges a user fee to real property owners and certain commercial and governmental entities to provide funding for the County's recycling, solid waste, and disposal efforts. The User Fee Division of the Revenue Collections Department administers the billing and collection of this fee. The User Fee for residential property owners is included in the annual tax bill. The User Fee Division calculates and bills the commercial entities on an annual basis.

Trend

The revenue from the User Fee has generally shown an increasing trend. This increase reflects an expanding number of residents and businesses in the County. Budgets have tended to be conservative in relation to actual collections.



FY 2005	\$ 21,802,327
FY 2006	\$ 21,464,636
FY 2007	\$ 23,174,604
FY 2008	\$ 24,975,000
FY 2009	\$ 24,975,000

Revenue Estimate

Each \$1 of the User Fee generates approximately \$250,000 in revenue. The User Fee was \$89 from FY 1998 through FY 2007. In FY 2008, the User Fee is increased to \$99.



Schedules

Charleston County

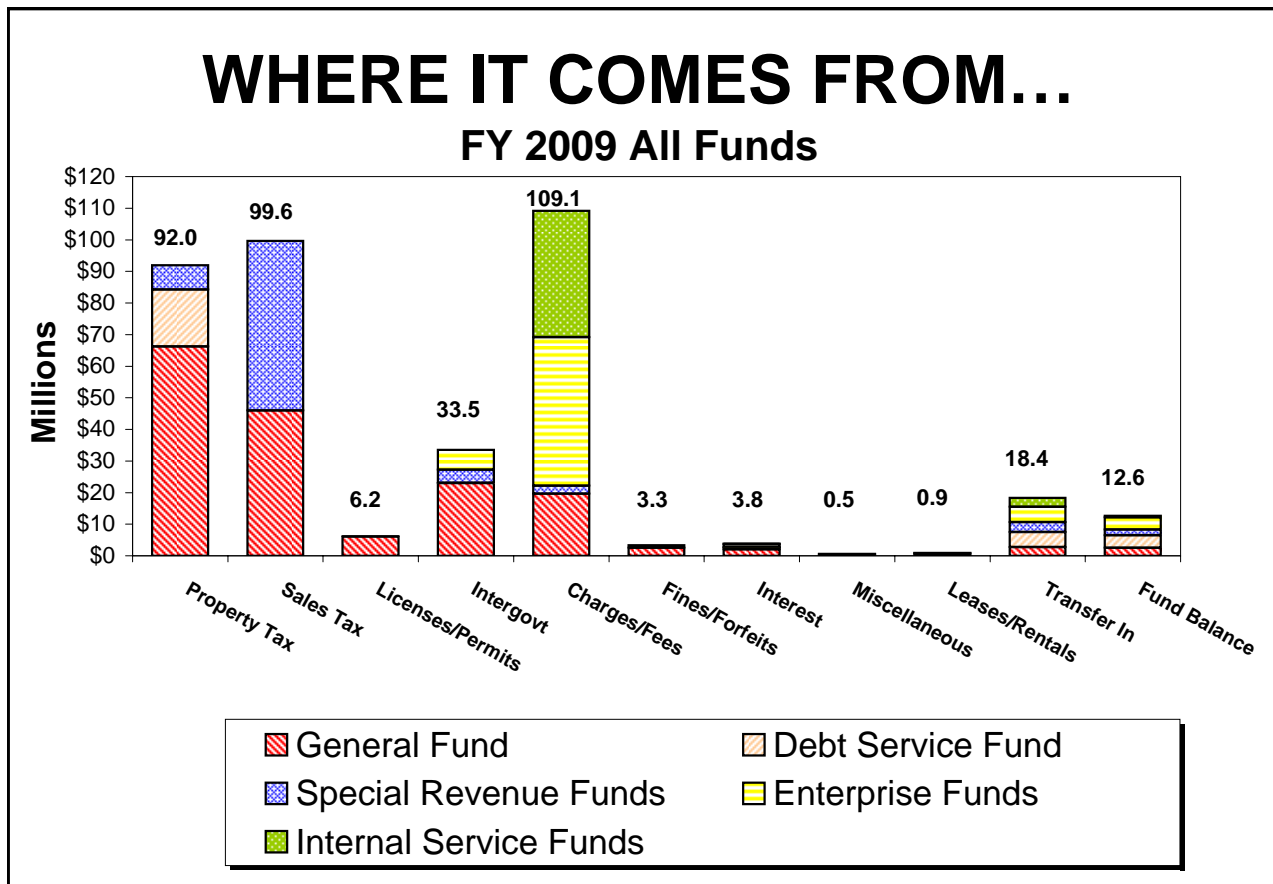
The Schedules section illustrates the County=s annual operating budgets. Charleston County budgets annually for Governmental Funds and Proprietary Funds. The Governmental Funds include the General Fund, the Debt Service Fund, and the Special Revenue Funds. The Proprietary Funds include the Enterprise Funds and the Internal Service Funds. Refer to the **Glossary** on pages M-28 to M-35 for definitions of Governmental Funds, Proprietary Funds, the General Fund, the Debt Service Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds. Refer to the **Budget Process** on pages M-3 to M-6 for a description of the budgeting process.

The Schedules section provides an overall summary of the County=s annual operating budgets with the **Where It Comes From . . . FY 2009 All Funds** graph, the **Where It Goes. . . FY 2009 All Funds** graph, and the **Budget Summary, All Funds** on pages B-4 to B-5. Note that these graphs and schedules include interfund transfers for revenues and expenditures.

The next part of the Schedules provides a detailed perspective of revenues, expenditures, and interfund transfers of all funds. The revenues are on pages B-6 to B-13. The expenditures are on pages B-14 to B-19. The interfund transfers are on page B-20. This is followed by a summary of County authorized positions on pages B-21 to B-28.

The last portion of the Schedules section (pages B-29 to B-76) displays graphical summaries for each of the fund types budgeted by the County as well as tabular representations for the individual funds making up these fund types. Page B-29 shows a combined fund statement for all funds for Fiscal Years 2006, 2007, 2008, and 2009. Page B-30 provides a summary by fund type of the County=s Fiscal Year 2009 budget. Individual fund statements start on page B-31 with the General Fund. Note that the FY 2008 Projected column on the fund statements includes the estimated amounts from the FY 2008 Adjusted column (i.e., the current budget) and the estimated amounts from encumbrances carried forward from previous years. Refer to the **Glossary** on pages M-28 to M-35 for definitions of Beginning Fund Balance (Fund Balance or Carry Forward), Revenues, Transfers In, Sources, Available, Expenditures or Expenses, Transfers Out, Disbursements, Uses, and Ending Fund Balance (Fund Balance) including Invested in Capital Assets, Reservations, and Designations.

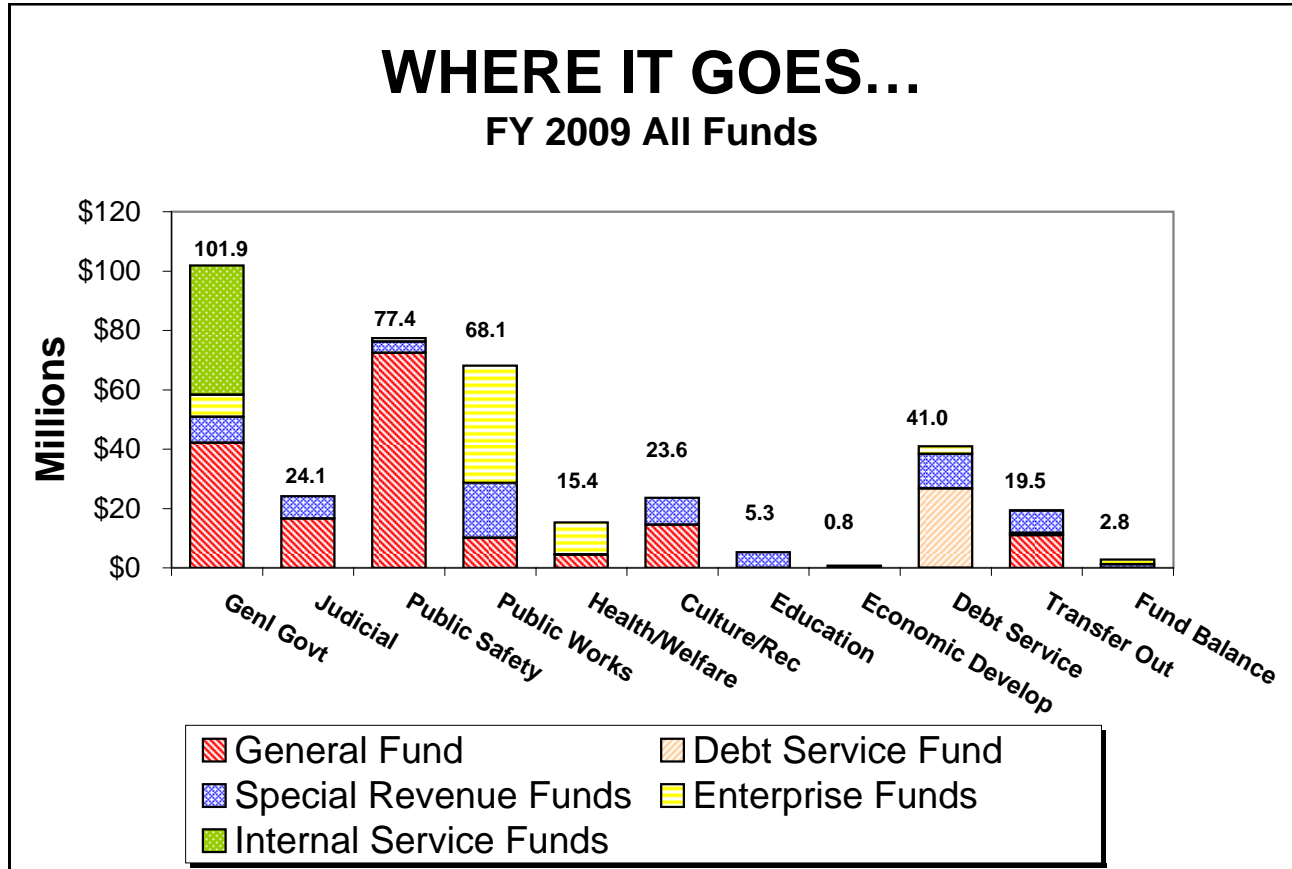
The County receives funding from several sources which comprise its operating budget. The following graph and table summarize the total available budgeted by source and/or fund type for FY 2009.



Total Available Budgeted: \$379,885,689

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
Property Tax	\$ 82,081,517	\$ 82,297,225	\$ 84,425,617	\$ 91,956,821	\$ 7,531,204	8.9
Sales Tax	87,599,622	92,768,193	97,027,500	99,645,666	2,618,166	2.7
Licenses & Permits	5,152,121	5,400,830	5,270,050	6,197,300	927,250	17.6
Intergovernmental	27,699,787	28,728,337	30,584,331	33,475,188	2,890,857	9.5
Charges & Fees	95,880,976	100,892,839	106,786,275	109,140,245	2,353,970	2.2
Fines & Forfeitures	3,135,024	3,090,772	3,470,000	3,296,000	(174,000)	(5.0)
Interest	8,574,960	10,864,113	6,082,500	3,820,000	(2,262,500)	(37.2)
Miscellaneous	3,276,923	3,453,237	508,030	494,700	(13,330)	(2.6)
Leases & Rentals	922,983	843,245	805,092	867,844	62,752	7.8
Debt Proceeds	-	862,106	-	-	-	0.0
Total Revenues	314,323,913	329,200,897	334,959,395	348,893,764	13,934,369	4.2
Transfer In	17,458,731	18,966,956	20,948,232	18,361,116	(2,587,116)	(12.4)
Use of Fund Balance	7,929,199	749,082	16,047,566	12,630,809	(3,416,757)	(21.3)
Total Avail. Budgeted	\$ 339,711,843	\$ 348,916,935	\$ 371,955,193	\$ 379,885,689	\$ 7,930,496	2.1

The County disburses funds according to functional areas. The following graph and table summarize the total uses by function and/or fund type for FY 2009.



Total Uses: \$379,885,689

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
General Govt.	\$ 86,311,696	\$ 89,286,688	\$ 101,408,953	\$ 101,935,951	\$ 526,998	0.5
Judicial	17,389,764	19,159,556	21,204,305	24,109,954	2,905,649	13.7
Public Safety	63,766,977	67,768,313	76,233,116	77,404,122	1,171,006	1.5
Public Works	46,590,380	52,609,380	69,806,254	68,101,003	(1,705,251)	(2.4)
Health/Welfare	13,360,936	14,156,930	15,114,378	15,360,186	245,808	1.6
Culture/Recreation	17,267,965	18,816,929	23,408,953	23,632,840	223,887	1.0
Education	4,939,319	5,137,843	5,131,322	5,336,575	205,253	4.0
Economic Develop.	1,655,344	985,881	1,063,804	783,170	(280,634)	(26.4)
Debt Service	24,370,033	27,126,018	36,509,077	41,014,151	4,505,074	12.3
Total Expenditures	275,652,414	295,047,538	349,880,162	357,677,952	7,797,790	2.2
Transfer Out	24,342,739	20,466,121	22,068,361	19,453,265	(2,615,096)	(11.8)
Total Disbursements	299,995,153	315,513,659	371,948,523	377,131,217	5,182,694	1.4
Increase in Fund Bal.	39,716,690	33,403,276	6,670	2,754,472	2,747,802	41,196
Total Uses	\$ 339,711,843	\$ 348,916,935	\$ 371,955,193	\$ 379,885,689	\$ 7,930,496	2.1

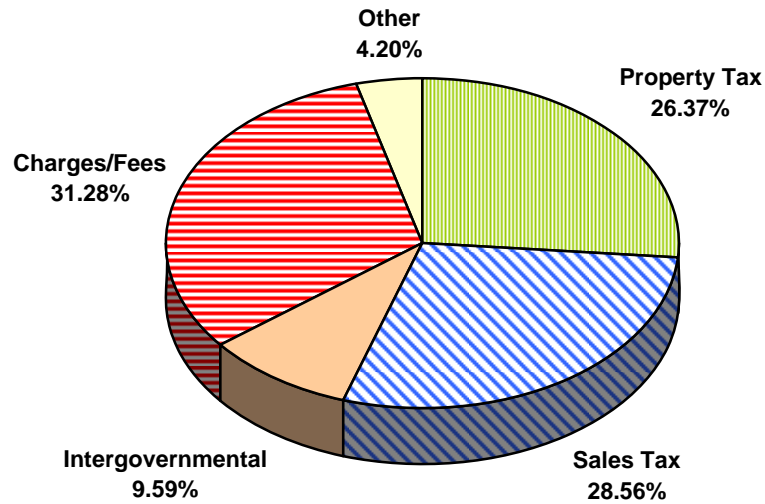
Charleston County, South Carolina
Budget Summary, All Funds
FY 2009

	Fund Statement Page Number	Revenues (Pages B-6 to B-13)	Transfers In (Page B-20)	Sources
GENERAL FUND	B-31	<u>\$165,978,151</u>	<u>\$2,732,983</u>	<u>\$168,711,134</u>
DEBT SERVICE FUND	B-33	<u>18,781,477</u>	<u>4,750,000</u>	<u>23,531,477</u>
SPECIAL REVENUE FUNDS				
Accommodations Fee	B-36	10,850,000	-	10,850,000
Accommodations Tax	B-37	45,666	-	45,666
Clerk of Court: IV-D Child Support Enf	B-38	724,000	-	724,000
Economic Dev: Multi-County Parks	B-39	699,000	-	699,000
Emergency Mgmt: Awendaw Fire Department	B-40	1,885,020	-	1,885,020
Emergency Mgmt: East Cooper Fire District	B-41	139,650	-	139,650
Emergency Mgmt: Hazard Materials Enforce	B-42	160,000	167,905	327,905
Emergency Mgmt: Northern Chas Co Fire Dist	B-43	161,500	-	161,500
Emergency Mgmt: West St. Andrew's Fire Dist	B-44	7,846	-	7,846
Grants Admin: Chas Area Reg Trans Authority	B-45	48,134	-	48,134
Grants Admin: Emergency Housing	B-46	-	53,000	53,000
Legal: Seized Assets	B-47	25,000	-	25,000
Public Defender: Berkeley County	B-48	694,208	-	694,208
Public Defender: Charleston County	B-49	1,077,893	2,752,851	3,830,744
Public Works: Stormwater Drainage	B-50	1,552,500	-	1,552,500
Sheriff: Asset Forfeiture	B-51	146,000	-	146,000
Sheriff: Grants and Programs	B-52	471,000	67,789	538,789
Sheriff: IV-D Child Support Enforcement	B-53	77,000	-	77,000
Solicitor: Criminal Domestic Violence	B-54	68,750	48,061	116,811
Solicitor: DUI State Appropriation	B-55	100,000	11,265	111,265
Solicitor: Pretrial Intervention	B-56	676,625	-	676,625
Solicitor: State Appropriation	B-57	863,170	-	863,170
Solicitor: Victim-Witness State Approp	B-58	295,542	-	295,542
Transportation Sales Tax: Greenbelts	B-59	7,276,000	-	7,276,000
Transportation Sales Tax: Roads	B-60	27,820,000	-	27,820,000
Transportation Sales Tax: Transit	B-61	7,704,000	-	7,704,000
Trident Technical College	B-62	5,336,575	-	5,336,575
Victim's Bill of Rights	B-63	<u>538,000</u>	<u>-</u>	<u>538,000</u>
Subtotal		<u>69,443,079</u>	<u>3,100,871</u>	<u>72,543,950</u>
ENTERPRISE FUNDS				
Dept of Alcohol & Other Drug Abuse Service	B-65	8,253,697	3,016,331	11,270,028
Internal Services: Parking Garages	B-66	3,704,500	-	3,704,500
Revenue Collections	B-67	2,276,250	-	2,276,250
Solid Waste	B-68	37,860,800	-	37,860,800
Technology Services: Emergency 911 Comm.	B-69	1,300,000	-	1,300,000
Technology Services: Radio Communications	B-70	<u>971,048</u>	<u>1,941,082</u>	<u>2,912,130</u>
Subtotal		<u>54,366,295</u>	<u>4,957,413</u>	<u>59,323,708</u>
INTERNAL SERVICE FUNDS				
Human Resources: Employee Benefits	B-72	22,485,834	-	22,485,834
Internal Services: Fleet/Parts Warehouse	B-73	10,243,646	2,819,849	13,063,495
Internal Services: Office Support Services	B-74	1,856,609	-	1,856,609
Safety & Risk Mgt: Safety/Workers' Comp	B-75	4,000,000	-	4,000,000
Technology Services: Telecommunications	B-76	<u>1,738,673</u>	<u>-</u>	<u>1,738,673</u>
Subtotal		<u>40,324,762</u>	<u>2,819,849</u>	<u>43,144,611</u>
Total of All Funds		<u>\$348,893,764</u>	<u>\$18,361,116</u>	<u>\$367,254,880</u>

Expenditures/ Expenses (Pages B-14 to B19)	Transfers Out (Page B-20)	Disbursements	Net Increase (Decrease) in Fund Balance	Beginning Fund Balance	Ending Fund Balance
<u>\$160,249,352</u>	<u>\$10,961,782</u>	<u>\$171,211,134</u>	<u>(\$2,500,000)</u>	<u>\$40,297,440</u>	<u>\$37,797,440</u>
<u>26,720,066</u>	<u>761,324</u>	<u>27,481,390</u>	<u>(3,949,913)</u>	<u>17,804,417</u>	<u>13,854,504</u>
6,635,541	4,350,000	10,985,541	(135,541)	1,438,050	1,302,509
19,633	26,033	45,666	-	-	-
674,000	50,000	724,000	-	-	-
783,170	-	783,170	(84,170)	678,772	594,602
1,916,053	-	1,916,053	(31,033)	979,565	948,532
145,000	-	145,000	(5,350)	10,423	5,073
406,744	-	406,744	(78,839)	292,094	213,255
161,500	-	161,500	-	-	-
8,000	-	8,000	(154)	(4,546)	(4,700)
48,134	-	48,134	-	16,497	16,497
53,000	-	53,000	-	78,184	78,184
14,000	-	14,000	11,000	138,217	149,217
694,208	-	694,208	-	-	-
3,830,744	-	3,830,744	-	-	-
1,552,500	-	1,552,500	-	1,277,475	1,277,475
138,750	-	138,750	7,250	-	7,250
510,986	-	510,986	27,803	529,177	556,980
77,000	-	77,000	-	-	-
116,811	-	116,811	-	-	-
111,265	-	111,265	-	-	-
672,822	-	672,822	3,803	801,922	805,725
906,330	125,165	1,031,495	(168,325)	627,275	458,950
179,564	48,061	227,625	67,917	287,667	355,584
7,276,000	-	7,276,000	-	17,064,474	17,064,474
23,724,430	3,000,000	26,724,430	1,095,570	30,526,139	31,621,709
8,809,570	-	8,809,570	(1,105,570)	(2,519,720)	(3,625,290)
5,336,575	-	5,336,575	-	-	-
776,518	-	776,518	(238,518)	396,493	157,975
<u>65,578,848</u>	<u>7,599,259</u>	<u>73,178,107</u>	<u>(634,157)</u>	<u>52,618,158</u>	<u>51,984,001</u>
11,484,882	-	11,484,882	(214,854)	7,026,037	6,811,183
2,256,375	130,900	2,387,275	1,317,225	10,130,504	11,447,729
2,188,527	-	2,188,527	87,723	6,470	94,193
41,486,804	-	41,486,804	(3,626,004)	53,616,855	49,990,851
1,163,819	-	1,163,819	136,181	4,365,673	4,501,854
2,912,130	-	2,912,130	-	256,175	256,175
<u>61,492,537</u>	<u>130,900</u>	<u>61,623,437</u>	<u>(2,299,729)</u>	<u>75,401,714</u>	<u>73,101,985</u>
22,485,834	-	22,485,834	-	2,781,396	2,781,396
13,063,495	-	13,063,495	-	10,332,440	10,332,440
1,856,609	-	1,856,609	-	256,328	256,328
4,492,538	-	4,492,538	(492,538)	2,594,392	2,101,854
1,738,673	-	1,738,673	-	108,016	108,016
<u>43,637,149</u>	<u>-</u>	<u>43,637,149</u>	<u>(492,538)</u>	<u>16,072,572</u>	<u>15,580,034</u>
<u>\$357,677,952</u>	<u>\$19,453,265</u>	<u>\$377,131,217</u>	<u>(9,876,337)</u>	<u>\$202,194,301</u>	<u>\$192,317,964</u>
Total Increase in Ending Fund Balance			2,754,472		
Total Use of Beginning Fund Balance			12,630,809		

Throughout the budget document, revenues are presented in several different ways: by Source; by Fund Type; and by Organization - governmental authority. Each format shows the \$348,893,764 in revenues, but each format organizes the revenues by different categories. The County's Revenues are presented below by Source. The County's Revenues are presented by Fund Type and Organization on pages B-7 to B-13.

Revenues by Source FY 2009 Charleston County All Funds



Total Revenues: \$348,893,764

Source	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
Property Tax	\$ 82,081,517	\$ 82,297,225	\$ 84,425,617	\$91,956,821	\$ 7,531,204	8.9
Sales Tax	87,599,622	92,768,193	97,027,500	99,645,666	2,618,166	2.7
Licenses & Permits	5,152,121	5,400,830	5,270,050	6,197,300	927,250	17.6
Intergovernmental	27,699,787	28,728,337	30,584,331	33,475,188	2,890,857	9.5
Charges & Fees	95,880,976	100,892,839	106,786,275	109,140,245	2,353,970	2.2
Fines & Forfeitures	3,135,024	3,090,772	3,470,000	3,296,000	(174,000)	(5.0)
Interest	8,574,960	10,864,113	6,082,500	3,820,000	(2,262,500)	(37.2)
Miscellaneous	3,276,923	3,453,237	508,030	494,700	(13,330)	(2.6)
Leases & Rentals	922,983	843,245	805,092	867,844	62,752	7.8
Debt Proceeds	-	862,106	-	-	-	0.0
Total Revenues	\$314,323,913	\$329,200,897	\$334,959,395	\$348,893,764	\$13,934,369	4.2

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>Percent</u>
	<u>Actual</u>	<u>Actual</u>	<u>Adjusted</u>	<u>Approved</u>	<u>Change</u>
GENERAL FUND					
TAXES					
Ad Valorem Taxes:					
Current- Motor Vehicle Taxes	\$ 7,585,408	\$ 6,760,163	\$ 6,350,000	\$ 6,900,000	8.7
Current- Real Property Taxes	90,362,567	94,317,903	98,650,000	103,700,000	5.1
Current- Refunds	(23,153)	(13,163)	(100,000)	(50,000)	(50.0)
Refunds for Reassessment Cap	-	(98)	-	-	na
Current- TIF Refunds	(1,593,548)	(1,765,669)	(1,925,000)	(2,200,000)	14.3
Subtotal	96,331,274	99,299,136	102,975,000	108,350,000	5.2
Less: Sales Tax Credit	(40,508,737)	(43,974,410)	(46,500,000)	(46,000,000)	(1.1)
Net: Current- Real & Motor Veh	55,822,537	55,324,726	56,475,000	62,350,000	10.4
Delinquent- Real Property Taxes	1,694,049	1,976,270	2,000,000	2,160,000	8.0
Other- Adds to Adds	290,276	109,572	300,000	100,000	(66.7)
Other Taxes:				-	
FILOT Rebate	26,308	18,388	16,500	14,000	(15.2)
Multi-County Parks	1,090,893	1,086,090	1,180,000	1,440,000	22.0
Payments in Lieu of Taxes	132,825	184,081	135,000	150,000	11.1
Sales Tax	42,159,174	44,024,396	46,500,000	46,000,000	(1.1)
Subtotal	101,216,062	102,723,523	106,606,500	112,214,000	5.3
LICENSES AND PERMITS					
Assessor: Mobile Home Decals	4,180	4,035	4,000	3,750	(6.3)
Auditor: Temporary Vehicle License	990	270	1,000	500	(50.0)
Bldg Serv: Building Permits	1,050,806	1,212,129	1,100,000	1,100,000	0.0
Bldg Serv: Contractor Decal Fee	11,012	13,785	12,000	12,000	0.0
Bldg Serv: Contractor Licensing Fee	185,763	113,425	150,000	125,000	(16.7)
Bldg Serv: Electrical Permits	121,032	126,900	120,000	110,000	(8.3)
Bldg Serv: Gas Permits	22,847	20,858	18,000	18,000	0.0
Bldg Serv: Mechanical Permits	82,241	76,649	75,000	65,000	(13.3)
Bldg Serv: Other Construct Permits	18,306	18,201	18,000	16,000	(11.1)
Bldg Serv: Plumbing Permits	108,236	99,230	100,000	75,000	(25.0)
Bldg Serv: Registrations	-	-	-	100,000	100.0
Bldg Serv: Roofing Permits	20,243	12,412	10,000	15,000	50.0
Bldg Serv: Trade Permits	-	-	-	100,000	100.0
Business Licenses	3,061,516	3,232,355	3,200,000	4,000,000	25.0
Coroner: Cremation Permits	21,240	22,960	20,000	20,000	0.0
Planning: Septic Tank Permits	195	53	-	-	na
Planning: Zoning Permits	96,204	89,911	90,000	80,000	(11.1)
Probate Courts: Marriage Licenses	199,260		200,000	205,000	2.5
Sheriff: Chauffeur Licenses	1,965	2,006	2,000	2,000	0.0
Sheriff: Gold Permits	50	50	50	50	0.0
Subtotal	5,006,086	5,045,229	5,120,050	6,047,300	18.1

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Percent Change
GENERAL FUND (continued)					
INTERGOVERNMENTAL					
Auditor: State Operating Supplement	\$ 10,732	\$ 10,732	\$ 10,732	\$ 10,732	0.0
Clerk of Court: DSS Reimb	287,413	3,728	-	-	na
Clerk of Court: State Salary Supp	1,575	1,575	1,575	1,575	0.0
Coroner: State Salary Supplement	1,575	1,575	1,575	1,575	0.0
Detention Center: Alien Assistance	-	-	-	100,000	100.0
Detention Center: Federal Prisoners	2,111,211	2,026,775	2,000,000	1,800,000	(10.0)
Detention Center: Soc Sec Reimb	-	35,600	50,000	50,000	0.0
Election/Voter Registr: Local Govt	-	-	39,900	39,900	0.0
Election/Voter Registr: St Oper Supp	1,980	2,640	173,049	302,640	74.9
Election/Voter Regist: St Salary Supp	12,240	10,691	12,500	12,500	0.0
Magistrates' Crts: Local Govt Reimb	6,587	3,208	5,500	3,000	(45.5)
PW- Local Govt Reimbursement	-	6,038	2,685	10,000	272.4
Probate: Adult Drug Crt Non-Grant App	54,414	56,718	-	-	na
Probate Courts: State Salary Supp	1,575	1,575	1,575	1,575	0.0
Procurement: Local Reimbursement	-	-	-	18,000	100.0
RMC: State Salary Supplement	1,575	1,575	1,575	1,575	0.0
Sheriff: DSS Reimbursement	5,250	-	-	-	na
Sheriff: Federal Reimbursement	-	835	35,000	32,000	(8.6)
Sheriff: Local Reimbursement	-	-	14,000	14,000	0.0
Sheriff: State Salary Supplement	1,575	1,575	1,575	1,575	0.0
Solicitor: Victim/Witness Grant	11,320	11,320	11,320	11,320	0.0
State: Aid to Sub- Local Govt Fund	14,603,288	16,063,826	17,790,000	19,010,000	6.9
State: Manufacturers Depreciation	313,778	368,482	300,000	300,000	0.0
State: Merchants Inventory Tax	1,101,298	1,101,298	1,101,298	1,101,298	0.0
State: Motor Carrier	93,117	103,943	90,000	120,000	33.3
State: Sunday Liquor Permits	79,984	34,400	82,000	35,000	(57.3)
Veterans Affairs: State Op Supp	14,550	14,986	14,986	15,436	3.0
Subtotal	18,715,037	19,863,095	21,740,845	22,993,701	5.8
CHARGES AND FEES					
Assessor: Sale of Maps & Publ	14,044	11,727	4,000	10,000	150.0
Auditor: Copy Charges	325	300	-	200	100.0
Bldg Serv: Contracted Bldg Svcs	2,200	-	-	-	na
Bldg Serv: Flood Plain Fees	19,910	20,655	20,000	18,000	(10.0)
Bldg Serv: Plan Review Fees	522,707	506,028	400,000	475,000	18.8
Bldg Serv: Sale of Code Books	-	2,508	10,500	8,000	(23.8)
BL/UF: Retention Fees	428,056	139,834	-	-	na
Cable TV Franchise Fees	774,254	538,048	650,000	800,000	23.1
Clerk of Court-Expungement Fees	105	-	-	-	na
Clerk of Court: Family Court Fees	1,725,869	1,762,891	1,700,000	1,700,000	0.0
Clerk of Court: Fees	539,703	562,319	525,000	600,000	14.3
Clerk of Court: SC Rebate Fees	(1,059,079)	(1,096,508)	(1,050,000)	(1,090,000)	3.8
Controller: Child Support Fee	6,048	5,156	5,000	5,000	0.0
Coroner: Copy Charges	3,823	3,696	4,000	5,000	25.0

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Percent Change
GENERAL FUND (continued)					
Delinquent Tax: Levy Costs	\$ 766,290	\$ 966,865	\$ 1,050,000	\$ 1,000,000	(4.8)
Detention Ctr: Concealed Weapons	12,537	12,314	12,000	14,000	16.7
Detention Ctr: Pay Telephone Comm	296,449	270,143	250,000	240,000	(4.0)
Election/Voter Registr: Nonprof Reimb	-	-	182,300	-	(100.0)
EMS: Charges	3,908,715	4,520,788	5,650,000	5,750,000	1.8
EMS: Copy Charges	19,010	17,395	16,000	20,000	25.0
EMS: Debt Set Aside	469,106	382,453	375,000	400,000	6.7
EMS - Dispatch: Copy Charges	-	-	1,000	-	(100.0)
EMS - Dispatch: EMS Charges	-	-	3,000	-	(100.0)
Health Dept: Vital Statistics Fee	141,858	157,299	140,000	160,000	14.3
Legal: Towing Fees	-	-	-	2,000	100.0
Magistrates' Courts: Civil Fees	931,086	612,977	950,000	950,000	0.0
Magistrates' Courts: Civil State Assess	-	293,721	(300,000)	(300,000)	0.0
Magistrates' Courts: Copy Charges	1,649	3,179	1,500	2,500	66.7
Master-In-Equity: Advertising Disc	57,038	55,519	50,000	50,000	0.0
Master-In-Equity: Fees	316,539	277,897	250,000	250,000	0.0
Planning: Sale of Maps & Publ	3,156	3,229	2,000	3,000	50.0
Planning: Subdivision Fees	63,628	60,450	50,000	40,000	(20.0)
Planning: Zoning Fees	35,020	132,698	40,000	35,000	(12.5)
Probate: Adult Crt-Client Fee	31,668	24,034	25,000	30,000	20.0
Probate Courts: Adv Discount	-	66,026	70,000	60,000	(14.3)
Probate Courts: Copy Charges	-	3,302	10,000	10,000	0.0
Probate Courts: Fees	940,444	931,212	850,000	920,000	8.2
Probate Courts: Non-Profit Reimb.	-	14,000	14,000	14,000	0.0
Procurement: Copy Charges	2,385	3,510	3,000	3,500	16.7
Public Wrks: Admin Copy Charges	70	-	-	-	na
Public Wrks: Mosquito Abate	224,779	222,051	259,000	225,000	(13.1)
Public Wrks: R-O-W Abandonment	250	500	500	-	(100.0)
RMC: Discount Doc Stamps	548,273	439,369	441,000	367,500	(16.7)
RMC: Documentary Stamps	7,732,087	6,100,669	6,300,000	5,250,000	(16.7)
RMC: Fees	1,855,332	1,665,033	1,675,000	1,450,000	(13.4)
Sheriff: Animal Shelter Fees	27,180	26,625	25,000	25,000	0.0
Sheriff: Civil Fees	83,232	65,252	60,000	65,000	8.3
Sheriff: Copy Charges	1,818	1,799	2,000	1,750	(12.5)
Sheriff: Family Court Fees	5,525	5,705	5,000	5,500	10.0
Sheriff: Records Check Fees	4,515	4,185	4,000	4,000	0.0
Tech. Services: Orthophoto Sales	-	27,964	20,000	20,000	0.0
Subtotal	21,457,604	19,824,817	20,754,800	19,598,950	(5.6)
FINES AND FORFEITURES					
Clerk of Court: Family Court Costs	189,082	178,845	150,000	180,000	20.0
Clerk of Court: Family Court Fines	2,975	6,125	3,000	3,000	0.0
Clerk of Crt: Gen Sess Court Costs	108,204	181,674	150,000	155,000	3.3
Clerk of Court: Gen Sessions Fines	130,553	100,236	100,000	100,000	0.0
Clerk of Court: SC Rebate Fines	(62,863)	(53,806)	(55,000)	(60,000)	9.1
Clerk of Court: Law Enforce Surch	36,786	40,398	35,000	40,000	14.3

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adjusted</u>	<u>FY 2009</u> <u>Approved</u>	<u>Percent</u> <u>Change</u>
<u>GENERAL FUND (continued)</u>					
Clerk of Court: Drug Treatment Surch	\$ 57,582	\$ 46,974	\$ 50,000	\$ 55,000	10.0
Clerk of Court: SC Rebate Surcharges	(100,559)	(60,603)	(85,000)	(95,000)	11.8
Legal: Sale of Confiscated Property	-	-	-	2,000	100.0
Magistrates' Crts: AV Fine Rebate	-	-	(50,000)	-	(100.0)
Magistrates' Crts: Civil State Assess	-	-	300,000	300,000	0.0
Magistrates' Courts: Drug Treatment	24,164	23,559	22,000	24,000	9.1
Magistrates' Courts: Fines	3,537,045	3,602,947	3,650,000	3,700,000	1.4
Magistrates' Courts: Law Enforce	615,681	679,646	650,000	720,000	10.8
Magistrates' Crts: SC Rebate Fines	(1,723,222)	(1,830,310)	(1,700,000)	(1,850,000)	8.8
Magistrates' Courts: SC Rebate Surch	(639,845)	(738,027)	(672,000)	(744,000)	10.7
Pollution Control Fines	7,850	25,044	10,000	10,000	0.0
Subtotal	<u>2,183,433</u>	<u>2,202,702</u>	<u>2,558,000</u>	<u>2,540,000</u>	(0.7)
INTEREST					
Clerk of Court: Interest Income	25,930	51,778	25,000	20,000	(20.0)
Delinquent Tax: Interest Income	575,823	534,842	350,000	300,000	(14.3)
Magistrates' Crts: Interest Income	20,489	4,144	1,000	-	(100.0)
Master-In-Equity: Interest Income	75,066	73,133	60,000	24,000	(60.0)
Misc: Interest Income	301,162	135,971	100,000	40,000	(60.0)
RMC: Interest Income	41,728	38,618	35,000	14,000	(60.0)
Treasurer: Interest Income	4,591,063	4,396,431	4,000,000	1,600,000	(60.0)
Subtotal	<u>5,631,261</u>	<u>5,234,917</u>	<u>4,571,000</u>	<u>1,998,000</u>	(56.3)
MISCELLANEOUS					
Indirect Costs Reimbursement	2,837,410	2,577,997	-	-	na
Credit Card Costs	(787,229)	(947,481)	-	(75,000)	100.0
Misc: Miscellaneous Revenue	104,243	294,709	26,329	1,200	(95.4)
Subtotal	<u>2,154,424</u>	<u>1,925,225</u>	<u>26,329</u>	<u>(73,800)</u>	(380.3)
LEASES AND RENTALS					
Facilities Management: Rents	<u>784,352</u>	<u>700,547</u>	<u>670,000</u>	<u>660,000</u>	(1.5)
Subtotal	<u>784,352</u>	<u>700,547</u>	<u>670,000</u>	<u>660,000</u>	(1.5)
Total GENERAL FUND	<u>157,148,259</u>	<u>157,520,055</u>	<u>162,047,524</u>	<u>165,978,151</u>	2.4
<u>DEBT SERVICE FUND</u>					
Debt Service Fund	<u>16,863,154</u>	<u>17,989,970</u>	<u>17,682,477</u>	<u>18,781,477</u>	6.2
Total DEBT SERVICE FUND	<u>16,863,154</u>	<u>17,989,970</u>	<u>17,682,477</u>	<u>18,781,477</u>	6.2

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adjusted</u>	<u>FY 2009</u> <u>Approved</u>	<u>Percent</u> <u>Change</u>
<u>SPECIAL REVENUE FUNDS</u>					
COUNCIL AGENCIES					
Accommodations Fee	\$ 8,463,318	\$ 9,310,165	\$ 9,850,000	\$ 10,850,000	10.2
Accommodations Tax	31,265	45,666	27,500	45,666	66.1
Legal: Seized Assets	-	-	13,000	25,000	92.3
Transportation Sales Tax: Transit	6,680,940	7,113,836	7,335,000	7,704,000	5.0
Trident Technical College	4,939,319	5,137,843	5,131,322	5,336,575	4.0
Subtotal	<u>20,114,842</u>	<u>21,607,510</u>	<u>22,356,822</u>	<u>23,961,241</u>	7.2
ELECTED OFFICIALS					
Clerk of Ct: IV-D Child Support Enf	498,935	713,502	735,391	724,000	(1.5)
Clerk of Court: Victim Bill of Rights	241,158	187,317	239,000	215,000	(10.0)
Sheriff: Asset Forfeiture	296,864	367,381	296,500	146,000	(50.8)
Sheriff: Grants and Programs	444,686	509,095	405,001	471,000	16.3
Sheriff: IV-D Child Support Enf	71,112	76,379	73,666	77,000	4.5
Sheriff: Legal Seized Assets	34,589	28,764	-	-	na
Solicitor: Criminal Domestic Violence	-	68,750	68,750	68,750	0.0
Solicitor: DUI Appropriation	-	-	100,000	100,000	0.0
Solicitor: Pretrial Intervention	832,358	614,604	662,156	676,625	2.2
Solicitor: State Appropriation	732,760	797,750	801,873	863,170	7.6
Solicitor: Victim: Witness State App	144,010	295,542	225,000	295,542	31.4
Subtotal	<u>3,296,472</u>	<u>3,659,084</u>	<u>3,607,337</u>	<u>3,637,087</u>	0.8
APPOINTED OFFICIALS					
Public Defender: Berkeley County	-	-	-	694,208	100.0
Public Defender: Charleston County	-	-	-	1,077,893	100.0
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,772,101</u>	100.0
ADMINISTRATOR					
Econ Develop: Multi-County Parks	964,704	398,265	475,000	699,000	47.2
Subtotal	<u>964,704</u>	<u>398,265</u>	<u>475,000</u>	<u>699,000</u>	47.2
DEPUTY ADMIN. SUPPORT					
Grants Admin: CARTA	33,581	37,100	43,440	48,134	10.8
Grants Admin: Emerg. Housing	-	1,583	-	-	na
Magistrates' Crts: Vict Bill of Rights	312,116	322,424	327,100	323,000	(1.3)
Subtotal	<u>345,697</u>	<u>361,107</u>	<u>370,540</u>	<u>371,134</u>	0.2

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

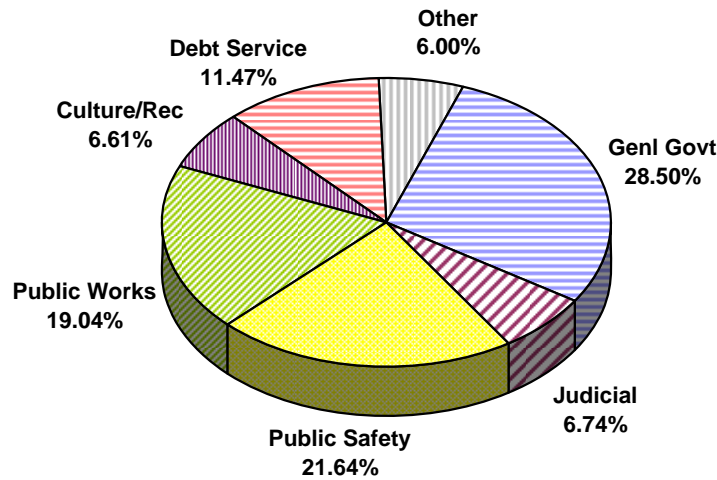
	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adjusted</u>	<u>FY 2009 Approved</u>	<u>Percent Change</u>
<u>SPECIAL REVENUE FUND (continued)</u>					
DEPUTY ADMIN. OPERATIONS					
EM: Awendaw Fire Department	\$ 1,668,520	\$ 2,562,329	\$ 1,787,380	\$ 1,885,020	5.5
EM: East Cooper Fire District	135,572	144,014	145,000	139,650	(3.7)
EM: Hazard Materials Enforcement	156,885	172,233	160,000	160,000	0.0
EM: Chas. Co. Northern Fire	-	-	109,500	161,500	47.5
EM: West St. Andrew's Fire District	7,150	3,089	6,535	7,846	20.1
Public Works: Stormwater Drainage	-	1,531,039	1,500,000	1,552,500	3.5
Subtotal	<u>1,968,127</u>	<u>4,412,704</u>	<u>3,708,415</u>	<u>3,906,516</u>	5.3
DEPUTY ADMIN. SALES TAX					
Greenbelts Program	6,605,762	7,161,850	6,927,500	7,276,000	5.0
Roads Program	<u>24,291,183</u>	<u>26,076,646</u>	<u>26,497,485</u>	<u>27,820,000</u>	5.0
Subtotal	<u>30,896,945</u>	<u>33,238,496</u>	<u>33,424,985</u>	<u>35,096,000</u>	5.0
Total SPECIAL REVENUE FUNDS	<u>57,586,787</u>	<u>63,677,166</u>	<u>63,943,099</u>	<u>69,443,079</u>	8.6
<u>ENTERPRISE FUNDS</u>					
CHIEF DEPUTY ADMINISTRATOR					
BL/UF: User Fee Administration	22,085,763	23,340,342	-	-	na
DAODAS	7,098,220	7,930,835	7,968,119	8,253,697	3.6
Revenue Collections	-	-	2,251,020	2,276,250	1.1
Subtotal	<u>29,183,983</u>	<u>31,271,177</u>	<u>10,219,139</u>	<u>10,529,947</u>	3.0
CHIEF DEPUTY SUPPORT					
Internal Services: Parking Garages	2,066,315	2,622,405	2,200,421	3,704,500	68.4
Tech. Services: Emergency 911	2,170,335	1,506,287	1,000,000	1,300,000	30.0
Tech. Serv.: Radio Communications	-	98,018	397,700	971,048	144.2
Subtotal	<u>4,236,650</u>	<u>4,226,710</u>	<u>3,598,121</u>	<u>5,975,548</u>	66.1
CHIEF DEPUTY OPERATIONS					
Solid Waste	<u>15,158,133</u>	<u>17,551,066</u>	<u>39,836,800</u>	<u>37,860,800</u>	(5.0)
Subtotal	<u>15,158,133</u>	<u>17,551,066</u>	<u>39,836,800</u>	<u>37,860,800</u>	(5.0)
Total ENTERPRISE FUNDS	<u>48,578,766</u>	<u>53,048,953</u>	<u>53,654,060</u>	<u>54,366,295</u>	1.3

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adjusted</u>	<u>FY 2009 Approved</u>	<u>Percent Change</u>
INTERNAL SERVICE FUNDS					
CHIEF DEPUTY ADMINISTRATOR					
Procurement Svcs: Central Whse	\$ 1,562,371	\$ 1,673,018	\$ 1,791,634	\$ 1,825,000	1.9
Subtotal	<u>1,562,371</u>	<u>1,673,018</u>	<u>1,791,634</u>	<u>1,825,000</u>	1.9
DEPUTY ADMIN. SUPPORT					
Communication: Telecommunications	1,577,429	1,539,371	1,706,454	1,738,673	1.9
Int Svcs: Fleet Operations	6,755,505	7,731,546	7,775,594	8,418,646	8.3
Int Svcs: Office Services	899,137	967,293	1,174,921	1,178,844	0.3
Int Svcs: Records Mgmt	545,446	715,540	674,723	677,765	0.5
Safety & Risk: Safe/Workers' Comp	4,641,604	4,906,705	4,950,000	4,000,000	(19.2)
Subtotal	<u>14,419,121</u>	<u>15,860,455</u>	<u>16,281,692</u>	<u>16,013,928</u>	(1.6)
DEPUTY ADMIN. OPERATIONS					
Human Resources: Emp Benefits	<u>18,165,455</u>	<u>19,222,868</u>	<u>19,558,909</u>	<u>22,485,834</u>	15.0
Subtotal	<u>18,165,455</u>	<u>19,222,868</u>	<u>19,558,909</u>	<u>22,485,834</u>	15.0
Total INTERNAL SERVICE FUNDS	<u>34,146,947</u>	<u>36,756,341</u>	<u>37,632,235</u>	<u>40,324,762</u>	7.2
Total GENERAL FUND	157,148,259	157,520,055	162,047,524	165,978,151	2.4
Total OTHER FUNDS	<u>157,175,654</u>	<u>171,472,430</u>	<u>172,911,871</u>	<u>182,915,613</u>	5.8
Total REVENUES	<u><u>\$314,323,913</u></u>	<u><u>\$328,992,485</u></u>	<u><u>\$334,959,395</u></u>	<u><u>\$ 348,893,764</u></u>	4.2

Throughout this budget book, expenditures are presented in several different ways: by Function - programmatic area of government; by Organization - governmental authority; and by Object - type of expenditure. Each format shows the \$357,677,952 in expenditures, but each format organizes the expenditures by different categories. The County's Expenditures are presented below by Function. The expenditures are presented by Organization on pages B-15 to B-19 and by Major Expenditure Category on page B-29.

Expenditures by Function FY 2009 Charleston County All Funds



Total Expenditures: \$357,677,952

Function	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
General Govt.	\$ 86,311,696	\$ 89,286,688	\$ 101,408,953	\$ 101,935,951	\$ 526,998	0.5
Judicial	17,389,764	19,159,556	21,204,305	24,109,954	2,905,649	13.7
Public Safety	63,766,977	67,768,313	76,233,116	77,404,122	1,171,006	1.5
Public Works	46,590,380	52,609,380	69,806,254	68,101,003	(1,705,251)	(2.4)
Health/Welfare	13,360,936	14,156,930	15,114,378	15,360,186	245,808	1.6
Culture/Recreation	17,267,965	18,816,929	23,408,953	23,632,840	223,887	1.0
Education	4,939,319	5,137,843	5,131,322	5,336,575	205,253	4.0
Economic Develop.	1,655,344	985,881	1,063,804	783,170	(280,634)	(26.4)
Debt Service	24,370,033	27,126,018	36,509,077	41,014,151	4,505,074	12.3
Total Expenditures	\$ 275,652,414	\$ 295,047,538	\$ 349,880,162	\$ 357,677,952	\$ 7,797,790	2.2

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Percent Change
GENERAL FUND					
COUNCIL AGENCIES					
County Council	\$ 619,059	\$ 809,431	\$ 1,322,114	\$ 1,974,124	49.3
Internal Auditor	176,944	188,044	202,786	222,316	9.6
Legal	753,711	870,053	1,328,834	1,228,702	(7.5)
Nondepartmental Personnel	-	34,904	(1,893,618)	(2,533,530)	33.8
Nondepartmental Operating	-	-	(3,664,669)	(3,592,052)	(2.0)
Outside Agencies	742,150	317,500	315,000	-	(100.0)
State Agencies	372,492	378,276	386,696	386,709	0.0
Subtotal	2,664,356	2,598,208	(2,002,857)	(2,313,731)	15.5
ELECTED OFFICIALS					
Auditor	1,626,907	1,700,913	1,796,662	1,903,170	5.9
Clerk of Court	2,636,490	2,819,405	3,067,565	3,160,760	3.0
Coroner	452,675	493,884	629,642	682,267	8.4
Legislative Delegation	155,080	173,856	179,033	178,085	(0.5)
Probate Courts: Adult Drug Court	130,765	183,107	184,218	209,369	13.7
Probate Courts	1,165,995	1,406,665	1,527,614	1,609,523	5.4
Probate Courts: Mental Health Court	77,096	178,181	184,118	177,887	(3.4)
Register Mesne Conveyance	1,876,578	1,852,365	2,052,220	2,064,293	0.6
Sheriff: Detention Centers	24,839,661	25,760,768	29,400,438	29,993,970	2.0
Sheriff: Dispatch	-	-	1,684,574	1,576,281	(6.4)
Sheriff: Law Enforcement	21,280,434	22,393,050	22,961,169	23,849,742	3.9
Sheriff: School Crossing Guards	571,761	584,558	643,134	637,221	(0.9)
Solicitor	3,851,526	4,204,161	4,614,619	4,919,703	6.6
Treasurer	1,445,916	1,532,797	1,609,825	1,649,959	2.5
Subtotal	60,110,884	63,283,710	70,534,831	72,612,230	2.9
APPOINTED OFFICIALS					
Elections and Voter Registration	964,735	964,880	1,492,376	1,448,216	(3.0)
Library	12,301,077	13,277,590	14,100,000	14,523,000	3.0
Master-In-Equity	420,865	445,980	514,364	543,251	5.6
Medical Examiner's Commission	328,681	397,570	370,000	380,800	2.9
Public Defender	2,200,000	2,305,000	2,365,000	-	(100.0)
Veterans Affairs	220,331	237,114	272,910	290,375	6.4
Subtotal	16,435,689	17,628,134	19,114,650	17,185,642	(10.1)
ADMINISTRATOR					
Administrator	709,583	807,810	817,509	869,785	6.4
Consolidated Dispatch	-	-	15,000	300,000	1,900.0
Economic Development	482,302	550,728	471,435	-	(100.0)
Organizational Development	-	225,148	381,872	394,708	3.4
Subtotal	1,191,885	1,583,686	1,685,816	1,564,493	(7.2)

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Percent Change
GENERAL FUND (continued)					
CHIEF DEPUTY ADMINISTRATOR					
Chief Deputy Administrator	\$ 378,693	\$ 417,294	\$ 455,365	\$ 451,776	(0.8)
Assessor	2,759,144	2,794,832	3,311,621	3,522,375	6.4
Budget	523,424	601,147	644,849	670,059	3.9
Business License/User Fee	352,285	364,108	-	-	na
Controller	961,235	977,350	1,110,227	1,179,223	6.2
Delinquent Tax	838,029	860,618	1,228,141	1,075,258	(12.4)
Procurement	822,847	967,652	972,462	1,018,300	4.7
Subtotal	6,635,657	6,983,001	7,722,665	7,916,991	2.5
DEPUTY ADMINISTRATOR OF SUPPORT					
Deputy Administrator of Support	-	188,772	335,983	354,208	5.4
Capital Projects Administration	1,088,368	1,158,312	1,162,842	1,205,194	3.6
Facilities Management	8,927,114	9,722,189	10,762,665	11,329,936	5.3
Grants Administration	630,069	675,705	765,571	687,350	(10.2)
Grants: Change a Life Hire a Kid	-	31,607	60,000	60,000	0.0
Grants: Med Indigent Assist Program	1,199,802	1,214,556	1,197,585	1,365,682	14.0
Internal Services: Administration	364,132	381,245	395,943	418,721	5.8
Magistrates' Courts	4,228,334	4,382,202	4,905,178	4,875,352	(0.6)
Safety & Risk Mgmt: Risk Mgmt	1,597,653	2,110,195	2,175,912	2,169,693	(0.3)
Technology Services	6,876,917	7,059,653	8,839,479	7,955,124	(10.0)
Tech Services: Communications Admin	52,620	121,327	160,758	166,071	3.3
Tech Svcs: Radio Communications	1,515,392	-	-	-	na
Subtotal	26,480,401	27,045,763	30,761,916	30,587,331	(0.6)
DEPUTY ADMINISTRATOR OF OPERATIONS					
Deputy Administrator of Operations	414,842	398,705	474,597	512,621	8.0
Building Services	1,253,071	1,308,880	1,462,771	1,577,634	7.9
EM: Emergency Preparedness	221,740	297,304	311,805	347,891	11.6
EM: Volunteer Rescue Squad	342,000	344,030	352,681	363,261	3.0
Emergency Medical Services	11,211,172	11,803,212	12,702,923	12,348,665	(2.8)
EMS: Dispatch	-	-	1,329,160	1,455,535	9.5
Human Resources	1,204,067	1,395,747	1,470,574	1,829,131	24.4
Planning	1,582,300	1,492,965	1,901,245	1,770,101	(6.9)
Public Works: Administration	969,661	960,086	909,904	1,001,825	10.1
Public Works: Civil Engineering	852,196	791,647	917,728	958,699	4.5
Public Works: Field Operations	6,416,543	6,706,042	7,695,503	7,588,130	(1.4)
Public Works: Mosquito Control	1,832,770	1,923,057	2,279,312	2,353,577	3.3
Public Works: Roads Management	446,016	495,845	559,591	580,043	3.7
Subtotal	26,746,378	27,917,520	32,367,794	32,687,113	1.0
DEPUTY ADMIN. OF TRANSPORTATION SALES TAX					
Deputy Admin. of Transportation Sales Tax	-	-	23,500	9,283	(60.5)
Subtotal	-	-	23,500	9,283	(60.5)
Total GENERAL FUND	140,265,250	147,040,022	160,208,315	160,249,352	0.0

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Percent Change
DEBT SERVICE FUNDS					
COUNCIL AGENCIES					
Capital Leases	\$ 1,165,288	\$ 1,039,971	\$ 893,377	\$ 909,000	1.7
Certificates of Participation	7,882,432	7,908,591	7,891,090	7,895,473	0.1
General Obligation Bonds	11,325,203	11,121,636	14,471,484	14,915,593	3.1
Loan Payable (Bridge)	3,000,000	3,000,000	3,000,000	3,000,000	0.0
Total DEBT SERVICE FUNDS	23,372,923	23,070,198	26,255,951	26,720,066	1.8 na
SPECIAL REVENUE FUNDS					
COUNCIL AGENCIES					
Accommodations Fee	4,570,144	5,375,599	6,192,111	6,635,541	7.2
Accommodations Tax	5,952	19,633	2,375	19,633	726.7
Legal: Seized Assets	-	-	24,514	14,000	(42.9)
Public Defender: Berkeley County	-	-	-	694,208	100.0
Public Defender: Charleston County	-	-	-	3,830,744	100.0
Trans. Sales Tax Agencies	7,637,898	8,129,680	8,432,548	8,809,570	4.5
Trident Technical College	4,939,319	5,137,843	5,131,322	5,336,575	4.0
Subtotal	17,153,313	18,662,755	19,782,870	25,340,271	28.1
ELECTED OFFICIALS					
Clerk of Ct: IV-D Child Support	507,024	625,798	680,391	674,000	(0.9)
Sheriff: Asset Forfeiture	366,944	409,282	483,870	138,750	(71.3)
Sheriff: Grants and Programs	291,138	435,219	607,244	510,986	(15.9)
Sheriff: IV-D Child Support Enf	71,112	77,439	73,666	77,000	4.5
Sheriff: Legal Seized Assets	15,130	17,179	-	-	na
Sheriff: Victim's Bill of Rights	368,939	313,770	436,277	412,070	(5.5)
Solicitor: Criminal Domestic Viol.	-	81,551	115,327	116,811	1.3
Solicitor: DUI Appropriation	-	-	100,000	111,265	11.3
Solicitor: Pretrial Intervention	410,519	537,445	630,960	672,822	6.6
Solicitor: State Appropriation	663,793	685,546	783,865	906,330	15.6
Solicitor: Victim's Bill of Rights	128,362	109,428	116,425	126,158	8.4
Solicitor: Victim-Witness State	48,031	100,856	178,509	179,564	0.6
Subtotal	2,870,992	3,393,513	4,206,534	3,925,756	(6.7)
ADMINISTRATOR					
Administrator: Public Information: Sales Tax	-	-	-	73,939	100.0
Econ Dev: Multi-County Parks	1,173,042	435,153	592,369	783,170	32.2
Organization Development: MWDBE Sales Tax	-	-	-	149,835	100.0
Subtotal	1,173,042	435,153	592,369	1,006,944	70.0
DEPUTY ADMINISTRATOR OF SUPPORT					
Grants Admin-CARTA	32,951	36,802	49,804	48,134	(3.4)
Grants Admin: Emerg. Housing	64,485	6,068	50,000	53,000	6.0
Magistrates: Victim Bill of Rights	138,758	202,080	235,660	238,290	1.1
Subtotal	236,194	244,950	335,464	339,424	1.2

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Percent Change
<u>SPECIAL REVENUE FUND (continued)</u>					
DEPUTY ADMINISTRATOR OF OPERATIONS					
Emerg Mgmt: Awendaw Fire Department	\$ 1,432,694	\$ 2,448,762	\$ 1,831,083	\$ 1,916,053	4.6
Emerg Mgmt: East Cooper Fire District	145,000	145,000	145,000	145,000	0.0
Emerg Mgmt: Hazardous Materials	367,277	305,212	389,553	406,744	4.4
Emerg Mgmt: Northern Fire District	-	25,500	109,500	161,500	47.5
Emerg Mgmt: West St. Andrew's Fire District	8,000	8,000	8,000	8,000	0.0
Public Works: Stormwater Drainage	45,709	628,185	1,492,023	1,552,500	4.1
Subtotal	1,998,680	3,560,659	3,975,159	4,189,797	5.4
DEPUTY ADMIN. TRANSPORTATION SALES TAX					
Greenbelts Program	390,792	1,828,385	6,927,500	7,276,000	5.0
Roads Program	5,556,418	13,430,777	22,399,937	23,500,656	4.9
Subtotal	5,947,210	15,259,162	29,327,437	30,776,656	4.9
Total SPECIAL REVENUE FUNDS	29,379,431	41,556,192	58,219,833	65,578,848	12.6
<u>ENTERPRISE FUNDS</u>					
CHIEF DEPUTY ADMINISTRATOR					
Business License/User Fee	375,508	1,043,838	-	-	na
DAODAS: Administration	2,058,222	1,949,387	1,670,424	1,658,459	(0.7)
DAODAS: Bedded Services	1,413,676	1,726,777	2,366,553	1,067,857	(54.9)
DAODAS: Comm Prevention Serv	247,236	248,541	292,842	227,087	(22.5)
DAODAS: Criminal Justice	497,521	430,951	627,023	616,105	(1.7)
DAODAS: Debt Service	371,684	351,199	680,321	681,323	0.1
DAODAS: Detention Outpatient	218,687	291,641	358,584	382,590	6.7
DAODAS: Detoxification Services	-	-	-	1,174,564	100.0
DAODAS: Drug-Free Schools	75,768	76,299	84,198	85,350	1.4
DAODAS: Governors Cooperative Agreement	24,637	-	-	-	na
DAODAS: HUD Trans Housing	244,080	173,513	-	-	na
DAODAS: HUD Trans Housing II	180,072	180,823	-	-	na
DAODAS: Intensive Family Svc	-	-	819,592	811,881	(0.9)
DAODAS: Juvenile Drug Court	148,612	134,867	189,001	176,825	(6.4)
DAODAS: Medical Services	49,934	125,749	14,957	27,551	84.2
DAODAS: New Life	404,179	468,715	396,634	573,240	44.5
DAODAS: NIDA Grants	168,660	155,950	-	-	na
DAODAS: Opioid Treatment Svcs	917,866	949,865	1,158,551	1,130,430	(2.4)
DAODAS: Outpatient Services	2,012,789	2,414,196	1,528,118	1,525,006	(0.2)
DAODAS: PAIRS	429,150	374,525	-	-	na
DAODAS: Therapeutic Child Care	526,242	527,860	644,416	626,472	(2.8)
DAODAS: Wando Grant	21,624	100,488	-	-	na
DAODAS: Women's Outpatient Svc	-	-	668,028	720,142	7.8
Revenue Collections	-	-	2,244,350	2,188,527	(2.5)
Subtotal	10,386,147	11,725,184	13,743,592	13,673,409	(0.5)
DEPUTY ADMINISTRATOR OF SUPPORT					
Internal Serv: Parking Garages	1,714,098	1,768,163	2,114,389	2,256,375	6.7
Technology Services: Emergency 911	980,904	1,091,148	1,260,754	1,163,819	(7.7)
Technology Services: Radio Communications	-	1,792,438	2,877,025	2,912,130	1.2
Subtotal	2,695,002	4,651,749	6,252,168	6,332,324	1.3

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Percent Change
<u>ENTERPRISE FUND (continued)</u>					
DEPUTY ADMINISTRATOR OF OPERATIONS					
SW: Administration	\$ 2,776,653	\$ 2,227,953	\$ 3,470,670	\$ 3,466,809	(0.1)
SW: Ash Disposal	1,508,562	234,407	-	-	na
SW: Compost and Mulch Ops	791,067	769,780	959,663	864,230	(9.9)
SW: Containerization	1,698,418	1,870,742	1,935,326	2,103,476	8.7
SW: Curbside Collection	1,049,918	1,291,572	2,241,331	1,730,532	(22.8)
SW: Debt Service	625,426	663,562	1,933,612	1,931,576	(0.1)
SW: Drop Site Collection	501,544	546,320	641,416	646,149	0.7
SW: Household Hazardous	322,795	317,096	336,542	354,854	5.4
SW: Incinerator Operations	20,002,426	22,025,562	23,303,779	23,692,892	1.7
SW: Landfill Operations	1,756,999	(1,086,951)	4,966,370	5,073,653	2.2
SW: Litter Control	122,854	123,949	148,868	146,815	(1.4)
SW: Materials Recovery Facility	1,397,093	1,589,311	1,653,763	1,475,818	(10.8)
Subtotal	32,553,755	30,573,303	41,591,340	41,486,804	(0.3)
Total ENTERPRISE FUNDS	45,634,904	46,950,236	61,587,100	61,492,537	(0.2)
<u>INTERNAL SERVICE FUNDS</u>					
CHIEF DEPUTY ADMINISTRATOR					
Procure Svcs: Central Parts Whse	1,553,595	1,683,361	1,791,634	1,825,000	1.9
Subtotal	1,553,595	1,683,361	1,791,634	1,825,000	1.9
DEPUTY ADMINISTRATOR OF SUPPORT					
Internal Serv: Fleet Operations	9,873,855	9,921,920	11,069,091	11,238,495	1.5
Internal Services: Office Services	991,248	1,098,055	1,174,921	1,178,844	0.3
Internal Services: Records Mgmt	573,512	570,169	738,123	677,765	(8.2)
Safety & Risk-Safe/Wrkers' Comp	4,268,888	2,997,263	4,978,868	4,492,538	(9.8)
Tech Services: Telecommunications	1,519,172	1,590,749	1,748,054	1,738,673	(0.5)
Subtotal	17,226,675	16,178,156	19,709,057	19,326,315	(1.9)
DEPUTY ADMINISTRATOR OF OPERATIONS					
Human Resources: Emp. Benefits	18,219,636	18,569,373	22,108,272	22,485,834	1.7
Subtotal	18,219,636	18,569,373	22,108,272	22,485,834	1.7
Total INTERNAL SERVICE FUND	36,999,906	36,430,890	43,608,963	43,637,149	0.1
Total GENERAL FUND	140,265,250	147,040,022	160,208,315	160,249,352	0.0
Total OTHER FUNDS	135,387,164	148,007,516	189,671,847	197,428,600	4.1
Total EXPENDITURES	\$275,652,414	\$295,047,538	\$349,880,162	\$357,677,952	2.2

Charleston County, South Carolina
Interfund Transfers
FY 2009
(Thousands of Dollars)

TRANSFER TO

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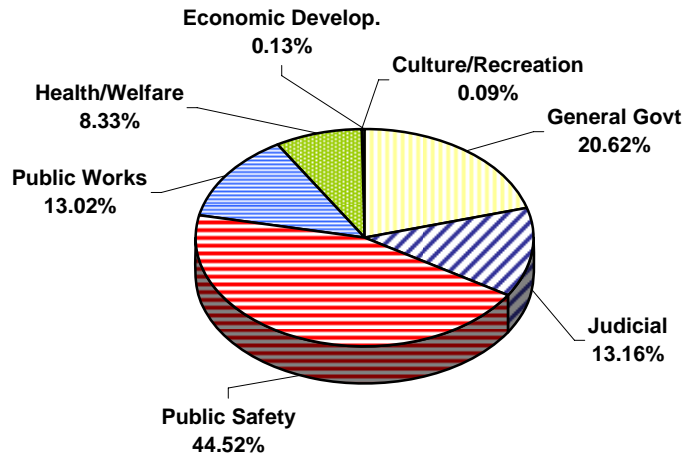
FUND	General	Debt Service	Emer Mgt. - Haz Mat	EMS State Grants	Grants - Emer Housing	Grants- Urban Entitle.	Public Defender	Sheriff- Grants & Programs	Solicitor Domestic Violence	Solicitor - DUI	Capital Projects - Facility Mgt	Capital Projects - Tech Services	DAODAS	Radio Communi- cation	Internal Services- Fleet	Total Out
General			168	5	53	125	2,753	68			100	1,250	2,147	1,941	2,740	11,350
Debt Service													681		80	761
Accom. Tax	26															26
Accom. Fee	2,600	1,750														4,350
Clerk of Court Title IV D	50															50
Internal Serv-Parking													131			131
Solicitor State Appropriat										11						11
Solicitor State Drug Court	57												57			114
Solicitor Victims' Fund									48							48
Transportation Sales Tax		3,000														3,000
Total In	2,733	4,750	168	5	53	125	2,753	68	48	11	100	1,250	3,016	1,941	2,820	19,841

Note: The transfer in side for Urban Entitlement (\$125,000), EMS State Grant (\$5,000), Capital Projects- Facilities Management (\$100,000), and Capital Projects - Technology Services (\$1,250,000) is not reflected in the FY 2009 budget.

Reconciliation	(Total Out)	Total In
Per Matrix	(19,841)	19,841
Unbudgeted Per Notes		(1,480)
FY 2009 Budgeted	(19,841)	18,361

Throughout the budget document, the authorized positions or full-time equivalents (FTEs) are presented in several different ways: by Function - programmatic area of government; by Fund Type; and by Organization - governmental authority. Each format shows the 2,307.04 authorized positions, but each format organizes the FTEs by different categories. The County's authorized positions are presented below by Function. The following pages present the authorized positions by Function and by Fund Type and Organization.

