

CHARLESTON COUNTY

PROPOSED BUDGET NARRATIVE

FISCAL YEAR 2023



Distinguished Budget
Presentation Award

COUNTY OF CHARLESTON SOUTH CAROLINA



PROPOSED BUDGET FOR FISCAL YEAR 2023

BUDGET NARRATIVE

COUNTY COUNCIL

TEDDIE E. PRYOR, SR., CHAIRMAN

ANNA B. JOHNSON, VICE CHAIRWOMAN

HENRY DARBY

JENNY COSTA HONEYCUTT

KYLE JEROME MIDDLETON

C. BRANTLEY MOODY

HERBERT SASS

DICKIE SCHWEERS

ROBERT L. WEHRMAN

COUNTY ADMINISTRATOR

WILLIAM L. TUTEN

**CHARLESTON
COUNTY
SOUTH CAROLINA**

Budget Department:

Mack Gile, Budget Director
LoElla Smalls, Assistant Budget Director
Gail Marion, Grants Manager
Melissa Gilroy, Budget Analyst II
Asia S. Heath, Budget Analyst II
LaVario Lewis, Budget Analyst I
Audrey Parker, Administrative Assistant III

Telephone: (843) 958-4640
FAX: (843) 958-4645
Internet: www.charlestoncounty.org
E-mail: mgile@charlestoncounty.org



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**Charleston County
South Carolina**

For the Fiscal Year Beginning

July 1, 2021

Christopher P. Morrell

Executive Director

About the Cover Picture:

Reaching for the Future

Charleston County is located along the scenic southeastern coast of South Carolina. It is the largest county in South Carolina by total land and water area. As of 2020, Charleston County was the third most populous county in South Carolina, with a population of 408,235.

With its sandy beaches, historic gardens, beautiful array of homes on *Rainbow Row* at the Battery, as well as many other attractions, Charleston is among the fastest growing cities in the country. Charleston's beautiful sunsets offer the perfect backdrop for a quiet, relaxing walk along the beach or dinner on the water at some of Charleston's finest restaurants.

Against the backdrop of an expanding economy, with unprecedented tourism and industrial growth, the County continues to reach for the future.

Distinguished Budget Presentation Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Charleston County, South Carolina for its annual budget for the fiscal year beginning July 1, 2021, for the 32nd consecutive year. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

SCHEDULES

Revenues.....	9
Expenditures.....	16
Interfund Transfers	22
Authorized Positions	23
All Funds Fund Statement	29
General Fund	30
Debt Service Fund	31
Special Revenue Funds	32
Enterprise Funds	77
Internal Services Funds.....	86

COUNCIL AGENCIES

County Council	91
Air Service Development	92
Accommodations Tax: Local	93
Accommodations Tax: State.....	94
Internal Auditor	95
Legal	
Legal	97
Seized Assets	98
State Agencies.....	99
Transportation Sales Tax Transit Agencies	
Transportation Sales Tax (1 st)	100
Transportation Sales Tax (2 nd)	101
Trident Technical College	
Trident Technical College	102
Trident Technical College Debt Service	103

ELECTED OFFICIALS

Auditor	105
Clerk of Court	
Clerk of Court.....	107
Excess IV-D	108
IV-D Child Support Enforcement	109
Victim's Bill of Rights	110
Coroner	111
Legislative Delegation.....	113
Probate Courts.....	114
Register of Deeds	117

Sheriff

Detention Center-Adult	119
Detention Center-Juvenile	120
Federal Asset Forfeiture	121
Inmate Welfare Program.....	122
IV-D Child Support Enforcement	123
Law Enforcement	124
School Crossing Guards	126
Sex Offender Registry.....	127
Victim's Bill of Rights.....	128

Solicitor

Alcohol Education Program	129
Bond Estreatment	130
Criminal Domestic Violence Appropriation	131
Drug Court	132
DUI Appropriation	133
Expungement.....	134
Juvenile Education Program	135
Pretrial Intervention.....	136
Solicitor	137
State Appropriation	140
Traffic Education Program	141
Victim Unclaimed Restitution	142
Victim's Bill of Rights.....	143
Victim-Witness State Appropriation	144
Violent Crime Prosecution	145

Treasurer	146
-----------------	-----

APPOINTED OFFICIALS

Elections and Voter Registration	149
Library	151
Master-In-Equity.....	154
Public Defender	
Berkeley County.....	156
Charleston County	157
General Fund Support	159

Veterans Affairs	160
------------------------	-----

ADMINISTRATOR

County Administrator	163
Capital Projects.....	164

TABLE OF CONTENTS

DEPUTY ADMINISTRATOR COMMUNITY SERVICES

Deputy Administrator Community Services.....	165
Community Development	
Administration	166
Medically Indigent Assistance Program.....	168
Department of Alcohol & Other Drug Abuse Services (DAODAS)	
Administration	170
Adolescent Services	173
Adult Services	174
Bedded Service	175
Community Prevention Services	176
Criminal Justice Services.....	177
Detention Outpatient.....	178
Drug Court Services	179
Medical Services.....	180
New Life Unit	181
Opioid Treatment Services	182
Sobering Services.....	183
Support Services	184
Therapeutic Child Care.....	185
Women's Services	186
Greenbelt Programs	
Greenbelt Administration	187
Greenbelt Programs (1 st TST).....	188
Greenbelt Programs (2 nd TST)	189
Housing & Neighborhood Revitalization.....	190
Magistrates' Courts	
Magistrates' Courts.....	191
Victim's Bill of Rights	193

DEPUTY ADMINISTRATOR FINANCE

Deputy Administrator Finance	195
Assessor	196
Budget	199
Contracts and Procurement	
Central Parts Warehouse	201
Contracts and Procurement.....	203
Economic Development	
Economic Development.....	205
Revenue Bond Debt Services	206

Finance	208
Human Resources	
Employee Benefits	210
Human Resources	211
Summer Youth Program.....	214
Revenue Collections	
Delinquent Tax.....	215
Revenue Collections	218

DEPUTY ADMINISTRATOR GENERAL SERVICES

Deputy Administrator General Services.....	221
Building Inspections Services	222
Facilities Management	
Facilities Management	225
Office Services	229
Parking Garages	231
Records Management.....	234
Planning and Zoning	
Planning and Zoning	237
Tree Fund	239
Safety & Risk Management	
Risk Management	240
Safety/Workers' Compensation	242
Technology Services	
Communications Administration	244
Radio Communications.....	245
Technology Services.....	247
Telecommunications	249

DEPUTY ADMINISTRATOR PUBLIC SAFETY

Deputy Administrator for Public Safety.....	251
Awendaw McClellanville Fire Department	
Operations	252
Debt Service	254
Biological Science Center	255
Consolidated Dispatch	
Consolidated Dispatch	256
Emergency 911 Wire Line Communications ...	259
Emergency 911 Wireless Communications	261
Fire and Agency Costs.....	263

TABLE OF CONTENTS

Emergency Management	
Emergency Preparedness	264
Hazardous Materials	266
Volunteer Rescue Squad	268

Fire Districts	
East Cooper Fire District	269
Northern Charleston County Fire District	270
West Ashley Fire District	271

Emergency Medical Services	272
----------------------------------	-----

DEPUTY ADMINISTRATOR PUBLIC SERVICES

Deputy Administrator Public Service	275
---	-----

Environmental Management	
Administration	276
Bees Ferry Landfill Convenience Center	278
Commercial Collections	279
Compost and Mulch Operations	280
Convenience Centers	281
Curbside Collections	282
Debt Service	283
Landfill Operations	284
Material Recovery Facility	285
Transfer Station Contracts	286

Fleet Operations	287
------------------------	-----

Public Works	
Administration	290
Asset Management	294
Engineering	295
Field Operations	296
Mosquito Control	297

Roads Program	
Roads Program (1 st TST)	298
Roads Program (2 nd TST)	299
Stormwater	300



End Section

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
GENERAL FUND					
TAXES					
Ad Valorem Taxes:					
Current: Motor Vehicle Taxes	\$ 11,203,455	\$ 11,323,087	\$ 10,440,000	\$ 11,330,000	8.5
Current: Real Property Taxes	167,876,157	173,318,735	180,300,000	190,600,000	5.7
Current: TIF Refunds	(3,779,093)	(5,100,348)	(5,000,000)	(5,910,000)	18.2
Subtotal	175,300,519	179,541,474	185,740,000	196,020,000	5.5
Less: Sales Tax Credit	(68,459,696)	(64,655,869)	(77,740,000)	(103,130,000)	32.7
Less: Homestead	(2,547,483)	(2,276,459)	(2,650,000)	(2,350,000)	(11.3)
Net: Current- Real & Motor Vehicles	104,293,340	112,609,146	105,350,000	90,540,000	(14.1)
Delinquent: Real Property Taxes	1,806,640	3,995,261	3,810,000	4,100,000	7.6
Other Taxes:					
Multi-County Parks	1,305,005	1,498,443	1,273,000	1,365,000	7.2
Payments in Lieu of Taxes	433,815	193,826	425,000	182,000	(57.2)
Sales Tax	66,432,619	75,614,563	75,300,000	96,300,000	27.9
Subtotal	174,271,419	193,911,239	186,158,000	192,487,000	3.4
LICENSES AND PERMITS					
Assessor: Mobile Home Dealer Fee	450	600	450	600	33.3
Assessor: Mobile Home Decals	2,705	3,125	3,100	3,000	(3.2)
Assessor: Mobile Home Moving Fee	1,700	2,025	1,750	2,000	14.3
Building Inspections: Building Permits	1,705,754	2,249,571	1,700,000	2,200,000	29.4
Building Inspections: Contractor Licensing Fee	175,517	190,040	160,000	180,000	12.5
Coroner: Cremation Permits	64,495	78,180	90,000	70,000	(22.2)
Non-Departmental: Business Licenses	3,760,541	4,034,712	3,800,000	4,100,000	7.9
Planning & Zoning: Zoning Permits	62,250	96,635	65,000	80,000	23.1
Probate Courts: Marriage Licenses	248,190	330,349	260,000	300,000	15.4
Sheriff: Gold Permits	100	200	100	-	(100.0)
Sheriff: Non Ferrous Metals Permit	200	600	-	-	na
Treasurer: Motor Vehicle Decals	-	35,493	32,000	30,000	(6.3)
Subtotal	6,021,902	7,021,530	6,112,400	6,965,600	14.0
INTERGOVERNMENTAL					
Building Inspections: Local Government	-	-	-	58,000	100.0
Clerk of Court: State Salary Supplement	1,576	1,575	1,575	1,575	0.0
Consolidated Dispatch: Local Govt Contribution	58,818	63,844	60,000	60,000	0.0
Coroner: State Salary Supplement	1,576	1,575	1,575	1,575	0.0
Coroner: Local Government Contribution	-	7,560	10,000	20,000	100.0
Detention Center: Federal Prisoners	4,006,524	3,194,940	3,000,000	3,100,000	3.3
Detention Center: Illegal Alien Assistance	-	-	100,000	95,000	(5.0)
Detention Center: Juveniles	235,186	222,390	240,000	170,000	(29.2)
Detention Center: Social Security Reimb	5,200	2,800	4,000	1,200	(70.0)
Elections/Voter Registration: Local Government	151,580	13,917	165,000	10,000	(93.9)
Elections/Voter Registration: State Oper Supp	315,856	450,097	200,000	200,000	0.0
Elections/Voter Registration: State Salary Supp	11,603	10,957	13,500	11,000	(18.5)
EMS: Medicaid Billings - CSM	209,412	196,076	184,000	210,000	14.1
EMS: Medicare Receipts	4,010,725	3,720,669	4,120,000	4,410,000	7.0
Facilities: State Reimbursement	144,017	175,498	220,000	160,000	(27.3)
Non-Departmental: Homestead Direct	2,547,483	2,276,459	2,650,000	2,350,000	(11.3)
Non-Departmental: State Heavy Equipment	23,431	6,107	18,000	275,000	1,427.8
Probate Courts: State Salary Supplement	1,576	1,575	1,575	1,575	0.0
Public Works: Local Govt Contributions	13,482	68,024	20,000	20,000	0.0
Register of Deeds: State Salary Supplement	1,576	1,575	1,575	1,575	0.0
Sheriff: Federal Reimbursement	99,223	58,549	63,000	63,000	0.0

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
GENERAL FUND (continued)					
Sheriff: Local Govt Contribution	\$ 1,502,641	\$ 1,321,992	\$ 1,100,000	\$ 930,000	(15.5)
Sheriff: Local Govt Reimbursement	1,625	3,375	1,000	2,000	100.0
Sheriff: State Salary Supplement	1,576	1,575	1,575	1,575	0.0
Solicitor: Local Government Contributions	7,500	-	7,500	7,500	0.0
Solicitor: State Non-Grant Appropriation	8,294	8,294	8,294	8,294	0.0
State: Aid to Sub- Local Government Fund	14,079,824	14,246,395	15,180,000	16,990,000	11.9
State: Manufacturers Depreciation	414,064	465,647	450,000	500,000	11.1
State: Merchants Inventory Tax	1,107,651	1,107,651	1,107,650	1,107,650	0.0
State: Motor Carrier	100,116	378,261	250,000	375,000	50.0
State: Sunday Liquor Permits	109,500	108,200	110,000	110,000	0.0
Technology Services: Local Govt Contrib-Oper	47,568	17,784	37,000	37,000	0.0
Non Dept: Trans Network State Assess	8,162	9,298	10,000	10,000	0.0
Veterans Affairs: State Non-Grant Appropriation	11,611	11,611	11,611	11,901	2.5
Subtotal	29,238,976	28,154,270	29,348,430	31,310,420	6.7
CHARGES AND FEES					
Assessor: Sale of Maps & Publications	511	296	200	300	50.0
Building Inspections: Flood Plain Fees	4,310	5,020	2,000	5,000	150.0
Building Inspections: Plan Review Fees	455,915	674,322	475,000	750,000	57.9
Clerk of Court: Boating Under Influence	-	50	-	-	na
Clerk of Court: Client Fees	1,280	2,320	1,500	2,000	33.3
Clerk of Court: CP Co 56% / \$100 Out St. Subp.	1,036	1,708	1,200	1,000	(16.7)
Clerk of Court: CP Copy Charges	124	75	100	100	0.0
Clerk of Court: CP St 56%/ \$200 Rein	-	200	-	-	na
Clerk of Court: CP Co. 56%/ \$100 FJ Filing Fee	4,200	5,200	4,000	4,000	0.0
Clerk of Court: FC Co. 56%/5% Support Fee	678,376	662,176	680,000	680,000	0.0
Clerk of Court: FC Copy Charges	5,556	5,829	4,000	4,000	0.0
Clerk of Court: FC Co. 100%/ \$35 Expunge Fee	455	420	-	-	na
Clerk of Court: GS Co. 100%/ \$35 Expunge Fee	15,540	20,265	18,000	18,000	0.0
Clerk of Court: GS Copy Charges	2,814	1,286	2,000	1,500	(25.0)
Coroner: Copy Charges	12,128	12,532	10,000	15,000	50.0
County Council: Industrial Bond Processing	2,250	-	2,500	2,500	0.0
Delinquent Tax: Levy Costs	986,505	1,046,218	1,017,265	1,018,103	0.1
Detention Center: Concealed Weapons	7,428	9,904	10,000	4,000	(60.0)
Detention Center: Copy Charges	29	52	-	-	na
Detention Center: Pay Telephone Commission	154,182	173,459	175,000	185,000	5.7
Detention Center: Records Check	7,446	8,771	7,500	9,000	20.0
EMS: Debt Set Aside	821,968	986,901	800,000	1,000,000	25.0
EMS: External Lecture Fees	6,281	-	-	-	na
EMS: Insurance Billings - CSM	6,563,928	5,234,711	6,000,000	6,700,000	11.7
EMS: Self-Pay Bilings - CSM	4,428,872	(2,236,408)	880,000	1,340,000	52.3
EMS: Veteran's Admin Fees	103,100	9,485	100,000	10,000	(90.0)
Finance: Child Support Fee	4,050	3,636	3,400	2,800	(17.6)
Magistrates Courts: Civil Fees	537,767	437,949	475,000	400,000	(15.8)
Magistrates Courts: Copy Charges	690	912	1,000	500	(50.0)
Magistrates Courts: St. Boating Under Influence	200	100	-	-	na
Master-In-Equity: Fees	295,758	101,915	200,000	300,000	50.0
Non-Departmental: Cable TV Franchise Fees	853,482	824,295	825,000	800,000	(3.0)
Non-Departmental: Worthless Check Fee	4,469	10,281	-	-	na
Planning & Zoning: Restitution	-	2,000	3,000	3,000	0.0
Planning & Zoning: Sale of Maps & Publications	534	643	500	500	0.0
Planning & Zoning: Subdivision Fees	22,800	33,520	25,000	30,000	20.0
Planning & Zoning: Zoning Fees	66,973	58,774	55,000	60,000	9.1
Probate Adult Drug Court Berkeley: Client Fees	8,280	-	-	-	na
Probate Adult Drug Court Charleston: Client Fee	32,153	42,292	33,000	35,000	6.1
Probate Courts: Advertising Discount	53,794	67,585	70,000	70,000	0.0
Probate Courts: Copy Charges	10,952	16,186	13,000	14,000	7.7

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
GENERAL FUND (continued)					
Probate Courts: Fees	\$ 1,061,231	\$ 1,189,810	\$ 900,000	\$ 1,200,000	33.3
Probate Courts: Marriage Ceremonies	23,700	-	10,000	-	(100.0)
Probate Courts: Veterans Court	-	-	11,000	5,000	(54.5)
Public Works: Engineering Permit/Insp Fees	3,185	5,381	4,000	4,000	0.0
Public Works: Mosquito Control Services	12,853	22,432	80,000	100,000	25.0
Register of Deeds: Discount Documentary Stamps	523,377	835,097	665,000	630,000	(5.3)
Register of Deeds: Documentary Stamps	7,330,960	11,777,009	9,500,000	9,000,000	(5.3)
Register of Deeds: Fees	1,781,824	2,177,349	1,950,000	1,800,000	(7.7)
Sheriff: Civil Fees	21,946	36,040	30,000	40,000	33.3
Sheriff: Copy Charges	1,921	1,789	2,000	2,000	0.0
Sheriff: Off Duty Vehicle Use	55,550	31,670	30,000	25,000	(16.7)
Sheriff: Public Safety Event Fees	-	-	8,000	-	(100.0)
Sheriff: Records Check Fees	2,623	2,442	2,500	2,500	0.0
Treasurer: Duplicate Tax Receipt Fee	260	345	-	-	na
Subtotal	26,975,566	24,304,244	25,086,665	26,273,803	4.7
FINES AND FORFEITURES					
Clerk of Court: CP Co. 44% \$100 Filing Fee	180,690	171,146	170,000	160,000	(5.9)
Clerk of Court: CP Fine/Fee/Filing State Remit	(624,229)	(572,900)	(577,000)	(574,790)	(0.4)
Clerk of Court: CP St. 100% \$50 Filing Fee	204,844	193,960	190,000	190,000	0.0
Clerk of Court: CP St. 100% Motion Fee Judicial	188,602	159,776	170,000	180,000	5.9
Clerk of Court: CP St. 44% \$100 OUT	814	1,342	1,000	790	(21.0)
Clerk of Court: CP St. 56% \$100 Filing Fee	229,969	217,823	216,000	204,000	(5.6)
Clerk of Court: FC Co. 44% \$100 Filing Fee	128,260	114,642	120,000	120,000	0.0
Clerk of Court: FC Co. 56% Court Costs	14,239	5,352	10,000	10,000	0.0
Clerk of Court: FC Co. 56% Fines	2,360	-	500	-	(100.0)
Clerk of Court: FC Fine/Fee/Filing State Remit	(916,490)	(865,797)	(900,300)	(899,900)	(0.0)
Clerk of Court: FC St. 100% \$50 Filing Fee	145,556	132,906	140,000	140,000	0.0
Clerk of Court: FC St. 100% Motion Fee Judicial	61,669	62,469	65,000	65,000	0.0
Clerk of Court: FC St. 44% Court Cost	11,161	4,233	7,900	7,900	0.0
Clerk of Court: FC St. 44% Fines	1,855	-	400	-	(100.0)
Clerk of Court: FC St. 44%/5% Support Fee	533,010	520,281	534,000	534,000	0.0
Clerk of Court: FC St. 56% \$100 Filing Fee	163,240	145,908	153,000	153,000	0.0
Clerk of Court: GS \$100 Drug Surcharge	64,807	25,643	35,000	30,000	(14.3)
Clerk of Court: GS Assessments State Remit	(59,608)	(31,510)	(45,000)	(35,000)	(22.2)
Clerk of Court: GS Co. 100% 3% Collection Fee	11,944	2,798	7,000	2,500	(64.3)
Clerk of Court: GS Co. 50%/25% Bond Estreat	-	5,625	-	-	na
Clerk of Court: GS Co. 56% Fines	46,406	21,147	25,000	20,000	(20.0)
Clerk of Court: GS DUI/DUS/BUI State Remit	(11,325)	(6,918)	(9,200)	(8,700)	(5.4)
Clerk of Court: GS Fine/Fee/Filing State Remit	(66,267)	(39,573)	(40,000)	(36,000)	(10.0)
Clerk of Court: GS St. 100% \$100 DUI Surcharge	5,731	3,528	4,500	4,500	0.0
Clerk of Court: GS St. 100% \$25 Law Enf Surchg	36,053	15,701	20,000	20,000	0.0
Clerk of Court: GS St. 100% Condition Discharge	30,720	14,050	20,000	20,000	0.0
Clerk of Court: GS St. 25% Bond Estreatments	-	5,625	-	-	na
Clerk of Court: GS St. 44% Fines	35,547	18,798	20,000	16,000	(20.0)
Clerk of Court: GS St. 64.65 Assessment	59,608	32,610	45,000	35,000	(22.2)
Clerk of Court: GS St. Cr. Justice Academy \$5	2,962	301	1,250	1,000	(20.0)
Clerk of Court: GS St. DUI 100% \$12 per case	705	437	700	700	0.0
Clerk of Court: GS St. DUI/DPS \$100 Pull Hwy	4,315	2,428	3,500	3,000	(14.3)
Clerk of Court: GS St. DUI/DUAC Breath Test	469	275	500	500	0.0
Clerk of Court: GS St. DUS/DPS \$100 Pull Hwy	105	200	-	-	na
Clerk of Court: GS Surcharges State Rebate	(103,822)	(38,872)	(56,250)	(51,000)	(9.3)
Magistrates Courts: Civil St Assess Rebate	(558,222)	(514,411)	(525,000)	(560,000)	6.7
Magistrates Courts: Disorderly Conduct	-	300	1,000	-	(100.0)
Magistrates Courts: DUI/DUS/BUI State Remit	(71,399)	(80,206)	(38,000)	(43,000)	13.2
Magistrates Courts: DNR Assessments	-	-	-	(40,000)	100.0
Magistrates Courts: Filing Assessment \$10	125,520	71,020	80,000	70,000	(12.5)
Magistrates Courts: Filing Assessment \$25	98,685	86,525	95,000	85,000	(10.5)

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
GENERAL FUND (continued)					
Magistrates Courts: Fine/Fee/Filing State Remit	\$ (224,205)	\$ (157,995)	\$ (175,000)	\$ (155,000)	(11.4)
Magistrates Courts: Fines	711,884	526,341	575,000	400,000	(30.4)
Magistrates Courts: St. \$100 Drug Surcharge	23,936	15,304	20,000	15,000	(25.0)
Magistrates Courts: St. 100% \$100 DUI Surch	5,415	6,793	6,000	7,000	16.7
Magistrates Courts: St. 100% \$25 Law Surch.	200,805	167,534	175,000	200,000	14.3
Magistrates Courts: St. 100% Conditional Discharge	(4,350)	(5,400)	(6,500)	(4,000)	(38.5)
Magistrates Courts: St. 100% Conditional Discharge	4,350	6,000	6,500	4,000	(38.5)
Magistrates Courts: St. 88.84% Assessment	558,222	513,886	525,000	560,000	6.7
Magistrates Courts: St. Crim Just Acad. Surch	1,086	1,705	1,000	1,500	50.0
Magistrates Courts: St. DUI 100% \$12 Per Case	1,075	997	1,000	1,000	0.0
Magistrates Courts: St. DUI/DPS \$100 Hwy	7,126	4,604	5,000	5,000	0.0
Magistrates Courts: St. DUI/DUAC Breath Test	2,158	2,001	2,000	2,000	0.0
Magistrates Courts: St. DUS/DPS \$100 Hwy	27,349	27,120	24,000	28,000	16.7
Magistrates Courts: Surcharges State Rebate	(225,827)	(184,814)	(197,000)	(216,500)	9.9
Non-Departmental: Pollution Control Fines	9,962	-	5,000	-	(100.0)
Probate-Estates: Lic \$20 Dom Violence	81,360	112,940	90,000	102,000	13.3
Probate-Estates: Fines/Fees/Filing State	(81,360)	(112,940)	(90,000)	(102,000)	13.3
Sheriff: Family Court Fees	7,005	6,270	7,000	7,000	0.0
Sheriff: DUI/DUS	957	-	-	-	na
Subtotal	1,085,432	817,008	919,500	679,500	(26.1)
INTEREST					
Clerk of Court: CP Interest Income	985	358	500	500	0.0
Magistrates Courts: Interest Income	(777)	(4,823)	-	-	na
Master-In-Equity: Interest Income	6,049	2,226	1,000	2,000	100.0
Probate Courts: Estates Interest Income	7	4	-	-	na
Register of Deeds: Interest Income	(67,360)	-	-	-	na
Treasurer: Interest Income	10,566,114	1,354,448	1,750,000	5,200,000	197.1
Treasurer: Allocated Interest	(7,238,396)	(942,941)	(1,312,500)	(3,900,000)	197.1
Subtotal	3,266,622	409,272	439,000	1,302,500	196.7
MISCELLANEOUS					
Delinquent Tax: Bidder Default Fee	4,000	9,500	4,000	8,000	100.0
Miscellaneous: Miscellaneous Revenue	391,645	545,220	346,000	342,500	(1.0)
Non-Departmental: Costs Reimbursement	3,394,729	3,770,832	3,724,617	3,748,303	0.6
Non-Departmental: Credit Card Costs	(190,412)	(243,196)	(300,000)	(325,000)	8.3
Non-Departmental: Escheat Delinquent Taxes	1,743,472	661,584	300,000	300,000	0.0
Contract & Procurement: P-Card Reimbursement	160,434	179,007	170,000	160,000	(5.9)
Subtotal	5,503,868	4,922,947	4,244,617	4,233,803	(0.3)
LEASES AND RENTALS					
Facilities: Rents & Leases	234,764	167,873	77,282	57,282	(25.9)
Subtotal	234,764	167,873	77,282	57,282	(25.9)
Total GENERAL FUND	246,598,549	259,708,383	252,385,894	263,309,908	4.3
DEBT SERVICE FUND					
Debt Service Fund	39,081,356	27,416,555	28,132,555	29,499,555	4.9
Total DEBT SERVICE FUND	39,081,356	27,416,555	28,132,555	29,499,555	4.9

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
SPECIAL REVENUE FUNDS					
COUNCIL AGENCIES					
Accommodations Tax: Local	\$ 14,245,989	\$ 17,574,452	\$ 16,452,500	\$ 20,012,000	21.6
Accommodations Tax: State	175,672	278,840	235,000	252,000	7.2
Air Service Development	-	2,326,578	5,000,000	8,000,000	60.0
Legal: Seized Assets	17,186	14,131	15,250	20,400	33.8
Transportation Sales Tax: Transit (1st TST)	10,915,468	12,436,286	12,348,000	15,994,500	29.5
Transportation Sales Tax: Transit (2nd TST)	18,022,638	20,115,444	19,877,000	26,960,250	35.6
Trident Technical College	7,700,269	8,117,774	8,330,762	8,718,440	4.7
Trident Technical College: Debt Service	4,023,389	3,188,826	3,162,000	3,355,000	6.1
Subtotal	55,100,611	64,052,331	65,420,512	83,312,590	27.3
ELECTED OFFICIALS					
Clerk of Court: IV-D Child Support Enf	1,224,184	1,325,867	1,330,000	830,000	(37.6)
Clerk of Court: Victim's Bill of Rights	187,587	77,040	120,000	70,000	(41.7)
Sheriff: Federal Asset Forfeiture	33,231	93,324	-	-	na
Sheriff: State Asset Forfeiture	64,440	52,803	-	-	na
Sheriff: IV-D Child Support Enforcement	32,538	11,880	30,000	20,000	(33.3)
Sheriff: Inmate Welfare Program	621,713	860,874	500,000	850,000	70.0
Sheriff: Sex Offender Registry	29,000	26,700	27,000	30,900	14.4
Solicitor: Alcohol Education Program	33,160	39,200	36,000	40,000	11.1
Solicitor: Bond Estreatment	625	5,000	-	-	na
Solicitor: Criminal Domestic Violence Approp	100,000	100,000	100,000	100,000	0.0
Solicitor: Drug Court	240,684	227,823	280,000	280,000	0.0
Solicitor: DUI Appropriation	73,690	73,690	73,690	73,690	0.0
Solicitor: Expungement	98,950	120,185	105,000	120,000	14.3
Solicitor: Juvenile Education Program	72,630	68,450	74,000	67,000	(9.5)
Solicitor: Pretrial Intervention	196,955	179,554	150,000	95,000	(36.7)
Solicitor: State Appropriation	1,322,941	1,330,914	1,299,000	1,350,000	3.9
Solicitor: Traffic Education Program	94,900	151,170	90,000	140,000	55.6
Solicitor: Victim's Bill of Rights	5,152	12,262	5,500	5,500	0.0
Solicitor: Victim's Unclaimed Restitution	-	3,000	-	-	na
Solicitor: Victim-Witness State Appropriation	40,625	40,625	40,625	40,625	0.0
Solicitor: Violent Crime Prosecution	100,000	100,000	100,000	100,000	0.0
Subtotal	4,573,005	4,900,361	4,360,815	4,212,715	(3.4)
APPOINTED OFFICIALS					
Public Defender: Berkeley County	1,446,919	1,465,145	1,852,745	1,841,028	(0.6)
Public Defender: Charleston County	1,731,819	1,685,586	2,045,670	2,045,589	(0.0)
Subtotal	3,178,738	3,150,731	3,898,415	3,886,617	(0.3)
DEPUTY ADMIN COMMUNITY SERVICES					
Greenbelt Programs (1st TST)	10,476,760	11,775,192	11,677,000	15,153,250	29.8
Greenbelt Programs (2nd TST)	6,262,315	6,937,243	6,871,000	8,982,500	30.7
Magistrates Courts: Victim's Bill of Rights	97,999	93,290	95,000	103,000	8.4
Subtotal	16,837,074	18,805,725	18,643,000	24,238,750	30.0
DEPUTY ADMIN GENERAL SERVICES					
Planning & Zoning: Tree Fund	2,295	142,793	-	-	na
Subtotal	2,295	142,793	-	-	na
DEPUTY ADMINISTRATOR FINANCE					
Economic Development	3,929,959	4,113,272	3,729,024	3,971,242	6.5
Economic Dev: Revenue Bond Debt Service	26,644,178	26,668,787	26,323,617	26,797,383	1.8
Subtotal	30,574,137	30,782,059	30,052,641	30,768,625	2.4

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
SPECIAL REVENUE FUNDS (continued)					
DEPUTY ADMIN PUBLIC SAFETY					
Awendaw McClellanville Fire Dept	\$ 2,398,872	\$ 2,461,960	\$ 2,421,839	\$ 2,552,456	5.4
Awendaw McClellanville Fire Dept: Debt Svc	278,560	309,559	303,583	321,514	5.9
Emergency Mgmt: Hazardous Materials	219,800	220,448	215,000	210,000	(2.3)
Fire Districts: Charleston Co. Northern Fire	276,473	284,861	342,000	354,000	3.5
Fire Districts: East Cooper Fire District	153,734	155,966	158,200	163,300	3.2
Fire Districts: West St. Andrew's Fire Dist.	8,398	7,885	7,400	7,400	0.0
Subtotal	3,335,837	3,440,679	3,448,022	3,608,670	4.7
DEPUTY ADMIN PUBLIC SERVICES					
Public Works: Roads Program (1st TST)	40,149,347	45,042,841	44,626,000	58,091,250	30.2
Public Works: Roads Program (2nd TST)	38,314,951	42,386,265	41,903,000	54,732,250	30.6
Public Works: Stormwater	3,994,742	3,905,900	3,664,900	3,682,352	0.5
Subtotal	82,459,040	91,335,006	90,193,900	116,505,852	29.2
Total SPECIAL REVENUE FUNDS	196,060,737	216,609,685	216,017,305	266,533,819	23.4
ENTERPRISE FUNDS					
DEPUTY ADMIN COMMUNITY SERVICES					
Dept of Alcohol and Other Drug Abuse Serv	6,351,267	7,422,709	10,113,720	11,246,736	11.2
Subtotal	6,351,267	7,422,709	10,113,720	11,246,736	11.2
DEPUTY ADMIN GENERAL SERVICES					
Facilities: Parking Garages	3,028,405	2,952,273	3,042,366	3,080,352	1.2
Tech Services: Radio Communications	3,079,437	3,025,381	3,179,160	3,182,640	0.1
Subtotal	6,107,842	5,977,654	6,221,526	6,262,992	0.7
DEPUTY ADMIN PUBLIC SAFETY					
Consolidated Dispatch: Emergency 911 Wire Line	1,213,844	672,628	702,500	605,000	(13.9)
Consolidated Dispatch: Emergency 911 Wireless	3,614,235	1,746,020	3,534,066	2,502,837	(29.2)
Consolidated Dispatch: Fire and Agency Costs	945,643	1,069,135	1,158,441	970,891	(16.2)
Subtotal	5,773,722	3,487,783	5,395,007	4,078,728	(24.4)
DEPUTY ADMINISTRATOR FINANCE					
Revenue Collections	2,231,375	2,537,759	2,368,898	2,788,146	17.7
Subtotal	2,231,375	2,537,759	2,368,898	2,788,146	17.7
DEPUTY ADMIN PUBLIC SERVICES					
Environmental Management	33,034,497	33,892,071	36,403,000	35,921,024	(1.3)
Subtotal	33,034,497	33,892,071	36,403,000	35,921,024	(1.3)
Total ENTERPRISE FUNDS	53,498,703	53,317,976	60,502,151	60,297,626	(0.3)

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
INTERNAL SERVICE FUNDS					
DEPUTY ADMINISTRATOR FINANCE					
Contracts and Procurement: Central Warehouse	\$ 2,819,558	\$ 2,809,974	\$ 3,000,000	\$ 3,000,000	0.0
Human Resources: Employee Benefits	51,696,441	50,802,461	30,709,385	32,506,866	5.9
Subtotal	54,515,999	53,612,435	33,709,385	35,506,866	5.3
DEPUTY ADMIN GENERAL SERVICES					
Facilities: Office Services	1,496,014	1,507,433	1,354,310	1,342,490	(0.9)
Safety & Risk: Safety/Workers' Compensation	5,407,021	5,406,494	5,411,903	5,489,242	1.4
Technology Services: Records Management	548,465	508,298	648,585	660,196	1.8
Technology Services: Telecommunications	2,046,776	2,143,643	2,152,313	2,209,556	2.7
Subtotal	9,498,276	9,565,868	9,567,111	9,701,484	1.4
DEPUTY ADMIN PUBLIC SERVICES					
Fleet Operations	11,398,774	10,874,718	12,054,852	12,570,033	4.3
Subtotal	11,398,774	10,874,718	12,054,852	12,570,033	4.3
Total INTERNAL SERVICE FUNDS	75,413,049	74,053,021	55,331,348	57,778,383	4.4
Total GENERAL FUND	246,598,549	259,708,383	252,385,894	263,309,908	4.3
Total OTHER FUNDS	364,053,845	371,397,237	359,983,359	414,109,383	15.0
Total REVENUES	\$ 610,652,394	\$ 631,105,620	\$ 612,369,253	\$ 677,419,291	10.6

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
GENERAL FUND					
COUNCIL AGENCIES					
County Council	\$ 1,681,316	\$ 1,935,582	\$ 2,298,172	\$ 2,624,857	3.3
Internal Auditor	257,580	335,328	383,450	392,968	2.5
Legal	1,617,655	1,762,841	1,773,902	1,929,722	8.8
State Agencies	358,891	344,616	377,106	486,106	28.9
Subtotal	3,915,442	4,378,367	4,832,630	5,433,653	7.3
ELECTED OFFICIALS					
Auditor	2,477,970	2,507,585	2,874,236	3,101,870	7.9
Clerk of Court	4,232,206	3,763,709	4,674,748	4,687,226	0.3
Coroner	2,430,777	2,777,478	2,996,138	3,238,909	8.1
Legislative Delegation	311,500	318,413	419,953	461,163	9.8
Probate Courts	2,992,510	3,046,041	3,266,010	3,508,841	7.4
Register of Deeds	2,111,563	2,156,498	2,663,663	2,687,666	0.9
Sheriff: Detention Center (Adult)	36,799,662	35,779,940	39,222,219	37,016,091	(5.6)
Sheriff: Detention Center (Juvenile)	2,485,013	2,811,473	2,753,291	3,948,916	43.4
Sheriff: Law Enforcement	38,370,336	36,737,609	38,918,943	40,229,284	4.0
Sheriff: School Crossing Guards	623,936	584,950	634,340	803,226	26.6
Solicitor	6,444,351	6,562,664	7,312,078	7,542,117	3.1
Treasurer	2,104,573	2,112,134	2,012,121	2,034,215	1.1
Subtotal	101,384,397	99,158,494	107,747,740	109,259,524	1.6
APPOINTED OFFICIALS					
Elections and Voter Registration	2,086,970	2,703,903	2,342,503	3,216,250	37.3
Library	24,258,824	24,551,065	25,913,679	31,142,997	20.2
Master-In-Equity	742,907	779,418	794,596	823,418	3.6
Veterans Affairs	411,366	418,751	429,734	461,334	7.4
Subtotal	27,500,067	28,453,137	29,480,512	35,643,999	20.9
ADMINISTRATOR					
County Administrator	1,462,093	1,006,388	924,690	974,406	5.4
Capital Projects	-	-	200,998	257,653	28.2
Nondepartmental	1,460,977	5,961,869	100,000	150,000	50.0
Subtotal	2,923,070	6,968,257	1,225,688	1,382,059	12.8
DEPUTY ADMINISTRATOR COMMUNITY SERVICES					
Deputy Administrator Community Services	410,217	435,653	442,057	453,047	2.5
Community Development: Administration	244,438	256,201	275,687	286,271	3.8
Comm. Dev: Medical Indigent Assistance	1,385,210	1,398,491	1,362,433	1,383,341	1.5
Greenbelt Administration	29,930	27,974	28,630	37,104	29.6
Housing & Neighborhood Revitalization	300,000	-	484,656	213,568	(55.9)
Magistrates' Courts	5,230,627	5,177,286	5,441,426	5,663,519	4.1
Subtotal	7,600,422	7,295,605	8,034,889	8,036,850	0.0

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
GENERAL FUND (continued)					
DEPUTY ADMINISTRATOR FINANCE					
Deputy Administrator Finance	\$ 757,855	\$ 797,861	\$ 820,436	\$ 826,152	0.7
Assessor	4,493,249	4,620,484	4,887,985	5,059,686	3.5
Budget	756,698	759,194	751,187	774,376	3.1
Contracts and Procurement	1,316,963	1,207,184	1,418,180	1,555,150	9.7
Finance	1,041,706	961,630	1,115,759	1,102,081	(1.2)
Human Resources	1,970,009	2,311,295	2,822,176	2,930,666	3.8
Revenue Collections: Delinquent Tax	936,552	950,225	1,029,265	1,033,603	0.4
Subtotal	11,273,032	11,607,873	12,844,988	13,281,714	3.4
DEPUTY ADMINISTRATOR GENERAL SERVICES					
Deputy Administrator General Services	502,470	615,543	728,062	817,976	12.3
Building Inspections	2,218,259	2,127,189	2,519,073	2,974,610	18.1
Facilities Management	20,875,884	20,927,921	19,962,301	21,374,408	7.1
Planning & Zoning	1,905,654	1,920,468	2,137,848	2,415,928	13.0
Safety & Risk Mgmt: Risk Management	2,786,536	3,148,887	3,392,805	3,491,301	2.9
Technology Services	12,553,802	12,258,516	14,848,692	15,514,640	4.5
Tech Services: Communications Admin.	159,040	162,209	164,263	169,338	3.1
Subtotal	41,001,645	41,160,733	43,753,044	46,758,201	6.9
DEPUTY ADMINISTRATOR PUBLIC SAFETY					
Deputy Administrator Public Safety	124,164	465,619	472,469	618,640	30.9
DA Public Safety: Coordinating Justice	-	-	55,000	58,616	6.6
Consolidated Dispatch	8,473,058	8,775,944	9,593,141	10,602,123	10.5
Emergency Management	531,579	603,925	776,065	872,005	12.4
Emerg Mgmt: Volunteer Rescue Squad	400,000	294,000	390,000	615,000	57.7
Emergency Medical Services	17,876,515	18,357,612	23,223,026	23,503,453	1.2
Subtotal	27,405,316	28,497,100	34,509,701	36,269,837	5.1
DEPUTY ADMINISTRATOR PUBLIC SERVICES					
Dep Administrator Public Services	453,615	453,538	470,247	482,148	2.5
Public Works: Administration	950,978	1,437,377	1,432,149	1,487,637	3.9
Public Works: Asset Management	567,097	991,618	1,085,992	1,246,949	14.8
Public Works: Engineering	1,498,727	1,547,977	1,614,202	1,788,653	10.8
Public Works: Field Operations	7,956,524	7,452,332	10,670,373	10,976,769	2.9
Public Works: Mosquito Control	2,218,238	1,689,846	2,419,071	2,605,287	7.7
Transportation Development	439,289	-	-	-	na
Subtotal	14,084,468	13,572,688	17,692,034	18,587,443	5.1
Total GENERAL FUND	237,087,859	241,092,254	260,121,226	274,653,280	5.6

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
DEBT SERVICE FUNDS					
ADMINISTRATOR					
Capital Leases	\$ 811,537	\$ 640,805	\$ 880,000	\$ 450,000	(48.9)
General Obligation Bonds	32,247,418	50,835,234	29,408,635	39,383,895	33.9
Loan Payable (Bridge)	3,000,000	3,000,000	3,000,000	3,000,000	0.0
Total DEBT SERVICE FUNDS	36,058,955	54,476,039	33,288,635	42,833,895	28.7
SPECIAL REVENUE FUNDS					
COUNCIL AGENCIES					
Accommodations Tax: Local	16,816,068	13,870,295	15,635,694	18,803,078	20.3
Accommodations Tax: State	44,501	76,047	417,504	636,123	52.4
Air Service Development	-	1,884,528	5,332,500	9,867,050	85.0
Legal: Seized Assets	8,392	7,444	87,400	86,687	(0.8)
Transportation Sales Tax Agencies (1st)	9,623,000	9,623,000	9,982,000	10,354,000	3.7
Transportation Sales Tax Agencies (2nd)	3,242,000	1,120,000	3,340,000	26,163,798	683.3
Trident Technical College	7,825,695	8,261,200	8,465,879	8,860,866	4.7
Subtotal	37,559,656	34,842,514	43,260,977	74,771,602	72.8
ELECTED OFFICIALS					
Clerk of Ct: Excess IV-D Child Support Enf	-	-	-	403,256	100.0
Clerk of Ct: IV-D Child Support Enforcement	527,401	541,155	680,123	651,649	(4.2)
Sheriff: Federal Asset Forfeiture	6,739	62,670	190,866	189,366	(0.8)
Sheriff: State Asset Forfeiture	295,466	171,725	67,000	56,500	(15.7)
Sheriff: IV-D Child Support Enforcement	92,470	92,831	96,775	89,995	(7.0)
Sheriff: Inmate Welfare Program	695,909	689,540	746,513	837,937	12.2
Sheriff: Sex Offender Registry	23,769	2,305	58,500	58,500	0.0
Sheriff: Victim's Bill of Rights	135,482	130,843	131,886	140,196	6.3
Solicitor: Alcohol Education Program	78,632	79,130	82,255	86,298	4.9
Solicitor: Bond Estreatment	47,604	4,762	13,000	12,000	(7.7)
Solicitor: Criminal Domestic Violence	110,814	101,586	100,546	103,076	2.5
Solicitor: Drug Court	163,406	164,241	194,463	210,141	8.1
Solicitor: DUI Appropriation	121,814	123,504	125,699	107,722	(14.3)
Solicitor: Expungement	234,388	203,219	172,734	173,830	0.6
Solicitor: Juvenile Education Program	105,621	112,217	116,623	129,455	11.0
Solicitor: Pretrial Intervention	263,097	239,210	246,682	256,268	3.9
Solicitor: Seized Assets	11,206	8,793	-	-	na
Solicitor: State Appropriation	1,092,431	1,103,394	1,137,010	1,264,227	11.2
Solicitor: Traffic Education Program	60,678	61,953	55,820	81,796	46.5
Solicitor: Victim's Bill of Rights	183,543	187,423	192,604	204,806	6.3
Solicitor: Victim's Unclaimed Restitution	489	-	5,000	5,000	0.0
Solicitor: Victim-Witness State Approp	74,664	76,018	77,161	78,922	2.3
Solicitor: Violent Crime Prosecution	106,683	105,816	98,622	100,749	2.2
Subtotal	4,432,306	4,262,335	4,589,882	5,241,689	14.2
APPOINTED OFFICIALS					
Public Defender: Berkeley County	1,439,085	1,445,812	1,962,588	2,051,550	4.5
Public Defender: Charleston County	5,226,341	5,200,197	5,822,102	6,138,867	5.4
Subtotal	6,665,426	6,646,009	7,784,690	8,190,417	5.2

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
<u>SPECIAL REVENUE FUND (continued)</u>					
DEPUTY ADMINISTRATOR COMMUNITY SERVICES					
Greenbelt Programs (1st TST)	\$ 9,530,434	\$ 10,171,093	\$ 10,599,914	\$ 10,898,317	2.8
Magistrates: Victim's Bill of Rights	71,234	62,369	67,952	74,544	9.7
Subtotal	9,601,668	10,233,462	10,667,866	10,972,861	12.5
DEPUTY ADMINISTRATOR FINANCE					
Economic Development	3,799,385	2,416,735	3,729,024	3,971,242	6.5
Economic Dev: Revenue Bond Debt Serv	21,130,005	23,650,039	24,331,631	23,814,124	(2.1)
Human Resources: Summer Youth	58,136	-	60,000	171,950	186.6
Subtotal	24,987,526	26,066,774	28,120,655	27,957,316	(0.6)
DEPUTY ADMINISTRATOR GENERAL SERVICES					
Planning & Zoning: Tree Fund	-	-	250,000	250,000	0.0
Subtotal	-	-	250,000	250,000	0.0
DEPUTY ADMINISTRATOR PUBLIC SAFETY					
Awendaw McClellanville Fire Dept Oper	2,361,272	2,342,194	2,571,761	3,025,006	17.6
Awendaw McClellanville Fire Dept Debt	221,270	323,642	254,186	250,591	(1.4)
Emergency Mgmt: Hazardous Materials	228,975	206,350	222,419	242,315	8.9
Fire Districts: East Cooper Fire District	156,150	160,054	164,055	168,156	2.5
Fire Districts: Northern Fire District	276,473	284,861	342,000	354,000	3.5
Fire Districts: W. St. Andrew's Fire District	8,000	8,096	8,000	8,000	0.0
Subtotal	3,252,140	3,325,197	3,562,421	4,048,068	15.0
DEPUTY ADMINISTRATOR PUBLIC SERVICES					
Public Works: Roads Program (1st TST)	20,602,432	20,881,040	21,509,168	22,101,687	2.8
Public Works: Roads Program (2nd TST)	-	-	-	12,235,353	100.0
Public Works: Stormwater	2,397,938	3,362,338	9,895,086	10,459,739	5.7
Subtotal	23,000,370	24,243,378	31,404,254	44,796,779	42.6
Total SPECIAL REVENUE FUNDS	109,499,092	109,619,669	129,640,745	176,228,732	35.9

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
ENTERPRISE FUNDS					
DEPUTY ADMINISTRATOR COMMUNITY SERVICES					
DAODAS: Administration	\$ 2,290,094	\$ 2,294,488	\$ 1,741,517	\$ 1,212,075	(30.4)
DAODAS: Adolescent Services	355,570	336,207	377,949	308,385	(18.4)
DAODAS: Adult Services	556,843	542,900	645,578	733,829	13.7
DAODAS: Bedded Services	826,233	939,259	1,356,467	1,221,895	(9.9)
DAODAS: Community Prevention Services	252,530	241,727	257,536	249,929	(3.0)
DAODAS: Criminal Justice	769,510	808,902	936,102	1,069,307	14.2
DAODAS: Detention Outpatient	338,648	246,543	387,192	374,769	(3.2)
DAODAS: Drug Courts	287,306	243,130	277,380	330,151	19.0
DAODAS: Grants	538,477	495,853	-	-	na
DAODAS: Medical Services	4,226	2,024	7,412	5,599	(24.5)
DAODAS: New Life	1,091,398	1,237,779	1,639,398	1,498,310	(8.6)
DAODAS: Opioid Treatment Services	1,673,042	1,692,868	2,033,843	2,086,039	2.6
DAODAS: Sobering Services	482	6,512	256,855	292,497	13.9
DAODAS: Support Services	913,535	990,304	1,147,845	1,903,700	65.8
DAODAS: Therapeutic Child Care	183,274	118,633	244,823	216,134	(11.7)
DAODAS: Women's Services	439,125	498,389	491,868	558,527	13.6
Subtotal	10,520,293	10,695,518	11,801,765	12,061,146	33.1
DEPUTY ADMINISTRATOR GENERAL SERVICES					
Facilities: Parking Garages	2,751,209	2,898,809	3,674,105	3,236,576	(11.9)
Tech Services: Radio Communications	3,722,849	3,792,509	4,555,935	3,970,190	(12.9)
Subtotal	6,474,058	6,691,318	8,230,040	7,206,766	(12.4)
DEPUTY ADMINISTRATOR PUBLIC SAFETY					
Biological Science Center	-	-	-	365,208	100.0
Con. Dispatch: Emergency 911 Wire Line	1,295,222	1,064,299	1,024,345	685,437	(33.1)
Con. Dispatch: Emergency 911 Wireless	1,838,560	2,469,595	2,646,578	2,845,605	7.5
Con. Dispatch: Fire and Agency Costs	771,185	677,622	984,407	1,010,195	2.6
Subtotal	3,904,967	4,211,516	4,655,330	4,906,445	5.4
DEPUTY ADMINISTRATOR FINANCE					
Revenue Collections	2,449,004	2,465,210	2,137,127	2,227,910	4.2
Subtotal	2,449,004	2,465,210	2,137,127	2,227,910	4.2

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Percent Change
ENTERPRISE FUNDS (continued)					
DEPUTY ADMINISTRATOR PUBLIC SERVICES					
Environmental Management (EM) - Admin	\$ 6,465,661	\$ 6,919,603	\$ 5,445,554	\$ 5,792,409	6.4
EM - Bees Ferry Convenience Center	737,830	862,022	941,039	954,192	1.4
EM - Commercial Collections	695,501	780,253	765,696	2,738,593	257.7
EM - Compost/Mulch Operations	2,065,333	2,256,578	1,526,400	1,596,000	4.6
EM - Convenience Centers	2,604,544	2,767,785	3,162,996	4,217,958	33.4
EM - Curbside Collection	4,909,674	5,387,580	4,126,069	4,704,045	14.0
EM - Debt Service	557,885	426,625	1,262,405	1,262,540	0.0
EM - Landfill Operations	6,818,871	6,549,607	6,856,097	7,552,278	10.2
EM - Litter Control	100,226	100,279	122,051	-	(100.0)
EM - Materials Recovery Facility	5,731,632	3,564,715	3,901,193	4,241,224	8.7
EM - Transfer Station Projects	6,948,585	6,166,417	6,700,158	7,209,000	7.6
Subtotal	37,635,742	35,781,464	34,809,658	40,268,239	15.7
Total ENTERPRISE FUNDS	60,984,064	59,845,026	61,633,920	66,670,506	8.2
INTERNAL SERVICE FUNDS					
DEPUTY ADMINISTRATOR GENERAL SERVICES					
Facilities: Office Services	1,567,522	1,574,865	1,382,310	1,382,410	0.0
Safety & Risk: Safety/Workers' Comp	5,496,205	5,605,231	5,761,903	5,943,526	3.2
Technology Services: Records Mgmt	681,939	633,382	670,026	653,940	(2.4)
Tech Services: Telecommunications	2,182,840	2,099,130	2,178,782	2,225,276	2.1
Subtotal	9,928,506	9,912,608	9,993,021	10,205,152	2.1
DEPUTY ADMINISTRATOR FINANCE					
Contract & Procurement: Parts Warehouse	2,811,878	2,813,466	3,000,000	3,000,000	0.0
Human Resources: Employee Benefits	61,892,842	62,776,342	31,459,385	32,506,866	3.3
Subtotal	64,704,720	65,589,808	34,459,385	35,506,866	3.0
DEPUTY ADMINISTRATOR PUBLIC SERVICES					
Fleet Operations	14,852,806	14,029,884	16,667,682	19,099,772	14.6
Subtotal	14,852,806	14,029,884	16,667,682	19,099,772	14.6
Total INTERNAL SERVICE FUND	89,486,032	89,532,300	61,120,088	64,811,790	6.0
Total GENERAL FUND	237,087,859	241,092,254	260,121,226	274,653,280	5.6
Total OTHER FUNDS	296,028,143	313,473,034	285,683,388	350,544,923	22.7
Total EXPENDITURES	\$ 533,116,002	\$ 554,565,288	\$ 545,804,614	\$ 625,198,203	14.5

Charleston County, South Carolina
Interfund Transfers*
Fiscal Year 2023

22

TRANSFER FROM	TRANSFER TO																									
	FUND	General	Debt Service	Clerk of Court: Excess IV-D	Economic Dev. Revenue Bond Debt	Human Resources: Summer Youth	Public Defender: Chas	Public Safety Grants	Sheriff: Programs	Solicitor: Programs	Trans. Sales: Greenbelt Projects (1st)	Trans. Sales: Greenbelt Projects (2nd)	Trans. Sales: Roads Projects (1st)	Trans. Sales: Roads Debt (2nd)	Trans. Sales: Roads Projects (2nd)	Trans. Sales: Transit Debt (2nd)	Trident Tech. Debt	Trident Tech. Operating	Victim Bill of Rights	Cap. Proj.: Facilities Preservation	Biological Science Center	DAODAS	Environmental Mgmt: Projects	Tech Serv: Radio Communication	Fleet Management	Total Out
	General		354			128	3,800	750	70	20									181	5,175	365	1,314		733	5,124	18,014
	Debt Service		4,281																							4,281
	Economic Dev. Revenue Bond	3,097	586		9,214												22	142								13,061
	Accom. Tax State	36																								36
	Clerk of Court: Family Court IV-D			178																						178
	Solicitor: Programs	175								322									60							557
	Trans. Sales Tax Greenbelt (1st)										3509															3509
	Trans. Sales Tax Greenbelt (2nd)											9,022														9,022
	Trans. Sales Tax Roads (1st)		3000											9200												12200
	Trans. Sales Tax Roads (2nd)													7,706	61,020											68,726
	Trans. Sales Tax Transit (2nd)																14310									14310
	Trident Tech Debt Service		3,377																							3,377
	Capital Projects		96																							96
	Environmental Management																							2,800		2,800
	Revenue Collections	560																								560
	Total In	3,868	11,694	178	9,214	128	3,800	750	70	342	3,509	9,022	9,200	7,706	61,020	14,310	22	142	241	5,175	365	1,314	2,800	733	5,124	150,727

The transfer out side of \$96 for Capital Projects, \$7,706 for Trans Sales Tax: Transit (2nd) Premium and \$14,310 for Trans Sales Tax: Roads (2nd) Premium is not reflected in the

The transfer in side of \$3,509 for Greenbelts Projects (1st), \$9,022 for Greenbelts Projects (2nd), \$750 for Public Safety: Grants, \$5,175 for Facilities Preservation Fund, \$9,200 for Transportation Sales Tax: Roads Projects (1st), \$61,020 for Transportation Sales Tax: Roads Projects (2nd), and \$2,800 for Environmental Management: Projects is not reflected in the FY 2023 budget.

