

COUNTY OF CHARLESTON SOUTH CAROLINA

APPROVED BUDGET FOR FISCAL YEAR 2006

BUDGET NARRATIVE

COUNTY COUNCIL

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TIMOTHY E. SCOTT, VICE CHAIRMAN
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CHARLES T. WALLACE, M.D.**

***COUNTY ADMINISTRATOR*
ROLAND H. WINDHAM, JR.**

**CHARLESTON
COUNTY
SOUTH CAROLINA**

Cover:

This year's front cover features Charleston County's logo. In 1950, County Council adopted the county seal. It depicts four distinct quadrants of History, Industry, Culture, and Progress as envisioned in 1950. As the County changed throughout the years, County Council saw the need for a logo that was more modern and recognizable to the public. The logo encompasses the neoclassic design of the central second and third floor of the Historic Courthouse's Broad Street facade. It is a stately depiction of a building that represents the history, strength, and endurance of this county. The logo supplements the existing 1950 seal that is still used for legal documents and council resolutions.

Budget Office:

Mack Gile, Budget Director
Cynthia Campbell, Budget Manager
Dean Carnagey, Budget Manager
Terry Douglas, Budget Analyst II
LoElla Smalls, Budget Analyst II
Stacie Dodgins, Budget Analyst I

Telephone: (843) 958-4640
FAX: (843) 958-4645
Internet: www.charlestoncounty.org
E-mail: pgile@charlestoncounty.org

Distinguished Budget Presentation Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Charleston County, South Carolina for its annual budget for the fiscal year beginning July 1, 2004. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Mission

We will promote and protect the quality of life in Charleston County by delivering service of value to the community.

Values

Trust is essential - We value trust as the essential building block for all successful relationships.

Commitment brings success - We are committed to taking personal responsibility and action to ensure mission success.

Communication is open and ongoing - We engage in a complete and ongoing exchange of information to ensure the stated goals and objectives are understood by all.

We are a versatile workforce - We willingly create and apply new methods to meet and overcome emerging challenges from a diverse community.

We are accountable for our actions - We accept responsibility for our actions and we evaluate others' actions fairly.

We work as a team - To accomplish our goals, we work together as members of a team, each accountable to himself, to his coworkers and to the community.

We value safety and security - We share accountability for the health and well-being of our employees and the community we serve.

Goals

Initiative I: Service Delivery - Provide a level of service that the customer recognizes as high in quality and value.

Initiative II: Human Resources & Resource Management - Develop and maintain a flexible organization that is knowledgeable, productive, and committed.

Initiative III: Long-Term Financial Planning - Ensure sound fiscal long-term planning.

Initiative IV: Workflow Analysis-Process Management - Ensure all new and existing processes and workflow are reviewed for efficiency of resources and utilized funding.

Initiative V: Quality Control - Track progress of county development and use the information to make educated decisions for the future of the County.



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Roland H. Windham, Jr.
County Administrator

843.958.4000
1.800.524.7832
Fax: 843.958.4004
rwindham@charlestoncounty.org
Lonnie Hamilton, III Public Services Building
4045 Bridge View Drive
North Charleston, SC 29405-7464

Honorable Members of County Council and Citizens of Charleston County:

This document represents the fiscal year 2006 Charleston County Operating Budget, as adopted by Charleston County Council on June 7, 2005. I believe the fiscal year 2006 budget meets the following budget objectives:

- < **No net increase in taxes and fees for the homeowner.** The net tax *and* fee bill for the four percent assessed property homeowner of \$150,000 in appraised property value will total \$279.20 (before adjustment for reassessment) which is unchanged from the current year. Although the total millage (before adjustment for reassessment) is unchanged, 1.2 mills were shifted from the Debt Service Fund to the General Fund. The Local Option Sales Tax credit¹ of \$177.00 (before adjustment for reassessment) for the \$150,000 homeowner also remains unchanged. Fiscal year 2006 is a reassessment year, and the tax portion of the bill will be adjusted for the new property values. The fee portion of the homeowner's tax bill reflects an \$89 user fee for disposal of solid waste and remains unchanged.
- < **Minimize reductions in existing levels of basic services to the community.** The County will strive to maintain its level of basic services to the community even though the costs to provide these services continue to increase.
- < **Maintain a compensation and benefits package sufficient for attracting and retaining a qualified and highly motivated work force.**
 - < **Compensation.** The budget includes \$4.2 million in funding to maintain the existing compensation plan. This plan includes pay for performance and a Cost of Living Adjustment (COLA). A 6.0 percent COLA was approved for employees earning less than \$25,870, and a 3.0 percent COLA was given to employees earning more than \$25,870.
 - < **Benefits.** The budget includes an additional \$1.8 million to maintain benefits including state retirement, health insurance, dental insurance, life insurance, workers' compensation and contributions to employees' 401K plans as allowed by state law. The County also provides funding for health insurance coverage for employees based on the cost of the Blue Cross Standard Plan, and provides partial funding for health insurance coverage for spouses and dependents of employees. The cost for health insurance coverage includes rate increases for fiscal year 2006 due to an increase in the County's experience factor. The Workers' Compensation Fund also reflects a cost increase for higher awards for claims.

¹ For more information related to Local Option Sales Tax, please refer to p. xxviii in **Major Revenue Sources**.

THE BUDGET IN BRIEF

Current revenues and transfers in for all operating funds² total \$324.1 million for fiscal year 2006, an increase of \$38.5 million over the current year. The major portion of this increase is from the full-year collection of the new Transportation Sales Tax that voters approved in fiscal year 2005. Another major source of revenue growth is a \$10.6 million increase in Charges and Fees. The Charges and Fees reflect growth in document recording fees collected by the Register of Mesne Conveyance (RMC), Emergency Medical Services fees, and Solid Waste revenue from electricity sales. Additionally, a \$4.4 million growth in ad valorem taxes is due to an expanding tax base. The Local Option Sales Tax (LOST) and credit are up \$2.0 million due to economic growth. The revenues from net taxes have significantly declined as a funding source for the General Fund from 55 percent in fiscal year 1991 to 37.4 percent in fiscal year 2006 as the result of the LOST credit.

Expenditures and other uses for all operating funds total \$341.7 million for fiscal year 2006, a \$54.5 million increase from the current year. This increase reflects \$28.8 million for full-year funding related to the County's Transportation Sales Tax. For fiscal year 2006, the amount budgeted is \$21.5 million for transportation projects, \$7.8 million for mass transit, and \$5.9 million for the development of greenbelts within the county. As previously mentioned, the budget also includes approximately \$6.0 million in additional personnel costs to maintain the compensation plan, provide for a Cost of Living Adjustment, and fund the related benefits. In addition, the budget includes \$7.5 in interfund transfers to fund the Capital Improvements Plan. Other increases include funding for inmate costs at the Detention Center, the incinerator contract in the Solid Waste Department, and Council's Contingency.

Beginning fund balance for all funds for fiscal year 2006 is \$136.6 million. The General Fund's beginning fund balance is \$29.3 million which represents excess revenues and lapsed appropriations from fiscal year 2005 and unbudgeted surplus from fiscal year 2004. A portion of fund balance in the General Fund is designated for a "Rainy Day" per the County's budget ordinance. The "Rainy Day" reserve was established to provide funds for use in the event of a major calamity. This amount is anticipated to be \$8.5 million at the end of fiscal year 2005 and is required to be maintained at no less than four percent of General Fund disbursements.

MAJOR POLICY ISSUES

The County is currently facing several major issues which affected the development of this budget. These issues represent challenges and opportunities which will impact how the County develops over the next several years.

State Actions

The South Carolina state legislature passed a bill during the 2000 legislative session that has impacted County revenues. The act called for a statewide referendum in November 2000 to reduce the taxable portion of the appraised value of personal motor vehicles. The referendum passed, and as a result the taxable portion will be reduced from 10.5 percent to 6.0 percent over a six-year period beginning January 1, 2002. The taxable portion was 7.5 percent at the beginning of the fiscal year, and it will change to 6.75 percent in January 2006.

² The operating funds include all funds appropriated on an annual basis which excludes project-length budgets, e.g., Capital Projects Funds.

This bill reduces fiscal year 2006 revenue by \$1.2 million, and it will have an estimated impact of \$6.6 million upon full implementation in fiscal year 2008.

Another State bill, enacted during the 2005 legislative session, also impacted the development of this budget. In an effort to ensure the fiscal integrity of the State's retirement system, employers are required to contribute an additional 0.85 percent for fiscal year 2006. The impact to the fiscal year 2006 budget is approximately \$0.6 million.

Outstanding Litigation

The Department of Justice sued the County over minority representation on County Council. The State Supreme Court ruled in favor of the Department of Justice, and as a result the County changed the method of electing Council members from countywide to single member districts. While funding for legal expenses related to the suit was budgeted, the court ruled the County must pay additional plaintiff's attorney fees in the amount of \$0.7 million.

LOOKING AHEAD - CHALLENGES IN FISCAL YEAR 2007 AND BEYOND

Although the County faced many challenges in developing the fiscal year 2006 budget, the County has identified several additional challenges for fiscal year 2007 and beyond.

Operating and Debt Service Impact of the Construction Improvement Plan

To address future building and infrastructure needs, the County has adopted a rolling five-year Capital Improvement Plan (CIP). While Council has identified funding for some of the projects on the CIP, funding for the majority of the plan has not yet been secured. It is anticipated that full funding of the plan will have a significant impact on operational and debt service funding requirements.

One of the major issues addressed by the CIP is the need for a new Detention facility. In spite of alternate sentencing initiatives, inmate overcrowding and personnel staffing issues continue to be a problem. Funding for a new facility will have significant operating and debt service impacts.

The plan also addresses the need to upgrade the County's aging 800 MHz radio system. While federal grant funding is being pursued to assist with the cost of this project, the majority of the capital and infrastructure costs will be borne by the County. While municipalities and other users on the system will be expected to contribute to the operational costs via a user fee, the costs of operation will none the less remain significant for the County.

Other major projects in the CIP include new construction and a redesign of buildings and structures at the County's Azalea Complex. A new Automotive Shop for Fleet Operations and a Law Enforcement Center and warehouse for the Sheriff's Department is planned. The CIP also includes funding to address the County's Information Technology capital and infrastructure needs.

State Actions

The reduction in the taxable portion of the appraised value of motor vehicles will continue to be phased in from fiscal year 2007 through fiscal year 2008. The County will see a reduction in property tax revenue from motor vehicles as follows:

Fiscal Year	Reduced Revenue	Cumulative Reduced Revenue
2007	\$1.3 million	\$5.8 million
2008	\$0.8 million	\$6.6 million

Legislation enacted in 2005, authorizes the State Budget and Control Board to increase the employer contribution to the State retirement system by an additional 0.5 percent in fiscal years 2007 and 2008. As a result, an additional \$0.4 million will be contributed in both fiscal year 2007 and fiscal year 2008. This is the State's response to the increase in the unfunded liability in the State retirement system.

Compensation

A compensation study was authorized and funded in the fiscal year 2006 budget. The targeted implementation date is March 31, 2006. If fully implemented, the study is expected to have a significant impact on the fiscal year 2007 operating budget. Funding has not yet been identified to implement the study.

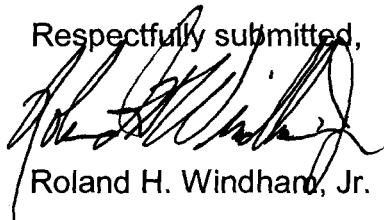
Implementation of Projects Related to the Transportation Sales Tax

Collections on a 0.5 percent sales tax approved by voter referendum began in Charleston County in May 2005. The referendum authorized funding for transportation related projects, mass transit, and greenbelts. The transportation portion will include road construction and maintenance projects, as well as the \$3.0 million annual Cooper River Bridge payment. Funding designated for mass transit will be used to partially fund the existing operations of the local regional and rural bus systems. The portion of the tax designated for greenbelts will be used to develop a comprehensive plan followed by land acquisitions and development. The tax will bring in \$1.3 billion over approximately 25 years. Administration of the tax and the implementation of the related projects will have a significant effect upon the County's operations.

CONCLUSION

The fiscal year 2006 Charleston County Operating Budget meets the County's budget objectives and addresses the major policy issues that face the County. As the County enters a new year and looks forward to future years, we will continue to strive to efficiently and effectively meet the needs of Charleston County's citizens.

Respectfully submitted,



Roland H. Windham, Jr.

Budget User's Guide

Charleston County

It is our objective to present budgetary information as clearly and concisely as possible. The following constitutes a "Budget User's Guide" for the interested citizen:

The County prepares two budget documents: the **Approved Budget Detail Book** and the **Approved Budget Narrative Book**. The Detail Book provides detailed capital listings; full-time equivalent (FTE) listings, which break down each department's total full-time employees by position and pay grade; and copies of the County's line item budget printouts. The Narrative Book presents the County's operating budget through schedules and detailed narratives with focuses on major changes from the prior year. This User's Guide is tailored to the Narrative Book.

The **Table of Contents** is divided into ten sections which correspond to the tabs. The first section includes summarized financial schedules comprising FY 2003 actual figures, FY 2004 actual figures, FY 2005 adjusted budget figures, and FY 2006 Council-approved budget figures. The County's operating budgets are divided into six major directorates: Council Agencies, Elected Officials, Appointed Officials, Administrator, Chief Deputy Administrator, and Chief Financial Officer. Note that individual departmental budgets are listed alphabetically within each section. The last three sections contain the County's capital budget, debt service information, statistical financial information, a summary of the County's financial systems, an index, and a glossary.

The **Letter of Transmittal** from the County Administrator discusses the contents of the Approved Budget. The **Budget Highlights** section points out some of the approved budget's significant elements, addressing such frequently asked questions as: "How much is the County's FY 2006 operating budget?" and "Is there a tax increase?". The **Description of Funds** provides a brief description of the various fund types, funds included in this document, and total budgeted expenditures for each fund type and fund.

The **Budget Analysis** highlights the major changes in the County's budgets and Council's decisions made during their six weeks of deliberations. This section also outlines financial policies, short and long-term goals, summarizes new activities and programs, and explains revenue assumptions.

The **Major Revenue Sources** portion indicates the County's largest revenue sources and addresses trends and assumptions for revenue estimates.

The **Schedules** section includes a high-level summary of the County's available funds and disbursements. In addition, this section includes combined summaries of revenues, expenditures, interfund transfers, and authorized positions for all funds. These summaries are illustrated by graphs detailing the sources of revenues and the function of the expenditures and authorized positions. The last portion of this section displays individual fund statements of revenues and expenditures. This section answers such relevant budget questions as "How many permanent employees does the County maintain?", "How many of these permanent employees work in certain offices?", "How much revenue is budgeted for FY 2006 and what are the sources?", and "What is the County's total FY 2006 expenditure budget?".

Each budget narrative is generally divided into four sections: Mission, Department or Division Summary, Funding Adjustments for FY 2006, and Performance Measures. Where

Budget User's Guide

Charleston County

appropriate, a departmental organizational chart is included. The **Mission** states the purpose of the department or division. The **Department** or **Division Summary** provides summary financial information for four fiscal years, consisting of two years of the most recently audited figures, the current year's adjusted budget, and Council's approved FY 2006 budget. In addition, the dollar and percentage change from FY 2005 is computed. The financial information is broken down by major categories of revenue and major objects of expenditure (i.e., personnel, operating, and capital expenditures). The **Funding Adjustments for FY 2006** section is broken down into several categories, including revenues, major objects of expenditure, and other relevant categories. This section reflects the significant changes in funding from FY 2005.

The **Performance Measures** are divided into five sections, which include Initiatives, Department Goals, Objectives, Measures, and Action Steps. The **Initiatives** refer to the five County goals that set the direction for the County Departments in fulfilling the mission and values of the County. **Department Goals** state what is most important to accomplish in order to fulfill the mission and best serve our citizens. The **Objectives** specify accomplishments in well-defined and measurable terms that are achievable within a specific time frame. The **Measures** enable the reader to determine how an objective is accomplished through the delivery of products, services, or processes. Three types of measures recognized by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA) are output measures, efficiency measures, and outcome measures. Output measures detail the quantity or volume of products or services provided. Efficiency measures are a useful indicator of the cost-effectiveness of a program or service. Finally, outcome measures provide program results in a numeric format (i.e., measures of timeliness and effectiveness of programs) and report the quality of service being provided. The **Action Steps** highlight short-term and long-term projects for departments and are used as the method of accomplishing the goals.

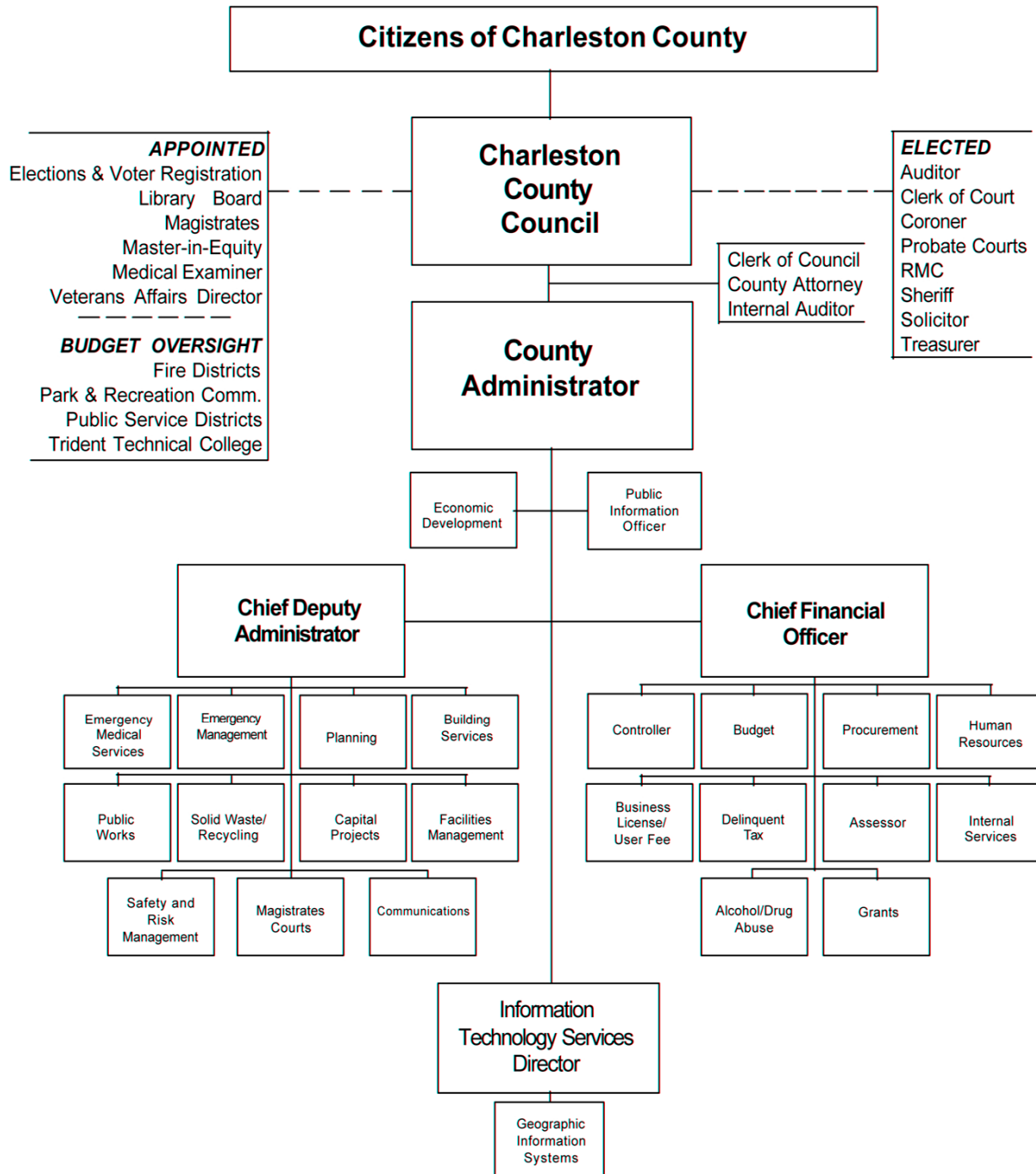
The County's Capital Improvement Program is presented in the **Capital** section with a summary listing of all major appropriated projects. In addition, a brief description of each project is included with estimated cash flows, operating costs or savings and funding source. The County's outstanding debt and repayment schedule are also included in this section.

Finally, the **Appendix** section contains a community profile, a description of the County's financial system, general statistical information, a description of the budget process, the County's financial policies, the FY 2006 Budget Ordinance, a glossary of terms and concepts used in this document, and the index.

Charleston County, South Carolina Organizational Chart

County Departments
Effective 12/16/2003

Revised
09/27/2002
12/16/2003
02/26/2004



Budget Highlights

Charleston County

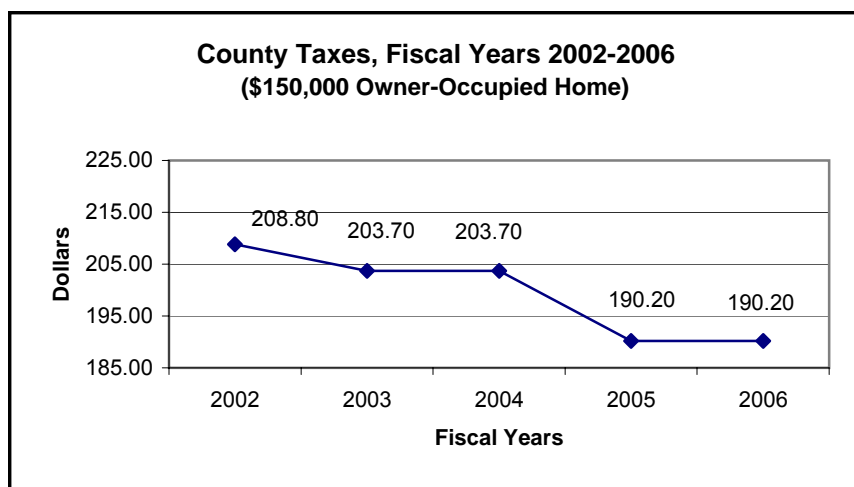
Overview:

The General Fund operating budget is \$155.8 million - up \$15.0 million or 10.7 percent. Revenues and other sources are up \$15.0 million or 10.7 percent, and the operating millage rate is increased 1.2 mills (before adjustment for reassessment) to reflect Council's decision to shift millage from the Debt Service Fund to the General Fund.

Debt Service millage is decreased 1.2 mills (before adjustment for reassessment).

Local Option Sales Tax credit is unchanged (before adjustment for reassessment).

Solid Waste, Recycling & Disposal Fee is unchanged.



	FY 2005	FY 2006*
Taxes with L.O.S.T.	\$ 190.20	\$ 190.20
Recycling/Disposal Fee	89.00	89.00
Total Tax Bill**	<u>\$ 279.20</u>	<u>\$ 279.20</u>

*Before adjustment for reassessment.
**See following page for further information on the tax bill.

Initiatives/Projects During Fiscal Year 2006

Begin planning stage of the Adult Detention Center
Begin construction at the Azalea Complex with the Automotive Shop
Continue updating of Information Technology Systems

Budget Highlights

Charleston County

The Assessor performs the valuation process following the appropriate state laws, regulations, and professional guidelines.

EXEMPTIONS

Exemptions are provided by South Carolina law to qualified real property owners to reduce the value of property subject to taxation. Some of the more frequently used exemptions are:

Homestead - The first \$50,000 of the value of an owner-occupied residence is exempt for all legal residents of South Carolina that have resided in the state for at least one year on or before December 31 of the year prior to exemption and are one of the following:

- 65 on or before December 31, preceding the tax year in which you wish to claim exemption
- certified totally and permanently disabled by State or Federal agency
- legally blind
- at least 50 years of age when your spouse who was eligible for exemption died

Legal Residence - For all permanent residents of South Carolina, a four percent assessment ratio on an owner-occupied legal residence applies.

Widows - Residences for all spouses of law enforcement officers or servicemen killed in action or 100 percent totally and permanently disabled service connected veterans are exempt.

Disability - Residences for all totally and permanently disabled or blind service connected veterans are exempt.

Institutional - All properties of non-profit organizations used for literary, scientific, educational, and charitable purposes are exempt.

COMPUTING REAL PROPERTY TAXES

The following information is needed to compute property tax on a parcel:

- the appraised value as determined by the property appraiser
- the amount of the value which is not subject to the tax due to the application of exemptions
- the millage rate authorized by a taxing authority

<u>WITH HOMESTEAD</u>		<u>WITHOUT HOMESTEAD</u>
\$150,000	Appraised Property Value	\$150,000
- 50,000	Less Homestead Exemption	
100,000	Adjusted Appraised Property Value	
.04	Multiplied by the Legal Residence Assessment Ratio	.04
4,000	Total Assessment	6,000
	Multiplied by the combined millage, for example, using the FY 2006 adopted	
0.0612	County millage rate (before adjustment for reassessment)*	0.0612
244.80	Total Property Tax Due for Charleston County	367.20
	Less County Sales Tax Credit (before adjustment for reassessment) x	
- 177.00	Appraised Value (.00118 x 150,000)	-177.00
67.80	Tax Due	190.20
89.00	Solid Waste Recycling and Disposal Fee	89.00
\$ 156.80	Total Amount Due	\$ 279.20

**Note: Does not include the following entities: Trident Technical College, Charleston Co. Park & Recreation Commission, Charleston County School District, or various special purpose districts or municipalities.*

Description of Funds

Charleston County

ALL FUND TYPES - \$341,711,706¹

GOVERNMENTAL FUND TYPES - \$258,988,278²

The governmental fund types include the General Fund, the Debt Service Fund, the Special Revenue Funds, and the Capital Projects Funds.

GENERAL FUND - \$155,801,872

This fund is the general operating fund of the County and accounts for all financial resources except those required to be accounted for in other funds.

DEBT SERVICE FUND - \$29,097,678

This fund collects resources to service the County's General Obligation Bonds, Certificates of Participation, notes payable, and capital leases.

SPECIAL REVENUE FUNDS - \$74,088,728²

These funds account for revenue sources that are legally restricted to expenditure for specific purposes.

CAPITAL PROJECTS FUNDS

These funds account for capital projects that are financed from the County's General Obligation Bonds, Certificates of Participation, notes payable, sales of property, and transfers from the General Fund. These funds are not included in the annual operating budget due to their project-length budgeting basis.

PROPRIETARY FUND TYPES - \$82,723,428³

The proprietary fund types include the Enterprise Funds and the Internal Service Funds.

ENTERPRISE FUNDS - \$50,030,179³

These funds account for those operations that are financed and operated in a manner similar to private business or where the County has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

INTERNAL SERVICE FUNDS - \$32,693,249

These funds account for operations that provide services to other departments or agencies of the County, or to other governments, on a cost reimbursement basis.

¹ Does not reflect \$770,231 in budgeted increase in ending fund balance.

² Does not reflect \$272,901 in budgeted increase in ending fund balance.

³ Does not reflect \$497,330 in budgeted increase in ending fund balance.

Description of Funds

Charleston County

GOVERNMENTAL FUND TYPES

SPECIAL REVENUE FUNDS - \$74,088,728⁴

These funds account for revenue sources that are legally restricted to expenditure for specific purposes.

Accommodations Tax - \$20,000

This fund is used to account for the two percent sales tax collection from transient room rentals in the unincorporated areas of the county. The first \$25,000 and five percent of the excess of this tax are transferred to the General Fund. The expenditure of the funds transferred to the General Fund is unrestricted, and the expenditure of the remaining funds is restricted to tourist-related activities.

Business License/User Fee - Accommodations Fee - \$7,692,149⁵

This fund records a two percent charge for transient room rentals throughout the county. These funds are restricted to tourist-related expenditures.

Clerk of Court - IV-D Child Support Enforcement - \$537,939

This fund accounts for federal monies received to enforce child support obligations at the local level.

Coroner - Training - \$10,950

This fund accounts for revenues generated through fees from clinical training by forensic nurse investigators.

East Cooper Fire District - \$145,000

This fund accounts for revenues generated by ad valorem taxes in the district. The County contracts with the Town of Mt. Pleasant to provide fire service for the district.

Economic Development - Multi-County Parks - \$291,687⁶

This fund records revenues from the multi-county industrial park fees assessed in lieu of property taxes. These revenues fund economic development activities among local governments.

Emergency Management - Awendaw Fire Department - \$1,729,824

This fund accounts for the revenues generated by ad valorem property taxes in the Awendaw Consolidated Fire District to provide fire protection in the northern end of the County.

⁴ Does not reflect \$272,901 in budgeted increase in ending fund balance.

⁵ Does not reflect \$144,739 in budgeted increase in ending fund balance.

⁶ Does not reflect \$48,655 in budgeted increase in ending fund balance.

Description of Funds

Charleston County

Emergency Management - Grants - \$47,500

This fund records state grants awarded to support emergency management projects.

Emergency Management - Hazardous Materials Enforcement - \$400,292

This fund records the hazardous materials fee charged to various businesses within the county that store or use hazardous materials. These funds are available for training and the acquisition of equipment to assist fire departments within the county in hazardous materials incidents.

Emergency Management - McClellanville Fire Contract - \$10,736

This fund records the monies provided through a contract with the Town of McClellanville and Charleston County for full-time fire protection for the Town.

Emergency Services - Emergency Medical Services State Grants - \$66,853

This fund accounts for state grants to purchase emergency medical services equipment.

Geographic Information System - \$22,500

This fund accounts for the revenues from the sale of maps produced by the system to be used for future development and expansion of the system.

Grants Administration - Charleston Area Regional Transportation Authority (CARTA) - \$33,138

This fund receives funding from CARTA to administer the issuance of discount cards to the economically disadvantaged in the county.

Grants Administration - Urban Entitlement - \$3,646,683

This fund accounts for federal grants received through the County's Urban Entitlement status.

Grants Administration - Workforce Investment Act (WIA) Title II-B - \$2,603,676

This fund accounts for federal grants to provide the citizens of Berkeley, Charleston, and Dorchester Counties with access to employment, training and high-risk youth services.

Library - \$13,896,928

This fund accumulates the funding from the General Fund and other sources for the operation of the County's public library system.

Probate Courts - Adult Drug Court - \$181,534

This fund accounts for funding from the General Fund and program fees for the treatment of nonviolent adults with substance abuse problems.

Public Works - Mosquito Control - \$305,000

This fund accounts for state and federal contracts to regulate the mosquito population on state and federally managed sites.

Description of Funds

Charleston County

Sheriff - Asset Forfeiture - \$515,419

This fund records the revenues from the seizure of assets associated with the drug trade. These revenues are dedicated to the control of illicit drug traffic.

Sheriff - Grants and Programs - \$292,366⁷

This fund accounts for various grants and programs within the Sheriff's Office, the largest of which is the Detention Center Recreation Fund.

Sheriff - IV-D Child Support Enforcement - \$76,945

This fund accounts for federal monies received to track and distribute IV-D papers.

Solicitor - Pretrial Intervention - \$404,826

This fund accounts for fees charged to first-time defendants entering the program. After successfully completing the program, applicants have their records expunged.

Solicitor - State Appropriation - \$608,595

This fund receives funding from the state to supplement the County's funding of the Solicitor's office.

Solicitor - Victim-Witness State Appropriation - \$48,107

This fund accounts for state funding to provide assistance to victims and witnesses before, during and after the court case.

Transportation Sales Tax - \$35,165,030

This fund accounts for revenues generated by the half-cent sales tax for roads, public transportation, and greenbelts.

Trident Technical College - \$4,600,001

This fund accounts for revenues generated by county-wide ad valorem taxes. The County remits the entire amount collected to Trident Technical College to fund plant maintenance.

Victim's Bill of Rights - \$727,050

This fund accumulates assessments from General Sessions Court and Magistrates' Courts and provides victim services with these funds according to the State's victim's bill of rights.

West St. Andrew's Fire District - \$8,000

This fund accounts for revenues generated by ad valorem taxes in the district. The County contracts with the St. Andrew's Public Service District to provide fire service for the district.

⁷ Does not reflect \$79,507 in budgeted increase in ending fund balance.

Description of Funds

Charleston County

PROPRIETARY FUND TYPES

ENTERPRISE FUNDS - \$50,030,179⁸

These funds account for those operations that are financed and operated in a manner similar to private business or where the County has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

Department of Alcohol and Other Drug Abuse Services (DAODAS) - \$11,703,027⁹

This fund records the activity of programs administered by DAODAS. These programs reduce the negative impact of alcohol and other drugs on constituents by planning and implementing comprehensive and effective programs of professional services. State and federal funding, Medicaid, client fees, ad valorem taxes and other funding sources support these programs.

Internal Services - Parking Garages - \$2,117,723

This fund accounts for the operation, financing and construction of County parking facilities.

Planning - Emergency 911 Communications - \$809,851¹⁰

This fund records the fees levied county-wide through telephone bills to support the emergency 911 system.

Solid Waste - \$35,399,578

This fund records the operations of the County's solid waste disposal services including the incineration plant and the landfill. This fund also records the County's recycling operations including curbside collection, drop site collection, a materials recovery facility, and a yard waste/mulch facility. These services are funded through a countywide user fee, tipping fees, sale of recyclables, sale of steam and electricity, grants and other revenues.

INTERNAL SERVICE FUNDS - \$32,693,249

These funds account for operations that provide services to other departments or agencies of the County, or to other governments, on a cost reimbursement basis.

Employee Benefits Trust - \$17,746,000

This fund accounts for the revenues and costs of providing health and life insurance to the County's employees and retirees.

Fleet Operations/Procurement Services - Central Parts Warehouse - \$7,325,213

This fund accounts for the purchase and maintenance of the County's vehicles. This fund also records the operations of the fleet parts warehouse.

⁸ Does not reflect \$497,330 in budgeted increase in ending fund balance.

⁹ Does not reflect \$7,181 in budgeted increase in ending fund balance.

¹⁰ Does not reflect \$490,149 in budgeted increase in ending fund balance.

Description of Funds

Charleston County

Internal Services - Office Services - \$3,399,757

This fund accounts for centrally administered telephone systems, mail processing and delivery service, photocopying, postage metering service, and records management.

Safety & Risk Management - Workers' Compensation - \$4,222,279

This fund records the operations of the County's safety program which reduces the impact of worker-related accidents. This fund also accounts for self-insured workers' compensation claims which are less than \$100,000. In addition, this fund accounts for workers' compensation insurance through the S.C. Association of County Commissioners' Self-Insurance Fund.

Budget Analysis

Charleston County

OVERVIEW

During the preparation of the fiscal year (FY) 2006 budget, the County Administrator directed the budget staff to assemble a General Fund or operational budget that includes sufficient funding to allow for the following:

- No net increase in taxes
- Maintain existing levels of basic services to the community
- Maintain a compensation and benefits package sufficient for attracting and retaining a qualified and highly motivated work force
- Provide funding for a compensation study
- Maintain staffing at or below current levels

The budget presented to County Council met these directives with the exception of four positions for a Medic Station in Ladson, four positions added to the Emergency Medical Services Department as part of a planned phase-in of additional personnel, and four positions added to the Awendaw Fire Department. However, during budget deliberations Council added an additional six positions to the Solicitor's Office, three positions to the Department of Alcohol & Other Drug Abuse Services (DAODAS) and an additional position to Probate Courts.

The FY 2006 Council Approved budgeted available funds and disbursements (including budgeted increases in fund balance) for all operating funds reflect a \$44.0 million or 14.7 percent increase from the FY 2005 budget. The FY 2006 operating budget is summarized in Figure 1. Additionally, graphs are presented on pages 2 and 3 that represent the total available funds and the total disbursements for the entire County's annually appropriated operating funds. This budget does not include project-length budgets (i.e., Capital Projects Funds or grants) appropriated in previous years.

Figure 1. Summary of FY 2006 Operating Budget
(Expressed in Millions)

<u>Description</u>	
Available Funds (Including Beginning Fund Balance)	\$ 460.7
Less Budgeted Disbursements	<u>341.7</u>
Invested in Capital Assets	27.8
Reserved (Obligated) for External Parties	15.6
Designated Internally for Specific Purpose	32.1
Unreserved and Undesignated	<u>43.5</u>
Ending Fund Balance	\$ <u>119.0</u>

The millage rate for the County is comprised of the General Fund (or operating) millage and the debt service millage. The General Fund millage increased 1.2 mills from FY 2005 to 52.5 mills (before adjustment for reassessment). The debt service levy, used to pay interest and

Budget Analysis

Charleston County

principal on funds borrowed for capital projects, decreased 1.2 mills from FY 2005 to 8.7 mills (before adjustment for reassessment). The combined operating and debt service levy remains unchanged at 61.2 mills (before adjustment for reassessment).

Figure 2 presents a summary of the County's millage rates for the last ten years. For the owner of a \$150,000 home (four percent assessed property) the 61.2 mills (before adjustment for reassessment) equate to a tax of \$367.20. As allowed under state law, the County elected in FY 1991 to reduce property taxes by levying a one percent Local Option Sales Tax (LOST). The Sales Tax credit for FY 2006 is \$177.00 for the \$150,000 homeowner and remains unchanged from the current year. After applying the Sales Tax credit, the net tax is \$190.20 representing no change from the current year for the \$150,000 homeowner. Compared to FY 1991, the last year before the Sales Tax credit, real property taxes are down 51.8 percent.

Figure 2. County Millage Rates

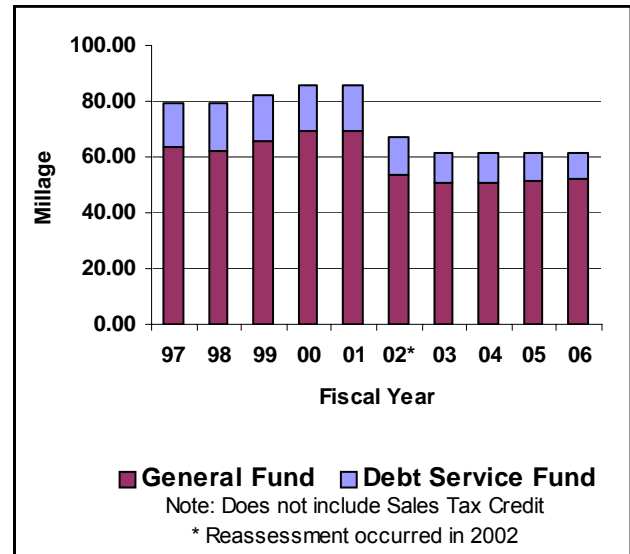
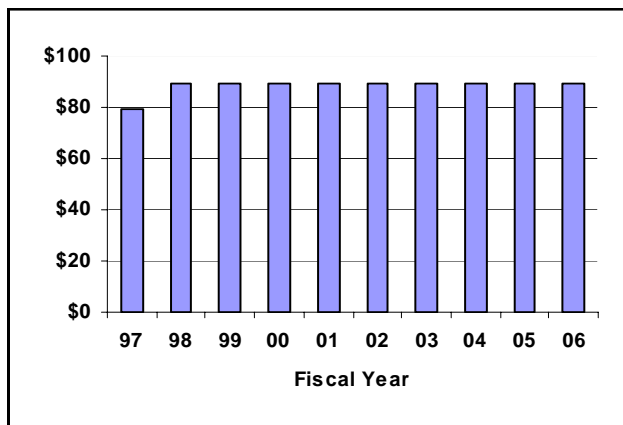


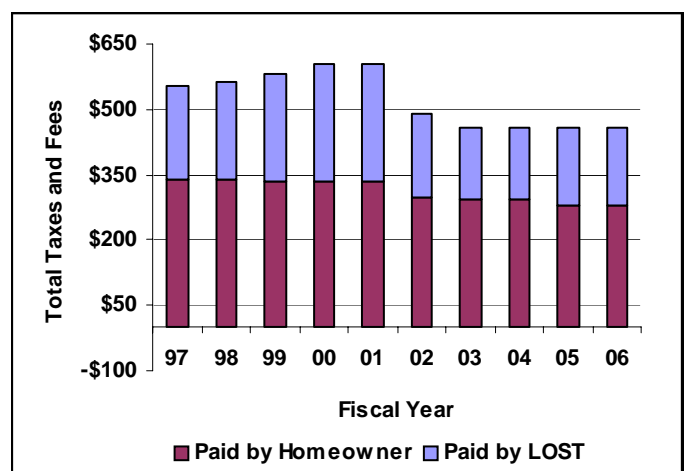
Figure 3. Solid Waste User Fee



The Solid Waste, Recycling and Disposal Fee remains constant at \$89.00 for a single-family residence. Figure 3 presents a ten year history of the Solid Waste User Fee.

When the Solid Waste, Recycling and Disposal Fee is included, the overall tax and fee bill for the owner of a \$150,000 home (four percent assessed property) amounts to \$279.20 representing no change from the current year. Figure 4 illustrates these amounts, as well as provides a ten-year history of the County's tax and fee bill paid by the homeowner and paid by the LOST credit.

Figure 4. Tax and Fee Bill



Budget Analysis

Charleston County

There were 22 Full-Time Equivalents (FTEs) added for FY 2006, bringing the total number of FTEs employed by Charleston County to 2,432. Eight positions were added in Emergency Medical Services Department, and four positions were added to the Awendaw Fire Department. In addition, the Solicitor's Office gained six positions, the Probate Courts added one position, and DAODAS added three positions.

GENERAL FUND

SUMMARY

The FY 2006 Council Approved budgeted disbursements for the General Fund total \$155.8 million, a \$15.0 million or 10.7 percent increase from the FY 2005 budget. Budgeted funds available for the FY 2006 budget also total \$155.8 million. The General Fund millage is 52.5 (before adjustment for reassessment) representing a shift of 1.2 mills from the Debt Service Fund.

Page 32 shows a graphical representation of the County's General Fund budget. Page 33 shows a fund statement which depicts the numerical summary of the General Fund budget.

BEGINNING BALANCE

The General Fund beginning fund balance for FY 2006 is \$29.3 million. This fund balance consists of unanticipated prior year revenues and transfers in, lapsed prior year funds, and the "Rainy Day Fund" which is a reserve established and maintained by County Ordinance for catastrophes. (See Figure 5 for additional detail.)

Figure 5. General Fund Beginning Balance
(Expressed in Thousands)

Rainy Day Fund	\$ 8,500
Reserved for Inventory	180
Unanticipated FY 2005 Revenues	7,574
Unexpended FY 2005 Budget	1,083
Undesignated FY 2004 Ending Fund Balance	<u>11,941</u>
Total	<u>\$ 29,278</u>

The funds designated for Rainy Day are anticipated to increase by \$0.5 million to a balance of \$8.5 million, pending completion of the FY 2005 audit. The first \$0.5 million of actual tax revenues over budget goes to the Rainy Day designation per County Ordinance. This designation was established in FY 1992 to strengthen the County's balance sheet and to strengthen the County's disaster preparedness position. The designation is intended to equal no less than four percent of the General Fund disbursements as required by the Budget Ordinance. In addition, the undesignated fund balance is targeted to equal a minimum of one month of the following year's budget.

Budget Analysis

Charleston County

REVENUES

General Fund budgeted revenues of \$143.4 million reflect an increase of \$13.9 million or 10.7 percent from FY 2005. Figure 6 shows the significant budget changes in revenues.

Figure 6. Changes In Revenues
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>Amount Change</u>	<u>Percent Change</u>
Non-depart. - Ad Valorem Taxes	\$49,400	\$54,450	\$5,050	10.2%
Non-depart. - Local Option Sales Tax	36,500	38,500	2,000	5.5%
EMS - Charges	3,650	5,000	1,350	37.0%
RMC - Documentary Stamps	3,300	5,000	1,700	51.5%

The County's largest single revenue source, Ad Valorem Taxes, reflects an increase of \$5.1 million due to a shift of \$2.0 million from the Debt Service Fund and a growing tax base. The tax base is estimated to be expanding at a rate of 4.0 percent over current-year valuations. The County's second largest revenue source, Local Option Sales Tax, reflects an increase of \$2.0 million based on current-year projections and improvements in the economy.

The charges in Emergency Medical Services represent payments received for medical services provided to the citizens of Charleston County. The increase of \$1.3 million reflects increased volume of service and improved collections.

The other significant change to General Fund revenues is a budgeted increase of \$1.7 million for the Register of Mesne Conveyance Documentary Stamp revenues. These revenues represent mortgage transaction recording fees. The increase reflects sustained refinancing and property sales due to low interest rates.

INTERFUND TRANSFER IN

Approximately \$4.6 million is transferred to the General Fund from other funds. The transfers are increased \$1.8 million or 65.0 percent from the FY 2005 budget. A \$1.2 million transfer in from the Debt Service Fund in FY 2005 has been incorporated into the shift of millage related to Ad Valorem Taxes. During budget deliberations, \$3.0 million was transferred from the Capital Proceeds Fund for additional disbursement.

Budget Analysis

Charleston County

EXPENDITURES

The FY 2006 Council Approved budgeted expenditures for the General Fund total \$138.0 million, representing an \$11.7 million or 9.3 percent increase over the FY 2005 budget. Figure 7 shows the significant budget changes in expenditures for FY 2006.

Figure 7. Changes In Expenditures
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>Amount Change</u>	<u>Percent Change</u>
Salary Adjustment	\$199	\$2,900	\$2,701	1357.3%
Information Technology Services - ITS	6,398	8,195	1,797	28.1%
Sheriff - Detention Center	23,169	24,685	1,516	6.5%
County Council	1,976	3,402	1,426	72.2%

The largest increase in the General Fund is the salary adjustments granted by County Council. The County Administrator proposed a 3.3 percent Cost of Living (COLA) for full-time employees based on the Southeastern Consumer Price Index for December 2004. However during budget deliberations, Council elected to grant a 6 percent salary increase for employees earning less than \$25,870, and a 3 percent salary increase for employees earning more than this figure. The FY 2005 amount in the table in Figure 7 represents the remaining portion of the prior year's salary adjustment after initial allocation to the departments, while the FY 2006 amount is unallocated.

Another significant increase to the General Fund relates to capital expenditures for the Information Technology Services department. Capital expenditures include hardware and software requirements for the General Fund departments. These shorter-term needs have been moved from the Capital Improvement Fund. In addition, the Sheriff – Detention Center is increased due to increases in inmate related costs.

The appropriation to County Council also represents an increase in the General Fund. During budget deliberations, Council elected to increase its contingency account. Council's contingency is used to fund unbudgeted departmental needs that may arise.

INTERFUND TRANSFER OUT

Approximately \$17.8 million is transferred from the General Fund to various other funds. The transfers are increased \$3.3 million or 22.8 percent from the FY 2005 budget. An increase of \$0.8 million to the County's Library system is due to increased operating costs. In addition, a \$2.5 million transfer to the Capital Improvement Plan is reflected.

ENDING BALANCE

Council authorized, in total, the use of \$7.8 million from fund balance. The FY 2006 ending fund balance is projected to be \$21.5 million. Of this amount, \$12.8 million is unreserved and undesignated in an effort to establish a buffer in addition to the Rainy Day fund for unexpected events.

Budget Analysis

Charleston County

DEBT SERVICE FUND

SUMMARY

The FY 2006 Council approved budgeted disbursements for the Debt Service Fund total \$29.1 million which is a \$6.4 million or 18.1 percent decrease from the FY 2005 budget. Budgeted funds available for FY 2006 also total \$29.1 million. The Debt Service Fund millage is 8.7 mills representing a 1.2 mill decrease from FY 2005 (before adjustment for reassessment).

The decrease in the Debt Service Fund represents a shift of millage. In addition, the reduction of revenues is due to a one-time receipt in FY 2005 from a payment of debt by the Medical University of South Carolina (MUSC) for the Charleston Memorial Hospital. After analyzing cash flow requirements over a five year time frame, some of the proceeds from the MUSC payment were transferred to the Capital Improvement Plan.

Page 34 displays a graphical representation of the County's Debt Service Fund budget. Page 35 contains a fund statement which is a numerical summary of the Debt Service Fund.

REVENUES

Debt Service Fund revenues total \$16.6 million and reflect a \$14.2 million or 46.1 percent decrease from the prior year reflecting the loss of \$2.0 million in ad valorem taxes as a result of the 1.2 mill shift to the General Fund. Also reflected is a decrease due to receipt of \$12.4 million in FY 2005 from MUSC for the repayment of the loan to purchase the Charleston Memorial Hospital.

INTERFUND TRANSFER IN

Approximately \$4.8 million is transferred to the Debt Service Fund from other funds. The transfers have not changed from the FY 2005 budget.

EXPENDITURES

The FY 2006 budgeted expenditures for the Debt Service Fund total \$23.0 million. This amount reflects a \$0.8 million or 3.7 percent increase from FY 2005. This amount will continue to service the County's outstanding debt obligations.

INTERFUND TRANSFER OUT

Approximately \$6.1 million is transferred from the Debt Service Fund to other funds. The transfers are increased \$3.5 million or 136.6 percent from the FY 2005 budget. The increase reflects a \$5.0 million transfer for the Capital Improvement Plan (CIP). Offsetting this increase is a \$1.2 million decrease in the transfer to the General Fund related to the shift of \$2.0 million in ad valorem taxes.

Budget Analysis

Charleston County

SPECIAL REVENUE FUNDS

SUMMARY

The FY 2006 Council Approved budgeted disbursements for the Special Revenue Funds total \$74.4 million (including budgeted increases in fund balance), a \$29.2 million or 64.7 percent increase from the FY 2005 budget. Budgeted funds available for FY 2006 also total \$74.4 million.

Page 36 shows a graphical representation of the County's Special Revenue Fund budgets, while pages 37-64 contain fund statements reflecting numerical summaries of the budgets.

REVENUES

Special Revenue Funds revenues total \$60.0 million and reflect a \$30.1 million or 100.7 percent increase from the FY 2005 budget. Figure 8 provides information on significant budgeted revenue changes.

Figure 8. Changes In Revenues
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>Amount Change</u>	<u>Percent Change</u>
Council Agency - Transportation Sales Tax	\$6,400	\$34,654	\$28,254	441.5%

In November 2004, the citizens of Charleston County passed by referendum an additional one-half percent sales and use tax. The tax took effect on May 1, 2005 and will continue for 25 years or until \$1.3 billion is collected. The largest change in revenue reflects an increase in the Transportation Sales Tax budget due to two months of collections in FY 2005 and twelve months in FY 2006.

INTERFUND TRANSFERS IN

In total, approximately \$12.8 million is transferred into Special Revenue Funds from various other funds. The transfers are increased \$0.4 million or 3.6 percent from the FY 2005 budget. This represents primarily an increase in operating costs for the Charleston Count Library.

Budget Analysis

Charleston County

EXPENDITURES

The FY 2006 budgeted expenditures for the Special Revenue Funds total \$67.7 million which is a \$27.0 million or 66.4 percent increase over FY 2005. Figure 9 shows the significant budget changes in expenditures.

Figure 9. Changes In Expenditures
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>Amount Change</u>	<u>Percent Change</u>
Transportation Sales Tax - Transport. Projects	\$4,160	\$21,525	\$17,365	417.4%
Transportation Sales Tax - Mass Transit	1,152	7,749	6,597	572.7%
Transportation Sales Tax - Greenbelts	1,088	5,891	4,803	441.5%

The largest change in expenditures reflects an increase in the Transportation Sales Tax budget due to the impact of full-year expenditures. The Transportation Sales Tax – Transportation Projects includes the County’s annual \$3.0 million obligation for the Arthur Ravenel, Jr. Bridge. The remainder of the Transportation Sales Tax – Transportation Projects funding is in development and will include the Charleston County Transportation Council (CCTC) and the Transportation Advisory Board. The Transportation Sales Tax - Mass Transit includes funding for Charleston Area Regional Transportation Agency (CARTA) and Regional Transportation Management Association (RTMA). The spending plan for Transportation Sales Tax - Greenbelts is being developed in FY 2006 by the Parks and Recreation Commission and the Greenbelts Advisory Board.

INTERFUND TRANSFERS OUT

Approximately \$6.4 million is transferred from the Special Revenue Fund to various other funds. The transfers are increased \$2.5 million or 63.4 percent from the amount transferred in FY 2005. The increase includes a \$3.0 million transfer from Transportation Sales Tax to the Debt Service Fund for the Arthur Ravenel, Jr. Bridge.

FUND BALANCE

Council authorized, in total, the use of \$1.3 million from the Special Revenue Funds’ fund balance. The FY 2006 ending fund balance is projected to be \$9.9 million.

ENTERPRISE FUNDS

SUMMARY

The FY 2006 Council Approved budgeted disbursements for the Enterprise Funds total \$50.5 million (including budgeted increases in fund balance). This is a \$2.9 million or 6.1 percent increase from the FY 2005 budget. Funds available for FY 2006 also total \$50.5 million.

Page 65 displays a graphical representation of the County’s Enterprise Funds budgets, while pages 66-69 contain fund statements reflecting numerical summaries of the budgets.

Budget Analysis

Charleston County

REVENUES

Revenues for the Enterprise Funds total \$45.3 million and reflect an increase of \$2.6 million or 6.0 percent from FY 2005. Figure 10 illustrates the significant budgeted revenue changes.

Figure 10. Changes In Revenue
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>Amount Change</u>	<u>Percent Change</u>
Solid Waste - Incinerator	\$7,190	\$9,000	\$1,810	25.2%
BL/UF - User Fee Administrator	21,475	22,038	563	2.6%
Planning - Emergency 911 Communication	2,261	1,300	(961)	-42.5%

Increased revenues in Solid Waste – Incinerator Operations Division reflect the annual increase in the price per kilowatt hour of electricity generated and sold at the facility. Also reflected is an increase to BL/UF – User Fee Administrator due to increased growth in user fee collections. Offsetting these increases is a decrease in Emergency 911 Communication due to a one-time State grant in FY 2005.

EXPENSES

The FY 2006 budgeted expenses for the Enterprise Funds total \$49.1 million representing a \$2.3 million or 4.9 percent increase from the FY 2005 budget. Figure 11 illustrates the significant budget changes for FY 2006.

Figure 11. Changes In Expenses
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>Amount Change</u>	<u>Percent Change</u>
Solid Waste - Incinerator Operations	\$17,290	\$18,602	\$1,312	7.6%
Solid Waste - Landfill Operations	\$2,686	\$3,583	\$897	33.4%
Department of Alcohol & Other Drug Abuse Svc.	13,813	14,569	756	5.5%
Planning - Emergency 911 Communication	2,324	810	(1,514)	-65.1%

The increase in Solid Waste reflects a higher incinerator contract payment related to the contractor's debt service on the facility and the additional cost to treat leachate collected from the closure of phase one of the Bees Ferry Landfill. Operating expenditures in the Department of Alcohol & Other Drug Abuse Services represent an increase due to growth in facility costs and County support services based on projected usage. The decrease in expenses in the Emergency 911 Communication Division of the Planning Department represents a one-time capital purchase in FY 05.

Budget Analysis

Charleston County

FUND BALANCE

Council authorized, in total, the use of \$0.2 million from the combined Enterprise Funds' fund balance. The FY 2006 combined ending fund balance is projected to be \$60.4 million and includes \$18.8 million related to fixed assets.

INTERNAL SERVICE FUNDS

SUMMARY

The FY 2006 Council Approved budgeted disbursements for the Internal Service Funds total \$32.7 million, a \$3.3 million or 11.1 percent increase over the FY 2005 budget. Funds available for FY 2006 also total \$32.7 million.

Page 70 shows a graphical representation of the County's Internal Service Funds budgets, while pages 71-74 contain fund statements reflecting numerical summaries of the budgets.

REVENUES

Internal Service Funds revenues total \$32.1 million and reflect an overall increase of \$3.6 million or 12.7 percent. Figure 12 shows the significant budget changes for FY 2006.

Figure 12. Changes In Revenue
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>Amount Change</u>	<u>Percent Change</u>
Human Resources - Employee Benefits	\$15,042	\$17,466	\$2,424	16.1%
Safety & Risk - Safety/Workers' Comp	3,572	4,097	525	14.7%
Internal Services - Fleet Operations	5,274	5,778	504	9.6%

The Internal Service Funds' revenues reflect increases in charges to County departments and external agencies. The two primary areas increased for FY 2006 are Workers' Compensation and Employee Benefits. The revenues have been increased to capture the effect of rising costs in these areas. In addition, the revenue increased in Fleet Operations due to increased charges for repairs, maintenance, and fuel consumption.

Budget Analysis

Charleston County

EXPENSES

Internal Service Funds expenses total \$32.7 million which is a \$3.2 million or 11.1 percent increase over the FY 2005 budget. Figure 13 shows the significant budget changes for FY 2006.

Figure 13. Changes In Expenses
(Expressed in Thousands)

<u>Department/Division</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>Amount Change</u>	<u>Percent Change</u>
Human Resources - Employee Benefits	\$15,542	\$17,716	\$2,174	14.0%
Safety & Risk - Safety/Workers' Comp	3,572	4,222	650	18.2%
Internal Services - Fleet Operations	5,463	5,950	487	8.9%

The increases in Safety and Risk and Human Resources reflect rising costs for workers' compensation insurance and health insurance. In addition, expenses in Internal Services – Fleet Operations are increased due to the rising cost of fuel.

FUND BALANCE

Council authorized, in total, the use of \$0.5 million from fund balance. The FY 2006 ending fund balance is projected to be \$12.4 million and includes \$9.0 million related to fixed asset.

Major Revenue Sources

Charleston County

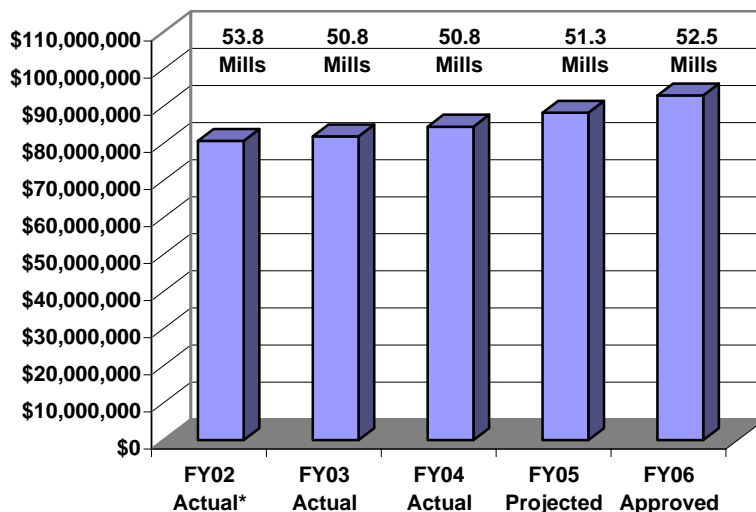
General Fund Ad Valorem Taxes

Description

The County Assessor, the County Auditor, and the State calculate the taxable value of the county's real property, personal property and motor vehicles. The County Auditor applies the appropriate millage rates for the various taxing entities in the county to determine the ad valorem taxes. The Treasurer collects the ad valorem taxes for all of the taxing entities in the county and remits these collections in the following month. The real and personal property are billed annually in September and are due the following January. The motor vehicles are billed annually during the month when the taxpayer's license registration is due for renewal.

Trend

The County's portion of ad valorem taxes for its General Fund has a consistent trend of increasing. This increase in revenue reflects a growth in the County's tax base.



FY 2002*	\$80,665,712
FY 2003	81,918,574
FY 2004	84,513,377
FY 2005	88,300,000
FY 2006	92,950,000

*Reassessment

Revenue Estimate

The tax base for FY 2006 is estimated to grow at 4.0 percent over the current year's projections. The FY 2006 millage rate also reflects Council's decision to shift 1.2 mills from the Debt Service Fund to the General Fund.

Major Revenue Sources

Charleston County

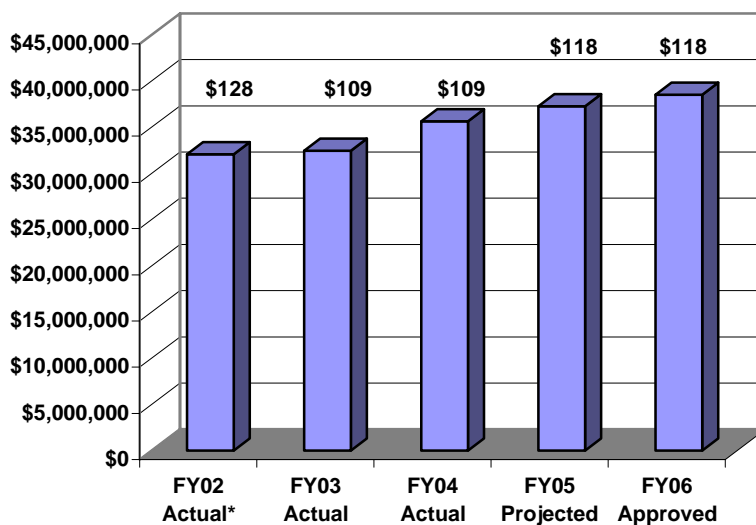
General Fund Local Option Sales Tax

Description

The citizens of Charleston County passed by referendum an additional one percent sales tax to take effect during FY 1991. According to state law, a portion of the sales tax revenues was designated to reduce local property taxes. Charleston County attempts to apply 100 percent of the local option sales tax revenues as credits against local property taxes. As the local option sales tax revenues increase, the credit applied increases.

Trend

The revenue from the local option sales tax shows a consistent trend of increasing since FY 2003. The local option sales tax is directly tied to the level of consumer spending in Charleston County.



FY 2002*	\$32,061,842
FY 2003	32,445,350
FY 2004	35,629,077
FY 2005	37,250,000
FY 2006	38,500,000

*Reassessment

Revenue Estimate

The budgeted revenues from local option sales tax reflect a 3.4 percent increase from the current year's projections. The revenue for FY 2006 equates to a credit of \$118 per \$100,000 of appraised value. This reflects no change in the local option sales tax credit.

Major Revenue Sources

Charleston County

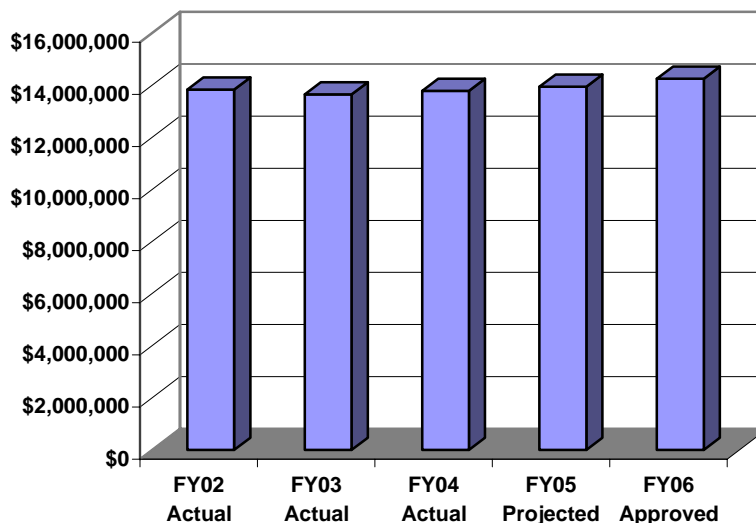
General Fund Aid to Local Subdivisions

Description

The County receives funds from the State of South Carolina to subsidize its operations. This funding was created to reduce the pressure on property taxes and to provide a predictable source of revenue for county and municipal budgeting. In FY 1992, the aid to local subdivisions replaced and consolidated many other taxes allocated by the state. These taxes included the alcohol beverage tax, the bank tax, the beer and wine tax, the brokers tax, the gasoline tax, the income tax and insurance license fees. The State determines the local government fund based on 4.5 percent of the State's General Fund revenues for the State's last completed fiscal year.

Trend

Revenues from aid to local subdivisions have remained fairly constant since FY 2002. The revenues reflect how the State's economy is performing. Changes in the State's overall economy are not reflected in these revenues until two years after the change.



FY 2002	\$13,839,678
FY 2003	13,654,987
FY 2004	13,781,116
FY 2005	13,950,000
FY 2006	14,250,000

Revenue Estimate

The budgeted aid to local subdivisions reflects an estimated 2.2 percent increase from current year projections.

Major Revenue Sources

Charleston County

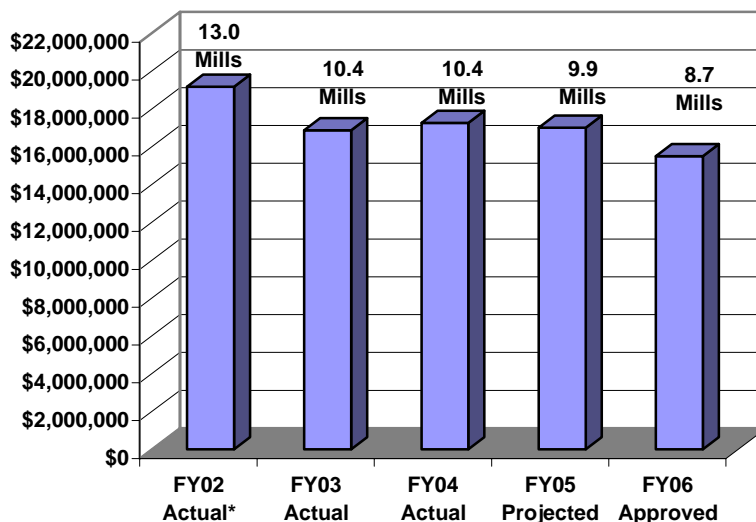
Debt Service Fund Ad Valorem Taxes

Description

The County Assessor, the County Auditor, and the State calculate the taxable value of the county's real property, personal property and motor vehicles. The County Auditor applies the appropriate millage rates for the various taxing entities in the county to determine the ad valorem taxes. The Treasurer collects the ad valorem taxes for all of the taxing entities in the county and remits these collections in the following month. The real and personal property are billed annually in September and are due the following January. The motor vehicles are billed annually during the month when the taxpayer's license registration is due for renewal.

Trend

The County's portion of ad valorem taxes for its Debt Service Fund has a general trend of decreasing. This is due to reductions in the millage rate to reflect lower anticipated needs for debt repayment.



FY 2002*	\$19,168,767
FY 2003	16,877,108
FY 2004	17,251,467
FY 2005	17,000,000
FY 2006	15,500,000

*Reassessment

Revenue Estimate

The FY 2006 millage rate reflects Council's decision to shift 1.2 mills from the Debt Service Fund to the General Fund. The tax base for FY 2006 is expected to increase 4.0 percent over the current year's projections.

Major Revenue Sources

Charleston County

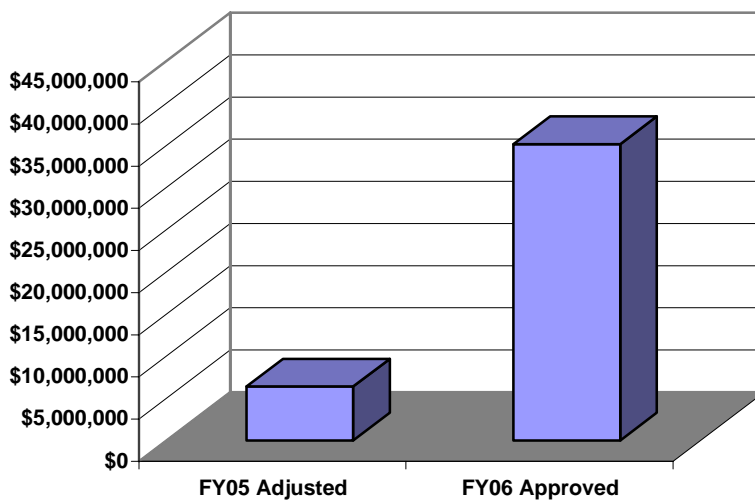
Special Revenue Fund Transportation Sales Tax

Description

The citizens of Charleston County passed by referendum an additional one-half of one percent sales and use tax to take effect May 1, 2005 and continue for 25 years or until \$1.3 billion is collected. According to the referendum, the sales tax revenues are designated to provide funds for mass transit, administration, transportation-related projects and greenbelts.

Trend

The revenues from the transportation sales tax are expected to increase four percent or more each year. The transportation sales tax is directly tied to the level of consumer spending in Charleston County.



FY 2005	\$6,400,000
FY 2006	35,165,030

Revenue Estimate

The transportation sales tax reflects twelve months of revenue in FY 2006 up from two months in FY 2005. The transportation sales tax also reflects a 4.0 percent growth rate.

Major Revenue Sources

Charleston County

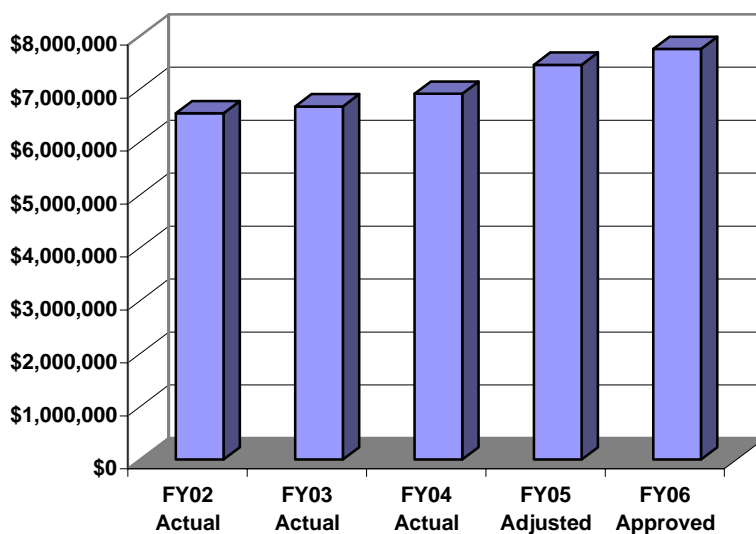
Special Revenue Fund Accommodations Fee

Description

County Council enacted the accommodations fee in FY 1994 to charge a two percent fee for transient room rentals throughout the county. The County began collections on April 1, 1994, but the fee was challenged in court. In November 1995, the State Supreme Court ruled in favor of the fee. The accommodation fee is collected on a monthly basis.

Trend

The revenues from accommodations fee have shown a steady increase. This trend reflects continued economic expansion and growth in tourism.



FY 2002	\$6,539,005
FY 2003	6,666,969
FY 2004	6,907,057
FY 2005	7,453,739
FY 2006	7,751,888

Revenue Estimate

The budgeted accommodations fee reflects an estimated 4.0 percent increase from FY 2005 projections.

Major Revenue Sources

Charleston County

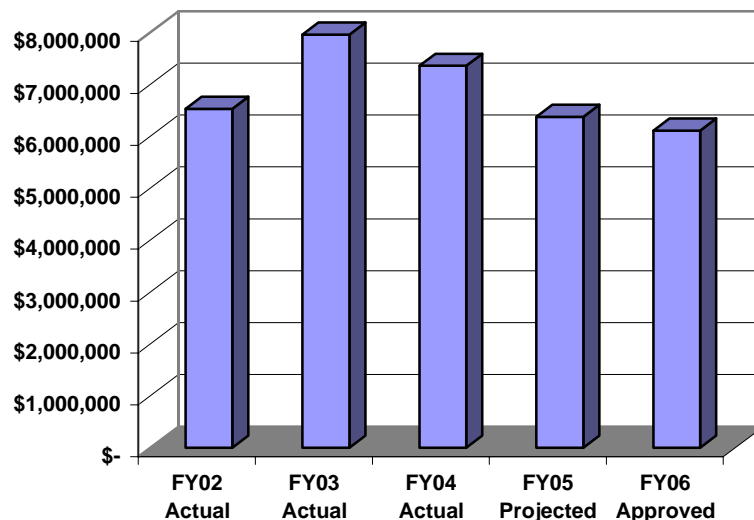
Special Revenue Fund Grants Administration-Grants

Description

The Grants Administration Department develops, administers and monitors grants related to community and workforce development. In addition, it supports the identification, development and compliance of County-wide grants. Significant accomplishments for this department and the County include obtaining the designation as an Urban Entitlement County under the Community Development Block Grant Program and creating the state's first One Stop Career Center. Funding for this program began in FY 1998.

Trend

This revenue has shown a general downward trend. This trend reflects decreased grant funding from the federal government.



FY 2002	\$	6,527,763
FY 2003		7,958,904
FY 2004		7,356,380
FY 2005		6,373,233
FY 2006		6,108,497

Revenue Estimate

The FY 2006 budgeted revenues for grants under the Grants Administration Department reflect the anticipated awards for the various community and workforce development grants. The FY 2005 and FY 2006 revenues do not include amounts from grants awarded in previous years.