Authorized Positions (FTEs) By Function FY 2009 Charleston County All Funds



Total FTEs: 2,307.04

Source	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
General Govt	454.41	471.77	471.77	475.68	3.91	0.8
Judicial	237.71	249.71	243.71	303.71	60.00	24.6
Public Safety	998.31	1,020.31	1,004.31	1,030.11	25.80	2.6
Public Works	303.00	305.00	305.00	300.29	(4.71)	(1.5)
Health/Welfare	186.75	202.25	187.25	192.25	5.00	2.7
Culture/Recreation	4.00	1.00	1.00	2.00	1.00	100.0
Economic Develop.	2.00	3.00	2.00	3.00	1.00	50.0
Total FTEs	2,186.18	2,253.04	2,215.04	2,307.04	92.00	4.1

Charleston County, South Carolina
Summary of Authorized Positions or Full-time Equivalents (FTEs) by Fund Type and Organization
Fiscal Year 2009

Organization	General Fund	Special Revenue Funds	Enterprise Funds	Internal Service Funds	Total
County Council	11.00				11.00
Administrator	6.31	0.69			7.00
Assessor	53.00				53.00
Auditor	30.00				30.00
Budget	8.00				8.00
Building Services	24.00				24.00
Capital Projects Administration	12.00				12.00
Chief Deputy Administrator	4.00				4.00
Clerk of Court	47.92	6.08			54.00
Consolidated Dispatch	1.00				1.00
Controller	15.00				15.00
Coroner	8.00				8.00
DAODAS			129.00		129.00
Delinquent Tax	10.00				10.00
Deputy Administrator Operations	4.00				4.00
Deputy Administrator Support	3.00				3.00
Deputy Admin. Transportation Sales Tax	0.05	8.95			9.00
Economic Development		3.00			3.00
Elections/ Voter Registration	10.00				10.00
Emergency Management	4.00	26.00			30.00
Emergency Medical Service	165.00				165.00
Facilities Management	63.00		2.00		65.00
Grants Administration	8.75	33.25			42.00
Human Resources	17.00				17.00
Internal Auditor	2.00				2.00
Internal Services	5.00		16.80	46.00	67.80
Legal	8.42				8.42
Legislative Delegation	3.00				3.00
Magistrates Courts	65.41	4.00			69.41
Master-In-Equity	7.00				7.00
Organization Development	4.35	1.65			6.00
Planning	24.00				24.00
Probate Courts	20.30				20.30
Procurement Services	12.00			4.00	16.00
Public Defender		52.00			52.00
Public Works	176.75	11.25			188.00
Register Mesne Conveyance	32.00				32.00
Revenue Collections			22.00		22.00
Safety & Risk Management	1.15			4.85	6.00
Sheriff	792.11	16.00			808.11
Solicitor	64.35	28.65			93.00
Solid Waste			127.00		127.00
Technology Services	10.50		5.00	3.50	19.00
Treasurer	18.00				18.00
Veterans Affairs	4.00				4.00
Total FTEs	<u>1,755.37</u>	<u>191.52</u>	<u>301.80</u>	<u>58.35</u>	<u>2,307.04</u>

Charleston County, South Carolina
Summary of Authorized Positions or Full-time Equivalents (FTEs) by Function and Organization
Fiscal Year 2009

Organization	General Govt.	Judicial	Public Safety	Public Works	Health/ Welfare	Culture/ Rec.	Econ. Develop.	Total
County Council	11.00							11.00
Administrator	6.31			0.69				7.00
Assessor	53.00							53.00
Auditor	30.00							30.00
Budget	8.00							8.00
Building Services			24.00					24.00
Cap. Projects Admin.	12.00							12.00
Chief Deputy Admin.	4.00							4.00
Clerk of Court		54.00						54.00
Consolidated Dispatch			1.00					1.00
Controller	15.00							15.00
Coroner		8.00						8.00
DAODAS					129.00			129.00
Delinquent Tax	10.00							10.00
Deputy Admin Operations	4.00							4.00
Deputy Admin Support	3.00							3.00
Deputy Admin Tran Sale Tax	0.05			6.95		2.00		9.00
Economic Develop.							3.00	3.00
Elections/Voter Regis.	10.00							10.00
Emergency Mangmt			30.00					30.00
Emergency Medical			165.00					165.00
Facilities Management	63.00				2.00			65.00
Grants Administration	8.75				33.25			42.00
Human Resources	17.00							17.00
Internal Auditor	2.00							2.00
Internal Services	67.80							67.80
Legal	8.42							8.42
Legislative Delegation	3.00							3.00
Magistrates Courts		69.41						69.41
Master-In-Equity		7.00						7.00
Organization Develop.	4.35			1.65				6.00
Planning	24.00							24.00
Probate Courts		20.30						20.30
Procurement Services	16.00							16.00
Public Defender		52.00						52.00
Public Works				164.00	24.00			188.00
Register Mesne Conv.	32.00							32.00
Revenue Collections	22.00							22.00
Safety & Risk Mgmt.	6.00							6.00
Sheriff			808.11					808.11
Solicitor		93.00						93.00
Solid Waste				127.00				127.00
Technology Services	17.00		2.00					19.00
Treasurer	18.00							18.00
Veterans Affairs					4.00			4.00
Total FTEs	<u>475.68</u>	<u>303.71</u>	<u>1,030.11</u>	<u>300.29</u>	<u>192.25</u>	<u>2.00</u>	<u>3.00</u>	<u>2,307.04</u>

Charleston County, South Carolina
Authorized Positions (Full-Time Equivalents)
By Fund Type and Organization

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change
GENERAL FUND					
COUNCIL AGENCIES					
County Council	11.00	11.00	11.00	11.00	-
Internal Auditor	2.00	2.00	2.00	2.00	-
Legal	5.56	6.56	8.42	8.42	-
Subtotal	18.56	19.56	21.42	21.42	-
ELECTED OFFICIALS					
Auditor	30.00	29.00	29.00	30.00	1.00
Clerk of Court	46.92	47.92	47.92	47.92	-
Coroner	6.00	6.00	8.00	8.00	-
Legislative Delegation	3.00	3.00	3.00	3.00	-
Probate Courts	17.30	17.30	18.30	18.30	-
Probate Courts: Adult Drug Court	1.00	1.00	1.00	1.00	-
Probate Courts: Mental Health Court	1.00	1.00	1.00	1.00	-
Register Mesne Conveyance	31.00	33.00	32.00	32.00	-
Sheriff: Detention Center	378.00	377.00	388.00	407.00	19.00
Sheriff: Dispatch	-	-	26.00	26.00	-
Sheriff: Law Enforcement	331.00	332.00	305.00	305.00	-
Sheriff: School Crossing Guards	54.31	54.31	54.31	54.11	(0.20)
Solicitor	61.35	64.35	64.35	64.35	-
Treasurer	18.00	18.00	18.00	18.00	-
Subtotal	978.88	983.88	995.88	1,015.68	19.80
APPOINTED OFFICIALS					
Elections and Voter Registration	10.00	10.00	10.00	10.00	-
Master-In-Equity	6.00	6.00	7.00	7.00	-
Veterans Affairs	3.00	3.00	4.00	4.00	-
Subtotal	19.00	19.00	21.00	21.00	-
ADMINISTRATOR					
Administrator	7.00	7.00	7.00	6.31	(0.69)
Consolidated Dispatch	-	-	1.00	1.00	-
Economic Development	1.00	1.00	1.00	-	(1.00)
Organizational Development	-	4.00	6.00	4.35	(1.65)
Subtotal	8.00	12.00	15.00	11.66	(3.34)

Charleston County, South Carolina
Authorized Positions (Full-Time Equivalents)
By Fund Type and Organization

GENERAL FUND (continued)	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change
CHIEF DEPUTY ADMINISTRATOR					
Chief Deputy Administrator	5.00	4.00	4.00	4.00	-
Assessor	47.00	47.00	53.00	53.00	-
BL/UF: Business License	6.00	6.00	-	-	-
Budget	7.00	8.00	8.00	8.00	-
Controller	14.00	14.00	15.00	15.00	-
Delinquent Tax	12.00	12.00	10.00	10.00	-
Procurement Services: Procurement	11.00	12.00	12.00	12.00	-
Subtotal	102.00	103.00	102.00	102.00	-
DEPUTY ADMINISTRATOR SUPPORT					
Deputy Administrator Support	-	3.00	3.00	3.00	-
Capital Projects Administration	17.00	16.00	13.00	12.00	(1.00)
Facilities Management	70.00	63.00	63.00	63.00	-
Grants Admin: Administration	10.25	9.75	8.75	8.75	-
Internal Services: Administration	5.00	5.00	5.00	5.00	-
Magistrates' Courts	66.41	66.41	66.41	65.41	(1.00)
Safety & Risk Management: Risk Mgmt.	3.00	1.15	1.15	1.15	-
Technology Services	8.50	9.50	9.00	9.00	-
Tech Services: Communications Admin.	1.00	1.00	1.50	1.50	-
Tech Services: Radio Communications	3.00	-	-	-	-
Subtotal	184.16	174.81	170.81	168.81	(2.00)
DEPUTY ADMINISTRATOR OPERATIONS					
Deputy Administrator Operations	4.00	4.00	4.00	4.00	-
Building Services	22.00	22.00	22.00	24.00	2.00
Emergency Mgmt: Emergency Prep.	3.00	4.00	4.00	4.00	-
Emergency Medical Services	170.00	174.00	147.00	143.00	(4.00)
Emergency Medical Services: Dispatch	-	-	22.00	22.00	-
Human Resources	14.00	14.00	17.00	17.00	-
Planning	25.00	24.00	24.00	24.00	-
Public Works: Administration	15.00	13.25	12.00	11.75	(0.25)
Public Works: Civil Engineering	12.00	12.00	12.00	12.00	-
Public Works: Field Operations	122.00	125.00	121.00	120.00	(1.00)
Public Works: Mosquito Control	25.00	23.00	24.00	24.00	-
Public Works: Roads Management	9.00	9.00	9.00	9.00	-
Subtotal	421.00	424.25	418.00	414.75	(3.25)
DEPUTY ADMINISTRATOR SALES TAX					
Deputy Admin. Transportation Sales Tax	-	-	0.25	0.05	(0.20)
Subtotal	-	-	0.25	0.05	(0.20)
Total GENERAL FUND	1,731.60	1,736.50	1,744.36	1,755.37	11.01

Charleston County, South Carolina
Authorized Positions (Full-Time Equivalents)
By Fund Type and Organization

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change
SPECIAL REVENUE FUNDS					
ELECTED OFFICIALS					
Clerk of Court: IV-D Child Support Enf.	6.08	6.08	6.08	6.08	-
Sheriff: Grants and Programs	8.00	8.00	8.00	8.00	-
Sheriff: IV-D Child Support Enforcement	1.00	1.00	1.00	1.00	-
Sheriff: Victim's Bill of Rights	8.00	8.00	8.00	7.00	(1.00)
Solicitor: Criminal Domestic Violence	-	1.00	1.00	1.00	-
Solicitor: DUI Appropriation	-	-	2.00	2.00	-
Solicitor: Justice Assistance	1.00	1.00	-	-	-
Solicitor: Pretrial Intervention	10.00	10.00	12.00	12.00	-
Solicitor: Project Sentry	1.00	1.00	-	-	-
Solicitor: State Appropriation	6.65	6.65	8.65	8.65	-
Solicitor: Victim's Bill of Rights	2.00	2.00	2.00	2.00	-
Solicitor: Victim-Witness State Approp.	1.00	2.00	3.00	3.00	-
Subtotal	44.73	46.73	51.73	50.73	(1.00)
APPOINTED OFFICIALS					
Public Defender: Berkeley County	-	-	-	7.50	7.50
Public Defender: Charleston County	-	-	-	44.50	44.50
Subtotal	-	-	-	52.00	52.00
ADMINISTRATOR					
Admin: Public Information - Sales Tax	-	-	-	0.69	0.69
Economic Dev: Multi-County Parks	1.00	1.00	2.00	3.00	1.00
Organization Dev: MWDBE - Sales Tax	-	-	-	1.65	1.65
Subtotal	1.00	1.00	2.00	5.34	3.34
CHIEF DEPUTY ADMINISTRATOR					
CDA: Transportation Liaison	1.00	1.00	-	-	-
BL/UF: Accommodations Fee	3.00	3.00	-	-	-
BL/UF: Stormwater Drainage Admin.	-	1.00	-	-	-
Subtotal	4.00	5.00	-	-	-
DEPUTY ADMINISTRATOR SUPPORT					
Grants Admin: CARTA Contract	-	-	1.00	1.00	-
Grants Admin: Urban Entitlement Funds	6.00	5.50	5.50	4.50	(1.00)
Grants Admin: WIA Title II-B	19.75	20.75	29.75	27.75	(2.00)
Magistrates' Courts: Vict. Bill of Rights	4.00	4.00	4.00	4.00	-
Subtotal	29.75	30.25	40.25	37.25	(3.00)
DEPUTY ADMINISTRATOR OPERATIONS					
Emergency Mgmt: Awendaw Fire Dept.	19.00	19.00	22.00	22.00	-
Emergency Mgmt: Emergency Prep.	-	1.00	1.00	1.00	-
Emergency Mgmt: Hazardous Materials	3.00	3.00	3.00	3.00	-
Planning: Greenbelts Admin.	1.00	1.00	-	-	-
Public Works: Stormwater Drainage	3.00	5.00	12.00	11.25	(0.75)
Public Works: Transportation Admin.	3.00	3.75	-	-	-
Subtotal	29.00	32.75	38.00	37.25	(0.75)

Charleston County, South Carolina
Authorized Positions (Full-Time Equivalents)
By Fund Type and Organization

SPECIAL REVENUE FUNDS (continued)	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change
DEPUTY ADMINISTRATOR SALES TAX					
Greenbelts Program	-	-	2.00	2.00	-
Roads Program	-	-	6.75	6.95	0.20
Subtotal	-	-	8.75	8.95	0.20
Total SPECIAL REVENUE FUNDS	108.48	115.73	140.73	191.52	50.79
ENTERPRISE FUNDS					
CHIEF DEPUTY ADMINISTRATOR					
BL/UF: User Fee Administration	12.00	12.00	-	-	-
DAODAS: Administration	20.40	20.40	20.18	18.18	(2.00)
DAODAS: Bedded Services	18.00	17.90	11.04	11.04	-
DAODAS: Comm Prevention Services	5.75	3.85	3.85	2.85	(1.00)
DAODAS: Criminal Justice	7.10	7.10	7.00	7.00	-
DAODAS: Detention Outpatient	5.00	5.00	5.00	5.00	-
DAODAS: Detoxification Services	-	-	9.29	8.29	(1.00)
DAODAS: Drug-Free Schools	1.15	1.15	1.15	1.15	-
DAODAS: HUD Transitional Housing	2.00	2.00	1.00	-	(1.00)
DAODAS: HUD Transitional Housing II	1.00	-	-	-	-
DAODAS: Intensive Family Services	-	-	9.75	9.75	-
DAODAS: Juvenile Drug Court	1.50	1.50	2.50	2.50	-
DAODAS: Medical Services	3.40	3.40	3.40	2.40	(1.00)
DAODAS: New Life	9.05	9.05	9.62	9.62	-
DAODAS: NIDA Grants	2.32	2.10	1.82	1.82	-
DAODAS: Opioid Treatment Services	8.80	8.80	8.90	8.90	-
DAODAS: Outpatient Services	32.53	36.45	19.50	19.50	-
DAODAS: PAIRS	1.00	1.00	1.00	1.00	-
DAODAS: Therapeutic Child Care	11.00	10.30	9.60	9.60	-
DAODAS: Wando Grant	1.00	3.00	3.00	1.00	(2.00)
DAODAS: Women's Outpatient Services	-	-	9.40	9.40	-
Revenue Collections (formerly BL/UF)	-	-	22.00	22.00	-
Subtotal	143.00	145.00	159.00	151.00	(8.00)
DEPUTY ADMINISTRATOR OPERATIONS					
Planning: Emergency 911 Comm.	1.00	1.00	-	-	-
SW: Administration	9.00	9.00	9.00	9.00	-
SW: Compost and Mulch Operations	8.00	8.00	8.00	8.00	-
SW: Containerization	33.00	33.00	33.00	32.00	(1.00)
SW: Curbside Collection	12.00	12.00	12.00	12.00	-
SW: Drop Site Collection	8.00	8.00	8.00	8.00	-
SW: Household Hazardous Waste	3.00	3.00	3.00	3.00	-
SW: Incinerator Operations	2.00	2.00	2.00	2.00	-
SW: Landfill Operations	20.00	20.00	22.00	22.00	-
SW: Litter Control	2.00	2.00	2.00	2.00	-
SW: Materials Recovery Facility	29.00	29.00	29.00	29.00	-
Subtotal	127.00	127.00	128.00	127.00	(1.00)

Charleston County, South Carolina
Authorized Positions (Full-Time Equivalents)
By Fund Type and Organization

	FY 2006	FY 2007	FY 2008	FY 2009	
ENTERPRISE FUNDS (continued)	Actual	Actual	Adjusted	Approved	Change
DEPUTY ADMINISTRATOR SUPPORT					
Facilities Management: DAODAS	2.00	2.00	2.00	2.00	-
Internal Services: Parking Garages	17.60	17.60	17.60	16.80	(0.80)
Tech Services: Emergency 911	-	-	2.00	2.00	-
Tech Services: Radio Communications	-	3.00	3.00	3.00	-
Subtotal	19.60	22.60	24.60	23.80	(0.80)
Total ENTERPRISE FUNDS	289.60	294.60	311.60	301.80	(9.80)
INTERNAL SERVICE FUNDS					
CHIEF DEPUTY ADMINISTRATOR					
Procure Serv: Central Parts Warehouse	4.00	4.00	4.00	4.00	-
Subtotal	4.00	4.00	4.00	4.00	-
DEPUTY ADMINISTRATOR SUPPORT					
Internal Svcs: Fleet Operations	27.00	27.00	27.00	27.00	-
Internal Svcs: Office Services	7.00	7.00	7.00	7.00	-
Internal Svcs: Records Management	12.00	12.00	12.00	12.00	-
Safety & Risk: Safety/Workers' Comp.	3.00	4.85	4.85	4.85	-
Tech Services: Telecommunications	3.50	3.50	3.50	3.50	-
Subtotal	52.50	54.35	54.35	54.35	-
Total INTERNAL SERVICE FUNDS	56.50	58.35	58.35	58.35	-
Total Positions GENERAL FUND	1,731.60	1,736.50	1,744.36	1,755.37	11.01
Total Positions OTHER FUNDS	454.58	468.68	510.68	551.67	40.99
Total Positions ALL FUNDS	2,186.18	2,205.18	2,255.04	2,307.04	52.00

Charleston County, South Carolina
All Funds
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$153,902,574	\$185,690,065	\$218,344,259	\$218,344,259	\$202,194,301
Revenues:					
Property Tax	82,081,517	82,297,225	84,425,617	85,079,777	91,956,821
Sales Tax	87,599,622	92,768,193	97,027,500	96,527,500	99,645,666
Licenses and Permits	5,152,121	5,400,830	5,270,050	5,895,970	6,197,300
Intergovernmental	27,699,787	28,728,337	30,584,331	30,919,189	33,475,188
Charges and Fees	95,880,976	100,892,839	106,786,275	105,812,495	109,140,245
Fines and Forfeitures	3,135,024	3,090,772	3,470,000	3,293,992	3,296,000
Interest	8,574,960	10,864,113	6,082,500	5,770,400	3,820,000
Miscellaneous	3,276,923	3,453,237	508,030	572,326	494,700
Leases and Rent	922,983	843,245	805,092	785,356	867,844
Debt Proceeds	-	862,106	-	-	-
Subtotal	314,323,913	329,200,897	334,959,395	334,657,005	348,893,764
Interfund Transfer In	17,458,731	18,966,956	20,948,232	21,448,232	18,361,116
Total Available	485,685,218	533,857,918	574,251,886	574,449,496	569,449,181
Expenditures:					
Personnel	108,836,701	114,493,996	128,720,450	128,091,848	135,337,733
Operating	141,352,324	151,051,599	177,196,872	178,205,833	174,807,881
Capital	598,966	1,892,570	7,527,861	9,245,131	5,854,390
Debt Service	24,864,423	27,609,373	36,434,979	35,135,161	41,677,948
Subtotal	275,652,414	295,047,538	349,880,162	350,677,973	357,677,952
Interfund Transfer Out	24,342,739	20,466,121	22,068,361	21,577,222	19,453,265
Total Disbursements	299,995,153	315,513,659	371,948,523	372,255,195	377,131,217
Invested in Capital Assets	27,407,917	34,585,256	34,585,256	34,585,256	34,585,256
Reserved	18,305,513	17,943,020	17,943,106	5,367,855	5,367,855
Unreserved/Designated	34,795,417	35,367,234	22,507,941	29,638,000	22,882,652
Unreserved/Undesignated	105,181,218	130,448,749	127,267,060	132,603,190	129,482,201
Ending Balance, June 30	<u>\$185,690,065</u>	<u>\$218,344,259</u>	<u>\$202,303,363</u>	<u>\$202,194,301</u>	<u>\$192,317,964</u>

Charleston County, South Carolina
Fund Statement by Fund Type

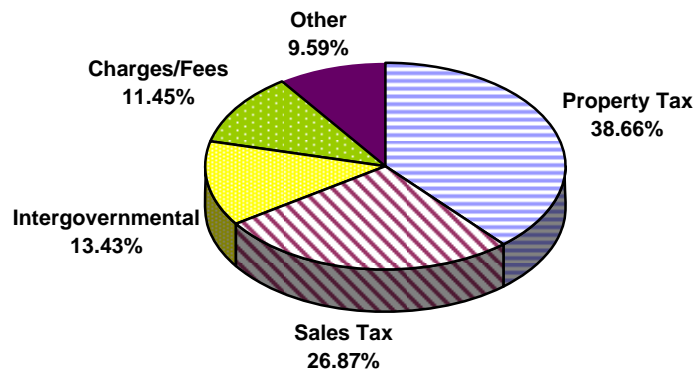
	General Fund	Debt Service Fund	Special Revenue Funds	Enterprise Funds	Internal Service Funds	Total
Beginning Balance, July 1	\$ 40,297,440	\$ 17,804,417	\$ 52,618,158	\$ 75,401,714	\$ 16,072,572	\$ 202,194,301
Revenues:						
Property Tax	66,214,000	18,038,000	7,704,821	-	-	91,956,821
Sales Tax	46,000,000	-	53,645,666	-	-	99,645,666
Licenses and Permits	6,047,300	-	150,000	6,239,080	-	12,436,380
Intergovernmental	22,993,701	93,477	4,148,930	46,948,371	-	74,184,479
Charges and Fees	19,598,950	-	2,568,162	-	40,024,762	62,191,874
Fines and Forfeitures	2,540,000	-	756,000	970,000	-	4,266,000
Interest	1,998,000	650,000	52,000	1,000	150,000	2,851,000
Miscellaneous	(73,800)	-	417,500	207,844	150,000	701,544
Leases and Rent	660,000	-	-	-	-	660,000
Subtotal	165,978,151	18,781,477	69,443,079	54,366,295	40,324,762	348,893,764
Interfund Transfer In	2,732,983	4,750,000	3,100,871	4,957,413	2,819,849	18,361,116
Total Available	209,008,574	41,335,894	125,162,108	134,725,422	59,217,183	569,449,181
Expenditures:						
General Government	42,132,200	-	8,809,570	7,357,032	43,637,149	101,935,951
Judicial	16,559,762	-	7,550,192	-	-	24,109,954
Public Safety	72,450,200	-	3,790,103	1,163,819	-	77,404,122
Public Works	10,128,697	-	18,417,078	39,555,228	-	68,101,003
Health/Welfare	4,455,493	-	101,134	10,803,559	-	15,360,186
Culture/Recreation	14,523,000	-	9,109,840	-	-	23,632,840
Education	-	-	5,336,575	-	-	5,336,575
Economic Development	-	-	783,170	-	-	783,170
Debt Service	-	26,720,066	11,681,186	2,612,899	-	41,014,151
Subtotal	160,249,352	26,720,066	65,578,848	61,492,537	43,637,149	357,677,952
Interfund Transfer Out	10,961,782	761,324	7,599,259	130,900	-	19,453,265
Total Disbursements	171,211,134	27,481,390	73,178,107	61,623,437	43,637,149	377,131,217
Invested in Capital Assets	-	-	-	24,637,561	9,947,695	34,585,256
Reserved	610,772	4,757,083	-	-	-	5,367,855
Unreserved/Designated	8,000,000	7,540,263	274,056	7,068,333	-	22,882,652
Unreserved/Undesignated	29,186,668	1,557,158	51,709,945	41,396,091	5,632,339	129,482,201
Ending Balance, June 30	<u>\$ 37,797,440</u>	<u>\$ 13,854,504</u>	<u>\$ 51,984,001</u>	<u>\$ 73,101,985</u>	<u>\$ 15,580,034</u>	<u>\$ 192,317,964</u>

General Fund

Charleston County

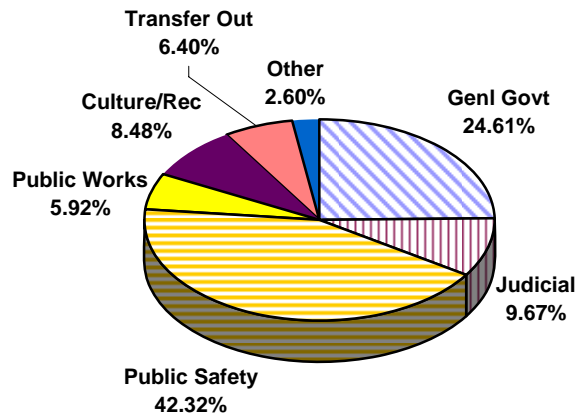
The General Fund is the general operating fund of the County and accounts for all financial resources except those required to be accounted for in other funds. The graphs below present an overall summary of the General Fund budget. The following page displays the fund statement for this fund.

WHERE IT COMES FROM... FY 2009 Charleston County General Fund



Total Available Budgeted: \$171,211,134

WHERE IT GOES... FY 2009 Charleston County General Fund



Total Uses: \$171,211,134

Charleston County, South Carolina
General Fund
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 38,529,915	\$ 48,914,932	\$ 49,701,568	\$ 49,701,568	\$ 40,297,440
Revenues:					
Property Tax	59,056,888	58,699,127	60,106,500	60,126,500	66,214,000
Sales Tax	42,159,174	44,024,396	46,500,000	45,000,000	46,000,000
Licenses and Permits	5,006,086	5,253,641	5,120,050	5,745,970	6,047,300
Intergovernmental	18,715,037	19,863,095	21,740,845	21,684,752	22,993,701
Charges and Fees	21,457,604	19,824,817	20,754,800	18,979,416	19,598,950
Fines and Forfeitures	2,183,433	2,202,702	2,558,000	2,576,592	2,540,000
Interest	5,631,261	5,234,917	4,571,000	3,513,900	1,998,000
Miscellaneous	2,154,424	1,925,225	26,329	(33,960)	(73,800)
Leases and Rentals	784,352	700,547	670,000	650,264	660,000
Subtotal	157,148,259	157,728,467	162,047,524	158,243,434	165,978,151
Interfund Transfer In	4,614,544	1,939,172	1,637,315	2,637,315	2,732,983
Total Available	200,292,718	208,582,571	213,386,407	210,582,317	209,008,574
Expenditures:					
Personnel	88,847,006	92,546,875	103,434,678	103,250,678	104,637,552
Operating	51,042,540	53,900,179	56,179,485	55,873,850	54,777,488
Capital	365,054	592,968	187,300	276,973	408,433
Debt Service	10,650	-	406,852	406,852	425,879
Subtotal	140,265,250	147,040,022	160,208,315	159,808,353	160,249,352
Interfund Transfer Out	11,112,536	11,840,981	11,976,524	10,476,524	10,961,782
Total Disbursements	151,377,786	158,881,003	172,184,839	170,284,877	171,211,134
Reserved	5,202,242	3,367,810	3,367,810	610,772	610,772
Unreserved/Designated	15,873,682	18,000,000	8,000,000	10,500,000	8,000,000
Unreserved/Undesignated	27,839,008	28,333,758	29,833,758	29,186,668	29,186,668
Ending Balance, June 30	\$ 48,914,932	\$ 49,701,568	\$ 41,201,568	\$ 40,297,440	\$ 37,797,440

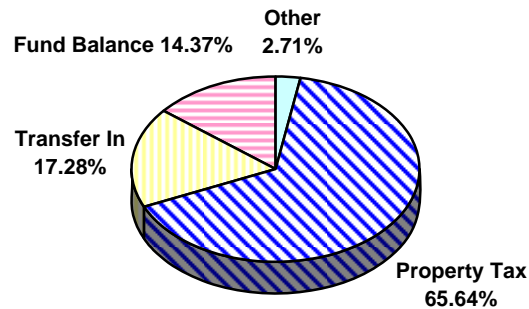
Debt Service Fund

Charleston County

The Debt Service Fund collects resources to service the County's General Obligation Bonds, Certificates of Participation, notes payable, and capital leases. The graphs below present an overall summary of the Debt Service Fund budget. The following page displays the fund statement for this fund.

WHERE IT COMES FROM...

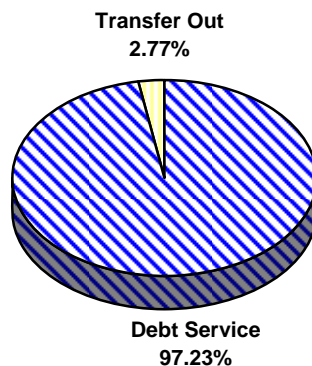
FY 2009 Charleston County Debt Service Fund



Total Available Budgeted: \$27,481,390

WHERE IT GOES...

FY 2009 Charleston County Debt Service Fund



Total Uses: \$27,481,390

Charleston County, South Carolina
Debt Service Fund
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 26,350,931	\$ 18,953,107	\$ 18,252,403	\$ 18,252,403	\$ 17,804,417
Revenues:					
Property Tax	16,378,228	16,755,068	17,189,000	17,415,000	18,038,000
Intergovernmental	95,897	108,928	93,477	93,477	93,477
Interest	389,029	1,125,377	400,000	800,000	650,000
Miscellaneous	-	597	-	-	-
Subtotal	16,863,154	17,989,970	17,682,477	18,308,477	18,781,477
Interfund Transfer In	5,196,243	5,141,870	7,750,000	6,250,000	4,750,000
Total Available	48,410,328	42,084,947	43,684,880	42,810,880	41,335,894
Expenditures:					
Debt Service	23,372,923	23,070,198	26,255,951	24,246,141	26,720,066
Subtotal	23,372,923	23,070,198	26,255,951	24,246,141	26,720,066
Interfund Transfer Out	6,084,298	762,346	760,322	760,322	761,324
Total Disbursements	29,457,221	23,832,544	27,016,273	25,006,463	27,481,390
Reserved	5,325,158	4,760,004	4,760,004	4,757,083	4,757,083
Unreserved/Designated	7,255,094	7,347,616	7,347,616	7,540,263	7,540,263
Unreserved/Undesignated	6,372,855	6,144,783	4,560,987	5,507,071	1,557,158
Ending Balance, June 30	<u>\$ 18,953,107</u>	<u>\$ 18,252,403</u>	<u>\$ 16,668,607</u>	<u>\$ 17,804,417</u>	<u>\$ 13,854,504</u>

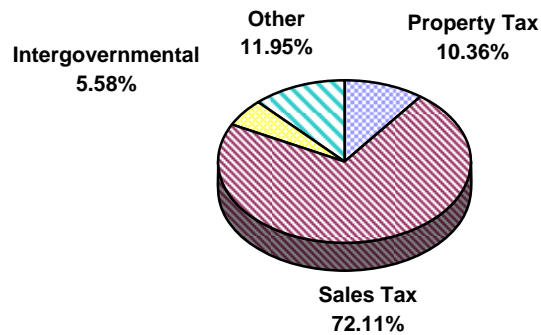
Special Revenue Funds

Charleston County

The Special Revenue Funds account for revenue sources that are legally restricted to expenditure for specific purposes. The graphs below present an overall summary of the Special Revenue Funds budgets. The following pages display fund statements for these funds.

WHERE IT COMES FROM...

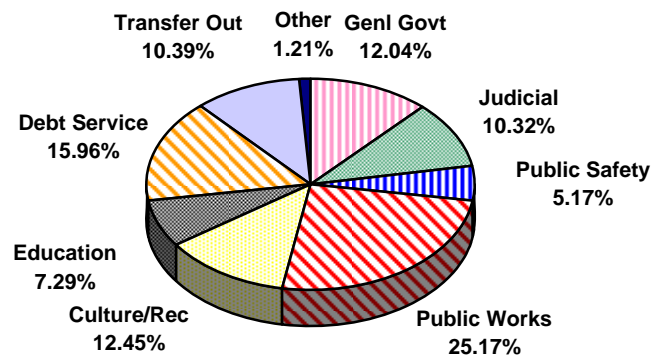
FY 2009 Charleston County Special Revenue Fund



Total Available Budgeted: \$74,391,450

WHERE IT GOES...

FY 2009 Charleston County Special Revenue Fund



Total Uses: \$74,391,450

*Includes \$1,213,343 in budgeted increases in ending balances.

Charleston County, South Carolina
Special Revenue Fund
Accommodations Fee
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 1,547,657	\$ 2,110,885	\$ 2,027,861	\$ 2,027,861	\$ 1,438,050
Revenues:					
Sales Tax	8,292,848	9,176,823	9,750,000	10,000,000	10,800,000
Interest	<u>170,470</u>	<u>133,342</u>	<u>100,000</u>	<u>50,000</u>	<u>50,000</u>
Subtotal	<u>8,463,318</u>	<u>9,310,165</u>	<u>9,850,000</u>	<u>10,050,000</u>	<u>10,850,000</u>
Total Available	<u>10,010,975</u>	<u>11,421,050</u>	<u>11,877,861</u>	<u>12,077,861</u>	<u>12,288,050</u>
Expenditures:					
Personnel	167,177	174,247	-	-	-
Operating	4,374,933	5,201,352	6,192,111	6,234,811	6,635,541
Capital	<u>28,034</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>4,570,144</u>	<u>5,375,599</u>	<u>6,192,111</u>	<u>6,234,811</u>	<u>6,635,541</u>
Interfund Transfer Out	<u>3,329,946</u>	<u>4,017,590</u>	<u>4,405,000</u>	<u>4,405,000</u>	<u>4,350,000</u>
Total Disbursements	<u>7,900,090</u>	<u>9,393,189</u>	<u>10,597,111</u>	<u>10,639,811</u>	<u>10,985,541</u>
Reserved	600,190	94	94	-	-
Unreserved/Designated	-	-	-	279,346	274,056
Unreserved/Undesignated	<u>1,510,695</u>	<u>2,027,767</u>	<u>1,280,656</u>	<u>1,158,704</u>	<u>1,028,453</u>
Ending Balance, June 30	<u>\$ 2,110,885</u>	<u>\$ 2,027,861</u>	<u>\$ 1,280,750</u>	<u>\$ 1,438,050</u>	<u>\$ 1,302,509</u>

Note: Refer to page C-2 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Accommodations Tax
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Sales Tax	31,265	45,666	27,500	27,500	45,666
Subtotal	31,265	45,666	27,500	27,500	45,666
Total Available	31,265	45,666	27,500	27,500	45,666
Expenditures:					
Personnel	-	-	-	-	-
Operating	5,952	19,633	2,375	2,375	19,633
Capital	-	-	-	-	-
Subtotal	5,952	19,633	2,375	2,375	19,633
Interfund Transfer Out	25,313	26,033	25,125	25,125	26,033
Total Disbursements	31,265	45,666	27,500	27,500	45,666
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Refer to page C-3 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Clerk of Court: IV-D Child Support Enforcement
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 19,373	\$ 11,284	\$ 3,440	\$ 3,440	\$ -
Revenues:					
Intergovernmental	498,935	713,502	735,391	735,391	724,000
Subtotal	498,935	713,502	735,391	735,391	724,000
Total Available	518,308	724,786	738,831	738,831	724,000
Expenditures:					
Personnel	329,993	364,038	391,247	391,247	413,739
Operating	171,009	261,760	280,644	284,084	260,261
Capital	6,022	-	8,500	8,500	-
Subtotal	507,024	625,798	680,391	683,831	674,000
Interfund Transfer Out	-	95,548	55,000	55,000	50,000
Total Disbursements	507,024	721,346	735,391	738,831	724,000
Reserved	11,284	3,440	3,440	-	-
Ending Balance, June 30	\$ 11,284	\$ 3,440	\$ 3,440	\$ -	\$ -

Note: Refer to page D-6 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Economic Development: Multi-County Parks
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 660,665	\$ 452,327	\$ 379,639	\$ 379,639	\$ 678,772
Revenues:					
Property Tax	400,300	398,265	475,000	877,795	699,000
Miscellaneous	564,404	-	-	-	-
Subtotal	964,704	398,265	475,000	877,795	699,000
Total Available	1,625,369	850,592	854,639	1,257,434	1,377,772
Expenditures:					
Personnel	56,370	90,215	113,318	92,401	231,078
Operating	1,116,672	344,938	479,051	486,261	528,392
Capital	-	-	-	-	23,700
Subtotal	1,173,042	435,153	592,369	578,662	783,170
Interfund Transfer Out	-	35,800	-	-	-
Total Disbursements	1,173,042	470,953	592,369	578,662	783,170
Reserved	518	-	-	-	-
Unreserved/Designated	74,076	54,869	-	84,170	-
Unreserved/Undesignated	377,733	324,770	262,270	594,602	594,602
Ending Balance, June 30	\$ 452,327	\$ 379,639	\$ 262,270	\$ 678,772	\$ 594,602

Note: Refer to page F-6 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Emergency Management: Awendaw Fire Department
Fund Statement

	FY2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 879,875	\$ 1,115,701	\$ 1,229,268	\$ 1,229,268	\$ 979,565
Revenues:					
Property Tax	1,221,771	1,236,500	1,262,760	1,262,760	1,360,400
Intergovernmental	446,749	448,905	494,620	494,620	524,620
Miscellaneous	-	14,818	30,000	30,000	-
Debt Proceeds	-	862,106	-	-	-
Subtotal	<u>1,668,520</u>	<u>2,562,329</u>	<u>1,787,380</u>	<u>1,787,380</u>	<u>1,885,020</u>
Total Available	<u>2,548,395</u>	<u>3,678,030</u>	<u>3,016,648</u>	<u>3,016,648</u>	<u>2,864,585</u>
Expenditures:					
Personnel	1,049,204	1,136,588	1,365,718	1,325,718	1,407,775
Operating	223,411	206,551	293,944	539,944	295,212
Capital	160,079	1,105,623	65,500	65,500	100,000
Debt Service	-	-	105,921	105,921	113,066
Subtotal	<u>1,432,694</u>	<u>2,448,762</u>	<u>1,831,083</u>	<u>2,037,083</u>	<u>1,916,053</u>
Total Disbursements	<u>1,432,694</u>	<u>2,448,762</u>	<u>1,831,083</u>	<u>2,037,083</u>	<u>1,916,053</u>
Reserved	11,239	24,532	24,532	-	-
Unreserved/Designated	694,946	-	-	31,033	-
Unreserved/Undesignated	<u>409,516</u>	<u>1,204,736</u>	<u>1,161,033</u>	<u>948,532</u>	<u>948,532</u>
Ending Balance, June 30	<u>\$ 1,115,701</u>	<u>\$ 1,229,268</u>	<u>\$ 1,185,565</u>	<u>\$ 979,565</u>	<u>\$ 948,532</u>

Note: Refer to page I-8 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Emergency Management: East Cooper Fire District
Fund Statement

	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adjusted</u>	<u>FY 2008 Projected</u>	<u>FY 2009 Approved</u>
Beginning Balance, July 1	\$ 15,837	\$ 6,409	\$ 5,423	\$ 5,423	\$ 10,423
Revenues:					
Property Tax	135,782	143,861	145,000	150,000	139,500
Intergovernmental	<u>(210)</u>	<u>153</u>	<u>-</u>	<u>-</u>	<u>150</u>
Subtotal	<u>135,572</u>	<u>144,014</u>	<u>145,000</u>	<u>150,000</u>	<u>139,650</u>
Total Available	<u>151,409</u>	<u>150,423</u>	<u>150,423</u>	<u>155,423</u>	<u>150,073</u>
Expenditures:					
Personnel	-	-	-	-	-
Operating	145,000	145,000	145,000	145,000	145,000
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>145,000</u>	<u>145,000</u>	<u>145,000</u>	<u>145,000</u>	<u>145,000</u>
Total Disbursements	<u>145,000</u>	<u>145,000</u>	<u>145,000</u>	<u>145,000</u>	<u>145,000</u>
Unreserved/Designated	2,275	-	-	5,350	-
Unreserved/Undesignated	<u>4,134</u>	<u>5,423</u>	<u>5,423</u>	<u>5,073</u>	<u>5,073</u>
Ending Balance, June 30	<u>\$ 6,409</u>	<u>\$ 5,423</u>	<u>\$ 5,423</u>	<u>\$ 10,423</u>	<u>\$ 5,073</u>

Note: Refer to page I-9 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Emergency Management: Hazardous Materials Enforcement
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 429,037	\$ 332,567	\$ 363,592	\$ 363,592	\$ 292,094
Revenues:					
Licenses and Permits	146,035	147,189	150,000	150,000	150,000
Charges and Fees	3,000	-	-	-	-
Fines and Forfeitures	7,850	25,044	10,000	10,000	10,000
Subtotal	156,885	172,233	160,000	160,000	160,000
Interfund Transfer In	113,922	164,004	158,055	158,055	167,905
Total Available	699,844	668,804	681,647	681,647	619,999
Expenditures:					
Personnel	246,708	230,133	267,851	267,851	286,706
Operating	120,569	75,079	121,702	121,702	120,038
Capital	-	-	-	-	-
Subtotal	367,277	305,212	389,553	389,553	406,744
Total Disbursements	367,277	305,212	389,553	389,553	406,744
Reserved	10	47	47	-	-
Unreserved/Designated	57,105	71,498	-	78,839	-
Unreserved/Undesignated	275,452	292,047	292,047	213,255	213,255
Ending Balance, June 30	\$ 332,567	\$ 363,592	\$ 292,094	\$ 292,094	\$ 213,255

Note: Refer to page I-12 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Emergency Management: Northern Charleston County Fire District
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Property Tax	-	-	109,500	109,500	161,500
Subtotal	-	-	109,500	109,500	161,500
Interfund Transfer In	-	25,500	-	-	-
Total Available	-	25,500	109,500	109,500	161,500
Expenditures:					
Personnel	-	-	-	-	-
Operating	-	25,500	109,500	109,500	161,500
Capital	-	-	-	-	-
Subtotal	-	25,500	109,500	109,500	161,500
Total Disbursements	-	25,500	109,500	109,500	161,500
Unreserved/Undesignated	-	-	-	-	-
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Refer to page I-14 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Emergency Management: West St. Andrew's Fire District
Fund Statement

	<u>FY 2006 Actual</u>	<u>FY 2007 Actuals</u>	<u>FY 2008 Adjusted</u>	<u>FY 2008 Projected</u>	<u>FY 2009 Approved</u>
Beginning Balance, July 1	\$ 2,315	\$ 1,465	\$ (3,446)	\$ (3,446)	\$ (4,546)
Revenues:					
Property Tax	7,142	3,081	6,535	6,900	7,846
Intergovernmental	<u>8</u>	<u>8</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>7,150</u>	<u>3,089</u>	<u>6,535</u>	<u>6,900</u>	<u>7,846</u>
Total Available	<u>9,465</u>	<u>4,554</u>	<u>3,089</u>	<u>3,454</u>	<u>3,300</u>
Expenditures:					
Personnel	-	-	-	-	-
Operating	8,000	8,000	8,000	8,000	8,000
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Total Disbursements	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Unreserved/Undesignated	<u>1,465</u>	<u>(3,446)</u>	<u>(4,911)</u>	<u>(4,546)</u>	<u>(4,700)</u>
Ending Balance, June 30	<u><u>\$ 1,465</u></u>	<u><u>\$ (3,446)</u></u>	<u><u>\$ (4,911)</u></u>	<u><u>\$ (4,546)</u></u>	<u><u>\$ (4,700)</u></u>

Note: Refer to page I-16 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Grants Administration: Charleston Area Regional Transportation Authority (CARTA)
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 13,099	\$ 13,729	\$ 14,027	\$ 14,027	\$ 16,497
Revenues:					
Charges and Fees	33,581	37,100	43,440	43,440	48,134
Subtotal	33,581	37,100	43,440	43,440	48,134
Total Available	46,680	50,829	57,467	57,467	64,631
Expenditures:					
Personnel	24,707	28,305	33,487	33,845	43,386
Operating	8,244	8,497	16,317	7,125	4,748
Capital	-	-	-	-	-
Subtotal	32,951	36,802	49,804	40,970	48,134
Total Disbursements	32,951	36,802	49,804	40,970	48,134
Reserved	524	234	234	-	-
Unreserved/Undesignated	13,205	13,793	7,429	16,497	16,497
Ending Balance, June 30	<u>\$ 13,729</u>	<u>\$ 14,027</u>	<u>\$ 7,663</u>	<u>\$ 16,497</u>	<u>\$ 16,497</u>

Note: Refer to page H-11 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Grants Administration: Emergency Housing
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 84,599	\$ 70,114	\$ 115,629	\$ 115,629	\$ 78,184
Revenues:					
Property Tax	-	1,583	-	-	-
Subtotal	-	1,583	-	-	-
Interfund Transfer In	50,000	50,000	50,000	50,000	53,000
Total Available	134,599	121,697	165,629	165,629	131,184
Expenditures:					
Personnel	-	-	-	-	-
Operating	64,485	6,068	50,000	87,445	53,000
Capital	-	-	-	-	-
Subtotal	64,485	6,068	50,000	87,445	53,000
Total Disbursements	64,485	6,068	50,000	87,445	53,000
Reserved	-	37,445	37,445	-	-
Unreserved/Undesignated	70,114	78,184	78,184	78,184	78,184
Ending Balance, June 30	<u>\$ 70,114</u>	<u>\$ 115,629</u>	<u>\$ 115,629</u>	<u>\$ 78,184</u>	<u>\$ 78,184</u>

Note: Refer to page H-13 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Legal: Seized Assets
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 107,112	\$ 126,571	\$ 138,156	\$ 138,156	\$ 138,217
Revenues:					
Fines and Forfeitures	34,589	21,947	13,000	30,000	25,000
Interest	-	6,817	-	-	-
Subtotal	34,589	28,764	13,000	30,000	25,000
Total Available	141,701	155,335	151,156	168,156	163,217
Expenditures:					
Personnel	-	-	-	-	-
Operating	15,130	17,179	24,514	24,514	14,000
Capital	-	-	-	-	-
Subtotal	15,130	17,179	24,514	24,514	14,000
Interfund Transfer Out	-	-	-	5,425	-
Total Disbursements	15,130	17,179	24,514	29,939	14,000
Reserved	-	200	200	-	-
Unreserved/Designated	-	11,341	-	-	-
Unreserved/Undesignated	126,571	126,615	126,442	138,217	149,217
Ending Balance, June 30	\$ 126,571	\$ 138,156	\$ 126,642	\$ 138,217	\$ 149,217

Note: Refer to page C-9 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Public Defender: Berkeley County
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	-	-	-	-	468,208
Charges and Fees	-	-	-	-	226,000
Subtotal	-	-	-	-	694,208
Total Available	-	-	-	-	694,208
Expenditures:					
Personnel	-	-	-	-	542,378
Operating	-	-	-	-	151,830
Capital	-	-	-	-	-
Subtotal	-	-	-	-	694,208
Total Disbursements	-	-	-	-	694,208
Unreserved/Undesignated	-	-	-	-	-
Ending Balance, June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note: Refer to page E-9 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Public Defender: Charleston County
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	-	-	-	-	575,990
Charges and Fees	-	-	-	-	451,903
Miscellaneous	-	-	-	-	50,000
Subtotal	-	-	-	-	1,077,893
Interfund Transfer In	-	-	-	-	2,752,851
Total Available	-	-	-	-	3,830,744
Expenditures:					
Personnel	-	-	-	-	3,403,534
Operating	-	-	-	-	427,210
Capital	-	-	-	-	-
Subtotal	-	-	-	-	3,830,744
Total Disbursements	-	-	-	-	3,830,744
Unreserved/Undesignated	-	-	-	-	-
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Refer to page E-10 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Public Works: Stormwater Drainage
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ -	\$ 154,291	\$ 1,057,145	\$ 1,057,145	\$ 1,277,475
Revenues:					
Intergovernmental	-	-	-	325,000	325,000
Charges and Fees	-	1,531,039	1,500,000	1,225,000	1,227,500
Subtotal	-	1,531,039	1,500,000	1,550,000	1,552,500
Interfund Transfer In	200,000	-	-	-	-
Total Available	200,000	1,685,330	2,557,145	2,607,145	2,829,975
Expenditures:					
Personnel	15,931	298,556	773,520	450,000	694,917
Operating	20,086	280,153	597,643	758,810	857,583
Capital	9,692	49,476	120,860	120,860	-
Subtotal	45,709	628,185	1,492,023	1,329,670	1,552,500
Total Disbursements	45,709	628,185	1,492,023	1,329,670	1,552,500
Reserved	102,882	161,167	161,167	-	-
Unreserved/Undesignated	51,409	895,978	903,955	1,277,475	1,277,475
Ending Balance, June 30	\$ 154,291	\$ 1,057,145	\$ 1,065,122	\$ 1,277,475	\$ 1,277,475

Note: Refer to page I-38 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Sheriff: Asset Forfeiture
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 389,868	\$ 325,610	\$ 293,120	\$ 293,120	\$ -
Revenues:					
Fines and Forfeitures	276,949	212,910	285,000	125,500	146,000
Interest	14,158	15,258	11,500	11,500	-
Miscellaneous	5,757	139,213	-	59,785	-
Subtotal	296,864	367,381	296,500	196,785	146,000
Interfund Transfer In	9,542	9,411	34,855	34,855	-
Total Available	696,274	702,402	624,475	524,760	146,000
Expenditures:					
Personnel	-	-	2,796	2,796	-
Operating	346,753	404,993	481,074	487,109	47,250
Capital	20,191	4,289	-	-	91,500
Subtotal	366,944	409,282	483,870	489,905	138,750
Interfund Transfer Out	3,720	-	34,855	34,855	-
Total Disbursements	370,664	409,282	518,725	524,760	138,750
Reserved	22,409	12,959	12,959	-	-
Unreserved/Designated	140,783	141,070	-	-	-
Unreserved/Undesignated	162,418	139,091	92,791	-	7,250
Ending Balance, June 30	\$ 325,610	\$ 293,120	\$ 105,750	\$ -	\$ 7,250

Note: Refer to page D-21 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Sheriff: Grants and Programs
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 319,520	\$ 511,038	\$ 631,239	\$ 631,239	\$ 529,177
Revenues:					
Intergovernmental	103,500	103,500	103,500	103,500	103,500
Miscellaneous	<u>341,186</u>	<u>405,595</u>	<u>301,501</u>	<u>366,501</u>	<u>367,500</u>
Subtotal	<u>444,686</u>	<u>509,095</u>	<u>405,001</u>	<u>470,001</u>	<u>471,000</u>
Interfund Transfer In	<u>37,970</u>	<u>46,325</u>	<u>54,319</u>	<u>54,319</u>	<u>67,789</u>
Total Available	<u>802,176</u>	<u>1,066,458</u>	<u>1,090,559</u>	<u>1,155,559</u>	<u>1,067,966</u>
Expenditures:					
Personnel	172,443	182,467	191,299	191,299	204,518
Operating	108,801	112,538	314,594	333,732	306,468
Capital	<u>9,894</u>	<u>140,214</u>	<u>101,351</u>	<u>101,351</u>	<u>-</u>
Subtotal	<u>291,138</u>	<u>435,219</u>	<u>607,244</u>	<u>626,382</u>	<u>510,986</u>
Total Disbursements	<u>291,138</u>	<u>435,219</u>	<u>607,244</u>	<u>626,382</u>	<u>510,986</u>
Reserved	2,533	19,138	19,138	-	-
Unreserved/Undesignated	<u>508,505</u>	<u>612,101</u>	<u>464,177</u>	<u>529,177</u>	<u>556,980</u>
Ending Balance, June 30	<u>\$ 511,038</u>	<u>\$ 631,239</u>	<u>\$ 483,315</u>	<u>\$ 529,177</u>	<u>\$ 556,980</u>

Note: Refer to page D-24 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Sheriff: IV-D Child Support Enforcement
Fund Statement

	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adjusted</u>	<u>FY 2008 Projected</u>	<u>FY 2009 Approved</u>
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	<u>71,112</u>	<u>76,379</u>	<u>73,666</u>	<u>79,500</u>	<u>77,000</u>
Subtotal	<u>71,112</u>	<u>76,379</u>	<u>73,666</u>	<u>79,500</u>	<u>77,000</u>
Interfund Transfer In	<u>-</u>	<u>1,060</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Available	<u>71,112</u>	<u>77,439</u>	<u>73,666</u>	<u>79,500</u>	<u>77,000</u>
Expenditures:					
Personnel	55,447	63,248	63,940	63,940	65,630
Operating	15,665	14,191	9,726	15,560	11,370
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>71,112</u>	<u>77,439</u>	<u>73,666</u>	<u>79,500</u>	<u>77,000</u>
Total Disbursements	<u>71,112</u>	<u>77,439</u>	<u>73,666</u>	<u>79,500</u>	<u>77,000</u>
Ending Balance, June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note: Refer to page D-25 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Criminal Domestic Violence
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	-	68,750	68,750	68,750	68,750
Subtotal	-	68,750	68,750	68,750	68,750
Interfund Transfer In	-	12,801	46,577	46,577	48,061
Total Available	-	81,551	115,327	115,327	116,811
Expenditures:					
Personnel	-	75,236	105,127	105,127	106,157
Operating	-	6,315	10,200	10,200	10,654
Capital	-	-	-	-	-
Subtotal	-	81,551	115,327	115,327	116,811
Total Disbursements	-	81,551	115,327	115,327	116,811
Unreserved/Undesignated	-	-	-	-	-
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Refer to page D-32 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Solicitor: DUI State Appropriation
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	-	-	100,000	100,000	100,000
Subtotal	-	-	100,000	100,000	100,000
Interfund Transfer In	-	-	-	-	11,265
Total Available	-	-	100,000	100,000	111,265
Expenditures:					
Personnel	-	-	100,000	100,000	111,265
Operating	-	-	-	-	-
Capital	-	-	-	-	-
Subtotal	-	-	100,000	100,000	111,265
Total Disbursements	-	-	100,000	100,000	111,265
Unreserved/Undesignated	-	-	-	-	-
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Refer to page D-33 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Pretrial Intervention
Fund Statement

	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adjusted</u>	<u>FY 2008</u> <u>Projected</u>	<u>FY 2009</u> <u>Approved</u>
Beginning Balance, July 1	\$ 271,728	\$ 693,567	\$ 770,726	\$ 770,726	\$ 801,922
Revenues:					
Intergovernmental	45,000	45,000	45,000	45,000	60,000
Charges and Fees	787,358	563,760	617,156	617,156	614,625
Interest	-	5,844	-	-	2,000
Subtotal	<u>832,358</u>	<u>614,604</u>	<u>662,156</u>	<u>662,156</u>	<u>676,625</u>
Total Available	<u>1,104,086</u>	<u>1,308,171</u>	<u>1,432,882</u>	<u>1,432,882</u>	<u>1,478,547</u>
Expenditures:					
Personnel	368,800	474,122	585,143	585,143	623,649
Operating	41,719	63,323	45,817	45,817	49,173
Capital	-	-	-	-	-
Subtotal	<u>410,519</u>	<u>537,445</u>	<u>630,960</u>	<u>630,960</u>	<u>672,822</u>
Total Disbursements	<u>410,519</u>	<u>537,445</u>	<u>630,960</u>	<u>630,960</u>	<u>672,822</u>
Reserved	2,793	38	38	-	-
Unreserved/Designated	1,984	-	-	-	-
Unreserved/Undesignated	<u>688,790</u>	<u>770,688</u>	<u>801,884</u>	<u>801,922</u>	<u>805,725</u>
Ending Balance, June 30	<u>\$ 693,567</u>	<u>\$ 770,726</u>	<u>\$ 801,922</u>	<u>\$ 801,922</u>	<u>\$ 805,725</u>

Note: Refer to page D-34 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Solicitor: State Appropriation
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 543,143	\$ 582,957	\$ 663,396	\$ 663,396	\$ 627,275
Revenues:					
Intergovernmental	651,874	677,646	761,873	821,180	823,170
Fines and Forfeitures	80,886	120,104	40,000	40,000	40,000
Subtotal	732,760	797,750	801,873	861,180	863,170
Total Available	1,275,903	1,380,707	1,465,269	1,524,576	1,490,445
Expenditures:					
Personnel	632,471	660,626	753,445	753,445	880,182
Operating	31,322	24,920	30,420	30,420	26,148
Capital	-	-	-	-	-
Subtotal	663,793	685,546	783,865	783,865	906,330
Interfund Transfer Out	29,153	31,765	110,000	113,436	125,165
Total Disbursements	692,946	717,311	893,865	897,301	1,031,495
Reserved	-	331	331	-	-
Unreserved/Designated	-	91,992	91,992	168,325	-
Unreserved/Undesignated	582,957	571,073	479,081	458,950	458,950
Ending Balance, June 30	\$ 582,957	\$ 663,396	\$ 571,404	\$ 627,275	\$ 458,950

Note: Refer to page D-36 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Victim-Witness State Appropriation
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 9,889	\$ 105,868	\$ 287,753	\$ 287,753	\$ 287,667
Revenues:					
Intergovernmental	144,010	295,542	225,000	225,000	295,542
Subtotal	144,010	295,542	225,000	225,000	295,542
Total Available	153,899	401,410	512,753	512,753	583,209
Expenditures:					
Personnel	48,031	99,126	177,009	177,009	177,564
Operating	-	1,730	1,500	1,500	2,000
Capital	-	-	-	-	-
Subtotal	48,031	100,856	178,509	178,509	179,564
Interfund Transfer Out	-	12,801	46,577	46,577	48,061
Total Disbursements	48,031	113,657	225,086	225,086	227,625
Unreserved/Designated	-	86	86	-	-
Unreserved/Undesignated	105,868	287,667	287,581	287,667	355,584
Ending Balance, June 30	\$ 105,868	\$ 287,753	\$ 287,667	\$ 287,667	\$ 355,584

Note: Refer to page D-38 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Transportation Sales Tax: Greenbelts
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 997,900	\$ 7,212,870	\$ 14,230,613	\$ 14,230,613	\$ 17,064,474
Revenues:					
Sales Tax	6,309,777	6,718,622	6,927,500	7,055,000	7,276,000
Interest	<u>295,985</u>	<u>443,228</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>6,605,762</u>	<u>7,161,850</u>	<u>6,927,500</u>	<u>7,055,000</u>	<u>7,276,000</u>
Interfund Transfer In	<u>-</u>	<u>1,684,278</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Available	<u>7,603,662</u>	<u>16,058,998</u>	<u>21,158,113</u>	<u>21,285,613</u>	<u>24,340,474</u>
Expenditures:					
Personnel	66,559	97,340	200,326	123,098	187,208
Operating	324,233	46,767	2,914,141	285,008	2,267,458
Capital	-	-	-	-	-
Debt Service	<u>-</u>	<u>1,684,278</u>	<u>3,813,033</u>	<u>3,813,033</u>	<u>4,821,334</u>
Subtotal	<u>390,792</u>	<u>1,828,385</u>	<u>6,927,500</u>	<u>4,221,139</u>	<u>7,276,000</u>
Total Disbursements	<u>390,792</u>	<u>1,828,385</u>	<u>6,927,500</u>	<u>4,221,139</u>	<u>7,276,000</u>
Unreserved/Undesignated	<u>7,212,870</u>	<u>14,230,613</u>	<u>14,230,613</u>	<u>17,064,474</u>	<u>17,064,474</u>
Ending Balance, June 30	<u>\$ 7,212,870</u>	<u>\$ 14,230,613</u>	<u>\$ 14,230,613</u>	<u>\$ 17,064,474</u>	<u>\$ 17,064,474</u>

Note: Refer to page J-4 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Transportation Sales Tax: Roads
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 789,988	\$ 16,524,753	\$ 27,527,403	\$ 27,527,403	\$ 30,526,139
Revenues:					
Sales Tax	24,125,618	25,688,850	26,487,590	26,975,000	27,820,000
Intergovernmental	-	48,477	9,895	9,895	-
Interest	165,565	339,319	-	-	-
Subtotal	<u>24,291,183</u>	<u>26,076,646</u>	<u>26,497,485</u>	<u>26,984,895</u>	<u>27,820,000</u>
Interfund Transfer In	<u>-</u>	<u>1,356,781</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Available	<u>25,081,171</u>	<u>43,958,180</u>	<u>54,024,888</u>	<u>54,512,298</u>	<u>58,346,139</u>
Expenditures:					
Personnel	375,915	387,793	580,117	580,117	927,477
Operating	5,180,503	11,686,203	17,993,660	16,579,882	15,937,101
Capital	-	-	-	-	-
Debt Service	<u>-</u>	<u>1,356,781</u>	<u>3,826,160</u>	<u>3,826,160</u>	<u>6,859,852</u>
Subtotal	<u>5,556,418</u>	<u>13,430,777</u>	<u>22,399,937</u>	<u>20,986,159</u>	<u>23,724,430</u>
Interfund Transfer Out	<u>3,000,000</u>	<u>3,000,000</u>	<u>3,000,000</u>	<u>3,000,000</u>	<u>3,000,000</u>
Total Disbursements	<u>8,556,418</u>	<u>16,430,777</u>	<u>25,399,937</u>	<u>23,986,159</u>	<u>26,724,430</u>
Reserved	-	1,714,546	1,714,546	-	-
Unreserved/Undesignated	<u>16,524,753</u>	<u>25,812,857</u>	<u>26,910,405</u>	<u>30,526,139</u>	<u>31,621,709</u>
Ending Balance, June 30	<u>\$ 16,524,753</u>	<u>\$ 27,527,403</u>	<u>\$ 28,624,951</u>	<u>\$ 30,526,139</u>	<u>\$ 31,621,709</u>

Note: Refer to page J-5 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Transportation Sales Tax: Transit
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 415,630	\$ (541,328)	\$ (1,557,172)	\$ (1,557,172)	\$ (2,519,720)
Revenues:					
Sales Tax	6,680,940	7,113,836	7,335,000	7,470,000	7,704,000
Subtotal	6,680,940	7,113,836	7,335,000	7,470,000	7,704,000
Total Available	7,096,570	6,572,508	5,777,828	5,912,828	5,184,280
Expenditures:					
Personnel	-	-	-	-	-
Operating	7,637,898	8,129,680	8,432,548	8,432,548	8,809,570
Capital	-	-	-	-	-
Subtotal	7,637,898	8,129,680	8,432,548	8,432,548	8,809,570
Total Disbursements	7,637,898	8,129,680	8,432,548	8,432,548	8,809,570
Unreserved/Undesignated	(541,328)	(1,557,172)	(2,654,720)	(2,519,720)	(3,625,290)
Ending Balance, June 30	<u>\$ (541,328)</u>	<u>\$ (1,557,172)</u>	<u>\$ (2,654,720)</u>	<u>\$ (2,519,720)</u>	<u>\$ (3,625,290)</u>

Note: Refer to page C-11 for budget narrative related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Trident Technical College
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Property Tax	4,883,201	5,060,918	5,131,322	5,131,322	5,336,575
Intergovernmental	56,118	76,925	-	-	-
Subtotal	4,939,319	5,137,843	5,131,322	5,131,322	5,336,575
Total Available	4,939,319	5,137,843	5,131,322	5,131,322	5,336,575
Expenditures:					
Personnel	-	-	-	-	-
Operating	4,939,319	5,137,843	5,131,322	5,131,322	5,336,575
Capital	-	-	-	-	-
Subtotal	4,939,319	5,137,843	5,131,322	5,131,322	5,336,575
Total Disbursements	4,939,319	5,137,843	5,131,322	5,131,322	5,336,575
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Charleston County, South Carolina
Special Revenue Fund
Victim's Bill of Rights
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 793,343	\$ 710,558	\$ 595,021	\$ 595,021	\$ 396,493
Revenues:					
Intergovernmental	1,957	1,676	2,100	3,000	3,000
Charges and Fees	<u>551,317</u>	<u>508,065</u>	<u>564,000</u>	<u>511,900</u>	<u>535,000</u>
Subtotal	<u>553,274</u>	<u>509,741</u>	<u>566,100</u>	<u>514,900</u>	<u>538,000</u>
Total Available	<u>1,346,617</u>	<u>1,220,299</u>	<u>1,161,121</u>	<u>1,109,921</u>	<u>934,493</u>
Expenditures:					
Personnel	559,485	548,642	677,679	616,245	672,926
Operating	76,574	76,636	110,683	97,183	103,592
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>636,059</u>	<u>625,278</u>	<u>788,362</u>	<u>713,428</u>	<u>776,518</u>
Total Disbursements	<u>636,059</u>	<u>625,278</u>	<u>788,362</u>	<u>713,428</u>	<u>776,518</u>
Reserved	538	-	-	-	-
Unreserved/Designated	184,474	222,262	-	238,518	-
Unreserved/Undesignated	<u>525,546</u>	<u>372,759</u>	<u>372,759</u>	<u>157,975</u>	<u>157,975</u>
Ending Balance, June 30	<u>\$ 710,558</u>	<u>\$ 595,021</u>	<u>\$ 372,759</u>	<u>\$ 396,493</u>	<u>\$ 157,975</u>

Note: This fund consists of three separate divisions: Sheriff Victim's Bill of Rights, Solicitor Victim's Bill of Rights and Magistrate's Courts Victim's Bill of Rights.

Note: Refer to pages D-28 (Sheriff), D-37 (Solicitor), and H-32 (Magistrate's Court).

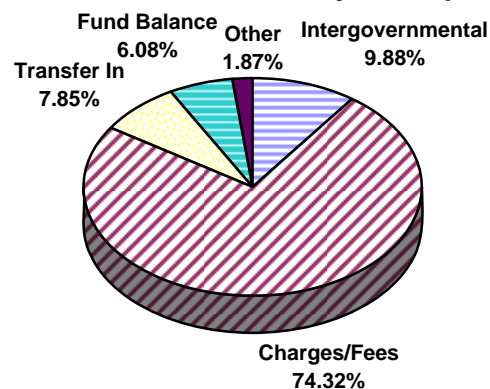
Enterprise Funds

Charleston County

The Enterprise Funds account for those operations that are financed and operated in a manner similar to private business or where the County has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability. The County operates six Enterprise Funds. The graphs below present an overall summary of the Enterprise Funds budgets. The following pages display fund statements for these funds.

WHERE IT COMES FROM...

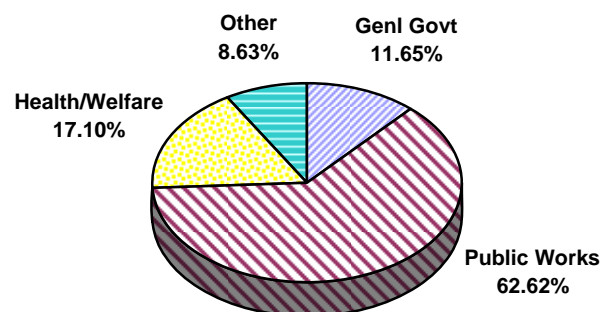
FY 2009 Charleston County Enterprise Fund



Total Available Budgeted: \$63,164,566

WHERE IT GOES...

FY 2009 Charleston County Enterprise Fund



Total Uses: \$63,164,566*

*Includes \$1,541,129 in budgeted increases in ending balances.

Charleston County, South Carolina
Enterprise Fund
Department of Alcohol and Other Drug Abuse Services
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 8,026,907	\$ 8,494,064	\$ 9,030,962	\$ 9,030,962	\$ 7,026,037
Revenues:					
Property Tax	(1,795)	(1,177)	-	-	-
Intergovernmental	5,832,706	5,927,123	6,003,124	6,003,124	6,089,080
Charges and Fees	1,205,537	1,698,032	1,921,651	1,921,651	1,950,273
Interest	-	252,067	-	175,000	100,000
Miscellaneous	9,622	1,167	-	-	1,000
Leases and Rentals	52,150	53,623	43,344	43,344	113,344
Subtotal	7,098,220	7,930,835	7,968,119	8,143,119	8,253,697
Interfund Transfer In	3,379,576	3,287,409	3,126,019	3,126,019	3,016,331
Total Available	18,504,703	19,712,308	20,125,100	20,300,100	18,296,065
Expenditures:					
Personnel	5,740,936	6,272,765	6,763,766	6,763,766	6,982,224
Operating	3,898,019	4,057,382	4,055,155	4,315,560	3,821,335
Capital	-	-	-	14,416	-
Debt Service	371,684	351,199	680,321	680,321	681,323
Subtotal	10,010,639	10,681,346	11,499,242	11,774,063	11,484,882
Interfund Transfer Out	-	-	1,500,000	1,500,000	-
Total Disbursements	10,010,639	10,681,346	12,999,242	13,274,063	11,484,882
Invested in capital assets	3,337,144	3,396,421	3,396,421	3,396,421	3,396,421
Reserved	158,639	274,821	274,821	-	-
Unreserved/Designated	265,969	2,007,143	-	214,854	-
Unreserved/Undesignated	4,732,312	3,352,577	3,454,616	3,414,762	3,414,762
Ending Balance, June 30	<u>\$ 8,494,064</u>	<u>\$ 9,030,962</u>	<u>\$ 7,125,858</u>	<u>\$ 7,026,037</u>	<u>\$ 6,811,183</u>

Note: Refer to page G-14 for budget narrative related to this fund.

Charleston County, South Carolina
Enterprise Fund
Internal Services: Parking Garages
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 8,796,600	\$ 9,330,024	\$ 10,040,446	\$ 10,040,446	\$ 10,130,504
Revenues:					
Charges and Fees	1,979,834	2,335,002	2,108,673	2,108,673	3,530,000
Interest	-	198,328	-	140,000	80,000
Leases and Rentals	86,481	89,075	91,748	91,748	94,500
Subtotal	2,066,315	2,622,405	2,200,421	2,340,421	3,704,500
Interfund Transfer In	324,109	-	-	-	-
Total Available	11,187,024	11,952,429	12,240,867	12,380,867	13,835,004
Expenditures:					
Personnel	620,778	660,929	781,438	781,438	843,870
Operating	734,567	765,046	477,675	477,675	503,865
Capital	-	-	48,984	30,000	80,000
Debt Service	358,753	342,188	806,292	806,292	828,640
Subtotal	1,714,098	1,768,163	2,114,389	2,095,405	2,256,375
Interfund Transfer Out	142,902	143,820	154,958	154,958	130,900
Total Disbursements	1,857,000	1,911,983	2,269,347	2,250,363	2,387,275
Invested in capital assets	5,812,495	6,092,522	6,092,522	6,092,522	6,092,522
Reserved	119,100	85,829	85,829	-	-
Unreserved/Designated	541,391	36,836	-	-	-
Unreserved/Undesignated	2,857,038	3,825,259	3,793,169	4,037,982	5,355,207
Ending Balance, June 30	\$ 9,330,024	\$ 10,040,446	\$ 9,971,520	\$ 10,130,504	\$ 11,447,729

Note: Refer to page H-23 for budget narrative related to this fund.

Charleston County, South Carolina
Enterprise Fund
Revenue Collections
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ 6,470
Revenues:					
Charges and Fees	-	-	2,150,820	2,180,820	2,236,250
Interest	-	-	100,000	70,000	40,000
Miscellaneous	-	-	200	-	-
Subtotal	-	-	2,251,020	2,250,820	2,276,250
Total Available	-	-	2,251,020	2,250,820	2,282,720
Expenditures:					
Personnel	-	-	1,387,809	1,387,809	1,462,696
Operating	-	-	702,641	702,641	706,731
Capital	-	-	153,900	153,900	19,100
Subtotal	-	-	2,244,350	2,244,350	2,188,527
Total Disbursements	-	-	2,244,350	2,244,350	2,188,527
Unreserved/Undesignated	-	-	6,670	6,470	94,193
Ending Balance, June 30	\$ -	\$ -	\$ 6,670	\$ 6,470	\$ 94,193

Note: Refer to page G-36 for budget narrative related to this fund.

Charleston County, South Carolina
Enterprise Fund
Solid Waste
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 47,606,472	\$ 51,962,208	\$ 61,194,314	\$ 61,194,314	\$ 53,616,855
Revenues:					
Intergovernmental	132,705	271,487	127,000	127,000	150,000
Charges and Fees	35,313,107	37,324,990	38,959,800	39,704,800	37,010,800
Interest	1,782,439	2,792,735	750,000	750,000	700,000
Miscellaneous	15,645	502,196	-	-	-
Subtotal	37,243,896	40,891,408	39,836,800	40,581,800	37,860,800
Interfund Transfer In	41,103	-	-	-	-
Total Available	84,891,471	92,853,616	101,031,114	101,776,114	91,477,655
Expenditures:					
Personnel	6,189,055	6,512,747	6,232,786	6,233,842	6,538,292
Operating	26,114,782	24,440,832	30,213,842	35,827,266	30,855,036
Capital	-	-	3,211,100	4,164,539	2,161,900
Debt Service	625,426	663,562	1,933,612	1,933,612	1,931,576
Subtotal	32,929,263	31,617,141	41,591,340	48,159,259	41,486,804
Interfund Transfer Out	-	42,161	-	-	-
Total Disbursements	32,929,263	31,659,302	41,591,340	48,159,259	41,486,804
Invested in capital assets	7,646,266	14,118,303	14,118,303	14,118,303	14,118,303
Reserved	5,920,361	6,567,920	6,567,920	-	-
Unreserved/Designated	9,658,638	7,195,733	7,068,333	10,194,337	7,068,333
Unreserved/Undesignated	28,736,943	33,312,358	31,685,218	29,304,215	28,804,215
Ending Balance, June 30	\$ 51,962,208	\$ 61,194,314	\$ 59,439,774	\$ 53,616,855	\$ 49,990,851

Note: Refer to page I-41 for budget narrative related to this fund.

Charleston County, South Carolina
Enterprise Fund
Technology Services: Emergency 911 Communications
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 2,936,857	\$ 4,126,288	\$ 4,541,427	\$ 4,541,427	\$ 4,365,673
Revenues:					
Intergovernmental	904,389	1,240	-	-	-
Charges and Fees	1,265,946	1,379,569	1,000,000	1,000,000	1,250,000
Miscellaneous	-	125,478	-	85,000	50,000
Subtotal	<u>2,170,335</u>	<u>1,506,287</u>	<u>1,000,000</u>	<u>1,085,000</u>	<u>1,300,000</u>
Total Available	<u>5,107,192</u>	<u>5,632,575</u>	<u>5,541,427</u>	<u>5,626,427</u>	<u>5,665,673</u>
Expenditures:					
Personnel	64,234	78,393	133,333	133,333	111,070
Operating	916,670	1,012,755	899,421	899,421	927,505
Capital	-	-	228,000	228,000	125,244
Subtotal	<u>980,904</u>	<u>1,091,148</u>	<u>1,260,754</u>	<u>1,260,754</u>	<u>1,163,819</u>
Total Disbursements	<u>980,904</u>	<u>1,091,148</u>	<u>1,260,754</u>	<u>1,260,754</u>	<u>1,163,819</u>
Invested in capital assets	1,187,251	1,030,315	1,030,315	1,030,315	1,030,315
Reserved	-	3,834	3,834	-	-
Unreserved/Designated	-	35,920	-	-	-
Unreserved/Undesignated	<u>2,939,037</u>	<u>3,471,358</u>	<u>3,246,524</u>	<u>3,335,358</u>	<u>3,471,539</u>
Ending Balance, June 30	<u>\$ 4,126,288</u>	<u>\$ 4,541,427</u>	<u>\$ 4,280,673</u>	<u>\$ 4,365,673</u>	<u>\$ 4,501,854</u>

Note: Refer to page H-43 for budget narrative related to this fund.

Charleston County, South Carolina
Enterprise Fund
Technology Services: Radio Communications
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ 256,175	\$ 256,175	\$ 256,175
Revenues:					
Charges and Fees	-	107,515	397,700	397,700	971,048
Interest	-	(9,497)	-	-	-
Subtotal	-	98,018	397,700	397,700	971,048
Interfund Transfer In	-	1,950,595	2,479,325	2,479,325	1,941,082
Total Available	-	2,048,613	3,133,200	3,133,200	3,168,305
Expenditures:					
Personnel	-	228,548	226,937	226,937	224,153
Operating	-	1,563,890	2,650,088	2,650,088	2,687,977
Capital	-	-	-	-	-
Subtotal	-	1,792,438	2,877,025	2,877,025	2,912,130
Total Disbursements	-	1,792,438	2,877,025	2,877,025	2,912,130
Unreserved/Undesignated	-	256,175	256,175	256,175	256,175
Ending Balance, June 30	\$ -	\$ 256,175	\$ 256,175	\$ 256,175	\$ 256,175

Note: Refer to page H-44 for budget narrative related to this fund.

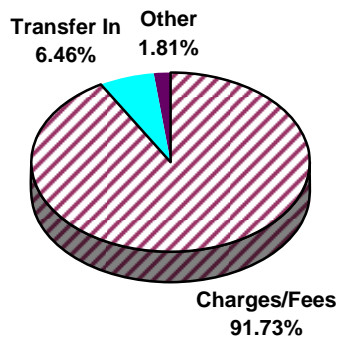
Internal Service Funds

Charleston County

The Internal Service Funds account for operations that provide services to other departments or agencies of the County, or to other governments, on a cost reimbursement basis. The County operates five Internal Service Funds. The graphs below present an overall summary of the Internal Service Funds budgets. The following pages display fund statements for these funds.

WHERE IT COMES FROM...

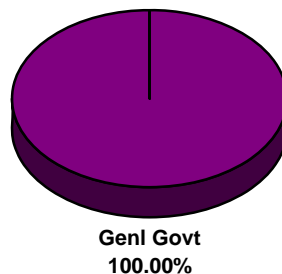
FY 2009 Charleston County Internal Service Funds



Total Available Budgeted: \$43,637,149

WHERE IT GOES...

FY 2009 Charleston County Internal Service Funds



Total Uses: \$43,637,149

Charleston County, South Carolina
Internal Service Fund
Human Resources: Employee Benefits
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 1,367,705	\$ 1,313,524	\$ 1,967,019	\$ 1,967,019	\$ 2,781,396
Revenues:					
Charges and Fees	18,183,087	19,249,427	19,558,909	19,734,820	22,485,834
Interest	<u>(17,632)</u>	<u>(26,559)</u>	<u>-</u>	<u>(25,000)</u>	<u>-</u>
Subtotal	<u>18,165,455</u>	<u>19,222,868</u>	<u>19,558,909</u>	<u>19,709,820</u>	<u>22,485,834</u>
Interfund Transfer In	<u>-</u>	<u>-</u>	<u>2,400,000</u>	<u>3,400,000</u>	<u>-</u>
Total Available	<u>19,533,160</u>	<u>20,536,392</u>	<u>23,925,928</u>	<u>25,076,839</u>	<u>25,267,230</u>
Expenditures:					
Personnel	-	-	-	-	-
Operating	18,219,636	18,569,373	22,108,272	22,295,443	22,485,834
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>18,219,636</u>	<u>18,569,373</u>	<u>22,108,272</u>	<u>22,295,443</u>	<u>22,485,834</u>
Total Disbursements	<u>18,219,636</u>	<u>18,569,373</u>	<u>22,108,272</u>	<u>22,295,443</u>	<u>22,485,834</u>
Reserved	930	78,177	78,177	-	-
Unreserved/Undesignated	<u>1,312,594</u>	<u>1,888,842</u>	<u>1,739,479</u>	<u>2,781,396</u>	<u>2,781,396</u>
Ending Balance, June 30	<u>\$ 1,313,524</u>	<u>\$ 1,967,019</u>	<u>\$ 1,817,656</u>	<u>\$ 2,781,396</u>	<u>\$ 2,781,396</u>

Charleston County, South Carolina
Internal Service Fund
Internal Services: Fleet Operations / Procurement Services: Central Parts Warehouse
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 10,661,201	\$ 10,428,478	\$ 11,068,235	\$ 11,068,235	\$ 10,332,440
Revenues:					
Charges and Fees	8,135,148	8,942,448	9,417,228	9,417,228	10,093,646
Miscellaneous	182,728	462,116	150,000	150,000	150,000
Subtotal	8,317,876	9,404,564	9,567,228	9,567,228	10,243,646
Interfund Transfer In	3,367,428	3,294,750	3,211,767	3,211,767	2,819,849
Total Available	22,346,505	23,127,792	23,847,230	23,847,230	23,395,935
Expenditures:					
Personnel	1,778,214	1,844,822	1,954,904	1,954,904	1,995,156
Operating	9,618,042	9,732,278	7,612,054	7,638,423	8,248,490
Capital	-	-	3,213,766	3,841,462	2,739,848
Debt Service	31,194	28,181	80,001	80,001	80,001
Subtotal	11,427,450	11,605,281	12,860,725	13,514,790	13,063,495
Interfund Transfer Out	490,577	454,276	-	-	-
Total Disbursements	11,918,027	12,059,557	12,860,725	13,514,790	13,063,495
Invested in capital assets	9,096,846	9,673,058	9,673,058	9,673,058	9,673,058
Reserved	771,083	654,065	654,065	-	-
Unreserved/Designated	45,000	82,000	-	-	-
Unreserved/Undesignated	515,549	659,112	659,382	659,382	659,382
Ending Balance, June 30	\$ 10,428,478	\$ 11,068,235	\$ 10,986,505	\$ 10,332,440	\$ 10,332,440

Note: This fund is comprised of the Fleet Operations Division of the Internal Services Department and the Central Parts Warehouse Division of the Procurement Department.

Note: Refer to pages G-32 and H-19 for budget narratives related to this fund.

Charleston County, South Carolina
Internal Service Fund
Safety & Risk Management: Safety/Workers' Compensation
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 691,234	\$ 1,063,950	\$ 2,973,392	\$ 2,973,392	\$ 2,594,392
Revenues:					
Charges and Fees	4,494,762	4,676,936	4,800,000	5,000,000	3,850,000
Interest	143,685	227,459	150,000	200,000	150,000
Miscellaneous	3,157	2,310	-	-	-
Subtotal	4,641,604	4,906,705	4,950,000	5,200,000	4,000,000
Total Available	5,332,838	5,970,655	7,923,392	8,173,392	6,594,392
Expenditures:					
Personnel	383,528	393,037	403,145	403,000	432,012
Operating	3,885,360	2,604,226	4,528,723	4,129,000	4,018,526
Capital	-	-	47,000	47,000	42,000
Subtotal	4,268,888	2,997,263	4,978,868	4,579,000	4,492,538
Interfund Transfer Out	-	-	-	1,000,000	-
Total Disbursements	4,268,888	2,997,263	4,978,868	5,579,000	4,492,538
Invested in capital assets	57,347	56,584	56,584	56,584	56,584
Reserved	15,940	94,920	94,920	-	-
Unreserved/Designated	-	28,868	-	492,538	-
Unreserved/Undesignated	990,663	2,793,020	2,793,020	2,045,270	2,045,270
Ending Balance, June 30	\$ 1,063,950	\$ 2,973,392	\$ 2,944,524	\$ 2,594,392	\$ 2,101,854

Note: Refer to page H-38 for budget narrative related to this fund.

Charleston County, South Carolina
Internal Service Fund
Internal Services: Office Support Services
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ 644,174	\$ 399,703	\$ 411,312	\$ 411,312	\$ 256,328
Revenues:					
Charges and Fees	1,444,583	1,682,833	1,849,644	1,750,337	1,856,609
Subtotal	1,444,583	1,682,833	1,849,644	1,750,337	1,856,609
Total Available	2,088,757	2,082,536	2,260,956	2,161,649	2,112,937
Expenditures:					
Personnel	695,949	745,362	814,508	814,508	838,147
Operating	868,811	922,862	1,018,536	969,340	982,462
Capital	-	-	80,000	121,473	36,000
Subtotal	1,564,760	1,668,224	1,913,044	1,905,321	1,856,609
Interfund Transfer Out	124,294	3,000	-	-	-
Total Disbursements	1,689,054	1,671,224	1,913,044	1,905,321	1,856,609
Invested in capital assets	162,497	139,447	139,447	139,447	139,447
Reserved	35,639	56,853	56,853	-	-
Unreserved/Designated	-	40,000	-	-	-
Unreserved/Undesignated	201,567	175,012	151,612	116,881	116,881
Ending Balance, June 30	\$ 399,703	\$ 411,312	\$ 347,912	\$ 256,328	\$ 256,328

Note: This fund is comprised of the Office Services Division and the Records Management Division of the Internal Services Department.

Note: Refer to pages H-21 and H-26 for budget narratives related to this fund.

Charleston County, South Carolina
Internal Service Fund
Technology Services: Telecommunications
Fund Statement

	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2008 Projected	FY 2009 Approved
Beginning Balance, July 1	\$ -	\$ 182,551	\$ 134,173	\$ 134,173	\$ 108,016
Revenues:					
Charges and Fees	1,577,429	1,539,371	1,706,454	1,731,454	1,738,673
Subtotal	1,577,429	1,539,371	1,706,454	1,731,454	1,738,673
Interfund Transfer In	124,294	3,000	-	-	-
Total Available	1,701,723	1,724,922	1,840,627	1,865,627	1,846,689
Expenditures:					
Personnel	347,760	299,836	282,352	282,352	292,472
Operating	1,171,412	1,290,913	1,404,102	1,404,102	1,419,536
Capital	-	-	61,600	71,157	26,665
Subtotal	1,519,172	1,590,749	1,748,054	1,757,611	1,738,673
Total Disbursements	1,519,172	1,590,749	1,748,054	1,757,611	1,738,673
Invested in capital assets	108,071	78,606	78,606	78,606	78,606
Reserved	1,501	24,616	24,616	-	-
Unreserved/Undesignated	72,979	30,951	(10,649)	29,410	29,410
Ending Balance, June 30	\$ 182,551	\$ 134,173	\$ 92,573	\$ 108,016	\$ 108,016

Note: Refer to page H-48 for budget narrative related to this fund.

COUNTY COUNCIL

GENERAL FUND

GENERAL GOVERNMENT

Mission: County Council makes policy decisions for Charleston County as established by State law, sets primary policies establishing the community vision, states the organizational mission, and defines any area of the County Administrator's authority not specifically addressed by State law.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	11.00	11.00	11.00	11.00	-	0.0
Personnel	\$ 293,071	\$ 307,259	\$ 317,880	\$ 334,107	\$ 16,227	5.1
Operating	325,988	502,172	504,234	748,929	244,695	48.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	619,059	809,431	822,114	1,083,036	260,922	31.7
Contingency	2,765,282	750,000	500,000	891,088	391,088	78.2
Less: Appropriations to Depts.	(1,128,925)	(187,500)	-	-	-	0.0
Less: Lapsed at Fiscal Year-end	(1,636,357)	(562,500)	-	-	-	0.0
Contingency Balance	-	-	500,000	891,088	391,088	78.2
Interfund Transfer Out	375,000	25,500	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 994,059</u>	<u>\$ 834,931</u>	<u>\$ 1,322,114</u>	<u>\$ 1,974,124</u>	<u>\$ 652,010</u>	49.3

Funding Adjustments for FY 2009 Include:

- Personnel expenditures represent the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). During budget deliberations, Council shifted their re-election increase to Council Contingency.
- Operating expenditures reflect the transfer of funding for the Council of Governments from the Economic Development: Multi-County Parks budget. In addition, operating costs reflect an anticipated increase in the County's annual audit based on revised auditing standards.
- Council's Contingency contains budgeted funding of \$891,088 which represents an increase from FY 2008. During budget deliberations, Council shifted \$3,237 for re-election increases and \$357,851 from Public Defender funding into Council Contingency. The Public Defender funding was released upon the completion of an agreement to make Charleston County the administering county for the Ninth Circuit Public Defender.

ACCOMMODATIONS FEE

SPECIAL REVENUE FUND

CULTURE AND RECREATION

Mission: The Accommodations Fee is a two percent charge collected for transient room rentals throughout the County. County Council enacted the fee in Fiscal Year 1994 to encourage and support area tourism.

DIVISION SUMMARY:	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
Positions/FTE	3.00	3.00	-	-	-	0.0
Sales Tax	\$ 8,292,848	\$ 9,176,823	\$ 9,750,000	\$ 10,800,000	\$ 1,050,000	10.8
Interest	170,470	133,342	100,000	50,000	(50,000)	(50.0)
TOTAL REVENUES	\$ 8,463,318	\$ 9,310,165	\$ 9,850,000	\$ 10,850,000	\$ 1,000,000	10.2
Personnel	\$ 167,177	\$ 174,247	\$ -	\$ -	\$ -	0.0
Operating	4,374,933	5,201,352	6,192,111	6,635,541	443,430	7.2
Capital	28,034	-	-	-	-	0.0
TOTAL EXPENDITURES	4,570,144	5,375,599	6,192,111	6,635,541	443,430	7.2
Interfund Transfer Out	3,329,946	4,017,590	4,405,000	4,350,000	(55,000)	(1.2)
TOTAL DISBURSEMENTS	\$ 7,900,090	\$ 9,393,189	\$ 10,597,111	\$ 10,985,541	\$ 388,430	3.7
Increase (Use) of Fund Balance	\$ 563,228	\$ (83,024)	\$ (747,111)	\$ (135,541)	\$ 611,570	(81.9)
Beginning Fund Balance	1,547,657	2,110,885	2,027,861	1,438,050	(589,811)	(29.1)
Ending Fund Balance	\$ 2,110,885	\$ 2,027,861	\$ 1,280,750	\$ 1,302,509	\$ 21,759	1.7

Funding Adjustments for FY 2009 Include:

- Revenues represent projections for continued growth in tourism in the Charleston area.
- Operating expenditures reflect an increase in allocations to the Visitor's Bureau and municipalities within Charleston County based on the established formula.
- Interfund Transfer Out represents reimbursements to the General Fund (\$2,600,000) for expenditures incurred by providing services to tourists visiting the area and to the Debt Service Fund (\$1,750,000) for payments on tourist-related facilities

ACCOMMODATIONS TAX

SPECIAL REVENUE FUND

CULTURE AND RECREATION

Mission: The Accommodations Tax, as mandated by State law, requires a two percent tax on transient accommodations to encourage and support tourism.