Reconciliation	(Total Out)	Total In
Per Matrix	150,727	150,727
Unbudgeted Per Notes	(22,112)	(76,976)
FY 2023 Budgeted	128,615	73,751

*In Thousands of Dollars

Charleston County, South Carolina
Authorized Positions (Full-Time Equivalents)
By Fund Type and Organization

GENERAL FUND	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Change
COUNCIL AGENCIES					
County Council	14.00	14.00	14.00	14.00	-
Internal Auditor	2.00	3.00	3.00	3.00	-
Legal	9.56	10.42	10.28	10.28	-
Subtotal	25.56	27.42	27.28	27.28	-
ELECTED OFFICIALS					
Auditor	32.00	32.00	32.00	32.00	-
Clerk of Court	54.92	54.92	54.92	54.92	-
Coroner	18.00	20.00	22.00	22.00	-
Legislative Delegation	3.00	3.00	3.00	3.00	-
Probate Courts	22.50	22.50	24.50	24.50	-
Register of Deeds	27.00	31.00	33.00	33.00	-
Sheriff: Adult Detention Center	396.00	394.00	335.00	321.00	(14.00)
Sheriff: Juvenile Detention Center	25.00	27.00	51.00	51.00	-
Sheriff: Law Enforcement	375.00	376.00	384.00	384.00	-
Sheriff: School Crossing Guards	42.25	42.25	42.25	42.25	-
Solicitor	70.35	71.35	76.25	76.25	-
Treasurer	24.00	24.00	25.00	25.00	-
Subtotal	1,090.02	1,098.02	1,082.92	1,068.92	(14.00)
APPOINTED OFFICIALS					
Elections and Voter Registration	14.00	16.00	19.00	19.00	-
Master-In-Equity	7.00	7.00	7.00	7.00	-
Veterans Affairs	5.00	5.00	5.00	5.00	-
Subtotal	26.00	28.00	31.00	31.00	-
COUNTY ADMINISTRATOR					
County Administrator	7.20	7.70	6.30	6.30	-
Capital Projects	-	-	1.00	1.00	-
Non-Departmental	1.00	-	2.00	16.00	14.00
Subtotal	8.20	7.70	9.30	23.30	14.00
DEPUTY ADMIN COMMUNITY SERVICES					
Deputy Administrator Community Services	3.00	3.00	3.00	3.00	-
Community Development: Administration	1.90	1.90	2.00	2.00	-
Housing & Neighborhood Revitalization	-	1.00	1.00	1.00	-
Greenbelt Programs	0.25	0.25	0.35	0.35	-
Magistrate Courts	71.51	71.51	71.51	71.51	-
Subtotal	76.66	77.66	77.86	77.86	-

Charleston County, South Carolina
Authorized Positions (Full-Time Equivalents)
By Fund Type and Organization

GENERAL FUND (continued)	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Change
DEPUTY ADMINISTRATOR FINANCE					
Deputy Administrator Finance	6.00	6.00	6.00	6.00	-
Assessor	62.00	62.00	62.00	62.00	-
Budget	7.00	8.00	7.00	7.00	-
Contracts & Procurement	15.00	14.00	15.00	15.00	-
Finance	12.00	12.00	12.00	12.00	-
Human Resources	24.00	25.00	26.00	26.00	-
Revenue Collections: Delinquent Tax	6.00	6.00	6.00	6.00	-
Subtotal	132.00	133.00	134.00	134.00	-
DEPUTY ADMIN GENERAL SERVICES					
Deputy Administrator General Services	4.00	5.00	5.00	5.00	-
Building Inspections	30.00	30.00	34.00	34.00	-
Facilities Management	94.95	94.95	100.10	100.10	-
Planning & Zoning	24.40	24.40	28.00	28.00	-
Safety & Risk Management: Risk Mgmt.	1.25	1.25	1.25	1.25	-
Technology Services	12.00	12.00	12.00	12.00	-
Tech Services: Communications Admin.	1.00	1.00	1.00	1.00	-
Subtotal	167.60	168.60	181.35	181.35	-
DEPUTY ADMIN PUBLIC SAFETY					
Deputy Administrator Public Safety	3.00	3.00	5.00	5.00	-
Consolidated Dispatch	157.75	154.75	159.75	159.75	-
Emergency Mgmt: Emergency Prep.	5.50	5.50	5.50	5.50	-
Emergency Medical Services	216.00	260.00	272.00	272.00	-
Subtotal	382.25	423.25	442.25	442.25	-
DEPUTY ADMIN PUBLIC SERVICES					
Deputy Administrator Public Services	3.00	3.00	3.00	3.00	-
Public Works: Administration	13.50	13.50	13.75	13.25	(0.50)
Public Works: Asset Management	11.00	11.00	11.00	11.00	-
Public Works: Engineering	31.50	30.50	32.50	32.50	-
Public Works: Field Operations	128.00	129.00	128.00	128.00	-
Public Works: Mosquito Control	28.00	28.00	30.00	30.00	-
Subtotal	215.00	215.00	218.25	217.75	(0.50)
Total GENERAL FUND	2,123.29	2,178.65	2,204.21	2,203.71	(0.50)

Charleston County, South Carolina
Authorized Positions (Full-Time Equivalents)
By Fund Type and Organization

SPECIAL REVENUE FUNDS	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Change
ELECTED OFFICIALS					
Clerk of Court: IV-D Child Support Enf.	5.08	5.08	5.08	5.08	-
Coroner: Forensic Improvement Grant	1.00	-	-	-	-
Sheriff: IV-D Child Support Enforcement	1.00	1.00	1.00	1.00	-
Sheriff: Inmate Welfare Program	2.00	2.00	2.00	2.00	-
Sheriff: Traffic Svs/Speed Enforce Grant	2.00	2.00	-	-	-
Sheriff: Victim Advocate Grant	4.00	4.00	4.00	4.00	-
Sheriff: Victim's Bill of Rights	2.00	2.00	2.00	2.00	-
Solicitor: Alcohol Education Program	1.30	1.30	1.30	1.30	-
Solicitor: Criminal Domestic Violence Approp	1.00	1.00	1.00	1.00	-
Solicitor: Drug Court	0.65	0.65	0.65	0.65	-
Solicitor: DUI State Appropriation	1.00	1.00	1.00	1.00	-
Solicitor: Expungement	2.09	2.09	2.09	2.09	-
Solicitor: Formula Justice Assistant Grant	1.00	1.00	1.00	1.00	-
Solicitor: Juvenile Education Program	2.00	2.00	2.00	2.00	-
Solicitor: Pretrial Intervention	4.50	4.50	3.50	3.50	-
Solicitor: State Appropriation	12.91	12.91	13.01	13.01	-
Solicitor: Traffic Education Program	0.20	0.20	0.20	0.20	-
Solicitor: Victim's Bill of Rights	2.00	2.00	2.00	2.00	-
Solicitor: Victim's Bill of Rights: Local Govts	1.00	1.00	1.00	1.00	-
Solicitor: Victims of Crime Act Grant	8.00	8.00	8.00	8.00	-
Solicitor: Victim-Witness State Approp	1.00	1.00	1.00	1.00	-
Solicitor: Violence Against Women Grant	1.00	1.00	1.00	1.00	-
Solicitor: Violent Crime Prosecution	1.00	1.00	1.00	1.00	-
Solicitor: Worthless Check	1.00	-	-	-	-
Subtotal	58.73	56.73	53.83	53.83	-
APPOINTED OFFICIALS					
Public Defender: Berkeley County	14.00	14.00	17.00	17.00	-
Public Defender: Charleston County	51.00	51.00	52.00	52.00	-
Subtotal	65.00	65.00	69.00	69.00	-
DEPUTY ADMIN COMMUNITY SERVICES					
Community Develop: Urban Entitlement Funds	4.10	4.10	5.00	5.00	-
Community Develop: Emergency Rental Assist	-	-	4.00	4.00	-
Greenbelt Programs (1st TST)	2.05	2.05	3.35	3.35	-
Housing & Neighborhood: American Rescue	-	-	8.00	8.00	-
Magistrate Courts: Vict. Bill of Rights	1.00	1.00	1.00	1.00	-
Subtotal	7.15	7.15	21.35	21.35	-

Charleston County, South Carolina
Authorized Positions (Full-Time Equivalents)
By Fund Type and Organization

SPECIAL REVENUE FUNDS (continued)	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Change
DEPUTY ADMINISTRATOR FINANCE					
Economic Development	10.00	10.00	9.00	9.00	-
Subtotal	10.00	10.00	9.00	9.00	-
DEPUTY ADMIN PUBLIC SAFETY					
Awendaw McClellanville Fire Department	29.00	29.00	29.00	29.00	-
Emergency Mgmt: Hazardous Materials	1.50	1.50	1.50	1.50	-
MacArthur Foundation Grant	14.00	14.00	13.00	13.00	-
Subtotal	44.50	44.50	43.50	43.50	-
DEPUTY ADMIN PUBLIC SERVICES					
Public Works - Roads Program (1st TST)	2.85	2.85	2.60	3.10	0.50
Public Works: Stormwater	24.15	25.15	27.15	27.15	-
Subtotal	27.00	28.00	29.75	30.25	0.50
Total SPECIAL REVENUE FUNDS	212.38	211.38	226.43	226.93	0.50
CAPITAL PROJECT FUNDS					
DEPUTY ADMIN GENERAL SERVICES					
Capital Projects: Project Management	-	-	1.00	1.00	-
Facilities Management: Project Management	3.00	3.00	2.00	2.00	-
Subtotal	3.00	3.00	3.00	3.00	-
Total CAPITAL PROJECT FUNDS	3.00	3.00	3.00	3.00	-

Charleston County, South Carolina
Authorized Positions (Full-Time Equivalents)
By Fund Type and Organization

ENTERPRISE FUNDS	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Change
DEPUTY ADMIN COMMUNITY SERVICES					
DAODAS: Administration	15.80	16.80	15.80	15.80	-
DAODAS: Adolescent Services	3.20	3.20	2.10	3.10	1.00
DAODAS: Adult Services	6.33	6.33	7.23	6.23	(1.00)
DAODAS: BCBS of SC Foundation Grant	1.00	1.00	1.00	1.00	-
DAODAS: Bedded Services	5.00	5.00	5.40	6.30	0.90
DAODAS: Comm Prevention Services	2.60	2.60	3.10	3.10	-
DAODAS: Criminal Justice	8.38	8.38	8.38	8.38	-
DAODAS: Detention Outpatient	5.13	5.13	5.13	5.13	-
DAODAS: Drug Court Services	3.10	3.10	3.20	3.20	-
DAODAS: ECHO Opioid Response Grant	1.00	-	-	-	-
DAODAS: Medical Asst/Nurse Prac Grant	1.50	1.50	1.00	1.00	-
DAODAS: Medical Services	2.35	2.35	2.35	2.35	-
DAODAS: MUSC Mat Accessed Ed Grant	1.00	-	-	-	-
DAODAS: New Life Unit	6.00	6.00	6.40	6.30	(0.10)
DAODAS: Opioid Treatment Services	13.78	14.28	13.68	13.68	-
DAODAS: Sobering Services	5.00	4.00	4.00	4.00	-
DAODAS: Sobering Services Grant	2.00	2.00	-	-	-
DAODAS: Support Services	27.75	28.25	26.85	26.05	(0.80)
DAODAS: Therapeutic Child Care	3.65	3.65	2.65	2.65	-
DAODAS: Women's Services	5.93	5.93	5.73	5.73	-
Subtotal	120.50	119.50	114.00	114.00	-
DEPUTY ADMINISTRATOR FINANCE					
Revenue Collections	20.00	20.00	20.00	20.00	-
Subtotal	20.00	20.00	20.00	20.00	-
DEPUTY ADMIN GENERAL SERVICES					
Facilities Management: DAODAS	2.00	2.00	2.00	2.00	-
Facilities Management: Parking Garages	18.05	18.05	18.05	18.05	-
Tech Services: Radio Communications	2.50	2.50	2.50	2.50	-
Subtotal	22.55	22.55	22.55	22.55	-
DEPUTY ADMIN PUBLIC SAFETY					
Biological Science Center	-	-	2.00	2.00	-
Consolidated Disp: Emergency 911 Wire Line	5.00	5.00	6.00	3.50	(2.50)
Consolidated Disp: Emergency 911 Wireless	5.25	5.25	5.25	7.75	2.50
Consolidated Dispatch: Fire & Agency Costs	2.00	2.00	2.00	2.00	-
Subtotal	12.25	12.25	15.25	15.25	-

Charleston County, South Carolina
Authorized Positions (Full-Time Equivalents)
By Fund Type and Organization

ENTERPRISE FUNDS (continued)	FY 2020 Actual	FY 2021 Adjusted	FY 2022 Adjusted	FY 2023 Proposed	Change
DEPUTY ADMIN PUBLIC SERVICES					
Environ Mgmt (EM) - Administration	11.50	10.00	12.00	12.00	-
EM - Bees Ferry Landfill Conv Ctr	9.00	9.00	9.00	9.00	-
EM - Commercial Collections	8.00	8.00	-	-	-
EM - Compost & Mulch Operations	8.00	-	-	-	-
EM - Convenience Centers	26.00	28.00	32.00	32.00	-
EM - Curbside Collection	24.00	24.00	-	-	-
EM - Landfill Operations	14.00	15.00	14.00	14.00	-
EM - Litter Control	1.60	1.60	-	-	-
EM - Materials Recovery Facility	9.00	9.00	8.00	8.00	-
Subtotal	111.10	104.60	75.00	75.00	-
Total ENTERPRISE FUNDS	286.40	278.90	246.80	246.80	-
INTERNAL SERVICE FUNDS					
DEPUTY ADMINISTRATOR FINANCE					
Contracts & Procurement: Central Parts Whs	4.00	4.00	4.00	4.00	-
Human Resources: Employee Benefits	1.00	1.00	1.00	1.00	-
Subtotal	5.00	5.00	5.00	5.00	-
DEPUTY ADMIN GENERAL SERVICES					
Facilities Management: Office Services	5.75	5.75	5.20	5.20	-
Facilities Management: Records Management	9.00	9.00	8.40	8.40	-
Safety & Risk: Safety/Workers' Comp.	4.75	4.75	4.75	4.75	-
Technology Services: Telecommunications	4.50	4.50	4.50	4.50	-
Subtotal	24.00	24.00	22.85	22.85	-
DEPUTY ADMIN PUBLIC SERVICES					
Fleet Operations	29.25	32.25	31.25	31.25	-
Subtotal	29.25	32.25	31.25	31.25	-
Total INTERNAL SERVICE FUNDS	58.25	61.25	59.10	59.10	-
Total Positions GENERAL FUND	2,123.29	2,178.65	2,204.21	2,203.71	(0.50)
Total Positions OTHER FUNDS	560.03	554.53	535.33	535.83	0.50
Total Positions ALL FUNDS	2,683.32	2,733.18	2,739.54	2,739.54	-

Charleston County, South Carolina
All Funds
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$125,744,382	\$144,481,110	\$115,690,603	\$115,690,603	\$148,879,522
Revenues:					
Property Tax	177,403,228	189,841,370	183,173,363	184,215,388	171,125,025
Sales Tax	201,517,547	230,925,411	228,750,000	269,500,000	291,750,000
Licenses and Permits	6,241,702	7,241,852	6,327,400	7,242,100	7,175,600
Intergovernmental	46,465,341	44,024,292	45,841,522	45,927,823	47,145,070
Charges and Fees	146,094,630	147,845,572	137,524,025	145,173,893	146,575,381
Fines and Forfeitures	1,469,064	1,287,270	1,148,500	1,359,317	871,500
Interest	9,552,080	1,687,409	1,054,750	1,631,050	6,705,200
Miscellaneous	7,292,226	7,583,375	8,096,045	9,654,100	5,800,231
Leases and Rent	741,528	669,070	453,648	567,085	271,284
Debt Proceeds	13,875,048	-	-	5,372,663	-
Subtotal	610,652,394	631,105,621	612,369,253	670,643,419	677,419,291
Interfund Transfer In	42,674,412	44,422,573	33,097,599	37,733,989	59,250,891
Total Available	779,071,188	820,009,304	761,157,455	824,068,011	885,549,704
Expenditures:					
Personnel	191,111,313	190,557,346	211,532,943	197,798,775	214,764,786
Operating	263,664,971	264,403,397	245,946,186	242,780,969	277,198,283
Capital	3,508,633	3,234,404	11,680,847	17,521,783	12,205,820
Debt Service	74,831,085	96,370,142	76,644,638	78,610,252	121,029,314
Subtotal	533,116,002	554,565,289	545,804,614	536,711,779	625,198,203
Interfund Transfer Out	101,474,076	149,753,412	136,518,381	138,476,710	128,615,249
Total Disbursements	634,590,078	704,318,701	682,322,995	675,188,489	753,813,452
Nonspendable	90,509,449	96,648,947	96,648,947	96,648,947	96,648,947
Restricted: External	(279,893,542)	(317,509,721)	(314,497,562)	(313,888,681)	(302,354,756)
Restricted: Internal	276,172,933	254,744,486	239,727,072	248,970,903	201,132,641
Available	57,692,270	81,806,891	56,956,003	117,148,353	136,309,420
Ending Balance, June 30	<u>\$144,481,110</u>	<u>\$115,690,603</u>	<u>\$ 78,834,460</u>	<u>\$148,879,522</u>	<u>\$131,736,252</u>

Charleston County, South Carolina
General Fund
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 96,419,681	\$ 99,203,375	\$ 110,582,177	\$ 110,582,177	\$ 121,153,402
Revenues:					
Property Tax	108,710,536	118,296,676	110,858,000	111,347,560	96,187,000
Sales Tax	66,432,619	75,614,563	75,300,000	87,500,000	96,300,000
Licenses and Permits	6,021,902	7,021,530	6,112,400	7,032,100	6,965,600
Intergovernmental	29,238,976	28,154,270	29,348,430	30,527,049	31,310,420
Charges and Fees	26,975,566	24,304,244	25,086,665	29,493,225	26,273,803
Fines and Forfeitures	1,085,432	817,008	919,500	664,000	679,500
Interest	3,266,622	409,272	439,000	326,000	1,302,500
Miscellaneous	4,632,132	4,922,947	4,244,617	4,227,782	4,233,803
Leases and Rentals	234,764	167,873	77,282	82,282	57,282
Subtotal	246,598,549	259,708,383	252,385,894	271,199,998	263,309,908
Interfund Transfer In	4,737,268	4,236,026	4,417,010	4,282,084	3,868,143
Total Available	347,755,498	363,147,784	367,385,081	386,064,259	388,331,453
Expenditures:					
Personnel	147,728,746	148,534,429	164,852,122	153,288,396	168,173,404
Operating	85,926,373	89,426,309	91,930,744	92,687,563	102,886,300
Capital	3,432,740	3,131,516	3,338,360	6,007,181	3,593,576
Subtotal	237,087,859	241,092,254	260,121,226	251,983,140	274,653,280
Interfund Transfer Out	11,464,264	11,473,353	11,511,118	12,927,717	18,013,918
Total Disbursements	248,552,123	252,565,607	271,632,344	264,910,857	292,667,198
Nonspendable	9,537,781	6,260,267	6,260,267	6,260,267	6,260,267
Restricted: Internal	68,466,421	74,593,363	79,950,308	85,791,391	89,403,988
Available	21,199,173	29,728,547	9,542,162	29,101,744	-
Ending Balance, June 30	\$ 99,203,375	\$ 110,582,177	\$ 95,752,737	\$ 121,153,402	\$ 95,664,255

Charleston County, South Carolina
Debt Service Fund
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 26,196,819	\$ 40,264,994	\$ 21,573,901	\$ 21,573,901	\$ 28,506,219
Revenues:					
Property Tax	24,056,306	26,726,523	27,800,000	27,888,000	28,997,000
Intergovernmental	443,640	474,408	115,127	131,127	131,127
Interest	534,933	44,195	46,000	50,000	200,000
Miscellaneous	171,429	171,429	171,428	171,428	171,428
Debt Proceeds	13,875,048	-	-	5,372,663	-
Subtotal	39,081,356	27,416,555	28,132,555	33,613,218	29,499,555
Interfund Transfer In	15,624,065	19,808,151	7,598,632	8,129,519	11,693,398
Total Available	80,902,240	87,489,700	57,305,088	63,316,638	69,699,172
Expenditures:					
Personnel	-	-	-	-	-
Operating	82,102	92,140	86,000	86,000	88,400
Capital	-	-	-	-	-
Debt Service	35,976,853	54,383,899	33,202,635	33,814,223	42,745,495
Subtotal	36,058,955	54,476,039	33,288,635	33,900,223	42,833,895
Interfund Transfer Out	4,578,291	11,439,760	-	910,196	4,281,075
Total Disbursements	40,637,246	65,915,799	33,288,635	34,810,419	47,114,970
Restricted: External	11,439,760	-	3,062,159	4,281,075	-
Restricted: Internal	26,570,043	14,017,061	20,051,967	20,335,769	15,669,304
Available	2,255,191	7,556,840	902,327	3,889,375	6,914,898
Ending Balance, June 30	\$ 40,264,994	\$ 21,573,901	\$ 24,016,453	\$ 28,506,219	\$ 22,584,202

Charleston County, South Carolina
Special Revenue Fund
Accommodations Tax: Local
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 2,063,102	\$ (506,977)	\$ 3,197,180	\$ 3,197,180	\$ 6,986,236
Revenues:					
Sales Tax	14,245,777	17,571,434	16,450,000	22,500,000	20,000,000
Interest	212	3,018	2,500	3,000	12,000
Subtotal	14,245,989	17,574,452	16,452,500	22,503,000	20,012,000
Interfund Transfer In	-	-	-	-	-
Total Available	16,309,091	17,067,475	19,649,680	25,700,180	26,998,236
Expenditures:					
Personnel	5,745,009	5,749,511	6,624,963	6,624,963	5,882,040
Operating	11,071,059	8,120,784	9,010,731	12,088,981	12,921,038
Capital	-	-	-	-	-
Subtotal	16,816,068	13,870,295	15,635,694	18,713,944	18,803,078
Interfund Transfer Out	-	-	-	-	-
Total Disbursements	16,816,068	13,870,295	15,635,694	18,713,944	18,803,078
Restricted: Internal	-	784,498	917,343	1,615,967	3,631,558
Available	(506,977)	2,412,682	3,096,643	5,370,269	4,563,600
Ending Balance, June 30	\$ (506,977)	\$ 3,197,180	\$ 4,013,986	\$ 6,986,236	\$ 8,195,158

Charleston County, South Carolina
Special Revenue Fund
Accommodations Tax: State
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ -	\$ 98,754	\$ 263,873	\$ 263,873	\$ 420,373
Revenues:					
Intergovernmental	173,338	278,489	225,000	265,000	250,000
Interest	2,334	351	10,000	500	2,000
Subtotal	175,672	278,840	235,000	265,500	252,000
Total Available	175,672	377,594	498,873	529,373	672,373
Expenditures:					
Personnel	-	-	-	-	-
Operating	44,501	76,047	417,504	72,000	636,123
Capital	-	-	-	-	-
Subtotal	44,501	76,047	417,504	72,000	636,123
Interfund Transfer Out	32,417	37,674	35,000	37,000	36,250
Total Disbursements	76,918	113,721	452,504	109,000	672,373
Ending Balance, June 30	\$ 98,754	\$ 263,873	\$ 46,369	\$ 420,373	\$ -

Charleston County, South Carolina
Special Revenue Fund
Air Service Development Fund
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ -	\$ -	\$ 442,050	\$ 442,050	\$ 1,867,050
Revenues:					
Charges and Fees	-	2,326,578	5,000,000	7,500,000	8,000,000
Subtotal	-	2,326,578	5,000,000	7,500,000	8,000,000
Total Available	-	2,326,578	5,442,050	7,942,050	9,867,050
Expenditures:					
Personnel	-	-	-	-	-
Operating	-	1,884,528	5,332,500	6,075,000	9,867,050
Capital	-	-	-	-	-
Subtotal	-	1,884,528	5,332,500	6,075,000	9,867,050
Total Disbursements	-	1,884,528	5,332,500	6,075,000	9,867,050
Restricted: Internal	-	332,500	-	1,867,050	-
Available	-	109,550	109,550	-	-
Ending Balance, June 30	\$ -	\$ 442,050	\$ 109,550	\$ 1,867,050	\$ -

Charleston County, South Carolina
Special Revenue Fund
Awendaw McClellanville Fire Department
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 1,524,274	\$ 1,155,201	\$ 1,295,381	\$ 1,295,381	\$ 933,277
Revenues:					
Property Tax	2,196,339	2,271,790	2,276,000	2,282,000	2,411,000
Intergovernmental	202,533	190,091	145,839	167,533	141,456
Miscellaneous	-	79	-	-	-
Subtotal	2,398,872	2,461,960	2,421,839	2,449,533	2,552,456
Total Available	3,923,146	3,637,575	3,717,220	3,744,914	3,485,733
Expenditures:					
Personnel	1,772,786	1,684,954	1,787,821	1,971,000	2,175,194
Operating	523,063	657,240	443,940	548,137	849,812
Capital	65,423	-	340,000	292,500	-
Subtotal	2,361,272	2,342,194	2,571,761	2,811,637	3,025,006
Interfund Transfer Out	406,673	-	-	-	-
Total Disbursements	2,767,945	2,342,194	2,571,761	2,811,637	3,025,006
Nonspendable	-	-	-	-	-
Restricted: Internal	440,804	149,922	-	472,550	-
Available	714,397	1,145,459	1,145,459	460,727	460,727
Ending Balance, June 30	\$ 1,155,201	\$ 1,295,381	\$ 1,145,459	\$ 933,277	\$ 460,727

Charleston County, South Carolina
Special Revenue Fund
Awendaw McClellanville Fire Department Debt Service
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 128,634	\$ 200,129	\$ 257,777	\$ 257,777	\$ 320,701
Revenues:					
Property Tax	254,791	287,547	288,000	298,000	305,000
Intergovernmental	21,050	21,542	15,583	19,110	16,514
Miscellaneous	-	-	-	-	-
Subtotal	278,560	309,559	303,583	317,110	321,514
Interfund Transfer In	14,270	71,731	-	-	-
Total Available	421,464	581,419	561,360	574,887	642,215
Expenditures:					
Personnel	-	-	-	-	-
Operating	-	-	-	-	-
Capital	-	-	-	-	-
Debt Service	221,270	323,642	254,186	254,186	250,591
Subtotal	221,270	323,642	254,186	254,186	250,591
Interfund Transfer Out	65	-	-	-	-
Total Disbursements	221,335	323,642	254,186	254,186	250,591
Restricted: Internal Available	- 200,129	- 257,777	- 307,174	- 320,701	- 391,624
Ending Balance, June 30	\$ 200,129	\$ 257,777	\$ 307,174	\$ 320,701	\$ 391,624

Charleston County, South Carolina
Special Revenue Fund
Clerk of Court: IV-D Child Support Enforcement
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 123,000	\$ 123,000	\$ 123,000	\$ 123,000	\$ -
Revenues:					
Intergovernmental	1,224,184	1,325,867	1,330,000	830,000	830,000
Subtotal	1,224,184	1,325,867	1,330,000	830,000	830,000
Total Available	1,347,184	1,448,867	1,453,000	953,000	830,000
Expenditures:					
Personnel	393,907	394,800	453,008	417,000	535,072
Operating	123,024	92,846	227,115	184,915	116,577
Capital	10,470	53,509	-	26,970	-
Subtotal	527,401	541,155	680,123	628,885	651,649
Interfund Transfer Out	696,783	784,712	749,877	324,115	178,351
Total Disbursements	1,224,184	1,325,867	1,430,000	953,000	830,000
Restricted: Internal	-	100,000	-	-	-
Available	123,000	23,000	23,000	-	-
Ending Balance, June 30	\$ 123,000	\$ 123,000	\$ 23,000	\$ -	\$ -

Charleston County, South Carolina
Special Revenue Fund
Clerk of Court: Excess IV-D
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ 550,513
Interfund Transfer In	-	-	-	682,115	178,351
Total Available	-	-	-	682,115	728,864
Expenditures:					
Personnel	-	-	-	131,602	403,256
Operating	-	-	-	-	-
Capital	-	-	-	-	-
Subtotal	-	-	-	131,602	403,256
Total Disbursements	-	-	-	131,602	403,256
Restricted: Internal	-	-	-	403,256	-
Available	-	-	-	147,257	325,608
Ending Balance, June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 550,513</u>	<u>\$ 325,608</u>

Charleston County, South Carolina
Special Revenue Fund
Economic Development
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 3,443,709	\$ 3,574,283	\$ 5,270,820	\$ 5,270,820	\$ 4,446,445
Revenues:					
Property Tax	3,906,366	4,123,597	3,724,024	4,044,635	3,961,242
Miscellaneous	23,593	(10,325)	5,000	-	10,000
Subtotal	3,929,959	4,113,272	3,729,024	4,044,635	3,971,242
Total Available	7,373,668	7,687,555	8,999,844	9,315,455	8,417,687
Expenditures:					
Personnel	1,166,574	1,028,128	1,184,033	960,000	1,224,166
Operating	2,632,811	1,388,607	2,544,991	2,099,010	2,687,076
Capital	-	-	-	-	60,000
Subtotal	3,799,385	2,416,735	3,729,024	3,059,010	3,971,242
Interfund Transfer Out	-	-	1,810,000	1,810,000	-
Total Disbursements	3,799,385	2,416,735	5,539,024	4,869,010	3,971,242
Restricted: Internal Available	792,166 2,782,117	- 5,270,820	- 3,460,820	- 4,446,445	- 4,446,445
Ending Balance, June 30	\$ 3,574,283	\$ 5,270,820	\$ 3,460,820	\$ 4,446,445	\$ 4,446,445

Charleston County, South Carolina
Special Revenue Fund
Emergency Management: Hazardous Materials Enforcement
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 194,048	\$ 63,623	\$ 77,721	\$ 77,721	\$ 106,023
Revenues:					
Licenses and Permits	219,800	220,322	215,000	210,000	210,000
Subtotal	219,800	220,448	215,000	210,000	210,000
Total Available	413,848	284,071	292,721	287,721	316,023
Expenditures:					
Personnel	176,107	161,850	181,621	141,000	196,206
Operating	52,868	44,500	40,798	40,698	46,109
Capital	-	-	-	-	-
Subtotal	228,975	206,350	222,419	181,698	242,315
Interfund Transfer Out	121,250	-	-	-	-
Total Disbursements	350,225	206,350	222,419	181,698	242,315
Restricted: Internal	6,568	7,419	-	32,315	-
Available	57,055	70,302	70,302	73,708	73,708
Ending Balance, June 30	\$ 63,623	\$ 77,721	\$ 70,302	\$ 106,023	\$ 73,708

Charleston County, South Carolina
Special Revenue Fund
Fire Districts: East Cooper Fire District
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 18,726	\$ 16,310	\$ 12,222	\$ 12,222	\$ 7,367
Revenues:					
Property Tax	151,452	153,600	158,000	159,000	163,000
Intergovernmental	2,282	2,366	200	200	300
Miscellaneous	-	-	-	-	-
Subtotal	153,734	155,966	158,200	159,200	163,300
Total Available	172,460	172,276	170,422	171,422	170,667
Expenditures:					
Personnel	-	-	-	-	-
Operating	156,150	160,054	164,055	164,055	168,156
Capital	-	-	-	-	-
Subtotal	156,150	160,054	164,055	164,055	168,156
Total Disbursements	156,150	160,054	164,055	164,055	168,156
Restricted: Internal	9,954	5,855	-	4,856	-
Available	6,356	6,367	6,367	2,511	2,511
Ending Balance, June 30	\$ 16,310	\$ 12,222	\$ 6,367	\$ 7,367	\$ 2,511

Charleston County, South Carolina
Special Revenue Fund
Fire Districts: Northern Charleston County Fire District
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Property Tax	270,430	279,251	342,000	341,200	354,000
Intergovernmental	6,043	5,610	-	-	-
Subtotal	276,473	284,861	342,000	341,200	354,000
Total Available	276,473	284,861	342,000	341,200	354,000
Expenditures:					
Personnel	-	-	-	-	-
Operating	276,473	284,861	342,000	341,200	354,000
Capital	-	-	-	-	-
Subtotal	276,473	284,861	342,000	341,200	354,000
Total Disbursements	276,473	284,861	342,000	341,200	354,000
Available	-	-	-	-	-
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Charleston County, South Carolina
Special Revenue Fund
Fire Districts: West St. Andrew's Fire District
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 4,356	\$ 4,754	\$ 4,543	\$ 4,543	\$ 3,943
Revenues:					
Property Tax	8,373	7,858	7,400	7,400	7,400
Intergovernmental	25	27	-	-	-
Subtotal	8,398	7,885	7,400	7,400	7,400
Total Available	12,754	12,639	11,943	11,943	11,343
Expenditures:					
Personnel	-	-	-	-	-
Operating	8,000	8,096	8,000	8,000	8,000
Capital	-	-	-	-	-
Subtotal	8,000	8,096	8,000	8,000	8,000
Total Disbursements	8,000	8,096	8,000	8,000	8,000
Available	4,754	3,943	3,943	3,343	3,343
Ending Balance, June 30	\$ 4,754	\$ 4,543	\$ 3,943	\$ 3,943	\$ 3,343

Charleston County, South Carolina
Special Revenue Fund
Greenbelt Programs (1st TST)
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 4,824,508	\$ 4,767,834	\$ 6,371,933	\$ 6,371,933	\$ 7,912,600
Revenues:					
Sales Tax	10,271,328	11,707,850	11,645,000	13,557,500	14,913,250
Interest	205,432	67,342	32,000	68,000	240,000
Miscellaneous	-	-	-	-	-
Subtotal	<u>10,476,760</u>	<u>11,775,192</u>	<u>11,677,000</u>	<u>13,625,500</u>	<u>15,153,250</u>
Interfund Transfer In	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Available	<u>15,301,268</u>	<u>16,543,026</u>	<u>18,048,933</u>	<u>19,997,433</u>	<u>23,065,850</u>
Expenditures:					
Personnel	233,268	251,513	389,081	365,000	368,876
Operating	11,181	7,237	17,610	22,610	18,413
Capital	-	-	-	-	-
Debt Service	<u>9,285,985</u>	<u>9,912,343</u>	<u>10,193,223</u>	<u>10,193,223</u>	<u>10,511,028</u>
Subtotal	<u>9,530,434</u>	<u>10,171,093</u>	<u>10,599,914</u>	<u>10,580,833</u>	<u>10,898,317</u>
Interfund Transfer Out	<u>1,003,000</u>	<u>-</u>	<u>1,504,000</u>	<u>1,504,000</u>	<u>3,509,000</u>
Total Disbursements	<u>10,533,434</u>	<u>10,171,093</u>	<u>12,103,914</u>	<u>12,084,833</u>	<u>14,407,317</u>
Restricted: Internal	628,722	426,914	-	-	-
Available	<u>4,139,112</u>	<u>5,945,019</u>	<u>5,945,019</u>	<u>7,912,600</u>	<u>8,658,533</u>
Ending Balance, June 30	<u>\$ 4,767,834</u>	<u>\$ 6,371,933</u>	<u>\$ 5,945,019</u>	<u>\$ 7,912,600</u>	<u>\$ 8,658,533</u>

Charleston County, South Carolina
Special Revenue Fund
Greenbelt Programs (2nd TST)
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 3,048,451	\$ 2,794,766	\$ 4,218,009	\$ 4,218,009	\$ 4,724,509
Revenues:					
Sales Tax	6,041,958	6,886,971	6,850,000	7,975,000	8,772,500
Interest	<u>220,357</u>	<u>50,272</u>	<u>21,000</u>	<u>50,500</u>	<u>210,000</u>
Subtotal	<u>6,262,315</u>	<u>6,937,243</u>	<u>6,871,000</u>	<u>8,025,500</u>	<u>8,982,500</u>
Total Available	<u>9,310,766</u>	<u>9,732,009</u>	<u>11,089,009</u>	<u>12,243,509</u>	<u>13,707,009</u>
Expenditures:					
Personnel	-	-	-	-	-
Operating	-	-	-	-	-
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Interfund Transfer Out	<u>6,516,000</u>	<u>5,514,000</u>	<u>7,519,000</u>	<u>7,519,000</u>	<u>9,022,000</u>
Total Disbursements	<u>6,516,000</u>	<u>5,514,000</u>	<u>7,519,000</u>	<u>7,519,000</u>	<u>9,022,000</u>
Restricted: Internal	-	648,000	-	39,500	-
Available	<u>2,794,766</u>	<u>3,570,009</u>	<u>3,570,009</u>	<u>4,685,009</u>	<u>4,685,009</u>
Ending Balance, June 30	<u>\$ 2,794,766</u>	<u>\$ 4,218,009</u>	<u>\$ 3,570,009</u>	<u>\$ 4,724,509</u>	<u>\$ 4,685,009</u>

Charleston County, South Carolina
Special Revenue Fund
Human Resources: Summer Youth Program
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 188,528	\$ 130,392	\$ 130,392	\$ 130,392	\$ 44,417
Interfund Transfer In	-	-	-	-	127,533
Total Available	188,528	130,392	130,392	130,392	171,950
Expenditures:					
Personnel	44,079	-	45,000	63,211	126,423
Operating	14,057	-	15,000	22,764	45,527
Capital	-	-	-	-	-
Subtotal	58,136	-	60,000	85,975	171,950
Total Disbursements	58,136	-	60,000	85,975	171,950
Restricted: Internal	60,500	60,000	-	44,417	-
Available	69,892	70,392	70,392	-	-
Ending Balance, June 30	\$ 130,392	\$ 130,392	\$ 70,392	\$ 44,417	\$ -

Charleston County, South Carolina
Special Revenue Fund
Legal: Seized Assets
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 86,205	\$ 83,793	\$ 81,687	\$ 81,687	\$ 66,287
Revenues:					
Fines and Forfeitures	15,709	13,973	15,000	15,000	20,000
Interest	<u>1,477</u>	<u>158</u>	<u>250</u>	<u>100</u>	<u>400</u>
Subtotal	<u>17,186</u>	<u>14,131</u>	<u>15,250</u>	<u>15,100</u>	<u>20,400</u>
Total Available	<u>103,391</u>	<u>97,924</u>	<u>96,937</u>	<u>96,787</u>	<u>86,687</u>
Expenditures:					
Personnel	11,206	8,793	-	-	-
Operating	8,392	7,444	87,400	30,500	86,687
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>19,598</u>	<u>16,237</u>	<u>87,400</u>	<u>30,500</u>	<u>86,687</u>
Total Disbursements	<u>19,598</u>	<u>16,237</u>	<u>87,400</u>	<u>30,500</u>	<u>86,687</u>
Restricted: Internal	75,000	72,150	-	66,287	-
Available	<u>8,793</u>	<u>9,537</u>	<u>9,537</u>	<u>-</u>	<u>-</u>
Ending Balance, June 30	<u>\$ 83,793</u>	<u>\$ 81,687</u>	<u>\$ 9,537</u>	<u>\$ 66,287</u>	<u>\$ -</u>

Charleston County, South Carolina
Special Revenue Fund
Planning and Zoning: Tree Fund
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 515,196	\$ 517,491	\$ 660,284	\$ 660,284	\$ 812,896
Revenues:					
Fines and Forfeitures	2,295	142,793	-	402,612	-
Subtotal	2,295	142,793	-	402,612	-
Total Available	517,491	660,284	660,284	1,062,896	812,896
Expenditures:					
Personnel	-	-	-	-	-
Operating	-	-	250,000	250,000	250,000
Capital	-	-	-	-	-
Subtotal	-	-	250,000	250,000	250,000
Total Disbursements	-	-	250,000	250,000	250,000
Restricted: Internal	250,000	250,000	-	250,000	-
Available	267,491	410,284	410,284	562,896	562,896
Ending Balance, June 30	\$ 517,491	\$ 660,284	\$ 410,284	\$ 812,896	\$ 562,896

Charleston County, South Carolina
Special Revenue Fund
Public Defender: Berkeley County
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 398,486	\$ 406,320	\$ 425,653	\$ 425,653	\$ 361,084
Revenues:					
Intergovernmental	1,351,546	1,397,508	1,760,745	1,771,028	1,748,028
Charges and Fees	88,740	67,007	90,000	70,000	90,000
Fines and Forfeitures	(80)	(120)	-	-	-
Interest	6,713	750	2,000	750	3,000
Subtotal	1,446,919	1,465,145	1,852,745	1,841,778	1,841,028
Total Available	1,845,405	1,871,465	2,278,398	2,267,431	2,202,112
Expenditures:					
Personnel	1,210,843	1,267,143	1,581,365	1,557,000	1,629,045
Operating	228,242	178,669	381,223	349,347	392,505
Capital	-	-	-	-	30,000
Subtotal	1,439,085	1,445,812	1,962,588	1,906,347	2,051,550
Total Disbursements	1,439,085	1,445,812	1,962,588	1,906,347	2,051,550
Restricted: Internal	98,230	109,843	-	210,522	-
Available	308,090	315,810	315,810	150,562	150,562
Ending Balance, June 30	\$ 406,320	\$ 425,653	\$ 315,810	\$ 361,084	\$ 150,562

Charleston County, South Carolina
Special Revenue Fund
Public Defender: Charleston County
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 919,402	\$ 804,080	\$ 668,331	\$ 668,331	\$ 727,912
Revenues:					
Intergovernmental	1,312,282	1,371,556	1,628,170	1,664,589	1,624,589
Charges and Fees	408,079	318,342	415,000	350,000	415,000
Fines and Forfeitures	(5,360)	(5,880)	-	-	-
Interest	16,818	1,568	2,500	1,500	6,000
Subtotal	1,731,819	1,685,586	2,045,670	2,016,089	2,045,589
Interfund Transfer In	3,379,200	3,378,862	3,653,007	3,653,007	3,800,000
Total Available	6,030,421	5,868,528	6,367,008	6,337,427	6,573,501
Expenditures:					
Personnel	4,592,418	4,627,004	4,859,578	4,730,000	4,978,181
Operating	633,923	573,193	962,524	879,515	980,686
Capital	-	-	-	-	180,000
Subtotal	5,226,341	5,200,197	5,822,102	5,609,515	6,138,867
Total Disbursements	5,226,341	5,200,197	5,822,102	5,609,515	6,138,867
Restricted: Internal Available	143,847 660,233	125,800 542,531	2,375 542,531	293,278 434,634	- 434,634
Ending Balance, June 30	\$ 804,080	\$ 668,331	\$ 544,906	\$ 727,912	\$ 434,634

Charleston County, South Carolina
Special Revenue Fund
Public Works: Roads Program (1st TST)
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 19,123,321	\$ 19,799,886	\$ 30,996,687	\$ 30,996,687	\$ 34,747,675
Revenues:					
Sales Tax	39,272,724	44,765,310	44,525,000	51,837,500	57,021,250
Interest	876,623	277,531	101,000	277,000	1,070,000
Subtotal	40,149,347	45,042,841	44,626,000	52,114,500	58,091,250
Interfund Transfer In	1,148,000	-	-	-	-
Total Available	60,420,668	64,842,727	75,622,687	83,111,187	92,838,925
Expenditures:					
Personnel	435,696	301,494	330,656	269,000	369,121
Operating	132,214	108,319	150,666	191,666	78,675
Capital	-	-	-	-	-
Debt Service	20,034,522	20,471,227	21,027,846	21,027,846	21,653,891
Subtotal	20,602,432	20,881,040	21,509,168	21,488,512	22,101,687
Interfund Transfer Out	20,018,350	12,965,000	26,875,000	26,875,000	12,200,000
Total Disbursements	40,620,782	33,846,040	48,384,168	48,363,512	34,301,687
Restricted: Internal Available	19,674,886	30,871,687	27,163,519	27,023,265	11,208,265
	-	(140,254)	(140,254)	7,649,410	31,438,973
Ending Balance, June 30	\$ 19,799,886	\$ 30,996,687	\$ 27,238,519	\$ 34,747,675	\$ 58,537,238

Note: This fund consists of two separate divisions:

Charleston County, South Carolina
Special Revenue Fund
Public Works: Roads Program (2nd TST)
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 43,076,529	\$ 62,279,480	\$ 31,635,745	\$ 31,635,745	\$ 36,124,245
Revenues:					
Sales Tax	36,855,940	42,010,521	41,785,000	48,647,500	53,512,250
Interest	1,459,011	375,744	118,000	376,000	1,220,000
Subtotal	38,314,951	42,386,265	41,903,000	49,023,500	54,732,250
Interfund Transfer In	-	-	-	1,350,370	7,705,477
Total Available	81,391,480	104,665,745	73,538,745	82,009,615	98,561,972
Expenditures:					
Personnel	-	-	-	-	-
Operating	-	-	-	-	-
Capital	-	-	-	-	-
Debt Service	-	-	-	1,350,370	12,235,353
Subtotal	-	-	-	1,350,370	12,235,353
Interfund Transfer Out	19,112,000	73,030,000	44,535,000	44,535,000	61,020,258
Total Disbursements	19,112,000	73,030,000	44,535,000	45,885,370	73,255,611
Restricted: Internal	62,279,480	31,635,745	29,003,745	36,124,245	25,306,361
Ending Balance, June 30	\$ 62,279,480	\$ 31,635,745	\$ 29,003,745	\$ 36,124,245	\$ 25,306,361

Charleston County, South Carolina
Special Revenue Fund
Public Works: Stormwater
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 5,167,931	\$ 6,764,735	\$ 7,308,297	\$ 7,308,297	\$ 7,711,853
Revenues:					
Intergovernmental	1,020,927	1,001,464	977,900	977,900	982,400
Charges and Fees	2,875,198	2,890,864	2,687,000	2,687,000	2,699,952
Interest	98,617	12,849	-	-	-
Subtotal	3,994,742	3,905,901	3,664,900	3,664,900	3,682,352
Total Available	9,162,673	10,670,636	10,973,197	10,973,197	11,394,205
Expenditures:					
Personnel	1,845,348	1,833,371	2,109,089	1,869,315	2,290,059
Operating	552,590	1,528,968	7,713,997	1,320,029	8,129,680
Capital	-	-	72,000	72,000	40,000
Subtotal	2,397,938	3,362,339	9,895,086	3,261,344	10,459,739
Interfund Transfer Out	-	-	-	-	-
Total Disbursements	2,397,938	3,362,339	9,895,086	3,261,344	10,459,739
Nonspendable	583,099	326,574	326,574	326,574	326,574
Restricted: Internal	5,655,121	6,981,723	751,537	7,385,279	607,892
Available	526,515	-	-	-	-
Ending Balance, June 30	\$ 6,764,735	\$ 7,308,297	\$ 1,078,111	\$ 7,711,853	\$ 934,466

Charleston County, South Carolina
Special Revenue Fund
Sheriff: Federal Asset Forfeiture
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 390,073	\$ 376,995	\$ 392,149	\$ 392,149	\$ 304,349
Revenues:					
Fines and Forfeitures	27,549	92,695	-	80,314	-
Interest	5,682	629	-	-	-
Subtotal	33,231	93,324	-	80,314	-
Total Available	423,304	470,319	392,149	472,463	304,349
Expenditures:					
Personnel	-	-	-	-	-
Operating	6,739	52,670	190,866	140,866	189,366
Capital	-	10,000	-	-	-
Subtotal	6,739	62,670	190,866	140,866	189,366
Interfund Transfer Out	39,570	15,500	27,248	27,248	-
Total Disbursements	46,309	78,170	218,114	168,114	189,366
Restricted: Internal Available	106,636 270,359	190,866 201,283	- 174,035	189,366 114,983	- 114,983
Ending Balance, June 30	\$ 376,995	\$ 392,149	\$ 174,035	\$ 304,349	\$ 114,983

Charleston County, South Carolina
Special Revenue Fund
Sheriff: State Asset Forfeiture
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 505,610	\$ 274,584	\$ 155,662	\$ 155,662	\$ 116,553
Revenues:					
Fines and Forfeitures	58,322	52,399	-	30,391	-
Interest	6,118	404	-	-	-
Subtotal	64,440	52,803	-	30,391	-
Total Available	570,050	327,387	155,662	186,053	116,553
Expenditures:					
Personnel	-	-	-	-	-
Operating	295,466	160,825	35,500	38,000	35,500
Capital	-	10,900	31,500	31,500	21,000
Subtotal	295,466	171,725	67,000	69,500	56,500
Total Disbursements	295,466	171,725	67,000	69,500	56,500
Restricted: Internal	274,584	77,192	10,192	56,500	-
Available	-	78,470	78,470	60,053	60,053
Ending Balance, June 30	\$ 274,584	\$ 155,662	\$ 88,662	\$ 116,553	\$ 60,053

Charleston County, South Carolina
Special Revenue Fund
Sheriff: Inmate Welfare
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 1,309,372	\$ 1,235,176	\$ 1,406,510	\$ 1,406,510	\$ 1,558,233
Revenues:					
Intergovernmental	-	-	-	-	-
Charges and Fees	-	-	-	-	-
Miscellaneous	621,713	860,874	500,000	850,000	850,000
Subtotal	621,713	860,874	500,000	850,000	850,000
Interfund Transfer In	-	-	-	-	-
Total Available	1,931,085	2,096,050	1,906,510	2,256,510	2,408,233
Expenditures:					
Personnel	231,499	195,328	179,436	186,000	183,643
Operating	464,410	465,733	567,077	512,277	654,294
Capital	-	28,479	-	-	-
Subtotal	695,909	689,540	746,513	698,277	837,937
Total Disbursements	695,909	689,540	746,513	698,277	837,937
Restricted: Internal	272,539	246,513	-	-	-
Available	962,637	1,159,997	1,159,997	1,558,233	1,570,296
Ending Balance, June 30	\$ 1,235,176	\$ 1,406,510	\$ 1,159,997	\$ 1,558,233	\$ 1,570,296

Charleston County, South Carolina
Special Revenue Fund
Sheriff: IV-D Child Support Enforcement
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	32,538	11,880	30,000	17,500	20,000
Subtotal	32,538	11,880	30,000	17,500	20,000
Interfund Transfer In	59,932	80,951	66,775	76,895	69,995
Total Available	92,470	92,831	96,775	94,395	89,995
Expenditures:					
Personnel	89,092	89,389	93,380	91,000	86,600
Operating	3,378	3,442	3,395	3,395	3,395
Capital	-	-	-	-	-
Subtotal	92,470	92,831	96,775	94,395	89,995
Total Disbursements	92,470	92,831	96,775	94,395	89,995
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Charleston County, South Carolina
Special Revenue Fund
Sheriff: Sex Offender Registry
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 172,296	\$ 177,527	\$ 201,922	\$ 201,922	\$ 228,828
Revenues:					
Charges and Fees	29,000	26,700	27,000	31,406	30,900
Subtotal	29,000	26,700	27,000	31,406	30,900
Total Available	201,296	204,227	228,922	233,328	259,728
Expenditures:					
Personnel	21,864	1,062	-	-	-
Operating	1,905	1,243	58,500	4,500	58,500
Capital	-	-	-	-	-
Subtotal	23,769	2,305	58,500	4,500	58,500
Total Disbursements	23,769	2,305	58,500	4,500	58,500
Restricted: Internal	52,675	31,500	-	27,600	-
Available	124,852	170,422	170,422	201,228	201,228
Ending Balance, June 30	\$ 177,527	\$ 201,922	\$ 170,422	\$ 228,828	\$ 201,228

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Alcohol Education Program
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 37,814	\$ -	\$ -	\$ -	\$ -
Revenues:					
Charges and Fees	33,160	39,200	36,000	31,000	40,000
Subtotal	33,160	39,200	36,000	31,000	40,000
Total Available	78,632	79,130	82,255	84,402	86,298
Expenditures:					
Personnel	76,516	78,654	80,853	83,000	84,794
Operating	2,116	476	1,402	1,402	1,504
Capital	-	-	-	-	-
Subtotal	78,632	79,130	82,255	84,402	86,298
Interfund Transfer Out	-	-	-	-	-
Total Disbursements	78,632	79,130	82,255	84,402	86,298
Restricted: Internal	-	-	-	-	-
Available	-	-	-	-	-
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Bond Estreatment
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 179,293	\$ 132,314	\$ 132,552	\$ 132,552	\$ 119,552
Revenues:					
Fines and Forfeitures	625	5,000	-	-	-
Miscellaneous	-	-	-	-	-
Subtotal	625	5,000	-	-	-
Total Available	179,918	137,314	132,552	132,552	119,552
Expenditures:					
Personnel	-	-	-	-	-
Operating	47,604	4,762	13,000	13,000	12,000
Capital	-	-	-	-	-
Subtotal	47,604	4,762	13,000	13,000	12,000
Total Disbursements	47,604	4,762	13,000	13,000	12,000
Available	116,814	119,552	119,552	107,552	107,552
Ending Balance, June 30	\$ 132,314	\$ 132,552	\$ 119,552	\$ 119,552	\$ 107,552

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Criminal Domestic Violence Appropriation
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 33,817	\$ 23,003	\$ 21,417	\$ 21,417	\$ 20,871
Revenues:					
Intergovernmental	100,000	100,000	100,000	100,000	100,000
Subtotal	100,000	100,000	100,000	100,000	100,000
Total Available	133,817	123,003	121,417	121,417	120,871
Expenditures:					
Personnel	110,158	100,930	99,890	99,890	102,342
Operating	656	656	656	656	734
Capital	-	-	-	-	-
Subtotal	110,814	101,586	100,546	100,546	103,076
Total Disbursements	110,814	101,586	100,546	100,546	103,076
Available	7,775	20,871	20,871	17,795	17,795
Ending Balance, June 30	\$ 23,003	\$ 21,417	\$ 20,871	\$ 20,871	\$ 17,795

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Drug Court
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 377,669	\$ 305,832	\$ 238,317	\$ 238,317	\$ 251,942
Revenues:					
Intergovernmental	240,684	207,823	250,000	340,000	250,000
Subtotal	240,684	227,823	280,000	370,000	280,000
Total Available	618,353	533,655	518,317	608,317	531,942
Expenditures:					
Personnel	93,212	94,445	109,837	121,700	125,464
Operating	70,194	69,796	84,626	84,626	84,677
Capital	-	-	-	-	-
Subtotal	163,406	164,241	194,463	206,326	210,141
Interfund Transfer Out	149,115	131,097	150,049	150,049	175,000
Total Disbursements	312,521	295,338	344,512	356,375	385,141
Available	187,675	173,805	173,805	146,801	146,801
Ending Balance, June 30	\$ 305,832	\$ 238,317	\$ 173,805	\$ 251,942	\$ 146,801

Charleston County, South Carolina
Special Revenue Fund
Solicitor: DUI Appropriation
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	73,690	73,690	73,690	73,690	73,690
Subtotal	73,690	73,690	73,690	73,690	73,690
Interfund Transfer In	48,124	49,814	52,009	52,009	34,032
Total Available	121,814	123,504	125,699	125,699	107,722
Expenditures:					
Personnel	120,534	122,615	124,743	124,743	106,688
Operating	1,280	889	956	956	1,034
Capital	-	-	-	-	-
Subtotal	121,814	123,504	125,699	125,699	107,722
Total Disbursements	121,814	123,504	125,699	125,699	107,722
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Expungement
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 340,696	\$ 205,258	\$ 122,224	\$ 122,224	\$ 65,854
Revenues:					
Charges and Fees	98,950	120,185	105,000	105,000	120,000
Subtotal	98,950	120,185	105,000	105,000	120,000
Total Available	439,646	325,443	227,224	227,224	185,854
Expenditures:					
Personnel	230,187	201,907	165,364	154,000	167,296
Operating	4,201	1,312	7,370	7,370	6,534
Capital	-	-	-	-	-
Subtotal	234,388	203,219	172,734	161,370	173,830
Total Disbursements	234,388	203,219	172,734	161,370	173,830
Restricted: Internal	128,610	67,734	-	53,830	-
Available	76,648	54,490	54,490	12,024	12,024
Ending Balance, June 30	\$ 205,258	\$ 122,224	\$ 54,490	\$ 65,854	\$ 12,024

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Juvenile Education Program
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	60,000	60,000	60,000	60,000	60,000
Charges and Fees	12,630	8,450	14,000	5,000	7,000
Interest	-	-	-	-	-
Subtotal	72,630	68,450	74,000	65,000	67,000
Interfund Transfer In	32,991	43,767	42,623	58,965	62,455
Total Available	105,621	112,217	116,623	123,965	129,455
Expenditures:					
Personnel	102,606	112,004	113,658	121,000	126,133
Operating	3,015	213	2,965	2,965	3,322
Capital	-	-	-	-	-
Subtotal	105,621	112,217	116,623	123,965	129,455
Total Disbursements	105,621	112,217	116,623	123,965	129,455
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Pretrial Intervention
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 32,342	\$ -	\$ -	\$ -	\$ -
Revenues:					
Charges and Fees	180,473	126,280	150,000	95,000	95,000
Subtotal	196,955	179,554	150,000	95,000	95,000
Total Available	263,097	239,210	246,682	249,882	256,268
Expenditures:					
Personnel	238,352	217,381	223,996	227,196	234,462
Operating	24,745	21,829	22,686	22,686	21,806
Capital	-	-	-	-	-
Subtotal	263,097	239,210	246,682	249,882	256,268
Total Disbursements	263,097	239,210	246,682	249,882	256,268
Restricted: Internal	-	-	-	-	-
Available	-	-	-	-	-
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Charleston County, South Carolina
Special Revenue Fund
Solicitor: State Appropriation
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 303,705	\$ 331,230	\$ 313,419	\$ 313,419	\$ 402,278
Revenues:					
Intergovernmental	1,322,941	1,330,914	1,299,000	1,485,000	1,350,000
Subtotal	1,322,941	1,330,914	1,299,000	1,485,000	1,350,000
Interfund Transfer In	-	-	-	-	-
Total Available	1,626,646	1,662,144	1,612,419	1,798,419	1,752,278
Expenditures:					
Personnel	1,063,717	1,088,644	1,113,727	1,113,000	1,238,906
Operating	28,714	14,750	23,283	23,283	25,321
Capital	-	-	-	-	-
Subtotal	1,092,431	1,103,394	1,137,010	1,136,283	1,264,227
Interfund Transfer Out	202,985	245,331	236,369	259,858	241,065
Total Disbursements	1,295,416	1,348,725	1,373,379	1,396,141	1,505,292
Available	144,233	239,040	239,040	246,986	246,986
Ending Balance, June 30	\$ 331,230	\$ 313,419	\$ 239,040	\$ 402,278	\$ 246,986

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Traffic Education Program
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 243,431	\$ 246,195	\$ 275,756	\$ 275,756	\$ 182,554
Revenues:					
Intergovernmental	-	-	-	-	-
Charges and Fees	94,900	151,170	90,000	145,000	140,000
Subtotal	94,900	151,170	90,000	145,000	140,000
Total Available	338,331	397,365	365,756	420,756	322,554
Expenditures:					
Personnel	10,138	10,433	10,820	10,820	11,649
Operating	50,540	51,520	45,000	72,500	70,147
Capital	-	-	-	-	-
Subtotal	60,678	61,953	55,820	83,320	81,796
Total Disbursements	92,136	121,609	152,502	238,202	223,064
Available	87,122	213,254	213,254	99,490	99,490
Ending Balance, June 30	\$ 246,195	\$ 275,756	\$ 213,254	\$ 182,554	\$ 99,490

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Victims' Unclaimed Restitution
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 11,294	\$ 10,805	\$ 13,805	\$ 13,805	\$ 8,805
Revenues:					
Miscellaneous	-	3,000	-	-	-
Subtotal	-	3,000	-	-	-
Total Available	11,294	13,805	13,805	13,805	8,805
Expenditures:					
Personnel	-	-	-	-	-
Operating	489	-	5,000	5,000	5,000
Capital	-	-	-	-	-
Subtotal	489	-	5,000	5,000	5,000
Total Disbursements	489	-	5,000	5,000	5,000
Restricted: Internal Available	2,500 8,305	5,000 8,805	- 8,805	5,000 3,805	- 3,805
Ending Balance, June 30	\$ 10,805	\$ 13,805	\$ 8,805	\$ 8,805	\$ 3,805

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Victim-Witness State Appropriation
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	40,625	40,625	40,625	40,625	40,625
Subtotal	40,625	40,625	40,625	40,625	40,625
Interfund Transfer In	34,039	35,393	36,536	36,536	38,297
Total Available	74,664	76,018	77,161	77,161	78,922
Expenditures:					
Personnel	74,008	75,362	76,505	76,505	78,188
Operating	656	656	656	656	734
Capital	-	-	-	-	-
Subtotal	74,664	76,018	77,161	77,161	78,922
Total Disbursements	74,664	76,018	77,161	77,161	78,922
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Charleston County, South Carolina
Special Revenue Fund
Solicitor: Violent Crime Prosecution
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 67,458	\$ 60,775	\$ 54,959	\$ 54,959	\$ 56,337
Revenues:					
Intergovernmental	100,000	100,000	100,000	100,000	100,000
Subtotal	100,000	100,000	100,000	100,000	100,000
Total Available	167,458	160,775	154,959	154,959	156,337
Expenditures:					
Personnel	106,027	105,160	97,966	97,966	100,015
Operating	656	656	656	656	734
Capital	-	-	-	-	-
Subtotal	106,683	105,816	98,622	98,622	100,749
Total Disbursements	106,683	105,816	98,622	98,622	100,749
Restricted: Internal	13,937	-	-	749	-
Available	46,838	54,959	56,337	55,588	55,588
Ending Balance, June 30	\$ 60,775	\$ 54,959	\$ 56,337	\$ 56,337	\$ 55,588

Charleston County, South Carolina
Special Revenue Fund
Transportation Sales Tax: Transit Agencies (1st TST)
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 3,925,780	\$ 4,070,248	\$ 6,883,534	\$ 6,883,534	\$ 11,307,534
Revenues:					
Sales Tax	10,875,524	12,396,547	12,330,000	14,355,000	15,790,500
Subtotal	10,915,468	12,436,286	12,348,000	14,406,000	15,994,500
Interfund Transfer In	-	-	-	-	-
Total Available	14,841,248	16,506,534	19,231,534	21,289,534	27,302,034
Expenditures:					
Personnel	-	-	-	-	-
Operating	9,623,000	9,623,000	9,982,000	9,982,000	10,354,000
Capital	-	-	-	-	-
Subtotal	9,623,000	9,623,000	9,982,000	9,982,000	10,354,000
Total Disbursements	10,771,000	9,623,000	9,982,000	9,982,000	10,354,000
Restricted: Internal	-	-	-	-	-
Ending Balance, June 30	\$ 4,070,248	\$ 6,883,534	\$ 9,249,534	\$ 11,307,534	\$ 16,948,034