Major Revenue Sources

Charleston County

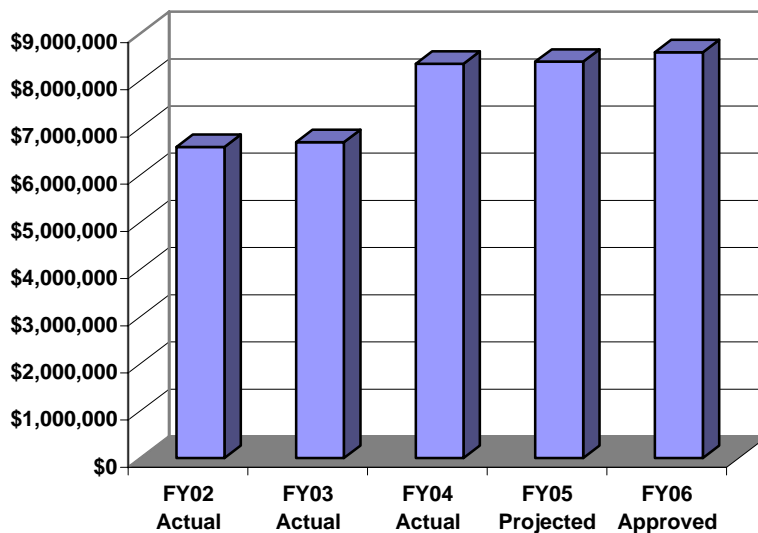
Enterprise Fund Steam & Energy Sales

Description

The Solid Waste Department contracts with Montenay Charleston Resource, Inc. to manage the incinerator. The incinerator began commercial operations on November 1, 1989. As the incinerator burns waste, the incinerator generates steam and electricity. The steam and electricity is then sold to offset the costs of the incinerator. The steam is sold to the United States Navy, and the electricity is sold primarily to Carolina Power and Light. Even though the Charleston Naval Shipyard is closed, the United States Navy has an existing contract to purchase a minimum amount of steam through January 1, 2010.

Trend

The revenue from steam and electrical sales remained constant until FY 2004 when the market rate for electricity increased. Contract prices are set above market rate.



FY 2002	\$6,591,490
FY 2003	6,692,726
FY 2004	8,355,163
FY 2005	8,400,000
FY 2006	8,600,000

Revenue Estimate

The budgeted revenues from steam and energy sales reflect the guaranteed payment from the United States Navy and the long-term purchase contract with Carolina Power and Light. The revenues for FY 2006 reflect a slight increase in the price received for generating electricity.

Major Revenue Sources

Charleston County

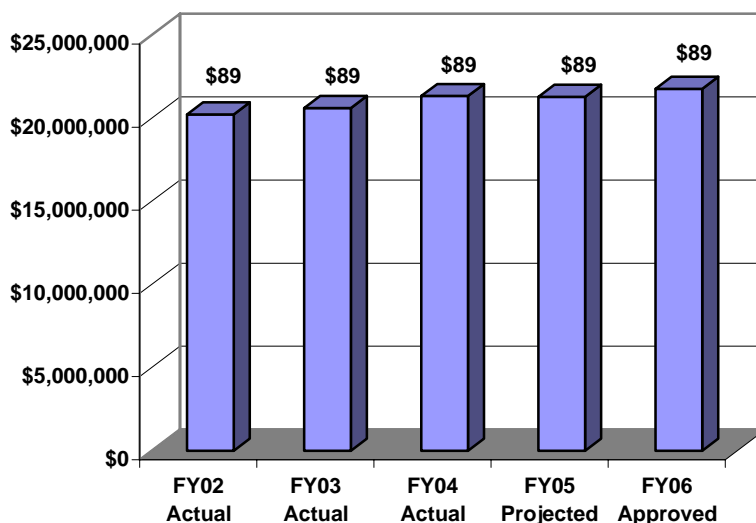
Enterprise Fund User Fee

Description

The County charges a user fee to real property owners and certain commercial and governmental entities to provide funding for the County's recycling solid waste and disposal efforts. The User Fee Division of the Business License/User Fee Department administers the billing and collection of this fee. The user fee for residential property owners is included in the County Auditor's annual tax bill. The User Fee Division calculates and bills the commercial entities on an annual basis.

Trend

The revenue from the User Fee has shown a general trend of increasing. This increase reflects an expanding number of residents and businesses in the county. Budgets have tended to be conservative in relation to actual collections.



FY 2002	\$20,212,756
FY 2003	20,594,423
FY 2004	21,321,884
FY 2005	21,280,000
FY 2006	21,750,000

Revenue Estimate

Each \$1 of the user fee rate generates approximately \$236,000 in revenue. The user fee is anticipated to remain at \$89 dollars through FY 2006. The next user fee increase is estimated at \$99 in FY 2007.



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Schedules

Charleston County

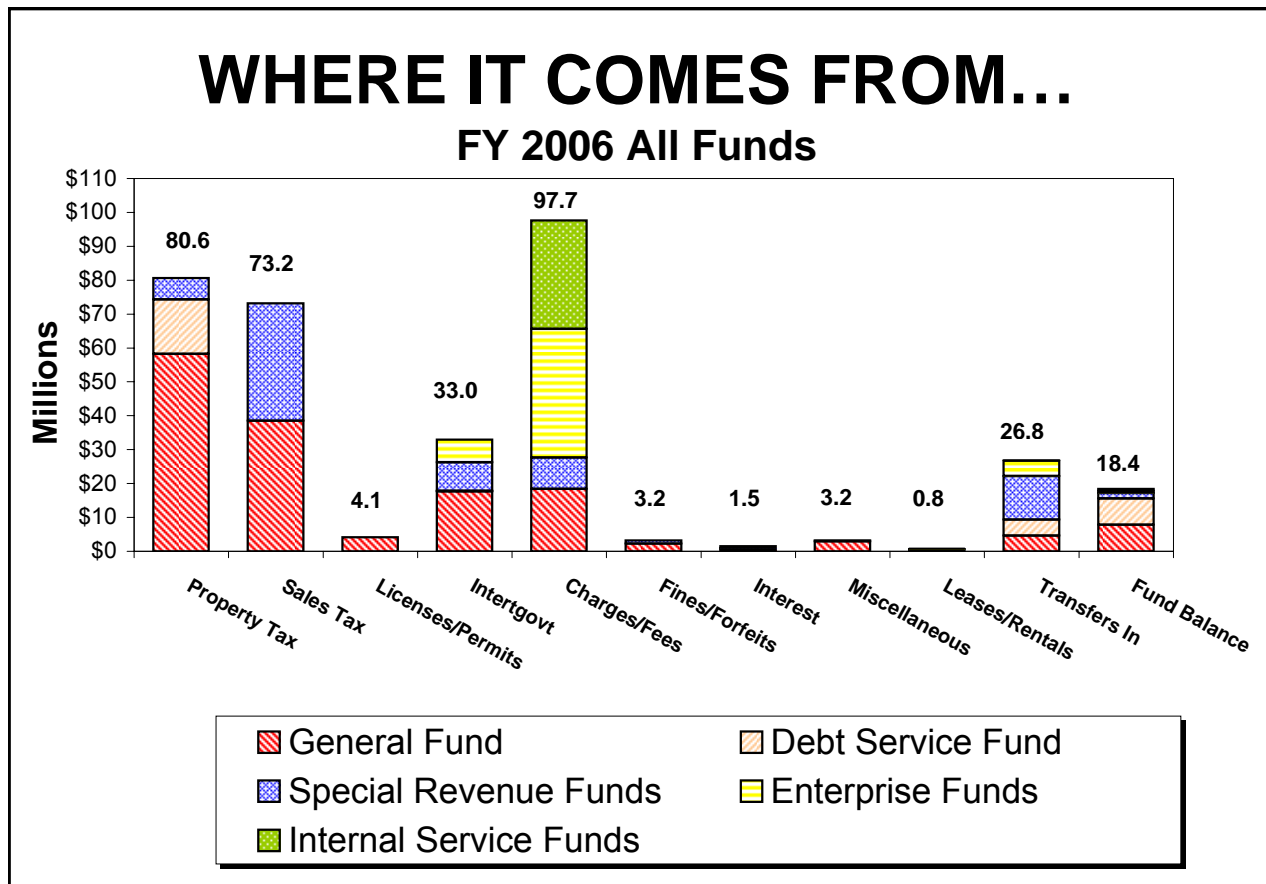
The schedules section illustrates the County's annual operating budgets. Charleston County budgets annually for Governmental Funds and Proprietary Funds. The Governmental Funds include the General Fund, the Debt Service Fund, and the Special Revenue Funds. The Proprietary Funds include the Enterprise Funds and the Internal Service Funds. Refer to the **Glossary** on pages 356-361 for definitions of Governmental Funds, Proprietary Funds, the General Fund, the Debt Service Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds. Refer to the **Budget Process** on pages 335-338 for a description of the budgeting process.

The schedules section provides an overall summary of the County's annual operating budgets with the **Where It Comes From . . . FY 2006 All Funds** graph, the **Where It Goes To . . . FY 2006 All Funds** graph, and the **Budget Summary, All Funds** on pages 2-5. Note that these graphs and schedules do not eliminate interfund transfers, revenues or expenditures.

The next section of the schedules provides a detailed perspective of revenues, expenditures, and interfund transfers of all funds. The revenues are on pages 6-13. The expenditures are on pages 14-20. The interfund transfers are on page 21. This is followed by a summary of County authorized positions on pages 22-29.

The last section of the schedules (pages 30-74) displays graphical summaries for each of the fund types budgeted by the County as well as tabular representations for the individual funds making up these fund types. Page 30 shows a combined fund statement for all funds for fiscal years 2003, 2004, 2005 and 2006. Page 31 provides a summary by fund type of the County's fiscal year 2006 budget. Individual fund statements start on page 33 with the General Fund. Note that the FY 2005 Projected column on the fund statements includes the estimated amounts from the FY 2005 Adjusted column (i.e., the current budget) and the estimated amounts from encumbrances carried forward from previous years. Refer to the **Glossary** on pages 356-361 for definitions of Beginning Fund Balance (Fund Balance or Carry Forward), Revenues, Transfers In, Sources, Available, Expenditures or Expenses, Transfers Out, Disbursements, Uses, and Ending Fund Balance (Fund Balance) including Invested in Capital Assets, Reservations and Designations.

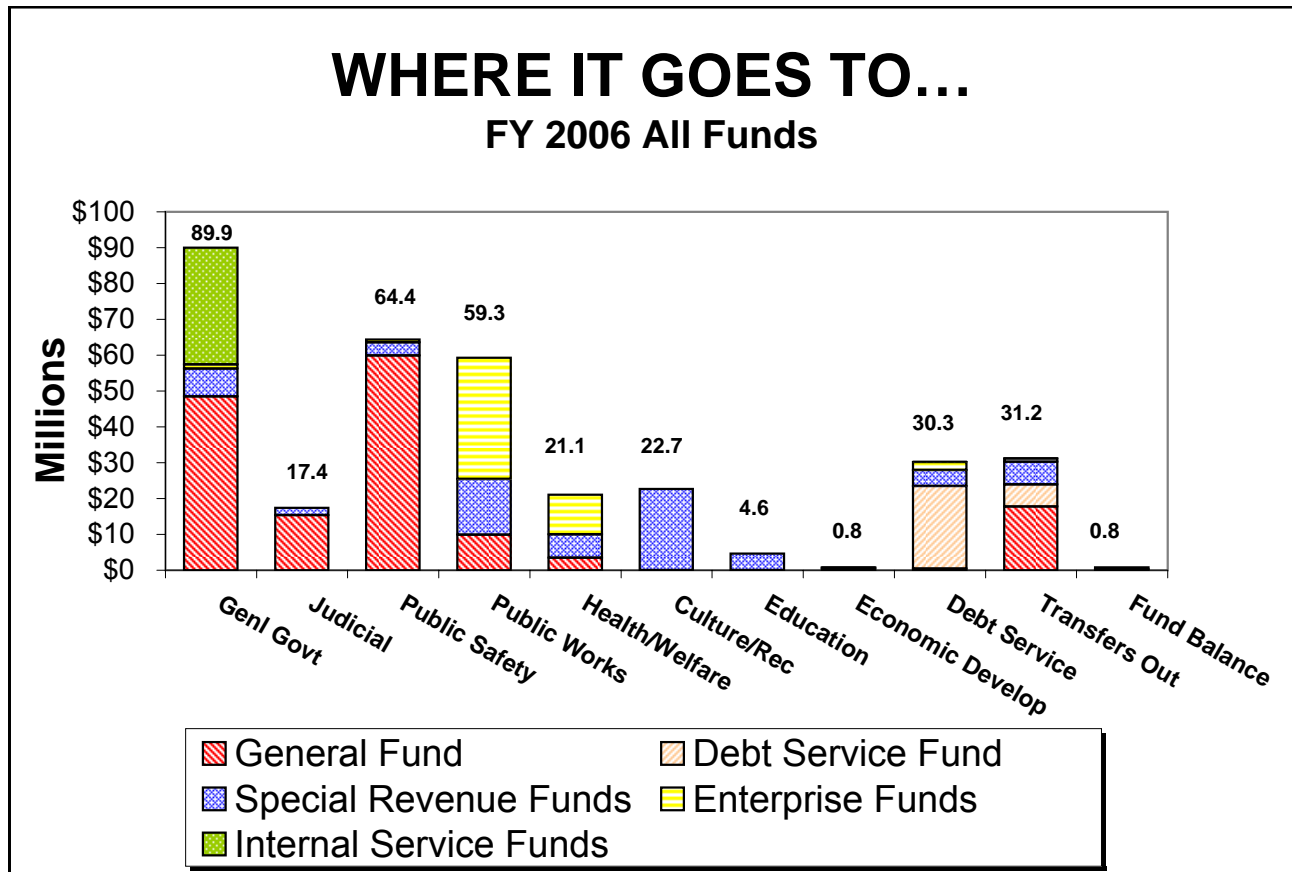
The County receives funding from several sources to accomplish its operating budget. The following graph and table summarize the total available budgeted by source and/or fund type for FY 2006.



Total Available Budgeted: \$342,481,937

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Change	Percent Change
Property Tax	\$ 76,443,911	\$ 80,203,885	\$ 76,233,934	\$ 80,642,870	\$ 4,408,936	5.8
Sales Tax	32,061,842	32,445,351	42,029,077	73,154,000	31,124,923	74.1
Licenses & Permits	3,426,837	3,934,514	3,566,500	4,148,500	582,000	16.3
Intergovernmental	34,322,327	33,443,169	32,051,107	32,992,521	941,414	2.9
Charges & Fees	81,696,213	92,032,713	87,037,253	97,657,042	10,619,789	12.2
Fines & Forfeitures	3,700,408	3,529,629	3,018,959	3,219,325	200,366	6.6
Interest	2,300,949	1,831,458	1,745,338	1,534,500	(210,838)	(12.1)
Miscellaneous	1,911,517	7,673,466	14,863,359	3,211,079	(11,652,280)	(78.4)
Leases & Rentals	1,090,637	1,011,332	804,709	766,394	(38,315)	(4.8)
Total Revenues	236,954,641	256,105,517	261,350,236	297,326,231	35,975,995	13.8
Transfers In	17,860,216	34,974,327	24,202,667	26,770,208	2,567,541	10.6
Use of Fund Balance	6,756,959	7,953,902	12,952,401	18,385,498	5,433,097	41.9
Total Avail. Budgeted	\$ 261,571,816	\$ 299,033,746	\$ 298,505,304	\$ 342,481,937	\$ 43,976,633	14.7

The County disburses funds according to functional areas. The following graph and table summarize the total uses by function and/or fund type for FY 2006.



Total Uses: \$342,481,937

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Change	Percent Change
General Govt.	\$ 68,655,743	\$ 78,878,693	\$ 71,898,057	\$ 89,960,434	\$18,062,377	25.1
Judicial	13,758,017	14,558,523	15,728,501	17,430,650	1,702,149	10.8
Public Safety	54,039,611	57,716,273	64,684,717	64,368,352	(316,365)	(0.5)
Public Works	33,321,538	35,231,191	42,589,096	59,277,660	16,688,564	39.2
Health/Welfare	19,983,585	20,122,934	20,692,836	21,056,862	364,026	1.8
Culture/Recreation	15,749,797	16,288,029	18,823,774	22,722,773	3,898,999	20.7
Education	3,592,279	3,729,074	3,850,000	4,600,001	750,001	19.5
Economic Develop.	582,206	955,403	939,557	778,018	(161,539)	(17.2)
Debt Service	20,741,657	22,694,443	26,187,456	30,293,594	4,106,138	15.7
Total Expenditures	230,424,433	250,174,563	265,393,994	310,488,344	45,094,350	17.0
Transfers Out	20,781,495	34,085,213	21,779,895	31,223,362	9,443,467	43.4
Total Disbursements	251,205,928	284,259,776	287,173,889	341,711,706	54,537,817	19.0
Increase in Fund Bal.	10,365,888	14,773,970	11,331,415	770,231	(10,561,184)	(93.2)
Total Uses	\$261,571,816	\$299,033,746	\$298,505,304	\$342,481,937	\$43,976,633	14.7

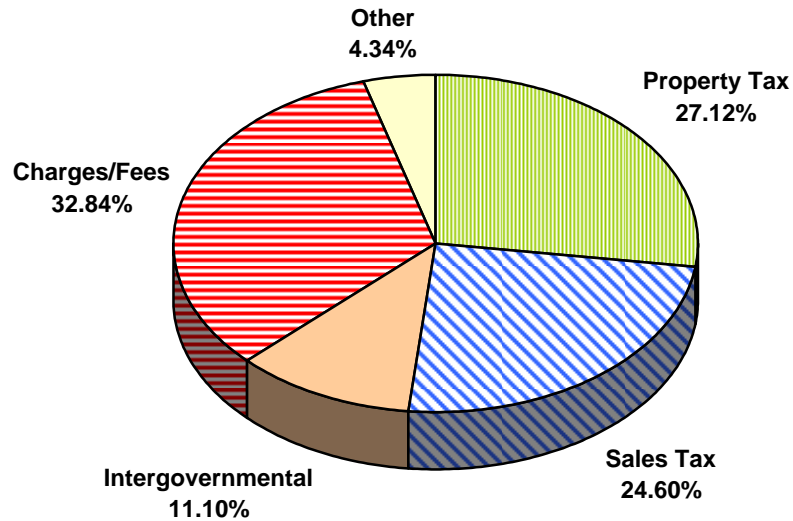
Charleston County, South Carolina
Budget Summary, All Funds
FY 2006

	Fund Statement Page Number	Revenues (Pages 6-13)	Transfers In (Page 21)	Sources
GENERAL FUND	33	<u>\$143,389,714</u>	<u>\$4,595,390</u>	<u>\$147,985,104</u>
DEBT SERVICE FUND	35	<u>16,586,977</u>	<u>4,750,000</u>	<u>21,336,977</u>
SPECIAL REVENUE FUNDS				
Accommodations Tax	37	20,000	-	20,000
Bus Lic/User Fee-Accommodations Fee	38	7,836,888	-	7,836,888
Clerk of Court-IV-D Child Support Enf	39	537,939	-	537,939
Coroner-Training	40	10,950	-	10,950
East Cooper Fire District	41	140,000	-	140,000
Economic Dev-Multi-County Parks	42	340,342	-	340,342
Emergency Mgmt-Awendaw Fire Department	43	1,692,242	37,582	1,729,824
Emergency Mgmt Grants	44	47,500	-	47,500
Emergency Mgmt-Hazard Materials Enforce	45	180,000	113,922	293,922
Emergency Mgmt-McClellanville Fire Contract	46	-	-	-
Emergency Medical Services State Grants	47	63,189	3,664	66,853
Geographic Information Systems	48	22,500	-	22,500
Grants-Chas Area Reg Trans Authority	49	33,138	-	33,138
Grants-Urban Entitlement	50	3,471,683	175,000	3,646,683
Grants-Workforce Investment Act Title II-B	51	2,603,676	-	2,603,676
Library	52	1,146,928	12,300,000	13,446,928
Probate Courts-Adult Drug Court	53	60,000	121,534	181,534
Public Works-Mosquito Control	54	230,175	-	230,175
Sheriff-Asset Forfeiture	55	474,901	-	474,901
Sheriff-Grants and Programs	56	316,455	55,418	371,873
Sheriff-IV-D Child Support Enforcement	57	76,945	-	76,945
Solicitor-Pretrial Intervention	58	374,000	-	374,000
Solicitor-State Appropriation	59	467,506	-	467,506
Solicitor-Victim-Witness State Approp	60	40,116	-	40,116
Transportation Sales Tax	61	34,654,000	-	34,654,000
Trident Technical College	62	4,600,001	-	4,600,001
Victim's Bill of Rights	63	525,000	-	525,000
West St. Andrew's Fire District	64	8,000	-	8,000
Subtotal		<u>59,974,074</u>	<u>12,807,120</u>	<u>72,781,194</u>
ENTERPRISE FUNDS				
DAODAS	66	8,305,868	3,404,340	11,710,208
Internal Services-Parking Garages	67	1,736,050	333,357	2,069,407
Planning-Emergency 911 Communications	68	1,300,000	-	1,300,000
Solid Waste	69	<u>33,917,800</u>	<u>800,000</u>	<u>34,717,800</u>
Subtotal		<u>45,259,718</u>	<u>4,537,697</u>	<u>49,797,415</u>
INTERNAL SERVICE FUNDS				
Employee Benefits Trust	71	17,466,000	-	17,466,000
Internal Services-Fleet/Parts Warehouse	72	7,152,712	80,001	7,232,713
Internal Services-Office Support Services	73	3,399,757	-	3,399,757
Safety & Risk Mgt-Workers' Compensation	74	<u>4,097,279</u>	<u>-</u>	<u>4,097,279</u>
Subtotal		<u>32,115,748</u>	<u>80,001</u>	<u>32,195,749</u>
Total, All Funds		<u><u>\$297,326,231</u></u>	<u><u>\$26,770,208</u></u>	<u><u>\$324,096,439</u></u>

Expenditures/ Expenses (Pages 14-20)	Transfers Out (Page 21)	Disbursements	Net Increase (Decrease) in Fund Balance	Beginning Fund Balance	Ending Fund Balance
<u>\$138,004,749</u>	<u>\$17,797,123</u>	<u>\$155,801,872</u>	<u>(\$7,816,768)</u>	<u>\$29,278,184</u>	<u>\$21,461,416</u>
<u>22,996,501</u>	<u>6,101,177</u>	<u>29,097,678</u>	<u>(7,760,701)</u>	<u>22,719,270</u>	<u>14,958,569</u>
-	20,000	20,000	-	-	-
4,368,949	3,323,200	7,692,149	144,739	521,263	666,002
537,939	-	537,939	-	-	-
8,760	2,190	10,950	-	-	-
145,000	-	145,000	(5,000)	17,497	12,497
291,687	-	291,687	48,655	373,192	421,847
1,729,824	-	1,729,824	-	633,830	633,830
47,500	-	47,500	-	-	-
400,292	-	400,292	(106,370)	432,723	326,353
-	10,736	10,736	(10,736)	10,736	-
66,853	-	66,853	-	-	-
22,500	-	22,500	-	120,509	120,509
33,138	-	33,138	-	-	-
3,646,683	-	3,646,683	-	-	-
2,603,676	-	2,603,676	-	-	-
13,896,928	-	13,896,928	(450,000)	757,669	307,669
181,534	-	181,534	-	-	-
305,000	-	305,000	(74,825)	517,946	443,121
515,419	-	515,419	(40,518)	432,003	391,485
292,366	-	292,366	79,507	315,868	395,375
76,945	-	76,945	-	-	-
404,826	-	404,826	(30,826)	276,550	245,724
608,595	-	608,595	(141,089)	362,334	221,245
48,107	-	48,107	(7,991)	7,991	-
32,165,030	3,000,000	35,165,030	(511,030)	5,683,030	5,172,000
4,600,001	-	4,600,001	-	-	-
727,050	-	727,050	(202,050)	696,744	494,694
8,000	-	8,000	-	1,496	1,496
<u>67,732,602</u>	<u>6,356,126</u>	<u>74,088,728</u>	<u>(1,307,534)</u>	<u>11,161,381</u>	<u>9,853,847</u>
11,703,027	-	11,703,027	7,181	7,799,818	7,806,999
1,978,787	138,936	2,117,723	(48,316)	7,844,351	7,796,035
809,851	-	809,851	490,149	2,155,388	2,645,537
<u>34,599,578</u>	<u>800,000</u>	<u>35,399,578</u>	<u>(681,778)</u>	<u>42,796,670</u>	<u>42,114,892</u>
<u>49,091,243</u>	<u>938,936</u>	<u>50,030,179</u>	<u>(232,764)</u>	<u>60,596,227</u>	<u>60,363,463</u>
17,716,000	30,000	17,746,000	(280,000)	1,367,705	1,087,705
7,325,213	-	7,325,213	(92,500)	10,264,468	10,171,968
3,399,757	-	3,399,757	-	607,521	607,521
<u>4,222,279</u>	<u>-</u>	<u>4,222,279</u>	<u>(125,000)</u>	<u>625,000</u>	<u>500,000</u>
<u>32,663,249</u>	<u>30,000</u>	<u>32,693,249</u>	<u>(497,500)</u>	<u>12,864,694</u>	<u>12,367,194</u>
<u>\$310,488,344</u>	<u>\$31,223,362</u>	<u>\$341,711,706</u>	<u>(17,615,267)</u>	<u>\$136,619,756</u>	<u>\$119,004,489</u>
Total Increase in Ending Fund Balance			770,231		
Total Use of Beginning Fund Balance			(18,385,498)		

Throughout the budget document, the revenues are presented in several different ways: by Source; by Fund Type; and by Organization - governmental authority. Each format shows the \$297,326,231 in revenues, but each format organizes the revenues by different categories. The County's Revenues are presented below by Source. The County's Revenues are presented by Fund Type and Organization on pages 7-13.

Revenues by Source FY 2006 Charleston County All Funds



Total Revenues: \$297,326,231

Source	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Change	Percent Change
Property Tax	\$ 76,443,911	\$ 80,203,885	\$ 76,233,934	\$80,642,870	\$ 4,408,936	5.8
Sales Tax	32,061,842	32,445,351	42,029,077	73,154,000	31,124,923	74.1
Licenses & Permits	3,426,837	3,934,514	3,566,500	4,148,500	582,000	16.3
Intergovernmental	34,322,327	33,443,169	32,051,107	32,992,521	941,414	2.9
Charges & Fees	81,696,213	92,032,713	87,037,253	97,657,042	10,619,789	12.2
Fines & Forfeitures	3,700,408	3,529,629	3,018,959	3,219,325	200,366	6.6
Interest	2,300,949	1,831,458	1,745,338	1,534,500	(210,838)	(12.1)
Miscellaneous	1,911,517	7,673,466	14,863,359	3,211,079	(11,652,280)	(78.4)
Leases & Rentals	1,090,637	1,011,332	804,709	766,394	(38,315)	(4.8)
Total Revenues	\$236,954,641	\$256,105,517	\$261,350,236	\$297,326,231	\$35,975,995	13.8

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

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	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Percent Change
<hr/> GENERAL FUND <hr/>					
TAXES					
Ad Valorem Taxes:					
Current-Motor Vehicle Taxes	\$ 9,472,101	\$ 9,437,174	\$ 8,070,000	\$ 9,050,000	12.1
Current-Real Property Taxes	73,330,417	76,195,194	78,930,000	85,200,000	7.9
Current-Refunds	(1,146)	(126,068)	-	(100,000)	100.0
Current-TIF Refunds	(882,798)	(992,923)	(1,100,000)	(1,200,000)	9.1
	<hr/>	<hr/>	<hr/>	<hr/>	
Subtotal	81,918,574	84,513,377	85,900,000	92,950,000	8.2
Less: Sales Tax Credit	(31,226,618)	(32,345,791)	(36,500,000)	(38,500,000)	5.5
	<hr/>	<hr/>	<hr/>	<hr/>	
Net: Current-Real & Motor Veh	50,691,956	52,167,586	49,400,000	54,450,000	10.2
Delinquent-Real Property Taxes	1,736,477	2,292,035	1,700,000	2,080,000	22.4
Other-Adds to Adds	319,193	508,340	200,000	300,000	50.0
Other Taxes:					
FILOT Rebate	39,007	30,937	35,000	36,000	2.9
Homestead Paid Direct	8,558	-	-	-	na
Multi-County Parks	784,722	894,086	1,000,000	1,250,000	25.0
Payments in Lieu of Taxes	145,597	20,615	140,000	140,000	0.0
Refunds for Reassessment Cap	-	(1,649,054)	-	-	na
Sales Tax	32,445,350	35,629,077	36,500,000	38,500,000	5.5
Tax Collection Costs	-	70,235	-	-	na
	<hr/>	<hr/>	<hr/>	<hr/>	
Subtotal	86,170,860	89,963,857	88,975,000	96,756,000	8.7
<hr/> LICENSES AND PERMITS <hr/>					
Auditor-Temporary Vehicle License	1,005	1,125	1,000	1,000	0.0
Assessor-Mobile Home Decals	4,285	4,915	4,000	3,500	(12.5)
Bldg Serv-Building Permits	593,211	703,314	550,000	775,000	40.9
Bldg Serv-Contractor Decal Fee	9,308	10,468	9,000	9,000	0.0
Bldg Serv-Contractor Licensing Fee	177,475	188,201	170,000	175,000	2.9
Bldg Serv-Electrical Permits	88,495	99,251	80,000	115,000	43.8
Bldg Serv-Gas Permits	13,391	15,598	13,000	15,000	15.4
Bldg Serv-Mechanical Permits	52,700	57,035	50,000	65,000	30.0
Bldg Serv-Other Construct Permits	25,272	24,881	24,000	21,000	(12.5)
Bldg Serv-Non Licensed Bldg Permit	10	10	-	-	na
Bldg Serv-Plumbing Permits	64,701	68,992	65,000	80,000	23.1
Bldg Serv-Roofing Permits	13,522	13,476	13,500	13,500	0.0
BL/UF-Business Licenses	1,926,634	2,117,536	2,000,000	2,300,000	15.0
BL/UF-Retention Fees	228,156	331,625	325,000	275,000	(15.4)
Coroner-Cremation Permits	8,018	17,870	15,000	16,000	6.7

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

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	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Percent Change
Planning-Septic Tank Permits	\$ 433	\$ 75	\$ -	\$ -	na
Planning-Zoning Permits	71,288	84,964	70,000	77,500	10.7
Probate Courts-Marriage Licenses	146,823	193,108	175,000	205,000	17.1
Sheriff-Chauffeur Licenses	2,060	2,020	2,000	2,000	0.0
Sheriff-Gold Permits	50	50	-	-	na
Subtotal	3,426,837	3,934,514	3,566,500	4,148,500	16.3
INTERGOVERNMENTAL					
Auditor-State Operating Supplement	11,802	10,732	10,732	10,732	0.0
Aviation Authority Contribution	270,000	270,000	-		na
Clerk of Court-DSS Reimb	238,599	300,329	200,000	150,000	(25.0)
Clerk of Court-State Salary Supp	1,575	1,568	1,567	1,575	0.5
Coroner-State Salary Supplement	-	1,568	1,567	1,575	0.5
Detention Center-Federal Prisoners	1,814,200	1,795,835	1,660,000	1,600,000	(3.6)
Election/Voter Reg-St. Salary Supp	12,500	10,807	12,500	12,500	0.0
Election/Voter Reg-State Oper Supp	6,858	7,300	6,858	7,300	6.4
Emerg Mgmt-Disaster Oper Grant	34,998	59,868	-	-	na
Magistrates' Crts-Av. Auth. Rebate	(25,565)	(61,312)	-	-	na
Magistrates' Crts-Local Govt Reimb	5,789	2,081	2,000	2,000	0.0
Planning-Local Govt Reimb	-	54,811	-	-	na
Probate Courts-State Salary Supp	1,575	1,568	1,567	1,575	0.5
RMC-State Salary Supplement	1,575	1,568	1,567	1,575	0.5
Sheriff-DSS Reimbursement	12,206	358	-	-	na
Sheriff-State Salary Supplement	1,575	1,568	1,567	1,575	0.5
Solicitor-Victim/Witness Grant	13,980	12,577	12,535	11,320	(9.7)
State-Aid to Sub.-Local Govt Fund	13,654,987	13,781,116	13,700,000	14,250,000	4.0
State-Manufacturers Depreciation	400,802	440,656	325,000	400,000	23.1
State-Merchants Inventory Tax	1,101,298	1,101,298	1,101,298	1,101,298	0.0
State-Motor Carrier	104,801	54,847	85,000	90,000	5.9
State-Sunday Liquor Permits	66,700	103,630	30,000	40,000	33.3
Veterans Affairs-State Op Supp	16,685	15,010	14,960	13,510	(9.7)
Subtotal	17,746,940	17,967,783	17,168,718	17,696,535	3.1
CHARGES AND FEES					
Assessor-Sale of Maps & Publ	3,395	3,130	3,000	12,000	300.0
Auditor-Copy Charges	426	500	200	100	(50.0)
Bldg Serv-Contracted Bldg Svcs	34,200	53,750	35,000	50,000	42.9
Bldg Serv-Flood Plain Fees	12,465	15,420	12,000	15,000	25.0
Bldg Serv-Plan Review Fees	206,327	340,193	200,000	300,000	50.0
Cable TV Franchise Fees	545,425	589,622	560,000	750,000	33.9

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

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	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Percent Change
Clerk of Court-Family Court Fees	\$ 1,639,346	\$ 1,830,713	\$ 1,800,000	\$ 1,675,000	(6.9)
Clerk of Court-Fees	554,799	594,846	500,000	550,000	10.0
Clerk of Court-SC Rebate Fees	(1,013,027)	(1,275,413)	(1,200,000)	(1,045,000)	(12.9)
Clerk of Court-Drug Treatment Surch	-	13,904	7,000	40,000	471.4
Clerk of Court-Law Enforce Surch	-	18,248	10,000	22,000	120.0
Clerk of Court-SC Rebate Surcharges	-	(32,152)	(17,000)	(62,000)	264.7
Controller-Child Support Fee	5,553	5,301	5,500	5,200	(5.5)
Coroner-Copy Charges	1,245	1,458	15,000	7,500	(50.0)
Council-Industrial Bond Processing	1,500	-	-	-	na
Delinquent Tax-Levy Costs	699,780	844,955	850,000	950,000	11.8
Detention Ctr-Concealed Weapons	8,056	8,585	8,000	9,000	12.5
Detention Ctr-Pay Telephone Comm	384,052	298,596	325,000	300,000	(7.7)
EMS-Charges	3,850,319	4,380,594	3,650,000	5,000,000	37.0
EMS-Copy Charges	16,540	21,035	20,000	20,000	0.0
EMS-Debt Set Aside	354,972	428,235	300,000	300,000	0.0
Health Dept-Vital Statistics Fee	138,418	138,506	130,000	137,500	5.8
Magistrates' Courts-Civil Fees	929,751	944,302	950,000	950,000	0.0
Magistrates' Courts-Copy Charges	462	2,264	1,500	1,500	0.0
Magistrates' Courts-Drug Treatment	-	13,200	10,000	17,000	70.0
Magistrates' Courts-Law Enforce	-	576,085	500,000	650,000	30.0
Magistrates' Courts-Marriage Ceremoni	-	1,200	-	-	na
Magis Courts-SC Rebate Surch	-	(589,285)	(510,000)	(667,000)	30.8
Master-In-Equity -Advertising Disc	57,638	60,926	55,000	80,000	45.5
Master-In-Equity -Fees	251,986	295,059	200,000	350,000	75.0
Planning-Sale of Maps & Publ	2,106	1,780	1,000	2,000	100.0
Planning-Subdivision Fees	36,225	46,311	40,000	42,500	6.3
Planning-Zoning Fees	48,617	89,463	45,000	47,500	5.6
Probate Courts-Fees	823,909	787,425	700,000	800,000	14.3
Public Wrks-R-O-W Abandonment	250	750	-	500	100.0
RMC-Discount Doc Stamps	242,075	293,745	231,000	350,000	51.5
RMC-Documentary Stamps	3,415,783	4,770,691	3,300,000	5,000,000	51.5
RMC-Fees	1,696,883	1,800,121	1,375,000	1,600,000	16.4
Sheriff-Animal Shelter Fees	31,932	31,325	30,000	31,000	3.3
Sheriff-Civil Fees	69,888	76,423	62,000	85,000	37.1
Sheriff-Copy Charges	1,280	1,518	1,500	1,300	(13.3)
Sheriff-Family Court Fees	6,456	6,413	5,000	5,500	10.0
Sheriff-Records Check Fees	6,577	6,153	6,000	7,000	16.7
Subtotal	15,065,609	17,495,895	14,216,700	18,390,100	29.4

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

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	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Percent Change
FINES AND FORFEITURES					
Clerk of Court-Family Court Costs	\$ 250,050	\$ 113,895	\$ 200,000	\$ 200,000	0.0
Clerk of Court-Family Court Fines	3,500	2,900	1,500	2,500	66.7
Clerk of Crt-Gen Sess Court Costs	83,971	61,806	50,000	100,000	100.0
Clerk of Court-Genl Sessions Fines	202,847	230,829	140,000	80,000	(42.9)
Clerk of Court-SC Rebate Fines	(139,149)	(116,470)	(105,000)	(35,000)	(66.7)
Magistrates' Courts-Fines	3,559,426	3,919,010	3,650,000	3,750,000	2.7
Magistrates' Crts-SC Rebate Fines	(1,727,243)	(1,861,381)	(1,770,000)	(1,820,000)	2.8
Pollution Control Fines	26,646	9,475	14,000	10,000	(28.6)
Sheriff-Sale of Confiscated Prop	6,773	-	-	-	na
Sheriff-Vice Squad	-	13,305	-	-	na
Subtotal	2,266,821	2,373,369	2,180,500	2,287,500	4.9
INTEREST					
BL/UF-Admin.-Interest Income	209	-	-	-	na
Clerk of Court-Interest Income	6,573	3,943	4,000	7,500	87.5
Delinquent Tax-Interest Income	81,575	60,310	70,000	80,000	14.3
Magistrates' Crts-Interest Income	1,266	(9,324)	1,000	-	(100.0)
Master-In-Equity-Interest Income	6,771	7,043	6,000	21,000	250.0
Misc-Interest Income	41,123	11,201	5,000	25,000	400.0
RMC-Interest Income	8,048	7,497	8,000	12,500	56.3
Treasurer-Interest Income	494,241	340,812	400,000	425,000	6.3
Subtotal	639,806	421,482	494,000	571,000	15.6
MISCELLANEOUS					
Controller-Surplus Property Sales	24,645	39,611	20,000	-	(100.0)
Credit Card Costs	-	(395,044)	-	(175,000)	100.0
Indirect Costs Reimbursement	1,223,331	1,655,053	2,195,776	2,837,410	29.2
Public Works-Field-Surplus Property	-	-	-	215,000	100.0
Misc-Miscellaneous Revenue	70,142	129,963	80,403	87,669	9.0
Subtotal	1,318,118	1,429,583	2,296,179	2,965,079	29.1
LEASES AND RENTALS					
Facilities Management-Rents	867,389	868,344	615,000	575,000	(6.5)
Subtotal	867,389	868,344	615,000	575,000	(6.5)
Total GENERAL FUND	127,502,380	134,454,827	129,512,597	143,389,714	10.7
DEBT SERVICE FUND					
Debt Service Fund	18,500,739	19,056,101	30,762,383	16,586,977	(46.1)
Total DEBT SERVICE FUND	18,500,739	19,056,101	30,762,383	16,586,977	(46.1)

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

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	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Percent Change
SPECIAL REVENUE FUNDS					
COUNCIL AGENCIES					
Accommodations Tax	\$ 17,023	\$ 20,171	\$ 18,000	\$ 20,000	11.1
Transportation Sales Tax	-	-	6,400,000	34,654,000	441.5
Trident Technical College	3,592,279	3,729,074	3,850,000	4,600,001	19.5
Subtotal	3,609,302	3,749,245	10,268,000	39,274,001	282.5
ELECTED OFFICIALS					
Clerk of Ct-IV-D Child Support Enf	484,014	461,831	523,087	537,939	2.8
Clerk of Court-Victim Bill of Rights	231,445	226,756	195,000	225,000	15.4
Coroner-Training	15,825	10,170	18,360	10,950	(40.4)
Probate Courts-Adult Drug Court	43,136	30,702	30,000	60,000	100.0
Sheriff-Asset Forfeiture	1,128,553	739,828	378,960	474,901	25.3
Sheriff-Grants and Programs	332,659	267,825	249,861	316,455	26.7
Sheriff-IV-D Child Support Enf	63,644	74,074	72,165	76,945	6.6
Solicitor-Pretrial Intervention	267,943	466,789	442,000	374,000	(15.4)
Solicitor-State Appropriation	490,634	529,191	364,371	467,506	28.3
Solicitor-Victim-Witness State App	46,253	43,795	43,795	40,116	(8.4)
Subtotal	3,104,106	2,850,961	2,317,599	2,583,812	11.5
APPOINTED OFFICIALS					
Library	1,007,359	948,989	765,388	1,146,928	49.8
Subtotal	1,007,359	948,989	765,388	1,146,928	49.8
ADMINISTRATOR					
Econ Develop- Multi-County Parks	278,403	312,187	311,888	340,342	9.1
ITS-Geographic Info System	33,743	64,676	22,500	22,500	0.0
Subtotal	312,146	376,863	334,388	362,842	8.5
CHIEF DEPUTY ADMINISTRATOR					
East Cooper Fire District	131,620	134,335	140,000	140,000	0.0
EM-Awendaw Fire Department	943,821	1,228,177	1,132,399	1,692,242	49.4
EM-Emerg Management Grants	9,561	24,062	37,500	47,500	26.7
EM-Hazard Materials Enforcement	266,746	168,725	180,000	180,000	0.0
EM-McClellanville Fire Contract	118,905	138,000	153,476	-	(100.0)
EMS-EMS State Grants	63,481	106,754	63,189	63,189	0.0
Magistrates' Crts-Vict Bill of Rights	322,504	337,696	310,000	300,000	(3.2)
Public Works-Mosquito Abatement	470,424	221,010	265,000	230,175	(13.1)
West St. Andrew's Fire District	8,564	8,932	8,000	8,000	0.0
Subtotal	2,335,626	2,367,691	2,289,564	2,661,106	16.2

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

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	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Percent Change
CHIEF FINANCIAL OFFICER					
BL/UF-Accommodations Fee	\$ 6,735,797	\$ 6,973,498	\$ 7,533,739	\$ 7,836,888	4.0
Grants Admin-CARTA	40,472	33,138	33,138	33,138	0.0
Grants Admin-LLEBG	173,837	98,929	57,100	-	(100.0)
Grants Admin-Urban Entitlement	4,526,705	4,756,495	3,728,825	3,471,683	(6.9)
Grants Admin-WIA Title II-B	3,217,890	2,467,818	2,554,160	2,603,676	1.9
Subtotal	14,694,701	14,329,878	13,906,962	13,945,385	0.3
Total SPECIAL REV FUNDS	25,063,240	24,623,627	29,881,901	59,974,074	100.7
ENTERPRISE FUNDS					
CHIEF DEPUTY ADMINISTRATOR					
Planning-Emergency 911 Comm	1,194,292	1,273,381	2,260,704	1,300,000	(42.5)
Solid Waste	9,846,756	11,779,609	9,531,000	11,879,800	24.6
Subtotal	11,041,048	13,052,990	11,791,704	13,179,800	11.8
CHIEF FINANCIAL OFFICER					
BL/UF-User Fee Administration	20,986,292	21,746,784	21,475,000	22,038,000	2.6
DAODAS	7,555,261	7,717,155	7,877,274	8,305,868	5.4
Internal Services-Parking Garages	2,842,485	8,294,965	1,561,820	1,736,050	11.2
Subtotal	31,384,038	37,758,904	30,914,094	32,079,918	3.8
Total ENTERPRISE FUNDS	42,425,086	50,811,894	42,705,798	45,259,718	6.0
INTERNAL SERVICE FUNDS					
CHIEF DEPUTY ADMINISTRATOR					
Safety & Risk-Safe/Workers' Comp	1,928,349	3,672,086	3,572,116	4,097,279	14.7
Subtotal	1,928,349	3,672,086	3,572,116	4,097,279	14.7
CHIEF FINANCIAL OFFICER					
Human Resource-Emp Benefits	12,720,786	13,593,545	15,042,000	17,466,000	16.1
Int Srvs-Fleet Operations	4,631,408	5,467,105	5,274,471	5,777,712	9.5
Int Srvs-Office Services	1,127,969	962,875	1,138,056	1,096,237	(3.7)
Int Srvs-Records Mgmt	564,660	511,122	539,555	641,613	18.9
Int Srvs-Telecommunications	1,366,782	1,537,035	1,591,359	1,661,907	4.4
Procurement Srvs-Central Whse	1,123,242	1,415,300	1,330,000	1,375,000	3.4
Subtotal	21,534,847	23,486,982	24,915,441	28,018,469	12.5

Charleston County, South Carolina
All Funds Revenues by Fund Type and Organization

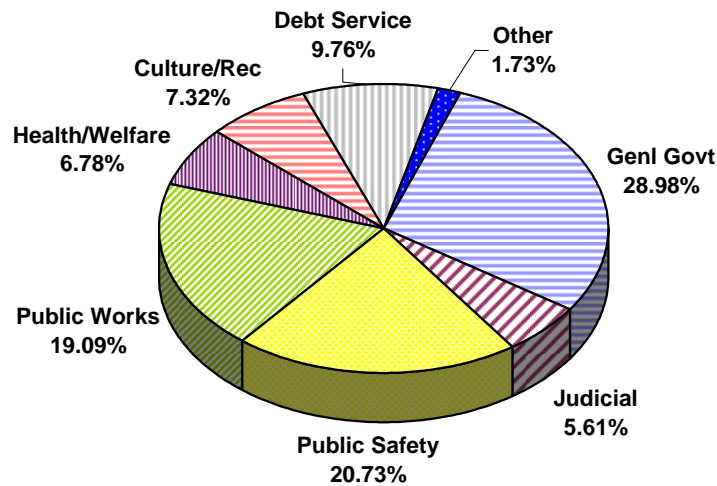
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	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2006 Approved</u>	<u>Percent Change</u>
Total INTERNAL SRVS FUNDS	<u>\$ 23,463,196</u>	<u>\$ 27,159,068</u>	<u>\$ 28,487,557</u>	<u>\$ 32,115,748</u>	12.7
Total GENERAL FUND	<u>127,502,380</u>	<u>134,454,827</u>	<u>129,512,597</u>	<u>143,389,714</u>	10.7
Total OTHER FUNDS	<u>109,452,261</u>	<u>121,650,690</u>	<u>131,837,639</u>	<u>153,936,517</u>	16.8
Total REVENUES	<u><u>\$236,954,641</u></u>	<u><u>\$256,105,517</u></u>	<u><u>\$261,350,236</u></u>	<u><u>\$297,326,231</u></u>	13.8

Note: The total revenues of \$297,326,231 do not eliminate interfund revenues. These include \$26,410,333 for Internal Service Funds and \$2,837,410 for indirect costs reimbursements in the General Fund.

Throughout this budget Book, the expenditures are presented in several different ways: by Function - programmatic area of government; by Organization - governmental authority; and by Object - type of expenditure. Each format shows the \$310,488,344 in expenditures, but each format organizes the expenditures by different categories. The County's Expenditures are presented below by Function. The expenditures are presented by Organization on pages 15-20 and by Major Expenditure Category on page 30.

Expenditures by Function FY 2006 Charleston County All Funds



Total Expenditures: \$310,488,344

Function	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Change	Percent Change
General Govt.	\$ 68,655,743	\$ 78,878,693	\$ 71,898,057	\$ 89,960,434	\$ 18,062,377	25.1
Judicial	13,758,017	14,558,523	15,728,501	17,430,650	1,702,149	10.8
Public Safety	54,039,611	57,716,273	64,684,717	64,368,352	(316,365)	(0.5)
Public Works	33,321,538	35,231,191	42,589,096	59,277,660	16,688,564	39.2
Health/Welfare	19,983,585	20,122,934	20,692,836	21,056,862	364,026	1.8
Culture/Recreation	15,749,797	16,288,029	18,823,774	22,722,773	3,898,999	20.7
Education	3,592,279	3,729,074	3,850,000	4,600,001	750,001	19.5
Economic Develop.	582,206	955,403	939,557	778,018	(161,539)	(17.2)
Debt Service	20,741,657	22,694,443	26,187,456	30,293,594	4,106,138	15.7
Total Expenditures	\$ 230,424,433	\$ 250,174,563	\$ 265,393,994	\$ 310,488,344	\$ 45,094,350	17.0

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

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	<u>FY 2003</u> <u>Actual</u>	<u>FY 2004</u> <u>Actual</u>	<u>FY 2005</u> <u>Adjusted</u>	<u>FY 2006</u> <u>Approved</u>	<u>Percent</u> <u>Change</u>
GENERAL FUND					
COUNCIL AGENCIES					
County Council	\$ 598,799	\$ 9,770,276	\$ 1,976,474	\$ 3,402,339	72.1
Contributions	377,503	328,500	336,500	394,250	17.2
Internal Auditor	136,412	142,611	147,460	174,001	18.0
Legal	939,657	795,506	612,235	736,866	20.4
Salary Adjustment	-	-	198,874	2,900,000	1,358.2
Unallocated anticipated vacancies	-	-	-	(125,000)	100.0
Equipment Replacement	-	-	-	50,000	100.0
Contingency-Fuel	-	-	-	250,000	100.0
State Agencies	1,661,069	1,894,440	2,009,071	2,586,696	28.8
Subtotal	3,713,440	12,931,333	5,280,614	10,369,152	96.4
ELECTED OFFICIALS					
Auditor	1,497,795	1,523,545	1,645,560	1,687,144	2.5
Clerk of Court	2,301,738	2,335,288	2,441,393	2,605,063	6.7
Coroner	423,083	443,428	486,954	501,036	2.9
Legislative Delegation	136,490	142,701	153,866	156,731	1.9
Probate Courts	1,040,497	1,089,610	1,143,614	1,233,036	7.8
Register Mesne Conveyance	1,588,545	1,644,856	1,766,911	1,894,668	7.2
Sheriff-Detention Center	19,588,039	21,810,875	23,168,965	24,685,060	6.5
Sheriff-Law Enforcement	19,170,283	19,439,514	21,615,416	21,253,623	(1.7)
Sheriff-School Crossing Guards	505,621	574,705	639,098	613,700	(4.0)
Solicitor	3,095,063	3,255,755	3,488,795	3,856,638	10.5
Treasurer	1,310,985	1,333,452	1,352,910	1,390,089	2.7
Subtotal	50,658,139	53,593,729	57,903,482	59,876,788	3.4
APPOINTED OFFICIALS					
Elections and Voter Registration	680,213	639,762	811,230	1,044,634	28.8
Master-In-Equity	402,963	380,508	393,752	408,249	3.7
Medical Examiner's Commission	249,011	253,190	285,000	311,500	9.3
Veterans Affairs	193,504	204,316	210,440	213,139	1.3
Subtotal	1,525,691	1,477,776	1,700,422	1,977,522	16.3
ADMINISTRATOR					
Administrator	640,192	655,151	776,294	757,990	(2.4)
Economic Development	580,206	583,953	483,773	492,631	1.8
ITS-Geographic Info System	411,197	353,925	299,455	288,075	(3.8)
ITS-Information Technology Serv	6,593,881	6,362,688	6,397,979	8,194,957	28.1
Subtotal	8,225,476	7,955,717	7,957,501	9,733,653	22.3

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

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	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2006 Approved</u>	<u>Percent Change</u>
CHIEF DEPUTY ADMINISTRATOR					
Chief Deputy Administrator	\$ 605,945	\$ 452,947	\$ 410,207	\$ 416,466	1.5
Building Services	989,560	1,092,804	1,206,265	1,261,538	4.6
Capital Projects Administration	1,350,523	986,424	1,219,904	1,179,228	(3.3)
EM-Emergency Preparedness	251,320	267,321	262,319	240,415	(8.4)
EM-Volunteer Rescue Squad	170,266	265,524	247,624	342,000	38.1
EMS-Emergency Medical Service	9,543,493	9,763,404	11,523,232	11,474,292	(0.4)
Facilities Management	8,295,551	8,556,952	9,336,345	9,728,829	4.2
Magistrates' Courts	3,314,930	3,557,789	3,888,366	4,203,141	8.1
Planning	1,280,376	1,427,866	1,530,807	1,571,507	2.7
Public Works-Administration	798,201	922,197	994,227	1,002,240	0.8
Public Works-Civil Engineering	696,899	709,661	791,291	822,749	4.0
Public Works-Field Operations	5,405,167	5,719,641	6,653,887	7,600,167	14.2
Public Works-Mosquito Control	1,559,191	1,349,030	1,685,817	1,652,688	(2.0)
Public Works-Roads Management	386,107	483,022	504,667	524,322	3.9
Radio Communications	1,435,918	1,517,566	1,390,383	1,608,578	15.7
Safety & Risk Mgmt- Risk Mgmt	965,766	1,050,576	2,133,944	2,278,570	6.8
Subtotal	<u>37,049,213</u>	<u>38,122,724</u>	<u>43,779,285</u>	<u>45,906,730</u>	4.9
DEPUTY ADMINISTRATOR					
Deputy Administrator	<u>246,919</u>	<u>-</u>	<u>-</u>	<u>-</u>	na
Subtotal	<u>246,919</u>	<u>-</u>	<u>-</u>	<u>-</u>	na
CHIEF FINANCIAL OFFICER					
Chief Financial Officer	294,430	337,938	353,046	368,696	4.4
Assessor	2,244,245	2,316,435	2,618,625	2,658,068	1.5
Budget	316,829	434,352	466,875	470,518	0.8
BL/UF-Business License Admin	267,824	314,822	334,584	337,449	0.9
Controller	811,490	876,666	911,852	956,173	4.9
Delinquent Tax	905,485	901,999	989,324	1,041,332	5.3
Grants Administration	624,572	644,192	666,889	693,555	4.0
Human Resources	1,065,636	968,009	1,113,991	1,304,709	17.1
Internal Services-Administration	163,837	216,349	345,284	354,889	2.8
Internal Services-Election Whse	151,445	173,307	-	-	na
Med Indigent Assist Program	1,105,249	1,152,345	1,140,182	1,201,484	5.4
Procurement	616,935	639,200	752,835	754,031	0.2
Subtotal	<u>8,567,977</u>	<u>8,975,614</u>	<u>9,693,487</u>	<u>10,140,904</u>	4.6
Total GENERAL FUND	<u>109,986,855</u>	<u>123,056,893</u>	<u>126,314,791</u>	<u>138,004,749</u>	9.3

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

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	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2006 Approved</u>	<u>Percent Change</u>
<u>DEBT SERVICE FUNDS</u>					
COUNCIL AGENCIES					
Capital Leases	\$ 253,073	\$ 482,667	\$ 675,000	\$ 775,000	14.8
Certificates of Participation	7,540,059	6,875,387	7,827,220	7,965,075	1.8
General Obligation Bonds	10,554,935	10,625,603	10,664,393	11,256,426	5.6
Loan Payable	-	3,000,000	3,000,000	3,000,000	0.0
Total DEBT SERVICE FUNDS	<u>18,348,067</u>	<u>20,983,657</u>	<u>22,166,613</u>	<u>22,996,501</u>	3.7
<u>SPECIAL REVENUE FUNDS</u>					
COUNCIL AGENCIES					
Transportation Sales Tax	-	-	5,172,000	10,932,108	111.4
Trans. Sales Tax Agencies	-	-	640,970	7,749,030	1,109.0
Trident Technical College	<u>3,592,279</u>	<u>3,729,074</u>	<u>3,850,000</u>	<u>4,600,001</u>	19.5
Subtotal	<u>3,592,279</u>	<u>3,729,074</u>	<u>9,662,970</u>	<u>23,281,139</u>	140.9
ELECTED OFFICIALS					
Clerk of Ct-IV-D Child Support Enf	476,919	453,926	523,087	537,939	2.8
Coroner-Training	10,687	6,821	14,688	8,760	(40.4)
Probate Courts-Adult Drug Court	102,612	150,524	152,500	181,534	19.0
Sheriff-Asset Forfeiture	474,466	673,230	781,911	515,419	(34.1)
Sheriff-Grants and Programs	303,505	332,514	328,521	292,366	(11.0)
Sheriff-IV-D Child Support Enf	63,644	74,074	72,165	76,945	6.6
Sheriff-Victim's Bill of Rights	335,164	349,731	367,490	396,914	8.0
Solicitor-Pretrial Intervention	255,119	286,989	388,940	404,826	4.1
Solicitor-State Appropriation	586,084	565,749	552,240	608,595	10.2
Solicitor-Victim's Bill of Rights	102,407	137,541	107,807	136,863	27.0
Solicitor-Victim-Witness State App	<u>39,886</u>	<u>41,901</u>	<u>69,094</u>	<u>48,107</u>	(30.4)
Subtotal	<u>2,750,493</u>	<u>3,073,000</u>	<u>3,358,443</u>	<u>3,208,268</u>	(4.5)
APPOINTED OFFICIALS					
Library	<u>11,706,064</u>	<u>11,936,733</u>	<u>13,498,757</u>	<u>13,896,928</u>	2.9
Subtotal	<u>11,706,064</u>	<u>11,936,733</u>	<u>13,498,757</u>	<u>13,896,928</u>	2.9
ADMINISTRATOR					
Econ Dev-Multi-County Parks	2,000	371,450	455,784	291,687	(36.0)
ITS-Geographic Info System	<u>41,771</u>	<u>272,233</u>	<u>48,991</u>	<u>22,500</u>	(54.1)
Subtotal	<u>43,771</u>	<u>643,683</u>	<u>504,775</u>	<u>314,187</u>	(37.8)

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

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	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2006 Approved</u>	<u>Percent Change</u>
CHIEF DEPUTY ADMINISTRATOR					
CDA-Trans. Advisory Board	\$ -	\$ -	\$ 13,290	\$ 94,963	614.5
East Cooper Fire District	145,000	145,000	145,000	145,000	0.0
EM-Awendaw Fire Department	799,630	1,186,730	1,168,112	1,729,824	48.1
EM-Hazardous Materials	201,163	245,187	381,065	400,292	5.0
EM-McClellanville Fire Contract	196,993	297,244	262,756	-	(100.0)
EM-Emergency Mgmt Grants	9,561	24,062	37,500	47,500	27
EMS State Grants	71,518	110,014	66,853	66,853	0.0
Magistrates' Crts-Vict Bill of Rights	131,756	148,696	183,734	193,273	5.2
Planning-Greenbelts Admin.	-	-	16,000	431,092	2,594.3
Public Works-Mosquito Control	627,203	477,607	539,000	305,000	(43.4)
Public Works-Trans. Admin.	-	-	46,710	304,756	552.4
Public Works-Trans. Projects	-	-	-	12,653,081	100.0
West St. Andrew's Fire District	8,000	8,000	8,000	8,000	0.0
Subtotal	<u>2,190,824</u>	<u>2,642,540</u>	<u>2,868,020</u>	<u>16,379,634</u>	471.1
CHIEF FINANCIAL OFFICER					
BL/UF-Accommodations Fee	4,043,733	4,351,296	4,237,017	4,368,949	3.1
Grants Admin-CARTA	31,521	44,362	47,041	33,138	(29.6)
Grants Admin-LLEBG	203,642	116,738	63,444	-	(100.0)
Grants Admin-Urban Entitlement	4,945,872	4,861,925	3,914,169	3,646,683	(6.8)
Grants Admin-WIA Title II-B	3,226,132	2,467,818	2,554,160	2,603,676	1.9
Subtotal	<u>12,450,900</u>	<u>11,842,139</u>	<u>10,815,831</u>	<u>10,652,446</u>	(1.5)
Total SPECIAL REV FUNDS	<u>32,734,331</u>	<u>33,867,169</u>	<u>40,708,796</u>	<u>67,732,602</u>	66.4
ENTERPRISE FUNDS					
CHIEF DEPUTY ADMINISTRATOR					
Planning-Emerg 911 Comm	998,056	920,146	2,324,293	809,851	(65.2)
SW-Administration	1,876,588	2,103,315	2,265,109	2,508,137	10.7
SW-Ash Disposal	1,357,908	1,632,187	1,500,000	1,254,000	(16.4)
SW-Compost and Mulch Ops	460,075	634,198	548,992	898,954	63.7
SW-Containerization	1,352,434	1,452,791	1,805,182	1,690,146	(6.4)
SW-Curbside Collection	923,596	968,645	884,706	1,167,787	32.0
SW-Debt Service	1,021,246	770,501	898,467	729,006	(18.9)
SW-Drop Site Collection	382,755	395,372	522,068	734,917	40.8
SW-Household Hazardous Waste	206,241	300,853	339,968	333,791	(1.8)
SW-Incinerator Operations	14,102,913	13,899,063	17,290,356	18,602,182	7.6
SW-Landfill Operations	2,444,712	3,447,881	2,686,349	3,582,700	33.4
SW-Lined Landfill	-	-	650,000	800,000	23.1
SW-Litter Control	102,762	118,235	154,883	146,830	(5.2)
SW-Materials Recovery Facility	1,435,997	1,501,452	1,101,824	1,263,645	14.7
Subtotal	<u>26,665,283</u>	<u>28,144,639</u>	<u>32,972,197</u>	<u>34,521,946</u>	4.7

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

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	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Percent Change
CHIEF FINANCIAL OFFICER					
BL/UF-User Fee Administration	\$ 1,389,183	\$ 942,678	\$ 861,338	\$ 887,483	3.0
DAODAS-Administration	835,453	1,090,521	1,788,262	1,764,616	(1.3)
DAODAS-Bedded Services	1,279,553	1,853,536	1,539,511	2,027,669	31.7
DAODAS-Comm Prevention Serv	260,684	284,371	332,041	233,249	(29.8)
DAODAS-Community Coalition	-	-	15,000	-	(100.0)
DAODAS-Cornerstone Project Grt	-	7,938	32,576	-	(100.0)
DAODAS-Criminal Justice	-	747,602	635,632	796,300	25.3
DAODAS-Crisis Stabilization	-	13,297	-	-	na
DAODAS-Debt Service	394,326	334,433	677,541	687,819	1.5
DAODAS-Drug-Free Schools	118,180	66,618	85,447	69,828	(18.3)
DAODAS-Governor's Coop Agrmt	91,987	101,756	117,359	-	(100.0)
DAODAS-HUD Trans Housing	196,857	255,523	241,847	291,541	20.5
DAODAS-HUD Trans Housing II	-	-	162,215	197,229	21.6
DAODAS-Juvenile Drug Court	-	94,648	141,719	165,239	16.6
DAODAS-Medical Services	69,271	55,256	33,200	8,114	(75.6)
DAODAS-New Life	688,149	1,074,168	938,536	529,504	(43.6)
DAODAS-Nicotine Dependence	475	9,481	-	-	na
DAODAS-NIDA Grants	160,725	169,759	200,446	220,896	10.2
DAODAS-North Charleston Prev	-	-	60,382	64,957	7.6
DAODAS-Opioid Treatment Svcs	753,848	827,462	939,607	1,022,651	8.8
DAODAS-Outpatient Services	2,095,401	1,688,841	2,036,308	2,456,782	20.6
DAODAS-Detention Outpatient	-	-	-	147,000	
DAODAS-Outreach Services	90,497	100,647	-	-	na
DAODAS-PAIRS	552,001	309,815	444,450	444,450	0.0
DAODAS-Safe Haven Project	81,152	96,915	119,534	-	(100.0)
DAODAS-Step Ahead	351,983	-	-	-	na
DAODAS-Strengthening Families	-	-	25,604	-	(100.0)
DAODAS-Therapeutic Child Care	243,577	293,201	326,505	575,183	76.2
Internal Services-Parking Garages	2,685,918	2,316,870	2,058,317	1,978,787	(3.9)
Subtotal	12,339,220	12,735,336	13,813,377	14,569,297	5.5
Total ENTERPRISE FUNDS	39,004,503	40,879,975	46,785,574	49,091,243	4.9
INTERNAL SERVICE FUNDS					
CHIEF DEPUTY ADMINISTRATOR					
Safety & Risk-Safe/Wrkers' Comp	3,807,818	3,706,724	3,572,116	4,222,279	18.2
Subtotal	3,807,818	3,706,724	3,572,116	4,222,279	18.2

Charleston County, South Carolina
All Funds Expenditures by Fund Type and Organization

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	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2006 Approved</u>	<u>Percent Change</u>
CHIEF FINANCIAL OFFICER					
Human Resources-Emp. Benefits	\$ 13,284,637	\$ 14,343,545	\$ 15,542,000	\$ 17,716,000	14.0
Internal Services-Fleet Operations	9,080,253	8,788,713	5,462,902	5,950,213	8.9
Internal Services-Office Services	1,156,120	1,178,197	1,143,349	1,096,237	(4.1)
Internal Services-Records Mgmt	545,026	517,991	644,494	641,613	(0.4)
Internal Services-Telecomm	1,353,837	1,472,488	1,704,359	1,661,907	(2.5)
Procure Svcs-Central Parts Whse	1,122,986	1,379,211	1,349,000	1,375,000	1.9
Subtotal	<u>26,542,859</u>	<u>27,680,145</u>	<u>25,846,104</u>	<u>28,440,970</u>	10.0
 Total INTERNAL SRVS FUNDS	<u>30,350,677</u>	<u>31,386,869</u>	<u>29,418,220</u>	<u>32,663,249</u>	11.0
 Total GENERAL FUND	109,986,855	123,056,893	126,314,791	138,004,749	9.3
 Total OTHER FUNDS	<u>120,437,578</u>	<u>127,117,670</u>	<u>139,079,203</u>	<u>172,483,595</u>	24.0
 Total EXPENDITURES	<u>\$230,424,433</u>	<u>\$250,174,563</u>	<u>\$265,393,994</u>	<u>\$310,488,344</u>	17.0

Note: The total expenditures of \$310,488,344 do not eliminate interfund expenditures. These include \$26,410,333 in charge backs for Internal Service Funds and \$2,837,410 for indirect cost allocations from the General Fund.

**Charleston County, South Carolina
Interfund Transfers
Fiscal Year Beginning July 1, 2005
(THOUSANDS)**

T R A N S F E R F R O M	TRANSFER TO															
	FUND															
	General	Debt Service	Capital Projects	Emerg Mgmt- Awendaw	Emerg Mgmt- Haz Mat	EMS State Grants	Grants- Urban Entitle.	Library	Probate- Adult Drug Court	Sheriff- Grants & Programs	DAODAS	Internal Svcs- Parking Garage	Solid Waste- Lined Landfill	Internal Services- Fleet	Total Out	
	General		2,450		114	4	175	12,300	122	55	2,578				17,798	
	Debt Service		5,000								688	333		80	6,101	
	Capital Proceeds	3,000													3,000	
	Accom. Tax	20													20	
	BL/UF - Accom. Fee	1,573	1,750												3,323	
	Coroner Training	2													2	
	Internal Serv - Parking										138				138	
	McClellanville Fire				11										11	
	McClellanville Startup				27										27	
	Trans Sales Tax		3,000												3,000	
	Solid Waste - Landfill												800		800	
	Emp Insurance Trust			30											30	
Total In	4,595	4,750	7,480	38	114	4	175	12,300	122	55	3,404	333	800	80	34,250	

Note: The transfer out side for the McClellanville Start Up (\$27) is not reflected in the FY 2006 budget.

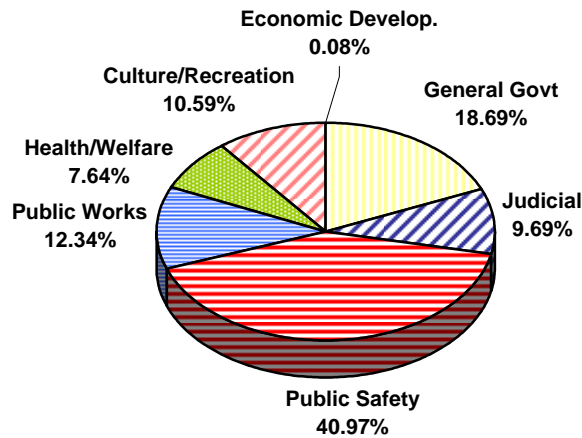
Note: The transfer out side for Capital Proceeds Fund (\$3,000) is not reflected in the FY 2006 budget.

Note: The transfer in side for Capital Projects Fund (\$7,480) is not reflected in the FY 2006 budget.

Reconciliation	(Total Out)	Total In	Net
Per Matrix	(34,250)	34,250	0
Unbudgeted Per Notes	3,027	(7,480)	(4,453)
FY 2006 Budgeted	(31,223)	26,770	(4,453)

Throughout the budget document, the authorized positions or full-time equivalents (FTEs) are presented in several different ways: by Function - programmatic area of government; by Fund Type; and by Organization - governmental authority. Each format shows the 2,431.73 authorized positions, but each format organizes the FTEs by different categories. The County's authorized positions are presented below by Function. The following pages present the authorized positions by Function and by Fund Type and Organization.