PROGRAM SUMMARY:	<u>FY 2006</u> <u>Actual</u>	<u>FY 2007</u> <u>Actual</u>	<u>FY 2008</u> <u>Adjusted</u>	<u>FY 2009</u> <u>Approved</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Positions/FTE	-	-	-	-	-	0.0
Sales Tax	\$ 31,265	\$ 45,666	\$ 27,500	\$ 45,666	\$ 18,166	66.1
TOTAL REVENUES	\$ 31,265	\$ 45,666	\$ 27,500	\$ 45,666	\$ 18,166	66.1
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	5,952	19,633	2,375	19,633	17,258	726.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	5,952	19,633	2,375	19,633	17,258	726.7
Interfund Transfer Out	25,313	26,033	25,125	26,033	908	3.6
TOTAL DISBURSEMENTS	\$ 31,265	\$ 45,666	\$ 27,500	\$ 45,666	\$ 18,166	66.1

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase based on historical trends.
- Operating expenditures reflect funding to the Visitor's Bureau to promote tourism.
- Interfund Transfer Out represents the amount transferred to the General Fund as determined by State law.

INTERNAL AUDITOR

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Internal Auditor Department provides County Council and Administration with information and recommendations to improve the accounting and safeguarding of County resources and the efficiency and effectiveness of County operations.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	-	0.0
Personnel	\$ 167,785	\$ 178,767	\$ 193,025	\$ 212,530	\$ 19,505	10.1
Operating	9,159	9,277	9,761	9,786	25	0.3
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 176,944</u>	<u>\$ 188,044</u>	<u>\$ 202,786</u>	<u>\$ 222,316</u>	<u>\$ 19,530</u>	9.6

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures represent no significant change from the previous fiscal year.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Research the needs of various levels of management for audit assistance.

Objective 1(a): Based on an Annual Audit Plan approved by County Council, 100% of scheduled audits and activities will be completed.

Objective 1(b): Cost per audit hour will not exceed the outside rate of \$100.00 per hour.

Initiative V: Quality Control

Department Goal 2: Develop early warning indicators to quickly identify problem areas.

Objective 2(a): Survey departments regarding the value received from the audit with an average score of 75 on a scale of 1-100.

Objective 2(b): Based on completed audits, 75% of audit recommendations will be accepted and implemented within 12 months of audit report date.

INTERNAL AUDITOR (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:

	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Output:				
Council audit reports	1(a)	15	14	15
Periodic monitoring reports	1(a)	9	11	10
Recommendations in audit reports ¹	2(b)	26	25	20
Efficiency:				
Cost per audit hour	1(b)	\$51.59	\$66.42	\$75.00
Outcome:				
Completion percent of Annual Audit Plan	1(a)	104%	109%	100%
Surveys returned	2(a)	53.8%	58.8%	50.0%
Average evaluation score	2(a)	93.3%	90.7%	90.0%
Recommendations accepted and implemented	2(b)	26	25	20
Percent of recommendations accepted and implemented	2(b)	100%	100%	100%

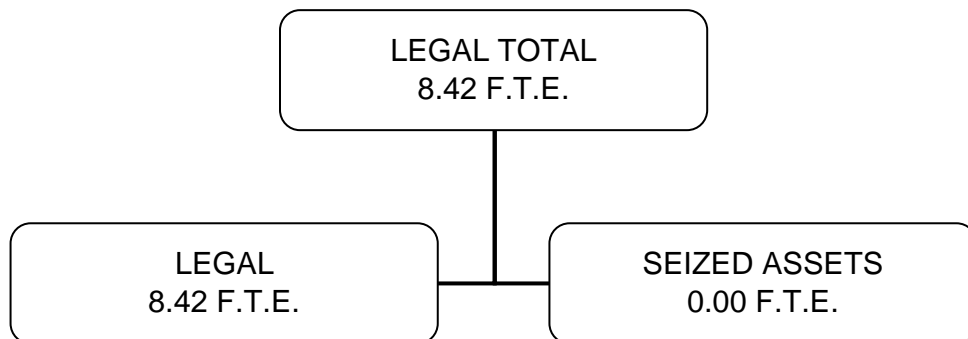
¹This total does not include recommendations in Memorandums of Minor Exceptions or Periodic Monitoring Reports.

2009 ACTION STEPS

Department Goal 2

- Increase use of computer software to provide continuous monitoring activities.

LEGAL



LEGAL

Mission: The Legal Department is responsible for drafting and enforcing county ordinances and codes and for providing legal advice and representation to Charleston County government officials and employees on government matters. In addition, the Legal Department assists, investigates, and records the state seized drug funds for the purpose of prosecuting DUI/DUS cases.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.56	6.56	8.42	8.42	-	0.0
General Fund	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000	100.0
Special Revenue Fund	-	-	13,000	25,000	12,000	92.3
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,000</u>	<u>\$ 29,000</u>	<u>\$ 16,000</u>	123.1
General Fund	\$ 753,711	\$ 870,053	\$ 1,328,834	\$ 1,228,702	\$ (100,132)	(7.5)
Special Revenue Fund	-	-	24,514	14,000	(10,514)	(42.9)
TOTAL DISBURSEMENTS	<u>\$ 753,711</u>	<u>\$ 870,053</u>	<u>\$ 1,353,348</u>	<u>\$ 1,242,702</u>	<u>\$ (110,646)</u>	(8.2)

Sources: Total sources represent the addition of the DUI/DUS Appropriation program in the General Fund and higher disposition of seized funds.

Disbursements: Total disbursements reflect the full-year funding of an Assistant County Attorney and temporary Administrative Assistant. In addition, disbursements reflect reductions for one-time legal costs in FY 2008 and lower tort liability coverage.

LEGAL (continued)

GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT - Legal

Mission: The Legal Department advises, represents, and defends the Charleston County Council, its members, and all County employees before all courts and administrative bodies; drafts and enforces ordinances; and collects existing claims in favor of Charleston County.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.56	6.56	8.42	8.42	-	0.0
Charges and Fees	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	100.0
Fines and Forfeitures	-	-	-	2,000	2,000	100.0
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	100.0
Personnel	\$ 475,585	\$ 484,746	\$ 737,960	\$ 819,951	\$ 81,991	11.1
Operating	278,126	385,307	590,874	408,751	(182,123)	(30.8)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 753,711</u>	<u>\$ 870,053</u>	<u>\$ 1,328,834</u>	<u>\$ 1,228,702</u>	<u>\$ (100,132)</u>	(7.5)

Funding Adjustments for FY 2009 Include:

- Revenues reflect the shifting of revenues related to DUI/DUS from a Special Revenue Fund to the General Fund.
- Personnel expenditures represent the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA). Personnel costs also include the full-year funding of an Assistant County Attorney and temporary Administrative Assistant.
- Operating expenditures reflect a decrease in legal costs related to the tax system. In addition, operating costs reflect a \$50,000 savings from reducing the tort liability coverage from \$1,000,000 to \$500,000.

LEGAL (continued)

SPECIAL REVENUE FUND

GENERAL GOVERNMENT

PROGRAM – Seized Assets

Mission: The Legal Department provides special funding assistance, investigates, and records the state seized drug funds for the purpose of prosecuting cases in the magistrate and circuit courts in an attempt to reduce the number of outstanding records.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Fines and Forfeitures	\$ -	\$ -	\$ 13,000	\$ 25,000	\$ 12,000	92.3
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,000</u>	<u>\$ 25,000</u>	<u>\$ 12,000</u>	92.3
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	24,514	14,000	(10,514)	(42.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 24,514</u>	<u>\$ 14,000</u>	<u>\$ (10,514)</u>	(42.9)

Funding Adjustments for FY 2009 Include:

- Revenues represent an increase due to higher projected prosecutions.
- Operating expenditures reflect a shift of recurring costs to the General Fund.

STATE AGENCIES

GENERAL FUND

JUDICIAL/HEALTH AND WELFARE

Mission: County Council makes contributions to four state agencies including the State Probation and Parole Board, the Mental Health Center, the Department of Social Services (DSS), and the Health Department. Listed respectively, the agencies provide services to the indigent; administer community-focused programs, including those designed to prevent the spread of disease and improve waste disposal; provide services which include therapy, counseling, assessment, and classes; and represent those people who are placed on parole or probation by General Sessions Court.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	-
Charges and Fees	\$ 141,858	\$ 157,299	\$ 140,000	\$ 160,000	\$ 20,000	14.3
TOTAL REVENUES	<u>\$ 141,858</u>	<u>\$ 157,299</u>	<u>\$ 140,000</u>	<u>\$ 160,000</u>	<u>\$ 20,000</u>	14.3
Department of Social Services	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	0.0
Health Department	243,655	249,592	257,859	257,859	-	0.0
Mental Health Center	52,987	52,987	52,987	53,000	13	0.0
State Probation and Parole	850	697	850	850	-	0.0
TOTAL EXPENDITURES	<u>\$ 372,492</u>	<u>\$ 378,276</u>	<u>\$ 386,696</u>	<u>\$ 386,709</u>	<u>\$ 13</u>	0.0

Funding Adjustments for FY 2009 Include:

- Revenues reflect higher Health Departments vital statistics fees based on rising volume and a rate increase.
- Contributions to State Agencies reflect no significant change.

TRANSPORTATION SALES TAX AGENCIES

SPECIAL REVENUE FUND

GENERAL GOVERNMENT

Mission: Charleston County's citizens authorized a half cent sales tax by referendum in November 2004; part of this tax is used to provide transportation alternatives in the County. Funds are allocated to the Charleston Area Regional Transportation Authority (CARTA), the Rural Transportation Management Association (RTMA), and the Independent Transportation Network Charleston –Trident (ITN) to provide transit solutions to the urban and rural areas of the County.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	-
Sales Tax	\$ 6,680,940	\$ 7,113,836	\$ 7,335,000	\$ 7,704,000	\$ 369,000	5.0
TOTAL REVENUES	<u>\$ 6,680,940</u>	<u>\$ 7,113,836</u>	<u>\$ 7,335,000</u>	<u>\$ 7,704,000</u>	<u>\$ 369,000</u>	5.0
Transportation - CARTA	\$ 7,549,030	\$ 7,871,405	\$ 8,040,445	\$ 8,341,570	\$ 301,125	3.7
Transportation - RTMA	88,868	258,275	382,103	428,000	45,897	12.0
Transportation - ITN	-	-	-	30,000	30,000	100.0
Indirect Cost	-	-	10,000	10,000	-	0.0
TOTAL EXPENDITURES	<u>\$ 7,637,898</u>	<u>\$ 8,129,680</u>	<u>\$ 8,432,548</u>	<u>\$ 8,809,570</u>	<u>\$ 377,022</u>	4.5
Increase (Use) of Fund Balance	\$ (956,958)	\$ (1,015,844)	\$ (1,097,548)	\$ (1,105,570)	\$ (8,022)	0.7
Beginning Fund Balance	<u>415,630</u>	<u>(541,328)</u>	<u>(1,557,172)</u>	<u>(2,519,720)</u>	<u>(962,548)</u>	61.8
Ending Fund Balance	<u>\$ (541,328)</u>	<u>\$ (1,557,172)</u>	<u>\$ (2,654,720)</u>	<u>\$ (3,625,290)</u>	<u>\$ (970,570)</u>	36.6

Funding Adjustments for FY 2009 Include:

- Contributions to the Charleston Area Regional Transportation Authority (CARTA) provide for on-going services and for debt expenses to repurchase their operating facility. The funding for debt service follows the precedent begun in FY 2007 to allocate an additional \$1,095,570 for each of six years above the normal Transit revenue allocation until the Leeds Avenue facility is paid off in FY 2012. It is planned that these additional funds will be returned to the Roads Program in future years.
- Contributions to the Rural Transportation Management Authority (RTMA) reflect funding to provide services in the rural areas of Charleston County. The increase in FY 2009 will provide full-year funding for new routes initiated in FY 2008 in the northern and southern portions of the County.
- A request for \$30,000 was received from the Independent Transportation Network Charleston – Trident organization. This 501(c)(3) non-profit provides dignified automobile transportation for seniors age 65 and older and for adults of any age with a visual impairment. The organization uses both paid and volunteer drivers to provide their service. Funding was not proposed for this organization. During budget deliberations, County Council approved taking \$30,000 from the proposed budget for CARTA and giving it to ITN.



AUDITOR

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Auditor prepares legal records for all real and personal property; assembles real property, personal property and motor vehicle information to establish a fair market value; and computes assessed values. The Auditor calculates and sets millage for all taxing authorities within Charleston County and provides all exemptions as mandated.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	30.00	29.00	29.00	30.00	1.00	3.4
Licenses and Permits	\$ 990	\$ 270	\$ 1,000	\$ 500	\$ (500)	(50.0)
Intergovernmental	10,732	10,732	10,732	10,732	-	0.0
Charges and Fees	325	300	-	200	200	100.0
TOTAL REVENUES	<u>\$ 12,047</u>	<u>\$ 11,302</u>	<u>\$ 11,732</u>	<u>\$ 11,432</u>	<u>\$ (300)</u>	<u>(2.6)</u>
Personnel	\$ 1,434,770	\$ 1,501,100	\$ 1,584,102	\$ 1,673,327	\$ 89,225	5.6
Operating	192,137	199,813	212,560	229,843	17,283	8.1
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 1,626,907</u>	<u>\$ 1,700,913</u>	<u>\$ 1,796,662</u>	<u>\$ 1,903,170</u>	<u>\$ 106,508</u>	<u>5.9</u>

Funding Adjustments for FY 2009 Include:

- Revenues reflect a minimal change.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). Personnel costs also include the addition of a Revenue Officer position to provide additional resources for the enhancement of motor vehicle property tax collection.
- Operating expenditures represent an increase for a laptop, camera, and operating supplies to support the Revenue Officer. In addition, records management costs based on historical and projected usage contribute to this increase.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To assure fair and equal treatment of all citizens.

Objective 1(a): Establish fair market values for personal property and motor vehicles with 100% accuracy.

Objective 1(b): Ensure a closure to all property tax concerns with 100% accuracy.

Objective 1(c): Calculate and set millage rates for all taxing authorities in Charleston County with 100% accuracy.

AUDITOR (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: To maximize efficiency to the public.

Objective 2(a): Maintain accurate real property and personal mailing addresses with 100% accuracy.

Objective 2(b): Perform daily data entry activity with 100% accuracy.

Objective 2(c): Ensure Homestead Exemptions and Property Tax Relief are administered with 100% accuracy.

MEASURES:

	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Output:				
Refunds processed	1(b),2(b)	2,324	2,162	2,400
Property record cards accessed ¹	1(b)	1,766,979	1,700,000	1,700,000
Set millage/projected revenue for taxing authorities	1(c)	39	36	36
Tax notices processed	2(a)	590,283	521,701	530,000
Deed transfers processed	2(b)	22,936	22,823	21,000
Measurement changes processed	2(b)	6,459	3,390	500
Homestead Exemptions/Property Tax Relief processed	2(c)	1,500	1,475	1,500
Efficiency:				
Average time in days per deed transfer to process	2(b)	10	10	8
Outcome:				
Fair Market Value accuracy rate	1(a)	100%	100%	100%
Set millage accuracy rate	1(c)	100%	100%	100%
Percent of returned mail	2(a)	2.0%	2.0%	1.5%
Deed transfer accuracy rate	1(b),2(b)	99.0%	98.0%	99.0%
Measurement change accuracy rate	2(b)	99.0%	99.0%	99.0%
Homestead Exemptions/Property Tax Relief accuracy rate	2(c)	100%	100%	100%

¹ FY 2008 data estimate due to unavailability at time of publication.

2009 ACTION STEPS

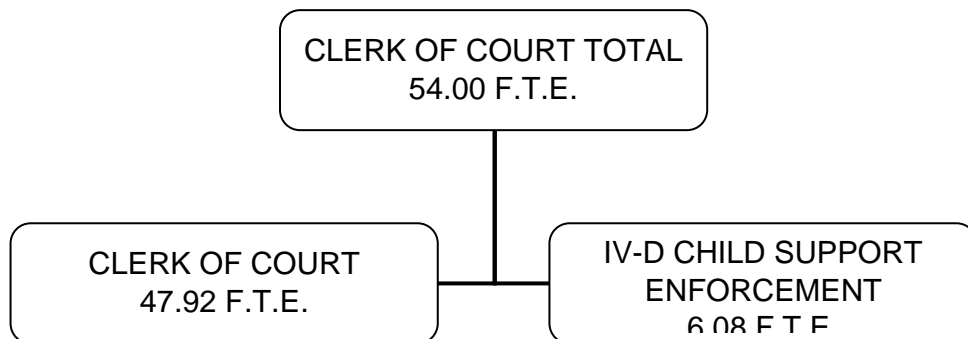
Department Goal 1

➤ Work in conjunction with Tax Team to select, design, and test new tax system.

Department Goal 2

➤ Cross train employees in applications of property types handled.

CLERK OF COURT



CLERK OF COURT

Mission: The Clerk of Court provides administrative support for the Ninth Judicial Circuit Court and Family Court, maintains dockets of the courts, maintains court records, and handles reporting requirements.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	53.00	54.00	54.00	54.00	-	0.0
General Fund	\$ 1,883,667	\$ 1,903,049	\$ 1,604,575	\$ 1,659,575	\$ 55,000	3.4
Special Revenue Fund	740,093	900,819	974,391	939,000	(35,391)	(3.6)
TOTAL SOURCES	<u>\$ 2,623,760</u>	<u>\$ 2,803,868</u>	<u>\$ 2,578,966</u>	<u>\$ 2,598,575</u>	<u>\$ 19,609</u>	0.8
General Fund	\$ 2,636,490	\$ 2,819,405	\$ 3,067,565	\$ 3,160,760	\$ 93,195	3.0
Special Revenue Fund	507,024	721,346	735,391	724,000	(11,391)	(1.5)
TOTAL DISBURSEMENTS	<u>\$ 3,143,514</u>	<u>\$ 3,540,751</u>	<u>\$ 3,802,956</u>	<u>\$ 3,884,760</u>	<u>\$ 81,804</u>	2.2

Sources: Total sources represent anticipated growth in clerk of court fees and general sessions court costs. This increase is offset by a decrease in DSS revenues in the IV-D Child Support Enforcement program in the Special Revenue Fund.

Disbursements: Total disbursements reflect slightly higher personnel costs in both funds. In addition, the higher cost of records management for converting microfilm to imaging and a higher appropriation for jury fees contribute to the increase in the General Fund.

CLERK OF COURT (continued)

GENERAL FUND

JUDICIAL

DEPARTMENT - Clerk of Court

Mission: The Clerk of Court provides administrative support for the Ninth Judicial Circuit Court and Family Court, maintains dockets of the courts, maintains court records, and handles reporting requirements.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	46.92	47.92	47.92	47.92	-	0.0
Intergovernmental	\$ 288,988	\$ 5,303	\$ 1,575	\$ 1,575	\$ -	0.0
Charges and Fees	1,206,598	1,228,702	1,175,000	1,210,000	35,000	3.0
Fines and Forfeitures	361,760	439,843	348,000	378,000	30,000	8.6
Interest	25,930	51,778	25,000	20,000	(5,000)	(20.0)
Miscellaneous	391	81,875	-	-	-	0.0
TOTAL REVENUES	1,883,667	1,807,501	1,549,575	1,609,575	60,000	3.9
Interfund Transfer In	-	95,548	55,000	50,000	(5,000)	(9.1)
TOTAL SOURCES	<u>\$ 1,883,667</u>	<u>\$ 1,903,049</u>	<u>\$ 1,604,575</u>	<u>\$ 1,659,575</u>	<u>\$ 55,000</u>	3.4
Personnel	\$ 2,139,420	\$ 2,289,345	\$ 2,534,551	\$ 2,596,858	\$ 62,307	2.5
Operating	497,070	530,060	533,014	563,902	30,888	5.8
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 2,636,490</u>	<u>\$ 2,819,405</u>	<u>\$ 3,067,565</u>	<u>\$ 3,160,760</u>	<u>\$ 93,195</u>	3.0

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase in clerk of court fees and general sessions court costs based on FY 2008 collections.
- Interfund Transfer In reflects the transfer of unspent revenues in the IV-D Child Support Enforcement Program at the discretion of the Clerk of Court.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect an increase in jury fees due to the growth in the number of cases. Also, records management costs are increased for converting microfilm to imaging.

CLERK OF COURT (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM - IV-D Child Support Enforcement

Mission: The Family Court Section collects and disperses the court ordered support obligations owed by non-custodial parents to their children.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	6.08	6.08	6.08	6.08	-	0.0
Intergovernmental	\$ 498,935	\$ 713,502	\$ 735,391	\$ 724,000	\$ (11,391)	(1.5)
TOTAL REVENUES	<u>\$ 498,935</u>	<u>\$ 713,502</u>	<u>\$ 735,391</u>	<u>\$ 724,000</u>	<u>\$ (11,391)</u>	<u>(1.5)</u>
Personnel	\$ 329,993	\$ 364,038	\$ 391,247	\$ 413,739	\$ 22,492	5.7
Operating	171,009	261,760	280,644	260,261	(20,383)	(7.3)
Capital	6,022	-	8,500	-	(8,500)	(100.0)
TOTAL EXPENDITURES	507,024	625,798	680,391	674,000	(6,391)	(0.9)
Interfund Transfer Out	-	95,548	55,000	50,000	(5,000)	(9.1)
TOTAL DISBURSEMENTS	<u>\$ 507,024</u>	<u>\$ 721,346</u>	<u>\$ 735,391</u>	<u>\$ 724,000</u>	<u>\$ (11,391)</u>	<u>(1.5)</u>
Increase (Use) of Fund Balance	\$ (8,089)	\$ (7,844)	\$ -	\$ -	\$ -	0.0
Beginning Fund Balance	19,373	11,284	3,440	-	(3,440)	(100.0)
Ending Fund Balance	<u>\$ 11,284</u>	<u>\$ 3,440</u>	<u>\$ 3,440</u>	<u>\$ -</u>	<u>\$ (3,440)</u>	<u>(100.0)</u>

Funding Adjustments for FY 2009 Include:

- Revenues reflect reimbursements from the Department of Social Services.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). These amounts are offset by anticipated vacancies of three percent of personnel costs.
- Operating expenditures reflect a reduction in mailer and records management costs.
- Interfund Transfer Out reflects the transfer of unspent revenues to the General Fund at the discretion of the Clerk of Court.

CORONER

GENERAL FUND

JUDICIAL

Mission: The Coroner is elected by the citizens of Charleston County and conducts independent investigations of deaths in the County, serving as a representative of the decedents and survivors. The investigation's purpose is to determine the manner of death and ensure that the circumstances surrounding it are thoroughly understood.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	6.00	6.00	8.00	8.00	-	0.0
Licenses and Permits	\$ 21,240	\$ 22,960	\$ 20,000	\$ 20,000	\$ -	0.0
Intergovernmental	1,575	1,575	1,575	1,575	-	0.0
Charges and Fees	3,823	3,696	4,000	5,000	1,000	25.0
TOTAL REVENUES	26,638	28,231	25,575	26,575	1,000	3.9
Interfund Transfer In	-	-	2,190	-	(2,190)	(100.0)
TOTAL SOURCES	<u>\$ 26,638</u>	<u>\$ 28,231</u>	<u>\$ 27,765</u>	<u>\$ 26,575</u>	<u>\$ (1,190)</u>	<u>(4.3)</u>
Personnel	\$ 381,911	\$ 415,511	\$ 534,235	\$ 581,223	\$ 46,988	8.8
Operating	70,764	78,373	95,407	101,044	5,637	5.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 452,675</u>	<u>\$ 493,884</u>	<u>\$ 629,642</u>	<u>\$ 682,267</u>	<u>\$ 52,625</u>	<u>8.4</u>

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase in projected copy charges.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). Personnel costs also include the full-year funding of a Case Manager position and a Deputy Coroner position added in FY 2008 to support the increasing workload.
- Operating expenditures reflect an increase in contracted service costs due to the difficulty in locating the families of the deceased. In addition, higher cellular and records management costs based on historical analysis and projected usage contribute to this increase.

CORONER (continued)

GENERAL FUND

JUDICIAL

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To conduct independent, thorough investigations of deaths to determine the cause and manner of death in accordance with the South Carolina Code of Laws.

Objective 1(a): Initiate an independent investigation into each death reported to the Coroner's Office to determine the cause and manner of death as provided for by the Code of Laws of SC.

Objective 1(b): Obtain and review medical records, police reports, etc. and interview appropriate individuals as indicated within 7 to 10 business days following notification of death.

Objective 1(c): Complete the Coroner's Report within 7 to 10 business days of reviewing all necessary documentation and information.

Objective 1(d): Provide available information, as appropriate, to next of kin within 5 business days of the request.

Objective 1(e): Provide available information, as appropriate, within 5 business days of receipt of a written request or subpoena.

Objective 1 (f): Complete a minimum of 16 hours of approved continuing education as required by the Code of Laws of SC.

Objective 1 (g): Arrange for the disposition of bodies within 6 months of death.

Objective 1 (h): Participate in emergency response efforts launched by the Charleston County Disaster Preparedness and Emergency Response Teams.

MEASURES:

	<u>Objective</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Projected</u>
Output:				
Deaths investigated	1(a)(b)(c)(d)(e)	1,151	1,323	1,455
Child fatality reviews held	1(a)(b)(c)(d)(e)	14	7	10
Training hours completed	1(f)(h)	220	266	312
Burial removal transit permits issued	1(g)	935	890	950
Cremation permits issued	1(g)	1,132	1,153	1,300
Number of educational and outreach programs provided	1(h)	6	8	10
Outcome:				
Percent of staff participating in disaster planning	1(f)(h)	100%	100%	100%

2009 ACTION STEPS

Department Goal 1

- Explore equipment, training, and communication technology requirements to enable every Coroner/Investigator to input investigative information into the Coroner data base from remote locations. This would eliminate repetitive data entry, make data available to appropriate people more quickly, and streamline office operations.

LEGISLATIVE DELEGATION

GENERAL FUND

GENERAL GOVERNMENT

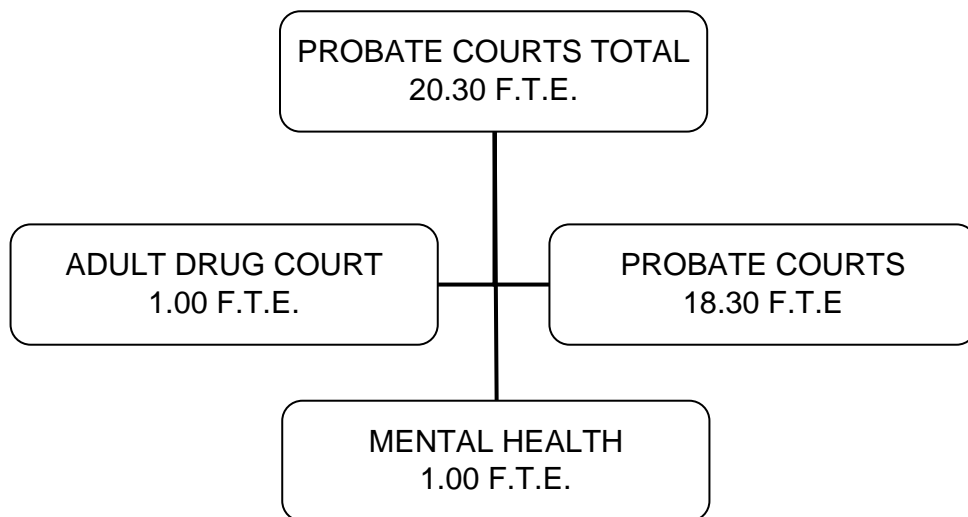
Mission: The Legislative Delegation serves as a liaison between the public, governmental agencies, and the elected state legislators that represent Charleston County.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	-	0.0
Personnel	\$ 139,920	\$ 156,463	\$ 157,200	\$ 156,032	\$ (1,168)	(0.7)
Operating	15,160	17,393	21,833	22,053	220	1.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 155,080</u>	<u>\$ 173,856</u>	<u>\$ 179,033</u>	<u>\$ 178,085</u>	<u>\$ (948)</u>	(0.5)

Funding Adjustments for FY 2009 Include:

- Personnel expenditures represent the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA).
- Operating expenditures reflect no significant change.

PROBATE COURTS



PROBATE COURTS

Mission: The Probate Courts provide assistance to the citizens of Charleston County through the Estate Division, the Marriage License Division, and the Commitment Division. The Probate Courts are also responsible for the Adult Drug Court and the Mental Health Court programs.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	19.30	19.30	20.30	20.30	-	0.0
General Fund	\$ 1,227,361	\$ 1,305,279	\$ 1,225,575	\$ 1,297,525	\$ 71,950	5.9
TOTAL SOURCES	<u>\$ 1,227,361</u>	<u>\$ 1,305,279</u>	<u>\$ 1,225,575</u>	<u>\$ 1,297,525</u>	<u>\$ 71,950</u>	5.9
General Fund	\$ 1,373,856	\$ 1,767,953	\$ 1,895,950	\$ 1,996,779	\$ 100,829	5.3
TOTAL DISBURSEMENTS	<u>\$ 1,373,856</u>	<u>\$ 1,767,953</u>	<u>\$ 1,895,950</u>	<u>\$ 1,996,779</u>	<u>\$ 100,829</u>	5.3

Sources: Total sources represent an increase in Probate Court Fees.

Disbursements: Total disbursements reflect a provision for a Cost of Living Adjustment (COLA) and an increase in contracted services for counselors at the Charleston Center.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide the public with useful information through workshops and the County Web site.

Objective 1(a): Assist the general public in establishing conservatorships and guardianships.

Objective 1(b): Provide a forum for the handling of involuntary commitments of alcohol and drug abuse and mental illness cases.

Objective 1(c): Reply to certified marriage license requests within 24 hours.

Objective 1(d): Provide a forum for the resolution of disputes in estates consisting of creditors' claims, elective share cases, and will contests.

Objective 1(e): Provide information and education to the general public through speeches and seminars to service organizations and educational groups.

Objective 1(f): Lower the estate age for estates open by 5%.

Initiative III: Long-Term Financial Planning

Department Goal 2: Maintain accountability of delinquencies through calendar year reports.

Objective 2: Monitor annual accountings and guardianship reports in active files to keep delinquencies below 3%.

Initiative IV: Workflow Analysis-Process Management

Department Goal 3: To comply with South Carolina Law for marriage licenses and probating estates through the education of staff.

Objective 3(a): Ensure annual compliance with South Carolina Law in the sale of marriage licenses.

Objective 3(b): Ensure completion of mandatory probate forms in statutory time periods for probating estates.

PROBATE COURTS (continued)

MEASURES:		FY 2007	FY 2008	FY 2009
	Objective	Actual	Actual	Projected
Input:				
Number of conservatorships and guardianships	1(a)	190	166	166
Number of court cases filed	1(b)	2,249	2,249	2,249
Output:				
Certified copies issued	1(c)	2,900	3,161	3,200
Cases scheduled for litigation	1(b)(d)	696	1,083	1,100
Estates opened ¹	1(d)	1,777	1,804	1,850
Speaking engagements	1(e)(f)	40	50	50
Number of accountings and guardianship reports	2	909	766	766
Marriage licenses issued	3(a)	3,877	3,769	3,800
Mandatory probate forms completed	3(b)	2,500	2,500	2,500
Efficiency:				
Average cases per clerk	1(b)(d)	355	436	450
Outcome:				
Estates Open:	1(e)(f)			
366 days to 455 days		250	250	250
456 days to 540 days		150	150	150
541 days to 720 days		125	125	125
721 days or more		300	300	300
Percentage of delinquent accountings and guardianships ²	2	5.0%	28.0%	10.0%
South Carolina Law compliance	3(a)	100%	100%	100%
Certified marriage license compliance	3(a)	100%	100%	100%
Mandatory probate form compliance	3(b)	100%	100%	100%

¹ Annualized based on a calendar year.

² Reflects a calendar year.

2009 ACTION STEPS

Department Goal 1

- Educate the public about Probate Court procedures through continuance of monthly seminars, public speaking engagements, and the County Web site.

PROBATE COURTS (continued)

GENERAL FUND

JUDICIAL

PROGRAM – Adult Drug Court

Mission: The Adult Drug Court promotes referral, treatment, and follow-up of adults involved in non-violent criminal behavior and substance abuse with successful prevention and intervention efforts that can have a significant impact on incarceration rates in Charleston County.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	-	0.0
Intergovernmental	\$ 54,414	\$ 56,718	\$ -	\$ -	\$ -	0.0
Charges and Fees	31,668	24,034	25,000	30,000	5,000	20.0
TOTAL REVENUES	86,082	80,752	25,000	30,000	5,000	20.0
Interfund Transfer In	-	-	55,000	56,950	1,950	3.5
TOTAL SOURCES	<u>\$ 86,082</u>	<u>\$ 80,752</u>	<u>\$ 80,000</u>	<u>\$ 86,950</u>	<u>\$ 6,950</u>	8.7
Personnel	\$ 31,668	\$ 47,258	\$ 50,201	\$ 53,129	\$ 2,928	5.8
Operating	99,097	135,849	134,017	156,240	22,223	16.6
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 130,765</u>	<u>\$ 183,107</u>	<u>\$ 184,218</u>	<u>\$ 209,369</u>	<u>\$ 25,151</u>	13.7

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase in client fees based on current and historical trends.
- Personnel expenditures reflect the actual grade and step of the incumbent and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect an increase in training costs and contracted services to fund counselors provided by Charleston Center.
- Interfund Transfer In reflects a contribution from the State to support program costs. The Solicitor has allowed one-third of the State contribution for drug courts to fund the Adult Drug Court.

PROBATE COURTS (continued)

GENERAL FUND

JUDICIAL

PROGRAM - Mental Health Court

Mission: The Mental Health Court diverts the mentally ill involved in non-violent criminal behavior away from incarceration with successful prevention and intervention efforts that can have a significant impact on incarceration rates in Charleston County.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	-	-
Personnel	\$ 54,291	\$ 56,499	\$ 58,199	\$ 50,593	\$ (7,606)	(13.1)
Operating	22,805	121,682	125,919	127,294	1,375	1.1
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 77,096</u>	<u>\$ 178,181</u>	<u>\$ 184,118</u>	<u>\$ 177,887</u>	<u>\$ (6,231)</u>	<u>(3.4)</u>

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grade and step of the incumbent and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures represent an increase in contracted services to fund counselors provided by Charleston/Dorchester Mental Health.

PROBATE COURTS (continued)

GENERAL FUND

JUDICIAL

DIVISION – Probate Courts

Mission: The Probate Courts Division provides assistance to the citizens of Charleston County in probating estates; resolving disputes in estates and trusts; obtaining marriage licenses in accordance with South Carolina law; handling involuntary commitments for drug/alcohol abuse and mental illness; and appointing guardians and conservators for the protection of themselves and others.

DEPARTMENTAL SUMMARY:	FY 2007 <u>Actual</u>	FY 2008 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	17.30	17.30	18.30	18.30	-	0.0
Licenses and Permits	\$ 199,260	\$ 208,412	\$ 200,000	\$ 205,000	\$ 5,000	2.5
Intergovernmental	1,575	1,575	1,575	1,575	-	0.0
Charges and Fees	940,444	1,014,540	944,000	1,004,000	60,000	6.4
TOTAL REVENUES	<u>\$ 1,141,279</u>	<u>\$ 1,224,527</u>	<u>\$ 1,145,575</u>	<u>\$ 1,210,575</u>	<u>\$ 65,000</u>	5.7
Personnel	\$ 984,732	\$ 1,076,498	\$ 1,192,871	\$ 1,272,536	\$ 79,665	6.7
Operating	181,263	330,167	334,743	336,987	2,244	0.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 1,165,995</u>	<u>\$ 1,406,665</u>	<u>\$ 1,527,614</u>	<u>\$ 1,609,523</u>	<u>\$ 81,909</u>	5.4

Funding Adjustments for FY 2009 Include:

- Revenues reflect anticipated growth in Probate Court Fees based on current and prior year's collections. Revenues also represent an increase in marriage licenses based on historical collections.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect an increase in records management costs to convert microfilm to imaging.

REGISTER OF MESNE CONVEYANCE

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Register of Mesne Conveyance (RMC) records land titles, liens, and other documents related to property transactions in Charleston County ensuring that all recorded documents comply with the requirements of federal and state recording statutes and are available for public review.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	31.00	33.00	32.00	32.00	-	0.0
Intergovernmental	\$ 1,575	\$ 1,575	\$ 1,575	\$ 1,575	\$ -	0.0
Charges and Fees	10,135,692	8,205,071	8,416,000	7,067,500	(1,348,500)	(16.0)
Interest	41,728	38,618	35,000	14,000	(21,000)	(60.0)
TOTAL REVENUES	\$ 10,178,995	\$ 8,245,264	\$ 8,452,575	\$ 7,083,075	\$ (1,369,500)	(16.2)
Personnel	\$ 1,610,738	\$ 1,645,333	\$ 1,812,519	\$ 1,851,921	\$ 39,402	2.2
Operating	241,252	207,032	225,668	197,453	(28,215)	(12.5)
Capital	24,588	-	5,300	5,300	-	0.0
Debt Service	-	-	8,733	9,619	886	10.1
TOTAL EXPENDITURES	1,876,578	1,852,365	2,052,220	2,064,293	12,073	0.6
Interfund Transfer Out	9,948	4,511	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 1,886,526	\$ 1,856,876	\$ 2,052,220	\$ 2,064,293	\$ 12,073	0.6

Funding Adjustments for FY 2009 Include:

- Revenues represent a decrease in fee collections based primarily on a lower volume of mortgages recorded due to the housing market decline. Revenues also reflect a decrease in interest income based upon a decline in interest rates.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). Personnel costs also include a reduction in temporary costs due to reduced workload.
- Operating expenditures reflect a decrease in copy supplies and printing due to less specialized printing required with the housing market decline. In addition, reduced copier and postage costs based on historical analysis and projected usage contribute to this decrease. This decrease is partially offset by the upgrade from an analog to a digital video recorder for surveillance.
- Capital represents a plat storage cabinet to store the increasing volume of records.

REGISTER OF MESNE CONVEYANCE (continued)

GENERAL FUND

GENERAL GOVERNMENT

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide the public with accurate information of public County records.

Objective 1: Maintain office computerization for public use at 100 percent each year.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: To maximize efficiency to the public and Charleston County employees.

Objective 2(a): Reduce document turn around time by 50 percent from five weeks to two and a half weeks.

Objective 2(b): Scan 100% of Plats for Web site.

Objective 2(c): Complete Point of Sales installation to improve recorder efficiency.

MEASURES:		FY 2007	FY 2008	FY 2009
	Objective	Actual	Actual	Projected
Output:				
Percent of office computerization for public use	1	100%	100%	100%
Documents recorded	2(a)	133,772	116,770	116,770
Percent of Point of Sales software/hardware implementation	2(c)	100%	100%	100%
Efficiency:				
Average number of documents processed per staff	2(a)	4,459	4,325	4,325
Outcome:				
Revenue above budget	2(a)	\$5,765,269	\$5,829,340	\$5,829,340
Document turn around time	2(a)	4 weeks	4 weeks	4 weeks
Percent decrease in turn around time	2(a)	20.0%	0.0%	0.0%
Percent of Plats scanned	2(b)	100%	100%	100%
Percent of improved recorder efficiency	2(c)	100%	100%	100%

2009 ACTION STEPS

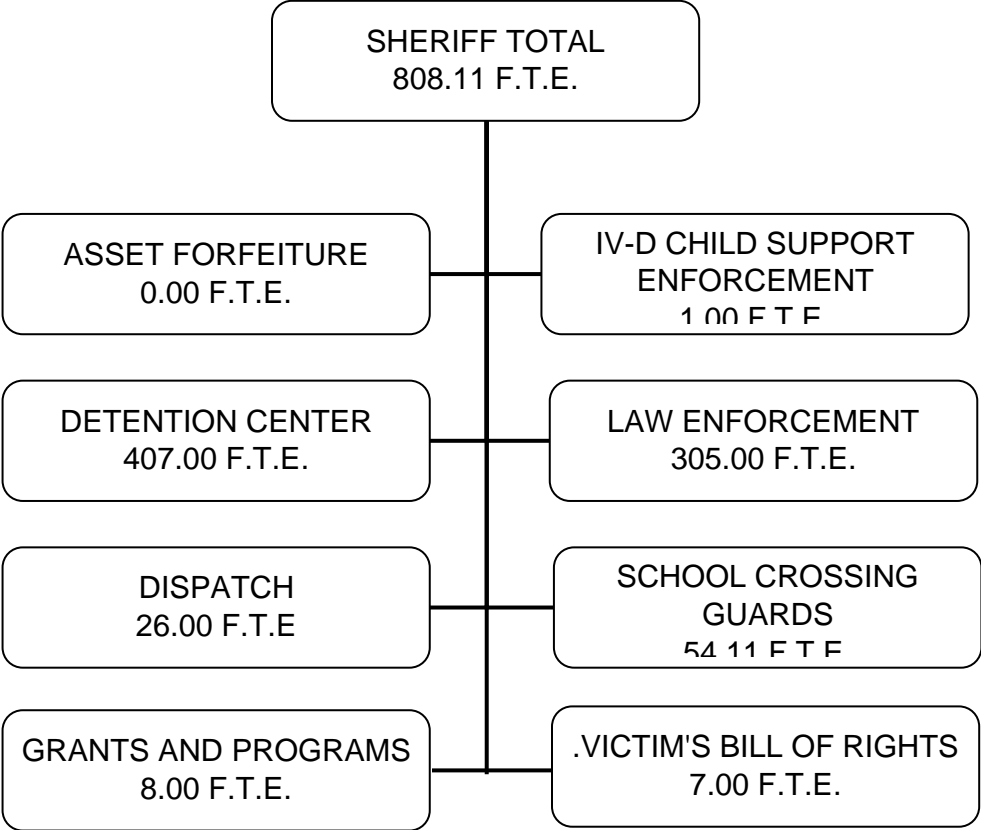
Department Goal 1

- Scan deeds, mortgages, plats, and miscellaneous documents recorded from 1995 to 1996 for electronic retrieval.

Department Goal 2

- Continue scanning historic books for electronic use with estimated completion within ten years.

SHERIFF



SHERIFF

Mission: The Sheriff's Department protects individuals and property through the fair and impartial enforcement of the laws of South Carolina and the ordinances of Charleston County.

DEPARTMENTAL SUMMARY	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	780.31	780.31	790.31	808.11	17.80	2.3
General Fund	\$ 2,560,975	\$ 2,457,697	\$ 2,460,625	\$ 2,354,875	\$ (105,750)	(4.3)
Special Revenue Fund	894,763	1,038,415	864,341	761,789	(102,552)	(11.9)
TOTAL SOURCES	<u>\$ 3,455,738</u>	<u>\$ 3,496,112</u>	<u>\$ 3,324,966</u>	<u>\$ 3,116,664</u>	<u>\$ (208,302)</u>	(6.3)
General Fund	\$ 46,934,826	\$ 49,047,701	\$ 55,018,634	\$ 56,408,253	\$ 1,389,619	2.5
Special Revenue Fund	1,116,983	1,252,889	1,635,912	1,138,806	(497,106)	(30.4)
TOTAL DISBURSEMENTS	<u>\$ 48,051,809</u>	<u>\$ 50,300,590</u>	<u>\$ 56,654,546</u>	<u>\$ 57,547,059</u>	<u>\$ 892,513</u>	1.6

Sources: Total sources reflect a decrease in the General Fund for the reimbursement from the federal government for "holding" federal prisoners in the Detention Center. Also showing a decrease is the Asset Forfeiture Special Revenue Fund due to a projected decrease in seized asset forfeitures.

Disbursements: Total disbursements reflect an increase in the General Fund due to 19 new positions for the Detention Center as well as an increase for the medical service contract at the Detention Center. The decrease in the Special Revenue Fund is due to a change in policy in that recurring expenses can no longer be paid from the Asset Forfeiture Fund.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide animal control in an effective and cost efficient manner.

Objective 1: Maintain a level of service for the care and safety of animals at a cost to the citizens of Charleston County not to exceed 10% of operating expenditure.

Department Goal 2: Provide quality service to citizens and businesses.

Objective 2(a): Maintain a recovery rate of valuable property stolen above 35%.

Objective 2(b): Reduce the backlog of bad check warrants by serving a minimum of 66% of all bad check warrants received.

SHERIFF (continued)

Initiative III: Long-Term Financial Planning

Department Goal 3: Minimize the general fund cost of operating the Sheriff Department.

Objective 3(a): Maintain a Federal Prisoner per diem revenue amount which equals 20% of total operating expenditures.

Objective 3(b): Secure grant funding for replacement of costly equipment and to fund other services otherwise paid for with general fund dollars.

Objective 3(c): Increase the Sheriff's Civil Fees revenue by 3%.

MEASURES:

	<u>Objective</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Projected</u>
Input:				
Animal Control operating expenditures	1	\$599,272	\$617,849	\$630,000
Animal shelter fees revenues	1	\$26,625	\$23,630	\$25,000
Animal control and citizen strays received	1	7,670	6,580	7,000
Detention operating expenditures	3(a)	\$6,106,684	\$6,443,491	\$6,839,092
Federal prisoner per diem revenues	3(a)	\$1,758,650	\$1,399,888	\$1,800,000
Output:				
Value of property lost due to crime	2(a)	\$5,074,776	\$5,332,243	\$5,203,510
Bad check warrants received	2(b)	14,609	13,386	13,386
Bad check warrants served	2(b)	6,124	6,194	6,194
Grant monies awarded no-match	3(b)	\$74,316	501,231	70,000
Efficiency:				
Value of property recovered	2(a)	\$1,393,123	\$1,431,098	\$1,412,111
Daily cost per prisoner	3(a)	\$40	\$55	\$55
Actual cost of grant personnel and purchased equipment	3(b)	\$74,316	\$171,708	\$70,000
Outcome:				
Percent of animal control revenues to expenditures	1	4.44%	3.82%	3.97%
Value of property recovered as a percent of property reported stolen	2(a)	27.45%	26.84%	27.14%
Percent of bad check warrants served	2(b)	41.92%	46.27%	46.27%
Percent of federal prisoner per diem revenues to expenditures	3(a)	28.80%	21.73%	26.32%
Personnel, equipment purchased using non-general fund dollars	3(b)	\$74,316	\$501,231	\$70,000
Actual civil fees received	3(c)	\$47,565	\$62,503	\$65,000

2009 ACTION STEPS

Department Goal 1

- Develop and implement a plan to achieve accreditation of the Detention Center.

SHERIFF (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

DIVISION - Asset Forfeiture

Mission: The Sheriff's Asset Forfeiture Division utilizes seized assets to investigate, suppress, and prosecute all forms of illicit narcotics trafficking and illegal vice activities.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	-
Fines and Forfeitures	\$ 276,949	\$ 212,910	\$ 285,000	\$ 146,000	\$ (139,000)	(48.8)
Interest	14,158	15,258	11,500	-	(11,500)	(100.0)
Miscellaneous	5,757	139,213	-	-	-	0.0
TOTAL REVENUES	296,864	367,381	296,500	146,000	(150,500)	(50.8)
Interfund Transfers In	9,542	9,411	34,855	-	(34,855)	(100.0)
TOTAL SOURCES	<u>\$ 306,406</u>	<u>\$ 376,792</u>	<u>\$ 331,355</u>	<u>\$ 146,000</u>	<u>\$ (185,355)</u>	(55.9)
Personnel	\$ -	\$ -	\$ 2,796	\$ -	\$ (2,796)	(100.0)
Operating	346,753	404,993	481,074	47,250	(433,824)	(90.2)
Capital	20,191	4,289	-	91,500	91,500	100.0
TOTAL EXPENDITURES	366,944	409,282	483,870	138,750	(345,120)	(71.3)
Interfund Transfer Out	3,720	-	34,855	-	(34,855)	(100.0)
TOTAL DISBURSEMENTS	<u>\$ 370,664</u>	<u>\$ 409,282</u>	<u>\$ 518,725</u>	<u>\$ 138,750</u>	<u>\$ (379,975)</u>	(73.3)
Increase (Use) of Fund Balance	\$ (64,258)	\$ (32,490)	\$ (187,370)	\$ 7,250	\$ 194,620	103.9
Beginning Fund Balance	389,868	325,610	293,120	-	(293,120)	(100.0)
Ending Fund Balance	<u>\$ 325,610</u>	<u>\$ 293,120</u>	<u>\$ 105,750</u>	<u>\$ 7,250</u>	<u>\$ (98,500)</u>	(93.1)

Funding Adjustments for FY 2009 Include:

- Revenues reflect projections based on the current rate of seized asset forfeitures and a decrease in interest earned due to a drop in fund balance.
- Personnel expenditures in FY 2008 represent the flight differential pay for three people, which has been shifted to the General Fund.
- Operating expenditures reflect a reduction as recurring expenses are not allowed in this fund. These funds can only be used for one-time expenses.
- Capital expenditures are for 15 digital-in-car video systems.

SHERIFF (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION - Detention Center

Mission: The Detention Center is responsible for the custody and control of individuals lawfully incarcerated by local, state, and federal law enforcement agencies. The Detention Center provides food, clothing, shelter, limited exercise, recreation, and medical care, and also provides victim services in accordance with the South Carolina Victim's Bill of Rights.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	378.00	377.00	388.00	407.00	19.00	4.9
Intergovernmental	\$ 2,111,211	\$ 2,062,375	\$ 2,050,000	\$ 1,950,000	\$ (100,000)	(4.9)
Charges and Fees	308,986	282,457	262,000	254,000	(8,000)	(3.1)
Miscellaneous	1,201	815	-	-	-	0.0
TOTAL REVENUES	\$ 2,421,398	\$ 2,345,647	\$ 2,312,000	\$ 2,204,000	\$ (108,000)	(4.7)
Personnel	\$ 18,893,625	\$ 19,601,729	\$ 22,827,908	\$ 22,960,886	\$ 132,978	0.6
Operating	5,932,714	6,107,875	6,572,530	6,963,784	391,254	6.0
Capital	13,322	51,164	-	69,300	69,300	100.0
TOTAL EXPENDITURES	24,839,661	25,760,768	29,400,438	29,993,970	593,532	2.0
Interfund Transfer Out	205,000	263,000	275,000	283,250	8,250	3.0
TOTAL DISBURSEMENTS	\$ 25,044,661	\$ 26,023,768	\$ 29,675,438	\$ 30,277,220	\$ 601,782	2.0

Funding Adjustments for FY 2009 Include:

- Revenues reflect a decrease in the amount of per diem reimbursement from the federal government for "holding" federal prisoners.
- Personnel expenditures reflect an increase of 19 full-time positions and provision for a Cost of Living Adjustment (COLA). The increase for the new positions was offset by a decrease in budgeted overtime expense.
- Operating expenditures represent a 5.4% CPI increase of \$215,000 for contracted medical services.
- Capital expenditures are for a livescan station, phase two of replacing locks and keys, three security cameras, and a riding lawn mower.
- Interfund Transfer Out represents funding for services administered by the Charleston Center (Department of Alcohol and Other Drug Abuse Services).

SHERIFF (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION – Dispatch

Mission: The Dispatch function operates under the control of the Sheriff and provides emergency communications and emergency 911 response services to the citizens of Charleston County.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	26.00	26.00	-	0.0
Personnel	\$ -	\$ -	\$ 1,644,586	\$ 1,538,702	\$ (105,884)	(6.4)
Operating	-	-	39,988	37,579	(2,409)	(6.0)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,684,574</u>	<u>\$ 1,576,281</u>	<u>\$ (108,293)</u>	(6.4)

Funding Adjustments for FY 2009 Include:

- Prior to FY 2008, Dispatch was part of Law Enforcement; it has been separated out to track the costs of this function.
- Personnel expenditures reflect the actual grades and steps of the incumbents and include a provision for a Cost of Living Adjustment (COLA). These amounts are offset by a decrease in overtime expenses.
- Operating expenditures reflect a decrease in the amount needed for pre-employment screenings.

SHERIFF (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

PROGRAM - Grants and Programs

Mission: The Sheriff's Office Grants and Programs function utilizes funds from various outside sources to provide social programs and special events and to improve facilities and services for the citizens of Charleston County.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE *	8.00	8.00	8.00	8.00	-	0.0
Citadel Day Camp	\$ 3,000	\$ 3,000	\$ 2,000	\$ 3,000	\$ 1,000	50.0
Foster Wheeler Day Camp	3,100	3,100	3,000	3,000	-	0.0
Inmate Welfare Fund	335,086	399,495	296,501	361,500	64,999	21.9
School Resource Officer Program	103,500	103,500	103,500	103,500	-	0.0
TOTAL REVENUES	444,686	509,095	405,001	471,000	65,999	16.3
Interfund Transfer In	37,970	46,325	54,319	67,789	13,470	24.8
TOTAL SOURCES	<u>\$ 482,656</u>	<u>\$ 555,420</u>	<u>\$ 459,320</u>	<u>\$ 538,789</u>	<u>\$ 79,469</u>	17.3
Personnel	\$ 172,443	\$ 182,467	\$ 191,299	\$ 204,518	\$ 13,219	6.9
Operating	108,801	112,538	314,594	306,468	(8,126)	(2.6)
Capital	9,894	140,214	101,351	-	(101,351)	(100.0)
TOTAL EXPENDITURES	<u>\$ 291,138</u>	<u>\$ 435,219</u>	<u>\$ 607,244</u>	<u>\$ 510,986</u>	<u>\$ (96,258)</u>	(15.9)
Increase (Use) of Fund Balance	\$ 191,518	\$ 120,201	\$ (147,924)	\$ 27,803	\$ 175,727	118.8
Beginning Fund Balance	319,520	511,038	631,239	529,177	(102,062)	(16.2)
Ending Fund Balance	<u>\$ 511,038</u>	<u>\$ 631,239</u>	<u>\$ 483,315</u>	<u>\$ 556,980</u>	<u>\$ 73,665</u>	15.2

* The Project Seahawk Grant includes five FTEs for FY 2006 through FY 2009. The Revenues and Expenditures for this grant are not included in this summary.

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase from vending machine commissions (Inmate Welfare Fund).
- Interfund Transfer In reflects the General Fund's portion of the cost to support the School Resource Officer program for the expenses not fully paid by the Charleston County School District.
- Personnel expenditures reflect the actual grades and steps of the incumbents and provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect a decrease in repair and maintenance supplies offset by an increase for the possible transportation of prisoners in case of a catastrophic event.

SHERIFF (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

PROGRAM - IV-D Child Support Enforcement

Mission: The Sheriff's IV-D Child Support Enforcement Grant provides special funding assistance for the receipt and computerized logging and tracking of IV-D cases separate from other civil process cases as determined by South Carolina law.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	-	0.0
Intergovernmental	\$ 71,112	\$ 76,379	\$ 73,666	\$ 77,000	\$ 3,334	4.5
TOTAL REVENUES	71,112	76,379	73,666	77,000	3,334	4.5
Interfund Transfer In	-	1,060	-	-	-	0.0
TOTAL SOURCES	<u>\$ 71,112</u>	<u>\$ 77,439</u>	<u>\$ 73,666</u>	<u>\$ 77,000</u>	<u>\$ 3,334</u>	4.5
Personnel	\$ 55,447	\$ 63,248	\$ 63,940	\$ 65,630	\$ 1,690	2.6
Operating	15,665	14,191	9,726	11,370	1,644	16.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 71,112</u>	<u>\$ 77,439</u>	<u>\$ 73,666</u>	<u>\$ 77,000</u>	<u>\$ 3,334</u>	4.5

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase in the estimate for reimbursement from the Department of Social Services (DSS).
- Personnel expenditures reflect the actual grade and step of the incumbent and provision for a Cost of Living Adjustment (COLA).
- Operating expenditures show increases for cellular phone costs and a contingency.

SHERIFF (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION – Law Enforcement

Mission: The Sheriff is elected to provide law enforcement services to the citizens of Charleston County consisting of patrol operation, investigative follow-up, traffic enforcement, aerial surveillance, special community functions, narcotics enforcement, underwater recovery, special weapons and tactics response, service of civil and criminal process, and animal control.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	331.00	332.00	305.00	305.00	\$ -	0.0
Licenses and Permits	\$ 2,015	\$ 2,056	\$ 2,050	\$ 2,050	\$ -	0.0
Intergovernmental	6,825	2,410	50,575	47,575	(3,000)	(5.9)
Charges and Fees	122,270	103,566	96,000	101,250	5,250	5.5
Miscellaneous	8,467	4,018	-	-	-	0.0
TOTAL REVENUES	\$ 139,577	\$ 112,050	\$ 148,625	\$ 150,875	\$ 2,250	1.5
Personnel	\$ 18,064,801	\$ 18,532,813	\$ 18,980,558	\$ 19,498,517	\$ 517,959	2.7
Operating	3,210,633	3,637,274	3,980,611	4,269,392	288,781	7.3
Capital	5,000	222,963	-	81,833	81,833	100.0
TOTAL EXPENDITURES	21,280,434	22,393,050	22,961,169	23,849,742	888,573	3.9
Interfund Transfer Out	37,970	46,325	54,319	67,789	13,470	24.8
TOTAL DISBURSEMENTS	\$ 21,318,404	\$ 22,439,375	\$ 23,015,488	\$ 23,917,531	\$ 902,043	3.9

Funding Adjustments for FY 2009 Include:

- Revenues indicate a slight increase for civil fees.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect increased funding for fuel and also for charges that have been moved from the Asset Forfeiture Fund.
- Capital expenditures will fund the purchase of 7 camera equipment upgrades and a video bore scope.
- Interfund Transfer Out represents an increase in the General Fund's portion of the cost to support the School Resource Officer (SRO) program since the Charleston County School District does not pay the full cost of this program.

SHERIFF (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION – School Crossing Guards

Mission: The Sheriff's School Crossing Guards Division provides for the safety of school children walking to and from school while in the vicinity of major intersections and other areas of dangerous traffic flow.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	54.31	54.31	54.31	54.11	(0.20)	(0.4)
Personnel	\$ 559,283	\$ 570,498	\$ 629,884	\$ 625,209	\$ (4,675)	(0.7)
Operating	12,478	14,060	13,250	12,012	(1,238)	(9.3)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 571,761</u>	<u>\$ 584,558</u>	<u>\$ 643,134</u>	<u>\$ 637,221</u>	<u>\$ (5,913)</u>	<u>(0.9)</u>

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect projections based on current and historical trends for hours worked by the School Guards. Also reflected is a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures show small decreases for uniforms and public safety supplies.

SHERIFF (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

PROGRAM – Victim’s Bill of Rights

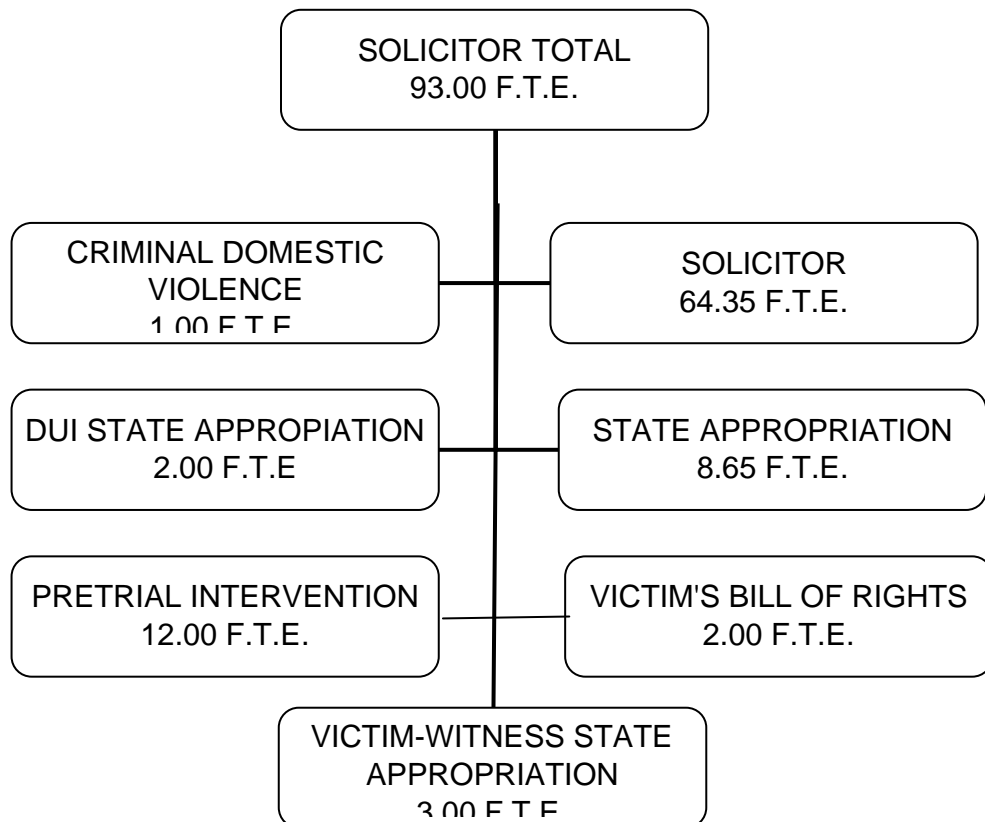
Mission: The Victim’s Bill of Rights Program provides information to victims regarding current case status and recommends follow-up services available to them and their families.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	8.00	8.00	8.00	7.00	(1.00)	(12.5)
Personnel	\$ 316,933	\$ 264,955	\$ 368,420	\$ 344,790	\$ (23,630)	(6.4)
Operating	52,006	48,815	67,857	67,280	(577)	(0.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 368,939</u>	<u>\$ 313,770</u>	<u>\$ 436,277</u>	<u>\$ 412,070</u>	<u>\$ (24,207)</u>	(5.5)

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and provision for a Cost of Living Adjustment (COLA). Also reflected is the transfer out of one vacant position to be reprogrammed toward personnel needs in other areas.
- Operating expenditures reflect a small decrease for office expenses.

SOLICITOR



SOLICITOR

Mission: The Solicitor's Office provides prosecution services to the Court of General Sessions (Criminal Court), Ninth Judicial Circuit, and Family Court (Juvenile), in addition to administering the State-mandated Pretrial Intervention, Criminal Domestic Violence, and Victim-Witness Assistance programs.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	83.00*	88.00*	93.00	93.00	-	4.4
General Fund	\$ 11,320	\$ 11,320	\$ 11,320	\$ 11,320	\$ -	0.0
Special Revenue Fund	1,709,128	1,789,447	1,904,356	2,063,413	159,057	8.4
TOTAL SOURCES	\$ 1,720,448	\$ 1,800,767	\$ 1,915,676	\$ 2,074,733	\$ 159,057	8.3
General Fund	\$ 3,851,526	\$ 4,204,161	\$ 4,614,619	\$ 4,919,703	\$ 305,084	6.6
Special Revenue Fund	1,279,858	1,559,392	2,081,663	2,286,176	204,513	9.8
TOTAL DISBURSEMENTS	\$ 5,131,384	\$ 5,763,553	\$ 6,696,282	\$ 7,205,879	\$ 509,597	7.6

* Positions are included in the departmental totals; however, the related dollar amounts are not reflected as follows:
For FY 2006 through FY 2007, one FTE is in the Project Sentry Grant.
For FY 2006 through FY 2007, one FTE is in the Justice Assistance Grant.

Sources: Special Revenue Fund sources represent an increase in various State revenues.

Disbursements: Disbursements reflect a provision for a Cost of Living Adjustment (COLA).

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Resolve cases in a timely and efficient manner.

Objective 1(a): Reduce Court of General Sessions cases over 180 days to less than 40% of cases pending.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Resolve cases in a thorough and just manner.

Objective 2(a): Increase conviction rate to more than 50% of cases completed.

Objective 2(b): Reduce new Court of General Sessions' cases added per attorney to less than 400.

Objective 2(c): Reduce new Family Court cases added per attorney to less than 600.

Objective 2(d): Increase completion rate to 100% of cases added.

SOLICITOR (continued)

MEASURES:		FY 2007	FY 2008	FY 2009
	Objective	Actual	Actual	Projected
Input:				
Court of General Sessions:				
Number of open warrants beginning of fiscal year ^{1&2}	1(a)	11,000	9,994	10,323
Family Court:				
Number of open cases beginning of fiscal year ^{1&2}	1(a)	1,856	1,921	1,897
Output:				
Court of General Sessions:				
Number of warrants issued	2(b)(d)	11,304	11,176	11,300
Number of warrants disposed	2(d)	13,009	12,356	13,000
Family Court:				
Number of new cases ³	2(c)(d)	3,669	3,529	3,500
Number of cases disposed ⁴	2(d)	3,604	3,398	3,500
Efficiency:				
Court of General Sessions:				
Average number of warrants per attorney (open & disposed)	2(b)	900	871	900
Family Court:				
Average number of cases per attorney ⁴	2(c)	1,841	1,979	2,000
Outcome:				
Court of General Sessions:				
Percent of cases pending over 180 days (≤40%)	1(a)	58.0%	57.0%	50.0%
Percent of warrants available for plea or trial ⁵	2(a)	88.0%	89.0%	n/a
Dispositions:	2(a)			
Percent of convictions		41.0%	41.0%	50.0%
Percent of NP/Dismissal		58.0%	59.0%	n/a
Percent found not guilty		1.0%	<1.0%	n/a
Diversion program cases	2(b)	6.0%	8.0%	5.0%
New warrants added per attorney (≤400)	2(b)	419	414	418
Completion rate of warrants added (100%)	2(d)	115%	111%	110%
Family Court:				
Percent of cases adjudicated (≥50%)	2(a)	54.0%	52.0%	55.0%
Percent of cases referred to arbitration/diversion		27.0%	21.0%	27.0%
New cases added per attorney (≤600) ⁴	2(c)	1,223	1,008	1,008
Completion rate of cases added (100%)	2(d)	98.0%	96.0%	100%

¹ FY 2007 data estimate due to new software implementation.

² FY 2008 reflects open case count from new software report.

³ FY 2007 reflects new cases separated from previous total cases.

⁴ FY 2008 and FY 2009 reflect 3.5 attorney positions.

⁵ Failure to Appear, Remand, No Bill, Prelim Dismiss cases are not available for trial or plea.

2009 ACTION STEPS

Department Goal 1

- Continue to improve the functionality of the automated case management system and interoperability with other Justice data systems.

Department Goal 2

- Continue to implement the use of a differentiated case management system to reduce the cycle time for average warrants to less than 180 days.

SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM – Criminal Domestic Violence

Mission: The Criminal Domestic Violence Program is committed to reducing domestic violence and its impact on our community by helping to build and maintain a comprehensive system of prevention and intervention by involving law enforcement, the courts, victim's advocacy groups and other human service providers.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	1.00	1.00	1.00	-	0.0
Intergovernmental	\$ -	\$ 68,750	\$ 68,750	\$ 68,750	\$ -	0.0
TOTAL REVENUES	-	68,750	68,750	68,750	-	0.0
Interfund Transfer In	-	12,801	46,577	48,061	1,484	3.2
TOTAL SOURCES	<u>\$ -</u>	<u>\$ 81,551</u>	<u>\$ 115,327</u>	<u>\$ 116,811</u>	<u>\$ 1,484</u>	1.3
Personnel	\$ -	\$ 75,236	\$ 105,127	\$ 106,157	\$ 1,030	1.0
Operating	-	6,315	10,200	10,654	454	4.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 81,551</u>	<u>\$ 115,327</u>	<u>\$ 116,811</u>	<u>\$ 1,484</u>	1.3

Funding Adjustments for FY 2009 Include:

- Revenues represent no change in State funding.
- Interfund Transfer In represents an increase from the Victim Witness program to help pay the personnel costs.
- Personnel expenditures reflect the actual grade and step of the incumbent and a provision for a Cost of Living Adjustment (COLA). These amounts are offset by anticipated vacancies of three percent of personnel costs.
- Operating expenditures reflect no significant changes.

SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM - DUI Appropriation

Mission: The Driving Under the Influence (DUI) program is funded by State Appropriation for the purpose of prosecuting DUI cases in the magistrate and circuit courts in an attempt to reduce the number of impaired drivers on our highways and the number of DUI accident victims through concentrated DUI prosecution.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	2.00	2.00	-	0.0
Intergovernmental	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	0.0
TOTAL REVENUES	-	-	100,000	100,000	-	0.0
Interfund Transfer In	-	-	-	11,265	11,265	100.0
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ 111,265</u>	<u>\$ 11,265</u>	11.3
Personnel	\$ -	\$ -	\$ 100,000	\$ 111,265	\$ 11,265	11.3
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ 111,265</u>	<u>\$ 11,265</u>	11.3

Funding Adjustments for FY 2009 Include:

- Revenues are reflective of anticipated State funding for DUI prosecutions.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). These amounts are offset by anticipated vacancies of three percent of personnel costs.
- Interfund Transfer In represents support from State Appropriations to balance the budget.

SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM - Pretrial Intervention

Mission: The Pretrial Intervention Division complies with a State-mandated program to divert first-time offenders of nonviolent crimes by intervening prior to their case being heard in court.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	10.00	10.00	12.00	12.00	-	0.0
Intergovernmental	\$ 45,000	\$ 45,000	\$ 45,000	\$ 60,000	\$ 15,000	33.3
Charges and Fees	787,358	563,760	617,156	614,625	(2,531)	(0.4)
Interest	-	5,844	-	2,000	2,000	100.0
TOTAL REVENUES	\$ 832,358	\$ 614,604	\$ 662,156	\$ 676,625	\$ 14,469	2.2
Personnel	\$ 368,800	\$ 474,122	\$ 585,143	\$ 623,649	\$ 38,506	6.6
Operating	41,719	63,323	45,817	49,173	3,356	7.3
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 410,519	\$ 537,445	\$ 630,960	\$ 672,822	\$ 41,862	6.6
Increase (Use) of Fund Balance	\$ 421,839	\$ 77,159	\$ 31,196	\$ 3,803	\$ (27,393)	(87.8)
Beginning Fund Balance	271,728	693,567	770,726	801,922	31,196	4.0
Ending Fund Balance	\$ 693,567	\$ 770,726	\$ 801,922	\$ 805,725	\$ 3,803	0.5

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase in expungement fees and juvenile arbitration fees based on current and historical trends. This increase is partially offset by a decrease in intervention fees.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). Personnel costs also reflect an increase in the funding of a temporary. These amounts are offset by anticipated vacancies of three percent of personnel costs.
- Operating expenditures reflect an increase in the costs of printing, training, and postage based on historical and projected usage.

SOLICITOR (continued)

GENERAL FUND

JUDICIAL

DIVISION - Solicitor

Mission: The Solicitor's Office ensures prosecutions are processed by organizing an orderly, efficient flow of cases, assigning cases to attorneys, advising attorneys on cases assigned, monitoring status of pending cases, and supervising personnel.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	61.35	64.35	64.35	64.35	-	0.0
Intergovernmental	\$ 11,320	\$ 11,320	\$ 11,320	\$ 11,320	\$ -	0.0
TOTAL REVENUES	\$ 11,320	\$ 11,320	\$ 11,320	\$ 11,320	\$ -	0.0
Personnel	\$ 3,542,652	\$ 3,887,640	\$ 4,265,801	\$ 4,570,173	\$ 304,372	7.1
Operating	308,874	316,521	348,818	349,530	712	0.2
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 3,851,526	\$ 4,204,161	\$ 4,614,619	\$ 4,919,703	\$ 305,084	6.6

Funding Adjustments for FY 2009 Include:

- Revenues represent no change in State funding.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect an increase due to rising fleet maintenance costs. This increase is offset by a reduction in records management based on historical analysis and usage.

SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM - State Appropriation

Mission: The State Appropriation consists of discretionary funds which supplement Charleston and Berkeley County appropriations for the Solicitor's Office.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	6.65	6.65	8.65	8.65	-	0.0
Intergovernmental	\$ 651,874	\$ 677,646	\$ 761,873	\$ 823,170	\$ 61,297	8.0
Charges and Fees	80,886	120,104	40,000	40,000	-	0.0
TOTAL REVENUES	\$ 732,760	\$ 797,750	\$ 801,873	\$ 863,170	\$ 61,297	7.6
Personnel	\$ 632,471	\$ 660,626	\$ 753,445	\$ 880,182	\$ 126,737	16.8
Operating	31,322	24,920	30,420	26,148	(4,272)	(14.0)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	663,793	685,546	783,865	906,330	122,465	15.6
Interfund Transfer Out	29,153	31,765	110,000	125,165	15,165	13.8
TOTAL DISBURSEMENTS	\$ 692,946	\$ 717,311	\$ 893,865	\$ 1,031,495	\$ 137,630	15.4
Increase (Use) of Fund Balance	\$ 39,814	\$ 80,439	\$ (91,992)	\$ (168,325)	\$ (61,168)	66.5
Beginning Fund Balance	543,143	582,957	663,396	627,275	(36,121)	(5.4)
Ending Fund Balance	\$ 582,957	\$ 663,396	\$ 571,404	\$ 458,950	\$ (97,289)	(17.0)

Funding Adjustments for FY 2009 Include:

- Revenues are reflective of anticipated State funding for county prosecutions.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). These amounts are offset by anticipated vacancies of three percent of personnel costs.
- Operating expenditures reflect a decrease in fleet maintenance costs based on historical usage. In addition, data processing costs related to the Computer Refresh program contribute to this decrease.
- Interfund Transfer Out represents the distribution of State contributions to the Probate Adult Drug Court and DAODAS Juvenile Drug Court. In addition, this reflects support to the Solicitor's DUI Appropriation to balance the budget.

SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM - Victim's Bill of Rights

Mission: The Victim's Bill of Rights Program provides services to victims of crime, including those required by law, under the State's enacted Victim's Bill of Rights.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	-	0.0
Personnel	\$ 113,865	\$ 94,914	\$ 92,256	\$ 102,916	\$ 10,660	11.6
Operating	14,497	14,514	24,169	23,242	(927)	(3.8)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 128,362</u>	<u>\$ 109,428</u>	<u>\$ 116,425</u>	<u>\$ 126,158</u>	<u>\$ 9,733</u>	8.4

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). These amounts are offset by anticipated vacancies of three percent of personnel costs.
- Operating expenditures reflect a decrease in cellular phone costs based on historical usage. This decrease is offset by higher costs of victim support services due to the increased number of victims and witnesses.

SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM - Victim-Witness State Appropriation

Mission: The Victim-Witness State Appropriation Grant assists victims and witnesses by providing case information; supporting their rights to protection from intimidation; making referrals to medical, social, counseling, and compensation services; and assisting in preparation for court.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	2.00	3.00	3.00	-	0.0
Intergovernmental	\$ 144,010	\$ 295,542	\$ 225,000	\$ 295,542	\$ 70,542	31.4
TOTAL REVENUES	<u>\$ 144,010</u>	<u>\$ 295,542</u>	<u>\$ 225,000</u>	<u>\$ 295,542</u>	<u>\$ 70,542</u>	31.4
Personnel	\$ 48,031	\$ 99,126	\$ 177,009	\$ 177,564	\$ 555	0.3
Operating	-	1,730	1,500	2,000	500	33.3
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>48,031</u>	<u>100,856</u>	<u>178,509</u>	<u>179,564</u>	<u>1,055</u>	0.6
Interfund Transfer Out	-	12,801	46,577	48,061	1,484	3.2
TOTAL DISBURSEMENTS	<u>\$ 48,031</u>	<u>\$ 113,657</u>	<u>\$ 225,086</u>	<u>\$ 227,625</u>	<u>\$ 2,539</u>	1.1
Increase (Use) of Fund Balance	\$ 95,979	\$ 181,885	\$ (86)	\$ 67,917	68,003	(79073.3)
Beginning Fund Balance	<u>9,889</u>	<u>105,868</u>	<u>287,753</u>	<u>287,667</u>	<u>(86)</u>	(0.0)
Ending Fund Balance	<u>\$ 105,868</u>	<u>\$ 287,753</u>	<u>\$ 287,667</u>	<u>\$ 355,584</u>	<u>\$ 67,917</u>	23.6

Funding Adjustments for FY 2009 Include:

- Revenues are based on anticipated State funding.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). These amounts are offset by anticipated vacancies of three percent of personnel costs. Personnel costs also reflect a decrease in temporary costs.
- Operating expenditures reflect no significant changes.
- Interfund Transfer Out is used for the personnel costs of the Criminal Domestic Violence program.

TREASURER

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Treasurer's Office collects real, personal, motor vehicle and other taxes; acts as a banking agent for County departments; disburses funds to taxing entities within Charleston County; maintains records of revenues collected by these agencies and invests any funds not immediately needed for disbursement to maximize efficient use of taxpayer money.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	18.00	18.00	18.00	18.00	-	0.0
Interest	\$ 4,591,063	\$ 4,396,431	\$ 4,000,000	\$ 1,600,000	\$ (2,400,000)	(60.0)
Miscellaneous	473	750	-	-	-	0.0
TOTAL REVENUES	\$ 4,591,536	\$ 4,397,181	\$ 4,000,000	\$ 1,600,000	\$ (2,400,000)	(60.0)
Personnel	\$ 1,092,282	\$ 1,135,253	\$ 1,176,988	\$ 1,227,437	\$ 50,449	4.3
Operating	353,634	397,544	432,837	422,522	(10,315)	(2.4)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 1,445,916	\$ 1,532,797	\$ 1,609,825	\$ 1,649,959	\$ 40,134	2.5

Funding Adjustments for FY 2009 Include:

- Revenues represent declines resulting from current financial market conditions.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect the decreased cost of mailers.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide the public with alternate methods of payment.

Objective 1: Increase Internet payments by 2%.

Initiative III: Long-Term Financial Planning

Department Goal 2: Make timely deposits to ensure maximum investment potential.

Objective 2(a): Maximize return on investments by 0.5%

Objective 2(b): Maintain a 95% collection rate.

TREASURER (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:	<u>Objective</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Projected</u>
Input:				
Interest revenue	2(a)	\$4,370,688	\$4,920,932	\$3,000,000
Output:				
Internet payments	1	\$39,198,648	\$12,891,686	\$13,000,000
Total real and other taxes billed	2(b)	\$448,552,606	\$485,918,321	\$490,000,000
Efficiency:				
Average Internet payments per month	1	\$3,266,554	\$1,074,307	\$1,100,000
Average monthly interest rate	2(a)	5.32%	4.07%	2.40%
Average collections per month	2(b)	\$42,630,653	\$40,493,193	\$40,495,000
Outcome:				
Rate of increase in Internet payments	1	1.25%	-67.0%	2.0%
Increase in interest revenue	2(a)	11.0%	12.60%	-39.04%
Total real and other taxes collected	2(b)	\$432,440,139	\$466,389,984	\$467,000,000
Collection rate of real and other taxes	2(b)	96.24%	95.35%	96.0%

2009 ACTION STEPS

Department Goal 1

- Identify alternatives to minimize additional labor on current staff due to increased transactions related to the decrease in Internet transactions.

Department Goal 2

- Continue to monitor all financial institutions for best interest rates.
- Continue to monitor yield curve for investments.