Charleston County, South Carolina
Special Revenue Fund
Transportation Sales Tax: Transit Agencies (2nd TST)
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 23,956,496	\$ 18,737,134	\$ 22,169,578	\$ 22,169,578	\$ 23,105,078
Revenues:					
Sales Tax	17,521,677	19,972,215	19,865,000	23,127,500	25,440,250
Interest	500,961	143,229	12,000	240,000	1,520,000
Subtotal	18,022,638	20,115,444	19,877,000	23,367,500	26,960,250
Total Available	41,979,134	38,852,578	42,046,578	48,044,907	64,375,500
Expenditures:					
Personnel	-	-	-	-	-
Operating	3,242,000	1,120,000	3,340,000	3,340,000	3,441,000
Capital	-	-	-	-	-
Debt Service	-	-	-	2,507,829	22,722,798
Subtotal	3,242,000	1,120,000	3,340,000	5,847,829	26,163,798
Interfund Transfer Out	20,000,000	15,563,000	19,092,000	19,092,000	-
Total Disbursements	23,242,000	16,683,000	22,432,000	24,939,829	26,163,798
Restricted: External	-	-	-	-	-
Restricted: Internal	18,737,134	22,169,578	19,614,578	-	-
Available	-	-	-	23,105,078	38,211,702
Ending Balance, June 30	<u>\$ 18,737,134</u>	<u>\$ 22,169,578</u>	<u>\$ 19,614,578</u>	<u>\$ 23,105,078</u>	<u>\$ 38,211,702</u>

Charleston County, South Carolina
Special Revenue Fund
Trident Technical College
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Property Tax	7,515,565	7,930,810	8,247,322	8,250,000	8,609,000
Intergovernmental	184,704	186,964	83,440	109,440	109,440
Miscellaneous	-	-	-	-	-
Subtotal	<u>7,700,269</u>	<u>8,117,774</u>	<u>8,330,762</u>	<u>8,359,440</u>	<u>8,718,440</u>
Interfund Transfer In	<u>125,426</u>	<u>143,426</u>	<u>135,117</u>	<u>139,426</u>	<u>142,426</u>
Total Available	<u>7,825,695</u>	<u>8,261,200</u>	<u>8,465,879</u>	<u>8,498,866</u>	<u>8,860,866</u>
Expenditures:					
Personnel	-	-	-	-	-
Operating	7,825,695	8,261,200	8,465,879	8,498,866	8,860,866
Capital	-	-	-	-	-
Subtotal	<u>7,825,695</u>	<u>8,261,200</u>	<u>8,465,879</u>	<u>8,498,866</u>	<u>8,860,866</u>
Total Disbursements	<u>7,825,695</u>	<u>8,261,200</u>	<u>8,465,879</u>	<u>8,498,866</u>	<u>8,860,866</u>
Ending Balance, June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Charleston County, South Carolina
Special Revenue Fund
Trident Technical College Debt Service
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Property Tax	3,954,729	3,133,342	3,149,000	3,194,000	3,333,000
Intergovernmental	68,660	55,484	13,000	22,000	22,000
Miscellaneous	-	-	-	-	-
Subtotal	<u>4,023,389</u>	<u>3,188,826</u>	<u>3,162,000</u>	<u>3,216,000</u>	<u>3,355,000</u>
Interfund Transfer In	<u>14,691</u>	<u>1,691</u>	<u>19,000</u>	<u>18,691</u>	<u>21,691</u>
Total Available	<u>4,038,080</u>	<u>3,190,517</u>	<u>3,181,000</u>	<u>3,234,691</u>	<u>3,376,691</u>
Expenditures:					
Personnel	-	-	-	-	-
Operating	-	-	-	-	-
Capital	-	-	-	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Interfund Transfer Out	<u>4,038,080</u>	<u>3,190,517</u>	<u>3,181,000</u>	<u>3,234,691</u>	<u>3,376,691</u>
Total Disbursements	<u>4,038,080</u>	<u>3,190,517</u>	<u>3,181,000</u>	<u>3,234,691</u>	<u>3,376,691</u>
Ending Balance, June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Charleston County, South Carolina
Special Revenue Fund
Victim's Bill of Rights
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 39,158	\$ 29,693	\$ 24,000	\$ 24,000	\$ -
Revenues:					
Intergovernmental	5,832	12,997	6,500	6,500	6,500
Charges and Fees	334	193	-	128	-
Fines and Forfeitures	284,572	169,402	214,000	167,000	172,000
Subtotal	290,738	182,592	220,500	173,628	178,500
Total Available	419,952	404,635	416,442	409,312	419,546
Expenditures:					
Personnel	381,064	373,965	383,920	400,790	410,093
Operating	9,195	6,670	8,522	8,522	9,453
Capital	-	-	-	-	-
Subtotal	390,259	380,635	392,442	409,312	419,546
Total Disbursements	390,259	380,635	392,442	409,312	419,546
Restricted: Internal	-	-	-	-	-
Available	29,693	24,000	24,000	-	-
Ending Balance, June 30	\$ 29,693	\$ 24,000	\$ 24,000	\$ -	\$ -

Charleston County, South Carolina
Enterprise Fund
Consolidated Dispatch: Emergency 911 Wireless
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
	\$ 2,512,327	\$ 4,288,002	\$ 3,564,427	\$ 3,564,427	\$ 3,035,956
Revenues:					
Intergovernmental	3,573,122	1,740,950	3,529,066	2,268,455	2,482,837
Interest	41,113	4,360	5,000	5,000	20,000
Miscellaneous	-	710	-	-	-
Subtotal	3,614,235	1,746,020	3,534,066	2,273,455	2,502,837
Total Available	6,126,562	6,034,022	7,098,493	5,837,882	5,538,793
Expenditures:					
Personnel	475,256	418,689	493,912	521,000	770,453
Operating	1,363,304	2,050,906	2,152,666	2,271,385	2,004,152
Capital	-	-	-	9,541	71,000
Subtotal	1,838,560	2,469,595	2,646,578	2,801,926	2,845,605
Total Disbursements	1,838,560	2,469,595	2,646,578	2,801,926	2,845,605
Nonspendable	2,477,776	2,016,630	2,016,630	2,016,630	2,016,630
Restricted: External	(807,643)	(944,744)	(944,744)	(944,744)	(944,744)
Restricted: Internal	958,323	295,492	295,492	342,768	-
Available	1,659,546	2,197,049	3,084,537	1,621,302	1,621,302
Ending Balance, June 30	\$ 4,288,002	\$ 3,564,427	\$ 4,451,915	\$ 3,035,956	\$ 2,693,188

Charleston County, South Carolina
Enterprise Fund
Consolidated Dispatch: Emergency 911 Wire Line
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
	\$ 671,518	\$ 590,140	\$ 198,469	\$ 198,469	\$ (98,894)
Revenues:					
Intergovernmental	658	-	-	-	-
Charges and Fees	671,018	671,307	700,000	625,000	600,000
Interest	18,124	1,321	2,500	2,500	5,000
Miscellaneous	524,044	-	-	-	-
Subtotal	1,213,844	672,628	702,500	627,500	605,000
Total Available	1,885,362	1,262,768	900,969	825,969	506,106
Expenditures:					
Personnel	753,975	508,885	405,893	415,000	253,915
Operating	541,247	555,414	618,452	509,863	431,522
Capital	-	-	-	-	-
Subtotal	1,295,222	1,064,299	1,024,345	924,863	685,437
Total Disbursements	1,295,222	1,064,299	1,024,345	924,863	685,437
Nonspendable	134,031	26,505	26,505	26,505	26,505
Restricted: External	(350,683)	(350,683)	(350,683)	(350,683)	(350,683)
Restricted: Internal	626,221	357,007	35,162	80,437	-
Available	180,571	165,640	165,640	144,847	144,847
Ending Balance, June 30	\$ 590,140	\$ 198,469	\$ (123,376)	\$ (98,894)	\$ (179,331)

Charleston County, South Carolina
Enterprise Fund
Consolidated Dispatch: Fire and Agency Costs
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 184,376	\$ 358,834	\$ 390,983	\$ 390,983	\$ 622,045
Revenues:					
Intergovernmental	685,330	814,284	913,131	913,131	693,648
Charges and Fees	252,811	253,779	245,310	245,310	277,243
Interest	7,502	1,072	-	-	-
Subtotal	945,643	1,069,135	1,158,441	1,158,441	970,891
Interfund Transfer In	-	-	-	-	-
Total Available	1,130,019	1,427,969	1,549,424	1,549,424	1,592,936
Expenditures:					
Personnel	152,213	88,652	152,371	141,000	164,098
Operating	618,972	588,970	832,036	786,379	846,097
Capital	-	-	-	-	-
Subtotal	771,185	677,622	984,407	927,379	1,010,195
Interfund Transfer Out	-	359,364	-	-	-
Total Disbursements	771,185	1,036,986	984,407	927,379	1,010,195
Restricted: External	(147,428)	(170,764)	(170,764)	(170,764)	(170,764)
Restricted: Internal	236,033	70,000	70,000	39,304	-
Available	265,143	491,020	665,054	752,778	752,778
Ending Balance, June 30	\$ 358,834	\$ 390,983	\$ 565,017	\$ 622,045	\$ 582,741

Charleston County, South Carolina
Enterprise Fund
Department of Alcohol and Other Drug Abuse Services
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ (4,952,141)	\$ (6,577,063)	\$ (7,694,617)	\$ (7,694,617)	\$ (7,302,320)
Revenues:					
Intergovernmental	3,018,686	3,300,796	3,206,076	3,338,946	3,762,496
Charges and Fees	3,127,378	3,907,607	6,700,644	3,991,466	7,381,740
Interest	(4,189)	654	1,000	1,000	2,500
Miscellaneous	1,622	53,382	20,000	1,800	20,000
Leases and Rentals	207,770	160,270	186,000	152,811	80,000
Subtotal	6,351,267	7,422,709	10,113,720	7,486,023	11,246,736
Interfund Transfer In	2,544,104	2,155,255	1,503,045	2,714,129	1,314,410
Total Available	3,943,230	3,000,901	3,922,148	2,505,535	5,258,826
Expenditures:					
Personnel	6,254,735	5,752,269	7,388,672	5,740,782	7,828,047
Operating	4,265,558	4,943,249	4,413,093	4,067,073	4,201,099
Capital	-	-	-	-	32,000
Subtotal	10,520,293	10,695,518	11,801,765	9,807,855	12,061,146
Total Disbursements	10,520,293	10,695,518	11,801,765	9,807,855	12,061,146
Nonspendable	6,391,025	6,122,738	6,122,738	6,122,738	6,122,738
Restricted: External	(14,012,023)	(14,925,058)	(14,925,058)	(14,925,058)	(14,925,058)
Restricted: Internal	509,278	-	-	-	-
Available	534,657	1,107,703	922,703	1,500,000	2,000,000
Ending Balance, June 30	<u>\$ (6,577,063)</u>	<u>\$ (7,694,617)</u>	<u>\$ (7,879,617)</u>	<u>\$ (7,302,320)</u>	<u>\$ (6,802,320)</u>

Charleston County, South Carolina
Enterprise Fund
Environmental Management
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 63,620,840	\$ 59,264,595	\$ 57,375,202	\$ 57,375,202	\$ 57,243,388
Revenues:					
Intergovernmental	417,658	221,370	200,000	309,000	645,000
Charges and Fees	30,795,083	32,537,333	33,043,000	35,447,000	34,776,024
Interest	836,737	77,499	100,000	50,000	200,000
Miscellaneous	813,406	815,869	3,000,000	4,188,090	300,000
Subtotal	33,034,497	33,892,071	36,403,000	40,194,090	35,921,024
Total Available	96,900,337	93,156,666	93,778,202	98,349,292	93,164,412
Expenditures:					
Personnel	7,752,981	7,581,776	7,681,276	8,008,000	5,898,426
Operating	29,391,824	27,773,063	25,118,977	25,471,799	31,695,773
Capital	-	-	747,000	1,013,700	1,411,500
Subtotal	37,635,742	35,781,464	34,809,658	35,755,904	40,268,239
Total Disbursements	37,635,742	35,781,464	40,159,658	41,105,904	43,068,239
Nonspendable	43,688,502	55,585,435	55,585,435	55,585,435	55,585,435
Restricted: External	(8,821,567)	(18,003,559)	(18,003,559)	(18,003,559)	(18,003,559)
Restricted: Internal	18,769,934	15,166,471	11,409,813	14,937,351	7,790,136
Available	5,627,726	4,626,855	4,626,855	4,724,161	4,724,161
Ending Balance, June 30	<u>\$ 59,264,595</u>	<u>\$ 57,375,202</u>	<u>\$ 53,618,544</u>	<u>\$ 57,243,388</u>	<u>\$ 50,096,173</u>

Charleston County, South Carolina
Enterprise Fund
Facilities Management: Parking Garages
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 12,002,237	\$ 11,048,421	\$ 11,101,885	\$ 11,101,885	\$ 9,999,098
Revenues:					
Intergovernmental	383,288	393,368	390,000	390,000	394,000
Charges and Fees	2,666,130	2,599,675	2,727,000	2,727,000	2,752,350
Interest	31,066	2,433	5,000	2,500	10,000
Miscellaneous	(124,201)	(108,086)	(145,000)	(145,000)	(145,000)
Leases and Rentals	72,122	64,883	65,366	66,992	69,002
Subtotal	3,028,405	2,952,273	3,042,366	3,041,492	3,080,352
Total Available	15,030,642	14,000,694	14,144,251	14,143,377	13,079,450
Expenditures:					
Personnel	1,107,088	1,115,395	1,251,752	1,179,000	1,311,662
Operating	1,644,121	1,783,414	1,180,366	1,252,522	1,326,170
Capital	-	-	1,241,987	1,712,757	598,744
Subtotal	2,751,209	2,898,809	3,674,105	4,144,279	3,236,576
Interfund Transfer Out	1,231,012	-	-	-	-
Total Disbursements	3,982,221	2,898,809	3,674,105	4,144,279	3,236,576
Nonspendable	12,493,605	12,171,477	12,171,477	12,171,477	12,171,477
Restricted: External	(2,429,988)	(2,587,509)	(2,587,509)	(2,587,509)	(2,587,509)
Restricted: Internal	270,178	972,009	490,270	156,224	-
Available	714,626	545,908	395,908	258,906	258,906
Ending Balance, June 30	\$ 11,048,421	\$ 11,101,885	\$ 10,470,146	\$ 9,999,098	\$ 9,842,874

Charleston County, South Carolina
Enterprise Fund
Public Safety: Biological Science Center
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Subtotal	-	-	-	-	-
Interfund Transfer In	-	-	-	77,653	365,208
Total Available	-	-	-	77,653	365,208
Expenditures:					
Personnel	-	-	-	67,653	340,208
Operating	-	-	-	10,000	25,000
Subtotal	-	-	-	77,653	365,208
Total Disbursements	-	-	-	77,653	365,208
Restricted: Internal Available	-	-	-	-	-
Ending Balance, June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Charleston County, South Carolina
Enterprise Fund
Revenue Collections
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ (2,441,298)	\$ (2,292,621)	\$ (2,420,072)	\$ (2,420,072)	\$ (2,807,729)
Revenues:					
Charges and Fees	2,143,905	2,517,711	2,359,898	2,726,798	2,752,146
Interest	85,854	16,270	9,000	9,000	36,000
Miscellaneous	1,616	3,778	-	-	-
Subtotal	2,231,375	2,537,759	2,368,898	2,735,798	2,788,146
Total Available	156,383	245,138	(51,174)	315,726	(19,583)
Expenditures:					
Personnel	1,614,256	1,571,100	1,651,394	1,682,000	1,625,828
Operating	834,748	894,110	485,733	490,233	602,082
Capital	-	-	-	227,500	-
Subtotal	2,449,004	2,465,210	2,137,127	2,399,733	2,227,910
Interfund Transfer Out	-	200,000	231,771	723,722	560,236
Total Disbursements	2,449,004	2,665,210	2,368,898	3,123,455	2,788,146
Nonspendable	124,401	330,888	330,888	330,888	330,888
Restricted: External	(3,155,254)	(3,388,617)	(3,388,617)	(3,388,617)	(3,388,617)
Restricted: Internal	547,500	227,500	227,500	-	-
Available	190,732	410,157	410,157	250,000	250,000
Ending Balance, June 30	<u>\$ (2,292,621)</u>	<u>\$ (2,420,072)</u>	<u>\$ (2,420,072)</u>	<u>\$ (2,807,729)</u>	<u>\$ (2,807,729)</u>

Charleston County, South Carolina
Enterprise Fund
Technology Services: Radio Communications
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 1,893,102	\$ 2,090,899	\$ 1,878,193	\$ 1,878,193	\$ 1,771,462
Revenues:					
Intergovernmental	10,150	-	-	-	-
Charges and Fees	2,983,044	2,987,256	3,110,160	3,055,660	3,113,640
Interest	30,984	2,081	4,000	1,000	4,000
Leases and Rentals	55,259	36,044	65,000	65,000	65,000
Subtotal	3,079,437	3,025,381	3,179,160	3,121,660	3,182,640
Interfund Transfer In	841,209	554,422	1,326,775	1,326,775	732,550
Total Available	5,813,748	5,670,702	6,384,128	6,326,628	5,686,652
Expenditures:					
Personnel	209,885	237,623	238,482	225,000	259,762
Operating	3,512,964	3,554,886	3,542,453	3,492,265	3,680,428
Capital	-	-	775,000	837,901	30,000
Subtotal	3,722,849	3,792,509	4,555,935	4,555,166	3,970,190
Total Disbursements	3,722,849	3,792,509	4,555,935	4,555,166	3,970,190
Nonspendable	914,676	1,979,155	1,979,155	1,979,155	1,979,155
Restricted: External	(498,748)	(530,835)	(530,835)	(530,835)	(530,835)
Restricted: Internal	1,376,179	112,901	62,901	55,000	
Available	298,792	316,972	316,972	268,142	268,142
Ending Balance, June 30	\$ 2,090,899	\$ 1,878,193	\$ 1,828,193	\$ 1,771,462	\$ 1,716,462

Charleston County, South Carolina
Internal Service Fund
Fleet Operations / Contracts and Procurement: Central Parts Warehouse
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 15,919,545	\$ 17,290,757	\$ 16,328,289	\$ 16,328,289	\$ 13,428,927
Revenues:					
Charges and Fees	13,551,302	12,884,652	14,764,852	15,346,852	15,220,033
Interest	75,565	10,405	10,000	10,000	10,000
Miscellaneous	591,465	789,635	280,000	340,000	340,000
Subtotal	14,218,332	13,684,692	15,054,852	15,696,852	15,570,033
Interfund Transfer In	5,144,295	2,714,536	3,654,830	3,654,830	5,124,410
Total Available	35,282,172	33,689,985	35,037,971	35,679,971	34,123,370
Expenditures:					
Personnel	2,567,269	2,717,784	3,046,810	2,763,258	3,028,788
Operating	15,097,415	14,125,566	11,561,872	12,281,353	13,225,984
Capital	-	-	5,059,000	7,206,433	5,845,000
Subtotal	17,664,684	16,843,350	19,667,682	22,251,044	22,099,772
Interfund Transfer Out	326,731	518,346	-	-	-
Total Disbursements	17,991,415	17,361,696	19,667,682	22,251,044	22,099,772
Nonspendable	13,442,313	11,269,951	11,269,951	11,269,951	11,269,951
Restricted: Internal	1,734,259	3,105,433	2,147,433	1,405,329	-
Available	2,114,185	1,952,905	1,952,905	753,647	753,647
Ending Balance, June 30	<u>\$ 17,290,757</u>	<u>\$ 16,328,289</u>	<u>\$ 15,370,289</u>	<u>\$ 13,428,927</u>	<u>\$ 12,023,598</u>

Charleston County, South Carolina
Internal Service Fund
Facilities Management: Office Services / Technology Services: Records Management
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 381,976	\$ 276,994	\$ 184,478	\$ 184,478	\$ 228,894
Revenues:					
Intergovernmental	-	-	-	-	-
Charges and Fees	2,041,299	2,015,347	2,002,895	1,927,895	2,002,686
Interest	3,115	384	-	-	-
Miscellaneous	65	-	-	-	-
Subtotal	<u>2,044,479</u>	<u>2,015,731</u>	<u>2,002,895</u>	<u>1,927,895</u>	<u>2,002,686</u>
Interfund Transfer In	<u>100,000</u>	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Available	<u>2,526,455</u>	<u>2,392,725</u>	<u>2,187,373</u>	<u>2,112,373</u>	<u>2,231,580</u>
Expenditures:					
Personnel	843,908	814,073	840,825	698,000	771,179
Operating	1,257,559	1,277,317	740,529	714,497	770,284
Capital	-	-	43,000	43,000	60,000
Debt Service	<u>147,994</u>	<u>116,857</u>	<u>427,982</u>	<u>427,982</u>	<u>434,887</u>
Subtotal	<u>2,249,461</u>	<u>2,208,247</u>	<u>2,052,336</u>	<u>1,883,479</u>	<u>2,036,350</u>
Total Disbursements	<u>2,249,461</u>	<u>2,208,247</u>	<u>2,052,336</u>	<u>1,883,479</u>	<u>2,036,350</u>
Nonspendable	146,860	75,539	75,539	75,539	75,539
Restricted: Internal	13,644	49,441	-	33,664	-
Available	<u>116,490</u>	<u>59,498</u>	<u>59,498</u>	<u>119,691</u>	<u>119,691</u>
Ending Balance, June 30	<u>\$ 276,994</u>	<u>\$ 184,478</u>	<u>\$ 135,037</u>	<u>\$ 228,894</u>	<u>\$ 195,230</u>

Charleston County, South Carolina
Internal Service Fund
Human Resources: Employee Benefits
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	(218,451,495)	(228,647,896)	(240,621,777)	(240,621,777)	(240,153,162)
Revenues:					
Intergovernmental	1,149,949	1,149,949	-	-	-
Charges and Fees	49,734,010	49,558,423	30,609,385	31,078,000	32,106,866
Interest	812,482	94,089	100,000	100,000	400,000
Subtotal	51,696,441	50,802,461	30,709,385	31,178,000	32,506,866
Total Available	(166,755,054)	(177,845,435)	(209,912,392)	(209,443,777)	(207,646,296)
Expenditures:					
Personnel	116,166	113,936	117,985	117,985	119,366
Operating	61,776,676	62,662,406	31,341,400	30,591,400	32,387,500
Capital	-	-	-	-	-
Subtotal	61,892,842	62,776,342	31,459,385	30,709,385	32,506,866
Total Disbursements	61,892,842	62,776,342	31,459,385	30,709,385	32,506,866
Restricted: External	(275,928,423)	(290,465,057)	(290,465,057)	(290,465,057)	(290,465,057)
Restricted: Internal	44,565,137	48,265,137	47,515,137	47,515,137	47,515,137
Available	2,715,390	1,578,143	1,578,143	2,796,758	2,796,758
Ending Balance, June 30	(228,647,896)	(240,621,777)	(241,371,777)	(240,153,162)	(240,153,162)

Charleston County, South Carolina
Internal Service Fund
Safety and Risk Management: Safety/Workers' Compensation
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 2,356,868	\$ 2,267,684	\$ 2,068,947	\$ 2,068,947	\$ 2,273,984
Revenues:					
Charges and Fees	5,291,286	5,370,405	5,378,903	5,311,456	5,444,242
Interest	96,875	10,205	13,000	5,000	25,000
Miscellaneous	18,860	25,884	20,000	20,000	20,000
Subtotal	5,407,021	5,406,494	5,411,903	5,336,456	5,489,242
Total Available	7,763,889	7,674,178	7,480,850	7,405,403	7,763,226
Expenditures:					
Personnel	510,364	493,850	555,128	523,000	539,840
Operating	4,985,841	5,111,381	5,173,775	4,575,419	5,170,686
Capital	-	-	33,000	33,000	233,000
Subtotal	5,496,205	5,605,231	5,761,903	5,131,419	5,943,526
Total Disbursements	5,496,205	5,605,231	5,761,903	5,131,419	5,943,526
Nonspendable	115,798	96,965	96,965	96,965	96,965
Restricted: External	125,000	125,000	125,000	125,000	125,000
Restricted: Internal	657,125	350,000	-	454,284	-
Available	1,369,761	1,496,982	1,496,982	1,597,735	1,597,735
Ending Balance, June 30	\$ 2,267,684	\$ 2,068,947	\$ 1,718,947	\$ 2,273,984	\$ 1,819,700

Charleston County, South Carolina
Internal Service Fund
Technology Services: Telecommunications
Fund Statement

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2022 Projected	FY 2023 Proposed
Beginning Balance, July 1	\$ 712,509	\$ 576,445	\$ 520,958	\$ 520,958	\$ 513,861
Revenues:					
Charges and Fees	2,040,334	2,142,864	2,151,313	2,148,697	2,206,756
Interest	6,442	704	1,000	700	2,800
Miscellaneous	-	75	-	-	-
Subtotal	<u>2,046,776</u>	<u>2,143,643</u>	<u>2,152,313</u>	<u>2,149,397</u>	<u>2,209,556</u>
Total Available	<u>2,759,285</u>	<u>2,720,088</u>	<u>2,673,271</u>	<u>2,670,355</u>	<u>2,723,417</u>
Expenditures:					
Personnel	448,256	433,045	436,011	422,000	445,898
Operating	1,734,584	1,666,085	1,742,771	1,726,694	1,779,378
Capital	-	-	-	7,800	-
Subtotal	<u>2,182,840</u>	<u>2,099,130</u>	<u>2,178,782</u>	<u>2,156,494</u>	<u>2,225,276</u>
Interfund Transfer Out	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Disbursements	<u>2,182,840</u>	<u>2,199,130</u>	<u>2,178,782</u>	<u>2,156,494</u>	<u>2,225,276</u>
Nonspendable	454,496	386,096	386,096	386,096	386,096
Restricted: Internal	36,388	34,269	7,800	15,720	-
Available	<u>85,561</u>	<u>100,593</u>	<u>100,593</u>	<u>112,045</u>	<u>112,045</u>
Ending Balance, June 30	<u><u>\$ 576,445</u></u>	<u><u>\$ 520,958</u></u>	<u><u>\$ 494,489</u></u>	<u><u>\$ 513,861</u></u>	<u><u>\$ 498,141</u></u>

COUNTY COUNCIL

Fund: General Fund
Function: General Government

Mission: County Council makes policy decisions for Charleston County as established by State law, sets primary policies establishing the community vision, states the organizational mission, and defines any area of the County Administrator's authority not specifically addressed by State law.

Services Provided:

- Serve as a link between County government and the citizens, municipalities and agencies located within its boundaries
- Represent the area's concerns and interests when dealing with other local, state, federal or international governments
- Responsible for approving an annual budget to fund County operations, including the determination of any necessary taxes or fees

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	14.00	14.00	14.00	14.00	-	0.0
Charges and Fees	\$ 2,250	\$ -	\$ 2,500	\$ 2,500	\$ -	0.0
Miscellaneous	47	-	-	-	-	0.0
TOTAL REVENUES	\$ 2,297	\$ -	\$ 2,500	\$ 2,500	\$ -	0.0
Personnel	\$ 587,169	\$ 678,137	\$ 851,077	\$ 904,093	\$ 53,016	6.2
Operating	1,094,147	1,257,445	1,447,095	1,720,764	273,669	18.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 1,681,316	\$ 1,935,582	\$ 2,298,172	\$ 2,624,857	\$ 326,685	14.2

Funding Adjustments for FY 2023 Include:

- Revenue costs reflect no change.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures represent a larger contingency for unexpected items.

COUNTY COUNCIL

Division: Air Service Development
Fund: General Fund
Function: General Government

Mission: The Air Service Development Division supports capital improvement projects within the Airport District and transportation infrastructure to promote air services and economic development.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Charges and Fees	\$ -	\$ 2,326,578	\$ 5,000,000	\$ 8,000,000	\$ 3,000,000	60.0
TOTAL REVENUES	<u>\$ -</u>	<u>\$ 2,326,578</u>	<u>\$ 5,000,000</u>	<u>\$ 8,000,000</u>	<u>\$ 3,000,000</u>	<u>60.0</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	1,884,528	5,332,500	9,867,050	4,534,550	85.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 1,884,528</u>	<u>\$ 5,332,500</u>	<u>\$ 9,867,050</u>	<u>\$ 4,534,550</u>	<u>85.0</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in Rental Car User Fees based on current trends.
- Operating expenditures include increased funding for the Charleston County Aviation Authority and the County for air service development.

ACCOMMODATIONS TAX- LOCAL

Program: Local Accommodations Tax
Fund: Special Revenue Fund
Function: Culture and Recreation

Mission: The Accommodations Tax - Local is a two percent charge collected for transient room rentals throughout the County. County Council enacted the fee in Fiscal Year 1994 to encourage and support area tourism.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Approved</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Sales Tax	\$14,245,777	\$17,571,434	\$16,450,000	\$20,000,000	\$ 3,550,000	21.6
Interest	212	3,018	2,500	12,000	9,500	380.0
TOTAL REVENUES	<u>\$14,245,989</u>	<u>\$17,574,452</u>	<u>\$16,452,500</u>	<u>\$20,012,000</u>	<u>\$ 3,559,500</u>	21.6
Personnel	\$ 5,745,009	\$ 5,749,511	\$ 6,624,963	\$ 5,882,040	\$ (742,923)	(11.2)
Operating	11,071,059	8,120,784	9,010,731	12,921,038	3,910,307	43.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$16,816,068</u>	<u>\$13,870,295</u>	<u>\$15,635,694</u>	<u>\$18,803,078</u>	<u>\$ 3,167,384</u>	20.3

Funding Adjustments for FY 2023 Include:

- Revenues reflect a budgeted increase due to the strong local tourism industry. Revenues also represent anticipated growth in interest earning projections.
- Personnel expenses reflect a reimbursement to the General Fund for services provided to support tourists visiting the County.
- Operating expenses include funding to the Charleston Museum, North Charleston Convention Center, International African American Museum, Medal of Honor Foundation, municipalities, and the Charleston Area Convention and Visitors Bureau. The increase in expenses reflect higher anticipated formula allocations to the Visitors Bureau and municipalities based on rising revenues.

ACCOMMODATIONS TAX - STATE

Program: State Accommodations Tax
Fund: Special Revenue Fund
Function: Culture and Recreation

Mission: The Accommodations Tax, as mandated by State law, requires a two percent tax on transient accommodations to encourage and support tourism.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Intergovernmental	\$ 173,338	\$ 278,489	\$ 225,000	\$ 250,000	\$ 25,000	11.1
Interest	2,334	351	10,000	2,000	(8,000)	(80.0)
TOTAL REVENUES	<u>\$ 175,672</u>	<u>\$ 278,840</u>	<u>\$ 235,000</u>	<u>\$ 252,000</u>	<u>\$ 17,000</u>	<u>7.2</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	44,501	76,047	417,504	636,123	218,619	52.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>44,501</u>	<u>76,047</u>	<u>417,504</u>	<u>636,123</u>	<u>218,619</u>	<u>52.4</u>
Interfund Transfer Out	<u>32,417</u>	<u>37,674</u>	<u>35,000</u>	<u>36,250</u>	<u>1,250</u>	<u>3.6</u>
TOTAL DISBURSEMENTS	<u>\$ 76,918</u>	<u>\$ 113,721</u>	<u>\$ 452,504</u>	<u>\$ 672,373</u>	<u>\$ 219,869</u>	<u>48.6</u>

Funding Adjustments for FY 2023 Include:

- Revenues are based on the State's formula for calculating accommodations tax for County governments. Revenues represent an increase due to current trends. The increases are slightly offset by lower interest earning projections.
- Operating expenditures represent funding to the Charleston Area Convention and Visitors Bureau to promote tourism. Operating costs also include funding for the County's Accommodations Tax Committee to make recommendations to County Council.
- Interfund Transfer Out represents the amount transferred to the General Fund as determined by State law and availability of funds.

INTERNAL AUDITOR

Fund: General Fund
Function: General Government

Mission: The Internal Auditor Department provides County Council and Administration with information and recommendations to improve the accounting and safeguarding of County resources and the efficiency and effectiveness of County operations.

Services Provided:

- Provide independent financial and operational audits
- Provide integrity services investigations and recommendations
- Provide assistance with special projects
- Furnish analyses, appraisals, recommendations and comments resulting from operational and financial reviews

Departmental Summary:

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.00	3.00	3.00	3.00	-	0.0
Personnel	\$ 245,530	\$ 319,462	\$ 370,536	\$ 379,732	\$ 9,196	2.5
Operating	12,050	15,866	12,914	13,236	322	2.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 257,580	\$ 335,328	\$ 383,450	\$ 392,968	\$ 9,518	2.5

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant changes.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Research the needs of various levels of management for audit assistance.

Objective 1(a) Based on an Annual Audit Plan approved by County Council, 80% or higher of scheduled or substituted audits and activities will be completed.

Objective 1(b): Cost per audit hour will not exceed the outside rate of \$125.00 per hour.

Initiative V: Quality Control

Department Goal 2: Develop early warning indicators to quickly identify problem areas.

Objective 2(a): Survey departments regarding the value received from the audit with an average score of 80 or higher on a scale of 1-100.

Objective 2(b): Based on completed audits, 80% or higher of audit recommendations will be accepted and implemented within 12 months of audit report date.

INTERNAL AUDITOR (continued)

MEASURES:		FY 2020	FY 2021	FY 2022
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Output:				
Council audit reports	1(a)	8	23	18
Periodic monitoring reports and projects	1(a)	6	3	5
Integrity services investigations	1(a)	5	1	2
Recommendations in audit reports ¹	2(b)	15	18	15
Efficiency:				
Cost per audit hour	1(b)	\$76.73	\$80.23	\$78.90
Outcome:				
Completion percent of Annual Audit Plan	1(a)	95.0%	108%	100%
Surveys returned	2(a)	16.7%	47.8%	50%
Average evaluation score	2(a)	100	96.4	95
Recommendations accepted and implemented	2(b)	15	14	13
Percent of recommendations accepted and implemented	2(b)	100.0%	77.8%	86.7%

¹This total does not include recommendations in Memorandums of Minor Exceptions, Periodic Monitoring Reports, Integrity Services Investigations, and some requested audits.

2022 ACTION STEPS

Department Goal 2

- Increase use of computer software to provide continuous monitoring activities.

LEGAL

Division: Legal
Fund: General Fund
Function: General Government

Mission: The Legal Department advises, represents, and defends the Charleston County Council, its members, and all County employees before all courts and administrative bodies; drafts and enforces ordinances; and collects existing claims in favor of Charleston County.

Services Provided:

- Provide legal services relating to County real estate transactions, bond issues, procurement, contracts, taxes, and personnel

Division Summary:

	<u>FY 2020</u> <u>Actual</u>	<u>FY 2021</u> <u>Actual</u>	<u>FY 2022</u> <u>Adjusted</u>	<u>FY 2023</u> <u>Proposed</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Positions/FTE	9.56	10.42	10.28	10.28	-	0.0
Personnel	\$ 1,142,378	\$ 1,242,359	\$ 1,554,563	\$ 1,684,257	\$ 129,694	8.3
Operating	475,277	520,482	219,339	245,465	26,126	11.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 1,617,655	\$ 1,762,841	\$ 1,773,902	\$ 1,929,722	\$ 155,820	8.8

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include funding for a temporary law clerk.
- Operating expenditures reflect an increase in maintenance contract software for legal case management and document software to replace the outdated current system.

LEGAL (continued)

Program: Seized Assets
Fund: Special Revenue Fund
Function: General Government

Mission: The Legal Department provides special funding assistance, investigates, and records the State seized drug funds for the purpose of prosecuting cases in the magistrate and circuit courts in an attempt to reduce the number of outstanding records.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Fines and Forfeitures	\$ 15,709	\$ 13,973	\$ 15,000	\$ 20,000	\$ 5,000	33.3
Interest	<u>1,477</u>	<u>158</u>	<u>250</u>	<u>400</u>	<u>150</u>	60.0
TOTAL REVENUES	<u>\$ 17,186</u>	<u>\$ 14,131</u>	<u>\$ 15,250</u>	<u>\$ 20,400</u>	<u>\$ 5,150</u>	33.8
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	8,392	7,444	87,400	86,687	(713)	(0.8)
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 8,392</u>	<u>\$ 7,444</u>	<u>\$ 87,400</u>	<u>\$ 86,687</u>	<u>\$ (713)</u>	(0.8)

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in fines and interest based on current trends.
- Operating expenditures represent no significant changes.

STATE AGENCIES

Program: State Agencies
Fund: General Fund
Function: Health and Welfare

Mission: County Council makes contributions to two State agencies: the Department of Social Services (DSS) and the Health Department. Listed respectively, the agencies provide services to the indigent and administer community-focused programs, including those designed to prevent the spread of disease and improve waste disposal.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	358,891	344,616	377,106	486,106	109,000	28.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 358,891</u>	<u>\$ 344,616</u>	<u>\$ 377,106</u>	<u>\$ 486,106</u>	<u>\$ 109,000</u>	28.9

Funding Adjustments for FY 2023 Include:

- Operating expenditures represent increased funding to the Mental Health Center for security services during operational hours.

TRANSPORTATION SALES TAX (1ST) TRANSIT AGENCIES

Program: 1st Transit Sales Tax
Fund: Special Revenue Fund
Function: General Government

Mission: Charleston County's citizens authorized a half cent sales tax by referendum in November 2004; part of this tax is used to provide transportation alternatives in the County. Funds are allocated to the Charleston Area Regional Transportation Authority and the Tricounty Link to provide transit solutions to the urban and rural areas of the County.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Sales Tax	\$10,875,524	\$12,396,547	\$12,330,000	\$15,790,500	\$ 3,460,500	28.1
Interest	39,944	39,739	18,000	204,000	186,000	1033.3
TOTAL REVENUES	<u>\$10,915,468</u>	<u>\$12,436,286</u>	<u>\$12,348,000</u>	<u>\$15,994,500</u>	<u>\$ 3,646,500</u>	<u>29.5</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	9,623,000	9,623,000	9,982,000	10,354,000	372,000	3.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>9,623,000</u>	<u>9,623,000</u>	<u>9,982,000</u>	<u>10,354,000</u>	<u>372,000</u>	<u>3.7</u>
Interfund Transfer Out	<u>1,148,000</u>	-	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$10,771,000</u>	<u>\$ 9,623,000</u>	<u>\$ 9,982,000</u>	<u>\$10,354,000</u>	<u>\$ 372,000</u>	<u>3.7</u>

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase due to projected growth in sales tax collections.
- Operating expenses represent contributions to the Charleston Area Regional Transportation Authority and Tricounty Link to provide for ongoing services.

TRANSPORTATION SALES TAX (2ND) TRANSIT AGENCIES

Program: 2nd Transit Sales Tax
Fund: Special Revenue Fund
Function: General Government

Mission: Charleston County's citizens authorized a half cent sales tax by referendum in November 2016; part of this tax is used to provide transportation alternatives in the County. Funds are allocated to the Charleston Area Regional Transportation Authority (CARTA).

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Sales Tax	\$17,521,677	\$19,972,215	\$19,865,000	\$25,440,250	\$ 5,575,250	28.1
Interest	500,961	143,229	12,000	1,520,000	1,508,000	12567
TOTAL REVENUES	18,022,638	20,115,444	19,877,000	26,960,250	7,083,250	35.6
Interfund Transfer In	-	-	-	14,310,172	14,310,172	100.0
TOTAL SOURCES	<u>\$18,022,638</u>	<u>\$20,115,444</u>	<u>\$19,877,000</u>	<u>\$41,270,422</u>	<u>\$21,393,422</u>	107.6
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	3,242,000	1,120,000	3,340,000	3,441,000	101,000	3.0
Capital	-	-	-	-	-	0.0
Debt Service	-	-	-	22,722,798	22,722,798	100.0
TOTAL EXPENDITURES	3,242,000	1,120,000	3,340,000	26,163,798	22,823,798	683.3
Interfund Transfer Out	20,000,000	15,563,000	19,092,000	-	(19,092,000)	(100.0)
TOTAL DISBURSEMENTS	<u>\$23,242,000</u>	<u>\$16,683,000</u>	<u>\$22,432,000</u>	<u>\$26,163,798</u>	<u>\$ 3,731,798</u>	16.6

Funding Adjustments for FY 2023 Include:

- Revenue collections represent an increase due to projected growth in sales tax collections and higher interest earning projections.
- Operating Expenditures reflect contributions to the Charleston Area Regional Transportation Authority (CARTA) to provide funding for operation costs and bus replacement.
- Debt Service reflects the scheduled payments for the 2021 General Obligation Bond.

TRIDENT TECHNICAL COLLEGE

Program: Operating
Fund: Special Revenue Fund
Function: Education

Mission: Trident Technical College serves as a catalyst for personal, community and economic development by empowering individuals through education and training.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Property Tax	\$ 7,515,565	\$ 7,930,810	\$ 8,247,322	\$ 8,609,000	\$ 361,678	4.4
Intergovernmental	<u>184,704</u>	<u>186,964</u>	<u>83,440</u>	<u>109,440</u>	<u>26,000</u>	31.2
TOTAL REVENUES	7,700,269	8,117,774	8,330,762	8,718,440	387,678	4.7
Interfund Transfer In	<u>125,426</u>	<u>143,426</u>	<u>135,117</u>	<u>142,426</u>	<u>7,309</u>	5.4
TOTAL SOURCES	<u>\$ 7,825,695</u>	<u>\$ 8,261,200</u>	<u>\$ 8,465,879</u>	<u>\$ 8,860,866</u>	<u>\$ 394,987</u>	4.7
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	7,825,695	8,261,200	8,465,879	8,860,866	394,987	4.7
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 7,825,695</u>	<u>\$ 8,261,200</u>	<u>\$ 8,465,879</u>	<u>\$ 8,860,866</u>	<u>\$ 394,987</u>	4.7

Funding Adjustments for FY 2023 Include:

- Revenues reflect a consistent 1.8 tax mill rate. The increase in revenues represents growth in the tax base for both real property and motor vehicles.
- Interfund Transfer In reflects multi-county park revenues which serve as a security for the Special Source Revenue Bond. If sufficient revenues are available in multi-county park revenues dedicated to repay the bond, the remaining multi-county park revenues are released to the various taxing entities.
- Operating expenditures represent the estimated appropriation to the Trident Technical College for the maintenance and operation of the College's facilities.

TRIDENT TECHNICAL COLLEGE (continued)

Program: Debt Service
Fund: Special Revenue Fund
Function: Education

Mission: Trident Technical College serves as a catalyst for personal, community and economic development by empowering individuals through education and training.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Property Tax	\$ 3,954,729	\$ 3,133,342	\$ 3,149,000	\$ 3,333,000	\$ 184,000	5.8
Intergovernmental	<u>68,660</u>	<u>55,484</u>	<u>13,000</u>	<u>22,000</u>	<u>9,000</u>	69.2
TOTAL REVENUES	4,023,389	3,188,826	3,162,000	3,355,000	193,000	6.1
Interfund Transfer In	<u>14,691</u>	<u>1,691</u>	<u>19,000</u>	<u>21,691</u>	<u>2,691</u>	14.2
TOTAL SOURCES	<u>\$ 4,038,080</u>	<u>\$ 3,190,517</u>	<u>\$ 3,181,000</u>	<u>\$ 3,376,691</u>	<u>\$ 195,691</u>	6.2
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	-	-	-	0.0
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	-	-	-	-	-	0.0
Interfund Transfer Out	<u>4,038,080</u>	<u>3,190,517</u>	<u>3,181,000</u>	<u>3,376,691</u>	<u>195,691</u>	6.2
TOTAL DISBURSEMENTS	<u>\$ 4,038,080</u>	<u>\$ 3,190,517</u>	<u>\$ 3,181,000</u>	<u>\$ 3,376,691</u>	<u>\$ 195,691</u>	6.2

Funding Adjustments for FY 2023 Include:

- Revenues reflect property taxes assessed at a consistent 0.7 mills. The increase relates to growth in the tax base.
- Interfund Transfer In reflects multi-county park revenues which serve as a security for the Special Source Revenue Bond. If sufficient revenues are available in multi-county park revenues dedicated to repay the bond, the remaining multi-county park revenues are released to the various taxing entities.
- Interfund Transfer Out reflects an increase in the amount transferred to the Debt Service Fund to repay general obligation bonds borrowed for Trident Technical College's Nursing and Science Building and Aeronautical Training Center.



End Section

AUDITOR

Fund: General Fund
Function: General Government

Mission: The Auditor prepares legal records for all real and personal property; assembles real property, personal property and motor vehicle information to establish a fair market value; and computes assessed values. The Auditor calculates and sets millage for all taxing authorities within Charleston County and provides all exemptions as mandated.

Services Provided:

- Calculate and set millage for all taxing authorities within Charleston County and provide all exemptions as mandated
- Calculate and mail tax bills for real estate, mobile homes, motor vehicles, watercraft, aircraft and business-owned personal property

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	32.00	32.00	32.00	32.00	-	0.0
Personnel	\$ 2,312,175	\$ 2,362,717	\$ 2,473,181	\$ 2,514,688	\$ 41,507	1.7
Operating	165,795	144,868	401,055	587,182	186,127	46.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 2,477,970</u></u>	<u><u>\$ 2,507,585</u></u>	<u><u>\$ 2,874,236</u></u>	<u><u>\$ 3,101,870</u></u>	<u><u>\$ 227,634</u></u>	7.9

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increases are slightly offset by a reduction in temporary employee costs.
- Operating expenditures reflect an increase in contracted services to digitalize legal records for public access.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To assure fair and equal treatment of all citizens.

Objective 1(a): Establish fair market values for personal property and motor vehicles with 100% accuracy.

Objective 1(b): Ensure a closure to all property tax concerns with 100% accuracy.

Objective 1(c): Calculate and set millage rates for all taxing authorities in Charleston County with 100% accuracy.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: To maximize efficiency to the public.

Objective 2(a): Maintain accurate real property and personal mailing addresses with 100% accuracy.

Objective 2(b): Perform daily data entry activity with 100% accuracy.

Objective 2(c): Ensure Homestead Exemptions and Property Tax Relief is administered with 100% accuracy.

AUDITOR (continued)

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Output:				
Refunds processed	1(b),2(b)	14,754	14,046	14,500
Set millage/projected revenue for taxing authorities	1(c)	37	37	38
Tax notices processed	2(a)	671,931	717,044	750,000
Deed transfers processed	2(b)	21,210	24,493	26,000
Measurement changes processed	2(b)	487	426	450
Homestead Exemptions/Property Tax Relief processed	2(c)	2,528	2,100	2,200
Efficiency:				
Average time in days per deed transfer to process	2(b)	12.27	19.24	15
Outcome:				
Fair Market Value accuracy rate	1(a)	98.0%	98.0%	98.0%
Set millage accuracy rate	1(c)	100%	100%	100%
Percent of returned mail	2(a)	3.0%	3.0%	3%
Deed transfer accuracy rate	1(b),2(b)	98.0%	98.5%	98.5%
Measurement change accuracy rate	2(b)	100%	100%	100%
Homestead Exemptions/Property Tax Relief accuracy rate	2(c)	100%	100%	100%

2022 ACTION STEPS

Department Goal 1

- Continue to work with County Technology Services, computer personnel, and other counties in the State using the Aumentum tax system and strengthen relationships with departments within the County.

Department Goal 2

- Cross train employees in applications of property types on the Aumentum tax system.

CLERK OF COURT

Division: Clerk of Court
Fund: General Fund
Function: Judicial

Mission: The Clerk of Court provides administrative support for the Ninth Judicial Circuit Court and Family Court, maintains dockets of the courts, maintains court records, and handles reporting requirements.

Services Provided:

- Provide records of cases heard in the Court of Common Pleas, which involve civil disputes between two or more parties
- Provide records of criminal cases heard in the Court of General Sessions
- Provide records of Family Court, which includes juvenile, domestic relations, child support, interstate custody, abuse and neglect, domestic abuse, adoption and Uniform Reciprocal Enforcement of Support Act cases

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	54.92	54.92	54.92	54.92	-	0.0
Intergovernmental	\$ 1,576	\$ 1,575	\$ 1,575	\$ 1,575	\$ -	0.0
Charges and Fees	709,381	699,529	710,800	710,600	(200)	(0.0)
Fines and Forfeitures	383,900	323,434	332,500	312,500	(20,000)	(6.0)
Interest	985	358	500	500	-	0.0
Miscellaneous	40,997	64,715	60,000	56,000	(4,000)	(6.7)
TOTAL REVENUES	1,136,839	1,089,611	1,105,375	1,081,175	(24,200)	(2.2)
Interfund Transfer In	696,783	784,712	749,877	-	(749,877)	(100.0)
TOTAL SOURCES	\$ 1,833,622	\$ 1,874,323	\$ 1,855,252	\$ 1,081,175	\$ (774,077)	(41.7)
Personnel	\$ 3,737,632	\$ 3,577,092	\$ 4,088,214	\$ 4,144,213	\$ 55,999	1.4
Operating	494,574	186,617	586,534	543,013	(43,521)	(7.4)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 4,232,206	\$ 3,763,709	\$ 4,674,748	\$ 4,687,226	\$ 12,478	0.3

Funding Adjustments for FY 2023 Include:

- Revenues represent a decrease due to the ongoing financial impacts resulting from the COVID-19 pandemic.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease due to a decline in jury fees based on current trends.

CLERK OF COURT (continued)

Program: Excess IV-D
Fund: Special Revenue Fund
Function: Judicial

Mission: The Clerk of Court Excess IV-D provides discretionary funding to the Clerk of Court under South Carolina law for Clerk of Court costs or General Fund costs.

Program Summary:

	<u>FY 2020</u> <u>Actual</u>	<u>FY 2021</u> <u>Actual</u>	<u>FY 2022</u> <u>Adjusted</u>	<u>FY 2023</u> <u>Proposed</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Positions/FTE	-	-	-	-	-	0.0
Interfund Transfer In	\$ -	\$ -	\$ -	\$ 178,351	\$ 178,351	100.0
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 178,351</u>	<u>\$ 178,351</u>	100.0
Personnel	\$ -	\$ -	\$ -	\$ 403,256	\$ 403,256	100.0
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 403,256</u>	<u>\$ 403,256</u>	100.0

Funding Adjustments for FY 2023 Include:

- Interfund Transfer In represents excess funds from Family Court IV-D.
- Personnel costs reflect personnel reimbursements out to Clerk of Court General Sessions and Family Court.

CLERK OF COURT (continued)

Program: IV-D Child Support Enforcement
Fund: Special Revenue Fund
Function: Judicial

Mission: The Family Court Section collects and disburses the court-ordered support obligations owed by non-custodial parents to their children.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.08	5.08	5.08	5.08	-	0.0
Intergovernmental	<u>\$ 1,224,184</u>	<u>\$ 1,325,867</u>	<u>\$ 1,330,000</u>	<u>\$ 830,000</u>	<u>\$ (500,000)</u>	(37.6)
TOTAL REVENUES	<u>\$ 1,224,184</u>	<u>\$ 1,325,867</u>	<u>\$ 1,330,000</u>	<u>\$ 830,000</u>	<u>\$ (500,000)</u>	(37.6)
Personnel	\$ 393,907	\$ 394,800	\$ 453,008	\$ 535,072	\$ 82,064	18.1
Operating	123,024	92,846	227,115	116,577	(110,538)	(48.7)
Capital	<u>10,470</u>	<u>53,509</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	527,401	541,155	680,123	651,649	(28,474)	(4.2)
Interfund Transfer Out	<u>696,783</u>	<u>784,712</u>	<u>749,877</u>	<u>178,351</u>	<u>(571,526)</u>	(76.2)
TOTAL DISBURSEMENTS	<u>\$ 1,224,184</u>	<u>\$ 1,325,867</u>	<u>\$ 1,430,000</u>	<u>\$ 830,000</u>	<u>\$ (600,000)</u>	(42.0)

Funding Adjustments for FY 2023 Include:

- Revenues reflect an anticipated decrease in the reimbursement from the Department of Social Services based on current year projections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures represent a decrease in contingency based on historical and projected usage.
- Interfund Transfer Out represents increased support to Clerk of Court Excess IVD.

CLERK OF COURT (continued)

Program: Victim's Bill of Rights
Fund: Special Revenue Fund
Function: Judicial

Mission: The Victim's Bill of Rights program provides funding assistance to meet the critical needs of crime victims as mandated by federal and state law.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Fines and Forfeitures	<u>\$ 187,587</u>	<u>\$ 77,040</u>	<u>\$ 120,000</u>	<u>\$ 70,000</u>	<u>\$ (50,000)</u>	(41.7)
TOTAL REVENUES	<u>\$ 187,587</u>	<u>\$ 77,040</u>	<u>\$ 120,000</u>	<u>\$ 70,000</u>	<u>\$ (50,000)</u>	(41.7)
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0

Funding Adjustments for FY 2023 Include:

- Revenues are expected to decrease based upon historical analysis and current trends.

CORONER

Fund: General Fund

Function: Judicial

Mission: The Coroner is elected by the citizens of Charleston County and conducts independent investigations of deaths in the County, serving as a representative of the decedents and survivors.

Services Provided:

- Conduct independent investigations into all deaths that are traumatic, violent, suspicious, unexpected or unexplained, as well as all deaths that occur outside a hospital or nursing home
- Conduct investigations when deaths occur within 24 hours of admission to a hospital or within 24 hours of an invasive procedure
- Determine the cause and manner of death and ensure that the circumstances surrounding a death are thoroughly understood
- Identify decedents and make notification to next-of-kin
- Review all requests for cremation in Charleston County and provide authorization, as appropriate, to proceed
- Develop plans for, and manage, mass fatality incidents
- Conduct inquests as needed

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	18.00	20.00	22.00	22.00	-	0.0
Licenses and Permits	\$ 64,495	\$ 78,180	\$ 90,000	\$ 70,000	\$ (20,000)	(22.2)
Intergovernmental	1,576	9,135	11,575	21,575	10,000	86.4
Charges and Fees	12,128	12,532	10,000	15,000	5,000	50.0
Miscellaneous	41	-	-	-	-	0.0
TOTAL REVENUES	<u>\$ 78,240</u>	<u>\$ 99,847</u>	<u>\$ 111,575</u>	<u>\$ 106,575</u>	<u>\$ (5,000)</u>	<u>(4.5)</u>
Personnel	\$ 1,401,737	\$ 1,655,421	\$ 1,873,571	\$ 2,381,709	\$ 508,138	27.1
Operating	1,029,040	1,122,057	1,122,567	857,200	(265,367)	(23.6)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>2,430,777</u>	<u>2,777,478</u>	<u>2,996,138</u>	<u>3,238,909</u>	<u>242,771</u>	<u>8.1</u>
Interfund Transfer Out	<u>14,975</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL DISBURSEMENTS	<u>\$ 2,445,752</u>	<u>\$ 2,777,478</u>	<u>\$ 2,996,138</u>	<u>\$ 3,238,909</u>	<u>\$ 242,771</u>	<u>8.1</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflects a decrease in fees for cremation permits. This decrease is slightly offset by an increase in local government contributions and copy charges based on current trends.

CORONER (continued)

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel cost also reflect full-year funding for interdepartmental staffing changes and the addition of a new Forensic Pathologist position in FY 2022.
- Operating expenditures reflect a decrease in autopsy services based on the Forensic Pathologist performing more autopsies at the Coroner's office.

LEGISLATIVE DELEGATION

Fund: General Fund
Function: General Government

Mission: The Legislative Delegation serves as a liaison between the public, governmental agencies, and the elected state legislators that represent Charleston County.

Services Provided:

- Provide public information on the status of South Carolina legislation
- Provide constituent services
- Manage all Notary Public applications for Charleston County residents
- Provide support for delegation members

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	-	0.0
Personnel	\$ 299,803	\$ 301,723	\$ 323,281	\$ 362,291	\$ 39,010	12.1
Operating	11,697	16,690	96,672	98,872	2,200	2.3
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 311,500</u></u>	<u><u>\$ 318,413</u></u>	<u><u>\$ 419,953</u></u>	<u><u>\$ 461,163</u></u>	<u><u>\$ 41,210</u></u>	9.8

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase due to the purchase of replacement office furniture.

PROBATE COURTS

Fund: General Fund
Function: Judicial

Mission: The Probate Courts provide assistance to the citizens of Charleston County in probating estates; resolving disputes in estates and trusts; obtaining marriage licenses in accordance with South Carolina law; handling involuntary commitments for drug/alcohol abuse and mental illness; and appointing guardians and conservators for the protection of themselves and their assets.

Services Provided:

- Provide support for family members/attorneys to handle deceased person's affairs
- Approve minor settlements and wrongful death settlements

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	22.50	22.50	24.50	24.50	-	0.0
Licenses and Permits	\$ 248,190	\$ 330,349	\$ 260,000	\$ 300,000	\$ 40,000	15.4
Intergovernmental	1,576	1,575	1,575	1,575	-	0.0
Charges and Fees	1,190,110	1,315,873	1,037,000	1,324,000	287,000	27.7
Interest	7	4	-	-	-	0.0
TOTAL REVENUES	1,439,883	1,647,801	1,298,575	1,625,575	327,000	25.2
Interfund Transfer In	149,115	131,097	150,049	175,000	24,951	16.6
TOTAL SOURCES	\$ 1,588,998	\$ 1,778,898	\$ 1,448,624	\$ 1,800,575	\$ 351,951	24.3
Personnel	\$ 2,346,884	\$ 2,397,204	\$ 2,533,276	\$ 2,757,651	\$ 224,375	8.9
Operating	645,626	648,837	720,190	751,190	31,000	4.3
Capital	-	-	12,544	-	(12,544)	(100.0)
TOTAL EXPENDITURES	\$ 2,992,510	\$ 3,046,041	\$ 3,266,010	\$ 3,508,841	\$ 242,831	7.4

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in Probate Court Fees based on current and prior year collections.
- Interfund Transfer In reflects a contribution from the Solicitor Drug Court Division to support the Adult Drug Court and the Juvenile Drug Court.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also represent full-year funding for interdepartmental staffing changes and the addition of an Estate Project Officer in FY 2022.
- Operating expenditures reflect an increase in contracted cost for services provided by DAODAS. The expenditures also include noncapital IT costs for audio equipment for the courtroom.

PROBATE COURT (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide the public with useful information through workshops and the County website.

Objective 1(a): Assist the general public in establishing conservatorships and guardianships.

Objective 1(b): Provide a forum for the handling of involuntary commitments of alcohol and drug abuse and mental illness cases.

Objective 1(c): Reply to certified marriage license requests within 24 hours.

Objective 1(d): Provide a forum for the resolution of disputes in estates consisting of creditors' claims, elective share cases, and will contests.

Objective 1(e): Provide information and education to the general public through speeches and seminars to service organizations and educational groups.

Objective 1(f): Lower the estate age for estates open by 5%.

Initiative III: Long-Term Financial Planning

Department Goal 2: Maintain accountability of delinquencies through calendar year reports.

Objective 2: Monitor annual accountings and guardianship reports in active files to keep delinquencies below 3%.

Initiative IV: Workflow Analysis-Process Management

Department Goal 3: To comply with South Carolina Law for marriage licenses and probating estates through the education of staff.

Objective 3(a): Ensure annual compliance with South Carolina Law in the sale of marriage licenses.

Objective 3(b): Ensure completion of mandatory probate forms in statutory time periods for probating estates.

MEASURES:		FY 2020	FY 2021	FY 2022
	Objective	Actual	Actual	Projected
Input:				
Number of conservatorships and guardianships filed	1(a)	168	216	200
Number of court cases filed	1(b)	2,474	2,548	2,700
Output:				
Certified copies issued	1(c)	10,074	9,299	9,500
Cases scheduled for litigation	1(b)(d)	827	813	850
Estates opened ¹	1(d)	2,306	2,332	2,500
Speaking engagements	1(e)(f)	105	50 ³	100
Number of accountings and guardianship reports	2	845	809	820
Marriage licenses issued	3(a)	3,956	5,566	5,600
Marriage ceremonies performed	3(a)	394	0	0
Mandatory probate forms completed	3(b)	12,000	12,000	12,000
Efficiency:				
Average cases per clerk	1(b)(d)	812	753	600

PROBATE COURT (continued)

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Outcome:				
Estates Open:	1(e)(f)			
366 days to 455 days		342	295	200
456 days to 540 days		302	181	150
541 days to 720 days		385	324	250
721 days or more		1,254	113	100
Percentage of delinquent accountings and guardianships ²	2	1.6%	3.5%	2%
South Carolina Law compliance	3(a)	100%	100%	100%
Certified marriage license compliance	3(a)	100%	100%	100%
Mandatory probate form compliance	3(b)	100%	100%	100%

¹ Annualized based on a calendar year.