Authorized Positions (FTEs) By Function FY 2006 Charleston County All Funds



Total FTEs: 2,431.73

Source	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Change	Percent Change
General Govt	458.91	457.41	454.41	454.41	0.00	0.0
Judicial	230.19	230.19	232.71	235.71	3.00	1.3
Public Safety	916.31	940.31	984.31	996.31	12.00	1.2
Public Works	299.00	297.00	300.00	300.00	0.00	0.0
Health/Welfare	178.75	185.75	185.75	185.75	0.00	0.0
Culture/Recreation	235.75	240.75	257.55	257.55	0.00	0.0
Economic Develop.	1.00	2.00	2.00	2.00	0.00	0.0
Total FTEs	2,319.91	2,353.41	2,416.73	2,431.73	15.00	0.6

Charleston County, South Carolina
Summary of Authorized Positions or Full-time Equivalents (FTEs) by Function and Organization
Fiscal Year 2006

Organization	General Govt.	Judicial	Public Safety	Public Works	Health/ Welfare	Culture/ Rec.	Econ. Develop.	Total
County Council	11.00							11.00
Administrator	7.00							7.00
Assessor	47.00							47.00
Auditor	30.00							30.00
Budget	6.00							6.00
Building Services			22.00					22.00
Bus. Lic./User Fee	6.00			12.00		3.00		21.00
Cap. Projects Admin.	17.00							17.00
Chief Deputy Admin.	5.00			1.00				6.00
Chief Fin. Officer	4.00							4.00
Clerk of Court		53.00						53.00
Controller	14.00							14.00
Coroner		6.00						6.00
DAODAS					131.00			131.00
Delinquent Tax	12.00							12.00
Economic Develop.							2.00	2.00
Elections/Voter Regis.	10.00							10.00
Emergency Mangmt			25.00					25.00
Emergency Medical			169.00					169.00
Facilities Management	70.00				2.00			72.00
Grants Administration	11.25				25.75			37.00
Human Resources	14.00							14.00
Info. Tech. Services	9.00							9.00
Internal Auditor	2.00							2.00
Internal Services	72.60							72.60
Legal	5.56							5.56
Legislative Delegation	3.00							3.00
Library						254.55		254.55
Magistrates Courts		70.41						70.41
Master-In-Equity		6.00						6.00
Planning	26.00		1.00					27.00
Probate Courts		19.30						19.30
Procurement Services	15.00							15.00
Public Works				161.00	24.00			185.00
Radio Communications	3.00							3.00
Register Mesne Conv.	30.00							30.00
Safety & Risk Mgmt.	6.00							6.00
Sheriff			779.31					779.31
Solicitor		81.00						81.00
Solid Waste				126.00				126.00
Treasurer	18.00							18.00
Veterans Affairs					3.00			3.00
Total FTEs	<u>454.41</u>	<u>235.71</u>	<u>996.31</u>	<u>300.00</u>	<u>185.75</u>	<u>257.55</u>	<u>2.00</u>	<u>2,431.73</u>

Charleston County, South Carolina
Summary of Authorized Positions or Full-time Equivalents (FTEs) by Fund Type and Organization
Fiscal Year 2006

Organization	General Fund	Special Revenue Funds	Enterprise Funds	Internal Service Funds	Total
County Council	11.00				11.00
Administrator	7.00				7.00
Assessor	47.00				47.00
Auditor	30.00				30.00
Budget	6.00				6.00
Building Services	22.00				22.00
Business License/User Fee	6.00	3.00	12.00		21.00
Capital Projects Administration	17.00				17.00
Chief Deputy Administrator	5.00	1.00			6.00
Chief Financial Officer	4.00				4.00
Clerk of Court	46.92	6.08			53.00
Controller	14.00				14.00
Coroner	6.00				6.00
DAODAS			131.00		131.00
Delinquent Tax	12.00				12.00
Economic Development	1.00	1.00			2.00
Elections/ Voter Registration	10.00				10.00
Emergency Management	3.00	22.00			25.00
Emergency Medical Service	169.00				169.00
Facilities Management	70.00		2.00		72.00
Grants Administration	11.25	25.75			37.00
Human Resources	14.00				14.00
Information Technology Services	9.00				9.00
Internal Auditor	2.00				2.00
Internal Services	5.00		17.60	50.00	72.60
Legal	5.56				5.56
Legislative Delegation	3.00				3.00
Library		254.55			254.55
Magistrates Courts	66.41	4.00			70.41
Master-In-Equity	6.00				6.00
Planning	25.00	1.00	1.00		27.00
Probate Courts	18.30	1.00			19.30
Procurement Services	11.00			4.00	15.00
Public Works	183.00	2.00			185.00
Radio Communications	3.00				3.00
Register Mesne Conveyance	30.00				30.00
Safety & Risk Management	3.00			3.00	6.00
Sheriff	761.31	18.00			779.31
Solicitor	61.35	19.65			81.00
Solid Waste			126.00		126.00
Treasurer	18.00				18.00
Veterans Affairs	3.00				3.00
Total FTEs	<u>1,726.10</u>	<u>359.03</u>	<u>289.60</u>	<u>57.00</u>	<u>2,431.73</u>

Charleston County, South Carolina
 Authorized Positions (Full-time Equivalents)
 By Fund Type and Organization

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Change
GENERAL FUND					
COUNCIL AGENCIES					
County Council	11.00	11.00	11.00	11.00	0.00
Internal Auditor	2.00	2.00	2.00	2.00	0.00
Legal	5.56	5.56	5.56	5.56	0.00
Subtotal	18.56	18.56	18.56	18.56	0.00
ELECTED OFFICIALS					
Auditor	30.00	30.00	30.00	30.00	0.00
Clerk of Court	46.92	46.92	46.92	46.92	0.00
Coroner	6.00	6.00	6.00	6.00	0.00
Legislative Delegation	3.00	3.00	3.00	3.00	0.00
Probate Courts	17.30	17.30	17.30	17.30	0.00
Probate-Mental Health Court	0.00	0.00	0.00	1.00	1.00
Register Mesne Conveyance	30.00	30.00	30.00	30.00	0.00
Sheriff-Detention Center	321.00	341.00	377.00	377.00	0.00
Sheriff-Law Enforcement	333.00	330.00	330.00	330.00	0.00
Sheriff-School Crossing Guards	54.31	54.31	54.31	54.31	0.00
Solicitor	55.35	55.35	55.35	61.35	6.00
Treasurer	18.00	18.00	18.00	18.00	0.00
Subtotal	914.88	931.88	967.88	974.88	7.00
APPOINTED OFFICIALS					
Elections and Voter Registration	8.50	10.00	10.00	10.00	0.00
Master-In-Equity	6.00	6.00	6.00	6.00	0.00
Veterans Affairs	3.00	3.00	3.00	3.00	0.00
Subtotal	17.50	19.00	19.00	19.00	0.00
ADMINISTRATOR					
Administrator	7.00	7.00	7.00	7.00	0.00
Economic Development	1.00	1.00	1.00	1.00	0.00
ITS-Geographic Information System	6.00	3.00	3.00	3.00	0.00
ITS-Information Technology Services	7.00	5.00	6.00	6.00	0.00
Subtotal	21.00	16.00	17.00	17.00	0.00

Charleston County, South Carolina
 Authorized Positions (Full-time Equivalents)
 By Fund Type and Organization

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Change
CHIEF DEPUTY ADMINISTRATOR					
Chief Deputy Administrator	5.00	5.00	5.00	5.00	0.00
Building Services	21.00	21.00	22.00	22.00	0.00
Capital Projects Administration	17.00	17.00	17.00	17.00	0.00
Emergency Mgmt-Emergency Prep	4.00	3.00	3.00	3.00	0.00
Emergency Medical Service	152.00	157.00	161.00	169.00	8.00
Facilities Management	70.00	70.00	70.00	70.00	0.00
Magistrates' Courts	63.89	63.89	66.41	66.41	0.00
Planning	25.00	25.00	25.00	25.00	0.00
Public Works-Administration	15.00	15.00	15.00	15.00	0.00
Public Works-Civil Engineering	12.00	12.00	12.00	12.00	0.00
Public Works-Field Operations	123.00	122.00	122.00	122.00	0.00
Public Works-Mosquito Control	24.00	25.00	25.00	25.00	0.00
Public Works-Roads Management	9.00	9.00	9.00	9.00	0.00
Radio Communications	3.00	3.00	3.00	3.00	0.00
Safety & Risk Management-Risk Mgmt	3.00	3.00	3.00	3.00	0.00
Subtotal	546.89	550.89	558.41	566.41	8.00
CHIEF FINANCIAL OFFICER					
Chief Financial Officer	5.00	4.00	4.00	4.00	0.00
Assessor	44.00	47.00	47.00	47.00	0.00
Budget	6.00	6.00	6.00	6.00	0.00
BL/UF-Business License Admin	6.00	6.00	6.00	6.00	0.00
Controller	14.00	14.00	14.00	14.00	0.00
Delinquent Tax	12.00	12.00	12.00	12.00	0.00
Grants Admin-Administration	11.25	11.25	11.25	11.25	0.00
Human Resources	14.00	14.00	14.00	14.00	0.00
Internal Services-Administration	3.00	3.00	5.00	5.00	0.00
Internal Services-Elections Whse	3.00	3.00	0.00	0.00	0.00
Procurement Services-Procurement	11.00	11.00	11.00	11.00	0.00
Subtotal	129.25	131.25	130.25	130.25	0.00
Total GENERAL FUND	1,648.08	1,667.58	1,711.10	1,726.10	15.00

Charleston County, South Carolina
 Authorized Positions (Full-time Equivalents)
 By Fund Type and Organization

	<u>FY 2003</u> <u>Actual</u>	<u>FY 2004</u> <u>Actual</u>	<u>FY 2005</u> <u>Adjusted</u>	<u>FY 2006</u> <u>Approved</u>	<u>Change</u>
<u>SPECIAL REVENUE FUNDS</u>					
ELECTED OFFICIALS					
Clerk of Court-IV-D Child Support Enf	6.08	6.08	6.08	6.08	0.00
Probate Courts-Adult Drug Court	1.00	1.00	1.00	1.00	0.00
Probate Courts-Mental Health Court	1.00	1.00	1.00	0.00	(1.00)
Sheriff-Grants and Programs	4.00	7.00	9.00	9.00	0.00
Sheriff-IV-D Child Support Enforcement	1.00	1.00	1.00	1.00	0.00
Sheriff-Victim's Bill of Rights	8.00	8.00	8.00	8.00	0.00
Solicitor-Child Abuse Investigator	1.00	1.00	0.00	0.00	0.00
Solicitor-Gun Violence	3.00	3.00	3.00	0.00	(3.00)
Solicitor-Justice Assistance	0.00	0.00	0.00	1.00	1.00
Solicitor-Local Law Enforcement	1.00	1.00	1.00	0.00	(1.00)
Solicitor-Pretrial Intervention	6.00	6.00	8.00	8.00	0.00
Solicitor-Project Sentry	1.00	1.00	1.00	1.00	0.00
Solicitor-State Appropriation	7.65	7.65	6.65	6.65	0.00
Solicitor-Victim's Bill of Rights	2.00	2.00	2.00	2.00	0.00
Solicitor-Victim-Witness State Approp	1.00	1.00	1.00	1.00	0.00
Subtotal	<u>43.73</u>	<u>46.73</u>	<u>48.73</u>	<u>44.73</u>	<u>(4.00)</u>
APPOINTED OFFICIALS					
Library	<u>232.75</u>	<u>237.75</u>	<u>254.55</u>	<u>254.55</u>	<u>0.00</u>
Subtotal	<u>232.75</u>	<u>237.75</u>	<u>254.55</u>	<u>254.55</u>	<u>0.00</u>
ADMINISTRATOR					
Econ Dev-Multi-County Parks	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
Subtotal	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>
CHIEF DEPUTY ADMINISTRATOR					
CDA-Transportation Liaison	0.00	0.00	1.00	1.00	0.00
Emer Management-Awendaw Fire Dept	14.00	14.00	15.00	19.00	4.00
Emer Management-Hazardous Mat	2.00	3.00	3.00	3.00	0.00
Magistrates' Courts-Vict Bill of Rights	4.00	4.00	4.00	4.00	0.00
Planning-Greenbelts Admin	0.00	0.00	1.00	1.00	0.00
Public Works-Transportation Admin	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
Subtotal	<u>20.00</u>	<u>21.00</u>	<u>26.00</u>	<u>30.00</u>	<u>4.00</u>

Charleston County, South Carolina
Authorized Positions (Full-time Equivalents)
By Fund Type and Organization

	<u>FY 2003</u> <u>Actual</u>	<u>FY 2004</u> <u>Actual</u>	<u>FY 2005</u> <u>Adjusted</u>	<u>FY 2006</u> <u>Approved</u>	<u>Change</u>
CHIEF FINANCIAL OFFICER					
BL/UF-Accommodations Fee	3.00	3.00	3.00	3.00	0.00
Grants Admin-LLEBG	1.00	0.00	0.00	0.00	0.00
Grants Admin-Urban Entitlement Funds	6.00	6.00	6.00	6.00	0.00
Grants Admin-WIA Title II-B	18.75	19.75	19.75	19.75	0.00
Subtotal	28.75	28.75	28.75	28.75	0.00
Total SPECIAL REVENUE FUNDS	325.23	335.23	359.03	359.03	0.00
<u>ENTERPRISE FUNDS</u>					
CHIEF DEPUTY ADMINISTRATOR					
Facilities Management-DAODAS	2.00	2.00	2.00	2.00	0.00
Planning-Emergency 911 Comm.	1.00	1.00	1.00	1.00	0.00
SW-Administration	10.00	9.00	9.00	9.00	0.00
SW-Compost and Mulch Operations	8.00	8.00	8.00	8.00	0.00
SW-Containerization	32.00	33.00	33.00	33.00	0.00
SW-Curbside Collection	13.00	12.00	12.00	12.00	0.00
SW-Drop Site Collection	8.00	8.00	8.00	8.00	0.00
SW-Household Hazardous Waste	3.00	3.00	3.00	3.00	0.00
SW-Incinerator Operations	2.00	2.00	2.00	2.00	0.00
SW-Landfill Operations	19.00	20.00	20.00	20.00	0.00
SW-Litter Control	2.00	2.00	2.00	2.00	0.00
SW-Materials Recovery Facility	29.00	29.00	29.00	29.00	0.00
Subtotal	129.00	129.00	129.00	129.00	0.00
CHIEF FINANCIAL OFFICER					
BL/UF-User Fee Administration	11.00	12.00	12.00	12.00	0.00
DAODAS-Administration	19.90	18.00	18.25	20.30	2.05
DAODAS-Bedded Services	19.80	17.60	17.50	18.60	1.10
DAODAS-Comm Prevention Services	4.25	3.80	2.80	2.90	0.10
DAODAS-Cornerstone Project Grant	0.00	3.00	3.00	0.00	(3.00)
DAODAS-Criminal Justice	0.00	10.60	9.10	10.10	1.00
DAODAS-Drug-Free Schools	2.20	2.20	2.05	1.05	(1.00)
DAODAS-Governor Coop Agreement	1.30	1.30	1.30	0.00	(1.30)
DAODAS-HUD Transitional Housing	1.00	2.00	3.00	2.00	(1.00)
DAODAS-HUD Transitional Housing II	0.00	0.00	1.00	2.00	1.00
DAODAS-Detention Intensive Outpat	0.00	0.00	0.00	3.00	3.00
DAODAS-Juvenile Drug Court	1.00	1.00	1.50	1.50	0.00

Charleston County, South Carolina
 Authorized Positions (Full-time Equivalents)
 By Fund Type and Organization

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Change
DAODAS-Medical Services	3.60	3.40	3.40	3.40	0.00
DAODAS-New Life	21.00	21.95	9.05	9.05	0.00
DAODAS-NIDA Grants	2.10	2.60	2.48	2.48	0.00
DAODAS-North Chas Prevention Init	0.00	0.00	1.00	1.00	0.00
DAODAS-Opioid Treatment Services	7.60	7.80	8.80	8.80	0.00
DAODAS-Outpatient Services	33.00	25.80	33.82	32.82	(1.00)
DAODAS-Outreach Services	2.00	2.00	0.00	0.00	0.00
DAODAS-PAIRS	2.25	1.00	1.00	1.00	0.00
DAODAS-Safe Haven Project	1.00	1.00	1.00	0.00	(1.00)
DAODAS-Therapeutic Child Care	6.00	5.95	10.95	11.00	0.05
Internal Services-Parking Garages	19.60	19.60	17.60	17.60	0.00
Subtotal	158.60	162.60	160.60	160.60	0.00
Total ENTERPRISE FUNDS	287.60	291.60	289.60	289.60	0.00
 <u>INTERNAL SERVICE FUNDS</u>					
CHIEF DEPUTY ADMINISTRATOR					
Safety & Risk-Safety/Workers' Comp	3.00	3.00	3.00	3.00	0.00
Subtotal	3.00	3.00	3.00	3.00	0.00
CHIEF FINANCIAL OFFICER					
Internal Svcs-Fleet Operations	29.00	29.00	27.00	27.00	0.00
Internal Svcs-Office Services	7.00	7.00	7.00	7.00	0.00
Internal Svcs-Records Management	12.00	12.00	11.00	11.00	0.00
Internal Svcs-Telecommunications	4.00	4.00	5.00	5.00	0.00
Procure Serv-Central Parts Warehouse	4.00	4.00	4.00	4.00	0.00
Subtotal	56.00	56.00	54.00	54.00	0.00
Total INTERNAL SERVICE FUNDS	59.00	59.00	57.00	57.00	0.00
Total Positions GENERAL FUND	1,648.08	1,667.58	1,711.10	1,726.10	15.00
Total Positions OTHER FUNDS	671.83	685.83	705.63	705.63	0.00
Total Positions ALL FUNDS	2,319.91	2,353.41	2,416.73	2,431.73	15.00

Charleston County, South Carolina
All Funds
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$116,963,098	\$120,572,027	\$127,392,095	\$127,392,095	\$136,619,756
Revenues:					
Property Taxes	76,443,911	80,203,885	76,233,934	77,593,497	80,642,870
Sales Tax	32,061,842	32,445,351	42,029,077	43,650,000	73,154,000
Licenses and Permits	3,426,837	3,934,514	3,566,500	3,920,950	4,148,500
Intergovernmental	34,322,327	33,443,169	32,051,107	32,563,634	32,992,521
Charges and Fees	81,696,213	92,032,713	87,037,253	91,220,967	97,657,042
Fines and Forfeitures	3,700,408	3,529,629	3,018,959	2,855,586	3,219,325
Interest	2,300,949	1,831,458	1,745,338	1,759,838	1,534,500
Miscellaneous	1,911,517	7,673,466	14,863,359	15,804,094	3,211,079
Leases and Rent	1,090,637	1,011,332	804,709	914,709	766,394
Subtotal	236,954,641	256,105,517	261,350,236	270,283,275	297,326,231
Interfund Transfer In	17,860,216	34,974,327	24,202,667	24,254,710	26,770,208
Total Available	371,777,955	411,651,871	412,944,998	421,930,080	460,716,195
Expenditures:					
Personnel	102,224,970	106,609,124	115,040,482	113,668,070	121,102,565
Operating	106,666,296	119,615,843	120,716,198	121,508,589	151,186,558
Capital	784,927	1,194,534	7,104,515	8,317,763	7,847,190
Debt Service	20,748,240	22,755,062	22,532,799	19,410,423	30,352,031
Subtotal	230,424,433	250,174,563	265,393,994	262,904,845	310,488,344
Interfund Transfer Out	20,781,495	34,085,213	21,779,895	22,405,479	31,223,362
Total Disbursements	251,205,928	284,259,776	287,173,889	285,310,324	341,711,706
Invested in Capital Assets	32,722,356	27,826,487	27,826,487	27,826,487	27,826,487
Reserved	15,199,031	17,691,671	28,729,409	23,302,448	15,541,747
Unreserved/Designated	29,832,190	27,160,346	27,160,346	29,122,228	32,132,792
Unreserved/Undesignated	42,818,450	54,713,591	42,054,867	56,368,593	43,503,463
Ending Balance, June 30	\$120,572,027	\$127,392,095	\$125,771,109	\$136,619,756	\$119,004,489

Charleston County, South Carolina
Fund Statement by Fund Type

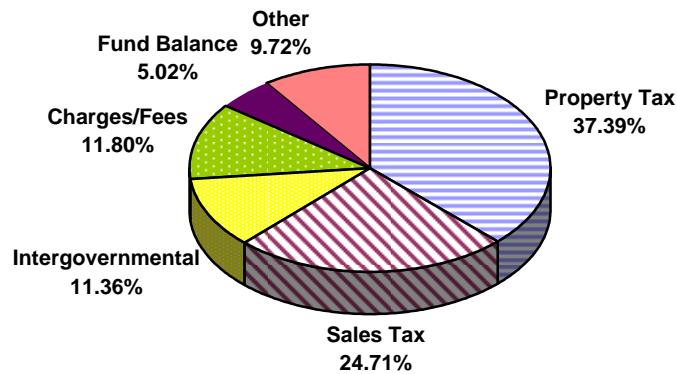
	General Fund	Debt Service Fund	Special Revenue Funds	Enterprise Funds	Internal Service Funds	Total
Beginning Balance, July 1	\$ 29,278,184	\$ 22,719,270	\$ 11,161,381	\$ 60,596,227	\$ 12,864,694	\$ 136,619,756
Revenues:						
Property Taxes	58,256,000	16,086,000	6,300,870	-	-	80,642,870
Sales Tax	38,500,000	-	34,654,000	-	-	73,154,000
Licenses and Permits	4,148,500	-	-	-	-	4,148,500
Intergovernmental	17,696,535	125,977	8,442,838	6,724,771	2,400	32,992,521
Charges and Fees	18,390,100	-	9,235,041	37,988,553	32,043,348	97,657,042
Fines and Forfeitures	2,287,500	-	931,825	-	-	3,219,325
Interest	571,000	375,000	101,500	417,000	70,000	1,534,500
Miscellaneous	2,965,079	-	246,000	-	-	3,211,079
Leases and Rent	575,000	-	62,000	129,394	-	766,394
Subtotal	143,389,714	16,586,977	59,974,074	45,259,718	32,115,748	297,326,231
Interfund Transfer In	4,595,390	4,750,000	12,807,120	4,537,697	80,001	26,770,208
Total Available	177,263,288	44,056,247	83,942,575	110,393,642	45,060,443	460,716,195
Expenditures:						
General Government	48,460,226	-	7,771,530	1,145,430	32,583,248	89,960,434
Judicial	15,319,513	-	2,111,137	-	-	17,430,650
Public Safety	59,870,628	-	3,687,873	809,851	-	64,368,352
Public Works	9,949,478	-	15,457,610	33,870,572	-	59,277,660
Health/Welfare	3,453,157	-	6,588,497	11,015,208	-	21,056,862
Culture/Recreation	-	-	22,722,773	-	-	22,722,773
Education	-	-	4,600,001	-	-	4,600,001
Economic Development	492,631	-	285,387	-	-	778,018
Debt Service	459,116	22,996,501	4,507,794	2,250,182	80,001	30,293,594
Subtotal	138,004,749	22,996,501	67,732,602	49,091,243	32,663,249	310,488,344
Interfund Transfer Out	17,797,123	6,101,177	6,356,126	938,936	30,000	31,223,362
Total Disbursements	155,801,872	29,097,678	74,088,728	50,030,179	32,693,249	341,711,706
Invested in Capital Assets	-	-	-	18,814,443	9,012,044	27,826,487
Reserved	179,965	14,958,569	403,213	-	-	15,541,747
Unreserved/Designated	8,500,000	-	100,000	23,532,792	-	32,132,792
Unreserved/Undesignated	12,781,451	-	9,350,634	18,016,228	3,355,150	43,503,463
Ending Balance, June 30	<u>\$ 21,461,416</u>	<u>\$ 14,958,569</u>	<u>\$ 9,853,847</u>	<u>\$ 60,363,463</u>	<u>\$ 12,367,194</u>	<u>\$ 119,004,489</u>

General Fund

Charleston County

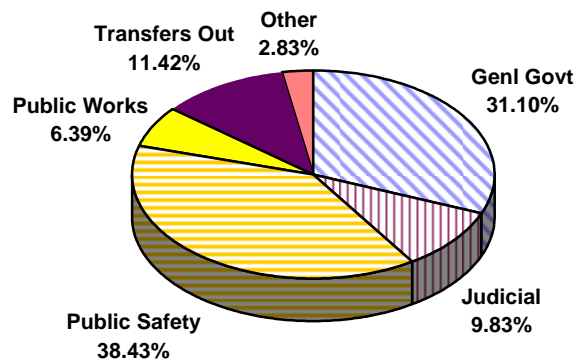
The General Fund is the general operating fund of the County and accounts for all financial resources except those required to be accounted for in other funds. The graphs below present an overall summary of the General Fund budget. The following page displays the fund statement for this fund.

WHERE IT COMES FROM... FY 2006 Charleston County General Fund



Total Available Budgeted: \$155,801,872

WHERE IT GOES TO... FY 2006 Charleston County General Fund



Total Uses: \$155,801,872

Charleston County, South Carolina
General Fund
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 22,411,803	\$ 24,901,947	\$ 30,498,657	\$ 30,498,657	\$ 29,278,184
Revenues:					
Property Tax	54,109,018	57,518,506	53,345,923	54,626,000	58,256,000
Sales Tax	32,061,842	32,445,351	35,629,077	37,250,000	38,500,000
Licenses and Permits	3,426,837	3,934,514	3,566,500	3,920,950	4,148,500
Intergovernmental	17,746,940	17,967,783	17,168,718	17,399,619	17,696,535
Charges and Fees	15,065,609	17,495,895	14,216,700	17,895,150	18,390,100
Fines and Forfeitures	2,266,821	2,373,369	2,180,500	2,160,500	2,287,500
Interest	639,806	421,482	494,000	509,000	571,000
Miscellaneous	1,318,118	1,429,583	2,296,179	3,100,776	2,965,079
Leases and Rentals	867,389	868,344	615,000	725,000	575,000
Subtotal	127,502,380	134,454,827	129,512,597	137,586,995	143,389,714
Interfund Transfer In	965,188	10,873,410	2,784,372	2,784,372	4,595,390
Total Available	150,879,371	170,230,184	162,795,626	170,870,024	177,263,288
Expenditures:					
Personnel	78,031,436	80,573,415	85,948,595	85,325,092	90,707,489
Operating	31,713,115	42,308,861	37,014,622	38,306,159	42,122,454
Capital	242,304	174,617	2,931,394	3,058,231	4,715,690
Debt Service	-	-	420,180	420,180	459,116
Subtotal	109,986,855	123,056,893	126,314,791	127,109,662	138,004,749
Interfund Transfer Out	15,990,569	16,674,634	14,482,178	14,482,178	17,797,123
Total Disbursements	125,977,424	139,731,527	140,796,969	141,591,840	155,801,872
Reserved	2,327,895	2,057,482	2,057,482	179,965	179,965
Unreserved/Designated	7,500,000	8,000,000	8,000,000	8,500,000	8,500,000
Unreserved/Undesignated	15,074,052	20,441,175	11,941,175	20,598,219	12,781,451
Ending Balance, June 30	\$ 24,901,947	\$ 30,498,657	\$ 21,998,657	\$ 29,278,184	\$ 21,461,416

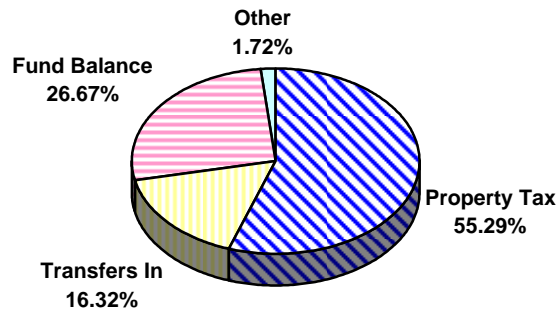
Debt Service Fund

Charleston County

The Debt Service Fund collects resources to service the County's General Obligation Bonds, Certificates of Participation, notes payable, and capital leases. The graphs below present an overall summary of the Debt Service Fund budget. The following page displays the fund statement for this fund.

WHERE IT COMES FROM...

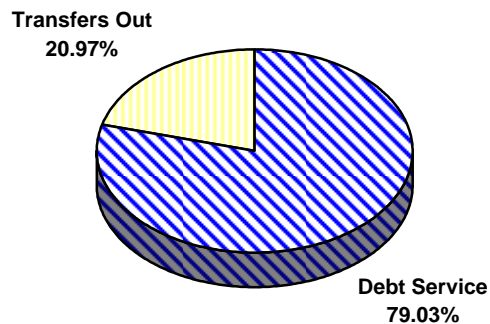
FY 2006 Charleston County Debt Service Fund



Total Available Budgeted: \$29,097,678

WHERE IT GOES TO...

FY 2006 Charleston County Debt Service Fund



Total Uses: \$29,097,678

Charleston County, South Carolina
Debt Service Fund
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 10,095,161	\$ 9,212,186	\$ 11,951,945	\$ 11,951,945	\$ 22,719,270
Revenues:					
Taxes	17,532,499	17,568,404	17,595,000	17,595,000	16,086,000
Intergovernmental	132,011	121,229	125,977	125,977	125,977
Interest	836,229	876,959	649,088	649,088	375,000
Miscellaneous	-	489,509	12,392,318	12,392,318	-
Subtotal	<u>18,500,739</u>	<u>19,056,101</u>	<u>30,762,383</u>	<u>30,762,383</u>	<u>16,586,977</u>
Interfund Transfer In	<u>1,048,482</u>	<u>6,022,664</u>	<u>4,750,000</u>	<u>4,750,000</u>	<u>4,750,000</u>
Total Available	<u>29,644,382</u>	<u>34,290,951</u>	<u>47,464,328</u>	<u>47,464,328</u>	<u>44,056,247</u>
Expenditures:					
Debt Service	<u>18,348,067</u>	<u>20,983,657</u>	<u>22,166,613</u>	<u>22,166,613</u>	<u>22,996,501</u>
Subtotal	<u>18,348,067</u>	<u>20,983,657</u>	<u>22,166,613</u>	<u>22,166,613</u>	<u>22,996,501</u>
Interfund Transfer Out	<u>2,084,129</u>	<u>1,355,349</u>	<u>2,578,445</u>	<u>2,578,445</u>	<u>6,101,177</u>
Total Disbursements	<u>20,432,196</u>	<u>22,339,006</u>	<u>24,745,058</u>	<u>24,745,058</u>	<u>29,097,678</u>
Reserved	<u>9,212,186</u>	<u>11,951,945</u>	<u>22,719,270</u>	<u>22,719,270</u>	<u>14,958,569</u>
Ending Balance, June 30	<u><u>\$ 9,212,186</u></u>	<u><u>\$ 11,951,945</u></u>	<u><u>\$ 22,719,270</u></u>	<u><u>\$ 22,719,270</u></u>	<u><u>\$ 14,958,569</u></u>

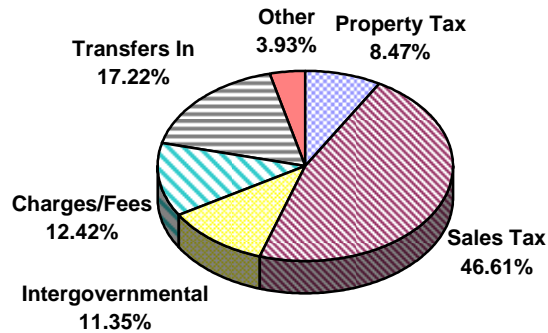
Special Revenue Funds

Charleston County

The Special Revenue Funds account for revenue sources that are legally restricted to expenditure for specific purposes. The graphs below present an overall summary of the Special Revenue Funds budgets. The following pages display fund statements for these funds.

WHERE IT COMES FROM...

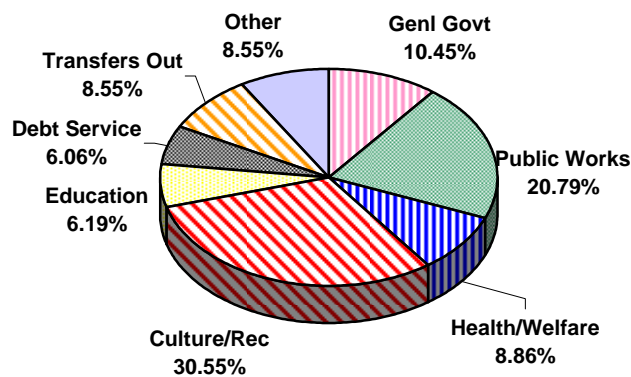
FY 2006 Charleston County Special Revenue Fund



Total Available Budgeted: \$74,361,629

WHERE IT GOES TO...

FY 2006 Charleston County Special Revenue Fund



Total Uses: \$74,361,629*

*Includes \$497,330 in budgeted increases in ending balances.

Charleston County, South Carolina
Special Revenue Fund
Accommodations Tax
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	17,023	20,171	18,000	18,000	20,000
Subtotal	17,023	20,171	18,000	18,000	20,000
Total Available	17,023	20,171	18,000	18,000	20,000
Expenditures:					
Personnel	-	-	-	-	-
Operating	-	-	-	-	-
Capital	-	-	-	-	-
Subtotal	-	-	-	-	-
Interfund Transfer Out	17,023	20,171	18,000	18,000	20,000
Total Disbursements	17,023	20,171	18,000	18,000	20,000
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Refer to page 76 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Business License/ User Fee - Accommodations Fee
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 2,347,526	\$ 3,082,039	\$ 1,684,241	\$ 1,684,241	\$ 521,263
Revenues:					
Charges and Fees	6,666,969	6,907,057	7,453,739	7,453,739	7,751,888
Interest	68,828	66,441	80,000	80,000	85,000
Subtotal	6,735,797	6,973,498	7,533,739	7,533,739	7,836,888
Total Available	9,083,323	10,055,537	9,217,980	9,217,980	8,358,151
Expenditures:					
Personnel	134,633	152,593	158,266	158,266	167,096
Operating	3,909,100	4,198,703	4,078,751	4,103,751	4,201,853
Capital	-	-	-	-	-
Subtotal	4,043,733	4,351,296	4,237,017	4,262,017	4,368,949
Interfund Transfer Out	1,957,551	4,020,000	3,862,700	4,434,700	3,323,200
Total Disbursements	6,001,284	8,371,296	8,099,717	8,696,717	7,692,149
Reserved	135,018	597,000	597,000	-	-
Unreserved/Undesignated	2,947,021	1,087,240	521,263	521,263	666,002
Ending Balance, June 30	\$ 3,082,039	\$ 1,684,241	\$ 1,118,263	\$ 521,263	\$ 666,002

Note: Refer to pages 239-240 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Clerk of Court - IV-D Child Support Enforcement
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 7,722	\$ 537	\$ 8,442	\$ 8,442	\$ -
Revenues:					
Intergovernmental	484,014	461,831	523,087	523,087	537,939
Subtotal	484,014	461,831	523,087	523,087	537,939
Total Available	491,736	462,368	531,529	531,529	537,939
Expenditures:					
Personnel	269,159	280,722	312,866	312,866	327,314
Operating	200,128	173,204	210,221	218,663	210,625
Capital	7,632	-	-	-	-
Subtotal	476,919	453,926	523,087	531,529	537,939
Interfund Transfer Out	14,280	-	-	-	-
Total Disbursements	491,199	453,926	523,087	531,529	537,939
Reserved	537	8,442	8,442	-	-
Ending Balance, June 30	\$ 537	\$ 8,442	\$ 8,442	\$ -	\$ -

Note: Refer to page 90 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Coroner - Training
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 296	\$ 2,269	\$ 3,584	\$ 3,584	\$ -
Revenues:					
Charges and Fees	15,825	10,170	18,360	18,360	10,950
Subtotal	15,825	10,170	18,360	18,360	10,950
Total Available	16,121	12,439	21,944	21,944	10,950
Expenditures:					
Personnel	10,022	6,384	13,234	13,234	6,825
Operating	665	437	1,454	1,454	1,935
Capital	-	-	-	-	-
Subtotal	10,687	6,821	14,688	14,688	8,760
Interfund Transfer Out	3,165	2,034	3,672	7,256	2,190
Total Disbursements	13,852	8,855	18,360	21,944	10,950
Unreserved/Undesignated	2,269	3,584	3,584	-	-
Ending Balance, June 30	\$ 2,269	\$ 3,584	\$ 3,584	\$ -	\$ -

Note: Refer to page 95 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
East Cooper Fire District
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 46,542	\$ 33,162	\$ 22,497	\$ 22,497	\$ 17,497
Revenues:					
Taxes	131,374	131,691	139,900	139,900	139,900
Intergovernmental	246	2,644	100	100	100
Subtotal	131,620	134,335	140,000	140,000	140,000
Total Available	178,162	167,497	162,497	162,497	157,497
Expenditures:					
Personnel	-	-	-	-	-
Operating	145,000	145,000	145,000	145,000	145,000
Capital	-	-	-	-	-
Subtotal	145,000	145,000	145,000	145,000	145,000
Total Disbursements	145,000	145,000	145,000	145,000	145,000
Unreserved/Undesignated	33,162	22,497	17,497	17,497	12,497
Ending Balance, June 30	\$ 33,162	\$ 22,497	\$ 17,497	\$ 17,497	\$ 12,497

Charleston County, South Carolina
Special Revenue Fund
Economic Development - Multi-County Parks
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 503,479	\$ 785,282	\$ 726,019	\$ 726,019	\$ 373,192
Revenues:					
Taxes	278,403	312,187	311,888	311,888	340,342
Subtotal	278,403	312,187	311,888	311,888	340,342
Interfund Transfer In	5,400	-	-	-	-
Total Available	787,282	1,097,469	1,037,907	1,037,907	713,534
Expenditures:					
Personnel	-	28,560	75,531	46,144	108,178
Operating	2,000	342,890	363,978	618,571	183,509
Capital	-	-	16,275	-	-
Subtotal	2,000	371,450	455,784	664,715	291,687
Total Disbursements	2,000	371,450	455,784	664,715	291,687
Reserved	-	52,552	52,552	-	-
Unreserved/Undesignated	785,282	673,467	529,571	373,192	421,847
Ending Balance, June 30	\$ 785,282	\$ 726,019	\$ 582,123	\$ 373,192	\$ 421,847

Note: Refer to page 144 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Emergency Management - Awendaw Fire Department
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 350,784	\$ 494,876	\$ 536,323	\$ 536,323	\$ 633,830
Revenues:					
Taxes	866,324	1,107,441	1,055,352	1,057,791	1,285,256
Intergovernmental	73,752	107,274	77,047	77,047	406,986
Miscellaneous	3,745	13,462	-	-	-
Subtotal	943,821	1,228,177	1,132,399	1,134,838	1,692,242
Interfund Transfer In	-	-	-	-	37,582
Total Available	1,294,605	1,723,053	1,668,722	1,671,161	2,363,654
Expenditures:					
Personnel	635,791	661,996	814,799	775,530	1,277,830
Operating	103,094	122,236	229,526	133,121	283,494
Capital	60,745	402,498	123,787	123,780	168,500
Subtotal	799,630	1,186,730	1,168,112	1,032,431	1,729,824
Interfund Transfer Out	99	-	4,900	4,900	-
Total Disbursements	799,729	1,186,730	1,173,012	1,037,331	1,729,824
Reserved	218,500	9,806	9,806	-	-
Unreserved/Undesignated	276,376	526,517	485,904	633,830	633,830
Ending Balance, June 30	\$ 494,876	\$ 536,323	\$ 495,710	\$ 633,830	\$ 633,830

Note: Refer to pages 163-165 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Emergency Management Grants
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	9,561	24,062	37,500	37,500	47,500
Subtotal	9,561	24,062	37,500	37,500	47,500
Total Available	9,561	24,062	37,500	37,500	47,500
Expenditures:					
Personnel	-	-	35,000	35,000	45,000
Operating	9,561	24,062	2,500	2,500	2,500
Capital	-	-	-	-	-
Subtotal	9,561	24,062	37,500	37,500	47,500
Total Disbursements	9,561	24,062	37,500	37,500	47,500
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Refer to page 166 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Emergency Management - Hazardous Materials Enforcement
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 478,821	\$ 533,154	\$ 456,351	\$ 456,351	\$ 432,723
Revenues:					
Charges and Fees	240,100	159,250	160,000	165,250	160,000
Fines and Forfeitures	<u>26,646</u>	<u>9,475</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Subtotal	<u>266,746</u>	<u>168,725</u>	<u>180,000</u>	<u>185,250</u>	<u>180,000</u>
Interfund Transfer In	<u>10,000</u>	<u>-</u>	<u>107,954</u>	<u>107,954</u>	<u>113,922</u>
Total Available	<u>755,567</u>	<u>701,879</u>	<u>744,305</u>	<u>749,555</u>	<u>726,645</u>
Expenditures:					
Personnel	106,470	123,422	251,580	233,337	255,613
Operating	83,443	55,515	129,485	83,495	144,679
Capital	<u>11,250</u>	<u>66,250</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>201,163</u>	<u>245,187</u>	<u>381,065</u>	<u>316,832</u>	<u>400,292</u>
Interfund Transfer Out	<u>21,250</u>	<u>341</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Disbursements	<u>222,413</u>	<u>245,528</u>	<u>381,065</u>	<u>316,832</u>	<u>400,292</u>
Reserved	81,473	-	-	-	-
Unreserved/Undesignated	<u>451,681</u>	<u>456,351</u>	<u>363,240</u>	<u>432,723</u>	<u>326,353</u>
Ending Balance, June 30	<u>\$ 533,154</u>	<u>\$ 456,351</u>	<u>\$ 363,240</u>	<u>\$ 432,723</u>	<u>\$ 326,353</u>

Note: Refer to pages 169-170 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Emergency Management - McClellanville Fire Contract
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 45,983	\$ 47,165	\$ 17,699	\$ 17,699	\$ 10,736
Revenues:					
Intergovernmental	118,905	138,000	153,476	153,476	-
Subtotal	118,905	138,000	153,476	153,476	-
Interfund Transfer In	79,270	129,778	102,317	102,317	-
Total Available	244,158	314,943	273,492	273,492	10,736
Expenditures:					
Personnel	154,692	168,690	186,744	186,744	-
Operating	42,301	32,955	42,299	42,299	-
Capital	-	95,599	33,713	33,713	-
Subtotal	196,993	297,244	262,756	262,756	-
Interfund Transfer Out	-	-	-	-	10,736
Total Disbursements	196,993	297,244	262,756	262,756	10,736
Unreserved/Undesignated	47,165	17,699	10,736	10,736	-
Ending Balance, June 30	\$ 47,165	\$ 17,699	\$ 10,736	\$ 10,736	\$ -

Note: Refer to pages 163-164 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Emergency Medical Services State Grants
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	63,481	106,754	63,189	63,189	63,189
Subtotal	63,481	106,754	63,189	63,189	63,189
Interfund Transfer In	8,037	3,260	3,664	3,664	3,664
Total Available	71,518	110,014	66,853	66,853	66,853
Expenditures:					
Personnel	-	-	-	-	-
Operating	22,307	110,014	66,853	66,853	66,853
Capital	49,211	-	-	-	-
Subtotal	71,518	110,014	66,853	66,853	66,853
Total Disbursements	71,518	110,014	66,853	66,853	66,853
Ending Balance, June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note: Refer to page 178 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Geographic Information System
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 394,098	\$ 386,070	\$ 178,513	\$ 178,513	\$ 120,509
Revenues:					
Intergovernmental	24,000	17,000	15,000	7,000	15,000
Charges and Fees	<u>9,743</u>	<u>47,676</u>	<u>7,500</u>	<u>24,423</u>	<u>7,500</u>
Subtotal	<u>33,743</u>	<u>64,676</u>	<u>22,500</u>	<u>31,423</u>	<u>22,500</u>
Total Available	<u>427,841</u>	<u>450,746</u>	<u>201,013</u>	<u>209,936</u>	<u>143,009</u>
Expenditures:					
Personnel	-	-	-	-	-
Operating	33,105	272,233	48,991	89,427	22,500
Capital	<u>8,666</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>41,771</u>	<u>272,233</u>	<u>48,991</u>	<u>89,427</u>	<u>22,500</u>
Total Disbursements	<u>41,771</u>	<u>272,233</u>	<u>48,991</u>	<u>89,427</u>	<u>22,500</u>
Reserved	285,867	40,436	40,436	-	-
Unreserved/Undesignated	<u>100,203</u>	<u>138,077</u>	<u>111,586</u>	<u>120,509</u>	<u>120,509</u>
Ending Balance, June 30	<u>\$ 386,070</u>	<u>\$ 178,513</u>	<u>\$ 152,022</u>	<u>\$ 120,509</u>	<u>\$ 120,509</u>

Note: Refer to page 149 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Grants Administration - Charleston Area Regional Transportation Authority (CARTA)
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 16,176	\$ 25,127	\$ 13,903	\$ 13,903	\$ -
Revenues:					
Charges and Fees	40,472	33,138	33,138	33,138	33,138
Subtotal	40,472	33,138	33,138	33,138	33,138
Total Available	56,648	58,265	47,041	47,041	33,138
Expenditures:					
Personnel	19,004	24,973	25,355	25,355	25,575
Operating	12,517	19,389	21,686	21,686	7,563
Capital	-	-	-	-	-
Subtotal	31,521	44,362	47,041	47,041	33,138
Total Disbursements	31,521	44,362	47,041	47,041	33,138
Unreserved/Undesignated	25,127	13,903	-	-	-
Ending Balance, June 30	\$ 25,127	\$ 13,903	\$ -	\$ -	\$ -

Note: Refer to page 275 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Grants Administration - Urban Entitlement
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 478,131	\$ 233,964	\$ 303,534	\$ 303,534	\$ -
Revenues:					
Intergovernmental	4,516,755	4,736,108	3,728,825	3,728,825	3,471,683
Charges and Fees	1,350	-	-	-	-
Miscellaneous	8,600	20,387	-	-	-
Subtotal	<u>4,526,705</u>	<u>4,756,495</u>	<u>3,728,825</u>	<u>3,728,825</u>	<u>3,471,683</u>
Interfund Transfer In	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>
Total Available	<u>5,179,836</u>	<u>5,165,459</u>	<u>4,207,359</u>	<u>4,207,359</u>	<u>3,646,683</u>
Expenditures:					
Personnel	226,239	320,433	204,299	204,299	175,221
Operating	4,719,633	4,504,767	3,699,679	3,992,869	3,471,462
Capital	-	36,725	10,191	10,191	-
Subtotal	<u>4,945,872</u>	<u>4,861,925</u>	<u>3,914,169</u>	<u>4,207,359</u>	<u>3,646,683</u>
Total Disbursements	<u>4,945,872</u>	<u>4,861,925</u>	<u>3,914,169</u>	<u>4,207,359</u>	<u>3,646,683</u>
Reserved	230,313	293,190	293,190	-	-
Unreserved/Undesignated	<u>3,651</u>	<u>10,344</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Balance, June 30	<u>\$ 233,964</u>	<u>\$ 303,534</u>	<u>\$ 293,190</u>	<u>\$ -</u>	<u>\$ -</u>

Note: Refer to pages 276-277 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Grants Administration - Workforce Investment Act (WIA) Title II-B
Fund Statement

	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2005 Projected</u>	<u>FY 2006 Approved</u>
Beginning Balance, July 1	\$ 8,242	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	3,099,622	2,376,117	2,422,541	2,422,541	2,465,676
Charges and Fees	39,723	44,312	68,619	68,619	75,000
Miscellaneous	8,288	2,578	1,000	1,000	1,000
Leases and Rentals	<u>70,257</u>	<u>44,811</u>	<u>62,000</u>	<u>62,000</u>	<u>62,000</u>
Subtotal	<u>3,217,890</u>	<u>2,467,818</u>	<u>2,554,160</u>	<u>2,554,160</u>	<u>2,603,676</u>
Interfund Transfer In	<u>8,242</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Available	<u>3,234,374</u>	<u>2,467,818</u>	<u>2,554,160</u>	<u>2,554,160</u>	<u>2,603,676</u>
Expenditures:					
Personnel	829,204	853,915	932,589	932,589	981,858
Operating	2,396,928	1,613,903	1,621,571	1,621,571	1,621,818
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>3,226,132</u>	<u>2,467,818</u>	<u>2,554,160</u>	<u>2,554,160</u>	<u>2,603,676</u>
Interfund Transfer Out	<u>8,242</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Disbursements	<u>3,234,374</u>	<u>2,467,818</u>	<u>2,554,160</u>	<u>2,554,160</u>	<u>2,603,676</u>
Ending Balance, June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note: Refer to pages 278-279 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Library
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 2,339,961	\$ 1,658,088	\$ 1,439,457	\$ 1,439,457	\$ 757,669
Revenues:					
Intergovernmental	488,500	430,210	248,073	517,961	619,938
Charges and Fees	47,599	46,365	43,065	43,065	42,390
Fines and Forfeitures	345,818	424,855	446,000	446,000	442,600
Interest	14,056	600	250	250	10,000
Miscellaneous	111,386	46,959	28,000	28,000	32,000
Subtotal	1,007,359	948,989	765,388	1,035,276	1,146,928
Interfund Transfer In	10,016,832	10,769,113	11,799,000	11,801,153	12,300,000
Total Available	13,364,152	13,376,190	14,003,845	14,275,886	14,204,597
Expenditures:					
Personnel	7,173,992	7,429,388	8,874,162	8,313,204	9,275,736
Operating	4,288,992	4,247,838	4,575,595	5,156,013	4,621,192
Capital	243,080	259,507	49,000	49,000	-
Subtotal	11,706,064	11,936,733	13,498,757	13,518,217	13,896,928
Reserved	131,176	189,501	189,501	189,501	189,501
Unreserved/Designated	460,840	245,000	245,000	100,000	100,000
Unreserved/Undesignated	1,066,072	1,004,956	70,587	468,168	18,168
Ending Balance, June 30	\$ 1,658,088	\$ 1,439,457	\$ 505,088	\$ 757,669	\$ 307,669

Note: Refer to pages 129-130 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Probate Courts - Adult Drug Court
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 9,893	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	37,861	10,000	-	-	30,000
Charges and Fees	<u>5,275</u>	<u>20,702</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Subtotal	<u>43,136</u>	<u>30,702</u>	<u>30,000</u>	<u>30,000</u>	<u>60,000</u>
Interfund Transfer In	<u>49,583</u>	<u>119,822</u>	<u>122,500</u>	<u>122,500</u>	<u>121,534</u>
Total Available	<u>102,612</u>	<u>150,524</u>	<u>152,500</u>	<u>152,500</u>	<u>181,534</u>
Expenditures:					
Personnel	59,764	644	51,487	51,487	52,307
Operating	42,848	149,880	101,013	101,013	129,227
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>102,612</u>	<u>150,524</u>	<u>152,500</u>	<u>152,500</u>	<u>181,534</u>
Total Disbursements	<u>102,612</u>	<u>150,524</u>	<u>152,500</u>	<u>152,500</u>	<u>181,534</u>
Ending Balance, June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note: Refer to page 100 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Public Works - Mosquito Control
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 1,079,502	\$ 922,723	\$ 816,126	\$ 816,126	\$ 517,946
Revenues:					
Charges and Fees	470,424	221,010	265,000	303,381	230,175
Subtotal	470,424	221,010	265,000	303,381	230,175
Interfund Transfer In	-	150,000	-	-	-
Total Available	1,549,926	1,293,733	1,081,126	1,119,507	748,121
Expenditures:					
Personnel	-	-	-	-	-
Operating	601,226	346,567	407,000	469,561	237,000
Capital	25,977	131,040	132,000	132,000	68,000
Subtotal	627,203	477,607	539,000	601,561	305,000
Total Disbursements	627,203	477,607	539,000	601,561	305,000
Reserved	231,671	213,712	213,712	213,712	213,712
Unreserved/Undesignated	691,052	602,414	328,414	304,234	229,409
Ending Balance, June 30	<u>\$ 922,723</u>	<u>\$ 816,126</u>	<u>\$ 542,126</u>	<u>\$ 517,946</u>	<u>\$ 443,121</u>

Note: Refer to page 201 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Sheriff - Asset Forfeiture
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 332,389	\$ 986,476	\$ 819,714	\$ 819,714	\$ 432,003
Revenues:					
Fines and Forfeitures	1,062,198	722,829	371,960	228,086	468,401
Interest	11,148	16,999	7,000	6,500	6,500
Miscellaneous	55,207	-	-	-	-
Subtotal	1,128,553	739,828	378,960	234,586	474,901
Interfund Transfer In	-	-	-	50,000	-
Total Available	1,460,942	1,726,304	1,198,674	1,104,300	906,904
Expenditures:					
Personnel	-	-	-	-	-
Operating	411,979	656,216	748,434	538,355	515,419
Capital	62,487	17,014	33,477	83,942	-
Subtotal	474,466	673,230	781,911	622,297	515,419
Interfund Transfer Out	-	233,360	-	50,000	-
Total Disbursements	474,466	906,590	781,911	672,297	515,419
Reserved	4,778	102,938	102,938	-	-
Unreserved/Undesignated	981,698	716,776	313,825	432,003	391,485
Ending Balance, June 30	\$ 986,476	\$ 819,714	\$ 416,763	\$ 432,003	\$ 391,485

Note: Refer to page 108 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Sheriff - Grants and Programs
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 172,784	\$ 213,066	\$ 189,015	\$ 189,015	\$ 315,868
Revenues:					
Intergovernmental	135,370	103,500	103,500	103,500	102,631
Fines and Forfeitures	(1,075)	(899)	499	1,000	824
Interest	17	-	-	-	-
Miscellaneous	198,347	165,224	145,862	282,000	213,000
Subtotal	332,659	267,825	249,861	386,500	316,455
Interfund Transfer In	11,128	40,638	43,171	43,171	55,418
Total Available	516,571	521,529	482,047	618,686	687,741
Expenditures:					
Personnel	145,671	171,784	173,529	172,269	185,546
Operating	84,259	149,446	127,238	101,769	106,820
Capital	73,575	11,284	27,754	28,780	-
Subtotal	303,505	332,514	328,521	302,818	292,366
Total Disbursements	303,505	332,514	328,521	302,818	292,366
Reserved	61,634	1,175	1,175	-	-
Unreserved/Undesignated	151,432	187,840	152,351	315,868	395,375
Ending Balance, June 30	<u>\$ 213,066</u>	<u>\$ 189,015</u>	<u>\$ 153,526</u>	<u>\$ 315,868</u>	<u>\$ 395,375</u>

Note: Refer to pages 110-111 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Sheriff - IV-D Child Support Enforcement
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Intergovernmental	63,644	74,074	72,165	72,165	76,945
Subtotal	63,644	74,074	72,165	72,165	76,945
Total Available	63,644	74,074	72,165	72,165	76,945
Expenditures:					
Personnel	49,458	51,585	52,721	52,721	60,016
Operating	14,186	22,489	19,444	19,444	16,929
Capital	-	-	-	-	-
Subtotal	63,644	74,074	72,165	72,165	76,945
Total Disbursements	63,644	74,074	72,165	72,165	76,945
Ending Balance, June 30	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Refer to page 112 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Solicitor - Pretrial Intervention
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 95,405	\$ 108,229	\$ 288,029	\$ 288,029	\$ 276,550
Revenues:					
Intergovernmental	-	-	45,000	45,000	45,000
Charges and Fees	267,943	466,789	397,000	301,000	329,000
Subtotal	267,943	466,789	442,000	346,000	374,000
Total Available	363,348	575,018	730,029	634,029	650,550
Expenditures:					
Personnel	225,604	260,101	359,166	322,614	372,850
Operating	29,515	26,888	29,774	34,865	31,976
Capital	-	-	-	-	-
Subtotal	255,119	286,989	388,940	357,479	404,826
Total Disbursements	255,119	286,989	388,940	357,479	404,826
Reserved	42	41	41	-	-
Unreserved/Undesignated	108,187	287,988	341,048	276,550	245,724
Ending Balance, June 30	\$ 108,229	\$ 288,029	\$ 341,089	\$ 276,550	\$ 245,724

Charleston County, South Carolina
Special Revenue Fund
Solicitor - State Appropriation
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 637,558	\$ 517,171	\$ 471,313	\$ 471,313	\$ 362,334
Revenues:					
Intergovernmental	439,518	491,311	324,371	426,271	427,506
Charges and Fees	51,116	37,880	40,000	40,000	40,000
Subtotal	490,634	529,191	364,371	466,271	467,506
Total Available	1,128,192	1,046,362	835,684	937,584	829,840
Expenditures:					
Personnel	562,609	558,119	525,666	548,676	587,934
Operating	23,475	7,630	10,574	10,574	20,661
Capital	-	-	16,000	16,000	-
Subtotal	586,084	565,749	552,240	575,250	608,595
Interfund Transfer Out	24,937	9,300	-	-	-
Total Disbursements	611,021	575,049	552,240	575,250	608,595
Unreserved/Undesignated	517,171	471,313	283,444	362,334	221,245
Ending Balance, June 30	\$ 517,171	\$ 471,313	\$ 283,444	\$ 362,334	\$ 221,245

Note: Refer to page 122 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Solicitor - Victim-Witness State Appropriation
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 23,809	\$ 30,176	\$ 32,070	\$ 32,070	\$ 7,991
Revenues:					
Intergovernmental	46,253	43,795	43,795	38,680	40,116
Subtotal	46,253	43,795	43,795	38,680	40,116
Total Available	70,062	73,971	75,865	70,750	48,107
Expenditures:					
Personnel	39,886	41,901	69,094	62,759	48,107
Operating	-	-	-	-	-
Capital	-	-	-	-	-
Subtotal	39,886	41,901	69,094	62,759	48,107
Total Disbursements	39,886	41,901	69,094	62,759	48,107
Unreserved/Undesignated	30,176	32,070	6,771	7,991	-
Ending Balance, June 30	\$ 30,176	\$ 32,070	\$ 6,771	\$ 7,991	\$ -

Note: Refer to page 124 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Transportation Sales Tax
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ 5,683,030
Revenues:					
Sales Tax	-	-	6,400,000	6,400,000	34,654,000
Subtotal	-	-	6,400,000	6,400,000	34,654,000
Total Available	-	-	6,400,000	6,400,000	40,337,030
Expenditures:					
Personnel	-	-	69,417	69,417	487,445
Operating	-	-	5,819,553	647,553	31,664,585
Capital	-	-	-	-	13,000
Subtotal	-	-	5,888,970	716,970	32,165,030
Interfund Transfer Out	-	-	-	-	3,000,000
Total Disbursements	-	-	5,888,970	716,970	35,165,030
Unreserved/Undesignated	-	-	511,030	5,683,030	5,172,000
Ending Balance, June 30	\$ -	\$ -	\$ 511,030	\$ 5,683,030	\$ 5,172,000

Note: Refer to page 83 for budget narratives related to this fund.

Charleston County, South Carolina
Special Revenue Fund
Trident Technical College
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
Taxes	3,517,380	3,559,649	3,777,871	3,777,871	4,527,372
Intergovernmental	<u>74,899</u>	<u>169,425</u>	<u>72,129</u>	<u>72,129</u>	<u>72,629</u>
Subtotal	<u>3,592,279</u>	<u>3,729,074</u>	<u>3,850,000</u>	<u>3,850,000</u>	<u>4,600,001</u>
Total Available	<u>3,592,279</u>	<u>3,729,074</u>	<u>3,850,000</u>	<u>3,850,000</u>	<u>4,600,001</u>
Expenditures:					
Personnel	-	-	-	-	-
Operating	3,592,279	3,729,074	3,850,000	3,850,000	4,600,001
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>3,592,279</u>	<u>3,729,074</u>	<u>3,850,000</u>	<u>3,850,000</u>	<u>4,600,001</u>
Total Disbursements	<u>3,592,279</u>	<u>3,729,074</u>	<u>3,850,000</u>	<u>3,850,000</u>	<u>4,600,001</u>
Ending Balance, June 30	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

Charleston County, South Carolina
Special Revenue Fund
Victim's Bill of Rights
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 941,264	\$ 925,886	\$ 842,571	\$ 842,571	\$ 696,744
Revenues:					
Intergovernmental	2,337	2,252	-	-	-
Charges and Fees	551,612	562,200	505,000	525,000	525,000
Subtotal	553,949	564,452	505,000	525,000	525,000
Total Available	1,495,213	1,490,338	1,347,571	1,367,571	1,221,744
Expenditures:					
Personnel	497,969	533,392	569,049	575,451	624,985
Operating	71,358	102,576	89,982	95,376	102,065
Capital	-	-	-	-	-
Subtotal	569,327	635,968	659,031	670,827	727,050
Interfund Transfer Out	-	11,799	-	-	-
Total Disbursements	569,327	647,767	659,031	670,827	727,050
Reserved	16,432	7,674	7,674	-	-
Unreserved/Undesignated	909,454	834,897	680,866	696,744	494,694
Ending Balance, June 30	\$ 925,886	\$ 842,571	\$ 688,540	\$ 696,744	\$ 494,694

Note: This fund consists of three separate divisions: Sheriff Victim's Bill of Rights, Solicitor Victim's Bill of Rights and Magistrate's Courts Victim's Bill of Rights.

Charleston County, South Carolina
Special Revenue Fund
West St. Andrew's Fire District
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ -	\$ 564	\$ 1,496	\$ 1,496	\$ 1,496
Revenues:					
Taxes	8,554	8,924	8,000	8,000	8,000
Intergovernmental	10	8	-	-	-
Subtotal	8,564	8,932	8,000	8,000	8,000
Total Available	8,564	9,496	9,496	9,496	9,496
Expenditures:					
Personnel	-	-	-	-	-
Operating	8,000	8,000	8,000	8,000	8,000
Capital	-	-	-	-	-
Subtotal	8,000	8,000	8,000	8,000	8,000
Total Disbursements	8,000	8,000	8,000	8,000	8,000
Unreserved/Undesignated	564	1,496	1,496	1,496	1,496
Ending Balance, June 30	\$ 564	\$ 1,496	\$ 1,496	\$ 1,496	\$ 1,496

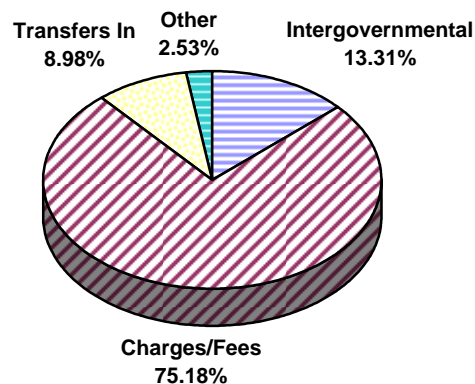
Enterprise Funds

Charleston County

The Enterprise Funds account for those operations that are financed and operated in a manner similar to private business or where the County has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability. The County operates four Enterprise Funds. The graphs below present an overall summary of the Enterprise Funds budgets. The following pages display fund statements for these funds.

WHERE IT COMES FROM...

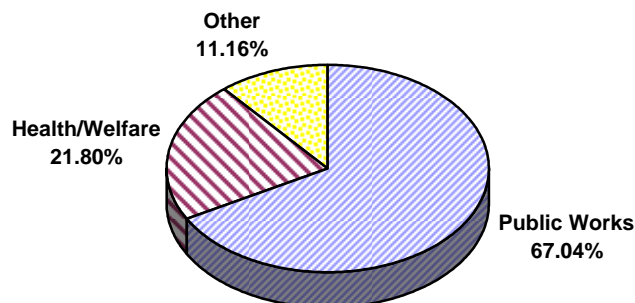
FY 2006 Charleston County Enterprise Funds



Total Available Budgeted: \$50,527,509

WHERE IT GOES TO...

FY 2006 Charleston County Enterprise Funds



Total Uses: \$50,527,509*

***Includes \$497,330 in budgeted increases in ending balances.**

Charleston County, South Carolina
Enterprise Fund
Department of Alcohol and Other Drug Abuse Services
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 6,292,867	\$ 7,427,963	\$ 7,860,689	\$ 7,860,689	\$ 7,799,818
Revenues:					
Taxes	359	(2,917)	-	-	-
Intergovernmental	6,200,942	5,727,915	5,815,810	5,815,810	6,597,771
Charges and Fees	1,343,515	1,970,690	2,018,120	2,018,120	1,664,753
Miscellaneous	269	7,984	-	-	-
Leases and Rentals	10,176	13,483	43,344	43,344	43,344
Subtotal	7,555,261	7,717,155	7,877,274	7,877,274	8,305,868
Interfund Transfer In	1,843,954	2,178,724	2,969,331	2,969,331	3,404,340
Total Available	15,692,082	17,323,842	18,707,294	18,707,294	19,510,026
Expenditures:					
Personnel	4,753,959	5,277,330	5,709,148	5,709,148	5,058,597
Operating	3,115,834	3,851,390	4,447,633	4,461,387	5,937,611
Capital	-	-	59,400	59,400	19,000
Debt Service	394,326	334,433	677,541	677,541	687,819
Subtotal	8,264,119	9,463,153	10,893,722	10,907,476	11,703,027
Total Disbursements	8,264,119	9,463,153	10,893,722	10,907,476	11,703,027
Invested in capital assets	3,208,518	3,189,553	3,189,553	3,189,553	3,189,553
Reserved	81,215	13,754	13,754	-	-
Unreserved/Undesignated	4,138,230	4,657,382	4,610,265	4,610,265	4,617,446
Ending Balance, June 30	<u>\$ 7,427,963</u>	<u>\$ 7,860,689</u>	<u>\$ 7,813,572</u>	<u>\$ 7,799,818</u>	<u>\$ 7,806,999</u>

Note: Refer to pages 249-270 for budget narratives related to this fund.

Charleston County, South Carolina
Enterprise Fund
Internal Services - Parking Garages
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 11,769,564	\$ 12,595,789	\$ 8,254,074	\$ 8,254,074	\$ 7,844,351
Revenues:					
Charges and Fees	2,752,600	2,939,129	1,477,455	1,477,455	1,650,000
Interest		4,311			
Miscellaneous	9,397	5,266,831	-	-	-
Leases and Rentals	80,488	84,694	84,365	84,365	86,050
Subtotal	2,842,485	8,294,965	1,561,820	1,561,820	1,736,050
Interfund Transfer In	669,658	768,290	570,903	570,903	333,357
Total Available	15,281,707	21,659,044	10,386,797	10,386,797	9,913,758
Expenditures:					
Personnel	570,320	597,483	558,997	558,997	676,140
Operating	1,176,805	1,150,241	400,417	702,546	444,290
Capital	-	-	280,000	280,000	25,000
Debt Service	938,793	569,146	818,903	820,903	833,357
Subtotal	2,685,918	2,316,870	2,058,317	2,362,446	1,978,787
Interfund Transfer Out	-	11,088,100	180,000	180,000	138,936
Total Disbursements	2,685,918	13,404,970	2,238,317	2,542,446	2,117,723
Invested in capital assets	8,863,303	5,262,677	5,262,677	5,262,677	5,262,677
Reserved	26,996	308,033	308,033	-	-
Unreserved/Undesignated	3,705,490	2,683,364	2,577,770	2,581,674	2,533,358
Ending Balance, June 30	\$ 12,595,789	\$ 8,254,074	\$ 8,148,480	\$ 7,844,351	\$ 7,796,035

Note: Refer to pages 291-293 for budget narratives related to this fund.

Charleston County, South Carolina
Enterprise Fund
Planning - Emergency 911 Communications
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 1,669,506	\$ 1,865,742	\$ 2,218,977	\$ 2,218,977	\$ 2,155,388
Revenues:					
Intergovernmental	-	-	810,704	810,704	-
Charges and Fees	1,194,292	1,273,381	1,450,000	1,450,000	1,300,000
Subtotal	1,194,292	1,273,381	2,260,704	2,260,704	1,300,000
Total Available	2,863,798	3,139,123	4,479,681	4,479,681	3,455,388
Expenditures:					
Personnel	46,346	58,228	72,397	72,397	75,193
Operating	951,710	861,918	843,795	843,795	734,658
Capital	-	-	1,408,101	1,408,101	-
Subtotal	998,056	920,146	2,324,293	2,324,293	809,851
Total Disbursements	998,056	920,146	2,324,293	2,324,293	809,851
Invested in capital assets	696,635	532,311	532,311	532,311	532,311
Reserved	207,438	-	-	-	-
Unreserved/Undesignated	961,669	1,686,666	1,623,077	1,623,077	2,113,226
Ending Balance, June 30	\$ 1,865,742	\$ 2,218,977	\$ 2,155,388	\$ 2,155,388	\$ 2,645,537

Note: Refer to page 190 for budget narrative related to this fund.

Charleston County, South Carolina
Enterprise Fund
Solid Waste
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 34,731,403	\$ 38,504,191	\$ 43,852,868	\$ 43,852,868	\$ 42,796,670
Revenues:					
Intergovernmental	375,546	212,777	125,000	125,000	127,000
Charges and Fees	29,817,477	32,914,913	30,431,000	30,236,000	33,373,800
Interest	640,025	392,101	450,000	450,000	417,000
Miscellaneous	-	6,602	-	-	-
Subtotal	30,833,048	33,526,392	31,006,000	30,811,000	33,917,800
Interfund Transfer In	650,000	654,080	650,110	650,000	800,000
Total Available	66,214,451	72,684,663	75,508,978	75,313,868	77,514,470
Expenditures:					
Personnel	4,920,117	5,395,689	5,937,217	5,872,714	6,226,687
Operating	21,115,047	22,000,981	22,896,558	22,949,460	25,714,891
Capital	-	-	1,777,000	2,146,557	2,658,000
Debt Service	1,021,246	770,501	898,467	898,467	-
Subtotal	27,056,410	28,167,171	31,509,242	31,867,198	34,599,578
Interfund Transfer Out	653,850	664,624	650,000	650,000	800,000
Total Disbursements	27,710,260	28,831,795	32,159,242	32,517,198	35,399,578
Invested in capital assets	9,741,602	9,829,902	9,829,902	9,829,902	9,829,902
Reserved	995,333	669,265	669,265	-	-
Unreserved/Designated	21,871,350	18,915,346	18,915,346	18,915,346	18,915,346
Unreserved/Undesignated	5,895,906	14,438,355	13,935,223	14,051,422	13,369,644
Ending Balance, June 30	\$ 38,504,191	\$ 43,852,868	\$ 43,349,736	\$ 42,796,670	\$ 42,114,892

Note: This fund is comprised of the Solid Waste Department and the User Fee Administration Division of the Business License/User Fee Department.

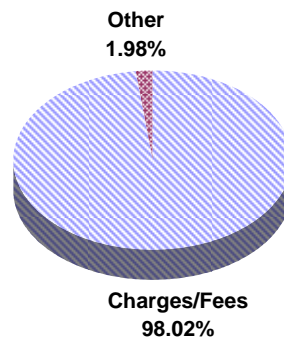
Internal Service Funds

Charleston County

The Internal Service Funds account for operations that provide services to other departments or agencies of the County, or to other governments, on a cost reimbursement basis. The County operates four Internal Service Funds. The graphs below present an overall summary of the Internal Service Funds budgets. The following pages display fund statements for these funds.

WHERE IT COMES FROM...

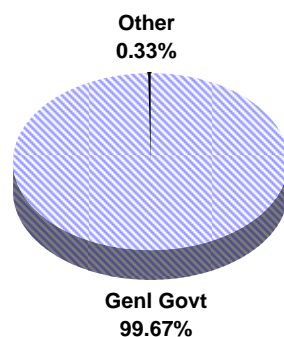
FY 2006 Charleston County Internal Service Funds



Total Available Budgeted: \$32,693,249

WHERE IT GOES TO...

FY 2006 Charleston County Internal Service Funds



Total Uses: \$32,693,249

Charleston County, South Carolina
Internal Service Fund
Employee Benefits Trust
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 3,181,556	\$ 2,617,705	\$ 1,867,705	\$ 1,867,705	\$ 1,367,705
Revenues:					
Charges and Fees	12,683,130	13,574,504	15,007,000	15,519,676	17,431,000
Interest	37,656	19,041	35,000	35,000	35,000
Subtotal	12,720,786	13,593,545	15,042,000	15,554,676	17,466,000
Total Available	15,902,342	16,211,250	16,909,705	17,422,381	18,833,705
Expenditures:					
Personnel	-	-	-	-	-
Operating	13,284,637	14,343,545	15,542,000	16,054,676	17,716,000
Capital	-	-	-	-	-
Subtotal	13,284,637	14,343,545	15,542,000	16,054,676	17,716,000
Interfund Transfer Out	-	-	-	-	30,000
Total Disbursements	13,284,637	14,343,545	15,542,000	16,054,676	17,746,000
Reserved	-	127	127	-	-
Unreserved/Undesignated	2,617,705	1,867,578	1,367,578	1,367,705	1,087,705
Ending Balance, June 30	\$ 2,617,705	\$ 1,867,705	\$ 1,367,705	\$ 1,367,705	\$ 1,087,705

Charleston County, South Carolina
Internal Service Fund
Internal Services - Fleet Operations / Procurement Services - Central Parts Warehouse
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 13,402,004	\$ 11,252,387	\$ 11,045,634	\$ 11,045,634	\$ 10,264,468
Revenues:					
Charges and Fees	5,498,327	6,664,328	6,604,471	6,604,471	7,152,712
Leases and Rentals	62,327	-	-	-	-
Miscellaneous	193,996	218,077	-	-	-
Subtotal	5,754,650	6,882,405	6,604,471	6,604,471	7,152,712
Interfund Transfer In	2,305,372	3,078,766	80,001	80,001	80,001
Total Available	21,462,026	21,213,558	17,730,106	17,730,106	17,497,181
Expenditures:					
Personnel	1,518,051	1,630,423	1,702,983	1,702,983	1,788,917
Operating	8,645,964	8,500,795	4,930,988	4,937,298	5,356,795
Capital	-	-	97,930	745,356	99,500
Debt Service	39,224	36,706	80,001	80,001	80,001
Subtotal	10,203,239	10,167,924	6,811,902	7,465,638	7,325,213
Interfund Transfer Out	6,400	-	-	-	-
Total Disbursements	10,209,639	10,167,924	6,811,902	7,465,638	7,325,213
Invested in capital assets	9,708,527	8,657,586	8,657,586	8,657,586	8,657,586
Reserved	765,519	1,098,265	1,098,265	-	-
Unreserved/Undesignated	778,341	1,289,783	1,162,353	1,606,882	1,514,382
Ending Balance, June 30	<u>\$ 11,252,387</u>	<u>\$ 11,045,634</u>	<u>\$ 10,918,204</u>	<u>\$ 10,264,468</u>	<u>\$ 10,171,968</u>

Note: This fund is comprised of the Fleet Operations Division of the Internal Services Department and the Central Parts Warehouse Division of the Procurement Department.

Note: Refer to pages 285-287 and 302-303 for budget narratives related to this fund.

Charleston County, South Carolina
Internal Service Fund
Internal Services - Office Support Services
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 876,385	\$ 880,813	\$ 717,669	\$ 717,669	\$ 607,521
Revenues:					
Charges and Fees	3,059,411	3,011,032	3,268,970	3,119,984	3,399,757
Subtotal	3,059,411	3,011,032	3,268,970	3,119,984	3,399,757
Interfund Transfer In	-	-	38,000	38,000	-
Total Available	3,935,796	3,891,845	4,024,639	3,875,653	4,007,278
Expenditures:					
Personnel	886,014	962,250	989,707	967,893	1,116,964
Operating	2,168,969	2,206,426	2,421,002	2,184,527	2,245,293
Capital	-	-	81,493	115,712	37,500
Subtotal	3,054,983	3,168,676	3,492,202	3,268,132	3,399,757
Interfund Transfer Out	-	5,500	-	-	-
Total Disbursements	3,054,983	3,174,176	3,492,202	3,268,132	3,399,757
Invested in capital assets	503,771	354,458	354,458	354,458	354,458
Reserved	185,008	76,333	76,333	-	-
Unreserved/Undesignated	192,034	286,878	101,646	253,063	253,063
Ending Balance, June 30	<u>\$ 880,813</u>	<u>\$ 717,669</u>	<u>\$ 532,437</u>	<u>\$ 607,521</u>	<u>\$ 607,521</u>

Note: This fund is comprised of the Office Services Division, the Records Management Division and the Telecommunications Division of Internal Services.