ELECTIONS & VOTER REGISTRATION

GENERAL FUND

GENERAL GOVERNMENT

Mission: Elections and Voter Registration office conducts local, State, and Federal elections and ensures every eligible citizen in Charleston County has the opportunity to register and vote in an efficient and equitable manner as mandated by Federal and State laws.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	10.00	10.00	10.00	10.00	-	0.0
Intergovernmental	\$ 14,220	\$ 13,331	\$ 225,449	\$ 355,040	\$ 129,591	57.5
Charges and Fees	-	-	182,300	-	(182,300)	(100.0)
TOTAL REVENUES	<u>\$ 14,220</u>	<u>\$ 13,331</u>	<u>\$ 407,749</u>	<u>\$ 355,040</u>	<u>\$ (52,709)</u>	<u>(12.9)</u>
Personnel	\$ 664,662	\$ 731,038	\$ 848,437	\$ 877,863	\$ 29,426	3.5
Operating	300,073	233,842	643,939	570,353	(73,586)	(11.4)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 964,735</u>	<u>\$ 964,880</u>	<u>\$ 1,492,376</u>	<u>\$ 1,448,216</u>	<u>\$ (44,160)</u>	<u>(3.0)</u>

Funding Adjustments for FY 2009 Include:

- Revenues reflect an anticipated increase in State appropriations to cover the general election in November 2008.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect a decrease for expenses related to the primary in FY 2008. Expenditures reflect general election costs in November 2008.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide voter education to the citizens of Charleston County through the demonstration of the iVotronic Voting System and distribution of election process brochures.

Objective 1: Conduct 40 training programs for the iVotronic voting system to educate the citizens of Charleston County with 100% completion.

ELECTIONS & VOTER REGISTRATION (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007	FY 2008	FY 2009
	Objective	Actual	Actual	Projected
Output:				
Number of voters using iVotronic	1	22,188	114,537	187,022
Number of poll workers attending one or more required training sessions	1	1,100	1,609	1,609
Number of precincts utilizing electronic poll books	1	5.0%	64.0%	64.0%
Average number of classes conducted	1	24	44	30
Efficiency:				
Cost per voter	1	\$2.25	\$1.98	\$1.82
Total hours to train	1	288	132	90
Outcome:				
Poll Manager certifications issued upon completion of required training sessions.	1	1,200	1,529	1,500
Percent of training programs completed	1	100%	100%	100%

2009 ACTION STEPS

Department Goal 1

- Utilize in-house training resource center to train Poll Managers, Technical Staff/Rovers, and Poll Watchers on procedures and laws pertaining to the conduct of upcoming elections.
- Expand the recruitment of Poll Managers through coordination with high schools and institutions of higher learning.
- Monitor and track new Poll Managers versus existing Poll Managers.
- Explore the implementation of on-line training classes for Poll Managers.
- Encourage Poll Managers to sign up via the Intranet for "in person" training classes.
- Phase in the implementation of the Electronic Voter Registration List (EVRL) for all Charleston County elections.
- Develop an Employee Guidelines and Procedures Manual.

LIBRARY

GENERAL FUND

CULTURE AND RECREATION

Mission: The purpose of the Charleston County Library is to continually identify, evaluate, and respond to the informational, educational, cultural, and recreational needs of all the residents of Charleston County to enrich the quality of life in the community and promote life long learning.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
County appropriation	\$ 12,301,077	\$ 13,277,590	\$ 14,100,000	\$ 14,523,000	\$ 423,000	3.0
Plus: other sources	<u>1,279,962</u>	<u>1,500,426</u>	<u>1,273,030</u>	<u>1,256,430</u>	<u>(16,600)</u>	(1.3)
Expenditures	<u>\$ 13,581,039</u>	<u>\$ 14,778,016</u>	<u>\$ 15,373,030</u>	<u>\$ 15,779,430</u>	<u>\$ 406,400</u>	2.6

Funding Adjustments for FY 2009 Include:

- The County appropriation reflects an increase to fund Library operations and staffing.
- Other sources reflect revenues from grants, fines, and fees. The reduction in other sources is due to anticipated decreases in fines, fees, and copy charges.
- Expenditures reflect the Library's anticipated budget. After the County's appropriation is finalized, the Library's Board of Trustees incorporates other revenues and the use of fund balance into the Library's total budget.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide a wide variety of Library services to reach an ever increasing number of Charleston County residents.

Objective 1(a): Increase the use of the Library by Charleston County residents in FY 2009 by increasing the number of registered users by 1% by June 30, 2009.

Objective 1(b): Answer Library users' information and reference questions in a timely and accurate manner by answering an additional 1% of reference questions in FY 2009.

Objective 1(c): Increase circulation of all materials by 1% and increase the items circulated per capita from 11.044 items to 11.15 items toward a target of 12 items borrowed per registered borrower per year.

LIBRARY (continued)

GENERAL FUND

CULTURE AND RECREATION

MEASURES:		FY 2007 Actual	FY 2008 Actual	FY2009 Projected
	Objective			
Input:				
Library visits	1(a)	1,978,789	2,065,890	2,086,549
Hours open ¹	1(a)	37,210	37,004	37,774
Program attendees	1(a)	116,320	147,508	148,984
Electronic use	1(a)	1,252,730	1,603,494	1,619,529
Materials in collection	1(c)	1,530,906	1,652,691	1,669,218
Output:				
Registered cardholders ²	1(a)	329,189	355,481	359,036
Programs held	1(a)	4,270	4,764	4,812
Reference questions answered	1(b)	1,793,124	1,924,528	1,943,774
Efficiency:				
Library visits per capita	1(a)	6.38	6.66	6.73
Cost per library visit	1(a)	\$6.71	6.83	6.96
Cost per registered cardholder	1(a)	\$40.33	\$39.66	\$40.45
Reference questions answered per hour of service	1(b)	48.19	52.01	51.46
Reference questions answered per capita	1(b)	5.78	6.21	6.27
Percent change in circulation per capita	1(c)	(0.79%)	0.21%	1.00%
Items catalogued per capita	1(c)	3.88	5.33	5.39
Circulation of all materials per year ¹	1(c)	3,356,136	3,421,460	3,455,675
Outcome:				
New registrations added annually	1(a)	31,985	33,105	33,436
Registered users as percentage of population ²	1(a)	106.2%	114.68%	115.83%
Percent change in registrations as percent of population	1(a)	7.7%	8.5%	9.5%
Customer user satisfaction ³	1(a)(b)(c)	n/a	n/a	n/a
Peer review overall rating based on S.C. State Library Annual Statistical Survey ^{4&5}	1(a)(b)(c)	#2	n/a	#2
Percentage increase of questions answered	1(b)	0.67%	0.73%	1.00%
Circulation per capita	1(c)	10.83	11.04	11.15

¹ St. Andrews Regional Library was closed for renovations for approximately 3 1/2 months of fiscal year 2008.

² System has not been purged of old accounts.

³ Survey conducted every three years.

⁴ FY 2008 data is unavailable at time of publication.

⁵ #2 of 41 counties Statewide.

2009 ACTION STEPS

Department Goal 1

- Consider ways to implement the recommendations of the "Five Year Plan for Library Services".
- Develop Reorganization Plan for the Library system to make it more effective and efficient.

MASTER-IN-EQUITY

GENERAL FUND

JUDICIAL

Mission: The Master-In-Equity facilitates the relatively quick and inexpensive means of litigation for non-jury matters and hears most foreclosure cases and a substantial number of civil, non-jury matters as referred by Order of Reference of Circuit Judge or the Clerk of Court.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	6.00	6.00	7.00	7.00	-	0.0
Charges and Fees	\$ 373,577	\$ 333,416	\$ 300,000	\$ 300,000	\$ -	0.0
Interest	75,066	73,133	60,000	24,000	(36,000)	(60.0)
TOTAL REVENUES	<u>\$ 448,643</u>	<u>\$ 406,549</u>	<u>\$ 360,000</u>	<u>\$ 324,000</u>	<u>\$ (36,000)</u>	<u>(10.0)</u>
Personnel	\$ 402,236	\$ 428,489	\$ 495,900	\$ 522,248	\$ 26,348	5.3
Operating	18,629	17,491	18,464	21,003	2,539	13.8
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 420,865</u>	<u>\$ 445,980</u>	<u>\$ 514,364</u>	<u>\$ 543,251</u>	<u>\$ 28,887</u>	<u>5.6</u>

Funding Adjustments for FY 2009 Include:

- Revenues reflect a decrease in interest income based on lower interest rates.
- Personnel expenditures include a Cost of Living Adjustment (COLA) and the annualization of a position added during FY 2008.
- Operating expenditures represent operating costs for a position added in FY 2008.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide the citizens with demonstrated efficiency and effectiveness.

Objective 1: Reduce the number of days in the average case length by increasing the number of disposed cases.

MEASURES:	Objective	FY 2007 <u>Actual</u>	FY 2008 <u>Actual</u>	FY 2009 <u>Projected</u>
Input:				
Cases referred	1	907	1,408	1,650
Output:				
Disposed cases	1	998	1,390	1,500
Percent of disposed cases	1	110.3%	98.72%	90.9%
Efficiency:				
Cost per case	1	\$306.30	\$257.96	\$240.52
Outcome:				
Average case length in days	1	271	286	290

2009 ACTION STEPS

Department Goal 1

- Improve Internet information base to assist the public in accessing information needed to participate in the bi-monthly foreclosure auctions.
- Actively participate in the Charleston School of Law Extern Program by sponsoring part-time law students seeking invaluable on-the-job experience.

MEDICAL EXAMINER'S COMMISSION

GENERAL FUND

JUDICIAL

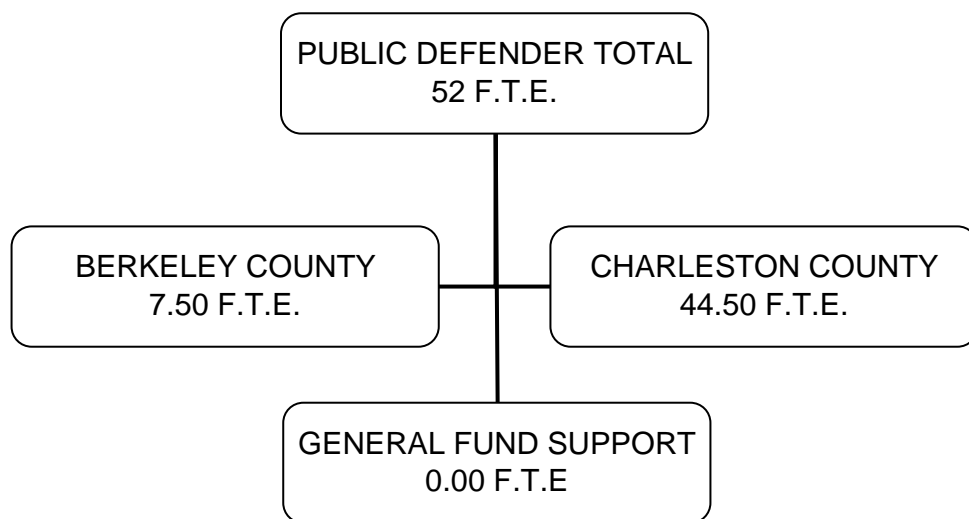
Mission: The Medical Examiner's Commission provides Charleston County with expertise in the medical/legal investigation of deaths that occur within the limits of the County.

DEPARTMENTAL SUMMARY:	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adjusted</u>	<u>FY 2009 Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	328,681	397,570	370,000	380,800	10,800	2.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 328,681</u>	<u>\$ 397,570</u>	<u>\$ 370,000</u>	<u>\$ 380,800</u>	<u>\$ 10,800</u>	2.9

Funding Adjustments for FY 2009 Include:

- Operating expenditures represent an increase based on a higher volume of autopsy services.

PUBLIC DEFENDER



PUBLIC DEFENDER

Mission: The Ninth Circuit Public Defender pursues equal justice by providing quality legal representation in an effective, efficient manner to indigent people in all proceedings where the right to counsel has been established by law.

DEPARTMENTAL SUMMARY:	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adjusted</u>	<u>FY 2009 Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	52.00	52.00	100.0
Special Revenue Fund	\$ -	\$ -	\$ -	\$ 4,524,952	\$ 4,524,952	100.0
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,524,952</u>	<u>\$ 4,524,952</u>	100.0
General Fund	\$ 2,200,000	\$ 2,305,000	\$ 2,365,000	\$ 2,365,000	\$ -	0.0
Special Revenue Fund	-	-	-	4,524,952	4,524,952	100.0
TOTAL DISBURSEMENTS	<u>\$ 2,200,000</u>	<u>\$ 2,305,000</u>	<u>\$ 2,365,000</u>	<u>\$ 6,889,952</u>	<u>\$ 4,524,952</u>	191.3

Sources: Sources reflect State appropriations and fees to fund the Public Defender's operations in Charleston County.

Disbursements: Total disbursements reflect the addition of positions per State mandate. The increase in the Special Revenue Funds reflects the transition of the Berkeley and Charleston County Public Defender's operations to a County department. During budget deliberations, Council shifted the proposed increase of \$387,851 into Council contingency pending the completion of the agreement to make Charleston County the administering county for the Ninth Circuit Public Defender.

PUBLIC DEFENDER (continued)

SPECIAL REVENUE FUND

JUDICIAL

DIVISION – Berkeley County

Mission: The Berkeley County Public Defender represents indigent persons in serious criminal, mental health, juvenile, and abuse/neglect cases within Berkeley County to ensure each client receives cost effective and ethical legal representation.

DIVISION SUMMARY:	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
Positions/FTE	-	-	-	7.50	7.50	100.0
Intergovernmental	\$ -	\$ -	\$ -	\$ 468,208	\$ 468,208	100.0
Miscellaneous	-	-	-	226,000	226,000	100.0
TOTAL REVENUES	\$ -	\$ -	\$ -	694,208	694,208	100.0
Personnel	\$ -	\$ -	\$ -	\$ 542,378	\$ 542,378	100.0
Operating	-	-	-	151,830	151,830	100.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 694,208	\$ 694,208	100.0

Funding Adjustments for FY 2009 Include:

- Revenues reflect State appropriations and fees to fund the Public Defender's operations in Berkeley County.
- Personnel expenditures reflect the assumption of positions as required by State mandate. In addition, personnel costs include a Cost of Living Adjustment (COLA).
- Operating expenditures reflect the related costs for the Public Defender's operations in Berkeley County.

PUBLIC DEFENDER (continued)

SPECIAL REVENUE FUND

JUDICIAL

DIVISION – Charleston County

Mission: The Public Defender provides competent, effective and ethical defense for each client whose representation has been entrusted to the office; conducts that representation in a manner that promotes fairness in the administration of justice; and provides all mandated legal services in a cost effective and efficient manner.

DIVISION SUMMARY:	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
Positions/FTE	-	-	-	44.50	44.50	100.0
Intergovernmental	\$ -	\$ -	\$ -	\$ 575,990	\$ 575,990	100.0
Miscellaneous	-	-	-	50,000	50,000	100.0
Service Charges	-	-	-	451,903	451,903	100.0
TOTAL REVENUES	-	-	-	1,077,893	1,077,893	100.0
Interfund Transfer In	-	-	-	2,752,851	2,752,851	100.0
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,830,744</u>	<u>\$ 3,830,744</u>	100.0
Personnel	\$ -	\$ -	\$ -	\$ 3,403,534	\$ 3,403,534	100.0
Operating	-	-	-	427,210	427,210	100.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,830,744</u>	<u>\$ 3,830,744</u>	100.0

Funding Adjustments for FY 2009 Include:

- Revenues reflect State appropriations and fees to fund the Public Defender's operations in Charleston County.
- Interfund Transfer In reflects the amount of funding from the General Fund to support the Public Defender's function in Charleston County.
- Personnel expenditures reflect the assumption of positions as required by State mandate. In addition, personnel costs include a Cost of Living Adjustment (COLA).
- Operating expenditures reflect the related costs for the Public Defender's operations in Charleston County.

PUBLIC DEFENDER (Continued)

SPECIAL REVENUE FUND

JUDICIAL

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide quality legal representation of indigent citizens of Charleston County charged with crimes.

Objective 1(a): Participation in court sponsored initiatives towards swifter case management.

Objective 1(b): Reduce percent of cases in which Public Defender staff attorneys make motions for continuance on the day of trial which are based on grounds that should have been foreseeable during discovery by defense counsel.

Objective 1(c): Address Adult/Juvenile Detention Center overcrowding by monitoring number of Adult/Juvenile Detention Center case dispositions handled by public defenders.

Objective 1(d): Reduce the number of repeat offenders by making recommendations for treatment or counseling to clients or tailored sentence recommendations for the court.

Objective 1(e): Increase the Public Defenders' role in the community and assist in discouraging indigent involvement with criminal activity by having a greater presence in the schools and greater participation in community projects.

MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Input:				
Jail cases pending per attorney per month	1(a)(d)	45	39	39
Output:				
Case law meetings and in-house training per attorney	1(a)(b)(c)(d)	4	40	40
In-house training sessions for paralegals	1(a)(b)(d)	4	12	12
Community and school activities attended	1(e)	21	95	95
Efficiency:				
Hours spent per case law meeting per attorney	1(a)(b)(c)(d)	2	2	2
Hours spent per in-house training session per paralegal	1(a)(b)(d)	1	1	1
Average number of cases per attorney	1(a)(d)	235	243	243
Hours spent per community/school activities per staff	1(e)	3	2	2
Outcome:				
Cases disposed of annually by:	1(a)(b)(c)(d)			
<u>General Sessions (jail only)</u> ¹				
Trials		19	22	22
Guilty Pleas		2,152	2,264	2,264
Probation Violations ²		938	1,030	1,030
Other		3	2	2
<u>Family Court/Juveniles (jail & non-jail)</u> ¹				
Trials		1,632	1,494	1,494
Total petitions disposed		781	630	630

¹Totals are subject to change when periodic audits of cases are conducted.

¹FY 2008 managed decrease in delay of disposition for Probation Violation cases.

2009 ACTION STEPS

Department Goal 1

- Continue to provide quality legal representation of indigent citizens of Charleston County charged with crimes.

PUBLIC DEFENDER (continued)

GENERAL FUND

JUDICIAL

PROGRAM – Public Defender

Mission: The Public Defender is mandated to defend in the State court system all persons within Charleston County who are required by statute, State or Federal Constitution to be provided with legal counsel at public expense.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	-
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	2,200,000	2,305,000	2,365,000	-	(2,365,000)	(100.0)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	2,200,000	2,305,000	2,365,000	-	(2,365,000)	(100.0)
Interfund Transfer Out	-	-	-	2,365,000	2,365,000	100.0
TOTAL DISBURSEMENTS	<u>\$ 2,200,000</u>	<u>\$ 2,305,000</u>	<u>\$ 2,365,000</u>	<u>\$ 2,365,000</u>	<u>\$ -</u>	0.0

Funding Adjustments for FY 2009 Include:

- Operating expenditures have been redirected to Interfund Transfer Out to account for the operations of the Public Defender as a County department.
- Interfund Transfer Out represents the General Fund's support of the Public Defender in Charleston County. During budget deliberation, Council shifted the proposed increase of \$387,851 into Council contingency pending the completion of the agreement to make Charleston County the administering County for the Ninth Circuit Public Defender.

VETERANS AFFAIRS

GENERAL FUND

HEALTH AND WELFARE

Mission: The Veterans Affairs Office serves as a local contact to assist veterans and their dependents in applying for VA benefits from the State and Federal governments. These benefits include but are not limited to: VA compensation, pension, insurance, burial, hospitalization and education benefits, discharge review, military and civil service widows' annuities, state dependents educational benefits, and disabled veterans state tax exemption. The office also assists veterans in need of employment, refers indigent veterans to those agencies funded to address the problem, and intercedes on behalf of veterans experiencing problems at the Veterans Administration Medical Center Charleston and in residential or nursing homes within the Trident area (Charleston, Berkeley, and Dorchester Counties).

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	3.00	4.00	4.00	-	0.0
Intergovernmental	\$ 14,550	\$ 14,986	\$ 14,986	\$ 15,436	\$ 450	3.0
TOTAL REVENUES	<u>\$ 14,550</u>	<u>\$ 14,986</u>	<u>\$ 14,986</u>	<u>\$ 15,436</u>	<u>\$ 450</u>	3.0
Personnel	\$ 206,996	\$ 225,701	\$ 258,786	\$ 281,102	\$ 22,316	8.6
Operating	13,335	11,413	14,124	9,273	(4,851)	(34.3)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 220,331</u>	<u>\$ 237,114</u>	<u>\$ 272,910</u>	<u>\$ 290,375</u>	<u>\$ 17,465</u>	6.4

Funding Adjustments for FY 2009 Include:

- Revenue reflects an increase based on anticipated State appropriations.
- Personnel expenditures represent a Cost of Living Adjustment (COLA) and the annualization of a position added during FY 2008.
- Operating expenditures reflect lower training, motor pool usage and mileage reimbursement based on anticipated usage.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maximize services to the veterans of Charleston County.

Objective 1(a): Counsel veterans as to their eligibility for Federal and State veterans benefits and ascertain the nature of walk-in client's inquiries within five minutes.

Objective 1(b): Assist veterans and their families in the preparation, filing, prosecution, and appeal of claims with the U.S. Department of Veterans Affairs and submit completed claims to the VA Regional Office within two business days.

VETERANS AFFAIRS (continued)

GENERAL FUND

HEALTH AND WELFARE

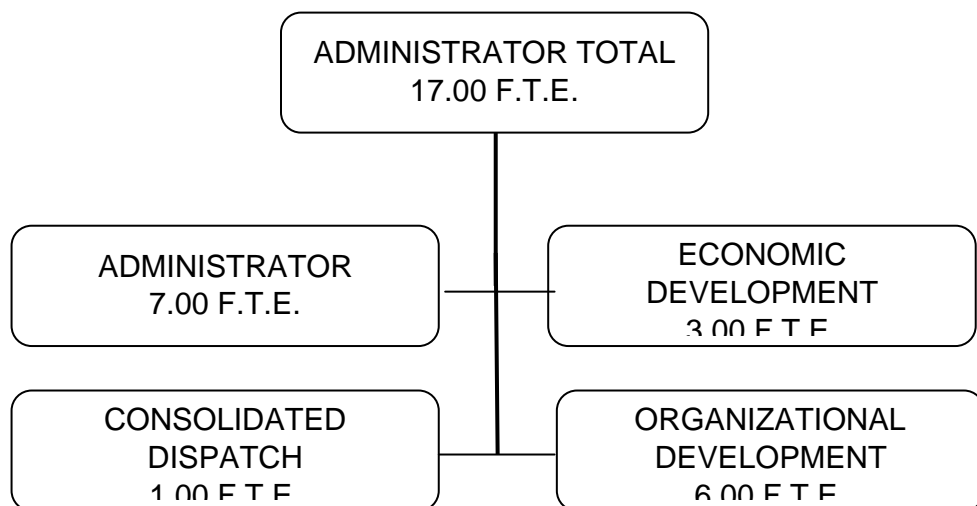
MEASURES:		FY 2007	FY 2008	FY 2009
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Output:				
Office contacts	1(a)	22,763	21,877	22,320
Claims filed	1(b)	9,215	9,215	9,215
Outcome:				
Percent of walk-ins served in five minutes	1(a)	99.0%	99.0%	99.0%
Percent of claims submitted within two business days	1(b)	99.0%	99.0%	99.0%

2009 ACTION STEPS

Department Goal 1

- Identify and retire inactive files with the objective of reducing required storage space.

ADMINISTRATOR



ADMINISTRATOR

Mission: The County Administrator is assigned executive responsibilities and powers to administer and implement County policies and procedures; execute the policies and directives of County Council; oversee day-to-day operations; and prepare reports for Council on finances and administrative activities of Charleston County Government. The department also is responsible for public relations requirements related to the Transportation Sales Tax.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	7.00	7.00	7.00	7.00	-	0.0
General Fund	\$ 709,583	\$ 807,810	\$ 817,509	\$ 869,785	\$ 52,276	6.4
Special Revenue Fund	-	-	-	73,939	73,939	100.0
TOTAL DISBURSEMENTS	<u>\$ 709,583</u>	<u>\$ 807,810</u>	<u>\$ 817,509</u>	<u>\$ 943,724</u>	<u>\$ 126,215</u>	15.4

Disbursements: Total disbursements reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). Disbursements also include additional costs for public relations requirements of the Transportation Sales Tax.

ADMINISTRATOR (continued)

GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT – Administrator

Mission: The County Administrator provides full disclosure of all significant issues to County Council and ensures that all legislative actions, policy statements, and other directives of Council are enacted.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	7.00	7.00	7.00	6.31	-	0.0
Personnel	\$ 653,590	\$ 769,355	\$ 732,788	\$ 777,524	\$ 44,736	6.1
Operating	55,993	38,455	84,721	92,261	7,540	8.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 709,583</u>	<u>\$ 807,810</u>	<u>\$ 817,509</u>	<u>\$ 869,785</u>	<u>\$ 52,276</u>	6.4

Funding Adjustments for FY 2009 Include:

- Personnel expenditures represent the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA). In addition, personnel costs are increased to fund a summer intern.
- Operating expenditures include \$25,000 to promote the County at Black Expo. Operating costs reflect the elimination of consultant fees and a decrease in costs for printing and binding based on historical usage and current projections.

ADMINISTRATOR (continued)

SPECIAL REVENUE FUND

PUBLIC WORKS

DIVISION – Public Information: Transportation Sales Tax

Mission: The Public Information Division is responsible for the public relations requirements related to the Half-Cent Transportation Sales Tax. This includes both the roads and greenbelts projects.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	0.69	0.69	100.0
Personnel	\$ -	\$ -	\$ -	\$ 71,939	\$ 71,939	100.0
Operating	-	-	-	2,000	2,000	100.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 73,939	\$ 73,939	100.0

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grade and step of the incumbents and a provision for a Cost of Living Adjustment (COLA). This expenditure is for part of two positions.
- Operating expenditures reflect anticipated costs to support this division.

CONSOLIDATED DISPATCH

GENERAL FUND

PUBLIC SAFETY

Mission: Consolidated Dispatch provides communications system, dispatch, and/or records support for 10 different 911 emergency dispatch operations for public safety/government entities within the County under nine jurisdictions. A Consolidated Dispatch Center eliminates the need for 911 calls to be transferred to other centers within Charleston County which takes up valuable time. The transition to a Consolidated Dispatch Center is being done through the assistance of a cooperative, multi-jurisdictional Consolidated Dispatch Committee which consists of law enforcement, fire and EMS leaders from within Charleston County.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	1.00	1.00	-	0.0
Personnel	\$ -	\$ -	\$ 15,000	\$ 130,330	\$ 115,330	768.9
Operating	-	-	-	169,670	169,670	100.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,000</u>	<u>\$ 300,000</u>	<u>\$ 285,000</u>	1900.0

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the annualization of the Director position added during FY 2008.
- Operating expenditures represent start-up costs including consultant costs to assist with the transition to a Consolidated Dispatch Center.

ECONOMIC DEVELOPMENT – MULTI-COUNTY PARKS

SPECIAL REVENUE FUND

ECONOMIC DEVELOPMENT

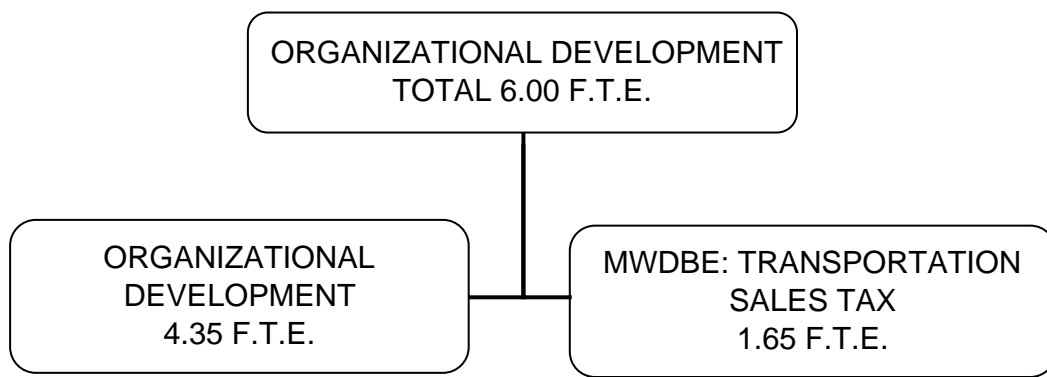
Mission: The Multi-County Parks Program recruits new businesses, improves the business climate, helps existing companies stay healthy and grow in order to continuously improve an ever-expanding number of high-paying jobs, and attracts companies to the area by establishing multi-county industrial parks for the County.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	2.00	3.00	1.00	50.0
Taxes	\$ 400,300	\$ 398,265	\$ 475,000	\$ 699,000	\$ 224,000	47.2
Miscellaneous	564,404	-	-	-	-	0.0
TOTAL REVENUES	\$ 964,704	\$ 398,265	\$ 475,000	\$ 699,000	\$ 224,000	47.2
Personnel	\$ 56,370	\$ 90,215	\$ 113,318	\$ 231,078	\$ 117,760	103.9
Operating	1,116,672	344,938	479,051	528,392	49,341	10.3
Capital	-	-	-	23,700	23,700	100.0
TOTAL EXPENDITURES	1,173,042	435,153	592,369	783,170	190,801	32.2
Interfund Transfer Out	-	35,800	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 1,173,042	\$ 470,953	\$ 592,369	\$ 783,170	\$ 190,801	40.5
Increase (Use) of Fund Balance	\$ (208,338)	\$ (72,688)	\$ (117,369)	\$ (84,170)	\$ 33,199	(28.3)
Beginning Fund Balance	660,665	452,327	379,639	678,772	299,133	78.8
Ending Fund Balance	\$ 452,327	\$ 379,639	\$ 262,270	\$ 594,602	\$ 332,332	126.7

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase due to higher revenues from Vought Aircraft and Global Aeronautica.
- Personnel expenditures reflect the shift of a position from the General Fund. Personnel expenditures also reflect provision for a Cost of Living Adjustment.
- Operating expenditures represent the consolidation of the Economic Development Department into a Special Revenue Fund. This reflects the assumption of the Charleston Regional Development Alliance contribution and the shift of the Council of Governments contribution to County Council.
- Capital expenditures include the addition of a mid-sized utility vehicle.

ORGANIZATIONAL DEVELOPMENT



ORGANIZATIONAL DEVELOPMENT

Mission: The Office of Organizational Development performs analyses and evaluation of organizational systems and procedures to ensure effective and efficient day to day operation. This office is responsible for the Minority Women Disadvantaged Business Enterprise (MWDBE) Program for the Transportation Sales Tax funds. Its effort should provide great participation and demonstration in office diversity within the County. This office also serves to implement strategies for change that will ensure future organizational, employee, and community growth and development.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	4.00	6.00	6.00	-	0.0
General Fund	\$ -	\$ 225,148	\$ 381,872	\$ 394,708	\$ 12,836	3.4
Special Revenue Fund	-	-	-	149,835	149,835	100.0
TOTAL DISBURSEMENTS	<u>\$ -</u>	<u>\$ 225,148</u>	<u>\$ 381,872</u>	<u>\$ 544,543</u>	<u>\$ 162,671</u>	42.6

Disbursements: Total disbursements reflect annualizing two positions added during FY 2008 to conduct the MWDBE Program for the Transportation Sales Tax.

ORGANIZATIONAL DEVELOPMENT (continued)

GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT – Organizational Development

Mission: The Organizational Development Department promotes diversity and organizational effectiveness through strategic planning, human resource management, and systems development and implementation to better adapt to new and emerging technologies, markets, and challenges.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	4.00	6.00	4.35	(1.65)	(27.5)
Personnel	\$ -	\$ 158,259	\$ 357,344	\$ 371,657	\$ 14,313	4.0
Operating	-	66,889	24,528	23,051	(1,477)	(6.0)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 225,148</u>	<u>\$ 381,872</u>	<u>\$ 394,708</u>	<u>\$ 12,836</u>	<u>3.4</u>

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect a Cost of Living Adjustment (COLA).
- Operating expenditures represent reduced copier costs based on anticipated usage.

Performance Measures:

Initiative II: Human Resources and Resource Management

Department Goal 1: Develop and pilot a succession plan process.

- Objective 1(a): Identify and document appropriate competencies for general and specific leadership positions.
Objective 1(b): Identify current education, skills levels, abilities, and gaps.

Initiative IV: Workforce Analysis-Process Management

Department Goal 2: Initiate countywide strategic planning process.

- Objective 2: Identify and chart departmental issues and opportunities for improvement.

Initiative V: Quality Control

Department Goal 3: Enhance women and minority participation in county contracting, procurement, and employment opportunities.

- Objective 3(a): Formalize guidelines and procedures for On-the-Job Training (OJT) and Internship Program implementation
Objective 3(b): Formalize procedures for MWDBE utilization and evaluation.

ORGANIZATIONAL DEVELOPMENT (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Input:				
Number of leadership program participants	1(a)	n/a	16	16
Number of Network Mentors	1(b)	n/a	10	10
Number of Network Protégés	1(b)	n/a	10	10
Number of participant pairs in mentor-protégé program	1(b)	n/a	5	5
Output:				
Number of departmental organizational assessments conducted	2	n/a	18	15
Number of TST OJTs processed	3(a)	n/a	5	5
Number of TST Interns processed	3(a)	n/a	8	10
Number of MWDBE certifications	3(b)	n/a	12	15
Outcome:				
Percent in or promoted to positions with supervisory responsibilities	1(a)	n/a		
Percent increase in network mentors	1(b)	n/a	n/a	
Percent increase in network protégés	1(b)	n/a	n/a	
Percent increase in departments assessed	2	n/a	n/a	10.0%
Percent increase in TST OJTs	3(a)	n/a	n/a	20.0%
Percent increase in TST Interns	3(a)	n/a	n/a	20.0%
Percent increase in MWDBE certifications	3(b)	n/a	n/a	50.0%

2009 ACTION STEPS

Department Goal 1

- Create departmental continuity.
- Survey departments for competencies for successful job performance.
- Identify funds for an automated performance management system.
- Identify mentors and develop biographies for inclusion in the pilot mentor network.
- Develop Web site for mentor/protégé matching.

Department Goal 2

- Conduct executive retreat.
- Draft a three to five year plan for countywide strategic process.
- Redesign diversity survey for FY 2010 implementation.
- Survey departments to identify qualitative assessment opportunities.

Department Goal 3

- Renegotiate costs associated with intern and OJT positions.

ORGANIZATIONAL DEVELOPMENT (continued)	PUBLIC WORKS
SPECIAL REVENUE FUND	

DIVISION – MWDBE: Transportation Sales Tax

Mission: The Organizational Development Department is responsible for the Minority Women Disadvantaged Business Enterprise (MWDBE) Program for the Transportation Sales Tax funds. This effort should provide greater participation and representation of minorities and women in procurement and contracting opportunities within the County.

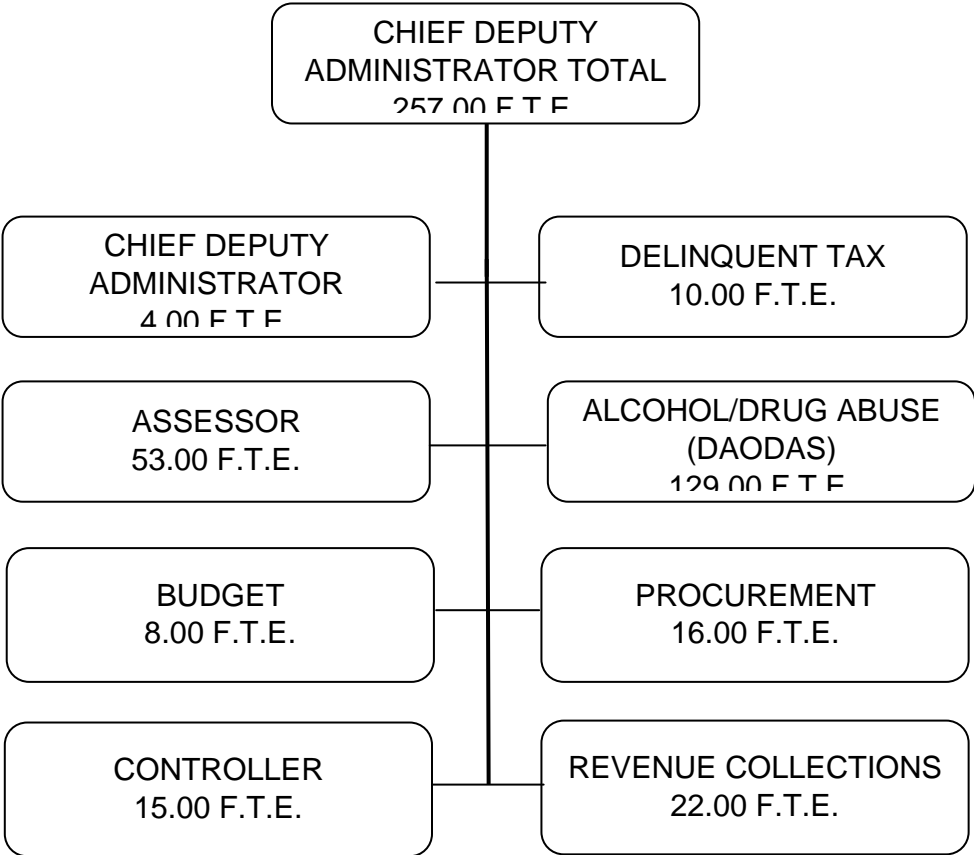
DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	1.65	1.65	100.0
Personnel	\$ -	\$ -	\$ -	\$ 143,335	\$ 143,335	100.0
Operating	-	-	-	6,500	6,500	100.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 149,835</u></u>	<u><u>\$ 149,835</u></u>	100.0

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grade and step of the incumbents and a provision for a Cost of Living Adjustment (COLA). These expenditures are for part of the costs of four employees working in this program.
- Operating expenditures reflect anticipated costs to support this division.



CHIEF DEPUTY ADMINISTRATOR



CHIEF DEPUTY ADMINISTRATOR

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Chief Deputy Administrator provides administrative oversight and project direction to seven departments which include Assessor, Budget, Controller, Delinquent Tax, Department of Alcohol and Other Drug Abuse Services, Procurement, and Revenue Collections.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.00	4.00	4.00	4.00	-	0.0
Personnel	\$ 366,149	\$ 402,443	\$ 434,037	\$ 429,773	(4,264)	(1.0)
Operating	12,544	14,851	21,328	22,003	675	3.2
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 378,693</u>	<u>\$ 417,294</u>	<u>\$ 455,365</u>	<u>\$ 451,776</u>	<u>\$ (3,589)</u>	(0.8)

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). Personnel expenditures decreased due to staffing changes within the department.
- Operating expenditures reflect no significant change.

ASSESSOR

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Assessor's Office appraises and assesses all real estate and mobile homes within the County Assessor's jurisdiction. Appraisals and assessments are done in accordance with State law to ensure all properties are appraised fairly and equitably.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	47.00	47.00	53.00	53.00	-	0.0
Licenses and Permits	\$ 4,180	\$ 4,035	\$ 4,000	\$ 3,750	\$ (250)	(6.3)
Charges and Fees	14,044	11,727	4,000	10,000	6,000	150.0
TOTAL REVENUES	\$ 18,224	\$ 15,762	\$ 8,000	\$ 13,750	\$ 5,750	71.9
Personnel	\$ 2,589,893	\$ 2,626,744	\$ 3,091,071	\$ 3,234,343	\$ 143,272	4.6
Operating	169,251	161,086	220,550	288,032	67,482	30.6
Capital	-	7,002	-	-	-	0.0
TOTAL EXPENDITURES	2,759,144	2,794,832	3,311,621	3,522,375	210,754	6.4

Funding Adjustments for FY 2009 Include:

- Revenues represent an increase in charges for maps based on historical volume.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect an increase in printing and fleet maintenance to conduct the County's next reassessment. Operating costs include higher training costs as mandated by the State.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Continue to incorporate the valuation of ATIs (Assessable Transfer of Interest) into the existing workload, increase proficiency in the production of assessments for ad valorem taxes, and improve turnaround in the classification of properties.

- Objective 1(a): Incorporate the additional appraisal responsibility for approximately 16,500 ATIs annually, which includes the inspection of up to 8,000 additional ATI properties if not inspected in the last five years.
- Objective 1(b): Increase property inspections to an average of 26,000 annually to bring the County into compliance with the standard of one visit to each property every five years (one visit between reassessments).
- Objective 1(c): Decrease processing time for legal residence applications to process an average of 1,000 applications within one month of receipt at peak times and an average of 500 applications within two weeks of receipt at non-peak times.

ASSESSOR (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007	FY 2008	FY 2009
	Objective	Actual	Actual	Projected
Input:				
Number of ATI appraisals	1(a)	n/a	n/a	16,500
Number of property inspections	1(b)	18,431	17,543	26,000
Average number of pending peak time Legal Residence Applications ¹	1(c)	1,910	1,667	1,000
Output:				
Percent of time spent on ATI appraisals	1(a)	n/a	n/a	15.0%
Average date of inspection for improved properties	1(b)	n/a	1,998	2,000
Efficiency:				
Total annual appraisal count ²	1(a)	13,981	14,859	22,500
Appraisals per appraiser ³	1(a)	874	928	1,184
Inspections per appraiser ³	1(b)	1,152	1,091	1,368
Outcome:				
Increase in valuation tax base ⁴	1(a)	n/a	n/a	2.5M
Compliance with appraisal standards, improved data base ⁴	1(b)	n/a	n/a	n/a
Better estimation of tax base for preliminary roll certification ⁴	1(c)	n/a	n/a	n/a
Reduced number of refunds for legal residence approvals ⁴	1(c)	n/a	n/a	n/a

¹ Legal Residence applications are tracked and approved by tax year. FY 2007 is TY 2006, FY 2008 is TY 2007, and FY 2009 is TY 2008.

² Increase in tax base is by appraisals produced for tax year. FY 2007 is TY 2006, FY 2008 is TY 2007, and FY 2009 is TY 2008.

³ Appraiser count increased from 16 to 19 between FY 2007 and TY 2008 reflected in counts per appraiser.

⁴ This department will begin additional measuring of performance against this objective in FY 2009.

2009 ACTION STEPS

Department Goal 1

- Resolve any 2005 through 2008 appeals to the Board of Assessment Appeals and the Administrative Law Judge Division as scheduled by the BAA and ALC.
- Resolve all ATI appeals at the initial review level by February 1, 2009.
- Complete assessment of Tax Year 2009 new construction and measurement changes prior to the close of the legislative session the second Tuesday in June 2009.
- Perform new Tax Year 2008 appraisals due to Assessable Transfers of Interest and notify owners of the changes prior to the certification of the roll for the mailing of tax bills in mid-August 2008.
- Begin performing new Tax Year 2009 appraisals due to Assessable Transfers of Interest to enable the office to notify owners of the changes prior to the preliminary certification of the roll in mid-August 2009.
- Begin inspection of known ATIs for the Tax Year 2009 in September 2009 and have all inspections for known ATIs completed by April 30, 2009.

BUDGET

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Budget Department provides financial services and assists departments with the administration of grant awards for the County of Charleston in order to maintain the County's financial integrity and accountability and to support effective decision-making.

DEPARTMENTAL SUMMARY:	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adjusted</u>	<u>FY 2009 Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	7.00	8.00	8.00	8.00	-	0.0
Personnel	\$ 502,756	\$ 575,936	\$ 621,983	\$ 646,534	\$ 24,551	3.9
Operating	20,668	25,211	22,866	23,525	659	2.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	523,424	601,147	644,849	670,059	25,210	3.9
Interfund Transfer Out	1,027	-	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 524,451</u>	<u>\$ 601,147</u>	<u>\$ 644,849</u>	<u>\$ 670,059</u>	<u>\$ 25,210</u>	3.9

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect higher training costs for new employees.

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Determine financial resources necessary for the County's functions.

Objective 1(a): Annually update a five-year plan for the General Fund and Debt Service Fund that incorporates the Capital Improvement Plan and equipment replacement program.

Objective 1(b): Estimate General Fund budgeted revenues within 2% of actuals.

Initiative V: Quality Control

Department Goal 2: Ensure compliance with grant terms and conditions.

Objective 2: Work with departments to ensure zero audit findings and/or questioned costs in the Single Audit.

BUDGET (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007	FY 2008	FY 2009
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Input:				
Dollar amount of Federal expenditures ¹	2	12,379,147	15,197,826	n/a
Output:				
Budgeted General Fund revenues	1(a)	155,934,270	162,047,524	165,978,151
Actual General Fund revenues ^{1&2}	1(a)	157,728,467	158,243,434	n/a
Efficiency:				
Dollar amount of Single Audit questioned costs	2	\$0.00	\$0.00	\$0.00
Outcome:				
Five-year plan prepared	1(b)	Yes	Yes	Yes
Percent of revenue variance ²	1(a)	(1.36%)	(2.35%)	n/a
Single Audit findings	2	0.0	0.0	0.0
Percent of Single Audit questioned costs	2	0.0%	0.0%	0.0%

¹ FY 2009 data unavailable at time of publication.

² FY 2008 is an estimate contingent on the 2008 audit.

2009 ACTION STEPS

Department Goal 1

- Develop ability to submit budget transfers electronically.
- Develop electronic submission of budget requests.

Department Goal 2

- Establish central repository for grant compliance documentation.

CONTROLLER

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Controller is responsible for maintaining accurate records of the County's financial transactions and reporting the results through the Comprehensive Annual Financial Report (CAFR) to all interested parties including taxpayers, other governmental entities, creditors, and management.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	14.00	14.00	15.00	15.00	-	0.0
Charges and Fees	\$ 6,048	\$ 5,156	\$ 5,000	\$ 5,000	\$ -	0.0
TOTAL REVENUES	<u>\$ 6,048</u>	<u>\$ 5,156</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ -</u>	0.0
Personnel	\$ 827,697	\$ 897,166	\$ 1,000,360	\$ 1,088,815	\$ 88,455	8.8
Operating	133,538	80,184	109,867	90,408	(19,459)	(17.7)
Capital	-	-	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 961,235</u>	<u>\$ 977,350</u>	<u>\$ 1,110,227</u>	<u>\$ 1,179,223</u>	<u>\$ 68,996</u>	6.2

Funding Adjustments for FY 2009 Include:

- Revenues reflect no change from the previous fiscal year.
- Personnel expenditures represent the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). In addition, personnel expenditures reflect the annualization of costs for one position transferred in during FY 2008.
- Operating expenditures reflect a decrease due the elimination of the Cost Allocation plan and the reduction of costs associated with services provided by Records Management.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Keep management and public informed of the County's financial status.

Objective 1(a): Submit 100% of regulatory filings (State and Federal) by the prescribed deadline to avoid penalties and receive maximum benefits allowed.

Objective 1(b): Prepare the Comprehensive Annual Financial Report (CAFR) within 180 days after fiscal year end incorporating all new GASB pronouncements.

Department Goal 2: Provide quality service to vendors and employees.

Objective 2: Accurately prepare all payrolls as scheduled by County Policy.

CONTROLLER (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative V: Quality Control

Department Goal 3: Safeguard the County's assets.

Objective 3(a): Maintain or improve the County's bond rating from the major rating agencies.

Objective 3(b): Submit 100% of regulatory filings as required by the bond covenants.

MEASURES:

	<u>Objective</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Projected</u>
Output:				
Number of deadlines missed	1(a),2	0	0	0
Number of days to prepare the CAFR	1(b)	178	168	178
Outcome:				
<u>General Obligation Bond</u>	3(a)			
Standards & Poor's		AAA	AAA	AAA
Moody's Investors Service		Aa1	Aa1	Aa1
Fitch IBCA, Duff & Phelps		AA	AA	AA
Regulatory filing deadlines missed	1(a),3(b)	0	0	0
<u>CAFR Preparation</u>	1(b)			
External auditor proposed adjustments		0	0	0
Days to close fiscal year end		40	42	40
Journal entries required after year end		118	147	125
Management letter comments/material weaknesses		1	0	0

2009 ACTION STEPS

Department Goal 1

- Publish a popular annual report which would be more easily understood by the citizens of the County.

DELINQUENT TAX

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Delinquent Tax Department investigates and collects delinquent real and personal ad valorem property taxes, penalties, and levy costs; and locates and notifies delinquent taxpayers of taxes owed.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	12.00	12.00	10.00	10.00	-	0.0
Charges and Fees	\$ 766,290	\$ 966,865	\$ 1,050,000	\$ 1,000,000	\$ (50,000)	(4.8)
Interest	575,823	534,842	350,000	300,000	(50,000)	(14.3)
Miscellaneous	9,776	7,202	-	-	-	0.0
TOTAL REVENUES	<u>\$ 1,351,889</u>	<u>\$ 1,508,909</u>	<u>\$ 1,400,000</u>	<u>\$ 1,300,000</u>	<u>\$ (100,000)</u>	<u>(7.1)</u>
Personnel	\$ 633,186	\$ 519,689	\$ 821,469	\$ 662,695	\$ (158,774)	(19.3)
Operating	204,843	340,929	406,672	412,563	5,891	1.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 838,029</u>	<u>\$ 860,618</u>	<u>\$ 1,228,141</u>	<u>\$ 1,075,258</u>	<u>\$ (152,883)</u>	<u>(12.4)</u>

Funding Adjustments for FY 2009 Include:

- Revenues reflect a reduction in levy costs based on expenditures. In addition, revenues reflect lower interest rates in the market.
- Personnel expenditures reflect a decrease due to the elimination of the department's responsibility to conduct title searches on delinquent property prior to a tax sale. The budget also reflects the reprogramming of a position to another department during FY 2008.
- Operating expenditures represent an increase in advertising and postage costs based on projected usage.

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Increase the amount of County revenue by collecting delinquent taxes in an efficient and timely manner.

Objective 1(a): Attain collection rates of 95% for valid delinquent real property taxes.

Objective 1(b): Decrease the number of erroneous/uncollectible Business Personal Property receipts by at least 50% between April 1 and March 31.¹

Objective 1(c): Decrease the number of erroneous/uncollectible Department of Revenue Business Personal Property receipts by at least 50% between April 1 and March 31.

DELINQUENT TAX (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
	Objective			
Output:				
Total real property tax dollars collected	1(a)	\$9,122,632	\$13,341,128	\$13,341,128
Total reduction in Business Personal Property receivables	1(b)	\$413,529	\$329,517	\$329,517
Total reduction in Department of Revenue Business Personal Property receivables	1(c)	\$3,299,393	\$2,703,124	\$2,703,124
Efficiency:				
Cost per collection	1(a)(b)(c)	\$49.02	\$29.04	\$29.04
Outcome:				
Real property execution	1(a)	96.2%	96.6%	96.6%
Closure rate for business personal property	1(b)	54.3%	41.5%	41.5%
Closure rate for Department of Revenue Business Personal Property	1(c)	43.8%	41.4%	41.4%

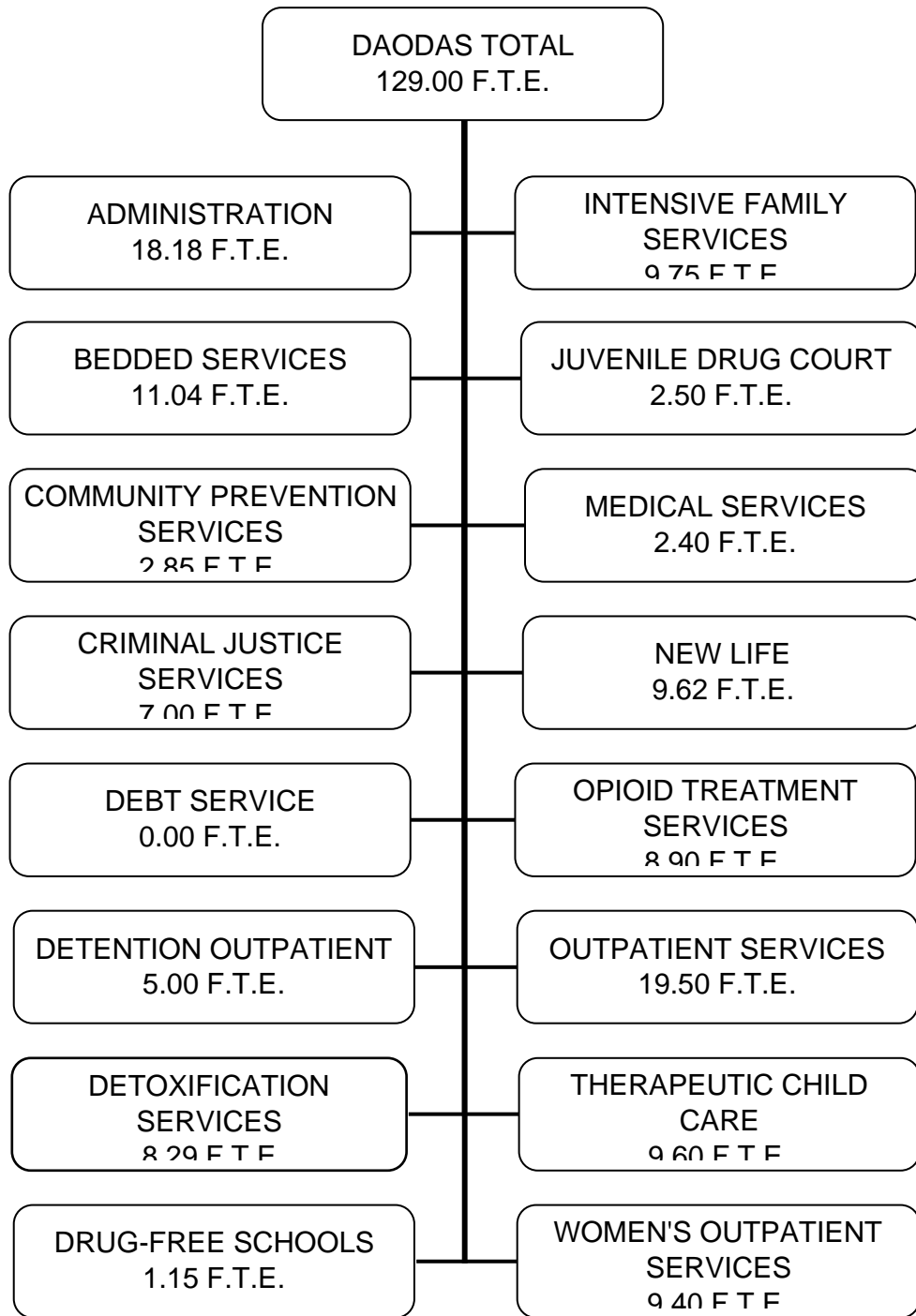
¹ Execution notices are received from the Treasurer on all unpaid items on March 17 for the previous tax year.

2009 ACTION STEPS

Department Goal 1

- Assist in the development of the Delinquent Tax portion of the new County tax system.

DAODAS



DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES

Mission: The Department of Alcohol and Other Drug Abuse Services (DAODAS) operates under the name "Charleston Center." The purpose of the Department is to reduce the negative impact of alcohol and other drugs on residents by planning and implementing comprehensive and effective programs of professional services in a cost efficient manner. The Department currently operates 18 programs which are supported with grants, client fees, and a transfer from the General Fund.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	131.00*	133.00*	137.00*	129.00*	(8.00)	(6.6)
Enterprise Fund	\$ 10,462,046	\$ 11,218,244	\$ 11,094,138	\$ 11,270,028	\$ 175,890	1.6
TOTAL SOURCES	<u>\$ 10,462,046</u>	<u>\$ 11,218,244</u>	<u>\$ 11,094,138</u>	<u>\$ 11,270,028</u>	<u>\$ 175,890</u>	1.6
Enterprise Fund	\$ 9,986,002	\$ 10,681,346	\$ 12,999,242	\$ 11,484,882	\$ (1,514,360)	(11.6)
TOTAL DISBURSEMENTS	<u>\$ 9,986,002</u>	<u>\$ 10,681,346</u>	<u>\$ 12,999,242</u>	<u>\$ 11,484,882</u>	<u>\$ (1,514,360)</u>	(11.6)

* Positions are included in the departmental totals; however, the related dollar amounts are not reflected as follows:
For FY 2006, FY 2007, and FY 2008 two FTE's are in the HUD Transitional Housing Program. For FY 2009, one FTE is in the PAIRS program, one FTE is in the Wando Grant, and 1.82 FTE's are in NIDA Grants.

Sources: Total Sources reflect an increase in tax garnishments of delinquent debt. The sources also reflect a lower transfer in from the General Fund for County support services.

Disbursements: Total Disbursements reflect the elimination of a transfer out to the Debt Service fund.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Increase the number of clients served.

Objective 1(a): Increase total intakes.

Objective 1(b): Increase group attendance in outpatient groups with the maximum allowable of 12.

Initiative III: Long-Term Financial Planning

Department Goal 2: Minimize the General Fund discretionary cost of operating DAODAS.

Objective 2(a): Improve the collection rate of billable accounts receivable by 10% and reduce the percentage of discretionary tax dollars that make up our total budget.

Objective 2(b): Increase average cost of intake by less than rise in consumer price index.

Initiative V: Quality Control

Department Goal 3: Reduce the negative impact of addiction on the residents of Charleston County.

Objective 3(a): Maintain percentage of successful tobacco buy by minors to less than 10%.

Objective 3(b): Improve the post-discharge outcome evaluation of residents attending treatment.

Objective 3(c): Maintain a 90% satisfaction rating of persons served.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

MEASURES:		FY 2007	FY 2008	FY 2009
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Input:				
Total client intakes	1(a)	3,275	3,860	3,900
Output:				
Average outpatient group attendance	1(b)	7.29	6.98	8.00
Collections of accounts receivable	2(a)	\$1,397,799	\$1,559,946	\$1,600,000
Efficiency:				
Average cost of intake	2(b)	\$2,767	\$1,875	\$2,000
Outcome:				
Percentage increase of collection rate	2(a)	4.4%	11.6%	5.0%
Percentage of successful tobacco buys to minors ¹	3(a)	15.2%	2.6%	10.0%
Ratio comparison of successful to unsuccessful completions of treatment	3(a)	1.25	1.31	1.30
Employment increase	3(b)	5.17%	8.4%	5.0%
Reductions in emergency room visits	3(b)	87.50%	21.2%	50.0%
Reductions in arrests	3(b)	41.67%	63.9%	50.0%
Decreased use of illegal drugs	3(b)	90.24%	95.0%	90.0%
Decreased drinking to intoxication	3(b)	80.00%	84.0%	85.0%
Number of drug-free births	3(b)	17	13	18
Percentage of drug-free births	3(b)	94.44%	100%	100%
Client satisfaction rating for all applicable programs combined	3(c)	90.89%	92.0%	93.0%

¹FY 2008 data sample too small for statistical validity.

2009 ACTION STEPS

Department Goal 1

- Continue implementation of "walk-in assessment".
- Increase public awareness of services through implementation of marketing plan to include increased public relations, enhanced website, and individual marketing outreach by program administrators.
- Increase group attendance by regular monitoring and adjustment of group census and by overbooking groups to compensate for high rates of "no shows".

Department Goal 2

- Increase frequency of follow-up collection efforts.
- Increase pursuit of grants both individually and in collaboration with other agencies.
- Continue reduction of General Fund transfer to zero.

Department Goal 3

- Dedicate Continuous Quality Improvement (CQI) staff to do stronger outcome statistics and make therapeutic post-discharge calls.
- Develop more active alumni and aftercare activities to maintain connection with clients after treatment.
- Change the way we monitor successful outcomes to better reflect the realities of a chronic illness.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Administration

Mission: DAODAS operates a comprehensive array of inpatient, outpatient, and education and prevention programs to help the residents of Charleston County live productive lives free from the impact of alcohol, other drugs, and addictive behaviors and to promote active recovery for people whose lives have been impacted by addiction.

DIVISION SUMMARY:	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
Positions/FTE	20.40	20.40	20.18	18.18	(2.00)	(9.9)
Taxes	\$ (1,795)	\$ (1,177)	\$ -	\$ -	\$ -	0.0
Intergovernmental	94,008	100,871	88,577	231,577	143,000	161.4
Charges and Fees	125,801	114,373	130,000	130,000	-	0.0
Interest	3,934	272	-	-	-	0.0
Leases and Rentals	52,150	53,623	43,344	113,344	70,000	161.5
Miscellaneous	-	252,067	-	100,000	100,000	100.0
TOTAL REVENUES	274,098	520,029	261,921	574,921	313,000	119.5
Interfund Transfer In	1,791,399	1,616,862	1,436,306	1,874,932	438,626	30.5
TOTAL SOURCES	\$ 2,065,497	\$ 2,136,891	\$ 1,698,227	\$ 2,449,853	\$ 751,626	44.3
Personnel	\$ 985,754	\$ 986,736	\$ 1,217,637	\$ 1,088,783	\$ (128,854)	(10.6)
Operating	1,072,468	962,651	452,787	569,676	116,889	25.8
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	2,058,222	1,949,387	1,670,424	1,658,459	(11,965)	(0.7)
Interfund Transfer Out	-	-	1,500,000	-	(1,500,000)	(100.0)
TOTAL DISBURSEMENTS	\$ 2,058,222	\$ 1,949,387	\$ 3,170,424	\$ 1,658,459	\$ (1,511,965)	(47.7)

Funding Adjustments for FY 2009 Include:

- Revenues reflect a projected increase in interest income, rental income and funding from the State office of DAODAS.
- Interfund Transfer In from the General Fund will fund indirect costs for support services. Funds are also transferred in from the Parking Garages to fund employee and client parking fees.
- Personnel expenses reflect reprogramming of two positions to other county departments.
- Operating expenses reflect decreases in the allocation of costs to other DAODAS divisions.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Bedded Services

Mission: The Bedded Services Division, which includes the Family Care Unit and Nursing Services, provides healthcare through cost-effective methods for the benefit of the patient and community.

DIVISION SUMMARY:	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
Positions/FTE	18.00	17.90	11.04	11.04	0.00	0.0
Intergovernmental	\$ 1,499,133	\$ 1,512,026	\$ 1,936,561	\$ 1,396,322	\$ (540,239)	(27.9)
Charges and Fees	(83,505)	94,187	157,820	36,250	(121,570)	(77.0)
TOTAL REVENUES	1,415,628	1,606,213	2,094,381	1,432,572	(661,809)	(31.6)
Interfund Transfer In	-	22,000	287,203	-	(287,203)	(100.0)
TOTAL SOURCES	\$ 1,415,628	\$ 1,628,213	\$ 2,381,584	\$ 1,432,572	\$ (949,012)	(39.8)
Personnel	\$ 877,078	\$ 1,012,593	\$ 1,235,255	\$ 644,714	\$ (590,541)	(47.8)
Operating	536,598	714,184	1,131,298	423,143	(708,155)	(62.6)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	\$ 1,413,676	\$ 1,726,777	\$ 2,366,553	\$ 1,067,857	\$ (1,298,696)	(54.9)

Funding Adjustments for FY 2009 Include:

- Revenues reflect a decrease due to the shift of a portion of inpatient services into the Detoxification Division.
- Interfund Transfer In from the General Fund has decreased as a result of the redistribution of funds set aside for operating expenses.
- Personnel expenses reflect the shifting of seven positions to the Detoxification Division. Personnel expenditures also represent the actual grades and steps of the incumbents and include a Cost of Living Adjustment (COLA).
- Operating expenditures reflect a decrease due to shifting of program costs into the Detoxification Division.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Community Prevention Services

Mission: The Community Prevention Services Division reduces the harmful effects of alcohol, tobacco, other drug abuse, violence and other high-risk behavior through the identification of factors which place individuals at increased risk; and implements prevention, education and referral services for the residents of Charleston County.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.75	3.85	3.85	2.85	(1.00)	(26.0)
Intergovernmental	\$ 227,606	\$ 226,606	\$ 226,606	\$ 226,606	\$ -	0.0
Charges and Fees	1,500	8,250	-	10,000	10,000	100.0
Miscellaneous	5,538	795	-	1,000	1,000	100.0
TOTAL REVENUES	\$ 234,644	\$ 235,651	\$ 226,606	\$ 237,606	\$ 11,000	4.9
Personnel	\$ 179,690	\$ 177,887	\$ 189,375	\$ 153,730	\$ (35,645)	(18.8)
Operating	67,546	70,654	103,467	73,357	(30,110)	(29.1)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	\$ 247,236	\$ 248,541	\$ 292,842	\$ 227,087	\$ (65,755)	(22.5)

Funding Adjustments for FY 2009 Include:

- Revenues are increased to reflect historical trends.
- Personnel expenses reflect the transfer out of one vacant position reprogrammed toward personnel needs in other areas.
- Operating expenses reflect a decrease due to the allocation formula for administrative and facility costs.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Criminal Justice Services

Mission: The Criminal Justice Services Division provides a wide range of specialized, community-based substance abuse programs. Services include treatment and coordination services to local drug courts, conducting alcohol and drug awareness classes, and jail based treatment services for the inmates of Charleston County Detention Center.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	7.10	7.10	7.00	7.00	-	0.0
Intergovernmental	\$ 38,844	\$ 38,883	\$ 38,884	\$ 38,884	\$ -	0.0
Charges and Fees	343,625	256,614	303,000	309,896	6,896	2.3
TOTAL REVENUES	382,469	295,497	341,884	348,780	6,896	2.0
Interfund Transfer In	80,000	-	-	-	-	0.0
TOTAL SOURCES	<u>\$ 462,469</u>	<u>\$ 295,497</u>	<u>\$ 341,884</u>	<u>\$ 348,780</u>	<u>\$ 6,896</u>	2.0
Personnel	\$ 332,739	\$ 304,490	\$ 403,557	\$ 418,559	\$ 15,002	3.7
Operating	164,782	126,461	223,466	197,546	(25,920)	(11.6)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 497,521</u>	<u>\$ 430,951</u>	<u>\$ 627,023</u>	<u>\$ 616,105</u>	<u>\$ (10,918)</u>	(1.7)

Funding Adjustments for FY 2009 Include:

- Revenues reflect an anticipated increase in client fees because of the addition of the ADSAP Treatment into this program area.
- Personnel expenses reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses reflect reduced allocated costs for the division.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

PROGRAM – Debt Service

Mission: The Debt Service Program budgets and records the annual interest and principal payments on the outstanding Certificates of Participation (COPS) issued in 1994, 2004, and 2005.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	-
Interfund Transfer In	\$ 680,188	\$ 682,345	\$ 680,321	\$ 681,323	\$ 1,002	0.1
TOTAL SOURCES	<u>\$ 680,188</u>	<u>\$ 682,345</u>	<u>\$ 680,321</u>	<u>\$ 681,323</u>	<u>\$ 1,002</u>	0.1
Debt Service	\$ 371,684	\$ 351,199	\$ 680,321	\$ 681,323	\$ 1,002	0.1
TOTAL EXPENSES	<u>\$ 371,684</u>	<u>\$ 351,199</u>	<u>\$ 680,321</u>	<u>\$ 681,323</u>	<u>\$ 1,002</u>	0.1

Funding Adjustments for FY 2009 Include:

- Interfund Transfer In from the Debt Service Fund has increased due to the amortization schedule for debt repayment on DAODAS facilities.
- Debt Service expense reflects the amortization schedule for debt repayment.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Detention Outpatient

Mission: The Detention Center Intensive Outpatient Program provides continuum care through addiction treatment services, which include assessments and screening, traditional and intensive levels of care, and post release support for continued recovery, to reduce the recidivism of Charleston County Detention Center prisoners who are chemically dependant.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.00	5.00	5.00	5.00	-	0.0
Charges and Fees	\$ 33,190	\$ 47,280	\$ 30,000	\$ 77,031	\$ 47,031	157
TOTAL REVENUES	33,190	47,280	30,000	77,031	47,031	156.8
Interfund Transfer In	205,000	263,000	275,000	283,250	8,250	3.0
TOTAL SOURCES	<u>\$ 238,190</u>	<u>\$ 310,280</u>	<u>\$ 305,000</u>	<u>\$ 360,281</u>	<u>\$ 55,281</u>	18.1
Personnel	\$ 170,704	\$ 220,465	\$ 267,648	\$ 270,599	\$ 2,951	1.1
Operating	47,983	71,176	90,936	111,991	21,055	23.2
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 218,687</u>	<u>\$ 291,641</u>	<u>\$ 358,584</u>	<u>\$ 382,590</u>	<u>\$ 24,006</u>	6.7

Funding Adjustments for FY 2009 Include:

- Revenues represent higher estimates of client fees and insurance.
- Interfund Transfer In reflects funding from the Detention Center in the General Fund.
- Personnel expenses reflect the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA).
- Operating expenses reflect the inclusion of an estimate for uncollectible client fees.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Detoxification Services

Mission: The Detoxification Services Division is an entry level treatment facility that provides inpatient rehabilitation services to Charleston County residents who are experiencing withdrawal symptoms of alcohol and other drugs.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	9.29	8.29	(1.00)	(10.8)
Intergovernmental	\$ -	\$ -	\$ -	\$ 458,350	\$ 458,350	100.0
Charges and Fees	-	-	-	71,715	71,715	100.0
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 530,065</u>	<u>\$ 530,065</u>	100.0
Personnel	\$ -	\$ -	\$ -	\$ 616,157	\$ 616,157	100.0
Operating	-	-	-	558,407	558,407	100.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,174,564</u>	<u>\$ 1,174,564</u>	100.0

Funding Adjustments for FY 2009 Include:

- Revenues reflect estimates of the funding to operate this program.
- Personnel expenses reflect the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA).
- Operating expenses reflect the costs for this program.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Drug-Free Schools

Mission: The Drug-Free Schools Division reduces the harmful effects of alcohol, tobacco, other drug abuse, violence, and other high-risk behavior through the identification of factors which place individuals at increased risk; and implements prevention, education, and referral services for the residents of Charleston County.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.15	1.15	1.15	1.15	-	0.0
Intergovernmental	\$ 75,246	\$ 52,989	\$ 52,989	\$ 52,989	\$ -	0.0
TOTAL REVENUES	\$ 75,246	\$ 52,989	\$ 52,989	\$ 52,989	\$ -	0.0
Personnel	\$ 55,831	\$ 57,921	\$ 60,956	\$ 63,869	\$ 2,913	4.8
Operating	19,937	18,378	23,242	21,481	(1,761)	(7.6)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	\$ 75,768	\$ 76,299	\$ 84,198	\$ 85,350	\$ 1,152	1.4

Funding Adjustments for FY 2009 Include:

- Revenues reflect no change.
- Personnel expenses reflect the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA).
- Operating expenses reflect a decrease in administrative costs.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Intensive Family Services

Mission: The Intensive Family Services Division provides outpatient healthcare to families through cost-effective methods for the benefit of the patients, community, and staff.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	9.75	9.75	-	0.0
Intergovernmental	\$ -	\$ -	\$ 702,360	\$ 706,810	\$ 4,450	0.6
TOTAL REVENUES	-	-	702,360	706,810	4,450	0.6
Interfund Transfer In	-	-	74,231	-	(74,231)	(100.0)
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 776,591</u>	<u>\$ 706,810</u>	<u>\$ (69,781)</u>	(9.0)
Personnel	\$ -	\$ -	\$ 512,021	\$ 537,649	\$ 25,628	5.0
Operating	-	-	307,571	274,232	(33,339)	(10.8)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 819,592</u>	<u>\$ 811,881</u>	<u>\$ (7,711)</u>	(0.9)

Funding Adjustments for FY 2009 Include:

- Revenues reflect a decrease due to staffing fluctuations.
- Personnel expenses reflect the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA).
- Operating expenses represent a decrease in program costs based on current projections.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

PROGRAM – Juvenile Drug Court

Mission: The Juvenile Drug Court provides an intensive rehabilitation treatment program that creates an environment with definite rules and consequences for violations based on the performance of juveniles in an effort to address their substance abuse problem.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.50	1.50	2.50	2.50	-	0.0
Intergovernmental	\$ 54,414	\$ 56,718	\$ -	\$ -	-	0.0
TOTAL REVENUES	54,414	56,718	-	-	-	0.0
Interfund Transfer In	92,358	121,831	176,847	176,826	(21)	(0.0)
TOTAL SOURCES	<u>\$ 146,772</u>	<u>\$ 178,549</u>	<u>\$ 176,847</u>	<u>\$ 176,826</u>	<u>\$ (21)</u>	(0.0)
Personnel	\$ 97,461	\$ 89,226	\$ 107,664	\$ 116,191	\$ 8,527	7.9
Operating	51,151	45,641	81,337	60,635	(20,702)	(25.5)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 148,612</u>	<u>\$ 134,867</u>	<u>\$ 189,001</u>	<u>\$ 176,826</u>	<u>\$ (12,175)</u>	(6.4)

Funding Adjustments for FY 2009 Include:

- Interfund Transfer In includes funding from a State appropriation to the Solicitor and funding from the General Fund.
- Personnel expenses reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses reflect lower estimated costs for the program.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Medical Services

Mission: The Medical Services Division provides inpatient services (Detoxification Services, Family Care, and New Life) and provides care services to the women and children of the Sojourner Center for Women.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.40	3.40	3.40	2.40	(1.00)	(29.4)
Intergovernmental	\$ 30,144	\$ 53,929	\$ 65,508	\$ 58,947	\$ (6,561)	(10.0)
Charges and Fees	19,786	65,289	63,066	63,534	468	0.7
TOTAL REVENUES	<u>\$ 49,930</u>	<u>\$ 119,218</u>	<u>\$ 128,574</u>	<u>\$ 122,481</u>	<u>\$ (6,093)</u>	<u>(4.7)</u>
Personnel	\$ 175,819	\$ 195,674	\$ 202,989	\$ 155,872	\$ (47,117)	(23.2)
Operating	(125,885)	(69,925)	(188,032)	(128,321)	59,711	(31.8)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 49,934</u>	<u>\$ 125,749</u>	<u>\$ 14,957</u>	<u>\$ 27,551</u>	<u>\$ 12,594</u>	<u>84.2</u>

Funding Adjustments for FY 2009 Include:

- Revenues reflect a decrease due to the reduction of external UD screening contracts.
- Personnel expenses reflect the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA). In addition, personnel expenditures reflect the transfer out of one vacant position reprogrammed toward personnel needs in other areas.
- Operating expenses reflect higher costs of medical supplies and medical service contracts.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – New Life

Mission: The New Life Division reduces the harmful effects of alcohol and drug dependency on pregnant and parenting age women and their children.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	9.05	9.05	9.62	9.62	-	0.0
Intergovernmental	\$ 849,079	\$ 1,026,765	\$ 1,159,512	\$ 1,350,486	\$ 190,974	16.5
Charges and Fees	(5,098)	(1,257)	717	-	(717)	(100.0)
TOTAL REVENUES	843,981	1,025,508	1,160,229	1,350,486	190,257	16.4
Interfund Transfer In	-	6,000	-	-	-	0.0
TOTAL SOURCES	<u>\$ 843,981</u>	<u>\$ 1,031,508</u>	<u>\$ 1,160,229</u>	<u>\$ 1,350,486</u>	<u>\$ 190,257</u>	16.4
Personnel	\$ 117,461	\$ 197,044	\$ 163,739	\$ 271,556	\$ 107,817	65.8
Operating	286,718	271,671	232,895	301,684	68,789	29.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 404,179</u>	<u>\$ 468,715</u>	<u>\$ 396,634</u>	<u>\$ 573,240</u>	<u>\$ 176,606</u>	44.5

Funding Adjustments for FY 2009 Include:

- Revenues reflect an anticipated increase in services rendered due to the addition of client beds.
- Personnel expenses reflect an increase in temporary staff to accommodate the addition of client beds. Personnel expenditures also reflect the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA).
- Operating expenses reflects an increase to correspond with the higher personnel costs.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Opioid Treatment Services

Mission: The Opioid Treatment Services Division through intake, assessment, counseling, nursing services, medical services, and extensive case management reduces the impact that opiate based drug use has on the individual and the community.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	8.80	8.80	8.90	8.90	-	0.0
Intergovernmental	\$ 75,677	\$ 75,716	\$ 75,600	\$ 75,600	\$ -	0.0
Charges and Fees	<u>780,956</u>	<u>808,804</u>	<u>810,000</u>	<u>977,900</u>	<u>167,900</u>	20.7
TOTAL REVENUES	<u>\$ 856,633</u>	<u>\$ 884,520</u>	<u>\$ 885,600</u>	<u>\$ 1,053,500</u>	<u>\$ 167,900</u>	19.0
Personnel	\$ 461,162	\$ 492,699	\$ 528,283	\$ 552,716	\$ 24,433	4.6
Operating	456,704	457,166	630,268	577,715	(52,553)	(8.3)
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENSES	<u>\$ 917,866</u>	<u>\$ 949,865</u>	<u>\$ 1,158,551</u>	<u>\$ 1,130,431</u>	<u>\$ (28,120)</u>	(2.4)

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase in closing fees, program admission fees, and transfer admission fees.
- Personnel expenses reflect the actual grades and steps of the incumbents and provision for a Cost of Living Adjustment (COLA).
- Operating expenses are decreased due to facilities cost, medical supplies, and administrative costs.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Outpatient Services

Mission: The Outpatient Services Division provides healthcare through cost-effective methods for the benefit of the patient, community, and staff.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	32.53	36.45	19.50	19.50	-	0.0
Intergovernmental	\$ 1,541,939	\$ 1,577,782	\$ 680,432	\$ 570,058	\$ (110,374)	(16.2)
Charges and Fees	(16,781)	302,513	301,398	249,440	(51,958)	(17.2)
Miscellaneous	150	100	-	-	-	0.0
TOTAL REVENUES	1,525,308	1,880,395	981,830	819,498	(162,332)	(16.5)
Interfund Transfer In	426,907	575,371	196,111	-	(196,111)	(100.0)
TOTAL SOURCES	\$ 1,952,215	\$ 2,455,766	\$ 1,177,941	\$ 819,498	\$ (358,443)	(30.4)
Personnel	\$ 1,465,784	\$ 1,683,070	\$ 979,341	\$ 1,085,341	\$ 106,000	10.8
Operating	547,005	731,126	548,777	439,665	(109,112)	(19.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	\$ 2,012,789	\$ 2,414,196	\$ 1,528,118	\$ 1,525,006	\$ (3,112)	(0.2)

Funding Adjustments for FY 2009 Include:

- Revenues reflect a decrease based on estimates of client service fees and shifting of personnel to other divisions.
- Personnel expenses reflect the actual grades and steps of incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses are decreased due to actual spending patterns of the division.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

GRANT – Therapeutic Child Care

Mission: Charleston Center will provide safe, developmentally appropriate, and reasonably priced child care for children of clients in order to assist in the client's recovery, the child's developmental growth, and the reintegration into the community for clients and their children.