² Reflects a calendar year.

2022 ACTION STEPS

Department Goal 1

- Educate the public about Probate Court procedures through continuance of monthly seminars, public speaking engagements, and the County website.

REGISTER OF DEEDS

Fund: General Fund
Function: General Government

Mission: The Register of Deeds (ROD) records land titles, liens, and other documents related to property transactions in Charleston County ensuring that all recorded documents comply with the requirements of Federal and State recording statutes and are available for public review.

Services Provided:

- Document archival
- Plat maintenance
- Public Records maintenance
- Real Property transaction recording

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	27.00	31.00	33.00	33.00	-	0.0
Intergovernmental	\$ 1,576	\$ 1,575	\$ 1,575	\$ 1,575	\$ -	0.0
Charges and Fees	9,636,161	14,789,455	12,115,000	11,430,000	(685,000)	(5.7)
Interest	(67,360)	-	-	-	-	0.0
Miscellaneous	1,162	3,134	-	-	-	0.0
TOTAL REVENUES	\$ 9,571,539	\$14,794,164	\$12,116,575	\$11,431,575	\$ (685,000)	(5.7)
Personnel	\$ 1,967,476	\$ 2,046,191	\$ 2,327,522	\$ 2,471,168	\$ 143,646	6.2
Operating	119,367	110,307	206,141	216,498	10,357	5.0
Capital	24,720	-	130,000	-	(130,000)	(100.0)
TOTAL EXPENDITURES	\$ 2,111,563	\$ 2,156,498	\$ 2,663,663	\$ 2,687,666	\$ 24,003	0.9

Funding Adjustments for FY 2023 Include:

- Revenues represent a decrease in documentary stamps and fees based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect the addition of a Legal Instrument Examiner I and II positions in FY 2022 resulting from increase workload.
- Operating expenditures reflect an increase in office expense and training and conference due to specialized products and services required by employees and the public.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide the public with accurate information of public County records.

Objective 1: Maintain office computerization for public use at 100% each year.

REGISTER OF DEEDS (continued)

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: To maximize efficiency to the public and Charleston County employees.

Objective 2(a): Maintain document turnaround time to a minimum of four weeks.

Objective 2(b): Scan 100% of Plats for website.

MEASURES:		FY 2020	FY 2021	FY 2022
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Output:				
Percent of office computerization for public use	1	100%	100%	100%
Documents recorded	2(a)	98,201	100,003	101,805
Efficiency:				
Average number of documents processed per staff	2(a)	4,676	4,762	4,847
Outcome:				
Revenue above budget	2(a)	9,745,554	10,935,709	12,125,864
Document turnaround time	2(a)	2 weeks	12 weeks	6 weeks
Percent decrease in turnaround time	2(a)	0%	0%	0%
Percent of Plats scanned	2(b)	100%	100%	100%

2022 ACTION STEPS

Department Goal 2

- Continue scanning historic books for electronic use with estimated completion within four years.
- Continue preservation of deteriorated historical plats.
- Catalog and index maps and plats donated to Register of Deeds but exclude on County public records.
- Implement a new payment structure.
- Implement the process of e-recording and e-filing.
- Identify Grants, and will address the preservation, digitization, and scanning of all documents.

SHERIFF (continued)

Division: Detention Center-Adult
Fund: General Fund
Function: Public Safety

Mission: The Adult Detention Center is responsible for the custody and control of individuals lawfully incarcerated by local, state, and federal law enforcement agencies.

Division Summary Sheriff Detention Center

	<u>FY 2020</u> <u>Actual</u>	<u>FY 2021</u> <u>Actual</u>	<u>FY 2022</u> <u>Adjusted</u>	<u>FY 2023</u> <u>Proposed</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Positions/FTE	396.00	394.00	335.00	321.00	(14.00)	(4.2)
Intergovernmental	\$ 4,011,724	\$ 3,197,740	\$ 3,004,000	\$ 3,101,200	\$ 97,200	3.2
Charges and Fees	169,085	192,186	192,500	198,000	5,500	2.9
Miscellaneous	7,940	18,009	-	-	-	0.0
TOTAL REVENUES	<u>\$ 4,188,749</u>	<u>\$ 3,407,935</u>	<u>\$ 3,196,500</u>	<u>\$ 3,299,200</u>	<u>\$ 102,700</u>	3.2
Personnel	\$27,390,450	\$25,440,285	\$28,192,493	\$25,630,433	\$ (2,562,060)	(9.1)
Operating	9,302,901	10,339,655	10,744,726	11,089,811	345,085	3.2
Capital	106,311	-	185,000	200,847	15,847	8.6
TOTAL EXPENDITURES	<u>36,799,662</u>	<u>35,779,940</u>	<u>39,122,219</u>	<u>36,921,091</u>	<u>(2,201,128)</u>	(5.6)
Interfund Transfer Out	35,286	69,663	68,639	72,678	4,039	5.9
TOTAL DISBURSEMENTS	<u>\$36,834,948</u>	<u>\$35,849,603</u>	<u>\$39,190,858</u>	<u>\$36,993,769</u>	<u>\$ (2,197,089)</u>	(5.6)

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in the amount of per diem reimbursement from the federal government for “holding” federal prisoners based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect higher budgeted vacancy savings based on current trends and reprogramming staff to the Juvenile Detention Center.
- Operating expenditures reflect an increase in the contract cost for professional medical services and food supplies based on current trends.
- Capital expenditures include kitchen equipment.
- Interfund Transfer Out represents the General Fund's support of the Victim's Bill of Rights program due to declining fines in the program.

SHERIFF (continued)

Division: Detention Center-Juvenile
Fund: General Fund
Function: Public Safety

Mission: The Juvenile Detention Center is responsible for the custody and control of juveniles that are lawfully incarcerated by local, state, and federal law enforcement agencies.

Division Summary

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	25.00	27.00	51.00	51.00	-	0.0
Intergovernmental	\$ 235,186	\$ 222,390	\$ 240,000	\$ 170,000	\$ (70,000)	(29.2)
Miscellaneous	-	4,146	-	-	-	0.0
TOTAL REVENUES	<u>\$ 235,186</u>	<u>\$ 226,536</u>	<u>\$ 240,000</u>	<u>\$ 170,000</u>	<u>\$ (70,000)</u>	<u>(29.2)</u>
Personnel	\$ 2,350,663	\$ 2,625,479	\$ 2,586,418	\$ 3,679,391	\$ 1,092,973	42.3
Operating	134,350	185,994	166,873	269,525	102,652	61.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 2,485,013</u>	<u>\$ 2,811,473</u>	<u>\$ 2,753,291</u>	<u>\$ 3,948,916</u>	<u>\$ 1,195,625</u>	<u>43.4</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect a decrease in the amount of per diem reimbursement from the local governments for “holding” detainees based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase in personnel costs is due to reprogramming positions from the Adult Detention Center to ensure appropriate staffing for the new facility.
- Operating expenditures reflect an increase in maintenance contract costs for the new facility.

SHERIFF (continued)

Division: Federal Asset Forfeiture
Fund: Special Revenue Fun
Function: Public Safety

Mission: The Sheriff's Asset Forfeiture Division utilizes Federal seized assets to investigate, suppress, and prosecute all forms of illicit narcotics trafficking and illegal vice activities.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Fines and Forfeitures	\$ 85,871	\$ 145,094	\$ -	\$ -	\$ -	0.0
Interest	11,800	1,033	-	-	-	0.0
TOTAL REVENUES	<u>\$ 97,671</u>	<u>\$ 146,127</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	302,205	213,495	226,366	224,866	(1,500)	(0.7)
Capital	-	20,900	31,500	21,000	(10,500)	(33.3)
TOTAL EXPENDITURES	<u>302,205</u>	<u>234,395</u>	<u>257,866</u>	<u>245,866</u>	<u>(12,000)</u>	<u>(4.7)</u>
Interfund Transfer Out		15,500	27,248	-	(27,248)	(100.0)
TOTAL DISBURSEMENTS	<u>\$ 302,205</u>	<u>\$ 249,895</u>	<u>\$ 285,114</u>	<u>\$ 245,866</u>	<u>\$ (39,248)</u>	<u>(13.8)</u>

Funding Adjustments for FY 2023 Include:

- Operating expenditures reflect a decrease in publications and subscriptions due to a change in the service provider.
- Capital includes two narcotic patrol canines.

SHERIFF (continued)

Program: Inmate Welfare Program
Fund: Special Revenue Fund
Function: Public Safety

Mission: The Sheriff's Inmate Welfare Program utilizes funds from various outside sources to provide social programs and to improve facilities and services for the inmates at the Detention Center.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	-	0.0
Miscellaneous	<u>\$ 621,713</u>	<u>\$ 860,874</u>	<u>\$ 500,000</u>	<u>\$ 850,000</u>	<u>\$ 350,000</u>	70.0
TOTAL REVENUES	<u>\$ 621,713</u>	<u>\$ 860,874</u>	<u>\$ 500,000</u>	<u>\$ 850,000</u>	<u>\$ 350,000</u>	70.0
Personnel	\$ 231,499	\$ 195,328	\$ 179,436	\$ 183,643	\$ 4,207	2.3
Operating	464,410	465,733	567,077	654,294	87,217	15.4
Capital	<u>-</u>	<u>28,479</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 695,909</u>	<u>\$ 689,540</u>	<u>\$ 746,513</u>	<u>\$ 837,937</u>	<u>\$ 91,424</u>	12.2

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in commissions from vending sales of items sold to inmates based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase for transportation of prisoners and inmate compensation based on current trends. The increases are slightly offset by a reduction in the cost of inmate drug counseling services provided by DAODAS.

SHERIFF (continued)

Program: IV-D Child Support Enforcement
Fund: Special Revenue Fund
Function: Public Safety

Mission: The Sheriff's IV-D Child Support Enforcement Program provides special funding assistance for the receipt and computerized logging and tracking of IV-D cases separate from other civil process cases as determined by South Carolina law.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	-	0.0
Intergovernmental	\$ 32,538	\$ 11,880	\$ 30,000	\$ 20,000	\$ (10,000)	(33.3)
TOTAL REVENUES	32,538	11,880	30,000	20,000	(10,000)	(33.3)
Interfund Transfer In	59,932	80,951	66,775	69,995	3,220	4.8
TOTAL SOURCES	<u>\$ 92,470</u>	<u>\$ 92,831</u>	<u>\$ 96,775</u>	<u>\$ 89,995</u>	<u>\$ (6,780)</u>	(7.0)
Personnel	\$ 89,092	\$ 89,389	\$ 93,380	\$ 86,600	\$ (6,780)	(7.3)
Operating	3,378	3,442	3,395	3,395	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 92,470</u>	<u>\$ 92,831</u>	<u>\$ 96,775</u>	<u>\$ 89,995</u>	<u>\$ (6,780)</u>	(7.0)

Funding Adjustments for FY 2023 Include:

- Revenues are reflective of an anticipated reduction in funding from the State based on current trends.
- Interfund Transfer In represents an increase in the General Fund's portion to fund the difference between expenditures and the reimbursement received from the Department of Social Services.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no changes.

SHERIFF (continued)

Division: Law Enforcement
Fund: General Fund
Function: Public Safety

Mission: The Sheriff is elected to provide law enforcement services to the citizens of Charleston County.

Services Provided:

- Provide patrol operation, investigative follow-up, traffic enforcement, aerial surveillance, special community functions, narcotics enforcement, underwater recovery, special weapons and tactics response, service of civil and criminal process, and animal control
- Provide food, clothing, shelter, limited exercise, recreation, and medical care, and victim services in accordance with the South Carolina Victim's Bill of Rights

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	375.00	376.00	384.00	384.00	-	0.0
Licenses and Permits	\$ 300	\$ 800	\$ 100	\$ -	\$ (100)	(100.0)
Intergovernmental	1,605,065	1,385,491	1,165,575	996,575	(169,000)	(14.5)
Charges and Fees	82,040	71,941	72,500	69,500	(3,000)	(4.1)
Fines and Forfeitures	7,962	6,270	7,000	7,000	-	0.0
Miscellaneous	30,500	67,371	20,000	20,000	-	0.0
TOTAL REVENUES	<u>\$ 1,725,867</u>	<u>\$ 1,531,873</u>	<u>\$ 1,265,175</u>	<u>\$ 1,093,075</u>	<u>\$ (172,100)</u>	<u>(13.6)</u>
Personnel	\$30,879,937	\$29,592,716	\$30,978,711	\$31,787,582	\$ 808,871	2.6
Operating	7,393,631	6,895,217	7,923,448	8,441,702	518,254	6.5
Capital	96,768	249,676	16,784	-	(16,784)	(100.0)
TOTAL EXPENDITURES	<u>38,370,336</u>	<u>36,737,609</u>	<u>38,918,943</u>	<u>40,229,284</u>	<u>1,310,341</u>	<u>3.4</u>
Interfund Transfer Out	-	223,258	156,147	137,513	(18,634)	(11.9)
TOTAL DISBURSEMENTS	<u>\$38,370,336</u>	<u>\$36,960,867</u>	<u>\$39,075,090</u>	<u>\$40,366,797</u>	<u>\$ 1,291,707</u>	<u>3.3</u>

Funding Adjustments for FY 2023 Include:

- Revenues represent a decrease in funding for projected reimbursements from local governments for services provided by the County.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures represent an increase in fleet maintenance based on current trends and noncapital communications equipment to purchase body cameras. The increases are slightly offset by one-time auxiliary equipment for vehicles purchased in FY 2022.

SHERIFF (continued)

- Interfund Transfer Out represents the General Fund's portion of the cost to support the Sheriff's IV-D and Law-Victim Bill of Rights programs.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide quality service to citizens and businesses.

Objective 1(a): Maintain a recovery rate of valuable property stolen above 35%.

Objective 1(b): Reduce the backlog of bad check warrants by serving a minimum of 66% of bad check warrants received.

Initiative III: Long-Term Financial Planning

Department Goal 2: Minimize the General Fund cost of operating the Sheriff Office.

Objective 2(a): Maintain a Federal Prisoner per diem revenue amount which equals 20% of total operating expenditures.

Objective 2(b): Secure grant funding for replacement of costly equipment and to fund other services otherwise paid for with General Fund dollars.

Objective 2(c): Increase the Sheriff's Civil Fees revenue by 10%.

MEASURES:

	<u>Objective</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Actual</u>	<u>FY 2023 Projected</u>
Input:				
Detention operating expenditures	2(a)	\$10,338,969		
Federal prisoner per diem revenues	2(a)	\$2,932,803		
Output:				
Value of property stolen due to crime	1(a)	\$4,319,428		
Bad check warrants received	1(b)	23		
Bad check warrants served	1(b)	33		
Grant monies awarded no-match	2(b)	\$353.446		
Efficiency:				
Value of property recovered	1(a)	\$1,046,622		
Daily cost per prisoner	2(a)	\$67		
Actual cost of grant personnel and purchased equipment	2(b)	\$132,401		
Outcome:				
Value of property recovered as a percent of property reported stolen	1(a)	24.23%		
Percent of bad check warrants served	1(b)	143.48%		
Percent of federal prisoner per diem revenues to expenditures	2(a)	28.37%		
Personnel, equipment purchased using non-general fund dollars	2(b)	37%		
Actual civil fees received	2(c)	\$21,964		

2023 ACTION STEPS

Department Goal 1

- Host a mental health summit for employees and develop a plan of action.
- Implement NICE Investigative Software to streamline investigations.
- Increase education based programs for Detention and Juvenile residents.
- Provide two mental health counselors via grant funding
- Collaborate with local agencies to design and construct a DNA Laboratory.

SHERIFF (continued)

Division: School Crossing Guards
Fund: General Fund
Function: Public Safety

Mission: The Sheriff's School Crossing Guards Division provides for the safety of school children walking to and from school while in the vicinity of major intersections and other areas of dangerous traffic flow.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	42.25	42.25	42.25	42.25	-	0.0
Personnel	\$ 616,192	\$ 579,628	\$ 625,250	\$ 794,000	\$ 168,750	27.0
Operating	7,744	5,322	9,090	9,226	136	1.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 623,936</u></u>	<u><u>\$ 584,950</u></u>	<u><u>\$ 634,340</u></u>	<u><u>\$ 803,226</u></u>	<u><u>\$ 168,886</u></u>	26.6

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity program.
- Operating expenditures reflect no significant changes.

SHERIFF (continued)

Program: Sex Offender Registry
Fund: Special Revenue Fund
Function: Public Safety

Mission: The Sheriff's Sex Offender Registry program collects and disburses funds from sex offenders required to register by State law in support of the Statewide Sex Offender Registry.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Charges and Fees	\$ 29,000	\$ 26,700	\$ 27,000	\$ 30,900	\$ 3,900	14.4
TOTAL REVENUES	<u>\$ 29,000</u>	<u>\$ 26,700</u>	<u>\$ 27,000</u>	<u>\$ 30,900</u>	<u>\$ 3,900</u>	14.4
Personnel	\$ 21,864	\$ 1,062	\$ -	\$ -	\$ -	0.0
Operating	1,905	1,243	58,500	58,500	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 23,769</u>	<u>\$ 2,305</u>	<u>\$ 58,500</u>	<u>\$ 58,500</u>	<u>\$ -</u>	0.0

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in registration fees collected from sexual offenders based on current trends.
- Operating expenditures remain constant.

SHERIFF (continued)

Program: Victim's Bill of Rights
Fund: Special Revenue Fund
Function: Public Safety

Mission: The Victim's Bill of Rights Program provides information to victims regarding current case status and recommends follow-up services available to them and their families.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	-	0.0
TOTAL REVENUES	-	-	-	-	-	0.0
Interfund Transfer In	35,286	125,124	112,996	140,196	27,200	24.1
TOTAL SOURCES	<u>\$ 35,286</u>	<u>\$ 125,124</u>	<u>\$ 112,996</u>	<u>\$ 140,196</u>	<u>\$ 27,200</u>	24.1
Personnel	\$ 133,002	\$ 128,363	\$ 129,406	\$ 137,344	\$ 7,938	6.1
Operating	2,480	2,480	2,480	2,852	372	15.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 135,482</u>	<u>\$ 130,843</u>	<u>\$ 131,886</u>	<u>\$ 140,196</u>	<u>\$ 8,310</u>	6.3

Funding Adjustments for FY 2023 Include:

- Interfund Transfer In represents increased support from the General Fund.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a slight increase in computer refresh costs due to current trends.

SOLICITOR

Program: Alcohol Education Program
Fund: Special Revenue Fund
Function: Judicial

Mission: The Alcohol Education Program is a State legislated and fee funded diversionary program for youth aged 20 and under who have received criminal citations for alcohol related offenses. This program provides an opportunity for first-time alcohol crime offenders to be held accountable for their actions while turning their lives around and making a fresh start. Through participant's substance abuse education, counseling, and community service, this program reduces the alcohol related caseload sent to the courts for prosecution and provides key education for young people.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.30	1.30	1.30	1.30	-	0.0
Charges and Fees	<u>\$ 33,160</u>	<u>\$ 39,200</u>	<u>\$ 36,000</u>	<u>\$ 40,000</u>	<u>\$ 4,000</u>	11.1
TOTAL REVENUES	33,160	39,200	36,000	40,000	4,000	11.1
Interfund Transfer In	<u>7,658</u>	<u>39,930</u>	<u>46,255</u>	<u>46,298</u>	<u>43</u>	0.1
TOTAL SOURCES	<u><u>\$ 40,818</u></u>	<u><u>\$ 79,130</u></u>	<u><u>\$ 82,255</u></u>	<u><u>\$ 86,298</u></u>	<u><u>\$ 4,043</u></u>	4.9
Personnel	\$ 76,516	\$ 78,654	\$ 80,853	\$ 84,794	\$ 3,941	4.9
Operating	2,116	476	1,402	1,504	102	7.3
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u><u>\$ 78,632</u></u>	<u><u>\$ 79,130</u></u>	<u><u>\$ 82,255</u></u>	<u><u>\$ 86,298</u></u>	<u><u>\$ 4,043</u></u>	4.9

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in alcohol education fees based on current trends.
- Interfund Transfer In reflects increased support from State Appropriations.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures represent no significant change.

SOLICITOR (continued)

Program: Bond Estreatment
Fund: Special Revenue Fund
Function: Judicial

Mission: The Bond Estreatment Program remits funds to the Solicitor due to bond forfeiture in accordance with the South Carolina Code of Laws.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Fines and Forfeitures	\$ 625	\$ 5,000	\$ -	\$ -	\$ -	0.0
TOTAL REVENUES	<u>\$ 625</u>	<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	47,604	4,762	13,000	12,000	(1,000)	(7.7)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 47,604</u>	<u>\$ 4,762</u>	<u>\$ 13,000</u>	<u>\$ 12,000</u>	<u>\$ (1,000)</u>	(7.7)

Funding Adjustments for FY 2023 Include:

- Revenues are not budgeted for estreatment fees due to the volatility of the collection rate.
- Operating expenditures reflect a decrease in office expenses.

SOLICITOR (continued)

Program: Criminal Domestic Violence Appropriation
Fund: Special Revenue Fund
Function: Judicial

Mission: The Criminal Domestic Violence Appropriation Program is committed to reducing domestic violence and its impact on our community by helping to build and maintain a comprehensive system of prevention and intervention by involving law enforcement, the courts, victim's advocacy groups and other human service providers.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	-	0.0
Intergovernmental	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	0.0
TOTAL REVENUES	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ -</u>	<u>0.0</u>
Personnel	\$ 110,158	\$ 100,930	\$ 99,890	\$ 102,342	\$ 2,452	2.5
Operating	656	656	656	734	78	11.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 110,814</u>	<u>\$ 101,586</u>	<u>\$ 100,546</u>	<u>\$ 103,076</u>	<u>\$ 2,530</u>	<u>2.5</u>

Funding Adjustments for FY 2023 Include:

- Revenues are reflective of anticipated State funding.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect no significant changes.

SOLICITOR (continued)

Program: Drug Court
Fund: Special Revenue Fund
Function: Judicial

Mission: The Drug Court Program provides a cost-effective alternative to traditional prosecution and incarceration of nonviolent offenders with substance abuse problems through court supervision and substance abuse treatment.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	0.65	0.65	0.65	0.65	-	0.0
Intergovernmental	\$ 240,684	\$ 207,823	\$ 250,000	\$ 250,000	\$ -	0.0
Charges and Fees	-	20,000	30,000	30,000	-	0.0
TOTAL REVENUES	<u>\$ 240,684</u>	<u>\$ 227,823</u>	<u>\$ 280,000</u>	<u>\$ 280,000</u>	<u>\$ -</u>	<u>0.0</u>
Personnel	\$ 93,212	\$ 94,445	\$ 109,837	\$ 125,464	\$ 15,627	14.2
Operating	70,194	69,796	84,626	84,677	51	0.1
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>163,406</u>	<u>164,241</u>	<u>194,463</u>	<u>210,141</u>	<u>15,678</u>	<u>8.1</u>
Interfund Transfer Out	<u>149,115</u>	<u>131,097</u>	<u>150,049</u>	<u>175,000</u>	<u>24,951</u>	<u>16.6</u>
TOTAL DISBURSEMENTS	<u>\$ 312,521</u>	<u>\$ 295,338</u>	<u>\$ 344,512</u>	<u>\$ 385,141</u>	<u>\$ 40,629</u>	<u>11.8</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect no change.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant change.
- Interfund Transfer Out represents an increase in the distribution of State contributions to the Probate Adult Drug Court and the Probate Juvenile Drug Court.

SOLICITOR (continued)

Program: DUI Appropriation
Fund: Special Revenue Fund
Function: Judicial

Mission: DUI Appropriation processes magisterial DUI cases and assists and/or prosecutes general sessions cases to relieve the burden on law enforcement officers who prosecute their own cases.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	-	0.0
Intergovernmental	<u>\$ 73,690</u>	<u>\$ 73,690</u>	<u>\$ 73,690</u>	<u>\$ 73,690</u>	<u>\$ -</u>	0.0
TOTAL REVENUES	73,690	73,690	73,690	73,690	-	0.0
Interfund Transfer In	<u>48,124</u>	<u>49,814</u>	<u>52,009</u>	<u>34,032</u>	<u>(17,977)</u>	(34.6)
TOTAL SOURCES	<u>\$ 121,814</u>	<u>\$ 123,504</u>	<u>\$ 125,699</u>	<u>\$ 107,722</u>	<u>\$ (17,977)</u>	(14.3)
Personnel	\$ 120,534	\$ 122,615	\$ 124,743	\$ 106,688	\$ (18,055)	(14.5)
Operating	1,280	889	956	1,034	78	8.2
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 121,814</u>	<u>\$ 123,504</u>	<u>\$ 125,699</u>	<u>\$ 107,722</u>	<u>\$ (17,977)</u>	(14.3)

Funding Adjustments for FY 2023 Include:

- Revenues are reflective of anticipated State funding and represent no change.
- Interfund Transfer In represents a decrease in support from State Appropriations.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflects a decrease due to interdepartmental staffing changes.
- Operating expenditures reflects no significant change.

SOLICITOR (continued)

Program: Expungement
Fund: Special Revenue Fund
Function: Judicial

Mission: The Expungement Program processes defendant applications for record destruction relating to an arrest or conviction in accordance with the circumstances and requirements contained in South Carolina Code of Laws.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.09	2.09	2.09	2.09	-	0.0
Charges and Fees	<u>\$ 98,950</u>	<u>\$ 120,185</u>	<u>\$ 105,000</u>	<u>\$ 120,000</u>	<u>\$ 15,000</u>	14.3
TOTAL REVENUES	<u>\$ 98,950</u>	<u>\$ 120,185</u>	<u>\$ 105,000</u>	<u>\$ 120,000</u>	<u>\$ 15,000</u>	14.3
Personnel	\$ 230,187	\$ 201,907	\$ 165,364	\$ 167,296	\$ 1,932	1.2
Operating	4,201	1,312	7,370	6,534	(836)	(11.3)
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 234,388</u>	<u>\$ 203,219</u>	<u>\$ 172,734</u>	<u>\$ 173,830</u>	<u>\$ 1,096</u>	0.6

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in expungement fees based on current and historical trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease in contingency due to budget constraints.

SOLICITOR (continued)

Program: Juvenile Education Program
Fund: Special Revenue Fund
Function: Judicial

Mission: The Juvenile Education Program permits the first time juvenile offender to purge their record from the system by voluntarily completing a list of tailor-made requirements designed to hold the juvenile accountable for their actions and to reduce the caseload of the courts to concentrate on more serious violent offenders.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	-	0.0
Intergovernmental	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	0.0
Charges and Fees	<u>12,630</u>	<u>8,450</u>	<u>14,000</u>	<u>7,000</u>	<u>(7,000)</u>	(50.0)
TOTAL REVENUES	72,630	68,450	74,000	67,000	(7,000)	(9.5)
Interfund Transfer In	<u>32,991</u>	<u>43,767</u>	<u>42,623</u>	<u>62,455</u>	<u>19,832</u>	46.5
TOTAL SOURCES	<u>\$ 105,621</u>	<u>\$ 112,217</u>	<u>\$ 116,623</u>	<u>\$ 129,455</u>	<u>\$ 12,832</u>	11.0
Personnel	\$ 102,606	\$ 112,004	\$ 113,658	\$ 126,133	\$ 12,475	11.0
Operating	3,015	213	2,965	3,322	357	12.0
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 105,621</u>	<u>\$ 112,217</u>	<u>\$ 116,623</u>	<u>\$ 129,455</u>	<u>\$ 12,832</u>	11.0

Funding Adjustments for FY 2023 Include:

- Revenues from the State grant are expected to remain the same. Revenues also represent a decrease in arbitration fees based on historical trends.
- Interfund Transfer In represents increased support from State Appropriations.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also represent interdepartmental staffing changes.
- Operating expenditures reflect no significant changes.

SOLICITOR (continued)

Program: Pretrial Intervention
Fund: Special Revenue Fund
Function: Judicial

Mission: The Pretrial Intervention Program complies with a State-mandated program to divert first-time offenders of nonviolent crimes by intervening prior to their case being heard in court.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	4.50	4.50	3.50	3.50	-	0.0
Charges and Fees	\$ 180,473	\$ 126,280	\$ 150,000	\$ 95,000	\$ (55,000)	(36.7)
Miscellaneous	16,482	53,274	-	-	-	0.0
TOTAL REVENUES	196,955	179,554	150,000	95,000	(55,000)	(36.7)
Interfund Transfer In	33,800	59,656	96,682	161,268	64,586	66.8
TOTAL SOURCES	<u>\$ 230,755</u>	<u>\$ 239,210</u>	<u>\$ 246,682</u>	<u>\$ 256,268</u>	<u>\$ 9,586</u>	3.9
Personnel	\$ 238,352	\$ 217,381	\$ 223,996	\$ 234,462	\$ 10,466	4.7
Operating	24,745	21,829	22,686	21,806	(880)	(3.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 263,097</u>	<u>\$ 239,210</u>	<u>\$ 246,682</u>	<u>\$ 256,268</u>	<u>\$ 9,586</u>	3.9

Funding Adjustments for FY 2023 Include:

- Revenues represent a decrease based on current trends.
- Interfund Transfer In represents increased support from the General Fund and the Special Revenue Fund: Traffic Education due to declining revenue and fund balance for the program.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant change.

SOLICITOR (continued)

Division: Solicitor
Fund: General Fund
Function: Judicial

Mission: The Solicitor's Office ensures prosecutions are processed by organizing an orderly, efficient flow of cases, assigning cases to attorneys, advising attorneys on cases assigned, monitoring status of pending cases, and supervising personnel.

Services Provided:

- Prosecute Criminal Court cases
- Adjudicate criminal cases in Family Court (Juvenile)
- Administer the Pre-Trial Intervention Program
- Administer the Victim-Witness Assistance Program

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	70.35	71.35	76.25	76.25	-	0.0
Intergovernmental	\$ 15,794	\$ 8,294	\$ 15,794	\$ 15,794	\$ -	0.0
TOTAL REVENUES	<u>\$ 15,794</u>	<u>\$ 8,294</u>	<u>\$ 15,794</u>	<u>\$ 15,794</u>	<u>\$ -</u>	<u>0.0</u>
Personnel	\$ 6,065,246	\$ 6,264,070	\$ 6,884,344	\$ 7,099,526	\$ 215,182	3.1
Operating	379,105	298,594	427,734	442,591	14,857	3.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>6,444,351</u>	<u>6,562,664</u>	<u>7,312,078</u>	<u>7,542,117</u>	<u>230,039</u>	<u>3.1</u>
Interfund Transfer Out	<u>10,000</u>	<u>33,928</u>	<u>-</u>	<u>20,000</u>	<u>20,000</u>	<u>100.0</u>
TOTAL DISBURSEMENTS	<u>\$ 6,454,351</u>	<u>\$ 6,596,592</u>	<u>\$ 7,312,078</u>	<u>\$ 7,562,117</u>	<u>\$ 250,039</u>	<u>3.4</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect no change.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect the full-year funding of an Assistant Solicitor position and the annualization of interdepartmental staffing changes in FY 2022.
- Operating expenditures represent an increase in noncapital furniture, fixtures and equipment costs for office renovations.
- Interfund Transfer Out represents increased support from the General Fund to the Pretrial Intervention Program for indigent participants.

SOLICITOR (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Resolve cases in a timely and efficient manner.

Objective 1(a): Reduce Court of General Sessions' cases over 365 days to less than 40% of cases pending.

Objective 1(b): Reduce Family Court cases over 180 days to less than 30% of cases pending.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Resolve cases in a thorough and just manner.

Objective 2(a): Increase conviction rate to more than 60% of cases completed.

Objective 2(b): Reduce new Court of General Sessions' cases added per attorney to less than 400.

Objective 2(c): Reduce new Family Court cases added per attorney to less than 600.

Objective 2(d): Increase completion rate to >100% of cases added.

MEASURES:		FY 2020	FY 2021	FY 2022
	Objective	Actual	Actual	Projected
Input:				
Court of General Sessions:				
Number of open cases beginning of fiscal year ⁵	1(a)	11,650	12,156	14,736
Average number of open cases per attorney	1(a)	333	368	447
Family Court:				
Number of open cases beginning of fiscal year ⁶	1(b)	599	933	1,266
Average number of open cases per attorney	1(b)	200	311	422
Output:				
Court of General Sessions:				
Number of arrest warrants issued	2(b)(d)	7,805	7,465	7,850
Number of cases disposed ¹	2(d)	7,117	5,915	6,250
Family Court:				
Number of new cases	2(c)(d)	1,643	1,262	1,300
Number of cases disposed ¹	2(d)	1,392	972	1,200
Efficiency:				
Court of General Sessions:				
Average number of new cases added per attorney (≤400)	2(b)	223	226	238
Average number of disposed cases added per attorney ¹	2(d)	203	179	189
Family Court:				
Average number of new cases added per attorney (≤600)	2(c)	548	421	433
Average number of disposed cases per attorney ¹	2(d)	464	324	400
Outcome:				
Court of General Sessions:				
Percent of cases pending over 365 days (≤40%) ^{1 & 5}	1(a)	48.0%	69.0%	60.0%
Percent of cases available for plea or trial ²	2(a)	92.2%	92.5%	92.0%
Dispositions:				
Percent of convictions (≥50%) ¹	2(a)	47.0%	48.0%	>50.0%
Percent of NP/Dismissal		50.0%	53.0%	<50.0%
Percent found not guilty		<1.0%	0	<1.0%
Diversion program cases		>0.40%	>0.47%	>0.40%
Completion rate of warrants added (100%) ^{1,3}	2(d)	92.0%	79.0%	>80.0%

SOLICITOR (continued)

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Family Court:				
Percent of cases pending over 180 days ($\leq 30\%$) ⁶	1(b)	29.0%	62.0%	<50.0%
Percent of cases available for adjudication ⁴	2(a)	85.0%	85.0%	85.0%
<u>Dispositions:</u>	2(a)			
Percent adjudicated ($\geq 50\%$) ¹		39.0%	44.0%	50.0%
Percent NP/Dismissal		30.0%	51.0%	50.0%
Percent found not guilty		<0.0%	0.0%	0.0%
Percent of adjudicated cases referred to arbitration		17.0%	21.0%	24.0%
Percent of cases referred to diversion		4.0%	0.05%	1.0%
Completion rate of cases added (100%) ¹	2(d)	85.0%	77.0%	92.0%

¹ Due to COVID-19, Court availability has been restricted in compliance with the SC Chief of Justice Order to maintain social distancing. This directive has had a significant impact on dispositioning both GSC and Family Court Criminal cases.

² Failure to Appear, Remand, No Bill, and Prelim Dismiss cases are not available for trial or plea.

³ The Circuit Court's 2017 Administrative Order, through which the Court of General Sessions' assumed exclusive control of the docketing process, has had an adverse effect on the overall reduction of pending cases in the Solicitor's Office in FY 2018.

⁴ Juvenile Custody Orders, Transfer of Jurisdictions, and Competency Cases are not available for trial or plea.

⁵ COVID-19 pandemic had a direct effect on the high number of pending, and the low number of total disposed cases for this fiscal year. The docketing process for all General Sessions cases has moved from the Solicitor's Office jurisdiction to the Clerk of Court.

⁶ COVID-19 pandemic had a direct effect on the high number of pending and the low number of total disposed cases for the fiscal year.

2022 ACTION STEPS

Department Goal 1

- Continue to implement our new advanced case management system utilizing the latest technology in order to prosecute criminal cases in a more efficient and timely manner.

SOLICITOR (continued)

Program: State Appropriation
Fund: Special Revenue Fund
Function: Judicial

Mission: The State Appropriation consists of discretionary funds which supplement Charleston and Berkeley County appropriations for the Solicitor's Office.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	12.91	12.91	13.01	13.01	-	0.0
Intergovernmental	<u>\$ 1,322,941</u>	<u>\$ 1,330,914</u>	<u>\$ 1,299,000</u>	<u>\$ 1,350,000</u>	<u>\$ 51,000</u>	3.9
TOTAL REVENUES	<u>\$ 1,322,941</u>	<u>\$ 1,330,914</u>	<u>\$ 1,299,000</u>	<u>\$ 1,350,000</u>	<u>\$ 51,000</u>	3.9
Personnel	<u>\$ 1,063,717</u>	<u>\$ 1,088,644</u>	<u>\$ 1,113,727</u>	<u>\$ 1,238,906</u>	<u>\$ 125,179</u>	11.2
Operating	<u>28,714</u>	<u>14,750</u>	<u>23,283</u>	<u>25,321</u>	<u>2,038</u>	8.8
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>1,092,431</u>	<u>1,103,394</u>	<u>1,137,010</u>	<u>1,264,227</u>	<u>127,217</u>	11.2
Interfund Transfer Out	<u>202,985</u>	<u>245,331</u>	<u>236,369</u>	<u>241,065</u>	<u>4,696</u>	2.0
TOTAL DISBURSEMENTS	<u>\$ 1,295,416</u>	<u>\$ 1,348,725</u>	<u>\$ 1,373,379</u>	<u>\$ 1,505,292</u>	<u>\$ 131,913</u>	9.6

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect an increase in temporary costs to support increased workload.
- Operating expenditures reflect increased computer refresh costs based on current usage.
- Interfund Transfer Out reflects overall increased support for DUI State Appropriations, Juvenile Education, Local Victim Bill of Rights, Alcohol Education Program, and Victim Witness Appropriation due to increased revenues and increased availability of fund balance for the program.

SOLICITOR (continued)

Program: Traffic Education
Fund: Special Revenue Fund
Function: Judicial

Mission: The Traffic Education Program is a fee-funded means to improve road safety in our community for drivers who have received traffic citations that are four points or less. This program offers training to drivers with minor traffic tickets. This is a one-time opportunity to improve participant driving skills, clear their driving records, avoid increased insurance premiums, and improve overall road safety.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	0.20	0.20	0.20	0.20	-	0.0
Charges and Fees	<u>\$ 94,900</u>	<u>\$ 151,170</u>	<u>\$ 90,000</u>	<u>\$ 140,000</u>	<u>\$ 50,000</u>	55.6
TOTAL REVENUES	<u>\$ 94,900</u>	<u>\$ 151,170</u>	<u>\$ 90,000</u>	<u>\$ 140,000</u>	<u>\$ 50,000</u>	55.6
Personnel	\$ 10,138	\$ 10,433	\$ 10,820	\$ 11,649	\$ 829	7.7
Operating	50,540	51,520	45,000	70,147	25,147	55.9
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	60,678	61,953	55,820	81,796	25,976	46.5
Interfund Transfer Out	<u>31,458</u>	<u>59,656</u>	<u>96,682</u>	<u>141,268</u>	<u>44,586</u>	46.1
TOTAL DISBURSEMENTS	<u>\$ 92,136</u>	<u>\$ 121,609</u>	<u>\$ 152,502</u>	<u>\$ 223,064</u>	<u>\$ 70,562</u>	46.3

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures are reflective of higher payments allocated to the state and municipalities as required by state statute.
- Interfund Transfer Out reflects increased support for the Pretrial Intervention program.

SOLICITOR (continued)

Program: Victim Unclaimed Restitution
Fund: Special Revenue Fund
Function: Judicial

Mission: The Victim Unclaimed Restitution Program, in accordance with State standards, prompts the Solicitor to make multiple attempts to disburse all restitution to victims of clients through the Pretrial Intervention Program for a period of one year. During this one year period, if the victim is located, restitution payments are made from this account; otherwise, the funds are moved to a department account to be expended exclusively for services to victims.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Miscellaneous	\$ -	\$ 3,000	\$ -	\$ -	\$ -	0.0
TOTAL REVENUES	<u>\$ -</u>	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	489	-	5,000	5,000	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 489</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ -</u>	<u>0.0</u>

Funding Adjustments for FY 2023 Include:

- Revenues are not budgeted due to the volatility of the collection rate.
- Operating expenditures remain constant.

SOLICITOR (continued)

Program: Victim's Bill of Rights
Fund: Special Revenue Fund
Function: Judicial

Mission: The Victim's Bill of Rights Program provides services to victims of crime, including those required by law, under the State's enacted Victim's Bill of Rights.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	-	0.0
Intergovernmental	\$ 4,818	\$ 12,069	\$ 5,500	\$ 5,500	\$ -	0.0
Charges and Fees	334	193	-	-	-	0.0
TOTAL REVENUES	5,152	12,262	5,500	5,500	-	0.0
Interfund Transfer In	54,770	67,226	58,946	59,983	1,037	1.8
TOTAL SOURCES	<u>\$ 59,922</u>	<u>\$ 79,488</u>	<u>\$ 64,446</u>	<u>\$ 65,483</u>	<u>\$ 1,037</u>	1.6
Personnel	\$ 180,298	\$ 183,728	\$ 187,057	\$ 198,774	\$ 11,717	6.3
Operating	3,245	3,695	5,547	6,032	485	8.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 183,543</u>	<u>\$ 187,423</u>	<u>\$ 192,604</u>	<u>\$ 204,806</u>	<u>\$ 12,202</u>	6.3

Funding Adjustments for FY 2023 Include:

- Revenues reflect no changes in the projections for local government contributions.
- Interfund Transfer In represents an increase in support from State Appropriations.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant change.

SOLICITOR (continued)

Program: Victim-Witness State Appropriation
Fund: Special Revenue Fund
Function: Judicial

Mission: The Victim-Witness State Appropriation Grant assists victims and witnesses by providing case information; supporting their rights to protection from intimidation; making referrals to medical, social, counseling, and compensation services; and assisting in preparation for court.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	-	0.0
Intergovernmental	\$ 40,625	\$ 40,625	\$ 40,625	\$ 40,625	\$ -	0.0
TOTAL REVENUES	40,625	40,625	40,625	40,625	-	0.0
Interfund Transfer In	34,039	35,393	36,536	38,297	1,761	4.8
TOTAL SOURCES	<u>\$ 74,664</u>	<u>\$ 76,018</u>	<u>\$ 77,161</u>	<u>\$ 78,922</u>	<u>\$ 1,761</u>	2.3
Personnel	\$ 74,008	\$ 75,362	\$ 76,505	\$ 78,188	\$ 1,683	2.2
Operating	656	656	656	734	78	11.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 74,664</u>	<u>\$ 76,018</u>	<u>\$ 77,161</u>	<u>\$ 78,922</u>	<u>\$ 1,761</u>	2.3

Funding Adjustments for FY 2023 Include:

- Revenues are based on anticipated State funding.
- Interfund Transfer In reflects an increase in support from State Appropriations.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant change.

SOLICITOR (continued)

Program: Violent Crime Prosecution
Fund: Special Revenue Fund
Function: Judicial

Mission: The Violent Crime Prosecution Program prosecutes offenders of violent crimes by assisting with backlogs and delays in prosecuting victims' cases to reduce the number of inmates detained in the detention center and the re-release of violent offenders on bond.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	-	0.0
Intergovernmental	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ -</u>	0.0
TOTAL REVENUES	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ 100,000</u></u>	<u><u>\$ -</u></u>	0.0
Personnel	\$ 106,027	\$ 105,160	\$ 97,966	\$ 100,015	\$ 2,049	2.1
Operating	656	656	656	734	78	11.9
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u><u>\$ 106,683</u></u>	<u><u>\$ 105,816</u></u>	<u><u>\$ 98,622</u></u>	<u><u>\$ 100,749</u></u>	<u><u>\$ 2,127</u></u>	2.2

Funding Adjustments for FY 2023 Include:

- Revenues reflect no change in State funding.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect no significant change.

TREASURER

Fund: General Fund
Function: General Government

Mission: The Treasurer's Office develops sound fiscal management practices to effectively collect and disburse tax revenues, invest idle money and perform other Treasurer's functions required by law.

Services Provided:

- Collection and investment of funds
- Tax notification
- Issuance of tax refunds

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	24.00	24.00	25.00	25.00	-	0.0
Licenses and Permits	\$ -	\$ 35,493	\$ 32,000	\$ 30,000	\$ (2,000)	(6.3)
Charges and Fees	260	345	-	-	-	0.0
Interest	3,327,718	411,507	437,500	1,300,000	862,500	197.1
Miscellaneous	200	19,070	-	-	-	0.0
TOTAL REVENUES	\$ 3,328,178	\$ 466,415	\$ 469,500	\$ 1,330,000	\$ 860,500	183.3
Personnel	\$ 1,716,397	\$ 1,723,319	\$ 1,824,068	\$ 1,851,482	\$ 27,414	1.5
Operating	388,176	388,815	188,053	182,733	(5,320)	(2.8)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 2,104,573	\$ 2,112,134	\$ 2,012,121	\$ 2,034,215	\$ 22,094	1.1

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase based on higher interest earning projections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease in postage due to projected cost and usage. The decrease is slightly offset by an increase in security services based on current estimates.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide the public with alternate methods of payment.

Objective 1(a): Increase Internet payments by 2%.

Objective 1(b): Enroll 250 taxpayers in the Advance Installment Program.

Objective 1(c): Decrease the overage/shortage average by 20%.

Objective 1(d): Decal Issuance Program.

TREASURER (continued)

Initiative III: Long-Term Financial Planning

Department Goal 2: Make timely deposits to ensure maximum investment potential.

Objective 2(a): Maximize return on investments by 0.5%.

Objective 2(b): Maintain a 95% collection rate.

MEASURES:	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:				
Overage/shortage per cashier	1(c)	\$10.21	\$7.35	\$5.90
Interest revenue	2(a)	\$8,778,230	\$1,072,099	\$1,125,700
Revenue for Decal Issuance program	1(d)	\$2,500	\$16,826	\$17,800
Output:				
Total debit/credit card payments	1(a)	\$92,523,447	\$168,056,861	\$171,000,000
Advance Tax Installment Applications received	1(b)	384	366	250
Total real and other taxes billed	2(b)	\$1,060,225,246	\$1,123,629,007	\$1,123,600,000
Efficiency:				
Average debit/credit and online payments per month	1(a)	\$7,710,287	\$14,047,738	\$14,166,666
Average monthly interest rate	2(a)	1.75%	0.89%	0.89%
Average collections per month	2(b)	\$76,980,067	\$82,505,276	\$82,500,000
Outcome:				
Rate of increase in debit/credit card payments	1(a)	10.8%	82%	2%
Rate of decrease in overages/shortages	1(c)	50%	28%	20%
Total taxpayers enrolled in Advance Installment Program	1(b)	1,272	1,429	1,600
Rate of increase in interest revenue	2(a)	15%	(88%)	0.5%
Total real and other taxes collected	2(b)	\$923,760,814	\$990,063,322	\$990,000,000
Collection rate of real and other taxes	2(b)	96.42%	96.40%	96.40%

2022 ACTION STEPS

Department Goal 1

- Continue marketing efforts for Advance Installment Program throughout the county.
- Implement new training initiative.
- Target various jurisdictions within Charleston County to inform the citizens of the Installment Program and options for other methods of payment.

Department Goal 2

- Continue to monitor all financial institutions for best interest rates.
- Continue to monitor yield curve for investments.



End Section

ELECTIONS & VOTER REGISTRATION

Fund: General Fund
Function: General Government

Mission: The Elections and Voter Registration Office conducts local, State, and Federal elections and ensures every eligible citizen in Charleston County has the opportunity to register and vote in an efficient, transparent, and equitable manner as mandated by Federal and State laws.

Services Provided:

- Register eligible Charleston County citizens
- Serve as Absentee Precinct for all elections
- Provide petition verification
- Educate civic groups, students, and public groups about election procedures and political process

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	14.00	16.00	19.00	19.00	-	0.0
Intergovernmental	\$ 479,039	\$ 474,971	\$ 378,500	\$ 221,000	\$ (157,500)	(41.6)
Miscellaneous	-	17	-	-	-	0.0
TOTAL REVENUES	\$ 479,039	\$ 474,988	\$ 378,500	\$ 221,000	\$ (157,500)	(41.6)
Personnel	\$ 1,692,269	\$ 2,084,135	\$ 1,849,612	\$ 2,026,049	\$ 176,437	9.5
Operating	394,701	619,768	492,891	1,140,201	647,310	131.3
Capital	-	-	-	50,000	50,000	100.0
TOTAL EXPENDITURES	\$ 2,086,970	\$ 2,703,903	\$ 2,342,503	\$ 3,216,250	\$ 873,747	37.3

Funding Adjustments for FY 2023 Include:

- Revenues represent local and state government contributions which supplement operating costs for scheduled local and national elections. The decrease represents revenue collected in FY 2022 for municipal elections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect an increase in costs for poll workers to support the national, municipal, and local elections. This increase is slightly offset by a decrease due to the elimination of in-house temporary staffing costs.
- Operating expenditures reflect an increase in contracted temporary costs to support increased in-person absentee voting sites.
- Capital expenses represent a new utility vehicle for elections use.

ELECTIONS & VOTER REGISTRATION (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide voter education to the citizens of Charleston County by fostering partnerships with organizations, schools, and community based organizations, by conducting voter outreach, and the *Your Vote, Our Veterans* program.

Objective 1: Conduct and participate in training programs and public outreach events to educate the citizens of Charleston County.

MEASURES:		FY 2020	FY 2021	FY 2022
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Output:				
Number of active voters	1	298,859	312,374	330,000
Number of voters using iVotronic	1	200,000	200,000	200,000
Number of poll workers attending one or more training sessions	1	801	1504	800
Average number of classes conducted	1	50	50	50
Number of poll workers training on-line	1	524	1504	800
Efficiency:				
Total cost per training class	1	\$300	\$300	\$300
Total hours to train	1	156	200	100
Outcome:				
Poll Managers issued passing score upon completion of training sessions.	1	772	1504	800
Percent of poll managers with passing score	1	100%	100%	100%
Percent of precincts utilizing electronic poll books	1	100%	100%	100%

2022 ACTION STEPS

Department Goal 1

- Administration:
 - Continue national certification in elections and registration for Director and Deputy Directors.
 - Purchase online training software for Poll Managers.
 - Research new website design
 - Create video content for FAQ's on election process.
 - Conduct town hall events to answer election questions and receive feedback.
- Training:
 - Implement EasyVote Poll Worker module.
 - Develop new training methods due to COVID-19 (using more online training capabilities).
 - Regional Training Sites at the Charleston County Library
 - Develop new training materials to assist with the new statewide voting system.
 - Develop "Adopt a Polling Location" program for local organizations.
 - Develop and implement a Poll Manager recruitment program.
- Voting System:
 - Develop more robust internal procedures related to physical and cybersecurity.
 - Implement EasyVote Inventory Management module.
 - Conduct a Risk Limiting Audit in November 2021.
- Absentee Voting:
 - Secure off-site locations for November 2021 locations.
 - Increase in-person absentee voting by meeting with civic groups and partner with local community members.
 - Continue relationship with existing nursing homes and assisted living facilities and add two more locations.
 - Create "Life Cycle of a Ballot" document for website.
- Voter Outreach:
 - Create event to celebrate National Voter Registration Day in September 2021.
 - Increase partnerships with local sports teams and restaurants.
 - Update outreach equipment and provide technical support when needed.
 - Utilize the Satellite Voting Unit at the County Fair and other outdoor festivals.

LIBRARY

Program: Library
Fund: General Fund
Function: Culture and Recreation

Mission: Charleston County Public Library connects our diverse community to information, fosters lifelong learning and enriches lives.

Services Provided:

- Provide events, classes, lectures, exhibits, and reading programs
- Provide downloadable e-Books, audio books, and music
- Promote pre-literacy programs

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
TOTAL REVENUES	-	-	-	-	-	0.0
Interfund Transfer In	128,250	-	-	-	-	0.0
TOTAL SOURCES	<u>\$ 128,250</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0
Personnel	\$ -	\$ 294,967	\$ 314,554	\$ 338,801	\$ 24,247	7.7
Operating	24,258,824	24,256,098	25,599,125	30,804,196	5,205,071	20.3
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	24,258,824	24,551,065	25,913,679	31,142,997	5,229,318	20.2
Interfund Transfer Out	-	-	-	120,000	120,000	100.0
TOTAL DISBURSEMENTS	<u>\$24,258,824</u>	<u>\$24,551,065</u>	<u>\$25,913,679</u>	<u>\$31,262,997</u>	<u>\$ 5,349,318</u>	20.6

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect a reimbursement to the Facilities Management Department for personnel that maintain the libraries.
- Operating expenditures represent an increase in the appropriation to fund the majority of the Library's budget. The Library's budget includes the following changes:
 - Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include additional funding for new positions and increased working hours related to the expansion.
 - Operating costs represent an increase in facilities cost and library materials related to the library expansion, including full-year funding for Bees Ferry Library and partial-year funding for Keith Summey Library. The increase also reflects additional funding required to meet the State Aid funding level.

LIBRARY (continued)

- Interfund Transfer Out represents the cost of two utility vehicles to Fleet Operations.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide a wide variety of Library services to reach an ever-increasing number of Charleston County residents.

- Objective 1(a): Increase the use of the Library by Charleston County residents in FY 2020 by increasing the number of registered users by 1% by June 30, 2020.
- Objective 1(b): Answer Library users' information and reference questions in a timely and accurate manner by answering an additional 1% of reference questions in FY 2020.
- Objective 1(c): Increase the reach of the library by increasing the number of educational, informational and enrichment programs and attendees by 1%.

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Input:				
Library visits ^{1,5}	1(a)	1,144,302	529,300	534,593
Hours open ^{1,5}	1(a)	30,213	16,361	16,525
Program attendees ⁵	1(a)	154,996	566	572
PC use ^{1,5}	1(a)	559,377	62,624	63,250
Output:				
Registered cardholders ^{3,5}	1(a)	202,509	285,002	287,852
Programs held ⁵	1(a)	4,953	887	896
Reference questions answered ^{1,2,5}	1(b)	407,622	197,687	199,655
Efficiency:				
Library visits per capita ⁵	1(a)	3.27	1.30	1.31
Cost per library visit ⁵	1(a)	\$22.45	\$49.44	\$49.93
Cost per registered cardholder ^{4,5}	1(a)	\$126.83	92	\$92.73
Reference questions answered per capita ^{2,5}	1(b)	1.16	0.48	0.49
Percent change in circulation per capita ⁵	1(c)	(4.23%)	1.37%	1.00%
Items catalogued per capita ^{4,5}	1(c)	0.28	3.63.	3.67
Circulation of all materials per year ⁵	1(c)	2,522,051	2,556,646	2,582,212
Outcome:				
New registrations added annually ^{3,4,5}	1(a)	15,623	9,256	9,349
Registered users as percentage of population ^{3,5}	1(a)	57.83%	69.81%	70.51%
Percent change in registrations as percent of population ^{3,4,5}	1(a)	(0.30%)	40.74%	1.00%
Percentage increase of questions answered ^{2,5}	1(b)	(21.94%)	-51.50%	1.00%
Circulation per capita ⁵	1(c)	7.20	6.26	6.33

¹ The Hurd/St Andrew's, John's Island, and Otranto Road libraries closed to undergo renovations as part of the ongoing capital plan project. Several branches were closed or delayed opening due to inclement weather, and for Tropical Storm Elsa. This effected circulation, user visits, and computer use, and reference questions answered.

² The library uses the standards set up by the State Library for counting reference statistics.

³ Inactive cardholders are removed from the system periodically.

⁴ The opening of replacement branches Baxter-Patrick James Island Library, and the St. Paul's Hollywood Library, contributed to an increase in items added to the catalogue.

⁵ Branches began a staggered reopening process in June FY20 lasting until June FY21. Small branches remained closed until June FY21 due to social distancing concerns. Branches periodically closed for sanitation after a COVID-19 positive staff was reported. This affected circulation, user visits, computer use, and reference questions. The library continued to provide e-resources, Wi-Fi use and virtual programming to patrons during the closure period.

LIBRARY (continued)

2022 ACTION STEPS

Department Goal 1

- Open three new libraries.
- Implement a Staff Diversity and Inclusion Initiative.
- Implement library resource officers and a new security protocol.
- Refresh CCPL mission and vision statement
- Update the Strategic Vision for 2021-2024
- Create and implement a digital strategy for library virtual programming

MASTER-IN-EQUITY

Fund: General Fund
Function: Judicial

Mission: The Master-In-Equity facilitates the relatively quick and inexpensive means of litigation for non-jury matters and hears most foreclosure cases and a substantial number of civil, non-jury matters as referred by Order of Reference of Circuit Judge or the Clerk of Court.

Services Provided:

- Hears specialized non-jury cases
- Serves as general trial court for backlogged civil cases

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	7.00	7.00	7.00	7.00	-	0.0
Charges and Fees	\$ 295,758	\$ 101,915	\$ 200,000	\$ 300,000	\$ 100,000	50.0
Interest	6,049	2,226	1,000	2,000	1,000	100.0
Miscellaneous	184,979	-	-	-	-	0.0
TOTAL REVENUES	\$ 486,786	\$ 104,141	\$ 201,000	\$ 302,000	\$ 101,000	50.2
Personnel	\$ 718,181	\$ 762,009	\$ 771,041	\$ 801,363	\$ 30,322	3.9
Operating	24,726	17,409	23,555	22,055	(1,500)	(6.4)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 742,907	\$ 779,418	\$ 794,596	\$ 823,418	\$ 28,822	3.6

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase in overall fees and interest earnings based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures represent a decrease in court reporter fees due to current usage.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide citizens with demonstrated efficiency and effectiveness.

Objective 1: Reduce the number of days in the average case length by increasing the number of disposed cases.

MASTER-IN-EQUITY (continued)

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Input:				
Cases referred	1	558	389	+/-500
Output:				
Disposed cases	1	395	471	+/-400
Percent of disposed cases	1	71.0%	121.0%	80.0%
Efficiency:				
Cost per case	1	\$1172.27	\$1170.24	\$1377.96
Outcome:				
Average case length in days	1	n/a ¹	n/a	n/a

¹ Data unavailable at time of publication due to COVID-19. The Court ceased operations in mid-March 2020. The Court seeks to resume operation at a “new normal” pace to accommodate the current pandemic guidelines. The Courts anticipate returning to the courtroom in fall of 2021 will exceed workflow prior to the pandemic.

2022 ACTION STEPS

Department Goal 1

- Improve Internet information base to assist the public in accessing information needed to participate in the monthly foreclosure auctions.
- Actively participate in the Charleston School of Law Extern Program by sponsoring part-time law students seeking invaluable on-the-job experience.
- Assist with more Circuit Court work to help with the flow of cases not referred to Master in Equity Court.
- Assist as the acting Special Circuit Court Judge hearing Confirmation of Minor Settlements and Wrongful Death lawsuits as per the SC Code.

PUBLIC DEFENDER

Division: Berkeley County
Fund: Special Revenue Fund
Function: Judicial

Mission: The Berkeley County Public Defender represents indigent persons in serious criminal, mental health, juvenile, and abuse/neglect cases within Berkeley County to ensure each client receives cost effective and ethical legal representation.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	14.00	14.00	17.00	17.00	-	0.0
Intergovernmental	\$ 1,351,546	\$ 1,397,508	\$ 1,760,745	\$ 1,748,028	\$ (12,717)	(0.7)
Charges and Fees	88,740	67,007	90,000	90,000	-	0.0
Fines and Forfeitures	(80)	(120)	-	-	-	0.0
Interest	6,713	750	2,000	3,000	1,000	50.0
TOTAL REVENUES	<u>\$ 1,446,919</u>	<u>\$ 1,465,145</u>	<u>\$ 1,852,745</u>	<u>\$ 1,841,028</u>	<u>\$ (11,717)</u>	<u>(0.6)</u>
Personnel	\$ 1,210,843	\$ 1,267,143	\$ 1,581,365	\$ 1,629,045	\$ 47,680	3.0
Operating	228,242	178,669	381,223	392,505	11,282	3.0
Capital	-	-	-	30,000	30,000	100.0
TOTAL EXPENDITURES	<u>\$ 1,439,085</u>	<u>\$ 1,445,812</u>	<u>\$ 1,962,588</u>	<u>\$ 2,051,550</u>	<u>\$ 88,962</u>	<u>4.5</u>

Funding Adjustments for FY 2023 Include:

- Revenues represent State appropriations and fees to fund the Public Defender's operations in Berkeley County. The revenues reflect a decrease in supplemental funding received from the state for legal representation of the indigent.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. This increase also reflects the addition two Assistant Public Defender positions and one Special Investigator position in FY 2022.
- Operating expenses reflect an increase in contract cost and lease expenses due to inflationary increases.
- Capital expenses reflect the purchase of a new mid-size sedan for the additional personnel added in FY 2022.