Note: Refer to pages 288-290, 294-295 and 296-297 for budget narratives related to this fund.

Charleston County, South Carolina
Internal Service Fund
Safety & Risk Management - Safety/Workers' Compensation
Fund Statement

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2005 Projected	FY 2006 Approved
Beginning Balance, July 1	\$ 2,187,087	\$ 307,618	\$ 272,980	\$ 272,980	\$ 625,000
Revenues:					
Intergovernmental	-	-	-	-	2,400
Charges and Fees	1,873,701	3,632,292	3,542,116	3,894,136	4,059,879
Interest	50,484	33,518	30,000	30,000	35,000
Miscellaneous	4,164	6,276	-	-	-
Subtotal	1,928,349	3,672,086	3,572,116	3,924,136	4,097,279
Total Available	4,115,436	3,979,704	3,845,096	4,197,116	4,722,279
Expenditures:					
Personnel	358,560	367,833	366,884	366,884	387,142
Operating	3,449,258	3,338,891	3,178,232	3,178,232	3,792,137
Capital	-	-	27,000	27,000	43,000
Subtotal	3,807,818	3,706,724	3,572,116	3,572,116	4,222,279
Total Disbursements	3,807,818	3,706,724	3,572,116	3,572,116	4,222,279
Unreserved/Undesignated	307,618	272,980	272,980	625,000	500,000
Ending Balance, June 30	\$ 307,618	\$ 272,980	\$ 272,980	\$ 625,000	\$ 500,000

Note: Refer to pages 211-213 for budget narratives related to this fund.

COUNTY COUNCIL

GENERAL FUND

GENERAL GOVERNMENT

Mission: County Council makes policy decisions for Charleston County as established by state law, sets primary policies establishing the community vision, states the organizational mission, and defines any area of the County Administrator's authority not specifically addressed by state law.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	11.00	11.00	11.00	11.00	0.00	0.0
Charges and Fees	\$ 1,500	\$ -	\$ -	\$ -	\$ -	0.0
TOTAL REVENUES	1,500	-	-	-	-	0.0
Interfund Transfer In	-	9,428,000	-	-	-	0.0
TOTAL SOURCES	<u>\$ 1,500</u>	<u>\$ 9,428,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0
Personnel	\$ 260,588	\$ 276,841	\$ 283,142	\$ 288,974	\$ 5,832	2.1
Operating	338,211	9,493,435	349,332	348,083	(1,249)	(0.4)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>598,799</u>	<u>9,770,276</u>	<u>632,474</u>	<u>637,057</u>	<u>4,583</u>	0.7
Contingency	1,563,678	1,781,303	1,919,000	2,765,282	846,282	44.1
Less: Appropriations to Depts.	(632,116)	(1,075,602)	(575,000)	-	575,000	(100.0)
Less: Lapsed at Fiscal Year-end	(931,562)	(705,701)	-	-	-	0.0
Contingency Balance	<u>-</u>	<u>-</u>	<u>1,344,000</u>	<u>2,765,282</u>	<u>1,421,282</u>	105.8
Interfund Transfer Out	<u>6,673</u>	<u>49,324</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL DISBURSEMENTS	<u>\$ 605,472</u>	<u>\$ 9,819,600</u>	<u>\$ 1,976,474</u>	<u>\$ 3,402,339</u>	<u>\$ 1,425,865</u>	72.1

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures represent reduced funding for the Senior Citizen Center according to schedule.
- Council's contingency originally contained \$650,000. During budget deliberations, Council increased their contingency by \$2,115,282 for a total of \$2,765,282.

ACCOMMODATIONS TAX

SPECIAL REVENUE FUND

CULTURE AND RECREATION

Mission: The Accommodations Tax, as mandated by State law, requires a two percent tax on transient accommodations to encourage and support tourism.

PROGRAM SUMMARY:	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2006 Approved</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	-
Intergovernmental	\$ 17,023	\$ 20,171	\$ 18,000	\$ 20,000	\$ 2,000	11.1
TOTAL REVENUES	<u>\$ 17,023</u>	<u>\$ 20,171</u>	<u>\$ 18,000</u>	<u>\$ 20,000</u>	<u>\$ 2,000</u>	11.1
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	-	-	-	-	-	0.0
Interfund Transfers Out	17,023	20,171	18,000	20,000	2,000	11.1
TOTAL DISBURSEMENTS	<u>\$ 17,023</u>	<u>\$ 20,171</u>	<u>\$ 18,000</u>	<u>\$ 20,000</u>	<u>\$ 2,000</u>	11.1

Funding Adjustments for FY 2006 Include:

- Revenues reflect an increase based on historical trends.
- Interfund transfer out represents the amount transferred to the General Fund as determined by State law.

CONTRIBUTIONS

GENERAL FUND

GENERAL GOVERNMENT

Mission: County Council appropriates contributions on an annual basis to some of the worthwhile organizations requesting funds.

PROGRAM SUMMARY:	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2006 Approved</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Positions/FTE	-	-	-	-	-	-
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	377,503	328,500	336,500	394,250	57,750	17.2
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 377,503</u>	<u>\$ 328,500</u>	<u>\$ 336,500</u>	<u>\$ 394,250</u>	<u>\$ 57,750</u>	17.2

Funding Adjustments for FY 2006 Include:

- Council received requests from twenty-nine agencies totaling \$1,549,201. During budget deliberations, Council increased funding for contributions by \$117,750 and allocated funds to sixty-seven agencies.

INTERNAL AUDITOR

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Internal Audit Department provides County Council and Administration with information and recommendations to improve the accounting and safeguarding of County resources and the efficiency and effectiveness of County operations.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	0.00	0.0
Personnel	\$ 128,413	\$ 136,174	\$ 140,749	\$ 164,706	\$ 23,957	17.0
Operating	7,999	6,437	6,711	9,295	2,584	38.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 136,412</u>	<u>\$ 142,611</u>	<u>\$ 147,460</u>	<u>\$ 174,001</u>	<u>\$ 26,541</u>	18.0

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect an increase due in part to the conversion of an administrative position to a professional position during FY 2005. In addition, temporary pay has increased to provide some administrative support. Personnel costs also reflect the higher costs of fringe benefits.
- Operating expenditures include an increase in training for the converted position.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Research the needs of various levels of management for audit assistance.

Objective 1(a): Based on an Annual Audit Plan approved by County Council, 100% of scheduled audits and activities will be completed.

Objective 1(b): Cost per audit hour will not exceed the outside rate of \$85.00 per hour.

Initiative V: Quality Control

Department Goal 2: Develop early warning indicators to quickly identify problem areas.

Objective 2(a): Survey departments regarding the value received from the audit with an average score of 75 on a scale of 1-100.

Objective 2(b): Based on completed audits, 75% of audit recommendations will be accepted and implemented within 12 months of audit report date.

INTERNAL AUDITOR (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2004	FY 2005	FY 2006
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Output:				
Council audit reports	1(a)	13	11	19
Periodic monitoring reports	1(a)	7	8	9
Recommendations in audit reports ¹	2(b)	25	16	20
Efficiency:				
Cost per audit hour	1(b)	\$59.76	\$48.94	\$60.00
Outcome:				
Completion percent of Annual Audit Plan	1(a)	100%	100%	100%
Surveys returned	2(a)	75.0%	55.6%	75.0%
Average evaluation score	2(a)	93	96	90
Recommendations accepted and implemented	2(b)	18	14	15
Percent of recommendations accepted and implemented	2(b)	72.0%	87.5%	75.0%

¹This total does not include recommendations in Memorandums of Minor Exceptions or Periodic Monitoring Reports.

2006 ACTION STEPS

Department Goal 1

- Revise and update departmental audit manual.

Department Goal 2

- Install and implement computer software to provide continuous monitoring activities.

LEGAL

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Legal Department advises, represents, and defends the Charleston County Council, its members, and all County employees before all courts and administrative bodies; drafts and enforces ordinances; and collects existing claims in favor of Charleston County.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	5.56	5.56	5.56	5.56	0.00	0.0
Personnel	\$ 323,072	\$ 343,376	\$ 397,754	\$ 408,558	\$ 10,804	2.7
Operating	826,673	678,779	474,481	328,308	(146,173)	(30.8)
Operating reimbursements	(210,088)	(226,649)	(260,000)	-	260,000	(100.0)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 939,657</u>	<u>\$ 795,506</u>	<u>\$ 612,235</u>	<u>\$ 736,866</u>	<u>\$ 124,631</u>	20.4

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures reflect a reduction in budgeted amounts for legal services largely due to the Voting Rights Act suit.
- Operating reimbursements reflect a reduction in budgeted amounts for reimbursements related to legal services largely due to the Voting Rights Act suit.

STATE AGENCIES

GENERAL FUND

JUDICIAL/HEALTH AND WELFARE

Mission: County Council makes contributions to five state agencies including Public Defender, the State Probation and Parole, the Mental Health Center, the Department of Social Services (DSS), and the Health Department. Listed respectively, agencies represent the indigent accused of criminal acts; supervise those people who are placed on parole or probation by General Sessions Court; provide services which include therapy, counseling, assessment, and classes; provide services to the indigent; and administer community-focused programs, including those designed to prevent the spread of disease and waste disposal improvement.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Charges and Fees	\$ 138,418	\$ 138,506	\$ 130,000	\$ 137,500	\$ 7,500	5.8
TOTAL REVENUES	<u>\$ 138,418</u>	<u>\$ 138,506</u>	<u>\$ 130,000</u>	<u>\$ 137,500</u>	<u>\$ 7,500</u>	5.8
Public Defender	\$ 1,235,200	\$ 1,457,629	\$ 1,622,375	\$ 2,200,000	\$ 577,625	35.6
State Probation and Parole	749	-	850	850	-	0.0
Mental Health Center	52,987	52,987	52,987	52,987	-	0.0
Department of Social Services	152,257	152,257	75,000	75,000	-	0.0
Health Department	219,876	231,567	257,859	257,859	-	0.0
TOTAL EXPENDITURES	<u>\$ 1,661,069</u>	<u>\$ 1,894,440</u>	<u>\$ 2,009,071</u>	<u>\$ 2,586,696</u>	<u>\$ 577,625</u>	28.8

Funding Adjustments for FY 2006 Include:

Contributions to State Agencies reflect an increase in the Public Defender's budget which includes a Cost of Living Adjustment (COLA), longevities, and an increase to replace reduced State funding. During budget deliberations, Council increased the Public Defender's budget by \$400,000 for salary adjustments. In addition, Council restored \$52,987 for the Mental Health Center during deliberations. All other budgets remain unchanged.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide quality legal representation of indigent citizens of Charleston County charged with crimes.

Objective 1(a): Participation in court sponsored initiatives towards swifter case management.

Objective 1(b): Reduce percent of cases in which Public Defender staff attorneys make motions for continuance on the day of trial which are based on grounds that should have been foreseeable during discovery by defense counsel.

Objective 1(c): Address Adult/Juvenile Detention Center overcrowding by monitoring number of Adult/Juvenile Detention Center case dispositions handled by public defenders.

Objective 1(d): Reduce the number of repeat offenders by making recommendations for treatment or counseling to clients or tailored sentence recommendations for the court.

Objective 1(e): Increase the Public Defenders' role in the community and assist in discouraging indigent involvement with criminal activity by having a greater presence in the schools and greater participation in community projects.

STATE AGENCIES (continued)

GENERAL FUND

JUDICIAL/HEALTH AND WELFARE

MEASURES:		FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Objective				
Output:				
Case law meetings and in-house training per attorney	1(a)(b)(c)(d)	6	6	6
In-house training sessions for paralegals	1(a)(b)(d)	2	2	2
Jail cases pending per attorney per month	1(a)(d)	40	50	50
Community and schools activities attended	1(e)	15	16	16
Efficiency:				
Hours spent per case law meeting per attorney	1(a)(b)(c)(d)	10	10	10
Hours spent per in-house training session per paralegal	1(a)(b)(d)	2	2	2
Average number of cases per attorney	1(a)(d)	307	299	299
Hours spent per community/school activities per staff	1(e)	8.2	8.5	8.5
Outcome:				
Cases disposed of annually by:	1(a)(b)(c)(d)			
<u>General Sessions (jail only)¹</u>				
Trials		11	8	8
Guilty Pleas		862	1,039	1,039
Probation Violations		340	309	309
Other		303	440	440
<u>Family Court/Juveniles (jail & non-jail)¹</u>				
Trials		3	6	6
Total petitions disposed		1298	1,527	1,527

¹Totals are subject to change when periodic audits of cases are conducted.

2006 ACTION STEPS

Department Goal 1

- Identify programs and procedures that impact jail overcrowding.

TRANSPORTATION SALES TAX AGENCIES

SPECIAL REVENUE FUND

GENERAL GOVERNMENT

Mission: County Council makes contributions to the Charleston Area Regional Transportation Authority and the Rural Transportation Management Association (RTMA). These agencies provide transit needs to the urban and rural areas of the Charleston area.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
CARTA	\$ -	\$ -	\$ 640,970	\$ 7,549,030	\$ 6,908,060	1077.8
RTMA	-	-	-	200,000	200,000	100.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 640,970</u>	<u>\$ 7,749,030</u>	<u>\$ 7,108,060</u>	1109.0

Funding Adjustments for FY 2006 Include:

- Contributions to Charleston Area Regional Transportation Authority (CARTA) include an increase of \$6.9 million and reflect full-year collections of the Transportation Sales Tax. The funding for CARTA provides restoration and expansion of services. In addition, the contribution to CARTA reflects funding to repurchase the authority's operating facility. During budget deliberations, Council accelerated \$1.0 million to CARTA from funding originally scheduled for distribution between FY 2010 and FY 2019.
- Contributions to the Rural Transportation Management Authority (RTMA) reflect an increase of \$200,000 to expand services in the rural areas of Charleston County.



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AUDITOR

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Auditor prepares legal records for all real and personal property; assembles real property, personal property and motor vehicle information to establish a fair market value; and computes assessed values. The Auditor calculates and sets millage for all county taxing authorities and provides all exemptions as mandated.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	30.00	30.00	30.00	30.00	0.00	0.0
Licenses and Permits	\$ 1,005	\$ 1,125	\$ 1,000	\$ 1,000	\$ -	0.0
Intergovernmental	11,802	10,732	10,732	10,732	-	0.0
Charges and Fees	426	500	200	100	(100)	(50.0)
TOTAL REVENUES	<u>\$ 13,233</u>	<u>\$ 12,357</u>	<u>\$ 11,932</u>	<u>\$ 11,832</u>	<u>\$ (100)</u>	<u>(0.8)</u>
Personnel	\$ 1,300,731	\$ 1,355,460	\$ 1,424,751	\$ 1,471,807	\$ 47,056	3.3
Operating	197,064	168,085	220,809	215,337	(5,472)	(2.5)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	1,497,795	1,523,545	1,645,560	1,687,144	41,584	2.5
Interfund Transfer Out	-	6,337	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 1,497,795</u>	<u>\$ 1,529,882</u>	<u>\$ 1,645,560</u>	<u>\$ 1,687,144</u>	<u>\$ 41,584</u>	<u>2.5</u>

Funding Adjustments for FY 2006 Include:

- Revenues reflect lower copy charges due to availability of record cards on the Internet.
- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures represent a decrease in tax supplies based on historical usage.

Performance Measures:

Initiative I: Service Deliver

Department Goal 1: To assure fair and equal treatment of all citizens.

Objective 1(a): Establish fair market values for personal property and motor vehicles with 100% accuracy.

Objective 1(b): Ensure a closure to all property tax concerns with 100% accuracy.

Objective 1(c): Calculate and set millage rates for all taxing authorities in Charleston County with 100% accuracy.

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: To maximize efficiency to the public.

Objective 2(a): Maintain accurate real property and personal mailing addresses with 100% accuracy.

Objective 2(b): Perform daily data entry activity with 100% accuracy.

Objective 2(c): Ensure Homestead Exemptions and Property Tax Relief are administered with 100% accuracy.

AUDITOR (continued)

GENERAL FUND

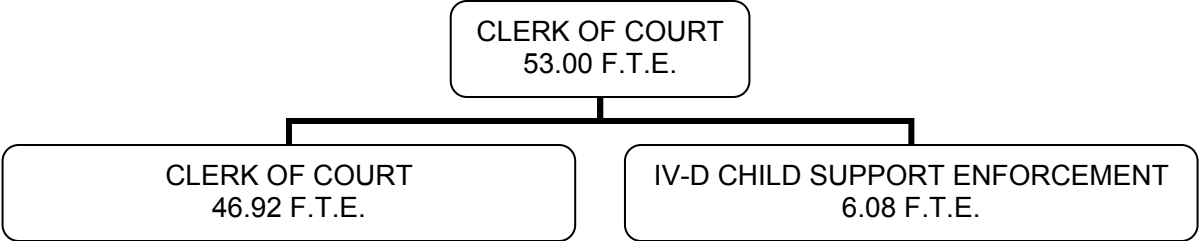
GENERAL GOVERNMENT

MEASURES:		FY 2004	FY 2005	FY 2006
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Output:				
Refunds processed	1(b),2(b)	2,210	2,189	2,000
Property record cards accessed	1(b)	35,800	3,554	3,500
Set millage/projected revenue for taxing authorities	1(c)	32	32	32
Tax notices processed	2(a)	520,000	545,000	545,000
Deed transfers processed	2(b)	19,100	19,100	18,600
Measurement changes processed	2(b)	3,945	3,500	3,500
Homestead Exemptions/Property Tax Relief processed	2(c)	17,255	17,650	18,000
Efficiency:				
Average time in minutes per deed transfer to process	2(b)	4	3	3
Outcome:				
Fair Market Value accuracy rate	1(a)	100%	100%	100%
Set millage accuracy rate	1(c)	100%	100%	100%
Percent of returned mail	2(a)	3.5%	2.5	2.5%
Deed transfer accuracy rate	1(b),2(b)	99.0%	99.0%	100%
Measurement change accuracy rate	2(b)	99.0%	99.0%	100%
Homestead Exemptions/Property Tax Relief accuracy rate	2(c)	100%	100%	100%

2006 ACTION STEPS

➤ Not Applicable

CLERK OF COURT



CLERK OF COURT

Mission: The Clerk of Court provides administrative support for the Ninth Judicial Circuit Court and Family Court, maintains dockets of the courts, maintains court records, and handles reporting requirements.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	53.00	53.00	53.00	53.00	0.00	0.0
General Fund	\$ 1,829,084	\$ 1,748,946	\$ 1,592,067	\$ 1,686,575	\$ 94,508	5.9
Special Revenue Fund	<u>715,459</u>	<u>688,587</u>	<u>718,087</u>	<u>762,939</u>	<u>44,852</u>	6.2
TOTAL SOURCES	<u>\$ 2,544,543</u>	<u>\$ 2,437,533</u>	<u>\$ 2,310,154</u>	<u>\$ 2,449,514</u>	<u>\$ 139,360</u>	6.0
General Fund	\$ 2,301,738	\$ 2,335,288	\$ 2,441,393	\$ 2,605,063	\$ 163,670	6.7
Special Revenue Fund	<u>491,199</u>	<u>453,926</u>	<u>523,087</u>	<u>537,939</u>	<u>14,852</u>	2.8
TOTAL DISBURSEMENTS	<u>\$ 2,792,937</u>	<u>\$ 2,789,214</u>	<u>\$ 2,964,480</u>	<u>\$ 3,143,002</u>	<u>\$ 178,522</u>	6.0

Sources: Total sources represent anticipated growth in general session court costs and family court fees. These increases are partially offset by a decrease in DSS reimbursements based on FY 2005 collections.

Disbursements: Total disbursements reflect higher personnel costs for fringe benefits and an hourly rate increase for temporary staff. In addition, the higher cost of postage for mailers, additional records management costs, and a higher appropriation for jury fees contribute to this increase.

CLERK OF COURT (continued)

GENERAL FUND

JUDICIAL

DEPARTMENT - Clerk of Court

Mission: The Clerk of Court provides administrative support for the Ninth Judicial Circuit Court and Family Court, maintains dockets of the courts, maintains court records, and handles reporting requirements.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	46.92	46.92	46.92	46.92	0.00	0.0
Intergovernmental	\$ 240,174	\$ 301,897	\$ 201,567	\$ 151,575	\$ (49,992)	(24.8)
Charges and Fees	1,181,118	1,150,146	1,100,000	1,180,000	80,000	7.3
Fines and Forfeitures	401,219	292,960	286,500	347,500	61,000	21.3
Interest	6,573	3,943	4,000	7,500	3,500	87.5
TOTAL REVENUES	<u>\$ 1,829,084</u>	<u>\$ 1,748,946</u>	<u>\$ 1,592,067</u>	<u>\$ 1,686,575</u>	<u>\$ 94,508</u>	<u>5.9</u>
Personnel	\$ 1,841,431	\$ 1,883,566	\$ 1,999,760	\$ 2,067,040	\$ 67,280	3.4
Operating	441,568	451,722	441,633	538,023	96,390	21.8
Capital	18,739	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 2,301,738</u>	<u>\$ 2,335,288</u>	<u>\$ 2,441,393</u>	<u>\$ 2,605,063</u>	<u>\$ 163,670</u>	<u>6.7</u>

Funding Adjustments for FY 2006 Include:

- Revenues reflect an increase in general session court costs (fines) and family court fees based on FY 2005 collections. Revenues also represent a decrease in DSS reimbursements.
- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs. Personnel costs also include an increase in temporary costs to provide an hourly rate increase.
- Operating expenditures reflect an increase in appropriations for jury fees. Operating costs also reflect the higher cost of postage for mailers based on projected usage and an anticipated rate increase by the United States Postal Service. Also, records management costs are increased for converting microfilm to imaging.

CLERK OF COURT (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM - IV-D Child Support Enforcement

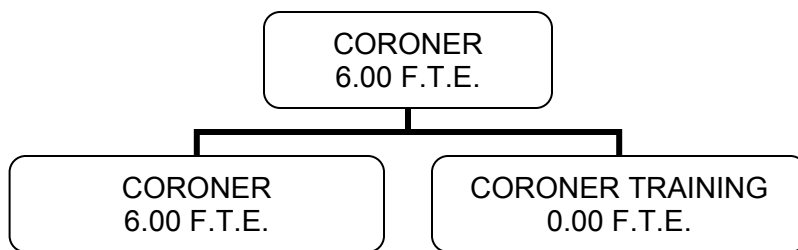
Mission: The Family Court Section collects and disperses the court ordered support obligations owed by non-custodial parents to their children.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	6.08	6.08	6.08	6.08	0.00	0.0
Intergovernmental	\$ 484,014	\$ 461,831	\$ 523,087	\$ 537,939	\$ 14,852	2.8
TOTAL REVENUES	<u>\$ 484,014</u>	<u>\$ 461,831</u>	<u>\$ 523,087</u>	<u>\$ 537,939</u>	<u>\$ 14,852</u>	2.8
Personnel	\$ 269,159	\$ 280,722	\$ 312,866	\$ 327,314	\$ 14,448	4.6
Operating	200,128	173,204	210,221	210,625	404	0.2
Capital	7,632	-	-	-	-	0.0
TOTAL EXPENDITURES	476,919	453,926	523,087	537,939	14,852	2.8
Interfund Transfers Out	14,280	-	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 491,199</u>	<u>\$ 453,926</u>	<u>\$ 523,087</u>	<u>\$ 537,939</u>	<u>\$ 14,852</u>	2.8
Increase (Use) of Fund Balance	\$ (7,185)	\$ 7,905	\$ -	\$ -	\$ -	0.0
Beginning Fund Balance	7,722	537	8,442	-	(8,442)	(100.0)
Ending Fund Balance	<u>\$ 537</u>	<u>\$ 8,442</u>	<u>\$ 8,442</u>	<u>\$ -</u>	<u>\$ (8,442)</u>	(100.0)

Funding Adjustments for FY 2006 Include:

- Revenues reflect anticipated growth in family court fees.
- Personnel expenditures reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect no significant change.

CORONER



CORONER

Mission: The Coroner is responsible for the coordination of independent death investigations and administers the Coroner Training program for Registered Nurse internships.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	6.00	6.00	6.00	6.00	0.00	0.0
General Fund	\$ 12,428	\$ 22,930	\$ 35,239	\$ 27,265	\$ (7,974)	(22.6)
Special Revenue Fund	15,825	10,170	18,360	10,950	(7,410)	(40.4)
TOTAL SOURCES	<u>\$ 28,253</u>	<u>\$ 33,100</u>	<u>\$ 53,599</u>	<u>\$ 38,215</u>	<u>\$ (15,384)</u>	(28.7)
General Fund	\$ 423,083	\$ 443,428	\$ 486,954	\$ 501,036	\$ 14,082	2.9
Special Revenue Fund	13,852	8,855	18,360	10,950	(7,410)	(40.4)
TOTAL DISBURSEMENTS	<u>\$ 436,935</u>	<u>\$ 452,283</u>	<u>\$ 505,314</u>	<u>\$ 511,986</u>	<u>\$ 6,672</u>	1.3

Sources: The sources for the Coroner's budget reflect lower projected charges and fees based on revised estimates for copy charges. In addition, training fees are reduced to reflect a lower volume of program participants.

Disbursements: Total disbursements reflect an increase in records services for microfilming. Also included are higher contracted services to reflect the Volunteer Rescue Squad beginning to charge for transportation services.

CORONER (continued)

GENERAL FUND

JUDICIAL

DEPARTMENT - Coroner

Mission: The Coroner is elected by the citizens of Charleston County and conducts independent investigations of deaths in the county, serving as a representative of the decedents and survivors. The investigation's purpose is to determine the manner of death and ensure that the circumstances surrounding it are thoroughly understood.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	6.00	6.00	6.00	6.00	0.00	0.0
Licenses and Permits	\$ 8,018	\$ 17,870	\$ 15,000	\$ 16,000	\$ 1,000	6.7
Intergovernmental	-	1,568	1,567	1,575	8	0.5
Charges and Fees	1,245	1,458	15,000	7,500	(7,500)	(50.0)
TOTAL REVENUES	9,263	20,896	31,567	25,075	(6,492)	(20.6)
Interfund Transfers In	3,165	2,034	3,672	2,190	(1,482)	(40.4)
TOTAL SOURCES	<u>\$ 12,428</u>	<u>\$ 22,930</u>	<u>\$ 35,239</u>	<u>\$ 27,265</u>	<u>\$ (7,974)</u>	(22.6)
Personnel	\$ 360,826	\$ 388,885	\$ 399,029	\$ 394,289	\$ (4,740)	(1.2)
Operating	62,257	54,543	68,925	106,747	37,822	54.9
Capital	-	-	19,000	-	(19,000)	(100.0)
TOTAL EXPENDITURES	<u>\$ 423,083</u>	<u>\$ 443,428</u>	<u>\$ 486,954</u>	<u>\$ 501,036</u>	<u>\$ 14,082</u>	2.9

Funding Adjustments for FY 2006 Include:

- Revenues reflect a decrease in projected charges and fees based on revised estimates for copy charges.
- Interfund transfer in reflects a decrease due to lower anticipated participation in the Coroner's Training program.
- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures represent an increase to microfilm required information. Also, contracted services are increased due to the Volunteer Rescue Squad beginning to charge for transportation services.

CORONER (continued)

GENERAL FUND

JUDICIAL

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To conduct independent, thorough investigations of deaths to determine the cause and manner of death in accordance with the South Carolina Code of Laws.

- Objective 1(a): Initiate an independent investigation into each death reported to the Coroner's Office to determine the cause and manner of death as provided for by the Code of Laws of SC.
- Objective 1(b): Obtain and review medical records, police reports, etc. and interview appropriate individuals as indicated within 7 to 10 business days following notification of death.
- Objective 1(c): Complete the Coroner's Report within 7 to 10 business days of reviewing all necessary documentation and information.
- Objective 1(d): Provide available information, as appropriate, to next of kin within 5 business days of the request.
- Objective 1(e): Provide available information, as appropriate, within 5 business days of receipt of a written request or subpoena.
- Objective 1 (f): Complete a minimum of 16 hours of approved continuing education as required by the Code of Laws of SC.
- Objective 1 (g): Arrange for the disposition of bodies within 6 months of death.
- Objective 1 (h): Participate in emergency response efforts launched by the Charleston County Disaster Preparedness and Emergency Response Teams.

MEASURES:

	<u>Objective</u>	<u>FY 2004 Actual¹</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Projected</u>
Output:				
Deaths investigated	1(a)(b)(c)(d)(e)	n/a	1,055	1,055
Child fatality reviews held	1(a)(b)(c)(d)(e)	n/a	8	8
Training hours completed ¹	1(f)(h)	n/a	140	140
Burial removal transit permits issued	1(g)	n/a	866	866
Cremation permits issued	1(g)	n/a	946	946
Number of educational and outreach programs provided	1(h)	n/a	1	1
Outcome:				
Percent of staff participating in disaster planning	1(f)(h)	n/a	100%	100%

¹ Measurements are new for FY 2005.

2006 ACTION STEPS

- Not Applicable

CORONER (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM – Coroner Training

Mission: The Coroner Training Program offers internships for Registered Nurses to gain hands on clinical experience under the direction of experienced forensic nurse death investigators to ensure nurses are able to thoroughly investigate deaths.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Charges and Fees	\$ 15,825	\$ 10,170	\$ 18,360	\$ 10,950	\$ (7,410)	(40.4)
TOTAL REVENUES	<u>\$ 15,825</u>	<u>\$ 10,170</u>	<u>\$ 18,360</u>	<u>\$ 10,950</u>	<u>\$ (7,410)</u>	<u>(40.4)</u>
Personnel	\$ 10,022	\$ 6,384	\$ 13,234	\$ 6,825	\$ (6,409)	(48.4)
Operating	665	437	1,454	1,935	481	33.1
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	10,687	6,821	14,688	8,760	(5,928)	(40.4)
Interfund Transfers Out	<u>3,165</u>	<u>2,034</u>	<u>3,672</u>	<u>2,190</u>	<u>(1,482)</u>	<u>(40.4)</u>
TOTAL DISBURSEMENTS	<u>\$ 13,852</u>	<u>\$ 8,855</u>	<u>\$ 18,360</u>	<u>\$ 10,950</u>	<u>\$ (7,410)</u>	<u>(40.4)</u>
Increase (Use) of Fund Balance	\$ 1,973	\$ 1,315	\$ -	\$ -	\$ -	0.0
Beginning Fund Balance	<u>296</u>	<u>2,269</u>	<u>3,584</u>	<u>-</u>	<u>(3,584)</u>	<u>(100.0)</u>
Ending Fund Balance	<u>\$ 2,269</u>	<u>\$ 3,584</u>	<u>\$ 3,584</u>	<u>\$ -</u>	<u>\$ (3,584)</u>	<u>(100.0)</u>

Funding Adjustments for FY 2006 Include:

- Revenues reflect a decrease in the volume of program participants.
- Personnel expenditures reflect a corresponding decrease due to lower participation.
- Operating expenditures reflect an increase related to anticipated program needs.
- Interfund transfer out reflects 20 percent of gross revenues that are transferred to the General Fund.

LEGISLATIVE DELEGATION

GENERAL FUND

GENERAL GOVERNMENT

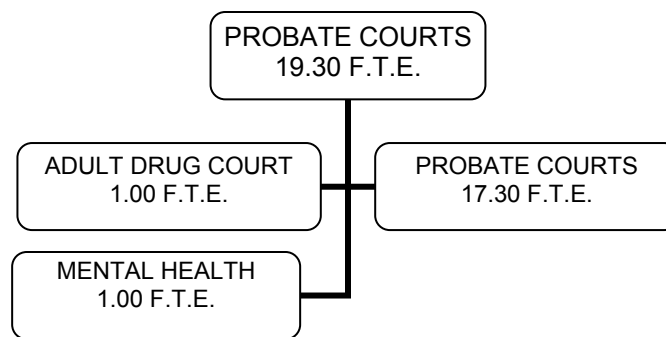
Mission: The Legislative Delegation serves as a liaison between the public, governmental agencies and the elected state legislators that represent Charleston County.

DEPARTMENTAL SUMMARY:	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2006 Approved</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	0.00	0.0
Personnel	\$ 122,945	\$ 128,384	\$ 132,955	\$ 135,838	\$ 2,883	2.2
Operating	13,545	14,317	20,911	20,893	(18)	(0.1)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 136,490</u>	<u>\$ 142,701</u>	<u>\$ 153,866</u>	<u>\$ 156,731</u>	<u>\$ 2,865</u>	1.9

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures represent no significant change.

PROBATE COURTS



PROBATE COURTS

Mission: The Probate Courts provide assistance to the citizens of Charleston County through the Estate Division, the Marriage License Division, The Commitment Division, and the Mental Health Court Division.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	19.30*	19.30*	19.30*	19.30	0.00	0.0
General Fund	\$ 972,307	\$ 982,101	\$ 876,567	\$ 1,006,575	\$ 130,008	14.8
Special Revenue Fund	92,719	150,524	152,500	181,534	29,034	19.0
TOTAL SOURCES	<u>\$ 1,065,026</u>	<u>\$ 1,132,625</u>	<u>\$ 1,029,067</u>	<u>\$ 1,188,109</u>	<u>\$ 159,042</u>	15.5
General Fund	\$ 1,090,670	\$ 1,193,329	\$ 1,266,114	\$ 1,354,570	\$ 88,456	7.0
Special Revenue Fund	102,612	150,524	152,500	181,534	29,034	19.0
TOTAL DISBURSEMENTS	<u>\$ 1,193,282</u>	<u>\$ 1,343,853</u>	<u>\$ 1,418,614</u>	<u>\$ 1,536,104</u>	<u>\$ 117,490</u>	8.3

* For FY 2003 through FY 2005, one FTE is in the Mental Health Court Grant.

Sources: Total sources represent an increase in Probate Court Fees and marriage license fees. In addition, sources reflect State funding for the Adult Drug Court.

Disbursements: Total disbursements reflect higher personnel costs due to increased fringe benefit costs and the addition of a position in the Mental Health Court. During the budget deliberations, Council added the Mental Health Court position to replace a previous grant position.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide the public with useful information through workshops and our Web site.

Objective 1(a): Assist the general public in establishing conservatorships and guardianships.

Objective 1(b): Provide a forum for the handling of involuntary commitments of alcohol and drug abuse and mental illness cases.

Objective 1(c): Reply to certified marriage license requests within 24 hours.

Objective 1(d): Provide a forum for the resolution of disputes in estates consisting of creditors' claims, elective share cases, and will contests.

Objective 1(e): Provide information and education to the general public through speeches and seminars to service organizations and educational groups.

Objective 1(f): Lower the estate age for estates open by 5%.

Initiative III: Long-Term Financial Planning

Department Goal 2: Maintain accountability of delinquencies through calendar year reports.

Objective 2: Monitor annual accountings and guardianship reports in active files to keep delinquencies below 3%.

PROBATE COURTS (continued)

Initiative IV: Workflow Analysis-Process Management

Department Goal 3: To comply with South Carolina Law for marriage licenses and probating estates through the education of staff.

Objective 3(a): Ensure annual compliance with South Carolina Law in the sale of marriage licenses.

Objective 3(b): Ensure completion of mandatory probate forms in statutory time periods for probating estates.

MEASURES:		FY 2004	FY 2005	FY 2006
	Objective	Actual	Actual	Projected
Output:				
Number of conservatorships and guardianships ¹	1(a)	140	226	160
Court cases filed ¹	1(b)	1,871	1,900	1,900
Certified copies issued	1(c)	2,429	2,644	2,400
Cases scheduled for litigation	1(b)(d)	822	804	800
Estates opened ¹	1(d)	1,890	841	1,850
Speaking engagements	1(e)(f)	30	36	30
Number of accountings and guardianship reports	2	775	851	850
Marriage licenses issued	3(a)	3,621	3,712	3,700
Mandatory probate forms completed	3(b)	2,500	2,500	2,500
Efficiency:				
Average cases per clerk	1(b)(d)	500	500	500
Outcome:				
Estates Open:	1(e)(f)			
366 days to 455 days		291	250	250
456 days to 540 days		180	150	150
541 days to 720 days		165	125	125
721 days or more		826	300	300
Percentage of delinquent accountings and guardianships ²	2	17.0%	3.0%	3.0%
South Carolina Law compliance	3(a)	100%	100%	100%
Certified marriage license compliance	3(a)	100%	100%	100%
Mandatory probate form compliance	3(b)	100%	100%	100%

¹ Annualized based on a calendar year.

² Reflects a calendar year.

2006 ACTION STEPS

Department Goal 2

- Secure permanent funding for the Mental Health Court Program in addition to working toward placement and transportation assistance for the participants in the program.
- Continue applying for grant funding to enhance the Adult Drug Court Program.
- Upgrade the computer software system in the Commitment Division.

PROBATE COURTS (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM – Adult Drug Court

Mission: The Adult Drug Court promotes referral, treatment, and follow-up of adults involved in non-violent criminal behavior and substance abuse with successful prevention and intervention efforts that can have a significant impact on incarceration rates in Charleston County.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	0.00	0.0
Intergovernmental	\$ 37,861	\$ 10,000	\$ -	\$ 30,000	\$ 30,000	100.0
Charges and Fees	<u>5,275</u>	<u>20,702</u>	<u>30,000</u>	<u>30,000</u>	<u>-</u>	<u>0.0</u>
TOTAL REVENUES	43,136	30,702	30,000	60,000	30,000	100.0
Interfund Transfer In	<u>49,583</u>	<u>119,822</u>	<u>122,500</u>	<u>121,534</u>	<u>(966)</u>	<u>(0.8)</u>
TOTAL SOURCES	<u>\$ 92,719</u>	<u>\$ 150,524</u>	<u>\$ 152,500</u>	<u>\$ 181,534</u>	<u>\$ 29,034</u>	<u>19.0</u>
Personnel	\$ 59,764	\$ 644	\$ 51,487	\$ 52,307	\$ 820	1.6
Operating	42,848	149,880	101,013	129,227	28,214	27.9
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL EXPENDITURES	<u>\$ 102,612</u>	<u>\$ 150,524</u>	<u>\$ 152,500</u>	<u>\$ 181,534</u>	<u>\$ 29,034</u>	<u>19.0</u>
Increase (Use) of Fund Balance	\$ (9,893)	\$ -	\$ -	\$ -	\$ -	0.0
Beginning Fund Balance	<u>9,893</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0</u>

Funding Adjustments for FY 2006 Include:

- Revenues reflect a contribution from the State to support program costs. The Solicitor has allowed one-third of the State contribution for drug courts to fund the Adult Drug Court.
- Interfund transfer in reflects funds appropriated from the General Fund for the difference between program revenues and expenses. The majority of this funding comes from marriage licenses.
- Personnel expenditures reflect the actual grade and step of the incumbent, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect an increase in contracted services to replace counselors previously provided by Charleston/Dorchester Mental Health.

PROBATE COURTS (continued)

GENERAL FUND

JUDICIAL

DIVISION – Mental Health Court

Mission: The Mental Health Court diverts the mentally ill involved in non-violent criminal behavior away from incarceration with successful prevention and intervention efforts that can have a significant impact on incarceration rates in Charleston County.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	0.00	0.00	0.00	1.00	1.00	100.0
Personnel	\$ -	\$ -	\$ -	\$ 46,513	\$ 46,513	100.0
Operating	-	-	-	29,685	29,685	100.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 76,198	\$ 76,198	100.0

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the addition of one position during budget deliberations to coordinate the program.
- Operating expenditures reflect medical services and administrative costs of the program. These items were added during budget deliberations to replace previous grant funding.

PROBATE COURTS (continued)

GENERAL FUND

JUDICIAL

DIVISION – Probate Courts

Mission: The Probate Courts' Division provides assistance to the citizens of Charleston County in probating estates; resolving disputes in estates and trusts; obtaining marriage licenses in accordance with South Carolina law; handling involuntary commitments for drug/alcohol abuse and mental illness; and appointing guardians and conservators for the protection of themselves and others.

DIVISION SUMMARY:	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2006 Proposed</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Positions/FTE	17.30	17.30	17.30	17.30	0.00	0.0
Licenses and Permits	\$ 146,823	\$ 193,108	\$ 175,000	\$ 205,000	\$ 30,000	17.1
Intergovernmental	1,575	1,568	1,567	1,575	8	0.5
Charges and Fees	823,909	787,425	700,000	800,000	100,000	14.3
TOTAL REVENUES	<u>\$ 972,307</u>	<u>\$ 982,101</u>	<u>\$ 876,567</u>	<u>\$ 1,006,575</u>	<u>\$ 130,008</u>	14.8
Personnel	\$ 843,596	\$ 904,486	\$ 932,392	\$ 951,834	\$ 19,442	2.1
Operating	196,901	185,124	211,222	205,004	(6,218)	(2.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>1,040,497</u>	<u>1,089,610</u>	<u>1,143,614</u>	<u>1,156,838</u>	<u>13,224</u>	1.2
Interfund Transfer Out	<u>50,173</u>	<u>103,719</u>	<u>122,500</u>	<u>121,534</u>	<u>(966)</u>	(0.8)
TOTAL DISBURSEMENTS	<u>\$ 1,090,670</u>	<u>\$ 1,193,329</u>	<u>\$ 1,266,114</u>	<u>\$ 1,278,372</u>	<u>\$ 12,258</u>	1.0

Funding Adjustments for FY 2006 Include:

- Revenues are reflective of anticipated growth in Probate Court Fees based on current and prior year's collections. Revenues also represent an increase in marriage licenses based on historical collections.
- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures reflect a decrease in consultant fees and records management costs based on historical and projected usage. This decrease is offset by higher postage costs related to an anticipated rate increase in January 2006.
- Interfund transfer out represents marriage license revenues allocated to the Adult Drug Court. This amount reflects a small decrease based on the funding needs of the Adult Drug Court.

REGISTER MESNE CONVEYANCE

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Register Mesne Conveyance (RMC) records land titles, liens, and other documents related to property transactions in Charleston County ensuring that all recorded documents comply with the requirements of federal and state recording statutes and are available for public review.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	30.00	30.00	30.00	30.00	0.00	0.0
Intergovernmental	\$ 1,575	\$ 1,568	\$ 1,567	\$ 1,575	\$ 8	0.5
Charges and Fees	5,354,741	6,864,557	4,906,000	6,950,000	2,044,000	41.7
Interest	8,048	7,497	8,000	12,500	4,500	56.3
TOTAL REVENUES	\$ 5,364,364	\$ 6,873,622	\$ 4,915,567	\$ 6,964,075	\$ 2,048,508	41.7
Personnel	\$ 1,384,964	\$ 1,446,511	\$ 1,477,368	\$ 1,563,262	\$ 85,894	5.8
Operating	203,581	191,321	271,273	276,406	5,133	1.9
Capital	-	7,024	18,270	55,000	36,730	201.0
TOTAL EXPENDITURES	1,588,545	1,644,856	1,766,911	1,894,668	127,757	7.2
Interfund Transfer Out	30,457	37,111	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 1,619,002	\$ 1,681,967	\$ 1,766,911	\$ 1,894,668	\$ 127,757	7.2

Funding Adjustments for FY 2006 Include:

- Revenues represent an increase in fee collections based primarily on a higher volume and value of mortgages recorded.
- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs. Also, temporary and overtime pay have increased to support the current volume of work.
- Operating expenditures reflect an increase in equipment costs for the purchase of ten replacement printers. In addition, records management costs are increased to convert microfilm to imaging. These increases are offset by reduced equipment maintenance costs and by the completion of lease payments for reader printers.
- Capital represents a hanging plat index and plat storage cabinet to store the increasing volume of records. In addition, capital includes a color publication scanner for reproducing historic books and plats. This scanner will initially be used by the RMC and then turned over to Records Management for other County needs.

REGISTER MESNE CONVEYANCE (continued)

GENERAL FUND

GENERAL GOVERNMENT

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide the public with accurate information of public County records.

Objective 1: Maintain office computerization for public use at 10 percent each year.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: To maximize efficiency to the public and Charleston County employees.

Objective 2(a): Reduce document turn around time by 50 percent from three weeks to one and a half weeks.

Objective 2(b): Scan 100% of Plats for Web site.

Objective 2(c): Complete Point of Sales installation to improve recorder efficiency.

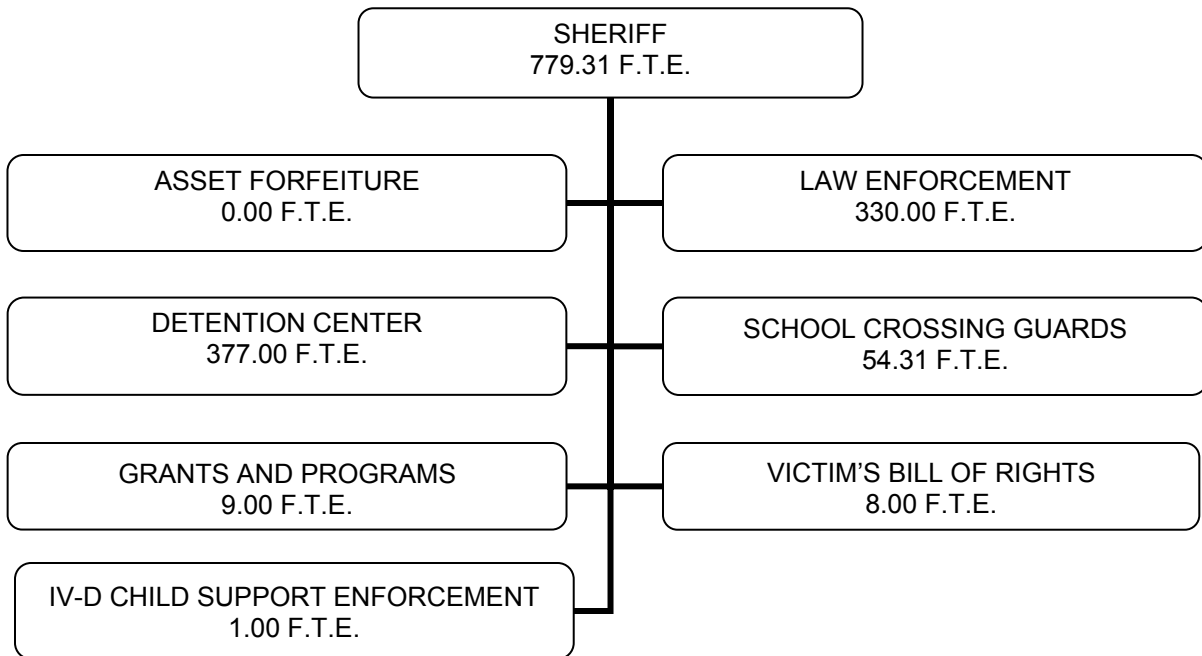
MEASURES:	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Percent of office computerization for public use	1	100%	100%	100%
Documents recorded	2(a)	142,244	0.0%	143,500
Percent of Point of Sales software/hardware implementation	2(c)	100%	100%	100%
Efficiency:				
Average number of documents processed per staff	2(a)	5,471	5,519	5,519
Outcome:				
Revenue above budget	2(a)	\$1,628,704	\$1,751,555	\$1,751,555
Document turn around time	2(a)	5 weeks	5 weeks	5 weeks
Percent decrease in turn around time	2(a)	0.0%	0.0%	0.0%
Percent of Plats scanned	2(b)	n/a	100%	100%
Percent of improved recorder efficiency	2(c)	100%	100%	100%

2006 ACTION STEPS

Department Goal 2

- Scan historic books for electronic use.

SHERIFF



SHERIFF

Mission: The Sheriff's Department protects individuals and property through the fair and impartial enforcement of the laws of South Carolina and the ordinances of Charleston County.

DEPARTMENTAL SUMMARY	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	721.31	741.31	779.31	779.31	0.00	0.0
General Fund	\$ 2,346,466	\$ 2,459,035	\$ 2,111,067	\$ 2,042,375	\$ (68,692)	(3.3)
Special Revenue Fund	1,535,984	1,122,365	744,157	923,719	179,562	24.1
TOTAL SOURCES	<u>\$ 3,882,450</u>	<u>\$ 3,581,400</u>	<u>\$ 2,855,224</u>	<u>\$ 2,966,094</u>	<u>\$ 110,870</u>	3.9
General Fund	\$ 39,333,071	\$ 41,923,732	\$ 45,524,650	\$ 46,812,801	\$ 1,288,151	2.8
Special Revenue Fund	1,176,779	1,674,708	1,550,087	1,281,644	(268,443)	(17.3)
TOTAL DISBURSEMENTS	<u>\$ 40,509,850</u>	<u>\$ 43,598,440</u>	<u>\$ 47,074,737</u>	<u>\$ 48,094,445</u>	<u>\$ 1,019,708</u>	2.2

Sources: Total sources reflect an increase in the projection for seized asset forfeitures in the Sheriff's Asset Forfeiture Special Revenue Fund and an increase in commissary commissions in the Detention Center based on current sales volume. Also reflected is a decrease in the General Fund in the reimbursement for the housing of Federal prisoners based on current population.

Disbursements: Total disbursements reflect an increase in the General Fund due to the terms of a new contract for medical services at the Detention Center. Higher fringe benefit costs also contribute to the increase. During budget deliberations, Council provided funding from the General Fund for three additional FTEs for the Charleston Center to administer the drug and alcohol counseling program at the Detention Center. The increase to total disbursements is partially offset by lower capital expenditures due to a reduction in fleet vehicle purchases.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide animal control in an effective and cost efficient manner.

Objective 1: Maintain a level of service for the care and safety of animals at a cost to the citizens of Charleston County not to exceed 10% of operating expenditure.

Department Goal 2: Provide quality service to citizens and businesses.

Objective 2(a): Maintain a recovery rate of valuable property stolen above 35%.

Objective 2(b): Reduce the backlog of bad check warrants by serving a minimum of 66% of all bad check warrants received.

SHERIFF (continued)

Initiative III: Long-Term Financial Planning

Department Goal 3: Minimize the general fund cost of operating the Sheriff Department.

Objective 3(a): Maintain a Federal Prisoner per diem revenue amount which equals 20% of total operating expenditures.

Objective 3(b): Secure grant funding for replacement of costly equipment and to fund other services otherwise paid for with general fund dollars.

Objective 3(c): Increase the Sheriff's Civil Fees revenue by 3%.

MEASURES:

	<u>Objective</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Projected</u>
Output:				
Animal Control operating expenditures	1	\$455,179	\$495,893	\$534,858
Animal shelter fees revenues	1	\$31,325	\$31,613	\$31,907
Value of property lost due to crime	2(a)	\$5,911,260	\$6,863,772	\$6,863,772
Bad check warrants received	2(b)	7,718	8,000	8,000
Detention operating expenditures	3(a)	\$4,412,555	\$4,868,604	\$5,733,215
Federal prisoner per diem revenues	3(a)	\$1,795,835	\$1,600,000	\$1,600,000
Grant monies awarded no-match	3(b)	\$4,384,577	\$228,669	\$200,000
Efficiency:				
Animal control and citizen strays received	1	8,651	8,000	8,000
Value of property recovered	2(a)	\$2,174,885	\$2,608,223	\$2,608,233
Bad check warrants served	2(b)	7,988	7,107	7,107
Daily cost per prisoner	3(a)	\$33	\$40	\$40
Actual cost of grant personnel and purchased equipment	3(b)	\$841,274	\$1,955,498	\$2,016,474
Outcome:				
Percent of animal control revenues to expenditures	1	6.88%	6.37%	5.97%
Value of property recovered as a percent of property reported stolen	2(a)	36.79%	38.00%	38.00%
Percent of bad check warrants served	2(b)	103.50%	88.84%	88.84%
Percent of federal prisoner per diem revenues to expenditures	3(a)	40.70%	32.86%	27.91%
Personnel, equipment purchased using non-general fund dollars	3(b)	\$841,274	\$1,955,498	\$2,016,474
Actual civil fees received	3(c)	\$76,423	\$86,000	\$86,000

2006 ACTION STEPS

Department Goal 1

- Become 911 Phase II compliant.
- Update the Computer Aided Dispatch system using a windows base environment.
- Develop and implement a plan to achieve accreditation of the Detention Center.
- Develop an internal staff inspection/audit function.

SHERIFF (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

DIVISION - Asset Forfeiture

Mission: The Sheriff's Asset Forfeiture Division utilizes seized assets to investigate, suppress, and prosecute all forms of illicit narcotic trafficking and illegal vice activities.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Fines and Forfeitures	\$ 1,062,198	\$ 722,829	\$ 371,960	\$ 468,401	\$ 96,441	25.9
Interest	11,148	16,999	7,000	6,500	(500)	(7.1)
Miscellaneous	55,207	-	-	-	-	0.0
TOTAL REVENUES	\$ 1,128,553	\$ 739,828	\$ 378,960	\$ 474,901	\$ 95,941	25.3
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	411,979	656,216	748,434	515,419	(233,015)	(31.1)
Capital	62,487	17,014	33,477	-	(33,477)	(100.0)
TOTAL EXPENDITURES	474,466	673,230	781,911	515,419	(266,492)	(34.1)
Interfund Transfer Out	-	233,360	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 474,466	\$ 906,590	\$ 781,911	\$ 515,419	\$ (266,492)	(34.1)
Increase (Use) of Fund Balance	\$ 654,087	\$ (166,762)	\$ (402,951)	\$ (40,518)	\$ 362,433	89.9
Beginning Fund Balance	332,389	986,476	819,714	432,003	(387,711)	(47.3)
Ending Fund Balance	\$ 986,476	\$ 819,714	\$ 416,763	\$ 391,485	\$ (25,278)	(6.1)

Funding Adjustments for FY 2006 Include:

- Revenues reflect projections based on the current rate of seized asset forfeitures.
- Operating expenditures represent the elimination of a contingency in the Sheriff's Legal Division. Also reflected is a reduction to aviation parts based on current inventory and maintenance schedules. In addition, funding for vehicle auxiliary equipment in the Sheriff's Metro division is reduced due to fewer grant-funded vehicles anticipated to be purchased in FY 2006.
- Use of fund balance will balance the budget.

SHERIFF (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION - Detention Center

Mission: The Detention Center is responsible for the custody and control of individuals lawfully incarcerated by local, state, and federal law enforcement agencies. The Detention Center provides food, clothing, shelter, limited exercise, recreation, and medical care, and also provides victim services in accordance with the South Carolina Victim's Bill of Rights.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	321.00	341.00	377.00	377.00	0.00	0.0
Intergovernmental	\$ 1,814,200	\$ 1,795,835	\$ 1,660,000	\$ 1,600,000	\$ (60,000)	(3.6)
Charges and Fees	392,108	307,181	333,000	309,000	(24,000)	(7.2)
Interest	-	30	-	-	-	0.0
Miscellaneous	1,361	-	-	-	-	0.0
TOTAL REVENUES	2,207,669	2,103,046	1,993,000	1,909,000	(84,000)	(4.2)
Interfund Transfer In	-	200,000	-	-	-	0.0
TOTAL SOURCES	\$ 2,207,669	\$ 2,303,046	\$ 1,993,000	\$ 1,909,000	\$ (84,000)	(4.2)
Personnel	\$ 15,430,493	\$ 17,398,320	\$ 18,332,340	\$ 18,936,345	\$ 604,005	3.3
Operating	4,127,813	4,412,555	4,678,281	5,733,215	1,054,934	22.5
Capital	29,733	-	158,344	15,500	(142,844)	(90.2)
TOTAL EXPENDITURES	19,588,039	21,810,875	23,168,965	24,685,060	1,516,095	6.5
Interfund Transfer Out	58,000	58,000	58,000	205,000	147,000	253.4
TOTAL DISBURSEMENTS	\$ 19,646,039	\$ 21,868,875	\$ 23,226,965	\$ 24,890,060	\$ 1,663,095	7.2

Funding Adjustments for FY 2006 Include:

- Revenues reflect a decrease in the reimbursement for the housing of Federal prisoners based on projections from current volume. Also reflected is a decrease in pay telephone commissions related to a change in the company providing the service.
- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures represent an increase to the medical services contract based on terms negotiated with a new provider. An increase to the food services contract is also reflected based on contract renewal terms.
- Capital expenditures reflect the purchase of a replacement electric kettle for the kitchen.
- Interfund transfer out represents funding for indigent participants in the Criminal Justice Program administered by the Charleston Center. During budget deliberations, Council increased funding in order to provide for three additional FTEs for the program.

SHERIFF (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

PROGRAM - Grants and Programs

Mission: The Sheriff's Office Grants and Programs utilize funds from various outside sources to provide social programs, special events, and to improve facilities and services for the citizens of Charleston County.

PROGRAM SUMMARY:	FY 2003 <u>Actual*</u>	FY 2004 <u>Actual*</u>	FY 2005 <u>Adjusted*</u>	FY 2006 <u>Approved*</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	4.00	7.00	9.00	9.00	0.00	0.0
Citadel Day Camp	\$ 4,238	\$ 3,000	\$ 2,000	\$ 2,000	\$ -	0.0
DUI/DUS Funds	(1,075)	(899)	499	824	325	65.1
Foster Wheeler Day Camp	3,765	3,100	3,000	3,000	-	0.0
Inmate Welfare Fund	190,361	159,124	140,862	208,000	67,138	47.7
School Resource Officer Program	135,370	103,500	103,500	102,631	(869)	(0.8)
TOTAL REVENUES	332,659	267,825	249,861	316,455	66,594	26.7
Interfund Transfer In	11,128	40,638	43,171	55,418	12,247	28.4
TOTAL SOURCES	<u>\$ 343,787</u>	<u>\$ 308,463</u>	<u>\$ 293,032</u>	<u>\$ 371,873</u>	<u>\$ 78,841</u>	26.9
Personnel	\$ 145,671	\$ 171,784	\$ 173,529	\$ 185,546	\$ 12,017	6.9
Operating	84,259	149,446	127,238	106,820	(20,418)	(16.0)
Capital	73,575	11,284	27,754	-	(27,754)	(100.0)
TOTAL EXPENDITURES	<u>\$ 303,505</u>	<u>\$ 332,514</u>	<u>\$ 328,521</u>	<u>\$ 292,366</u>	<u>\$ (36,155)</u>	(11.0)
Increase (Use) of Fund Balance	\$ 40,282	\$ (24,051)	\$ (35,489)	\$ 79,507	\$ 114,996	324.0
Beginning Fund Balance	172,784	213,066	189,015	315,868	126,853	67.1
Ending Fund Balance	<u>\$ 213,066</u>	<u>\$ 189,015</u>	<u>\$ 153,526</u>	<u>\$ 395,375</u>	<u>\$ 241,849</u>	157.5

*For FY 2003, FY 2004, FY 2005 and FY 2006, one FTE in the Cops in Schools Grant is included that has not been rebudgeted for FY 2005 or FY 2006. For FY 2004, one FTE in the Violence Against Women Grant is included that has not been rebudgeted for FY 2005 or FY 2006. The Project Seahawk Grant includes two FTEs for FY 2004 and five FTEs for FY 2005 and FY 2006 that are not rebudgeted for FY 2005 or FY 2006.

Funding Adjustments for FY 2006 Include:

- Revenues reflect increased commissary commissions in the Detention Center based on projections from current sales volume.
- Interfund transfer in reflects Charleston County's portion of the cost to support the School Resource Officer program. The increase reflects higher fringe benefit costs and a decrease in funding from the Charleston County School District.
- Personnel expenditures reflect the actual grades and steps of the incumbents, increased fringe benefit costs and a Cost of Living Adjustment (COLA).

SHERIFF (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

- Operating expenditures reflect the elimination of one-time costs in FY 2005 for an upgrade to software used to classify inmates.

SHERIFF (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

PROGRAM - IV-D Child Support Enforcement

Mission: The Sheriff's IV-D Child Support Enforcement Grant provides special funding assistance for the receipt and computerized logging and tracking of IV-D cases separate from other civil process cases as determined by South Carolina law.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	0.00	0.0
Intergovernmental	\$ 63,644	\$ 74,074	\$ 72,165	\$ 76,945	\$ 4,780	6.6
TOTAL REVENUES	<u>\$ 63,644</u>	<u>\$ 74,074</u>	<u>\$ 72,165</u>	<u>\$ 76,945</u>	<u>\$ 4,780</u>	6.6
Personnel	\$ 49,458	\$ 51,585	\$ 52,721	\$ 60,016	\$ 7,295	13.8
Operating	14,186	22,489	19,444	16,929	(2,515)	(12.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 63,644</u>	<u>\$ 74,074</u>	<u>\$ 72,165</u>	<u>\$ 76,945</u>	<u>\$ 4,780</u>	6.6

Funding Adjustments for FY 2006 Include:

- Revenues reflect an increase in the estimate for Department of Social Services (DSS) reimbursement funds.
- Personnel expenditures reflect the actual grade and step of the incumbent, increased fringe benefit costs, and a Cost of Living Adjustment (COLA).
- Operating expenditures represent the elimination of costs for publications and subscriptions due to the availability of alternative sources of information. Lower costs based on current usage for telecommunications, printing and binding, and office supplies are also reflected.

SHERIFF (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION – Law Enforcement

Mission: The Sheriff is elected to provide law enforcement services to the citizens of Charleston County consisting of patrol operation, investigative follow-up, traffic enforcement, aerial surveillance, emergency 911 response, special community functions, narcotics enforcement, underwater recovery, special weapons and tactics response, service of civil and criminal process, and animal control.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	333.00	330.00	330.00	330.00	0.00	0.0
Licenses and Permits	\$ 2,110	\$ 2,070	\$ 2,000	\$ 2,000	\$ -	0.0
Intergovernmental	13,781	1,926	1,567	1,575	8	0.5
Charges and Fees	116,133	121,832	104,500	129,800	25,300	24.2
Fines and Forfeitures	6,773	13,305	-	-	-	0.0
Miscellaneous	-	16,856	10,000	-	(10,000)	(100.0)
TOTAL REVENUES	\$ 138,797	\$ 155,989	\$ 118,067	\$ 133,375	\$ 15,308	13.0
Personnel	\$ 16,707,602	\$ 16,705,505	\$ 17,404,962	\$ 17,396,888	\$ (8,074)	(0.0)
Operating	2,462,681	2,734,009	3,063,954	3,151,735	87,781	2.9
Capital	-	-	1,146,500	705,000	(441,500)	(38.5)
TOTAL EXPENDITURES	19,170,283	19,439,514	21,615,416	21,253,623	(361,793)	(1.7)
Interfund Transfer Out	11,128	40,638	43,171	55,418	12,247	28.4
TOTAL DISBURSEMENTS	\$ 19,181,411	\$ 19,480,152	\$ 21,658,587	\$ 21,309,041	\$ (349,546)	(1.6)

Funding Adjustments for FY 2006 Include:

- Revenues represent an increase in civil fees based on projections from current collections. Also reflected is the elimination of miscellaneous revenues that do not recur on a consistent basis.
- Personnel expenditures are decreased to reflect a budgeted amount for anticipated vacancies. Also reflected is an increase in the reimbursement received from other agencies for assistance provided by the Sheriff. These amounts are partially offset by higher fringe benefit costs.
- Operating expenditures reflect an increase in the cost reimbursement to the Society for the Prevention of Cruelty to Animals' (SPCA) shelter based on the volume of Charleston County animals handled.
- Capital expenditures will fund the replacement purchases of 25 pursuit sedans, four pickup trucks and three motorcycles.

SHERIFF (continued)

GENERAL FUND

PUBLIC SAFETY

- Interfund transfer out represents an increase in the General Fund's portion of the cost to support the School Resource Officer (SRO) program. This increase is primarily due to increased personnel costs arising from higher fringe benefit costs and a Cost of Living Adjustment (COLA).

SHERIFF (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION – School Crossing Guards

Mission: The Sheriff's School Crossing Guards Division provides for the safety of school children walking to and from school while in the vicinity of major intersections and other areas of dangerous traffic flow.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	54.31	54.31	54.31	54.31	0.00	0.0
Personnel	\$ 498,547	\$ 561,623	\$ 625,398	\$ 600,000	\$ (25,398)	(4.1)
Operating	7,074	13,082	13,700	13,700	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 505,621</u>	<u>\$ 574,705</u>	<u>\$ 639,098</u>	<u>\$ 613,700</u>	<u>\$ (25,398)</u>	<u>(4.0)</u>

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect projections based on current and historical trends for hours worked by the School Guards. Also reflected is a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures represent no change from the prior year.

SHERIFF (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

PROGRAM - Victim's Bill of Rights

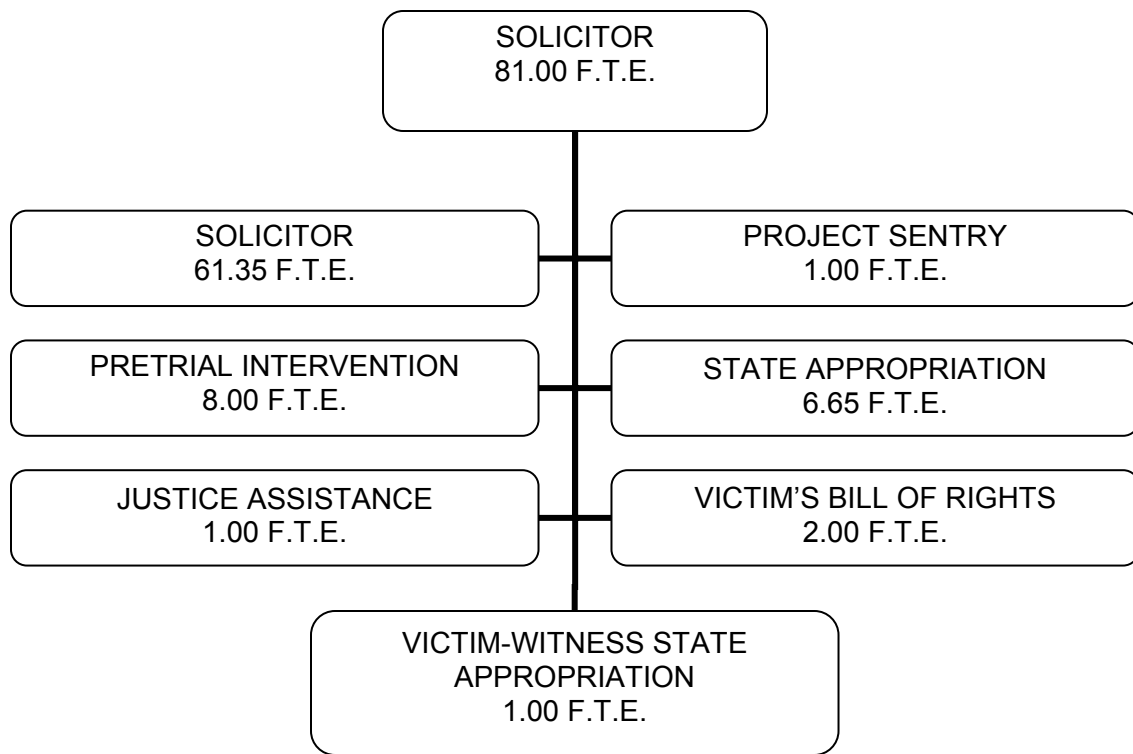
Mission: The Victim's Bill of Rights Program provides information to victims regarding current case status and recommends follow-up services available to them and their families.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	8.00	8.00	8.00	8.00	0.00	0.0
Personnel	\$ 283,374	\$ 289,648	\$ 312,018	\$ 329,750	\$ 17,732	5.7
Operating	51,790	60,083	55,472	67,164	11,692	21.1
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	335,164	349,731	367,490	396,914	29,424	8.0
Interfund Transfer Out	-	11,799	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 335,164</u>	<u>\$ 361,530</u>	<u>\$ 367,490</u>	<u>\$ 396,914</u>	<u>\$ 29,424</u>	8.0

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents, increased fringe benefit costs and a Cost of Living Adjustment (COLA).
- Operating expenditures reflect an increase to provide a 24-hour hotline enhancement service to the victim's notification system.

SOLICITOR



SOLICITOR

Mission: The Solicitor's Office provides prosecution services to the Court of General Sessions (Criminal Court), Ninth Judicial Circuit and Family Court (Juvenile), in addition to administering the State-mandated Pretrial Intervention and Victim-Witness Assistance Programs.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	78.00*	78.00*	78.00*	81.00	3.00	3.8
General Fund	\$ 13,980	\$ 12,577	\$ 12,535	\$ 11,320	\$ (1,215)	(9.7)
Special Revenue Fund	804,830	1,039,775	850,166	881,622	31,456	3.7
TOTAL SOURCES	<u>\$ 818,810</u>	<u>\$ 1,052,352</u>	<u>\$ 862,701</u>	<u>\$ 892,942</u>	<u>\$ 30,241</u>	3.5
General Fund	\$ 3,138,045	\$ 3,302,544	\$ 3,488,795	\$ 3,856,638	\$ 367,843	10.5
Special Revenue Fund	1,008,433	1,041,480	1,118,081	1,198,391	80,310	7.2
TOTAL DISBURSEMENTS	<u>\$ 4,146,478</u>	<u>\$ 4,344,024</u>	<u>\$ 4,606,876</u>	<u>\$ 5,055,029</u>	<u>\$ 448,153</u>	9.7

* For FY 2003 through FY 2005, three FTEs are in the Gun Violence Grant which is eliminated in FY 2006.

Sources: Total sources represent higher anticipated State Appropriations. This increase is offset by not rebudgeting expungement fees in the Pretrial Intervention Program pending resolution of litigation.

Disbursements: Total disbursements reflect the higher cost of fringe benefits and the addition of six positions in the General Fund. During budget deliberations, Council approved five Assistant Solicitors and one Legal Assistant to replace previous grant positions and to assist with rising workload.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Resolve cases in a timely and efficient manner.

Objective 1(a): Reduce Court of General Sessions cases over 180 days to less than 40% of cases pending.'

Objective 1(b): Reduce Family Court cases over 180 days to less than 5% of cases pending.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Resolve cases in a thorough and just manner.

Objective 2(a): Increase conviction rate to more than 50% of cases completed.

Objective 2(b): Reduce new Court of General Sessions' cases added per attorney to less than 400.

Objective 2(c): Reduce new Family Court cases added per attorney to less than 1,000.

Objective 2(d): Increase completion rate to 100% of cases added.

SOLICITOR (continued)

MEASURES:		FY 2004	FY 2005	FY 2006
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Output:				
Court of General Sessions:				
Number of cases	1(a)	6,906	8,494	8,250
Number of warrants issued	2(b)(d)	10,213	10,412	11,508
Number of warrants disposed	2(b)(d)	8,625	10,656	11,508
Family Court:				
Number of cases	1(b)	4,093	4,614	5,202
Number of warrants issued	2(c)(d)	2,044	2,245	2,465
Number of warrants disposed	2(c)(d)	3,691	3,154	4,161
Efficiency:				
Court of General Sessions:				
Average number of cases per attorney	2(b)	713	788	725
Family Court:				
Average number of cases per attorney	2(c)	712	865	975
Outcome:				
Court of General Sessions:				
Percent of cases pending over 180 days	1(a)	52	58	n/a ¹
Percent of conviction rate of cases completed	2(a)	63	55	55
New cases added per attorney (to less than 400)	2(b)	425	434	408
Completion rate of cases added	2(d)	84.0%	102%	104%
Family Court:				
Percent of conviction rate of cases completed	2(a)	69	69	69

2006 ACTION STEPS

Department Goals 1 & 2

- Implement new case management system.

SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM - Pretrial Intervention

Mission: The Pretrial Intervention Division complies with a state-mandated program to divert first-time offenders of nonviolent crimes by intervening prior to their case being heard in court.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	6.00	6.00	8.00	8.00	0.00	0.0
Intergovernmental	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ -	0.0
Charges and Fees	267,943	466,789	397,000	329,000	(68,000)	(17.1)
TOTAL REVENUES	\$ 267,943	\$ 466,789	\$ 442,000	\$ 374,000	\$ (68,000)	(15.4)
Personnel	\$ 225,604	\$ 260,101	\$ 359,166	\$ 372,850	\$ 13,684	3.8
Operating	29,515	26,888	29,774	31,976	2,202	7.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 255,119	\$ 286,989	\$ 388,940	\$ 404,826	\$ 15,886	4.1
Increase (Use) of Fund Balance	\$ 12,824	\$ 179,800	\$ 53,060	\$ (30,826)	\$ (83,886)	(158.1)
Beginning Fund Balance	95,405	108,229	288,029	276,550	(11,479)	(4.0)
Ending Fund Balance	\$ 108,229	\$ 288,029	\$ 341,089	\$ 245,724	\$ (95,365)	(28.0)

Funding Adjustments for FY 2006 Include:

- Revenues reflect a decrease due to not rebudgeting expungement fees pending resolution of litigation. This decrease is offset by anticipated growth in program fees.
- Personnel expenditures reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect higher telephone costs based on historical and projected usage. In addition, operating costs reflect additional postage costs related to the anticipated postage increase in January 2006 by the United States Postal Service.

SOLICITOR (continued)

GENERAL FUND

JUDICIAL

DIVISION - Solicitor

Mission: The Solicitor's Office ensures prosecutions are processed by organizing an orderly, efficient flow of cases, assigning cases to attorneys, advising attorneys on cases assigned, monitoring status of pending cases and supervising personnel.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	55.35	55.35	55.35	61.35	6.00	10.8
Intergovernmental	\$ 13,980	\$ 12,577	\$ 12,535	\$ 11,320	\$ (1,215)	(9.7)
TOTAL REVENUES	<u>\$ 13,980</u>	<u>\$ 12,577</u>	<u>\$ 12,535</u>	<u>\$ 11,320</u>	<u>\$ (1,215)</u>	<u>(9.7)</u>
Personnel	\$ 2,830,716	\$ 2,945,319	\$ 3,160,514	\$ 3,525,584	\$ 365,070	11.6
Operating	264,347	310,436	309,281	317,054	7,773	2.5
Capital	-	-	19,000	14,000	(5,000)	(26.3)
TOTAL EXPENDITURES	<u>3,095,063</u>	<u>3,255,755</u>	<u>3,488,795</u>	<u>3,856,638</u>	<u>367,843</u>	<u>10.5</u>
Interfund Transfer Out	<u>42,982</u>	<u>46,789</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL DISBURSEMENTS	<u>\$ 3,138,045</u>	<u>\$ 3,302,544</u>	<u>\$ 3,488,795</u>	<u>\$ 3,856,638</u>	<u>\$ 367,843</u>	<u>10.5</u>

Funding Adjustments for FY 2006 Include:

- Revenues represent anticipated reductions in State funding.
- Personnel expenditures reflect the addition of five Assistant Solicitors and one Legal Assistant by County Council during budget deliberations. The addition of three positions continues services previously provided by grant funding. The remaining three positions were added to assist with rising workload and overcrowding at the Detention Center.
- Operating expenditures reflect higher telephone costs based on projected usage. This increase is offset by a reduction in fleet maintenance costs based on historical data.
- Capital expenditures include the replacement of a mid-size sedan.

SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

GRANT - State Appropriation

Mission: The State Appropriation consists of discretionary funds which supplement Charleston and Berkeley County appropriations for the Solicitor's Office.

GRANT SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	7.65	7.65	6.65	6.65	0.00	0.0
Intergovernmental	\$ 439,518	\$ 491,311	\$ 324,371	\$ 427,506	\$ 103,135	31.8
Charges and Fees	51,116	37,880	40,000	40,000	-	0.0
TOTAL REVENUES	<u>\$ 490,634</u>	<u>\$ 529,191</u>	<u>\$ 364,371</u>	<u>\$ 467,506</u>	<u>\$ 103,135</u>	28.3
Personnel	\$ 562,609	\$ 558,119	\$ 525,666	\$ 587,934	\$ 62,268	11.8
Operating	23,475	7,630	10,574	20,661	10,087	95.4
Capital	-	-	16,000	-	(16,000)	(100.0)
TOTAL EXPENDITURES	586,084	565,749	552,240	608,595	56,355	10.2
Interfund Transfer Out	24,937	9,300	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 611,021</u>	<u>\$ 575,049</u>	<u>\$ 552,240</u>	<u>\$ 608,595</u>	<u>\$ 56,355</u>	10.2
Increase (Use) of Fund Balance	\$ (120,387)	\$ (45,858)	\$ (187,869)	\$ (141,089)	\$ 46,780	(24.9)
Beginning Fund Balance	637,558	517,171	471,313	362,334	(108,979)	(23.1)
Ending Fund Balance	<u>\$ 517,171</u>	<u>\$ 471,313</u>	<u>\$ 283,444</u>	<u>\$ 221,245</u>	<u>\$ (62,199)</u>	(21.9)

Funding Adjustments for FY 2006 Include:

- Revenues are reflective of anticipated State funding for county prosecutions.
- Personnel expenditures reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect the costs of the computer refresh program for the Solicitor's non-General Fund divisions.
- Fund balance will be used to balance the budget.

SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

PROGRAM - Victim's Bill of Rights

Mission: The Victim's Bill of Rights Program provides services to victims of crime, including those required by law, under the State's enacted Victim's Bill of Rights.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	0.00	0.0
Personnel	\$ 86,528	\$ 103,557	\$ 84,953	\$ 113,768	\$ 28,815	33.9
Operating	15,879	33,984	22,854	23,095	241	1.1
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 102,407</u>	<u>\$ 137,541</u>	<u>\$ 107,807</u>	<u>\$ 136,863</u>	<u>\$ 29,056</u>	27.0

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the elimination of a one-time reimbursement in from the Victim-Witness State Appropriation Grant to support a temporary position. In addition, higher fringe benefit costs and a provision for a Cost of Living Adjustment (COLA) contribute to the increase.
- Operating expenditures reflect no significant change.

SOLICITOR (continued)

SPECIAL REVENUE FUND

JUDICIAL

GRANT - Victim-Witness State Appropriation

Mission: The Victim-Witness State Appropriation Grant assists victims and witnesses by providing case information; supporting their rights to protection from intimidation; making referrals to medical, social, counseling, and compensation services; and assisting in preparation for court.

GRANT SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	0.00	0.0
Intergovernmental	\$ 46,253	\$ 43,795	\$ 43,795	\$ 40,116	\$ (3,679)	(8.4)
TOTAL REVENUES	<u>\$ 46,253</u>	<u>\$ 43,795</u>	<u>\$ 43,795</u>	<u>\$ 40,116</u>	<u>\$ (3,679)</u>	<u>(8.4)</u>
Personnel	\$ 39,886	\$ 41,901	\$ 69,094	\$ 48,107	\$ (20,987)	(30.4)
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 39,886</u>	<u>\$ 41,901</u>	<u>\$ 69,094</u>	<u>\$ 48,107</u>	<u>\$ (20,987)</u>	<u>(30.4)</u>
Increase (Use) of Fund Balance	\$ 6,367	\$ 1,894	\$ (25,299)	\$ (7,991)	\$ 17,308	(68.4)
Beginning Fund Balance	<u>23,809</u>	<u>30,176</u>	<u>32,070</u>	<u>7,991</u>	<u>(24,079)</u>	<u>(75.1)</u>
Ending Fund Balance	<u>\$ 30,176</u>	<u>\$ 32,070</u>	<u>\$ 6,771</u>	<u>\$ -</u>	<u>\$ (6,771)</u>	<u>(100.0)</u>

Funding Adjustments for FY 2006 Include:

- Revenues are based on anticipated State funding.
- Personnel expenditures reflect the elimination of a one-time reimbursement to the Victim's Bill of Rights Fund to fund a temporary position. This decrease is offset by higher fringe benefit costs and a provision for a Cost of Living Adjustment (COLA).
- Beginning balance will be used to balance the budget.

TREASURER

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Treasurer's Office collects real, personal, motor vehicle and other taxes; acts as a banking agent for County departments; disburses funds to taxing entities within Charleston County; maintains records of revenues collected by these agencies and invests any funds not immediately needed for disbursement to maximize efficient use of taxpayer money.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	18.00	18.00	18.00	18.00	0.00	0.0
Interest	\$ 494,241	\$ 340,812	\$ 400,000	\$ 425,000	\$ 25,000	6.3
TOTAL REVENUES	<u>\$ 494,241</u>	<u>\$ 340,812</u>	<u>\$ 400,000</u>	<u>\$ 425,000</u>	<u>\$ 25,000</u>	6.3
Personnel	\$ 991,387	\$ 981,662	\$ 1,019,327	\$ 1,043,861	\$ 24,534	2.4
Operating	319,598	351,790	333,583	346,228	12,645	3.8
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	1,310,985	1,333,452	1,352,910	1,390,089	37,179	2.7
Interfund Transfer Out	2,800	-	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 1,313,785</u>	<u>\$ 1,333,452</u>	<u>\$ 1,352,910</u>	<u>\$ 1,390,089</u>	<u>\$ 37,179</u>	2.7

Funding Adjustments for FY 2006 Include:

- Revenues reflect an increase in interest income based upon an anticipated rise in interest rates.
- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit cost.
- Operating expenditures reflect the higher cost of postage for mailers based on projected usage and an anticipated rate increase by the United States Postal Service.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide the public with alternate methods of payment.

Objective 1: Increase Internet payments by 2%.

Initiative III: Long-Term Financial Planning

Department Goal 2: Make timely deposits to ensure maximum investment potential.

Objective 2(a): Maximize return on investments by 0.5%

Objective 2(b): Maintain a 95% collection rate.

TREASURER (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2004	FY 2005	FY 2006
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Output:				
Internet payments	1	\$18,801,200	\$19,108,600	\$20,000,000
Interest revenue	2(a)	\$516,545	\$670,370	\$750,000
Total real and other taxes billed	2(b)	\$390,016,837	\$410,410,612	\$425,000,000
Efficiency:				
Average Internet payments per month	1	\$1,566,766	\$1,592,383	\$1,700,000
Average monthly interest rate	2(a)	2.00%	2.37%	3.50%
Average collections per month	2(b)	\$32,501,403	\$33,602,818	\$34,000,000
Outcome:				
Rate of increase in Internet payments	1	8.00%	1.64%	4.66%
Increase in interest revenue	2(a)	4.47%	29.78%	6.76%
Total real and other taxes collected	2(b)	\$334,631,744	\$350,427,413	\$375,000,000
Collection rate of real and other taxes	2(b)	95.95%	96.41%	96.00%

2006 ACTION STEPS

Department Goal 1

- Reduce cost of binding tax duplicate records by storing them on OnBase to provide easy access.

Department Goal 2

- Develop and implement alternate methods of paying taxes in addition to mail-in, walk-in, and Internet payments.

ELECTIONS & VOTER REGISTRATION

GENERAL FUND

GENERAL GOVERNMENT

Mission: Elections and Voter Registration conducts local, state, and federal elections and ensures every eligible citizen in Charleston County has the opportunity to register and vote in an efficient and equitable manner as mandated by federal and state law.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	8.50	10.00	10.00	10.00	0.00	0.0
Intergovernmental	\$ 19,358	\$ 18,107	\$ 19,358	\$ 19,800	\$ 442	2.3
TOTAL REVENUES	<u>\$ 19,358</u>	<u>\$ 18,107</u>	<u>\$ 19,358</u>	<u>\$ 19,800</u>	<u>\$ 442</u>	2.3
Personnel	\$ 474,061	\$ 533,445	\$ 561,734	\$ 673,537	\$ 111,803	19.9
Operating	206,152	106,317	249,496	371,097	121,601	48.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	680,213	639,762	811,230	1,044,634	233,404	28.8
Interfund Transfer Out	-	1,500	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 680,213</u>	<u>\$ 641,262</u>	<u>\$ 811,230</u>	<u>\$ 1,044,634</u>	<u>\$ 233,404</u>	28.8

Funding Adjustments for FY 2006 Include:

- Revenues represent a revised estimate of State appropriations.
- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs. Personnel costs also include temporary staffing to provide education related to the new voting machines.
- Operating expenditures reflect the purchase of fifteen ADA voting machines and the countywide distribution of new voter registration cards as the result of the creation of fifteen new precincts. In addition, storage racks are included to store the 849 new voting machines. Additional funding is included for furniture and equipment related to the creation of a training room.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide educational programs to the citizens of Charleston County to facilitate transition to the new voting system.¹

Objective 1: Conduct 40 training programs per month for the new iVotronic voting system to educate the citizens of Charleston County with 100% completion by July 2006.

ELECTIONS & VOTER REGISTRATION

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:	Objective			
Number of voters trained	1	n/a	5,755	11,510
Average number of classes conducted each month	1	n/a	7	7
Efficiency:				
Cost per voter	1	n/a	\$2.73	\$5.46
Total hours to train	1	n/a	71.0	142.0
Outcome:				
Individuals completing training program annually ²	1	n/a	5,755	11,510
Percent of training program completed	1	n/a	100%	100%

¹ Performance measure is new for FY 2005.

² FY 2005 data represents 6 months.

2006 ACTION STEPS

Department Goal 1

- Upgrade Web site with new voting system information.
- Renovate warehouse for classroom setting.
- Attend civic and political meetings to demonstrate new machines.
- Notify media, local churches, and schools of new voting system.
- Develop training manual and videos.
- Develop follow-up survey for feedback.
- Install on-line demo software.

LIBRARY

SPECIAL REVENUE FUND

CULTURE AND RECREATION

Mission: The purpose of the Charleston County Library is to continually identify, evaluate, and respond to the informational, educational, cultural, and recreational needs of all the residents of Charleston County to enrich the quality of life in the community and promote life long learning.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	232.75	237.75	254.55	254.55	0.00	0.0
Intergovernmental	\$ 488,500	\$ 430,210	\$ 248,073	\$ 619,938	\$ 371,865	149.9
Charges and Fees	47,599	46,365	43,065	42,390	(675)	(1.6)
Fines and Forfeitures	345,818	424,855	446,000	442,600	(3,400)	(0.8)
Interest	14,056	600	250	10,000	9,750	3,900.0
Miscellaneous	111,386	46,959	28,000	32,000	4,000	14.3
TOTAL REVENUES	1,007,359	948,989	765,388	1,146,928	381,540	49.8
Interfund Transfer In	10,016,832	10,769,113	11,799,000	12,300,000	501,000	4.2
TOTAL SOURCES	<u>\$ 11,024,191</u>	<u>\$ 11,718,102</u>	<u>\$ 12,564,388</u>	<u>\$ 13,446,928</u>	<u>\$ 882,540</u>	7.0
Personnel	\$ 7,173,992	\$ 7,429,388	\$ 8,874,162	\$ 9,275,736	\$ 401,574	4.5
Operating	4,288,992	4,247,838	4,575,595	4,621,192	45,597	1.0
Capital	243,080	259,507	49,000	-	(49,000)	(100.0)
TOTAL EXPENDITURES	<u>\$ 11,706,064</u>	<u>\$ 11,936,733</u>	<u>\$ 13,498,757</u>	<u>\$ 13,896,928</u>	<u>\$ 398,171</u>	2.9
Increase (Use) of Fund Balance	\$ (681,873)	\$ (218,631)	\$ (934,369)	\$ (450,000)	\$ 484,369	(51.8)
Beginning Fund Balance	2,339,961	1,658,088	1,439,457	757,669	(681,788)	(47.4)
Ending Fund Balance	<u>\$ 1,658,088</u>	<u>\$ 1,439,457</u>	<u>\$ 505,088</u>	<u>\$ 307,669</u>	<u>\$ (197,419)</u>	(39.1)

Funding Adjustments for FY 2006 Include:

- Revenues reflect anticipated growth in State aid which has been increased to \$2 per capita by the State Legislature.
- Interfund transfer in from the General Fund is increased to support the rising costs of Library operations.
- Personnel expenditures reflect the actual grades and steps of the incumbents, higher fringe benefit costs and a Cost of Living Adjustment. Personnel costs reflect a reduction in budgeted temporary staffing based on historical spending. In addition, personnel costs reflect a higher budgeted amount of anticipated vacancies.
- Operating expenditures are increased due to higher postage costs related to higher usage and a proposed rate increase in January 2006. Higher facility maintenance costs also contribute to the increase.

LIBRARY (continued)

SPECIAL REVENUE FUND

CULTURE AND RECREATION

- Beginning fund balance will be used to balance the budget.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide a wide variety of Library services to reach an ever increasing number of Charleston County residents.

Objective 1(a): Increase the use of the Library by Charleston County residents in FY 2006 by increasing the number of registered users by 1% by June 30, 2006.

Objective 1(b): Answer Library users' information and reference questions in a timely and accurate manner by answering an additional 1% of reference questions in FY 2006.

Objective 1(c): Increase circulation of all materials by 1% and increase the items circulated per capita from 10.51 items to 10.61 items toward a target of 11 items borrowed per registered borrower per year.

MEASURES:	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Library visits	1(a)	1,704,524	1,743,635	1,761,071
Registered cardholders ¹	1(a)	247,821	277,688	280,465
Hours open	1(a)	36,094	37,797	38,968
Programs held	1(a)	2,339	3,020	3,050
Program attendees	1(a)	62,446	81,533	82,348
Electronic use	1(a)	1,209,899	1,221,998	1,234,218
Reference questions answered	1(b)	1,560,104	1,667,272	1,683,944
Materials in collection	1(c)	1,162,334	1,306,719	1,319,786
Efficiency:				
Library visits per capita	1(a)	5.50	5.60	5.66
Cost per library visit	1(a)	\$6.31	\$6.77	\$6.98
Cost per registered cardholder	1(a)	\$43.45	\$42.49	\$43.86
Reference questions answered per hour of service	1(b)	43.22	44.11	44.55
Reference questions answered per capita	1(b)	5.03	5.38	5.43
Percent change in circulation per capita	1(c)	0.48%	1.83%	1.85%
Items catalogued per capita	1(c)	0.35	0.35	0.37
Circulation of all materials per year	1(c)	2,688,270	3,256,863	3,289,432
Outcome:				
New registrations added annually	1(a)	28,885	34,261	34,604
Registered users as percentage of population ¹	1(a)	79.95%	89.58%	90.47%
Percent change in registrations as percent of population	1(a)	8.00%	9.63%	10.00%
Customer user satisfaction ²	1(a)(b)(c)	n/a	n/a	90%
Peer review overall rating based on S.C. State Library Annual Statistical Survey ^{3,4}	1(a)(b)(c)	2	n/a	2
Percentage increase of questions answered	1(b)	11.35%	6.87%	6.94%
Circulation per capita	1(c)	8.67	10.51	10.61

¹ System was purged of old accounts.

² Survey conducted every three years.

³ FY 2005 data is unavailable at time of publication.

⁴ #2 of 41 counties Statewide.

2006 ACTION STEPS

Department Goal 1

- Consider ways to implement the recommendations of the "Five Year Plan for Library Services".
- Monitor the construction process for the Folly Beach Branch Library.

MASTER-IN-EQUITY

GENERAL FUND

JUDICIAL

Mission: The Master-In-Equity's Office provides administrative support for the Master-In-Equity who facilitates relatively quick and inexpensive means of litigation for non-jury matters and hears most foreclosure cases and a substantial number of civil, non-jury matters as referred by Order of Reference of Circuit Judge or the Clerk of Court.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	6.00	6.00	6.00	6.00	0.00	0.0
Charges and Fees	\$ 309,624	\$ 355,985	\$ 255,000	\$ 430,000	\$ 175,000	68.6
Interest	6,771	7,043	6,000	21,000	15,000	250.0
TOTAL REVENUES	<u>\$ 316,395</u>	<u>\$ 363,028</u>	<u>\$ 261,000</u>	<u>\$ 451,000</u>	<u>\$ 190,000</u>	72.8
Personnel	\$ 388,109	\$ 365,429	\$ 376,555	\$ 387,461	\$ 10,906	2.9
Operating	14,854	15,079	17,197	20,788	3,591	20.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	402,963	380,508	393,752	408,249	14,497	3.7
Interfund Transfers Out	-	5,000	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 402,963</u>	<u>\$ 385,508</u>	<u>\$ 393,752</u>	<u>\$ 408,249</u>	<u>\$ 14,497</u>	3.7

Funding Adjustments for FY 2006 Include:

- Revenues reflect an increase in fees based on historical trends and current projections.
- Personnel expenditures reflect the actual grades and steps of the incumbents and the increased fringe benefit costs.
- Operating expenditures represent increased training costs to expand the relatively new Master's knowledge. Also reflected is an increase in maintenance contracts for the purchase of a court reporter stenocat purchased in FY 2004.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide the citizens with demonstrated efficiency and effectiveness.

Objective 1: Reduce the number of days in the average case length by increasing the number of disposed cases.

MEASURES:	Objective	FY 2004 <u>Actual</u>	FY 2005 <u>Actual</u>	FY 2006 <u>Projected</u>
Output:				
Cases referred	1	1,351	1,358	1,400
Disposed cases	1	1,323	1,248	1,350
Percent of disposed cases	1	97.85%	91.89%	96.43%
Efficiency:				
Cost per case	1	\$268.25	\$275.16	\$265.69
Outcome:				
Average case length in days	1	225	228	220

MASTER-IN-EQUITY

GENERAL FUND

JUDICIAL

2006 ACTION STEPS

➤ Not Applicable

MEDICAL EXAMINER'S COMMISSION

GENERAL FUND

PUBLIC SAFETY

Mission: The Medical Examiner's Commission provides Charleston County with expertise in the medical/legal investigation of deaths that occur within the limits of the county.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	249,011	253,190	285,000	311,500	26,500	9.3
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 249,011</u>	<u>\$ 253,190</u>	<u>\$ 285,000</u>	<u>\$ 311,500</u>	<u>\$ 26,500</u>	9.3

Funding Adjustments for FY 2006 Include:

- Operating expenditures represent an increase based on a higher volume of autopsy and toxicology services.

VETERANS AFFAIRS

GENERAL FUND

HEALTH AND WELFARE

Mission: The Veterans Affairs Office serves as a local contact to assist veterans and their dependents in applying for VA benefits from the state and federal governments. These benefits include but are not limited to VA compensation, pension, insurance, burial, hospitalization and education benefits, discharge review, military and civil service widows' annuities, state dependents educational benefits, and disabled veterans state tax exemption. The office also assists veterans in need of employment, refers indigent veterans to those agencies funded to address the problem, and intercedes on behalf of veterans experiencing problems at the Veterans Administration Medical Center Charleston and in residential or nursing homes within the Trident area (Charleston, Berkeley, and Dorchester Counties).

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	0.00	0.0
Intergovernmental	\$ 16,685	\$ 15,010	\$ 14,960	\$ 13,510	\$ (1,450)	(9.7)
TOTAL REVENUES	<u>\$ 16,685</u>	<u>\$ 15,010</u>	<u>\$ 14,960</u>	<u>\$ 13,510</u>	<u>\$ (1,450)</u>	<u>(9.7)</u>
Personnel	\$ 182,432	\$ 190,411	\$ 195,489	\$ 198,493	\$ 3,004	1.5
Operating	11,072	13,905	14,951	14,646	(305)	(2.0)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 193,504</u>	<u>\$ 204,316</u>	<u>\$ 210,440</u>	<u>\$ 213,139</u>	<u>\$ 2,699</u>	<u>1.3</u>

Funding Adjustments for FY 2006 Include:

- Revenue reflects a decrease based on anticipated reductions from State appropriations.
- Personnel expenditures represent the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures represents reduced printing and binding costs based on historical and projected usage.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maximize services to the veterans of Charleston County.

Objective 1(a): Counsel veterans as to their eligibility for Federal and State veterans benefits and ascertain the nature of walk-in client's inquiries within five minutes.

Objective 1(b): Assist veterans and their families in the preparation, filing, prosecution, and appeal of claims with the U.S. Department of Veterans Affairs and submit completed claims to the VA Regional Office within two business days.

VETERANS AFFAIRS

GENERAL FUND

HEALTH AND WELFARE

MEASURES:		FY 2004	FY 2005	FY 2006
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Output:				
Office contacts	1(a)	20,615	20,712	20,500
Claims filed	1(b)	7,438	8,505	7,400
Outcome:				
Percent of walk-ins served in five minutes	1(a)	99.0%	99.0%	99.0%
Percent of claims submitted within two business days	1(b)	99.0%	99.0%	99.0%

2006 ACTION STEPS

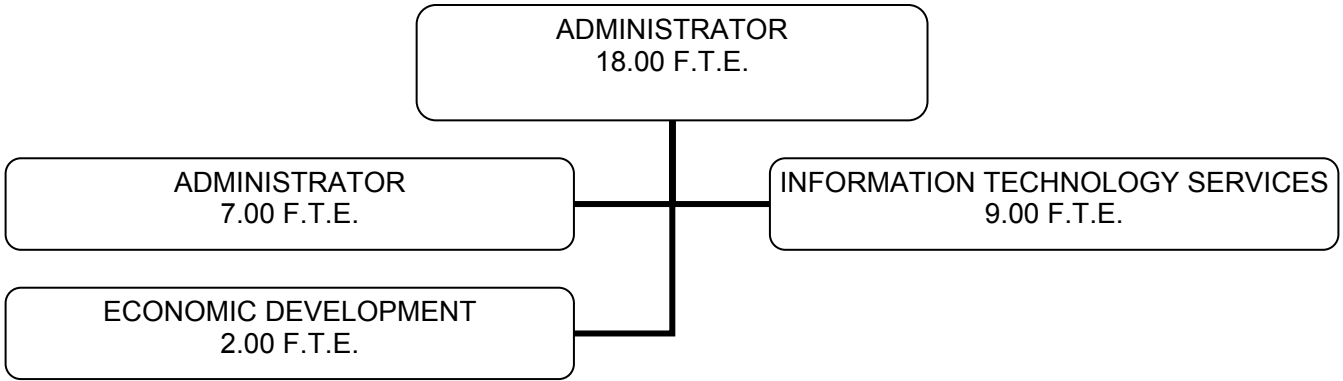
Department Goal

- Identify and retire inactive files with the objective of reducing required storage space.



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ADMINISTRATOR



ADMINISTRATOR

GENERAL FUND

GENERAL GOVERNMENT

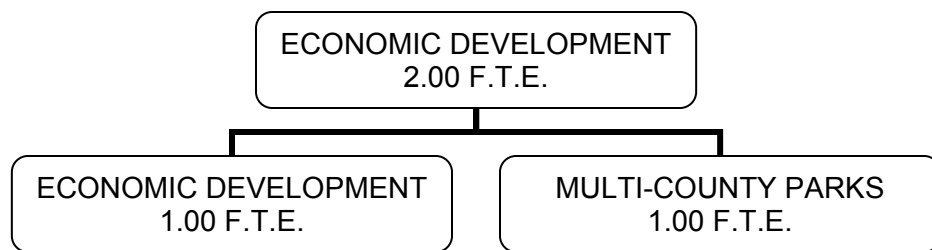
Mission: The County Administrator provides full disclosure of all significant issues to County Council and ensures that all legislative actions, policy statements and other directives of Council are enacted.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	7.00	7.00	7.00	7.00	0.00	0.0
Personnel	\$ 533,352	\$ 607,754	\$ 641,644	\$ 636,669	\$ (4,975)	(0.8)
Operating	106,840	47,397	134,650	121,321	(13,329)	(9.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 640,192</u>	<u>\$ 655,151</u>	<u>\$ 776,294</u>	<u>\$ 757,990</u>	<u>\$ (18,304)</u>	(2.4)

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures represent a decrease due to the completion of the MAP (Management, Accountability, and Performance) Commission. Also, there is a decrease in printing costs due to electronic distribution of employee newsletters.

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

Mission: Economic Development consists of the Economic Development Department and the Multi-County Parks Program serving as a liaison between the County and governmental entities, nonprofit and private sector development interests, and the general public to promote economic growth in the Charleston region.

DEPARTMENTAL SUMMARY	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	1.00	2.00	2.00	2.00	0.00	0.0
General Fund	\$ 250	\$ 750	\$ -	\$ 215,500	\$ 215,500	100.0
Special Revenue Fund	\$ 470,424	\$ 371,010	\$ 265,000	\$ 230,175	\$ (34,825)	(13.1)
TOTAL SOURCES	<u>\$ 470,674</u>	<u>\$ 371,760</u>	<u>\$ 265,000</u>	<u>\$ 445,675</u>	<u>\$ 180,675</u>	68.2
General Fund	\$ 9,268,453	\$ 9,382,256	\$ 10,629,889	\$ 11,852,166	\$ 1,222,277	11.5
Special Revenue Fund	627,203	477,607	539,000	305,000	(234,000)	(43.4)
TOTAL DISBURSEMENTS	<u>\$ 9,895,656</u>	<u>\$ 9,859,863</u>	<u>\$ 11,168,889</u>	<u>\$ 12,157,166</u>	<u>\$ 988,277</u>	8.8

Sources: The sources reflect additional revenues from the expanding number of multi-county parks.

Disbursements: Total disbursements represent reduced appropriations to the Charleston County Regional Development Alliance to more equally share the cost with Berkeley and Dorchester counties. In addition, disbursements are lower due to a one-time economic incentive package in FY 2005 related to Vought Aircraft Industries, Inc.

ECONOMIC DEVELOPMENT (continued)

GENERAL FUND

ECONOMIC DEVELOPMENT

DEPARTMENT – Economic Development

Mission: The Economic Development Department recruits new businesses, improves the business climate, and helps existing companies stay healthy and grow in order to continuously improve an ever-expanding number of high-paying jobs for County residents.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	0.00	0.0
Personnel	\$ 98,551	\$ 102,823	\$ 105,717	\$ 110,446	\$ 4,729	4.5
Operating	481,655	481,130	378,056	382,185	4,129	1.1
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 580,206</u>	<u>\$ 583,953</u>	<u>\$ 483,773</u>	<u>\$ 492,631</u>	<u>\$ 8,858</u>	1.8

Funding Adjustments for FY 2006 Include:

- Personnel expenditures represent the actual grade and step of the incumbent and increased fringe benefit costs.
- Operating expenditures reflect an increase due to the assignment of a motor pool vehicle to the department.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Continue implementation of the outreach effort to existing industry, including the Business Assistance Program visitation initiative, development of printed and electronic marketing mediums, and sponsorship of an annual 'Industry Appreciation Week' event

- Objective 1(a): Improve rapport with existing Charleston businesses through direct County government ombudsmanship on business climate issues and referrals of companies to other public sector, private sector, and non-profit business support service providers.
- Objective 1(b): Grow Charleston area private sector payroll and job opportunities and base of County tax revenues through recruitment of primary businesses seeking to relocate to Charleston from elsewhere.
- Objective 1(c): Grow Charleston area private sector payroll and job opportunities and base of County tax revenues through business start-ups and expansions by existing Charleston businesses.
- Objective 1(d): Provide new job opportunities for area citizens at wage levels that exceed current Charleston averages.

Initiative II: Human Resources and Resource Management

Department Goal 2: Achieve a diverse workforce.

- Objective 1(a): Increase diversity awareness.
- Objective 1(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

ECONOMIC DEVELOPMENT (continued)

GENERAL FUND

ECONOMIC DEVELOPMENT

Initiative III: Long-Term Financial Planning

Department Goal 3: Continue financial support of the Charleston Regional Development Alliance, SC World Trade Center, and ThinkTEC (Charleston Metro Chamber of Commerce) to cost effectively perform regional economic recruitment, promote export activities, and better Charleston's technological business climate.

Objective 3: Advise County Council on business topics allowing them opportunities to utilize pro-business public policy to positively affect the Charleston Area business climate.

MEASURES:

	<u>Objective</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Projected</u>
Output:				
Number of contacts/visits with Charleston area businesses ¹	1(a)(c)(d)	30	133	150
Capital investment realized by relocating & expanding firms ²	1(b)(c)	\$18.81M	\$605.95M	\$100 M
New annual recurring revenues projected from relocating & expanding firms ³	1(b)(c)	\$323,344	\$2.586M	\$1.813M
Estimated new annual payroll resulting from relocating & expanding firms ²	1(b)(c)	\$8.42M	\$72.136M	\$8.17M
Number of relocations or expansions by knowledge-based firms ²	1(b)(c)	3	2	2
Number of new companies relocating to Charleston ²	1(b)(d)	5	6	7
Number of expansions by existing Charleston companies ²	1(c)(d)	3	1	3
Number of new jobs created by relocating & expanding firms ²	1(b)(c)(d)	223	1,929	400
Number of new knowledge-based jobs added ²	1(d)	82	19	60
Estimated average wage of all new jobs being created ²	1(d)	\$18.88/hr	\$18.70/hr	\$18.70/hr
Number of managers/supervisor	2(a)	1	1	1
Number of dept employees participating in the interview process	2(b)	1	1	1
Number of pro-business initiatives assisted by County Council ⁴	3	6	5	5
Efficiency:				
Return on investment ratio of department budget to new annual recurring revenues ⁵	1(b)(c)	.55:1	3.48:1	n/a
Percent of all new jobs with wages above current Charleston averages ²	1(d)	29.0%	29.0%	n/a
Outcome:				
Percent increase in annual recurring revenues	1(b)(c)	(98%.0)	700%	n/a
Percent increase in new annual private sector payroll added	1(b)(c)	(71.0%)	757%	n/a
Percent increase in return on investment ratio to department budget/new annual recurring revenues	1(b)(c)	(98.0%)	598%	n/a
Percent increase in number of new jobs added	1(b)(c)(d)	(78.0%)	765%	n/a
Percent increase in average wage of new jobs added	1(d)	30.0%	(1%)	n/a
Growth in percentage of jobs exceeding average wages	1(d)	97.0%	0.0%	n/a
Percent of managers/supervisors completing diversity training	2(a)	0.0%	0.0%	100%
Percent of managers/supervisors trained in "Team Interviewing"	2(b)	0.0%	0.0%	100%
Percent of interviews conducted with "Team Interviewing"	2(b)	n/a	0.0%	100%

¹ Source: Charleston County Economic Development Department

² Source: Charleston Regional Development Alliance. Relocations and expansions directly assisted by the Alliance and Economic Development exclusively.

³ Source: New assessed value multiplied by the "average" (Charleston/N. Charleston) FY 2004 municipal millage of 286.5. New assessed value is calculated using announced capital investment figures and appropriate commercial or industrial assessment ratios.

⁴ FY 2004 reflects Council support of Charleston Regional Development Alliance, BCDCOG, SC World Trade Center, and Metro Chamber ThinkTEC initiative. Included are involvement in Metro Chamber BRAC effort and recruitment of low cost air carrier to Charleston.

⁵ Ratio is calculated by dividing the new annual recurring revenues by the Economic Department budget.

ECONOMIC DEVELOPMENT (continued)

GENERAL FUND

ECONOMIC DEVELOPMENT

2006 ACTION STEPS

Department Goal 1

- Foster relationships with SPAWAR-related firms, aiding in solutions to their business climate challenges, assisting in their growth, and leveraging the relationships for recruitment of similar firms.
- Foster relationships with existing Charleston-based medical and life sciences firms, addressing their business climate concerns, including the need for a life sciences incubator, the shortage of wet lab space, and the absence of a life sciences research park.

Department Goal 3

- Assist in the implementation of the new regional recruitment strategy recently adopted by the Charleston Regional Development Alliance, as outlined in the March 2005 Strategic Plan by Angelou Economics.
- Work collaboratively with Vought Aircraft, Alenia Aeronautica, and The Boeing Company to assist in the timely ramp-up of the Vought/Alenia 787 Fuselage Fabrication/Integration facility, as well as recruiting and siting supplier firms associated with the project.

ECONOMIC DEVELOPMENT (continued)

SPECIAL REFUND FUND

ECONOMIC DEVELOPMENT

PROGRAM - Multi-County Parks

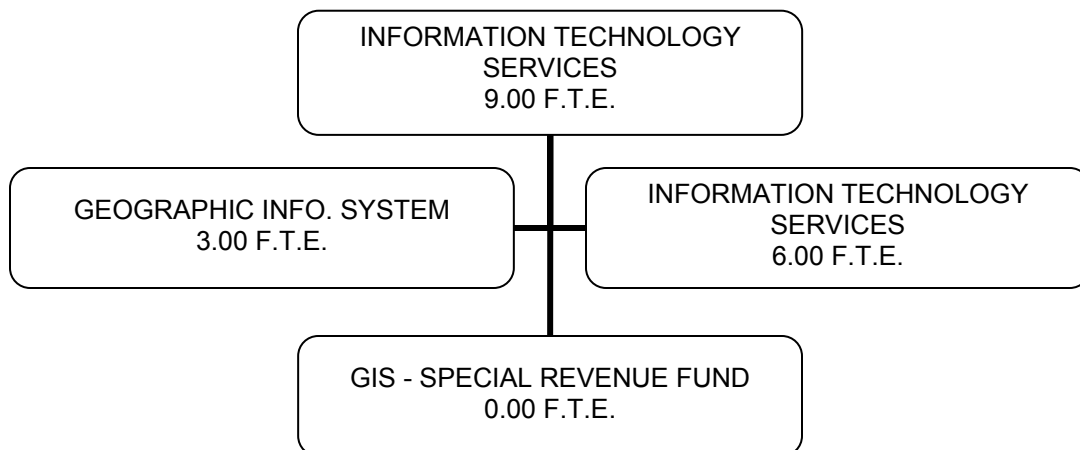
Mission: The Multi-County Parks Program attracts companies to the area by establishing multi-county industrial parks.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	1.00	1.00	1.00	0.00	0.0
Taxes	\$ 278,403	\$ 312,187	\$ 311,888	\$ 340,342	\$ 28,454	9.1
TOTAL REVENUES	278,403	312,187	311,888	340,342	28,454	9.1
Interfund Transfer In	5,400	-	-	-	-	0.0
TOTAL SOURCES	<u>\$ 283,803</u>	<u>\$ 312,187</u>	<u>\$ 311,888</u>	<u>\$ 340,342</u>	<u>\$ 28,454</u>	9.1
Personnel	\$ -	\$ 28,560	\$ 75,531	\$ 108,178	\$ 32,647	43.2
Operating	2,000	342,890	363,978	183,509	(180,469)	(49.6)
Capital	-	-	16,275	-	(16,275)	(100.0)
TOTAL EXPENDITURES	<u>\$ 2,000</u>	<u>\$ 371,450</u>	<u>\$ 455,784</u>	<u>\$ 291,687</u>	<u>\$ (164,097)</u>	(36.0)
Increase (Use) of Fund Balance	\$ 281,803	\$ (59,263)	\$ (143,896)	\$ 48,655	\$ 192,551	(133.8)
Beginning Fund Balance	503,479	785,282	726,019	373,192	(352,827)	(48.6)
Ending Fund Balance	<u>\$ 785,282</u>	<u>\$ 726,019</u>	<u>\$ 582,123</u>	<u>\$ 421,847</u>	<u>\$ (160,276)</u>	(27.5)

Funding Adjustments for FY 2006 Include:

- Revenues reflect the expanding number of multi-county parks.
- Personnel expenditures reflect the actual grade and step of the incumbent, higher fringe benefit costs, and a provision for a Cost Of Living Adjustment (COLA). Also reflected is an increase in temporary staffing to provide administrative support.
- Operating expenditures represent reduced funding for the Charleston Regional Development Alliance due to Berkeley County paying a more proportionate share of the Alliance's operational costs. In addition, operating expenses are decreased due to a one-time lease payment in FY05 related to an incentive package agreement with Vought Aircraft Industries, Inc. and The Boeing Company. Appropriation is also reduced to the Council of Governments for base realignment efforts per the previously agreed upon commitment. These deductions are partially offset by funding provided for Community Pride, a Clemson Extension Service program promoting community improvement through beautification..

INFORMATION TECHNOLOGY SERVICES



INFORMATION TECHNOLOGY SERVICES

Mission: The Information and Technology Services (ITS) Department provides strategic vision and guidance to Charleston County departments and its citizens for information technology and Geographic Information System (GIS) solutions.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	13.00	8.00	9.00	9.00	0.00	0.0
Special Revenue Fund	\$ 33,743	\$ 64,676	\$ 22,500	\$ 22,500	\$ -	0.0
TOTAL SOURCES	<u>\$ 33,743</u>	<u>\$ 64,676</u>	<u>\$ 22,500</u>	<u>\$ 22,500</u>	<u>\$ -</u>	0.0
General Fund	\$ 7,222,194	\$ 7,183,686	\$ 6,697,434	\$ 8,483,032	\$ 1,785,598	26.7
Special Revenue Fund	<u>41,771</u>	<u>272,233</u>	<u>48,991</u>	<u>22,500</u>	<u>(26,491)</u>	(54.1)
TOTAL DISBURSEMENTS	<u>\$ 7,263,965</u>	<u>\$ 7,455,919</u>	<u>\$ 6,746,425</u>	<u>\$ 8,505,532</u>	<u>\$ 1,759,107</u>	26.1

Sources: Total sources represent no change from the prior year.

Disbursements: Total disbursements reflect moving some of the hardware and software requirements for General Fund departments from the Capital Improvement Fund to the Information and Technology Services Department.

INFORMATION TECHNOLOGY SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT – Geographic Information System

Mission: The Geographic Information System (GIS) is responsible for managing, developing, maintaining, and disseminating spatial data for the County; promoting strong relationships with the public and private sectors which includes a cooperative effort of application development and shared databases; and performing quality assurance for all digital geographic data considered for inclusion in the County's database including, but not limited to, aerial photography, real estate parcels, buildings, roads, bodies of water, points of interest, transportation, and utilities.

DEPARTMENTAL SUMMARY:	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2006 Approved</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Positions/FTE	6.00	3.00	3.00	3.00	0.00	0.0
Personnel	\$ 319,444	\$ 322,685	\$ 253,318	\$ 249,296	\$ (4,022)	(1.6)
Operating	80,753	31,240	46,137	38,779	(7,358)	(15.9)
Capital	11,000	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 411,197</u>	<u>\$ 353,925</u>	<u>\$ 299,455</u>	<u>\$ 288,075</u>	<u>\$ (11,380)</u>	(3.8)

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures are decreased due to the consolidation of all information technology software in the Information Technology Services department. The decrease is slightly offset by increased spending for training to improve staff knowledge of GIS software.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Process work orders in a timely manner.

Objective 1: Complete 100% of work order requests within 30 days.

Initiative II: Human Resources and Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

INFORMATION TECHNOLOGY SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative IV: Workflow Analysis-Process Management

Department Goal 3: Maintain a Countywide address database.

Objective 3: Perform a quality assurance review of address ranges within the database and correct data to match County records.

Initiative V: Quality Control

Department Goal 4: Create a digital base map of Charleston County.

Objective 4: Complete migration of spatial data to a new software platform by 20% annually until completed to improve department efficiency.

MEASURES:

	<u>Objective</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Projected</u>
Output:				
Number of managers/supervisors	2(a)	1	1	1
Number of dept employees participating in the interview process	2(b)	2	2	2
Percent migration of spatial data to new software platform	4	20.0%	25.0%	55.0%
Efficiency:				
Average days of turnaround time per work order request	1	30	12	15
Outcome:				
Percent of work order requests completed within 30 days	1	100%	100%	100%
Percent of managers/supervisors completing diversity training	2(a)	100%	100%	100%
Percent of employees trained in "Team Interviewing"	2(b)	50%	50%	100%
Percent of interviews conducted with "Team Interviewing"	2(b)	n/a	n/a	100%
Percent of address ranges corrected	3	10.0%	5.0%	10.0%
Percent of improved department efficiency	4	30.0%	33.0%	50.0%

2006 ACTION STEPS

Department Goal 1

- Establish a central repository and public dissemination point for all County-maintained digital spatial data.
- Define and develop new data layers for inclusion into Internet Web site.

Department Goal 3

- Continue to improve the quality of the address ranges to assist in the successful deployment and dispatching of emergency vehicles.

Department Goal 4

- Develop approved spatial applications for County departments.

INFORMATION TECHNOLOGY SERVICES (continued)

SPECIAL REVENUE FUND

GENERAL GOVERNMENT

PROGRAM – Geographic Information System (GIS)

Mission: The GIS Mapping and Development Program creates and maintains tax maps for the purpose of disseminating tax map data to the public and other governmental agencies. In addition, the program provides mapping-related input into the computer-assisted mass appraisal system (CAMA) in accordance with state laws and regulations.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Intergovernmental	\$ 24,000	\$ 17,000	\$ 15,000	\$ 15,000	\$ -	0.0
Charges and Fees	9,743	47,676	7,500	7,500	-	0.0
TOTAL REVENUES	<u>\$ 33,743</u>	<u>\$ 64,676</u>	<u>\$ 22,500</u>	<u>\$ 22,500</u>	<u>\$ -</u>	<u>0.0</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	33,105	272,233	48,991	22,500	(26,491)	(54.1)
Capital	8,666	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 41,771</u>	<u>\$ 272,233</u>	<u>\$ 48,991</u>	<u>\$ 22,500</u>	<u>\$ (26,491)</u>	<u>(54.1)</u>
Increase (Use) of Fund Balance	\$ (8,028)	\$ (207,557)	\$ (26,491)	\$ -	\$ 26,491	(100.0)
Beginning Fund Balance	394,098	386,070	178,513	120,509	(58,004)	(32.5)
Ending Fund Balance	<u>\$ 386,070</u>	<u>\$ 178,513</u>	<u>\$ 152,022</u>	<u>\$ 120,509</u>	<u>\$ (31,513)</u>	<u>(20.7)</u>

Funding Adjustments for FY 2006 Include:

- Revenues represent no change from the FY2005 budget.
- Operating expenditures reflect a decrease in consultant costs to correspond with anticipated grant proceeds. Operating costs also include an increase to in-house training to improve staff knowledge of GIS software.

INFORMATION TECHNOLOGY SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT – Information Technology Services

Mission: The Information Technology Services department provides value-added technical services and solutions to Charleston County that enhances or enable better service to our citizens.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	7.00	5.00	6.00	6.00	0.00	0.0
Personnel	\$ 454,092	\$ 427,528	\$ 474,154	\$ 476,468	\$ 2,314	0.5
Operating	6,000,170	5,935,160	5,923,825	6,218,489	294,664	5.0
Capital	139,619	-	-	1,500,000	1,500,000	100.0
TOTAL EXPENDITURES	6,593,881	6,362,688	6,397,979	8,194,957	1,796,978	28.1
Interfund Transfer Out	217,116	467,073	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 6,810,997</u>	<u>\$ 6,829,761</u>	<u>\$ 6,397,979</u>	<u>\$ 8,194,957</u>	<u>\$ 1,796,978</u>	28.1

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures reflect an increase for hardware and software maintenance contracts due to the expiration of warranty coverage. Also reflected is an increase to the management contract for new projects and ongoing support of added systems in excess of the contract's baseline amount. Partially offsetting these increases is a scheduled decrease to the management contract's baseline cost.
- Capital expenditures will provide funding for information technology hardware and software requirements for General Fund departments. These shorter term needs have been moved from the Capital Improvement Fund.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Ensure the availability and security of the County's network.

Objective 1(a): Resolve 90% of hardware and software problems within 2 days and 80% within 1 day.

Objective 1(b): Complete all work orders within 10% of schedule and budget.

Objective 1(c): Maintain all hardware and software at currently supported and commercially available release levels.

Objective 1(d): Maintain 98% or better availability of implemented computer systems.

INFORMATION TECHNOLOGY SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

Department Goal 2: Enable ease of obtaining and sharing of data.

Objective 2: Maintain an acceptable rating on an annual Customer Service Satisfaction Survey.

Initiative II: Human Resources and Resource Management

Department Goal 3: Achieve a diverse workforce.

Objective 3(a): Increase diversity awareness.

Objective 3(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

MEASURES:	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Number of computer system hardware/software problems	1(a)(c)	8,700	6,103	6,500
Number of service requests	1(a)(c)	2,249	1,737	2,500
Number of approved work orders	1(b)	186	170	150
Number of managers/supervisors	3(a)	1	1	1
Number of dept employees participating in the interview process	3(b)	3	3	3
Efficiency:				
Ratio of Help Desk calls to number of desktops	1(a)	6.44	4.52	0.00
Service requests handled in satisfactory manner	1(a),2	99.0%	98.0%	98.0%
Work orders completed within 90% of schedule and budget ¹	1(b)	100%	100%	100%
Outcome:				
Percent of Help Desk Calls resolved within 1 day	1(a)	81.0%	86.0%	80.0%
Percent of Help Desk Calls resolved within 2 days	1(a)	89.0%	93.0%	90.0%
Percent of system platform availability >95%	1(d)	99.0%	99.9%	98.0%
Customer Service Satisfaction survey acceptable or better	2	3	3	3
Percent of managers/supervisors completing diversity training	3(a)	0.0%	0.0%	100%
Percent of employees trained in "Team Interviewing"	3(b)	33.3%	33.3%	100%
Percent of interviews conducted with "Team Interviewing"	3(b)	n/a	0%	100%

¹ Scope changes and customer wait time considered.

2006 ACTION STEPS

Department Goal 1

- Continue development, refinement, and implementation of the IT Strategic Plan.
- Analyze, plan, and implement cost efficient backup of older systems to ensure recovery in a timely manner.

Department Goal 2

- Plan the PC Refresh Program for the next three years.
- Phase II design of the County's Intranet site and Phase I for the Internet site.
- Enable web, wireless, and remote access where cost effective.
- Enable audio visual, video conferencing, which enhance work processes and communication

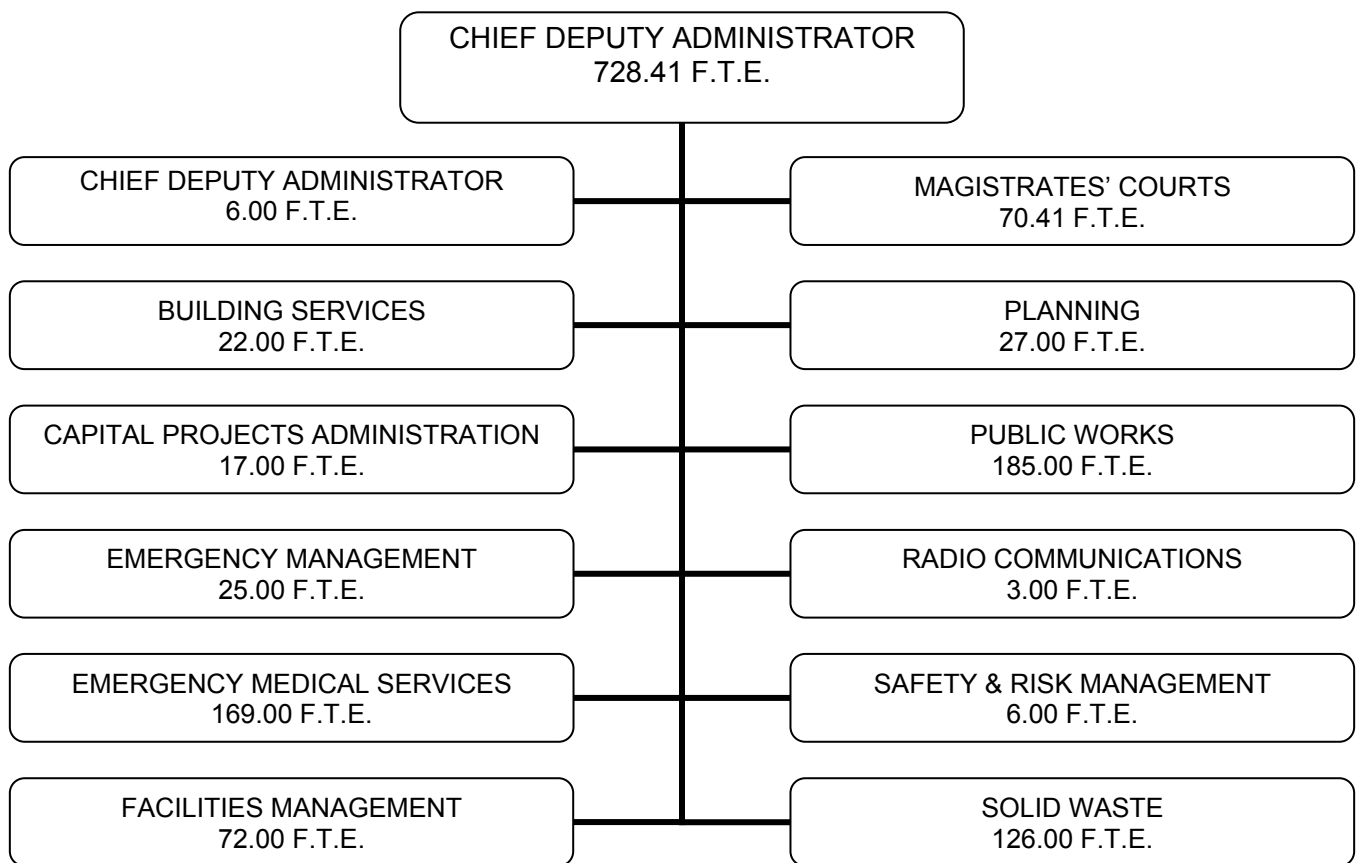
Department Goal 3

- Complete conversational Spanish



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CHIEF DEPUTY ADMINISTRATOR



CHIEF DEPUTY ADMINISTRATOR

Mission: The Chief Deputy Administrator Department provides administrative oversight and project direction to eleven line-service departments.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	5.00	5.00	6.00	6.00	0.00	0.0
General Fund	\$ 605,945	\$ 452,947	\$ 410,207	\$ 416,466	\$ 6,259	1.5
Special Revenue Fund	-	-	13,290	94,963	81,673	614.5
TOTAL DISBURSEMENTS	<u>\$ 605,945</u>	<u>\$ 452,947</u>	<u>\$ 423,497</u>	<u>\$ 511,429</u>	<u>\$ 87,932</u>	20.8

Disbursements: Total disbursements reflect an increase for support services to the Transportation Advisory Board in relation to the Transportation Sales Tax.

CHIEF DEPUTY ADMINISTRATOR (continued)

GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT – Chief Deputy Administrator

Mission: The Chief Deputy Administrator provides administrative oversight and project direction to eleven line-service departments which include Building Services, Capital Projects, Emergency Management, Emergency Medical Services, Facilities Management, Magistrates' Courts, Planning, Public Works, Radio Communications, Safety and Risk Management, and Solid Waste. Also provided are research and development of community based programs to enhance public safety.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	5.00	5.00	5.00	5.00	0.00	0.0
Personnel	\$ 573,835	\$ 421,877	\$ 384,305	\$ 393,001	\$ 8,696	2.3
Operating	32,110	31,070	25,902	23,465	(2,437)	(9.4)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 605,945</u>	<u>\$ 452,947</u>	<u>\$ 410,207</u>	<u>\$ 416,466</u>	<u>\$ 6,259</u>	1.5

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures represent a decrease in copier costs based on historical and projected use.

CHIEF DEPUTY ADMINISTRATOR (continued)

SPECIAL REVENUE FUND

PUBLIC WORKS

DIVISION – Transportation Advisory Board

Mission: The Transportation Advisory Board Division provides support to the Transportation Advisory Board and County departments for transportation improvement in the Charleston region.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	1.00	1.00	-	-
Personnel	\$ -	\$ -	\$ 11,390	\$ 80,564	\$ 69,174	607.3
Operating	-	-	1,900	14,399	12,499	657.8
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,290</u>	<u>\$ 94,963</u>	<u>\$ 81,673</u>	614.5

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect full-year funding for a position added in FY 2005 to act as liaison for the Transportation Advisory Board.
- Operating expenditures represent start-up costs related to the new position.

BUILDING SERVICES

GENERAL FUND

PUBLIC SAFETY

Mission: Building Services assures compliance with the International Building Codes to assure the safety, health, public welfare, and quality of property for residents. This department also administers the County's Project Impact Program which promotes hazard resistance in the Charleston area through the Federal Management Agency's community rating system (CRS).

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	21.00	21.00	22.00	22.00	0.00	0.0
Licenses and Permits	\$ 1,038,085	\$ 1,181,226	\$ 974,500	\$ 1,268,500	\$ 294,000	30.2
Charges and Fees	252,992	409,363	247,000	365,000	118,000	47.8
Miscellaneous	-	2,689	-	3,500	3,500	100.0
TOTAL REVENUES	\$ 1,291,077	\$ 1,593,278	\$ 1,221,500	\$ 1,637,000	\$ 415,500	34.0
Personnel	\$ 913,809	\$ 992,008	\$ 1,072,177	\$ 1,146,383	\$ 74,206	6.9
Operating	75,751	100,796	102,088	115,155	13,067	12.8
Capital	-	-	32,000	-	(32,000)	(100.0)
TOTAL EXPENDITURES	989,560	1,092,804	1,206,265	1,261,538	55,273	4.6
Interfund Transfer Out	32,384	-	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 1,021,944	\$ 1,092,804	\$ 1,206,265	\$ 1,261,538	\$ 55,273	4.6

Funding Adjustments for FY 2006 Include:

- Revenues are reflective of increased construction activity based on current trends.
- Personnel expenditures include full-year funding for a Building Codes Inspector added in FY 2005. Personnel costs also reflect the actual grades and steps of the incumbents and increased fringe benefits.
- Operating expenditures represent increased fleet maintenance costs due to fuel prices.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Convert departmental operational systems to Internet Web site usage.

Objective 1(a): Implement computerized permitting system, which will increase efficiency in operations and improve service delivery.

Objective 1(b): Establish educational program to encourage utilization of web-based departmental operating system.

BUILDING SERVICES (continued)

GENERAL FUND

PUBLIC SAFETY

Initiative II: Human Resources & Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Cross-train all staff members for work flow.¹

Objective 2(b): Promote training of managers and supervisors in "Behavioral Interviewing/Team Interviewing".¹

Initiative IV: Workflow Analysis-Process Management

Department Goal 3: Maintain Class ratings for reduction in flood insurance premiums for our citizens.

Objective 3(a): Maintain Class 6 rating with FEMA resulting in a 20% reduction in flood insurance premiums for our citizens and work towards an additional 5% reduction.

Objective 3(b): Maintain Class 3 rating with the private insurance industry which results in selective rate reductions in property insurance.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Permit revenue	1(a)	\$1,393,705	\$1,897,084	\$1,637,000
Permits issued	1(a)	5,500	6,538	5,500
Inspections performed	1(a)	18,323	22,563	19,000
Plans reviewed	1(a)	1,282	2,281	1,500
Commercial plans reviewed	1(a)	201	336	220
Residential plans reviewed	1(a)	1,134	1,375	1,300
Number of contractor's licenses issued	1(a)	4,857	5,165	5,700
Number Certificates of Occupancy issued	1(a)	479	667	590
Number people serviced by E-commerce system	1(a)	1,540	4,178	1,800
Hours of training	1(b)	530	807.5	560
Hours of community education	1(b)	285	320.25	320
Efficiency:				
Average number days per commercial plan review	1(a)	11	22	20
Average number days per residential plan review	1(a)	15	22	20
Outcome:				
Web-based requests satisfied	1(a)	100%	100%	100%
Percent of web-based training completed	1(b)	100%	100%	100%
Percent of staff cross-trained	2(a)	n/a	n/a	100%
Percent of managers/supervisors completing diversity training	2(b)	n/a	n/a	100%
Community Rating System rating	3(a)	Class 6	Class 6	Class 5
Insurance Services Office rating	3(b)	Class 3	Class 3	Class 3

¹This department will begin measuring performance against this objective during FY 2006.

2006 ACTION STEPS

Department Goal 1

- Implement a stand-alone permitting software system with Internet service access capability.
- Expand the community educational program through Project Impact and related programs.
- Acquire a wireless Internet map server for day-to-day operations, including updating of current county residential and commercial building stock.
- Create all systems required to network with other users for day-to-day and emergency operating models.
- Expand utilization of wireless GPS compatibility in support of addressing, storm drainage, assessment and emergency operations.

Department Goal 2

- Review recruitment process with Human Resources prior to advertising.

Department Goal 3

- Create/coordinate departmental resources in support of Terrorism Task Force.

CAPITAL PROJECTS ADMINISTRATION

GENERAL FUND

GENERAL GOVERNMENT

Mission: Capital Projects Administration executes the Charleston County Facility Construction program including planning and engineering studies, design review, construction management, design and construction contract administration; and provides damage assessment, design and emergency construction contracting support for natural disasters and other contingencies affecting Charleston County.

DEPARTMENTAL SUMMARY	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	17.00	17.00	17.00	17.00	0.00	0.0
Personnel	\$ 1,313,204	\$ 940,311	\$ 1,172,898	\$ 1,137,271	\$ (35,627)	(3.0)
Operating	37,319	46,113	47,006	41,957	(5,049)	(10.7)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	1,350,523	986,424	1,219,904	1,179,228	(40,676)	(3.3)
Interfund Transfers Out	120,000	-	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 1,470,523</u>	<u>\$ 986,424</u>	<u>\$ 1,219,904</u>	<u>\$ 1,179,228</u>	<u>\$ (40,676)</u>	(3.3)

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect three vacant positions that are unfunded due to anticipated staffing needs. Personnel costs reflect the actual grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures are decreased due to the shift of information technology maintenance to Information Technology Services.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Perform, design and manage projects to ensure design and construction projects meet financial, schedule, and quality objectives.

Objective 1(a): Ensure projects are constructed within budgeted resources.

Objective 1(b): Complete projects within 30 days of approved contract days.

Objective 1(c): Provide construction estimates within 10% of contract award amounts.

Objective 1(d): Manage projects to achieve Change Orders of 6% or less of total construction cost.

Initiative II: Human Resources & Resource Management

Department Goal 2: Maintain a flexible core group of employees with the ability to adapt to the changing workload and other County requirements.

Objective 2: Improve interview skills and techniques.

CAPITAL PROJECTS ADMINISTRATION

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:	Objective			
Number of contracts awarded	1(a)	11	22	18
Total number of active construction contracts	1(a)	24	7	24
Value of completed construction contracts designed by A&E	1(a)	\$4,645,511	\$14,881,564	\$1,535,983
Total value of active contracts	1(a)	\$18,479,630	\$4,808,004	\$4,500,000
Dollar value of contracts awarded	1(b)	\$3,316,925	\$108,468	n/a ¹
Design estimate for awarded contracts	1(c)	\$3,806,576	\$110,991	4,600,000
Number of change order negotiated	1(d)	26	24	n/a ¹
Dollar value of negotiated change orders	1(d)	\$470,427	\$332,674	n/a ¹
Total resources approved at construction award	1(d)	\$22,123,090	\$5,519,151	\$5,035,000
Number of department employees conducting interviews	2	3	3	3
Efficiency:				
Percent of awarded value to estimate	1(a)	(7.91%)	(2.27%)	n/a ¹
Average number of days from "substantial completion" to completion of "punch list"	1(b)	47	19	30
Outcome:				
Number of contracts completed	1(a)	22	26	26
Dollar value of construction completed (WIP)	1(a)	\$6,308,474	\$3,692,144	\$4,330,147
Total number of construction contracts closed out	1(a)	25	7	17
Total number of projects completed	1(a)	2	3	7
Total final cost of projects completed	1(a)	\$448,974	\$4,881,415	\$19,468,815
Number of projects completed within approved resources	1(a)	2	3	n/a ¹
Number of contracts within 15% design estimate	1(c)	6	22	n/a ¹
Total amount saved through negotiations	1(c)	\$37,227	\$107,202	\$24,942
Percent of employees trained in "Team Interviewing"	2	33.3%	33.3%	100%

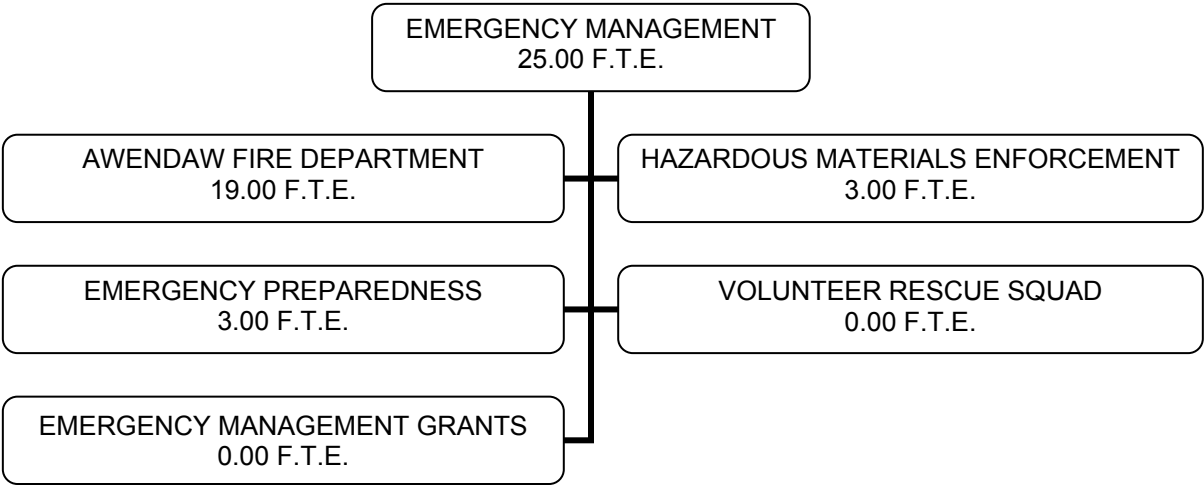
¹ To be determined.

2006 ACTION STEPS

Department Goal 1

- Complete design, bid and award contracts for Medic #2, Ladson Medic #15 and Judicial Center Courtyard.
- Complete the design of the Folly Beach Library and Arts Center and start design of the Detention Center Project and the Azalea Automotive Repair and Radio Shop.
- Develop a standardized construction checklist for Construction Field Representatives.
- Implement the special inspection requirements of the International Building Code to the department's construction documents.
- Participate in updates to the Charleston County Five-Year Capital Improvement Plan.

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

Mission: The Emergency Management Department coordinates the delivery of services and operations of five divisions which include Awendaw Fire Department, Emergency Management Grants, Emergency Preparedness, Hazardous Materials Enforcement, and the Volunteer Rescue Squad.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	20.00	20.00	21.00	25.00	4.00	19.0
General Fund	\$ 34,998	\$ 59,868	\$ -	\$ -	\$ -	0.0
Special Revenue Fund	<u>1,568,487</u>	<u>1,832,009</u>	<u>1,861,646</u>	<u>2,219,246</u>	<u>357,600</u>	19.2
TOTAL SOURCES	<u>\$ 1,603,485</u>	<u>\$ 1,891,877</u>	<u>\$ 1,861,646</u>	<u>\$ 2,219,246</u>	<u>\$ 357,600</u>	19.2
General Fund	\$ 421,586	\$ 532,845	\$ 509,943	\$ 582,415	\$ 72,472	14.2
Special Revenue Fund	<u>1,381,696</u>	<u>1,906,564</u>	<u>2,007,333</u>	<u>2,341,352</u>	<u>334,019</u>	16.6
TOTAL DISBURSEMENTS	<u>\$ 1,803,282</u>	<u>\$ 2,439,409</u>	<u>\$ 2,517,276</u>	<u>\$ 2,923,767</u>	<u>\$ 406,491</u>	16.1

Sources: Total sources reflect the anticipated impact of the reconstituted Awendaw Fire District. This includes a one mill tax increase.

Disbursements: Total disbursements reflect the addition of four new Firefighter/Engineer positions and temporary staff for the Awendaw Fire Department to work toward the standard of two in and two out. Disbursements also include higher fringe benefit costs, a Cost of Living Adjustment and increased vehicle fuel costs. In addition, scheduled fire station repairs and higher fleet capital are included.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

DIVISION – Awendaw Fire Department

Mission: The Awendaw Fire Department provides fire protection, educational services, auto extrication, and medical first response to the citizens of northern Charleston County to mitigate loss of life and property.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	14.00	14.00	15.00	19.00	4.00	26.7
Property Tax	\$ 866,324	\$ 1,107,441	\$ 1,055,352	\$ 1,285,256	\$ 229,904	21.8
Intergovernmental	73,752	107,274	77,047	406,986	329,939	428.2
Miscellaneous	3,745	13,462	-	-	-	0.0
TOTAL REVENUES	943,821	1,228,177	1,132,399	1,692,242	559,843	49.4
Interfund Transfer In	-	-	-	37,582	37,582	100.0
TOTAL SOURCES	<u>\$ 943,821</u>	<u>\$ 1,228,177</u>	<u>\$ 1,132,399</u>	<u>\$ 1,729,824</u>	<u>\$ 597,425</u>	52.8
Personnel	\$ 635,791	\$ 661,996	\$ 814,799	\$ 1,277,830	\$ 463,031	56.8
Operating	103,094	122,236	229,526	283,494	53,968	23.5
Capital	60,745	402,498	123,787	168,500	44,713	36.1
TOTAL EXPENDITURES	799,630	1,186,730	1,168,112	1,729,824	561,712	48.1
Interfund Transfer Out	99	-	4,900	-	(4,900)	(100.0)
TOTAL DISBURSEMENTS	<u>\$ 799,729</u>	<u>\$ 1,186,730</u>	<u>\$ 1,173,012</u>	<u>\$ 1,729,824</u>	<u>\$ 556,812</u>	47.5
Increase (Use) of Fund Balance	\$ 144,092	\$ 41,447	\$ (40,613)	\$ -	\$ 40,613	(100.0)
Beginning Fund Balance	350,784	494,876	536,323	633,830	97,507	18.2
Ending Fund Balance	<u>\$ 494,876</u>	<u>\$ 536,323</u>	<u>\$ 495,710</u>	<u>\$ 633,830</u>	<u>\$ 138,120</u>	27.9

Funding Adjustments for FY 2006 Include:

- Revenues reflect the impact of consolidating the Awendaw Fire District. This increase also reflects the impact of a one mill increase required to support the reconstituted district.
- Interfund transfer in reflects anticipated fund balances from the dissolved McClellanville Fire Contract and the McClellanville Start-up Fund.
- Personnel expenditures will support four new Firefighter/Engineer positions to improve service and work toward the standard of two men in and two men out while firefighting. Higher fringe benefit costs and a Cost of Living Adjustment (COLA) also contribute to this increase. Funding will also support additional temporaries, overtime, and holiday pay to improve service. Personnel costs also reflect the elimination of a reimbursement from the McClellanville Contract due to reconstituting the district.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

- Operating expenditures reflect costs to support four new positions, to replace turnout gear, and to perform scheduled building repairs. In addition, operating costs include higher vehicle maintenance costs. Also reflected is the elimination of the operating reimbursement from the McClellanville Contract due to reconstituting the district.
- Capital expenditures will fund the purchase of a new Water Tanker.

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1 Increase service to the community.

Objective 1(a): Comply 100% with Federal OSHA regulations of 2 in 2 out at structure fires within 15 minutes of initial alarm.¹

Objective 1(b): Respond to 100% of emergency incidents in East Cooper unincorporated areas within 7 minutes of notification.

Objective 1(c): Maintain fire loss at .05% or less of appraised property value.

Objective 1(d): Maintain emergency fire suppression apparatus that meets National Fire Protection Association (NFPA) standards of less than 10 years old for first out response.

Initiative II: Human Resources and Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

Initiative V: Quality Control

Department Goal 3: Maintain or minimize budgetary impact on the community.

Objective 3: Certify 100% of paid staff as Firefighter I and Firefighter II and 100% of career firefighters/engineers as Emergency Medical Technicians.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Appraised property valued ²	1(c)	\$420,110,458	n/a	\$432,710,000
Dollars of fire loss ³	1(c)	\$422,542	\$159,510	\$150,000
Number of emergency fire suppression apparatus	1(d)	10	12	13
Percent that meets NFPA standards	1(d)	50.0%	41.0%	50.0%
Percent of less than 10 years old	1(d)	50.0%	41.0%	50.0%
Number of managers/supervisors	2(a)	4	4	4
Number of dept employees participating in the interview process	2(b)	2	2	2
Efficiency:				
Average cost per fire incident	1(b)	n/a ³	n/a ³	\$350 per hr
Average cost per medical incident	1(b)	n/a ³	n/a ³	\$200 per hr
Outcome:				
Federal OSHA regulations complied	1(a)	100%	100%	100%
Unincorporated Minutes:Seconds	1(b)			
Acceptable <6:59		77.4%	78.6%	80.0%
Marginal 7:00-14:00		17.9%	16.6%	16.0%
Unacceptable >15:00		4.7%	4.6%	4.0%
Fire death rate of children under the age of eight	1(b)	0.0%	0.0%	0.0%
Percent of fire loss of appraised property value	1(c)	0.01%	0.03%	0.05%

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

	<u>Objective</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Projected</u>
Percent of emergency fire suppression apparatus in need of replacement	1(d)	50.0%	54.0%	50.0%
Career firefighters/engineers as Emergency Medical Technicians	2	10.0%	13.0%	25.0%
Percent of managers/supervisors completing diversity training	2(a)	0.0%	100%	100%
Percent of employees trained in "Team Interviewing"	2(b)	0.0%	0.0%	100%
Percent of interviews conducted with "Team Interviewing"	2(b)	0.0%	0.0%	100%
Paid staff certified as Firefighter I	3	18.5%	80.0%	100.0%
Paid staff certified as Firefighter II	3	18.5%	66.0%	90.0%

¹ 2 inside a burning structure and 2 outside a burning structure to enable a rescue operation.