GRANT SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	11.00	10.30	9.60	9.60	0.00	0.0
Intergovernmental	\$ 298,619	\$ 223,962	\$ 254,843	\$ 387,901	\$ 133,058	52.2
Charges and Fees	8,210	133	-	-	-	0.0
TOTAL REVENUES	306,829	224,095	254,843	387,901	133,058	52.2
Interfund Transfer In	80,000	-	-	-	-	0.0
TOTAL SOURCES	\$ 386,829	\$ 224,095	\$ 254,843	\$ 387,901	\$ 133,058	52.2
Personnel	\$ 359,783	\$ 365,191	\$ 418,210	\$ 422,613	\$ 4,403	1.1
Operating	166,459	162,669	226,206	203,859	(22,347)	(9.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	\$ 526,242	\$ 527,860	\$ 644,416	\$ 626,472	\$ (17,944)	(2.8)

Funding Adjustments for FY 2009 Include:

- Revenues reflect an anticipated increase due to the bed expansion in the New Life Division.
- Personnel expenses reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses are decreased due to actual spending patterns of the department.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Women’s Outpatient Services

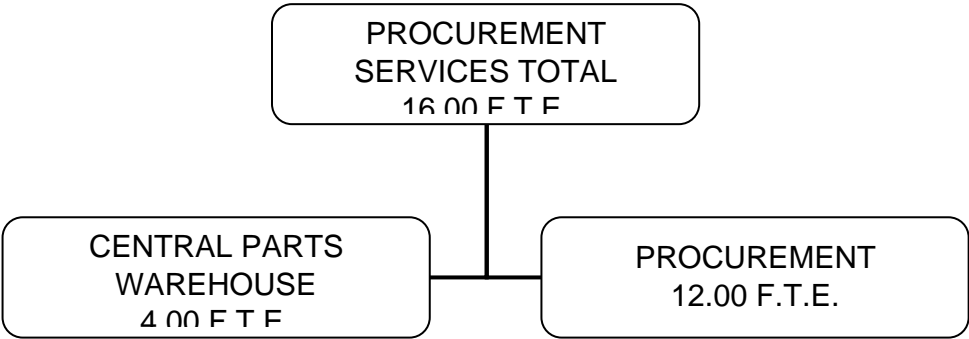
Mission: The Women’s Outpatient Services Division provides outpatient healthcare through cost-effective methods for the benefit of the patient, community, and staff.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	9.40	9.40	-	0.0
Intergovernmental	\$ -	\$ -	\$ 721,252	\$ 534,550	\$ (186,702)	(25.9)
Charges and Fees	-	-	125,650	24,507	(101,143)	(80.5)
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 846,902</u>	<u>\$ 559,057</u>	<u>\$ (287,845)</u>	<u>(34.0)</u>
Personnel	\$ -	\$ -	\$ 388,005	\$ 491,059	\$ 103,054	26.6
Operating	-	-	280,023	229,083	(50,940)	(18.2)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 668,028</u>	<u>\$ 720,142</u>	<u>\$ 52,114</u>	<u>7.8</u>

Funding Adjustments for FY 2009 Include:

- Revenues reflect a decrease due to program restructuring and staffing fluctuations.
- Personnel expenses reflect the actual grades and steps of the incumbents and provision for a Cost of Living Adjustment (COLA).
- Operating expenses have decreased due to utilizing actual program costs as opposed to the estimated costs for the start-up of the division.

PROCUREMENT SERVICES



PROCUREMENT SERVICES

Mission: Procurement Services is responsible for the coordination and management of the Procurement Division and the Central Parts Warehouse Division.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	15.00	16.00	16.00	16.00	-	0.0
General Fund	\$ 2,385	\$ 3,510	\$ 3,000	\$ 21,500	\$ 18,500	616.7
Internal Service Fund	<u>1,562,371</u>	<u>1,673,018</u>	<u>1,791,634</u>	<u>1,825,000</u>	<u>33,366</u>	1.9
TOTAL SOURCES	<u>\$ 1,564,756</u>	<u>\$ 1,676,528</u>	<u>\$ 1,794,634</u>	<u>\$ 1,846,500</u>	<u>\$ 51,866</u>	2.9
General Fund	\$ 822,847	\$ 967,652	\$ 972,462	\$ 1,018,300	\$ 45,838	4.7
Internal Service Fund	<u>1,553,595</u>	<u>1,683,361</u>	<u>1,791,634</u>	<u>1,825,000</u>	<u>33,366</u>	1.9
TOTAL DISBURSEMENTS	<u>\$ 2,376,442</u>	<u>\$ 2,651,013</u>	<u>\$ 2,764,096</u>	<u>\$ 2,843,300</u>	<u>\$ 79,204</u>	2.9

Sources: Sources for the Procurement Services Department represent increased charges to Fleet Operations for parts requested from the Central Parts Warehouse due to an increase in the number of projected repairs. Revenues also reflect an increase from local governments to assist in their Small Business Enterprise programs.

Disbursements: Total Disbursements represent the conversion of a part time temporary employee to a full-time temporary employee in the Central Parts Warehouse Division. Disbursements for the Procurement Division reflect the addition of a full time temporary employee to assist with current workload. Disbursements also represent an increase in the Parts Warehouse inventory due to anticipated requests by the Fleet Operations Department and parts costs.

PROCUREMENT SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION – Central Parts Warehouse

Mission: The Central Parts Warehouse is responsible for purchasing vehicle parts, tires, and accessories for the entire County fleet, ensuring that the procured products are of high quality and the best value for the tax dollar.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	4.00	4.00	4.00	4.00	-	0.0
Charges and Fees	\$ 1,562,371	\$ 1,673,018	\$ 1,791,634	\$ 1,825,000	\$ 33,366	1.9
TOTAL REVENUES	<u>\$ 1,562,371</u>	<u>\$ 1,673,018</u>	<u>\$ 1,791,634</u>	<u>\$ 1,825,000</u>	<u>\$ 33,366</u>	1.9
Personnel	\$ 195,831	\$ 210,105	\$ 231,487	\$ 247,875	\$ 16,388	7.1
Operating	1,357,764	1,473,256	1,560,147	1,577,125	16,978	1.1
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 1,553,595</u>	<u>\$ 1,683,361</u>	<u>\$ 1,791,634</u>	<u>\$ 1,825,000</u>	<u>\$ 33,366</u>	1.9

Funding Adjustments for FY 2009 Include:

- Revenues reflect increased inventory required for Fleet Operations and an increase in the number of projected repairs.
- Personnel expenses reflect the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA). Personnel expenses also reflect the additional costs for conversion of a part time to a full time temporary employee.
- Operating expenses represent an increase in Parts Warehouse inventory due to higher costs and anticipated requests by Fleet Operations.

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Provide quality parts in an effective and cost efficient manner.

Objective 1(a): Establish base-line data for the on-line stocking and inventory control program for Fleet Operations.

Objective 1(b): Process and/or store 90% of items received within 2 hours of receipt.

Objective 1(c): Maintain stock turnover with a quarterly ratio of 4 to 1 to comply with national standard.

PROCUREMENT SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007	FY 2008	FY 2009
	Objective	Actual	Actual	Projected
Output:				
Inventory line items	1(a)	2,194	2,099	2,200
Supplies issued monthly	1(b)	5,064	8,907	5,500
Received and stored items processed monthly	1(b)	4,501	7,941	5,000
Efficiency:				
Average error rate on issuing supplies	1(c)	1.0%	1.2%	1.0%
Outcome:				
Percent of stored items processed within 2 hours of receipt	1(b)	94.0%	96.0%	95.0%
Annual ratio of stock turnover	1(c)	7.3:1	5.2:1	6:1

2009 ACTION STEPS

Department Goal 1

- Not Applicable

PROCUREMENT SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION - Procurement

Mission: The Procurement Division ensures the most efficient use of resources in the procurement of goods and services to effectively meet organizational goals while protecting the public's interest.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	11.00	12.00	12.00	12.00	-	0.0
Intergovernmental	\$ -	\$ -	\$ -	\$ 18,000	\$ 18,000	100.0
Charges and Fees	2,385	3,510	3,000	3,500	500	16.7
TOTAL REVENUES	\$ 2,385	\$ 3,510	\$ 3,000	\$ 21,500	\$ 18,500	616.7
Personnel	\$ 639,667	\$ 732,373	\$ 888,095	\$ 949,323	\$ 61,228	6.9
Operating	183,180	235,279	84,367	68,977	(15,390)	(18.2)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 822,847	\$ 967,652	\$ 972,462	\$ 1,018,300	\$ 45,838	4.7

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase in from other local governments to assists with their Small Business Enterprise Programs.
- Personnel expenditures reflect the addition of a full-time temporary employee to assist with the Small Business Enterprise program. Personnel expenditures also reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures represent a decrease due to lower advertising usage.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maintain a high level of customer service.

Objective 1(a): Ensure 85% of internal customers rank customer service Good or Excellent.

Objective 1(b): Provide on-going training opportunities for procurement staff.

Initiative IV: Workflow Analysis Process Management

Department Goal 2: Provide goods and services in a timely and cost-efficient manner.

Objective 2(a): Ensure 90% of informal solicitations are processed within 3 business days.

Objective 2(b): Ensure 65% of formal solicitations are issued within 60 business days.

PROCUREMENT SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative V: Quality Control

Department Goal 3: Procure goods and services within the law.

Objective 3(a): Ensure 100% of Purchase Orders audited are in compliance with Procurement Ordinance and Regulations.

Objective 3(b): Award 99% of purchases without written protest.

Department Goal 4: Seek Fair and Open Competition.

Objective 4: Ensure 100% of informal solicitations have three quotes.

MEASURES:		FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Input:	Objective			
Purchase Card purchases	2(a)	13,964	16,627	19,786
Purchase orders	2(a)(b),4	3,468	3,092	3,080
Output:				
Percent of user departments responding to responsive survey	1(a)	20.0%	n/a	20.0%
Number of staff attending training ¹	1(b)	n/a	12	12
Purchase orders processed ≤ \$25,000	2(a),3(a)(b),4	3,142	2,805	2,800
Solicitations processed	2(b),3(a)(b)	121	84	85
Purchase orders ≥ \$25,000 processed	3(a)(b)	326	287	280
Departments with Procurement Card Program implemented	3(a)	43	43	44
Number of Purchase Orders audited ¹	3(a)	n/a	156	300
Efficiency:				
Cost per purchase order processed	2(a)(b)	\$89	\$89	\$89
Outcome:				
Percent of responding departments rating satisfactory or higher on customer service survey ²	1(a)	99.9%	n/a	95.0%
Percent of staff receiving at least 2 CEUs per fiscal year ¹	1(b)	n/a	100%	100%
Percent of purchase orders ≤ \$25,000 processed within 3 business days	2(a)	90.0%	48.0%	60.0%
Percent of purchase orders ≥ \$25,000 processed within 60 business days ¹	2(b)	n/a	57.0%	70.0%
Percent of audited purchase orders in compliance ¹	3(a)	n/a	100%	100%
Percent of purchases awarded without protest	3(b)	100.0%	99.0%	100%
Percent of informal solicitations having three quotes	4	90.0%	90.0%	95.0%

¹ This department began measuring performance against this objective in FY 2008.

² Survey was unavailable in FY 2008.

2008 ACTION STEPS

Department Goal 1

- Provide training sessions on procurement procedures to 50% of departments.

Department Goal 2

- Set aspirational goals for Small Business Enterprise firms for particular goods and services comparing the number of firms versus the number of firms we certify to include MGT of America, Inc.'s recommendations.
- Increase the number of SBE partnerships with other agencies to five.
- Implement process to pay water service utility bills through procurement card.

REVENUE COLLECTIONS

ENTERPRISE FUND

GENERAL GOVERNMENT

Mission: Revenue Collections administers on a fee basis the collection of accommodations, business licenses, hazardous material fees, stormwater fees, and the solid waste user fee for the County and municipalities.

DEPARTMENT SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	22.00	22.00	-	0.0
Charges and Fees	\$ -	\$ -	\$ 2,150,820	\$ 2,236,250	\$ 85,430	4.0
Interest	-	-	100,000	40,000	(60,000)	(60.0)
Miscellaneous	-	-	200	-	(200)	(100.0)
TOTAL REVENUES	\$ -	\$ -	\$ 2,251,020	\$ 2,276,250	\$ 25,230	1.1
Personnel	\$ -	\$ -	\$ 1,387,809	\$ 1,462,696	\$ 74,887	5.4
Operating	-	-	702,641	706,731	4,090	0.6
Capital	-	-	153,900	19,100	(134,800)	(87.6)
TOTAL EXPENDITURES	\$ -	\$ -	\$ 2,244,350	\$ 2,188,527	\$ (55,823)	(2.5)

Funding Adjustments for FY 2009 Include:

- Revenues reflect higher collection charges based on a higher dollar volume of collections.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures represent no significant change.
- Capital expenditures represent costs for an additional vehicle for the department instead of using Fleet Operations' motor pool.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To increase revenues by identifying businesses operating without a license or outside of the applicable rate classification.

- Objective 1(a): Increase business license field inspections by 2%.
- Objective 1(b): Locate 2% more businesses operating illegally.
- Objective 1(c): Increase audits conducted by 2%.

REVENUE COLLECTIONS (continued)

ENTERPRISE FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007	FY 2008	FY 2009
	Objective	Actual	Actual	Projected
Output:				
Field inspections	1(a)	11,360	13,864	14,140
Illegal businesses located	1(b)	278	346	353
Audits conducted	1(c)	1,101	985	1,005
Efficiency:				
Average chargeback per audit	1(c)	\$771	\$1,843	\$800
Outcome:				
Percent increase of business license inspections	1(a)	(34.3%)	22.0%	2.0%
Percent increase of locating businesses operating illegally	1(b)	(61.1%)	24.0%	2.0%
Percent increase of audits conducted	1(c)	15.0%	(11.0%)	2.0%
Collections from audit charge backs	1(c)	\$848,535	\$1,815,778	\$1,000,000

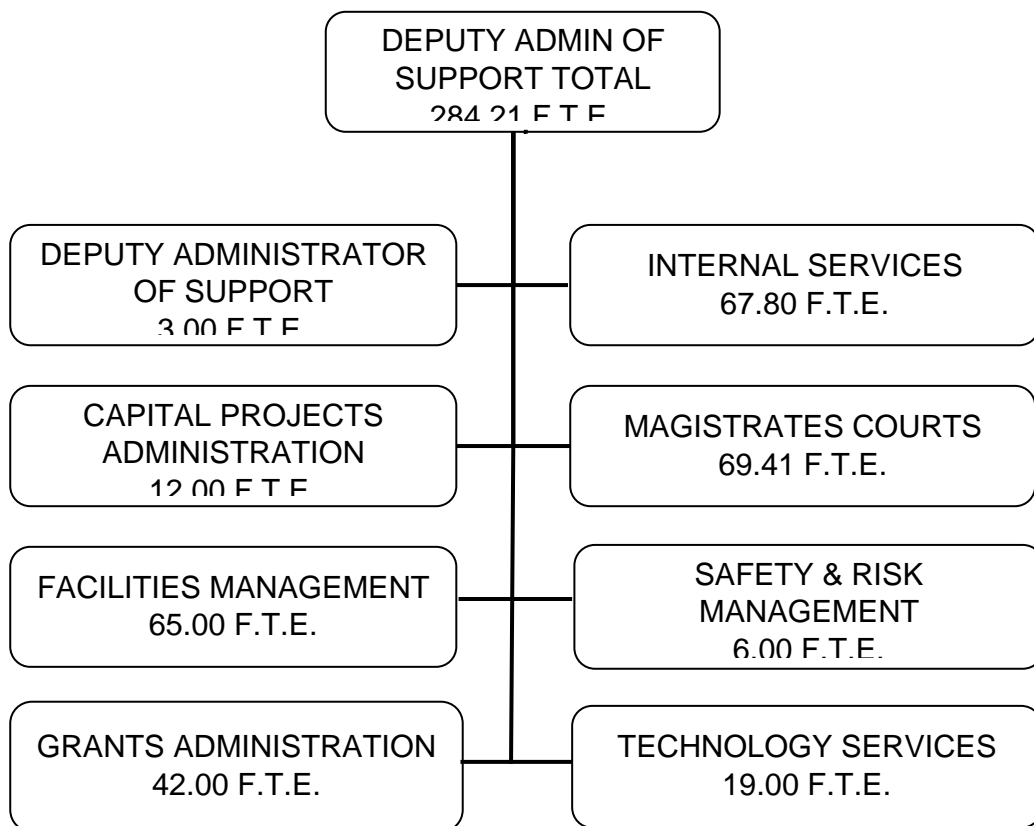
2009 ACTION STEPS

Department Goal 1

- Complete additional online bill payment processes.
- Complete migration of software to new Energov system.
- Convert business license codes to most recent NAICS codes.
- Migrate user fee system off the mainframe.
- Propose system to bill stormwater bills on the tax system.
- Attract additional municipalities into our consolidated programs.



DEPUTY ADMINISTRATOR OF SUPPORT



DEPUTY ADMINISTRATOR OF SUPPORT

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Deputy Administrator of Support provides administrative oversight and project direction to seven departments which include Capital Projects, Facilities Management, Grants Administration, Internal Services, Magistrates' Courts, Safety and Risk Management, and Technology Services.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	3.00	3.00	3.00	-	0.00
Personnel	\$ -	\$ 182,760	\$ 313,192	\$ 338,702	\$ 25,510	8.15
Operating	-	6,012	22,791	15,506	(7,285)	(31.96)
Capital	-	-	-	-	-	0.00
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 188,772</u>	<u>\$ 335,983</u>	<u>\$ 354,208</u>	<u>\$ 18,225</u>	5.42

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect a decrease in office expenses, copier costs, and training based on anticipated usage.

CAPITAL PROJECTS ADMINISTRATION

GENERAL FUND

GENERAL GOVERNMENT

Mission: Capital Projects Administration executes the Charleston County Facility Construction program by providing planning and engineering studies, design review, construction management, and design and construction contract administration. The Department also provides damage assessment, design, and emergency construction contracting support due to natural disasters and other contingencies affecting the County.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	17.00	16.00	13.00	12.00	(1.00)	(7.7)
Personnel	\$ 1,053,602	\$ 1,124,755	\$ 1,121,257	\$ 1,170,003	\$ 48,746	4.3
Operating	34,766	33,557	41,585	35,191	(6,394)	(15.4)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 1,088,368</u>	<u>\$ 1,158,312</u>	<u>\$ 1,162,842</u>	<u>\$ 1,205,194</u>	<u>\$ 42,352</u>	3.6

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the provision for a Cost of Living Adjustment (COLA). In addition, personnel costs reflect the reprogramming of one vacant position.
- Operating expenditures reflect a decrease in records storage, training, and subscriptions based on anticipated usage.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Design, review, and manage projects to meet financial and schedule constraints to minimize changes during construction.

Objective 1(a): Ensure projects are constructed within budgeted resources.

Objective 1(b): Complete projects within 30 days of approved contract days.

Objective 1(c): Provide construction estimates within 10% of contract award amounts.

Objective 1(d): Manage projects to achieve Change Orders of 6% or less of total construction cost.

CAPITAL PROJECTS ADMINISTRATION (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007	FY 2008	FY 2009
	Objective	Actual	Actual	Projected
Input:				
Total number of active construction contracts	1(a)	7	5	5
Value of completed construction contracts designed by A&E	1(a)	0	0	\$8,149,500
Total value of active contracts	1(a)	\$7,107,671	\$119.25M	\$120.42M
Dollar value of contracts awarded	1(b)	\$4,532,671	\$112.15M	\$1,172,000
Output:				
Number of contracts awarded (design & construction)	1(a)	19	20	12
Design estimate for awarded contracts	1(c)	\$3,197,139	\$113.74M	n/a ¹
Number of change orders negotiated	1(d)	3	5	n/a ¹
Dollar value of negotiated change orders	1(d)	\$96,482	\$66,161	n/a ¹
Total resources approved at construction award	1(d)	\$4,600,000	\$118.50M	n/a ¹
Efficiency:				
Percent of awarded value to estimate	1(a)	41.77%	5.00%	n/a ¹
Average number of days from "substantial completion" to completion of "punch list"	1(b)	14	30	n/a ¹
Outcome:				
Number of contracts completed (design & construction)	1(a)	32	14	24
Dollar value of construction completed (WIP)	1(a)	\$2437,773	\$22,695,815	\$47,595,803
Total number of construction contracts closed out	1(a)	2	3	4
Total number of projects completed	1(a)	2	3	4
Total final cost of projects completed	1(a)	\$55,932	\$4,415,848	n/a ¹
Number of projects completed within approved resources	1(a)	2	3	n/a ¹
Number of contracts within 15% design estimate	1(c)	1	3	n/a ¹
Total amount saved through negotiations	1(c)	\$15,090	\$103,320	n/a ¹

¹ To be determined.

2009 ACTION STEPS

Department Goal 1

- Complete the Judicial Center repairs.
- Complete the K-9 Kennels, the Impound Lot, the Azalea Automotive Shop, and the Sheriff's Logistics Facility.
- Award contracts for the design of the Consolidated Dispatch Center.
- Complete design and construction contracts for Phase I and Phase II of the County Garage Repairs.
- Continue construction for the Adult Detention Facility Expansion.

FACILITIES MANAGEMENT

GENERAL FUND

GENERAL GOVERNMENT

Mission: Facilities Management provides repair, maintenance, renovations, and minor construction of County facilities ensuring that County government agencies have an effective working environment to carry out their responsibilities in meeting the needs of County citizens.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	70.00	63.00	63.00	63.00	-	0.0
Leases and Rentals	\$ 784,352	\$ 700,547	\$ 670,000	\$ 660,000	\$ (10,000)	(1.5)
TOTAL REVENUES	<u>\$ 784,352</u>	<u>\$ 700,547</u>	<u>\$ 670,000</u>	<u>\$ 660,000</u>	<u>\$ (10,000)</u>	<u>(1.5)</u>
Personnel	\$ 2,988,587	\$ 3,041,095	\$ 3,479,307	\$ 3,529,302	\$ 49,995	1.4
Operating	5,938,527	6,681,094	7,283,358	7,800,634	517,276	7.1
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	8,927,114	9,722,189	10,762,665	11,329,936	567,271	5.3
Interfund Transfer Out	<u>374,757</u>	<u>387,359</u>	<u>-</u>	<u>100,000</u>	<u>100,000</u>	<u>100.0</u>
TOTAL DISBURSEMENTS	<u>\$ 9,301,871</u>	<u>\$ 10,109,548</u>	<u>\$ 10,762,665</u>	<u>\$ 11,429,936</u>	<u>\$ 667,271</u>	<u>6.2</u>

Funding Adjustments for FY 2009 Include:

- Revenues represent a slight decrease based on loss of USDA rent.
- Personnel expenditures reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures represent anticipated increases due to higher contracted costs for security services, utility costs, and the maintenance of machinery, buildings, and grounds.
- Interfund Transfer Out provides for larger facility maintenance costs in a Capital Projects Fund.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Ensure County government and supported agencies have an effective working environment to achieve mission responsibilities.

Objective 1(a): Maintain 95% documented completion rate of total work orders received versus work orders completed.

Objective 1(b): Complete 95% of budgeted projects scheduled.

Objective 1(c): Maintain 100% documented completion rate of total programmed maintenance required versus programmed maintenance completed.

Initiative III: Long-Term Financial Planning

Department Goal 2: Provide long-term funding for infrastructure repairs/upgrades and improve budget to actual efficiencies.

Objective 2(a): Budgeted special project cost estimates shall not exceed 15% of the actual expended costs.

Objective 2(b): Contracted services shall not exceed budgeted amount.

Objective 2(c): Actual utility expenditures shall not exceed budgeted estimates.

Objective 2(d): Maintain 85% total department operating budget effectiveness.

FACILITIES MANAGEMENT (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative V: Quality Control

Department Goal 3: Develop a fully integrated Facilities Management Information System to track County facility assets and reports.

Objective 3: Inventory variance shall not exceed a tolerance range of 10% in warehouse stock inventory.

MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Input:				
Budgeted amount	2(a)	\$489,625	\$3,479,307	\$3,529,302
Output:				
Works orders issued	1(a)	7,788	7,728	8,000
Projects scheduled	1(b)	70	88	85
Programmed maintenance work orders issued	1(c)	2,958	2,809	2,900
Total contracted services budgeted	2(b)	\$3,469,191	\$3,548,263	\$3,565,482
Utilities budgeted	2(c)	\$2,880,000	\$2,778,113	\$2,368,802
Department operating budget	2(d)	\$10,326,017	\$10,302,508	\$11,144,818
Efficiency:				
Percent of work orders completed	1(a)	94.94%	92.54%	95.0%
Percent of projects completed	1(b)	70.37%	61.36%	95.0%
Programmed maintenance compliance	1(c)	95.88%	97.61%	100%
Budgeting effectiveness percent - Contracts	3(b)	96.90%	96.07%	95.0%
Budgeting effectiveness percent - Utilities	3(c)	99.10%	79.06%	95.0%
Department operating budget effectiveness percent	3(d)	94.80%	90.14%	85.0%
Outcome:				
Work orders completed	1(a)	7,469	7,909	7,909
Projects completed	1(b)	54	54	54
Programmed maintenance work orders completed	1(c)	2,830	2,736	2,736
Actual expended costs of special projects	2(a)	\$404,392	\$301,010	\$476,000
Total contracted services actual expenses	2(b)	\$3,363,733	\$3,540,264	\$3,695,482
Utilities actual expenditures	2(c)	\$2,852,948	\$3,086,605	\$2,667,605
Department operating budget effectiveness	2(d)	\$9,730,989	\$9,981,179	\$7,800,634
December inventory variance	3	5.08%	4.03%	5.0%
June inventory variance	3	4.80%	3.78%	5.0%
Average variance	3	4.94%	3.90%	5.0%

2009 ACTION STEPS

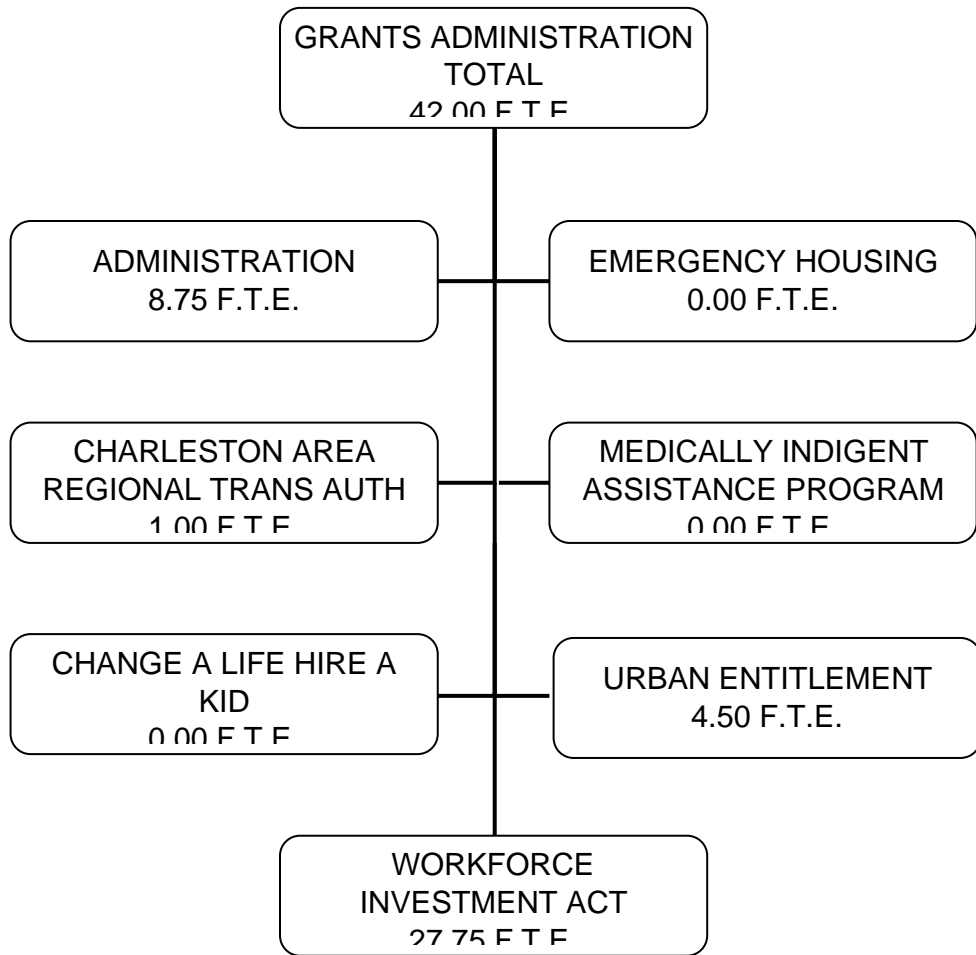
Department Goal 1

- Complete window replacement and exterior painting of the Clemson Extension/Senior Citizens building.

Department Goal 3

- Upgrade the portability of QBIC to other Microsoft software programs.
- Complete the QBIC utility module by the end of the fiscal year.

GRANTS ADMINISTRATION



GRANTS ADMINISTRATION

Mission: The Grants Administration Department is responsible for actively seeking available grant funding, providing housing assistance to low to moderate income residents through Community Development Block Grants (CDBG), administering employment training services through Workforce Development (WIA), and providing support and oversight to the Medically Indigent Assistance Program (MIAP) for medical inpatient services for indigent citizens.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	36.00*	36.00*	45.00*	42.00*	(3.00)	6.7
Special Revenue Fund	\$ 83,581	\$ 88,683	\$ 93,440	\$ 101,134	\$ 7,694	8.2
TOTAL SOURCES	<u>\$ 83,581</u>	<u>\$ 88,683</u>	<u>\$ 93,440</u>	<u>\$ 101,134</u>	<u>\$ 7,694</u>	8.2
General Fund	\$ 2,054,871	\$ 2,096,868	\$ 2,198,156	\$ 2,291,032	\$ 92,876	4.2
Special Revenue Fund	97,436	42,870	99,804	101,134	1,330	1.3
TOTAL DISBURSEMENTS	<u>\$ 2,152,307</u>	<u>\$ 2,139,738</u>	<u>\$ 2,297,960</u>	<u>\$ 2,392,166</u>	<u>\$ 94,206</u>	4.1

*Positions are included in the departmental totals; however, the related dollar amounts are not reflected as follows:
For FY 2006, six FTEs; FY 2007 through FY 2008, 5.5 FTEs; and FY 2009, 4.50 FTEs are in the Urban Entitlement Grant. For FY 2006, 19.75 FTEs; FY 2007, 20.75 FTEs; FY 2008, 29.75 FTEs; and FY 2009, 27.75 FTEs are in the WIA Title II-B Grant.

Sources: Total Sources reflect anticipated growth in the Charleston Area Regional Transportation Authority (CARTA) contract fees.

Disbursements: Total Disbursements represent a Cost of Living Adjustment (COLA) and the reprogramming of one position from the Urban Entitlement program and two positions from the Workforce Investment Act Title II-B program toward personnel needs in other areas.

GRANTS ADMINISTRATION (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION - Administration

Mission: The Grants Administration Division actively seeks available grant funding and administers Community Development Block Grants that are designed to improve housing and neighborhoods in economically disadvantaged areas and Workforce Development Grants which provide employment training services to individuals, businesses, and industry.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	10.25	9.75	8.75	8.75	-	0.0
Personnel	\$ 613,815	\$ 649,326	\$ 744,447	\$ 664,920	\$ (79,527)	(10.7)
Operating	16,254	26,379	21,124	22,430	1,306	6.2
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	630,069	675,705	765,571	687,350	(78,221)	(10.2)
Interfund Transfer Out	225,000	175,000	175,000	178,000	3,000	1.7
TOTAL DISBURSEMENTS	<u>\$ 855,069</u>	<u>\$ 850,705</u>	<u>\$ 940,571</u>	<u>\$ 865,350</u>	<u>\$ (75,221)</u>	(8.0)

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA). Personnel costs also reflect the transfer of one FTE to Organizational Development in FY 2008.
- Operating expenditures reflect an increase in motor pool costs based on projected usage.
- Interfund Transfer Out will fund \$125,000 for the HOME Grant match and \$53,000 for the County's Emergency Housing program.

Performance Measures:

Initiative III: Long-Term Financial Planning

Department Goal 1: Secure funds to support and enhance departmental, County, and community services.

Objective 1(a): Apply for ten new grants to support/enhance County services.

Objective 1(b): Obtain five new grant awards.

Objective 1(c): Conduct two grant development workshops for County departments and community groups in the preparation of new applications.

GRANTS ADMINISTRATION (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007	FY 2008	FY 2009
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Input:				
Competitive applications	1(b)	36	28	30
Output:				
Competitive awards	1(a)	18	3	15
Grant workshops/training conducted	1(c)	2	3	2
Efficiency:				
Average cost of in-service training per session	1(c)	\$176	\$60	\$65
Average cost of competitive award	1(a)	\$300	\$8,750	\$672
Outcome:				
Percent increase of competitive grant applications	1(a)	0.0%	(22.0%)	7.1%
Percent increase of competitive awards	1(b)	50.0%	(83.0%)	400.0%
Percent increase in workshops/training conducted	1(c)	0.0%	50.0%	(33.3%)

2009 ACTION STEPS

Department Goal 1

- Map service needs of unincorporated Charleston County.
- Secure four new grant awards for the Charleston Development Corporation.
- Assist community organizations with grants development and management.

GRANTS ADMINISTRATION (continued)

SPECIAL REVENUE FUND

HEALTH AND WELFARE

PROGRAM – Charleston Area Regional Transportation Authority (CARTA)

Mission: Funding is received from the Charleston Area Regional Transportation Authority to administer the issuance of discount cards to the economically disadvantaged in Charleston County for obtaining bus transportation.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	1.00	1.00	-	0.0
Charges and Fees	\$ 33,581	\$ 37,100	\$ 43,440	\$ 48,134	\$ 4,694	10.8
TOTAL REVENUES	<u>\$ 33,581</u>	<u>\$ 37,100</u>	<u>\$ 43,440</u>	<u>\$ 48,134</u>	<u>\$ 4,694</u>	10.8
Personnel	\$ 24,707	\$ 28,305	\$ 33,487	\$ 43,386	\$ 9,899	29.6
Operating	8,244	8,497	16,317	4,748	(11,569)	(70.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 32,951</u>	<u>\$ 36,802</u>	<u>\$ 49,804</u>	<u>\$ 48,134</u>	<u>\$ (1,670)</u>	(3.4)
Increase (Use) of Fund Balance	\$ 630	\$ 298	\$ (6,364)	\$ -	\$ 6,364	(100.0)
Beginning Fund Balance	<u>13,099</u>	<u>13,729</u>	<u>14,027</u>	<u>16,497</u>	<u>2,470</u>	17.6
Ending Fund Balance	<u>\$ 13,729</u>	<u>\$ 14,027</u>	<u>\$ 7,663</u>	<u>\$ 16,497</u>	<u>\$ 8,834</u>	115.3

Funding Adjustments for FY 2009 Include:

- Revenues represent anticipated growth in CARTA contract fees.
- Personnel expenditures reflect the actual grade and step of the incumbent and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect a decrease in supplies based on projected usage.

GRANTS ADMINISTRATION (continued)

GENERAL FUND

GENERAL GOVERNMENT

PROGRAM – Change A Life Hire A Kid (CALHAK)

Mission: Change A Life Hire A Kid (CALHAK) is a summer youth employment program that employs youth ages 16-21 in various businesses and Charleston County departments to provide youth with real work experience and supplement family income.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Personnel	\$ -	\$ 31,407	\$ 60,000	\$ 59,228	\$ (772)	(1.3)
Operating	-	200	-	772	772	100.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 31,607</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ -</u>	<u>0.0</u>

Funding Adjustments for FY 2009 Include:

- Personnel expenditures include the costs of administering and participating in the program.
- Operating expenditures reflect motor pool costs to administer the program.

GRANTS ADMINISTRATION (continued)

SPECIAL REVENUE FUND

HEALTH AND WELFARE

PROGRAM – Emergency Housing

Mission: The Emergency Housing Program helps to provide assistance for immediate, desperate housing situations that other grant-funded programs could not move quickly enough to resolve.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	0.0
Property Taxes	\$ -	\$ 1,583	\$ -	\$ -	\$ -	0.0
TOTAL REVENUES	-	1,583	-	-	-	0.0
Interfund Transfer In	50,000	50,000	50,000	53,000	3,000	6.0
TOTAL SOURCES	<u>\$ 50,000</u>	<u>\$ 51,583</u>	<u>\$ 50,000</u>	<u>\$ 53,000</u>	<u>\$ 3,000</u>	6.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	64,485	6,068	50,000	53,000	3,000	6.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 64,485</u>	<u>\$ 6,068</u>	<u>\$ 50,000</u>	<u>\$ 53,000</u>	<u>\$ 3,000</u>	6.0
Increase (Use) of Fund Balance	\$ (14,485)	\$ 45,515	\$ -	\$ -	\$ (3,000)	0.0
Beginning Fund Balance	84,599	70,114	115,629	78,184	(37,445)	(32.4)
Ending Fund Balance	<u>\$ 70,114</u>	<u>\$ 115,629</u>	<u>\$ 115,629</u>	<u>\$ 78,184</u>	<u>\$ (40,445)</u>	(35.0)

Funding Adjustments for FY 2009 Include:

- Interfund Transfer In reflects support from the General Fund.
- Operating expenditures represent payments to support the needs of low to moderate income families with immediate housing needs.

GRANTS ADMINISTRATION (continued)

GENERAL FUND

HEALTH AND WELFARE

PROGRAM –Medically Indigent Assistance Program (MIAP)

Mission: The Medically Indigent Assistance Program (MIAP) administers the eligibility determinations for inpatient hospital services for residents that meet the financial requirement of federal poverty to ensure that medical care is available to these citizens.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	1,199,802	1,214,556	1,197,585	1,365,682	168,097	14.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 1,199,802	\$ 1,214,556	\$ 1,197,585	\$ 1,365,682	\$ 168,097	14.0

Funding Adjustments for FY 2009 Include:

- Operating expenditures reflect contribution funding requirements to the South Carolina Department of Health and Human Services based on the formula set by the State.

Performance Measures:

Initiative IV: Workflow Analysis Process Management

Department Goal 1: Ensure a positive return on investment of the County's contribution for inpatient hospital services to indigent citizens.

- Objective 1(a): Return on investment of County Assessment to MIAP Discharge Value of not less than \$1 for \$1 ratio.
- Objective 1(b): Maintain administrative expenses shared with Charleston Memorial Hospital at 50% not to exceed \$20,000 per year.
- Objective 1(c): Reconsideration designee responses not to exceed 30 days from receiving the request for reconsideration.

MEASURES:	Objective	FY 2007 <u>Actual</u>	FY 2008 <u>Actual</u>	FY 2009 <u>Projected</u>
Input:				
MIAP discharge value ¹	1(a)	\$6,496,187	n/a	n/a
Denial notices requesting reconsideration for eligibility	1(c)	40	53	46
Output:				
MIAP assessment	1(a)	\$1,202,105	\$1,181,195	\$1,349,249
Administrative charges reimbursed	1(b)	\$15,000	\$16,000	\$16,000
Average days required for reconsideration response	1(c)	10	15	15
Efficiency:				
Cost per approved reconsideration request	1(c)	\$288	\$288	\$288
Outcome:				
Dollar ratio of return on investment ¹	1(a)	1:6	n/a	n/a
Percent of annual administrative charges	1(b)	94.0%	100%	97.0%
Percent of reconsideration requests approved for MIAP inpatient services	1(c)	48.0%	38.0%	43.0%

¹ FY 2008 and FY 2009 data unavailable at time of publication.

MEDICALLY INDIGENT ASSISTANCE PROGRAM (continued)

GENERAL FUND

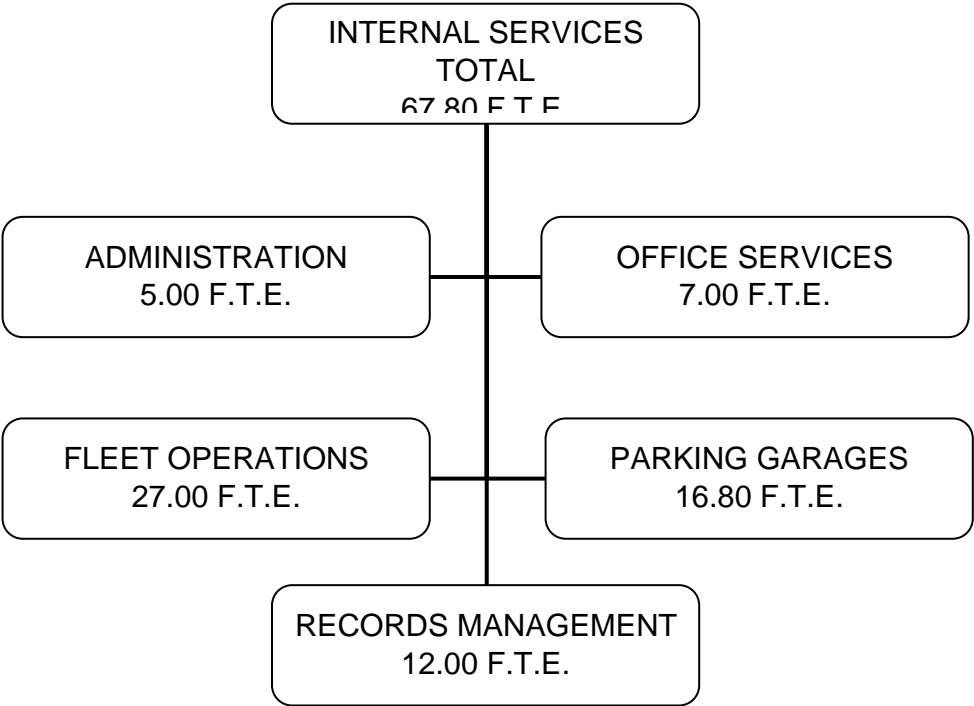
HEALTH AND WELFARE

2009 ACTION STEPS

Department Goal 1

- Reduce the number of MIAP chronic patients.
 - Establish a referral program with agencies that can provide preventative care and education to the underinsured or uninsured chronic MIAP patients.
- Update and renew the MOU Agreement with CMH for the Shared Administrative Costs for MIAP.
- Better educate MIAP applicants on contact information and eligibility requirements.
 - Redesign the English and Spanish MIAP brochures.
 - Provide more information on Charleston County's web site to include links to the MIAP brochures.
- Attend training on the State's MIAP requirements and the formula used to assess the County.
- Redesign MIAP Reconsideration Log to improve tracking methods.

INTERNAL SERVICES



INTERNAL SERVICES

Mission: The Internal Services Department is comprised of the Administration, Fleet Operations, Office Services, Parking Garages, and Records Management Divisions which provide support to other departments and agencies within County Government.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	68.60	68.60	68.60	67.80	(0.80)	(1.2)
Enterprise Fund	\$ 2,390,424	\$ 2,622,405	\$ 2,200,421	\$ 3,704,500	\$ 1,504,079	68.4
Internal Service Fund	<u>11,567,516</u>	<u>12,709,129</u>	<u>12,837,005</u>	<u>13,095,104</u>	<u>258,099</u>	2.0
TOTAL SOURCES	<u>\$ 13,957,940</u>	<u>\$ 15,331,534</u>	<u>\$ 15,037,426</u>	<u>\$ 16,799,604</u>	<u>\$ 1,762,178</u>	11.7
General Fund	\$ 364,132	\$ 381,245	\$ 395,943	\$ 418,721	\$ 22,778	5.8
Enterprise Fund	1,857,000	1,911,983	2,269,347	2,387,275	117,928	5.2
Internal Service Fund	<u>12,053,486</u>	<u>12,047,420</u>	<u>12,982,135</u>	<u>13,095,104</u>	<u>112,969</u>	0.9
TOTAL DISBURSEMENTS	<u>\$ 14,274,618</u>	<u>\$ 14,340,648</u>	<u>\$ 15,647,425</u>	<u>\$ 15,901,100</u>	<u>\$ 253,675</u>	1.6

Sources: The Sources reflect increases in the Fleet charges to user departments and external agencies based on projections of usage. Also represented is anticipated growth in parking fee revenue at the County's parking garages due to transient usage, independent customer leasing agreements, and an increase in the rates effective April 1, 2008.

Disbursements: Total Disbursements represent personnel costs and a Cost of Living Adjustment (COLA). In addition, the Enterprise Fund disbursements reflect increased funding for capital purchases for the Parking Garages.

INTERNAL SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION - Administration

Mission: The Internal Services Administration Division provides oversight and administrative support to the Fleet Operations, Office Services, Parking Garages, and Records Management Divisions.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	5.00	5.00	5.00	5.00	-	0.0
Personnel	\$ 348,639	\$ 366,028	\$ 377,858	\$ 400,794	\$ 22,936	6.1
Operating	15,493	15,217	18,085	17,927	(158)	(0.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 364,132</u>	<u>\$ 381,245</u>	<u>\$ 395,943</u>	<u>\$ 418,721</u>	<u>\$ 22,778</u>	5.8

Funding Adjustments for FY 2009 Include:

- Personnel expenditures represent the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect a decrease in copier costs based on database usage calculations.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION – Fleet Operations

Mission: Fleet Operations establishes efficient and effective delivery of the Charleston County fleet service by providing customer agencies with safe, reliable, economical and environmentally-sound transportation and by performing related support services that are responsive to the needs of customer departments and that conserve vehicle value and equipment investment.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	27.00	27.00	27.00	27.00	-	0.0
Charges and Fees	\$ 6,572,777	\$ 7,269,430	\$ 7,625,594	\$ 8,268,646	\$ 643,052	8.4
Miscellaneous	182,728	462,116	150,000	150,000	-	0.0
TOTAL REVENUES	6,755,505	7,731,546	7,775,594	8,418,646	643,052	8.3
Interfund Transfer In	3,367,428	3,294,750	3,211,767	2,819,849	(391,918)	(12.2)
TOTAL SOURCES	<u>\$ 10,122,933</u>	<u>\$ 11,026,296</u>	<u>\$ 10,987,361</u>	<u>\$ 11,238,495</u>	<u>\$ 251,134</u>	2.3
Personnel	\$ 1,582,383	\$ 1,634,717	\$ 1,723,417	\$ 1,747,281	\$ 23,864	1.4
Operating	8,260,278	8,259,022	6,051,907	6,671,365	619,458	10.2
Capital	-	-	3,213,766	2,739,848	(473,918)	(14.7)
Debt Service	31,194	28,181	80,001	80,001	-	0.0
TOTAL EXPENSES	9,873,855	9,921,920	11,069,091	11,238,495	169,404	1.5
Interfund Transfer Out	490,577	454,276	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 10,364,432</u>	<u>\$ 10,376,196</u>	<u>\$ 11,069,091</u>	<u>\$ 11,238,495</u>	<u>\$ 169,404</u>	1.5

Funding Adjustments for FY 2009 Include:

- Revenues represent a significant increase in charges to County departments and external agencies for repairs, maintenance, motor pool utilization, and fuel consumption.
- Interfund Transfer In represents funds to cover capital expenditure costs and debt service payment funds for the Heavy Equipment Garage.
- Personnel expenses reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses increase principally by the cost of parts, subcontract maintenance, and fuel.
- Capital expenses represent accumulated capital spending for the General Fund and will decrease in FY 2009 based on need.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

Performance Measures:

Initiative III: Long-Term Financial Planning

Department Goal 1: Ensure fiscal accountability in managing Fleet assets.

Objective 1: Establish optimal size of fleet.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Provide cost effective maintenance promoting the useful life and availability of equipment.

Objective 2(a): Minimize breakdown repairs through an effective Preventative Maintenance (PM) Program.

Objective 2(b): Achieve optimal fleet availability through an effective PM Program and by performing efficient and timely repairs.

Objective 2(c): Monitor cost per mile to operate support vehicles.

MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Input:				
Number of support vehicles	1	623	633	573
Total number of work orders	2(a)	8,526	8,623	8,500
Output:				
Availability of fleet units	2(b)	90.26%	95.22%	95.0%
Average total expenses versus budgeted total expenses	2(c)	99.0%	100%	100%
Efficiency:				
Average cost per mile to operate a support vehicle	1,2(c)	\$0.24	\$0.33	\$0.30
Average cost per work order	2(a)	\$486	\$553	\$550
Average number of units out of service per day ¹	2(b)	31	27	25
Outcome:				
Number of vehicles added to departments from surplus	1	0	0	0
Number of vehicles turned in	1	7	8	60
Savings per reduction of support vehicles ²	1	\$7,500	\$8,000	\$10,000
Percent of "repair" work order to total work orders of ≤45% ¹	2(a)	33.0%	41.0%	40.0%
Percent of scheduled maintenance to unscheduled repairs of ≥60% ¹	2(b)	67.0%	64.0%	65.0%
Fleet availability of ≥90% ¹	2(b)	90.26%	95.22%	95.0%
Percent of actual total expenses to budgeted total expenses of ≤100% ¹	2(a)(b)(c)	99.0%	100%	100%

¹ Based on automated FASTER Fleet Management System information retrieval.

² Data includes capital savings and excludes operating costs

2009 ACTION STEPS

Department Goal 1

- Review and upgrade the Shop Labor rate and Motor Pool charge-back rate.
- Continue efforts to right-size the County's fleet and explore cost effective fleet unit replacements, i.e., fuel economy, emission control advances, etc.

Department Goal 2

- Provide active input, guidance, and continued review to the architects designing the new Automotive Shop.
- Continue to explore and enhance Fleet's use of alternative fuel vehicles.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION – Office Services

Mission: Office Services provides photocopy, postal services, and specialized printing applications for County government departments delivering services to County citizens.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	7.00	7.00	7.00	7.00	-	0.0
Charges and Fees	\$ 899,137	\$ 967,293	\$ 1,174,921	\$ 1,178,844	\$ 3,923	0.3
TOTAL REVENUES	<u>\$ 899,137</u>	<u>\$ 967,293</u>	<u>\$ 1,174,921</u>	<u>\$ 1,178,844</u>	<u>\$ 3,923</u>	0.3
Personnel	\$ 293,182	\$ 303,662	\$ 319,504	\$ 335,285	\$ 15,781	4.9
Operating	698,066	794,393	855,417	843,559	(11,858)	(1.4)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>991,248</u>	<u>1,098,055</u>	<u>1,174,921</u>	<u>1,178,844</u>	<u>3,923</u>	0.3
Interfund Transfer Out	<u>124,294</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0

Funding Adjustments for FY 2009 Include:

- Revenues represent an increase in copier leases requested by departments.
- Personnel expenses reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). These amounts are offset by anticipated vacancies of three percent of personnel costs.
- Operating expenses reflect a decrease in postage costs due to fewer requests for services from departments. This decrease is offset by higher copy supply costs.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Promote mail management efficiencies to achieve improved customer service and value.

Objective 1(a): Increase mail that meets automation criteria for all outgoing U.S. mail.

Objective 1(b): Reduce man-hours to prepare mail by promoting the use of mail preparation equipment.

Objective 1(c): Reduce undeliverable mail by updating mailing addresses.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

Initiative III: Long-Term Financial Planning

Department Goal 2: Pursue responsive and cost effective privatization initiatives (service providers) that improve our business services.

Objective 2(a): Reduce mailing expenditures by sending all applicable mailers to outside print contractor and in-house metered mail to presort vendor.

Objective 2(b): Maintain monthly postage and copier charge-backs and compare with budgeted amount.

Initiative V: Quality Control

Department Goal 3: Report customer usage indicators to improve service delivery and quality.

Objective 3(a): Track network copier usage and promote the use of copiers to print.

MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Input:				
Budgeted for postage	2(b)	\$461,480	\$503,943	\$463,977
Budgeted for copying	2(b)	\$576,164	\$530,842	\$556,906
Output:				
Mail pieces processed in-house ¹	1(a),3(a)	483,790	500,259	500,000
Mail pieces sent to outside contractor	2(a)	837,068	725,275	750,000
Number of copiers maintained	3(a)	181	189	189
Copies produced	3(a)	10,763,124	9,958,894	11,950,673
Efficiency:				
Percent of mail that meets automation criteria ²	1(a)	82.0%	82.0%	85.0%
Man hours saved using mail preparation equipment	1(b)	414	440	500
Number of copiers networked ³	3(a)	15	15	189
Outcome:				
Amount saved due to postal discounts	1(a),2(a)	\$91,619	\$78,785	\$80,000
Amount saved due to updating addresses ⁴	1(c)	n/a	n/a	n/a
Amount saved due to using Electronic Return Receipts ⁴	1(c)	n/a	n/a	\$80,000
Ratio of actual postal expenses to budgeted postal expenses	2(c)	77.0%	78.0%	90.0%
Ratio of actual copier expenses to budgeted copier expenses	2(c)	81.0%	86.0%	90.0%

¹ Due to Office Services' new activity of validating department's mailing lists, eliminating the undeliverable addresses will offset any increases produced by departments.

² Due to various types of mail (special services, packages, flats), not all mail pieces meet the automation criteria and qualify for postal discounts. If compared against first class mail only, the percent of mail meeting the automation criteria would be higher.

³ FY 2009 reflects all copiers networked due to the new copier contract.

⁴ This department will begin measuring performance against this objective during FY 2009.

2009 ACTION STEPS

Department Goal 1

- Update mailing list(s) for County departments, which includes validating delivery addresses and using Move Update information.

Department Goal 2

- Consolidate outside printing services.

INTERNAL SERVICES (continued)

ENTERPRISE FUND

GENERAL GOVERNMENT

DIVISION – Parking Garages

Mission: The Cumberland Street parking garage provides parking spaces for County employees, the general public, and contracted parking for agencies in the downtown Charleston peninsula. The parking garage at King and Queen Streets provides parking spaces for various governmental agencies, hotel guests, County employees, and the general public.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	17.60	17.60	17.60	16.80	(0.80)	(4.5)
Charges and Fees	\$ 1,979,834	\$ 2,335,002	\$ 2,108,673	\$ 3,530,000	\$ 1,421,327	67.4
Interest	-	198,328	-	80,000	80,000	100.0
Leases and Rentals	86,481	89,075	91,748	94,500	2,752	3.0
TOTAL REVENUES	2,066,315	2,622,405	2,200,421	3,704,500	1,504,079	68.4
Interfund Transfer In	324,109	-	-	-	-	0.0
TOTAL SOURCES	<u>\$ 2,390,424</u>	<u>\$ 2,622,405</u>	<u>\$ 2,200,421</u>	<u>\$ 3,704,500</u>	<u>\$ 1,504,079</u>	68.4
Personnel	\$ 620,778	\$ 660,929	\$ 781,438	\$ 843,870	\$ 62,432	8.0
Operating	734,567	765,046	477,675	503,865	26,190	5.5
Capital	-	-	48,984	80,000	31,016	63.3
Debt Service	358,753	342,188	806,292	828,640	22,348	2.8
TOTAL EXPENSES	1,714,098	1,768,163	2,114,389	2,256,375	141,986	6.7
Interfund Transfer Out	142,902	143,820	154,958	130,900	(24,058)	(15.5)
TOTAL DISBURSEMENTS	<u>\$ 1,857,000</u>	<u>\$ 1,911,983</u>	<u>\$ 2,269,347</u>	<u>\$ 2,387,275</u>	<u>\$ 117,928</u>	5.2
Increase (Use) of Fund Balance	\$ 533,424	\$ 710,422	\$ (68,926)	\$ 1,317,225	\$ 1,386,151	(2011.1)
Beginning Fund Balance	8,796,600	9,330,024	10,040,446	10,130,504	90,058	0.9
Ending Fund Balance	<u>\$ 9,330,024</u>	<u>\$ 10,040,446</u>	<u>\$ 9,971,520</u>	<u>\$ 11,447,729</u>	<u>\$ 1,476,209</u>	14.8

Funding Adjustments for FY 2009 Include:

- Revenues represent anticipated growth in transient and independent customer leasing agreements as well as an increase in the rates effective April 1, 2008.
- Personnel expenses reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). Also, temporary staffing has increased to assist in the garages' workload. These amounts are offset by anticipated vacancies of three percent of personnel costs and the transfer out of one vacant position reprogrammed toward personnel needs in other areas.
- Operating expenses reflect increases in security patrol costs for guards and armored car service and liability insurances.

INTERNAL SERVICES (continued)

ENTERPRISE FUND

GENERAL GOVERNMENT

- Capital expenses represent fluorescent lighting, three sweeper/scrubbers, and thermoplastic pavement markings to ensure safer and more visible crosswalks to patrons and County employees.
- Debt Service reflects the debt repayment for the Cumberland Street parking garage.
- Interfund Transfer Out represents payment for free parking for County employees working at the DAODAS building.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maintain a customer service oriented parking facility by pursuing customer-focused initiatives while employing innovative methods to track and improve revenues.

Objective 1(a): Maintain annual itemized parking revenues for accurate budgeting.

Objective 1(b): Maintain statistics on annual vehicle utilization.

Objective 1(c): Record number of formal customer service surveys.

Initiative II: Human Resources & Resource Management

Department Goal 2: Maintain a safe environment for our visitors, customers, and employees by enhancing our training and improving employee awareness of our systems within the parking facilities.

Objective 2(a): Record number of audits for conducting training initiatives.

Objective 2(b): Record number of reportable safety related incidents to Risk Management.

Initiative III: Long-Term Financial Planning

Department Goal 3: Maintain a financial management plan that provides our financial position while tracking our operating expenditures and receivable revenues.

Objective 3(a): Determine annual revenue per space.

Objective 3(b): Determine annual operating expense per space.

MEASURES:

	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Output:				
Cumberland Parking Garage:				
<u>Parking Revenue</u>	1(a)			
Cash		\$641,158	\$530,900	\$1,010,112
Vouchers ¹		\$29,390	\$35,430	\$54,780
City reimbursement		\$183,020	\$237,790	\$264,210
Contracts		\$402,105	\$345,180	\$600,898
Commercial space leases (shops)		\$89,075	\$91,747	\$94,500
<u>Vehicle Utilization</u>	1(b)			
Cash		237,870	232,456	245,741
Vouchers ¹		11,227	12,965	18,753
City/County employee cardholders		150,109	151,240	151,569
Annual number of formal customer service surveys	1(c)	4	4	4
Annual number of safety training initiatives conducted	2(a)	12	12	12
Recordable incidents	2(b)	24	30	26

INTERNAL SERVICES (continued)

ENTERPRISE FUND

GENERAL GOVERNMENT

	<u>Objective</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Actual</u>	<u>FY 2009 Projected</u>
King and Queen Parking Garage:				
<u>Parking Revenue</u>	1(a)			
Cash		\$847,361	\$933,501	\$1,430,602
Vouchers ¹		\$0	\$30,195	\$42,098
Contracts		\$70,265	\$117,600	\$127,300
<u>Vehicle Utilization</u>	1(b)			
Cash/Vouchers		221,161	229,874	235,564
Cardholders		13,702	14,125	15,674
Contracts		31,689	32,625	33,582
Annual number of formal customer service surveys	1(c)	4	4	4
Annual number of audits for conducting training initiatives	2(a)	12	12	12
Recordable incidents	2(b)	21	20	19
Efficiency:				
Annual operating expense per space:	3(b)			
Cumberland Parking Garage		\$893	\$788	\$844
King and Queen Parking Garage		\$1,336	\$1,179	\$1,263
Outcome:				
Annual revenue per space:	3(a)			
Cumberland Parking Garage		\$1,404	\$1,295	\$2,015
King and Queen Parking Garage		\$2,149	\$2,532	\$3,747

2009 ACTION STEPS

Department Goal 1

- Develop a survey which will determine the following:
 - Perceived safety of the facilities
 - Overall customer satisfaction
 - Demographics to include reasons for utilizing the facility and influence on purchase
- Require all parking personnel to attend customer service classes.

Department Goal 2

- Create a safer environment by utilizing the staff electrician to improve lighting in the facilities and to install additional surveillance equipment.
- Continue to provide additional security at the facilities during late night hours.
- Utilize the sweeper/scrubber to remove oil spots that could present a slip hazard.

Department Goal 3

- Seek additional revenue-generating opportunities focusing on local businesses and tourism.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION – Records Management

Mission: Records Management provides County departments, elected officials, and several external organizations with storage, retrieval, imaging, and disposition of government records while maintaining the historical and archival significance of vital records for the citizens of the County.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	12.00	12.00	12.00	12.00	-	0.0
Charges and Fees	\$ 545,446	\$ 715,540	\$ 674,723	\$ 677,765	\$ 3,042	0.5
TOTAL REVENUES	<u>\$ 545,446</u>	<u>\$ 715,540</u>	<u>\$ 674,723</u>	<u>\$ 677,765</u>	<u>\$ 3,042</u>	0.5
Personnel	\$ 402,767	\$ 441,700	\$ 495,004	\$ 502,862	\$ 7,858	1.6
Operating	170,745	128,469	163,119	138,903	(24,216)	(14.8)
Capital	-	-	80,000	36,000	(44,000)	(55.0)
TOTAL EXPENSES	<u>\$ 573,512</u>	<u>\$ 570,169</u>	<u>\$ 738,123</u>	<u>\$ 677,765</u>	<u>\$ (60,358)</u>	(8.2)

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase due to more microfilming requests.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect a reduction in maintaining the building and grounds.
- Capital expenditures include funding for an upgrade to the OCR software utilized by the department. The upgrade will allow unlimited usage of the current software, which would increase productivity within the department.

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Maintain a financial management process that tracks customer operating expenditures and accurately records revenues while providing valuable competitive services to our customers.

Objective 1: Increase the quantity of service units while lowering or maintaining costs to County departments.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007	FY 2008	FY 2009
	Objective	Actual	Actual	Projected
Output:				
Warehouse service units provided ¹	1	257,591	260,035	260,000
Microfilm service units provided ²	1	919,402	563,592	500,000
Laboratory service units provided ³	1	3,140	516,918	550,000
Digital imaging service units provided ⁴	1	2,861,973	3,679,177	4,000,000
Preservation services units provided ⁵	1	31,403	5,373	25,000
Efficiency:				
Services Provided per Dollar Expended by County Depts:	1			
Warehouse service units per dollar ¹		1.02	1.04	.75
Microfilm service units per dollar ²		.10	.10	.10
Laboratory service units per dollar ³		4.21	.08	.08
Digital imaging service units per dollar ⁴		.049	.05	.05
Preservation service units per dollar ⁵		1.75	1.97	.180
Outcome:				
Cost of Services Provided to County Depts:	1			
<u>Warehouse Services</u>				
Monthly box storage		\$0.95	\$0.095	\$0.45
Document in-transfers		\$4.25	\$4.25	\$4.25
File destructions		\$4.25	\$4.25	\$4.25
Fire retrievals		\$4.25	\$4.25	\$4.25
<u>Microfilm Services</u>				
Planetary photography per frame		\$0.10	\$0.10	\$0.10
Rotary photography per frame		\$0.08	\$0.08	\$0.08
Jacketing per fiche jacket		\$1.25	\$1.25	\$1.25
Fiche titling		\$1.00	\$1.00	\$1.00
<u>Laboratory Services</u>				
Standard processing per 100 ft roll		\$5.00	\$5.00	\$5.00
Silver processing per 1000 ft roll		\$20.00	\$20.00	\$20.00
Diazo duplication per 100 ft roll		\$2.00	\$2.00	\$2.00
Silver duplication per 100 ft roll		\$2.00	\$2.00	\$2.00
Quality inspection per roll ⁶		\$5.00	\$0.07	\$0.07
<u>Digital Imaging Services</u>				
Document scan		\$0.08	\$0.08	\$0.08
Convert microfilm to image per frame		\$0.10	\$0.10	\$0.10
Convert image to microfilm per frame		\$0.02	\$0.02	\$0.02
Indexing per image		\$0.05	\$0.05	\$0.05
Media production (CD/DVD)		\$15/\$28	\$15/\$28	\$15/\$28
<u>Preservation Services</u>				
Repairs		\$2.95	\$2.95	\$2.95
Dry Cleaning (RMC)		\$0.28	\$0.28	\$0.28
Records Processing (per hour)		\$23.75	\$23.75	\$23.75

¹ Warehouse services include monthly box storage units, transports, document in-transfers, file destructions, and file retrievals.

² Microfilm services include planetary frames shot, rotary frames shot, fiche jacketed, and fiche titled.

³ Laboratory services include rolls processed, silver duplicated and processed, diazo duplicated, and quality inspected.

⁴ Digital imaging services include scanning, digital image to film conversion, film to digital image conversion, indexing, and media production.

⁵ Preservation services include repairing, cleaning, and hourly processing of files.

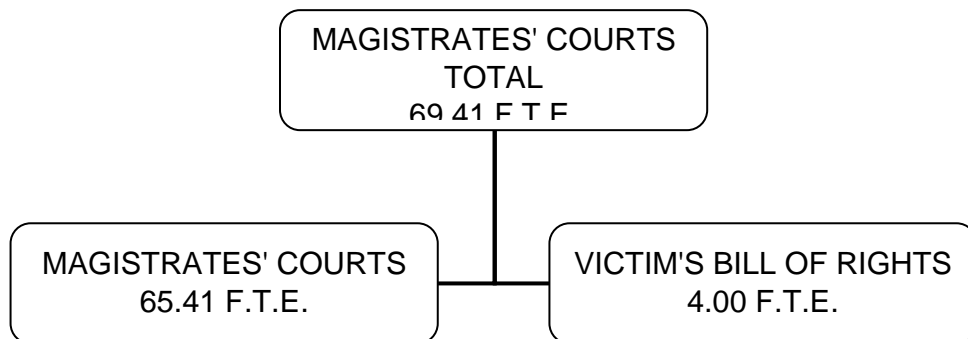
⁶ Changed from roll to per image in FY 2008.

2009 ACTION STEPS

Department Goal 1

- Explore alternate and supplemental funding for the preservation of permanently valuable records.
- Continue implementing imaging projects for County Departments.
- Improve productivity and continue to measure staff performance levels to ensure the division achieves budget goals.
- Seek external revenue opportunities.

MAGISTRATES' COURTS



MAGISTRATES' COURTS

Mission: The Magistrates' Courts consist of sixteen Summary Courts, twelve Traffic Courts, two Small Claims Courts, one Preliminary Hearing Court, and one Bond Hearing Court.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	70.41	70.41	70.41	69.41	(1.00)	(1.4)
General Fund	\$ 2,773,634	\$ 2,655,043	\$ 2,858,000	\$ 2,809,000	\$ (49,000)	(1.7)
Special Revenue Fund	312,116	322,424	327,100	323,000	(4,100)	(1.3)
TOTAL SOURCES	<u>\$ 3,085,750</u>	<u>\$ 2,977,467</u>	<u>\$ 3,185,100</u>	<u>\$ 3,132,000</u>	<u>\$ (53,100)</u>	(1.7)
General Fund	\$ 4,228,334	\$ 4,382,202	\$ 4,905,178	\$ 4,875,352	\$ (29,826)	(0.6)
Special Revenue Fund	138,758	202,080	235,660	238,290	2,630	1.1
TOTAL DISBURSEMENTS	<u>\$ 4,367,092</u>	<u>\$ 4,584,282</u>	<u>\$ 5,140,838</u>	<u>\$ 5,113,642</u>	<u>\$ (27,196)</u>	(0.5)

Sources: Total Sources represent a projected decrease in fine collections based on historical analysis.

Disbursements: Disbursements are decreased due to the transfer out of one vacant position reprogrammed toward personnel needs in other areas. This decrease is offset by an increase to support a State-mandated three percent Cost of Living Adjustment (COLA) for the magistrates. Operating disbursements reflect a decrease in training costs for the magistrates.

MAGISTRATES' COURTS (continued)

GENERAL FUND

JUDICIAL

DEPARTMENT – Magistrates' Courts

Mission: The Magistrates' Courts provides quality service and assistance to the general public, law enforcement, and attorneys in conjunction with providing support to the Magistrates of Charleston County in a manner which preserves the integrity of the judicial system.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	66.41	66.41	66.41	65.41	(1.00)	(1.5)
Intergovernmental	\$ 6,587	\$ 3,208	\$ 5,500	\$ 3,000	\$ (2,500)	(45.5)
Charges and Fees	932,735	909,877	651,500	652,500	1,000	0.2
Fines and Forfeitures	1,813,823	1,737,815	2,200,000	2,150,000	(50,000)	(2.3)
Interest	20,489	4,144	1,000	-	(1,000)	(100.0)
TOTAL REVENUES	\$ 2,773,634	\$ 2,655,044	\$ 2,858,000	\$ 2,805,500	\$ (52,500)	(1.8)
Personnel	\$ 3,808,986	\$ 3,916,715	\$ 4,428,080	\$ 4,403,220	\$ (24,860)	(0.6)
Operating	419,348	444,753	477,098	472,132	(4,966)	(1.0)
Capital	-	20,734	-	-	-	0.0
TOTAL EXPENDITURES	\$ 4,228,334	\$ 4,382,202	\$ 4,905,178	\$ 4,875,352	\$ (29,826)	(0.6)

Funding Adjustments for FY 2009 Include:

- Revenues represent a decrease in fine collections based on current trends.
- Personnel expenditures represent full-year funding for a State-mandated three percent Cost of Living Adjustment (COLA) for the magistrates. In addition, expenditures reflect the actual grades and steps of the incumbents. Personnel costs also include the transfer out of one vacant position reprogrammed toward personnel needs in other areas.
- Operating expenditures reflect a decrease in training costs for the constables and a reduction in telephone costs. These decreases are offset by an increase in postage costs based on historical usage.

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Ensure efficient use of time management in order to expedite cases.

Objective 1: Reduce the average age of Small Claims court cases by increasing the number of disposed cases.

MAGISTRATES' COURTS (continued)

GENERAL FUND

JUDICIAL

MEASURES:		FY 2007	FY 2008	FY 2009
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Input:				
Cases filed	1	4,486	4,462	4,450
Efficiency:				
Average case age in days	1	90	85	85
Cost per case	1	\$80.00	\$80.00	\$80.00
Outcome:				
Disposed cases	1	4,377	5,262	4,673
Percent of cases disposed	1	98.0%	118%	105%

2009 ACTION STEPS

Department Goal 1

- Implement the Statewide Court Case Management System.
- Implement procedures to collect outstanding fines that do not meet the requirements to participate in the Department of Revenue Set Off Debt Collection Program.
- Implement procedure allowing the Courts to accept fines and fees through debit and credit cards.
- Implement procedures that would allow the acceptance of payment of fines and fees using the Internet.
- Link to the Department of Public Safety's database to allow exchange of license suspensions and disposition information.
- Implement procedure that would provide the capability to issue criminal arrest warrants and court documents with a photo image using the driver records of the person charged.

MAGISTRATES' COURTS (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM – Victim's Bill of Rights

Mission: The Victim's Bill of Rights program provides responsive services to meet the critical needs of crime victims as mandated by federal and state law.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	4.00	4.00	4.00	4.00	-	0.0
Intergovernmental	\$ 1,957	\$ 1,676	\$ 2,100	\$ 3,000	\$ 900	42.9
Charges and Fees	310,159	320,748	325,000	320,000	(5,000)	(1.5)
TOTAL REVENUES	<u>\$ 312,116</u>	<u>\$ 322,424</u>	<u>\$ 327,100</u>	<u>\$ 323,000</u>	<u>\$ (4,100)</u>	<u>(1.3)</u>
Personnel	\$ 128,687	\$ 188,773	\$ 217,003	\$ 225,220	\$ 8,217	3.8
Operating	10,071	13,307	18,657	13,070	(5,587)	(29.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 138,758</u>	<u>\$ 202,080</u>	<u>\$ 235,660</u>	<u>\$ 238,290</u>	<u>\$ 2,630</u>	<u>1.1</u>

Funding Adjustments for FY 2009 Include:

- Revenues are reduced based upon historical analysis and current trends.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). These amounts are offset by anticipated vacancies of three percent of personnel costs.
- Operating expenditures reflect reduced postage costs based on historical and projected usage.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide notification, service, and guidance to victims.

Objective 1(a): Increase service to all eligible victims as mandated by State statutes.

Objective 1(b): Ensure that 80% of the victims are satisfied with the court system.

MAGISTRATES' COURTS (continued)

SPECIAL REVENUE FUND

JUDICIAL

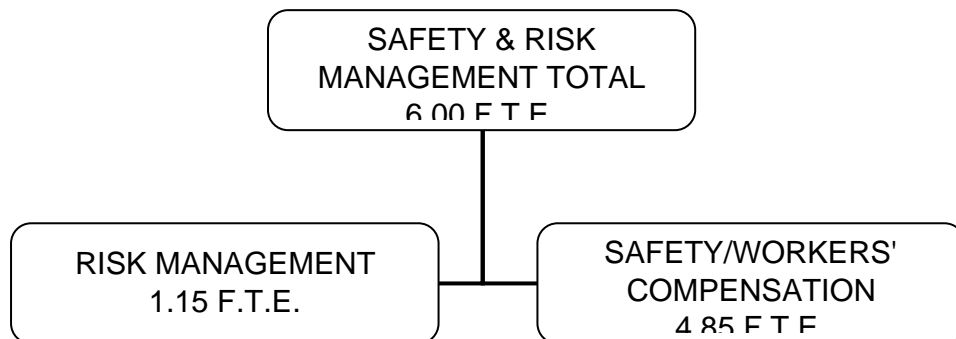
MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Output:				
Percent of victims requesting and receiving service in accordance with Victim's Bill of Rights	1(a)(b)	96.0%	97.0%	97.0%
Percent of victims who appear before the court without undue hardship or inconvenience	1(a)(b)	97.0%	97.0%	97.0%
Efficiency:				
Average hours per service	1(a)	2.5	2.0	2.0
Outcome:				
Percent of victims who perceive that the judges and court personnel were courteous and responsive to them	1(b)	96.0%	97.0%	97.0%

2009 ACTION STEPS

Department Goal 1

- Increase victim's awareness of the Domestic Violence program.

SAFETY & RISK MANAGEMENT



SAFETY & RISK MANAGEMENT

Mission: Safety & Risk Management establishes a safe working environment for Charleston County employees and keeps premises free of hazards for the general public while ensuring that adequate insurance is obtained to cover the County's assets, liabilities, and employees.

DEPARTMENTAL SUMMARY:	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Adjusted</u>	<u>FY 2009 Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	6.00	6.00	6.00	6.00	-	0.0
Internal Service Fund	<u>\$ 4,641,604</u>	<u>\$ 4,906,705</u>	<u>\$ 4,950,000</u>	<u>\$ 4,000,000</u>	<u>\$ (950,000)</u>	(19.2)
TOTAL SOURCES	<u>\$ 4,641,604</u>	<u>\$ 4,906,705</u>	<u>\$ 4,950,000</u>	<u>\$ 4,000,000</u>	<u>\$ (950,000)</u>	(19.2)
General Fund	\$ 2,102,066	\$ 2,110,195	\$ 2,175,912	\$ 2,169,693	\$ (6,219)	(0.3)
Internal Service Fund	<u>4,268,888</u>	<u>2,997,263</u>	<u>4,978,868</u>	<u>4,492,538</u>	<u>(486,330)</u>	(9.8)
TOTAL DISBURSEMENTS	<u>\$ 6,370,954</u>	<u>\$ 5,107,458</u>	<u>\$ 7,154,780</u>	<u>\$ 6,662,231</u>	<u>\$ (492,549)</u>	(6.9)

Sources: Total Sources are decreased to recover the anticipated cost of workers' compensation and the safety programs from user departments.

Disbursements: Total Disbursements reflect lower Workers' Compensation premiums due to a reduction in on-the-job injuries and a lower experience modifier.

SAFETY & RISK MANAGEMENT (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION – Risk Management

Mission: Risk Management ensures that adequate insurance is obtained to cover the County's assets, liabilities, and employees.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	1.15	1.15	1.15	-	0.0
Personnel	\$ 87,024	\$ 103,600	\$ 111,355	\$ 112,197	\$ 842	0.8
Operating	1,510,629	2,006,595	2,064,557	2,057,496	(7,061)	(0.3)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	1,597,653	2,110,195	2,175,912	2,169,693	(6,219)	(0.3)
Interfund Transfer Out	504,413	-	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 2,102,066</u>	<u>\$ 2,110,195</u>	<u>\$ 2,175,912</u>	<u>\$ 2,169,693</u>	<u>\$ (6,219)</u>	(0.3)

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures decreased due to savings in liability insurance premiums although the reimbursement from the Sheriff's Seized Asset Fund was eliminated.

Performance Measures:

Initiative II: Human Resources and Resource Management

Department Goal 1: Provide safety training to all new and existing employees.

Objective 1: Develop files documenting orientation training completed of all new hires within 10 working days of orientation.

Department Goal 2: Respond to Americans with Disabilities Act (ADA) issues on a timely basis.

Objective 2: Respond to all Americans with Disabilities Act complaints within two (2) business days.

Initiative I: Service Delivery

Department Goal 3: Protect the County's assets, liabilities, and employees by securing the necessary insurance or risk financing technique on a timely basis.

Objective 3(a): Review and approve insurance certificates required of contractors performing work for the County, with a turnaround of 100%, within two business days.

Objective 3(b): Submit insurance renewal applications to insurance carriers 30 days prior to renewal date.

SAFETY & RISK MANAGEMENT (continued)

GENERAL FUND

GENERAL GOVERNMENT

Objective 3(c): Administer and maintain all property, liability, vehicle, equipment, bonds, and aviation insurance policies and claim files for the County, with 100% of the claims being reported within two business days. Claims will be submitted by the prescribed deadlines to avoid all fines.

MEASURES:	<u>Objective</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Actual</u>	<u>FY 2009* Projected</u>
Input:				
Number of ADA complaints	2(b)	3	2	2
Tort and property claims	3(c)	137	131	134
Output:				
Training completed (Defensive Driver – DDC-4)	1	200	215	208
County vehicle accidents	1	172	153	145
Efficiency:				
Average staff trained per month (drivers)	1	17	18	17
Outcome:				
Percent of vehicle accidents (down)	1	8.0%	11.0%	5.0%
Percent of orientation training filed within 10 working days	1	96.0%	99.0%	99.0%
Two business days response on ADA complaints.	2(b)	100%	100%	100%
Two business days turnaround on approving insurance certificates for contractors	3(a)	100%	100%	100%
Submitting insurance renewal applications to insurance carriers 30 days prior to renewal date	3(b)	97.0%	95.0%	96.0%
Two business days turnaround on reporting insurance claims to carriers	3(c)	95.0%	97.0%	96.0%

2009 ACTION STEPS

Department Goal 1

- Complete research and implement an Automated Claims Tracking System at minimal set up costs with no charge for the software.
- Explore the possibility of reducing insurance costs on certain equipment and equipment packages via non-insurance mechanisms such as self-insured funding.

SAFETY & RISK MANAGEMENT (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION – Safety/Workers’ Compensation

Mission: The Safety/Workers’ Compensation Division reduces the impact of worker related accidents through specialized training to minimize the cost of injury to the County’s total workforce.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	4.85	4.85	4.85	-	0.0
Charges and Fees	\$ 4,494,762	\$ 4,676,936	\$ 4,800,000	\$ 3,850,000	\$ (950,000)	(19.8)
Interest	143,685	227,459	150,000	150,000	-	0.0
Miscellaneous	3,157	2,310	-	-	-	0.0
TOTAL REVENUES	\$ 4,641,604	\$ 4,906,705	\$ 4,950,000	\$ 4,000,000	\$ (950,000)	(19.2)
Personnel	\$ 383,528	\$ 393,037	\$ 403,145	\$ 432,012	\$ 28,867	7.2
Operating	3,885,360	2,604,226	4,528,723	4,018,526	(510,197)	(11.3)
Capital	-	-	47,000	42,000	(5,000)	(10.6)
TOTAL EXPENSES	\$ 4,268,888	\$ 2,997,263	\$ 4,978,868	\$ 4,492,538	\$ (486,330)	(9.8)
Increase (Use) of Fund Balance	\$ 372,716	\$ 1,909,442	\$ (28,868)	\$ (492,538)	\$ (463,670)	1606.2
Beginning Fund Balance	691,234	1,063,950	2,973,392	2,594,392	(379,000)	(12.7)
Ending Fund Balance	<u>\$ 1,063,950</u>	<u>\$ 2,973,392</u>	<u>\$ 2,944,524</u>	<u>\$ 2,101,854</u>	<u>\$ (842,670)</u>	<u>(28.6)</u>

Funding Adjustments for FY 2009 Include:

- Revenues are decreased to recover the anticipated cost of the workers’ compensation and the safety programs from user departments.
- Personnel expenses reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses decrease due to a reduction in on-the-job injuries and a reduction in the experience modifier.
- Capital expenses will replace an X-ray machine and a walk through scanner.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Respond to safety issues on a timely basis.