PUBLIC DEFENDER (continued)

Division: Charleston County
Fund: Special Revenue Fund
Function: Judicial

Mission: The Public Defender provides competent, effective and ethical defense for each client whose representation has been entrusted to the office; conducts that representation in a manner that promotes fairness in the administration of justice; and provides all mandated legal services in a cost effective and efficient manner.

Services Provided:

- Provide criminal defense legal representation at trial for low income adults and juveniles
- Handles cases in state court, to include Charleston County Bond and Preliminary Hearing Courts, Charleston County Magistrates Courts, General Sessions Court, Transfer Court, Probation Violation Court, and North Charleston Municipal Court

Division Summary:

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	Change	Percent Change
Positions/FTE	51.00	51.00	52.00	52.00	-	0.0
Intergovernmental	\$ 1,312,282	\$ 1,371,556	\$ 1,628,170	\$ 1,624,589	\$ (3,581)	(0.2)
Charges and Fees	408,079	318,342	415,000	415,000	-	0.0
Fines and Forfeitures	(5,360)	(5,880)	-	-	-	0.0
Interest	16,818	1,568	2,500	6,000	3,500	140.0
TOTAL REVENUES	1,731,819	1,685,586	2,045,670	2,045,589	(81)	(0.0)
Interfund Transfer In	3,379,200	3,378,862	3,653,007	3,800,000	146,993	4.0
TOTAL SOURCES	\$ 5,111,019	\$ 5,064,448	\$ 5,698,677	\$ 5,845,589	\$ 146,912	2.6
Personnel	\$ 4,592,418	\$ 4,627,004	\$ 4,859,578	\$ 4,978,181	\$ 118,603	2.4
Operating	633,923	573,193	962,524	980,686	18,162	1.9
Capital	-	-	-	180,000	180,000	100.0
TOTAL EXPENDITURES	\$ 5,226,341	\$ 5,200,197	\$ 5,822,102	\$ 6,138,867	\$ 316,765	5.4

Funding Adjustments for FY 2023 Include:

- Revenues represent State appropriations and fees to fund the Public Defender's operations in Charleston County based on current trends. The revenues reflect no significant change.
- Interfund Transfer In reflects an increase in the amount of funding from the General Fund to support the Public Defender's function in Charleston County.
- Personnel costs reflect projected benefits and compensation, the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in operating reimbursement out for additional technology support services and insurance. The expenditures also represents an increase to travel and training expenses for employees.

PUBLIC DEFENDER (continued)

- Capital expenses reflect the purchase of two new vehicles and IT equipment needed for storage.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide quality legal representation of indigent citizens of Charleston County charged with crimes.

- Objective 1(a): Participation in court-sponsored initiatives toward swifter case management.
- Objective 1(b): Reduce percent of cases in which Public Defender staff attorneys make motions for continuances on the day of trial which are based on grounds that should have been foreseeable during discovery by defense counsel.
- Objective 1(c): Address Adult/Juvenile Detention Center overcrowding by monitoring number of Adult/Juvenile Detention Center case dispositions handled by public defenders.
- Objective 1(d): Reduce the number of repeat offenders by making recommendations for treatment or counseling to clients or tailored sentence recommendations for the court.
- Objective 1(e): Increase the Public Defender's role in reducing recidivism and assist in discouraging indigent involvement with criminal activity by having a greater presence in community activities that support our schools, corrections, and initiatives to assist clients to avoid future criminal conduct.

MEASURES:

	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:				
Jail cases pending per attorney per month	1(a)(d)	24	20	20
Output:				
Case law meetings and in-house training per attorney	1(a)(b)(c)(d)	35	6	35
In-house training sessions for paralegals	1(a)(b)(d)	4	2	4
Community and school activities attended	1(e)	60	40	60
Efficiency:				
Hours spent per case law meeting per attorney	1(a)(b)(c)(d)	2	0	10
Hours spent per in-house training session per paralegal	1(a)(b)(d)	2	1	4
Average number of cases (charges) per attorney	1(a)(d)	342	347	340
Hours spent per community/school activities per staff	1(e)	2	0	2
Outcome:				
Cases disposed of annually by:	1(a)(b)(c)(d)			
<u>General Sessions (jail & non-jail) ¹</u>				
Trials (clients)		18	0	12
Guilty Pleas (clients)		1,381	1,015	1,200
Probation Violations (warrants)		280	147	200
<u>Family Court/Juveniles (jail & non-jail) ¹</u>				
Trials		1	0	3
Total petitions disposed		788	370	700
<u>Magistrate Court (jail & non-jail)</u>				
Clients disposed		317	544	500
<u>Sentencing Specialist</u>				
Clients assisted		468	243	500
<u>Initial Bond Court Representation</u>				
Clients represented		1,871	2,128	2,200

¹ Totals are subject to change when periodic audits of cases are conducted.

2022 ACTION STEPS

Department Goal 1

- Continue to provide quality legal representation of indigent citizens of Charleston County charged with crimes.

PUBLIC DEFENDER (continued)

Program: General Fund Support
Fund: General Fund
Function: Judicial

Mission: The Public Defender is mandated to defend in the State court system all persons within Charleston County who are required by statute or State or Federal Constitution to be provided with legal counsel at public expense.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	-	-	-	-	-	0.0
Interfund Transfer Out	<u>3,379,200</u>	<u>3,378,862</u>	<u>3,653,007</u>	<u>3,800,000</u>	<u>146,993</u>	4.0
TOTAL DISBURSEMENTS	<u>\$ 3,379,200</u>	<u>\$ 3,378,862</u>	<u>\$ 3,653,007</u>	<u>\$ 3,800,000</u>	<u>\$ 146,993</u>	4.0

Funding Adjustments for FY 2023 Include:

- Interfund Transfer Out represents increased General Fund's support of the Public Defender in Charleston County.

VETERANS AFFAIRS

Fund: General Fund
Function: Health and Welfare

Mission: The Veterans Affairs Office serves as a local contact to assist Veterans and their dependents in applying for VA benefits from the State and Federal governments.

Services Provided:

- Assist in the preparation of benefit applications that include but are not limited to: VA disability compensation, pension, insurance, burial, hospitalization and education benefits, discharge review, military and civil service widows' annuities, State dependents educational benefits, and disabled Veterans State tax exemptions
- Refer indigent Veterans to agencies funded to address this problem
- Intercede on behalf of Veterans experiencing problems at the Veterans Administration Medical Center (VAMC) Charleston, as well as at local residential or nursing homes
- Assist unemployed Veterans by referring them to local Veteran employment agencies
- Assist Veterans with enrollment in outreach counseling and mental health programs
- Coordinate with other local and state agencies to render advice and assistance with Veterans, their dependents and survivors.

Departmental Summary:

	FY 2020 Actual	FY 2021 Actual	FY 2022 Adjusted	FY 2023 Proposed	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.00	5.00	5.00	5.00	-	0.0
Intergovernmental	<u>\$ 11,611</u>	<u>\$ 11,611</u>	<u>\$ 11,611</u>	<u>\$ 11,901</u>	<u>\$ 290</u>	2.5
TOTAL REVENUES	<u><u>\$ 11,611</u></u>	<u><u>\$ 11,611</u></u>	<u><u>\$ 11,611</u></u>	<u><u>\$ 11,901</u></u>	<u><u>\$ 290</u></u>	2.5
Personnel	\$ 389,239	\$ 404,006	\$ 411,436	\$ 444,039	\$ 32,603	7.9
Operating	22,127	14,745	18,298	17,295	(1,003)	(5.5)
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u><u>\$ 411,366</u></u>	<u><u>\$ 418,751</u></u>	<u><u>\$ 429,734</u></u>	<u><u>\$ 461,334</u></u>	<u><u>\$ 31,600</u></u>	7.4

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in the State operating grant.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease to copier and postage cost based on current trends.

VETERANS AFFAIRS (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maximize services to the Veterans of Charleston County. Provide outreach to other Veterans Service Organizations to ensure the Charleston county Veterans Affairs Office is well known throughout the Local Veteran community.

Objective 1(a): Counsel Veterans as to their eligibility for State and Federal Veterans' benefits.

Objective 1(b): Assist Veterans and their families in the preparation, filing, prosecution, and appeal of claims with the U.S. Department of Veterans Affairs and submit completed claims to the VA Regional Office within two business days.

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Output:				
Office contacts ¹	1(a)	25,168	17,076	20,383
Claims filed ¹	1(b)	2,445	3,159	2,934
Outcome:				
Percent of walk-ins served in five minutes	1(a)	100%	100%	100%
Percent of claims submitted within two business days	1(b)	99.0%	100%	100%

¹ Actual data is as documented on two Semi-Annual Reports submitted to the South Carolina Division of Veterans Affairs (SCDVA).

2023 ACTION STEPS

Department Goal 1

- Continue assisting Veterans filing VA claims.
- Continue serving as an advocate for all Charleston County veterans and their families.
- Continue networking with other local Veteran and community service organizations to keep them informed regarding the services this office can provide to Veterans and their families.
- Continue using Veterans claims management software programs to reduce storage and paper files. These programs include: Veterans Benefits Management System (VBMS) & VetPro.
- Continue utilizing County surplus material and equipment when applicable.
- Continue practicing daily cost reduction whenever possible.



End Section

COUNTY ADMINISTRATOR

Fund: General Fund
Function: General Government

Mission: The County Administrator provides full disclosure of all significant issues to County Council and ensures that all legislative actions, policy statements, and other directives of Council are enacted.

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	7.20	7.70	6.30	6.30	-	0.0
Personnel	\$ 1,392,631	\$ 971,041	\$ 827,418	\$ 832,658	\$ 5,240	0.6
Operating	69,462	35,347	97,272	141,748	44,476	45.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 1,462,093</u></u>	<u><u>\$ 1,006,388</u></u>	<u><u>\$ 924,690</u></u>	<u><u>\$ 974,406</u></u>	<u><u>\$ 49,716</u></u>	<u><u>5.4</u></u>

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in contingency for unexpected items.

CAPITAL PROJECTS

Fund: General Fund
Function: General Government

Mission: Capital Projects manages master plans, designs, and constructs the physical spaces needed by the County.

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	1.00	1.00	-	0.0
Personnel	\$ -	\$ -	\$ 200,998	\$ 206,440	\$ 5,442	2.7
Operating	-	-	-	51,213	51,213	100.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 200,998</u>	<u>\$ 257,653</u>	<u>\$ 56,655</u>	<u>28.2</u>

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase due to the establishment of the department in FY 2022.

DEPUTY ADMINISTRATOR COMMUNITY SERVICES

Fund: General Fund
Function: General Government

Mission: The Deputy Administrator Community Services provides administrative oversight and project direction to four departments that include Community Development, Housing & Neighborhood Revitalization, Medically Indigent Assistance Program, Charleston Center (DAODAS), Greenbelt Programs, and Magistrates' Court.

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	-	0.0
Personnel	\$ 403,208	\$ 425,558	\$ 435,193	\$ 444,597	\$ 9,404	2.2
Operating	7,009	10,095	6,864	8,450	1,586	23.1
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 410,217	\$ 435,653	\$ 442,057	\$ 453,047	\$ 10,990	2.5

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in copier and messenger services due to the relocation of the department.

COMMUNITY DEVELOPMENT

Program: Administration
Fund: General Fund
Function: General Government

Mission: The Community Development Department administers Community Development Block Grant funds, Home Investment Partnership funds, and Emergency Shelter Grant funds to improve the quality of life for low-to-moderate income citizens.

Services Provided:

- Manages financial monitoring, compliance, environmental clearances, and special projects benefitting the community
- Manages the well/septic upgrade, connection, and maintenance program

Program Summary:

	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adjusted</u>	FY 2023 <u>Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.90	1.90	2.00	2.00	-	0.0
Personnel	\$ 239,308	\$ 249,084	\$ 266,053	\$ 274,035	\$ 7,982	3.0
Operating	5,130	7,117	9,634	12,236	2,602	27.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 244,438	\$ 256,201	\$ 275,687	\$ 286,271	\$ 10,584	3.8

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in ISF copier cost due to two additional copiers for the department.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Create suitable living environments for low-to-moderate income (LMI) families.

Objective 1(a): Address housing needs by issuing/managing contracts related to housing rehabilitation, new construction, and emergency repairs.

Objective 1(b): Ensure more citizens have clean drinking water and non-hazardous septic systems by issuing/managing contracts related to household infrastructure improvements to include well and septic upgrades as well as water/sewer connections.

Objective 1(c): Continue to serve the homeless and those at-risk of becoming homeless by funding local homeless shelter operations and rapid re-housing program.

COMMUNITY DEVELOPMENT (continued)

MEASURES:	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Input:				
Housing-related contracts issued/managed	1(a)	9	10	9
Infrastructure contracts issued/managed (well/septic program)	1(b)	4	4	4
Contracts issued/managed for homeless services ¹	1(c)	5	2	3
Output:				
LMI individuals provided housing assistance ²	1(a)	46	52	50
LMI households provided infrastructure service ²	1(b)	51	84	40
Homeless individuals served	1(c)	577	167	226
Efficiency:				
LMI individuals served for housing needs per contract issued/managed	1(a)	5	6	6
LMI households served per contract issued/managed infrastructure	1(b)	13	21	10
Homeless individuals served per contract issued/managed	1(c)	115	84	75
Outcome:				
Percent increase of individuals served - housing-related needs	1(a)	0%	28%	(15%)
Percent increase of individuals served - infrastructure-needs ³	1(b)	70%	65%	(52%)
Percent increase of homeless individuals ⁴	1(c)	(32%)	(71%)	35%

¹ Emergency Solutions Grant regulations implemented for programs assisting homeless individuals/families through shelter operations and rapid re-housing services.

² Output reflects outcomes for several years of funding. Some housing and infrastructure projects take 2-3 years to have fully actualized outcomes.

³ Maintenance activities on well/septic systems increased in FY 2021.

⁴ The number of homeless individuals served for FY 2021 decreased due to restrictions in the shelter due to COVID-19.

2022 ACTION STEPS

Department Goal 1

- By working with the Lowcountry Continuum of Care, coordinate shelter and rapid re-housing activities to ensure HUD's homeless (HESG) funding is reaching those individuals/families most at-risk for homelessness.
- Continue to refine the County's well/septic/connection/maintenance program to expedite service and lower costs.

COMMUNITY DEVELOPMENT (continued)

Program: Medically Indigent Assistance Program (MIAP)
Fund: General Fund
Function: Health and Welfare

Mission: The Medically Indigent Assistance Program (MIAP) administers the eligibility determinations for inpatient hospital services for residents that meet the financial requirement of Federal poverty to ensure that medical care is available to these citizens.

Services Provided:

- Process MIAP applications for the County's uninsured citizens to determine eligibility for state benefits.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Personnel	\$ 31,650	\$ 32,829	\$ 31,435	\$ 32,378	\$ 943	3.0
Operating	1,353,560	1,365,662	1,330,998	1,350,963	19,965	1.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 1,385,210</u>	<u>\$ 1,398,491</u>	<u>\$ 1,362,433</u>	<u>\$ 1,383,341</u>	<u>\$ 20,908</u>	1.5

Funding Adjustments for FY 2023 Include:

- Personnel expenses reflect a projected increase to benefits for temporary staffing.
- Operating expenditures represent contribution requirements paid to the South Carolina Department of Health and Human Services based on the formula set by the State. Operating expenditures reflect an increase in the Medically Indigent Assistance Program Payment based on the State's estimated projection.

Performance Measures:

Initiative IV: Workflow Analysis Process Management

Department Goal 1: Ensure a positive return on investment of the County's contribution for inpatient hospital services to indigent citizens.

Objective 1: Process MIAP applications for patient eligibility using required criteria from South Carolina Department of Health and Human Services.

MEASURES:	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Input:				
Number of applications received	1	44	30	30
Output:				
Number of approved applications	1	10	4	6
Outcome:				
Percent of approved applications	1	23.0%	13%	20%

COMMUNITY DEVELOPMENT (continued)

2022 ACTION STEPS

Department Goal 1

- Continue to ensure a positive return on investment of the County's contribution for inpatient hospital services to indigent citizens.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES

Division: Administration
Fund: Enterprise Fund
Function: Health and Welfare

Mission: DAODAS operates a comprehensive array of inpatient, outpatient, and education and prevention programs to help the residents of Charleston County live productive lives free from the impact of alcohol, other drugs, and addictive behaviors and to promote active recovery for people whose lives have been impacted by addiction.

Services Provided:

- Provide medically monitored and clinically managed treatment for adults who are withdrawing from alcohol or other drugs
- Provide medically monitored care for pregnant and parenting women who are chemically dependent
- Provide individual and group counseling to adults and adolescents through Outpatient Services
- Offer medication replacement therapy through the Opioid Treatment Program
- Provide therapeutic behavioral services for children newborn through five years of age
- Provide prevention and education programs

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	15.80	16.80	15.80	15.80	-	0.0
Intergovernmental	\$ 10,895	\$ 10,895	\$ -	\$ 10,895	\$ 10,895	100.0
Charges and Fees	309,598	389,358	250,000	250,000	-	0.0
Interest	(4,189)	654	1,000	2,500	1,500	150.0
Miscellaneous	94	1,340	20,000	20,000	-	0.0
Leases and Rentals	207,770	160,270	186,000	80,000	(106,000)	(57.0)
TOTAL REVENUES	524,168	562,517	457,000	363,395	(93,605)	(20.5)
Interfund Transfer In	2,544,104	2,155,255	1,503,045	1,314,410	(188,635)	(12.6)
TOTAL SOURCES	\$ 3,068,272	\$ 2,717,772	\$ 1,960,045	\$ 1,677,805	\$ (282,240)	(14.4)
Personnel	\$ 1,035,960	\$ 966,179	\$ 1,235,206	\$ 1,376,725	\$ 141,519	11.5
Operating	1,254,134	1,328,309	506,311	(164,650)	(670,961)	(132.5)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 2,290,094	\$ 2,294,488	\$ 1,741,517	\$ 1,212,075	\$ (529,442)	(30.4)

Funding Adjustments for FY 2023 Include:

- Revenues include an anticipated decrease in rental income due to the sale of the existing building.
- Interfund Transfer In represents a decrease in General Fund funding for indirect costs and parking for support services.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICE (continued)

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increases also include annualization of various interdepartmental staffing changes in FY 2022.
- Operating expenses represent a decrease in the allocation of administrative costs and facility cost. This decrease also includes a reduction in the parking lease due to relocating to a new facility.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Increase the number of clients served.

Objective 1(a): Increase total intakes.

Objective 1(b): Assure 70% attendance in groups of scheduled clients.

Objective 1(c): Increase clinical staff's weekly direct client contact hours to 42.5%.

Initiative III: Long-Term Financial Planning

Department Goal 2: Reduce use of and rebuild fund balance.

Objective 2(a): Improve the collection rate of billable accounts receivable by 5%.

Objective 2(b): Increase overall agency billing by 5%.

Initiative V: Quality Control

Department Goal 3: Reduce the negative impact of addiction on the residents of Charleston County.

Objective 3(a): Maintain percentage of successful tobacco buys by minors to less than 10%.

Objective 3(b): Improve the post-discharge outcome evaluation of residents attending treatment.

Objective 3(c): Maintain a 90% satisfaction rating of persons served.

MEASURES:

	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:				
Total client intakes ¹	1(a)	2,735	2,487	2,600
Number of drug free births	3(b)	3	3	5
Output:				
Percentage attendance of scheduled patients	1(b)	71.0%	75.0%	80%
Percentage direct client contact hours	1(c)	41.8%	45.0%	46.0%
Collections of accounts receivable	2(a)	4,733,866	3,631,969	4,000,000
Overall department billing ¹	2(b)	3,987,528	3,629,344	4,100,000
Outcome:				
Percentage increase of collection rate	2(a)	7.0%	(23.2%)	9.0%
Percentage increase of billing rate	2(b)	(21.8%)	(9.0%)	11.0%
Percentage of successful tobacco buys to minors ²	3(a)	3.0%	25%	5%
Percentage Increase of post discharge contacts	3(b)	35.8%	19%	19%
Percentage of drug-free births	3(b)	75%	100%	100%
Client satisfaction rating for all applicable programs combined	3(c)	95.3%	95%	95%

¹To ensure a safe environment for staff and patients, we have limited census and shrunk group sizes following CDC guidelines for healthcare and social distancing. A decrease in census has resulted in an overall decrease in intakes and billings.

²Youth Access to Tobacco Survey required attempted buys at 12 stores versus the usual 32, making three successful buys a higher percentage.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICE (continued)

2022 ACTION STEPS

Department Goal 1

- Continue improvement to access to services on demand.
- Increase public awareness of services through community outreach and collaboration with stakeholders.
- Increase the number served by providing flexibility of services and service hours to meet the demands of the public.

Department Goal 2

- Increase frequency of follow-up collection efforts.
- Diversify client payer mix.
- Continue growth of Fund Balance.

Department Goal 3

- Increase patient awareness to multiple pathways of recovery services available in the community post-discharge.
- Feedback received from quarterly patient focus groups will be used to improve program services.
- Targeted efforts to increase awareness of opioid use and misuse within the community.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Adolescent Services
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Adolescent Services Division reduces the harmful effects of alcohol and drug dependency on adolescents and their families.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.20	3.20	2.10	3.10	1.00	47.6
Intergovernmental	\$ 148,558	\$ 152,943	\$ 203,001	\$ 183,704	\$ (19,297)	(9.5)
Charges and Fees	15,519	36,145	77,246	82,395	5,149	6.7
TOTAL REVENUES	\$ 164,077	\$ 189,088	\$ 280,247	\$ 266,099	\$ (14,148)	(5.0)
Personnel	\$ 241,575	\$ 220,969	\$ 255,842	\$ 195,066	\$ (60,776)	(23.8)
Operating	113,995	115,238	122,107	113,319	(8,788)	(7.2)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 355,570	\$ 336,207	\$ 377,949	\$ 308,385	\$ (69,564)	(18.4)

Funding Adjustments for FY 2023 Include:

- Revenues represent a decrease in Medicaid reimbursements. Revenues also reflect an increase in insurance fees and fees received from managed care organizations.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include the addition of one Counselor position in FY 2023. These increases are offset by the annualization of various interdepartmental staffing changes in FY 2022.
- Operating expenses reflect a decrease in the allocation of facilities cost.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Adult Services
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Adult Services Division provides healthcare through cost-effective methods for the benefit of the patient, community, and staff.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	6.33	6.33	7.23	6.23	(1.00)	(13.8)
Intergovernmental	\$ 615,901	\$ 729,978	\$ 693,271	\$ 776,633	\$ 83,362	12.0
Charges and Fees	<u>157,017</u>	<u>170,309</u>	<u>537,868</u>	<u>578,692</u>	<u>40,824</u>	7.6
TOTAL REVENUES	<u>\$ 772,918</u>	<u>\$ 900,287</u>	<u>\$ 1,231,139</u>	<u>\$ 1,355,325</u>	<u>\$ 124,186</u>	10.1
Personnel	\$ 374,040	\$ 332,434	\$ 393,676	\$ 434,939	\$ 41,263	10.5
Operating	182,803	210,466	251,902	298,890	46,988	18.7
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 556,843</u>	<u>\$ 542,900</u>	<u>\$ 645,578</u>	<u>\$ 733,829</u>	<u>\$ 88,251</u>	13.7

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase in Medicaid reimbursements and fees received from managed care organizations. Revenues also include an increase in anticipated client and insurance fees based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. This increase is slightly offset by the reduction of one Counselor position.
- Operating expenses reflect an increase in the allocation of administrative cost.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Bedded Services
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Bedded Services Division, which includes the Family Care Unit, provides healthcare through cost-effective methods for the benefit of the patient and community.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.00	5.00	5.40	6.30	0.90	16.7
Intergovernmental	\$ 341,447	\$ 412,783	\$ 452,811	\$ 821,726	\$ 368,915	81.5
Charges and Fees	<u>284,470</u>	<u>363,129</u>	<u>506,921</u>	<u>804,971</u>	<u>298,050</u>	<u>58.8</u>
TOTAL REVENUES	<u>\$ 625,917</u>	<u>\$ 775,912</u>	<u>\$ 959,732</u>	<u>\$ 1,626,697</u>	<u>\$ 666,965</u>	<u>69.5</u>
Personnel	\$ 204,030	\$ 200,749	\$ 323,799	\$ 394,498	\$ 70,699	21.8
Operating	622,203	738,510	1,032,668	827,397	(205,271)	(19.9)
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL EXPENDITURES	<u>\$ 826,233</u>	<u>\$ 939,259</u>	<u>\$ 1,356,467</u>	<u>\$ 1,221,895</u>	<u>\$ (134,572)</u>	<u>(9.9)</u>

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase in insurance fees and in managed care fees based on current trends. The increase also represents additional reimbursements from Medicaid for services provided and a larger allocation from the State for Block Grant funding.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase represents the annualization of various interdepartmental staffing changes in FY 2022.
- Operating expenses reflect a decrease in the allocation of support services cost.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Community Prevention Services
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Community Prevention Services Division reduces the harmful effects of alcohol, tobacco, other drug abuse, violence and other high-risk behavior through the identification of factors which place individuals at increased risk; and implements prevention, education and referral services for the residents of Charleston County.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.60	2.60	3.10	3.10	-	0.0
Intergovernmental	\$ 181,629	\$ 182,797	\$ 181,350	\$ 181,683	\$ 333	0.2
Charges and Fees	125	1,150	11,250	12,000	750	6.7
TOTAL REVENUES	<u>\$ 181,754</u>	<u>\$ 183,947</u>	<u>\$ 192,600</u>	<u>\$ 193,683</u>	<u>\$ 1,083</u>	<u>0.6</u>
Personnel	\$ 164,786	\$ 153,311	\$ 164,754	\$ 152,707	\$ (12,047)	(7.3)
Operating	87,744	88,416	92,782	97,222	4,440	4.8
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 252,530</u>	<u>\$ 241,727</u>	<u>\$ 257,536</u>	<u>\$ 249,929</u>	<u>\$ (7,607)</u>	<u>(3.0)</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in client fees based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. This decrease represents the annualization of various interdepartmental staffing changes in FY 2022.
- Operating expenses reflect an increase in the allocation of administrative costs.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Criminal Justice Services
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Criminal Justice Services Division provides a wide range of specialized, community-based substance abuse programs. Services include treatment and coordination services to local drug courts, conducting alcohol and drug awareness classes, and jail-based treatment services for the inmates of Charleston County Detention Center.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	8.38	8.38	8.38	8.38	-	0.0
Intergovernmental	\$ 35,027	\$ 40,870	\$ 46,466	\$ 15,000	\$ (31,466)	(67.7)
Charges and Fees	<u>323,998</u>	<u>489,177</u>	<u>665,625</u>	<u>730,000</u>	<u>64,375</u>	9.7
TOTAL REVENUES	<u>\$ 359,025</u>	<u>\$ 530,047</u>	<u>\$ 712,091</u>	<u>\$ 745,000</u>	<u>\$ 32,909</u>	4.6
Personnel	\$ 517,418	\$ 500,610	\$ 555,259	\$ 613,515	\$ 58,256	10.5
Operating	252,092	308,292	380,843	455,792	74,949	19.7
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 769,510</u>	<u>\$ 808,902</u>	<u>\$ 936,102</u>	<u>\$ 1,069,307</u>	<u>\$ 133,205</u>	14.2

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase in anticipated client and insurance fees based on current trends. The increase is offset by a decrease in federal grant funding.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect an increase in the allocation of administrative cost.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Detention Outpatient
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Detention Center Intensive Outpatient Division provides continuum care through addiction treatment services, which include assessments and screening, traditional and intensive levels of care, and post release support for continued recovery, to reduce the recidivism of Charleston County Detention Center prisoners who are chemically dependent.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.13	5.13	5.13	5.13	-	0.0
Charges and Fees	<u>\$ 302,170</u>	<u>\$ 312,000</u>	<u>\$ 363,177</u>	<u>\$ 312,694</u>	<u>\$ (50,483)</u>	(13.9)
TOTAL REVENUES	<u>\$ 302,170</u>	<u>\$ 312,000</u>	<u>\$ 363,177</u>	<u>\$ 312,694</u>	<u>\$ (50,483)</u>	(13.9)
Personnel	\$ 276,255	\$ 220,326	\$ 307,528	\$ 281,354	\$ (26,174)	(8.5)
Operating	62,393	26,217	79,664	93,415	13,751	17.3
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 338,648</u>	<u>\$ 246,543</u>	<u>\$ 387,192</u>	<u>\$ 374,769</u>	<u>\$ (12,423)</u>	(3.2)

Funding Adjustments for FY 2023 Include:

- Revenues reflects a decrease in fees for services provided to the Detention Center and the Probate Adult Drug Court.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. This increase is offset by a decrease in anticipated vacancies.
- Operating expenses reflect a increase in the allocation of administrative costs based on historical trends and usage.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Drug Court Services
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Drug Court Services Division provides clients with an intensive rehabilitation treatment program that creates an environment with definite rules and consequences for violations based on their performance in an effort to address their substance use disorders.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.10	3.10	3.20	3.20	-	0.0
Charges and Fees	<u>\$ 112,468</u>	<u>\$ 116,967</u>	<u>\$ 116,594</u>	<u>\$ 125,957</u>	<u>\$ 9,363</u>	8.0
TOTAL REVENUES	<u>\$ 112,468</u>	<u>\$ 116,967</u>	<u>\$ 116,594</u>	<u>\$ 125,957</u>	<u>\$ 9,363</u>	8.0
Personnel	\$ 195,734	\$ 171,447	\$ 195,712	\$ 208,037	\$ 12,325	6.3
Operating	91,572	71,683	81,668	122,114	40,446	49.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 287,306</u>	<u>\$ 243,130</u>	<u>\$ 277,380</u>	<u>\$ 330,151</u>	<u>\$ 52,771</u>	19.0

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in the nonprofit reimbursement from Probate Adult Drug Court.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect an increase in the allocation of administrative costs.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Medical Services
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Medical Services Division provides inpatient services (Detoxification Services, Family Care, and New Life) and provides care services to the women and children of the Sojourner Center for Women.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.35	2.35	2.35	2.35	-	0.0
Charges and Fees	\$ 4,225	\$ 2,025	\$ 5,250	\$ 5,600	\$ 350	6.7
TOTAL REVENUES	<u>\$ 4,225</u>	<u>\$ 2,025</u>	<u>\$ 5,250</u>	<u>\$ 5,600</u>	<u>\$ 350</u>	6.7
Personnel	\$ 138,874	\$ 148,533	\$ 155,037	\$ 157,223	\$ 2,186	1.4
Operating	(134,648)	(146,509)	(147,625)	(151,624)	(3,999)	2.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 4,226</u>	<u>\$ 2,024</u>	<u>\$ 7,412</u>	<u>\$ 5,599</u>	<u>\$ (1,813)</u>	(24.5)

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in client fees based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect a decrease due to in the allocation of medical cost.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: New Life Unit
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The New Life Unit Division reduces the harmful effects of alcohol and drug dependency on pregnant and parenting-age women and their children.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	6.00	6.00	6.40	6.30	(0.10)	(1.6)
Intergovernmental	\$ 352,323	\$ 456,722	\$ 541,463	\$ 613,449	\$ 71,986	13.3
Charges and Fees	<u>468,157</u>	<u>316,135</u>	<u>767,145</u>	<u>861,865</u>	<u>94,720</u>	12.3
TOTAL REVENUES	<u>\$ 820,480</u>	<u>\$ 772,857</u>	<u>\$ 1,308,608</u>	<u>\$ 1,475,314</u>	<u>\$ 166,706</u>	12.7
Personnel	\$ 266,681	\$ 263,310	\$ 312,924	\$ 428,506	\$ 115,582	36.9
Operating	824,717	974,469	1,326,474	1,069,804	(256,670)	(19.3)
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 1,091,398</u>	<u>\$ 1,237,779</u>	<u>\$ 1,639,398</u>	<u>\$ 1,498,310</u>	<u>\$ (141,088)</u>	(8.6)

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase in Medicaid reimbursements and fees received from managed care organizations. The revenue also includes an increase in funding from the State Block grant.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. This increase also includes the elimination of anticipated vacancies.
- Operating expenses reflect a decrease in the allocation of support services cost.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Opioid Treatment Services
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Opioid Treatment Services Division through intake, assessment, counseling, nursing services, medical services, and extensive case management reduces the impact that opiate-based drug use has on the individual and the community.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	13.78	14.28	13.68	13.68	-	0.0
Intergovernmental	\$ 87,037	\$ 68,100	\$ 150,000	\$ 150,000	\$ -	0.0
Charges and Fees	<u>1,209,842</u>	<u>1,707,250</u>	<u>2,183,551</u>	<u>1,964,000</u>	<u>(219,551)</u>	<u>(10.1)</u>
TOTAL REVENUES	<u>\$ 1,296,879</u>	<u>\$ 1,775,350</u>	<u>\$ 2,333,551</u>	<u>\$ 2,114,000</u>	<u>\$ (219,551)</u>	<u>(9.4)</u>
Personnel	\$ 802,145	\$ 670,099	\$ 880,369	\$ 850,679	\$ (29,690)	(3.4)
Operating	870,897	1,022,769	1,153,474	1,235,360	81,886	7.1
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL EXPENDITURES	<u>\$ 1,673,042</u>	<u>\$ 1,692,868</u>	<u>\$ 2,033,843</u>	<u>\$ 2,086,039</u>	<u>\$ 52,196</u>	<u>2.6</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect a decrease in client fees based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel expenditures represent a reduction in temporary staffing based on current trends.
- Operating expenses reflect an increase in the allocation of administrative costs and cost of medical supplies.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Sobering Services
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Sobering Services Division provides monitoring for individuals who are acutely intoxicated and in need of sobering, stabilization and referral to treatment.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.00	4.00	4.00	4.00	-	0.0
Personnel	\$ -	\$ 6,512	\$ 202,274	\$ 226,055	\$ 23,781	11.8
Operating	482	-	54,581	66,442	11,861	21.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 482</u>	<u>\$ 6,512</u>	<u>\$ 256,855</u>	<u>\$ 292,497</u>	<u>\$ 35,642</u>	<u>13.9</u>

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase represents annualization of various interdepartmental staffing changes in FY 2022.
- Operating expenses reflects an increase in the allocation of administrative cost.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Support Services
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Support Services Division provides infrastructure support for room/board, nursing, and residential needs of the patients in our inpatient programs at the Charleston Center.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	27.75	28.25	26.85	26.05	(0.80)	(3.0)
Intergovernmental	\$ 195,433	\$ 227,158	\$ 349,715	\$ 558,733	\$ 209,018	59.8
Charges and Fees	(183,231)	(129,774)	925,121	1,344,967	419,846	45.4
Miscellaneous	183	-	-	-	-	0.0
TOTAL REVENUES	<u><u>\$ 12,385</u></u>	<u><u>\$ 97,384</u></u>	<u><u>\$ 1,274,836</u></u>	<u><u>\$ 1,903,700</u></u>	<u><u>\$ 628,864</u></u>	49.3
Personnel	\$ 1,371,705	\$ 1,237,780	\$ 1,797,046	\$ 1,891,494	\$ 94,448	5.3
Operating	(458,170)	(247,476)	(649,201)	(19,794)	629,407	(97.0)
Capital	-	-	-	32,000	32,000	100.0
TOTAL EXPENDITURES	<u><u>\$ 913,535</u></u>	<u><u>\$ 990,304</u></u>	<u><u>\$ 1,147,845</u></u>	<u><u>\$ 1,903,700</u></u>	<u><u>\$ 755,855</u></u>	65.8

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in Medicaid reimbursements and fees received from managed care organizations.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also represent the elimination of anticipated vacancies.
- Operating expenses reflect an increase in administrative and support cost out.
- Capital expenses include the replacement of one utility vehicle.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Therapeutic Child Care
Fund: Enterprise Fund
Function: Health and Welfare

Mission: Charleston Center will provide safe, developmentally appropriate, and reasonably priced child care for children of clients in order to assist in the client's recovery, the child's developmental growth, and the reintegration into the community for clients and their children.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.65	3.65	2.65	2.65	-	0.0
Intergovernmental	\$ 85,726	\$ 94,228	\$ 90,032	\$ 96,427	\$ 6,395	7.1
Charges and Fees	<u>53,573</u>	<u>(177)</u>	<u>75,000</u>	<u>75,000</u>	<u>-</u>	<u>0.0</u>
TOTAL REVENUES	<u>\$ 139,299</u>	<u>\$ 94,051</u>	<u>\$ 165,032</u>	<u>\$ 171,427</u>	<u>\$ 6,395</u>	<u>3.9</u>
Personnel	\$ 124,355	\$ 62,347	\$ 156,421	\$ 129,426	\$ (26,995)	(17.3)
Operating	58,919	56,286	88,402	86,708	(1,694)	(1.9)
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL EXPENDITURES	<u>\$ 183,274</u>	<u>\$ 118,633</u>	<u>\$ 244,823</u>	<u>\$ 216,134</u>	<u>\$ (28,689)</u>	<u>(11.7)</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in Alcohol Beverage Tax based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The decrease represents the annualization of various interdepartmental staffing changes in FY 2022.
- Operating expenses reflect a decrease in the allocation of facilities and medical services cost.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

Division: Women's Services
Fund: Enterprise Fund
Function: Health and Welfare

Mission: The Women's Services Division provides outpatient healthcare through cost-effective methods for the benefit of the patient, community, and staff.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.93	5.93	5.73	5.73	-	0.0
Intergovernmental	\$ 432,803	\$ 453,312	\$ 497,967	\$ 354,246	\$ (143,721)	(28.9)
Charges and Fees	69,447	133,913	215,896	233,599	17,703	8.2
TOTAL REVENUES	<u>\$ 502,250</u>	<u>\$ 587,225</u>	<u>\$ 713,863</u>	<u>\$ 587,845</u>	<u>\$ (126,018)</u>	<u>(17.7)</u>
Personnel	\$ 303,030	\$ 324,600	\$ 322,605	\$ 350,355	\$ 27,750	8.6
Operating	136,095	173,789	169,263	208,172	38,909	23.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 439,125</u>	<u>\$ 498,389</u>	<u>\$ 491,868</u>	<u>\$ 558,527</u>	<u>\$ 66,659</u>	<u>13.6</u>

Funding Adjustments for FY 2023 Include:

- Revenues represent a decrease in funding from the State Block grant.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect an increase in the allocation of administrative cost.

GREENBELT ADMINISTRATION

Fund: General Fund
Function: Culture & Recreation

Mission: The Greenbelt Administration provides the coordination, strategic planning, and direction for the Half-Cent Transportation Sales Tax Greenbelt Program in Charleston County in addition to implementing the Comprehensive Greenbelt Plan through the Urban and Rural Grants Program.

Services Provided:

- Prepare and deliver to County Council findings, recommendations, and comments regarding the Comprehensive Greenbelt Plan
- Review Rural and Urban Program applications and present the Greenbelt boards' recommendations regarding Greenbelt projects to County Council
- Conduct annual and as-needed monitoring of all completed Greenbelt projects

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	0.25	0.25	0.35	0.35	-	0.0
Personnel	\$ 29,930	\$ 27,939	\$ 27,883	\$ 36,357	\$ 8,474	30.4
Operating	-	35	747	747	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 29,930</u></u>	<u><u>\$ 27,974</u></u>	<u><u>\$ 28,630</u></u>	<u><u>\$ 37,104</u></u>	<u><u>\$ 8,474</u></u>	29.6

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect an increase due to the annualization of interdepartmental staffing changes in FY 2022.
- Operating expenditures reflect no change.

GREENBELT PROGRAMS (1ST TRANSPORTATION SALES TAX)

Fund: Special Revenue Fund
Function: Culture & Recreation

Mission: The Greenbelt Programs provide coordination, strategic planning, and direction for the Half-Cent Transportation Sales Tax Greenbelt Program in Charleston County in addition to implementing the Comprehensive Greenbelt Plan through the Urban and Rural Grants Program.

Services Provided:

- Prepare and deliver to County Council findings, recommendations, and comments regarding the Comprehensive Greenbelt Plan
- Review Rural and Urban Program applications and present the Greenbelt boards' recommendations regarding Greenbelt projects to County Council
- Conduct annual and as-needed monitoring of all completed Greenbelt projects

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.05	2.05	3.35	3.35	-	0.0
Sales Tax	\$10,271,328	\$11,707,850	\$11,645,000	\$14,913,250	\$ 3,268,250	28.1
Interest	205,432	67,342	32,000	240,000	208,000	650.0
TOTAL REVENUES	<u>\$10,476,760</u>	<u>\$11,775,192</u>	<u>\$11,677,000</u>	<u>\$15,153,250</u>	<u>\$ 3,476,250</u>	<u>29.8</u>
Personnel	\$ 233,268	\$ 251,513	\$ 389,081	\$ 368,876	\$ (20,205)	(5.2)
Operating	11,181	7,237	17,610	18,413	803	4.6
Capital	-	-	-	-	-	0.0
Debt Service	9,285,985	9,912,343	10,193,223	10,511,028	317,805	3.1
TOTAL EXPENDITURES	<u>9,530,434</u>	<u>10,171,093</u>	<u>10,599,914</u>	<u>10,898,317</u>	<u>298,403</u>	<u>2.8</u>
Interfund Transfer Out	1,003,000	-	1,504,000	3,509,000	2,005,000	133.3
TOTAL DISBURSEMENTS	<u>\$10,533,434</u>	<u>\$10,171,093</u>	<u>\$12,103,914</u>	<u>\$14,407,317</u>	<u>\$ 2,303,403</u>	<u>19.0</u>

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase due to projected growth in sales tax collections. The revenues also reflect higher interest earning projections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflects a decrease due to the annualization of interdepartmental staffing changes in FY 2022.
- Operating expenditures reflect no significant change.
- Debt Service increased due to scheduled bond payments.
- Interfund Transfer Out represents a transfer to fund pay-as-you-go Greenbelt projects.

GREENBELT PROGRAMS (2ND TRANSPORTATION SALES TAX)

Fund: Special Revenues Fund
Function: Culture & Recreation

Mission: The Greenbelt Programs provide coordination, strategic planning, and direction for the Half-Cent Transportation Sales Tax Greenbelt Program in Charleston County in addition to implementing the Comprehensive Greenbelt Plan through the Urban and Rural Grants Program.

Services Provided:

- Prepare and deliver to County Council findings, recommendations, and comments regarding the Comprehensive Greenbelt Plan
- Review Rural and Urban Program applications and present the Greenbelt boards' recommendations regarding Greenbelt projects to County Council
- Conduct annual and as-needed monitoring of all completed Greenbelt projects

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Sales Tax	\$ 6,041,958	\$ 6,886,971	\$ 6,850,000	\$ 8,772,500	\$ 1,922,500	28.1
Interest	<u>220,357</u>	<u>50,272</u>	<u>21,000</u>	<u>210,000</u>	<u>189,000</u>	900.0
TOTAL REVENUES	<u>\$ 6,262,315</u>	<u>\$ 6,937,243</u>	<u>\$ 6,871,000</u>	<u>\$ 8,982,500</u>	<u>\$ 2,111,500</u>	30.7
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	-	-	-	0.0
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL EXPENDITURES	-	-	-	-	-	0.0
Interfund Transfer Out	<u>6,516,000</u>	<u>5,514,000</u>	<u>7,519,000</u>	<u>9,022,000</u>	<u>1,503,000</u>	20.0
TOTAL DISBURSEMENTS	<u>\$ 6,516,000</u>	<u>\$ 5,514,000</u>	<u>\$ 7,519,000</u>	<u>\$ 9,022,000</u>	<u>\$ 1,503,000</u>	20.0

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase due to the projected growth in sales tax collections. The revenues also reflect higher interest earning projections.
- Interfund Transfer Out represents a transfer to fund pay-as-you-go Greenbelt projects. The increase correlates with the increase in revenues.

HOUSING & NEIGHBORHOOD REVITALIZATION

Program: Housing & Neighborhood Revitalization
Fund: General Fund
Function: General Government

Mission: The Housing & Neighborhood Revitalization program administers funds to improve the quality of life for low-to-moderate income citizens through improved affordable housing and revitalization of the physical and economic infrastructure.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	1.00	1.00	1.00	-	0.0
TOTAL REVENUES	-	-	-	-	-	0.0
Interfund Transfer In	-	-	337,656	-	(337,656)	(100.0)
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 337,656</u>	<u>\$ -</u>	<u>\$ (337,656)</u>	(100.0)
Personnel	\$ -	\$ -	\$ 142,000	\$ 188,568	\$ 46,568	32.8
Operating	300,000	-	342,656	25,000	(317,656)	(92.7)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 300,000</u>	<u>\$ -</u>	<u>\$ 484,656</u>	<u>\$ 213,568</u>	<u>\$ (271,088)</u>	(55.9)

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease due to funding consultant fees from the American Rescue Act funds.

MAGISTRATES' COURTS

Division: Magistrates' Courts
Fund: General Fund
Function: Judicial

Mission: The Magistrates' Courts provides quality service and assistance to the general public, law enforcement, and attorneys in conjunction with providing support to the Magistrates of Charleston County in a manner which preserves the integrity of the judicial system.

Services Provided:

- Process restraining orders for people being stalked or harassed
- Process traffic violations and criminal cases with punishments of a fine not exceeding \$500 plus assessments or imprisonment not exceeding 30 days or both as mandated by State statute
- Jurisdiction over civil complaints of \$7,500 or less
- Provide efficient Centralized Courts such as Bond Hearing, Preliminary Hearing, Criminal Domestic Violence and Fraudulent Checks

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	71.51	71.51	71.51	71.51	-	0.0
Charges and Fees	\$ 538,657	\$ 438,961	\$ 476,000	\$ 400,500	\$ (75,500)	(15.9)
Fines and Forfeitures	683,608	487,304	575,000	360,000	(215,000)	(37.4)
Interest	(777)	(4,823)	-	-	-	0.0
Miscellaneous	5,623	4,881	5,000	5,000	-	0.0
TOTAL REVENUES	<u>\$ 1,227,111</u>	<u>\$ 926,323</u>	<u>\$ 1,056,000</u>	<u>\$ 765,500</u>	<u>\$ (290,500)</u>	<u>(27.5)</u>
Personnel	\$ 4,843,547	\$ 4,739,657	\$ 5,034,492	\$ 5,249,658	\$ 215,166	4.3
Operating	387,080	437,629	406,934	413,861	6,927	1.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>5,230,627</u>	<u>5,177,286</u>	<u>5,441,426</u>	<u>5,663,519</u>	<u>222,093</u>	<u>4.1</u>
Interfund Transfer Out	-	-	-	40,867	40,867	100.0
TOTAL DISBURSEMENTS	<u>\$ 5,230,627</u>	<u>\$ 5,177,286</u>	<u>\$ 5,441,426</u>	<u>\$ 5,704,386</u>	<u>\$ 262,960</u>	<u>4.8</u>

Funding Adjustments for FY 2023 Include:

- Revenues represent a decrease in civil fees and fine collections due to the continued financial impacts resulting from the COVID-19 pandemic.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.

MAGISTRATES' COURTS (continued)

- Operating expenditures reflect an increase due to mandatory training and conference costs.
- Interfund Transfer Out reflects increased support to VBA Summary Court Administration.

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Ensure efficient use of time management in order to expedite cases.

Objective 1(a): Reduce the average age of Small Claims court cases by increasing the number of disposed cases.

Objective 1(b): Reduce the average age of Driving Under the Influence (DUI) related traffic cases to within 120 days.

MEASURES:	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:				
Small Claims cases filed ¹	1(a)	3,989	3,518	4,000
DUI cases filed ¹	1(b)	447	398	420
Efficiency:				
Average Small Claims case age in days	1(a)	63	188	65
Cost per case	1(a)	\$80.00	\$80.00	\$80.00
Average DUI case age in days	1(b)	190	338	175
Outcome:				
Disposed Small Claims cases	1(a)	4,133	3,668	3,700
Percent of Small Claims cases disposed	1(a)	96.5%	96%	97%
Disposed DUI cases	1(b)	394	431	450
Percent of DUI cases disposed	1(b)	82.4%	96%	94%
DUI cases pending	1(b)	478	453	442

¹The Cares Act, specifically the Federal Moratorium and subsequent extension of such, has greatly reduced the number of civil cases filed. Although this is applicable to landlord tenant matters it can also be reflected in the number of Summons and Complaints filed as well.

2022 ACTION STEPS

Department Goal 1

- Implement procedure that would allow the defendant's photo on file with the Department of Public Safety to be imported onto arrest warrants when created in CMS.

MAGISTRATES' COURTS (continued)

Program: Victim's Bill of Rights
Fund: Special Revenue Fund
Function: Judicial

Mission: The Victim's Bill of Rights program provides responsive services to meet the critical needs of crime victims as mandated by federal and state law.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	-	0.0
Intergovernmental	\$ 1,014	\$ 928	\$ 1,000	\$ 1,000	\$ -	0.0
Fines and Forfeitures	<u>96,985</u>	<u>92,362</u>	<u>94,000</u>	<u>102,000</u>	<u>8,000</u>	8.5
TOTAL REVENUES	97,999	93,290	95,000	103,000	8,000	8.4
Interfund Transfer In	<u>-</u>	<u>-</u>	<u>-</u>	<u>40,867</u>	<u>40,867</u>	100.0
TOTAL SOURCES	<u>\$ 97,999</u>	<u>\$ 93,290</u>	<u>\$ 95,000</u>	<u>\$ 143,867</u>	<u>\$ 48,867</u>	51.4
Personnel	\$ 67,764	\$ 61,874	\$ 67,457	\$ 73,975	\$ 6,518	9.7
Operating	3,470	495	495	569	74	14.9
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 71,234</u>	<u>\$ 62,369</u>	<u>\$ 67,952</u>	<u>\$ 74,544</u>	<u>\$ 6,592</u>	9.7

Funding Adjustments for FY 2023 Include:

- Revenues are increased based upon historical analysis and current trends.
- Interfund Transfer In reflects an increase in support from the General Funds due to insufficient revenues in the program.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase in personnel costs also represent higher overtime projections.
- Operating expenses reflect higher contract costs due to inflation.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide notification, service, and guidance to victims.

Objective 1(a): Increase service to all eligible victims as mandated by State statutes.

Objective 1(b): Ensure that 80% of the victims are satisfied with the court system.

MAGISTRATES' COURTS (continued)

MEASURES:

	<u>Objective</u>	<u>FY 2022 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Output:				
Percent of victims requesting and receiving service in accordance with Victim's Bill of Rights	1(a)(b)	100%	100%	100%
Percent of victims who appear before the court without undue hardship or inconvenience	1(a)(b)	100%	100%	100%
Efficiency:				
Average hours per service	1(a)	2.0	1.5	1.5
Outcome:				
Percent of victims who perceive that the judges and court personnel were courteous and responsive to them	1(b)	99.0%	99.0%	99.0%

2022 ACTION STEPS

Department Goal 1

- Improve fluidity of victim services on general session offenses.

DEPUTY ADMINISTRATOR FINANCE

Fund: General Fund
Function: General Government

Mission: The Deputy Administrator Finance provides administrative oversight and project direction to six departments, which include Assessor, Budget, Contracts and Procurement, Finance, Human Resources, and Revenue Collections.

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	6.00	6.00	6.00	6.00	-	0.0
Personnel	\$ 747,104	\$ 789,434	\$ 803,438	\$ 809,260	\$ 5,822	0.7
Operating	10,751	8,427	16,998	16,892	(106)	(0.6)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 757,855</u></u>	<u><u>\$ 797,861</u></u>	<u><u>\$ 820,436</u></u>	<u><u>\$ 826,152</u></u>	<u><u>\$ 5,716</u></u>	<u><u>0.7</u></u>

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures represent no significant change.

ASSESSOR

Fund: General Fund
Function: General Government

Mission: The Assessor's Office appraises and assesses all real estate and mobile homes within the County Assessor's jurisdiction. Appraisals and assessments are done in accordance with State law to ensure all properties are appraised fairly and equitably.

Services Provided:

- Locate, list and appraise the value of real property parcels and all mobile homes for ad valorem tax purposes
- Conduct countywide cyclical reassessment of real property every five years
- Address appeals of other discounts, exemptions and special assessments, and address appeals of a legal nature

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	62.00	62.00	62.00	62.00	-	0.0
Licenses and Permits	\$ 4,855	\$ 5,750	\$ 5,300	\$ 5,600	\$ 300	5.7
Charges and Fees	511	296	200	300	100	50.0
TOTAL REVENUES	<u>\$ 5,366</u>	<u>\$ 6,046</u>	<u>\$ 5,500</u>	<u>\$ 5,900</u>	<u>\$ 400</u>	<u>7.3</u>
Personnel	\$ 4,211,931	\$ 4,207,118	\$ 4,501,198	\$ 4,680,515	\$ 179,317	4.0
Operating	281,318	413,366	386,787	379,171	(7,616)	(2.0)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 4,493,249</u>	<u>\$ 4,620,484</u>	<u>\$ 4,887,985</u>	<u>\$ 5,059,686</u>	<u>\$ 171,701</u>	<u>3.5</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect no significant change.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect an increase due to interdepartmental staffing changes.
- Operating expenditures represent a decrease in dues and memberships due to historical trends.

ASSESSOR (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Improve completion dates for appraisal activities (new construction, ATIs and appeals) with goal of restoring pre-reassessment year completion deadlines by end of Fiscal Year 2022.

Objective 1(a): Complete 95% of Tax Year (TY) 2022 new construction by June 15, 2022. Maintain date moving forward.

Objective 1(b): Complete 95% TY 2021 ATIs by August 15, 2021: complete 95% TY 2022 ATIs by August 1, 2022. Maintain dates until next reassessment implementation.

Objective 1(c): Complete Tax Year (TY) 2020 reassessment appeals within 18 months of commencing BAA conferences (i.e. December of 2022).

Department Goal 2: Inspect each improved property once between reassessments (five year goal).

Objective 2(a): Median date inspected to trail Tax Year by no more than 2 years.

Objective 2(b): Reduce inspection dates older than 5 years to no more than 5% of parcel count.

Objective 2(c): Maintain appraiser field time a minimum of 16% each year.

MEASURES:

	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:				
Number of New Construction appraisals completed during FY ¹	1(a)	3,909	6,311	5,500
Number of ATI appraisals completed during fiscal year ²	1(b)	6,612	13,437	10,000
Inspections per fiscal year ³	2(a)(b)(c)	45,533	56,215	52,500
Output:				
Percent of time spent on new construction ⁴	1(a)	27%	32%	32%
Percent of time spent on new ATI appraisals ⁵	1(b)	5.5%	5.2%	10%
Percent of time spent on objections and reviews ⁶	1(c)	5.5%	18.9%	5.5%
Median date of inspection for improved properties ¹³	2(a)	06/06/18	03/20/19	01/01/20
Lag in inspection date median versus Tax Year ¹³	2(b)	1.5 yrs.	1.75 yrs	2.0yrs
Percent of appraiser time spent in field ¹⁴	2(c)	12.36%	13.6%	16%
		9.97%	9.62%	9%
Efficiency:				
Avg Rate per day new construction appraisals (per appraiser) ⁷	1(a)	2.47	3.42	3.0
Avg Rate per day ATI appraisals (per appraiser) ⁵	1(a)	20.34	44.1	20.0
Avg Rate per day objections (per appraiser) ⁶	1(b)	2.25	3.32	2.25
Outcome:				
Date new construction 95% completed ¹	1(a)	7/31/20	06/30/21	06/15/22
New construction appraisals completed for Fiscal Year ⁸	1(a)	3,909	6,311	5,500
Change in valuation tax base due to new construction ⁹	1(a)	2.8%	2.5%	2.0%
Date ATIs completed ⁵	1(b)	08/28/20	8/15/21 est	08/01/22
Change in valuation tax base due to ATIs ⁹	1(b)	2.10%	1.9%	2.0%
Percentage reassessment BAAs completed (occurs every five years) ¹⁰	1(c)	99.0%	1.4%	65%
Date annual objections completed for prior tax year ¹¹	1(c)	3/30/20	4/21/21	03/30/22
Increase in percentage of field time per year ¹²	2(a)(b)(c)	(23.2)%	6.86%	10.0

¹ The FY 2022 projections include consideration of supply shortages and delays in project starts in early 21 due to COVID. Due to the number of new houses, new construction overlaps ATIs.

² Reassessment appeals were expected to delay the start of new construction work and ATI's and the completion of both. NC was 96% complete as of 06/30/2021. That more than met the 2021 goal for 95% completion on 07/31/21. ATI's expected date of completion is Aug 15th more than meeting the goal of Sept 15, 2021.

³ Annual inspections should stabilize at 50,000 – 55,000. COVID 19 shut down field work for over 8 wks. in the spring of 2020. The low FY20 and higher FY21 numbers illustrate. Reassessment appeals delayed field work for 2021 somewhat.

ASSESSOR (continued)

⁴ Time spent on new construction cycles with reassessment every five years. Typically, low points are the reassessment year or the year after. Between 30% and 38% is normal for the other years. The FY 21 goal of 32% was met.

⁵ Many ATIs are new construction and separating these categories is difficult, in reassessment years ATIs also overlap with reassessment activities. Time spent has ranged from 4.25% to 12.5%. 10% is considered stabilized.

⁶ Objections/reviews for TY20 are complete- the goal was to finish by 04/15/21- the actual was 04/21/21. FY 21 has less than 30 active objections. The time spent in FY21 on objections was high due to reassessment, but the percentage finalized at the initial stage was very high, resulting in few BAA appeals.

⁷ FY21 projections anticipated a lag in field collection and sign offs that did not occur. The rate per day was normal.

⁸ Typical post reassessment delays in starting new construction did not occur as expected. The number projected considers supply constraints and delays on construction starts in the spring of 2021 due to COVID 19.

⁹ ATIs will have a date closer to reassessment than in prior years, however prices have soared offsetting that smaller date constraint. New construction includes many new houses that are ATIs.

¹⁰ Reassessment BAA's for TY 20 reassessment have just begun. Completion is anticipated in late 2022 – 18 months after the start. There are TY 15 BAA's pending due to ongoing Supreme Court litigation that will hopefully be decided in a year. 11 Post reassessment goal was met, the new date is considered a desired stabilized date.

¹² FY 2020 reflected sharp reductions in field time as COVID-19 halted all field inspections for over 8 weeks in the critical spring collection time. FY 21 has seen no such impact and is indicating a return to more normal field time.

¹³ The tax year start date is January 1 of that year. The desired median date of inspection is no more than 2 years prior to the start of the tax year. The former goal was a 2-3-year trailing date, the new goal is to maintain no more than 2 years. A corollary goal (new for 2022) is to reduce the number of parcels with inspection dates older than 5 years from the current 9.62% to 5%. This is a five-year goal ending in FY 2026.

¹⁴ Percent time spent in the field was heavily impacted by COVID-19. Restoring the prior goal performance of 15-16% will not be likely until 2022.