² FY 2005 data unavailable at time of publication.

³ Includes South Santee/Germantown in the St. James Santee Tax District.

2006 ACTION STEPS

Department Goal 1

- Increase number of staff base to meet expanded needs of the community.
- Establish a written training schedule with hands-on exercises.

Department Goal 3

- Seek grants as they become available.
- Pursue automatic aid with Mt. Pleasant Fire Department and restructure facilities and staff.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

GRANT – Emergency Management Grants

Mission: Emergency Management Grants assist states in developing, improving, and implementing emergency response plans under the Emergency Planning and Community Right-to-Know Act of 1986 (EPCRA).

GRANT SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Intergovernmental	\$ 9,561	\$ 24,062	\$ 37,500	\$ 47,500	\$ 10,000	26.7
TOTAL REVENUES	<u>\$ 9,561</u>	<u>\$ 24,062</u>	<u>\$ 37,500</u>	<u>\$ 47,500</u>	<u>\$ 10,000</u>	26.7
Personnel	\$ -	\$ -	\$ 35,000	\$ 45,000	\$ 10,000	28.6
Operating	9,561	24,062	2,500	2,500	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 9,561</u>	<u>\$ 24,062</u>	<u>\$ 37,500</u>	<u>\$ 47,500</u>	<u>\$ 10,000</u>	26.7

Funding Adjustments for FY 2006 Include:

- Revenues reflect an increase in federal appropriations for the support of Emergency Preparedness personnel costs.
- Personnel expenditures reflect an increase in the personnel reimbursement out to the General Fund for Emergency Preparedness staffing costs.
- Operating expenditures remain unchanged and will fund printing of training materials for the Hazardous Materials Enforcement Division.

EMERGENCY MANAGEMENT (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION – Emergency Preparedness

Mission: The Emergency Preparedness Division provides leadership and assistance to reduce the loss of life and property in Charleston County from various hazards through an effective emergency management program.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Proposed</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	4.00	3.00	3.00	3.00	0.00	0.0
Intergovernmental	\$ 34,998	\$ 59,868	\$ -	\$ -	\$ -	0.0
TOTAL REVENUES	<u>\$ 34,998</u>	<u>\$ 59,868</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0
Personnel	\$ 213,536	\$ 229,763	\$ 204,582	\$ 197,823	\$ (6,759)	(3.3)
Operating	37,784	37,558	40,737	42,592	1,855	4.6
Capital	-	-	17,000	-	(17,000)	(100.0)
TOTAL EXPENDITURES	<u>\$ 251,320</u>	<u>\$ 267,321</u>	<u>\$ 262,319</u>	<u>\$ 240,415</u>	<u>\$ (21,904)</u>	(8.4)

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs. This increase is offset by a higher personnel reimbursement in from the Emergency Management Grant.
- Operating expenditures are increased due to higher telecommunications costs based on anticipated growth in usage.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Increase County response capability and community awareness.

- Objective 1(a): Conduct bi-annual Red Boot training for telecommunicators in the community and participate in operational checks of communication equipment.
- Objective 1(b): Participate in community education and awareness programs.
- Objective 1(c): Increase trained Citizens Emergency Response Team (CERT) members by 35 persons per year and conduct a minimum of 2 classes per year.
- Objective 1(d): Update Animal Services ESF plan to comply with County Agricultural Response Team program and participate in State coordinated local committee.
- Objective 1(e): Conduct bi-annual training for Rural Search and Rescue team members.
- Objective 1(f): Maintain readiness of responder notification through an annual Call-Out drill.
- Objective 1(g): Complete EPD staff National Interagency Incident Management System (NIIMS) training courses.

EMERGENCY MANAGEMENT (continued)

GENERAL FUND

PUBLIC SAFETY

Initiative II: Human Resources and Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

Initiative V: Quality Control

Department Goal 3: Conduct annual training and/or exercises.

Objective 3(a): Configure Emergency Support Function's (ESF) related plans in conjunction with SC Emergency Management Division and Federal Emergency Management Administration designations.

Objective 3(b): Provide incident tracking and messaging training through WebEOC.

Objective 3(c): Exercise Alert Notification and Warning systems and procedures.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Number of people trained	1(a)(c)	n/a	85	60
Number of exercises conducted ¹	1(a)(f),3(a)	n/a	2	3
Number of CERT trainers recruited	1(c)	n/a	7	2
Number of training classes conducted	1(c)(e),3(a)(c)	n/a	14	10
Number of managers/supervisors	2(a)	2	2	2
Number of dept employees participating in the interviewing process	2(b)	2	2	2
Efficiency:				
Average hours spent per test of communications systems	1(a)	n/a	1	1
Average hours spent per event in community education	1(b)	n/a	6	6
Average hours spent up-dating plans and procedures	1(d),3(a)(c)	n/a	120	40
Average hours spent per test exercise	3(a)(c)	n/a	0.5	0.5
Outcome:				
Percent of staff and volunteers trained in NIIMS	1(g)	n/a	100%	100%
Percent of managers/supervisors completing diversity training	2(a)	0.0%	0.0%	100%
Percent of employees trained in "Team Interviewing"	2(b)	0.0%	0.0%	100%
Percent of interviews conducted with "Team Interviewing"	2(b)	0.0%	0.0%	100%
Percent of tracking and messaging system in place	3(b)	n/a	100%	100%
Percent of alternate EOC readiness	3(c)	n/a	80.0%	80.0%

¹ There is constant training in cycles throughout the year in a variety of training/exercise programs.

2006 ACTION STEPS

Department Goal 1

- Update EOP in accordance with state and federal updates.
- Update EOP/SOPs in accordance with joint assessment requirements.

Department Goal 3

- Conduct Large Animal Rescue Team training program.
- Initiate the Community Agro/Animal Response Team (CART) through the DHS grant program.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

DIVISION - Hazardous Materials Enforcement

Mission: The Hazardous Materials Enforcement Division serves as a liaison between the private sector and local emergency agencies to provide an accurate inventory and record of hazardous materials in the community.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	2.00	3.00	3.00	3.00	0.00	0.0
Charges and Fees	\$ 240,100	\$ 159,250	\$ 160,000	\$ 160,000	\$ -	0.0
Fines and Forfeitures	26,646	9,475	20,000	20,000	-	0.0
TOTAL REVENUES	266,746	168,725	180,000	180,000	-	0.0
Interfund Transfer In	10,000	-	107,954	113,922	5,968	5.5
TOTAL SOURCES	<u>\$ 276,746</u>	<u>\$ 168,725</u>	<u>\$ 287,954</u>	<u>\$ 293,922</u>	<u>\$ 5,968</u>	2.1
Personnel	\$ 106,470	\$ 123,422	\$ 251,580	\$ 255,613	\$ 4,033	1.6
Operating	83,443	55,515	129,485	144,679	15,194	11.7
Capital	11,250	66,250	-	-	-	0.0
TOTAL EXPENDITURES	201,163	245,187	381,065	400,292	19,227	5.0
Interfund Transfer Out	21,250	341	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 222,413</u>	<u>\$ 245,528</u>	<u>\$ 381,065</u>	<u>\$ 400,292</u>	<u>\$ 19,227</u>	5.0
Increase (Use) of Fund Balance	\$ 54,333	\$ (76,803)	\$ (93,111)	\$ (106,370)	\$ (13,259)	14.2
Beginning Fund Balance	478,821	533,154	456,351	432,723	(23,628)	(5.2)
Ending Fund Balance	<u>\$ 533,154</u>	<u>\$ 456,351</u>	<u>\$ 363,240</u>	<u>\$ 326,353</u>	<u>\$ (36,887)</u>	(10.2)

Funding Adjustments for FY 2006 Include:

- Revenues are anticipated to remain unchanged.
- Interfund transfer in from the General Fund will support higher personnel costs.
- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs. A Cost of Living Adjustment (COLA) is also funded.
- Operating expenditures are increased to fund the replacement of five combustible gas indicators.
- Beginning fund balance will be used to balance the budget.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maintain and increase response capabilities.

- Objective 1(a): Provide advanced training to at least 24 hazardous materials response team members each year to decrease the need for hazardous materials responses.
- Objective 1(b): Provide guidance and instruction to organizations and individuals outside of Charleston County and generate \$10,000 per year in revenue.
- Objective 1(c): Produce hazardous materials incidents cost recovery invoices for emergency response agencies in the County with a 100% cost recovery rate.

Initiative II: Human Resources and Resource Management

Department Goal 2: Achieve a diverse workforce.

- Objective 2(a): Increase diversity awareness.
- Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

MEASURES:	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Team members attending advanced training	1(a)	154	177	100
Reported HazMat incidents	1(a)	11	6	12
Requests for out-of-town guidance and instruction	1(b)	2	4	0
Students trained	1(b)	404	1,117	300
HazMat incidents invoiced	1(c)	2	0	2
Number of managers/supervisors	2(b)	2	2	2
Number of managers/supervisors participating in the interview process	2(b)	2	2	2
Efficiency:				
Average cost of clean up per incident ¹	1(a)	\$0	\$0	\$0
Outcome:				
Office staff responses to HazMat incidents	1(a)	6	4	6
Anti-Terrorism training revenue generated ²	1(b)	\$0	\$0	\$0
Percent of HazMat billed invoices recovered	1(c)	100%	n/a	100%
Percent of managers/supervisors completing diversity training	2(a)	0.0%	50.0%	100%
Percent of managers/supervisors trained in "Team Interviewing"	2(b)	0.0%	0.0%	100%
Percent of interviews conducted with "Team Interviewing"	2(b)	0.0%	0.0%	100%

¹ FY 2004 and FY 2005 reflect requests from Fire Departments for reimbursement of spill cleanup costs.

² FY 2004 and FY 2005 reflect no external requests for anti-terrorism training.

2006 ACTION STEPS

Department Goal 1

- Complete the interior construction of the COBRA EMS trailer.
- Secure grant applications for Department of Homeland Security funding.

EMERGENCY MANAGEMENT (continued)

SPECIAL REVENUE FUND

PUBLIC SAFETY

DIVISION – McClellanville Fire Contract

Mission: The McClellanville Fire Contract between the Town of McClellanville and Charleston County provides reimbursement funding to the Awendaw Fire Department to provide fire protection, educational services, auto extrication, and medical first response to the Town of McClellanville to mitigate loss of life and property.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Intergovernmental	\$ 118,905	\$ 138,000	\$ 153,476	\$ -	\$ (153,476)	(100.0)
TOTAL REVENUES	118,905	138,000	153,476	-	(153,476)	(100.0)
Interfund Transfer In	79,270	129,778	102,317	-	(102,317)	(100.0)
TOTAL SOURCES	<u>\$ 198,175</u>	<u>\$ 267,778</u>	<u>\$ 255,793</u>	<u>\$ -</u>	<u>\$ (255,793)</u>	(100.0)
Personnel	\$ 154,692	\$ 168,690	\$ 186,744	\$ -	\$ (186,744)	(100.0)
Operating	42,301	32,955	42,299	-	(42,299)	(100.0)
Capital	-	95,599	33,713	-	(33,713)	(100.0)
TOTAL EXPENDITURES	196,993	297,244	262,756	-	(262,756)	(100.0)
Interfund Transfer Out	-	-	-	10,736	10,736	100.0
TOTAL DISBURSEMENTS	<u>\$ 196,993</u>	<u>\$ 297,244</u>	<u>\$ 262,756</u>	<u>\$ 10,736</u>	<u>\$ (252,020)</u>	(95.9)
Increase (Use) of Fund Balance	\$ 1,182	\$ (29,466)	\$ (6,963)	\$ (10,736)	(3,773)	54.2
Beginning Fund Balance	45,983	47,165	17,699	10,736	(6,963)	(39.3)
Ending Fund Balance	<u>\$ 47,165</u>	<u>\$ 17,699</u>	<u>\$ 10,736</u>	<u>\$ -</u>	<u>(10,736)</u>	(100.0)

Funding Adjustments for FY 2006 Include:

- Interfund transfer out reflects the closing of the McClellanville Fire Contract into the newly reconstituted Awendaw Fire District. The closing of this fund will simplify the accounting structure related to the Awendaw Fire District.

EMERGENCY MANAGEMENT (continued)

GENERAL FUND

PUBLIC SAFETY

DIVISION – Volunteer Rescue Squad

Mission: The Charleston County Volunteer Rescue Squad provides land and water search and rescue operations, emergency extrications, and recovery operations through public-minded citizens who contribute their money and volunteer their time to mitigate loss of life.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	170,266	171,614	192,624	222,000	29,376	15.3
Capital	-	93,910	55,000	120,000	65,000	118.2
TOTAL EXPENDITURES	<u>\$ 170,266</u>	<u>\$ 265,524</u>	<u>\$ 247,624</u>	<u>\$ 342,000</u>	<u>\$ 94,376</u>	38.1

Funding Adjustments for FY 2006 Include:

- Operating expenditures are increased to support higher vehicle fuel costs.
- Capital expenditures will fund two replacement rescue vehicles and a replacement boat motor.

EMERGENCY MEDICAL SERVICES

Mission: Emergency Medical Services consists of the Emergency Medical Service Department and State Grants.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	152.00	157.00	161.00	169.00	8.00	5.0
General Fund	\$ 4,221,831	\$ 4,829,864	\$ 3,970,000	\$ 5,320,000	\$ 1,350,000	34.0
Special Revenue Fund	<u>71,518</u>	<u>110,014</u>	<u>66,853</u>	<u>66,853</u>	<u>-</u>	<u>0.0</u>
TOTAL SOURCES	<u>\$ 4,293,349</u>	<u>\$ 4,939,878</u>	<u>\$ 4,036,853</u>	<u>\$ 5,386,853</u>	<u>\$ 1,350,000</u>	<u>33.4</u>
General Fund	\$ 9,684,756	\$ 9,897,407	\$ 11,526,896	\$ 11,477,956	\$ (48,940)	(0.4)
Special Revenue Fund	<u>71,518</u>	<u>110,014</u>	<u>66,853</u>	<u>66,853</u>	<u>-</u>	<u>0.0</u>
TOTAL DISBURSEMENTS	<u>\$ 9,756,274</u>	<u>\$ 10,007,421</u>	<u>\$ 11,593,749</u>	<u>\$ 11,544,809</u>	<u>\$ (48,940)</u>	<u>(0.4)</u>

Sources: Total sources reflect a higher budgeted amount for EMS charges based on an increasing volume of service and improved collections.

Disbursements: Total disbursements reflect the addition of four additional District Supervisors, along with the related operating costs and utility vehicle. In addition, disbursements include funding for four positions for the Ladson Station. Disbursements also reflect a budgeted amount for anticipated vacancies, reduced fleet capital, and lower budgeted overtime.

EMERGENCY MEDICAL SERVICES (continued)

GENERAL FUND

PUBLIC SAFETY

DEPARTMENT – Emergency Medical Services

Mission: Emergency Medical Services provides prompt, efficient, and effective emergency medical care and transportation to the citizens of and visitors to the County of Charleston.

DEPARTMENTAL SUMMARY:	<u>FY 2003 Actual</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Adjusted</u>	<u>FY 2006 Approved</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Positions/FTE	152.00	157.00	161.00	169.00	8.00	5.0
Charges and Fees	<u>\$ 4,221,831</u>	<u>\$ 4,829,864</u>	<u>\$ 3,970,000</u>	<u>\$ 5,320,000</u>	<u>\$ 1,350,000</u>	34.0
TOTAL REVENUES	<u>\$ 4,221,831</u>	<u>\$ 4,829,864</u>	<u>\$ 3,970,000</u>	<u>\$ 5,320,000</u>	<u>\$ 1,350,000</u>	34.0
Personnel	\$ 8,442,305	\$ 8,423,247	\$ 9,156,063	\$ 9,241,590	\$ 85,527	0.9
Operating	1,088,523	1,312,790	1,379,889	1,419,702	39,813	2.9
Capital	<u>12,665</u>	<u>27,367</u>	<u>987,280</u>	<u>813,000</u>	<u>(174,280)</u>	(17.7)
TOTAL EXPENDITURES	9,543,493	9,763,404	11,523,232	11,474,292	(48,940)	(0.4)
Interfund Transfer Out	<u>141,263</u>	<u>134,003</u>	<u>3,664</u>	<u>3,664</u>	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 9,684,756</u>	<u>\$ 9,897,407</u>	<u>\$ 11,526,896</u>	<u>\$ 11,477,956</u>	<u>\$ (48,940)</u>	(0.4)

Funding Adjustments for FY 2006 Include:

- Revenues reflect a higher budgeted amount for EMS charges based on an increasing volume of service and improved collections.
- Personnel expenditures reflect the addition of four FTEs (District Supervisors) to implement the third of four phases of the consultant's recommendation to maintain quality assurance throughout the system. Partial funding for four FTEs to open the Ladson station is included. Personnel costs reflect the higher cost of fringe benefits and include a reduction in budgeted overtime and budgeting of anticipated vacancies.
- Operating expenditures are increased due to uniforms, public safety supplies, and radios for new positions. Higher communications costs and new vehicle auxiliary equipment required for new and replacement vehicles also contribute to this increase.
- Capital expenditures will fund six replacement ambulances (\$600,000) and the related medical equipment (\$102,000). In addition, capital includes a new utility vehicle for the new District Supervisors and a replacement utility vehicle.
- Interfund transfer out remains unchanged. Funding will support required anticipated grant matches for the State and DUI Grants.

EMERGENCY MEDICAL SERVICES (continued)

GENERAL FUND

PUBLIC SAFETY

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide prompt, efficient, and effective emergency medical services to the citizens and visitors of Charleston County.

Objective 1(a): Response time goals for all 911 calls will be monitored for all time-critical emergency responses; 80% of Dispatch Priority Code 1 and 2 calls will be answered within 8 minutes in urban areas, 12 minutes in suburban areas, and within 15 minutes in rural areas.

Objective 1(b): Manpower utilization will be 30% or less to provide adequate availability of response to time critical emergencies.

Objective 1(c): Provide public information, education, and relations (PIER) for 4,500 participants.

Initiative II: Human Resources and Resource Management

Department Goal 2: Encourage and develop diversity throughout all levels of the EMS department.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

Initiative III: Long-Term Financial Planning

Department Goal 3: Maximize revenue collected within fee for service guidelines established by County Administration.

Objective 3(a): Increase annual revenue collections to meet or exceed 60% of total billed.

Objective 3(b): Medicare and Medicaid will be billed 100% electronically with a rejection rate of ≤25% which will result in a 10% increase in revenue.

Initiative IV: Work Flow Analysis – Process Management

Department Goal 4: Engage all areas of emergency medical services in continuous quality improvement.

Objective 4(a): Monitor and/or review minimum of 3% of all calls for assistance answered by EMS telecommunicators on a weekly basis.

Objective 4(b): Review of all EMS patient reports by first line supervisor; secondary review of all calls as specified by medical director.

Initiative V: Quality Control

Department Goal 5: Monitor efficiency and effectiveness of emergency medical service delivery.

Objective 5(a): Certify 100% of the EMS Communications personnel as Emergency Medical Dispatchers.

Objective 5(b): Maintain certification of all field operations personnel through in-service training (IST) program.

Objective 5(c): Conduct patient satisfaction survey with a satisfaction rating to exceed 90%.

EMERGENCY MEDICAL SERVICES (continued)

GENERAL FUND

PUBLIC SAFETY

MEASURES:		FY 2004	FY 2005	FY 2006
	Objective	Actual	Actual	Projected
Output:				
Patients transported	1(a)	33,845	35,435	37,435
Incidents responded to	1(a)	48,205	49,615	50,100
Number of manpower	1(b)	152	156	160
Number of managers/supervisors	2(a)	23	27	32
Number of Department employees participating in interview process	2(b)	23	27	32
Total billed	3(a)	\$8,560,590	\$8,695,156	\$8,700,000
Percentage of Medicare/Medicaid billed electronically	3(b)	n/a	100%	100%
EMS Communications personnel	5(a)	n/a	22	22
Efficiency:				
Cost per incident	1(a)(b),3	n/a	\$218.18	\$225.00
Total received	3(a)(b)	n/a	\$5,654,173	\$5,870,000
Outcome:				
<u>Rural Response Time</u>	<u>Minutes:Seconds</u>	1(a)(b)		
Acceptable	<14:59	78.9%	72.4%	75.0%
Marginal	15:00-29:59	20.3%	24.0%	25.0%
Unacceptable	>30:00	0.8%	3.3%	1.0%
<u>Suburban Response Time</u>	<u>Minutes:Seconds</u>	1(a)(b)		
Acceptable	<11:59	79.9%	79.6%	80.0%
Marginal	12:00-19:59	18.0%	16.4%	15.0%
Unacceptable	>20:00	2.1%	3.9%	3.0%
<u>Urban</u>	<u>Minutes: Seconds</u>	1(a)(b)		
Acceptable	<07:59	54.1%	79.25%	80.0%
Marginal	08:00-14:59	39.7%	13.5%	15.0%
Unacceptable	>15:00	6.2%	6.6%	6.5%
Call Volume (Priority Code 1, 2, and 3)		n/a	47,837	47,837
<u>Manpower Utilization</u>	1(a)(b)			
Countywide		24.9%	27.75%	25.0%
Metro units		27.2%	34.6%	25.0%
Rural units		10.4%	9.3%	10.0%
Percent of manager/supervisors completing diversity training	2(a)	100%	100%	100%
Percent of employees trained in "Team Interviewing"	2(b)	100%	100%	100%
Percent of interviews conducted with "Team Interviewing"	2(b)	100%	100%	100%
Collection	3(a)	\$5,289,166	\$5,564,173	\$6,000,000
Collections less refunds and adjustments	3(a)	\$4,830,289	\$5,516,960	\$5,800,000
Percent of rejection rate	3(a)(b)	24.1%	15.0%	15.0%
Percent of revenue increased	3(a)(b)	n/a	12.5%	11.0%
Percent of monitored calls for assistance	4(a)	n/a	5.0%	3.0%
Percent of reviewed reports	4(b)	100%	100%	100%
Percent certified as Emergency Medical Dispatcher	5(a)	100%	100%	100%
Percent of Field Operations personnel certified	5(b)	100%	100%	100%
Survey rating of satisfaction >90%	5(c)	n/a	96.0%	>90.0%

2006 ACTION STEPS

Department Goal 1

- Test the moving of the Emergency Communications Center to an alternate site.
- Monitor construction progress of North Charleston Medic 2 and Ladson Medic 15 with relocation of crews upon completion.
- Re-evaluate response district boundaries of James Island Medic 4.
- Implement Global Positioning Sati-direct-routing capabilities for ambulances.
- Institute Emergency Fire Dispatch training.
- Evaluate and refine "Fast Track Crew Chief" program.
- Implement motorcycle component to Bike Medic program for large public gatherings and other relevant events.
- Research and implement use of oxygen powered ventilators.
- Sponsor certified "EMS Cyclist Course" for bike team members.

EMERGENCY MEDICAL SERVICES (continued)

GENERAL FUND

PUBLIC SAFETY

Department Goal 2

- Re-evaluate and grow Field Training Officer (FTO) program.

Department Goal 3

- Implement interface between EMS-Pro and CAD.

Department Goal 4

- Achieve accreditation of EMS Communications Center.
- Implement third phase of District Supervisor program.

EMERGENCY MEDICAL SERVICES (CONTINUED)

SPECIAL REVENUE FUND

PUBLIC SAFETY

GRANT – Emergency Medical Services State Grants

Mission: Each year the state provides grant funds for discretionary needs of local emergency medical services.

GRANT SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Intergovernmental	\$ 63,481	\$ 106,754	\$ 63,189	\$ 63,189	\$ -	0.0
TOTAL REVENUES	63,481	106,754	63,189	63,189	-	0.0
Interfund Transfer In	8,037	3,260	3,664	3,664	-	0.0
TOTAL SOURCES	<u>\$ 71,518</u>	<u>\$ 110,014</u>	<u>\$ 66,853</u>	<u>\$ 66,853</u>	<u>\$ -</u>	0.0
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	22,307	110,014	66,853	66,853	-	0.0
Capital	49,211	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 71,518</u>	<u>\$ 110,014</u>	<u>\$ 66,853</u>	<u>\$ 66,853</u>	<u>\$ -</u>	0.0

Funding Adjustments for FY 2006 Include:

- Revenues remain unchanged.
- Interfund transfer in reflects the 5.5 percent match from the General Fund.
- Operating expenditures will remain unchanged and will fund specialized public safety equipment for the County and other private ambulatory service contractors.

FACILITIES MANAGEMENT

GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT – Facilities Management

Mission: Facilities Management provides repair, maintenance, renovations, and minor construction of County facilities ensuring that County government agencies have an effective working environment to carry out their responsibilities in meeting the needs of County citizens.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	70.00	70.00	70.00	70.00	0.00	0.0
Leases and Rentals	\$ 867,389	\$ 868,344	\$ 615,000	\$ 575,000	\$ (40,000)	(6.5)
TOTAL REVENUES	<u>\$ 867,389</u>	<u>\$ 868,344</u>	<u>\$ 615,000</u>	<u>\$ 575,000</u>	<u>\$ (40,000)</u>	<u>(6.5)</u>
Personnel	\$ 2,948,953	\$ 2,786,035	\$ 2,936,914	\$ 3,036,774	\$ 99,860	3.4
Operating	5,339,708	5,770,917	6,357,431	6,639,055	281,624	4.4
Capital	6,890	-	42,000	53,000	11,000	26.2
TOTAL EXPENDITURES	<u>8,295,551</u>	<u>8,556,952</u>	<u>9,336,345</u>	<u>9,728,829</u>	<u>392,484</u>	<u>4.2</u>
Interfund Transfer Out	<u>730,747</u>	<u>3,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL DISBURSEMENTS	<u>\$ 9,026,298</u>	<u>\$ 8,559,952</u>	<u>\$ 9,336,345</u>	<u>\$ 9,728,829</u>	<u>\$ 392,484</u>	<u>4.2</u>

Funding Adjustments for FY 2006 Include:

- Revenues represent a decrease in building rental due to the loss of an occupant at 995 Morrison Drive and the anticipated sale of a Broad Street property.
- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures represent anticipated increases in rates for electricity and higher contracted costs for security services.
- Capital expenditures will fund replacements for a one-half ton pickup truck, a cargo van and a 12 passenger van.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Ensure County government and supported agencies have an effective working environment to achieve mission responsibilities.

Objective 1(a): Maintain 95% documented completion rate of total work orders received versus work orders completed.

Objective 1(b): Complete 95% of budgeted projects scheduled.

Objective 1(c): Maintain 100% documented completion rate of total programmed maintenance required versus programmed maintenance completed.

FACILITIES MANAGEMENT

GENERAL FUND

GENERAL GOVERNMENT

Initiative II: Human Resources/Resource Management

Department Goal 2: Improve staff knowledge and technical capabilities.

Objective 2(a): Implement team interviewing on hiring new staff.

Objective 2(b): Increase manager/supervisor's awareness of diversity.

Initiative III: Long-Term Financial Planning

Department Goal 3: Provide long-term funding for infrastructure repairs/upgrades and improve budget to actual efficiencies.

Objective 3(a): Budgeted special project cost estimates shall not exceed 15% of the actual expended costs.

Objective 3(b): Contracted services shall not exceed budgeted amount.

Objective 3(c): Actual utility expenditures shall not exceed budgeted estimates.

Objective 3(d): Maintain 85% total department operating budget effectiveness.

Initiative V: Quality Control

Department Goal 4: Develop a fully integrated Facilities Management Information System to track County facility assets and reports.

Objective 4: Inventory variance shall not exceed a tolerance range of 10% in warehouse stock inventory.

MEASURES:

	<u>Objective</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Projected</u>
Output:				
Works orders issued	1(a)	11,312	8,450	9,500
Projects scheduled	1(b)	64	107	105
Programmed maintenance work orders issued	1(c)	2,887	3,031	3,000
Number of dept employees completing interview training	2(a)	0	0	74
Number of managers/supervisors	2(b)	21	21	21
Number of dept employees completing interview training	2(a)	0	0	74
Budgeted amount	3(a)	\$552,361	\$633,804	\$622,967
Total contracted services budgeted	3(b)	\$2,468,473	\$2,928,506	\$2,842,418
Utilities budgeted	3(c)	\$2,469,994	\$2,648,202	\$2,810,000
Department operating budget	3(d)	n/a	\$9,321,527	\$9,728,829
Efficiency:				
Percent of work orders completed	1(a)	99.77%	95.00%	95.00%
Percent of projects completed	1(b)	83.00%	74.00%	90.00%
Programmed maintenance compliance	1(c)	98.75%	99.00%	100%
Budgeting effectiveness percent	3(b)	87.28%	76.00%	97.00%
Department operating budget effectiveness percent	3(d)	n/a	95.00%	85.00%
Outcome:				
Work orders completed	1(a)	11,286	8,086	9,025
Projects completed	1(b)	53	79	98
Programmed maintenance work orders completed	1(c)	2,851	3,000	3,000
Percent of employees trained in "Team Interviewing"	2(a)	0.0%	0.0%	30.0%
Percent of manager/supervisor completing diversity training	2(b)	0.0%	0.0%	100%
Actual expended costs of special projects	3(a)	\$331,423	\$481,400	\$604,277
Total contracted services actual expenses	3(b)	\$2,154,588	\$2,677,951	\$2,535,972
Utilities actual expenditures	3(c)	\$2,355,263	\$2,391,764	\$2,595,238
Department operating budget effectiveness	3(d)	n/a	\$8,870,369	\$8,269,505
December inventory variance	4	1.04%	4.2%	5.00%
June inventory variance	4	0.978%	3.6%	5.00%
Average variance	4	1.009%	3.9%	5.00%

FACILITIES MANAGEMENT

GENERAL FUND

GENERAL GOVERNMENT

2006 ACTION STEPS

Department Goal 1

- Complete 1998 Extensive Renovation projects.
- Initiate special programs to upgrade/improve degraded building systems.
- Connect the final regional library, Dorchester, into the Main Library energy management system.

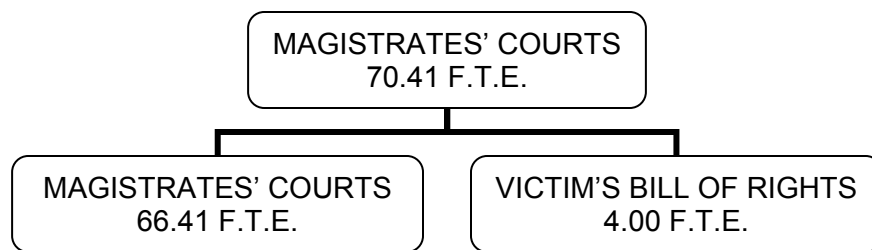
Department Goal 2

- Establish a funding source for future maintenance and repair needs.

Department Goal 3

- Upgrade the portability of QBIC to other software programs.
- Complete implementation of the QBIC Customer Survey module.
- Complete equipment and vehicle inventory module.

MAGISTRATES' COURTS



MAGISTRATES' COURTS

Mission: The Magistrates' Courts consists of sixteen Summary Courts which includes twelve Traffic Courts, two Small Claims Courts, one Preliminary Hearing Court, and one Bond Hearing Court.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	67.89	67.89	70.41	70.41	0.00	0.0
General Fund	\$ 2,743,886	\$ 2,936,840	\$ 2,834,500	\$ 2,883,500	\$ 49,000	1.7
Special Revenue Fund	322,504	337,696	310,000	300,000	(10,000)	(3.2)
TOTAL SOURCES	<u>\$ 3,066,390</u>	<u>\$ 3,274,536</u>	<u>\$ 3,144,500</u>	<u>\$ 3,183,500</u>	<u>\$ 39,000</u>	1.2
General Fund	\$ 3,318,930	\$ 3,557,789	\$ 3,888,366	\$ 4,203,141	\$ 314,775	8.1
Special Revenue Fund	131,756	148,696	183,734	193,273	9,539	5.2
TOTAL DISBURSEMENTS	<u>\$ 3,450,686</u>	<u>\$ 3,706,485</u>	<u>\$ 4,072,100</u>	<u>\$ 4,396,414</u>	<u>\$ 324,314</u>	8.0

Sources: Total sources represent a projected increase in fine collections based on historical analysis and trends.

Disbursements: Disbursements are increased to support higher fringe benefit costs for all employees as well as a Council approved pay increase for the Magistrates. Disbursements also reflect a budgeted amount for anticipated vacancies.

MAGISTRATES' COURTS (continued)

GENERAL FUND

JUDICIAL

DEPARTMENT – Magistrates' Courts

Mission: The Magistrates' Courts handle various issues, including restraining orders, traffic violations and criminal cases with punishments of a fine not exceeding \$500 plus assessments or imprisonment not exceeding 30 days or both as mandated by State Statute.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	63.89	63.89	66.41	66.41	0.00	0.0
Intergovernmental	\$ 5,789	\$ 2,081	\$ 2,000	\$ 2,000	\$ -	0.0
Charges and Fees	930,213	947,766	951,500	951,500	-	0.0
Fines and Forfeitures	1,806,618	1,996,317	1,880,000	1,930,000	50,000	2.7
Interest	1,266	(9,324)	1,000	-	(1,000)	(100.0)
TOTAL REVENUES	<u>\$ 2,743,886</u>	<u>\$ 2,936,840</u>	<u>\$ 2,834,500</u>	<u>\$ 2,883,500</u>	<u>\$ 49,000</u>	1.7
Personnel	\$ 2,960,371	\$ 3,171,780	\$ 3,465,874	\$ 3,761,068	\$ 295,194	8.5
Operating	354,559	386,009	422,492	442,073	19,581	4.6
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>3,314,930</u>	<u>3,557,789</u>	<u>3,888,366</u>	<u>4,203,141</u>	<u>314,775</u>	8.1
Interfund Transfer Out	<u>4,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL DISBURSEMENTS	<u>\$ 3,318,930</u>	<u>\$ 3,557,789</u>	<u>\$ 3,888,366</u>	<u>\$ 4,203,141</u>	<u>\$ 314,775</u>	8.1

Funding Adjustments for FY 2006 Include:

- Revenues represent an increase in fine collections based on current trends.
- Personnel expenditures include full-year funding for increased Magistrates hours added in FY 2005. In addition, full-year funding for a Council approved pay increase for the Magistrates was included. Personnel costs also reflect an amount budgeted for anticipated vacancies and higher fringe benefit costs.
- Operating expenditures reflect higher records management cost for imaging court records and dockets.

Performance Measures:

Initiative IV: Workflow Analysis-Process Management

Department Goal 1: Ensure efficient use of time management in order to expedite cases.

Objective 1: Reduce the average age of Small Claims court cases by increasing the number of disposed cases.

MAGISTRATES' COURTS (continued)

GENERAL FUND

JUDICIAL

Initiative II: Human Resources and Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

MEASURES:	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Cases filed	1	5,500	5,000	5,700
Number of managers/supervisors	2(a)	5	5	5
Number of department employees participating in the interview process	2(b)	3	4	4
Efficiency:				
Average case age in days	1	90	90	90
Cost per case	1	\$80.00	\$80.00	\$105.00
Outcome:				
Disposed cases	1	6,028	5,200	5,800
Percent of cases disposed	1	109%	104%	98.0%
Percent of managers/supervisors completing diversity training	2(a)	0.0%	75.0%	100%
Percent of employees trained in "Team Interviewing"	2(b)	0.0%	75.0%	100%
Percent of interviews conducted with "Team Interviewing"	2(b)	0.0%	25.0%	100%

2006 ACTION STEPS

Department Goal 1

- Implement procedure allowing the Courts to accept fines and fees through debit and credit cards.
- Implement procedures to collect outstanding fines that do not meet the requirements to participate in the Department of Revenue Set Off Debt Collection Program.
- Research acceptance of payment of fines and fees using the Internet.
- Research acceptance of SC Highway Department fees to expedite the reinstatement of driving privileges.
- Link to the Department of Public Safety's database to allow exchange of license suspensions and disposition information.
- Research ability to issue criminal arrest warrants and court documents with a photo image using the driver records of the person charged.
- Implement the Statewide Court Case Management System.

MAGISTRATES' COURTS (continued)

GENERAL FUND

JUDICIAL

PROGRAM – Victim's Bill of Rights

Mission: The Victim's Bill of Rights program provides responsive services to meet the critical needs of crime victims as mandated by federal and state law.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	4.00	4.00	4.00	4.00	0.00	0.0
Intergovernmental	\$ 2,337	\$ 2,252	\$ -	\$ -	\$ -	0.0
Charges and Fees	320,167	335,444	310,000	300,000	(10,000)	(3.2)
TOTAL REVENUES	\$ 322,504	\$ 337,696	\$ 310,000	\$ 300,000	\$ (10,000)	(3.2)
Personnel	\$ 128,067	\$ 140,187	\$ 172,078	\$ 181,467	\$ 9,389	5.5
Operating	3,689	8,509	11,656	11,806	150	1.3
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 131,756	\$ 148,696	\$ 183,734	\$ 193,273	\$ 9,539	5.2

Funding Adjustments for FY 2006 Include:

- Revenues are reduced based upon historical analysis and current trends.
- Personnel expenditures reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect no significant change.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide notification, service, and guidance to victims.

Objective 1(a): Increase service to all eligible victims as mandated by State statutes.

Objective 1(b): Ensure that 80% of the victims are satisfied with the court system.

Initiative II: Human Resources and Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

MAGISTRATES' COURTS (continued)

GENERAL FUND

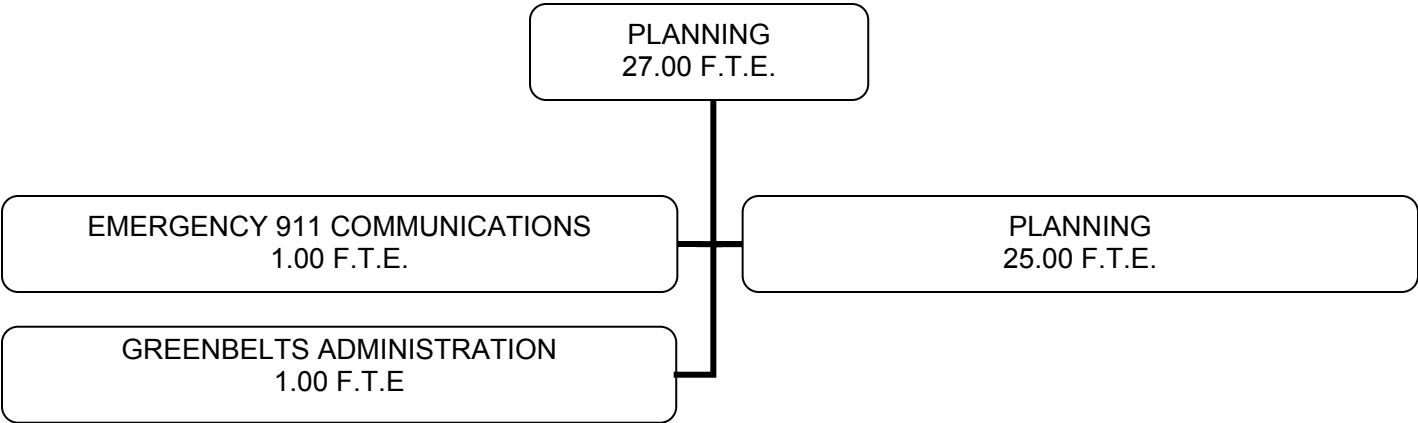
JUDICIAL

MEASURES:	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Percent of victims requesting and receiving service in accordance with Victim's Bill of Rights	1(a)(b)	98.0%	98.0%	98.0%
Percent of victims who appear before the court without undue hardship or inconvenience	1(a)(b)	96.0%	96.0%	96.0%
Number of managers/supervisors	2(a)	2	2	2
Number of department employees participating in the interview process	2(b)	0	0	0
Efficiency:				
Average hours per service	1(a)	3.0	3.0	3.0
Outcome:				
Percent of victims who perceive that the judges and court personnel were courteous and responsive to them	1(b)	95.0%	95.0%	95.0%
Percent of managers/supervisors completing diversity training	2(a)	0.0%	0.0%	100%
Percent of employees trained in "Team Interviewing"	2(b)	0.0%	0.0%	100%
Percent of interview conducted with "Team Interviewing"	2(b)	0.0%	0.0%	100%

2006 ACTION STEPS

➤ Not Applicable

PLANNING



PLANNING

Mission: The Planning Department, which includes the Planning, Emergency 911 Communications (E911) and Greenbelts Administration Divisions, provides planning and administrative advice to the County, citizen review boards, municipalities, the public and private sector, and real estate interests. In addition, the E911 Division maintains the 911 data base and provides other supporting services. The Greenbelts Administration Division coordinates greenbelts spending of the Transportation Sales Tax.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	26.00	26.00	27.00	27.00	0.00	0.0
General Fund	\$ 158,669	\$ 277,466	\$ 156,000	\$ 169,500	\$ 13,500	8.7
Enterprise Fund	<u>1,194,292</u>	<u>1,273,381</u>	<u>2,260,704</u>	<u>1,300,000</u>	<u>(960,704)</u>	(42.5)
TOTAL SOURCES	<u>\$ 1,352,961</u>	<u>\$ 1,550,847</u>	<u>\$ 2,416,704</u>	<u>\$ 1,469,500</u>	<u>\$ (947,204)</u>	(39.2)
General Fund	\$ 1,280,376	\$ 1,431,216	\$ 1,530,807	\$ 1,571,507	\$ 40,700	2.7
Special Revenue Fund	-	-	16,000	431,092	415,092	2594.3
Enterprise Fund	<u>998,056</u>	<u>920,146</u>	<u>2,324,293</u>	<u>809,851</u>	<u>(1,514,442)</u>	(65.2)
TOTAL DISBURSEMENTS	<u>\$ 2,278,432</u>	<u>\$ 2,351,362</u>	<u>\$ 3,871,100</u>	<u>\$ 2,812,450</u>	<u>\$ (1,058,650)</u>	(27.3)

Sources: The sources represent a decrease due to a one-time State grant in FY 2005 to fund equipment that is not rebudgeted.

Disbursements: Total disbursements reflect a decrease in capital expenditures related to an upgrade of E911 equipment in FY 2005. The decrease is slightly offset by disbursements for the greenbelts portion of the Transportation Sales Tax.

PLANNING (continued)

ENTERPRISE FUND

PUBLIC SAFETY

DIVISION – Emergency 911 Communications

Mission: The Emergency 911 Communications (E911) Division maintains the 911 database, acts as a liaison between local police and fire departments, provides public education and 911 awareness programs, ensures that the disaster recovery plan is current and tested periodically, and activates the alternate Public Safety Answering Point located at the emergency operations center.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	1.00	1.00	1.00	1.00	0.00	0.0
Intergovernmental	\$ -	\$ -	\$ 810,704	\$ -	\$ (810,704)	(100.0)
Charges and Fees	<u>1,194,292</u>	<u>1,273,381</u>	<u>1,450,000</u>	<u>1,300,000</u>	<u>(150,000)</u>	<u>(10.3)</u>
TOTAL REVENUES	<u>\$ 1,194,292</u>	<u>\$ 1,273,381</u>	<u>\$ 2,260,704</u>	<u>\$ 1,300,000</u>	<u>\$ (960,704)</u>	<u>(42.5)</u>
Personnel	\$ 46,346	\$ 58,228	\$ 72,397	\$ 75,193	\$ 2,796	3.9
Operating	951,710	861,918	843,795	734,658	(109,137)	(12.9)
Capital	<u>-</u>	<u>-</u>	<u>1,408,101</u>	<u>-</u>	<u>(1,408,101)</u>	<u>(100.0)</u>
TOTAL EXPENSES	<u>\$ 998,056</u>	<u>\$ 920,146</u>	<u>\$ 2,324,293</u>	<u>\$ 809,851</u>	<u>\$ (1,514,442)</u>	<u>(65.2)</u>
Increase (Use) of Fund Balance	\$ 196,236	\$ 353,235	\$ (63,589)	\$ 490,149	\$ 553,738	(870.8)
Beginning Fund Balance	<u>1,669,506</u>	<u>1,865,742</u>	<u>2,218,977</u>	<u>2,155,388</u>	<u>(63,589)</u>	<u>(2.9)</u>
Ending Fund Balance	<u>\$ 1,865,742</u>	<u>\$ 2,218,977</u>	<u>\$ 2,155,388</u>	<u>\$ 2,645,537</u>	<u>\$ 490,149</u>	<u>22.7</u>

Funding Adjustments for FY 2006 Include:

- Revenue projections reflect a decrease in the E-911 fee based on current collection trends. In addition, a one-time State grant in FY 2005 to fund equipment is not re-budgeted.
- Personnel expenses reflect the actual grade and step of the incumbent, higher fringe benefit costs, and a Cost of Living Adjustment (COLA).
- Operating expenses represent a reduction in maintenance contracts based on current service call volume and upgraded 911 answering equipment.

PLANNING (continued)

SPECIAL REVENUE FUND

CULTURE & RECREATION

DIVISION – Greenbelts Administration

Mission: The Greenbelts Administration Division provides coordination, strategic planning, and direction for greenbelt land usage in Charleston County.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	1.00	1.00	-	-
Personnel	\$ -	\$ -	\$ 12,067	\$ 136,826	\$ 124,759	1033.9
Operating	-	-	3,933	281,266	277,333	7051.4
Capital	-	-	-	13,000	13,000	100.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 16,000</u>	<u>\$ 431,092</u>	<u>\$ 415,092</u>	2594.3

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect full-year funding of a position approved in FY 2005 to act as a liaison to the Greenbelts Advisory Board. In addition, personnel costs reflect temporary staffing to assist with greenbelt duties.
- Operating expenditures include start-up costs related to the new position. In addition, operating expenditures include funding for consultant fees to develop the Greenbelts Plan.

PLANNING (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION - Planning

Mission: The Planning Division administers the County's Zoning and Land Development Regulations and prepares various studies and plans related to the current and future use of land in Charleston County with planning and zoning jurisdiction over all unincorporated areas within Charleston County and within the Towns of Kiawah, Meggett, and Rockville.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	25.00	25.00	25.00	25.00	0.00	0.0
Licenses and Permits	\$ 71,721	\$ 85,039	\$ 70,000	\$ 77,500	\$ 7,500	10.7
Intergovernmental	-	54,811	-	-	-	0.0
Charges and Fees	86,948	137,554	86,000	92,000	6,000	7.0
Miscellaneous	-	62	-	-	-	0.0
TOTAL REVENUES	\$ 158,669	\$ 277,466	\$ 156,000	\$ 169,500	\$ 13,500	8.7
Personnel	\$ 1,171,954	\$ 1,293,388	\$ 1,361,046	\$ 1,405,296	\$ 44,250	3.3
Operating	108,422	116,435	152,761	166,211	13,450	8.8
Capital	-	18,043	17,000	-	(17,000)	(100.0)
TOTAL EXPENDITURES	1,280,376	1,427,866	1,530,807	1,571,507	40,700	2.7
Interfund Transfers Out	-	3,350	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 1,280,376	\$ 1,431,216	\$ 1,530,807	\$ 1,571,507	\$ 40,700	2.7

Funding Adjustments for FY 2006 Include:

- Revenues reflect an increase in zoning permits based on historical trends.
- Personnel expenditures reflect an increase in temporary staff to aid in the completion of the revised Zoning and Land Development Regulations Ordinance. Personnel costs also reflect the actual grades and steps of the incumbents and an increase in fringe benefit costs.
- Operating expenditures represent an increase due to increased advertising for Board of Zoning Appeals and zoning public hearing meeting notifications.

Performance Measures:

Initiative I: Service Delivery

Department Goal: Provide a high level of planning services to a diverse population base.

Objective 1(a): Reduce staff errors regarding zoning applications to <5%.

Objective 1(b): Process 95% of site plan review applications within 30 days.

Objective 1(c): Review 100% of subdivision applications within 10 days.

Objective 1(d): Complete 100% of graphic zoning requests within 30 days.

Objective 1(e): Resolve 100% of street numbering/naming inquiries and distribution of new streets within 3 days.

PLANNING (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative II: Human Resource and Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

MEASURES:

	<u>Objective</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Projected</u>
Output:				
Zoning applications processed ¹	1(a)	3472	3,400	3,400
Site plans reviewed	1(b)	92	108	110
Subdivision applications submitted	1(c)	443	530	550
Graphic zoning requests received	1(d)	195	196	216
Number of new streets	1(e)	155	185	180
Number of managers/supervisors	2(a)	9	9	9
Number of department t employees participating in the interview process	2(b)	9	9	9
Outcome:				
Percent of zoning applications processed error free	1(a)	82.0%	85.0%	85.0%
Percent of site plan review applications processed within 30 days	1(b)	90.0%	90.0%	90.0%
Percent of subdivision applications review within 10 days	1(c)	95.0%	98.0%	95.0%
Percent of graphic zoning requests completed within 30 days	1(d)	99.0%	99.0%	99.0%
Percent of street inquiries resolved within 3 days	1(e)	100%	100%	100%
Percent of new streets distributed to emergency services	1(e)	100%	100%	100%
Percent of managers/supervisors completing diversity training	2(a)	11.1%	66.7%	100%
Percent of employees trained in "Team Interviewing"	2(b)	100%	100%	100%
Percent of interviews conducted with "Team Interviewing"	2(b)	100%	100%	100%

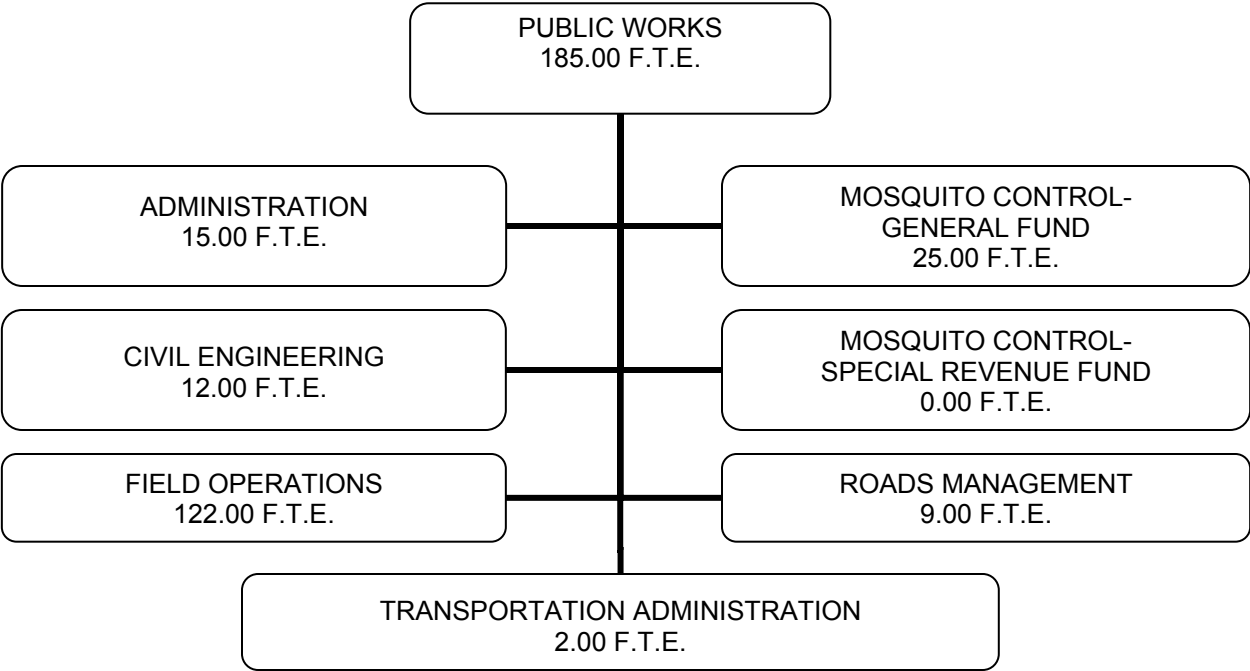
¹ Excludes zoning change applications.

2006 ACTION STEPS

Department Goal 1

- Implement Phase II of the 911 Wireless System in six County Public Safety Answering Points (PSAP).
- Revise the Zoning and Land Development Regulations to implement changes in the County Council five-year review of the Comprehensive Plan.
- Develop a strategy for the State mandated ten-year update of the Comprehensive Plan.

PUBLIC WORKS



PUBLIC WORKS

Mission: Public Works is responsible for setting up measures that protect the public from hazards, providing safe passage to and from destinations within the county, improving public services in order to improve the quality of life for County citizens, and providing upkeep and maintenance of County property.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	183.00	183.00	185.00	185.00	0.00	0.0
General Fund	\$ 250	\$ 750	\$ -	\$ 215,500	\$ 215,500	100.0
Special Revenue Fund	<u>470,424</u>	<u>371,010</u>	<u>265,000</u>	<u>230,175</u>	<u>(34,825)</u>	<u>(13.1)</u>
TOTAL SOURCES	<u>\$ 470,674</u>	<u>\$ 371,760</u>	<u>\$ 265,000</u>	<u>\$ 445,675</u>	<u>\$ 180,675</u>	<u>68.2</u>
General Fund	\$ 9,268,459	\$ 9,382,256	\$ 10,629,889	\$ 11,602,166	\$ 972,277	9.1
Special Revenue Fund	<u>627,203</u>	<u>477,607</u>	<u>585,710</u>	<u>13,262,837</u>	<u>12,677,127</u>	<u>2164.4</u>
TOTAL DISBURSEMENTS	<u>\$ 9,895,662</u>	<u>\$ 9,859,863</u>	<u>\$ 11,215,599</u>	<u>\$ 24,865,003</u>	<u>\$ 13,649,404</u>	<u>121.7</u>

Sources: The sources of funds represent the anticipated sale of equipment.

Disbursements: Total disbursements reflect increased funding for road projects from the transportation portion of the Transportation Sales Tax. Also reflected are increased capital requirements in the Field Operations and Mosquito Control Divisions. These increases are partially offset by a budgeted amount for anticipated vacancies and a lower budgeted amount for pesticides.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Ensure the citizens of Charleston County are provided a safe and effective locally maintained road system.

Objective 1: Resurface 100% of qualified roads prior to onset of accelerated decline in service life prior to the downgrade from good rating to fair rating.

Department Goal 2: To regulate and manage the mosquito population in Charleston County.

Objective 2: Maintain an Adult Density Index (ADI) below 2.5.

Initiative II: Human Resources and Resource Management

Department Goal 3: Develop and maintain a diverse department at all levels.

Objective 3(a): Through the Human Resources Department, expand regions for circulation of vacancy notices.

Objective 3(b): Provide a positive environment to encourage internal minority development and advancement.

Objective 3(c): Provide for annual diversity and awareness training for all Public Works employees.

PUBLIC WORKS

MEASURES:		FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:	Objective			
Funds programmed for resurfacing program	1	\$3,325,040.57	\$3,569,915.79	\$8,400,000
Number of qualifying road lane miles	1	27.4	27.4	94.9
Percent urban		36.0%	36.0%	23.0%
Percent suburban		16.0%	57.0%	41.0%
Percent rural		n/a	7.0%	36.0%
Light trap collection count	2	n/a	9.3	5.0
Landing rate count	2	n/a	27.3	13.0
Two day service request average	2	n/a	13.0	7.0
Mosquito Control budget	2	n/a	\$2,154,620	\$1,991,415
Number of vacant positions	3(a)	29	47	6
Number of qualified applicants, all positions ^{1 & 2}	3(a)	n/a	n/a	n/a
Number of employees requesting entry into the Skill Based Pay program	3(b)	7	10	12
Number of filled positions	3(c)	154	171	175
Number of employees attending diversity and awareness training	3(c)	n/a	11	164
Efficiency:				
Cost per lane mile of resurfaced roads	1	\$134,074.22	\$130,288.90	\$88,514.23
ADI per dollar expended	2	n/a	\$431,788	\$796,566
Cost per employee qualifying for Skill Based Pay program ³	3(b)	n/a	n/a	\$671.61
Outcome:				
Percent of qualifying roads resurfaced	1	39.0%	42.0%	99.0%
Level of mosquito control (ADI)	2	n/a	4.99	2.50
Percent of qualified minority applicants ^{1 & 2}	3(a)	n/a	n/a	n/a
Funding for Skill Based Pay program	3(b)	\$19,887	\$32,131	\$27,278
Percent of employees attending diversity and awareness training	3(c)	n/a	6.4%	93.7%

¹ FY 2004 and FY 2005 data unavailable from Human Resources at time of publication.

² FY 2006 historical trend data unavailable.

³ This department will begin tracking performance against this measure during FY 2006.

2006 ACTION STEPS

Department Goal 1

- Promote increased local governmental fund allocation for resurfacing.

Department Goal 2

- Develop a correlation between mosquito-borne health threats and Adult Density Index.

Department Goal 3

- Actively recruit qualified minority applicants for department vacancies.
- Assure staff receives diversity training.
- Assure all managers, supervisors, and employees participating in interview process receive training in Behavioral Interviewing/Team Interviewing.
- Implement Team Interviewing by involving more employees in the process as teams.
- Include Human Resources Department as part of the application review process.
- Identify adequate funding for Skill Based Pay program in FY 2006.
- Continue implementation of team interviewing for new hires and competitive promotions.

PUBLIC WORKS (continued)

GENERAL FUND

PUBLIC WORKS

DIVISION - Administration

Mission: The Administration Division of Public Works manages and coordinates the activities of Public Works' five other operating divisions to ensure efficient and consistent delivery of the department's service activities to the citizens of Charleston County.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	15.00	15.00	15.00	15.00	0.00	0.0
Personnel	\$ 712,202	\$ 832,356	\$ 872,181	\$ 892,257	\$ 20,076	2.3
Operating	85,999	89,841	122,046	109,983	(12,063)	(9.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	798,201	922,197	994,227	1,002,240	8,013	0.8
Interfund Transfer Out	25,000	2,000	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 823,201</u>	<u>\$ 924,197</u>	<u>\$ 994,227</u>	<u>\$ 1,002,240</u>	<u>\$ 8,013</u>	0.8

Funding Adjustments for FY 2006 Include:

- Personnel expenditures represent the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures reflect a decrease to safety equipment and supplies, small tools and vehicle maintenance charges based on anticipated needs and historical trends.

PUBLIC WORKS (continued)

GENERAL FUND

PUBLIC WORKS

DIVISION – Civil Engineering

Mission: The Civil Engineering Division is charged with designing and providing field engineering assistance for the construction of road and drainage system projects, aiding subdivision development review, and facilitating the county's compliance with National Pollutant Discharge Elimination System (NPDES) Phase II regulations.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	12.00	12.00	12.00	12.00	0.00	0.0
Charges and Fees	\$ 250	\$ 750	\$ -	\$ 500	\$ 500	100.0
TOTAL REVENUES	<u>\$ 250</u>	<u>\$ 750</u>	<u>\$ -</u>	<u>\$ 500</u>	<u>\$ 500</u>	100.0
Personnel	\$ 594,917	\$ 582,524	\$ 687,921	\$ 721,475	\$ 33,554	4.9
Operating	101,982	113,368	103,370	101,274	(2,096)	(2.0)
Capital	<u>-</u>	<u>13,769</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL EXPENDITURES	696,899	709,661	791,291	822,749	31,458	4.0
Interfund Transfer Out	<u>80,000</u>	<u>1,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL DISBURSEMENTS	<u>\$ 776,899</u>	<u>\$ 711,161</u>	<u>\$ 791,291</u>	<u>\$ 822,749</u>	<u>\$ 31,458</u>	4.0

Funding Adjustments for FY 2006 Include:

- Revenues reflect an anticipated increase in the number of right-of-way abandonment requests.
- Personnel expenditures represent the actual grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures represents an increased number of projects in the traffic calming program. This increase is offset by a delay of the NPDES permit in FY2005 litigation.

PUBLIC WORKS (continued)

GENERAL FUND

PUBLIC WORKS

DIVISION – Field Operations

Mission: The Field Operations Division provides for the operation and transportation of all Public Work's heavy equipment; canal cleaning and clearing; bridge maintenance and replacement, pavement maintenance, rocking and paving of roads, streets, driveways, and parking areas; traffic-control sign installation and maintenance; road and drainage construction/maintenance; and special construction projects to ensure that the citizens of Charleston County are provided a safe and effective locally maintained road and drainage system.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	123.00	122.00	122.00	122.00	0.00	0.0
Miscellaneous	\$ -	\$ -	\$ -	\$ 215,000	\$ 215,000	100.0
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 215,000</u>	<u>\$ 215,000</u>	100.0
Personnel	\$ 4,400,934	\$ 4,303,299	\$ 4,746,107	\$ 4,721,359	\$ (24,748)	(0.5)
Operating	986,145	1,410,901	1,487,780	1,545,808	58,028	3.9
Capital	<u>18,088</u>	<u>5,441</u>	<u>420,000</u>	<u>1,333,000</u>	<u>913,000</u>	217.4
TOTAL EXPENDITURES	5,405,167	5,719,641	6,653,887	7,600,167	946,280	14.2
Interfund Transfer Out	<u>317,894</u>	<u>36,205</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL DISBURSEMENTS	<u>\$ 5,723,061</u>	<u>\$ 5,755,846</u>	<u>\$ 6,653,887</u>	<u>\$ 7,600,167</u>	<u>\$ 946,280</u>	14.2

Funding Adjustments for FY 2006 Include:

- Revenues reflect the anticipated sale of an oversized drag-line and hydro-mulcher truck. The proceeds will be used to purchase a more functional hydraulic excavator and hydro-mulcher trailer based on revised specifications.
- Personnel expenditures are decreased to reflect a budgeted amount for anticipated vacancies. Personnel costs also reflect a reduction in employee overtime due to budget constraints. These decreases are slightly offset by the higher cost of fringe benefits.
- Operating expenditures include increased funding for drainage piping and gravel and fill material for projects scheduled in FY 2006. Operating costs also reflect equipment rental to provide services when purchasing equipment is not cost efficient. During budget deliberations, Council removed \$250,000 for road projects. Funding of \$1,000,000 was provided in the Transportation Sales Tax budget.
- Capital expenses include the replacement of four pick-up trucks, a hydro-mulcher trailer, four dump trucks, a backhoe, a walking excavator, two hydraulic excavators, a boom mower and a motor blader. Also included is the upgrade of two riding mowers to zero-turn mowers.

PUBLIC WORKS (continued)

GENERAL FUND

PUBLIC WORKS

DIVISION – Mosquito Control

Mission: The Mosquito Control Division protects the health and well-being of the citizens of Charleston County through an integrated program consisting of suppression of mosquitoes with safe, effective and economical control products; source elimination; and public education.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	24.00	25.00	25.00	25.00	0.00	0.0
Personnel	\$ 1,011,848	\$ 979,362	\$ 1,075,805	\$ 991,013	\$ (84,792)	(7.9)
Operating	547,343	369,668	610,012	661,675	51,663	8.5
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	1,559,191	1,349,030	1,685,817	1,652,688	(33,129)	(2.0)
Interfund Transfer Out	-	158,500	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 1,559,191</u>	<u>\$ 1,507,530</u>	<u>\$ 1,685,817</u>	<u>\$ 1,652,688</u>	<u>\$ (33,129)</u>	(2.0)

Funding Adjustments for FY 2006 Include:

- Personnel expenditures are decreased to reflect a budgeted amount for anticipated vacancies. Personnel costs reflect the grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures represent a 2.5 percent increase in the cost of pesticides. Operating costs also include replacing doors on the control shop and installing an automatic gate at the entrance of the facility.

PUBLIC WORKS (continued)

SPECIAL REVENUE FUND

PUBLIC WORKS

DIVISION – Mosquito Control

Mission: The Mosquito Control – Special Revenue Fund Division receives reimbursements from State and Federal government contracts to regulate and maintain the mosquito population on State and Federally managed dredge disposal sites.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Charges and Fees	\$ 470,424	\$ 221,010	\$ 265,000	\$ 230,175	\$ (34,825)	(13.1)
TOTAL REVENUES	470,424	221,010	265,000	230,175	(34,825)	(13.1)
Interfund Transfer In	-	150,000	-	-	-	0.0
TOTAL SOURCES	<u>\$ 470,424</u>	<u>\$ 371,010</u>	<u>\$ 265,000</u>	<u>\$ 230,175</u>	<u>\$ (34,825)</u>	(13.1)
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	601,226	346,567	407,000	237,000	(170,000)	(41.8)
Capital	25,977	131,040	132,000	68,000	(64,000)	(48.5)
TOTAL EXPENDITURES	<u>\$ 627,203</u>	<u>\$ 477,607</u>	<u>\$ 539,000</u>	<u>\$ 305,000</u>	<u>\$ (234,000)</u>	(43.4)
Increase (Use) of Fund Balance	\$ (156,779)	\$ (106,597)	\$ (274,000)	\$ (74,825)	\$ 199,175	(72.7)
Beginning Fund Balance	<u>1,079,502</u>	<u>922,723</u>	<u>816,126</u>	<u>517,946</u>	<u>(298,180)</u>	(36.5)
Ending Fund Balance	<u>\$ 922,723</u>	<u>\$ 816,126</u>	<u>\$ 542,126</u>	<u>\$ 443,121</u>	<u>\$ (99,005)</u>	(18.3)

Funding Adjustments for FY 2006 Include:

- Revenues represent a decrease in the expected demand for services from local, state, and federal agencies.
- Operating expenditures reflect a lower budgeted amount for pesticides based on available funding.
- Capital expenditures will be used to replace a pickup truck, a mosquito spray unit, and a helicopter landing assembly.
- Fund balance will be used to fund capital and a small portion of pesticides costs.

PUBLIC WORKS (continued)

GENERAL FUND

PUBLIC WORKS

DIVISION – Roads Management

Mission: The Roads Management Division provides consolidated services for construction management, quality control, design, and materials testing on multi-jurisdictional infrastructure projects that include Federal, State, County, and Municipal roads, streets, bridges, sidewalks, and other transportation-related projects to ensure that funding is spent in an economical and efficient manner.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	9.00	9.00	9.00	9.00	0.00	0.0
Personnel	\$ 354,673	\$ 432,765	\$ 459,213	\$ 472,662	\$ 13,449	2.9
Operating	31,434	41,194	45,454	51,660	6,206	13.7
Capital	-	9,063	-	-	-	0.0
TOTAL EXPENDITURES	386,107	483,022	504,667	524,322	19,655	3.9
Interfund Transfer Out	-	500	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 386,107</u>	<u>\$ 483,522</u>	<u>\$ 504,667</u>	<u>\$ 524,322</u>	<u>\$ 19,655</u>	3.9

Funding Adjustments for FY 2006 Include:

- Personnel expenditures represent the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures represent an increase in vehicle maintenance charges due to higher fuel prices. Operating costs also reflect an increase in telephone charges due to increased utilization.

PUBLIC WORKS (continued)

SPECIAL REVENUE FUND

PUBLIC WORKS

DIVISION – Transportation Administration

Mission: The Transportation Administration Division provides coordination, strategic planning, and direction for transportation improvement in Charleston County.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	2.00	2.00	-	-
Personnel	\$ -	\$ -	\$ 45,960	\$ 270,055	\$ 224,095	487.6
Operating	-	-	750	34,701	33,951	4526.8
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 46,710</u>	<u>\$ 304,756</u>	<u>\$ 258,046</u>	552.4

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect full-year funding for two positions added in FY 2005. These positions will oversee the road program management firm.
- Operating expenditures represent start-up costs related to the new positions.

PUBLIC WORKS (continued)

SPECIAL REVENUE FUND

PUBLIC WORKS

DIVISION – Transportation Projects

Mission: The Transportation Projects Division provides project management for transportation projects in Charleston County.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	-	12,653,081	12,653,081	100.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,653,081</u>	<u>\$ 12,653,081</u>	100.0

Funding Adjustments for FY 2006 Include:

- Operating expenditures include an annual amount of \$3,000,000 for new projects: \$2,000,000 for the Charleston County Transportation Committee (CTC) and \$1,000,000 for the Public Works Department. In addition, \$4,000,000 is included for the CTC to resurface roads in accordance with the pavement management index system. Another \$1,100,000 is designated for projects including the design of system improvements for South Santee and Parkers Ferry areas and construction of the Isaac German system improvements. Also included is \$4,553,081 for consulting services.

RADIO COMMUNICATIONS

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Radio Communications Department provides comprehensive communications support to Charleston County agencies and neighboring external public safety agencies, including management of the 800 MHz Public Safety Radio System, operation of the Communications Electronics Maintenance Facility, and management of the command post's emergency equipment and vehicles for response to emergencies and natural disasters.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Proposed</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	0.00	0.0
Personnel	\$ 157,723	\$ 158,852	\$ 192,239	\$ 262,154	\$ 69,915	36.4
Operating	1,272,625	1,358,714	1,198,144	1,239,234	41,090	3.4
Capital	5,570	-	-	107,190	107,190	100.0
TOTAL EXPENDITURES	<u>\$ 1,435,918</u>	<u>\$ 1,517,566</u>	<u>\$ 1,390,383</u>	<u>\$ 1,608,578</u>	<u>\$ 218,195</u>	15.7

Funding Adjustments for FY 2006 Include:

- Personnel expenditures include funding to provide for the transitional needs of the department related to the expected retirement of the Radio Communication Manager. Expenditures also reflect the actual grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures reflect an increase in the radio equipment maintenance contract. Increases to the contract are indexed to the Consumer Price Index (CPI). Also reflected is an increase in telephone charges based on current usage.
- Capital expenditures will fund improvements and repairs to the Bridgeview Drive radio tower's grounding system. Funding is also provided to install strobe lights on the McClellanville radio tower in compliance with Federal Aviation Administration (FAA) regulations.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide efficient and cost effective equipment to decrease response time for local public emergency operations.

- Objective 1(a): Repair of defective radio equipment tracked through service reports with 95% of the communications/electronic equipment turned around in 2 days or less.
- Objective 1(b): Optimize radio resource usage by reducing system downtime to less than 10 minutes each year, an average busy signal not to exceed 3 seconds, and less than 10 busy signals for talk groups each day.
- Objective 1(c): Decrease Mobile Communications vehicle downtime to not more than 5 days per year and 800 MHz departmental response time to less than 60 minutes per mission for emergencies and disasters through plan review and update, simulations, tests, and drills.

RADIO COMMUNICATIONS (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative II: Human Resources and Resource Management

Department Goal 2: To achieve a diverse workforce.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Total number of work tickets	1(a)	n/a	1,252	1,500
Number of managers/supervisors	2(a)	1	1	1
Number of managers/employees participating in the interview process	2(b)			1
Efficiency:				
Average hours of work tickets per month	1(a)	n/a	852	825
Outcome:				
<u>Repair of Defective Radio Equipment</u>				
Acceptable <2 days	1(a)	n/a	36.0%	40.0%
Marginal 2-5 days		n/a	29.0%	27.0%
Unacceptable >5 days		n/a	35.0%	33.0%
<u>Radio Resource Usage</u>				
System downtime (unplanned)	1(b)(c)	n/a	2 min	3 min
Average busy signal		n/a	0.1 sec	0.1 sec
Average talk group busy signals		n/a	3.0 day	4.0 day
COMM-1 downtime		n/a	14 days	20 days
Average departmental response		n/a	35 min	30min
Percent of managers trained in "Team Interviewing"	2(a)	100%	100%	100%
Percent of interviews conducted with "Team Interviewing"	2(b)	n/a	n/a	100%
Percent of managers/supervisors completing diversity training	2(b)	100%	100%	100%

2006 ACTION STEPS

Department Goal 1

- Develop and implement 800 MHz conventional repeater back-up plan.
- Work with other jurisdictions in migrating to the new digital public safety radio system insuring interoperability.
- Expand the use of technology through upgrade of public safety radio system infrastructure.