Objective 1: Investigate all on-the-job injuries within 10 working days to determine cause and corrective measures for prevention of similar injuries in the future.

SAFETY & RISK MANAGEMENT (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Adhere to all State and Federal safety guidelines.

- Objective 2(a): Immediate completion of the Occupational Safety and Health (OSHA) record keeping logs, with a turnaround of 100%, within two business days. Reports will be submitted to OSHA by the prescribed deadlines.
- Objective 2(b): Administer and maintain all workers' compensation policies and claim files for the County, with 100% of the claims being reported within two business days. Claims will be submitted by the prescribed deadlines to avoid all fines.
- Objective 2(c): Work with Department of Health and Environmental Control (DHEC) to ensure annual compliance with environmental laws and regulations with regard to the County's underground storage tanks.

Initiative V: Quality Control

Department Goal 3: Provide defensive driver training to all County drivers.

- Objective 3(a): Respond to employee complaints for safety hazards and IAQ¹ problems within 2 working days.
- Objective 3(b): Offer the DDC-4² classes (VCRB³ directed) to all new drivers two months after the hire date.

MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Input:				
Number of strain injuries	1	32	30	28
Number of fall injuries	1	34	32	30
Workers' compensation claims/on-the-job injuries	1,2(b)	232	223	228
Employee safety hazard complaints received	3(a)	24	21	22
Output:				
New drivers trained in DDC-4	3(b)	200	215	208
Percent of new drivers trained in DDC-4	3(b)	98.0%	98.0%	98.0%
Efficiency:				
Lost work days	1	1,657	1,554	1,509
Lost work days due to falls	1	174	231	190
Outcome:				
Percent of strain injury reduction	1	9.0%	6.0%	6.0%
Percent of fall injury reduction	1	6.0%	6.0%	6.0%
Workers' compensation fines assessed and paid	1,2(b)	None	None	None
Two business day completion of OSHA log	2(a)	100%	100%	100%
Submission of OSHA reports by the prescribed deadline	2(a)	100%	100%	100%
Two business days turnaround on reporting insurance claims to carriers	2(a)(b)	96.0%	97.0%	96.0%
Environmental liabilities incurred per the audited financial statements	2(c)	0	0	0
Percent of safety hazard complaints responded to within 2 working days	3(a)	100%	100%	100%

¹ Indoor Air Quality

² Defensive Driving Course

³ Vehicle Collision Review Board

2009 ACTION STEPS

Department Goal 1

- Train all County Supervisors on Alcohol and Substance Abuse Awareness.

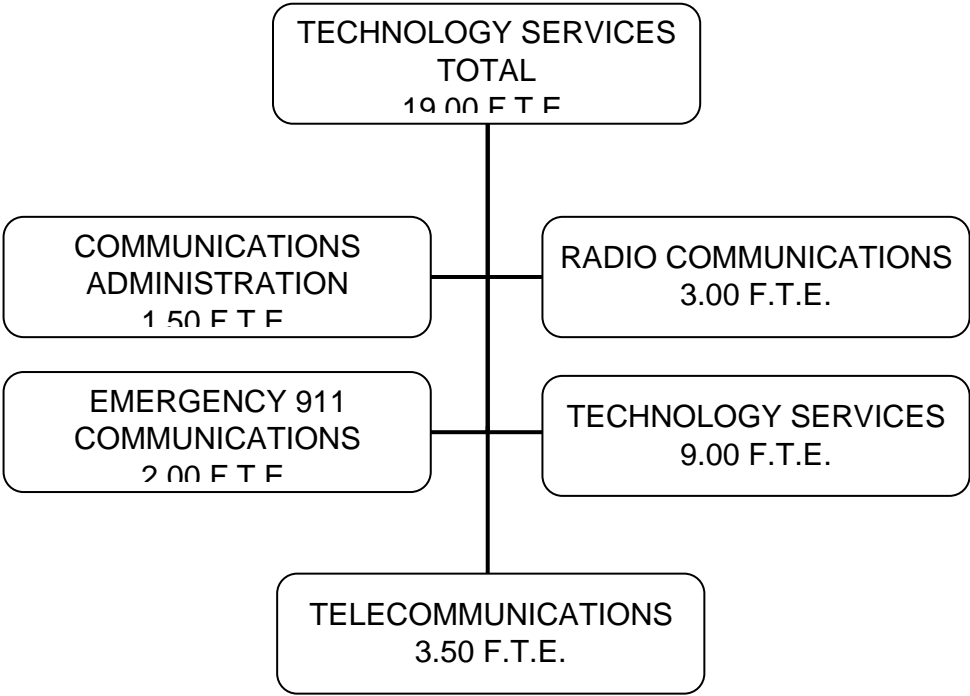
Department Goal 2

- Revise and improve the current program on motor vehicle report checks for county vehicle drivers.

Department Goal 3

- Finalize and implement a safety policy and program for drivers of 15 passenger vans.

TECHNOLOGY SERVICES



TECHNOLOGY SERVICES

Mission: The Technology Services Department provides strategic vision and guidance to Charleston County departments and its citizens concerning information technology, Emergency 911, telecommunications, and radio communication solutions.

DEPARTMENTAL SUMMAR	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	16.00	17.00	19.00	19.00	-	0.0
General Fund	\$ -	\$ 27,964	\$ 20,000	\$ 20,000	\$ -	0.0
Enterprise Fund	2,170,335	3,554,900	3,877,025	4,212,130	335,105	8.6
Internal Service Fund	1,701,723	1,542,371	1,706,454	1,738,673	32,219	1.9
TOTAL SOURCES	<u>\$ 3,872,058</u>	<u>\$ 5,125,235</u>	<u>\$ 5,603,479</u>	<u>\$ 5,970,803</u>	<u>\$ 367,324</u>	6.6
General Fund	\$ 8,491,075	\$ 9,610,980	\$ 13,429,062	\$ 11,312,277	\$ (2,116,785)	(15.8)
Enterprise Fund	980,904	2,883,586	4,137,779	4,075,949	(61,830)	(1.5)
Internal Service Fund	1,519,172	1,590,749	1,748,054	1,738,673	(9,381)	(0.5)
TOTAL DISBURSEMENTS	<u>\$ 10,991,151</u>	<u>\$ 14,085,315</u>	<u>\$ 19,314,895</u>	<u>\$ 17,126,899</u>	<u>\$ (2,187,996)</u>	(11.3)

Sources: Total Sources reflect an increase in Enterprise Fund revenue for Emergency 911 fees generated by cellular phones.

Disbursements: Total Disbursements show a significant decrease resulting from General Fund cost savings realized by awarding a new management information technology contract and by capital spending reductions.

TECHNOLOGY SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION – Communications Administration

Mission: The Communications Administration Division provides management to the Emergency 911, Radio Communications, and Telecommunications Divisions.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	1.50	1.50	-	0.0
Personnel	\$ 52,480	\$ 118,864	\$ 151,279	\$ 157,625	\$ 6,346	4.2
Operating	140	2,463	9,479	8,446	(1,033)	(10.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	52,620	121,327	160,758	166,071	5,313	3.3
Interfund Transfer Out	-	-	2,478,825	1,941,082	(537,743)	(21.7)
TOTAL DISBURSEMENTS	<u>\$ 52,620</u>	<u>\$ 121,327</u>	<u>\$ 2,639,583</u>	<u>\$ 2,107,153</u>	<u>\$ (532,430)</u>	<u>(20.2)</u>

Funding Adjustments for FY 2009 Include:

- Personnel expenses represent the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect no significant change.
- Interfund Transfer Out represents the amount transferred to the Radio Communications Enterprise Fund to support ongoing operations. This amount is decreased due to higher revenues in Radio Communications.

TECHNOLOGY SERVICES (continued)

ENTERPRISE FUND

PUBLIC SAFETY

DIVISION – Emergency 911

Mission: The Emergency 911 Communications (E911) Division maintains the 911 database, acts as a liaison between local police and fire departments, provides public education and 911 awareness programs, ensures that the disaster recovery plan is current and tested, recovers costs from the State for E911, and activates the alternate Public Safety Answering Point located at the emergency operations center.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	1.00	1.00	2.00	2.00	-	0.0
Intergovernmental	\$ 904,389	\$ 1,240	-	-	\$ -	0.0
Charges and Fees	1,265,946	1,379,569	1,000,000	1,250,000	250,000	25.0
Interest	-	125,478	-	50,000	50,000	100.0
TOTAL REVENUES	\$ 2,170,335	\$ 1,506,287	\$ 1,000,000	\$ 1,300,000	\$ 300,000	30.0
Personnel	\$ 64,234	\$ 78,393	\$ 133,333	\$ 111,070	\$ (22,263)	(16.7)
Operating	916,670	1,012,755	899,421	927,505	28,084	3.1
Capital	-	-	228,000	125,244	(102,756)	(45.1)
TOTAL EXPENSES	\$ 980,904	\$ 1,091,148	\$ 1,260,754	\$ 1,163,819	\$ (96,935)	(7.7)
Increase (Use) of Fund Balance	\$ 1,189,431	\$ 415,139	\$ (260,754)	\$ 136,181	\$ 396,935	(152.2)
Beginning Fund Balance	2,936,857	4,126,288	4,541,427	4,365,673	(175,754)	(3.9)
Ending Fund Balance	<u>\$ 4,126,288</u>	<u>\$ 4,541,427</u>	<u>\$ 4,280,673</u>	<u>\$ 4,501,854</u>	<u>\$ 221,181</u>	5.2

Funding Adjustments for FY 2009 Include:

- Revenue projections reflect an increase in E911 fees due to increased telephone subscribers.
- Personnel expenditures reflect a provision for a Cost of Living Adjustment (COLA) and elimination of funding for a temporary employee.
- Operating expenses reflect a decrease in training supplies and equipment expenses based on anticipated usage. In addition, operating costs include decreased expenses for non-capital information technology equipment used in maintaining the E911 database and mapping records. This decrease is offset by increased funding in direct telephone expenses due to higher monthly billing costs.

TECHNOLOGY SERVICES (continued)

ENTERPRISE FUND

GENERAL GOVERNMENT

DIVISION - Radio Communications

Mission: The Radio Communications Division provides comprehensive communications support to Charleston County agencies and neighboring external public safety agencies, including management of the 800 MHz Public Safety Radio System, operation of the Communications Electronics Maintenance Facility, and management of the command post's emergency equipment and vehicles for response to emergencies and natural disasters.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	3.00	3.00	3.00	-	0.0
Charges and Fees	\$ -	\$ 98,018	\$ 397,700	\$ 971,048	\$ 573,348	144.2
TOTAL REVENUES	-	98,018	397,700	971,048	573,348	144.2
Interfund Transfer In	-	1,950,595	2,479,325	1,941,082	(538,243)	(21.7)
TOTAL SOURCES	<u>\$ -</u>	<u>\$ 2,048,613</u>	<u>\$ 2,877,025</u>	<u>\$ 2,912,130</u>	<u>\$ 35,105</u>	1.2
Personnel	\$ -	\$ 228,548	\$ 226,937	\$ 224,153	\$ (2,784)	(1.2)
Operating	-	1,563,890	2,650,088	2,687,977	37,889	1.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 1,792,438</u>	<u>\$ 2,877,025</u>	<u>\$ 2,912,130</u>	<u>\$ 35,105</u>	1.2

Funding Adjustments for FY 2009 Include:

- Revenues reflect the second phase of the radio user fee initiated by the County in FY 2007 to cover the operational costs of connecting digital radios to the new 800 MHz system.
- Interfund Transfer In from the General Fund supports the ongoing cost of operations of the Radio Communications Division and decreases as the radio user fee revenue stream increases.
- Personnel expenditures reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect higher costs for the maintenance contract of the County radio system.

TECHNOLOGY SERVICES (continued)

ENTERPRISE FUND

GENERAL GOVERNMENT

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide efficient and cost effective equipment to decrease response time for local public emergency operations.

Objective 1(a): Repair of defective radio equipment tracked through service reports with 67% of the communications/electronic equipment turned around in 2 days or less.

Objective 1(b): Optimize radio resource usage by reducing system downtime to less than 10 minutes each year, an average busy signal not to exceed 1second, and less than 5 busy signals for talk groups each day.

Objective 1(c): Decrease Mobile Communications vehicle downtime to not more than 5 days per year and 800 MHz departmental response time to less than 60 minutes per mission for emergencies and disasters through plan review and update, simulations, tests, and drills.

MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Input:				
Total number of work tickets	1(a)	1,450	1,520	1,600
Efficiency:				
Average hours of work tickets per month	1(a)	1,200	1,250	1,325
Outcome:				
<u>Repair of Defective Radio Equipment</u>	1(a)			
Acceptable <2 days		55.0%	63.0%	67.0%
Marginal 2-5 days		28.0%	25.0%	23.0%
Unacceptable >5 days		17.0%	12.0%	10.0%
<u>Radio Resource Usage</u>	1(b)(c)			
System downtime (unplanned)		2 min	5 min	2 min
Average busy signal		0.1 sec	.05 sec	.05 sec
Average talk group busy signals		0/day	0/day	0/day
COMM-1 downtime		14 days	7days	7 days
Average departmental response		60 min	52 min	50 min

2009 ACTION STEPS

Department Goal 1

- Cutover an additional 6 channels of new digital radio system as part of Phase 2 of the digital radio upgrade project.
- Cutover nearly 2,500 additional radios from North Charleston, Mt. Pleasant, and all other supported jurisdictions on the new digital radio system.
- Prepare digital system for the decommissioning of the current analog radio system which will take place on or before December 31, 2008.

TECHNOLOGY SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION – Technology Services

Mission: The Technology Services Division provides value-added technical services and solutions to Charleston County which enhances or enables better service to our citizens.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	8.50	9.50	9.00	9.00	-	0.0
Charges and Fees	\$ -	\$ 27,964	\$ 20,000	\$ 20,000	\$ -	0.0
TOTAL REVENUES	<u>\$ -</u>	<u>\$ 27,964</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ -</u>	0.0
Personnel	\$ 705,013	\$ 741,948	\$ 850,509	\$ 914,359	\$ 63,850	7.5
Operating	<u>6,171,904</u>	<u>6,317,705</u>	<u>7,988,970</u>	<u>7,040,765</u>	<u>(948,205)</u>	(11.9)
TOTAL EXPENDITURES	6,876,917	7,059,653	8,839,479	7,955,124	(884,355)	(10.0)
Interfund Transfer Out	<u>1,561,538</u>	<u>2,430,000</u>	<u>1,950,000</u>	<u>1,250,000</u>	<u>(700,000)</u>	(35.9)
TOTAL DISBURSEMENTS	<u>\$ 8,438,455</u>	<u>\$ 9,489,653</u>	<u>\$ 10,789,479</u>	<u>\$ 9,205,124</u>	<u>\$ (1,584,355)</u>	(14.7)

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect a reduction, in large part, due to cost savings realized in awarding a new management information technology contract. These savings were partially offset by increased costs related to maintenance contracts.
- Interfund Transfer Out provides funding for information technology hardware and software requirements of General Fund departments and reflects a reduction due to one-time funding of several large projects during FY 2008.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Ensure the availability and security of the County's network.

Objective 1(a): Resolve 90% of hardware and software problems within 2 days and 80% within 1 day.

Objective 1(b): Complete all work orders within 10% of schedule and budget.

Objective 1(c): Maintain all hardware and software at currently supported and commercially available release levels.

Objective 1(d): Maintain 98% or better availability of implemented computer systems.

TECHNOLOGY SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
	Objective			
Output:				
Number of computer system hardware/software problems ¹	1(a)(c)	4,695	4,422	<4,750
Number of service requests	1(a)(c)	1,920	2,557	2,557
Number of approved work orders	1(b)	132	150	140
Available and reliable systems >98%	1(d)	99.9%	99.9%	>98.0%
Availability of Internet connectivity	1(d)	99.9%	99.9%	>98.0%
Efficiency:				
Service requests handled in satisfactory manner	1(a)	100%	100%	>98.0%
Work orders completed within 10% of schedule and budget ²	1(b)	100%	100%	>98.0%
Outcome:				
Percent of Help Desk Calls resolved within 1 day	1(a)	86.0%	85.0%	>80.0%
Percent of Help Desk Calls resolved within 2 days	1(a)	94.0%	95.0%	>90.0%
Percent of system platform availability >98%	1(d)	99.99%	99.9%	>98.0%

¹ Break-Fix.

² Scope changes and customer wait time considered.

2009 ACTION STEPS

Department Goal 1

- Complete upgrade to improve network bandwidth.
- Complete upgrade to data center cooling and power systems.
- Implement Printer Refresh program
- Implement Bi-Tech 7.9 upgrade.
- Replace tape library.
- Upgrade data storage capacity.

TECHNOLOGY SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION - Telecommunications

Mission: Telecommunications provides maintenance and service for the telephone systems of the departments and agencies within Charleston County facilities, as well as administration of all pagers and cellular phone accounts for departments of Charleston County Government.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.50	3.50	3.50	3.50	-	0.0
Charges and Fees	\$ 1,577,429	\$ 1,539,371	\$ 1,706,454	\$ 1,738,673	\$ 32,219	1.9
TOTAL REVENUES	1,577,429	1,539,371	1,706,454	1,738,673	32,219	1.9
Interfund Transfer In	124,294	3,000	-	-	-	0.0
TOTAL SOURCES	<u>\$ 1,701,723</u>	<u>\$ 1,542,371</u>	<u>\$ 1,706,454</u>	<u>\$ 1,738,673</u>	<u>\$ 32,219</u>	1.9
Personnel	\$ 347,760	\$ 299,836	\$ 282,352	\$ 292,472	\$ 10,120	3.6
Operating	1,171,412	1,290,913	1,404,102	1,419,536	15,434	1.1
Capital	-	-	61,600	26,665	(34,935)	(56.7)
TOTAL EXPENSES	<u>\$ 1,519,172</u>	<u>\$ 1,590,749</u>	<u>\$ 1,748,054</u>	<u>\$ 1,738,673</u>	<u>\$ (9,381)</u>	(0.5)

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase in the amount charged to user departments for telecommunications services based on projections of usage.
- Personnel expenditures include a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent additional cellular and telephone services, including additional service charges for those departments that are switching from pagers and radio service to aircards and smart phones to increase regular airtime.
- Capital expenses will fund the upgrades of uninterruptible power supply systems to prevent power failure in the Detention Center's Energy Building, the Pinehaven Sheriff's Office, and the County Office Building.

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Maintain a financial management process that tracks customer operating expenditures and accurately records revenues while providing valuable competitive services to our customers.

Objective 1(a): Maintain monthly and cumulative charge-back dollar amounts on telephones.

Objective 1(b): Maintain monthly and cumulative charge-back amounts on pagers.

Objective 1(c): Secure the best rate for long distance, cellular air-time, and pager usage.

TECHNOLOGY SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Input:				
Number of telephones	1(a)	2,800	2,800	2,800
Number of cellular phones	1(a)	472	530	550
Number of pagers	1(b)	635	580	460
Output:				
Average monthly cellular charges	1(a)	\$18,330	\$22,000	\$28,000
Average monthly pager charges	1(b)	\$7,380	\$6,200	\$5,000
Average monthly telephone charges	1(a)	\$67,250	\$73,000	\$75,000
Average monthly long distance charges	1(a)	\$3,000	\$3,000	\$2,700
Average monthly maintenance/work orders	1(c)	67	70	75
Efficiency:				
Cost per minute of long distance	1(c)	\$0.05	\$0.05	\$0.045
Cost per minute of cellular air-time	1(c)	\$0.10	\$0.10	\$0.10
Outcome:				
Savings percent of long distance rate	1(c)	0.0%	0.0%	10.0%
Savings percent of cellular air-time rate	1(c)	0.0%	0.0%	0.0%

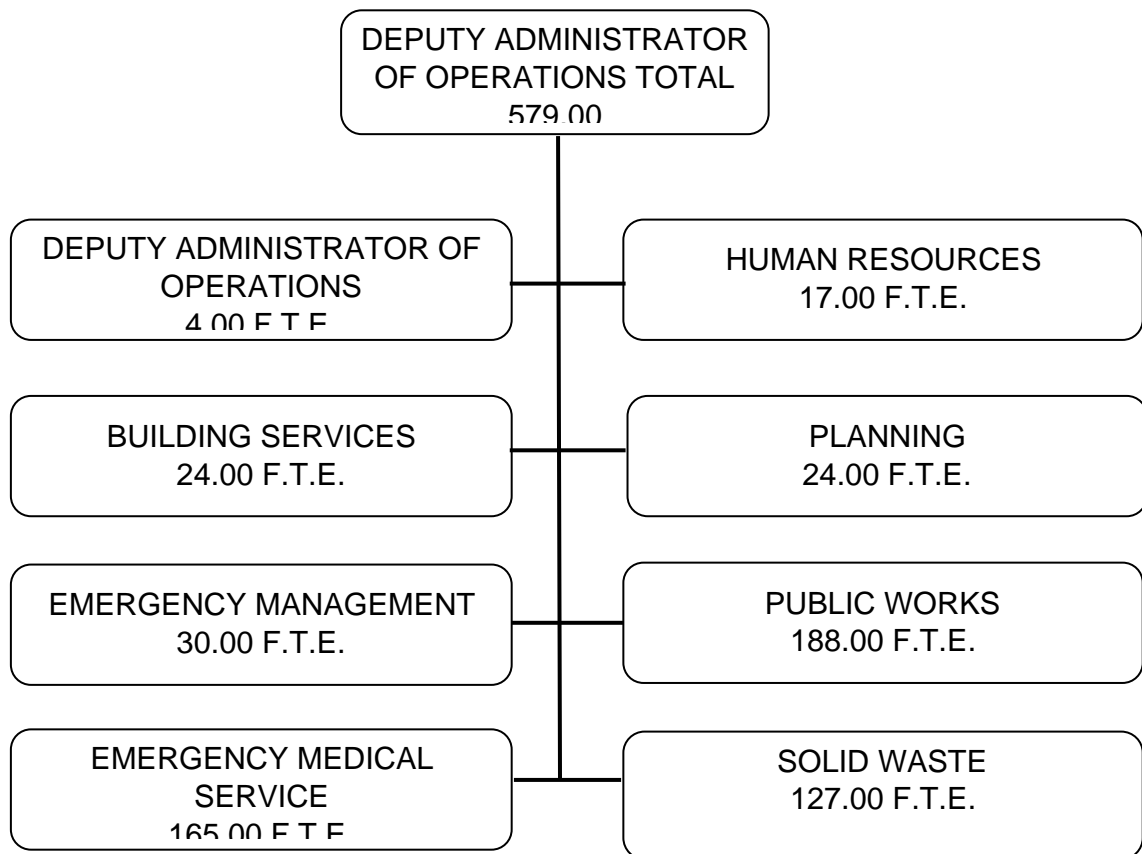
2009 ACTION STEPS

Department Goal 1

- Complete voice over internet protocol (IP) Radio Frequency Interference (RFI), select vendor, and complete the business case for migration.
- Secure remainder of funds for migration to voice over IP RFI no later than the end of fiscal year 2009.
- Complete migration of data circuits from Frame Relay to more cost effective, higher capacity IP based circuits.



DEPUTY ADMINISTRATOR OF OPERATIONS



DEPUTY ADMINISTRATOR OF OPERATIONS

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Deputy Administrator of Operations provides administrative oversight and project direction to seven departments which include Building Services, Emergency Management, Emergency Medical Services, Human Resources, Planning, Public Works, and Solid Waste.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	4.00	4.00	4.00	4.00	-	0.0
Personnel	\$ 399,944	\$ 381,947	\$ 459,290	\$ 495,057	\$ 35,767	7.8
Operating	14,898	16,758	15,307	17,564	2,257	14.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 414,842</u>	<u>\$ 398,705</u>	<u>\$ 474,597</u>	<u>\$ 512,621</u>	<u>\$ 38,024</u>	8.0

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect an anticipated increase in cellular phone costs.

BUILDING SERVICES

GENERAL FUND

PUBLIC SAFETY

Mission: Building Services assures compliance with the International Building Codes to assure the safety, health, public welfare, and quality of property for residents. This Department also administers the County's Project Impact Program which promotes hazard resistance in the Charleston area through the Federal Management Agency's Community Rating System (CRS).

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	22.00	22.00	22.00	24.00	2.00	9.1
Licenses and Permits	\$ 1,620,486	\$ 1,693,589	\$ 1,603,000	\$ 1,736,000	\$ 133,000	8.3
Charges and Fees	544,817	529,191	430,500	501,000	70,500	16.4
Miscellaneous	1,151	1,127	900	1,200	300	33.3
TOTAL REVENUES	\$ 2,166,454	\$ 2,223,907	\$ 2,034,400	\$ 2,238,200	\$ 203,800	10.0
Personnel	\$ 1,155,675	\$ 1,200,320	\$ 1,332,263	\$ 1,432,208	\$ 99,945	7.5
Operating	97,396	108,560	130,508	145,426	14,918	11.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	1,253,071	1,308,880	1,462,771	1,577,634	114,863	7.9
Interfund Transfer Out	50,000	-	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 1,303,071	\$ 1,308,880	\$ 1,462,771	\$ 1,577,634	\$ 114,863	7.9

Funding Adjustments for FY 2009 Include:

- Revenues represent an increase based primarily on new revenues generated by contractor registrations and trade permits initiated through a change in ordinance.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). In addition, personnel expenditures include the addition of two County Services Representative IIs to support the specialty contractor license revenues.
- Operating expenditures reflect an increase due to the cost of air cards to provide Internet access on inspector's laptops in association with the new automated permitting system. Also included are printing costs for the new category of registered contractors.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Convert departmental operational systems to Internet Web site usage.

Objective 1(a): Implement Web-based computerized permitting system, which will increase efficiency in operations and improve service delivery.

Objective 1(b): Implement educational program for community and industry on new automated permitting system.

BUILDING SERVICES (continued)

GENERAL FUND

PUBLIC SAFETY

Department Goal 2: Expand the community educational program of building a hazard resistance community through Project Impact, Environmental Protection Agency (EPA), and related programs.

- Objective 2(a): Promote hazard preparation through public attendance at expositions, speaking events, public school functions, and other areas of public education.
- Objective 2(b): Provide educational seminars for design professionals, contractors, code officials, and other interested parties relating to hazard subjects.
- Objective 2(c): Provide community education and pilot projects under EPA's Community Action for Renewed Environment (CARE) (air and water equality).

Initiative IV: Workflow Analysis-Process Management

Department Goal 3: Maintain Class ratings for reduction in flood insurance premiums for our citizens.

- Objective 3(a): Maintain Class 5 rating with FEMA resulting in a 25% reduction in flood insurance premiums for our citizens and work towards an additional 5% reduction.
- Objective 3(b): Maintain Class 3 rating with the private insurance industry which results in selective rate reductions in property insurance.
- Objective 3(c): Maintain educational program for continuing education for Code Enforcement Officers to keep current with all federal, state, and local code modifications.

MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Input:				
Permit revenue	1(a)	\$1,693,589	\$1,993,861	\$2,232,700
Output:				
Permits issued	1(a)	6,358	6,027	7,000
Inspections performed	1(a)	23,702	22,519	24,000
Plans submitted for review (new)	1(a)	1,509	1,214	1,300
Commercial plans reviewed	1(a)	202	214	220
Residential plans reviewed	1(a)	1,307	1,000	1,200
Number of contractor's licenses issued/renewed	1(a)	2,205	2,054	3,000
Number of Certificates of Occupancy issued	1(a)	716	586	600
Number of people serviced by E-commerce system	1(a)	6,125	6,869	7,300
Number reached regarding education program for automated system ¹	1(b)	n/a	n/a	100
Number attending public education programs	2(a)	204,500	239,552	240,000
Number attending sponsored educational seminars	2(b)	318	495	450
Number attending EPA educational programs for air & water quality ¹	2(c)	n/a	n/a	20,000
Hours of Codes Enforcement Officers training	3(c)	661	346.9	340
Efficiency:				
Average number of days per commercial plan review	1(a)	20	20	20
Average number of days per residential plan review	1(a)	20	20	20
Outcome:				
Web-based requests satisfied	1(a)	100%	100%	100%
Percentage of auto system training program completed ¹	1(b)	n/a	n/a	100%
Percentage of outreach programs completed	2(a)	100%	100%	100%
Percentage of educational seminars completed	2(b)	100%	100%	100%
Percentage of environmental programs completed ¹	2(c)	n/a	n/a	100%
Community Rating System rating	3(a)	Class 5	Class 5	Class 4
Insurance Services Office rating	3(b)	Class 3	Class 3	Class 3
Percentage of Code Enforcement Officers training completed	3(c)	100%	100%	100%

⁴¹This department will begin measuring performance against this objective during FY 2009.

2009 ACTION STEPS

Department Goal 1

- Implement a stand-alone permitting software system with Internet service access capability.
- Acquire a wireless Internet map server for day-to-day operations, including updating of current County residential and commercial building stock.

BUILDING SERVICES (continued)

GENERAL FUND

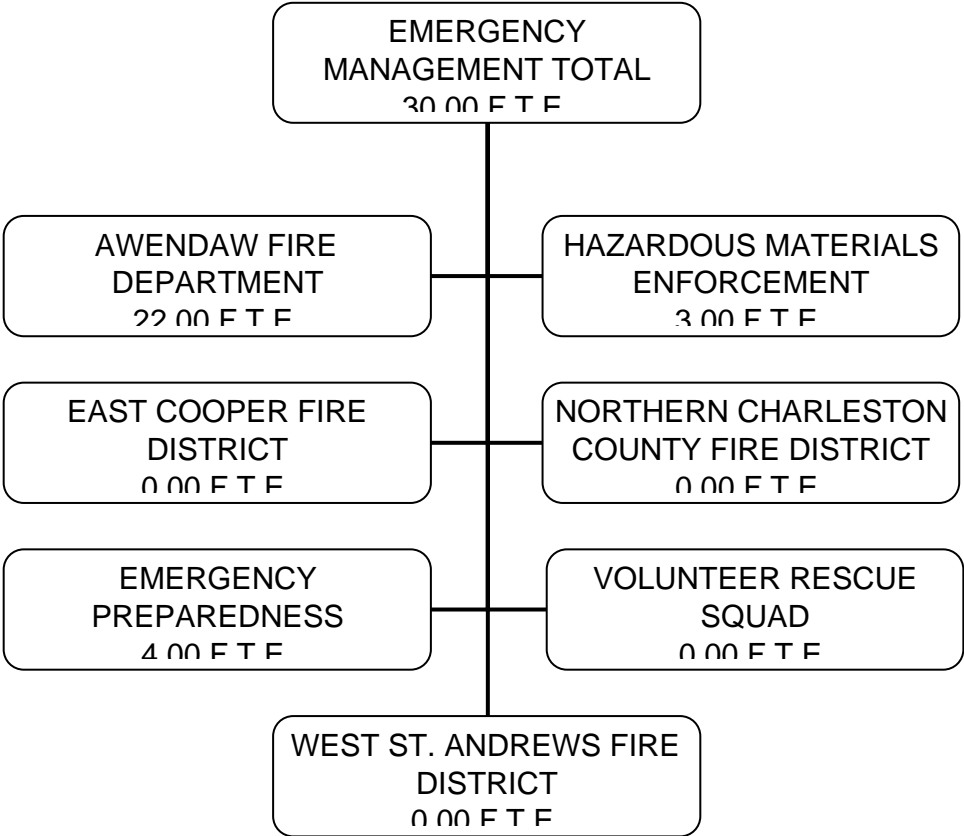
PUBLIC SAFETY

- Create all systems required to network with other users for day-to-day and emergency operating models.
- Expand utilization of wireless GPS compatibility in support of addressing, storm drainage, assessment, and emergency operations.

Department Goal 2

- Implement EPA CARE program for air and water quality enhancement.

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

Mission: The Emergency Management Department consists of seven divisions which include Awendaw Fire Department, East Cooper Fire District, Emergency Preparedness, Hazardous Materials Enforcement, Northern Fire District, Volunteer Rescue Squad, and West St. Andrews Fire District.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	25.00	27.00	30.00	30.00	-	11.1
Special Revenue Fund	<u>\$ 2,082,049</u>	<u>\$ 3,071,169</u>	<u>\$ 2,366,470</u>	<u>\$ 2,521,921</u>	<u>\$ 155,451</u>	6.6
TOTAL SOURCES	<u>\$ 2,082,049</u>	<u>\$ 3,071,169</u>	<u>\$ 2,366,470</u>	<u>\$ 2,521,921</u>	<u>\$ 155,451</u>	6.6
General Fund	\$ 563,740	\$ 641,334	\$ 664,486	\$ 711,152	\$ 46,666	7.0
Special Revenue Fund	<u>1,952,971</u>	<u>2,932,474</u>	<u>2,483,136</u>	<u>2,637,297</u>	<u>154,161</u>	6.2
TOTAL DISBURSEMENTS	<u>\$ 2,516,711</u>	<u>\$ 3,573,808</u>	<u>\$ 3,147,622</u>	<u>\$ 3,348,449</u>	<u>\$ 200,827</u>	6.4

Sources: The Sources for the Emergency Management Department's budget reflect growth in the Awendaw Fire Department's property tax base and an increase in local government contributions.

Disbursements: Disbursements include a Cost of Living Adjustment and longevity increases. Funding will also support replacing rescue tools for the Volunteer Rescue Squad.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

DIVISION – Awendaw Fire Department

Mission: The Awendaw Fire Department provides fire protection, educational services, auto extrication, and medical first response to the citizens of northeastern Charleston County to mitigate loss of life and property.

DIVISION SUMMARY:	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
Positions/FTE	19.00	19.00	22.00	22.00	-	0.0
Property Tax	\$ 1,221,771	\$ 1,236,500	\$ 1,262,760	\$ 1,360,400	\$ 97,640	7.7
Intergovernmental	446,749	448,904	494,620	524,620	30,000	6.1
Debt Proceeds	-	862,106	-	-	-	0.0
Miscellaneous	-	14,819	30,000	-	(30,000)	(100.0)
TOTAL REVENUES	\$ 1,668,520	\$ 2,562,329	\$ 1,787,380	\$ 1,885,020	\$ 97,640	5.5
Personnel	\$ 1,049,204	\$ 1,136,588	\$ 1,365,718	\$ 1,407,775	42,057	3.1
Operating	223,411	206,551	293,944	295,212	1,268	0.4
Capital	160,079	1,105,623	65,500	100,000	34,500	52.7
Debt Service	-	-	105,921	113,066	7,145	6.7
TOTAL EXPENDITURES	\$ 1,432,694	\$ 2,448,762	\$ 1,831,083	\$ 1,916,053	\$ 84,970	4.6
Increase (Use) of Fund Balance	\$ 235,826	\$ 113,567	\$ (43,703)	\$ (31,033)	\$ 12,670	(29.0)
Beginning Fund Balance	879,875	1,115,701	1,229,268	979,565	(249,703)	(20.3)
Ending Fund Balance	\$ 1,115,701	\$ 1,229,268	\$ 1,185,565	\$ 948,532	\$ (237,033)	(20.0)

Funding Adjustments for FY 2009 Include:

- Revenues reflect growth in the property tax base and in local government contributions.
- Personnel expenditures represent the actual grades and steps of the incumbents, a Cost of Living Adjustment (COLA), and longevity increases. Personnel costs are offset by anticipated vacancies of three percent of personnel costs.
- Operating expenditures reflect a higher fleet maintenance cost due to rising fuel prices. Operating costs also include a reimbursement from the Accommodations Fee for support to tourist-related events.
- Capital expenditures will fund the renovations to the fire stations.
- Debt Service reflects the payment for two fire trucks.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

DIVISION – East Cooper Fire District

Mission: The East Cooper Fire District provides fire protection services through a contract with the Town of Mt. Pleasant.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Property Tax	\$ 135,782	\$ 143,861	\$ 145,000	\$ 139,500	\$ (5,500)	(3.8)
Intergovernmental	(210)	153	-	150	150	100.0
TOTAL REVENUES	\$ 135,572	\$ 144,014	\$ 145,000	\$ 139,650	\$ (5,350)	(3.7)
Personnel	\$ -	\$ -	\$ -	\$ -	-	0.0
Operating	145,000	145,000	145,000	145,000	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ -	0.0
Increase (Use) of Fund Balance	\$ (9,428)	\$ (986)	\$ -	\$ (5,350)	\$ (5,350)	100.0
Beginning Fund Balance	15,837	6,409	5,423	10,423	5,000	92.2
Ending Fund Balance	\$ 6,409	\$ 5,423	\$ 5,423	\$ 5,073	\$ (350)	(6.5)

Funding Adjustments for FY 2009 Include:

- Revenues reflect a 0.4 millage rate increase to fund the ongoing contract amount.
- Operating expenditures reflect no change from FY 2008.

EMERGENCY MANAGEMENT (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION – Emergency Preparedness

Mission: The Emergency Preparedness Division provides leadership and assistance to reduce the loss of life and property in Charleston County from various hazards through an effective emergency management program.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	3.00	4.00	4.00	4.00	-	0.0
Personnel	\$ 177,310	\$ 253,306	\$ 259,234	\$ 290,741	\$ 31,507	12.2
Operating	44,430	43,998	52,571	57,150	4,579	8.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 221,740</u>	<u>\$ 297,304</u>	<u>\$ 311,805</u>	<u>\$ 347,891</u>	<u>\$ 36,086</u>	11.6

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect increases for copier costs and for training due to the re-certification requirements of staff.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Increase County response capability and community awareness.

- Objective 1(a): Conduct bi-annual Red Book training for telecommunicators in the community and participate in operational checks of communication equipment.
- Objective 1(b): Participate in community education and awareness programs.
- Objective 1(c): Increase trained Citizens Emergency Response Team (CERT) members by 35 persons per year and conduct a minimum of 2 classes per year.
- Objective 1(d): Update Animal Services Emergency Support Function plan to comply with County Agricultural Response Team program and participate in State coordinated local committee.
- Objective 1(e): Conduct bi-annual training for Rural Search and Rescue team members.
- Objective 1(f): Maintain readiness of responder notification through an annual Call-Out drill.
- Objective 1(g): Complete EPD staff National Interagency Incident Management System (NIIMS) training courses.

EMERGENCY MANAGEMENT (continued)

GENERAL FUND

PUBLIC SAFETY

Initiative V: Quality Control

Department Goal 2: Conduct annual training and/or exercises.

Objective 2(a): Configure Emergency Support Function's (ESF) related plans in conjunction with SC Emergency Management Division and Federal Emergency Management Administration designations.

Objective 2(b): Provide incident tracking and messaging training through WebEOC.

Objective 2(c): Exercise Alert Notification and Warning systems and procedures.

MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Output:				
Number of people trained	1(a)(c)	300	125	250
Number of exercises conducted ¹	1(a)(f),3(a)	4	8	8
Number of CERT trainers recruited	1(c)	8	2	4
Number of training classes conducted	1(c)(e),2(a)(c)	43	32	40
Efficiency:				
Average hours spent per test of communications systems	1(a)	1	1	1
Average hours spent per event in community education	1(b)	6	6	6
Average hours spent up-dating plans and procedures	1(d),2(a)(c)	150	175	175
Average hours spent per test exercise	2(a)(c)	(a)6,(c)5	(a)6,(c)5	(a)6,(c)5
Outcome:				
Percent of staff and volunteers trained in NIIMS	1(g)	100%	100%	100%
Percent of tracking and messaging system in place	2(b)	100%	100%	100%
Percent of alternate EOC readiness	2(c)	50.0%	50.0%	50.0%

¹ There is constant training in cycles throughout the year in a variety of training/exercise programs.

2009 ACTION STEPS

Department Goal 1

- Update EOP in accordance with state and federal updates.
- Update EOP/SOPs in accordance with joint assessment requirements.

Department Goal 2

- Expand Citizen Corps programs to include Fire Corps and Medical Reserve Corps in addition to increasing the number of citizens trained through the Citizen Emergency Response Team (CERT).
- Continue to increase the number of citizens trained through the Citizen Emergency Response Team (CERT).
- Continue to expand the CERT program to include a Disaster Animal Response Team (DART) with additional training for those citizens interested in helping with animal response in a disaster.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

DIVISION - Hazardous Materials Enforcement

Mission: The Hazardous Materials Enforcement Division serves as a liaison between the private sector and local emergency agencies to provide an accurate inventory and record of hazardous materials in the community.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	-	0.0
Licenses and Permits	\$ 146,035	\$ 147,189	\$ 150,000	\$ 150,000	\$ -	0.0
Charges and Fees	3,000	-	-	-	-	0.0
Fines and Forfeitures	7,850	25,044	10,000	10,000	-	0.0
TOTAL REVENUES	156,885	172,233	160,000	160,000	-	0.0
Interfund Transfer In	113,922	164,004	158,055	167,905	9,850	6.2
TOTAL SOURCES	<u>\$ 270,807</u>	<u>\$ 336,237</u>	<u>\$ 318,055</u>	<u>\$ 327,905</u>	<u>\$ 9,850</u>	3.1
Personnel	\$ 246,708	\$ 230,133	\$ 267,851	\$ 286,706	\$ 18,855	7.0
Operating	120,569	75,079	121,702	120,038	(1,664)	(1.4)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 367,277</u>	<u>\$ 305,212</u>	<u>\$ 389,553</u>	<u>\$ 406,744</u>	<u>\$ 17,191</u>	4.4
Increase (Use) of Fund Balance	\$ (96,470)	\$ 31,025	\$ (71,498)	\$ (78,839)	\$ (7,341)	10.3
Beginning Fund Balance	429,037	332,567	363,592	292,094	(71,498)	(19.7)
Ending Fund Balance	<u>\$ 332,567</u>	<u>\$ 363,592</u>	<u>\$ 292,094</u>	<u>\$ 213,255</u>	<u>\$ (78,839)</u>	(27.0)

Funding Adjustments for FY 2009 Include:

- Revenues are not expected to change from FY 2008 to FY 2009.
- Interfund Transfer In from the General Fund is increased to support additional assignments related to homeland security.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect a decrease to data processing Refresh costs due to a reduction in the number of laptops to be replaced. The decrease is slightly offset by a higher copier cost.
- Fund Balance will be used to balance the budget.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maintain and increase response capabilities.

Objective 1(a): Provide advanced training to at least 24 hazardous materials response team members each year to decrease the need for hazardous materials responses.

Objective 1(b): Provide guidance and instruction to organizations and individuals outside of Charleston County and generate \$10,000 per year in revenue.

Objective 1(c): Produce hazardous materials incidents cost recovery invoices for emergency response agencies in the county with a 100% cost recovery rate.

MEASURES:	Objective	FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Input:				
Reported HazMat incidents	1(a)	12	18	15
Requests for out-of-town guidance and instruction	1(b)	0	0	0
Output:				
Team members attending advanced training	1(a)	247	207	150
Students trained	1(b)	1,671	2,028	1,000
HazMat incidents invoiced	1(c)	0	0	0
Efficiency:				
Average cost of clean up per incident ¹	1(a)	\$0	\$0	\$0
Outcome:				
Office staff responses to HazMat incidents	1(a)	4	12	0
Anti-Terrorism training revenue generated ²	1(b)	\$0	\$0	\$0
Percent of HazMat billed invoices recovered	1(c)	n/a	n/a	n/a

¹ Reflects requests from Fire Departments for reimbursement of spill cleanup costs.

² Reflects no external requests for anti-terrorism training.

2009 ACTION STEPS

Department Goal 1

- Provide advanced training in Hazardous Materials, Terrorism, and Marine Fire Fighting to the emergency responders of Charleston County.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

DIVISION – Northern Charleston County Fire District

Mission: The Northern Charleston County Fire District provides fire protection services through contracts with several fire departments in the northwest portion of the County.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Property Tax	\$ -	\$ -	\$ 109,500	\$ 161,500	52,000	47.5
TOTAL REVENUES	-	-	109,500	161,500	52,000	47.5
Interfund Transfer In	-	25,000		-	-	0.0
TOTAL SOURCES	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 109,500</u>	<u>\$ 161,500</u>	<u>\$ 52,000</u>	47.5
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	25,000	109,500	161,500	52,000	47.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 109,500</u>	<u>\$ 161,500</u>	<u>\$ 52,000</u>	47.5

Funding Adjustments for FY 2009 Include:

- Revenues reflect a 12.0 millage rate to fund contracts for fire protection within the northwest area of the County.
- Operating expenditures represent the full-year funding of the fire contracts.

EMERGENCY MANAGEMENT (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION – Volunteer Rescue Squad

Mission: The Charleston County Volunteer Rescue Squad provides land and water search and rescue operations, emergency extrications, and recovery operations through public-minded citizens who contribute their money and volunteer their time to mitigate loss of life.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	342,000	344,030	352,681	363,261	10,580	3.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 342,000</u>	<u>\$ 344,030</u>	<u>\$ 352,681</u>	<u>\$ 363,261</u>	<u>\$ 10,580</u>	3.0

Funding Adjustments for FY 2009 Include:

- Operating expenditures are increased to support higher insurance premiums and the purchase of extrication tools.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

DIVISION – West St. Andrew’s Fire District

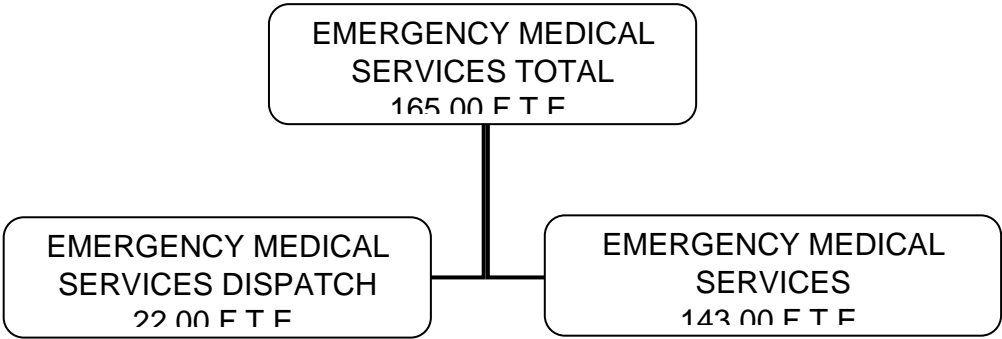
Mission: The West St. Andrew’s Fire District provides fire protection services through a contract with the St. Andrew’s Public Service District.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Property Tax	\$ 7,142	\$ 3,081	\$ 6,535	\$ 7,846	\$ 1,311	20.1
Intergovernmental	8	8	-	-	-	0.0
TOTAL REVENUES	\$ 7,150	\$ 3,089	\$ 6,535	\$ 7,846	\$ 1,311	20.1
Operating	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0.0
TOTAL EXPENDITURES	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0.0
Increase (Use) of Fund Balance	\$ (850)	\$ (4,911)	\$ (1,465)	\$ (154)	\$ 1,311	(89.5)
Beginning Fund Balance	2,315	1,465	(3,446)	(4,546)	(1,100)	31.9
Ending Fund Balance	\$ 1,465	\$ (3,446)	\$ (4,911)	\$ (4,700)	\$ 211	(4.3)

Funding Adjustments for FY 2009 Include:

- Revenues reflect a 4.2 millage rate to fund the District’s deficit fund balance.
- Operating expenditures reflect no change from FY 2008.

EMERGENCY MEDICAL SERVICES



EMERGENCY MEDICAL SERVICES

Mission: Emergency Medical Services consists of the Emergency Medical Services Department and the Dispatch Division.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	170.00	174.00	169.00	165.00	(4.00)	(2.4)
General Fund	<u>\$ 4,396,831</u>	<u>\$ 4,920,636</u>	<u>\$ 6,045,000</u>	<u>\$ 6,170,000</u>	<u>\$ 125,000</u>	2.1
TOTAL SOURCES	<u><u>\$ 4,472,302</u></u>	<u><u>\$ 4,920,636</u></u>	<u><u>\$ 6,045,000</u></u>	<u><u>\$ 6,170,000</u></u>	<u><u>\$ 125,000</u></u>	2.1
General Fund	<u>\$ 11,218,082</u>	<u>\$ 11,806,346</u>	<u>\$ 14,036,303</u>	<u>\$ 13,809,200</u>	<u>\$ (227,103)</u>	(1.6)
TOTAL DISBURSEMENTS	<u><u>\$ 11,293,553</u></u>	<u><u>\$ 11,806,346</u></u>	<u><u>\$ 14,036,303</u></u>	<u><u>\$ 13,809,200</u></u>	<u><u>\$ (227,103)</u></u>	(1.6)

Sources: Total Sources represent a higher budgeted amount for EMS charges based on current and projected usage of the service.

Disbursements: Total Disbursements reflect the transfer of one FTE to the Human Resources Department in FY 2008 and the transfer of four FTEs to the Assessor Department in FY 2009. This decrease is offset by higher costs for fuel and drug and medical supplies as well as an increase for capital expenditures.

EMERGENCY MEDICAL SERVICES (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION – Dispatch

Mission: The Dispatch Division operates in conjunction with Emergency Medical Services to provide emergency communications and emergency 911 response services to the citizens of Charleston County.

DIVISION SUMMARY:	FY 2006 Actual	FY 2007 Actual	FY 2008 Adjusted	FY 2009 Approved	Change	Percent Change
Positions/FTE	-	-	22.00	22.00	0.00	0.0
Charges and Fees	\$ -	\$ -	\$ 1,000	\$ -	\$ (1,000)	(100.0)
TOTAL REVENUES	\$ -	\$ -	\$ 1,000	\$ -	\$ (1,000)	(100.0)
Personnel	\$ -	\$ -	\$ 1,261,336	\$ 1,382,279	\$ 120,943	9.6
Operating	-	-	67,824	73,256	5,432	8.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ -	\$ -	\$ 1,329,160	\$ 1,455,535	\$ 126,375	9.5

Funding Adjustments for FY 2009 Include:

- Revenues reflect a decrease due to the transfer of charges and fees collections to the Emergency Medical Services Department budget.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). Also included are increases for overtime and temporary staffing costs.
- Operating expenditures reflect an increase in training for new employees and recertification programs for current employees.

EMERGENCY MEDICAL SERVICES (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION – Emergency Medical Services

Mission: Emergency Medical Services provides prompt, efficient, and effective emergency medical care and transportation to the citizens of and visitors to the County of Charleston.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	170.00	174.00	147.00	143.00	(4.00)	(2.7)
Charges and Fees	\$ 4,396,831	\$ 4,920,636	\$ 6,041,000	\$ 6,170,000	\$ 129,000	2.1
TOTAL REVENUES	\$ 4,396,831	\$ 4,920,636	\$ 6,041,000	\$ 6,170,000	\$ 129,000	2.1
Personnel	\$ 9,619,692	\$ 9,912,843	\$ 10,449,226	\$ 9,872,697	\$ (576,529)	(5.5)
Operating	1,420,412	1,646,226	2,103,697	2,223,968	120,271	5.7
Capital	171,068	244,143	150,000	252,000	102,000	68.0
TOTAL EXPENDITURES	11,211,172	11,803,212	12,702,923	12,348,665	(354,258)	(2.8)
Interfund Transfer Out	6,910	3,134	4,220	5,000	780	18.5
TOTAL DISBURSEMENTS	\$ 11,218,082	\$ 11,806,346	\$ 12,707,143	\$ 12,353,665	\$ (353,478)	(2.8)

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increased amount for EMS charges based on current and projected usage of the service.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). Also included are increases in temporary employee and overtime costs. Offsetting this is the transfer of one FTE to the Human Resources Department in FY 2008 and four FTEs to the Assessor Department in FY 2009.
- Operating expenditures are increased due to higher costs for fuel and for drug and medical supplies to treat patients.
- Capital expenditures include six auto pulses to prevent damage to existing units that are shared between ambulances and five cardiac monitors to complete the second phase of replacing monitors that are past their life expectancy.
- Interfund Transfer Out reflects no significant change. Funding will support required anticipated grant matches for State and DUI Grants.

EMERGENCY MEDICAL SERVICES (continued)

GENERAL FUND

PUBLIC SAFETY

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide prompt, efficient, and effective emergency medical services to the citizens and visitors of Charleston County.

Objective 1(a): Response time goals for all 911 calls will be monitored for all time-critical emergency responses; 80% of Dispatch Priority Code 1 and 2 calls will be answered within 8 minutes in urban areas, 12 minutes in suburban areas, and within 15 minutes in rural areas.

Objective 1(b): Manpower utilization will be 30% or less to provide adequate availability of response to time critical emergencies.

Objective 1(c): Provide public information, education, and relations (PIER) for 4,500 participants.

Initiative III: Long-Term Financial Planning

Department Goal 2: Maximize revenue collected within the fee for service guidelines established by County Administration.

Objective 2(a): Increase annual revenue collections to meet or exceed 60% of total billed.

Objective 2(b): Medicare and Medicaid will be billed 100% electronically with a rejection rate of ≤25% which will result in a 10% increase in revenue.

Initiative IV: Work Flow Analysis – Process Management

Department Goal 3: Engage all areas of emergency medical services in continuous quality improvement.

Objective 3(a): Monitor and/or review a minimum of 3% of all calls for assistance answered by EMS telecommunicators on a weekly basis.

Objective 3(b): Review of all EMS patient reports by first line supervisor; secondary review of all calls as specified by medical director.

Initiative V: Quality Control

Department Goal 4: Monitor efficiency and effectiveness of emergency medical service delivery.

Objective 4(a): Certify 100% of the EMS Communications personnel as Emergency Medical Dispatchers.

Objective 4(b): Maintain certification of all field operations personnel through in-service training (IST) program.

Objective 4(c): Conduct patient satisfaction survey with a satisfaction rating to exceed 90%.

EMERGENCY MEDICAL SERVICES (continued)

GENERAL FUND

PUBLIC SAFETY

MEASURES:		FY 2007	FY 2008	FY 2009
	Objective	Actual	Actual	Projected
Input:				
Available manpower	1(b)	174	169	169
EMS Communications personnel	4(a)	21	21	21
Output:				
Patients transported	1(a)	30,036	27,696	29,000
Incidents responded to	1(a)	42,842	46,969	48,000
Total billed	2(a)	\$8,701,452	\$9,563,316	\$9,700,000
Percentage of Medicare/Medicaid billed electronically	2(b)	100%	100%	100%
Efficiency:				
Cost per incident	1(a)(b),2	\$233.86	\$276.46	\$300.00
Total received	2(a)(b)	\$4,520,787	\$5,337,873	\$5,750,000
Outcome:				
<u>Rural Response Time</u>	<u>Minutes:Seconds</u>			
Acceptable	<14:59	71.16%	73.54%	75.00%
Marginal	15:00-29:59	28.00%	24.88%	28.00%
Unacceptable	>30:00	0.84%	1.05%	2.00%
<u>Urban</u>	<u>Minutes: Seconds</u>			
Acceptable	<07:59	37.23%	34.33%	36.00%
Marginal	08:00-14:59	52.85%	55.51%	55.00%
Unacceptable	>15:00	9.92%	9.36%	7.00%
Call Volume (Priority Code 1, 2, and 3)		37,978	39,257	42,000
<u>Manpower Utilization</u>	1(a)(b)			
Countywide		27.97%	30.39%	31.00%
Metro units		42.01%	39.67%	38.00%
Rural units		12.38%	15.69%	16.00%
Collection ¹	2(a)	\$3,846,234	\$4,520,787	\$4,600,000
Collections less refunds and adjustments ¹	2(a)	\$3,818,436	\$3,837,713	\$4,000,000
Percent of rejection rate ¹	2(a)(b)	15.87%	12.28%	12.00%
Percent of revenue increased ¹	2(a)(b)	(34.00%)	(0.5%)	4.00%
Percent of monitored calls for assistance	3(a)	5.00%	5.00%	5.00%
Percent of reviewed reports	3(b)	100%	100%	100%
Percent certified as Emergency Medical Dispatcher	4(a)	100%	100%	100%
Percent of Field Operations personnel certified	4(b)	100%	100%	100%
Survey rating of satisfaction >90%	4(c)	95.10%	94.2%	95.0%

¹ FY 2008 reflects the beginning of contracting with a commercial billing and collection firm.

2009 ACTION STEPS

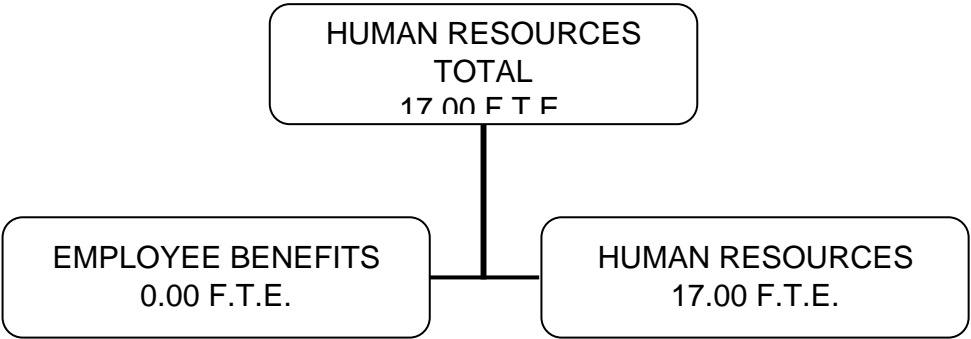
Department Goal 1

- Monitor new shift schedules for Medic 9, Medic 15, and Medic 22.
- Upgrade EMS Pro to Tablet PC and implement in the field.
- Replace one-third of twelve lead EKG units and upgrade to Bluetooth.
- Implement Stage Two (learning server) of Global Positioning Sati-direct-routing capabilities of EMS resources.
- Continue implementation of Emergency Fire Dispatch training.

Department Goal 3

- Apply for accreditation of EMS Communications Center in FY 2009.
- Re-evaluate and grow Field Training Officer (FTO) program.

HUMAN RESOURCES



HUMAN RESOURCES

Mission: The Human Resources Department recruits, trains, and supports the staff necessary for the basic operation of County government. The Department also monitors the Employee Benefits program.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	14.00	14.00	17.00	17.00	-	0.0
Internal Service Fund	\$ 18,165,455	\$ 19,222,868	\$ 21,958,909	\$ 22,485,834	\$ 526,925	2.4
TOTAL SOURCES	<u>\$ 18,165,455</u>	<u>\$ 19,222,868</u>	<u>\$ 21,958,909</u>	<u>\$ 22,485,834</u>	<u>\$ 526,925</u>	2.4
General Fund	\$ 1,204,067	\$ 1,395,747	\$ 1,470,574	\$ 1,829,131	\$ 358,557	24.4
Internal Service Fund	<u>18,219,636</u>	<u>18,569,373</u>	<u>22,108,272</u>	<u>22,485,834</u>	<u>377,562</u>	1.7
TOTAL DISBURSEMENTS	<u>\$ 19,423,703</u>	<u>\$ 19,965,120</u>	<u>\$ 23,578,846</u>	<u>\$ 24,314,965</u>	<u>\$ 736,119</u>	3.1

Sources: Total sources represent increased contributions to fund various employee insurances.

Disbursements: General Fund disbursements reflect funding for a compensation study. Internal Service Fund disbursements represent higher costs for Other Post Employment Benefits (OPEB) related to health insurance for retirees.

HUMAN RESOURCES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

PROGRAM – Employee Benefits

Mission: The Employee Benefits program tracks fringe benefit rate needs by category of purpose (health, dental, life, and disability insurances). Premiums for health-related insurance, professional medical services, and wellness-related consultant fees are paid by this program to maintain service contracts benefiting the Charleston County government workforce. Wellness programs are also funded through this program.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	0.0
Charges and Fees	\$ 18,183,087	\$ 19,249,427	\$ 19,558,909	\$ 22,485,834	\$ 2,926,925	15.0
Interest	(17,632)	(26,559)	-	-	-	0.0
TOTAL REVENUES	18,165,455	19,222,868	19,558,909	22,485,834	2,926,925	15.0
Interfund Transfer In	-	-	2,400,000	-	(2,400,000)	(100.0)
TOTAL SOURCES	<u>\$ 18,165,455</u>	<u>\$ 19,222,868</u>	<u>\$ 21,958,909</u>	<u>\$ 22,485,834</u>	<u>\$ 526,925</u>	2.4
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	18,219,636	18,569,373	22,108,272	22,485,834	377,562	1.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 18,219,636</u>	<u>\$ 18,569,373</u>	<u>\$ 22,108,272</u>	<u>\$ 22,485,834</u>	<u>\$ 377,562</u>	1.7
Increase (Use) of Fund Balance	\$ (54,181)	\$ 653,495	\$ (149,363)	\$ -	\$ 149,363	100.0
Beginning Fund Balance	<u>1,367,705</u>	<u>1,313,524</u>	<u>1,967,019</u>	<u>2,781,396</u>	<u>814,377</u>	41.4
Ending Fund Balance	<u>\$ 1,313,524</u>	<u>\$ 1,967,019</u>	<u>\$ 1,817,656</u>	<u>\$ 2,781,396</u>	<u>\$ 963,740</u>	53.0

Funding Adjustments for FY 2009 Include:

- Revenues reflect additional contributions to pay for various employee insurances. The additional contributions offset the one-time Interfund Transfer In during FY 2008.
- Operating expenditures reflect the higher costs of various employee insurances including Other Post Employment Benefits (OPEB) for retirees' health insurance.

HUMAN RESOURCES (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION – Human Resources

Mission: The Human Resources Division supports the management staff of Charleston County toward its goal of effectively utilizing our most valuable resource—our employees. This includes administering benefit and compensation programs, providing training, facilitating employee relations and interventions, providing performance counseling, conducting wellness programs and benefits education programs, and coordinating awards and recognition programs.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	14.00	14.00	17.00	17.00	-	0.0
Personnel	\$ 853,944	\$ 891,099	\$ 1,053,803	\$ 1,222,542	\$ 168,739	16.0
Operating	350,123	504,648	416,771	606,589	189,818	45.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 1,204,067	\$ 1,395,747	\$ 1,470,574	\$ 1,829,131	\$ 358,557	24.4

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and provision for a Cost of Living Adjustment (COLA). Also included is the annualization of costs for three positions that were transferred to this department during FY 2008.
- Operating expenditures increased due to including \$300,000 for a compensation study. This was offset by decreases of \$56,255 for the employee Tuition Incentive program and \$33,600 for the Employee Assistance Program (which was moved to the Employee Benefits Fund).

Performance Measures:

Initiative II: Human Resources & Resource Management

Department Goal 1: Improve customer service.

Objective 1(a): Forward applications of qualified candidates to departments within 3 business days of closing the position.

Objective 1(b): Achieve “good” to “excellent” ratings in overall customer satisfaction from 95% of respondents based upon completion of Human Resources offered training program evaluations.

Department Goal 2: Develop and maintain a diverse workforce.

Objective 2(a): Continue offering Diversity related training programs to all county employees.

Objective 2(b): Continue to train all managers, supervisors, and employees who participate in the interview process in “Behavioral Interviewing/Team Interviewing”.

Objective 2(c): Continue to offer exit interviews to identify problem areas.

HUMAN RESOURCES (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007 Actual	FY 2008 Actual	FY 2009 Projected
Output:	Objective			
Number of applications processed ¹	1(a)	9,507	5,156	5,000
Employees attending training sessions ^{2&3}	1(b)	3,341	3,682	1,971
Number of training hours provided ²	1(b)	n/a	663	373
Number of employees trained in Diversity related topics	2(a)	180	378	250
Number of managers/supervisors trained in "Behavioral/Team Interviewing"	2(b)	95	48	50
Number of positions filled using "Behavioral/Team Interviewing" process	2(b)	61	47	67
Number of exit interviews conducted online	2(c)	58	27	25
Outcome:				
Turnaround of applications of qualified candidates within 3 business days of job close	1(a)	97.0%	100%	100%
Overall Countywide Training Program evaluations ⁴	1(b)	95.0%	n/a	95.0%
Percentage of full-time positions filled using the "Behavioral/Team Interviewing" process ⁵	2(b)	21.0%	34.8%	50.0%
Percentage of online exit interviews conducted to total terminations	2(c)	25.0%	10.4%	10.0%

¹ Reflects several applicants applied for more than one position.

² Includes benefit open enrollment meeting.

³ FY 2009 reflects fewer scheduled Policy and Procedure and Enrollment meetings in comparison to previous fiscal years.

⁴ Information was not captured in its entirety for FY 2008 due to turnover in the Human Resources Department.

⁵ Elected and Appointed Officials do not utilize Human Resources in Team Interviewing.

2009 ACTION STEPS

Department Goal 1

- Increase efficiencies through:
 - Implementing an employee online information system.
 - Updating the Standard Operating Procedures (SOP) manual for major HR processes.

PLANNING

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Planning Department administers the County's Zoning and Land Development Regulations and prepares various studies and plans related to the current and future use of land in Charleston County with planning and zoning jurisdiction over all unincorporated areas within Charleston County and within the Towns of Kiawah, Meggett, and Rockville.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	25.00	24.00	24.00	24.00	-	0.0
Licenses and Permits	\$ 96,399	\$ 89,964	\$ 90,000	\$ 80,000	\$ (10,000)	(11.1)
Charges and Fees	101,804	196,377	92,000	78,000	(14,000)	(15.2)
Miscellaneous	215	240	-	-	-	0.0
TOTAL REVENUES	<u>\$ 198,418</u>	<u>\$ 286,581</u>	<u>\$ 182,000</u>	<u>\$ 158,000</u>	<u>\$ (24,000)</u>	<u>(13.2)</u>
Personnel	\$ 1,385,242	\$ 1,336,770	\$ 1,504,359	\$ 1,512,970	\$ 8,611	0.6
Operating	197,058	156,195	396,886	257,131	(139,755)	(35.2)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 1,582,300</u>	<u>\$ 1,492,965</u>	<u>\$ 1,901,245</u>	<u>\$ 1,770,101</u>	<u>\$ (131,144)</u>	<u>(6.9)</u>

Funding Adjustments for FY 2009 Include:

- Revenues reflect anticipated decreases for zoning permits, zoning fees, and subdivision fees due to the anticipated economic downturn and the slow down in construction.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). This was offset by a decrease in funding for temporary employees.
- Operating expenditures reflect a decrease as payment is made for the final portion of the consultant fees to update the County's Comprehensive Plan. The majority of these costs were paid in FY 2008.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide a high level of planning services to a diverse population base.

- Objective 1(a): Reduce staff errors regarding zoning applications to <5%.
- Objective 1(b): Process 95% of site plan review applications within 30 days.
- Objective 1(c): Review 100% of subdivision applications within 10 days.
- Objective 1(d): Complete 100% of graphic zoning requests within 30 days.
- Objective 1(e): Resolve 100% of street numbering/naming inquiries and distribution of new streets within 3 days.

PLANNING (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2007	FY 2008	FY 2009
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Input:				
Subdivision applications submitted	1(c)	632	447	500
Graphic zoning requests received	1(d)	471	199	200
Number of new streets	1(e)	265	551	300
Output:				
Zoning applications processed ¹	1(a)	3,336	3,266	3,200
Site plans reviewed	1(b)	189	154	150
Outcome:				
Percent of zoning applications processed error free	1(a)	98.0%	99.0%	99.9%
Percent of site plan review applications processed within 30 days	1(b)	90.0%	90.0%	90.0%
Percent of subdivision applications reviewed within 10 days	1(c)	98.0%	99.9%	99.9%
Percent of graphic zoning requests completed within 30 days	1(d)	100.0%	100%	100%
Percent of street inquiries resolved within 3 days	1(e)	99.0%	99.9%	100%
Percent of new streets distributed to emergency services	1(e)	100.0%	100%	100%

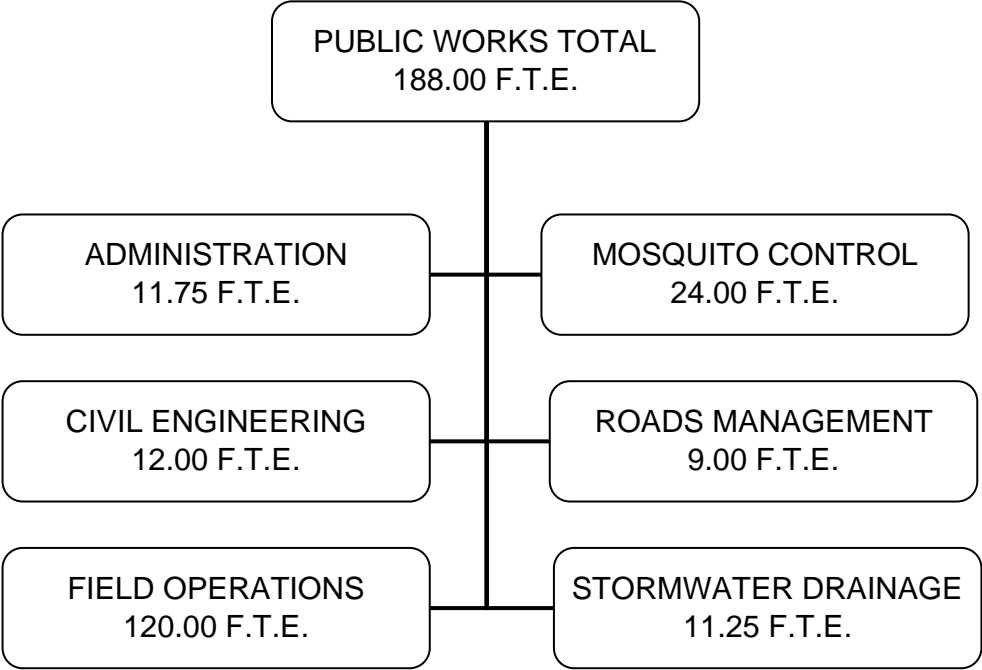
¹ Excludes zoning change applications

2009 ACTION STEPS

Department Goal 1

- Adopt the final draft of the State mandated ten year update of the Comprehensive Plan.

PUBLIC WORKS



PUBLIC WORKS

Mission: Public Works is responsible for setting up measures that protect the public from hazards, providing safe passage to and from destinations within the County, improving public services in order to improve the quality of life for County citizens, and providing upkeep and maintenance of County property.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	189.00*	191.00*	190.00	188.00	(2.00)	(1.1)
General Fund	\$ 225,099	\$ 228,589	\$ 262,185	\$ 235,000	\$ (27,185)	(10.4)
Special Revenue Fund	<u>200,000</u>	<u>1,531,039</u>	<u>1,500,000</u>	<u>1,552,500</u>	<u>52,500</u>	3.5
TOTAL SOURCES	<u>\$ 425,099</u>	<u>\$ 1,759,628</u>	<u>\$ 1,762,185</u>	<u>\$ 1,787,500</u>	<u>\$ 25,315</u>	1.4
General Fund	\$ 10,542,511	\$ 10,879,840	\$ 12,862,038	\$ 12,482,274	\$ (379,764)	(3.0)
Special Revenue Fund	<u>45,709</u>	<u>628,185</u>	<u>1,492,023</u>	<u>1,552,500</u>	<u>60,477</u>	4.1
TOTAL DISBURSEMENTS	<u>\$ 10,588,220</u>	<u>\$ 11,508,025</u>	<u>\$ 14,354,061</u>	<u>\$ 14,034,774</u>	<u>\$ (319,287)</u>	(2.2)

* Positions are included in the departmental totals; however, the related dollar amounts are not reflected as follows: For FY 2006 (3 FTEs) and FY 2007 (3.75 FTEs), FTEs were in the Transportation Administration Division.

Sources: The Sources represent revised estimates of the stormwater drainage fee based on collections during FY 2008 and a decrease in Mosquito Abatement Services revenues.

Disbursements: Disbursements reflect the reprogramming of five positions during FY 2008 and two positions during FY 2009 to other departments.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Ensure the citizens of Charleston County are provided a safe and effective locally maintained road system.

Objective 1: Resurface 100% of qualified roads prior to onset of accelerated decline in service life prior to the downgrade from good rating to fair rating.

Department Goal 2: To regulate and manage the mosquito population in Charleston County.

Objective 2: Maintain an Adult Density Index (ADI) below 2.5.

PUBLIC WORKS (continued)

MEASURES:		FY 2007	FY 2008	FY 2009
	Objective	Actual	Actual	Projected
Input:				
Funds programmed for resurfacing program ¹	1	\$3,246,602	\$7,838,961	\$6,649,672
Number of qualifying road lane miles ²	1	41.4	42.1	25.3
Percent urban		30.7%	32.3%	27.6%
Percent suburban		54.1%	34.8%	48.2%
Percent rural		15.2%	28.0%	24.2%
Mosquito Control expenditures	2	\$1,923,057	\$2,018,173	\$2,353,577
Output:				
Light trap collection count	2	10.4	10.3	11.0
Landing rate count	2	5.9	7.3	9.0
Two day service request average	2	9.7	7.8	10.0
Efficiency:				
Cost per lane mile of resurfaced roads ²	1	\$78,240.34	\$186,198.59	\$262,832
ADI per dollar expended	2	\$739,637	\$807,269	\$784,526
Outcome:				
Percent of qualifying roads resurfaced	1	81.0%	59.0%	50.0%
Level of mosquito control (ADI)	2	2.6	2.5	3.0

¹ FY 2009 projection based on \$2,649,672 of C Funds and \$4,000,000 from half-cent sales tax. Does not include allowance for possible grant matches.

² FY 2007 represents actual road miles resurfaced. FY 2008 and FY 2009 data has been estimated based on allocated funding.

2009 ACTION STEPS

Department Goal 1

- Seek alternate methods of funding to be used toward resolution of resurfacing backlog.
- Develop and implement County earth road evaluation rating system.
- Seek alternate resources or strategies necessary to achieve a 20% annual inspection threshold of the County's paved road system.

Department Goal 2

- Fabricate and install a high-pressure spray system for controlling adult mosquitoes by helicopter. This effort will reduce the quantity of pesticides required for spraying for adult mosquitoes by helicopter.

PUBLIC WORKS (continued)

GENERAL FUND

PUBLIC WORKS

DIVISION - Administration

Mission: The Administration Division of Public Works manages and coordinates the activities of Public Works' five other operating divisions to ensure efficient and consistent delivery of the Department's service activities to the citizens of Charleston County.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	15.00	13.25	12.00	11.75	(0.25)	(2.1)
Charges and Fees	\$ 70	\$ -	\$ -	\$ -	\$ -	0.0
TOTAL REVENUES	<u>\$ 70</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0
Personnel	\$ 874,802	\$ 779,092	\$ 783,956	\$ 888,551	\$ 104,595	13.3
Operating	<u>94,859</u>	<u>180,994</u>	<u>125,948</u>	<u>113,274</u>	<u>(12,674)</u>	(10.1)
TOTAL EXPENDITURES	969,661	960,086	909,904	1,001,825	91,921	10.1
Interfund Transfer Out	<u>-</u>	<u>3,163</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL DISBURSEMENTS	<u>\$ 969,661</u>	<u>\$ 963,249</u>	<u>\$ 909,904</u>	<u>\$ 1,001,825</u>	<u>\$ 91,921</u>	10.1

Funding Adjustments for FY 2009 Include:

- Personnel expenditures include a provision for a Cost of Living Adjustment (COLA). The increase in personnel costs reflects reallocation of personnel in FY 2008.
- Operating expenditures reflect increases in internal service costs such as telephone, fuel, and copier. These increases were offset by savings in several categories such as equipment and operating supplies.

PUBLIC WORKS (continued)

GENERAL FUND

PUBLIC WORKS

DIVISION – Civil Engineering

Mission: The Civil Engineering Division is charged with designing and providing field engineering assistance for the construction of road and drainage system projects, aiding subdivision development review, and facilitating the County's compliance with National Pollutant Discharge Elimination System (NPDES) Phase II regulations.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	12.00	12.00	12.00	12.00	-	0.0
Charges and Fees	\$ 250	\$ 500	\$ 500	\$ -	\$ (500)	(100.0)
TOTAL REVENUES	<u>\$ 250</u>	<u>\$ 500</u>	<u>\$ 500</u>	<u>\$ -</u>	<u>\$ (500)</u>	<u>(100.0)</u>
Personnel	\$ 634,600	\$ 738,581	\$ 822,877	\$ 907,939	\$ 85,062	10.3
Operating	217,596	53,066	94,851	50,760	(44,091)	(46.5)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 852,196</u>	<u>\$ 791,647</u>	<u>\$ 917,728</u>	<u>\$ 958,699</u>	<u>\$ 40,971</u>	<u>4.5</u>

Funding Adjustments for FY 2009 Include:

- Personnel expenditures include a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect elimination of budgets for project consultants and traffic calming activities due to budget constraints.

PUBLIC WORKS (continued)

GENERAL FUND

PUBLIC WORKS

DIVISION – Field Operations

Mission: The Field Operations Division provides for the operation and transportation of all Public Works' heavy equipment; canal cleaning and clearing; bridge maintenance and replacement, pavement maintenance, rocking and paving of roads, streets, driveways, and parking areas; traffic-control sign installation and maintenance; road and drainage construction/maintenance; and special construction projects to ensure that the citizens of Charleston County are provided a safe and effective locally maintained road and drainage system.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	122.00	125.00	121.00	120.00	(1.00)	(0.8)
Intergovernmental	\$ -	\$ 6,038	\$ 2,685	\$ 10,000	\$ 7,315	272.4
TOTAL REVENUES	<u>\$ -</u>	<u>\$ 6,038</u>	<u>\$ 2,685</u>	<u>\$ 10,000</u>	<u>\$ 7,315</u>	272.4
Personnel	\$ 4,701,947	\$ 4,845,203	\$ 5,674,627	\$ 5,606,192	\$ (68,435)	(1.2)
Operating	1,714,596	1,838,042	2,020,876	1,981,938	(38,938)	(1.9)
Capital	-	22,797	-	-	-	0.0
TOTAL EXPENDITURES	<u>6,416,543</u>	<u>6,706,042</u>	<u>7,695,503</u>	<u>7,588,130</u>	<u>(107,373)</u>	(1.4)
Interfund Transfer Out	<u>18,000</u>	<u>-</u>	<u>500,000</u>	<u>-</u>	<u>(500,000)</u>	(100.0)
TOTAL DISBURSEMENTS	<u>\$ 6,434,543</u>	<u>\$ 6,706,042</u>	<u>\$ 8,195,503</u>	<u>\$ 7,588,130</u>	<u>\$ (607,373)</u>	(7.4)

Funding Adjustments for FY 2009 Include:

- Revenues reflect receipts from local municipalities to reimburse the County for materials used on municipal projects.
- Personnel expenditures include a provision for a Cost of Living Adjustment (COLA) and the transfer out of two vacant positions reprogrammed toward personnel needs in other areas.
- Operating expenditures include higher fleet maintenance costs and the full-year cost for implementing the new radio communication system. These increases are offset by lower budgeted amounts for materials and supplies.