2022 ACTION STEPS

Department Goal 1

- To ensure validity of tax base calculations, complete annual work including ATIs and new construction to mail notices and provide preliminary roll certification by early August 2022. Maintain moving forward.

Department Goal 2

- Continue to inspect each improved property once between reassessments by ensuring the median inspection date for improved properties lags the current tax year by no more than 2 years and by reducing the number of properties with an inspection date greater than 5 years from its current 9.62% to 5% over 5 years ending in FY 2026.
- Continue to inspect 50,000-55,000 properties per year and stabilize field time by appraisers at 16% of available time; thus increasing inspection frequency by appraisers as opposed to data collectors.

BUDGET

Department: Budget
Fund: General Fund
Function: General Government

Mission: The Budget Department provides financial services and assists departments with the administration of grant awards in order to maintain the County's financial integrity and accountability and to support effective decision-making.

Services Provided:

- Develop and monitor annual operating and capital budgets
- Formulate financial strategies including multi-year financial plans
- Assist in management of state and federal grants

Departmental Summary:

	<u>FY 2020</u> <u>Actual</u>	<u>FY 2021</u> <u>Actual</u>	<u>FY 2022</u> <u>Adjusted</u>	<u>FY 2023</u> <u>Proposed</u>	<u>Change</u>	<u>Percent</u> <u>Change</u>
Positions/FTE	7.00	8.00	7.00	7.00	-	0.0
Personnel	\$ 731,733	\$ 737,796	\$ 714,498	\$ 748,598	\$ 34,100	4.8
Operating	24,965	21,398	36,689	25,778	(10,911)	(29.7)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 756,698</u></u>	<u><u>\$ 759,194</u></u>	<u><u>\$ 751,187</u></u>	<u><u>\$ 774,376</u></u>	<u><u>\$ 23,189</u></u>	3.1

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures represents a decrease in noncapital furniture, fixtures and equipment for conference room equipment and records services for digitalizing the budget document.

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Determine financial resources necessary for the County's functions.

Objective 1(a): Annually update a five-year plan for the General Fund, the Debt Service Fund, the Transportation Sales Tax Special Revenue Fund, and the Environmental Management Enterprise Fund that incorporates the Capital Improvement Plan and equipment replacement program.

Objective 1(b): Estimate General Fund budgeted revenues within 2% of actuals.

Initiative V: Quality Control

Department Goal 2: Ensure compliance with grant terms and conditions.

Objective 2: Work with departments to ensure zero audit findings and/or questioned costs in the Single Audit.

BUDGET (continued)

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Input:				
Number of Federal Awards	2	92	107	100
Output:				
Budgeted General Fund revenue	1(a)	\$242,232,055	\$241,771,215	\$252,385,894
Actual General Fund revenues ¹	1(a)	\$246,598,549	\$253,661,999	\$252,385,894
Efficiency:				
Dollar amount of Single Audit questioned costs	2	\$0	\$0	\$0
Outcome:				
Five-year plans prepared	1(b)	100%	50%	100%
Percent of revenue variance ¹	1(a)	1.8%	4.9%	0.0%
Single Audit findings	2	0	0	0
Percent of Single Audit questioned costs	2	0.0%	0.0%	0.0%

¹ FY 2021 Actual & FY 2022 Projected reflect the projection at time of budget preparation.

2022 ACTION STEPS

Department Goal 1

- Re-establish development of five-year plans for General Fund and Environmental Management Fund.

CONTRACTS AND PROCUREMENT

Division: Central Parts Warehouse
Fund: Internal Service Fund
Function: General Government

Mission: The Central Parts Warehouse is responsible for purchasing vehicle parts, tires, and accessories for the entire County fleet, ensuring that the procured products are of high quality and the best value for the tax dollar.

Services Provided:

- Ensure parts are readily available to maintain operational readiness of the County's fleet

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	4.00	4.00	4.00	4.00	-	0.0
Charges and Fees	<u>\$ 2,819,558</u>	<u>\$ 2,809,974</u>	<u>\$ 3,000,000</u>	<u>\$ 3,000,000</u>	<u>\$ -</u>	0.0
TOTAL REVENUES	<u>\$ 2,819,558</u>	<u>\$ 2,809,974</u>	<u>\$ 3,000,000</u>	<u>\$ 3,000,000</u>	<u>\$ -</u>	0.0
Personnel	\$ 270,317	\$ 260,616	\$ 274,258	\$ 262,958	\$ (11,300)	(4.1)
Operating	2,541,561	2,552,850	2,725,742	2,737,042	11,300	0.4
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 2,811,878</u>	<u>\$ 2,813,466</u>	<u>\$ 3,000,000</u>	<u>\$ 3,000,000</u>	<u>\$ -</u>	0.0

Funding Adjustments for FY 2023 Include:

- Revenues reflect the cost and usage of parts for maintenance of vehicles by Fleet Operations.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses represent an increase to the inventory of parts used to maintain vehicles and heavy machinery by Fleet Operations.

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Provide quality parts in an effective and cost efficient manner.

Objective 1(a): Establish base-line data for the on-line stocking and inventory control program for Fleet Operations.

Objective 1(b): Process and/or store 90% of items received within 2 hours of receipt.

Objective 1(c): Maintain stock turnover with a quarterly ratio of 4 to 1 to comply with national standard.

CONTRACTS AND PROCUREMENT (continued)

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Output:				
Inventory line items	1(a)	1,530	1,552	1,600
Supplies issued monthly	1(b)	4,361	4,196	4,300
Received and stored items processed monthly	1(b)	3,993	4,041	4,100
Efficiency:				
Average error rate on issuing supplies	1(c)	2.0%	2.0%	2.0%
Outcome:				
Percent of stored items processed within 2 hours of receipt	1(b)	90.0%	92.0%	93.0%
Annual ratio of stock turnover	1(c)	7:1	6.8:1	7:1

CONTRACTS AND PROCUREMENT (continued)

Division: Contracts and Procurement
Fund: General Fund
Function: General Government

Mission: The Contracts and Procurement Division ensures the most efficient use of resources in the procurement of goods and services to effectively meet organizational goals while protecting the public's interest.

Serviced Provided:

- Provide transparency in the procurement of goods, services, and construction
- Provide citizens with maximum exposure to the Small Business Enterprise Program

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	15.00	14.00	15.00	15.00	-	0.0
Miscellaneous	\$ 160,434	\$ 179,007	\$ 170,000	\$ 160,000	\$ (10,000)	(5.9)
TOTAL REVENUES	<u>\$ 160,434</u>	<u>\$ 179,007</u>	<u>\$ 170,000</u>	<u>\$ 160,000</u>	<u>\$ (10,000)</u>	<u>(5.9)</u>
Personnel	\$ 1,261,471	\$ 1,156,635	\$ 1,350,777	\$ 1,488,448	\$ 137,671	10.2
Operating	55,492	50,549	67,403	66,702	(701)	(1.0)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 1,316,963</u>	<u>\$ 1,207,184</u>	<u>\$ 1,418,180</u>	<u>\$ 1,555,150</u>	<u>\$ 136,970</u>	<u>9.7</u>

Funding Adjustments for FY 2023 Include:

- Revenues represent a decrease to procurement card rebates based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase also includes full-year funding for the transfer of one Administrative Service Coordinator position in FY 2022.
- Operating expenditures reflect no significant change from the previous year.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maintain a high level of customer service.

Objective 1(a): Provide on-going training opportunities for Charleston County employees.

Initiative IV: Workflow Analysis Process Management

Department Goal 2: Provide goods and services in a timely and cost-efficient manner.

Objective 2(a): Ensure 90% of informal solicitations are processed within 8 business days.

Objective 2(b): Ensure 65% of formal solicitations are issued within 72 business days.

CONTRACTS AND PROCUREMENT (continued)

Initiative V: Quality Control

Department Goal 3: Procure goods and services within the law.

Objective 3(a): Ensure 100% of Purchase Orders audited are in compliance with the Procurement Ordinance and Regulations.

Objective 3(b): Award 99% of purchases without written protest.

Department Goal 4: Seek Fair and Open Competition.

Objective 4: Ensure 100% of informal solicitations have three quotes.

MEASURES:		FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:	Objective			
Purchase Card purchases	2(a)	22,290	19,870	21,080
Purchase orders	2(a)(b),4	1,487	1,814	1,800
Output:				
Number of staff attending training	1(a)	10	15	16
Purchase orders processed ≤ \$25,000	2(a),3(a)(b),4	1,044	1,290	1300
Solicitations processed	2(b),3(a)(b)	95	56	75
Purchase orders ≥ \$25,000 processed	3(a)(b)	443	524	500
Number of Purchase Orders audited	3(a)	300	300	300
Efficiency:				
Cost per purchase order processed	2(a)(b)	\$100	\$100	\$100
Outcome:				
Percent of staff receiving at least 2 CEUs per fiscal year	1(a)	75.0%	66%	75%
Percent of purchase orders ≤ \$25,000 processed within 8 business days	2(a)	92.0%	73.9%	80.0%
Percent of purchase orders ≥ \$25,000 processed within 72 business day	2(b)	93.7%	67.2%	80.0%
Percent of audited purchase orders in compliance	3(a)	100%	95%	100%
Percent of purchases awarded without protest	3(b)	99.9%	100%	100%
Percent of informal solicitations having three quotes	4	100%	95%	100%

2022 ACTION STEPS

Department Goal 1

- Provide training sessions on procurement procedures to all departments.

Department Goal 2

- Establish guidelines and monitor purchases to ensure goals are being met.

Department Goal 3

- Perform audits on purchases to ensure Procurement Ordinance and Regulations are being followed.

ECONOMIC DEVELOPMENT

Fund: Special Revenue Fund
Function: Economic Development

Mission: Economic Development recruits new businesses, improves the business climate, helps existing companies stay healthy and grow in order to continuously improve an ever-expanding number of high-paying jobs, and attracts companies to the area by establishing multi-county industrial parks for the County.

Services Provided:

- Target key employment opportunities in manufacturing, distribution, corporate headquarters, software-makers, and research and development facilities
- Build new and existing businesses with strong business assistance programs

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	10.00	10.00	9.00	9.00	-	0.0
Property Tax	\$ 3,906,366	\$ 4,123,597	\$ 3,724,024	\$ 3,961,242	\$ 237,218	6.4
Miscellaneous	23,593	(10,325)	5,000	10,000	5,000	100.0
TOTAL REVENUES	<u>\$ 3,929,959</u>	<u>\$ 4,113,272</u>	<u>\$ 3,729,024</u>	<u>\$ 3,971,242</u>	<u>\$ 242,218</u>	6.5
Personnel	\$ 1,166,574	\$ 1,028,128	\$ 1,184,033	\$ 1,224,166	\$ 40,133	3.4
Operating	2,632,811	1,388,607	2,544,991	2,687,076	142,085	5.6
Capital	-	-	-	60,000	60,000	100.0
TOTAL EXPENDITURES	<u>3,799,385</u>	<u>2,416,735</u>	<u>3,729,024</u>	<u>3,971,242</u>	<u>242,218</u>	6.5
Interfund Transfer Out	-	-	1,810,000	-	(1,810,000)	(100.0)
TOTAL DISBURSEMENTS	<u>\$ 3,799,385</u>	<u>\$ 2,416,735</u>	<u>\$ 5,539,024</u>	<u>\$ 3,971,242</u>	<u>\$ (1,567,782)</u>	(28.3)

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase in the value of existing multi-county parks.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. This increase is slightly offset by the reduction of the vacant Director of Operation position in FY 2022.
- Operating expenses represent an increase due to costs associated with the department's new office space.
- Capital expenses include one new utility vehicle.

ECONOMIC DEVELOPMENT (continued)

Division: Revenue Bond Debt Service
Fund: Special Revenue Fund
Function: Economic Development

Mission: The Debt Service Division accounts for servicing the Special Source Revenue Bonds issued to fund \$80 million for the South Aviation Road Project and to fund \$33 million for the Mercedes Plant. This program records the principal, interest, and other costs related to the repayment of that debt issuance.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Property Tax	\$26,378,341	\$26,630,376	\$26,323,617	\$26,797,383	\$ 473,766	1.8
Interest	265,837	38,411	-	-	-	0.0
TOTAL REVENUES	26,644,178	26,668,787	26,323,617	26,797,383	473,766	1.8
Interfund Transfer In	8,083,978	10,736,198	10,277,361	9,213,731	(1,063,630)	(10.3)
TOTAL SOURCES	<u>\$34,728,156</u>	<u>\$37,404,985</u>	<u>\$36,600,978</u>	<u>\$36,011,114</u>	<u>\$ (589,864)</u>	<u>(1.6)</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	12,456,481	12,914,490	14,055,270	14,601,393	546,123	3.9
Capital	-	-	-	-	-	0.0
Debt Service	8,673,524	10,735,549	10,276,361	9,212,731	(1,063,630)	(10.4)
TOTAL EXPENDITURES	21,130,005	23,650,039	24,331,631	23,814,124	(517,507)	(2.1)
Interfund Transfer Out	10,358,032	14,126,102	13,614,267	13,060,137	(554,130)	(4.1)
TOTAL DISBURSEMENTS	<u>\$31,488,037</u>	<u>\$37,776,141</u>	<u>\$37,945,898</u>	<u>\$36,874,261</u>	<u>\$ (1,071,637)</u>	<u>(2.8)</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect fees-in-lieu-of property taxes that were designated by County Council as security for the repayment of the debt service. After the verification of sufficient revenues to service the current year's debt, the fees-in-lieu-of property taxes are distributed to taxing entities. The increase in revenue represents additional fees collected for new and enhanced developments in the County.
- The Interfund Transfer In represents a decrease in transfers from the revenue fund to service the debt.
- Operating costs reflect an increase for the disbursement of multi-county revenues to taxing entities outside of County government.
- Debt Service reflects the scheduled principal and interest payments on the 2013 Special Source Revenue Bond and the 2017 Special Source Revenue Bond. The decrease reflects savings from refinancing the 2013 Special Source Revenue Bond during 2021.

ECONOMIC DEVELOPMENT (continued)

- The Interfund Transfer Out represents transfers of multi-county parks revenues to the General Fund, Debt Service Fund, and Trident Technical College Operating and Debt Funds. Another portion of the interfund transfer out reflects transfers from the revenue fund to the debt fund for the Special Source Revenue Bonds.

FINANCE

Department: Finance
Fund: General Fund
Function: General Government

Mission: The Finance Department is responsible for maintaining accurate records of the County's financial transactions and reporting the results through the Comprehensive Annual Financial Report (CAFR) to all interested parties including taxpayers, other governmental entities, creditors, and management.

Services Provided:

- Monitor the stewardship of public funds
- Ensure the ability of the County to meet financial obligations
- Monitor compliance with legal and regulatory provisions applicable to the expenditure of public funds

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	12.00	12.00	12.00	12.00	-	0.0
Charges and Fees	\$ 4,050	\$ 3,636	\$ 3,400	\$ 2,800	\$ (600)	(17.6)
TOTAL REVENUES	<u>\$ 4,050</u>	<u>\$ 3,636</u>	<u>\$ 3,400</u>	<u>\$ 2,800</u>	<u>\$ (600)</u>	<u>(17.6)</u>
Personnel	\$ 993,479	\$ 917,562	\$ 1,066,888	\$ 1,053,979	\$ (12,909)	(1.2)
Operating	48,227	44,068	48,871	48,102	(769)	(1.6)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 1,041,706</u>	<u>\$ 961,630</u>	<u>\$ 1,115,759</u>	<u>\$ 1,102,081</u>	<u>\$ (13,678)</u>	<u>(1.2)</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect a decrease in child support fees.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit program. Personnel costs also reflect a decrease due to interdepartmental changes.
- Operating expenditures reflect no significant change.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Keep management and public informed of the County's financial status.

Objective 1(a): Submit 100% of regulatory filings (State and Federal) by the prescribed deadline to avoid penalties and receive maximum benefits allowed.

Objective 1(b): Prepare the Comprehensive Annual Financial Report (CAFR) within 180 days after fiscal year end incorporating all new GASB pronouncements.

FINANCE (continued)

Department Goal 2: Provide quality service to vendors and employees.

Objective 2: Accurately prepare all payrolls as scheduled by County Policy.

Initiative V: Quality Control

Department Goal 3: Safeguard the County's assets.

Objective 3(a): Maintain or improve the County's bond rating from the major rating agencies.

Objective 3(b): Submit 100% of regulatory filings as required by the bond covenants.

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Output:				
Number of deadlines missed	1(a),2	0	0	0
Number of days to prepare the CAFR	1(b)	165	163	170
Outcome:				
<u>General Obligation Bond</u>	3(a)			
Standards & Poor's Corporation		AAA	AAA	AAA
Moody's Investors Service		Aaa	Aaa	Aaa
Fitch Ratings, Inc.		AAA	AAA	AAA
Regulatory filing deadlines missed	1(a),3(b)	0	0	0
<u>CAFR Preparation</u>	1(b)			
External auditor proposed adjustments		0	0	0
Days to close fiscal year end		59	60	60
Journal entries required after year end		60	60	60
Management letter comments/material weaknesses		0	0	0

HUMAN RESOURCES

Program: Employee Benefits
Fund: Internal Service Fund
Function: General Government

Mission: The Employee Benefits program tracks fringe benefit rate needs by category of purpose (health, dental, life, and disability insurances). Premiums for health-related insurance, professional medical services and wellness-related consultant fees are paid by this program to maintain service contracts benefiting the Charleston County government workforce. Wellness programs are also funded through this program.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	-	0.0
Intergovernmental	\$ 1,149,949	\$ 1,149,949	\$ -	\$ -	\$ -	0.0
Charges and Fees	49,734,010	49,558,423	30,609,385	32,106,866	1,497,481	4.9
Interest	812,482	94,089	100,000	400,000	300,000	300.0
TOTAL REVENUES	<u><u>\$51,696,441</u></u>	<u><u>\$50,802,461</u></u>	<u><u>\$30,709,385</u></u>	<u><u>\$32,506,866</u></u>	<u><u>\$ 1,797,481</u></u>	5.9
Personnel	\$ 116,166	\$ 113,936	\$ 117,985	\$ 119,366	\$ 1,381	1.2
Operating	61,776,676	62,662,406	31,341,400	32,387,500	1,046,100	3.3
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$61,892,842</u></u>	<u><u>\$62,776,342</u></u>	<u><u>\$31,459,385</u></u>	<u><u>\$32,506,866</u></u>	<u><u>\$ 1,047,481</u></u>	3.3

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase by the State for the employer's contribution to health insurance costs. In addition, revenues include a higher interest earnings projection.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect the higher costs of various insurances as determined by the State.

HUMAN RESOURCES (continued)

Division: Human Resources
Fund: General Fund
Function: General Government

Mission: The Human Resources Division collaborates with all County employees to create and sustain a positive, inviting and responsive culture of learning and doing which promotes the County's mission of excellent service delivery and outcomes for our citizens.

Services Provided:

- Administer benefit, classification and compensation programs
- Conduct benefits education and wellness programs
- Coordinate awards and recognition programs
- Provide staff development training
- Facilitate employee relations
- Facilitate the performance management program and provide performance counseling
- Conduct internal investigations of harassment and/or discrimination complaints
- Facilitate diversity management, employee engagement and customer service programs
- Coordinate Americans with Disabilities Act (ADA) and Disabilities Management programs
- Coordinate Employee Assistance Programs (EAP)
- Develop and facilitate organization-wide talent management/workforce development

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	24.00	25.00	26.00	26.00	-	0.0
Personnel	\$ 1,736,454	\$ 2,062,710	\$ 2,495,871	\$ 2,466,003	\$ (29,868)	(1.2)
Operating	233,555	248,585	326,305	464,663	138,358	42.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	1,970,009	2,311,295	2,822,176	2,930,666	108,490	3.8
Interfund Transfer Out	-	-	-	127,533	127,533	100.0
TOTAL DISBURSEMENTS	\$ 1,970,009	\$ 2,311,295	\$ 2,822,176	\$ 3,058,199	\$ 236,023	8.4

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs are offset by a reduction in temporaries and anticipated vacancies based on current trends.
- Operating expenditures represent increases in contracted temporaries to assist with projects and in-house training for County employees based on current trends. The increases are offset by a decrease in consultant fees due to budget constraints.
- Interfund Transfer Out represents General Fund support for the Summer Youth program.

HUMAN RESOURCES (continued)

Performance Measures:

Initiative II: Human Resources & Resource Management

Department Goal 1: Develop a process which provides timely and accurate enrollment and updating of all new hires, incumbents and retirees into the PEBA health care and retirement systems.

Objective 1(a): Process annual benefits enrollment by the first paycheck in January.

Objective 1(b): Assist transitioning retirees and current retirees with PEBA health benefits.

Objective 1(c): Monitor and respond to all new inquiries that are reported via the portal (FreshDesk).

Department Goal 2: Improve efficiency in the County's Unemployment Claims Process

Objective 2(a): Continue monitoring claims and billings.

Department Goal 3: Provide employee development to existing and new employees.

Objective 3(a): Deliver employee development programs remotely.

Objective 3(b): Prepare qualified internal employees for promotion opportunities in the County.

Department Goal 4: Use best practices to recruit and retain a highly qualified and diverse staff.

Objective 4(a): Ensure all new hires are onboarded through the NeoGov applicant tracking system.

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual²</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Output:				
<u>Benefits:</u>				
Number of days for accurate completion of benefits enrollment	1(a)	n/a	0 days	0 days
Number of new retirees processed	1(b)	n/a	98	100
Number of meetings held with employees/retirees	1(b)	n/a	91	100
Number of retirees total	1(b)	n/a	1,246	1,200
Number of new inquiries to the FreshDesk portal ¹	1(c)	n/a	n/a	n/a
<u>Unemployment:</u>				
Number of claims processed	2(a)	n/a	436	450
Total number of claims paid	2(a)	n/a	294	300
<u>Employee Learning & Development:</u>				
Number of classes taken	3(a)	n/a	12,557	12,750
Number of Demand Classes offered	3(a)	n/a	464	500
Number of employees taking classes	3(a)	n/a	2,428	2,500
<u>Employment & Compensation:</u>				
Number of internal promotions ¹	3(b)	n/a	n/a	n/a
<u>Onboarding:</u>				
Number of benefits eligible new hires Onboarded remotely	4(a)	n/a	365	375
Number of Mandatory Classes for New Hires	4(a)	n/a	14	14
Number of New Hires completing Mandatory Classes	4(a)	n/a	340	375
Outcome:				
Percentage of accurate completion of benefits enrollment	1(a)	n/a	100%	100%
Percentage of FreshDesk responses within 24 business hours	1(c)	n/a	100%	100%
Percentage of remote training completed by employees	3(a),4(a)	n/a	100%	100%

HUMAN RESOURCES (continued)

¹ Department began tracking this measure in FY 2022

² Data unavailable at time of publication.

2022 ACTION STEPS

Department Goal 2

- Develop a training for supervisors on the claim process, appeal process and how to prevail in a hearing.

Department Goal 3

- Assist departments in creating succession plans and career advancement plans.

Department Goal 4

- Track applicant diversity to ensure the workforce is representative of the community we serve.
- Ensure recruitment efforts are conducive to recruiting and retaining a diverse workforce.

HUMAN RESOURCES (continued)

Program: Summer Youth Program
Fund: Special Revenue Fund
Function: General Government

Mission: The Summer Youth Program provides job opportunities for high school and college students to explore possible careers, have a meaningful employment experience, and develop essential work readiness skills.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
TOTAL REVENUES	-	-	-	-	-	0.0
Interfund Transfer In	-	-	-	127,533	127,533	100.0
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 127,533</u>	<u>\$ 127,533</u>	100.0
Personnel	\$ 44,079	\$ -	\$ 45,000	\$ 126,423	\$ 81,423	180.9
Operating	14,057	-	15,000	45,527	30,527	203.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 58,136</u>	<u>\$ -</u>	<u>\$ 60,000</u>	<u>\$ 171,950</u>	<u>\$ 111,950</u>	186.6

Funding Adjustments for FY 2023 Include:

- Interfund Transfer In represents an increase in the General Fund's support of the Summer Youth Program.
- Personnel costs reflect projected compensation for the temporary employees participating in the program.
- Operating costs reflect an increase to reflect the libraries' participation in the program.

REVENUE COLLECTIONS

Division: Delinquent Tax
Fund: General Fund
Function: General Government

Mission: The Delinquent Tax Division investigates and collects delinquent real and personal ad valorem property taxes, penalties, and levy costs; and locates and notifies delinquent taxpayers of taxes owed.

Services Provided:

- Plan, conduct, and manage tax sales
- Perform post-sale title and mortgage research and deed creation
- Seize property for non-payment in accordance with S.C. Code of Laws, Title 12

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	6.00	6.00	6.00	6.00	-	0.0
Charges and Fees	\$ 986,505	\$ 1,046,218	\$ 1,017,265	\$ 1,018,103	\$ 838	0.1
Miscellaneous	9,991	16,848	12,000	15,500	3,500	29.2
TOTAL REVENUES	<u>\$ 996,496</u>	<u>\$ 1,063,066</u>	<u>\$ 1,029,265</u>	<u>\$ 1,033,603</u>	<u>\$ 4,338</u>	<u>0.4</u>
Personnel	\$ 676,431	\$ 705,750	\$ 740,802	\$ 750,879	\$ 10,077	1.4
Operating	260,121	244,475	288,463	282,724	(5,739)	(2.0)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>936,552</u>	<u>950,225</u>	<u>1,029,265</u>	<u>1,033,603</u>	<u>4,338</u>	<u>0.4</u>
Interfund Transfer Out	<u>317,556</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL DISBURSEMENTS	<u>\$ 1,254,108</u>	<u>\$ 950,225</u>	<u>\$ 1,029,265</u>	<u>\$ 1,033,603</u>	<u>\$ 4,338</u>	<u>0.4</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in levy costs to recover the expenditures and bidder default fees related to the delinquent tax process.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include a reimbursement to the Treasurer's Office for the use of services provided by the department.
- Operating expenditures reflect a decrease in office expenses and contract services based on historical trends and usage.

REVENUE COLLECTIONS (continued)

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Increase the amount of County revenue by collecting delinquent taxes in an efficient and timely manner.

Objective 1(a): Attain collection rates of 97% for valid delinquent real property taxed accounts.¹

Objective 1(b): Attain collection rates of 70% existing mobile home taxed accounts.¹

Objective 1(c): Attain collection rates of 60% of existing personal property accounts in Watercraft, Business Personal State/County, Aircraft and Rental Residential.¹

MEASURES:	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Output:				
Total accounts collected in real property ^{2 & 3}	1(a)	9,558-268	8911-480	8251 – N/A ⁴
Total accounts collected in mobile homes ^{2 & 3}	1(b)	2,828-651	2827-732	2257 – N/A ⁴
Total accounts collected in personal property ^{2 & 3}	1(c)	33224-10,986	34,784-14,171	12,140 – N/A ⁴
Efficiency:				
Cost per collection ⁴	1(a)(b)(c)	\$27.35	\$30.08	N/A ⁴
Outcome:				
Closure rate for real property accounts ^{2 & 3}	1(a)	97.20%	94.61%	N/A ⁴
Closure rate for mobile home accounts	1(b)	76.98%	74.11%	N/A ⁴
Closure rate for personal property accounts (BPS, BPC, RRES, WC, AC)	1(c)	66.93%	59.26%	N/A ⁴

¹All beginning account balances are based on the statutory date of March 17, placing the complete 15% on the current bill and officially shifting the accounts into delinquency pursuant to SC Code of Laws, Title 12, Section 12-45-180 *et seq.* "When the taxes and assessments or any portion of the taxes...are not paid before the seventeenth day of March, the county treasurer shall issue his tax execution to the officer authorized and directed to collect delinquent taxes".

²FY 2020 showed improvement in closure rates listed for Real Property and Personal Property. The annual tax sale for delinquent Real Property and Mobile Homes directly mirrored this improvement by being the shortest sale this department has had since its creation. The Debt Setoff program showed strong returns in Personal Property collections by 8.7%. This was also evident in the addition of two strongly utilized temporary personnel, which provided a physical collection point and needed visibility with delinquent businesses and individuals. Mobile Homes continued to show an increase by 4.32% from the previous year.

³FY 2021 showed a decline in closure rates listed for Real Property and Personal Property most in part to the complications surrounding the COVID-19 pandemic. Debt Setoff continued to assist in personal property collections but due to the anticipated change in watercraft collections the office experienced a drop in personal property collections below the 60% goal set in previous years. Mobile Homes also showed a decline by 2.87% from the previous year. Although challenging, the annual tax sale for delinquent Real Property and Mobile Homes was still held which assisted in keeping their respective collections close to pre-pandemic standards. Due to the challenges involved with COVID-19, the tax team (consisting of individuals from 5 different departments) was able to come together and deliver a safe and efficient sale which had more than 400 bidders attend. Because of these efforts, the entire team received the Team of the Quarter Award for the first quarter in 2021.

⁴Cost per Collection = (Total Actual Expenditures for the Fiscal Year) / (Sum of Accounts Paid, Abatements, and *Nulla Bona* Accounts) FY 2020 shows \$936,552 in actual expenditures. The Delinquent Tax Office experienced a slight increase in cost per collection.

2022 ACTION STEPS

Department Goal 1

- Since 2016, the department has been running one FTE short, which was supplemented by the addition and utilization of two temporary personnel. Their work showed a definite increase in physical collections and our department will be looking to explore the transition of one of them into the vacant position if it continues to show viability. We are refocusing our efforts in the upcoming year to better structure personal property collections which will proof for the need for this additional staff member.
- As predicted for FY 2021, costs collected for delinquent Watercraft began to diminish, which the Delinquent Tax department began monitoring due to the anticipated loss of collectible revenue. The impact will be seen in FY 2022 which saw a drop of 10,526 accounts because the majority of watercraft accounts were no longer collected in

REVENUE COLLECTIONS (continued)

arrears. Documented water vessels will continue to be collected in arrears accounting for 1153 delinquent accounts in FY 2022. This level of collections is anticipated to be the norm moving forward.

- COVID-19 was a strong influence on delinquent collections. The main goal for the upcoming year is the return to pre-pandemic standards. The delinquent tax department is monitoring the aftereffects of the impact of COVID-19 on the ability for taxpayers to pay their property taxes. In communication with surrounding counties it has been determined that there is a decline in collections; however, current collections for Charleston County show no such variance at this time. We are working to determine areas we can amplify our collection efforts so that we can mitigate the possibility of the decline in collections.

REVENUE COLLECTIONS (continued)

Division: Revenue Collections
Fund: Enterprise Fund
Function: General Government

Mission: Revenue Collections administers on a fee basis the collection of accommodations taxes, business license fees, hazardous material fees, stormwater fees, and the solid waste user fee for the County and municipalities. Also included are franchise fees, hospitality fees, 800 MHz fees, bankruptcy fees, and municipal improvement district taxes.

Services Provided:

- File legal actions against delinquent accounts and for non-compliance to collect unpaid fees owed to Charleston County
- Work with the Planning Department on zoning issues
- Collect fees for other County departments as requested

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	20.00	20.00	20.00	20.00	-	0.0
Charges and Fees	\$ 2,143,905	\$ 2,517,711	\$ 2,359,898	\$ 2,752,146	\$ 392,248	16.6
Interest	85,854	16,270	9,000	36,000	27,000	300.0
Miscellaneous	1,616	3,778	-	-	-	0.0
TOTAL REVENUES	2,231,375	2,537,759	2,368,898	2,788,146	419,248	17.7
Interfund Transfer In	366,306	-	-	-	-	0.0
TOTAL SOURCES	\$ 2,597,681	\$ 2,537,759	\$ 2,368,898	\$ 2,788,146	\$ 419,248	17.7
Personnel	\$ 1,614,256	\$ 1,571,100	\$ 1,651,394	\$ 1,625,828	\$ (25,566)	(1.5)
Operating	834,748	894,110	485,733	602,082	116,349	24.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	2,449,004	2,465,210	2,137,127	2,227,910	90,783	4.2
Interfund Transfer Out	-	200,000	231,771	560,236	328,465	141.7
TOTAL DISBURSEMENTS	\$ 2,449,004	\$ 2,665,210	\$ 2,368,898	\$ 2,788,146	\$ 419,248	17.7

Funding Adjustments for FY 2023 Include:

- Revenues represent charges to collect municipal and county revenues. Collections are projected to increase based on projected fees charged to the municipalities. Revenues also reflect an increase based on higher interest earning projections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The decrease represents the elimination of cost for services provided by the Sheriff's Office.

REVENUE COLLECTION (continued)

- Operating expenses represent an increase in mailers and maintenance contract software to help administer the short-term rentals related to Accommodations Tax.
- Interfund Transfer Out represents an increase of profits to the General Fund for the difference between revenues and expenses.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To increase revenues by identifying businesses operating without a license or outside of the applicable rate classification.

Objective 1(a): Increase business license field inspections by 30.

Objective 1(b): Locate 70% more businesses operating illegally.

Objective 1(c): Increase audits conducted by 7%.

MEASURES:		FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
	<u>Objective</u>			
Output:				
Field inspections/calls/emails	1(a)	6,800	4,000	5,000
Illegal businesses located – businesses noncompliant	1(b)	38	19	50
Audits conducted	1(c)	676 ¹	476	600
Efficiency:				
Average chargeback per audit	1(c)	365	580	
Outcome:				
Percent increase of business license inspections ¹	1(a)	20.0%	(42%)	20%
Percent increase of locating businesses operating illegally ¹	1(b)	(10.0)	(50%)	38%
Percent increase of audits conducted	1(c)	(57.0%)	(30%)	21%
Collections from audit chargebacks	1(c)	\$24,023	60,146	45,000

¹ Audits were not scheduled from March to June 2020.

² Uncertainty of COVID-19 and future implementation of “remote audits only” render this number difficult to project at this time.

2022 ACTION STEPS

Department Goal 1

- Complete transition to new software by January renewal.
- Update business license ordinance to current NAICS as well as revenue neutral rate change as needed. This will be accomplished once software is in place.
- Continue with efforts to identify businesses not in compliance with business license.
- Move more office functions to online to decrease person-to-person contact during current pandemic.



DEPUTY ADMINISTRATOR GENERAL SERVICES

Fund: General Fund
Function: General Government

Mission: The Deputy Administrator General Services provides administrative oversight and project direction to five departments, which include Building Inspections Services, Facilities Management, Planning and Zoning, Safety and Risk Management and Technology Services.

Departmental Summary

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	4.00	5.00	5.00	5.00	-	0.0
Personnel	\$ 493,936	\$ 604,028	\$ 713,776	\$ 749,040	\$ 35,264	4.9
Operating	8,534	11,515	14,286	68,936	54,650	382.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 502,470</u></u>	<u><u>\$ 615,543</u></u>	<u><u>\$ 728,062</u></u>	<u><u>\$ 817,976</u></u>	<u><u>\$ 89,914</u></u>	12.3

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase to fund grant matches in FY 2023.

BUILDING INSPECTIONS SERVICES

Division: Building Inspections Services
Fund: General Fund
Function: Public Safety

Mission: Building Inspections Services assures compliance with the Construction Codes adopted by the South Carolina Building Codes Council to provide for the safety, health, public welfare and structural stability of property for the residents of Charleston County and to provide for the issuance of permits to ensure that structures are safe, sanitary and fit for occupancy.

Services Provided:

- Issue contractor licenses
- Provide pre-construction building plan reviews
- Issue construction-related permits
- Inspect property to ensure building structures are constructed or maintained in accordance with standards, codes, regulations, ordinances, and construction requirements

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	30.00	30.00	34.00	34.00	-	0.0
Licenses and Permits	\$ 1,881,271	\$ 2,439,611	\$ 1,860,000	\$ 2,380,000	\$ 520,000	28.0
Intergovernmental	-	-	-	58,000	58,000	100.0
Charges and Fees	460,225	679,342	477,000	755,000	278,000	58.3
Miscellaneous	16,166	(33,781)	3,000	1,000	(2,000)	(66.7)
TOTAL REVENUES	2,357,662	3,085,172	2,340,000	3,194,000	854,000	36.5
Interfund Transfer In	13,660	-	-	-	-	0.0
TOTAL SOURCES	\$ 2,371,322	\$ 3,085,172	\$ 2,340,000	\$ 3,194,000	\$ 854,000	36.5
Personnel	\$ 1,951,131	\$ 1,971,335	\$ 2,246,022	\$ 2,670,918	\$ 424,896	18.9
Operating	267,128	155,854	273,051	303,692	30,641	11.2
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	2,218,259	2,127,189	2,519,073	2,974,610	455,537	18.1
Interfund Transfer Out	14,277	36,209	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 2,232,536	\$ 2,163,398	\$ 2,519,073	\$ 2,974,610	\$ 455,537	18.1

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in building permits and plan review fees based on current projections.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increases also include the addition of a Plans Reviewer position and a Building Codes Enforcement position. The increases are offset by higher anticipated personnel lapse.

BUILDING INSPECTIONS SERVICES (continued)

- Operating expenditures represent an increase in fuel due to estimated fuel costs. The expenditures also represent additional training and conference costs due to mandatory employee certifications.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Expand departmental operational systems using IAS Accreditation suggestions to include system upgrades, website usage, SOP additions and updates, and department specific audits.

Objective 1(a): Continue educational program for community and industry on automated permitting system.

Objective 1(a): Continue working towards being able to receive/store plan set digitally and develop administration to implement digital plans including storing of old sets from our retention plan.

Objective 1(c): Meet or exceed IAS service goals with favorable results of semi-annual Department Internal Quality Assurance Review.

Department Goal 2: Expand the community educational program of building a hazard resistance community through Project Impact and related programs.

Objective 2(a): Promote hazard preparation through public attendance at expositions, speaking events, public school functions, and other areas of public education.

Objective 2(b): Provide educational seminars for design professionals, contractors, code officials, and other interested parties relating to hazard subjects.

Initiative IV: Workflow Analysis-Process Management

Department Goal 3: Maintain Class ratings for reduction in flood insurance premiums for our citizens.

Objective 3(a): Maintain Class 3 rating with FEMA resulting in a 30% reduction in flood insurance premiums for our citizens.

Objective 3(b): Maintain Class 3/2 rating with the private insurance industry, which results in selective rate reductions in property insurance work toward a class 2/2 rating.

Objective 3(c): Maintain educational program for continuing education for staff members to keep current with all federal, state, and local code modification expansions as changes are required in the floodplain regulations.

MEASURES:

		FY 2020	FY 2021	FY 2022
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Input:				
Permit revenue	1(a)	\$1,664,681	\$2,163,402	\$1,700,000
Output:				
Permits issued	1(a)	12,130	12,893	13,537
Inspections performed	1(a)	33,110	33,588	35,267
Commercial plans approved	1(a)	239	381	88
Residential plans approved	1(a)	1,265	1,606	1,662
Number of contractor's licenses issued/renewed	1(a)	3,018	2,532	2,658
Number of Certificates of Occupancy issued	1(a)	521	786	620
Number of people serviced by web-based system	1(a)(b)	66,998	80,232	83,679
Number impacted by public education programs	2(a)	188,453	88,453	197,875
Number attending educational seminars	2(b)	5,951	5,851	6,029
Hours of Code Enforcement Officers training	3(c)	763	773	773
Efficiency:				
Average number of days per commercial plan review	1(a)(c)	14	14	15
Average number of days per residential plan review	1(a)(c)	14	14	15

MEASURES:

		FY 2020	FY 2021	FY 2022
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>

BUILDING INSPECTIONS SERVICES (continued)

Outcome:

Web-based requests satisfied	1(a)	100%	100%	100%
Percentage of auto system training program completed	1(a)	100%	100%	100%
Percentage of Met or Exceeded Department Service Goals	1(c)	90%	98%	98%
Favorable Rating achieved during Semi-Annual Internal Audit	1(c)	Yes	Yes	Yes
Percentage of outreach programs completed	2(a)	100%	100%	100%
Percentage of educational seminars completed	2(b)	100%	100%	100%
Community Rating System rating	3(a)	Class 3	Class 3	Class 3
Insurance Services Office rating	3(b)	Class 3/2	Class 3/2	Class 3/2
Percentage of Code Enforcement Officers training completed	3(c)	100%	100%	100%

2022 ACTION STEPS

Department Goal 1

- Continue moving the entire plan documentation system to be fully digital. All paper plan sets are in the process of being scanned and allow customers to upload plans electronically. Maintain the system patches and updates.
- Integrate the Decisions Engine self-service application into the Energov permitting system to enhance the department's services online, including integrating electronic plans/ permitting services and inspection management.
- Utilize FY 2021 added staff to realign service goals to improve efficiency and service quality.

Department Goal 2

- Continue outreach education programs and Special Projects/ Grants.
- Obtain a total of 2.5 Million in Grant and Hazard Mitigation project funding.

Department Goal 3

- Continue analyzing changes in program requirements and implement/adjust programs as required.
- Maintain Class 3 rating with FEMA by implementing all current CRS accredited activities and look for ways to add and implement additional activities in the future to obtain a class 2 within the subsequent two audit cycles.
- Increase the department involvement with resilience and sustainability requirements.
- Educate all the staff, design professionals, contractors, and the County citizens about the code in depth.

FACILITIES MANAGEMENT

Division: Facilities Management
Fund: General Fund
Function: General Government

Mission: Facilities Management master plans, designs, constructs the physical spaces, and acquires Real Property needed by the County. Once constructed or acquired, Facilities Management repairs, maintains, and renders operational support to preserve and renew all facility assets over their useful life.

Services Provided:

- Master planning, design and construction services for asset management projects and the five-year Capital Improvement Plan
- Maintain and repair all County-owned and leased facilities using predictive maintenance and asset management strategies with both in-house technicians and contracted services
- Facilitate, interpret and coordinate all real estate agreements and transactions for leased space involving the County
- Facilitate and oversee all facility service contracts such as security, custodial and maintenance
- Develop and maintain asset management, space utilization, and the capital improvement reserve programs
- Forecast capital improvement and repair expenses and identify excess Real Property for disposition

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	94.95	94.95	100.10	100.10	-	0.0
Intergovernmental	\$ 144,017	\$ 175,498	\$ 220,000	\$ 160,000	\$ (60,000)	(27.3)
Miscellaneous	1,408	30,748	-	-	-	0.0
Leases and Rentals	<u>234,764</u>	<u>167,873</u>	<u>77,282</u>	<u>57,282</u>	<u>(20,000)</u>	<u>(25.9)</u>
TOTAL REVENUES	<u>\$ 380,189</u>	<u>\$ 374,119</u>	<u>\$ 297,282</u>	<u>\$ 217,282</u>	<u>\$ (80,000)</u>	<u>(26.9)</u>
Personnel	\$ 6,105,513	\$ 5,952,470	\$ 6,385,649	\$ 6,943,378	\$ 557,729	8.7
Operating	13,867,950	13,095,409	13,576,652	14,431,030	854,378	6.3
Capital	<u>902,421</u>	<u>1,880,042</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL EXPENDITURES	<u>20,875,884</u>	<u>20,927,921</u>	<u>19,962,301</u>	<u>21,374,408</u>	<u>1,412,107</u>	<u>7.1</u>
Interfund Transfer Out	<u>245,000</u>	<u>1,148,735</u>	<u>1,075,000</u>	<u>5,175,000</u>	<u>4,100,000</u>	<u>381.4</u>
TOTAL DISBURSEMENTS	<u>\$21,120,884</u>	<u>\$22,076,656</u>	<u>\$21,037,301</u>	<u>\$26,549,408</u>	<u>\$ 5,512,107</u>	<u>26.2</u>

Funding Adjustments for FY 2023 Include:

- Revenues represent the rental or lease of County facilities by external entities. Revenues also reflect a decrease due to the termination of four leases.

FACILITIES MANAGEMENT (continued)

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect full-year funding for a Technical Maintenance Manager, a Construction Field Manager, and three Trade Technicians III positions and other interdepartmental staffing changes in FY 2022.
- Operating expenditures reflect an increase due to security costs, utility costs, and maintenance costs for buildings and grounds. The increase also includes an allocation in contingency for renovation projects.
- Interfund Transfer Out represents a \$4.1 million transfer to the Facilities Preservation Fund for the preservation of facilities related capital assets.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Design, review, and manage projects to meet financial and schedule constraints to minimize changes during construction.

Objective 1(a): Ensure projects are constructed within budgeted resources.

Objective 1(b): Complete projects within 30 days of approved contract days.

Objective 1(c): Provide construction estimates within 10% of contract award amounts.

Objective 1(d): Manage projects to achieve Change Orders of 6% or less of total construction cost.

Department Goal 2: Ensure County government and supported agencies have an effective working environment to achieve mission responsibilities.

Objective 2(a): Maintain 95% documented completion rate of total work orders received versus work orders completed.

Objective 2(b): Complete 95% of budgeted projects scheduled.

Objective 2(c): Maintain 100% documented completion rate of total programmed maintenance required versus programmed maintenance completed.

Department Goal 3: Ensure County government and supported agencies have an effective working environment to achieve mission responsibilities.

Objective (3a): Maintain 100% completion rate of performing all due diligence items on or before the due diligence time period in real estate contracts.

Objective (3b): Maintain all lease agreements and amendments in current status, no lapse in agreement terms.

Objective (3c): Complete all facilities service contract renewals and/or solicitations to ensure there is no gap in provided services.

Objective (3d): Build and maintain a complete facilities asset inventory lists and warranty lists to ensure asset inventory accuracy.

Initiative III: Long-Term Financial Planning

Department Goal 4: Provide long-term funding for infrastructure repairs/upgrades and improve budget to actual efficiencies.

Objective 4(a): Budgeted special project cost estimates shall not exceed 15% of the actual expended costs.

Objective 4(b): Contracted services shall not exceed budgeted amount.

Objective 4(c): Actual utility expenditures shall not exceed budgeted estimates.

Objective 4(d): Maintain 85% total department operating budget effectiveness.

FACILITIES MANAGEMENT (continued)

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Input:				
Design and Construction:				
Total number of active construction contracts	1(a)	15	17	20
Percent of completed construction contracts designed by A&E	1(a)	69%	76%	75%
Total value of active contracts	1(a)	\$60.0M	\$63.1M	\$52.0M
Dollar value of contracts awarded	1(b)	\$60.0M	\$63.1M	\$52.0M
Real Property:				
Total number of acquisitions/dispositions ¹	3(a)	9	15	10
Total number of lease agreements ¹	3(b)	88	74	76
Total number of County Contracts ¹	3(c)	53	63	65
Output:				
Design and Construction:				
Number of contracts awarded (design & construction)	1(a)	75	68	65
Design estimate for awarded contracts	1(c)	\$3.0M	\$2.6M	\$20.0M
Number of change orders negotiated	1(d)	14	35	10
Dollar value of negotiated change orders	1(d)	\$421K	\$1.04M	\$500K
Total resources approved at construction award	1(d)	\$60.0M	\$65.8M	\$58.0M
Operations:				
Work orders issued	2(a)	8,312	7,631	8,276
Projects schedules	2(b)	205	115	201
Programmed maintenance work orders issued	2(c)	8,310	8,121	8,282
Total contracted services budgeted	4(b)	\$4,877,848	7,643,997	8,368,993
Department operating budget	4(d)	\$17,670,625	17,731,149	18,762,228
Real Property:				
Percent of due diligence completed for acquisition/disposition ¹	3(a)	100%	100%	100%
Number of new leases/IGAs/easements & agreement renewals/terminations/amendments completed ¹	3(b)	23	85	50
Number of solicited & amended contracted service contracts ¹	3(c)	89	55	50
Percent of compiled asset/fuel tank inventory lists requested ¹	3(d)	60%	100%	100%
Efficiency:				
Design and Construction:				
Percent of awarded value to estimate	1(a)	79%	81%	75%
Average number of days from "substantial completion" to completion of "punch list"	1(b)	30	30	30
Operations:				
Percent of work orders completed	2(a)	90.02%	93.97%	94.50%
Percent of projects completed	2(b)	76.58%	77.39%	81.16%
Programmed maintenance compliance	2(c)	90.24%	93.87%	96.60%
Budgeting effectiveness percent – Contracts	3(b)	101.13%	99.49%	100%
Department operating budget effectiveness percent	3(d)	99.28%	94.5%	100%
Real Property:				
Percent of closings completed per all contract terms ¹	3(a)	100%	100%	100%
Percent of leases renewed/amended prior to lease end ¹	3(b)	100%	100%	100%
Percent of asset/warranty lists data base completed	3(d)	60.00%	100	100

FACILITIES MANAGEMENT (continued)

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Outcome:				
Design and Construction:				
Number of contracts completed (design & construction)	1(a)	44	42	46
Dollar value of construction completed (WIP)	1(a)	\$992K	\$26.1M	\$28.5M
Total number of construction contracts closed out	1(a)	0	3	9
Total number of projects completed	1(a)	32	38	46
Total final cost of projects completed	1(a)	\$879K	\$27.3M	\$29.5
Number of projects completed within approved resources	1(a)	32	38	46
Number of contracts within 15% design estimate	1(c)	32	38	46
Total amount saved through negotiations	1(c)	0	0	0
Operations:				
Work orders completed	2(a)	7,449	6,93.2	7,821
Projects completed	2(b)	157	89	164
Programmed maintenance work orders completed	2(c)	7,499	7,623	8,004
Actual expended costs of special projects	4(a)	\$1.54M	\$1,056,248	\$1.08M
Total contracted services actual expenses	4(b)	\$4,933,149	\$7,604,884	\$8,309,403
Utilities actual expenditures	4(c)	\$4,688,677	\$4,631,524	\$5,021,456
Department operating budget effectiveness	4(d)	99.28%	94.5%	100%
Real Property:				
Number of completed real estate closings/condemnations ¹	3(a)	5	6	5
Dollar Value of Acquisitions ¹	3(a)	\$1,319,000	\$4,634,000	\$2,100,000
Dollar Value of Dispositions ¹	3(a)	\$500,000	\$9,650,000	\$2,500,000
Actual cost of Active Facilities Contracts ¹	3(c)	\$7,035,552	\$7,139,924	\$7,500,000
Actual cost of Assets scheduled for replacement per reserve study ²	3(d)	n/a	n/a	\$14,412,493

¹ This department began measuring performance against this objective during FY 2020.

² This department began measuring performance against this objective during FY 2022.

2022 ACTION STEPS

Department Goal 1

- Finalize Gross Maximum Prices (GMP) for fifth Library, North Charleston, and proceed into construction phase on each.
- Complete modifications in DC Administration Building for new Pet-Friendly Shelter to achieve up to a Category 4 Hurricane rating.
- Achieve Energy Star rating for County facilities.

Department Goal 2

- Continue vetting an analyzing air cleaning applications for use in HVAC systems to improve the air quality of County buildings.
- Continue assessments of all County HVAC systems for capability to replace air filters with higher MERV rated filters.
- Complete Implementation of the new Integrated Workplace Management System (IWMS).
 - Continue internal effort to produce/prepare the necessary drawings for buildings required by FM Systems.
 - Request proposals from ECS for select buildings to walk/measure and produce the required CAD drawings for FM Systems based on available budget.
 - Implementation will continue over the next four months with estimated completion of all five modules October 2020.

Department Goal 3

- Implement the completed Countywide Reserve Study results into a Reserve Program to achieve a sustainable funding strategy for asset renewal and preservation.
- Complete all required federal fuel tank filings for Countywide below and above ground, fuel storage tanks.
- Maintain SPCC plan completion prior to current SPCC plan term ending.
- New cleanliness guidelines and updated disinfection protocols to be reviewed and considered for inclusion in new solicitation of custodial service contracts for County facilities.
- Complete all Real Estate transactions to meet the County mission per the terms and guidelines set forth in each individual real estate agreement.

FACILITIES MANAGEMENT (continued)

Division: Office Services
Fund: Internal Service Fund
Function: General Government

Mission: Office Services provides photocopy, postal services, and specialized printing applications for County government departments delivering services to County citizens.

Services Provided:

- Provide the most cost efficient methods to process County mail
- Provide office equipment support and repair service

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.75	5.75	5.20	5.20	-	0.0
Charges and Fees	\$ 1,492,834	\$ 1,507,049	\$ 1,354,310	\$ 1,342,490	\$ (11,820)	(0.9)
Interest	3,115	384	-	-	-	0.0
Miscellaneous	65	-	-	-	-	0.0
TOTAL REVENUES	<u>\$ 1,496,014</u>	<u>\$ 1,507,433</u>	<u>\$ 1,354,310</u>	<u>\$ 1,342,490</u>	<u>\$ (11,820)</u>	<u>(0.9)</u>
Personnel	\$ 346,922	\$ 351,306	\$ 338,985	\$ 311,840	\$ (27,145)	(8.0)
Operating	1,072,606	1,106,702	587,343	605,683	18,340	3.1
Capital	-	-	28,000	30,000	2,000	7.1
Debt Service	147,994	116,857	427,982	434,887	6,905	1.6
TOTAL EXPENDITURES	<u>\$ 1,567,522</u>	<u>\$ 1,574,865</u>	<u>\$ 1,382,310</u>	<u>\$ 1,382,410</u>	<u>\$ 100</u>	<u>0.0</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect a decrease in copier costs based on current usage by departments.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect a decrease due to interdepartmental staffing changes.
- Operating expenses represent an increase in postage costs due to a higher volume of tax and election mailings. The increase is offset by a reduction in maintenance contract machinery due to reduced usage.
- Capital expenses include the replacement of a minivan.
- Debt Service represents the lease for copiers throughout the County.

FACILITIES MANAGEMENT (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Promote mail management efficiencies to achieve improved customer service and value.

Objective 1(a): Increase mail that meets automation criteria for all outgoing U.S. mail.

Objective 1(b): Reduce man-hours to prepare mail by promoting the use of mail preparation equipment.

Objective 1(c): Reduce undeliverable mail by updating mailing addresses.

Initiative III: Long-Term Financial Planning

Department Goal 2: Pursue responsive and cost-effective privatization initiatives (service providers) that improve our business services.

Objective 2(a): Reduce mailing expenditures by sending all applicable mailers to outside print contractor and in-house metered mail to presort vendor.

Objective 2(b): Maintain monthly postage and copier charge-backs and compare with budgeted amount.

Initiative V: Quality Control

Department Goal 3: Report customer usage indicators to improve service delivery and quality.

Objective 3(a): Track network copier usage and promote the use of copiers to print.

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Input:				
Budgeted for postage	2(b)	\$431,265	\$466,075	\$446,643
Budgeted for copying	2(b)	\$663,957	\$658,630	\$734,665
Output:				
Mail pieces processed in-house	1(a),3(a)	344,650	359,055	350,000
Mail pieces sent to outside contractor	2(a)	506,316	1,106,857	1,000,000
Number of copiers maintained	3(a)	242	242	248
Copies produced	3(a)	12,722,936	10,361,654	11,000,000
Efficiency:				
Percent of mail that meets automation criteria ¹	1(a)	95%	96%	95%
Man hours saved using mail preparation equipment	1(b)	25	15	20
Number of copiers networked	3(a)	227	227	233
Outcome:				
Amount saved due to presorting flats	1(a)	\$450	\$275	\$300
Amount saved due to postal discounts and combining mail	1(a),2(a)	\$50,631	\$35,942	\$40,000
Ratio of actual postal expenses to budgeted postal expenses	2(c)	93%	108%	100%
Ratio of actual copier expenses to budgeted copier expenses	2(c)	88%	91%	100%

¹ Due to various types of mail (special services, packages, flats), not all mail pieces meet the automation criteria and qualify for postal discounts. If compared against first class mail only, the percent of mail meeting the automation criteria would be higher.

2022 ACTION STEPS

Department Goal 1

- Assist County departments in validating and updating their address databases to better utilize machineable mailing rates and eliminate returned mail.

Department Goal 2

- Encourage the migration of printing to multi-functional copiers while reducing the dependency on stand-alone printers.

FACILITIES MANAGEMENT (continued)

Division: Parking Garages
Fund: Enterprise Fund
Function: General Government

Mission: The Parking Garages provide a quality parking experience by ensuring a safe, customer friendly, and efficient parking environment for citizens and visitors.

Services Provided:

- Provide tourists, citizens, and other visitors with daily transient parking.
- Provide attorneys, banks, hotels, and other local businesses with Monthly Access Parking Accounts and Parking Coupons for their customers/clients
- Provide "Free" parking to the following:
 - Handicap patrons (72 hour max)
 - Local churches on Sunday and St. Phillips church functions per lease agreement
 - Juror parking at the Cumberland Street Garage / King & Queen Garage
 - Law Enforcement parking at the Cumberland Street Garage and King & Queen Garage on occasion
 - Special Holiday Patrons in conjunction with the City's Initiative
 - County Employees
 - State Employees

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	18.05	18.05	18.05	18.05	-	0.0
Intergovernmental	\$ 383,288	\$ 393,368	\$ 390,000	\$ 394,000	\$ 4,000	1.0
Charges and Fees	2,666,130	2,599,675	2,727,000	2,752,350	25,350	0.9
Interest	31,066	2,433	5,000	10,000	5,000	100.0
Miscellaneous	(124,201)	(108,086)	(145,000)	(145,000)	-	0.0
Leases and Rentals	72,122	64,883	65,366	69,002	3,636	5.6
TOTAL REVENUES	\$ 3,028,405	\$ 2,952,273	\$ 3,042,366	\$ 3,080,352	\$ 37,986	1.2
Personnel	\$ 1,107,088	\$ 1,115,395	\$ 1,251,752	\$ 1,311,662	\$ 59,910	4.8
Operating	1,644,121	1,783,414	1,180,366	1,326,170	145,804	12.4
Capital	-	-	1,241,987	598,744	(643,243)	(51.8)
TOTAL EXPENDITURES	2,751,209	2,898,809	3,674,105	3,236,576	(437,529)	(11.9)
Interfund Transfer Out	1,231,012	-	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 3,982,221	\$ 2,898,809	\$ 3,674,105	\$ 3,236,576	\$ (437,529)	(11.9)

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase in fees for monthly parking and transient parking.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect an increase in temporary staffing to assist with increased workloads.

FACILITIES MANAGEMENT (continued)

- Operating expenses reflect an increase in contracted service costs due to inflation.
- Capital expenses include ongoing repairs and maintenance to the garages. The expenses also include eight charging stations for the parking garages.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maintain a customer service oriented parking facility by pursuing customer-focused initiatives.

Objective 1(a): Conduct customer service employee training sessions.

Objective 1(b): Reduce customer time spent paying and exiting the garage.

Objective 1(c): Evaluate Command Center incoming calls from patrons needing assists to improve customer service/end user experience.

Initiative III: Long-Term Financial Planning

Department Goal 2: Maintain a financial management plan that provides our financial position while tracking our operating expenditures and receivable revenues.

Objective 2(a): Institute cost saving measures for utilities and other expenses.

Objective 2(b): Maximize revenue.

Initiative IV: Workflow Analysis-Process Management

Department Goal 3: Maintain a safe environment for our visitors, customers, and employees by reducing and mitigating theft, accidents, and hazards in the County garages.

Objective 3(a): Maintain the annual goal of less than 28 recorded incident reports.

Objective 3(b): Conduct safety inspections on a monthly basis, which include call boxes, lights, extinguishers, emergency exit lighting, trip-hazards, spalling concrete, electrical, expansion joints, cameral issues, and signage.

Objective 3(c): Conduct security rounds of the garage eight times per night.