SAFETY & RISK MANAGEMENT



SAFETY & RISK MANAGEMENT

Mission: Safety & Risk Management establishes a safe working environment for Charleston County employees and keeps premises free of hazards for the general public while ensuring that adequate insurance is obtained to cover the County's assets, liabilities, and employees.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	6.00	6.00	6.00	6.00	0.00	0.0
Internal Service Fund	<u>\$ 1,928,349</u>	<u>\$ 3,672,086</u>	<u>\$ 3,572,116</u>	<u>\$ 4,097,279</u>	<u>\$ 525,163</u>	14.7
TOTAL SOURCES	<u><u>\$ 1,928,349</u></u>	<u><u>\$ 3,672,086</u></u>	<u><u>\$ 3,572,116</u></u>	<u><u>\$ 4,097,279</u></u>	<u><u>\$ 525,163</u></u>	14.7
General Fund	\$ 1,855,372	\$ 1,563,794	\$ 2,133,944	\$ 2,278,570	\$ 144,626	6.8
Internal Service Fund	<u>3,807,818</u>	<u>3,706,724</u>	<u>3,572,116</u>	<u>4,222,279</u>	<u>650,163</u>	18.2
TOTAL DISBURSEMENTS	<u><u>\$ 5,663,190</u></u>	<u><u>\$ 5,270,518</u></u>	<u><u>\$ 5,706,060</u></u>	<u><u>\$ 6,500,849</u></u>	<u><u>\$ 794,789</u></u>	13.9

Sources: Total sources are increased to recover the cost of worker's compensation and the safety program from user departments.

Disbursements: Total disbursements reflect higher insurance premiums for tort liability. In addition, worker's compensation premiums and claims are increased due to higher rates and claims.

SAFETY & RISK MANAGEMENT (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION – Risk Management

Mission: Risk Management ensures that adequate insurance is obtained to cover the County's assets, liabilities, and employees.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	0.00	0.0
Personnel	\$ 69,833	\$ 74,000	\$ 81,105	\$ 78,894	\$ (2,211)	(2.7)
Operating	895,933	976,576	2,052,839	2,199,676	146,837	7.2
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 965,766	\$ 1,050,576	\$ 2,133,944	\$ 2,278,570	\$ 144,626	6.8
Interfund Transfer Out	889,606	513,218	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 1,855,372</u>	<u>\$ 1,563,794</u>	<u>\$ 2,133,944</u>	<u>\$ 2,278,570</u>	<u>\$ 144,626</u>	6.8

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures are increased to support anticipated higher premiums for tort liability, auto liability, and fire insurance. Funding is also increased to support additional professional medical service costs for required annual employee physicals.

Performance Measures:

Initiative II: Human Resources and Resource Management

Department Goal 1: Provide safety training to all new and existing employees.

Objective 1: Develop files documenting orientation training completed of all new hires within 10 working days of orientation.

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Increase diversity awareness on the management/supervisor level.

Objective 2(b): Respond to all Americans with Disabilities Act (ADA) complaints within two (2) business days.

SAFETY & RISK MANAGEMENT (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative I: Service Delivery

Department Goal 3: To protect the County's assets, liabilities, and employees by securing the necessary insurance or risk financing technique on a timely basis.

Objective 3(a): Review and approve insurance certificates required of contractors performing work for the County, with a turnaround of 100%, within two business days.

Objective 3(b): Submit insurance renewal applications to insurance carriers 30 days prior to renewal date.

Objective 3(c): Administer and maintain all property, liability, vehicle, equipment, bonds, and aviation insurance policies and claim files for the County, with 100% of the claims being reported within two business days. Claims will be submitted by the prescribed deadlines to avoid all fines.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Training completed (Defensive Driver – DDC-4)	1	184	192	200
County vehicle accidents	1	243	228	214
Number of managers/supervisors	2(a)	1	1	1
Number of ADA complaints	2(b)	4	3	3
Tort and property claims	3(c)	136	131	133
Efficiency:				
Average staff trained per month (drivers)	1	15	16	17
Outcome:				
Percent of vehicle accidents (down)	1	2.0%	6.0%	5.0%
Percent of orientation training filed within 10 working days	1	96.0%	96.0%	96.0%
Percent of managers/supervisors completing diversity training	2(a)	100%	100%	100%
Two business days response on ADA complaints.	2(b)	100%	100%	100%
Two business days turnaround on approving insurance certificates for contractors	3(a)	100%	100%	100%
Submitting insurance renewal applications to insurance carriers 30 days prior to renewal date	3(b)	90.0%	92.0%	94.0%
Two business days turnaround on reporting insurance claims to carriers	3(c)	96.0%	96.0%	96.0%

2006 ACTION STEPS

Department Goal 1

- Implement an annual, automated motor vehicle record (MVR) check on County drivers.

Department Goal 2

- Utilize Trident "Youth Works" Program on part-time assignments allowing young, disadvantaged, predominantly minority student valuable work experience.
- Identify and implement training programs to educate non-English speaking employees.

Department Goal 3

- Develop Benchmarking Systems to monitor insurance premiums and claims.
- Develop an automated insurance charge-back system for Internal Service Fund and Enterprise Fund accounts.

SAFETY & RISK MANAGEMENT (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION – Safety/Workers’ Compensation

Mission: The Safety/Workers’ Compensation Division reduces the impact of worker related accidents through specialized training to minimize the cost of injury to the County’s total workforce.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	0.00	0.0
Intergovernmental	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,400	100.0
Charges and Fees	1,873,701	3,632,292	3,542,116	4,059,879	517,763	14.6
Interest	50,484	33,518	30,000	35,000	5,000	16.7
Miscellaneous	4,164	6,276	-	-	-	0.0
TOTAL REVENUES	\$ 1,928,349	\$ 3,672,086	\$ 3,572,116	\$ 4,097,279	\$ 525,163	14.7
Personnel	\$ 358,560	\$ 367,833	\$ 366,884	\$ 387,142	\$ 20,258	5.5
Operating	3,449,258	3,338,891	3,178,232	3,792,137	613,905	19.3
Capital	-	-	27,000	43,000	16,000	59.3
TOTAL EXPENSES	\$ 3,807,818	\$ 3,706,724	\$ 3,572,116	\$ 4,222,279	\$ 650,163	18.2
Increase (Use) of Fund Balance	\$ (1,879,469)	\$ (34,638)	\$ -	\$ (125,000)	\$ (125,000)	(100.0)
Beginning Fund Balance	2,187,087	307,618	272,980	625,000	352,020	129.0
Ending Fund Balance	\$ 307,618	\$ 272,980	\$ 272,980	\$ 500,000	\$ 227,020	83.2

Funding Adjustments for FY 2006 Include:

- Revenues are increased to recover cost of worker’s compensation and the safety program from user departments.
- Personnel expenses reflect the actual grades and steps of the incumbents, higher fringe benefit costs and a Cost of Living Adjustment (COLA).
- Operating expenses will support growth in workers’ compensation premiums due to a 15 percent one-time surcharge. In addition, an anticipated increase in claims is included.
- Capital expenses will fund a replacement sedan and a pick-up truck.
- Fund balance will be used to balance the budget.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Respond to safety issues on a timely basis.

SAFETY & RISK MANAGEMENT (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

Objective 1: Investigate all on-the-job injuries within 10 working days to determine cause and corrective measures for prevention of similar injuries in the future.

Initiative II: Human Resources and Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2: Increase diversity awareness on the management/supervisory level.

Initiative IV: Workflow Analysis-Process Management

Department Goal 3: Adhere to all State and Federal safety guidelines.

Objective 3(a): Immediate completion of the Occupational Safety and Health (OSHA) record keeping logs, with a turnaround of 100%, within two business days. Reports will be submitted to OSHA by the prescribed deadlines.

Objective 3(b): Administer and maintain all workers' compensation policies and claim files for the County, with 100% of the claims being reported within two business days. Claims will be submitted by the prescribed deadlines to avoid all fines.

Objective 3(c): Work with Department of Health and Environmental Control (DHEC) to ensure annual compliance with environmental laws and regulations with regard to the County's underground storage tanks.

Initiative V: Quality Control

Department Goal 4: Provide defensive driver training to all County drivers.

Objective 4(a): Respond to employee complaints for safety hazards and IAQ¹ problems within 2 working days.

Objective 4(b): Offer the DDC-4² classes (VCRB³ directed) to all new drivers two months after the hire date.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Number of strain injuries	1	33	35	33
Number of fall injuries	1	47	40	34
Number of managers/supervisors	2	2	2	2
Workers' compensation claims/on-the-job injuries	1,3(b)	311	287	300
Employee safety hazard complaints received	4(a)	26	32	28
New drivers trained in DDC-4	4(b)	184	192	200
Percent of new drivers trained in DDC-4	4(b)	95.0%	96.0%	96.0%
Efficiency:				
Lost work days	1	1,077	1,804	1,354
Lost work days due to falls	1	318	313	423
Outcome:				
Percent of strain injury reduction	1	52.0%	17.0%	6.0%
Percent of fall injury reduction	1	n/a	15.0%	15.0%
Workers' compensation fines assessed and paid	1,3(b)	none	None	None
Percent of managers/supervisors completing diversity training	2	100%	100%	100%
Two business day completion of OSHA log	3(a)	100%	100%	100%
Submission of OSHA reports by the prescribed deadline	3(a)	100%	100%	100%
Two business days turnaround on reporting insurance claims to carriers	3(a)(b)	98.0%	98.0%	98.0%
Environmental liabilities incurred per the audited financial statements	3(c)	0	0	0
Percent of safety hazard complaints responded to within 2 working days	4(a)	100%	100%	100%

¹ Indoor Air Quality

² Defensive Driving Course

³ Vehicle Collision Review Board

SAFETY & RISK MANAGEMENT (continued)

INTERNAL SERVICE FUND

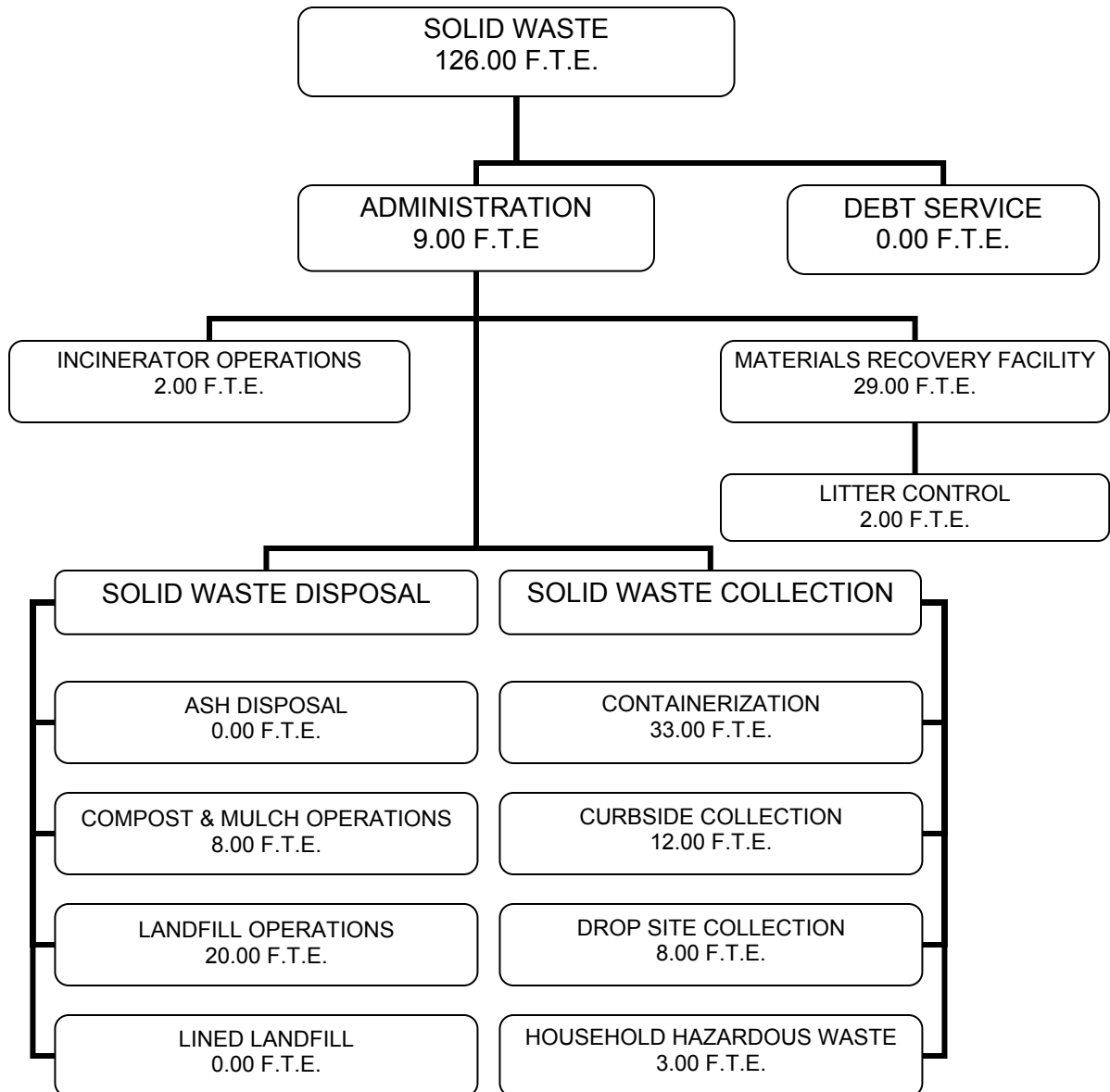
GENERAL GOVERNMENT

2006 ACTION STEPS

Department Goal 1

- Develop and implement Fall Injury Prevention Campaign.
- Obtain compliant new stretchers for paramedics designed to reduce strain injuries when lifting obese patients.

SOLID WASTE



SOLID WASTE (continued)

Mission: Responsibilities of this department encompass solid waste collection, processing, disposal and recycling. Divisions/Programs include Administration, Ash Disposal, Compost and Mulch Operations, Containerization, Curbside Collection, Debt Service, Drop Site Collection, Household Hazardous Waste, Incinerator Operations, Landfill Operations, Lined Landfill, Litter Control, and the Materials Recovery Facility (Recycling Center).

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	126.00	126.00	126.00	126.00	0.00	
Enterprise Fund	<u>\$ 10,496,756</u>	<u>\$ 12,433,689</u>	<u>\$ 10,181,000</u>	<u>\$ 12,679,800</u>	<u>\$ 2,498,800</u>	24.5
TOTAL SOURCES	<u>\$ 10,496,756</u>	<u>\$ 12,433,689</u>	<u>\$ 10,181,000</u>	<u>\$ 12,679,800</u>	<u>\$ 2,498,800</u>	24.5
Enterprise Fund	<u>\$ 26,318,527</u>	<u>\$ 27,888,018</u>	<u>\$ 31,297,904</u>	<u>\$ 34,512,095</u>	<u>\$ 3,214,191</u>	10.3
TOTAL DISBURSEMENTS	<u>\$ 26,318,527</u>	<u>\$ 27,888,018</u>	<u>\$ 31,297,904</u>	<u>\$ 34,512,095</u>	<u>\$ 3,214,191</u>	10.3

Sources: The sources represent higher revenues from landfill tipping fees and from sales of electricity.

Disbursements: Total disbursements reflect a higher incinerator contract payment related to the contractor's debt service on the facility. Part of the increase is funded from a reserve established to level out the payments for the County. In addition, disbursements represent the additional costs to treat leachate collected from the closure of phase one of the Bees Ferry Landfill. Disbursements also reflect an increase in fleet capital to replace vehicles and heavy equipment.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Ensure all solid waste created in Charleston County is disposed of in an environmentally safe manner, with an emphasis on efficiency and effectiveness.

Objective 1: Achieve 95% of practical capacity of incinerator waste.

Department Goal 2: Increase citizen involvement in the curbside recycling program.

Objective 2: Achieve a 35% or greater participation rate in the curbside recycling program.

Initiative II: Human Resource and Resource Management

Department Goal 3: Achieve a diverse workforce.

Objective 3(a): Increase diversity awareness.

Objective 3(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

SOLID WASTE (continued)

MEASURES:		FY 2004	FY 2005	FY 2006
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Output:				
Total tons of incinerated waste	1	230,673	222,108	215,000
Total tons disposed of household waste	1	80,097	125,452	130,000
Total number of eligible households	2	91,537	91,620	91,839
Total neighborhood recycling improvement program	2	2	17	18
Number of managers/supervisors	3(a)	15	15	15
Number of dept employees participating in the interview process	3(b)	15	15	15
Efficiency:				
Total cost of incinerator operations	1	\$13,899,063	\$17,290,356	\$18,602,182
Total cost of curbside recycling program	2	\$968,465	\$884,706	\$1,167,787
Outcome:				
Percent of households participating in curbside recycling	2	32.80%	33.00%	35.00%
Percent of managers/supervisors completing diversity training	3(a)	33.00%	100%	100%
Percent of employees trained in "Team Interviewing"	3(b)	100%	100%	100%
Percent of interview conducted with "Team Interviewing"	3(b)	100%	100%	100%

2006 ACTION STEPS

Department Goal 1

- Research, define, and prepare a departmental procedures manual.
- Purchase additional land contiguous to 17 South for future land development as needed.
- Evaluate changing operational and administrative functions from eight hour days to ten hour days.
- Complete permit, design, and construction of the new Municipal Solid Waste (MSW) landfill at the Bees Ferry Facility.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION - Administration

Mission: The Solid Waste Administration Division maintains support for the Solid Waste Department and provides community education to encourage participation in the department's various programs and activities.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	10.00	9.00	9.00	9.00	0.00	0.0
Personnel	\$ 625,957	\$ 627,238	\$ 689,364	\$ 716,858	\$ 27,494	4.0
Operating	1,250,631	1,476,077	1,561,245	1,791,279	230,034	14.7
Capital	-	-	14,500	-	(14,500)	(100.0)
TOTAL EXPENSES	1,876,588	2,103,315	2,265,109	2,508,137	243,028	10.7
Interfund Transfer Out	1,300	13,525	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 1,877,888</u>	<u>\$ 2,116,840</u>	<u>\$ 2,265,109</u>	<u>\$ 2,508,137</u>	<u>\$ 243,028</u>	10.7

Funding Adjustments for FY 2006 Include:

- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent an increase in the reimbursement to the General Fund for indirect administrative costs. Additional funding is included for sign fabrication by Public Works due to an increase in the costs of material. These increases are partially offset by reduced funding for information technology and advertising based on projected usage.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Ash Disposal

Mission: The Solid Waste Ash Disposal Division provides for the annual disposal of approximately 59,000 tons of ash produced by the County's Resource Recovery incinerator while remaining in compliance with existing laws and regulations.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	1,357,908	1,632,187	1,500,000	1,254,000	(246,000)	(16.4)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 1,357,908</u>	<u>\$ 1,632,187</u>	<u>\$ 1,500,000</u>	<u>\$ 1,254,000</u>	<u>\$ (246,000)</u>	<u>(16.4)</u>

Funding Adjustments for FY 2006 Include:

- Operating expenses are decreased to reflect ash disposal at the Bees Ferry Landfill rather than outside the County. The County will begin disposing ash at Bees Ferry in January when the new lined landfill is operational.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Compost and Mulch Operations

Mission: The Solid Waste Compost and Mulch Operations Division provides for the processing of natural wood waste in volumes delivered by municipalities, public service districts, and private haulers which includes the production of mulch and screened compost for sale to the public or wholesale operations.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	8.00	8.00	8.00	8.00	0.00	0.0
Charges and Fees	\$ 29,338	\$ 19,164	\$ 60,000	\$ 30,000	(30,000)	(50.0)
TOTAL REVENUES	<u>\$ 29,338</u>	<u>\$ 19,164</u>	<u>\$ 60,000</u>	<u>\$ 30,000</u>	<u>\$ (30,000)</u>	<u>(50.0)</u>
Personnel	\$ 204,849	\$ 287,884	\$ 350,455	\$ 374,355	\$ 23,900	6.8
Operating	255,226	346,314	198,537	274,599	76,062	38.3
Capital	-	-	-	250,000	250,000	100.0
TOTAL EXPENSES	<u>\$ 460,075</u>	<u>\$ 634,198</u>	<u>\$ 548,992</u>	<u>\$ 898,954</u>	<u>\$ 349,962</u>	<u>63.7</u>

Funding Adjustments for FY 2006 Include:

- Revenues reflect a decline in compost production and sales.
- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA). In addition, the costs represent increased overtime based on historical spending and anticipated need.
- Operating expenses represent increased fleet maintenance costs based on historical and projected utilization. Also included is additional funding for gravel and fill material for major renovations to the ground space at the compost facility.
- Capital expenses reflect the replacement of the windrow turner for processing vegetative waste at the compost facility.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISON - Containerization

Mission: The Solid Waste Containerization Division collects and segregates trash, garbage, and recyclables from strategically located County-maintained convenience centers throughout the rural areas of the County for incineration, recycling, and composting.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	32.00	33.00	33.00	33.00	0.00	0.0
Personnel	\$ 870,853	\$ 973,755	\$ 1,076,138	\$ 1,127,138	\$ 51,000	4.7
Operating	481,581	479,036	395,773	348,008	(47,765)	(12.1)
Capital	-	-	333,271	215,000	(118,271)	(35.5)
TOTAL EXPENSES	<u>\$ 1,352,434</u>	<u>\$ 1,452,791</u>	<u>\$ 1,805,182</u>	<u>\$ 1,690,146</u>	<u>\$ (115,036)</u>	<u>(6.4)</u>

Funding Adjustments for FY 2006 Include:

- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent decreased vehicle maintenance costs based on anticipated utilization.
- Capital expenses represent funding for the replacement of a debris truck and a trash loader truck.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Curbside Collection

Mission: The Solid Waste Collection Division provides curbside collection of recyclables to all urban areas of Charleston County and to urban schools.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	13.00	12.00	12.00	12.00	0.00	0.0
Personnel	\$ 427,533	\$ 407,016	\$ 541,577	\$ 561,600	\$ 20,023	3.7
Operating	496,063	561,629	343,129	406,187	63,058	18.4
Capital	-	-	-	200,000	200,000	100.0
TOTAL EXPENSES	\$ 923,596	\$ 968,645	\$ 884,706	\$ 1,167,787	\$ 283,081	32.0

Funding Adjustments for FY 2006 Include:

- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent increased vehicle maintenance costs.
- Capital expenses represent the replacement of a recycling truck and a roll-off container truck.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

PROGRAM – Debt Service

Mission: The Debt Service Program accounts for servicing of the 2004 Solid Waste Revenue Bonds that refinanced the 1994 Solid Waste Revenue Bonds. This program records the interest expense and other costs related to the repayment of the borrowing.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	1,021,246	770,501	898,467	729,006	(169,461)	(18.9)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 1,021,246</u>	<u>\$ 770,501</u>	<u>\$ 898,467</u>	<u>\$ 729,006</u>	<u>\$ (169,461)</u>	<u>(18.9)</u>

Funding Adjustments for FY 2006 Include:

- Debt service expense represents decreased interest costs on the Solid Waste Revenue Bonds.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Drop Site Collection

Mission: The Solid Waste Drop Site Collection Division provides drop site containers located throughout the County to collect commingled materials and paper products to remove litter and overflow waste.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	8.00	8.00	8.00	8.00	0.00	0.0
Personnel	\$ 292,532	\$ 299,179	\$ 350,880	\$ 370,351	\$ 19,471	5.5
Operating	90,223	96,193	96,188	111,566	15,378	16.0
Capital	-	-	75,000	253,000	178,000	237.3
TOTAL EXPENSES	<u>\$ 382,755</u>	<u>\$ 395,372</u>	<u>\$ 522,068</u>	<u>\$ 734,917</u>	<u>\$ 212,849</u>	40.8

Funding Adjustments for FY 2006 Include:

- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent increased vehicle maintenance costs due to higher fuel prices.
- Capital expenses represent the replacement of one pickup truck and two recycling trucks.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Household Hazardous Waste

Mission: The Solid Waste Household Hazardous Waste Division provides for proper disposal of residential household hazardous wastes such as paint, gasoline, pool chemicals, and insecticides at the Bees Ferry Landfill.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	0.00	0.0
Charges and Fees	<u>\$ 7,667</u>	<u>\$ 19,599</u>	<u>\$ 7,000</u>	<u>\$ 15,000</u>	<u>\$ 8,000</u>	114.3
TOTAL REVENUES	<u>\$ 7,667</u>	<u>\$ 19,599</u>	<u>\$ 7,000</u>	<u>\$ 15,000</u>	<u>\$ 8,000</u>	114.3
Personnel	\$ 173,457	\$ 190,889	\$ 195,245	\$ 203,166	\$ 7,921	4.1
Operating	32,784	109,964	144,723	130,625	(14,098)	(9.7)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 206,241</u>	<u>\$ 300,853</u>	<u>\$ 339,968</u>	<u>\$ 333,791</u>	<u>\$ (6,177)</u>	(1.8)

Funding Adjustments for FY 2006 Include:

- Revenues represent an increase in the market for recycled paint and batteries.
- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent a decrease in the price for electronic waste due to negotiating a new contract.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Incinerator Operations

Mission: The Solid Waste Incinerator Operations Division provides for the disposal of garbage at the Montenay Charleston Resource Facility.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	0.00	0.0
Charges and Fees	\$ 6,692,726	\$ 8,355,163	\$ 6,765,000	\$ 8,600,000	\$ 1,835,000	27.1
Interest	572,807	356,046	425,000	400,000	(25,000)	(5.9)
TOTAL REVENUES	<u>\$ 7,265,533</u>	<u>\$ 8,711,209</u>	<u>\$ 7,190,000</u>	<u>\$ 9,000,000</u>	<u>\$ 1,810,000</u>	25.2
Personnel	\$ 46,717	\$ 59,406	\$ 65,845	\$ 66,951	\$ 1,106	1.7
Operating	14,056,196	13,839,657	17,224,511	18,535,231	1,310,720	7.6
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 14,102,913</u>	<u>\$ 13,899,063</u>	<u>\$ 17,290,356</u>	<u>\$ 18,602,182</u>	<u>\$ 1,311,826</u>	7.6

Funding Adjustments for FY 2006 Include:

- Revenues reflect the annual increase in the price per kilowatt hour of electricity generated and sold at the facility.
- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA). This is partially offset by lower budgeted overtime and holiday pay based on historical usage.
- Operating expenses are increased for consulting fees to perform a feasibility study of alternative disposal options. Also represented are special legal services to determine requirements for extending the Montenay contract beyond the year 2010. Operating costs reflect the elimination of an annual amount for a reserve for debt service. The reserve is being used to level payments to the contractor for debt service during FY 2006 through FY 2010.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Landfill Operations

Mission: The Solid Waste Landfill Operations Division provides a disposal site for municipal solid waste and construction debris to Charleston County customers including residents, municipalities, public service districts, other government contractors, and private haulers.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	19.00	20.00	20.00	20.00	0.00	0.0
Intergovernmental	\$ 127,365	\$ 127,076	\$ 125,000	\$ 127,000	\$ 2,000	1.6
Charges and Fees	<u>790,786</u>	<u>1,267,647</u>	<u>950,000</u>	<u>1,250,000</u>	<u>300,000</u>	31.6
TOTAL REVENUES	<u>\$ 918,151</u>	<u>\$ 1,394,723</u>	<u>\$ 1,075,000</u>	<u>\$ 1,377,000</u>	<u>\$ 302,000</u>	28.1
Personnel	\$ 870,138	\$ 938,948	\$ 977,157	\$ 1,041,744	\$ 64,587	6.6
Operating	<u>1,574,574</u>	<u>2,508,933</u>	<u>1,024,963</u>	<u>1,700,956</u>	<u>675,993</u>	66.0
Capital	<u>-</u>	<u>-</u>	<u>684,229</u>	<u>840,000</u>	<u>155,771</u>	22.8
TOTAL EXPENSES	<u>2,444,712</u>	<u>3,447,881</u>	<u>2,686,349</u>	<u>3,582,700</u>	<u>896,351</u>	33.4
Interfund Transfer Out	<u>650,000</u>	<u>650,000</u>	<u>650,000</u>	<u>800,000</u>	<u>150,000</u>	23.1
TOTAL DISBURSEMENTS	<u>\$ 3,094,712</u>	<u>\$ 4,097,881</u>	<u>\$ 3,336,349</u>	<u>\$ 4,382,700</u>	<u>\$ 1,046,351</u>	31.4

Funding Adjustments for FY 2006 Include:

- Revenues represent increased tipping fees based on current volume.
- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA). In addition, the costs represent increased overtime based on historical spending and anticipated need.
- Operating expenses represent the additional costs to treat leachate collected from the closure of phase one of the Bees Ferry landfill. Treatment of leachate is required by the South Carolina Department of Health and Environmental Control. Also reflected is increased fleet maintenance costs based on historical and projected utilization. These increases are partially offset by a decrease in the cost of the tire disposal contract due to reduced tonnage and lower prices.
- Capital expenses represent the replacement of a dump truck, a bulldozer, a hydraulic excavator and a tractor mower.
- Interfund transfer out is used to fund an annual appropriation for lined landfill construction. The increase is due to an anticipated higher cost of constructing future lined landfills.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

PROGRAM – Lined Landfill

Mission: Through a consent order negotiated with the South Carolina Department of Health and Environment Control, the Lined Landfill Program accumulates funding for the construction of a lined landfill to be in operation by January 1, 2006. This program remains in compliance with Subtitle “D” regulations as required by Federal and State agencies.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Interfund Transfer In	\$ 650,000	\$ 650,000	\$ 650,000	\$ 800,000	\$ 150,000	23.1
TOTAL SOURCES	<u>\$ 650,000</u>	<u>\$ 650,000</u>	<u>\$ 650,000</u>	<u>\$ 800,000</u>	<u>\$ 150,000</u>	23.1
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	-	-	-	0.0
Capital	-	-	650,000	800,000	150,000	23.1
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 650,000</u>	<u>\$ 800,000</u>	<u>\$ 150,000</u>	23.1

Funding Adjustments for FY 2006 Include:

- Interfund transfer in represents an increase in the annual appropriation from the Solid Waste Fund for lined landfill construction.
- Capital expenses represent funding for the second cell of the Bees Ferry Landfill. Previous funding was set aside for the construction of a lined landfill in 2006 in accordance with a consent order from the SC Department of Health and Environmental Control. The current appropriations are being set aside to fund construction of a future landfill.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Litter Control

Mission: The Solid Waste Litter Control Division provides education and enforcement of the various litter codes and ordinances of Charleston County in order to provide its citizens with a clean and healthy environment in which to live.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	2.00	2.00	2.00	2.00	0.00	0.0
Personnel	\$ 92,689	\$ 96,866	\$ 99,308	\$ 105,150	\$ 5,842	5.9
Operating	10,073	21,369	35,575	41,680	6,105	17.2
Capital	-	-	20,000	-	(20,000)	(100.0)
TOTAL EXPENSES	<u>\$ 102,762</u>	<u>\$ 118,235</u>	<u>\$ 154,883</u>	<u>\$ 146,830</u>	<u>\$ (8,053)</u>	<u>(5.2)</u>

Funding Adjustments for FY 2006 Include:

- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses reflect increased requests for contracted services due to a higher number of nuisance properties requiring clean-up.

SOLID WASTE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – Materials Recovery Facility

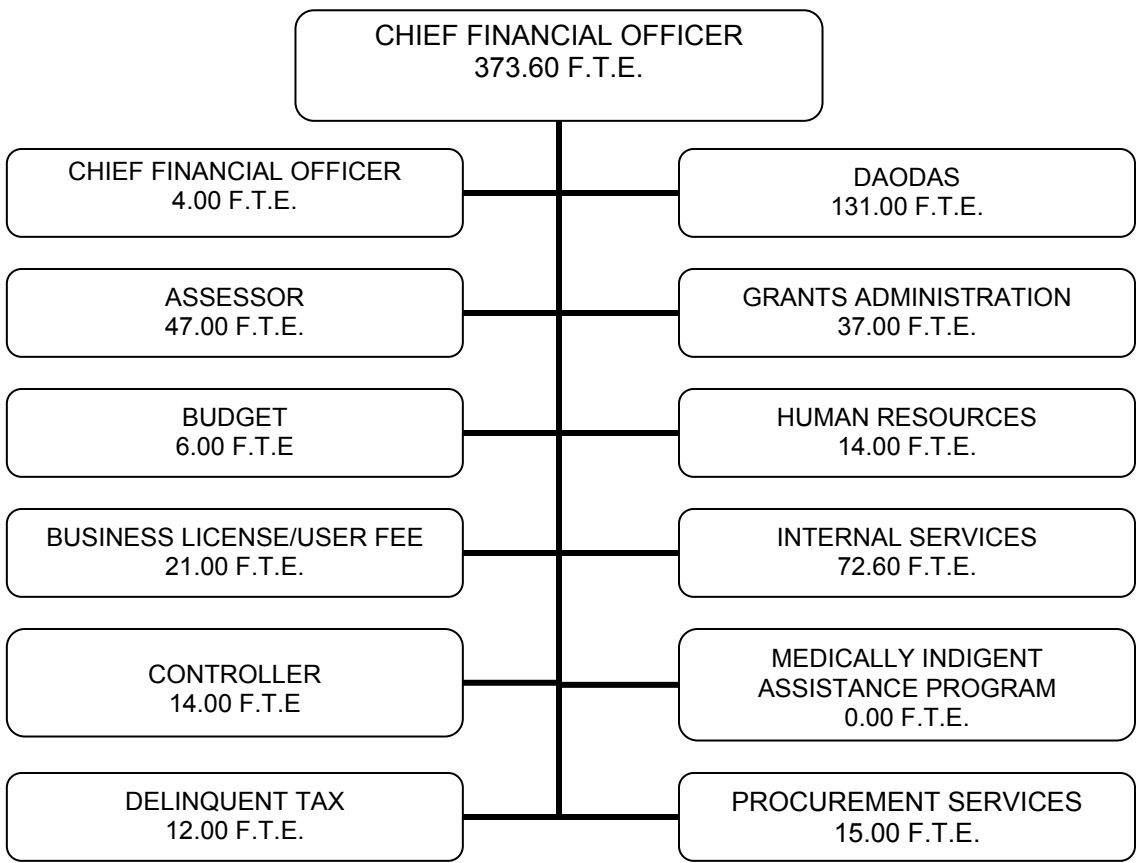
Mission: The Solid Waste Materials Recovery Facility provides for the processing and marketing of recyclable material as collected in Charleston County and processes materials received from Charleston, Berkeley, and Dorchester counties.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Proposed</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	29.00	29.00	29.00	29.00	0.00	0.0
Intergovernmental	\$ 248,181	\$ 85,701	\$ -	\$ -	\$ -	0.0
Charges and Fees	1,337,459	1,509,546	1,199,000	1,457,800	258,800	21.6
Interest	40,427	39,667	-	-	-	0.0
TOTAL REVENUES	\$ 1,626,067	\$ 1,634,914	\$ 1,199,000	\$ 1,457,800	\$ 258,800	21.6
Personnel	\$ 775,949	\$ 896,123	\$ 931,192	\$ 973,686	\$ 42,494	4.6
Operating	660,048	605,329	170,632	189,959	19,327	11.3
Capital	-	-	-	100,000	100,000	100.0
TOTAL EXPENSES	\$ 1,435,997	\$ 1,501,452	\$ 1,101,824	\$ 1,263,645	\$ 161,821	14.7

Funding Adjustments for FY 2006 Include:

- Revenues represent an increase in market prices for newspaper based on current volume.
- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment.
- Operating expenses represent an increase in the cost of supplies due to a significant increase in the price of steel. Also represented is an increase in fleet maintenance costs based on higher fuel costs.
- Capital expenses represent the installation of a new conveyor system and the replacement of a six exhaust fans.

CHIEF FINANCIAL OFFICER



CHIEF FINANCIAL OFFICER

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Chief Financial Officer is responsible for the coordination and management of ten departments which include Assessor, Budget, Business License/User Fee, Controller, Delinquent Tax, Department of Alcohol and Other Drug Abuse Services, Grants Administration, Human Resources, Internal Services, and Procurement Services.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	5.00	4.00	4.00	4.00	0.00	0.0
Personnel	\$ 279,160	\$ 325,595	\$ 338,012	\$ 351,604	\$ 13,592	4.0
Operating	15,270	12,343	15,034	17,092	2,058	13.7
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	294,430	337,938	353,046	368,696	15,650	4.4
Interfund Transfers Out	4,950	3,700	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 299,380</u>	<u>\$ 341,638</u>	<u>\$ 353,046</u>	<u>\$ 368,696</u>	<u>\$ 15,650</u>	4.4

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures represent an increase in telephone and copier costs based on projected usage.

ASSESSOR

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Assessor's Office appraises and assesses all real estate and mobile homes within the County Assessor's jurisdiction distributing the property tax for real estate and mobile home owners in accordance with State law in a manner that is the most cost effective.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	44.00	47.00	47.00	47.00	0.00	0.0
Licenses and Permits	\$ 4,285	\$ 4,915	\$ 4,000	\$ 3,500	\$ (500)	(12.5)
Charges and Fees	3,395	3,130	3,000	12,000	9,000	300.0
TOTAL REVENUES	<u>\$ 7,680</u>	<u>\$ 8,045</u>	<u>\$ 7,000</u>	<u>\$ 15,500</u>	<u>\$ 8,500</u>	121.4
Personnel	\$ 2,082,152	\$ 2,172,497	\$ 2,456,778	\$ 2,477,751	\$ 20,973	0.9
Operating	162,093	143,938	161,847	180,317	18,470	11.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	2,244,245	2,316,435	2,618,625	2,658,068	39,443	1.5
Interfund Transfer Out	19,200	7,000	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 2,263,445</u>	<u>\$ 2,323,435</u>	<u>\$ 2,618,625</u>	<u>\$ 2,658,068</u>	<u>\$ 39,443</u>	1.5

Funding Adjustments for FY 2006 Include:

- Revenues represent growth in fees for public reports.
- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures reflect higher telecommunications charges due to Internet wireless communication required for laptops used in the field by the appraisers.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To continue to increase proficiency in the production of assessments for ad valorem taxes.

Objective 1(a): Decrease cost per appraisal by 1% in constant dollars adjusted for increases in the Southeastern average Consumer Price Index (CPI).

Objective 1(b): Decrease cost per legal residence transaction by 1% in constant dollars adjusted for increases in the Southeastern average CPI.

Objective 1(c): Decrease cost per mobile home transaction by 1% in constant dollars adjusted for increases in the Southeastern average CPI.

Initiative II: Human Resource and Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

ASSESSOR (continued)

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2004	FY 2005	FY 2006
	Objective	Actual	Actual	Projected
Output:				
Percent of time spent on new construction, reviews, and appeals	1(a)	64.6%	44.7%	44.7%
Number of appraisals	1(a)	11,050	10,183	11,050
Percent of time spent on Legal Residence (LR) classification	1(b)	50.0%	50.0%	50.0%
Number of transactions	1(b)	10,464	9,430	10,000
Percent of time spent on mobile home transactions	1(c)	50.0%	50.0%	50.0%
Number of mobile home transactions	1(c)	8,390	5,835	6,000
Number of managers/supervisors	2(a)	11	11	11
Number of dept employees participating in the interview process	2(b)	11	11	11
Efficiency:				
Cost per appraisal	1(a)	\$127.74	\$96.25	\$91.06
Cost for completing appraisals	1(a)	\$1,411,606	\$980,168	\$1,006,631
Cost per legal residence application/class change	1(b)	\$8.53	\$12.82	\$9.94
Cost for processing LR changes	1(b)	\$89,347	\$120,918	\$99,375
Cost per mobile home transaction	1(c)	\$10.01	\$14.57	\$14.69
Cost for processing mobile homes	1(c)	\$84,015	\$85,010	\$88,174
Outcome:				
Reduction in appraisal cost	1(a)	(\$28.33)	\$31.49	\$5.18
Reduction in LR transaction cost	1(b)	\$0.38	(\$4.29)	\$2.88
Reduction in mobile home transaction cost	1(c)	\$6.15	\$4.56	(\$0.12)
Percent of managers/supervisors completing diversity training	2(a)	0.09%	36.4%	100%
Percent of employees trained in "Team Interviewing"	2(b)	0.0%	0.09%	100%
Percent of interview conducted with "Team Interviewing"	2(b)	0.0%	0.0%	100%

2006 ACTION STEPS

Department Goal 1

- Resolve any 2004 through 2006 appeals to the Board of Assessment Appeals and the Administrative Law Judge Division.
- Complete assessment of new construction and measurement changes for tax year 2006.
- Process and appraise new construction for tax year 2005 by July 1, 2006.
- Produce assessment increase projections to the Auditor to set millage by August 2006.

Department Goal 2

- Complete conversational Spanish.

BUDGET

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Budget Department provides fiscal services for the County of Charleston in order to maintain the County's fiscal integrity and accountability and to support effective decision-making.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	6.00	6.00	6.00	6.00	0.00	0.0
Personnel	\$ 297,891	\$ 416,086	\$ 443,408	\$ 448,928	\$ 5,520	1.2
Operating	18,938	18,266	23,467	21,590	(1,877)	(8.0)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	316,829	434,352	466,875	470,518	3,643	0.8
Interfund Transfer Out	7,500	10,000	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 324,329</u>	<u>\$ 444,352</u>	<u>\$ 466,875</u>	<u>\$ 470,518</u>	<u>\$ 3,643</u>	0.8

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures reflect a reduction in customized training costs and copier charges based on historical use and current projections.

Performance Measures:

Initiative II: Human Resources and Resource Management

Department Goal 1: Achieve a diverse workforce.

Objective 1(a): Increase diversity awareness.

Objective 1(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Improve the processing and effective completion of budget transfers and personnel actions.

Objective 2(a): Process budget transfers with an average turnaround of 2.5 days and with an average error rate of ≤2.0%.

Objective 2(b): Process personnel actions with a turnaround of 1.5 days.

Initiative V: Quality Control

Department Goal 3: Provide budget information to citizens, departments, elected and appointed officials, and administrative management in a timely and effective manner.

Objective 3: Maintain a rating of 4.5 on a scale of 1-5 for accuracy, responsiveness, and communication among 90% of departments, elected and appointed officials, and administrative management served.

BUDGET

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2004	FY 2005	FY 2006
	Objective	Actual	Actual	Projected
Output:				
Number of managers/supervisors	1(a)	3	3	3
Number of dept employees participating in interview process	1(b)	5	5	5
Number of transfers	2(a)	3,601	4,226	4,000
Percent of departments responding to survey	3	56.8%	40.0%	60.0%
Efficiency:				
Average error rate on processing transfers	2(a)	2.4%	2.1%	2.0%
Outcome:				
Percent of managers/supervisors completing diversity training	1(a)	33.0%	100%	100%
Percent of employees trained in "Team Interviewing"	1(b)	100%	100%	100%
Percent of interviews conducted with "Team Interviewing"	1(b)	100%	n/a	n/a
Average turnaround days on processing budget transfers	2(a)	3.6	3.8	2.5
Average turnaround days on processing personnel actions	2(b)	2.3	1.3	1.5
Rating average for survey	3	4.5	4.3	4.5
Percent of departments rating ≥4.5 to survey	3	72.0%	50.0%	90.0%
The budget document rated as a communication device	3	proficient	proficient	outstanding

2006 ACTION STEPS

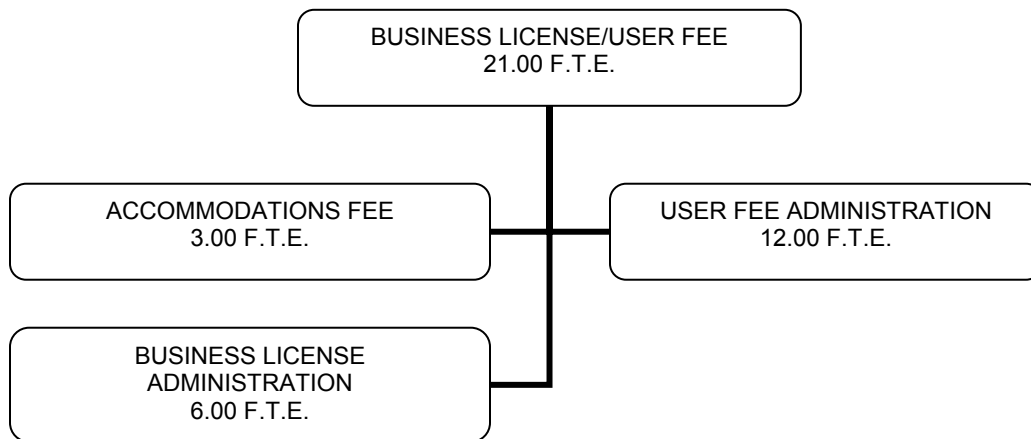
Department Goal 2

- Develop ability to submit budget transfers electronically.
- Develop electronic submission of budget requests on Intranet.

Department Goal 3

- Assist departments in full implementation of performance measures that link directly to funding and planning.
- Assist in development and formalization of County's financial policies.
- Assist in development of long-range budget to implement capital improvement plan and equipment replacement plan.
- Develop revenue manual.

BUSINESS LICENSE/USER FEE



BUSINESS LICENSE/USER FEE

Mission: The Business License/User Fee Department administers the provisions of the County's Business License Ordinance, the Solid Waste Disposal/User Fee Ordinance, and the Accommodations Fee Ordinance.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	20.00	21.00	21.00	21.00	0.00	0.0
General Fund	\$ 2,157,160	\$ 2,448,859	\$ 2,325,000	\$ 2,575,000	\$ 250,000	10.8
Special Revenue Fund	6,735,797	6,973,498	7,533,739	7,836,888	303,149	4.0
Enterprise Fund	20,986,292	21,746,784	21,475,110	22,038,000	562,890	2.6
TOTAL SOURCES	<u>\$ 29,879,249</u>	<u>\$ 31,169,141</u>	<u>\$ 31,333,849</u>	<u>\$ 32,449,888</u>	<u>\$ 1,116,039</u>	3.6
General Fund	\$ 267,824	\$ 314,822	\$ 334,584	\$ 337,449	\$ 2,865	0.9
Special Revenue Fund	6,001,284	8,371,296	8,099,717	7,692,149	(407,568)	(5.0)
Enterprise Fund	1,391,733	943,778	861,338	887,483	26,145	3.0
TOTAL DISBURSEMENTS	<u>\$ 7,660,841</u>	<u>\$ 9,629,896</u>	<u>\$ 9,295,639</u>	<u>\$ 8,917,081</u>	<u>\$ (378,558)</u>	(4.1)

Sources: Total sources of funds represent projections for continued growth in the Charleston area. User Fee revenues in the Enterprise Fund reflect continued growth in collections based on historical trends, and revenues in the General Fund and the Special Revenue Fund reflect continued growth in business activity and tourism based on current trends.

Disbursements: Total disbursements reflect a reduction in the transfer to the Capital Projects Fund for one-time funding in FY 2005 for courtyard improvements at the Historic Courthouse. Also reflected is action taken by Council during budget deliberations to increase funding for tourist-related agencies.

BUSINESS LICENSE/USER FEE (continued)

SPECIAL REVENUE FUND

CULTURE AND RECREATION

DIVISION – Accommodations Fee

Mission: The Accommodations Fee Division assesses and collects revenues, performs field inspections and audits of gross income, and files legal actions against delinquent accounts.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	3.00	3.00	3.00	3.00	0.00	0.0
Charges and Fees	\$ 6,666,969	\$ 6,907,057	\$ 7,453,739	\$ 7,751,888	\$ 298,149	4.0
Interest	68,828	66,441	80,000	85,000	5,000	6.3
TOTAL REVENUES	\$ 6,735,797	\$ 6,973,498	\$ 7,533,739	\$ 7,836,888	\$ 303,149	4.0
Personnel	\$ 134,633	\$ 152,593	\$ 158,266	\$ 167,096	\$ 8,830	5.6
Operating	3,909,100	4,198,703	4,078,751	4,201,853	123,102	3.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	4,043,733	4,351,296	4,237,017	4,368,949	131,932	3.1
Interfund Transfer Out	1,957,551	4,020,000	3,862,700	3,323,200	(539,500)	(14.0)
TOTAL DISBURSEMENTS	\$ 6,001,284	\$ 8,371,296	\$ 8,099,717	\$ 7,692,149	\$ (407,568)	(5.0)

Funding Adjustments for FY 2006 Include:

- Revenues represent projections for continued growth in tourism in the Charleston area.
- Personnel expenditures represent the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenditures reflect a reduction for supplemental one-time funding to the Charleston County Visitor's Center in FY 2005. Operating expenditures also include higher operating costs for the Charleston Museum and an increase in allocations to municipalities within Charleston County based on formula. During budget deliberations, Council reallocated and increased funding to tourist-related agencies to include funding for three agencies that had not received funding in the prior year.
- Interfund transfer out represents funds used to reimburse the General Fund for expenditures incurred from providing services to tourists visiting the area and to reimburse the Debt Service Fund for payments on tourist-related facilities. Interfund transfer out reflects a decrease due to one-time funding in FY 2005 for the courtyard at the Historic Courthouse.

BUSINESS LICENSE/USER FEE (continued)

SPECIAL REVENUE FUND

CULTURE AND RECREATION

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To increase revenues from establishments providing lodging through collections of delinquent accommodations.

Objective 1: Increase revenues by 2%.

MEASURES:	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Number of locations identified	1	363	391	380
Revenues posted	1	\$6,907,057	\$7,453,739	\$7,751,888
Municipalities contracted	1	8	8	9
Efficiency:				
Average revenues posted per account	1	\$19,028	\$19,063	\$20,400
Outcome:				
Percent increase of accommodation locations	1	0.0%	0.0%	13.0%
Percent increase of accommodation revenues	1	0.0%	7.0%	4.0%
Number of new municipalities attracted	1	2	0	1

2006 ACTION STEPS

Department Goal 1

- Develop additional online bill payment processes.
- Develop online and in-house credit card payment system.
- Develop laptop systems for field usage.
- Migrate all billing and collection software to operate on a Microsoft platform.
- Attract additional municipalities into our consolidated programs.

BUSINESS LICENSE/USER FEE (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION – Business License Administration

Mission: Business License Administration, in accordance with the County Business License Ordinance, collects revenue in the form of business licenses. This Division also files legal actions against delinquent accounts and maintains bankruptcy files.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	6.00	6.00	6.00	6.00	0.00	0.0
Licenses and Permits	\$ 2,154,790	\$ 2,449,161	\$ 2,325,000	\$ 2,575,000	\$ 250,000	10.8
Interest	209	-	-	-	-	0.0
Miscellaneous	2,161	(302)	-	-	-	0.0
TOTAL REVENUES	\$ 2,157,160	\$ 2,448,859	\$ 2,325,000	\$ 2,575,000	\$ 250,000	10.8
Personnel	\$ 232,605	\$ 261,064	\$ 290,610	\$ 296,850	\$ 6,240	2.1
Operating	35,219	53,758	43,974	40,599	(3,375)	(7.7)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 267,824	\$ 314,822	\$ 334,584	\$ 337,449	\$ 2,865	0.9

Funding Adjustments for FY 2006 Include:

- Revenues reflect an increase in business licenses due to the dissolution of the Town of James Island.
- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs.
- Operating expenditures represent a reduction in postage charges. Fewer rate books are required to be mailed due to online accessibility.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To increase revenues by identifying businesses operating without a license or outside of the applicable rate classification.

Objective 1(a): Increase business license field inspections by 2%.

Objective 1(b): Locate 2% more businesses operating illegally.

Objective 1(c): Increase audits conducted by 2%.

BUSINESS LICENSE/USER FEE (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative II: Human Resource and Resource Management

Department Goal 2: To achieve a diverse workforce.¹

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Field inspections	1(a)	20,451	22,034	22,400
Illegal businesses located	1(b)	998	831	850
Audits conducted	1(c)	815	878	715
Number of managers/supervisors	2(a)	6	6	6
Number of dept employees participating in the interview process	2(b)	5	5	8
Efficiency:				
Average chargeback per audit	1(c)	\$924	\$695	\$940
Outcome:				
Percent increase of business license inspections	1(a)	24.0%	7.0%	2.0%
Percent increase of locating businesses operating illegally	1(b)	2.0%	(17.0%)	(4.0%)
Percent increase of audits conducted	1(c)	(19.0%)	7.0%	(2.0%)
Collections from audit chargebacks	1(c)	\$753,369	610,157	\$600,000
Percent of managers/supervisors completing diversity training	2(a)	50.0%	84.0%	100%
Percent of employees trained in "Team Interviewing"	2(b)	84.0%	100%	100%
Percent of interview conducted with "Team Interviewing"	2(b)	84.0%	100%	100%

¹ Includes Business License Administration, Accommodation Fee, and User Fee Administration divisions.

2006 ACTION STEPS

Department Goal 1

- Develop additional online bill payment processes.
- Develop online and in-house credit card payment system.
- Migrate all billing and collection software to operate on a Microsoft platform.
- Attract additional municipalities into our consolidated programs.
- Develop laptop systems for field usage.

BUSINESS LICENSE/USER FEE (continued)

ENTERPRISE FUND

PUBLIC WORKS

DIVISION – User Fee Administration

Mission: The User Fee Administration Division administers the provisions of the County's Solid Waste Disposal/User Fee Ordinance and the Solid Waste/User Fee Rate Ordinance to collect funds to offset the bond payments to finance the Foster Wheeler facility, additional landfill sites and recycling programs.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	11.00	12.00	12.00	12.00	0.00	0.0
Charges and Fees	\$ 20,959,501	\$ 21,743,794	\$ 21,450,000	\$ 22,021,000	\$ 571,000	2.7
Interest	26,791	-	25,000	17,000	(8,000)	(32.0)
TOTAL REVENUES	20,986,292	21,746,784	21,475,000	22,038,000	563,000	2.6
Interfund Transfer In	-	-	110	-	(110)	(100.0)
TOTAL SOURCES	<u>\$ 20,986,292</u>	<u>\$ 21,746,784</u>	<u>\$ 21,475,110</u>	<u>\$ 22,038,000</u>	<u>\$ 562,890</u>	2.6
Personnel	\$ 539,443	\$ 618,385	\$ 660,056	\$ 685,688	\$ 25,632	3.9
Operating	849,740	324,293	201,282	201,795	513	0.3
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	1,389,183	942,678	861,338	887,483	26,145	3.0
Interfund Transfer Out	2,550	1,100	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 1,391,733</u>	<u>\$ 943,778</u>	<u>\$ 861,338</u>	<u>\$ 887,483</u>	<u>\$ 26,145</u>	3.0

Funding Adjustments for FY 2006 Include:

- Revenues are increased based on historical trends reflecting continued growth in user fee collections.
- Personnel expenses represent the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent no significant change.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To increase revenues through collections of delinquent fees.

Objective 1(a): Increase User Fee field inspections by 2%.

Objective 1(b): Increase hauler updates by 2%.

Objective 1(c): Increase court actions by 2%.

Objective 1(d): Increase collection letters by 2%.

BUSINESS LICENSE/USER FEE (continued)

ENTERPRISE FUND

PUBLIC WORKS

MEASURES:		FY 2004	FY 2005	FY 2006
	Objective	Actual	Actual	Projected
Output:				
Field inspections	1(a)	4,412	3,896	3,975
Hauler accounts examined	1(b)	4,604	2,357	2,400
Court cases prepared	1(c)	1,289	1,057	1,080
Collection letters prepared	1(d)	2,109	2,064	2,105
Efficiency:				
Collections per case filed	1(d)	\$846.82	\$305.50	\$860.00
Outcome:				
Percent increase of User Fee field inspections	1(a)	1.0%	(12.0%)	2.0%
Percent increase of hauler updates	1(b)	10.0%	(49.0%)	2.0%
Percent increase of court actions	1(c)	(35.0%)	(18.0%)	2.0%
Percent increase of collection letters	1(d)	(37.0%)	(2.0%)	2.0%
Collections from court filings	1(d)	\$1,091,554	\$513,758	\$1,113,380

2006 ACTION STEPS

Department Goal 1

- Develop additional online bill payment processes.
- Develop online and in-house credit card payment system.
- Develop laptop systems for field usage.

CONTROLLER

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Controller is responsible for maintaining accurate records of the County's financial transactions and reporting the results through the Comprehensive Annual Financial Report (CAFR) to all interested parties including taxpayers, other governmental entities, creditors, and management.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	14.00	14.00	14.00	14.00	0.00	0.0
Charges and Fees	\$ 5,553	\$ 5,301	\$ 5,500	\$ 5,200	\$ (300)	(5.5)
Miscellaneous	24,645	39,611	20,000	-	(20,000)	(100.0)
TOTAL REVENUES	<u>\$ 30,198</u>	<u>\$ 44,912</u>	<u>\$ 25,500</u>	<u>\$ 5,200</u>	<u>\$ (20,300)</u>	(79.6)
Personnel	\$ 715,331	\$ 781,566	\$ 805,910	\$ 842,420	\$ 36,510	4.5
Operating	96,159	95,100	105,942	113,753	7,811	7.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	811,490	876,666	911,852	956,173	44,321	4.9
Interfund Transfers Out	7,500	5,000	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 818,990</u>	<u>\$ 881,666</u>	<u>\$ 911,852</u>	<u>\$ 956,173</u>	<u>\$ 44,321</u>	4.9

Funding Adjustments for FY 2006 Include:

- Revenues reflect the elimination of budgeted one-time revenue from the sale of surplus property.
- Personnel expenditures represent the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures reflect higher office, copier and postage costs based on anticipated usage.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Keep management and public informed of the County's financial status.

Objective 1(a): Submit 100% of regulatory filings (State and Federal) by the prescribed deadline to avoid penalties and receive maximum benefits allowed.

Objective 1(b): Prepare the Comprehensive Annual Financial Report (CAFR) within 180 days after fiscal year end incorporating all new GASB pronouncements.

Department Goal 2: Provide quality service to vendors and employees.

Objective 2: Accurately prepare all payrolls as scheduled by County Policy.

CONTROLLER

GENERAL FUND

GENERAL GOVERNMENT

Initiative II: Human Resources and Resource Management

Department Goal 3: Achieve a diverse workforce.

Objective 3(a): Increase diversity awareness.

Objective 3(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

Initiative III: Quality Control

Department Goal 4: Safeguard the County's assets.

Objective 4(a): Maintain or improve the County's bond rating from the major rating agencies.

Objective 4(b): Submit 100% of regulatory filings as required by the bond covenants.

MEASURES:		FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:	Objective			
Number of deadlines missed	1(a),2	0	0	0
Number of days to prepare the CAFR	1(b)	167	173	160
Number of managers/supervisors	3(a)	6	6	6
Number of dept employees participating in the interview process	3(b)	5	5	6
Outcome:				
<u>General Obligation Bond</u>	4(a)			
Standards & Poor's		AA+	AA+	AA+
Moody's Investors Service		Aa1	Aa1	Aa1
Fitch IBCA, Duff & Phelps		AA	AA	AA
Regulatory filing deadlines missed	1(a),4(b)	0	0	0
<u>CAFR Preparation</u>	1(b)			
External auditor proposed adjustments		0	0	0
Days to close fiscal year end		45	45	45
Journal entries required after year end		98	132	100
Management letter comments/material weaknesses		0	0	0
Percent of managers/supervisors completing diversity training	3(a)	16.7%	83.3%	100%
Percent of employees trained in "Team Interviewing"	3(b)	33.3%	66.7%	100%
Percent of interviews conducted with "Team Interviewing"	3(c)	0%	n/a	100%

2006 ACTION STEPS

Department Goal 1

- Complete interfaces to third party accounts receivable and billing systems.
- Investigate the feasibility of document imaging as an alternative to paper files of original source documents.
- Evaluate various alternatives for offline storage of transaction detail for financial software on the Integrated Fund Accounting Software system.
- Publish a popular annual report which would be more easily understood by the citizens of the County.
- Publish the Comprehensive Annual Financial Report on the County's Web site.

DELINQUENT TAX (continued)

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Delinquent Tax Department investigates and collects delinquent real and personal ad valorem property taxes, user fees, penalties and levy costs; locates and notifies delinquent taxpayers of taxes owed; and maintains accurate, up-to-date records of monies collected to ensure the collection of funds to keep tax rates low and improve the overall quality of life for County citizens.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	12.00	12.00	12.00	12.00	0.00	0.0
Charges and Fees	\$ 699,780	\$ 844,955	\$ 850,000	\$ 960,000	\$ 110,000	12.9
Interest	81,575	60,310	70,000	80,000	10,000	14.3
Miscellaneous	9,979	10,171	-	-	-	0.0
TOTAL REVENUES	\$ 791,334	\$ 915,436	\$ 920,000	\$ 1,040,000	\$ 120,000	13.0
Personnel	\$ 628,928	\$ 709,989	\$ 751,738	\$ 816,314	\$ 64,576	8.6
Operating	276,557	192,010	237,586	225,018	(12,568)	(5.3)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 905,485	\$ 901,999	\$ 989,324	\$ 1,041,332	\$ 52,008	5.3

Funding Adjustments for FY 2006 Include:

- Revenues represent an increase in delinquent tax levy costs due to projected increases in the number of accounts becoming delinquent. Also represented is an increase in interest income based upon historical analysis and current trends.
- Personnel expenditures reflect an increase in paralegal costs due to the number of parcels requiring extensive title searches prior to a delinquent property tax sale. The budget also reflects actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures represent a decrease in advertising costs due to delaying until later in the process. This is slightly offset by higher postage costs related to an anticipated rate increase in January 2006.

Performance Measures:

Initiative II: Human Resources and Resource Management

Department Goal 1: Achieve a diverse workforce.

Objective 1(a): Increase diversity awareness.

Objective 1(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

DELINQUENT TAX (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Increase the amount of County revenue by collecting delinquent taxes in an efficient and timely manner.

Objective 2(a): Attain collection rates of 95% for valid delinquent real property taxes.

Objective 2(b): Decrease the number of erroneous/uncollectible Business Personal Property receipts by at least 50% between April 1 and March 31.¹

Objective 2(c): Decrease the number of erroneous/uncollectible Department of Revenue Business Personal Property receipts by at least 50% between April 1 and March 31.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Number of managers/supervisors	1(a)	3	3	4
Number of managers/supervisors participating in the interview process	1(b)	3	3	4
Total real property tax dollars collected	2(a)	\$9,869,518	\$9,237,196	\$9,650,000
Total reduction in Business Personal Property receivables	2(b)	\$262,025	\$236,852	\$440,000
Total reduction in Department of Revenue Business Personal Property receivables	2(c)	\$4,711,040	\$2,860,843	\$5,320,000
Efficiency:				
Cost per collection	2(a)(b)(c)	\$27.53	\$34.16	\$31.00
Outcome:				
Percent of managers/supervisors completing diversity training	1(a)	33.3%	100%	100%
Percent of managers/supervisors trained in "Team Interviewing"	1(b)	33.3%	100%	100%
Percent of interviews conducted with "Team Interviewing"	1(b)	0.0%	100%	100%
Real property execution	2(a)	95.0%	93.4%	96.0%
Closure rate for business personal property	2(b)	45.0%	39.0%	80.0%
Closure rate for Department of Revenue Business Personal Property	2(c)	41.0%	31.1%	50.0%

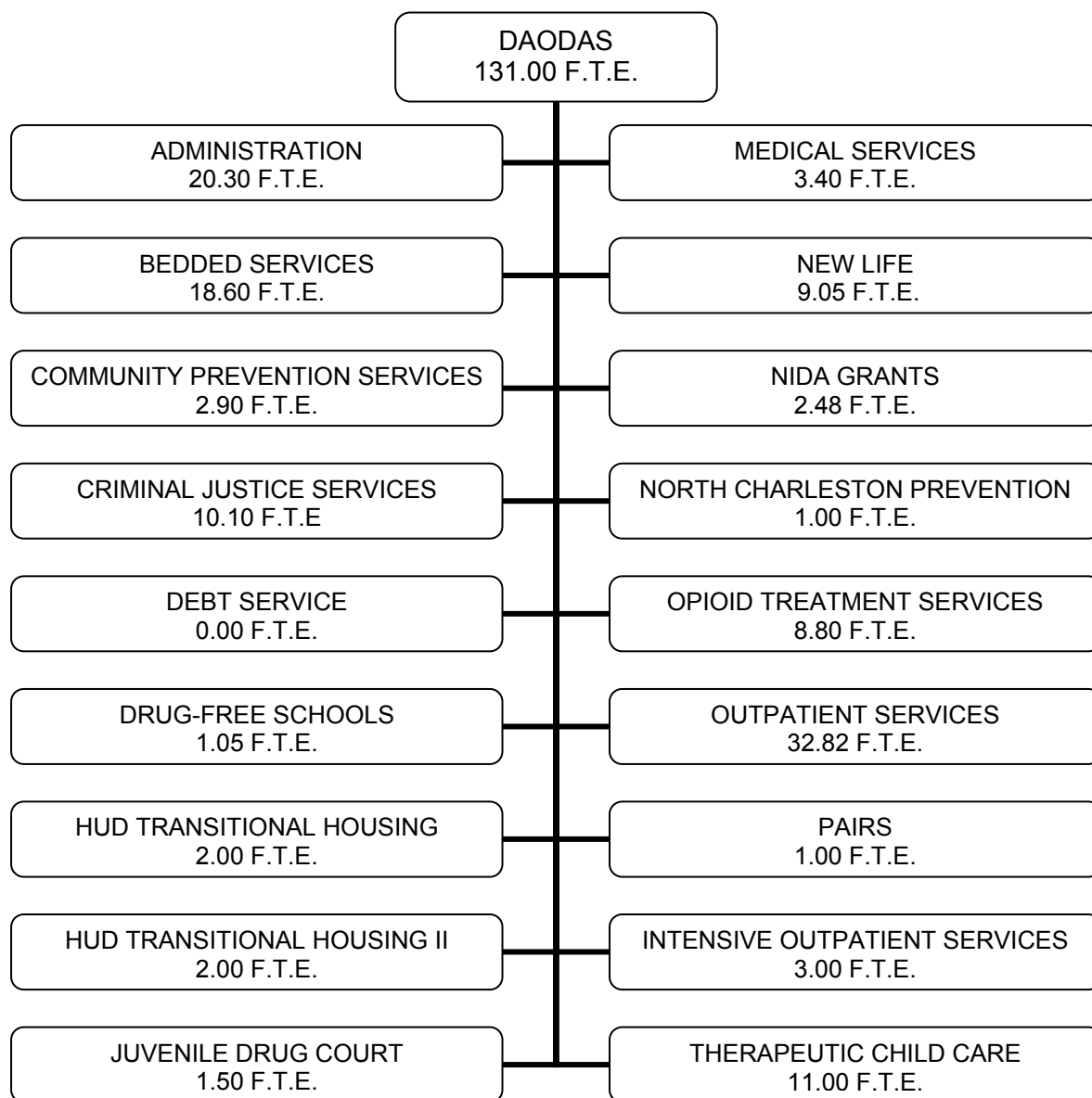
¹ Execution notices are received from the Treasurer on all unpaid items on March 17 for the previous tax year.

2006 ACTION STEPS

Department Goal 1

- Complete Delinquent Tax phase of the County tax system.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES



DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

Mission: The Department of Alcohol and Other Drug Abuse Services (DAODAS), formerly known as the Substance Abuse Commission, was merged with the County in fiscal year 1994. The department operates under the name, "Charleston Center." The purpose of the department is to reduce the negative impact of alcohol and other drugs on residents by planning and implementing comprehensive and effective programs of professional services in a cost efficient manner. The department currently operates 16 programs which are supported with grants, client fees, and a transfer from the General Fund.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	128.00	131.00*	131.00*	131.00	-	0.0
Enterprise Fund	\$ 9,399,215	\$ 9,895,879	\$ 10,846,605	\$ 11,710,208	\$ 863,603	8.0
TOTAL SOURCES	<u>\$ 9,399,215</u>	<u>\$ 9,895,879</u>	<u>\$ 10,846,605</u>	<u>\$ 11,710,208</u>	<u>\$ 863,603</u>	8.0
Enterprise Fund	\$ 8,264,119	\$ 9,463,156	\$ 10,893,722	\$ 11,703,027	\$ 809,305	7.4
TOTAL DISBURSEMENTS	<u>\$ 8,264,119</u>	<u>\$ 9,463,156</u>	<u>\$ 10,893,722</u>	<u>\$ 11,703,027</u>	<u>\$ 809,305</u>	7.4

*For FY 2004 and FY 2005, three FTEs are in the Cornerstone Grant which is eliminated in FY 2006.

Sources: Total sources reflect an anticipated increase in Medicaid billings based on current trends and client volume. This increase also reflects additional transfer in from the General Fund for County support services. Council increased funding for inmate counseling services during budget deliberations.

Disbursements: Total disbursements reflect higher fringe benefit costs and a Cost of Living Adjustment (COLA). Disbursements are also increased to support the growth in facility costs and County support services based on projected usage. During budget deliberations, Council funded three new positions to support increased counseling services for inmates at the Detention Center.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Reduce the availability of tobacco to minors.

Objective 1: Conduct the annual tobacco buy from 200 vendors and maintain the percentage of successful tobacco buys to minors at ≤15%.¹

Initiative II: Human Resources and Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

Initiative III: Long-Term Financial Planning

Department Goal 3: Minimize the General Fund cost of operating DAODAS.

Objective 3: Improve the collection rate of accounts receivable by 10% and reduce the percentage of tax dollars that make up our total budget.

Initiative V: Quality Control

Department Goal 4: Reduce the negative impact of addiction on the residents of Charleston County.

Objective 4(a): Decrease cost for successful completion of treatment.

Objective 4(b): Improve the post-discharge outcome evaluation of residents attending treatment.

Objective 4(c): Maintain a 90% satisfaction rating of persons served.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Vendors selling tobacco to minors	1	37	28	33
Number of managers/supervisors	2(a)	n/a	22	21
Number of dept employees participating in interview process	2(b)	n/a	27	35
Number of positions hired	2(b)	n/a	42	42
Number of interviews conducted	2(b)	n/a	112	112
Collections	3	\$1,269,226	\$1,333,904	\$1,400,000
Efficiency:				
Cost of successful completion of treatment by cost center	4(a)	\$2,980	\$2,335	\$2,750
Outcome:				
Percentage of successful tobacco buys to minors	1	12.0%	7.8%	9.0%
Percent of managers/supervisors completing diversity training	2(a)	n/a	100%	100%
Percent of eligible employees trained in "Team Interviewing" ^{2&3}	2(b)	n/a	59.0%	100%
Percent of interviews conducted with "Team Interviewing"	2(b)	n/a	45.0%	60.0%
Percentage increase of collection rate	3	1.0%	4.0%	5.0%
Ratio comparison of successful to unsuccessful completions of treatment	4(a)	1.15	1.36	2.00
Employment increase	4(b)	17.0%	9.0%	20.0%
Reductions in emergency room visits	4(b)	65.0%	66.3%	5.0%
Reductions in arrests ²	4(b)	8.0%	n/a	10.0%
Decreased use of illegal drugs	4(b)	91.0%	86.3%	90.0%
Decreased drinking to intoxication	4(b)	76.0%	71.0%	76.0%
Increase in drug-free births	4(b)	13	18	15
Client satisfaction rating for all applicable programs combined	4(c)	93.0%	96.7%	95.0%

¹ This department is re-evaluating the definition of "successful completion." A client may attend a succession of programs (i.e., detoxification, inpatient, outpatient) and leave outpatient services early. Prior to FY 2004, this has been defined as an unsuccessful completion although the clients' life may have significantly improved. Conversely, a client may successfully complete a program but have a poor outcome after leaving. Success of treatment is measured by outcome results and overall cost of putting a person through treatment. FY 2004 and FY 2005 are based on total discharges.

² Some training has been conducted in-house at DAODAS.

³ Eligible employees are those approved to be a part of the interviews.

2006 ACTION STEPS

Department Goal 1

- Provide outreach and prevention services for Hispanic population.
- Develop collaborative programs with Mental Health to assess and treat clients with co-occurring (Alcohol & Other Drugs and Mental Health) problems.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

Department Goal 3

- Reorganize prevention services to minimize reductions to services or secure new funding.
- Develop new cost-effective parking policies for clients and staff as Medical University of South Carolina (MUSC) takes over parking garage from the County.
- Consolidate transportation services from individual programs to an agency-wide service to take advantage of economies of scale and improved scheduling of van routes.