PUBLIC WORKS (continued)

GENERAL FUND

HEALTH AND WELFARE

DIVISION – Mosquito Control

Mission: The Mosquito Control Division protects the health and well-being of the citizens of Charleston County through an integrated program consisting of suppression of mosquitoes with safe, effective and economical control products, source elimination, and public education.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	25.00	23.00	24.00	24.00	-	0.0
Charges and Fees	\$ 224,779	\$ 222,051	\$ 259,000	\$ 225,000	\$ (34,000)	(13.1)
TOTAL REVENUES	<u>\$ 224,779</u>	<u>\$ 222,051</u>	<u>\$ 259,000</u>	<u>\$ 225,000</u>	<u>\$ (34,000)</u>	<u>(13.1)</u>
Personnel	\$ 1,045,869	\$ 1,049,083	\$ 1,202,135	\$ 1,275,592	\$ 73,457	6.1
Operating	724,303	859,807	1,077,177	1,077,985	808	0.1
Capital	62,598	14,167	-	-	-	0.0
TOTAL EXPENDITURES	1,832,770	1,923,057	2,279,312	2,353,577	74,265	3.3
Interfund Transfer Out	7,325	-	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 1,840,095</u>	<u>\$ 1,923,057</u>	<u>\$ 2,279,312</u>	<u>\$ 2,353,577</u>	<u>\$ 74,265</u>	<u>3.3</u>

Funding Adjustments for FY 2009 Include:

- Revenues are derived from contracts to service dredged material disposal sites managed by Federal, State, and Local officials.
- Personnel costs reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures include higher pesticide and fuel costs which are offset by a budget reduction for contracted services related to the aerial application of pesticides and for costs in aviation parts purchases.

PUBLIC WORKS (continued)

GENERAL FUND

PUBLIC WORKS

DIVISION – Roads Management

Mission: The Roads Management Division provides consolidated services for construction management, quality control, design, and materials testing on multi-jurisdictional infrastructure projects that include Federal, State, County, and municipal roads, streets, bridges, sidewalks, and other transportation-related projects to ensure that funding is spent in an economical and efficient manner.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	9.00	9.00	9.00	9.00	-	0.0
Personnel	\$ 408,740	\$ 449,651	\$ 473,884	\$ 526,106	\$ 52,222	11.0
Operating	37,276	46,194	53,707	53,937	230	0.4
Capital	-	-	32,000	-	(32,000)	(100.0)
TOTAL EXPENDITURES	<u>\$ 446,016</u>	<u>\$ 495,845</u>	<u>\$ 559,591</u>	<u>\$ 580,043</u>	<u>\$ 20,452</u>	3.7

Funding Adjustments for FY 2009 Include:

- Personnel expenditures represent a decreased personnel reimbursement in from the Charleston County Transportation Committee (CCTC) for projects managed which translates to higher personnel costs for the Division.
- Operating expenses represent no significant change from the previous fiscal year.

PUBLIC WORKS (continued)

SPECIAL REVENUE FUND

PUBLIC WORKS

DIVISION – Stormwater Drainage

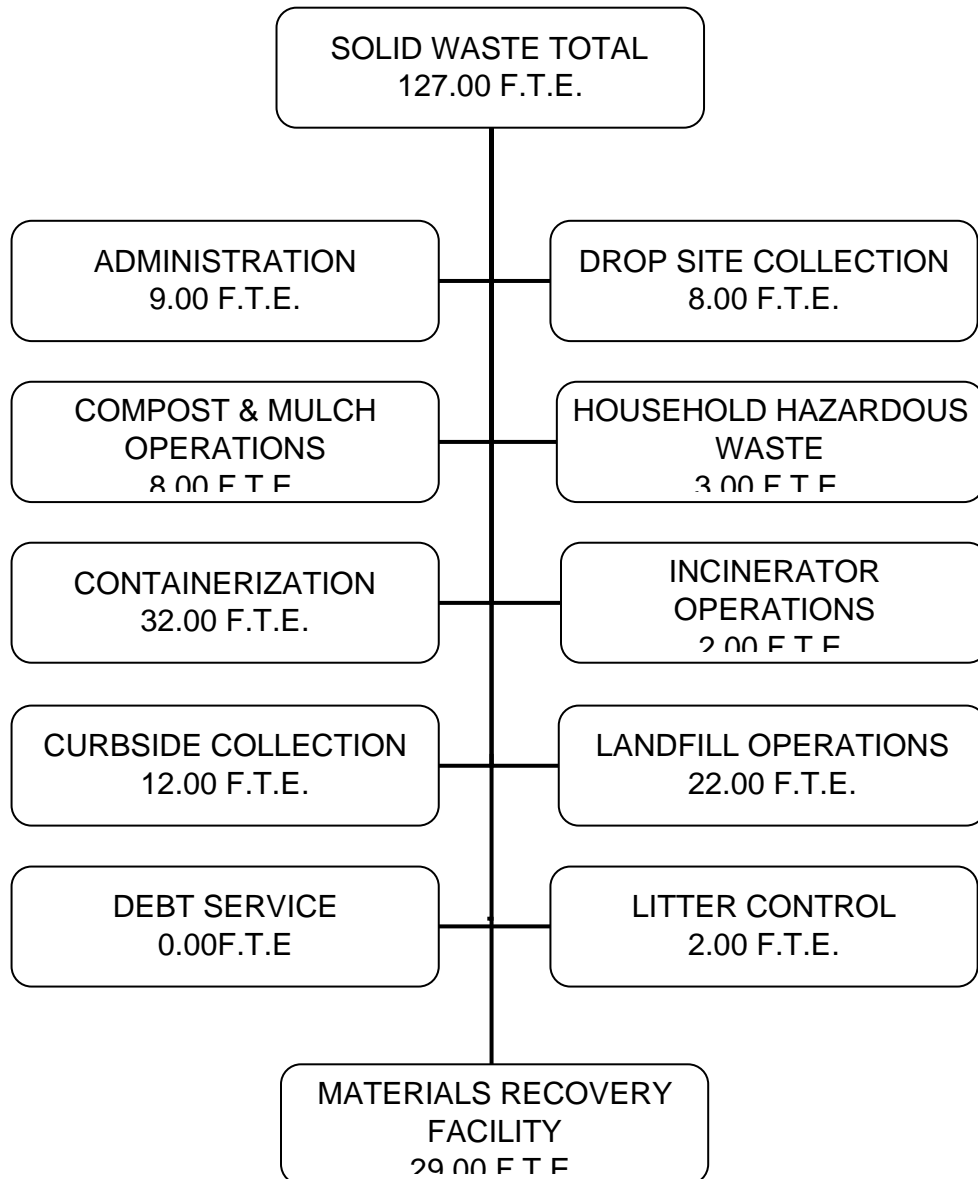
Mission: The Stormwater Drainage Division will implement a storm water management program to address water quality issues for the citizens of Charleston County. The Division will do this by testing, surveying, and monitoring water quality in all areas of the County and taking the necessary measures to improve the quality of water run off for all the citizens of Charleston County.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	5.00	12.00	11.25	(0.75)	(6.3)
Intergovernmental	-	\$ -	\$ -	\$ 325,000	\$ 325,000	100.0
Charges and Fees	<u>\$ -</u>	<u>1,531,039</u>	<u>1,500,000</u>	<u>1,227,500</u>	<u>(272,500)</u>	<u>(18.2)</u>
TOTAL REVENUES	-	1,531,039	1,500,000	1,552,500	52,500	3.5
Interfund Transfer In	<u>200,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL SOURCES	<u>\$ 200,000</u>	<u>\$ 1,531,039</u>	<u>\$ 1,500,000</u>	<u>\$ 1,552,500</u>	<u>\$ 52,500</u>	<u>3.5</u>
Personnel	\$ 15,931	\$ 298,556	\$ 773,520	\$ 694,917	\$ (78,603)	(10.2)
Operating	20,086	280,153	597,643	857,583	259,940	43.5
Capital	<u>9,692</u>	<u>49,476</u>	<u>120,860</u>	<u>-</u>	<u>(120,860)</u>	<u>(100.0)</u>
TOTAL EXPENDITURES	<u>\$ 45,709</u>	<u>\$ 628,185</u>	<u>\$ 1,492,023</u>	<u>\$ 1,552,500</u>	<u>\$ 60,477</u>	<u>4.1</u>
Increase (Use) of Fund Balance	\$ 154,291	\$ 902,854	\$ 7,977	\$ -	\$ (7,977)	(100.0)
Beginning Fund Balance	<u>-</u>	<u>154,291</u>	<u>1,057,145</u>	<u>1,277,475</u>	<u>220,330</u>	<u>20.8</u>
Ending Fund Balance	<u>\$ 154,291</u>	<u>\$ 1,057,145</u>	<u>\$ 1,065,122</u>	<u>\$ 1,277,475</u>	<u>\$ 212,353</u>	<u>19.9</u>

Funding Adjustments for FY 2009 Include:

- Revenues are generated by the collection of a stormwater fee for services provided in unincorporated areas of the County. The revenue estimate was decreased based on actual collections during FY 2008. Revenues also include receipts from several municipalities to enact a program within the municipalities.
- Personnel expenditures reflect a provision for a Cost of Living Adjustment (COLA). Personnel expenditures also reflect the transfer out of one vacant position reprogrammed toward personnel needs in other areas.
- Operating expenditures increase represents costs for construction services and material for stormwater drainage projects.

SOLID WASTE



SOLID WASTE

Mission: Responsibilities of this Department encompass solid waste collection, processing, disposal, and recycling. Divisions/Programs include Administration, Compost and Mulch Operations, Containerization, Curbside Collection, Debt Service, Drop Site Collection, Household Hazardous Waste, Incinerator Operations, Landfill Operations, Litter Control, and the Materials Recovery Facility (Recycling Center).

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	126.00	126.00	128.00	127.00	(1.00)	(0.8)
Enterprise Fund	\$ 15,199,236	\$ 17,551,066	\$ 39,836,800	\$ 37,860,800	\$ (1,976,000)	(5.0)
TOTAL SOURCES	<u>\$ 15,199,236</u>	<u>\$ 17,551,066</u>	<u>\$ 39,836,800</u>	<u>\$ 37,860,800</u>	<u>\$ (1,976,000)</u>	(5.0)
Enterprise Fund	\$ 32,553,755	\$ 30,615,464	\$ 41,591,340	\$ 41,486,804	\$ (104,536)	(0.3)
TOTAL DISBURSEMENTS	<u>\$ 32,553,755</u>	<u>\$ 30,615,464</u>	<u>\$ 41,591,340</u>	<u>\$ 41,486,804</u>	<u>\$ (104,536)</u>	(0.3)

Sources: The major sources of revenue for Solid Waste include the user fee and the recycling program. The user fee remains the primary revenue source accounting for 61 percent of the total. The recycling program continues its strong performance with budget estimates calling for a 34 percent increase. However, these gains are negated by the loss of landfill tipping charges due to discontinuing receipt of demolition and construction debris into our landfill.

Disbursements: Total Disbursements represent a reduction due in large part to cost savings in capital spending, radio equipment purchases, leachate disposal services, and consultant fees. These decreases more than offset the cost of living salary and benefit increases, annual increases in the incinerator contract, and market forces which are pushing fleet maintenance costs higher.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Ensure all solid waste created in Charleston County is disposed of in an environmentally safe manner, with an emphasis on efficiency and effectiveness.

Objective 1: Achieve 95% of practical capacity of incinerator waste.

Department Goal 2: Increase citizen involvement in the curbside recycling program.

Objective 2: Achieve a 35% or greater participation rate in Charleston County's recycling program.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION - Administration

Mission: The Solid Waste Administration Division maintains support for the Solid Waste Department and provides community education to encourage participation in the Department's various programs and activities.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	9.00	9.00	9.00	9.00	-	0.0
Charges and Fees	\$ -	\$ -	\$ 24,975,000	\$ 24,975,000	\$ -	0.0
Interest	-	500,916	250,000	200,000	(50,000)	(20.0)
Miscellaneous	-	94,699	-	-	-	0.0
TOTAL REVENUES	\$ -	\$ 595,615	\$ 25,225,000	\$ 25,175,000	\$ (50,000)	(0.2)
Personnel	\$ 682,627	\$ 688,865	\$ 774,460	\$ 773,772	\$ (688)	(0.1)
Operating	2,094,026	1,526,397	2,696,210	2,693,037	(3,173)	(0.1)
Capital	-	12,691	-	-	-	0.0
TOTAL EXPENSES	2,776,653	2,227,953	3,470,670	3,466,809	(3,861)	(0.1)
Interfund Transfer Out	-	42,161	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 2,776,653	\$ 2,270,114	\$ 3,470,670	\$ 3,466,809	\$ (3,861)	(0.1)

Funding Adjustments for FY 2009 Include:

- Revenues are principally derived from solid waste user fees collected by the Revenue Collections Enterprise Fund as a service to the Solid Waste Department. Interest earnings represent declines resulting from current financial market conditions.
- Personnel expenses reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent no material change from the previous fiscal year.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Compost and Mulch Operations

Mission: The Solid Waste Compost and Mulch Operations Division provides for the processing of natural wood waste in volumes delivered by municipalities, public service districts, and private haulers and turning that waste into mulch and screened compost for sale to the public or wholesale operations.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	8.00	8.00	8.00	8.00	-	0.0
Charges and Fees	\$ 31,307	\$ 45,681	\$ 25,000	\$ 40,000	\$ 15,000	60.0
TOTAL REVENUES	<u>\$ 31,307</u>	<u>\$ 45,681</u>	<u>\$ 25,000</u>	<u>\$ 40,000</u>	<u>\$ 15,000</u>	60.0
Personnel	\$ 322,621	\$ 391,267	\$ 415,636	\$ 451,856	\$ 36,220	8.7
Operating	468,446	378,513	306,502	412,374	105,872	34.5
Capital	-	-	237,525	-	(237,525)	(100.0)
TOTAL EXPENSES	<u>\$ 791,067</u>	<u>\$ 769,780</u>	<u>\$ 959,663</u>	<u>\$ 864,230</u>	<u>\$ (95,433)</u>	(9.9)

Funding Adjustments for FY 2009 Include:

- Revenues reflect a predicted sales increase due to expansion in mulch and compost production capabilities.
- Personnel expenses reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses include compost and mulch production program expansion costs coupled with the costs for a marketing campaign to increase sales.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISON - Containerization

Mission: The Solid Waste Containerization Division collects and segregates trash, garbage, and recyclables from strategically located County-maintained convenience centers throughout the rural areas of the County for incineration, recycling, or composting.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	33.00	33.00	33.00	32.00	(1.00)	(3.0)
Charges and Fees	\$ 2,700	\$ -	\$ -	\$ -	\$ -	0.0
TOTAL REVENUES	<u>\$ 2,700</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0
Personnel	\$ 1,140,118	\$ 1,206,629	\$ 1,242,050	\$ 1,307,006	\$ 64,956	5.2
Operating	558,300	664,113	506,276	619,470	113,194	22.4
Capital	-	-	187,000	177,000	(10,000)	(5.3)
TOTAL EXPENSES	<u>\$ 1,698,418</u>	<u>\$ 1,870,742</u>	<u>\$ 1,935,326</u>	<u>\$ 2,103,476</u>	<u>\$ 168,150</u>	8.7

Funding Adjustments for FY 2009 Include:

- Personnel expenses reflect the reprogramming of one position for personnel needs in other areas. Total personnel expenses also reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expense increase is largely due to rising fleet maintenance costs. As a result of losing one position, there are increased costs due to outsourcing container repair and maintenance.
- Capital expenses represent funding for the replacement of a roll-off truck and a general duty stake body truck.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Curbside Collection

Mission: The Solid Waste Collection Division provides curbside collection of recyclables to all urban areas of Charleston County and to urban schools.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	12.00	12.00	12.00	12.00	-	0.0
Personnel	\$ 469,200	\$ 527,853	\$ 630,253	\$ 668,127	\$ 37,874	6.0
Operating	580,718	763,719	586,928	676,405	89,477	15.2
Capital	-	-	1,024,150	386,000	(638,150)	(62.3)
TOTAL EXPENSES	<u>\$ 1,049,918</u>	<u>\$ 1,291,572</u>	<u>\$ 2,241,331</u>	<u>\$ 1,730,532</u>	<u>\$ (510,799)</u>	(22.8)

Funding Adjustments for FY 2009 Include:

- Personnel expenses reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expense increase is largely due to rising fleet maintenance costs.
- Capital expenses represent the replacement of two recycling trucks and a general use crew cab pickup truck.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

PROGRAM – Debt Service

Mission: The Debt Service Program accounts for servicing of the 2004 Solid Waste Revenue Bonds which refinanced the 1994 Solid Waste Revenue Bonds. This program records the principal, interest, and other costs related to the repayment of that debt issuance.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	-
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
Debt Service	<u>625,426</u>	<u>663,562</u>	<u>1,933,612</u>	<u>1,931,576</u>	<u>(2,036)</u>	<u>(0.1)</u>
TOTAL EXPENSES	<u>\$ 625,426</u>	<u>\$ 663,562</u>	<u>\$ 1,933,612</u>	<u>\$ 1,931,576</u>	<u>\$ (2,036)</u>	<u>(0.1)</u>

Funding Adjustments for FY 2009 Include:

- Debt Service reflects the scheduled principal and interest payments on the 2004 Revenue Bond.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Drop Site Collection

Mission: The Solid Waste Drop Site Collection Division provides drop site containers located throughout the County to collect commingled materials and paper products to remove litter and overflow waste.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	8.00	8.00	8.00	8.00	-	0.0
Personnel	\$ 377,841	\$ 417,784	\$ 424,635	\$ 434,861	\$ 10,226	2.4
Operating	123,703	128,536	156,781	141,288	(15,493)	(9.9)
Capital	-	-	60,000	70,000	10,000	16.7
TOTAL EXPENSES	<u>\$ 501,544</u>	<u>\$ 546,320</u>	<u>\$ 641,416</u>	<u>\$ 646,149</u>	<u>\$ 4,733</u>	0.7

Funding Adjustments for FY 2009 Include:

- Personnel expenses reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent a decreased need for drop site container replacement. These savings helps offset increased repair and maintenance costs resulting from outsourcing container repair work.
- Capital expense reflects the replacement of a medium duty roll-off truck.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Household Hazardous Waste

Mission: The Solid Waste Household Hazardous Waste Division provides for proper disposal of residential household hazardous wastes such as paint, gasoline, pool chemicals, and insecticides at the Bees Ferry Landfill.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	-	0.0
Charges and Fees	<u>\$ 23,277</u>	<u>\$ 31,265</u>	<u>\$ 21,000</u>	<u>\$ 32,500</u>	<u>\$ 11,500</u>	54.8
TOTAL REVENUES	<u>\$ 23,277</u>	<u>\$ 31,265</u>	<u>\$ 21,000</u>	<u>\$ 32,500</u>	<u>\$ 11,500</u>	54.8
Personnel	\$ 204,867	\$ 209,878	\$ 216,127	\$ 222,941	\$ 6,814	3.2
Operating	117,928	107,218	120,415	131,913	11,498	9.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 322,795</u>	<u>\$ 317,096</u>	<u>\$ 336,542</u>	<u>\$ 354,854</u>	<u>\$ 18,312</u>	5.4

Funding Adjustments for FY 2009 Include:

- Revenues increased due to increases in used motor oil sales.
- Personnel expenses reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent increased volume and use of waste disposal services.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Incinerator Operations

Mission: The Solid Waste Incinerator Operations Division provides for the disposal of garbage at the Montenay Charleston Resource Facility.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	-	0.0
Charges and Fees	\$ 8,889,245	\$ 9,227,193	\$ 9,850,000	\$ 9,600,000	\$ (250,000)	(2.5)
Interest	1,659,897	2,092,060	500,000	500,000	-	0.0
TOTAL REVENUES	\$ 10,549,142	\$ 11,319,253	\$ 10,350,000	\$ 10,100,000	\$ (250,000)	(2.4)
Personnel	\$ 73,842	\$ 74,952	\$ 74,536	\$ 79,392	\$ 4,856	6.5
Operating	19,928,584	21,950,610	23,229,243	23,613,500	384,257	1.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	\$ 20,002,426	\$ 22,025,562	\$ 23,303,779	\$ 23,692,892	\$ 389,113	1.7

Funding Adjustments for FY 2009 Include:

- Revenues reflect an adjustment to current projections for electricity sales.
- Personnel expenses reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent an increase in the contract for incinerator operations.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Landfill Operations

Mission: The Solid Waste Landfill Operations Division provides a disposal site for solid waste and construction debris to Charleston County customers including residents, municipalities, public service districts, other government contractors, and private haulers.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	20.00	20.00	22.00	22.00	-	0.0
Intergovernmental	\$ 132,705	\$ 129,530	\$ 127,000	\$ 150,000	\$ 23,000	18.1
Charges and Fees	2,375,392	2,731,001	2,450,000	195,000	(2,255,000)	(92.0)
Miscellaneous	1,000	407,177	-	-	-	0.0
TOTAL REVENUES	2,509,097	3,267,708	2,577,000	345,000	(2,232,000)	(86.6)
Interfund Transfer In	41,103	-	-	-	-	0.0
TOTAL SOURCES	<u>\$ 2,550,200</u>	<u>\$ 3,267,708</u>	<u>\$ 2,577,000</u>	<u>\$ 345,000</u>	<u>\$ (2,232,000)</u>	(86.6)
Personnel	\$ 1,076,873	\$ 1,075,925	\$ 1,231,930	\$ 1,314,954	\$ 83,024	6.7
Operating	680,126	(2,162,876)	2,307,015	2,294,799	(12,216)	(0.5)
Capital	-	-	1,427,425	1,463,900	36,475	2.6
TOTAL EXPENSES	<u>\$ 1,756,999</u>	<u>\$ (1,086,951)</u>	<u>\$ 4,966,370</u>	<u>\$ 5,073,653</u>	<u>\$ 107,283</u>	2.2

Funding Adjustments for FY 2009 Include:

- Revenues represent a significant adjustment based on loss of tipping fee revenue derived from receiving demolition and construction debris.
- Personnel expenses reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent a continued decrease in the costs associated with leachate collection and disposal. These decreases are partially offset by increased fleet maintenance and contracted tire disposal costs.
- Capital expenses include the replacement of a track loader, bulldozer, landfill compactor, and a lowboy trailer.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Litter Control

Mission: The Solid Waste Litter Control Division provides education and enforcement of the various litter codes and ordinances of Charleston County in order to provide its citizens with a clean and healthy environment in which to live.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	-	0.0
Miscellaneous	\$ 6,540	\$ -	\$ -	\$ -	\$ -	0.0
TOTAL REVENUES	<u>\$ 6,540</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0
Personnel	\$ 109,342	\$ 110,782	\$ 113,322	\$ 114,073	\$ 751	0.7
Operating	13,512	13,167	35,546	32,742	(2,804)	(7.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 122,854</u>	<u>\$ 123,949</u>	<u>\$ 148,868</u>	<u>\$ 146,815</u>	<u>\$ (2,053)</u>	(1.4)

Funding Adjustments for FY 2009 Include:

- Personnel expenses reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expenses reflect decreased fleet maintenance charges due to anticipated utilization.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Materials Recovery Facility

Mission: The Solid Waste Materials Recovery Facility provides for the processing and marketing of recyclable material collected in Charleston County and the processing of materials received from Dorchester County.

DIVISION SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	29.00	29.00	29.00	29.00	-	0.0
Intergovernmental	\$ -	\$ 141,957	\$ -	\$ -	\$ -	0.0
Charges and Fees	1,996,596	2,121,406	1,638,800	2,168,300	529,500	32.3
Interest	31,194	28,181	-	-	-	0.0
Miscellaneous	8,280	-	-	-	-	0.0
TOTAL REVENUES	\$ 2,036,070	\$ 2,291,544	\$ 1,638,800	\$ 2,168,300	\$ 529,500	32.3
Personnel	\$ 982,245	\$ 1,031,303	\$ 1,109,837	\$ 1,171,310	\$ 61,473	5.5
Operating	414,848	558,008	268,926	239,508	(29,418)	(10.9)
Capital	-	-	275,000	65,000	(210,000)	(76.4)
TOTAL EXPENSES	\$ 1,397,093	\$ 1,589,311	\$ 1,653,763	\$ 1,475,818	\$ (177,945)	(10.8)

Funding Adjustments for FY 2009 Include:

- Revenues held steady to historical levels despite Berkeley County no longer bringing recyclable materials to the facility. Growth shown is due to restoration of budget estimate to historical actuals.
- Personnel expenses reflect a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent a decrease in fleet maintenance costs based on anticipated utilization and removal of one-time fencing costs from the previous year.
- Capital expenses reflect the replacement of one tandem aluminum dump trailer.

SOLID WASTE (continued)

MEASURES:		FY 2007	FY 2008	FY 2009
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Input:				
Total number of eligible households	2	104,428	104,428	104,428
Output:				
Total tons of incinerated waste	1	227,514	211,907	225,000
Total tons disposed of MSW ¹ at the Landfill	1	125,318	143,233	160,000
Total neighborhood recycling improvement programs	2	65	104	120
Efficiency:				
Total cost of incinerator operations	1	\$21,588,783	\$22,996,526	\$0
Total cost of curbside recycling program	2	\$1,291,572	\$2,241,331	\$1,730,532
Outcome:				
Percent of households participating in curbside recycling	2	32.20%	30.83%	35.00%

¹ Municipal Solid Waste

2009 ACTION STEPS

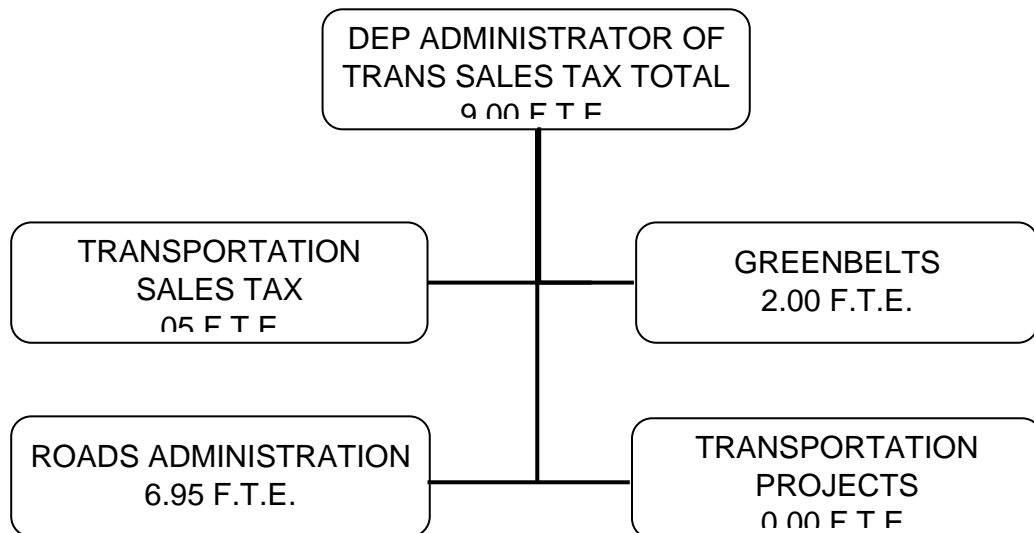
Department Goal 1

- Complete negotiations with Veolia for a contract extension proposal
- Complete a department wide study that will review current methods for reducing, reusing, and recycling.

Department Goal 2

- Expand the neighborhood marketing initiative to improve neighborhood recycling participation.

DEPUTY ADMINISTRATOR OF TRANSPORTATION SALES TAX



DEPUTY ADMINISTRATOR TRANSPORTATION SALES TAX

Mission: The Deputy Administrator Transportation Sales Tax is responsible for the transportation improvements program (roads, drainage projects, intersections, and pedestrian/bike paths) and the greenbelts program. These programs are funded by the Half-Cent Transportation Sales Tax.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	9.00	9.00	-	0.0
Special Revenue Fund	\$ 30,896,945	\$ 36,279,555	\$ 33,424,985	\$ 35,096,000	\$ 1,671,015	5.0
TOTAL SOURCES	<u>\$ 30,896,945</u>	<u>\$ 36,279,555</u>	<u>\$ 33,424,985</u>	<u>\$ 35,096,000</u>	<u>\$ 1,671,015</u>	5.0
General Fund	\$ -	\$ -	\$ 23,500	\$ 9,283	\$ (14,217)	(60.5)
Special Revenue Fund	<u>8,947,210</u>	<u>18,259,162</u>	<u>32,327,437</u>	<u>33,776,656</u>	<u>1,449,219</u>	4.5
TOTAL DISBURSEMENTS	<u>\$ 8,947,210</u>	<u>\$ 18,259,162</u>	<u>\$ 32,350,937</u>	<u>\$ 33,785,939</u>	<u>\$ 1,435,002</u>	4.4

Sources: Total Sources represent an anticipated increase in the Half-Cent Transportation Sales Tax collections of approximately 4 percent from FY 2008 projections.

Disbursements: Total Disbursements reflect an increase in the interest payments in the debt service fund to repay the bonds that had previously been issued.

DEPUTY ADMINISTRATOR TRANSPORTATION SALES TAX (continued)

GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT – Deputy Administrator Transportation Sales Tax

Mission: The Deputy Administrator Transportation Sales Tax provides oversight, coordination, strategic planning, and direction for the Greenbelts and Roads programs of the Transportation Sales Tax in support of improving transportation and preserving green space in Charleston County.

DEPARTMENTAL SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	0.25	0.05	(0.20)	(80.0)
Personnel	\$ -	\$ -	\$ 23,500	\$ 9,283	\$ (14,217)	(60.5)
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 23,500</u>	<u>\$ 9,283</u>	<u>\$ (14,217)</u>	(60.5)

Funding Adjustments for FY 2009 Include:

- Personnel expenditures reflect the actual grade and step of the incumbent and a provision for a Cost of Living Adjustment (COLA). The majority of the personnel expenses are charged to the Special Revenue Fund for Transportation Sales Tax.

DEPUTY ADMINISTRATOR TRANSPORTATION SALES TAX (continued)

SPECIAL REVENUE FUND

CULTURE & RECREATION

PROGRAM – Greenbelts

Mission: The Greenbelts Program provides coordination, strategic planning, and direction for the Transportation Half-Cent Sales Tax Greenbelt Program in Charleston County in addition to implementing the Comprehensive Greenbelt Plan through the Urban and Rural Grants Program.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	2.00	2.00	-	0.0
Sales Tax	\$ 6,309,777	\$ 6,718,622	\$ 6,927,500	\$ 7,276,000	\$ 348,500	5.0
Interest	295,985	443,228	-	-	-	0.0
TOTAL REVENUES	6,605,762	7,161,850	6,927,500	7,276,000	348,500	5.0
Interfund Transfer In	-	1,684,278	-	-	-	0.0
TOTAL SOURCES	<u>\$ 6,605,762</u>	<u>\$ 8,846,128</u>	<u>\$ 6,927,500</u>	<u>\$ 7,276,000</u>	<u>\$ 348,500</u>	5.0
Personnel	\$ 66,559	\$ 97,340	\$ 200,326	\$ 187,208	\$ (13,118)	(6.5)
Operating	324,233	46,767	2,914,141	2,267,458	(646,683)	(22.2)
Capital	-	-	-	-	-	0.0
Debt Service	-	1,684,278	3,813,033	4,821,334	1,008,301	59.9
TOTAL EXPENDITURES	<u>\$ 390,792</u>	<u>\$ 1,828,385</u>	<u>\$ 6,927,500</u>	<u>\$ 7,276,000</u>	<u>\$ 348,500</u>	5.0
Increase (Use) of Fund Balance	\$ 6,214,970	\$ 7,017,743	\$ -	\$ -	\$ -	0.0
Beginning Fund Balance	997,900	7,212,870	14,230,613	17,064,474	2,833,861	39.3
Ending Fund Balance	<u>\$ 7,212,870</u>	<u>\$ 14,230,613</u>	<u>\$ 14,230,613</u>	<u>\$ 17,064,474</u>	<u>\$ 2,833,861</u>	19.9

Funding Adjustments for FY 2009 Include:

- Revenues show a projected growth of four percent from current year projections.
- Personnel expenditures reflect the actual grades and steps of the incumbents and a provision for a Cost of Living Adjustment (COLA). The decrease is due to deleting funding for a contracted temporary position.
- Operating expenditures reflect a decrease in the Contingency line item to balance the annual budget. In future years, the annual contingency amount will be reduced to pay higher debt service on existing and anticipated debt.
- Debt Service is increased due to the issuance of \$60 million in debt in December 2007.

DEPUTY ADMINISTRATOR TRANSPORTATION SALES TAX (continued)

SPECIAL REVENUE FUND

PUBLIC WORKS

PROGRAM – Roads Administration

Mission: The Roads Administration Program provides coordination, strategic planning, and direction for transportation improvements in Charleston County.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	6.75	6.95	0.20	3.0
Sales Tax	\$ 24,125,618	\$ 25,688,850	\$ 26,487,590	\$ 27,820,000	\$ 1,332,410	5.0
Intergovernmental	-	48,477	9,895	-	(9,895)	(100.0)
Interest	165,565	339,319	-	-	-	0.0
TOTAL REVENUES	24,291,183	26,076,646	26,497,485	27,820,000	1,322,515	5.0
Interfund Transfer In	-	1,356,781	-	-	-	0.0
TOTAL SOURCES	\$ 24,291,183	\$ 27,433,427	\$ 26,497,485	\$ 27,820,000	\$ 1,322,515	5.0
Personnel	\$ 375,915	\$ 387,793	\$ 502,889	\$ 712,203	\$ 209,314	41.6
Operating	12,706	107,131	3,371,889	1,385,848	(1,986,041)	(58.9)
Capital	-	-	-	-	-	0.0
Debt Service	-	1,356,781	3,826,160	6,859,852	3,033,692	79.3
TOTAL EXPENDITURES	388,621	1,851,705	7,700,938	8,957,903	1,256,965	16.3
Interfund Transfer Out	3,000,000	3,000,000	3,000,000	3,000,000	-	0.0
TOTAL DISBURSEMENTS	\$ 3,388,621	\$ 4,851,705	\$ 10,700,938	\$ 11,957,903	\$ 1,256,965	11.7

Funding Adjustments for FY 2009 Include:

- Revenues reflect an increase based on the expected higher collections of the Transportation Sales Tax.
- Personnel expenditures include the annualization of positions added in FY 2008 and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures represent a decrease in funds set aside for contingencies.
- Debt Service increases due to the \$90 million borrowed in December 2007.

DEPUTY ADMINISTRATOR TRANSPORTATION SALES TAX (continued)

SPECIAL REVENUE FUND

PUBLIC WORKS

PROGRAM – Transportation Projects

Mission: The Transportation Projects Program provides project management for transportation projects in Charleston County.

PROGRAM SUMMARY:	FY 2006 <u>Actual</u>	FY 2007 <u>Actual</u>	FY 2008 <u>Adjusted</u>	FY 2009 <u>Approved</u>	<u>Change</u>	<u>Percent Change</u>
Intergovernmental	\$ -	\$ 48,477	\$ 9,895	\$ -	\$ (9,895)	(100.0)
TOTAL REVENUES	\$ -	\$ 48,477	\$ 9,895	\$ -	\$ (9,895)	(100.0)
Program Management	\$ 3,682,397	\$ 3,564,408	\$ 4,189,014	\$ 4,042,753	\$ (146,261)	(3.5)
Public Works Projects	1,232,202	-	1,000,000	1,000,000	-	0.0
Drainage Projects	214,105	105,752	1,000,000	1,000,000	-	0.0
Local Paving	-	361,639	2,000,000	2,000,000	-	0.0
Resurfacing Projects	39,093	142,373	4,000,000	4,000,000	-	0.0
Pedestrian/Bike Paths	-	132,689	500,000	500,000	-	0.0
Intersections	-	191,230	2,009,985	2,000,000	(9,985)	(0.5)
TOTAL EXPENDITURES	\$ 5,167,797	\$ 4,498,091	\$ 14,698,999	\$ 14,542,753	\$ (156,246)	(1.1)

Funding Adjustments for FY 2009 Include:

- The funding allocations shown above are made in accordance with the Comprehensive Transportation Plan.

Capital Projects - General

Charleston County

The FY 2009 – FY 2013 Adopted Capital Improvement Plan (CIP) includes an overview, a General Fund CIP section, and a Solid Waste Enterprise Revenue Fund CIP section. The overview outlines the County's policies guiding capital investment and provides highlights of the CIP. The General Fund and the Solid Waste-Enterprise Revenue Fund CIP sections contain an overview of the funds' capital programs and detailed information about individual projects.

The total CIP consists of projects from the General Fund and the Solid Waste - Enterprise Fund. The FY 2009-2013 Adopted CIP totals \$191.4 million for five years and includes fourteen projects. \$145.6 million or 76 percent of this amount is allocated to the General Fund and \$45.8 million or 24 percent of this amount is allocated to the Solid Waste-Enterprise Fund.

Overview

The County defines a capital expenditure as a single item that costs \$5,000 or more and lasts longer than one year. Some capital expenditures are included within the operating budget since they are recurring or affordable on a pay-as-you-go basis. Examples of capital expenditures included in the operating budget are vehicles and equipment purchases. Following is a table summarizing capital expenditures in the operating budget.

Capital Expenditure	
General Fund	\$408,433
Special Revenue Fund	215,200
Enterprise Funds	2,386,244
Internal Service Funds	2,844,513
Grand Total	\$5,854,390

Capital expenditures that are not included in the operating budget are considered in the Capital Improvement Plan (CIP). Charleston County's CIP allocates existing funds and anticipated revenues to rehabilitate, restore, improve, and add to the County's capital facilities.

Charleston County's CIP is a financial management tool that assists in facility maintenance and capital development. Implementing a multi-year CIP promotes better use of the County's limited financial resources and assists in the coordination of public and private development. As a financial tool, a multi-year CIP provides early indications of major outlays and assures timely facility maintenance or replacement. In addition, five-year capital improvement plans are an integral part of long-range planning and are viewed positively by bond rating agencies.

The multi-year CIP covers a five-year planning period and is updated each year to reflect ongoing changes and additions. The CIP is submitted to County Council by the Administrator for adoption along with the County's annual budget. The five-year CIP does not appropriate funds, but it supports the actual appropriations that are made through adoption of the budget.

Capital Projects - General

Charleston County

Facility Planning Committee

Early in 2003, the County Administrator established the Facility Planning Committee. The committee is composed of representatives from the Building Services, Capital Projects, and Facilities Management Departments. The purpose of the committee was to develop a five-year plan to address existing and future facility and capital needs.

The initial phase of development was to evaluate existing County-owned and rented facilities and land. The Committee found that the County's facilities were generally in good condition with 76 percent of the square footage having an effective age of ten years or less. The effective age was determined from original construction date or the date of major renovations. The committee did determine that the County owned some unused buildings and land and leased some facilities.

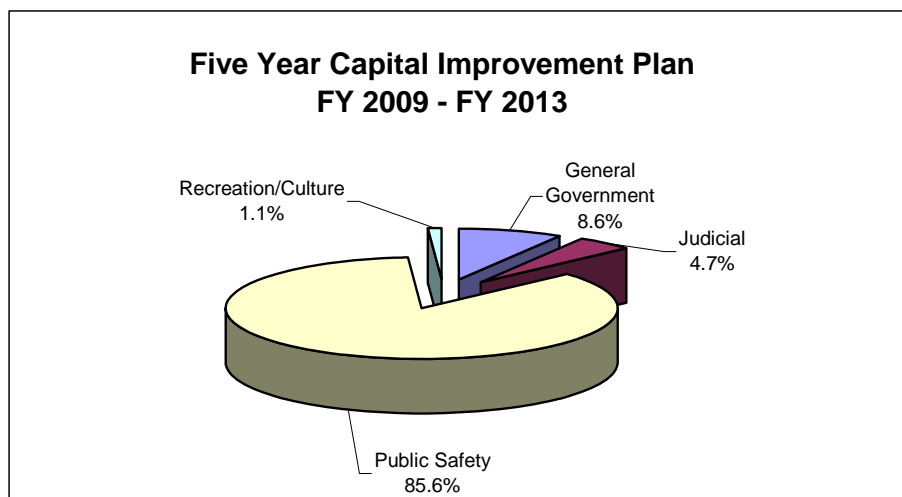
The committee sent a survey to all department heads and elected officials requesting information about current and future service delivery and space needs. In addition, the Committee looked at demographic trends determining that the population is becoming older, more affluent, and better educated.

Based on the facilities evaluations, the departments' anticipated needs, and the demographic information, the committee prioritized projects. The main goals of the CIP was to more effectively utilize County facilities and invest in technology to better serve the County's citizens.

With assistance from the Controller and Budget Offices, the committee balanced the identified projects with current and future financing capabilities. After identifying the projects, the committee developed the five-year plan by identifying the total cost of each selected project and the associated operating and maintenance costs. The projects were then scheduled and budgeted for the FY 2005 – FY 2009 Capital Improvement Plan.

Five Year Capital Improvement Plan

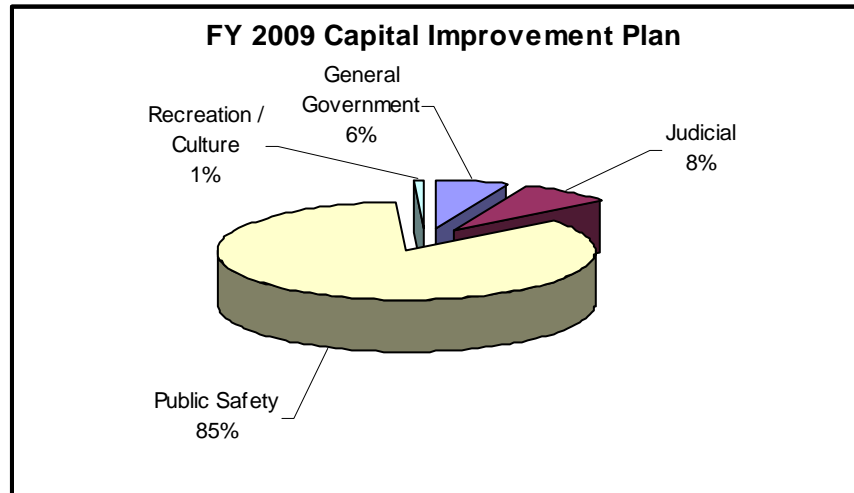
The County updates the CIP annually. The most recent update was in the spring of 2008 to reflect minor revisions to ongoing projects. The FY 2009 – FY 2013 Capital Improvement Plan reflects the current estimated schedule for approved projects.



Capital Projects - General

Charleston County

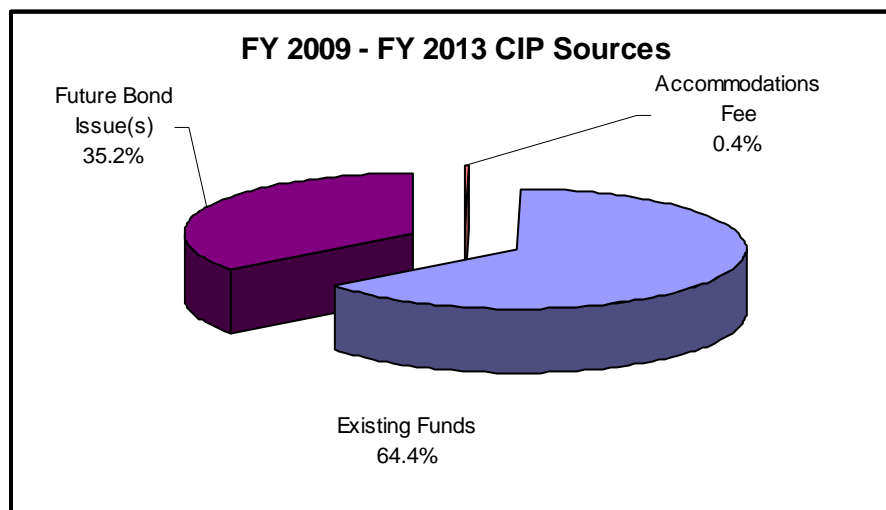
All of the projects in the CIP have funds appropriated for use in FY 2009. The following graph shows the proposed projects that will be worked on during FY 2009. See the Project Summary on page K-5 for details.



Council and staff will continue to review the program, its direction, progress, and financing requirements annually.

Financing the CIP

The funding for this plan will come from existing funds, funds from the County's Accommodations Fees, and future bond issue(s). In addition, all revenues from the sale of real estate must be used for capital projects per the County Budget Ordinance and Financial Policies.



Capital Projects - General

Charleston County

Impact on the Operating Budget

The capital program directly impacts current and future operating budgets. Charleston County has identified costs required to operate and maintain completed capital projects. In some cases, the operating costs of the project are either insignificant or are offset by cost savings.

The operating cost is calculated on each individual project. The Facilities Department estimates the increased cost for administrative costs, building maintenance, utilities and security. The Safety and Risk Management Department calculates the increased insurance costs. In addition, personnel costs are calculated based on current salary plus fringe benefits. The operating and maintenance costs are displayed in current dollars.

Total operating and maintenance costs of approximately \$1,206,000 are included in the County's 2009 operating budget to support projects anticipated to be completed or in progress during FY 2009.

Capital Projects - General

Charleston County

General Project Cost Summary *

Project Title	Prior	2009	2010	2011	2012	2013	Beyond	Total
GENERAL GOVERNMENT								
Automotive Shop	\$ 1,600	\$ 3,310	\$ -	\$ -	\$ -	\$ -	\$ -	4,910
Azalea Complex Site Preparation	150	250	1,400	1,350	-	-	-	3,150
Radio Communication-Equip.	4,000	500	-	-	-	-	-	4,500
General Government Total	5,750	4,060	1,400	1,350	-	-	-	12,560
JUDICIAL								
Judicial Center Repairs	1,500	5,310	-	-	-	-	-	6,810
Judicial Total	1,500	5,310	-	-	-	-	-	6,810
PUBLIC SAFETY								
Adult Detention Facility	13,130	53,830	41,000	1,700	-	-	-	109,660
Consolidated Dispatch	-	2,700	5,000	7,300	-	-	-	15,000
Public Safety Total	13,130	56,530	46,000	9,000	-	-	-	124,660
RECREATION/CULTURE								
Judicial Center Courtyard	-	-	600	-	-	-	-	600
North Area Senior Center	-	500	500	-	-	-	-	1,000
Recreation/Culture Total	-	500	1,100	-	-	-	-	1,600
GRAND TOTAL	\$20,380	\$66,400	\$48,500	\$10,350	\$ -	\$ -	\$ -	\$145,630

General Project Source Summary *

Funding Source	Prior	2009	2010	2011	2012	2013	Beyond	Total
Accommodations Fee	\$ -	\$ -	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ 600
Existing Funds	20,380	66,400	7,050	-	-	-	-	93,830
Future Bond Issue(s)	-	-	40,850	10,350	-	-	-	51,200
GRAND TOTAL	\$20,380	\$66,400	\$48,500	\$10,350	\$ -	\$ -	\$ -	\$145,630

* Amounts in thousands of dollars

Capital Projects

Charleston County

General Project Detail

AUTOMOTIVE SHOP *

This multi-phase project optimizes the Azalea Avenue site by constructing an expanded 22,200 square foot facility, relocating the automotive shop, the parts warehouse, and the Radio Communication Shop to adjoin the heavy equipment building.

Function: General Government **Start Date:** 2006 **End Date:** 2009

	Prior	2009	2010	2011	2012	2013	Beyond	Total
I. Expenditures:	1,600	3,310	-	-	-	-	-	4,910
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Existing Funds	1,600	3,310	-	-	-	-	-	4,910
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		-	-	-	-	-		-
Operating		6	5	-	-	-		11

IV. O&M Impacts: Estimated additional operating cost are minimal as this is a replacement facility.

AZALEA COMPLEX SITE PREPARATION *

This project provides space for the Law Enforcement Center by demolishing the Fleet central parts warehouse, automotive shop, light truck workshop, Mosquito Control headquarters, chemical building, parking shed, old helicopter shed, Public Works lumber shed, sign shop, EMS repair shop, and Radio Communications shop. The project includes environmental remediation, where necessary, and relocation of the fuel station and utilities (telephone switch, storm drainage system, and power, water and sewer lines).

Function: General Government **Start Date:** 2007 **End Date:** 2011

	Prior	2009	2010	2011	2012	2013	Beyond	Total
I. Expenditures:	150	250	1,400	1,350	-	-	-	3,150
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Existing Funds	150	250	750	-	-	-	-	1,150
Future Bond Issue(s)	-	-	650	1,350	-	-	-	2,000
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		-	-	-	-	-		-
Operating		-	-	-	-	-		-

IV. O&M Impacts: The site preparation is not anticipated to impact operations and maintenance costs.

* Amounts in thousands of dollars

Capital Projects

Charleston County

General Project Detail

RADIO COMMUNICATION-EQUIPMENT *

This is Phase II of a project to rehabilitate the 13 year-old 800 MHz radio communication system by investing in radio infrastructure (system software, tower equipment, etc.).

Function: General Government **Start Date:** 2008 **End Date:** 2009

	Prior	2009	2010	2011	2012	2013	Beyond	Total
I. Expenditures:	4,000	500	-	-	-	-	-	4,500
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Existing Funds	4,000	500	-	-	-	-	-	4,500
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		-	-	-	-	-		-
Operating		-	100	-	-	-		100

IV. O&M Impacts: Additional maintenance costs are anticipated in 2010 when the one year warranty is completed.

JUDICIAL CENTER REPAIRS *

This project provides for needed repairs at the Judicial Center.

Function: Judicial **Start Date:** 2007 **End Date:** 2009

	Prior	2009	2010	2011	2012	2013	Beyond	Total
I. Expenditures:	1,500	5,310	-	-	-	-	-	6,810
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Existing Funds	1,500	5,310	-	-	-	-	-	6,810
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		-	-	-	-	-		-
Operating		-	-	-	-	-		-

IV. O&M Impacts: Operating and maintenance costs are minimal.

Capital Projects

Charleston County

General Project Detail

ADULT DETENTION FACILITY *

This project reduces overcrowding in the Adult Detention Facility by constructing a new building. The rated capacity of this facility has been regularly exceeded by 150 to 190 percent over the last 10 years. The capital cost includes funds to move the animal shelter, the law enforcement canines, and the law enforcement logistics facility from their current location to make way for the detention facility. Also included in the project is the cost of modular detention housing to mitigate existing overcrowding and to provide training for the new facility.

Function: Public Safety		Start Date: 2006		End Date: 2010				
I. Expenditures:	Prior	2009	2010	2011	2012	2013	Beyond	Total
	13,130	53,830	41,000	1,700	-	-	-	109,660
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Existing Funds	13,130	53,830	4,300	-	-	-	-	71,260
Future Bond Issue(s)	-	-	36,700	1,700	-	-	-	38,400
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		900	1,200	1,200	-	-	-	3,300
Operating		-	500	1,000	-	-	-	1,500

IV. O&M Impacts:

Additional operating costs include the addition of 12 detention officers in 2008, 19 detention officers in 2009, and 24 detention officers in both 2010 and 2011. Annual operating costs of the facility, excluding personnel, are estimated to begin in March 2010.

CONSOLIDATED DISPATCH *

This project will provide facilities to house the multi-jurisdictional Consolidated Dispatch Center for police, fire, and emergency medical services throughout the County.

Function: Public Safety		Start Date: 2009		End Date: 2011				
I. Expenditures:	Prior	2009	2010	2011	2012	2013	Beyond	Total
	-	2,700	5,000	7,300	-	-	-	15,000
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Existing Funds	-	2,700	1,500	-	-	-	-	4,200
Future Bond Issue(s)	-	-	3,500	7,300	-	-	-	10,800
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		130	100	230	4300	-	-	4,760
Operating		170	65	110	510	-	-	855

IV. O&M Impacts:

Operating and maintenance costs have not been calculated and depend upon the final scope of the project.

* Amounts in thousands of dollars

Capital Projects

Charleston County

General Project Detail

JUDICIAL CENTER COURTYARD *

This project develops a courtyard outside of the Judicial Center.

Function: Recreation/Culture **Start Date:** 2010 **End Date:** 2010

	Prior	2009	2010	2011	2012	2013	Beyond	Total
I. Expenditures:	-	-	600	-	-	-	-	600
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Accommodations Fee	-	-	600	-	-	-	-	600
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		-	-	-	-	-		-
Operating		-	-	-	-	-		-

IV. O&M Impacts: Operating and maintenance costs are minimal.

* Amounts in thousands of dollars

NORTH AREA SENIOR CENTER *

This project would provide a facility at the County Park and Recreation Commission's Wannamaker Park for senior activities.

Function: General Government **Start Date:** 2009 **End Date:** 2010

	Prior	2009	2010	2011	2012	2013	Beyond	Total
I. Expenditures:	-	500	500	-	-	-	-	1,000
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Existing Funds	-	500	500	-	-	-	-	1,000
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		-	-	-	-	-		-
Operating		-	-	-	-	-		-

IV. O&M Impacts: County is currently discussing the trade-off of capital funding in exchange for an outside entity operating the facility.

* Amounts in thousands of dollars

Capital Projects – Solid Waste

Charleston County

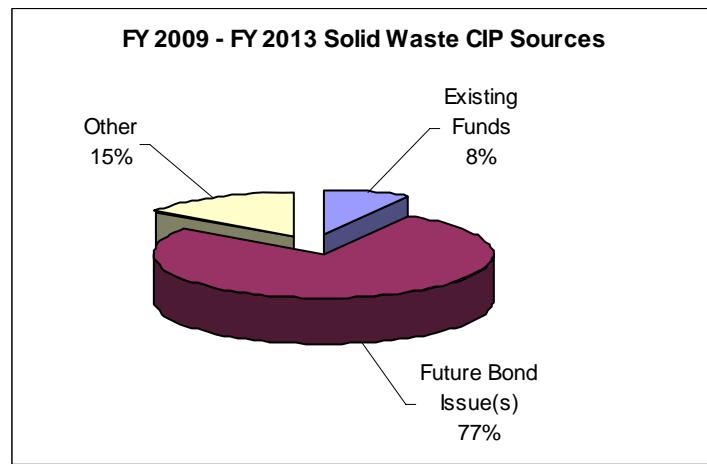
Five Year Capital Improvement Plan

Early in 2003, Alternative Resource, Inc (ARI) and Griffith Engineering Group presented a comprehensive facility plan which provided options for operating the Charleston County Solid Waste program for the next twenty-five years. The major findings were identified in consideration of the existing solid waste disposal facilities available to the County as well as new disposal capacity that could be developed.

With assistance from the Controller and Budget Offices, the Solid Waste staff reviewed the alternatives from the consultant report with current and future financing capabilities. The Solid Waste staff used this information to develop a five year CIP and the associated operating and maintenance costs. The Director of Solid Waste presented the FY 2006 – FY 2010 Capital Improvement Plan to County Council. Council approved the plan but did not fund appropriations. Council and staff will continue to review the plan, its direction, progress, and financing requirements on an annual basis.

Financing the CIP

The funding for this plan will come from the use of existing funds, other revenues from the sale of property, and future bond issue(s). The future bond issue(s) may involve multiple borrowings based on cash flow requirements.



Impact on the Operating Budget

The capital program directly impacts current and future operating budgets. The Solid Waste staff has identified costs required to operate and maintain completed capital projects. In some cases, the operating costs of the projects are either insignificant or are offset by cost savings.

Capital Projects

Charleston County

Solid Waste Project Detail

SOLID WASTE - BEES FERRY MSW LANDFILL CLOSURE *

This project inhibits infiltration and resulting leachate by closing the existing unlined portion of the Bees Ferry Landfill in conformance with DHEC regulations.

Function:		Public Works		Start Date:		2002		End Date:		2008	
		Prior	2009	2010	2011	2012	2013	Beyond	Total		
I. Expenditures:		3,500	-	-	-	-	-	-	3,500		
II. Fund Source:		Prior	2009	2010	2011	2012	2013	Beyond	Total		
Existing Funds		3,500	-	-	-	-	-	-	3,500		
III. O&M Costs (Savings):			2009	2010	2011	2012	2013		Total		
Personnel			-	-	-	-	-		-		
Operating			-	-	-	-	-		-		
IV. O&M Impacts:											

SOLID WASTE - BEES FERRY MSW FUTURE CELLS *

This project provides Charleston County with a second DHEC approved Sub-title D lined landfill capable of disposing of Municipal Solid Waste (MSW), thus meeting the requirements of the State SW Policy and Management Act of 1991. A total of six lined cells are anticipated in increments of four years.

Function:		Public Works		Start Date:		2008		End Date:		2013	
		Prior	2009	2010	2011	2012	2013	Beyond	Total		
I. Expenditures:		100	13,000	-	-	-	8000	-	21,100		
II. Fund Source:		Prior	2009	2010	2011	2012	2013	Beyond	Total		
Existing Funds		100	-	-	-	-	-	-	100		
Future Bond Issue(s)		-	13,000	-	-	-	8,000	-	21,000		
III. O&M Costs (Savings):			2009	2010	2011	2012	2013		Total		
Personnel			-	-	-	-			-		
Operating			-	-	-	-			-		
IV. O&M Impacts:		No impact on normal operations.									

* Amounts in thousands of dollars

Capital Projects

Charleston County

Solid Waste Project Detail

SOLID WASTE - BEES FERRY INFRASTRUCTURE *

This project provides additional land for the excavation of dirt for daily cover and additional buffer areas by purchasing land adjacent to Bees Ferry Landfill. Additionally, the project will provide for a C&D site at Bees Ferry.

Function:	Public Works		Start Date:	2008		End Date:	2009	
I. Expenditures:	Prior	2009	2010	2011	2012	2013	Beyond	Total
	200	2,500	-	-	-	-	-	2,700
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Existing Funds	200	-	-	-	-	-	-	200
Future Bond Issue(s)	-	2,500	-	-	-	-	-	2,500
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		-	-	-	-	-		-
Operating		-	-	-	-	-		-
IV. O&M Impacts:	Purchasing additional land for burrow and buffer is not anticipated to impact operations and maintenance costs.							

SOLID WASTE - RELOCATE MRF *

This project accommodates the City of Charleston's plans to revitalize the north end of the peninsula by relocating the Material Recycling Facility. Outside funding is anticipated to purchase property in 2009 and construct the facility in 2010.

Function:	Public Works		Start Date:	2009		End Date:	2010	
I. Expenditures:	Prior	2009	2010	2011	2012	2013	Beyond	Total
	-	1,000	10,000	-	-	-	-	11,000
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Other	-	1,000	6,000	-	-	-	-	7,000
Future Bond Issue(s)			4,000					4,000
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		-	-	-	-	-		-
Operating		-	-	100	-	-		100
IV. O&M Impacts:	Estimated additional operating costs are minimal as this is a replacement facility.							

* Amounts in thousands of dollars

Capital Projects

Charleston County

Solid Waste Project Detail

SOLID WASTE - COLLECTIONS PARKING *

This project will provide a centrally located Parking Facility for Charleston County's collection vehicles and equipment by purchasing land. Funding is set aside to purchase property in 2010 and construct the facility in 2010.

Function: Public Works		Start Date: 2010		End Date: 2010				
I. Expenditures:	Prior	2009	2010	2011	2012	2013	Beyond	Total
	-	-	3,500	-	-	-	-	3,500
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Future Bond Issue(s)	-	-	3,500	-	-	-	-	3,500
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		-	-	-	-	-		-
Operating		-	-	-	-	-		-
IV. O&M Impacts:	Estimated additional operating costs are minimal as this is a replacement facility.							

SOLID WASTE - 17 SOUTH IMPROVEMENTS *

This project will insure that sufficient landfill space is available for the long-term use of County residents and businesses by developing the Highway 17 South landfill site.

Function: Public Works		Start Date: 2011		End Date: 2012				
I. Expenditures:	Prior	2009	2010	2011	2012	2013	Beyond	Total
	-	-	-	1,000	3,000	-	-	4,000
II. Fund Source:	Prior	2009	2010	2011	2012	2013	Beyond	Total
Future Bond Issue(s)	-	-	-	1,000	3,000	-	-	4,000
III. O&M Costs (Savings):		2009	2010	2011	2012	2013		Total
Personnel		-	-	-	-	-		-
Operating		-	-	-	-	-		-
IV. O&M Impacts:	Purchasing additional land for landfill space is not anticipated to impact operations and maintenance costs.							

* Amounts in thousands of dollars



Debt Management

Charleston County

General Overview

The County's Debt Service Fund reports current financial resources restricted for the payment of principal and interest on long-term debt. The County confines its long-term borrowing to those projects or capital improvements that cannot be funded with current revenues. The County does not issue long-term debt to finance current operating expenditures or any recurring costs. The County utilizes a variety of debt instruments including:

General Obligation Bonds (GOBs) - GOBs are written promises to repay a stated sum of principal at a specified future date along with periodic interest at a specified rate. The County issues GOBs to obtain funding for the acquisition and construction of major capital facilities. These bonds are considered direct obligations and are backed by the full faith, credit, and taxing power of the County.

Certificates of Participation (COPs) - COPs are contractual arrangements that permit a governmental entity to acquire capital assets through yearly lease payments, which are appropriated in the entity's annual budget. The County issues COPs through the Charleston Public Facilities Corporation in order to finance the acquisition of essential government facilities. COPs are treated as capital lease obligations.

Revenue Bonds - Revenue bonds are supported by the revenue generated from a specific project or source. The County issues revenue bonds to construct or expand a variety of revenue generating entities. Principal and interest associated with these bonds are paid at specified future dates and interest rates from project revenues, not other general tax sources. Because of this, these bonds are not subject to the current legislated debt limits (see further discussion below).

Intergovernmental Payable – The County entered into an intergovernmental loan agreement for the purpose of financing a portion of the cost of the Arthur Ravenel, Jr. Bridge. The County has agreed to pay an annual amount of \$3,000,000 from a dedicated revenue source.

Capital Leases - The County uses capital leases to fund the acquisition of various pieces of equipment. Capital leases provide the County with the ability to fund smaller capital needs without issuing GOBs.

All major types of debt are authorized by resolution of County Council and outline the associated dollar amounts, purpose, and repayment terms. Where advantageous, the County issues debt that can be repaid from sources other than taxes, such as special assessment, revenue, or other self-supporting bonds.

Debt Policy

The Debt Policy, endorsed by County Council, is designed to allow for the most efficient use of resources to accomplish capital improvements. The Debt Policy, in its entirety, is in the Appendix of this document.

Debt Management

Charleston County

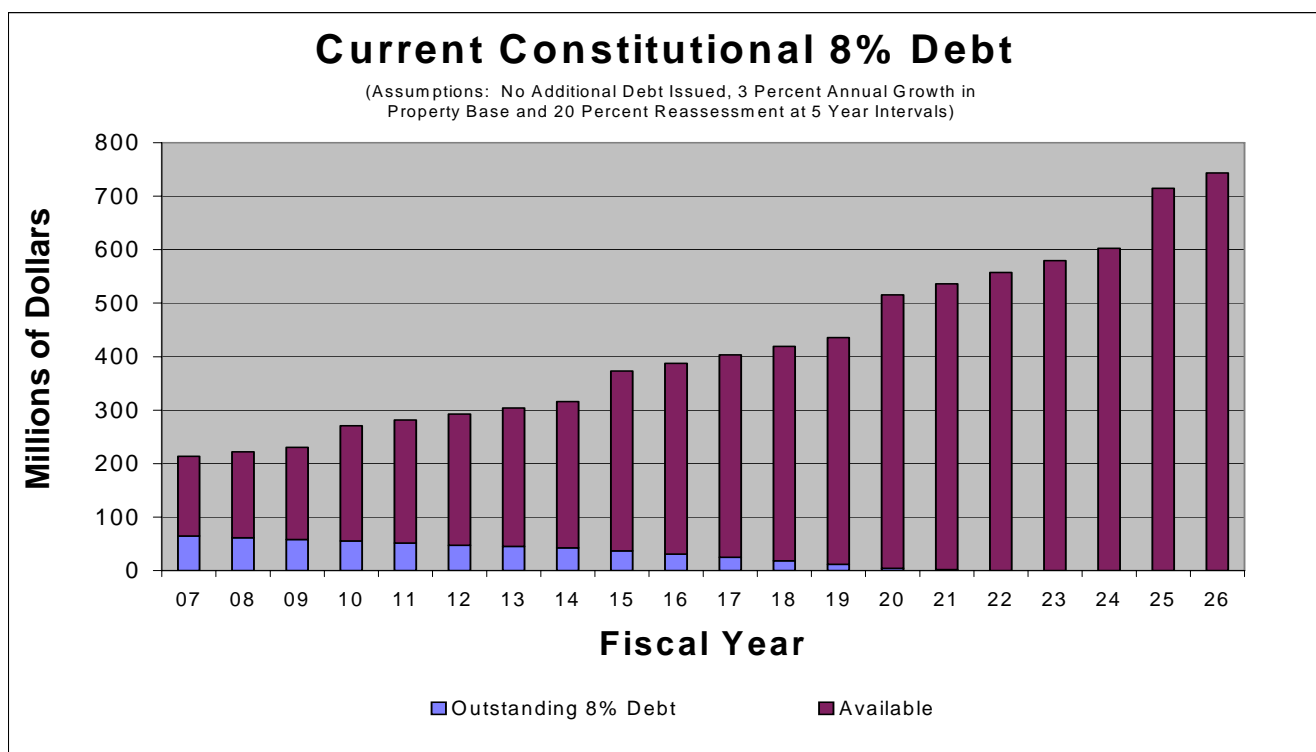
Legal Debt Service Limit

The South Carolina State Constitution limits the debt capacity of all governmental entities, seeking capital through securities exchanges, to eight percent of the assessed value of the property base. Revenue Bonds, GOBs approved by voter referendum, and COPs issued prior to January 1, 1996, are not currently subject to this limitation. However, during its 1995 session, the South Carolina legislature passed legislation making COPs issued after January 1, 1996, subject to the eight percent limit.

The County's outstanding debt subject to the eight percent limit is almost \$64.6 million as of June 30, 2007, and its capacity to issue new debt is approximately \$148.9 million. The County's last issue of new debt was during FY 2001 when GOBs were issued to fund the completion of several existing projects as well as the construction of three replacement Emergency Medical Service stations. The following table and graph outline components of the County's eight percent debt limit.

Current Constitutional 8% Debt (in Millions of Dollars)

Total Assessment at June 30, 2007	\$2,668.8
Constitutional Debt Limit (8% of Assessment)	\$213.5
Outstanding 8% Debt	\$64.6
Available Capacity	\$148.9



Debt Management

Charleston County

Bond Ratings

During April 2006, Charleston County's municipal bond rating for General Obligation debt was upgraded from AA+ to AAA by Standard and Poor's Corporation. The upgrade was a direct result of the County's continued strong financial performance and emphasis on conservative fiscal management. Other factors contributing to the AAA rating include the County's stable and diverse tax base, a growing and diversified economic base, and a low debt burden combined with reasonable capital needs. The County also maintained its existing municipal bond ratings of Aa1 from Moody's Investors Service and AA from both Fitch IBCA and Duff & Phelps. In order to maintain strong bond ratings, the County employs several general strategies including maintaining two months of undesignated fund balance reserves, implementing five-year budget projections, and consistently matching recurring revenues with recurring expenses. The County also strives to maintain open lines of communication with its rating agencies, while providing full disclosure on all financial reports and bond prospectuses.

Debt Schedule

The County's annual debt service obligation includes principal and interest payments on tax and fee supported debt. As of July 1, 2007, outstanding debt for the next 25 fiscal years is \$377.9 million (principal payments of \$264.5 million and interest payments of \$113.4 million).

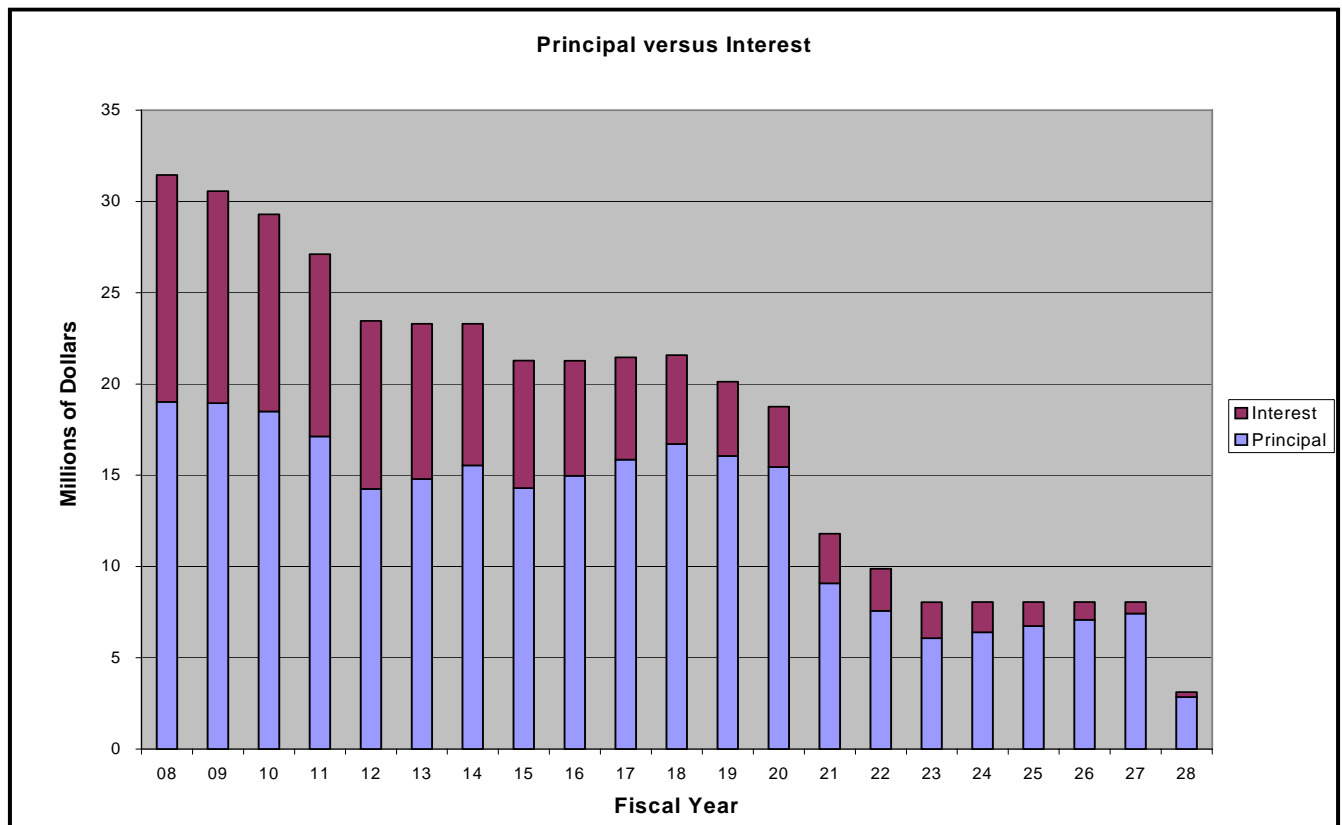
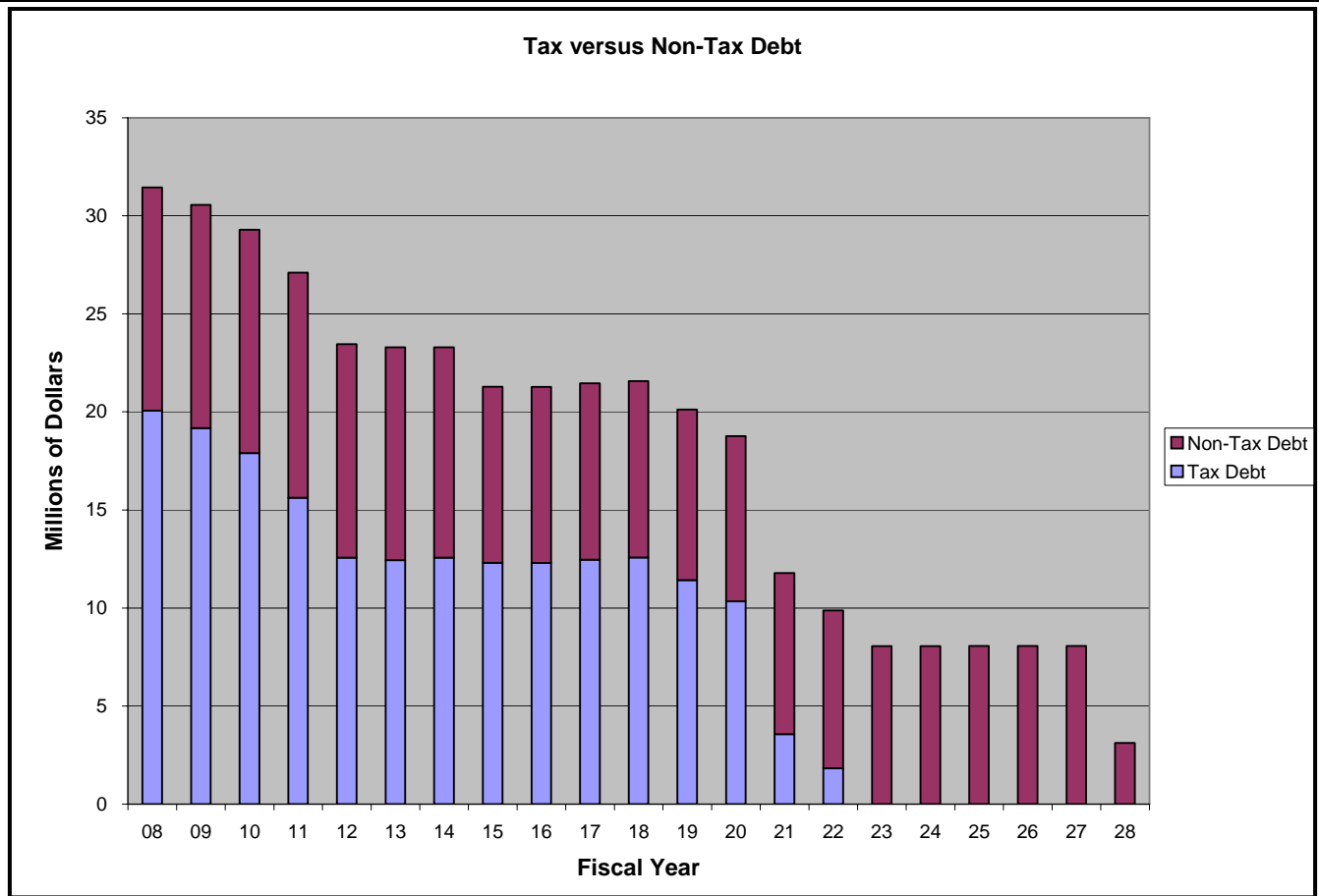
The table below and the graphs on the following page show the level of debt funded by taxes or revenues/fees over the course of the next 25 fiscal years.

Charleston County 25 Year Schedule of Debt Service (in Millions of Dollars)

Fiscal Year										
	08	09	10	11	12	13-17	18-22	23-27	28-32	TOTAL
Tax Supported										
Principal	\$ 13.8	\$ 13.5	\$ 12.7	\$ 11.0	\$ 8.4	\$ 47.9	\$ 36.6	\$ -	\$ -	\$ 143.9
Interest	6.3	5.7	5.2	4.6	4.1	14.1	3.1	-	-	43.1
Subtotal	20.1	19.2	17.9	15.6	12.5	62.0	39.7	-	-	187.0
Revenue/Fee Supported										
Principal	5.2	5.5	5.8	6.1	5.8	27.5	28.2	33.7	2.8	120.6
Interest	6.2	5.9	5.6	5.4	5.1	21.0	14.2	6.6	0.3	70.3
Subtotal	11.4	11.4	11.4	11.5	10.9	48.5	42.4	40.3	3.1	190.9
Total										
Principal	19.0	19.0	18.5	17.1	14.2	75.4	64.8	33.7	2.8	264.5
Interest	12.5	11.6	10.8	10.0	9.2	35.1	17.3	6.6	0.3	113.4
TOTAL ANNUAL DEBT	\$ 31.5	\$ 30.6	\$ 29.3	\$ 27.1	\$ 23.4	\$ 110.5	\$ 82.1	\$ 40.3	\$ 3.1	\$ 377.9

Debt Management

Charleston County



Debt Management

Charleston County

Future Debt Service

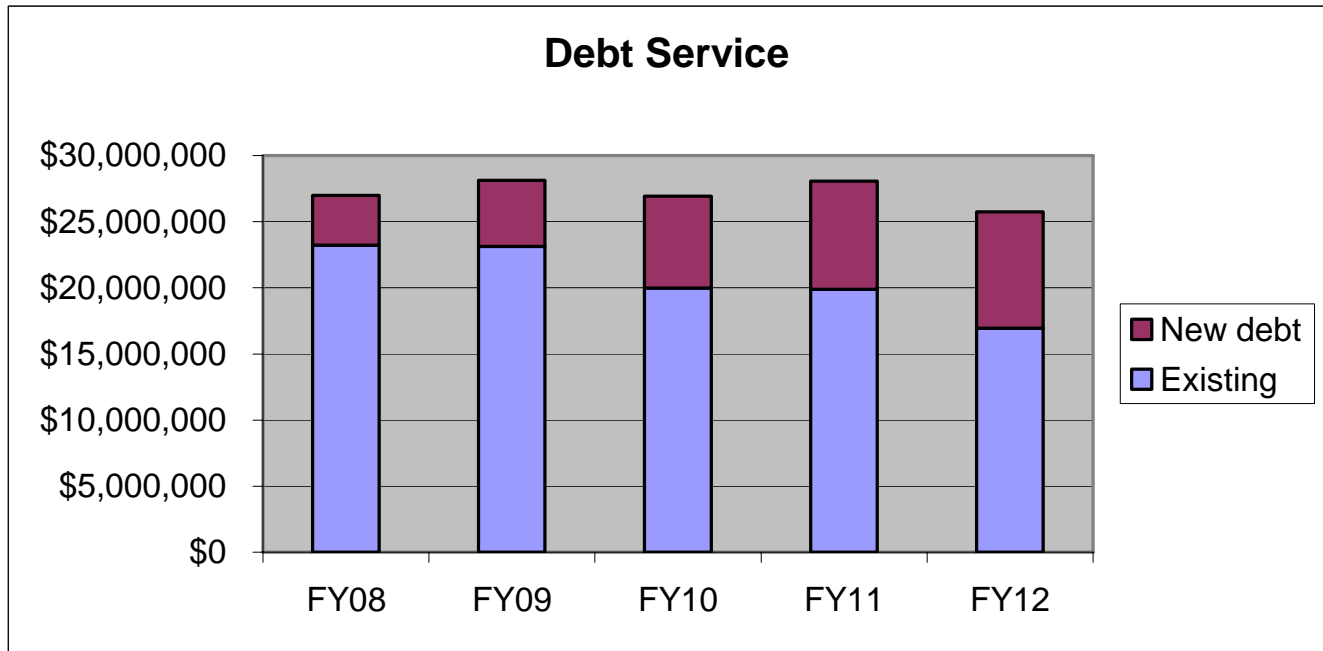
Looking forward, the County anticipates borrowing additional funds in FY 2008 to implement a five-year Capital Improvement Plan. The County plans to issue \$125 million in GOBs (\$75 million in FY 2008 and \$50 million in FY 2010) to help finance property acquisitions, building construction, and other large projects. The County will revisit its debt service millage in 2010 to evaluate the need for future millage increases. A major advantage of having a detailed Capital Improvement Plan is that it is viewed positively by bond rating agencies and will help the County maintain its AAA bond rating. For a complete summary of the details and projects included in the County's Capital Improvement Plan, see the Capital section of this document. The table below and the graphs on the following page show the effect that the planned issuance of new debt will have on the levels of existing County debt and revenues as well as on the Debt Service Fund balance.