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Output:				
Employee customer service training sessions conducted ¹	1(a)	0	0	1
Customer time spent paying and exiting the garage	1(b)	4.12 sec	5.14	5.00
Command Center average yearly incoming call volume	1(c)	34,441	31,164	33,000
Cumberland Parking Garage:				
<u>Parking Revenue</u>	2(b)			
Transient revenue		\$767,143	\$548,486	\$570,040
City reimbursement		\$383,288	\$393,368	\$390,000
Contracts		\$790,500	\$911,960	\$921,960
Commercial space leases (shops)		\$71,650	\$64,883	\$65,366
King and Queen Parking Garage:				
<u>Parking Revenue</u>	2(b)			
Transient revenue		\$998,957	\$1,030,632	\$1,043,760
Contracts		\$76,740	\$69,740	\$66,240
Recorded incidents of theft, accidents, and hazards	3(a)	12	18	20
Annual number of safety training initiatives conducted	3(b)	12	12	12
Number of safety inspections conducted	3(b)	24	24	24
Number of security rounds conducted annually	3(c)	3,136	N/A ⁴	3,200
Efficiency:				
Annual operating expense per space – combined garage costs ²	2(a)	\$1,532	\$1,453	\$1,774
Outcome:				

FACILITIES MANAGEMENT (continued)

Annual revenue per space:

	2(b)			
Cumberland Parking Garage ³		\$2,224	\$2,120	\$2,152
King and Queen Parking Garage ³		\$2,580	\$2,639	\$2,662

¹ Due to COVID, Parking Operations was unable to conduct detailed/parking specific training in a classroom setting.

² Annual Operating Costs is the sum of total actual expenses, existing encumbrance, and credit card costs divided by number of total spaces, i.e. 1,322. (Actual Expenses are minus Debt Service and Capital)

³ Annual revenue per space is the sum of total revenue divided by number of spaces.

⁴ Insufficient data from security vendor.

2022 ACTION STEPS

Department Goal 1

- Continue to research electric charging stations.
- Develop a Customer Services Satisfaction survey.
- Reduce vehicle exit time.
- Continue to conduct safety inspections on a monthly basis.
- Continue to assist local law enforcement investigations by producing CCTV videos.

Department Goal 2

- Seek additional revenue-generating opportunities focusing on local businesses and tourism as well as investigate integrating Library Parking with Parking Operations.
- Utilize consultant to help evaluate cutting edge parking systems in order to develop an RFP for a new parking system.
- Invest in emerging means and methods of payment to include apps, QR code, near field communications, web validations, and dynamic pricing.
- Continue the Market Survey once per year.
- Continue to reduce personnel costs by converting Full-Time Employee positions to Temporary Employees by attrition.

Department Goal 3

- Continue to work with current security contractor to implement new procedures and technology to conduct verifiable shift rounds.

FACILITIES MANAGEMENT (continued)

Division: Records Management
Fund: Internal Service Fund
Function: General Government

Mission: Records Management provides County departments, elected officials, and several external organizations with storage, retrieval, imaging, and disposition of government records while maintaining the historical and archival significance of vital records for the citizens of the County.

Services Provided:

- Support the development of records retention schedules

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	9.00	9.00	8.40	8.40	-	0.0
Charges and Fees	<u>\$ 548,465</u>	<u>\$ 508,298</u>	<u>\$ 648,585</u>	<u>\$ 660,196</u>	<u>\$ 11,611</u>	1.8
TOTAL REVENUES	548,465	508,298	648,585	660,196	11,611	1.8
Interfund Transfer In	<u>100,000</u>	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL SOURCES	<u><u>\$ 648,465</u></u>	<u><u>\$ 608,298</u></u>	<u><u>\$ 648,585</u></u>	<u><u>\$ 660,196</u></u>	<u><u>\$ 11,611</u></u>	1.8
Personnel	\$ 496,986	\$ 462,767	\$ 501,840	\$ 459,339	\$ (42,501)	(8.5)
Operating	184,953	170,615	153,186	164,601	11,415	7.5
Capital	<u>-</u>	<u>-</u>	<u>15,000</u>	<u>30,000</u>	<u>15,000</u>	100.0
TOTAL EXPENDITURES	<u><u>\$ 681,939</u></u>	<u><u>\$ 633,382</u></u>	<u><u>\$ 670,026</u></u>	<u><u>\$ 653,940</u></u>	<u><u>\$ (16,086)</u></u>	(2.4)

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in the amount charged to user departments for microfilm services based on projected usage.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflects a decrease due to the annualization of interdepartmental staffing changes in FY 2022.
- Operating expenses reflect an increase in maintenance contract costs based on current trends.
- Capital expenses include the replacement of a microfilm converter.

FACILITIES MANAGEMENT (continued)

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Maintain a financial management process that tracks customer operating expenditures and accurately records revenues while providing valuable competitive services to our customers.

Objective 1: Increase the quantity of service units while lowering or maintaining costs to County departments.

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Output:				
Warehouse service units provided ¹	1	332,103	349,164	350,000
Microfilm service units provided ²	1	2,056,953	914,366	1,500,000
Laboratory service units provided ³	1	1,727	1,556	1,700
Digital imaging service units provided ⁴	1	1,891,328	1,530,058	1,600,000
Preservation services units provided ⁵	1	328	207	325
Efficiency:				
Services Provided per Dollar Expended by County Depts:	1			
Warehouse service units per dollar ¹		2.13	2.12	2.13
Microfilm service units per dollar ²		24.83	31.35	30.00
Laboratory service units per dollar ³		0.13	0.13	0.13
Digital imaging service units per dollar ⁴		11.20	9.55	11.00
Preservation service units per dollar ⁵		0.04	0.04	0.04
Outcome:				
Cost of Services Provided to County Depts: ⁶	1			
<u>Warehouse Services ¹</u>				
Monthly box storage		\$0.47	\$0.48	\$0.52
Document in-transfers		\$4.38	\$4.42	\$4.65
File destructions		\$4.38	\$4.42	\$4.65
Fire retrievals		\$4.38	\$4.42	\$4.65
Transports		\$18.55	\$18.74	\$19.58
<u>Microfilm Services ²</u>				
Archive Writer Image processing per hour		\$25.50	\$25.76	\$26.91
Archive Writer Images converted per image		\$0.03	\$0.03	\$0.03
Jacketing per fiche jacket		\$2.08	\$2.08	\$2.17
Fiche titling		\$1.81	\$2.66	\$3.83
Quality checking by page		\$0.052	\$0.053	\$0.055
Cartridge loading		\$2.08	\$2.10	\$2.20
Cartridge labeling		\$0.78	\$0.80	\$0.83
<u>Laboratory Services ³</u>				
Standard processing per 100 ft roll		\$6.88	\$6.95	\$7.26
Diazo duplication per 100 ft roll		\$3.12	\$3.15	\$3.29
Quality inspection per roll		\$5.20	\$5.25	\$5.49
<u>Digital Imaging Services ⁴</u>				
Document scan per page		\$0.093	\$0.094	\$0.098
Document book scan per page		\$0.61	\$0.62	\$0.64
Convert microfilm to image per frame		\$0.113	\$0.114	\$0.12
Convert image to microfilm per frame		\$0.03	\$0.03	\$0.031
Indexing per image		\$0.061	\$0.062	\$0.064

FACILITIES MANAGEMENT (continued)

<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
<u>Preservation Services</u> ⁵			
Repairs	\$0	\$0	\$0
Records Processing (per hour)	\$24.47	\$24.72	\$25.83
Cutting books	0	\$0.04	\$0.042

¹ Warehouse services include monthly box storage units, transports, document in-transfers, file destructions, and file retrievals.

² Microfilm services include Archive Writer processing and conversion, cartridge loading, cartridge labels. All documents are scanned with standard document scanners or the book scanner in Digital Imaging Services charges.

³ Laboratory services include rolls processed, silver duplicated and processed, diazo duplicated, and quality inspected.

⁴ Digital imaging services include standard scanning, book scanning, film to digital image conversion, indexing, running pages through the OCR, and media production.

⁵ Preservation services include repairing, cleaning, and hourly processing of files.

⁶ Costs of Services Provided to County Departments were raised by 1% in FY 20 to reflect an increase in operating and supply costs.

2022 ACTION STEPS

Department Goal 1

- Improve productivity and continue to measure staff performance levels to ensure the division achieves budget goals.
- Continue to identify and enhance efficiencies in production.
- Utilize warehouse inventory management system focusing on identifying critical retention schedules and reducing obsolete records storage practices.
- Encourage departments to destroy expired boxes. This will increase destruction revenue as well as revenue for the transfer of boxes to the newly available space.
- Encourage departments to utilize the First Thursday destruction service or in office shredding bins. In FY 2021, will continue a per pound charge for this service.
- Improve storage retrieval productivity in Records warehouse.

PLANNING AND ZONING

Division: Planning and Zoning
Fund: General Fund
Function: General Government

Mission: The Planning and Zoning Department administers the County's Comprehensive Plan and the Zoning and Land Development Regulations ordinances; and prepares various studies and plans related to the current and future use of land in Charleston County; and provides planning staff services to the Town of Rockville and to the Town of Ravenel.

Services Provided:

- Process Zoning, Site Plan Review, Subdivision, Historic Preservation, Board of Zoning Appeals and Planning Commission applications
- Provide zoning code enforcement
- Administer and update the County Zoning and Land Development Regulations ordinance and Comprehensive Plan
- Plan for the future development of Charleston County
- Provide staff support to the County Planning Commission, Historic Preservation Commission, and Board of Zoning Appeals
- Provide technical planning services and code enforcement to the Town of Rockville and the Town of Ravenel
- Coordinate with the Consolidated Dispatch Center and GIS departments to ensure accuracy and consistency of addresses and street names for use by the 911 emergency providers
- Provide staff support to the Emergency Operations Center as the Planning Section

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	24.40	24.40	28.00	28.00	-	0.0
Licenses and Permits	\$ 62,250	\$ 96,635	\$ 65,000	\$ 80,000	\$ 15,000	23.1
Charges and Fees	90,307	94,937	83,500	93,500	10,000	12.0
Miscellaneous	30	-	-	-	-	0.0
TOTAL REVENUES	<u><u>\$ 152,587</u></u>	<u><u>\$ 191,572</u></u>	<u><u>\$ 148,500</u></u>	<u><u>\$ 173,500</u></u>	<u><u>\$ 25,000</u></u>	16.8
Personnel	\$ 1,739,118	\$ 1,750,335	\$ 1,916,107	\$ 2,196,079	\$ 279,972	14.6
Operating	166,536	170,133	221,741	219,849	(1,892)	(0.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>1,905,654</u>	<u>1,920,468</u>	<u>2,137,848</u>	<u>2,415,928</u>	<u>278,080</u>	13.0
Interfund Transfer Out	<u>48,750</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL DISBURSEMENTS	<u><u>\$ 1,954,404</u></u>	<u><u>\$ 1,920,468</u></u>	<u><u>\$ 2,137,848</u></u>	<u><u>\$ 2,415,928</u></u>	<u><u>\$ 278,080</u></u>	13.0

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in zoning fees and permits based on current projections.

PLANNING AND ZONING (continued)

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect an increase due to the annualization of interdepartmental staffing changes and the addition of a Code Enforcement Officer position and a Planner I position in FY 2022 resulting from increased workload.
- Operating expenditures reflect no significant change

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide a high level of planning services to a diverse population base.

- Objective 1(a): Reduce staff errors regarding zoning applications to <0.5%.
 Objective 1(b): Process 95% of site plan review applications within 30 days.
 Objective 1(c): Review 100% of subdivision applications within 10 days.
 Objective 1(d): Schedule pre-application conferences within 14 days of request.

MEASURES:	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:				
Subdivision applications submitted	1(c)	221	296	258
Pre-application conferences	1(d)	330	377	353
Output:				
Zoning/Building Permits processed	1(a)	1,831	2,598	2,214
Site plans reviewed	1(b)	104	128	116
Outcome:				
Percent of zoning permits processed error free	1(a)	99%	99%	99%
Percent of site plan review applications processed within 30 days	1(b)	100%	100%	100%
Percent of subdivision applications reviewed within 10 days	1(c)	100%	100%	100%
Percent of pre-application conference schedules within 14 days	1(d)	100%	100%	100%

2022 ACTION STEPS

Department Goal 1

- Continue implementation of the Comprehensive Plan and the Zoning & Land Development Regulations Ordinance.
- Complete the Zoning & Land Development Regulations Ordinance Review project.
- Begin planning for the Comprehensive Five-Year Review, which is due in 2023.
- Continue to improve the permitting process in coordination with Building Services and Public Works Departments.
- Coordinate with the Chief Resilience Officer and Building Services and Public Works Departments to draft amendments to County ordinances to address resilience issues.
- Work with the Town of Mount Pleasant and Settlement Communities to update the Mount Pleasant Overlay Zoning District and support the work of the Settlement Community Commission.
- Continue to provide support staff for the Planning Section in the Emergency Operations Center (EOC).

PLANNING and ZONING (continued)

Program: Tree Fund
Fund: Special Revenue Fund
Function: General Government

Mission: The Tree Fund receives funds exacted from tree removal violation fines and places the funds in an account established exclusively for public beautification through the planting of trees in Charleston County.

Program Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Fines and Forfeitures	\$ 2,295	\$ 142,793	\$ -	\$ -	\$ -	0.0
TOTAL REVENUES	<u><u>\$ 2,295</u></u>	<u><u>\$ 142,793</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>0.0</u></u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	250,000	250,000	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 250,000</u></u>	<u><u>\$ 250,000</u></u>	<u><u>\$ -</u></u>	<u><u>0.0</u></u>

Funding Adjustments for FY 2023 Include:

- Operating expenditures reflect no change.

SAFETY AND RISK MANAGEMENT

Division: Risk Management
Fund: General Fund
Function: General Government

Mission: Risk Management ensures that adequate insurance is obtained to cover the County's assets, liabilities, and employees.

Services Provided:

- Maintain all workers' compensation, property, vehicle, equipment, aviation, liability, fidelity, and crime insurance claim files for the County

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.25	1.25	1.25	1.25	-	0.0
Personnel	\$ 131,499	\$ 133,084	\$ 134,708	\$ 138,211	\$ 3,503	2.6
Operating	2,655,037	3,015,803	3,258,097	3,353,090	94,993	2.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 2,786,536</u></u>	<u><u>\$ 3,148,887</u></u>	<u><u>\$ 3,392,805</u></u>	<u><u>\$ 3,491,301</u></u>	<u><u>\$ 98,496</u></u>	2.9

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect higher insurance costs due to inflation.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Protect the County's assets, liabilities, and employees by securing the necessary insurance or risk financing technique on a timely basis.

Objective 1(a): Review and approve insurance certificates required of contractors performing work for the County, with a turnaround of 100%, within two business days.

Objective 1(b): Submit insurance renewal applications to insurance carriers 30 days prior to renewal date.

Objective 1(c): Administer and maintain all property, liability, vehicle, equipment, bonds, and aviation insurance policies and claim files for the County, with 100% of the claims being reported within two business days. Claims will be submitted by the prescribed deadlines to avoid all fines.

SAFETY & RISK MANAGEMENT (continued)

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Input:				
Tort and property claims	1(c)	43	23	40
Outcome:				
Two business days turnaround on approving insurance certificates for contractors	1(a)	100%	100%	100%
Submitting insurance renewal applications to insurance carriers 30 days prior to renewal date	1(b)	90%	90%	95%
Two business days turnaround on reporting insurance claims to carriers	1(c)	99%	99%	99%

2022 ACTION STEPS

Department Goal 1

- Reduce Workers Compensation Insurance Experience Modifier.
- Continue utilizing accident/injury analysis available through the Risk Management Claims Tracking Software, identify injury trends by departments and implement initiatives to respond to identified problem areas.

SAFETY AND RISK MANAGEMENT (continued)

Division: Safety/Workers' Compensation
Fund: Internal Service Fund
Function: General Government

Mission: The Safety/Workers' Compensation Division reduces the impact of worker-related accidents through specialized training to minimize the cost of injury to the County's total workforce.

Services Provided:

- Coordinate and administer the Blood Borne Pathogen Program
- Conduct job site inspections to comply with applicable regulations
- Provide training in general safety awareness, hazardous communications, blood-borne pathogens, and defensive driving

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	4.75	4.75	4.75	4.75	-	0.0
Charges and Fees	\$ 5,291,286	\$ 5,370,405	\$ 5,378,903	\$ 5,444,242	\$ 65,339	1.2
Interest	96,875	10,205	13,000	25,000	12,000	92.3
Miscellaneous	18,860	25,884	20,000	20,000	-	0.0
TOTAL REVENUES	<u>\$ 5,407,021</u>	<u>\$ 5,406,494</u>	<u>\$ 5,411,903</u>	<u>\$ 5,489,242</u>	<u>\$ 77,339</u>	<u>1.4</u>
Personnel	\$ 510,364	\$ 493,850	\$ 555,128	\$ 539,840	\$ (15,288)	(2.8)
Operating	4,985,841	5,111,381	5,173,775	5,170,686	(3,089)	(0.1)
Capital	-	-	33,000	233,000	200,000	606.1
TOTAL EXPENDITURES	<u>\$ 5,496,205</u>	<u>\$ 5,605,231</u>	<u>\$ 5,761,903</u>	<u>\$ 5,943,526</u>	<u>\$ 181,623</u>	<u>3.2</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect a larger portion of cost recovery of the worker's compensation and the safety programs from user departments.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include a decrease due to interdepartmental staffing changes.
- Operating expenses represent a decrease in other operating supplies based on historical trends.
- Capital expenses include replacement of a security scanner and a new driving simulators.

SAFETY & RISK MANAGEMENT (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Respond to safety issues on a timely basis.

Objective 1: Investigate all on-the-job injuries within 10 working days to determine cause and corrective measures for prevention of similar injuries in the future.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Adhere to all State and Federal safety guidelines.

Objective 2(a): Immediate completion of the Occupational Safety and Health (OSHA) record keeping logs, with a turnaround of 100%, within two business days. Reports will be submitted to OSHA by the prescribed deadlines.

Objective 2(b): Administer and maintain all workers' compensation policies and claim files for the County, with 100% of the claims reported within two business days. Claims will be submitted by the prescribed deadlines to avoid all fines.

Objective 2(c): Work with Department of Health and Environmental Control (DHEC) to ensure annual compliance with environmental laws and regulations with regard to the County's underground storage tanks.

Initiative V: Quality Control

Department Goal 3: Provide defensive driver training to all County drivers.

Objective 3: Offer the DDC-4¹ classes (VCRB² directed) to all new drivers two months after the hire date.

MEASURES:

	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:				
Number of strain injuries	1	37	34	35
Workers' compensation claims/on-the-job injuries	1,2(b)	173	161	160
Output:				
New drivers trained in DDC-4	3	140	95	120
Percent of new drivers trained in DDC-4	3	90%	90%	90%
Efficiency:				
Lost work days	1	2,718	2,235	2,200
Outcome:				
Percent of strain injury reduction	1	(5.0%)	(8.1%)	(10.0%)
Workers' compensation fines assessed and paid	1,2(b)	None	None	None
Two business day completion of OSHA log	2(a)	100%	100%	100%
Submission of OSHA reports by the prescribed deadline	2(a)	100%	100%	100%
Two business days turnaround on reporting insurance claims to carriers	2(a)(b)	95%	95%	95%
Environmental liabilities incurred per the audited financial statements	2(c)	3	7	0

¹ Defensive Driving Course

² Vehicle Collision Review Board

2022 ACTION STEPS

Department Goal 1

➤ Continue to conduct comprehensive safety inspections of owned and leased Charleston County buildings.

Department Goal 2

➤ Implement training programs to prevent and reduce injuries with special emphasis on strain injuries.

Department Goal 3

➤ Continue quarterly Safety Committee meetings. Use committee members in training opportunities and inspections.

TECHNOLOGY SERVICES

Division: Communications Administration
Fund: General Fund
Function: General Government

Mission: The Communications Administration Division provides management to the Radio Communications and Telecommunications Divisions.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	-	0.0
Personnel	\$ 156,909	\$ 160,449	\$ 161,680	\$ 166,794	\$ 5,114	3.2
Operating	2,131	1,760	2,583	2,544	(39)	(1.5)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	159,040	162,209	164,263	169,338	5,075	3.1
Interfund Transfer Out	793,441	458,922	601,775	732,550	130,775	21.7
TOTAL DISBURSEMENTS	<u>\$ 952,481</u>	<u>\$ 621,131</u>	<u>\$ 766,038</u>	<u>\$ 901,888</u>	<u>\$ 135,850</u>	17.7

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant change.
- Interfund Transfer Out represents a greater amount transferred to the Radio Communications Enterprise Fund to support ongoing operations.

TECHNOLOGY SERVICES (continued)

Division: Radio Communications
Fund: Enterprise Fund
Function: General Government

Mission: The Radio Communications Division provides comprehensive communications support to Charleston County agencies and municipal public safety agencies, including management of the 800 MHz Public Safety Radio System, operation of the Communications Electronics Maintenance Facility, The Larry Britton Radio Shop and installation of electronics in vehicles for law enforcement, fire, and Emergency Medical Services.

Services Provided:

- Provide operations and maintenance of the 800 MHz Public Safety Radio System including technology upgrades, system process improvements, and overall system management and maintenance
- Provide efficient and cost effective equipment to decrease local public emergency operations' response time

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.50	2.50	2.50	2.50	-	0.0
Intergovernmental	\$ 10,150	\$ -	\$ -	\$ -	\$ -	0.0
Charges and Fees	2,983,044	2,987,256	3,110,160	3,113,640	3,480	0.1
Interest	30,984	2,081	4,000	4,000	-	0.0
Leases and Rentals	55,259	36,044	65,000	65,000	-	0.0
TOTAL REVENUES	3,079,437	3,025,381	3,179,160	3,182,640	3,480	0.1
Interfund Transfer In	841,209	554,422	1,326,775	732,550	(594,225)	(44.8)
TOTAL SOURCES	\$ 3,920,646	\$ 3,579,803	\$ 4,505,935	\$ 3,915,190	\$ (590,745)	(13.1)
Personnel	\$ 209,885	\$ 237,623	\$ 238,482	\$ 259,762	\$ 21,280	8.9
Operating	3,512,964	3,554,886	3,542,453	3,680,428	137,975	3.9
Capital	-	-	775,000	30,000	(745,000)	(96.1)
TOTAL EXPENDITURES	\$ 3,722,849	\$ 3,792,509	\$ 4,555,935	\$ 3,970,190	\$ (585,745)	(12.9)

Funding Adjustments for FY 2023 Include:

- Revenues are from Charleston County agencies and neighboring external public safety agencies throughout the County, including all municipal based public safety agencies.
- Interfund Transfer In reflects a decrease in the amount of funding from the General Fund to support the on-going operations of the Radio Communications Division.

TECHNOLOGY SERVICES (continued)

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses represent an increase to maintenance contracts for machinery and equipment and for city admin charges (indirect) based on current trends.
- Capital expenses include the replacement of five radio base stations.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide efficient and cost effective equipment to decrease response time for local public emergency operations.

- Objective 1(a): Remain up-to-date with demands for new vehicle radio and electronics installations, which include repair tickets.
- Objective 1(b): Maintain a 99.9995% call completion rate during normal operations and a 99.999% overall radio network availability.
- Objective 1(c): Ensure the Fire Station Alerting System maintains the high demands of Fire and EMS dispatches and unit relocations.

MEASURES:		FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:	Objective			
Number of vehicle installs	1(a)	74	23	60
Number of vehicle strips	1(a)	37	9	35
Number of tower site checks/repairs	1(a)	575	485	500
Number of vehicle repair tickets	1(a)	456	576	475
Number of portable radio repairs	1(a)	95	46	50
Number of radio calls/PTTs	1(b)	27,550,000	27,638,000	27,750,000
Number of system busies	1(b)	5	0	2
Outcome:				
Percent of radio call completion	1(b)	99.9999%	100.00%	99.9999%
Radio network availability	1(b)	10.0000%	100.00%	100.00%
Wide area network availability	1(b)	99.9980%	99.999%	99.999%
Fire station alerting dispatches and unit relocations	1(c)	275,000	311,000	315,000

2022 ACTION STEPS

Department Goal 1

- Complete the replacement – swap and drop – of the Awendaw tower.
- Assist with the migration of the Charleston County School District to our network
- Fire Ground Accountability Auto Aid Group – CFD, NCFD, SJFD, SAFD and JIFD - Roll out
- Cutover encryption for all law enforcement agencies on the Charleston County Radio System.
- Upgrade the Radio Management Server to support Astro25 over-the-air programming on multiple, concurrent radio channels.

TECHNOLOGY SERVICES (continued)

Division: Technology Services
Fund: General Fund
Function: General Government

Mission: Technology Services provides value-added technical services and solutions to Charleston County, which enhances or enables better service to our citizens.

Services Provided:

- Ensure the operation of information systems and monitor computer hardware and software standardization
- Responsible for computer systems' performance, maintenance, operations and capacity planning
- Responsible for equipment procurement and installation
- Application business requirements analysis, design, development, testing, training, implementation and support
- Monitor technology and recommend newer technologies to County departments
- IT Security systems implementation, monitoring and upgrades
- IT Project Management

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	12.00	12.00	12.00	12.00	-	0.0
Intergovernmental	\$ 47,568	\$ 17,784	\$ 37,000	\$ 37,000	\$ -	0.0
Miscellaneous	3,008	1,365	-	-	-	0.0
TOTAL REVENUES	\$ 50,576	\$ 19,149	\$ 37,000	\$ 37,000	\$ -	0.0
Personnel	\$ 1,134,057	\$ 1,274,298	\$ 1,346,039	\$ 1,396,742	\$ 50,703	3.8
Operating	9,887,206	10,004,173	11,125,003	11,617,898	492,895	4.4
Capital	1,532,539	980,045	2,377,650	2,500,000	122,350	5.1
TOTAL EXPENDITURES	\$12,553,802	\$12,258,516	\$14,848,692	\$15,514,640	\$ 665,948	4.5

Funding Adjustments for FY 2023 Include:

- Revenues reflect payments from Berkeley County for maintenance of computers and system interface used by the Solicitor.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures represent an increase in technology services contract costs and maintenance of software contracts due to price inflation and new applications.

TECHNOLOGY SERVICES (continued)

- Capital expenditures represent the purchase of hardware and software requirements for General Fund departments. In addition, capital costs include upgrades of network servers and storage infrastructure.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Ensure the availability and security of the County's network.

Objective 1(a): Resolve 90% of hardware and software problems within 2 days and 80% within 1 day.

Objective 1(b): Complete all work orders within 10% of schedule and budget.

Objective 1(c): Maintain all hardware and software at currently supported and commercially available release levels.

Objective 1(d): Maintain 98% or better availability of implemented computer systems.

Department Goal 2: Enable ease of obtaining and sharing of data.

Objective 2: Maintain an acceptable rating on an annual Customer Service Satisfaction Survey.

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Output:				
Number of computer system hardware/software problems ¹	1(a)(c)	4,233	3,762	4,750
Number of service requests	1(a)(c)	4,476	4,338	5,000
Number of approved work orders	1(b)	40	31	40
Available and reliable systems >98%	1(d)	99.998%	99.999%	>98.00%
Availability of Internet connectivity	1(d)	100%	100%	>99.00%
Efficiency:				
Service requests handled in satisfactory manner	1(a)	99.5%	99.5%	>99.00%
Work orders completed within 10% of schedule and budget ²	1(b)	100%	100%	100%
Outcome:				
Percent of Help Desk Calls resolved within 1 day	1(a)	98%	97%	>90.00%
Percent of Help Desk Calls resolved within 2 days	1(a)	99%	99%	>95.00%
Percent of system platform availability >98% ²	1(d)	99.996%	99.970%	>99.00%
Customer Service Satisfaction survey acceptable or better	2	9.39	9.4	>9

¹ Break-Fix.

² Scope changes and customer wait time considered.

2022 ACTION STEPS

Department Goal 1

- External Network Vulnerability Test.
- IT Security Policies and Procedures documentation
- Data encryption at rest for all laptops
- Cloud based data backup
- Enhance DR Site Processing Capability.
- Cybersecurity Training

Department Goal 2

- Various OnBase workflow-based automation projects
- Implementation of MS Teams as enterprise collaboration tool
- Point solutions for work from home
- IT Skillsets Online Training

TECHNOLOGY SERVICES (continued)

Division: Telecommunications
Fund: Internal Service Fund
Function: General Government

Mission: Telecommunications provides maintenance and service for the telephone systems of the departments and agencies within Charleston County facilities, as well as administration and management of cellular phone devices and lines for departments of Charleston County Government.

Services Provided:

- Operate and maintain the County's telephone infrastructure and circuitry to ensure maximum reliability
- Secure most cost effective telecom services for the County
- Obtain optimal service and rates for cellular wireless communications

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	4.50	4.50	4.50	4.50	-	0.0
Charges and Fees	\$ 2,040,334	\$ 2,142,864	\$ 2,151,313	\$ 2,206,756	\$ 55,443	2.6
Interest	6,442	704	1,000	2,800	1,800	180.0
Miscellaneous	-	75	-	-	-	0.0
TOTAL REVENUES	<u>\$ 2,046,776</u>	<u>\$ 2,143,643</u>	<u>\$ 2,152,313</u>	<u>\$ 2,209,556</u>	<u>\$ 57,243</u>	<u>2.7</u>
Personnel	\$ 448,256	\$ 433,045	\$ 436,011	\$ 445,898	\$ 9,887	2.3
Operating	1,734,584	1,666,085	1,742,771	1,779,378	36,607	2.1
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>2,182,840</u>	<u>2,099,130</u>	<u>2,178,782</u>	<u>2,225,276</u>	<u>46,494</u>	<u>2.1</u>
Interfund Transfer Out	-	100,000	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 2,182,840</u>	<u>\$ 2,199,130</u>	<u>\$ 2,178,782</u>	<u>\$ 2,225,276</u>	<u>\$ 46,494</u>	<u>2.1</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in the amount charged to user departments for telecommunication services based on historical trends and current usage.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect an increase due to countywide requests for new technologies and cable television service.

TECHNOLOGY SERVICES (continued)

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Maintain a financial management process that tracks operating expenditures and accurately records revenues while providing valuable services to our customers.

Objective 1(a): Maintain monthly and cumulative charge-back dollar amounts on telephones.

Objective 1(b): Secure the best rate for long distance, and cellular air-time.

MEASURES:	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:				
Number of telephones	1(a)	2,735	2738	2744
Number of cellular phones	1(a)	1,322	1381	1380
Output:				
Average monthly cellular charges	1(a)	49,729.34	\$50,820	\$51,000
Average monthly telephone charges ¹	1(a)	93,501	\$93,841	\$94,393
Average monthly long distance charges	1(a)	2,541	\$2,489	\$2,500
Average monthly maintenance/work orders	1(b)	67	66	70
Efficiency:				
Cost per minute of long distance	1(b)	\$0.02	\$0.02	\$0.02
Average cost per line of service	1(b)	\$34.18	\$34.27	\$34.40
Outcome:				
Cellular cost per line	1(b)	\$37.61	\$36.79	\$36.95
Cellular cost per MB of cellular data	1(b)	\$0.0093	\$0.00014	\$0.00012

¹ Includes interpolation of telephones based on capacity of radio T1 circuits.

2022 ACTION STEPS

Department Goal 1

- Continue to find new ways to help telework
- Continue to look for ways to reduce monthly costs of phone circuits, long distance, and cellular devices.
- Reduce AT&T cost by replacing the AT&T Sonet ring and moving to AT&T ASE.
- Migration off PRI and move to SIP trunks

DEPUTY ADMINISTRATOR PUBLIC SAFETY

Fund: General Fund
Function: General Government

Mission: The Deputy Administrator of Public Safety provides administrative oversight and policy direction to five departments, which includes Awendaw-McClellanville Fire Districts, Biological Science Center, Consolidated 9-1-1 Dispatch Center, Emergency Management, Emergency Medical Service, and serves as law enforcement and community liaison for Charleston County Government and its citizens.

Departmental Summary

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	3.00	5.00	5.00	-	0.0
Personnel	\$ 97,562	\$ 443,096	\$ 493,599	\$ 592,641	\$ 99,042	20.1
Operating	26,602	22,523	33,870	84,615	50,745	149.8
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	124,164	465,619	527,469	677,256	149,787	28.4
Interfund Transfer Out	-	-	-	365,208	365,208	100.0
TOTAL DISBURSEMENTS	<u>\$ 124,164</u>	<u>\$ 465,619</u>	<u>\$ 527,469</u>	<u>\$ 1,042,464</u>	<u>\$ 514,995</u>	97.6

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect an increase due to interdepartmental staffing changes in FY 2022.
- Operating expenditures reflect an increase in community outreach and training and conference costs based on public safety staffing requirements.
- Interfund Transfer Out reflects support of the Biological Science Center.

AWENDAW McCLELLANVILLE FIRE DEPARTMENT

Division: Awendaw McClellanville Fire Department
Fund: Special Revenue Fund
Function: Public Safety

Mission: The Awendaw McClellanville Fire Department provides fire protection, educational services, auto extrication, and medical first response to the citizens of northeastern Charleston County to mitigate loss of life and property.

Services Provided:

- Provide fire prevention, medical first response, wildland fire suppression, structural fire suppression, and rescue

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	29.00	29.00	29.00	29.00	-	0.0
Property Tax	\$ 2,196,339	\$ 2,271,790	\$ 2,276,000	\$ 2,411,000	\$ 135,000	5.9
Intergovernmental	202,533	190,091	145,839	141,456	(4,383)	(3.0)
Miscellaneous	-	79	-	-	-	0.0
TOTAL REVENUES	2,398,872	2,461,960	2,421,839	2,552,456	130,617	5.4
Interfund Transfer In	-	20,414	-	-	-	0.0
TOTAL SOURCES	\$ 2,398,872	\$ 2,482,374	\$ 2,421,839	\$ 2,552,456	\$ 130,617	5.4
Personnel	\$ 1,772,786	\$ 1,684,954	\$ 1,787,821	\$ 2,175,194	\$ 387,373	21.7
Operating	523,063	657,240	443,940	849,812	405,872	91.4
Capital	65,423	-	340,000	-	(340,000)	(100.0)
TOTAL EXPENDITURES	2,361,272	2,342,194	2,571,761	3,025,006	453,245	17.6
Interfund Transfer Out	406,673	-	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 2,767,945	\$ 2,342,194	\$ 2,571,761	\$ 3,025,006	\$ 453,245	17.6

Funding Adjustments for FY 2023 Include:

- Revenues reflect property taxes at a 31.4 mill tax rate. The increase in revenues is due to growth in the tax base.
- Personnel costs reflect projected compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect an increase due to interdepartmental staffing changes.
- Operating expenditures represent an increase in public safety equipment.

AWENDAW McCLELLANVILLE FIRE DEPARTMENT (continued)

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Increase service to the community.

- Objective 1(a): Comply 100% with Federal OSHA regulations of 2 in 2 out at structural fires within 15 minutes of initial alarm.¹
- Objective 1(b): Maintain emergency fire suppression apparatus that meets National Fire Protection Association (NFPA) standards of less than 10 years old for first out response.
- Objective 1(c): Provide adequate and age appropriate fire prevention education to those within the District.
- Objective 1(d): Implement a smoke detector program to provide and install smoke detectors in homes of citizens who cannot afford them.

MEASURES:

	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:				
Number of structural fire responses (working) ^{1 & 2}	1(a)	7	16	10
Number of emergency fire suppression apparatus	1(b)	11	11	11
Number of Fire Prevention Programs	1(c)	3	4	4
Output:				
Number of personnel arriving on scene in 15 minutes	1(a)	5	5	5
Apparatus determined more than 10 years old	1(b)	3	6	9
Citizens educated for the year	1(c)	450	115	350
Number of household detectors installed	1(d)	19	287	150
Efficiency:				
Average time it takes to place four personnel on scene	1(a)	10 min	12 min	12 min
Outcome:				
Federal OSHA regulations complied	1(a)	100%	100%	100%
Percent of apparatus more than 10 years old	1(b)	30.0%	33%	40%
Percent of fires where a smoke detector alerted residents	1(d)	0%	50%	50%

¹ 2 inside a burning structure and 2 outside a burning structure to enable a rescue operation.

² Based on 10,734 population.

2022 ACTION STEPS

Department Goal 1

- Increase number of staff to meet expanded needs of the community.
- Continue a comprehensive Fire Prevention program for schools and senior centers.
- Continue a smoke detector program to include forms to measure distribution of detectors and number of occupants per household.
- Create and implement performance metric system for tracking detailed fire related information.
- Work on recruitment and Retention for our employees.
- Improve on training with neighboring Fire Departments.

AWENDAW McCLELLANVILLE DEBT SERVICE

Division: Awendaw McClellanville Debt Service
Fund: Special Revenue Fund
Function: Public Safety

Mission: The Awendaw McClellanville Debt Service Program accounts for the principal, interest, and other costs related to the repayment of debt issuance.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Property Tax	\$ 254,791	\$ 287,547	\$ 288,000	\$ 305,000	\$ 17,000	5.9
Intergovernmental	21,050	21,542	15,583	16,514	931	6.0
Interest	2,719	470	-	-	-	0.0
TOTAL REVENUES	278,560	309,559	303,583	321,514	17,931	5.9
Interfund Transfer In	14,270	71,731	-	-	-	0.0
TOTAL SOURCES	\$ 292,830	\$ 381,290	\$ 303,583	\$ 321,514	\$ 17,931	5.9
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
Debt Service	221,270	323,642	254,186	250,591	(3,595)	(1.4)
TOTAL EXPENDITURES	221,270	323,642	254,186	250,591	(3,595)	(1.4)
Interfund Transfer Out	65	-	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 221,335	\$ 323,642	\$ 254,186	\$ 250,591	\$ (3,595)	(1.4)

Funding Adjustments for FY 2023 Include:

- Revenues reflect property taxes generated from a millage rate of 3.1 based on current projections. Intergovernmental revenues reflect an increase in payments from the Town of Mt. Pleasant for annexations.
- Debt Service reflects the scheduled principal and interest payments for Awendaw's share of the General Obligation Bonds.

BIOLOGICAL SCIENCE CENTER

Fund: Enterprise Fund

Function: Public Safety

Mission: To Be Determined

Departmental Summary

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	2.00	2.00	-	0.0
TOTAL REVENUES	-	-	-	-	-	0.0
Interfund Transfer In	-	-	-	365,208	365,208	100.0
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 365,208</u>	<u>\$ 365,208</u>	100.0
Personnel	\$ -	\$ -	\$ -	\$ 340,208	\$ 340,208	100.0
Operating	-	-	-	25,000	25,000	100.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 365,208</u>	<u>\$ 365,208</u>	100.0

Funding Adjustments for FY 2023 Include:

- Interfund Transfer In reflects support from the General Fund.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include full-year funding for a Forensic Technical Lead position and the annualization of interdepartmental staffing changes in FY 2022.
- Operating expenditures reflect an increase in contingency for costs associated with the establishment of the department.

CONSOLIDATED DISPATCH

Division: Consolidated Dispatch Operations
Fund: General Fund
Function: Public Safety

Mission: Consolidated Dispatch Operations enhances the quality of life for every person in our service area by processing all calls for service and dispatching the appropriate response in an efficient and professional manner that aids in the protection of life and property.

Services Provided:

- Answer 911 calls, seven-digit emergency calls and seven-digit non-emergency calls for service
- Provide support for life-threatening emergencies, crimes in progress and other emergency situations that require immediate response
- Provide support to public safety officials during non-emergent calls for service
- Provide the hearing and speech impaired with access to public safety services through Text Telephone (TDD/TTY)
- Provide foreign language callers with access to public safety services through a telephone interpreter service specializing in over 175 languages

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	157.75	154.75	159.75	159.75	-	0.0
Intergovernmental	\$ 58,818	\$ 63,844	\$ 60,000	\$ 60,000	\$ -	0.0
Miscellaneous	11,065	14,177	10,000	13,000	3,000	30.0
TOTAL REVENUES	<u>\$ 69,883</u>	<u>\$ 78,021</u>	<u>\$ 70,000</u>	<u>\$ 73,000</u>	<u>\$ 3,000</u>	<u>4.3</u>
Personnel	\$ 7,802,114	\$ 8,182,204	\$ 8,810,925	\$ 9,700,491	\$ 889,566	10.1
Operating	670,944	593,740	701,738	731,632	29,894	4.3
Capital	-	-	80,478	170,000	89,522	111.2
TOTAL EXPENDITURES	<u>\$ 8,473,058</u>	<u>\$ 8,775,944</u>	<u>\$ 9,593,141</u>	<u>\$ 10,602,123</u>	<u>\$ 1,008,982</u>	<u>10.5</u>

Funding Adjustments for FY 2023 Include:

- Revenues represent funds from local municipalities for services outside of Charleston County. The increase in revenues reflects current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect full-year funding for four new positions, Special Operations Manager, Supervisor 911 Quality Assurance, Support Services Manager and Technology Manager and other interdepartmental staffing changes in FY 2022.
- Operating expenditures reflect an increase in staff training costs.
- Capital expenses include replacement of IT core switches.

CONSOLIDATED DISPATCH (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Implement Process Improvements and Enhancements.

Objective 1(a): Evaluate Protocol System: Create an assessment tool to evaluate the current Protocol System versus other protocol vendors.

Objective 1(b): Evaluate Process Automation (Artificial Intelligence). Increase in Service Level Metrics and decrease call processing times.

Initiative II: Human Resources & Resource Management

Department Goal 2: Enhance Staffing & Workforce Development.

Objective 2(a): Optimize Personnel Allocation by allocating the right resources to tasks based on employees' skills and availability, while adhering to Center procedures and User Agency Policy. Improvement measured by increased overall evaluation scores.

Objective 2(b): Employee Engagement: Improving the employee experience leads to better engagement, productivity and better outcomes. Measure the success of the schedule by service level metrics, reduced attrition rate and lowered absenteeism.

Initiative III: Long Term Financial Planning

Department Goal 3: Enhance partnerships. Utilize the CDC's multi-stakeholder partnerships to mobilize and share knowledge, expertise, technology and financial resources, to support the achievement of ensuring that the highest level of emergency services are provided to all citizens.

Objective 3(a): Continue strengthening community partnerships, which will enhance the CDC's capacity for long-term cooperation and collaboration.

Objective 3(b): Optimize financial opportunities to offset costs to the general fund.

Objective 3(c): Secure grants that serve the mission of 911 and Public Safety for the County and its citizens.

MEASURES:		FY 2020	FY 2021	FY 2022
	Objective	Actual	Actual	Projected
Input:				
Total number of 911 calls	1(b)3(a)	325,775	324,019	323,748
Output:				
Improved overall Personnel evaluation scores ¹	2(a)	n/a	2%+	2%+
Attrition Rate (FY21 =Effected by FY20 Scheduling changes)	2(b)	26.9%	25.69%	25%
Citizen Satisfaction Survey results received	3(a)	68	29	50
Fire and Agency fund / 911 Funds relief to the general fund	3(b)	\$939,141	\$2,839,396	\$3,964,362
Grant Funds Awarded	3(c)	\$277,193	\$231,778	\$93,660
Outcome:				
Percentage IAED Compliance rate >93% for Fire	(1a)	94.4%	96.5%	95%
Percentage IAED Compliance rate >93% for EMS	(1a)	95.2%	94.1%	94.9%
911 Call Performance answered within 10 seconds	1(b)	85.6%	81.6%	85%
911 Call Performance answered within 15 seconds	1(b)	89.0%	84.7%	90%
Survey rating of satisfaction >80% ²	3(a)	82.0%	96%	90%

¹ This department will begin measuring performance against this objective during FY 2021.

² This department begin measuring performance against this objective during FY 2020.

2022 ACTION STEPS

Department Goal 1

- Create an assessment tool to evaluate the current Protocol System versus other protocol vendors.
- Increase mobility of the CDC workforce while maintaining the integrity and security of data.
- Utilize data available from next generation core services. Identify the data that could be useful in improving service delivery.

CONSOLIDATED DISPATCH (continued)

- Determine the effectiveness of the communications specialist program. Measure effectiveness of use of data available from next generation core services.
- Create a multi-location workforce.
- Evaluate training content and delivery methods by increasing the rate of employees in the first year of employment and identify training formats for enhanced adult learning.
- Enhance ATC program to review how call taking methods relieve call answer times and efficiency.
- Test and review Artificial Intelligence and Virtual Reality for GIS Training.
- Implement Summerville CAD-to CAD interface between Rapid Deploy and Summerville PD in order to view active units at a minimum with full functionality between CADs desired.
- Integrate Internet data and continue to research solutions for data across the internet for CAD integration with alarm companies as well as the Internet of Things (IoT) and medical devices that would reduce the CDC's voice call volume, which would provide a faster response.
- Utilize Artificial Intelligence for Scenario Training. Monitor IBM Watson progress and attempt implementation of advances in caller impersonation to alleviate workforce constraints during scenario training.
- System Integration: Research existing and future solutions designed to coexist on the same computer and display on the same monitor.

Department Goal 2

- Modify Training Program. Evaluate success of changes to the Training program by surveying the trainees and the CTOs.
- Develop conclusions and recommendations for distribution and allocation of personnel (CALEA1.3.2)
- Evaluate Flexible Schedules with staff that will maintain/enhance operational services.
- Enhance Workforce Optimization. Track performance and behavior of employees to measure against their pre-hire assessments in order to determine hiring successes.

Department Goal 3

- Continue to grow/maintain fund balance to cover Fire and Agency costs, which offsets the General Fund.
- Establish new Intergovernmental Agreement (IGA) as an update to original Consolidation IGA. Complete draft of new IGA with help of legal staff.
- Maintain partnership meetings with Tri-County Leadership, and Coastal Area Cooperative.
- Expand and Enhance shared services and increase in information sharing and situational awareness

CONSOLIDATED DISPATCH (continued)

Division: Emergency 911 Wire Line Communications
Fund: Enterprise Fund
Function: Public Safety

Mission: Emergency 911 Communications enhances the quality of life for every person in our service area by processing all calls for service and dispatching the appropriate response in an efficient and professional manner that aids in the protection of life and property.

Services Provided:

- Maintain the 911 database including geographical information
- Acts as a single point of communication between Local Police, Fire, and EMS departments
- Uses next generation 911 technology to assist departments in the performance of their duties
- Provides Public Education and 911 Awareness Programs
- Ensures that the Disaster Recovery Plan is current and tested

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.00	5.00	6.00	3.50	(2.50)	(41.7)
Intergovernmental	\$ 658	\$ -	\$ -	\$ -	\$ -	0.0
Charges and Fees	671,018	671,307	700,000	600,000	(100,000)	(14.3)
Interest	18,124	1,321	2,500	5,000	2,500	100.0
Miscellaneous	524,044	-	-	-	-	0.0
TOTAL REVENUES	<u>\$ 1,213,844</u>	<u>\$ 672,628</u>	<u>\$ 702,500</u>	<u>\$ 605,000</u>	<u>\$ (97,500)</u>	<u>(13.9)</u>
Personnel	\$ 753,975	\$ 508,885	\$ 405,893	\$ 253,915	\$ (151,978)	(37.4)
Operating	541,247	555,414	618,452	431,522	(186,930)	(30.2)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 1,295,222</u>	<u>\$ 1,064,299</u>	<u>\$ 1,024,345</u>	<u>\$ 685,437</u>	<u>\$ (338,908)</u>	<u>(33.1)</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflects a decrease based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect a decrease due to the transfer of three positions to Emergency 911 Wireless.
- Operating expenses represents a decrease in software maintenance contract costs due to the transfer of funding to Emergency 911 Wireless.

CONSOLIDATED DISPATCH (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Capital Improvements and Equipment Needs

- Objective 1(a): Purchase and Implement ESInet Installation of the INdigital Emergency Services IP Network (ESInet) to occur for Consolidated Dispatch Center.
- Objective 1(b): Continue connectivity through ESInet with coordinating Agencies, working towards adding four (4) originally planned neighboring counties to the advanced network.
- Objective 1(c): Review space needs plan and determine timeline for implementation.
- Objective 1(d): Purchase and implement AVTEC systems for multiple PC displays, with VMWare Suite 2 replacement completion.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Implement Process Improvements and Enhancements

- Objective 2(a): Evaluate reimbursement percentages and addition of technology to determine what expenses the 911 Funds can continue to fund through 2022 to achieve a minimum of 32% or more.
- Objective 2(b): Track and monitor Wireline funding as it is effected by the reduction of landline phone users.
- Objective 2(c): Determine additional alternate solutions for distribution of the administrative calls sent to 911 call takers to reduce the workload and personnel costs.

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Input:				
911 calls received from total call volume	1(b)	37.8%	50.6%	51%
Wireline and Wireless Funds received	2(a)(b)	\$3,785,864	\$2,168,090	\$3,051,231
Output:				
Use of Artificial Intelligence to distribute workload of administrative calls ¹	2(c)	0%	0%	10%
ATC employees relieving work load from 911 Call Takers	2(c)	20	16	20
Efficiency:				
Current level of expense funding derived from 911 Funds	2(b)	40.2%	27.68%	34.5%
Outcome:				
Complete the NG911 System refresh within the 5 year schedule	1(a)(d)	95%	100%	0%
Add new office spaces for administrative personnel	1(c)	0	0	0

¹ This department will begin measuring performance against this objective during FY 2021.

2022 ACTION STEPS

Department Goal 1

- Implement ESInet.Receive Session Initiated Protocol (SIP) 9-1-1 calls across the Internet Protocol-based network path. Complete Installation and migration of virtual servers. Installation of equipment with successful integration of multiple PC displays.

Department Goal 2

- Review and explore Artificial Intelligence options and likelihood of implementation of advances in caller impersonation to alleviate workforce constraints during scenario training and effective call handling of alarm calls.
- Continue development of Master Building Plan. Create/enhance Master Building Plan with partners to include a review and implementation schedule.

CONSOLIDATED DISPATCH (continued)

Division: Emergency 911 Wireless Communications
Fund: Enterprise Fund
Function: Public Safety

Mission: Emergency 911 Communications enhances the quality of life for every person in our service area by processing all calls for service and dispatching the appropriate response in an efficient and professional manner that aids in the protection of life and property.

Services Provided:

- Maintain the 911 database including geographical information
- Acts as a single point of communication between Local Police, Fire, and EMS departments
- Uses next generation 911 technology to assist departments in the performance of their duties
- Provides Public Education and 911 Awareness Programs
- Ensures that the Disaster Recovery Plan is current and tested
- Recovers costs from the State for E911

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.25	5.25	5.25	7.75	2.50	47.6
Intergovernmental	\$ 3,573,122	\$ 1,740,950	\$ 3,529,066	\$ 2,482,837	\$ (1,046,229)	(29.6)
Interest	41,113	4,360	5,000	20,000	15,000	300.0
Miscellaneous	-	710	-	-	-	0.0
TOTAL REVENUES	<u>\$ 3,614,235</u>	<u>\$ 1,746,020</u>	<u>\$ 3,534,066</u>	<u>\$ 2,502,837</u>	<u>\$ (1,031,229)</u>	<u>(29.2)</u>
Personnel	\$ 475,256	\$ 418,689	\$ 493,912	\$ 770,453	\$ 276,541	56.0
Operating	1,363,304	2,050,906	2,152,666	2,004,152	(148,514)	(6.9)
Capital	-	-	-	71,000	71,000	100.0
TOTAL EXPENDITURES	<u>\$ 1,838,560</u>	<u>\$ 2,469,595</u>	<u>\$ 2,646,578</u>	<u>\$ 2,845,605</u>	<u>\$ 199,027</u>	<u>7.5</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect a decrease due to a lower amount of reimbursable costs from the State.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect interdepartmental staffing changes in FY 2022.
- Operating expenses represents a decrease in maintenance contract for software costs based on current usage. The decrease is slightly offset by an increase in non-capital IT costs for computer system maintenance.
- Capital expenses include IT switch upgrades.

CONSOLIDATED DISPATCH (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Capital Improvements and Equipment Needs

- Objective 1(a): Purchase and Implement ESInet. Installation of the INdigital Emergency Services IP Network (ESInet) to occur for Consolidated Dispatch Center.
- Objective 1(b): Continue connectivity through ESInet with coordinating Agencies, working towards adding four (4) originally planned neighboring counties to the advanced network.
- Objective 1(c): Review space needs plan and determine timeline for implementation.
- Objective 1(d): Purchase and implement AVTEC systems for multiple PC displays, with VMWare Suite 2 replacement completion.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Implement Process Improvements and Enhancements

- Objective 2(a): Evaluate reimbursement percentages and addition of technology to determine what expenses the 911 Funds can continue to fund through 2022 to achieve a minimum of 32% or more.
- Objective 2(b): Track and monitor Wireline funding as it is effected by the reduction of landline phone users.
- Objective 2(c): Determine additional alternate solutions for distribution of the administrative calls sent to 911 call takers to reduce the workload and personnel costs.

MEASURES:		FY 2020	FY 2021	FY 2022
	Objective	Actual	Actual	Projected
Input:				
911 calls received from total call volume	1(b)	37.8%	50.6%	51%
Wireline and Wireless Funds Received	2(a)(b)	\$3,785,864	\$2,168,090	\$3,051,231
Output:				
Use of Artificial Intelligence to distribute workload of administrative calls ¹	2(c)	0%	0%	10%
ATC employees relieving work load from 911 Call Takers	2(c)	20	16	20
Efficiency:				
Current level of expense funding derived from 911 Funds	2(b)	40.2%	27.68%	34.5%
Outcome:				
Complete the NG911 System refresh within the 5 year schedule	1(a)(d)	95%	100%	0%
Add new office spaces for administrative personnel	1(c)	0	0	0

¹ This department will begin measuring performance against this objective during FY 2021.

2022 ACTION STEPS

Department Goal 1

- Implement ESInet. Receive Session Initiated Protocol (SIP) 9-1-1 calls across the Internet Protocol-based network path. Complete Installation and migration of virtual servers. Installation of equipment with successful integration of multiple PC displays.
- Explore Next Generation 911 solutions to support advanced CAD functions and features.
- Create a hosted Disaster Recovery/Hot Standby CAD to be implemented on site to eliminate 3rd party expenses.

Department Goal 2

- Review and explore Artificial Intelligence options and likelihood of implementation of advances in caller impersonation to alleviate workforce constraints during scenario training and effective call handling of alarm calls.
- Continue development of Master Building Plan. Create/enhance Master Building Plan with partners to include a review and implementation schedule.

CONSOLIDATED DISPATCH (continued)

Division: Fire and Agency Costs
Fund: Enterprise Fund
Function: Public Safety

Mission: The Fire and Agency Costs Division administers the upgrade and maintenance of the Firehouse Software and the CAD Mobile Data and AVL annual maintenance for the Detention Center, the Sheriff's Law Enforcement Center and other public safety entities.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	-	0.0
Intergovernmental	\$ 685,330	\$ 814,284	\$ 913,131	\$ 693,648	\$ (219,483)	(24.0)
Charges and Fees	252,811	253,779	245,310	277,243	31,933	13.0
Interest	7,502	1,072	-	-	-	0.0
TOTAL REVENUES	\$ 945,643	\$ 1,069,135	\$ 1,158,441	\$ 970,891	\$ (187,550)	(16.2)
Personnel	\$ 152,213	\$ 88,652	\$ 152,371	\$ 164,098	\$ 11,727	7.7
Operating	618,972	588,970	832,036	846,097	14,061	1.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	771,185	677,622	984,407	1,010,195	25,788	2.6
Interfund Transfer Out	-	359,364	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 771,185	\$ 1,036,986	\$ 984,407	\$ 1,010,195	\$ 25,788	2.6

Funding Adjustments for FY 2023 Include:

- Revenues reflect a decrease in the external public safety agencies' share of the costs of the program. Revenues from within the organization, categorized as charges and fees, reflect a slight increase in the departments' share of annual maintenance costs.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses represent an increase due to a match for a grant application. This increase is slightly offset by a decrease in annual maintenance cost for various public safety software licenses based on current usage.

EMERGENCY MANAGEMENT (continued)

Division: Emergency Preparedness
Fund: General Fund
Function: Public Safety

Mission: The Emergency Preparedness Division provides leadership and assistance to reduce the loss of life and property in Charleston County from various hazards through an effective emergency management program.

Services Provided:

- Activate the Emergency Operation Center during an emergency
- Coordinate the Local Emergency Planning Committee for hazardous materials planning and emergency response
- Conduct programs for the public, emergency responders and industry professionals

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	5.50	5.50	5.80	5.80	-	0.0
Personnel	\$ 413,398	\$ 473,804	\$ 503,475	\$ 593,303	\$ 89,828	17.8
Operating	118,181	130,121	272,590	278,702	6,112	2.2
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 531,579	\$ 603,925	\$ 776,065	\$ 872,005	\$ 95,940	12.4

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase also includes the annualization of various interdepartmental staffing changes.
- Operating expenditures reflect an increase in public safety supplies for additional cots used at the Emergency Operation Center during disasters.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Increase County response capability and community awareness.

- Objective 1(a): Conduct bi-annual Red Book training for telecommunicators (CDC) and responders in the community.
- Objective 1(b): Participate in operational checks of communication equipment.
- Objective 1(c): Participate in Responder education and awareness programs.
- Objective 1(d): Increase trained Citizens Emergency Response Team (CERT) and Teen CERT members by 50 persons per year.
- Objective 1(e): Maintain readiness of responder notification through an annual Emergency Operations Center (EOC) Call-Out drill
- Objective 1(f): Conduct National Interagency Incident Management System (NIIMS) training courses.
- Objective 1(g): Conduct Emergency Operations Center training and educational programs.
- Objective 1(h): Develop Disaster Recovery Training to support Points of Distribution (POD) and Neighborhood Distribution and Information Points (NDIP).

EMERGENCY MANAGEMENT (continued)

Objective 1(i): Participate, attend, or conduct public events to educate the public.

Initiative V: Quality Control

Department Goal 2: Conduct annual training and/or exercises.

Objective 2(a): Configure Emergency Support Function's (ESF), Recovery Support Functions (RSFs), and related plans in conjunction with SC Emergency Management Division and Federal Emergency Management Administration designations.

Objective 2(b): Provide incident tracking and messaging training through annual EOC seminars.

Objective 2(c): Exercise Alert Notification and Warning systems and procedures.

MEASURES:

	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Output:				
Number of people trained	1(a)(d)(f)(g)(h)	436	92	750
Number of exercises conducted ¹	1(e)(g)(h),2(b)	3	1	3
Number of training classes conducted	1(d)(e),2(a)(c)	17	5	25
Number of public speaking events	1(i)	9	6	12
Efficiency:				
Average hours spent per test of communications systems	1(b)	5	6	6
Average hours spent per event in community education	1(c)	3	1	2-3
Average hours spent updating plans and procedures	2(a)(c)	500	500	500
Average hours spent per test exercise	1(e)(g)(i),2(b)	6	6	6
Outcome:				
Percent of staff and volunteers trained in NIIMS	1(f)	90.0%	90.0%	90.0%
Percent of tracking and messaging system in place	2(b)	90.0%	90.0%	90.0%
Percent of alternate EOC readiness	2(c)	90.0%	90.0%	90.0%

¹ There is constant training in cycles throughout the year in a variety of training/exercise programs.

2022 ACTION STEPS

Department Goal 1

- Update Emergency Operations Plan/Standard Operating Procedures (EOP/SOP) in accordance with joint assessment requirements.
- Update EOP in accordance with State and Federal updates.

Department Goal 2

- Continue to increase the number of citizens trained through the Citizen Emergency Response Team (CERT).
- Continue to increase the number of Responders trained through the EMD programs and state and federal programs.
- Develop Recovery Planning programs to include PODs, Mobile Points of Distribution (MoPOD) and NDIPs with assistance from Charleston, Mt. Pleasant, and North Charleston as well as other County agencies.
- Continue to promote NIMS training to EOC and County Emergency Responders.
- Continue to educate the public of potential community hazards, notification procedures and preparedness activities.
- Continue to meet EMAP Accreditation standards.

EMERGENCY MANAGEMENT (continued)

Division: Hazardous Materials
Fund: Special Revenue Fund
Function: Public Safety

Mission: The Hazardous Materials Enforcement Division serves as a liaison between the private sector and local emergency agencies to provide an accurate inventory and record of hazardous materials in the community.