Charleston County
Schedule of Debt Associated with Implementation of Capital Improvement Plan
(in Millions of Dollars)

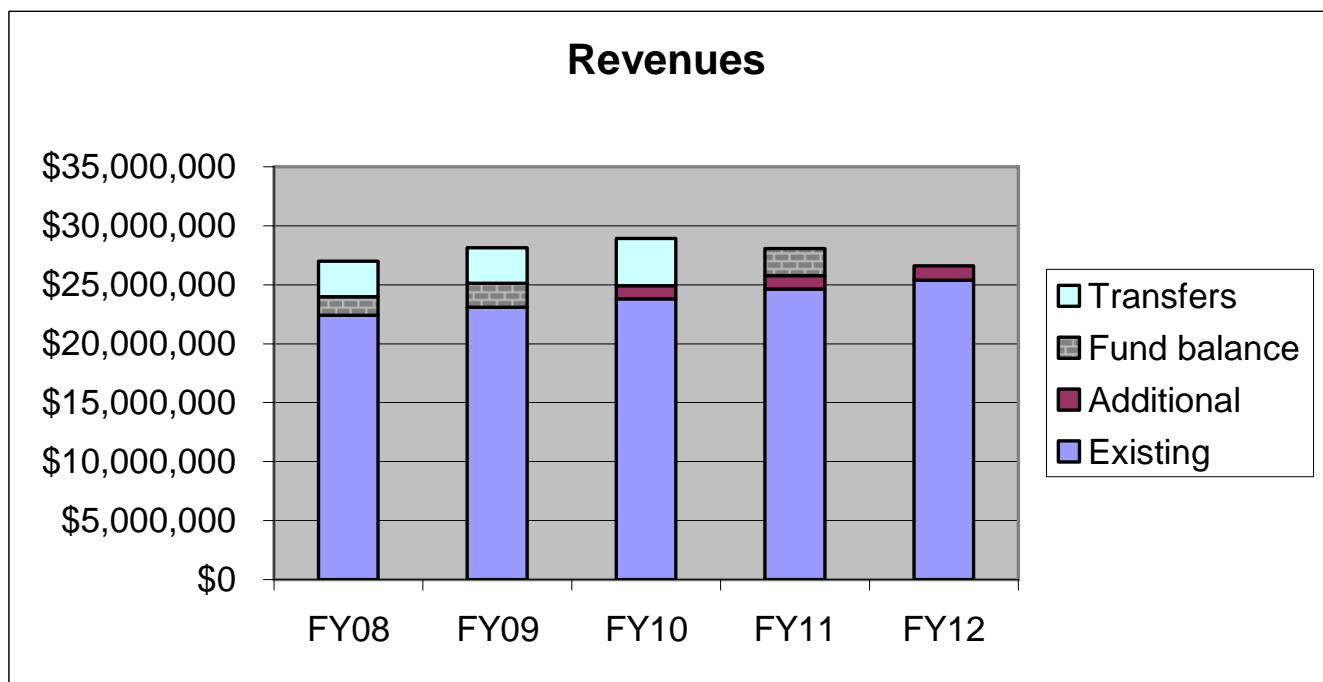
Fiscal Year						
	08	09	10	11	12	TOTAL
Revenues						
Existing Sources	22.4	23.1	23.8	24.6	25.4	119.3
Additional Revenues from Taxes	0.0	0.0	1.1	1.2	1.2	3.5
Interfund Transfers	3.0	3.0	4.0	0.0	0.0	10.0
Subtotal	25.4	26.1	28.9	25.8	26.6	132.8
Disbursements						
Existing Disbursements	23.2	23.1	20.0	19.9	16.9	103.1
Additional Disbursements Resulting from New Debt	3.8	5.0	7.0	8.2	8.8	32.8
Subtotal	27.0	28.1	27.0	28.1	25.7	135.9
Use of Fund Balance	1.6	2.0	(1.9)	2.3	(0.9)	3.1

Debt Management

Charleston County



Assumes issues of \$75 million in FY 2008 and \$50 million in FY 2010



Community Profile

Charleston County

Charleston County is located along the scenic southeastern coast of South Carolina. It has a land territory of 919 square miles and a 97-mile coastline along the Atlantic Ocean. Charleston County is South Carolina's largest and third most populated county with approximately 331,000 residents. The population of the entire Charleston metro area increased by 8% from 1990 to 2000; it is estimated that the metro area will reach a population of 623,000 by 2010.

The City of Charleston is one of America's most historic and beautiful cities. It is known to its visitors as the "*Holy City*" offering tours of the city's historic sights by horse-drawn carriage. Charleston is a medium-size city which offers big city attractions such as the world renowned Spoleto Festival USA. The Spoleto Festival is an annual two-week celebration of opera, jazz, dance, and visual arts. The Charleston area also offers a vibrant sports scene with a minor league baseball team called the Charleston RiverDogs, a professional soccer team known as the Charleston Battery, and a professional hockey team known as the South Carolina Stingrays. The Charleston region's tourism success is largely due to its geographic location providing a natural beauty, moderate climate, and a coveted quality of life which has been deliberately and carefully preserved in an effort to keep a small town feel. The region's coastal location along the Atlantic Seaboard, at the junction of two rivers, provides immense advantages for the seaport. The flat landscape is accented by numerous rivers, tidal creeks, vast expanses of pristine salt marshes, and hallmark live oaks. The scenic backdrop is the perfect setting for the stunning eighteenth and nineteenth-century architecture of Old Charleston. Charleston County also offers urban and suburban communities that lie beyond the old city hosting businesses, industries, and residences alike. The region's charm is evident in the "slow pace and friendly environment" despite the 8% growth in population over the past decade. Residents and tourists alike can enjoy the area's charm by visiting restaurants, shops, parks, resorts, golf courses, beaches, or the numerous cultural festivals the region hosts throughout the year. Restaurants continue to multiply and flourish with a constant flow of aspiring chefs and affluent visitors. Charleston restaurants have been featured in *Bon Appetit*, *The New York Times*, *Southern Living*, and *Wine Spectator* highlighting their Southern cuisine.

The Lowcountry has a competitive posture and a diverse economic base due to its quality of life aspects. The region's economic base includes the Port of Charleston which is fourth in container volume in the United States and sixth in the nation with cargo values of \$55 billion. The Port of Charleston has earned distinction for Port designation by *Port Development International* and is considered the most efficient port in the world for its cargo handling systems. Tourism has long been an economic mainstay in this historic eighteenth century setting and continues to grow in importance. The region's visitor industry has expanded rapidly over the past few years experiencing 4 million visitors in 2006. The tourism industry contributes more than \$5.3 billion annually to the area's economy and provides approximately 50,000 jobs. The region's growing international operations, stable businesses, and industrial bases have contributed to a diverse economy. The area has a busy port, modern airport, and good rail access and is committed to the constant upgrading of its highways. Road improvements include the planned completion of the I-526 Beltway as well as the recent replacement of the Grace and Pearman bridges over the Cooper River. The new bridge is a 2.8 mile long, 8 lane bridge with the longest cable-stay expansions in North America. The area's educational institutions provide well trained workers for industry. There are 17 colleges and universities offering a range of certification programs and associate, bachelor, and master

Community Profile

Charleston County

degrees. In addition, the Medical University of South Carolina offers advanced medical degrees at the State's largest teaching hospital, and Trident Technical College provides a diverse range of industrial training programs. In 2004, the area's post-secondary educational offerings were bolstered by the creation of the Charleston School of Law at the College of Charleston.

The military has proven to be a significant presence in the area despite the 1993 BRAC (Base Realignment and Closure) decision to close much of the Charleston Naval Complex. Even with the closure of the Charleston Naval Complex, the U.S. Navy remains the single largest employer in the region employing 16,200 uniformed, civilian, and reservist personnel located within the Navy Nuclear Power Training School, the Naval Hospital, the Space and Air Warfare Systems Center (SPAWAR), and the Naval Facilities Engineering Command. The Charleston Air Force Base is another prominent employer with 8,400 uniformed, civilian, and reserve employees. The Charleston Air Force Base is home to the 437th Airlift Wing and its squadrons of C-17 transport planes. These planes play a vital role of carrying supplies to active duty troops stationed all over the world. In 2004, the Federal Law Enforcement Training Facility was opened on the former Naval Base. This facility will train approximately 2,000 students a year for the U.S. Coast Guard. A Chamber of Commerce study in 2003 highlighted the significant concentration of 19,000 military retirees residing in the Charleston area.

Economic development has increased dramatically in the past few years. The increase is thought to be largely due to the fact that the Charleston region offers assistance with relocation and has expanded such services as expedited permitting, infrastructure grants, financial incentives, and the Center for Accelerated Technology Training also known as CATT. CATT is considered the national gold standard among state sponsored labor training programs. In 2004, Verizon Wireless opened its \$25 million customer call center in Charleston County; employment is projected to reach 1,100 workers. In 2005, Vought Aircraft and Alenia Aeronautica began construction on their \$560 million plant and have thus far hired 650 high wage workers to build aircraft fuselages. Daimler Chrysler announced in 2005 that it would build a \$400 million plant in North Charleston that would generate over 1,200 jobs to build Sprinter vans. Numerous other expansions of local businesses have also added hundreds of new jobs in the area.

Tourism continues to be strong, and the region still capitalizes on its assets. In 2006, tourism revenues were estimated at around \$5.3 billion, with tourism generating approximately 50,000 jobs in the area both directly and indirectly. Annual events such as the Southeastern Wildlife Expo, Flowertown Festival, Cooper River Bridge Run, Family Circle Cup Tennis Tournament, Spoleto Festival USA, Piccolo Spoleto, and the MOJA Arts Festival have continued to attract tourism to the area. Many new hotels continue to be built to expand the room capacity in the area for the annual events that bring large numbers of tourists to Charleston. In 2004, the emergence of the cruise ship industry hit the Charleston area. The region hosted 13 cruise ships and according to the Federal Maritime Administration hosted about 20,000 passengers. The growth in visitors is projected to continue, and with the historic sites, beautiful gardens, beaches, shopping, fine dining, and numerous cultural attractions, it is clear why people travel to this area. Charleston County, South Carolina is literally the preeminent Southeastern "Gateway to the World."

Budget Process

Charleston County

Charleston County's Budget Process is divided into five phases: Planning, Development, Approval, Compliance Monitoring, and External Audit. See page M-6 for a chart of the budget process.

PLANNING

The budget process begins in October of each year when the Budget Office develops a Budget Preparation Manual that provides specific guidelines as well as computations and projection methodologies. The Manual also includes the Administrator's letter of guidance for the preparation of the budget. A workshop is held in October to discuss the Manual and gives detailed instructions and guidance to budget preparers. Budget calls for departments that provide services to other departments are scheduled to be issued in November.

DEVELOPMENT

The departments prepare their overall requests and submit them to the Budget Office starting in late January. Acting on preliminary recommendations resulting from the Budget Office's review and analysis, the County Administrator finalizes his proposed budget in April.

APPROVAL

The Finance Committee, which includes all members of County Council, reviews the proposed budget through a series of meetings in April and May; County Council makes adjustments as deemed necessary. The Approved Budget for the upcoming fiscal year is adopted in early June. South Carolina law requires three separate readings (votes) of the budget ordinance. South Carolina law now limits any millage increase to the growth in the Consumer Price Index (CPI) and the percentage change in the population of the County. An increase above this limit must meet specific reasons as listed in the law, can exist only until that specific problem/reason is resolved, and requires a two-thirds vote of Council to approve.

Citizen involvement is provided through two public hearings to solicit constituent input. Public notices of these hearings are printed in local newspapers.

COMPLIANCE MONITORING

During the fiscal year, the Budget Office prepares monthly status reports which are provided to Council and provides ongoing departmental reviews.

FIRST QUARTER REVIEW

After the first quarter of the year, the Budget and Controller's Offices conduct a review of revenues, expenditures, and transfers.

MID-YEAR REVIEW

During February of each year, a mid-year review is conducted by the Budget and Controller's Offices and presented to the Finance Committee. At that time, adjustments to the budget may be made as Council deems necessary.

Budget Process

Charleston County

THIRD QUARTER REVIEW

In April, the Budget and Controller Offices perform a third quarter review. This review is the basis for the projection of ending fund balances for the current year. The projection is then incorporated into the available funding for the following budget year.

EXTERNAL AUDIT

From July through December, the County's financial records for the year ended are audited by an external auditor. The external audit allows for independent verification of the activity the County recorded in its records.

BUDGET TRANSFERS AND AMENDMENTS

If budget transfers are necessary, the department director may transfer funds that are less than \$10,000 within the "Personnel," "Operating," or "Capital" categories. In addition, the County Administrator (or his designated representative) may approve budget transfers that exceed \$10,000, that are between the categories in an organizational unit or that are between organizational units. If revisions require a change to the total disbursements in the General Fund, Council may consider supplemental appropriations, which require three separate readings of an ordinance and a public hearing. By resolution, Council may also generate transfers from Council's contingency to organizational units. These budget transfer guidelines are specified in Section 17 of the County Budget Ordinance.

In some instances, grant funds are applied for or received after the beginning of the budget year and are not included in the Council Approved budget. To provide for this situation, Section 19 of the County Budget Ordinance authorizes the necessary Special Revenue Funds, Capital Projects Funds, and Proprietary Funds to be created to provide a mechanism for the expenditures of these monies. Grant funds must be approved by Council, generally at the time of application, before any monies can be expended.

BUDGET BASIS

Except as noted below, the basis of budgeting is the same as the basis of accounting. The County budgets for Governmental Funds using the flow of current financial resource measurement focus and the modified accrual basis of accounting. The flow of current financial resource measurement focus includes only current assets and liabilities; long-term assets and liabilities are reported separately. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable" and "available"). "Measurable" means that the amount of the transaction can be determined, and "available" means that the amount is collectible within the current period or soon enough thereafter to pay liabilities of the current period. The County considers property tax revenues to be available if collected within 60 days after year end; the County considers other revenues to be available if collected within one year after year end. Expenditures are recorded when the liability is

Budget Process

Charleston County

incurred except for certain compensated absences, claims, and judgments that are recorded when the obligations are expected to be liquidated with current financial resources.

The County budgets for Proprietary Funds using the flow of economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus includes current and long-term assets and liabilities. Under the accrual basis of accounting, revenues are recorded when earned, and expenses are recorded when liabilities are incurred. The County departs from the above basis of accounting for budgeting capital expenses and depreciation. To better manage spending, capital items are budgeted as expenses. Depreciation expense is not budgeted, since it affects the Invested in Capital Asset portion of fund balance rather than spendable fund balance.

BALANCED BUDGET

The County's budgets are balanced budgets. A balanced budget means that disbursements (expenditures and transfers out) are not planned unless there are available resources from revenues, transfers in, and/or fund balance. The operating budgets are not balanced by borrowing funds and obligating future resources. (See the Glossary on pages M-31 to M-36 for definitions of disbursements, expenditures, transfers in/out, revenues, and beginning fund balance.)

LONG RANGE CAPITAL PLANNING (5 YEAR CIP)

The Facilities Planning Committee consists of members from the Building Services, Capital Projects, Facilities Management, Controller, and Budget Departments, along with the Chief Deputy County Administrator. This committee annually prepares and updates the five-year Capital Improvements Program (CIP). The CIP specifies those capital improvements and construction projects which are scheduled for development over the next five years in order to maintain or enhance the County's capital assets and delivery of services. The CIP was expanded to include Solid Waste in Fiscal Year 2006.

The Capital Improvements Program also identifies the facility operating and maintenance costs and the staffing costs. Funding for the staffing, operating, and maintenance requirements is included in the operating budgets where applicable. In addition, the CIP describes financing mechanisms for those projects.

The primary type of operating expenditure included in the budget relating to the CIP is funding to cover debt service payments for general obligation bonds or other types of debt required to fund specific CIP projects. The Debt section provides detailed information on debt management.

The County Administrator reviews the Facilities Planning Committee's prioritized list of proposed capital improvement projects, operational impacts of those projects, and funding sources during the review of the operating budget. The final five-year CIP is presented to Council during budget deliberations. County Council adopts the five-year CIP along with the County's annual operating budgets in June.

Budget Process

Charleston County

Budget Calendar

October - December
Planning

Budget Department conducts Budget Workshop/Departments submit information for the Capital Improvement Program (5 year projection)

Departments submit requests to Program Managers for employee, vehicle, data processing, facility and other internal service needs

January - April
Development

Administrator develops Proposed Budget

Departments submit budgets to Budget Office

Budget Office compiles and reviews requests for recommendations to the Administrator

Administrator finalizes budget

May - June
Approval

Council reviews and adopts Budget

- Council reviews budget
- Two readings of the budget ordinance

Council holds two hearings for citizen participation

Council adopts budget with 3rd reading of ordinance

July

Fiscal Year begins July 1st

July - June
Compliance Monitoring

Budget monitoring

Monthly reports and quarterly reviews

Mid-year and 3rd quarter projections of ending fund balances

Budget Transfers

Budget Amendments

the following **July - Dec**
External Audit

Independent Audit for compliance with Council's Approved Budget

Financial Systems

Charleston County

The Chief Deputy County Administrator is responsible for providing many County financial services, including budgeting, financial accounting and reporting, payroll, accounts payable disbursement, procurement, and special financial policy analyses for County management. These functions are performed by the Budget, Controller, and Procurement Departments. The Treasurer, an elected position, is responsible for cash receipts, debt management, and cash and investment management.

The County utilizes a computerized financial accounting system (IFAS – Integrated Fund Accounting System) which incorporates a system of internal accounting controls. The system has been designed to safeguard assets against loss from unauthorized use and to provide reliable financial records for preparing financial statements. The system was implemented during FY 1998 and FY 1999. During FY 2008, the County completed the upgrade of IFAS to the latest version (7.7). In addition, online applicant tracking for the Human Resources Department was implemented in FY 2005. The maintenance and continual upgrade of the County's financial systems remain a priority of the Information Technology Department.

Financial records are maintained according to generally accepted accounting principles (GAAP). Accounting records for governmental fund types and similar trust funds are maintained on a modified accrual basis, with revenues being recorded when available and measurable and expenditures being recorded when services or goods are received and liabilities are incurred. Accounting records for proprietary fund types and similar trust funds are maintained on the accrual basis. The accrual basis recognizes revenues when they are earned and expenses when they are incurred.

The County prepares its audited financial statements in accordance with the financial reporting model required by the Government Accounting Standards Board (GASB) Statement Number 34. This model provides a government-wide perspective which presents the County in its entirety. The main features of this model are the inclusion of infrastructure assets, the depreciation of all assets, and the elimination of interfund transactions to avoid doubling of revenues and expenditures. This model more closely follows corporate accounting to allow the reader to more easily understand the financial status and activity of the County.

Financial Policies

Charleston County

Adopted by Council on August 14, 2007

The County's mission is to promote and protect the quality of life in Charleston County by delivering services of value to the community. As part of accomplishing this mission, the County strives to make informed choices about service provisions, while safeguarding the County's resources. The County addresses its responsibility to its citizens through the wise management of finances, which includes adequately funding County services and maintaining public facilities. The County also desires to maintain its strong financial position, while protecting the County's credit rating and preventing default on any debts.

The objectives of these policies are:

1. To provide guidelines for operational and strategic decision making related to financial matters.
2. To assist management and Council by providing accurate and timely information about financial matters.
3. To preserve Council's policy-making ability by ensuring that important policy decisions are not controlled by financial condition.
4. To ensure the proper use of all County funds through a good system of financial security and internal controls.
5. To provide a standard against which the County's fiscal performance can be evaluated.

The County has developed financial policies in the following areas:

1. Operating budget
2. Revenue and expenditures
3. Financial reserve
4. Capital improvements
5. Debt management
6. Investments
7. Accounting, auditing, and financial reporting
8. Procurement
9. Risk management
10. Human resources

Operating Budget Policies

1. The budget process will follow a calendar established by the Administrator.

Financial Policies

Charleston County

2. The budget will:
 - a. Be prepared annually.
 - b. Include operating and capital budgets.
 - c. Be adopted by Council before July 1.
3. The budget will ensure disbursements (expenditures and transfers out) are equal or less than the funding available (revenues, transfers in and fund balance).
4. The basis of budgeting will follow generally accepted accounting principles (GAAP) with the following exceptions:
 - a. For Proprietary Funds, capital items are budgeted to manage spending.
 - b. For Proprietary Funds, depreciation is not budgeted since it does not affect spendable fund balance.
5. The Budget Director will maintain a budgetary control system to ensure adherence to the adopted budget.
6. Where practical, County departments will develop and employ performance measures and/or benchmarks that support the County's mission. Selected performance measures will be included in the budget document.

Revenue and Expenditure Policies

Combined

1. The County will strive to pay for all recurring expenditures with recurring revenues.
2. A five-year forecast will be prepared that includes estimated operating revenues and costs.
 - a. Operating costs of future capital improvements from the capital improvement plan will be included.
 - b. The forecast will be updated on an annual basis.
3. The County will evaluate the need to issue a Tax Anticipation Note:
 - a. If a cash flow analysis indicates expenditures exceed revenues before the majority of tax collections are received.
 - b. If a catastrophic event occurs.

Financial Policies

Charleston County

Revenue Policies

1. The County will strive to maintain a diversified and stable revenue system to aid in sheltering it from the impact of short-term fluctuations in any one revenue source.
 - a. Revenues will be evaluated to determine short-term and long-term stability.
 - b. The Budget Office will develop and maintain a Revenue Manual.
2. Revenue estimates will be based on reasonable expectations and be as realistic as possible.
3. An aggressive policy of collecting revenues will be followed.
4. The County shall aggressively pursue relevant grant opportunities. All potential grants shall be carefully evaluated for:
 - a. Consistency with the County mission.
 - b. Matching requirements, to include both dollar and level-of-effort matches.
 - c. The impact on services due to termination or reduction in grant funding.
5. The County will not solicit donations of any kind from current or prospective vendors.
6. Gifts, donations, and bequests shall be evaluated for their benefit to the County and accepted only by Council approval.
7. Restricted revenue (e.g. grants and gifts) shall only be used for the purpose intended and shall be avoided if the County would be adversely impacted.
8. Interest income will be allocated among the major funds or restricted funds that provided cash to earn the interest income.
9. Except for Proprietary Funds or other restricted funds, the sale of personal property will be deposited into a Non-recurring Expenses Fund for the purpose of replacing or purchasing equipment or funding other projects that are non-recurring.

Expenditure Policies

1. The County will strive to provide sufficient funding for adequate maintenance of equipment and facilities at a level that protects capital investment and minimizes future maintenance and replacement costs.
2. An indirect cost plan will be conducted annually. Indirect costs will be reimbursed to the General Fund by the Enterprise Funds and other non-General Funds as appropriate.

Financial Policies

Charleston County

3. General Fund transfers to other funds shall be defined as payments to support specific programs or services. Transfer amounts not expended by the other funds may revert to the General Fund's fund balance at the end of the fiscal year subject to annual review.
4. When a fund is closed, all assets of the fund shall revert to the General Fund unless contrary to applicable Federal, State or local regulations.

Financial Reserve Policies

1. At the end of each fiscal year, the County will strive to maintain a minimum unreserved, undesignated fund balance in the General Fund between 1½ and 2 months of the subsequent year's General Fund disbursements. If the County falls below the minimum level, the Administrator will submit a plan to Council to restore fund balance to the minimum level.
2. The County will review the fund balance in other funds for adequacy on an annual basis
3. The County will maintain a Rainy Day fund to provide emergency funds for use in the event of a major calamity. The County will strive to maintain this fund at no less than four percent of General Fund disbursements. The Administrator will submit a plan to restore the fund to the minimum level.
4. Should there be an excess unreserved, undesignated fund balance the excess may be used to fund one-time capital expenditures or other one-time costs.

Capital Improvement Policies

1. A five-year Capital Improvement Plan shall be developed and updated annually. This plan shall contain all capital improvements from all funds and agencies of County government. Each item submitted for the Capital Improvement Plan shall include a summary of the proposed project, cost estimates including future operating costs, a time schedule and potential funding sources.
 - a. A committee will be formed by the Administrator to develop the plan to be proposed to Council.
 - b. The County will maintain an inventory of all real property owned by the County that includes an assessment of the condition of the property.
 - c. A high priority shall be placed on replacement of facilities before they deteriorate to the point of becoming hazardous, incur high maintenance costs, negatively affect property values, and/or no longer functionally serve their intended purposes.
 - d. Council will approve the Capital Improvement Plan.

Financial Policies

Charleston County

2. Council will approve the use of funds for the Capital Improvement Plan.
 - a. Should funds remain after the completion of a project, the Administrator will propose a plan to Council to reprogram the funds.
 - b. Except for Proprietary Funds or other restricted funds, should the County receive proceeds from the sale of real property, the funds will be used for capital improvements or the reduction of debt related to capital improvements.
3. The County shall strive to maintain and replace existing infrastructure (i.e. roads and bridges) as needed.
4. When constructing capital improvements, the County shall follow all appropriate standard and codes, shall follow best construction practices, and shall minimize construction costs; while assuring an appropriate useful life and acceptable maintenance costs.

Debt Management Policies

1. The County shall only use long-term debt for capital projects or equipment.
 - a. When current revenues are not sufficient to use pay-as-you-go funding.
 - b. When the useful life of the project or equipment equals or exceeds the term of financing.
2. Debt financing shall not be considered appropriate for current operating expenditures or any recurring purpose.
3. A five-year Debt Management Plan shall be developed annually.
 - a. This plan shall contain all outstanding debt from all funds.
 - b. The plan shall provide for the issuance of new debt at reasonable intervals.
 - c. The plan shall show the impact on the ad valorem tax rate. The plan will strive to avoid erratic fluctuations in the ad valorem tax rate.
4. In accordance with Article X of the South Carolina Constitution, the County's General Obligation debt will not exceed eight percent of the assessed value of all taxable property within the county, except as authorized through referendum.
5. The County will maintain an adequate cushion in its constitutional debt limit margin referenced in item 4 above.
6. At the end of each fiscal year, the County will designate a portion of the Debt Service Fund's fund balance equal to the pro-rata share of debt service payments to be made in the next fiscal year.

Financial Policies

Charleston County

7. The County will employ municipal finance professionals to assist in developing a bond issuance strategy, preparing bond documents, and marketing bonds to investors.
8. The County will select a method of sale that is the most appropriate in light of the financial market, transaction-specific conditions, County-related conditions, and in accordance with State law.
9. Bonds issued by the County shall not exceed a repayment period of 25 years, and the terms must be in compliance with applicable tax law requirements governing tax exempt financing.
10. Where advantageous, the County will use special assessment, revenue, other self-supporting bonds, or other financing instruments instead of General Obligation Bonds.
11. Prior to the issuance of new General Obligation (GO) debt, consideration shall be given to forecasted tax rate requirements, ratio of net GO debt to assessed taxable value, net GO debt per capita, and debt service payments to General Fund operating budget.
12. Debt structures that result in significant “back loading” of debt will be avoided.
13. Capital leases may be considered:
 - a. When the useful life equals or exceeds the length of the lease.
 - b. When the cost benefit analysis is more favorable than purchasing.
14. The Chief Financial Officer (CFO) will maintain good communication with bond rating agencies.
 - a. The CFO will provide periodic updates on the County’s financial condition.
 - b. Required disclosure on every financial report and bond prospectus will be followed.
 - c. The County may request ratings prior to the sale of securities from the major rating agencies for municipal bond issues.
15. The County will strive to achieve and maintain the highest credit rating awarded by the municipal bond rating agencies.
16. The Chief Financial Officer shall comply with general financial reporting and certification requirements embodied in bond covenants.

Financial Policies

Charleston County

17. The County may undertake refinancing of outstanding debt:
 - a. When such refinancing allows the County to realize significant debt service savings (net present value savings equal to at least 2.5 percent of the refunded par amount) without lengthening the term of refinanced debt and without increasing debt service in any subsequent year.
 - b. When the public policy benefits outweigh the costs associated with the issuance of new debt and any increase in annual debt service.
 - c. When a restrictive covenant is removed to the benefit of the County.
18. Interest earnings on the proceeds from General Obligation Bond issues and other capital financing sources will be used solely to fund capital projects in the Capital Improvement Plan, debt service, or a reserve for capital contingencies.
19. The Controller, under the direction of the Chief Financial Officer, shall maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirements for the federal tax code.

Investment Policies

1. The County will comply with the South Carolina Code of Laws regarding investment activities as may be amended from time to time. The State statutes further allow the County to invest in:
 - a. Obligations of the United States and agencies thereof.
 - b. General obligations of the State of South Carolina or any of its political units.
 - c. Savings and Loan Associations to the extent that the same are insured by an agency of the federal government.
 - d. Certificates of deposit where the certificates are collaterally secured by securities of the type described in a and b above held by a third party as escrow agent or custodian, of a market value not less than the amount of the certificates of deposit and repurchase agreements so secured, including interest.
 - e. No load open-end or closed-end portfolios of certain investment companies with issues of the US Government.
 - f. South Carolina Local Government Investment Pool.
2. The investment policies apply to cash related assets which are included within the scope of the County's Comprehensive Annual Financial Report except for those belonging to County's component units.
3. The County Treasurer is authorized by Council to invest County funds. The Treasurer, acting in accordance with this investment policy and exercising due diligence, shall be relieved of personal responsibility for a specific security's credit risk or market price change, provided these deviations are reported immediately and that appropriate action is taken to control adverse developments.

Financial Policies

Charleston County

4. Investments shall be made with judgment and care, considering prevailing circumstances, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The “prudent investor” rule will be applied in managing the overall portfolio.
5. The County will use interest bearing accounts unless they are prohibited or evaluated and found to be cost ineffective.
6. Agencies will notify the Treasurer when a bank account is opened or closed.
7. The Treasurer will ensure that adequate collateral is maintained on all deposits exceeding Federal Deposit Insurance Corporation (FDIC) coverage.
8. Investment securities purchased by the County will be held in third-party safekeeping by an institution designated as a primary agent and shall be appropriately collateralized.
9. The Treasurer will attempt to match the maturity of investments with anticipated cash flow requirements.

Accounting, Auditing, and Financial Reporting Policies

1. The County’s accounting system shall be maintained in such a way so as to conform to generally accepted accounting principles established by the Governmental Accounting Standards Board with the objective of obtaining an unqualified opinion from the County’s independent auditor.
2. The County’s accounting system shall be maintained in such a way so as to conform with the following characteristics:
 - a. Reliability
 - b. Accuracy
 - c. Consistency
 - d. Readability
 - e. Timeliness
 - f. Responsiveness
 - g. Conformity with all legal requirements
3. County will maintain an inventory of personal property.
4. The County will develop and maintain an appropriate system of internal controls over its financial resources. An Internal Auditor position that reports to Council will review the County’s internal controls.

Financial Policies

Charleston County

5. Operational (program) audits will be performed as deemed necessary by the Administrator.
6. The County will develop and maintain an emergency plan to assure the continuity of the County's financial operations.
7. Budget to actual reports will be prepared by the Budget Office and provided to Council on a monthly basis for all major funds (defined as annual budgets greater than \$500,000). Corrective action by the Administrator will be pursued for items projected to exceed budget by the end of the fiscal year.
8. A mid-year review will be performed by the Budget and Controller's Offices based on financial information through December. A report to Council will be made in February.
9. The County shall contract with an independent audit firm to perform an annual audit of the County's financial statements.
10. The County shall annually prepare and publish, within 180 days after the end of the fiscal year, a Comprehensive Annual Financial Report prepared in conformity with generally accepted accounting principles.
11. The Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Award shall be pursued annually.
12. The County will annually publish a Citizens Guide which summarizes the County's budget.

Procurement Policies

1. The Procurement Department will provide for the fair and equitable treatment of all persons involved in public purchasing by the County, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity.
2. The County shall follow a procurement ordinance which shall be reviewed on a regular basis.

Risk Management Policies

1. The Risk Manager will strive to protect the County against the financial consequences of accidental losses which are catastrophic in nature and to preserve County assets and service capabilities from destruction or depletion.
2. The Risk Manager will minimize the costs of risk management activities.

Financial Policies

Charleston County

3. The Risk Manager will provide a safe environment to the extent possible for the County's employees and citizens.

Human Resources Policies

1. The Administrator will review the organization structure at regular intervals to assure that the County is responsive to current conditions and that services are delivered in the most efficient manner.
2. The County will provide adequate funding to stabilize the County employment force and minimize uncertainty about the continuity of services.
 - a. A compensation study should be conducted every five years to evaluate the competitiveness of County salaries.
 - b. A compensation philosophy should be followed that adjusts salaries based on the results of the compensation study and that allows for annual adjustments.
3. Long-term costs of salary or benefit changes shall be estimated and fully disclosed to Council before approval and implementation.

Statistics

Charleston County

Assessed Property Values

<u>FISCAL YEAR</u>	<u>PERSONAL AND VEHICLE</u>	<u>REAL</u>	<u>TOTAL</u>
2007	\$369,530,347	\$2,308,701,112	\$2,678,231,459
2006	347,956,687	2,197,536,874	2,545,493,561
2005	377,880,220	2,041,172,452	2,419,052,672
2004	383,502,710	1,394,103,212	1,777,605,902
2003	378,438,773	1,347,982,940	1,726,421,713
2002	374,138,469	1,297,211,547	1,671,350,016
2001	373,384,918	1,145,417,703	1,518,802,621
2000	357,339,477	766,283,307	1,123,622,784
1999	340,377,126	713,853,651	1,054,230,777
1998	309,073,889	703,148,480	1,012,222,369

NOTE: This information was provided by the Charleston County Assessor's and Auditor's Offices.

Construction

<u>FISCAL YEAR</u>	<u>NUMBER OF PERMITS</u>	<u>COMMERCIAL VALUE</u>	<u>RESIDENTIAL VALUE</u>
2007	6,724	\$ 50,317,887	\$ 290,667,299
2006	7,036	41,121,669	298,504,572
2005	6,538	44,571,910	222,391,075
2004	5,500	31,880,979	192,838,892
2003	4,873	67,783,866	118,014,137
2002	5,645	18,564,007	179,773,595
2001	5,474	31,330,023	124,903,732
2000	5,682	56,104,750	154,253,928
1999	5,388	51,394,450	138,593,278
1998	5,300	15,165,078	210,500,983

NOTE: This information was provided by Charleston County's Building Services Department.

Statistics

Charleston County

Demographics

<u>CALENDAR YEAR</u>	<u>COUNTY POPULATION</u>	<u>PER CAPITA INCOME</u>	<u>MEDIAN AGE</u>	<u>UNEMPLOYMENT RATE</u>
2007	331,917	\$32,088	36.0	5.2%
2006	329,482	32,973	36.2	5.0%
2005	326,497	34,470	35.5	4.7%
2004	320,586	32,861	35.3	4.4%
2003	316,540	30,844	34.5	4.2%
2002	312,449	30,243	33.9	3.8%
2001	310,715	29,674	31.9	3.2%
2000	309,969	28,790	31.8	3.0%
1999	309,247	26,807	31.6	3.0%
1998	307,174	25,243	31.4	3.0%

NOTE: This information was obtained from the Charleston Metro Chamber of Commerce.

Principal Taxpayers

<u>NAME</u>	<u>ASSESSED VALUE</u>	<u>BUSINESS</u>
S.C. Electric & Gas	\$36,136,700	Electric and Gas Utility
BellSouth	18,727,070	Telecommunications
Mead/Westvaco	18,157,805	Paper Products and Chemicals
Kiawah Real Estate Company	7,581,340	Real Estate
Cellco	5,416,820	Telecommunications
Charleston Place LLC	5,380,080	Hotel and Convention Center
Berkeley Electric Co-op	5,203,040	Electric and Gas Utility
North Charleston Joint Venture	4,897,680	Retail
IMI Mt. Pleasant	3,953,040	Retail
Citadel Mall CMBS LLC	3,717,860	Retail

NOTE: This information was provided by the Charleston County Auditor's and Treasurer's Offices.

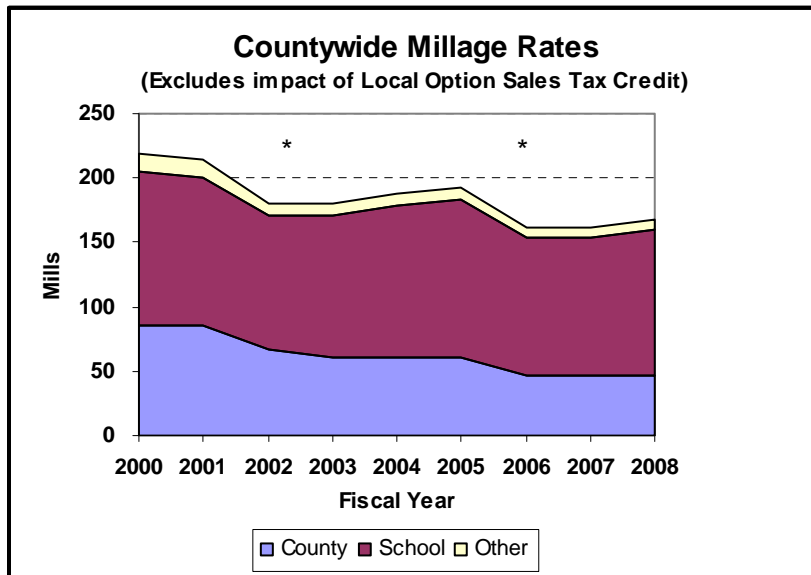
Statistics

Charleston County

Employment by Sector 2007

<u>EMPLOYER</u>	<u>NUMBER OF EMPLOYEES</u>	<u>RANK</u>	<u>TOTAL COUNTY EMPLOYMENT</u>
Medical University of South Carolina (MUSC)	10,000	1	6.26%
Charleston Air Force Base	6,150	2	3.85%
Charleston County School District	5,400	3	3.38%
Roper St. Francis Healthcare	3,400	4	2.13%
Piggly Wiggly Carolina Co. Inc.	2,500	5	1.57%
Charleston County	2,100	6	1.32%
City of Charleston	1,700	7	1.06%
Mead Westvaco	1,700	8	1.06%
Bi Lo Stores	1,350	9	0.85%
College of Charleston	1,200	10	0.75%

NOTE: This information was obtained from the Charleston Metro Chamber of Commerce.



Fiscal Year	County	School	Other	Total
1999	82.1	105.6	13.0	200.7
2000	85.8	119.8	12.9	218.5
2001	85.8	115.2	12.9	213.9
2002	66.8	103.4	9.8	180.0 *
2003	61.2	109.7	9.3	180.2
2004	61.2	117.2	9.3	187.7
2005	61.2	121.4	9.3	191.9
2006	46.8	106.9	7.6	161.3 *
2007	46.8	106.4	7.6	160.8
2008	46.8	113.6	7.6	168.0

* Reassessment

Other includes the Charleston County Park and Recreation Commission and Trident Technical College.

Ordinance

Charleston County

CHARLESTON COUNTY ORDINANCE NO. 1555

TO PROVIDE FOR THE LEVY OF TAXES FOR CORPORATE PURPOSES OF CHARLESTON COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2008 AND ENDING JUNE 30, 2009, HEREINAFTER REFERRED TO AS FISCAL YEAR 2009; TO MAKE APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDS OF SAID COUNTY FOR SUCH PURPOSES; AND TO FURTHER PROVIDE FOR THE LEVY OF TAXES FOR CORPORATE PURPOSES OF CHARLESTON COUNTY INCLUDING THE AWENDAW CONSOLIDATED FIRE DISTRICT, EAST COOPER FIRE DISTRICT, NORTHERN CHARLESTON COUNTY FIRE DISTRICT, WEST ST. ANDREW'S FIRE DISTRICT, AND TRIDENT TECHNICAL COLLEGE FOR FISCAL YEAR 2009; TO PROVIDE FOR APPROPRIATIONS FROM SUCH SPECIAL FUNDS CREATED FOR THE PURPOSES OF THE AWENDAW CONSOLIDATED FIRE DISTRICT, EAST COOPER FIRE DISTRICT, NORTHERN CHARLESTON COUNTY FIRE DISTRICT, WEST ST. ANDREW'S FIRE DISTRICT, AND TRIDENT TECHNICAL COLLEGE IN ORDER TO SUPPLY THE NECESSARY FUNCTIONS OF SAID UNITS; TO PROVIDE FOR BUDGET CONTROL OF SAID APPROPRIATIONS BY THE COUNTY COUNCIL AND THE COUNTY ADMINISTRATOR; TO MAKE PROVISIONS FOR THE FISCAL AFFAIRS OF SAID COUNTY; AND TO PROVIDE FOR THE ISSUANCE OF TAX ANTICIPATION NOTES IN AN AMOUNT UP TO \$25,000,000 FOR CHARLESTON COUNTY AND UP TO \$200,000 FOR AWENDAW CONSOLIDATED FIRE DISTRICT.

BE IT ORDAINED by the County Council of Charleston County:

SECTION 1: As set by County Council, the Charleston County Auditor shall levy in the year 2008 and the Charleston County Treasurer shall collect 40.2 mills for General Fund Purposes and 6.6 mills for the Debt Service Fund.

Proceeds of the levy upon all taxable property in Charleston County shall be collected by the Charleston County Treasurer as provided by law for the collection of County ad valorem taxes, the proceeds thereof to be placed in the appropriate funds of the said County together with all revenues and income accruing to the County of Charleston during the fiscal year 2009, and regardless of sources, shall be paid out from time to time by the said County Treasurer in accordance with the provisions of this ordinance and other appropriation ordinances hereafter passed by the County Council of Charleston, except as follows: 1. welfare funds received by the Charleston County Department of Social Services from the State of South Carolina or the United States; and 2. Proprietary and Special Revenue Funds shall accrue to the benefit of those funds and shall not be deposited in the General Fund of the County of Charleston, except as provided for in SECTION 14 of this ordinance.

SECTION 2: There is hereby appropriated from the General, Proprietary, Special Revenue, and Capital Projects Funds referred to in SECTION 1 hereof the following amounts of money for the following respective corporate purposes of Charleston County for and during the period beginning July 1, 2008, and ending June 30, 2009, to wit:

Organization Units:	General Fund	Proprietary Funds	Special Revenue Funds
COUNCIL AGENCIES			
County Council	\$ 1,974,124	\$ -	\$ -
Accommodations Fee	-	-	6,635,541
Accommodations Tax	-	-	19,633
Internal Auditor	222,316	-	-
Legal	1,228,702	-	14,000
Nondepartmental Personnel	(2,533,530)	-	-
Nondepartmental Operating	(3,592,052)	-	-
State Agencies	386,709	-	-
ELECTED OFFICIALS			
Auditor	1,903,170	-	-
Clerk of Court	3,160,760	-	674,000
Coroner	682,267	-	-
Legislative Delegation	178,085	-	-
Probate Courts	1,996,779	-	-
Register Mesne Conveyance	2,064,293	-	-
Sheriff	56,057,214	-	1,138,806
Solicitor	4,919,703	-	2,112,950
Treasurer	1,649,959	-	-
APPOINTED OFFICIALS			
Elections and Voter Registration	1,448,216	-	-
Library	14,523,000	-	-
Master-In-Equity	543,251	-	-
Medical Examiner's Commission	380,800	-	-
Public Defender	-	-	4,524,952
Veterans Affairs	290,375	-	-
ADMINISTRATOR			
Administrator	869,785	-	-
Economic Development	-	-	783,170
Consolidated Dispatch	300,000	-	-
Organizational Development	394,708	-	-
CHIEF DEPUTY ADMINISTRATOR			
Chief Deputy Administrator	451,776	-	-
Assessor	3,522,375	-	-
Budget	670,059	-	-
Controller	1,179,223	-	-
Delinquent Tax	1,075,258	-	-
Department of Alcohol & Other Drug Abuse Services	-	11,484,882	-
Procurement	1,018,300	1,825,000	-
Revenue Collections	-	2,188,527	-

Organization Units:	General Fund	Proprietary Funds	Special Revenue Funds
DEPUTY ADMINISTRATOR OF SUPPORT			
Deputy Administrator of Support	\$ 354,208	\$ -	\$ -
Capital Projects Administration	1,205,194	-	-
Facilities Management	11,329,936	-	-
Grants Administration	2,113,032	-	101,134
Internal Services	418,721	15,351,479	-
Magistrates' Courts	4,875,352	-	238,290
Safety & Risk Management	2,169,693	4,492,538	-
Technology Services	8,121,195	5,814,622	-
DEPUTY ADMINISTRATOR OF OPERATIONS			
Deputy Administrator of Operations	512,621	-	-
Building Services	1,577,634	-	-
Emergency Management	711,152	-	406,744
Emergency Medical Services	13,804,200	-	-
Human Resources	1,829,131	22,485,834	-
Planning	1,770,101	-	-
Public Works	12,482,274	-	1,552,500
Solid Waste	-	41,486,804	-
DEPUTY ADMINISTRATOR OF TRANSPORTATION SALES			
Deputy Admin of Transportation Sales Tax	9,283	-	-
INTERFUND TRANSFERS OUT	<u>10,961,782</u>	<u>130,900</u>	<u>7,599,259</u>
TOTAL	<u>\$ 171,211,134</u>	<u>\$ 105,260,586</u>	<u>\$ 25,800,979</u>

SECTION 3: Unless covered by SECTION 14 of this ordinance, all of the foregoing appropriations are maximum and conditional, and are subject to reduction by action of County Council in the event that the County's revenues accruing to its General, Proprietary, Special Revenue, and Capital Projects Funds, as provided in SECTION 1 hereof, shall fail to be sufficient to pay the same, to the end that the cost of operation of the County government shall remain at all times within its income.

SECTION 4: The Charleston County Auditor is hereby authorized and directed to levy 29.1 mills in the year 2008 on all of the taxable property in the area located within Charleston County known as the Awendaw Consolidated Fire District to be deposited in the Awendaw Consolidated Fire District Special Revenue Fund. Proceeds of the levy upon all taxable property located within the Awendaw Consolidated Fire District shall be collected by the Charleston County Treasurer as provided by the law for the collection of County ad valorem taxes, the proceeds thereof to be placed in separate fund to be held and administered by the County Treasurer, including all monies collected, earned, donated, proceeds of the tax anticipation borrowing or otherwise accruing from the operation of the Awendaw Consolidated Fire District. Such funds shall be paid out from time to time by the County Treasurer in accordance with the provisions of this ordinance and other ordinances hereafter passed by the County Council of Charleston County.

SECTION 5: There is hereby appropriated \$1,916,053 from the funds referred to in SECTION 4 hereof and from such other funds as may be generated by the Awendaw Consolidated Fire District for the corporate purposes of the District for and during the period beginning July 1, 2008, and ending June 30, 2009. The foregoing appropriation is for the operation of a Special Revenue Fund and is subject to the expenditure limitations embodied in SECTION 14 of this ordinance.

SECTION 6: The Charleston County Auditor is hereby authorized and directed to levy 17.6 mills in the year 2008 on all of the taxable property in the area located within Charleston County known as the East Cooper Fire District to be deposited in the East Cooper Fire District Special Revenue Fund. Proceeds of the levy upon all taxable property in the area located within Charleston County known as the East Cooper Fire District shall be collected by the Charleston County Treasurer as provided by law for the collection of County ad valorem taxes, the proceeds thereof to be placed in a separate fund to be held and administered by the County Treasurer, including all monies collected, earned, donated, or otherwise accruing from the operation of the East Cooper Fire District. Such funds shall be paid out from time to time by the County Treasurer in accordance with the provisions of this ordinance and other ordinances hereafter passed by the County Council of Charleston County.

SECTION 7: There is hereby appropriated \$145,000 from the funds referred to in SECTION 6 hereof and from such other funds as may be generated by the East Cooper Fire District for the corporate purposes of the District for and during the period beginning July 1, 2008, and ending June 30, 2009. The foregoing appropriation is for the operation of a Special Revenue Fund and is subject to the expenditure limitations embodied in SECTION 14 of this ordinance.

SECTION 8: The Charleston County Auditor is hereby authorized and directed to levy 12.0 mills in the year 2008 on all of the taxable property in the area located within Charleston County known as the Northern Charleston County Fire District to be deposited in the Northern Charleston County Fire District Special Revenue Fund. Proceeds of the levy upon all taxable property in the area located within Charleston County known as the Northern Charleston County Fire District shall be collected by the Charleston County Treasurer as provided by law for the collection of County ad valorem taxes, the proceeds thereof to be placed in a separate fund to be held and administered by the County Treasurer, including all monies collected, earned, donated, or otherwise accruing from the operation of the Northern Charleston County Fire District. Such funds shall be paid out from time to time by the County Treasurer in accordance with the provisions of this ordinance and other ordinances hereafter passed by the County Council of Charleston County.

SECTION 9: There is hereby appropriated \$161,500 from the funds referred to in SECTION 8 hereof and from such other funds as may be generated by the Northern Charleston County Fire District for the corporate purposes of the District for and during the period beginning July 1, 2008, and ending June 30, 2009. The foregoing appropriation is for the operation of a Special Revenue Fund and is subject to the expenditure limitations embodied in SECTION 14 of this ordinance.

SECTION 10: The Charleston County Auditor is hereby authorized and directed to levy 7.2 mills (3.0 mills for baseline operations and 4.2 mills to eliminate the fiscal year 2008 deficit) in the year 2008 on all of the taxable property in the area located within Charleston County known as the West St. Andrew's Fire District to be deposited in the West St. Andrew's Fire District Special Revenue Fund. Proceeds of the levy upon all taxable property in the area located within Charleston County known as the West St. Andrew's Fire District shall be collected by the Charleston County Treasurer as provided by law for the collection of County ad valorem taxes, the proceeds thereof to be placed in a separate fund to be held and administered by the County Treasurer, including all monies collected, earned, donated, or otherwise accruing from the operation of the West St. Andrew's Fire District. Such funds shall be paid out from time to time by the County Treasurer in accordance with the provisions of this ordinance and other ordinances hereafter passed by the County Council of Charleston County.

SECTION 11: There is hereby appropriated \$8,000 from the funds referred to in SECTION 10 hereof and from such other funds as may be generated by the West St. Andrew's Fire District for the corporate purposes of the District for and during the period beginning July 1, 2008, and ending June 30, 2009. The foregoing appropriation is for the operation of a Special Revenue Fund and is subject to the expenditure limitations embodied in SECTION 14 of this ordinance.

SECTION 12: The Charleston County Auditor is hereby authorized and directed to levy 2.0 mills in the year 2008 on all taxable property in Charleston County to be deposited in the Trident Technical College Special Revenue Fund. Proceeds of the levy upon all taxable property shall be collected by the Charleston County Treasurer as provided by law for the collection of County ad valorem taxes, the proceeds thereof to be placed in a separate fund to be held and administered by the County Treasurer. Such funds shall be paid out from time to time by the County Treasurer in accordance with the provisions of this ordinance and other ordinances hereafter passed by the County Council of Charleston County.

SECTION 13: There is hereby appropriated \$5,336,575 from the funds referred to in SECTION 12 hereof and from such other funds as may be generated by the Trident Technical College for the corporate purposes of the College for and during the period beginning July 1, 2008, and ending June 30, 2009. The foregoing appropriation is for the operation of a Special Revenue Fund and is subject to the expenditure limitations embodied in SECTION 14 of this ordinance.

SECTION 14: Anticipated revenues accruing to all Proprietary and Special Revenue Funds are stated in this Budget Ordinance. Should actual funding sources for any such fund be less than projected, the Administrator shall reduce budgeted expenditures attributable to said fund. Should actual funding sources be greater than projected in this Ordinance, the Administrator may revise budgeted expenditures or direct the increase to be held for future years' expenditures.

SECTION 15: All monies properly encumbered as of June 30, 2008, shall be added to the applicable organizational unit's budget for fiscal year 2009. These encumbered monies may be expended only as set forth in their encumbrance except as authorized by the Administrator. Unencumbered appropriations shall remain in the respective funds as unrestricted reserves whose subsequent appropriation shall be determined by Ordinance.

SECTION 16: For the purpose of paying in cash for the foregoing and all other general ordinary County expenses for fiscal year 2009 as authorized by this ordinance or by any other appropriation ordinance hereafter passed in and for said fiscal year, the County Treasurer for the said County of Charleston is hereby authorized and directed to use such cash as may from time to time be on hand or in the process of collection, and to borrow from time to time as may be necessary on his official note or notes, or other evidence or evidences of indebtedness in anticipation of the collection of the taxes herein levied, provided that all loans made from private persons, firms, or corporations shall be made only after three days' notice by advertising once in some newspaper in the County of Charleston and on the best terms possible, a sum or sums not exceeding in the aggregate Twenty-Five Million Dollars (\$25,000,000), for the use of the County of Charleston and a sum not exceeding in the aggregate Two Hundred Thousand Dollars (\$200,000) for the use of the Awendaw Consolidated Fire District and the sum or sums so borrowed for the operation of the County of Charleston shall constitute a valid and prior claim against the said taxes herein levied and against the County of Charleston and the sum or sums so borrowed for the operation of the Awendaw Consolidated Fire District shall constitute a valid and prior claim only against the said taxes herein levied for the use of the Awendaw Consolidated Fire District; provided further that the said County Treasurer shall be authorized in his discretion to make any such loans from special fund or funds, including sinking funds, in his hands as County Treasurer, repayment of which shall be secured in the same manner as if made from private persons, firms, or corporations as aforesaid; and provided further that if the net interest cost is less than eight (8) percent, the Chairman is authorized to award the loan to the bidder or bidders offering to purchase the notes at the lowest net interest cost to the County (calculated by computing the total dollar interest cost from the date of issuance to the date of maturity and deducting there from the amount of the premium offered if any, over and above the premium amount).

SECTION 17: Organization units are bound to the appropriated expenditures as defined in SECTION 2 and delineated in the Approved Budget Narrative FY 2009 document as "major expenditure categories" i.e., (1) personnel; (2) operating; and (3) capital.

For "State Agencies" and "Outside Agencies" the organizational budgets are bound by subaccount.

The County Administrator, or his designated representative, is hereby authorized to effect transfers between major expenditure categories within an organizational unit. The County Administrator is authorized to transfer funds between organizational units for purposes of funding Internal Service Funds. Further, the County Administrator is authorized to transfer other funds between organizational units. The County Administrator is also authorized to further restrict budget transfers within major expenditure categories.

By resolution Council may effect transfers from Council's contingency to organizational units.

By amendment to this ordinance, Council may adjust appropriation transactions affecting fund totals, other than those authorized elsewhere within this ordinance.

SECTION 18: In order that Council may be assured that monies appropriated to the agencies funded in "Outside Agencies", "County Council", and "Accommodations Fee" in SECTION 2 of this Ordinance are properly expended for a public purpose, the above agencies receiving monies shall supply all documents and information required in the County policy for funding outside agencies, adopted August 22, 2006, as may be amended from time to time.

SECTION 19:

(a) Monies received from governmental grants shall accrue only to Special Revenue, Capital Projects, and Proprietary Funds as set forth in this Budget Ordinance. Should grant funds be applied for or received after the beginning of the budget year and thereby not be stated in this Budget Ordinance, then, by passage of Council's resolution authorizing the grant application and expenditures, the necessary Special Revenue, Capital Projects, and Proprietary Funds shall be created to provide a mechanism for the expenditures of these monies.

(b) Funds derived from the sale of real property shall be placed in the Capital Proceeds Capital Projects Fund, and these funds shall be expended only for capital outlays after specific resolution of Council.

(c) Monies received from Accommodations Tax shall accrue only to the Special Revenue Fund as set forth in this Budget Ordinance. Payments to the General Fund and to Tourism Advertising and Promotion, shall be made quarterly as funds are received from the State in amounts equal to five (5) percent and ninety-five (95) percent, respectively, of the amount received, after subtracting the first twenty-five thousand (\$25,000), which is exempt from any tourism-related expenditure requirements and is paid directly to the General Fund.

SECTION 20: A Rainy Day Fund is established to provide emergency funds for use in the event of a major calamity. This fund will be maintained at no less than four percent of General Fund disbursements. Expenditures from this fund shall be authorized by amending this Budget Ordinance.

At June 30, 2008, if the total revenue for General Fund purposes generated by current and delinquent ad valorem taxes and Local Option Sales Tax revenue is greater than One Hundred Twelve Million Two Hundred Fourteen Thousand Dollars (\$112,214,000), then the first Five Hundred Thousand Dollars (\$500,000) of excess shall be placed in Charleston County's Rainy Day Fund.

SECTION 21: Contracts necessary to expend monies appropriated in this budget when not specifically permitted by the Charleston County Procurement Code are hereby authorized and said contracts shall be approved by a Resolution of County Council. Awards of bids on capital items, when less than the amount specified in the Charleston County Approved Operating Budget, are hereby authorized and shall be purchased in accordance with the provisions of the Charleston County Procurement Code.

SECTION 22: The Charleston County Approved Operating Budget, with the detail and the provisos as so stated in the Charleston County Budget Narrative FY 2009 document, hereby incorporated by reference as part of this Ordinance as fully as if set forth verbatim herein, is hereby adopted as the detailed Budget for Charleston County.

SECTION 23: The salaries or compensation shall be determined and paid in accordance with the provisions of the Personnel Policies and Procedures adopted by County Council. Travel and expense allowances shall be paid only upon proper documentation as prescribed by the County Administrator. The per diem rates adopted by the State of South Carolina and the mileage reimbursement rates adopted by the Internal Revenue Service shall apply.

SECTION 24: The classification and grades of all positions shown in the Charleston County Approved Operating Budget are only provisional and are subject to audit by the Human Resources Department to determine the appropriate grade and classification. All salary changes shall take effect on the first day of the first full payroll of fiscal year 2009, July 4, 2008.

SECTION 25: The County Administrator, or his designated representative, is hereby authorized to transfer positions (Full Time Equivalents - FTEs) among organizational units and fund types.

SECTION 26: If any provision of this ordinance or its applications to any circumstance is held by a court of competent jurisdiction to be invalid for any reason, this holding shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are declared by Council to be severable.

SECTION 27: This ordinance shall take effect following approval of third reading.

CHARLESTON COUNTY ORDINANCE NO. 1546.

TO ESTABLISH AND MAKE APPROPRIATIONS FOR FISCAL YEAR 2008-09 FROM THE TRANSPORTATION SALES TAX SPECIAL REVENUE FUND FOR PROJECTS AND PURPOSES PERMITTED BY LAW; TO PROVIDE FOR BUDGET CONTROL OF SAID APPROPRIATIONS BY THE COUNTY COUNCIL AND THE COUNTY ADMINISTRATOR; AND OTHER MATTERS RELATED THERETO

WHEREAS, County Council, by Ordinance No. 1324, duly enacted on August 10, 2004 (the "Sales Tax Ordinance"), provided for the imposition of a ½ of one percent sales and use tax (the "Sales Tax") in Charleston County pursuant to the provisions of S.C. Code Section 4-37-10 et seq. (the "Act"), subject to the results of a referendum to be held on the imposition of the sales tax on November 2, 2004 (the "Referendum"); and

WHEREAS, the Referendum was approved by a majority of the qualified electors of the County, and

WHEREAS, pursuant to applicable law, rules and regulations, the sales tax will be collected starting May 1, 2005, and

WHEREAS, there is a need to provide funds for greenbelts, mass transit, administration and other transportation-related projects before the beginning of the next County fiscal year, and

WHEREAS, pursuant to the Sales Tax Ordinance, a budget for expenditures of sales and use tax revenues from this source must be approved by County Council,

NOW, THEREFORE, BE IT ORDAINED by the County Council of Charleston County:

County Council hereby adopts the above recitals as findings of fact.

SECTION 1: Revenues and income accruing to the County of Charleston during fiscal year 2009 from the proceeds of the Sales Tax shall be deposited into the Transportation Sales Tax Special Revenue Fund, and paid out from time to time by the County Treasurer in accordance with the provisions of this ordinance.

SECTION 2: There is hereby appropriated from the Transportation Sales Tax Special Revenue Fund the following amounts for the following respective corporate purposes of Charleston County for and during the period beginning July 1, 2008, and ending June 30, 2009, to wit:

<u>Organization Units:</u>	<u>Mass Transit</u>	<u>Greenbelts</u>	<u>Transportation Related Projects</u>
CARTA	\$ 8,341,570	\$ -	\$ -
RTMA	428,000	-	-
ITN Charleston Trident	30,000	-	-
Greenbelts - Operating	-	462,249	-
Dep Admin Trans Sales Tax	-	-	774,530
MWDBE Program	-	-	149,835
Public Information Office	-	-	73,939
Transportation Projects	-	-	14,542,753
Debt Service	-	4,821,334	9,859,852
Contingency	-	1,987,417	1,213,521
County Indirect Cost	10,000	5,000	110,000
TOTAL	\$ 8,809,570	\$ 7,276,000	\$ 26,724,430

SECTION 3: Unless covered by SECTION 5 or 6 of this ordinance, all of the foregoing appropriations are maximum and conditional, and are subject to reduction by action of County Council in the event that the County's revenues accruing to its Transportation Sales Tax Special Revenue Fund shall fail to be sufficient to pay the same, to the end that the cost of operation of the county government shall remain at all times within its income.

SECTION 4: For internal County organizational units, the salaries or compensation of positions funded in whole or in part through this budget shall be determined and paid in accordance with the provisions of the Personnel Policies and Procedures adopted by County Council. Travel and expense allowances shall be paid only upon proper documentation as prescribed by the County Administrator. The per diem rates adopted by the State of South Carolina and the mileage reimbursement rates adopted by the Internal Revenue Service shall apply. Positions funded in whole or in part through this budget shall only be those in support of expenditures of funds authorized by the Act and the Sales Tax Ordinance. Positions not solely providing administrative support to projects and purposes under the Act and the Sales Tax Ordinance shall be funded in part from other sources.

SECTION 5: Anticipated revenues accruing to the Transportation Sales Tax Special Revenue Fund are stated in this Budget Ordinance. Should actual funding sources for said fund be less than projected, the Administrator shall reduce budgeted expenditures attributable to said fund. Should actual funding sources be greater than projected in this Ordinance, the Administrator may a) revise budgeted expenditures or b) direct the increase to be held for future year's' expenditures. Any such actions shall be periodically reported to County Council.

SECTION 6: Internal County organizational units are bound to the appropriated expenditures as defined in SECTION 2 by major expenditure category of (1) personnel; (2) operating; and (3) capital for each organizational unit as contained in the Approved Budget Detail FY 2009 document prepared in support of this ordinance. The County Administrator, or his designated representative, is hereby authorized to effect transfers between major expenditure categories within a County organizational unit. Further, the County Administrator is authorized to transfer other funds between County organizational units. The County Administrator is also authorized to further restrict budget transfers within major expenditure categories. By amendment to this ordinance, County Council may also adjust appropriations and make supplemental appropriations from the proceeds of the Sales Tax.

SECTION 7: Agencies outside the County which receive funds from the Transportation Sales Tax Special Revenue Fund shall enter into an intergovernmental agreement in a form approved by the County Administrator and County Attorney. Such agreements shall include, provisions set forth herein, as well as other provisions necessary or helpful in administering the distribution of funds hereunder pursuant to the Act, the Sales Tax Ordinance, and other applicable laws, rules, regulations and County policies. For such outside agencies, prior to the transfer of any amount in excess of Ten Thousand (\$10,000) Dollars up to Twenty-Five Thousand (\$25,000) between expenditure accounts, such agencies must receive approval from the Charleston County Administrator. Prior to the transfer of any amount in excess of Twenty-Five Thousand (\$25,000), agencies outside the County must receive approval from the Charleston County Council.

SECTION 8: In order that Council may be assured that monies appropriated to the outside agencies funded from the proceeds of the Sales Tax are properly expended for projects and purposes permissible under the Act and the Sales Tax Ordinance, such agencies receiving funds shall submit requests for funding in accordance with procedures and schedules established by the County Administrator. Such procedures and schedules shall require, *inter alia*, a statement of the particular purpose(s) for which the money is intended to be spent. Except as specifically authorized by County Council, any outside agency or organization receiving an appropriation of Sales Tax funds must provide to County Council an independent annual audit of such agency's or organization's financial records and transactions and such other and more frequent financial information as required by County Council, all in form satisfactory to County Council.

SECTION 9: Contracts necessary for County organizational units to expend monies appropriated in this budget when not specifically permitted by the Charleston County Procurement Code are hereby authorized and said contracts shall be approved by a resolution of County Council. Awards of bids are hereby authorized and shall be conducted in accordance with the provisions of the Charleston County Procurement Code.

SECTION 10: The Charleston County Administrator is hereby authorized to prepare and administer the detailed operating budget in support of and not inconsistent with the provisions of this ordinance as the detailed transportation sales tax budget for Charleston County.

SECTION 11: The classification and grades of all positions shown in the detailed budget are only provisional and are subject to audit by the Human Resources Department to recommend the appropriate grade and classification.

SECTION 12: The County Administrator, or his designated representative, is hereby authorized to transfer positions (Full Time Equivalents – FTEs) among organizational units and fund types.

SECTION 13: If any provision of this ordinance or its applications to any circumstance is held by a court of competent jurisdiction to be invalid for any reason, this holding shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are declared by Council to be severable.

SECTION 14: All provisions of the Charleston County fiscal year 2008-09 operating budget which are complementary hereto and not inconsistent herewith are hereby incorporated by reference and shall govern expenditures from the Transportation Sales Tax Special Revenue Fund.

SECTION 15: This ordinance shall be effective following approval of third reading.

Glossary

Charleston County

Accrual Basis of Accounting - Method of accounting where revenues are recorded when earned (regardless of when cash is received), and expenses are recorded when liabilities are incurred (regardless of when payment is made). This method is used for the County=s Proprietary Funds.

Adopt - In the context of this budget book, the process by which Council approves the budget through a public hearing and three readings of an ordinance.

Ad Valorem Tax - A property tax computed as a percentage of the property=s assessed value.

Appraised Value - A property=s appraised value is an approximation of fair market value as determined by the Assessor=s Office (real property) or the Auditor=s Office (motor vehicle and personal property).

Appropriation – Funds set aside by a formal action of County Council for approved purposes.

Assessed Value - A property=s assessed value is the taxable value of a property based on a percentage of appraised value. The percentage for an owner-occupied residence is 4 percent; commercial property is 6 percent; a commercial motor vehicle is 10.5 percent; and a personal motor vehicle is 6 percent.

Available - In the context of this budget book, the total of the beginning fund balance, annual revenues, and transfers in which can be used to support disbursements.

Beginning Fund Balance - Unexpended funds from the previous fiscal year. A use of beginning fund balance reflects the amount budgeted from unreserved fund balance to finance expenditures during the current fiscal year.

Bond - A written promise to pay a specified borrowed sum of money (principal) at a specified date or dates in the future, together with periodic interest at a specified rate. See also General Obligation Bond and Revenue Bond.

Bond Anticipation Note (BAN) - A financial instrument used to provide cash flow until bond proceeds are received. A BAN is usually payable within twelve months of issue.

Budget - A financial plan of operation which includes estimates of expenditures and revenues for a given period. It provides a basis for planning, controlling, and evaluating the County=s activities.

Budget Transfer – This is a budgetary transaction which can increase or decrease the adopted line item appropriations within a budget.

AC@ Funds - State-shared revenue driven by a formula based upon the sale of gasoline in the County. These revenues are earmarked for the improvement of State and local roads.

Capital Expenditures (Expenses) - A major object of expenditure which covers purchases, such as vehicles and equipment, with a per unit cost of more than \$5,000 and a useful life of more than one year.

Glossary

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Capital Project - A major improvement or acquisition of equipment or property.

Capital Projects Funds - Funds established to account for the acquisition of fixed assets or the construction of major capital projects not financed by Enterprise or Internal Service funds.

Certificate of Participation (COP) - A contractual arrangement that permits a government to acquire a capital asset by yearly lease payments appropriated in the government=s annual budget. Failure to appropriate money for payment of the lease in any year terminates the contract.

Community Development Block Grants (CDBG) - These grants originate with the U.S. Department of Housing and Urban Development and are passed through the State to the County. These grants focus on improving housing and neighborhoods of lower-income individuals and communities.

Contingency - An appropriation of funds held in reserve to cover unbudgeted events that occur during the fiscal year, such as State or federal mandates, shortfalls in revenues, or unanticipated expenditures.

Cost of Living Adjustment (COLA) - A pay increase which adjusts the salary schedule for most employee classes and is usually based upon increases in the Consumer Price Index.

Debt Service Fund - Fund established to account for the payment of general long-term debt not financed by Enterprise Funds.

Department (Dept.) - The primary organizational unit within the County. Each department performs a specific function.

Department of Alcohol and Drug Abuse Services (DAODAS) - One of the County=s departments and an Enterprise Fund operating under the name ACharleston Center.@

Depreciation - The periodic expiration of an asset=s useful life. Depreciation is a requirement in proprietary type funds, such as Enterprise and Internal Service Funds.

Designations - The portions of fund balance established by County ordinance for specific purposes (i.e., Rainy Day or equipment reserve).

Disbursements - In the context of this budget book, the total of expenses/expenditures and transfers out.

Division - A subdivision of a department, a division is a unit or organization in the County with a more specific set of work responsibilities.

E-Government - A means of conducting government transactions electronically.

Efficiency Measures - Performance measures that quantify the relationship between input and output measures.

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Charleston County

Emergency 911 (E911) - This program is funded with fees charged to countywide telephone subscribers for the availability of the Emergency 911 system. It is one of the County=s Enterprise Funds.

Encumbrances - Commitments made to vendors which involve goods that have not been received or services that have not been completed at year end. Encumbrances are a reservation of fund balance since they are legally obligated.

Ending Fund Balance - Unexpended funds at the end of the fiscal year. The ending fund balance increases when sources exceed disbursements or decreases when disbursements exceed sources.

Enterprise Funds - Funds established to account for those operations that are financed and operated in a manner similar to private business or where the County has decided that the determination of revenues earned, costs incurred, and/or net income is necessary for management accountability.

Expenditures - Reductions in financial resources or an increase in claims (liabilities) at the end of the period that will be paid using current financial resources. The General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Fund recognize expenditures rather than expenses because these funds utilize the modified accrual basis of accounting.

Expenses - Outflows or other using up of assets or incurring of liabilities during a period resulting from carrying out the County=s ongoing operations. The Enterprise Funds and Internal Service Funds recognize expenses because these funds utilize the accrual basis of accounting.

Fiscal Year (FY) - The twelve-month period to which the annual budget applies. The County's fiscal year begins July 1 and ends June 30. The year is represented by the date on which it ends (e.g., July 1, 2008 to June 30, 2009 will be Fiscal Year 2009).

Fringe Benefits - Terminology for benefits paid or matched by the County on behalf of employees. These benefits include mandatory payroll taxes (FICA, Unemployment, and Worker's Compensation), South Carolina Retirement System contributions, and contributions for health, dental, and life insurance.

Full-time Equivalent (FTE) - A value expressing a percentage of time and of funds related to a permanent position authorized by County Council through annual appropriations. For example: 1.00 FTE would represent a position that works the department=s declared full-time work schedule; 0.50 FTE would represent a position that works half of the department=s full-time work schedule.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The County maintains the minimum number of funds consistent with legal and managerial requirements.

Fund Balance - Reflects the cumulative total over time of revenues in excess of expenses in any established fund.

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Charleston County

General Fund - The primary operating fund of the County government. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

General Obligation Bond (GOB) - A written promise to repay a stated sum of money (principal) at a specified date or dates in the future, together with periodic interest at a specified rate. This type of bond is backed by the full faith and credit of the County.

Generally Accepted Accounting Principles (GAAP) - The common set of authoritative standards and procedures adopted by the accounting profession. GAAP requires the use of accrual accounting, where revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Goals - Goals are statements of outcomes for departments or divisions that directly link to the County's strategic goals.

Governmental Accounting Standards Board (GASB) - Established to set standards of financial accounting and reporting for state and local governmental entities.

Government Finance Officers= Association (GFOA) - The professional association for public finance professionals. The GFOA develops the criteria for professional management of governmental financial resources.

Governmental Funds - The governmental funds account for general governmental activities. The governmental funds include the General Fund, the Debt Service Fund, the Special Revenue Funds, and the Capital Projects Funds.

Grants - Projects subsidized either partially or wholly through the Federal government, State government or other outside funding source with specific guidelines and reporting requirements.

Homestead Exemption - The first \$50,000 of the value of an owner-occupied residence is tax exempt for all legal residents of South Carolina that have resided in the State for at least one year on or before December 31 of the year prior to exemption and who are 65 years old, disabled, blind, or have an eligible spouse.

Infrastructure - Basic public investments such as streets, storm drainage, water and sewer lines, streetlights, and sidewalks.

Input Measures – Performance measures that represent the resources available to provide services or the level of service or the number of activities/items the department is expected to service.

Interfund Transfer - A financial transaction in which money is moved from one fund (transfer out) to another (transfer in). This results in the recording of a disbursement and a source.

Intergovernmental - Existing or occurring between two or more governments or levels of government.

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Charleston County

Internal Service Funds - Funds established to account for operations that provide services to other departments or agencies within the County or to other governments on a cost reimbursement basis.

Invested in Capital Assets - The portion of fund balance in Proprietary Funds that accumulates capital expenses less the related depreciation.

Line Item - A specific expenditure category such as office supplies within a departmental budget. Line items are further grouped into major objects of expenditure (i.e., personnel, operating, or capital).

Local Option Sales Tax (LOST) - An additional one percent sales tax levied in Charleston County on top of the State's sales tax and the County's Transportation Sales Tax. By State law, approximately three-fourths of the receipts must be used to reduce property taxes through property tax credits.

Mandate - A requirement by a higher level of government, i.e. the State or federal government, to provide a service or to perform a function.

Mill - One one-thousandth of a dollar of assessed property value.

Millage Rate - The number of mills necessary to generate a specific amount of ad valorem taxes based on the assessed property value.

Modified Accrual Basis of Accounting - Basis of accounting that recognizes revenues when they are available and measurable and that records expenditures when the related fund liability is incurred.

Objectives - Objectives are measurable targets that describe the end results that a service or program is expected to accomplish in a given time period.

Operating Expenditures (Expenses) - A major object of expenditure other than personnel and capital costs. For example, expenditures necessary to maintain facilities, collect revenues, provide services and otherwise carry out the department's goals.

Ordinance (Budget) - Legal document adopted annually by County Council, which appropriates funding for the operating budgets and which establishes the millage rates for these operating budgets.

Outcome Measures - Performance measures that measure the extent to which a service has achieved its goals or objectives, and, as defined, met the needs of its clientele or met commonly accepted professional standards.

Output Measures - Performance measures that measure the number of units produced, services provided, or people served by an agency or its programs.

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Charleston County

Performance Measures - Performance measures are quantitative or qualitative indicators of the extent to which objectives are being achieved. Four types of performance measures are input measures, output measures, efficiency measures, and outcome measures.

Personnel Expenditures (Expenses) - A major object of expenditure which includes salaries, overtime payments made to County employees, and fringe benefit costs.

Proprietary Funds - The proprietary funds account for activities that operate as a business. The proprietary funds include the Enterprise Funds and the Internal Service Funds.

Rainy Day Fund - This fund is a designation of General Fund fund balance set aside per County Ordinance. This fund is intended to provide emergency funds in the event of a calamity and is to be maintained at no less than four percent of the current General Fund budget.

Reimbursement - Repayment of actual expenditures/expenses by another department or entity.

Reservations - The portions of fund balance set aside for specific purposes according to generally accepted accounting principles. These monies are used by agencies/organizations outside of County government.

Revenues - Amount received from taxes, fees, permits, licenses, fines, interest, and other governmental entities during the fiscal year.

Revenue Bond - A written promise to pay a specified sum of money (principal) at a specified date or dates in the future, together with periodic interest at a specified rate. This type of bond is backed by the revenue earned from a specific project or service.

Sources - In the context of this budget book, the total of revenues and transfers in.

Special Revenue Funds - Funds established to account for revenue sources that are legally restricted to expenditure for specific purposes (not including expendable trusts or major capital projects).

Tax Anticipation Note (TAN) - A financial instrument used to provide cash flow until current property taxes are received. A TAN is usually repaid within a few months of issue.

Transfer In/Transfer Out - See Interfund Transfer.

Transportation Sales Tax – An additional one half of one percent sales tax levied in Charleston County on top of the State's sales tax and the County's Local Option Sales Tax. The tax is to be collected from May 2005 and will end either after 25 years or whenever \$1.3 billion is collected (whichever occurs first).

Uses - In the context of this budget book, the total of expenditures/expenses, transfers out, and the increase in ending fund balance.

Acronyms

Charleston County

ADA - American Disabilities Act

ADI - Adult Density Index (used for mosquito control)

BCDCOG - Berkeley, Charleston, Dorchester Council of Governments

BEVR - Board of Elections and Voter Registration

BL/UF - Business License/User Fee

CAFR - Comprehensive Annual Financial Report

CALHAK - Change A Life Hire A Kid

CAMA - Computer Assisted Mass Appraisal System

CARTA - Charleston Area Regional Transportation Authority

CCDC - Charleston County Detention Center

CCTC - Charleston County Transportation Committee

CDBG - Community Development Block Grant

CDCA - Charleston Defense Contractors Association

CERT - Citizens Emergency Response Team

CIP - Capital Improvement Plan

CPI - Consumer Price Index

COLA - Cost of Living Adjustment

COP - Certificate of Participation

CRS - Community Rating System

DAODAS - Department of Alcohol and Other Drug Abuse Services

DART - Disaster Animal Response Team

DDC - Defensive Driving Class

DHEC - Department of Health and Environmental Control

DSS - Department of Social Services

DUI - Driving Under the Influence (of Alcohol or Drugs)

DUS - Driving Under Suspension

E911 - Emergency 911 Division

EKG - Electrocardiogram

EMS - Emergency Medical Services Department

EOC - Emergency Operations Center

EPCRA - Emergency Planning and Community Right-to-Know Act

EPD - Emergency Preparedness Division

ESF - Emergency Support Functions

ESG - Emergency Shelter Grant (HUD Program)

ETA - Employment Training Administration

EVRL - Electronic Voter Registration List

FEMA - Federal Emergency Management Administration

FTE - Full-Time Equivalent

FTO - Field Training Officer

FY - Fiscal Year

GAB - Greenbelt Advisory Board

GASB - Governmental Accounting Standards Board

GFOA - Government Finance Officers Association

GIS - Geographic Information System

GOB - General Obligation Bond

GPS - Global Positioning System

Acronyms

Charleston County

Haz Mat - Hazardous Materials Enforcement Division
HMEP - Hazardous Materials Emergency Preparedness
HUD - The U.S. Department of Housing and Urban Development

IFAS - Integrated Fund Accounting System
ISF - Internal Service Fund
IST - In Service Training
ITS - Information Technology Services

JAG - Justice Assistance Grant

LMI - Low to Moderate Income
LOST - Local Option Sales Tax

MIAP - Medically Indigent Assistance Program
MRF - Materials Recovery Facility
MUSC - Medical University of South Carolina

NFPA - National Fire Protection Association
NIDA - National Institute on Drug Abuse
NIIMS - National Interagency Incident Management System
NPDES - National Pollutant Discharge Elimination System

OPEB - Other Post Employment Benefits
OSHA - Occupational Safety and Health Act

PAIRS - Partners in Achieving Independence through Self-Sufficiency
PIER - Public Information, Education, and Relations
PILOT - Payment In Lieu Of Taxes
PM - Preventative Maintenance
PRC - Park and Recreation Commission
PTI - Pretrial Intervention

RMC - Register of Mesne Conveyance
RTMA - Rural Transportation Management Association

SOP - Standard Operating Procedure
SPAWAR - Space and Air Warfare Systems Center
SRO - School Resource Officer

TAB - Transportation Advisory Board
TOSCC - Trident One Stop Career Center

VA - Veterans Affairs

WIA - Workforce Investment Act
WIP - Work In Progress

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