Services Provided:

- Coordinate the training and deployment of the Maritime Incident Response Team for firefighting on the water and at waterfront facilities
- Coordinate the Lowcountry Regional Weapons of Mass Destruction Response Team, part of the State's homeland security initiative
- Coordinate organized efforts among emergency responders and industries if hazardous materials are released to lessen the impact of any incident on communities
- Provide training and equipment to public safety agencies charged with responding to incidents involving the release of hazardous materials.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	1.50	1.50	1.50	1.50	-	0.0
Licenses and Permits	\$ 219,800	\$ 220,322	\$ 215,000	\$ 210,000	\$ (5,000)	(2.3)
Miscellaneous	-	126	-	-	-	0.0
TOTAL REVENUES	<u>\$ 219,800</u>	<u>\$ 220,448</u>	<u>\$ 215,000</u>	<u>\$ 210,000</u>	<u>\$ (5,000)</u>	<u>(2.3)</u>
Personnel	\$ 176,107	\$ 161,850	\$ 181,621	\$ 196,206	\$ 14,585	8.0
Operating	52,868	44,500	40,798	46,109	5,311	13.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>228,975</u>	<u>206,350</u>	<u>222,419</u>	<u>242,315</u>	<u>19,896</u>	<u>8.9</u>
Interfund Transfer Out	<u>121,250</u>	-	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 350,225</u>	<u>\$ 206,350</u>	<u>\$ 222,419</u>	<u>\$ 242,315</u>	<u>\$ 19,896</u>	<u>8.9</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect a decrease based on historical trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of longevity and merit programs. Personnel costs also reflect the change of a part-time Emergency Management Logistics position to full-time.
- Operating expenses reflect an increase in public safety supplies based on historical usage.

EMERGENCY MANAGEMENT (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maintain and increase response capabilities.

Objective 1(a): Provide advanced training to hazardous materials response team members each year to decrease the need for hazardous materials responses.

Objective 1(b): Provide guidance in response to hazardous materials.

Objective 1(c): Produce public awareness to community members and business and industry on how to properly prepare for the unintentional release of hazardous materials.

MEASURES:		FY 2020	FY 2021	FY 2022
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Input:				
Reported HazMat incidents	1(a)	31	30	30
Requests for guidance and instruction	1(b)	28	30	30
Output:				
Team members attending advanced training	1(a)	51	14	60
Students trained	1(b)	133	31	120
HazMat incidents invoiced	1(c)	0	0	0
Efficiency:				
Average cost of clean up per incident ¹	1(a)	0	0	0
Outcome:				
Office staff responses to HazMat incidents	1(a)	5	4	5
Training revenue generated	1(b)	230,000	220,000	215,000
Percent of HazMat billed invoices recovered	1(c)	n/a	n/a	n/a

¹ Reflects requests from Fire Departments for reimbursement of spill cleanup costs.

2022 ACTION STEPS

Department Goal 1

- Continue to provide advanced training in Hazardous Materials, Terrorism, and Marine Fire Fighting to the Emergency Responders of Charleston County.
- Continue to send WMD-HAZMAT Regional Response Team-Charleston members to specialized training.
- Hold an annual exercise for WMD-HAZMAT Regional Response Team-Charleston members meeting HSEEP requirements.
- Continue to sustain current inventory of equipment and purchase new hazardous materials and marine firefighting equipment to assist local emergency responder in firefighting and incident mitigation on the water and at waterfront facilities and also maintain a FEMA Type 1 Team.

EMERGENCY MANAGEMENT (continued)

Division: Volunteer Rescue Squad
Fund: General Fund
Function: Public Safety

Mission: The Charleston County Volunteer Rescue Squad provides land and water search and rescue operations, emergency extrications, and recovery operations through public-minded citizens who contribute their money and volunteer their time to mitigate loss of life.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	400,000	294,000	390,000	615,000	225,000	57.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 400,000</u>	<u>\$ 294,000</u>	<u>\$ 390,000</u>	<u>\$ 615,000</u>	<u>\$ 225,000</u>	<u>57.7</u>

Funding Adjustments for FY 2023 Include:

- Operating expenditures reflect higher appropriations for operating costs. The costs also include additional funding for capital costs to lease three new fully equipped rescue vehicles and various other equipment replacement.

EMERGENCY MANAGEMENT (continued)

Division: East Cooper Fire District
Fund: Special Revenue Fund
Function: Public Safety

Mission: The East Cooper Fire District provides fire protection services through a contract with the Town of Mt. Pleasant.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Property Tax	\$ 151,452	\$ 153,600	\$ 158,000	\$ 163,000	\$ 5,000	3.2
Intergovernmental	<u>2,282</u>	<u>2,366</u>	<u>200</u>	<u>300</u>	<u>100</u>	50.0
TOTAL REVENUES	<u>\$ 153,734</u>	<u>\$ 155,966</u>	<u>\$ 158,200</u>	<u>\$ 163,300</u>	<u>\$ 5,100</u>	3.2
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	156,150	160,054	164,055	168,156	4,101	2.5
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 156,150</u>	<u>\$ 160,054</u>	<u>\$ 164,055</u>	<u>\$ 168,156</u>	<u>\$ 4,101</u>	2.5

Funding Adjustments for FY 2023 Include:

- Revenues reflect property taxes generated from a millage rate of 16.5 based on current projections.
- Operating expenditures reflect an increase based on the contract with the Town of Mt. Pleasant to provide fire services in the unincorporated areas near the town.

EMERGENCY MANAGEMENT (continued)

Division: Northern Charleston County Fire District
Fund: Special Revenue Fund
Function: Public Safety

Mission: The Northern Charleston County Fire District provides fire protection services through contracts with several fire departments in the northwest portion of the County.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Property Tax	\$ 270,430	\$ 279,251	\$ 342,000	\$ 354,000	\$ 12,000	3.5
Intergovernmental	6,043	5,610	-	-	-	0.0
TOTAL REVENUES	<u><u>\$ 276,473</u></u>	<u><u>\$ 284,861</u></u>	<u><u>\$ 342,000</u></u>	<u><u>\$ 354,000</u></u>	<u><u>\$ 12,000</u></u>	3.5
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	276,473	284,861	342,000	354,000	12,000	3.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 276,473</u></u>	<u><u>\$ 284,861</u></u>	<u><u>\$ 342,000</u></u>	<u><u>\$ 354,000</u></u>	<u><u>\$ 12,000</u></u>	3.5

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in the millage rate from 12.8 mills to 13.2 mills.
- Operating expenditures represent an increase based on contracts with several fire departments to provide fire services in the unincorporated areas. The operating costs include the C&B Volunteer Fire Department's request to improve service with more hours of staffing.

EMERGENCY MANAGEMENT (continued)

Division: West St. Andrew's Fire District
Fund: Special Revenue Fund
Function: Public Safety

Mission: The West St. Andrew's Fire District provides fire protection services through a contract with the St. Andrew's Public Service District.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Property Tax	\$ 8,373	\$ 7,858	\$ 7,400	\$ 7,400	\$ -	0.0
Intergovernmental	25	27	-	-	-	0.0
TOTAL REVENUES	<u><u>\$ 8,398</u></u>	<u><u>\$ 7,885</u></u>	<u><u>\$ 7,400</u></u>	<u><u>\$ 7,400</u></u>	<u><u>\$ -</u></u>	<u><u>0.0</u></u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	8,000	8,096	8,000	8,000	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 8,000</u></u>	<u><u>\$ 8,096</u></u>	<u><u>\$ 8,000</u></u>	<u><u>\$ 8,000</u></u>	<u><u>\$ -</u></u>	<u><u>0.0</u></u>

Funding Adjustments for FY 2023 Include:

- Revenues from the property base and the millage rate remain constant in FY 2023.
- Operating expenditures reflect no change.

EMERGENCY MEDICAL SERVICES

Fund: General Fund
Function: Public Safety

Mission: Emergency Medical Services (EMS) provides prompt, efficient, and effective emergency medical care and transportation to the citizens of and visitors to the County of Charleston.

Services Provided:

- Provide field emergency medical support services which require specialized training and equipment
- Provide support to hazardous materials response teams and hazardous materials clean-up operations throughout the County
- Provide assistance to area law enforcement agencies through the nationally recognized Special Weapons and Tactics Medic program
- Provide a variety of educational programs to the public on many safety issues
- Partner with community resources to enhance patient outcomes

Departmental Summary:

	FY 2020 <u>Actual</u>	FY 2021 <u>Actual</u>	FY 2022 <u>Adjusted</u>	FY 2023 <u>Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	216.00	260.00	272.00	272.00	-	0.0
Intergovernmental	\$ 4,220,137	\$ 3,916,745	\$ 4,304,000	\$ 4,620,000	\$ 316,000	7.3
Charges and Fees	11,924,149	3,994,689	7,780,000	9,050,000	1,270,000	16.3
Miscellaneous	229,604	196,002	190,000	190,000	-	0.0
TOTAL REVENUES	<u>\$16,373,890</u>	<u>\$ 8,107,436</u>	<u>\$12,274,000</u>	<u>\$13,860,000</u>	<u>\$ 1,586,000</u>	12.9
Personnel	\$12,840,557	\$14,124,588	\$18,448,782	\$17,133,920	\$ (1,314,862)	(7.1)
Operating	4,740,888	4,233,024	4,333,340	5,812,304	1,478,964	34.1
Capital	295,070	-	440,904	557,229	116,325	26.4
TOTAL EXPENDITURES	17,876,515	18,357,612	23,223,026	23,503,453	280,427	1.2
Interfund Transfer Out	566,289	1,744,425	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$18,442,804</u>	<u>\$20,102,037</u>	<u>\$23,223,026</u>	<u>\$23,503,453</u>	<u>\$ 280,427</u>	1.2

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in services provided based on current and projected usage.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The decrease in personnel costs represents an increase in anticipated vacancies. The decrease is slightly offset by a higher projected reimbursement from the Local Accommodations Tax for servicing tourist areas.

EMERGENCY MEDICAL SERVICES (continued)

- Operating expenditures reflect an increase in medical supply and fleet costs based on current trends.
- Capital expenditures represent the replacement of nine stair chairs, nine stretchers and six Zoll monitors. The expenditures also include one medical simulation training tool to enhance and ensure higher training standards.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide prompt, efficient, and effective emergency medical services to the citizens and visitors of Charleston County.

Objective 1: Response time goals for all 911 calls will be monitored for time-critical emergency responses with 90% fractile for Delta/Echo calls in 10:59 and 90% fractile with Bravo/Charlie calls in 12:59.

Initiative III: Long-Term Financial Planning

Department Goal 2: Maximize revenue collected within the fee for service guidelines established by County Administration.

Objective 2(a): Increase annual revenue collections to meet or exceed 60% of total billed.

Objective 2(b): Medicare and Medicaid will be billed 100% electronically with a rejection rate of ≤25% which will result in a 10% increase in revenue.

Initiative IV: Work Flow Analysis – Process Management

Department Goal 3: Engage all areas of emergency medical services in continuous quality improvement.

Objective 3: Clinical review of all high acuity calls as specified by Medical Director, including all Rapid Sequence Intubation.

Initiative V: Quality Control

Department Goal 4: Monitor efficiency and effectiveness of emergency medical service delivery.

Objective 4(a): Maintain certification of all field operations personnel through Continuing Education Program (CEP).

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Output:				
Patients transported	1	44,999	46,664	48,000
Incidents responded to	1	61,568	60,930	62,500
Total billed	2(a)	\$21,879,292	\$21,884,691	\$22,510,593
Percentage of Medicare/Medicaid billed electronically	2(b)	100%	100%	100%
Efficiency:				
Cost per incident	1(a),2(a)	\$355.37	\$359.17	\$360.17
Total received per incident	2(a)(b)	\$264.37	\$262.00	\$281.38
Outcome:				
<u>Response Time Standard</u> ¹	<u>Minutes: Seconds</u>			
Average	<8:59			
Average Response Time		09:03	09:29	08:59
Percentage of Compliance		D/E 77% B/C 82%	D/E 73% B/C 78%	D/E 80% D/E 85%
Collection	2(a)	12,844,958	12,156,831	13,168,696

EMERGENCY MEDICAL SERVICES (continued)

Collections less refunds	2(a)	12,818,142	12,224,031	13,506,355
Percent of rejection rate	2(a)(b)	2.8%	2.4%	2.5%
Percent of revenue increased	2(a)(b)	(0.60%)	0%	0%
Percent of reviewed reports – 100% critical	3	100%	100%	100%
Percent of Field Operations personnel certified	4(a)	100%	100%	100%

¹ Based on Time Assigned to Time Staged/Time Arrived At Scene for units on calls. Priorities include Bravo, Charlie, Delta, and Echo. Exclusions include test calls, calls not placed in the CAD, unneeded spawned calls, reopened for case number calls, duplicate call, and calls with priorities 0, Alpha, and Omega.

2022 ACTION STEPS

Department Goal 1

- Retention through career opportunities
 - EMT classes for ICS personnel as a path to advance their career.
 - Paramedic classes for EMT's to advance their career.
- Fill vacancies to budget capacity
- Complete leadership development for all persons in leadership roles
- Increase diversity access among workforce through community connections and opportunities

DEPUTY ADMINISTRATOR PUBLIC SERVICE

Fund: General Fund
Function: General Government

Mission: The Office of the Deputy Administrator of Public Services provides support and oversight to three Charleston County departments, which include Environmental Management, Fleet Operations, and Public Works. This office engages in innovative outreach and partnership activities to promote the County's mission of excellent service delivery and outcomes for our citizens.

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	-	0.0
Personnel	\$ 424,851	\$ 441,609	\$ 454,197	\$ 465,857	\$ 11,660	2.6
Operating	28,764	11,929	16,050	16,291	241	1.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 453,615</u></u>	<u><u>\$ 453,538</u></u>	<u><u>\$ 470,247</u></u>	<u><u>\$ 482,148</u></u>	<u><u>\$ 11,901</u></u>	<u><u>2.5</u></u>

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect no significant changes.

ENVIRONMENTAL MANAGEMENT

Division: Administration
Fund: Enterprise Fund
Function: Public Works

Mission: The Environmental Management Administration Division maintains support for the Environmental Management Department and provides community education to encourage participation in the Department's various programs and activities.

Services Provided:

- Manage the disposal of solid waste
- Ensure environmental enforcement of County Ordinances pertaining to beautification, illegal dumping, and scavenging
- Develop educational and operational programs to inform communities about disposal practices and procedures

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	11.50	10.00	12.00	12.00	-	0.0
Intergovernmental	\$ 182,561	\$ -	\$ -	\$ -	\$ -	0.0
Charges and Fees	29,902,065	29,942,738	30,200,000	30,200,000	-	0.0
Interest	818,991	77,499	100,000	200,000	100,000	100.0
Miscellaneous	802,700	503,744	-	-	-	0.0
Leases and Rentals	171,613	240,000	60,000	-	(60,000)	(100.0)
TOTAL REVENUES	<u><u>\$31,877,930</u></u>	<u><u>\$30,763,981</u></u>	<u><u>\$30,360,000</u></u>	<u><u>\$30,400,000</u></u>	<u><u>\$ 40,000</u></u>	<u><u>0.1</u></u>
Personnel	\$ 1,055,795	\$ 1,165,849	\$ 1,221,839	\$ 1,460,360	\$ 238,521	19.5
Operating	5,409,866	5,753,754	4,223,715	4,332,049	108,334	2.6
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 6,465,661</u></u>	<u><u>\$ 6,919,603</u></u>	<u><u>\$ 5,445,554</u></u>	<u><u>\$ 5,792,409</u></u>	<u><u>\$ 346,855</u></u>	<u><u>6.4</u></u>

Funding Adjustments for FY 2023 Include:

- Revenues are principally derived from Environmental Management user fees collected by the Revenue Collections Enterprise Fund as a service to the Environmental Management Department. The user fee is not projected to change in FY 2023.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect an increase due to the annualization of interdepartmental staffing changes in FY 2022.
- Operating expenses represent an increase in contingency for unplanned expenses. The increase is slightly offset by a reduction in consultant fees for specialized services and studies.

ENVIRONMENTAL MANAGEMENT (continued)

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Divert waste from the landfill by promoting the County's recycling and composting programs.

Objective 1(a): Increase and maximize the expected life of the Bee's Ferry Landfill.

Department Goal 2: Increase citizen involvement in recycling programs.

Objective 2(a): Increase the current recycling rate from 23% to 40%.

Objective 2(b): Increase educational outreach to all sectors through aggressive community programs.

MEASURES:		FY 2020 Actual	FY 2021 Actual ¹	FY 2022 Projected
	Objective			
Input:				
Annual MSW Tonnage ²	1(a)	485,914	522,788	550,000
Total dollars spent for services	1(a)	\$27,421,470	\$35,379,317	\$40,159,658
Total County Population – 2010 US Census 350,209	1(a)	405,905	411,406	411,406
Number of Residential Customers	2(a)(b)	195,000	198,000	205,000
Number of Commercial Customers	2(a)(b)	15,000	15,250	15,300
Output:				
Total tons landfilled	1(a)	369,573	404,153	447,000
Total residential participants	2(a)(b)	126,000	140,000	150,000
Total commercial participants	2(a)(b)	5,000	5,250	5,500
Total Educational Outreach participants	2(a)(b)	230,000	235,000	240,000
Efficiency:				
Total tons composted	1(a)	63,336	68,049	69,500
Total tons recycled	2(a)	53,005	50,585	55,000
Outcome:				
Total tons diverted from landfill	1(a)	110,979	118,634	124,500
Total cost per capita	1(a)	\$67	\$86	\$98
Percentage of recycling rate	1,2(a)(b)	23%	23%	23%

¹ FY 2021 Actual reflects the unaudited total available at time of budget preparation.

² Municipal Solid Waste

2022 ACTION STEPS

Department Goal 1

- Continue to divert more waste each fiscal year through increased recycling programs.
- Reduce volume of yard debris presented for composting.
- Create local market for High-grade compost.

Department Goal 2

- Increase department's community presence through advertising and partnering opportunities at all local events.
- Increase commercial sector recycling and food waste composting participation.

ENVIRONMENTAL MANAGEMENT (continued)

Division: Bees Ferry Landfill Convenience Center
Fund: Enterprise Fund
Function: Public Works

Mission: The Environmental Management Bees Ferry Landfill Convenience Center Division provides for proper disposal of residential garbage, trash, recyclables, electronics and household hazardous wastes such as paint, oil, gasoline, batteries, fluorescent light bulbs, pool chemicals, and insecticides at the Bees Ferry Landfill.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	9.00	9.00	9.00	9.00	-	0.0
Charges and Fees	<u>\$ 11,742</u>	<u>\$ 4,455</u>	<u>\$ 8,000</u>	<u>\$ 11,000</u>	<u>\$ 3,000</u>	37.5
TOTAL REVENUES	<u>\$ 11,742</u>	<u>\$ 4,455</u>	<u>\$ 8,000</u>	<u>\$ 11,000</u>	<u>\$ 3,000</u>	37.5
Personnel	\$ 267,942	\$ 370,806	\$ 460,639	\$ 506,225	\$ 45,586	9.9
Operating	469,888	491,216	480,400	447,967	(32,433)	(6.8)
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	<u>\$ 737,830</u>	<u>\$ 862,022</u>	<u>\$ 941,039</u>	<u>\$ 954,192</u>	<u>\$ 13,153</u>	1.4

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase the resale value of recyclable products.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenses reflect a decrease in contracted temporaries due to fewer staffing vacancies.

ENVIRONMENTAL MANAGEMENT (continued)

Division: Commercial Collections
Fund: Enterprise Fund
Function: Public Works

Mission: The Environmental Management Commercial Collections Division provides drop site containers located throughout the County to collect commingled materials and paper products to remove litter and overflow waste.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	8.00	8.00	-	-	-	0.0
Personnel	\$ 639,470	\$ 701,863	\$ 685,496	\$ -	\$ (685,496)	(100.0)
Operating	56,031	78,390	80,200	2,738,593	2,658,393	3314.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 695,501</u></u>	<u><u>\$ 780,253</u></u>	<u><u>\$ 765,696</u></u>	<u><u>\$ 2,738,593</u></u>	<u><u>\$ 1,972,897</u></u>	<u><u>257.7</u></u>

Funding Adjustments for FY 2023 Include:

- Operating expenses reflect an increase in contracted services due to the privatization in FY 2022.

ENVIRONMENTAL MANAGEMENT (continued)

Division: Compost and Mulch Operations
Fund: Enterprise Fund
Function: Public Works

Mission: The Environmental Management Compost and Mulch Operations Division provides for the processing of natural wood waste in volumes delivered by municipalities, public service districts, and private haulers and turning that waste into mulch and screened compost for sale to the public or wholesale operations.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	8.00	-	-	-	-	0.0
Charges and Fees	\$ 448,897	\$ 630,275	\$ 650,000	\$ 643,000	\$ (7,000)	(1.1)
Miscellaneous	9,000	-	-	-	-	0.0
TOTAL REVENUES	\$ 457,897	\$ 630,275	\$ 650,000	\$ 643,000	\$ (7,000)	(1.1)
Personnel	\$ 686,850	\$ 189,179	\$ -	\$ -	\$ -	0.0
Operating	1,378,483	2,067,399	1,526,400	1,596,000	69,600	4.6
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	2,065,333	2,256,578	1,526,400	1,596,000	69,600	4.6
Interfund Transfer Out	-	-	2,350,000	2,800,000	450,000	19.1
TOTAL DISBURSEMENTS	\$ 2,065,333	\$ 2,256,578	\$ 3,876,400	\$ 4,396,000	\$ 519,600	13.4

Funding Adjustments for FY 2023 Include:

- Revenues reflect a decrease in tipping fees for yard waste debris and compost fees based on the 30% revenue share agreement with the new vendor.
- Operating expenses represent a slight increase based on the contract with the vendor.
- Interfund Transfer Out reflects a transfer of funding for capital projects at the composting facilities.

ENVIRONMENTAL MANAGEMENT (continued)

Division: Convenience Center
Fund: Enterprise Fund
Function: Public Works

Mission: The Environmental Management Convenience Center Division collects and segregates trash, garbage, and recyclables from strategically located County-maintained convenience centers throughout the rural areas of the County for recycling or composting.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	26.00	28.00	32.00	32.00	-	0.0
Charges and Fees	\$ 1,439	\$ -	\$ -	\$ -	\$ -	0.0
Miscellaneous	<u>786</u>	<u>11,699</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL REVENUES	<u>\$ 2,225</u>	<u>\$ 11,699</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0</u>
Personnel	\$ 1,198,759	\$ 1,246,549	\$ 1,437,907	\$ 2,006,499	\$ 568,592	39.5
Operating	1,405,785	1,521,236	985,089	1,471,459	486,370	49.4
Capital	<u>-</u>	<u>-</u>	<u>740,000</u>	<u>740,000</u>	<u>-</u>	<u>0.0</u>
TOTAL EXPENDITURES	<u>\$ 2,604,544</u>	<u>\$ 2,767,785</u>	<u>\$ 3,162,996</u>	<u>\$ 4,217,958</u>	<u>\$ 1,054,962</u>	<u>33.4</u>

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The increase represents full-year funding for four positions transferred to the division in FY 2022.
- Operating expenses reflect an increase in leased motor vehicles and fleet fuel costs based on current usage.
- Capital costs include two new heavy-duty compactors and the replacement of three roll-off trucks.

ENVIRONMENTAL MANAGEMENT (continued)

Division: Curbside Collection
Fund: Enterprise Fund
Function: Public Works

Mission: The Environmental Management Curbside Collection Division provides curbside collection of recyclables to all urban areas of Charleston County and to urban schools.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	24.00	24.00	-	-	-	0.0
Charges and Fees	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	100.0
Miscellaneous	920	12,229	-	300,000	300,000	100.0
TOTAL REVENUES	<u>\$ 920</u>	<u>\$ 12,229</u>	<u>\$ -</u>	<u>\$ 305,000</u>	<u>\$ 305,000</u>	100.0
Personnel	\$ 1,995,854	\$ 1,983,395	\$ 1,813,597	\$ -	\$ (1,813,597)	(100.0)
Operating	2,913,820	3,404,185	2,312,472	4,704,045	2,391,573	103.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 4,909,674</u>	<u>\$ 5,387,580</u>	<u>\$ 4,126,069</u>	<u>\$ 4,704,045</u>	<u>\$ 577,976</u>	14.0

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase due to the anticipated sale of equipment no longer needed due to the privatization of curbside collection services.
- Operating expenses reflect an increase in contracted services due to the privatization of curbside collections service.

ENVIRONMENTAL MANAGEMENT (continued)

Division: Debt Service
Fund: Enterprise Fund
Function: Public Works

Mission: The Debt Service Program accounts for servicing of a portion of the 2019 General Obligation Bonds (GOB) issued to fund \$20 million for construction of the new Materials Recycling Facility. This program records the interest expense and other costs related to the repayment of the borrowing.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Interest	\$ 17,746	\$ -	\$ -	\$ -	\$ -	0.0
TOTAL REVENUES	<u>\$ 17,746</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	66,948	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
Debt Service	<u>490,937</u>	<u>426,625</u>	<u>1,262,405</u>	<u>1,262,540</u>	<u>135</u>	0.0
TOTAL EXPENDITURES	<u>\$ 557,885</u>	<u>\$ 426,625</u>	<u>\$ 1,262,405</u>	<u>\$ 1,262,540</u>	<u>\$ 135</u>	0.0

Funding Adjustments for FY 2023 Include:

- Debt Service reflects no significant change.

ENVIRONMENTAL MANAGEMENT (continued)

Division: Landfill Operations
Fund: Enterprise Fund
Function: Public Works

Mission: The Environmental Management Landfill Operations Division provides a disposal site for Environmental Management and construction debris to Charleston County customers including residents, municipalities, public service districts, other government contractors, and private haulers.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	14.00	15.00	14.00	14.00	-	0.0
Intergovernmental	\$ 224,106	\$ 205,709	\$ 200,000	\$ 200,000	\$ -	0.0
Charges and Fees	117,332	183,394	85,000	190,000	105,000	123.5
Miscellaneous	-	267,947	-	-	-	0.0
TOTAL REVENUES	\$ 341,438	\$ 657,050	\$ 285,000	\$ 390,000	\$ 105,000	36.8
Personnel	\$ 1,252,608	\$ 1,170,149	\$ 1,197,004	\$ 1,189,508	\$ (7,496)	(0.6)
Operating	5,566,263	5,379,458	5,659,093	5,691,270	32,177	0.6
Capital	-	-	-	671,500	671,500	100.0
TOTAL EXPENDITURES	6,818,871	6,549,607	6,856,097	7,552,278	696,181	10.2
Interfund Transfer Out	-	-	3,000,000	-	(3,000,000)	(100.0)
TOTAL DISBURSEMENTS	\$ 6,818,871	\$ 6,549,607	\$ 9,856,097	\$ 7,552,278	\$ (2,303,819)	(23.4)

Funding Adjustments for FY 2023 Include:

- Revenues reflect an increase in revenue generated by recycled steel based on current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflects a decrease due to interdepartmental staffing changes.
- Operating expenses reflect an increase in fleet maintenance due to current trends. This increase is slightly offset by a decrease in leachate disposal.
- Capital expenses include the replacement of two dozers.

ENVIRONMENTAL MANAGEMENT (continued)

Division: Materials Recovery Facility
Fund: Enterprise Fund
Function: Public works

Mission: The Environmental Management Materials Recovery Facility provides for the processing and marketing of recyclable material collected in Charleston County.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	9.00	9.00	8.00	8.00	-	0.0
Intergovernmental	\$ 10,991	\$ 15,661	\$ -	\$ 445,000	\$ 445,000	100.0
Charges and Fees	313,608	1,776,471	2,100,000	3,727,024	1,627,024	77.5
Miscellaneous	-	20,250	3,000,000	-	(3,000,000)	(100.0)
TOTAL REVENUES	324,599	1,812,382	5,100,000	4,172,024	(927,976)	(18.2)
Interfund Transfer In	245,000	-	-	-	-	0.0
TOTAL SOURCES	\$ 569,599	\$ 1,812,382	\$ 5,100,000	\$ 4,172,024	\$ (927,976)	(18.2)
Personnel	\$ 584,568	\$ 682,559	\$ 772,193	\$ 735,834	\$ (36,359)	(4.7)
Operating	5,147,064	2,882,156	3,122,000	3,505,390	383,390	12.3
Capital	-	-	7,000	-	(7,000)	(100.0)
TOTAL EXPENDITURES	\$ 5,731,632	\$ 3,564,715	\$ 3,901,193	\$ 4,241,224	\$ 340,031	8.7

Funding Adjustments for FY 2023 Include:

- Revenues reflect an anticipated increase in the 70% revenue share with the new MRF Operator. Revenues also reflect a decrease due to the sale of property in FY 2022.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect a decrease due to the annualization of interdepartmental staffing changes in FY 2022.
- Operating expenses reflect an increase in recycling costs based on annual consumer price increases.

ENVIRONMENTAL MANAGEMENT (continued)

Division: Transfer Station Contracts
Fund: Enterprise Fund
Function: Public Works

Mission: The Environmental Management Transfer Station Contracts Division provides for the costs to transfer solid waste materials outside the county to extend the life of the Charleston County landfill.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	6,948,585	6,166,417	6,700,158	7,209,000	508,842	7.6
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 6,948,585</u>	<u>\$ 6,166,417</u>	<u>\$ 6,700,158</u>	<u>\$ 7,209,000</u>	<u>\$ 508,842</u>	<u>7.6</u>

Funding Adjustments for FY 2023 Include:

- Operating expenses represent an increase to the contract based on current trends.

FLEET OPERATIONS

Fund: Internal Services Fund
Function: General Government

Mission: Fleet Operations establishes efficient and effective delivery of the Charleston County vehicle fleet by providing customer agencies with safe, reliable, economical and environmentally-sound transportation and by performing related support services that are responsive to the needs of customer departments and that conserve vehicle value and equipment investment.

Services Provided:

- Provide, repair and maintain the County's vehicles and heavy equipment, including 24-hour service for Emergency First Responders
- Maintain automated and manual fueling sites throughout the County

Departmental Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	29.25	32.25	31.25	31.25	-	0.0
Charges and Fees	\$10,731,744	\$10,074,678	\$11,764,852	\$12,220,033	\$ 455,181	3.9
Interest	75,565	10,405	10,000	10,000	-	0.0
Miscellaneous	591,465	789,635	280,000	340,000	60,000	21.4
TOTAL REVENUES	11,398,774	10,874,718	12,054,852	12,570,033	515,181	4.3
Interfund Transfer In	5,144,295	2,714,536	3,654,830	5,124,410	1,469,580	40.2
TOTAL SOURCES	<u>\$16,543,069</u>	<u>\$13,589,254</u>	<u>\$15,709,682</u>	<u>\$17,694,443</u>	<u>\$ 1,984,761</u>	12.6
Personnel	\$ 2,296,952	\$ 2,457,168	\$ 2,772,552	\$ 2,765,830	\$ (6,722)	(0.2)
Operating	12,555,854	11,572,716	8,836,130	10,488,942	1,652,812	18.7
Capital	-	-	5,059,000	5,845,000	786,000	15.5
TOTAL EXPENDITURES	14,852,806	14,029,884	16,667,682	19,099,772	2,432,090	14.6
Interfund Transfer Out	326,731	518,346	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$15,179,537</u>	<u>\$14,548,230</u>	<u>\$16,667,682</u>	<u>\$19,099,772</u>	<u>\$ 2,432,090</u>	14.6

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase in fuel based on projected fuel prices. This increase is slightly offset due to the privatization of Curbside Collection.
- Interfund Transfer In reflects the amount from the General Fund to purchase vehicles and heavy equipment for General Fund offices/departments.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.

FLEET OPERATIONS (continued)

- Operating expenses reflect an increase due to higher projected fuel prices and costs for parts and contracted labor.
- Capital expenses include the replacement cost of ambulances, law enforcement vehicles, Public Works heavy equipment, and various other vehicles.

Performance Measures:

Initiative III: Long-Term Financial Planning

Department Goal 1: Ensure fiscal accountability in managing and “Right-Sizing” Fleet assets.

Objective 1: Establish optimal size of fleet through the review process of the Fleet Equipment Review Committee (ERC).

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Provide cost effective maintenance promoting the useful life and availability of Fleet equipment.

Objective 2(a): Minimize breakdown repairs through an effective Preventative Maintenance (PM) Program.

Objective 2(b): Achieve optimal fleet availability through an effective PM Program and by performing efficient and timely repairs.

Objective 2(c): Monitor cost per mile to operate support vehicles.

MEASURES:

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Input:				
Number of support vehicles	1	736	745	750
Total number of work orders	2(a)	8,693	8,558	8,600
Output:				
Availability of fleet units	2(b)	90.00%	94%	95%
Average total expenses versus budgeted total expenses	2(c)	97.00%	99%	99%
Efficiency:				
Average cost per mile to operate a support vehicle	1,2(c)	\$0.41	\$0.42	\$0.45
Average cost per work order	2(a)	\$915	\$1,164	\$1,200
Average number of units out of service per day ¹	2(b)	39	29	34
Outcome:				
Number of vehicles added to departments from surplus	1	0	0	0
Number of vehicles turned in	1	1	0	0
Savings per reduction of support vehicles ²	1	\$1,200	n/a	n/a
Percent of “repair” work order to total work orders (≤45%) ¹	2(a)	77.00%	73%	75%
Percent of scheduled maintenance to unscheduled repairs (≥60%) ¹	2(b)	38.74%	42.5%	50%
Fleet availability (≥90%) ¹	2(b)	90.00%	94%	95%
Percent of actual total expenses to budgeted total expenses (≤100%) ¹	2(a)(b)(c)	97.00%	99%	99%

¹ Based on automated FASTER Fleet Management System information retrieval.

² Data includes capital savings and excludes operating costs.

2022 ACTION STEPS

Department Goal 1

- Leverage competitive cooperative purchasing agreements to acquire vehicles and equipment as opportunities to get better competition and receive better pricing for fleet equipment.

FLEET OPERATIONS (continued)

- Seek a standardized light utility work truck (pickup) replacement option for County users for cost efficiency.
- Guide County agencies in the development of specifications on cost effective solutions for acquiring construction and specialized equipment focuses on meeting their mission requirements.
- Explore every major vehicle manufacturer for a standardized law enforcement pursuit vehicle to promote economies of scale on reutilizing up-fit equipment upon the unit's replacement to reduce costs.
- Utilize professional memberships in trade organizations to maintain knowledge of innovative technology, products (vehicles and equipment) and services for certifications and to enhance the County's mission.
- Maintain timely and efficient methods to charge-back rates for Fleet services provided County customers to include, but not limited to, hourly labor, fuel, contracted (sublet) work, and motor pool usage.
- Research cost effective fleet unit replacements, i.e., fuel economy, emission control advances, etc.
- Pursue and encourage alternative funding (to include temporary leasing) for capital expenditures.
- Field a new Fleet fuel management system Countywide that totally interfaces with the fleet management system. Make valuable, meaningful reports available to fleet customers on-line.
- Maintain stewardship and active participation in the Azalea Compound development for fueling site development and addition of vehicle washing facilities.
- Continue efforts to "Right-Size" the County's fleet through aggressive equipment utilization reporting.
- Identify under-utilized equipment items and target their reduction from the fleet.
- Insure each grant funded and specially funded equipment items are properly identified in the Fleet information management system so appropriate financial actions are followed as the item comes up for replacement.

Department Goal 2

- Implement a replacement fleet information management system affording County agencies capability to search fleet costs and other key vehicle data for cost effectiveness.
- Furnish County agencies life cycle costs to date of equipment items in the fleet information management system to make informed decisions for retention or disposal of the vehicle.
- Streamline procedures for the "remounting" of ambulance medical boxes onto new chassis to promote cost effectiveness and reduce capital outlays for ambulance replacements.
- Empower Field Mechanics to redirect heavy equipment field repairs to the maintenance shops in an effort to perform closer maintenance and repairs in an effort to promote the useful life of equipment.
- Recognize and reward our Fleet staff for their accomplishments. *Catch People Doing Things Right.*
- Continue efforts toward fuel consumption awareness and conservation through providing effective Intranet access for County Fleet users to monitor and control their fuel accounts and maintenance reports.
- Continue to generate utilization reports for senior management decision making.
- Continue to promote the development of mechanic capabilities and certification through the Institute of Automotive Service Excellence (ASE) certification. Promote and reward skills development for testing and certification in multiple skills categories.
- Seek funding for the replacement and modernization of Fleet fueling site infrastructure as part of the Azalea Compound Master Plan meeting the needs of the County for years to come.
- Emphasize quality and customer service excellence in all that Fleet does.
- Manage for customer results.
- Foster a climate of continuous improvement through training our Fleet personnel in delivering quality products and services to our customers.
- Continue to "remount" ambulance medical boxes onto new chassis to promote cost effectiveness and reduce capital outlays for ambulance replacements.
- Replace/upgrade the County's central fuel distribution center at Azalea Drive.
- Eliminate use of paper reports and be able to diagnose and detect fuel-dispensing problems and perform re-set functions on line.

PUBLIC WORKS

Division: Administration
Fund: General Fund
Function: Public Works

Mission: The Administration Division of Public Works manages and coordinates the activities of Public Works' four other operating divisions to ensure efficient and consistent delivery of the Department's service activities to the citizens of Charleston County.

Services Provided:

- Provide efficient, effective, responsive, and responsible County road and drainage infrastructure management
- Provide maintenance, engineering, stormwater, and mosquito control services

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	13.50	13.50	13.75	13.25	(0.50)	(3.6)
Personnel	\$ 900,362	\$ 1,224,374	\$ 1,314,467	\$ 1,373,079	\$ 58,612	4.5
Operating	50,616	213,003	117,682	114,558	(3,124)	(2.7)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 950,978	\$ 1,437,377	\$ 1,432,149	\$ 1,487,637	\$ 55,488	3.9

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect a decrease in dues and memberships and copier based on historical and projected usage.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maintain a safe and quality secondary and rural roadway network for the citizens of Charleston County.

Objective 1(a): Maintain a 20% annual inspection threshold for the County's roadway network.

Objective 1(b): Maintain a minimum pass/fail per roadway rating of 70 or higher.¹

Objective 1(c): Replace 11% of sign inventory annually.²

PUBLIC WORKS (continued)

Department Goal 2: Regulate and manage the mosquito population in Charleston County to protect the public from nuisance and disease bearing mosquitoes.

Objective 2(a): Maintain an Adult Density Index (ADI) of 3.0 or less.³

Objective 2(b): Increase Citizen Awareness Program to match Charleston County population growth.⁴

Objective 2(c): Clear all new requests for service within 32 business hours of receipt.

Department Goal 3: Ensure the citizens of Charleston County are provided a safe and functional locally maintained drainage system.⁵

Objective 3(a): Treat 100% of County maintained drainage systems vegetation using chemical controls.

Objective 3(b): Maintain to grade 20% of mechanically cleaned drainage systems annually.

Objective 3(c): Inspect 100% of open drainage systems annually.

Department Goal 4: Protect the waterways of Charleston County through implementation of Charleston County's Stormwater Management Program.⁶

Objective 4(a): Review all submitted plans for permitting within 20 working days for approval, denial or request of additional information from the applicant.

Objective 4(b): Inspect all permitted sites at least twice during the open permit status of the project.

Department Goal 5: Maintain a safe and quality of the roadway network for the citizens of Charleston County.

Objective 5(a): Maintain a paved roadway overall condition Index (OCI) of 60 or more.

Initiative IV: Workflow Analysis-Process Management

Department Goal 6: Manage Countywide Debris Management Plan to coordinate disaster-related debris removal operations in the event of a major emergency or disaster in Charleston County.

Objective 6(a): Execute an Intergovernmental Agreement (IGA) with 90% municipality participation.

MEASURES:

	Objective	FY 2020 Actual	FY 2021 Actual	FY 2022 Projected
Input:				
Total roadway inventory (earth/rock/paved/platted CNSR - each)	1(a)(b)	364	351	¹⁴ N/A
Total number of maintained signs (each)	1(c)	4,729	4,092	4,100
Mosquito Control expenditures ⁷	2(a)	2,212,290	1,534,718	2,540,071
Charleston County population (from online U.S. Census data) ⁸	2(b)	414,239	421,774	427,774
Number of requests for service	2(c)	2,295	1,565	2,000
Drainage inventory subject to treatment (miles)	3(a)	208	191	191
Drainage inventory mechanically maintained (miles)	3(b)	89	79	79
Open drainage system to be inspected (each)	3(c)	1,307	1,296	1,296
Plans submitted for stormwater permits	4(a)	1,382	1,982	2,180
Stormwater permitted sites inspected	4(b)	374 ¹⁵	509	560
Paved road expenditures	5(a)	6,099,513	8,394,984	7,250,000
Municipalities in Charleston County	6(a)	17	17	17
Roads inspected (each)	1(a)	103	255	¹⁴ N/A
Inspected roads with passing rating (each)	1(b)	61	255	¹⁴ N/A
Number of signs replaced	1(c)	749	780	760
Cost of sign replacements	1(c)	\$97,405	\$114,795	\$121,600
Light trap collection count (statistical mean, calendar based) ⁹	2(a)	2.08	1.64	2.0
Landing rate count (statistical mean, calendar based) ⁹	2(a)	1.36	1.45	2.0
Two-day service request (statistical mean, calendar based) ⁹	2(a)	11.94	8.01	9.0

PUBLIC WORKS (continued)

	<u>Objective</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Projected</u>
Output:				
Charleston County population growth (from online U.S. Census data) ⁹	2(b)	2.05%	1.24%	2%
Number of households visited (Mosquito Control) ¹⁰	2(b)	2,735	3,472	3,822
Service requests cleared within 36 business hours ¹¹	2(c)	2,165	1,537	1,900
Drainage system inventory treated (miles)	3(a)	75	94	94
Vegetation control expenditures	3(a)	\$ 39,285	\$72,755	\$72,754
Drainage system inventory mechanically excavated to grade (miles)	3(b)	32	26	26
Mechanically maintained drainageway expenditures	3(b)	\$479,093	\$525,555	\$525,555
Open drainage system inspected (each)	3(c)	177	576	590
Stormwater permits reviewed within 20 working days	4(a)	1,382	1,982	2,180
Stormwater permit review expenses	4(a)	\$403,720	\$432,000	\$475,000
Stormwater permitted sites inspected at least twice	4(b)	374 ¹⁵	509	560
Stormwater permit site inspection expenses	4(b)	\$288,370	\$348,000	\$382,000
Lane Miles Treated	5(a)	61	155	155
Municipalities with executed IGA	6(a)	16	16	16
Efficiency:				
Cost per sign replacement	1(c)	\$130.00	\$147.00	\$160.00
Cost per ADI unit ¹⁰	2(a)	\$1,242,843	\$1,382,628	\$846,690
Cost per mile vegetation control	3(a)	\$523.80	\$773.98	\$773.98
Cost per mile mechanically cleaned drainageways ¹²	3(b)	\$14,971	\$20,214	\$20,214
Cost per stormwater permit processed	4(a)	\$292	\$218	\$218
Cost per site for stormwater inspection services	4(b)	\$771 ¹⁵	\$684	\$682
Outcome:				
Percentage of roadway network inspected	1(a)	40%	73%	¹⁴ N/A
Percentage of inspected roadways with passing rating ¹³	1(b)	59.2 %	73%	¹⁴ N/A
Percentage of signs replaced	1(c)	16%	19%	20%
Level of mosquito control (ADI) ⁹	2(a)	1.78	1.11	3.0
Citizen Awareness Program change	2(b)	38.9%	37.8%	10.0%
Percentage of service requests cleared within 36 business hours	2(c)	94.34%	93.19%	80%
Percentage of drainage system treated	3(a)	36%	45%	45%
Percentage of drainage system mechanically cleaned	3(b)	36%	34%	38%
Percentage of open drainage systems inspected	3(c)	14%	73%	73%
Condition of paved road network (OCI)	5(a)	63	63	63
Complete Disaster Debris Management Plan (FEMA Approval)	6(a)	100%	100%	100%

¹ Road ratings are based on an analysis of the severity of seven fault factors. A newly constructed road will have a rating of 100.

² Traffic control signs are replaced on a 9-year cycle as a safety factor based on material manufacturer's life cycle ratings of 10 years. Highest priority is given to signs not in compliance with the Manual of Uniform Traffic Control Devices (MUTCD) standards. All signs must comply with MUTCD standards by close of calendar year 2019; missed deadline due to increase fabrication of private road signs and evacuation road signs.

³ Adult Density Index (ADI) is an indicator of the average density of biting mosquitoes as a statistical function of actual counts and service requests.

⁴ The department's goal of increasing education program outreach by 20% per annum reached its sustainable level during FY 2015. This is now a maintenance statistic for the mosquito control program. County population growth of 2.1% calculated from U.S. Census population estimates 2011 - 2014.

⁵ Includes only sections of drainage ways actively maintained by the Public Works Department.

⁶ Includes only unincorporated Charleston County and municipalities covered under an Intergovernmental Agreement (IGA).

⁷ Columns represent, from left to right: closed book figures, end-of-fiscal-year figures, budgeted amount.

PUBLIC WORKS (continued)

- ⁸ U.S. Census data projections are as of July 1 each year. First column represents data taken from the FactFinder website (https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?_afpt=table). Second column projection conservatively projected using previous year growth. Third column projection is trend-line from range of data available on FactFinder website (2010 – 2016 for this report).
- ⁹ FY 2019 reflects January – July 2019. ADI has been projected to represent a full year based on available empirical data.
- ¹⁰ Significant reduction in households visited in FY 20120 was due to COVID 19 and restriction of door-to-door.
- ¹¹ Measurement threshold changed to 36 calendar hours.
- ¹² FY 2019 and FY 2020 reflects an increase in mechanically cleaned drainage ways due to storm damages and cost increases due to repairs from previous storms. Force labor has increased by 30% to maintain adequate labor or service.
- ¹³ FY 2020 inspection of roadways has been advertised to hire a consultant to complete a pavement survey.
- ¹⁴ The County no longer uses the maintenance-rating program to inspect earth roads.
- ¹⁵ Corrected to reflect actual FY20 sites permitted (not inspections completed) and to reflect actual FY20 Inspections cost per site.

2022 ACTION STEPS

Department Goal 1

- Develop an effective Rural Roads improvement program

Department Goal 2

- Continue to reduce the impact of “Do Not Spray” on ULV truck operations, and assist spray techs with ways to identify the areas.
- Complete new contract with aerial contractor.
- Improve educational display that is used for outreach events.
- Increase CAP (Citizen Awareness Program) by 10% in FY2022 to expand Public Education for mosquito awareness.

Department Goal 3

- Implement a maintenance based drainage rating system for the Maintained Canals.
- Implement an asset Management program for County Facility Pavements.
- Implement specific Stormwater regulatory requirements within Special Protection Areas.

Department Goal 4

- Continue progress toward integration of Stormwater GIS database with Asset Management.

Department Goal 5

- Develop and implement a multi-year strategy in an effort to maintain the Overall Condition Index (OCI) of the network.
- Develop and implement a pavement preservation program to assist with the multi-year strategy and reduce the cycle cost of maintaining paved roads in the County.

Department Goal 6

- Seek pre-approval from FEMA for Charleston County Debris Management Plan.
- Implement multi-year scalable all-hazards debris management contract for Charleston County and other local governmental entities

PUBLIC WORKS (continued)

Division: Asset Management
Fund: General Fund
Function: Public works

Mission: The Asset Management Division provides quality assurance, quality control, and accountability for Public Works' assets to ensure efficient delivery of services to the citizens of Charleston County.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	11.00	11.00	11.00	11.00	-	0.0
Personnel	\$ 486,693	\$ 877,991	\$ 891,149	\$ 1,005,817	\$ 114,668	12.9
Operating	80,404	113,627	194,843	241,132	46,289	23.8
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u><u>\$ 567,097</u></u>	<u><u>\$ 991,618</u></u>	<u><u>\$ 1,085,992</u></u>	<u><u>\$ 1,246,949</u></u>	<u><u>\$ 160,957</u></u>	14.8

Funding Adjustments for FY 2023 Include:

- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures reflect an increase in non-capital IT costs for the replacement of outdated inventory.

PUBLIC WORKS (continued)

Division: Engineering
Fund: General Fund
Function: Public Works

Mission: The Engineering Division is charged with designing and providing field engineering assistance for the construction of road and drainage system projects, aiding subdivision development review, and facilitating the County's compliance with National Pollutant Discharge Elimination System (NPDES) Phase II regulations.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	31.50	30.50	32.50	32.50	-	0.0
Charges and Fees	\$ 3,185	\$ 5,381	\$ 4,000	\$ 4,000	\$ -	0.0
TOTAL REVENUES	<u>\$ 3,185</u>	<u>\$ 5,381</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ -</u>	<u>0.0</u>
Personnel	\$ 1,451,887	\$ 2,635,822	\$ 2,807,721	\$ 2,926,396	\$ 118,675	4.2
Operating	46,840	(1,101,187)	(1,193,519)	(1,201,743)	(8,224)	0.7
Capital	-	13,342	-	64,000	64,000	100.0
TOTAL EXPENDITURES	<u>\$ 1,498,727</u>	<u>\$ 1,547,977</u>	<u>\$ 1,614,202</u>	<u>\$ 1,788,653</u>	<u>\$ 174,451</u>	<u>10.8</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect no change.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs.
- Operating expenditures represent no significant change.
- Capital expenditures include one survey GPS unit and one robotic survey instrument.

PUBLIC WORKS (continued)

Division: Field Operations
Fund: General Fund
Function: Public Works

Mission: The Field Operations Division of Public Works provides clearing, cleaning, construction and improvement for drainageway systems; bridge maintenance and replacement; construction and maintenance of earth, rock and paved roads, streets, driveways, and parking areas; and a selected grounds maintenance program. The Operations Field Division ensures that Charleston County citizens and tourists are provided safe, effective and locally maintained road and drainage systems.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	128.00	129.00	128.00	128.00	-	0.0
Intergovernmental	\$ 13,482	\$ 68,024	\$ 20,000	\$ 20,000	\$ -	0.0
Miscellaneous	<u>7,320</u>	<u>4,830</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL REVENUES	20,802	72,854	20,000	20,000	-	0.0
Interfund Transfer In	<u>11,926</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL SOURCES	<u>\$ 32,728</u>	<u>\$ 72,854</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ -</u>	<u>0.0</u>
Personnel	\$ 5,751,987	\$ 5,769,033	\$ 7,184,744	\$ 7,142,251	\$ (42,493)	(0.6)
Operating	2,166,387	1,674,888	3,390,629	3,823,018	432,389	12.8
Capital	<u>38,150</u>	<u>8,411</u>	<u>95,000</u>	<u>11,500</u>	<u>(83,500)</u>	<u>(87.9)</u>
TOTAL EXPENDITURES	7,956,524	7,452,332	10,670,373	10,976,769	306,396	2.9
Interfund Transfer Out	<u>60,000</u>	<u>1,820,372</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL DISBURSEMENTS	<u>\$ 8,016,524</u>	<u>\$ 9,272,704</u>	<u>\$10,670,373</u>	<u>\$10,976,769</u>	<u>\$ 306,396</u>	<u>2.9</u>

Funding Adjustments for FY 2023 Include:

- Revenues reflect no change.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also reflect an offset for anticipated vacancies.
- Operating expenditures reflect an increase for Fleet parts and fuel due to current trends.

PUBLIC WORKS (continued)

Division: Mosquito Control
Fund: General Fund
Function: Health and Welfare

Mission: The Mosquito Control Division protects the health and well-being of the citizens of Charleston County through an integrated program consisting of suppression of mosquitoes with safe, effective and economical control products, source elimination, and public education.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	28.00	28.00	30.00	30.00	-	0.0
Charges and Fees	\$ 12,853	\$ 22,432	\$ 80,000	\$ 100,000	\$ 20,000	25.0
TOTAL REVENUES	<u>\$ 12,853</u>	<u>\$ 22,432</u>	<u>\$ 80,000</u>	<u>\$ 100,000</u>	<u>\$ 20,000</u>	25.0
Personnel	\$ 1,240,140	\$ 1,241,779	\$ 1,466,990	\$ 1,568,646	\$ 101,656	6.9
Operating	541,337	448,067	952,081	996,641	44,560	4.7
Capital	<u>436,761</u>	<u>-</u>	<u>-</u>	<u>40,000</u>	<u>40,000</u>	100.0
TOTAL EXPENDITURES	2,218,238	1,689,846	2,419,071	2,605,287	186,216	7.7
Interfund Transfer Out	<u>-</u>	<u>25,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL DISBURSEMENTS	<u>\$ 2,218,238</u>	<u>\$ 1,714,846</u>	<u>\$ 2,419,071</u>	<u>\$ 2,605,287</u>	<u>\$ 186,216</u>	7.7

Funding Adjustments for FY 2023 Include:

- Revenues are derived from an increase in the costs for contracts to service dredged material disposal sites managed by Federal, State, and local governments.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. The expenditures also represent annualization of interdepartmental changes in FY2022.
- Operating expenditures represent an increase in flying contracts due to current trends. The increases are offset by a projected amount for lapsed appropriations.
- Capital expenditures include a forklift.

PUBLIC WORKS (continued)

Division: Roads Program (1st Transportation Sales Tax)
Fund: Special Revenue Fund
Function: Public Works

Mission: The Transportation Development Roads Division provides coordination, strategic planning, and direction for the Half-Cent Transportation Sales Tax Roads Program in Charleston County.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	2.85	2.85	2.60	3.10	0.50	19.2
Sales Tax	\$39,272,724	\$44,765,310	\$44,525,000	\$57,021,250	\$12,496,250	28.1
Interest	<u>876,623</u>	<u>277,531</u>	<u>101,000</u>	<u>1,070,000</u>	<u>969,000</u>	959.4
TOTAL REVENUES	40,149,347	45,042,841	44,626,000	58,091,250	13,465,250	30.2
Interfund Transfer In	<u>1,148,000</u>	-	-	-	-	0.0
TOTAL SOURCES	<u>\$41,297,347</u>	<u>\$45,042,841</u>	<u>\$44,626,000</u>	<u>\$58,091,250</u>	<u>\$13,465,250</u>	30.2
Personnel	\$ 435,696	\$ 301,494	\$ 330,656	\$ 369,121	\$ 38,465	11.6
Operating	132,214	108,319	150,666	78,675	(71,991)	(47.8)
Capital	-	-	-	-	-	0.0
Debt Service	<u>20,034,522</u>	<u>20,471,227</u>	<u>21,027,846</u>	<u>21,653,891</u>	<u>626,045</u>	3.0
TOTAL EXPENDITURES	20,602,432	20,881,040	21,509,168	22,101,687	592,519	2.8
Interfund Transfer Out	<u>20,018,350</u>	<u>12,965,000</u>	<u>26,875,000</u>	<u>12,200,000</u>	<u>(14,675,000)</u>	(54.6)
TOTAL DISBURSEMENTS	<u>\$40,620,782</u>	<u>\$33,846,040</u>	<u>\$48,384,168</u>	<u>\$34,301,687</u>	<u>\$ (14,082,481)</u>	(29.1)

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase due to projected growth in sales tax collections. The increase also reflects higher interest earnings projections.
- Personnel costs reflect projected benefits and compensation and interest income earnings, including the continuation of the longevity and merit programs. The increase also reflects interdepartmental staffing changes.
- Operating expenditures represent a decrease in contracted services due to current trends.
- Debt Service increase is due to the scheduled bond payments.
- Interfund Transfer Out represents \$3 million annually for the Ravenel Bridge and \$9.2 million for annual allocations of Transportation Sales Tax projects. The decrease reflects lower amounts for road projects.

PUBLIC WORKS (continued)

Division: Roads Program (2nd Transportation Sales Tax)
Fund: Special Revenue Fund
Function: Public Works

Mission: The Transportation Development Roads Division provides coordination, strategic planning, and direction for the Half-Cent Transportation Sales Tax Roads Program in Charleston County.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	0.0
Sales Tax	\$36,855,940	\$42,010,521	\$41,785,000	\$53,512,250	\$11,727,250	28.1
Interest	<u>1,459,011</u>	<u>375,744</u>	<u>118,000</u>	<u>1,220,000</u>	<u>1,102,000</u>	933.9
TOTAL REVENUES	38,314,951	42,386,265	41,903,000	54,732,250	12,829,250	30.6
Interfund Transfer In	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,705,477</u>	<u>7,705,477</u>	100.0
TOTAL SOURCES	<u>\$38,314,951</u>	<u>\$42,386,265</u>	<u>\$41,903,000</u>	<u>\$62,437,727</u>	<u>\$20,534,727</u>	49.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
Debt Service	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,235,353</u>	<u>12,235,353</u>	100.0
TOTAL EXPENDITURES	-	-	-	12,235,353	12,235,353	100.0
Interfund Transfer Out	<u>19,112,000</u>	<u>73,030,000</u>	<u>44,535,000</u>	<u>61,020,258</u>	<u>16,485,258</u>	37.0
TOTAL DISBURSEMENTS	<u>\$19,112,000</u>	<u>\$73,030,000</u>	<u>\$44,535,000</u>	<u>\$73,255,611</u>	<u>\$28,720,611</u>	64.5

Funding Adjustments for FY 2023 Include:

- Revenues represent an increase due to projected growth in sales tax collections. The revenues also reflect higher interest earning projections.
- Interfund Transfer In represents the balance of the premium from issuing debt in 2021.
- Debt Service reflects the scheduled payments for the 2021 General Obligation Bond.
- Interfund Transfer Out includes \$2 million for improvements to rural county roads and the balance for regional and municipal roads. The increase relates to the cash flows for the planned road projects.

PUBLIC WORKS (continued)

Division: Stormwater
Fund: Special Revenue Fund
Function: Public Works

Mission: The Stormwater Division implements a stormwater management program to address water quality issues for the citizens of Charleston County. The Division will do this by testing, surveying, and monitoring water quality in all areas of the County and taking the necessary measures to improve the quality of water run off for all the citizens of Charleston County. The Stormwater Division also manages the stormwater management program for five other municipalities.

Division Summary:

	<u>FY 2020 Actual</u>	<u>FY 2021 Actual</u>	<u>FY 2022 Adjusted</u>	<u>FY 2023 Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Positions/FTE	24.15	25.15	27.15	27.15	-	0.0
Intergovernmental	\$ 1,020,927	\$ 1,001,464	\$ 977,900	\$ 982,400	\$ 4,500	0.5
Charges and Fees	2,875,198	2,890,864	2,687,000	2,699,952	12,952	0.5
Interest	98,617	12,848	-	-	-	0.0
Miscellaneous	-	724	-	-	-	0.0
TOTAL REVENUES	\$ 3,994,742	\$ 3,905,900	\$ 3,664,900	\$ 3,682,352	\$ 17,452	0.5
Personnel	\$ 1,845,348	\$ 1,833,371	\$ 2,109,089	\$ 2,290,059	\$ 180,970	8.6
Operating	552,590	1,528,967	7,713,997	8,129,680	415,683	5.4
Capital	-	-	72,000	40,000	(32,000)	(44.4)
TOTAL EXPENDITURES	\$ 2,397,938	\$ 3,362,338	\$ 9,895,086	\$10,459,739	\$ 564,653	5.7

Funding Adjustments for FY 2023 Include:

- Revenues are generated by the collection of a stormwater fee for services provided in unincorporated areas of the County. Revenues also include receipts from several municipalities to enact a program within the municipalities. The projected revenue estimate increased due to current trends.
- Personnel costs reflect projected benefits and compensation, including the continuation of the longevity and merit programs. Personnel costs also include the annualization of various interdepartmental staff changes during FY 2022.
- Operating expenditures reflect an increase due to higher costs for planned projects and ongoing maintenance. Anticipated projects include permitting reviews, TMDL compliance, and drainage improvement projects.
- Capital expenditures include the replacement of one crew cab pickup truck.