Department Goal 4

- Develop a consistent Continuous Quality Improvement program that is integrated with management analysis and decision-making.
- Develop usable database in conjunction with Behavioral Health Services and DAODAS to track client outcomes.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - Administration

Mission: DAODAS operates a comprehensive array of inpatient, outpatient, and education and prevention programs to help the residents of Charleston County live productive lives free from the impact of alcohol, other drugs, and addictive behaviors and to promote active recovery for people whose lives have been impacted by addiction.

DIVISION SUMMARY:	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Dollar Change	Percent Change
Positions/FTE	19.90	18.00	18.25	20.30	2.05	11.2
Taxes	\$ 359	\$ (2,917)	\$ -	\$ -	\$ -	0.0
Intergovernmental	62,116	70,832	100,000	100,000	-	0.0
Charges and Fees	130,407	97,430	300,000	100,000	(200,000)	(66.7)
Miscellaneous	269	7,984	-	-	-	0.0
Leases and Rentals	10,176	13,483	43,344	43,344	-	0.0
TOTAL REVENUES	203,327	186,812	443,344	243,344	(200,000)	(45.1)
Interfund Transfer In	476,576	818,175	1,530,496	1,760,869	230,373	15.1
TOTAL SOURCES	\$ 679,903	\$ 1,004,987	\$ 1,973,840	\$ 2,004,213	\$ 30,373	1.5
Personnel	\$ 878,263	\$ 886,073	\$ 946,171	\$ -	\$ (946,171)	(100.0)
Operating	(42,810)	204,448	830,091	1,764,616	934,525	112.6
Capital	-	-	12,000	-	(12,000)	(100.0)
TOTAL EXPENSES	\$ 835,453	\$ 1,090,521	\$ 1,788,262	\$ 1,764,616	\$ (23,646)	(1.3)

Funding Adjustments for FY 2006 Include:

- Revenues are anticipated to decrease due to projected client census based on current trends.
- Interfund transfer in from the General Fund will fund indirect costs for support services. Funds are also transferred in from the Parking Garages to fund employee and client parking fees.
- Personnel expenses reflect a full reimbursement for services by division programs. Funding is increased to support the actual grades and steps of the incumbents, higher fringe benefit costs, and a Cost of Living Adjustment (COLA). Funding also reflects intradepartmental staffing changes required to efficiently utilize resources.
- Operating expenses reflect the net of reduced administrative reimbursements in from division programs and higher indirect costs.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Bedded Services

Mission: The Bedded Services Division, which includes Detoxification Services, the Family Care Unit, and Nursing Services, provides healthcare through cost-effective methods for the benefit of the patient and community.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	19.80	17.60	17.50	18.60	1.10	6.3
Intergovernmental	\$ 1,611,393	\$ 1,605,019	\$ 1,373,225	\$ 2,125,757	\$ 752,532	54.8
Charges and Fees	<u>129,924</u>	<u>544,167</u>	<u>218,064</u>	<u>138,496</u>	<u>(79,568)</u>	<u>(36.5)</u>
TOTAL REVENUES	1,741,317	2,149,186	1,591,289	2,264,253	672,964	42.3
Interfund Transfer In	<u>325,138</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL SOURCES	<u>\$ 2,066,455</u>	<u>\$ 2,149,186</u>	<u>\$ 1,591,289</u>	<u>\$ 2,264,253</u>	<u>\$ 672,964</u>	<u>42.3</u>
Personnel	\$ 664,337	\$ 839,173	\$ 867,324	\$ 1,040,394	\$ 173,070	20.0
Operating	615,216	1,014,363	672,187	987,275	315,088	46.9
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0</u>
TOTAL EXPENSES	<u>\$ 1,279,553</u>	<u>\$ 1,853,536</u>	<u>\$ 1,539,511</u>	<u>\$ 2,027,669</u>	<u>\$ 488,158</u>	<u>31.7</u>

Funding Adjustments for FY 2006 Include:

- Revenues reflect anticipated growth in Medicaid billings based on current trends and client census.
- Personnel expenses reflect the actual grades and steps of the incumbents, higher fringe benefit costs and a Cost of Living Adjustment (COLA). Funding also reflects intradepartmental staffing changes required to efficiently manage anticipated workload.
- Operating expenses will fund higher administrative support, facilities maintenance, and professional medical service costs based on anticipated usage. Funding also reflects a higher provision for bad debt based on anticipated growth in client volume.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Community Prevention Services

Mission: The Community Prevention Services Division reduces the harmful effects of alcohol, tobacco, other drug abuse, violence and other high-risk behavior through the identification of factors which place individuals at increased risk and the implementation of prevention, education and referral services for the residents of Charleston County.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	4.25	3.80	2.80	2.90	0.10	3.6
Intergovernmental	\$ 277,160	\$ 278,160	\$ 226,606	\$ 226,606	\$ -	0.0
TOTAL REVENUES	<u>\$ 277,160</u>	<u>\$ 278,160</u>	<u>\$ 226,606</u>	<u>\$ 226,606</u>	<u>\$ -</u>	<u>0.0</u>
Personnel	\$ 181,672	\$ 177,135	\$ 237,615	\$ 153,059	\$ (84,556)	(35.6)
Operating	79,012	107,236	94,426	80,190	(14,236)	(15.1)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 260,684</u>	<u>\$ 284,371</u>	<u>\$ 332,041</u>	<u>\$ 233,249</u>	<u>\$ (98,792)</u>	<u>(29.8)</u>

Funding Adjustments for FY 2006 Include:

- Revenues are anticipated to remain unchanged based on current trends.
- Personnel expenses are decreased due to intradepartmental staffing changes to efficiently utilize resources. No funding for temporary staff also contributes to this decrease. Offsetting this decrease are higher fringe benefit costs and a Cost of Living Adjustment (COLA).
- Operating expenses reflect a decrease in facility costs based on program usage.

DEPARTMENT OF ALCOHOL & DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Criminal Justice Services

Mission: The Criminal Justice Services Division provides a wide range of specialized, community-based substance abuse system. Services include treatment and coordination services to local drug courts, conducting alcohol and drug awareness classes and jail based treatment services for the inmates of Charleston County Detention Center.

DIVISION SUMMARY:	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Dollar Change	Percent Change
Positions/FTE	-	10.60	9.10	10.10	1.00	11.0
Intergovernmental	\$ -	\$ 19,463	\$ 38,884	\$ 38,884	\$ -	0.0
Charges and Fees	-	276,045	453,063	220,000	(233,063)	(51.4)
TOTAL REVENUES	-	295,508	491,947	258,884	(233,063)	(47.4)
Interfund Transfer In	-	353,164	138,000	138,000	-	0.0
TOTAL SOURCES	<u>\$ -</u>	<u>\$ 648,672</u>	<u>\$ 629,947</u>	<u>\$ 396,884</u>	<u>\$ (233,063)</u>	<u>(37.0)</u>
Personnel	\$ -	\$ 544,428	\$ 464,211	\$ 534,185	\$ 69,974	15.1
Operating	-	203,174	171,421	262,115	90,694	52.9
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ 747,602</u>	<u>\$ 635,632</u>	<u>\$ 796,300</u>	<u>\$ 160,668</u>	<u>25.3</u>

Funding Adjustments for FY 2006 Include:

- Revenues reflect an anticipated decrease in client fees based on current trends.
- Interfund transfer in from the General Fund and the Sheriff-Detention Center remains unchanged and will support client fees for indigent inmates requiring services.
- Personnel expenses are increased due to the actual grades and steps of the incumbents, higher fringe benefit costs and a Cost of Living Adjustment (COLA). This increase also reflects intradepartmental staffing changes to efficiently utilize resources.
- Operating expenses reflect higher administrative support and facilities cost based on anticipated program usage. Replacement furniture for group meetings also contributes to this increase.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

PROGRAM – Debt Service

Mission: The Debt Service Program budgets and records the annual interest and principal payments on the outstanding Certificates of Participation (COPS) issued in 1994 and 2004.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Interfund Transfer In	\$ 552,709	\$ 552,483	\$ 677,541	\$ 687,819	\$ 10,278	1.5
TOTAL SOURCES	<u>\$ 552,709</u>	<u>\$ 552,483</u>	<u>\$ 677,541</u>	<u>\$ 687,819</u>	<u>\$ 10,278</u>	1.5
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
Debt Service	<u>394,326</u>	<u>334,433</u>	<u>677,541</u>	<u>687,819</u>	<u>10,278</u>	1.5
TOTAL EXPENSES	<u>\$ 394,326</u>	<u>\$ 334,433</u>	<u>\$ 677,541</u>	<u>\$ 687,819</u>	<u>\$ 10,278</u>	1.5

Funding Adjustments for FY 2006 Include:

- Interfund transfer in from the Debt Service Fund is increased to support the scheduled debt repayment.
- Debt Service expense reflects the scheduled debt repayment.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Detention Center Intensive Outpatient Program

Mission: The Detention Center Intensive Outpatient Program provides continuum care through addiction treatment services, which include assessments and screening, traditional and intensive levels of care, and post release support for continued recovery, to reduce the recidivism of Charleston County Detention Center prisoners who are chemically dependant.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	0.00	0.00	0.00	3.00	3.00	100.0
Interfund Transfer In	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 147,000</u>	<u>\$ 147,000</u>	100.0
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 147,000</u>	<u>\$ 147,000</u>	100.0
Personnel	\$ -	\$ -	\$ -	\$ 147,000	\$ 147,000	100.0
Operating	-	-	-	-	-	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 147,000</u>	<u>\$ 147,000</u>	100.0

Funding Adjustments for FY 2006 Include:

- Interfund transfer in reflects funding from the General Fund. This amount was added during budget deliberations to fund the program.
- Personnel expenses reflect the cost of three positions added during Council's budget deliberations to increase treatment levels for inmates at the Detention Center.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Drug-Free Schools

Mission: The Drug-Free Schools Division reduces the harmful effects of alcohol, tobacco, other drug abuse, violence and other high-risk behavior through the identification of factors which place individuals at increased risk; and implements prevention, education and referral services for the residents of Charleston County.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Proposed</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	2.20	2.20	2.05	1.05	(1.00)	(48.8)
Intergovernmental	\$ 116,327	\$ 57,532	\$ 57,532	\$ 50,000	\$ (7,532)	(13.1)
TOTAL REVENUES	116,327	57,532	57,532	50,000	(7,532)	(13.1)
Interfund Transfer In	-	20,000	-	-	-	0.0
TOTAL SOURCES	<u>\$ 116,327</u>	<u>\$ 77,532</u>	<u>\$ 57,532</u>	<u>\$ 50,000</u>	<u>\$ (7,532)</u>	(13.1)
Personnel	\$ 78,333	\$ 49,298	\$ 57,668	\$ 50,179	\$ (7,489)	(13.0)
Operating	39,847	17,320	27,779	19,649	(8,130)	(29.3)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 118,180</u>	<u>\$ 66,618</u>	<u>\$ 85,447</u>	<u>\$ 69,828</u>	<u>\$ (15,619)</u>	(18.3)

Funding Adjustments for FY 2006 Include:

- Revenues reflect reduced funding for the Cities in Schools Grant based on current trends.
- Personnel expenses reflect intradepartmental staff changes to efficiently utilize resources. This decrease offsets higher fringe benefit costs and a Cost of Living Adjustment (COLA).
- Operating expenses reflect only allowable reimbursable costs. Funding for facilities and administrative costs are allowable per the School District contract.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Housing and Urban Development Transitional Housing Program

Mission: The Housing and Urban Development (HUD) Transitional Housing Program provides comprehensive services which include home based case management, intensive case management, intensive addictions treatment, and transportation to women and children who are homeless or are potentially homeless.

DIVISION SUMMARY:	FY 2003 Actual	FY 2004 Actual	FY 2005 Adjusted	FY 2006 Approved	Dollar Change	Percent Change
Positions/FTE	1.00	2.00	3.00	2.00	(1.00)	(33.3)
Intergovernmental	\$ 193,868	\$ 189,266	\$ 241,352	\$ 241,891	\$ 539	0.2
Charges and Fees	817	141	-	-	-	0.0
TOTAL REVENUES	194,685	189,407	241,352	241,891	539	0.2
Interfund Transfer In	-	22,446	-	49,650	49,650	100.0
TOTAL SOURCES	<u>\$ 194,685</u>	<u>\$ 211,853</u>	<u>\$ 241,352</u>	<u>\$ 291,541</u>	<u>\$ 50,189</u>	20.8
Personnel	\$ 90,448	\$ 100,523	\$ 87,576	\$ 118,409	\$ 30,833	35.2
Operating	106,409	155,000	154,271	173,132	18,861	12.2
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 196,857</u>	<u>\$ 255,523</u>	<u>\$ 241,847</u>	<u>\$ 291,541</u>	<u>\$ 49,694</u>	20.5

Funding Adjustments for FY 2006 Include:

- Revenues reflect anticipated federal appropriations based on current trends.
- Interfund transfer in from the General Fund is required to maintain program service levels to the community based on anticipated client volume.
- Personnel expenses reflect intradepartmental staffing changes required to efficiently utilize resources. This increase also reflects the actual grades and steps of the incumbents, higher fringe benefit costs and a Cost of Living Adjustment.
- Operating expenses reflect higher administrative support and facilities cost based on anticipated usage.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Housing and Urban Development Transitional Housing Program II

Mission: The Housing and Urban Development (HUD) Transitional Housing Program II provides temporary housing in a drug free environment and transportation to counseling sessions for women and their children who are homeless or are potentially homeless.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	0.00	0.00	1.00	2.00	1.00	100.0
Intergovernmental	\$ -	\$ -	\$ 125,895	\$ 197,229	\$ 71,334	56.7
TOTAL REVENUES	-	-	125,895	197,229	71,334	56.7
Interfund Transfer In	-	-	36,320	-	(36,320)	(100.0)
TOTAL SOURCES	\$ -	\$ -	\$ 162,215	\$ 197,229	\$ 35,014	21.6
Personnel	\$ -	\$ -	\$ 74,342	\$ 86,695	\$ 12,353	16.6
Operating	-	-	87,873	110,534	22,661	25.8
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	\$ -	\$ -	\$ 162,215	\$ 197,229	\$ 35,014	21.6

Funding Adjustments for FY 2006 Include:

- Revenues are increased due to the inclusion of alcohol beverage taxes for program support this fiscal year. The federal appropriation remains unchanged.
- Interfund transfer in from the General Fund is not required for program support this fiscal year.
- Personnel expenses reflect intradepartmental staffing changes to efficiently utilize resources. The actual grades and steps of the incumbents, higher fringe benefit costs, and a Cost of Living Adjustment (COLA) also contribute to this increase.
- Operating expenses are increased due to higher administrative support and facilities costs based on anticipated program usage.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

PROGRAM – Juvenile Drug Court

Mission: The Juvenile Drug Court provides an intensive rehabilitation treatment program that creates an environment with definite rules and consequences for violations based on performance of juveniles in an effort to address their substance abuse problem.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	1.00	1.00	1.50	1.50	0.00	0.0
Intergovernmental	\$ -	\$ 62,847	\$ 36,603	\$ 32,782	\$ (3,821)	(10.4)
TOTAL REVENUES	-	62,847	36,603	32,782	(3,821)	(10.4)
Interfund Transfer In	-	33,221	105,116	113,457	8,341	7.9
TOTAL SOURCES	\$ -	\$ 96,068	\$ 141,719	\$ 146,239	\$ 4,520	3.2
Personnel	\$ -	\$ 59,757	\$ 93,855	\$ 99,044	\$ 5,189	5.5
Operating	-	34,891	47,864	47,195	(669)	(1.4)
Capital	-	-	-	19,000	19,000	100.0
TOTAL EXPENSES	\$ -	\$ 94,648	\$ 141,719	\$ 165,239	\$ 23,520	16.6

Funding Adjustments for FY 2006 Include:

- Revenues reflect the anticipated decrease in Local Law Enforcement Grant funding from the City of Charleston for program services.
- Interfund transfer in from the General Fund is increased to support additional program costs.
- Personnel expenses reflect the actual grades and steps of the incumbents, higher fringe benefit costs, and a Cost of Living Adjustment (COLA).
- Operating expenses are decreased primarily due to reduced vehicle maintenance costs related to the replacement of a passenger van.
- Capital expenses will fund the replacement of a 15 passenger van.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Medical Services

Mission: The Medical Services Division provides inpatient services (Detoxification Services, Family Care, and New Life) and provides care services to the women and children of the Sojourner Center for Women.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	3.60	3.40	3.40	3.40	0.00	0.0
Intergovernmental	\$ 22,528	\$ 20,758	\$ 15,637	\$ 23,832	\$ 8,195	52.4
Charges and Fees	<u>46,744</u>	<u>57,758</u>	<u>67,894</u>	<u>22,367</u>	<u>(45,527)</u>	<u>(67.1)</u>
TOTAL REVENUES	<u>\$ 69,272</u>	<u>\$ 78,516</u>	<u>\$ 83,531</u>	<u>\$ 46,199</u>	<u>\$ (37,332)</u>	<u>(44.7)</u>
Personnel	\$ 45,190	\$ 20,886	\$ (3,289)	\$ -	\$ 3,289	100.0
Operating	<u>24,081</u>	<u>34,370</u>	<u>36,489</u>	<u>8,114</u>	<u>(28,375)</u>	<u>(77.8)</u>
TOTAL EXPENSES	<u>\$ 69,271</u>	<u>\$ 55,256</u>	<u>\$ 33,200</u>	<u>\$ 8,114</u>	<u>\$ (25,086)</u>	<u>(75.6)</u>

Funding Adjustments for FY 2006 Include:

- Revenues reflect the anticipated growth in Medicaid reimbursements based on current trends and no income from drug screening services this fiscal year.
- Personnel expenses reflect the actual grades and steps of the incumbents, higher fringe benefit costs and a Cost of Living Adjustment. All personnel costs will be reimbursed by division programs.
- Operating expenses reflect the inclusion of anticipated bad debt which is not reimbursed by division programs. All other operating costs are reimbursed by division programs.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – New Life

Mission: The New Life Division reduces the harmful effects of alcohol and drug dependency on pregnant and parenting age women and their children.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	21.00	21.95	9.05	9.05	0.00	0.0
Intergovernmental	\$ 1,021,061	\$ 923,773	\$ 706,722	\$ 1,015,717	\$ 308,995	43.7
Charges and Fees	10,151	(658)	-	-	-	0.0
TOTAL REVENUES	1,031,212	923,115	706,722	1,015,717	308,995	43.7
Interfund Transfer In	-	100,000	-	-	-	0.0
TOTAL SOURCES	<u>\$ 1,031,212</u>	<u>\$ 1,023,115</u>	<u>\$ 706,722</u>	<u>\$ 1,015,717</u>	<u>\$ 308,995</u>	43.7
Personnel	\$ 359,122	\$ 628,301	\$ 495,847	\$ 165,045	\$ (330,802)	(66.7)
Operating	329,027	445,867	442,689	364,459	(78,230)	(17.7)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 688,149</u>	<u>\$ 1,074,168</u>	<u>\$ 938,536</u>	<u>\$ 529,504</u>	<u>\$ (409,032)</u>	(43.6)

Funding Adjustments for FY 2006 Include:

- Revenues reflect anticipated growth in Medicaid billings based on program census trends.
- Personnel expenses reflect intradepartmental staffing changes to efficiently utilize resources. Offsetting this decrease are higher fringe benefit costs and a Cost of Living Adjustment (COLA).
- Operating expenses are decreased due to the reduced contract cost for client meals. In addition, operating costs are decreased due to lower facilities and administrative support costs based on anticipated program usage.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

GRANT – NIDA Grants

Mission: The National Institute on Drug Abuse (NIDA) grants will support the research of alcohol and drug problems, and facilitate communication between research outcome and pragmatic use in the treatment arena.

GRANT SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	2.10	2.60	2.48	2.48	0.00	0.0
Intergovernmental	\$ 133,170	\$ 151,250	\$ 170,608	\$ 170,608	\$ -	0.0
TOTAL REVENUES	133,170	151,250	170,608	170,608	-	0.0
Interfund Transfer In	-	-	29,838	50,288	20,450	68.5
TOTAL SOURCES	\$ 133,170	\$ 151,250	\$ 200,446	\$ 220,896	\$ 20,450	10.2
Personnel	\$ 95,233	\$ 115,604	\$ 130,975	\$ 139,353	\$ 8,378	6.4
Operating	65,492	54,155	69,471	81,543	12,072	17.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	\$ 160,725	\$ 169,759	\$ 200,446	\$ 220,896	\$ 20,450	10.2

Funding Adjustments for FY 2006 Include:

- Revenue remains unchanged.
- Interfund transfer in from the General Fund is increased to provide for the anticipated growth in service levels based on current trends.
- Personnel expenses are increased due to higher fringe benefit costs, the actual grades and steps of the incumbents and a Cost of Living Adjustment (COLA).
- Operating expenses reflect higher administrative support costs based on current usage.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

Grant - North Charleston Prevention Initiative

Mission: The North Charleston Prevention Initiative program reduces the harmful effects of alcohol, tobacco, other drug abuse, violence and other high-risk behavior through the identification of factors which place youth at increased risk and the implementation of prevention, education and referral services for the residents of Charleston County.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	0.00	0.00	1.00	1.00	0.00	0.0
Intergovernmental	\$ -	\$ -	\$ 60,382	\$ 51,280	\$ (9,102)	(15.1)
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,382</u>	<u>\$ 51,280</u>	<u>\$ (9,102)</u>	<u>(15.1)</u>
Personnel	\$ -	\$ -	\$ 38,572	\$ 41,542	\$ 2,970	7.7
Operating	-	-	21,810	23,415	1,605	7.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,382</u>	<u>\$ 64,957</u>	<u>\$ 4,575</u>	<u>7.6</u>

Funding Adjustments for FY 2006 Include:

- Revenues from the Cities in Schools Grant are unchanged. This decrease reflects no use of alcohol beverage taxes this fiscal year.
- Personnel expenses reflect the actual grade and step of the incumbent, higher fringe benefit costs and a Cost of Living Adjustment (COLA).
- Operating expenses reflect increased administrative support and facility costs based on program usage. These increases are partially offset by a reduction in public education supplies based on program usage.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Opioid Treatment Services

Mission: The Opioid Treatment Services Division through intake, assessment, counseling, nursing services, medical services and extensive case management reduces the impact that opiate-based drug use has on the individual and the community.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	7.60	7.80	8.80	8.80	0.00	0.0
Intergovernmental	\$ 75,680	\$ 75,635	\$ 79,966	\$ 79,966	\$ -	0.0
Charges and Fees	673,521	690,520	800,368	800,000	(368)	(0.0)
TOTAL REVENUES	<u>\$ 749,201</u>	<u>\$ 766,155</u>	<u>\$ 880,334</u>	<u>\$ 879,966</u>	<u>\$ (368)</u>	<u>(0.0)</u>
Personnel	\$ 370,031	\$ 425,321	\$ 476,229	\$ 474,562	\$ (1,667)	(0.4)
Operating	383,817	402,141	463,378	548,089	84,711	18.3
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 753,848</u>	<u>\$ 827,462</u>	<u>\$ 939,607</u>	<u>\$ 1,022,651</u>	<u>\$ 83,044</u>	<u>8.8</u>

Funding Adjustments for FY 2006 Include:

- Revenues reflect no significant change.
- Personnel expenses reflect the actual grades and steps of the incumbents, higher fringe benefit costs and a Cost of Living Adjustment (COLA). Funding also reflects no usage of temporary staff based on current trends.
- Operating expenses are increased due to higher professional medical service and administrative support costs based on anticipated client volume.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION – Outpatient Services

Mission: The Outpatient Services Division provides healthcare through cost-effective methods for the benefit of the patient, community, and staff.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	33.00	25.80	33.82	32.82	(1.00)	(3.0)
Intergovernmental	\$ 1,476,962	\$ 1,538,539	\$ 1,620,590	\$ 1,513,757	\$ (106,833)	(6.6)
Charges and Fees	359,780	305,301	178,731	383,890	205,159	114.8
TOTAL REVENUES	1,836,742	1,843,840	1,799,321	1,897,647	98,326	5.5
Interfund Transfer In	364,531	-	377,020	377,257	237	0.1
TOTAL SOURCES	<u>\$ 2,201,273</u>	<u>\$ 1,843,840</u>	<u>\$ 2,176,341</u>	<u>\$ 2,274,904</u>	<u>\$ 98,563</u>	4.5
Personnel	\$ 1,430,191	\$ 1,002,489	\$ 1,339,650	\$ 1,578,133	\$ 238,483	17.8
Operating	665,210	686,352	684,258	878,649	194,391	28.4
Capital	-	-	12,400	-	(12,400)	(100.0)
TOTAL EXPENSES	<u>\$ 2,095,401</u>	<u>\$ 1,688,841</u>	<u>\$ 2,036,308</u>	<u>\$ 2,456,782</u>	<u>\$ 420,474</u>	20.6

Funding Adjustments for FY 2006 Include:

- Revenues reflect the anticipated growth in client fees based on client volume. Offsetting this increase is the projected decline in Medicaid income based on trends and no appropriation for the Crisis Ministry Grant this fiscal year.
- Personnel expenses reflect the actual grades and steps of the incumbents, higher fringe benefit costs, increased temporary staffing and a Cost of Living Adjustment (COLA). Intradepartmental staffing changes to efficiently utilize resources also contribute to this increase.
- Operating expenses are increased due to higher facilities and administrative support costs based on program usage. The provision for bad debt is also increased based on anticipated client volume and trends.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

DIVISION - PAIRS

Mission: The Partners in Achieving Independence through Recovery and Self-Sufficiency program in a collaboration between DAODAS and the Department of Social Services to provide intensive case management to clients who have addiction problems and are eligible for participation.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	2.25	1.00	1.00	1.00	0.00	0.0
Intergovernmental	\$ 538,053	\$ 299,885	\$ 444,450	\$ 444,450	\$ -	0.0
TOTAL REVENUES	<u>\$ 538,053</u>	<u>\$ 299,885</u>	<u>\$ 444,450</u>	<u>\$ 444,450</u>	<u>\$ -</u>	<u>0.0</u>
Personnel	\$ 74,386	\$ 35,940	\$ 46,900	\$ 41,541	\$ (5,359)	(11.4)
Operating	477,615	273,875	397,550	402,909	5,359	1.3
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 552,001</u>	<u>\$ 309,815</u>	<u>\$ 444,450</u>	<u>\$ 444,450</u>	<u>\$ -</u>	<u>0.0</u>

Funding Adjustments for FY 2006 Include:

- Revenues are unchanged.
- Personnel expenses reflect the actual grade and step of the incumbent and a Cost of Living Adjustment (COLA).
- Operating expenses are increased to fund training costs and higher administrative support costs based on anticipated program census.

DEPARTMENT OF ALCOHOL & OTHER DRUG ABUSE SERVICES (continued)

ENTERPRISE FUND

HEALTH AND WELFARE

GRANT – Therapeutic Child Care

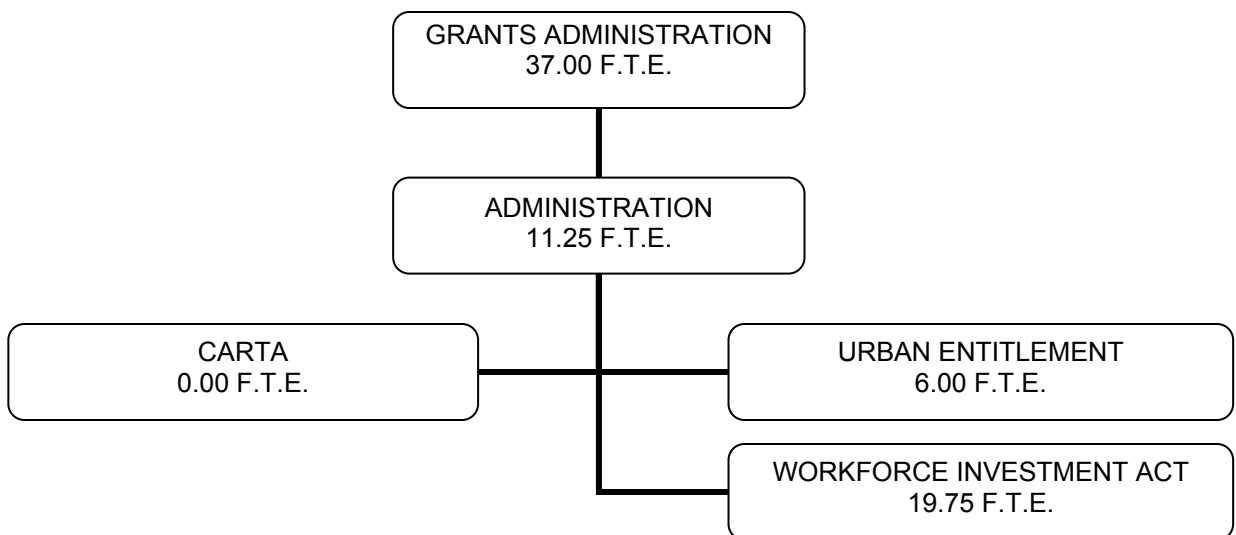
Mission: Charleston Center will provide safe, developmentally appropriate, and reasonably priced child care for our client's children in order to assist in the client's recovery, the child's developmental growth, and the reintegration into the community for clients and their children.

GRANT SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	6.00	5.95	10.95	11.00	0.05	0.5
Intergovernmental	\$ 163,540	\$ 191,243	\$ 256,819	\$ 285,012	\$ 28,193	11.0
Charges and Fees	<u>(2,559)</u>	<u>(13)</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.0
TOTAL REVENUES	160,981	191,230	256,819	285,012	28,193	11.0
Interfund Transfer In	<u>125,000</u>	<u>147,654</u>	<u>75,000</u>	<u>80,000</u>	<u>5,000</u>	6.7
TOTAL SOURCES	<u>\$ 285,981</u>	<u>\$ 338,884</u>	<u>\$ 331,819</u>	<u>\$ 365,012</u>	<u>\$ 33,193</u>	10.0
Personnel	\$ 170,229	\$ 203,494	\$ 193,887	\$ 389,456	\$ 195,569	100.9
Operating	73,348	89,707	97,618	185,727	88,109	90.3
Capital	<u>-</u>	<u>-</u>	<u>35,000</u>	<u>-</u>	<u>(35,000)</u>	(100.0)
TOTAL EXPENSES	<u>\$ 243,577</u>	<u>\$ 293,201</u>	<u>\$ 326,505</u>	<u>\$ 575,183</u>	<u>\$ 248,678</u>	76.2

Funding Adjustments for FY 2006 Include:

- Revenues reflect an anticipated increase in Medicaid billings based on current trends and client volume.
- Interfund transfer in from the General Fund is increased to provide higher service levels based on current trends.
- Personnel expenses reflect the intradepartmental staffing changes required to efficiently utilize resources. Higher fringe benefit costs, the actual grades and steps of the incumbents, and a Cost of Living Adjustment (COLA) also contribute to this increase.
- Operating expenses are increased due to higher administrative support and facility costs based on anticipated usage.

GRANTS



GRANTS ADMINISTRATION

Mission: The Grants Administration Department is responsible for actively seeking available grant funding, as well as coordinating and providing administrative and financial oversight for all County grant activities.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	37.00	37.00	37.00	37.00	0.00	0.0
Special Revenue Fund	<u>\$ 8,156,216</u>	<u>\$ 7,542,162</u>	<u>\$ 6,554,567</u>	<u>\$ 6,283,497</u>	<u>\$ (271,070)</u>	(4.1)
TOTAL SOURCES	<u>\$ 8,156,216</u>	<u>\$ 7,542,162</u>	<u>\$ 6,554,567</u>	<u>\$ 6,283,497</u>	<u>\$ (271,070)</u>	(4.1)
General Fund	\$ 813,842	\$ 829,974	\$ 858,671	\$ 868,555	\$ 9,884	1.2
Special Revenue Fund	<u>8,415,409</u>	<u>7,503,478</u>	<u>6,578,814</u>	<u>6,283,497</u>	<u>(295,317)</u>	(4.5)
TOTAL DISBURSEMENTS	<u>\$ 9,229,251</u>	<u>\$ 8,333,452</u>	<u>\$ 7,437,485</u>	<u>\$ 7,152,052</u>	<u>\$ (285,433)</u>	(3.8)

Sources: Total sources reflect decreased federal appropriations for the Urban Entitlement Grant. This decrease offsets higher anticipated federal funding for the Workforce Investment Act.

Disbursements: Total disbursements reflect increased personnel costs including a Cost of Living Adjustment (COLA) and higher fringe benefit costs. Disbursements are decreased to correspond with lower available funding in the Urban Entitlement Grant.

GRANTS ADMINISTRATION (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION - Administration

Mission: The Grants Administration Division actively seeks available grant funding, provides administrative and financial oversight for County grant activities, and administers Community Development Block Grants (CDBG).

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	11.25	11.25	11.25	11.25	0.00	0.0
Personnel	\$ 596,956	\$ 617,078	\$ 639,080	\$ 672,434	\$ 33,354	5.2
Operating	27,616	27,114	27,809	21,121	(6,688)	(24.0)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	624,572	644,192	666,889	693,555	26,666	4.0
Interfund Transfer Out	189,270	185,782	191,782	175,000	(16,782)	(8.8)
TOTAL DISBURSEMENTS	<u>\$ 813,842</u>	<u>\$ 829,974</u>	<u>\$ 858,671</u>	<u>\$ 868,555</u>	<u>\$ 9,884</u>	1.2

Funding Adjustments for FY 2006 Include:

- Personnel expenditures are increased due to higher fringe benefit costs. Personnel costs also reflect a reduction of reimbursements for administrative services provided to other grant programs.
- Operating expenditures reflect the end of a five year contract which supported the Charleston Community Mental Health Center.
- Interfund transfer out will fund \$125,000 for the HOME Grant match and \$50,000 will support the County's Emergency Housing program. Funds for the Local Law Enforcement Grant match are not required this fiscal year.

Performance Measures:

Initiative II: Human Resources and Resource Management

Department Goal 1: Achieve a diverse workforce.

Objective 1(a): Increase diversity awareness.

Objective 1(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

Initiative III: Long-Term Financial Planning

Department Goal 2: Secure funds to support and enhance departmental, County, and community services.

Objective 2(a): Apply for six new grants to support/enhance County services.

Objective 2(b): Obtain three new grant awards.

Objective 2(c): Conduct two grant development workshops for County departments and community groups in the preparation of new applications.

GRANTS ADMINISTRATION (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative V: Quality Control

Department Goal 3: Ensure positive return on investment.

Objective 3(a): Ensure 100% reimbursement of County funds used for grant operations within fiscal year.

Objective 3(b): Ensure zero audit findings and disallowed costs.

MEASURES:		FY 2004	FY 2005	FY 2006
	Objective	Actual	Actual	Projected
Output:				
Number of managers/supervisors	1(a)	12	12	12
Number of dept employees participating in interview process	1(b)	12	12	12
Competitive awards	2(a)	8	6	10
Competitive applications	2(b)	16	15	20
Grant workshops/training conducted	2(c)	18	19	23
Efficiency:				
Average cost of in-service training per session	2(c)	\$250	\$175	\$175
Average cost of competitive award	2(a)	\$250	\$175	\$175
Outcome:				
Percent of managers/supervisors completing diversity training	1(a)	50.0%	0.0%	100.0%
Percent of employees trained in "Team Interviewing"	1(b)	0.0%	0.0%	100.0%
Percent of interviews conducted with "Team Interviewing"	1(b)	100%	100%	100%
Percent increase of competitive grant applications	2(a)	220%	(6.3%)	33.4%
Percent increase of competitive awards	2(b)	166.7%	(25.0%)	66.7%
Percent increase in workshops/training conducted	2(c)	100%	5.0%	21.1%
Percent of funds reimbursed within the fiscal year	3(a)	n/a	n/a	100%
Percent disallowed costs	3(b)	n/a	n/a	0.0%

2006 ACTION STEPS

Department Goal 1

- Assign employee to Diversity Committee.
- Incorporate diversity role play exercises in staff retreats.
- Conduct training on County's affirmative action plan.

Department Goal 2

- Map service needs of unincorporated Charleston County.
- Fund 501(c)3.
- Include grant applications on County Web sites.
- Identify new ways to access funding.

Department Goal 3

- Assist community organizations with grants development and management.
- Serve as liaison to external auditors.
- Authorize establishment and modification of budgets in IFAS.

GRANTS ADMINISTRATION (continued)

SPECIAL REVENUE FUND

HEALTH AND WELFARE

PROGRAM – Charleston Area Regional Transportation Authority (CARTA)

Mission: CARTA funding is received from the Charleston Area Regional Transportation Authority to administer the issuance of discount cards to the economically disadvantaged in Charleston County.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Charges and Fees	\$ 40,472	\$ 33,138	\$ 33,138	\$ 33,138	\$ -	0.0
TOTAL REVENUES	<u>\$ 40,472</u>	<u>\$ 33,138</u>	<u>\$ 33,138</u>	<u>\$ 33,138</u>	<u>\$ -</u>	<u>0.0</u>
Personnel	\$ 19,004	\$ 24,973	\$ 25,355	\$ 25,575	\$ 220	0.9
Operating	12,517	19,389	21,686	7,563	(14,123)	(65.1)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 31,521</u>	<u>\$ 44,362</u>	<u>\$ 47,041</u>	<u>\$ 33,138</u>	<u>\$ (13,903)</u>	<u>(29.6)</u>
Increase (Use) of Fund Balance	\$ 8,951	\$ (11,224)	\$ (13,903)	\$ -	\$ 13,903	(100.0)
Beginning Fund Balance	16,176	25,127	13,903	-	(13,903)	(100.0)
Ending Fund Balance	<u>\$ 25,127</u>	<u>\$ 13,903</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0</u>

Funding Adjustments for FY 2006 Include:

- Revenues remain unchanged.
- Personnel expenditures reflect higher fringe benefit costs for temporary staff.
- Operating expenditures reflect one-time costs in FY 2005 that are not rebudgeted.

GRANTS ADMINISTRATION (continued)

SPECIAL REVENUE FUND

HEALTH AND WELFARE

GRANT – Urban Entitlement

Mission: The Urban Entitlement Grant is designed to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities principally for persons of low-to-moderate income.

GRANT SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	6.00	6.00	6.00	6.00	0.00	0.0
Intergovernmental	\$ 4,516,755	\$ 4,736,108	\$ 3,728,825	\$ 3,471,683	\$ (257,142)	(6.9)
Charges and Fees	1,350	-	-	-	-	0.0
Miscellaneous	8,600	20,387	-	-	-	0.0
TOTAL REVENUES	4,526,705	4,756,495	3,728,825	3,471,683	(257,142)	(6.9)
Interfund Transfer In	175,000	175,000	175,000	175,000	-	0.0
TOTAL SOURCES	<u>\$ 4,701,705</u>	<u>\$ 4,931,495</u>	<u>\$ 3,903,825</u>	<u>\$ 3,646,683</u>	<u>\$ (257,142)</u>	(6.6)
Personnel	\$ 226,239	\$ 320,433	\$ 204,299	\$ 175,221	\$ (29,078)	(14.2)
Operating	4,719,633	4,504,767	3,699,679	3,471,462	(228,217)	(6.2)
Capital	-	36,725	10,191	-	(10,191)	(100.0)
TOTAL EXPENDITURES	<u>\$ 4,945,872</u>	<u>\$ 4,861,925</u>	<u>\$ 3,914,169</u>	<u>\$ 3,646,683</u>	<u>\$ (267,486)</u>	(6.8)
Increase (Use) of Fund Balance	\$ (244,167)	\$ 69,570	\$ (10,344)	\$ -	\$ 10,344	(100.0)
Beginning Fund Balance	478,131	233,964	303,534	-	(303,534)	(100.0)
Ending Fund Balance	<u>\$ 233,964</u>	<u>\$ 303,534</u>	<u>\$ 293,190</u>	<u>\$ -</u>	<u>\$ (293,190)</u>	(100.0)

Funding Adjustments for FY 2006 Include:

- Revenues reflect an anticipated decrease in federal appropriations.
- Interfund transfer in remains unchanged. Funds are transferred in from the General Fund for matches for the HOME Administration Grant (\$125,000) and the County's Emergency Housing program (\$50,000).
- Personnel expenditures reflect the actual grades and steps of the incumbents and higher fringe benefit costs. Funding also includes a Cost of Living Adjustment (COLA).
- Operating expenditures are decreased due to reduced federal appropriations.

GRANTS ADMINISTRATION (continued)

SPECIAL REVENUE FUND

HEALTH AND WELFARE

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Expand affordable housing stock for low-to-moderate (LMI) families.

Objective 1(a): Increase first time home ownership for LMI individuals at FY 2004 level.

Objective 1(b): Maintain functioning wells and septic tanks in rural Charleston County at FY 2005 level.

Objective 1(c): Increase housing assistance service to LMI individuals by 10%.

Objective 1(d): Maintain substantial rehabilitation to owner occupied homes to actual FY 2005 level.

Initiative III: Long-Term Financial Planning

Department Goal 2: Enhance financial viability of Community Development Program.

Objective 2(a): Establish rehabilitation loan test program for 5 individuals.

Objective 2(b): Establish financial partnerships with 2 agencies to promote leverage.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
First time homeowners assisted	1(a)	28	29	30
Wells and septic tanks installed	1(b)	33	87	88
LMI families assisted	1(c)	65	70	72
Homes provided substantial rehabilitation	1(d)	37	38	40
Designate funds to start loan program	2(a)	n/a	10,000	20,000
Identify partners to create financial leverage	2(b)	n/a	2	5
Efficiency:				
Average cost of rehabilitation to owner occupied homes per owner	2(b)	\$26,749	\$29,434	\$29,750
Outcome:				
Percent increase of first time home ownership	1(a)	3.0%	3.6%	3.5%
Percent increase of wells and septic tanks installed	1(b)	(15.2%)	3.0%	2.9%
Percent increase of housing assistance to LMI families	1(c)	(45.0%)	7.2%	9.3%
Percent increase of rehabilitation to owner occupied homes	1(d)	(10.8%)	2.7%	100%
Percent increase in funds designated for load program	2(a)	n/a	100%	50.0%
Percent increase in partners	2(b)	n/a	100%	60.0%

2006 ACTION STEPS

Department Goal 1

- Provide down payment assistance to a minimum of five LMI families.
- Identify two properties for building.
- Establish a list of eligible building projects.
- Map service needs of unincorporated Charleston County.

Department Goal 2

- Develop procedure to implement tenant based rental program with housing agency.
- Develop procedure to institute rehabilitation loan program.

GRANTS ADMINISTRATION (continued)

SPECIAL REVENUE FUND

HEALTH AND WELFARE

GRANT – Workforce Investment Act (WIA) Title II-B

Mission: The Workforce Investment Act (WIA) Title II-B provides the citizens of Berkeley, Charleston, and Dorchester counties access to employment and training opportunities, and provides services to high-risk youth.

GRANT SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	18.75	19.75	19.75	19.75	0.00	0.0
Intergovernmental	\$ 3,099,622	\$ 2,376,117	\$ 2,422,541	\$ 2,465,676	\$ 43,135	1.8
Charges and Fees	39,723	44,312	68,619	75,000	6,381	9.3
Miscellaneous	8,288	2,578	1,000	1,000	-	0.0
Leases and Rentals	70,257	44,811	62,000	62,000	-	0.0
TOTAL REVENUES	3,217,890	2,467,818	2,554,160	2,603,676	49,516	1.9
Interfund Transfer In	8,242	-	-	-	-	0.0
TOTAL SOURCES	<u>\$ 3,226,132</u>	<u>\$ 2,467,818</u>	<u>\$ 2,554,160</u>	<u>\$ 2,603,676</u>	<u>\$ 49,516</u>	1.9
Personnel	\$ 829,204	\$ 853,915	\$ 932,589	\$ 981,858	\$ 49,269	5.3
Operating	2,396,928	1,613,903	1,621,571	1,621,818	247	0.0
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	3,226,132	2,467,818	2,554,160	2,603,676	49,516	1.9
Interfund Transfer Out	8,242	-	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 3,234,374</u>	<u>\$ 2,467,818</u>	<u>\$ 2,554,160</u>	<u>\$ 2,603,676</u>	<u>\$ 49,516</u>	1.9
Increase (Use) of Fund Balance	\$ (8,242)	\$ -	\$ -	\$ -	\$ -	0.0
Beginning Fund Balance	8,242	-	-	-	-	0.0
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0.0

Funding Adjustments for FY 2006 Include:

- Revenues reflect an anticipated increase in federal appropriations.
- Personnel expenditures are increased due to higher fringe benefit costs, the actual grades and steps of incumbents and the inclusion of a Cost of Living Adjustment (COLA).
- Operating expenditures reflect lower rental expenses for the Trident One Stop Center with the savings placed in contingency for future allocation.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: To provide business and customer services to residents of the Tri-County.

GRANTS ADMINISTRATION (continued)

SPECIAL REVENUE FUND

HEALTH AND WELFARE

Objective 1(a): Maintain job seeking customers at FY 2005 level.

Objective 1(b): Increase the number of jobs obtained by WIA customers by 5%.

Objective 1(c): Increase the number of youth served by 25%.

Objective 1(d): Increase the number of employers utilizing the Trident One Stop Career Center (TOSCC) by 25%.

Initiative III: Long-Term Financial Planning

Department Goal 2: Promote TOSCC self-sufficiency.

Objective 2: Increase fee-for-service revenue by 10%.

MEASURES:

	<u>Objective</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Projected</u>
Output:				
Job Seeker/Customer visits	1(a)	156,500	160,000	163,000
Jobs obtained	1(b)	n/a	74,240	75,724
Youth served	1(c)	386	444	576
Employer utilization	1(d)	20	25	25
Fee-for-service TOSCC income	2	\$110,076	\$116,048	\$121,850
Efficiency:				
Average number of days to obtain a job	1(b)	n/a	45	45
Outcome:				
Percent increase of job seeker customer visits	1(a)	30.0%	2.2%	3.1%
Percent increase of jobs obtained	1(b)	n/a	100%	1.9%
Percent increase of youth served	1(c)	5.8%	49.0%	49.0%
Percent increase of employer utilization	1(d)	25.0%	25.0%	25.0%
Percent increase of fee-for-service TOSCC income	2	5.25%	5.0%	5.0%

2006 ACTION STEPS

Department Goal 1

- Add 3 partners to One Stop system which enhance service delivery to business and job seekers.
- Create and staff Business Service Center at TOSCC.

Department Goal 2

- Implement revenue generation procedure for One Stop system that supports 75% of current lease.
- Begin development of 501c6.

HUMAN RESOURCES

GENERAL FUND

GENERAL GOVERNMENT

Mission: The Human Resources Department recruits, trains, and supports the staff necessary for the basic operation of County government. They support the management staff of Charleston County toward its goal of effectively utilizing our most valuable resource—our employees. This includes administering benefit and compensation programs, providing training, facilitating employee relations and interventions, providing performance counseling, conducting wellness programs and benefits education programs, and coordinating awards and recognition programs.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Proposed</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	14.00	14.00	14.00	14.00	0.00	0.0
Personnel	\$ 827,575	\$ 756,060	\$ 846,742	\$ 848,833	\$ 2,091	0.2
Operating	238,061	211,949	267,249	455,876	188,627	70.6
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	1,065,636	968,009	1,113,991	1,304,709	190,718	17.1
Interfund Transfer Out	7,958	7,500	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 1,073,594</u>	<u>\$ 975,509</u>	<u>\$ 1,113,991</u>	<u>\$ 1,304,709</u>	<u>\$ 190,718</u>	17.1

Funding Adjustments for FY 2006 Include:

- Personnel expenditures reflect the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures include \$200,000 to fund a compensation study. Council's directive is to perform a compensation study every five years with the last performed in FY 1998.

Performance Measures:

Initiative II: Human Resources & Resource Management

Department Goal 1: Improve customer service.

Objective 1(a): Forward applications to departments with a turnaround of 90% of the applications forwarded within 3 business days of closing the position and 66% of the applications forwarded within 2 business days of closing the position.

Objective 1(b): Achieve "good" to "excellent" ratings in overall customer satisfaction from 95% of respondents based upon completion of Countywide Training Program evaluations.

Department Goal 2: Develop and maintain a diverse workforce.

Objective 2(a): Conduct an annual Diversity Awareness presentation including a review of the AAP results for the past year.

Objective 2(b): Complete Diversity Training for all managers, supervisors and employees who participate in the interview process by September 30, 2005.

Objective 2(c): Train all managers, supervisors and employees who participate in the interview process in "Behavioral Interviewing/Team Interviewing" by September 30, 2005.

Objective 2(d): Expand exit interview process to identify problem areas.

HUMAN RESOURCES

GENERAL FUND

GENERAL GOVERNMENT

MEASURES:		FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:	Objective			
Number of applications processed	1(a)	5,106	4,592	4,000
Employees attending training sessions	1(b)	3,365	3,736	5,000
Adverse impact analysis from prior year AAP report ¹	2(a)	n/a	n/a	n/a
Number of managers/supervisors trained in Diversity ¹	2(b)	n/a	n/a	n/a
Number of managers/supervisors trained in "Behavioral/Team Interviewing" by September 30, 2005 ¹	2(c)	n/a	n/a	n/a
Number of positions filled using "Behavioral/Team Interviewing" process ¹	2(c)	n/a	n/a	n/a
Number of exit interviews conducted ¹	2(d)	n/a	n/a	n/a
Efficiency:				
Average cost of training per person per hour ²	1(b)	\$0.21	\$0.22	\$0.20
Outcome:				
Turnaround of applications within 5 business days ³	1(a)	100%	94.0%	90.0%
Turnaround of applications within 3 business days ⁴	1(a)	67.0%	63.0%	66.0%
Overall Countywide Training Program evaluations	1(b)	93.0%	96.0%	98.0%
Percentage of managers trained in diversity/total managers	2(b)	n/a ¹	n/a ¹	100%
Percentage of positions filled using the "Behavioral/Team Interviewing" process	2(c)	n/a ¹	n/a ¹	100%
Percentage of exit interviews conducted to total terminations	2(d)	n/a ¹	n/a ¹	50.0%

¹ Data unavailable at time of publication.

² Data does not include the salaries of Charleston County training staff.

³ FY 2004 reflects 100% within 10 business days.

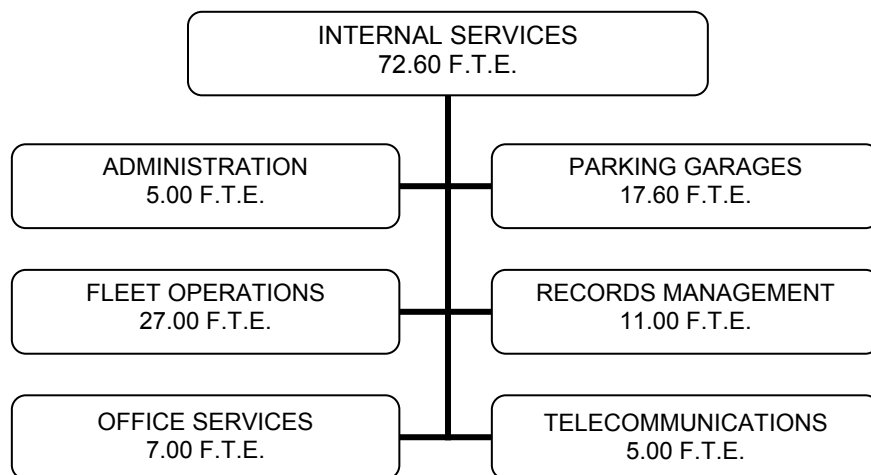
⁴ FY 2004 reflects 66% within 5 business days.

2006 ACTION STEPS

Department Goal 1

- Establish a Diversity Committee.
- Establish an intern program with area colleges and universities with a focus on minorities.
- Conduct Succession Planning Analysis for Department Heads, Assistant Department Heads and selected professional positions to identify opportunities to enhance diversity.
- Continue Leadership Training as scheduled.
- Implement career development training programs to help prepare the workforce for promotional opportunities.
- Work with Trident One-Stop Career Center to develop specialized training.
- Complete compensation study by December 31, 2005 and implement the results by March 31, 2006.
- Provide annual report to County Council regarding results of the Diversity Program.
- Fully implement team interviewing for new hires and competitive promotions by December 31, 2005.

INTERNAL SERVICES



INTERNAL SERVICES

Mission: The Internal Services department provides administration to Fleet Operations, Office Services, Parking Garages, Records Management, and Telecommunications divisions in support to other departments and agencies within County Government.

DEPARTMENTAL SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	77.60	77.60	72.60	72.60	0.00	0.0
Enterprise Fund	\$ 3,512,143	\$ 9,063,255	\$ 2,132,723	\$ 2,069,407	\$ (63,316)	(3.0)
Internal Service Fund	9,996,191	11,556,903	8,661,442	9,257,470	596,028	6.9
TOTAL SOURCES	<u>\$ 13,508,334</u>	<u>\$ 20,620,158</u>	<u>\$ 10,794,165</u>	<u>\$ 11,326,877</u>	<u>\$ 532,712</u>	4.9
General Fund	\$ 315,282	\$ 389,656	\$ 345,284	\$ 354,889	\$ 9,605	2.8
Enterprise Fund	2,685,918	13,404,970	2,238,317	2,117,723	(120,594)	(5.4)
Internal Service Fund	12,141,636	11,962,889	8,955,104	9,349,970	394,866	4.4
TOTAL DISBURSEMENTS	<u>\$ 15,142,836</u>	<u>\$ 25,757,515</u>	<u>\$ 11,538,705</u>	<u>\$ 11,822,582</u>	<u>\$ 283,877</u>	2.5

Sources: The sources reflect an increase in fleet and records charges to user departments and external agencies based on projections of usage. Also represented is anticipated growth in parking fee revenue at the County's parking garages due to transient and independent customer leasing agreements. In addition, the Parking Garage transfer in is reduced to reflect the garages' ability to pay a larger portion of the debt service.

Disbursements: Total disbursements reflect increased personnel costs including a Cost of Living Adjustment (COLA) and higher fringe benefits. In addition, disbursements represent higher fuel costs. These increases are partially offset by decreases in one-time funding for a communications study in FY 2005 and in capital purchases for Fleet Operations and Records Management.

INTERNAL SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION - Administration

Mission: The Internal Services department provides administration to Fleet Operations, Office Services, Parking Garages, Records Management, and Telecommunications divisions.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	3.00	3.00	5.00	5.00	0.00	0.0
Personnel	\$ 157,905	\$ 209,065	\$ 322,878	\$ 336,132	\$ 13,254	4.1
Operating	5,932	7,284	22,406	18,757	(3,649)	(16.3)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	<u>\$ 163,837</u>	<u>\$ 216,349</u>	<u>\$ 345,284</u>	<u>\$ 354,889</u>	<u>\$ 9,605</u>	2.8

Funding Adjustments for FY 2006 Include:

- Personnel expenditures represent the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures reflect a decrease in budgeted costs for fleet maintenance, telephones, and training. This decrease reflects lower anticipated needs due to the consolidation of the Elections Warehouse into Administration during FY 2005.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION – Fleet Operations

Mission: Fleet Operations establishes efficient and effective delivery of the Charleston County fleet service by providing customer agencies with safe, reliable, economical and environmentally-sound transportation, and by performing related support services that are responsive to the needs of customer departments and that conserve vehicle value and equipment investment.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	29.00	29.00	27.00	27.00	0.00	0.0
Charges and Fees	\$ 4,375,085	\$ 5,249,028	\$ 5,274,471	\$ 5,777,712	\$ 503,241	9.5
Leases and Rentals	62,327	-	-	-	-	0.0
Miscellaneous	193,996	218,077	-	-	-	0.0
TOTAL REVENUES	4,631,408	5,467,105	5,274,471	5,777,712	503,241	9.5
Interfund Transfer In	2,305,372	3,078,766	80,001	80,001	-	0.0
TOTAL SOURCES	\$ 6,936,780	\$ 8,545,871	\$ 5,354,472	\$ 5,857,713	\$ 503,241	9.4
Personnel	\$ 1,361,060	\$ 1,458,056	\$ 1,521,106	\$ 1,591,456	\$ 70,350	4.6
Operating	7,679,969	7,293,951	3,782,865	4,179,256	396,391	10.5
Capital	-	-	78,930	99,500	20,570	26.1
Debt Service	39,224	36,706	80,001	80,001	-	0.0
TOTAL EXPENSES	9,080,253	8,788,713	5,462,902	5,950,213	487,311	8.9
Interfund Transfer Out	6,400	-	-	-	-	0.0
TOTAL DISBURSEMENTS	\$ 9,086,653	\$ 8,788,713	\$ 5,462,902	\$ 5,950,213	\$ 487,311	8.9

Funding Adjustments for FY 2006 Include:

- Revenues represent growth in charges to County departments and external agencies for repairs, maintenance, and fuel consumption.
- Interfund transfer in funds debt service payments for the Heavy Equipment Garage.
- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses reflect an increase in the cost of parts, subcontract maintenance, and fuel due to the economy. A contingency of \$250,000 is included in the General Fund for additional increases in fuel prices.
- Capital expenses represent the replacement of two 15KW generators, a floor scrubber, five parts washers, a pressure washer, and technical diagnostic equipment.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

- Debt Service remains unchanged and reflects repayments to the Solid Waste Fund for the Heavy Equipment Garage.

Performance Measures:

Initiative II: Human Resources and Resource Management

Department Goal 1: Achieve a diverse workforce.

Objective 1(a): Increase diversity awareness.

Objective 1(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

Initiative III: Long-Term Financial Planning

Department Goal 2: Ensure fiscal accountability in managing Fleet assets.

Objective 2: Establish optimal size of fleet.

Initiative IV: Workflow Analysis-Process Management

Department Goal 3: Provide cost effective maintenance promoting equipment useful life and availability.

Objective 3(a): Minimize breakdown repairs through an effective Preventative Maintenance (PM) Program.

Objective 3(b): Achieve optimal fleet availability through an effective PM Program and by performing efficient and timely repairs.

Objective 3(c): Monitor cost per mile to operate support vehicles.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Number of managers/supervisors	1(a)	7	7	7
Number of dept employees participating in interview process	1(b)	n/a	3	n/a
Number of support vehicles	2	643	624	613
Total number of work orders	3(a)	8,736	8,698	9,000
Availability of fleet units	3(b)	92.0%	92.0%	94.0%
Average total expenses versus budgeted total expenses	3(c)	126%	118%	100%
Efficiency:				
Average cost per mile to operate a support vehicle	2,3(c)	\$0.18	\$0.25	\$0.25
Average cost per work order	3(a)	\$431	\$362	\$362
Average number of units out of service per day ¹	3(b)	37	35	30
Outcome:				
Percent of managers/supervisors completing diversity training	1(a)	n/a	78.43%	100%
Percent of employees trained in "Team Interviewing"	1(b)	n/a	n/a	100%
Percent of interviews conducted with "Team Interviewing"	1(b)	n/a	0.0%	100%
Number of vehicles added to departments from surplus	2	5	1	0
Number of vehicles turned in	2	5	19	14
Savings per reduction of support vehicles ²	2	\$3,000	\$9,500	\$8,400
Percent of "repair" work order to total work orders of ≤45% ¹	3(a)	48.0%	30.0%	45.0%
Percent of scheduled maintenance to unscheduled repairs of ≥60% ¹	3(b)	62.0%	70.0%	65.0%
Fleet availability of ≥90% ¹	3(b)	92.0%	89.26%	94.0%
Percent of actual total expenses to budgeted total expenses of ≤100% ¹	3(a)(b)(c)	126%	118%	100%

¹ Based on automated FASTER Fleet Management System information retrieval beginning in FY 2004.

² Data includes capital savings and excludes operating costs

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

2006 ACTION STEPS

Department Goal 2

- Review the County Home Garaging Program to ensure compliance with IRS regulations and perform a Needs Assessment review with departments.
- Review Countywide vehicle utilization to ensure efficient and effective inventory utilization.

Department Goal 3

- Begin construction of a new Automotive Maintenance Shop.
- Submit application to Ford Motor Company to achieve Warranty Shop Certification.
- Implement the FASTER automated fleet management system replacement criteria.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION – Office Services

Mission: Office Services provides photocopy, postal services, and specialized printing applications for County government agencies delivering services to County citizens.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	7.00	7.00	7.00	7.00	0.00	0.0
Charges and Fees	\$ 1,127,969	\$ 962,875	\$ 1,138,056	\$ 1,096,237	\$ (41,819)	(3.7)
TOTAL REVENUES	<u>\$ 1,127,969</u>	<u>\$ 962,875</u>	<u>\$ 1,138,056</u>	<u>\$ 1,096,237</u>	<u>\$ (41,819)</u>	<u>(3.7)</u>
Personnel	\$ 229,635	\$ 270,211	\$ 266,776	\$ 292,771	\$ 25,995	9.7
Operating	926,485	907,986	871,280	803,466	(67,814)	(7.8)
Capital	-	-	5,293	-	(5,293)	(100.0)
TOTAL EXPENSES	<u>\$ 1,156,120</u>	<u>\$ 1,178,197</u>	<u>\$ 1,143,349</u>	<u>\$ 1,096,237</u>	<u>\$ (47,112)</u>	<u>(4.1)</u>

Funding Adjustments for FY 2006 Include:

- Revenues reflect lower charges to County departments due to directly charging departments that use a contractor to print and direct mail bulk mailings.
- Personnel expenses reflect the actual grades and steps of the incumbents, higher fringe benefit costs, and a Cost of Living Adjustment (COLA).
- Operating expenses are decreased due to reduced postage costs, which reflects the full-year impact of departmental utilization of a vendor which prints and direct mails bulk mailings. This decrease offsets higher vehicle fleet costs due to rising fuel prices and increased copy lease costs as per the new cost per copy contract.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Promote mail management efficiencies to achieve improved customer service and value.

Objective 1(a): Increase mail that meets automation criteria for all outgoing U.S. mail.

Objective 1(b): Reduce man-hours to prepare mail by promoting the use of mail preparation equipment.

Initiative II: Human Resources and Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

Initiative III: Long-Term Financial Planning

Department Goal 3: Pursue responsive and cost effective privatization initiatives (service providers) that improve our business services.

Objective 3(a): Reduce mailing expenditures by sending all applicable mailers to outside print contractor and in-house metered mail to presort vendor.

Objective 3(b): Reduce printing expenditures by promoting the use of County standardized stationery.

Objective 3(c): Maintain monthly postage, copier, color printing, and stationery charge-backs and compare with budgeted amount.

Initiative V: Quality Control

Department Goal 4: Report customer usage indicators to improve service delivery and quality.

Objective 4(a): Track copy machine usage and promote the use of networked copiers.

Objective 4(b): Track and promote color copier usage.

MEASURES:		FY 2004	FY 2005	FY 2006
	Objective	Actual	Actual	Projected
Output:				
Mail pieces processed in-house	1(a),4(a)	681,857	530,083	530,000
Number of managers/supervisors	2(a)	2	2	2
Number of dept employees participating in interview process	2(b)	0	0	2
Mail pieces sent to outside contractor	3(a)	522,333	1,257,043	672,200
Budgeted for postage ¹	3(c)	\$409,797	\$424,771	\$442,200
Budgeted for copying	3(c)	\$469,146	\$534,547	\$527,890
Budgeted for color copies ²	3(c)	\$4,816	\$11,989	\$35,930
Budgeted for standardized stationery	3(c)	\$1,610	\$5,783	\$2,084
Number of copiers maintained	4(a)	173	178	180
Copies produced	4(a)	10,868,004	10,609,498	11,781,390
Color copies produced	4(b)	12,454	8,292	26,575
Efficiency:				
Percent of mail that meets automation criteria ³	1(a)	65.0%	75.0%	85.0%
Man hours saved using mail preparation equipment	1(b)	572	520	575
Number of copiers networked	4(a)	8	11	14
Outcome:				
Amount saved due to postal discounts ⁴	1(a),3(a)	\$30,725	\$129,347	\$68,000
Percent of managers/supervisors completing diversity training	2(a)	0.0%	0.0%	100%
Percent of employees trained in "Team Interviewing"	2(b)	0.0%	0.0%	100%
Percent of interviews conducted with "Team Interviewing"	2(b)	0.0%	0.0%	0.0%
Amount saved due to reduction in cost for form printing	3(a)	\$31,862	\$32,015	\$32,000
Amount saved by using county standardized stationery	3(b)	\$3,970	\$4,828	\$5,000
Ratio of actual postal expenses to budgeted postal expenses	3(c)	61.0%	84.0%	90.0%
Ratio of actual copier expenses to budgeted copier expenses	3(c)	94.0%	86.0%	95.0%
Ratio of actual color copier expenses to budgeted color copier expenses	3(c)	75.0%	29.0%	80.0%
Ratio of actual stationery expenses to budgeted stationery expenses	3(c)	23.0%	10.0%	80.0%

¹ FY 2005 reflects postal savings and the reallocation of postal expense for mailers to individual department budgets.

² FY 2006 includes the Planning Department color copier.

³ Due to various types of mail (special services, packages, flats), not all mail pieces meet the automation criteria and qualify for postal discounts. If compared against first class mail only, the percent of mail meeting the automation criteria would be higher.

⁴ FY 2005 includes three one-time major mailouts, which include Recap, Reassessment and BEVR postcards.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

2006 ACTION STEPS

Department Goal 1

- Replace two mail machines with one digital mail machine featuring bar code scanning to increase productivity for mail operations.

INTERNAL SERVICES (continued)

ENTERPRISE FUND

GENERAL GOVERNMENT

DIVISION – Parking Garages

Mission: The Cumberland Street Parking Garage provides parking spaces for County employees, the general public, and contracted parking for agencies in the downtown Charleston peninsula. The Parking Garage at King and Queen Streets provides parking spaces for various governmental agencies, hotel guests, County employees, and the general public.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	19.60	19.60	17.60	17.60	0.00	0.0
Charges and Fees	\$ 2,752,600	\$ 2,939,129	\$ 1,477,455	\$ 1,650,000	\$ 172,545	11.7
Interest	-	4,311	-	-	-	0.0
Miscellaneous	9,397	5,266,831	-	-	-	0.0
Leases and Rentals	<u>80,488</u>	<u>84,694</u>	<u>84,365</u>	<u>86,050</u>	<u>1,685</u>	2.0
TOTAL REVENUES	2,842,485	8,294,965	1,561,820	1,736,050	174,230	11.2
Interfund Transfer In	<u>669,658</u>	<u>768,290</u>	<u>570,903</u>	<u>333,357</u>	<u>(237,546)</u>	(41.6)
TOTAL SOURCES	<u>\$ 3,512,143</u>	<u>\$ 9,063,255</u>	<u>\$ 2,132,723</u>	<u>\$ 2,069,407</u>	<u>\$ (63,316)</u>	(3.0)
Personnel	\$ 570,320	\$ 597,483	\$ 558,997	\$ 676,140	\$ 117,143	21.0
Operating	1,176,805	1,150,241	400,417	444,290	43,873	11.0
Capital	-	-	280,000	25,000	(255,000)	(91.1)
Debt Service	<u>938,793</u>	<u>569,146</u>	<u>818,903</u>	<u>833,357</u>	<u>14,454</u>	1.8
TOTAL EXPENSES	2,685,918	2,316,870	2,058,317	1,978,787	(79,530)	(3.9)
Interfund Transfer Out	<u>-</u>	<u>11,088,100</u>	<u>180,000</u>	<u>138,936</u>	<u>(41,064)</u>	(22.8)
TOTAL DISBURSEMENTS	<u>\$ 2,685,918</u>	<u>\$ 13,404,970</u>	<u>\$ 2,238,317</u>	<u>\$ 2,117,723</u>	<u>\$ (120,594)</u>	(5.4)
Increase (Use) of Fund Balance	\$ 826,225	\$ (4,341,715)	\$ (105,594)	\$ (48,316)	\$ 57,278	(54.2)
Beginning Fund Balance	<u>11,769,564</u>	<u>12,595,789</u>	<u>8,254,074</u>	<u>7,844,351</u>	<u>(409,723)</u>	(5.0)
Ending Fund Balance	<u>\$ 12,595,789</u>	<u>\$ 8,254,074</u>	<u>\$ 8,148,480</u>	<u>\$ 7,796,035</u>	<u>\$ (352,445)</u>	(4.3)

Funding Adjustments for FY 2006 Include:

- Revenues represent anticipated growth in transient and independent customer leasing agreements.
- Interfund transfer in reflects the amount provided by the Debt Service Fund for scheduled debt repayment. The interfund transfer in is reduced to reflect the garages' ability to pay a larger portion of the debt service.
- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA). Also, temporary staffing has increased to assist in the garages' workload.

INTERNAL SERVICES (continued)

ENTERPRISE FUND

GENERAL GOVERNMENT

- Operating expenses reflect the light fixtures for the King and Queen Garage.
- Capital expenses represent traffic signs to alleviate traffic congestion.
- Debt service reflects the debt repayment for the Cumberland Parking Garage.
- Interfund transfer out represents payment for parking for DAODAS due to the sale of the Health Complex Parking Garage.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Maintain a customer service oriented parking facility by pursuing customer-focused initiatives while employing innovative methods to track and improve revenues.

Objective 1(a): Maintain annual itemized parking revenues for accurate budgeting.

Objective 1(b): Maintain statistics on annual vehicle utilization.

Objective 1(c): Record number of formal customer service surveys.

Initiative II: Human Resources & Resource Management

Department Goal 2: Maintain a safe environment for our visitors, customers, and employees by enhancing our training and improving employee awareness of our systems within the parking facilities.

Objective 2(a): Record number of audits for conducting training initiatives.

Objective 2(b): Record number of reportable safety related incidents to Risk Management.

Department Goal 3: Achieve a diverse workforce.

Objective 3(a): Increase diversity awareness.

Objective 3(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

Initiative IV: Workflow Analysis-Process Management

Department Goal 4: Maintain a financial management plan that provides our financial position while tracking our operating expenditures and receivable revenues.

Objective 4(a): Determine annual revenue per space.

Objective 4(b): Determine annual operating expenses per space.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Cumberland Parking Garage:				
<u>Parking Revenue</u>	1(a)			
Cash		\$547,482	\$468,978	\$475,696
Vouchers ¹		\$36,300	\$45,700	\$48,442
City reimbursement		\$142,487	\$161,784	\$195,027
Contracts		\$134,400	\$277,023	\$277,023
Commercial space leases (shops)		\$84,964	\$84,171	\$84,365
<u>Vehicle Utilization</u>	1(b)			
Cash		262,200	188,450	225,492
Vouchers ¹		24,750	13,119	26,730
City/County employee cardholders		206,704	140,902	221,203
Annual number of formal customer service surveys	1(c)	2	4	4
Annual number of safety training initiatives conducted	2(a)	12	12	12
Recordable incidents	2(b)	57	6	45

INTERNAL SERVICES (continued)

ENTERPRISE FUND

GENERAL GOVERNMENT

	<u>Objective</u>	<u>FY 2004 Actual</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Projected</u>
King and Queen Parking Garage:				
<u>Parking Revenue</u>	1(a)			
Cash		\$556,364	\$610,656	\$620,035
Vouchers ¹		\$27,300	\$15,700	\$28,300
Contracts		\$142,700	\$93,410	\$117,120
<u>Vehicle Utilization</u>	1(b)			
Cash/Vouchers		148,800	181,785	191,360
Cardholders		4,399	14,186	14,531
Contracts		53,800	37,418	55,200
Annual number of formal customer service surveys	1(c)	51	4	36
Annual number of audits for conducting training initiatives	2(a)	12	12	12
Recordable incidents	2(b)	12	8	12
Number of managers/supervisors ²	3(a)	4	6	4
Number of dept employees participating in interview process	3(b)	4	3	4
Efficiency:				
Annual operating expenses per space: ³	4(b)			
Cumberland Parking Garage		\$620	\$458	\$414
King and Queen Parking Garage		\$922	\$911	\$1,197
Outcome:				
Percent of managers/supervisors completing diversity training	3(a)	0.0%	0.0%	100%
Percent of employees trained in "Team Interviewing"	3(b)	0.0%	0.0%	100%
Percent of interviews conducted with "Team Interviewing"	3(b)	0.0%	0.0%	100%
Revenue per space:	4(a)			
Cumberland Parking Garage		\$987	\$1,083	\$1,128
King and Queen Parking Garage		\$1,709	\$1,685	\$1,792

¹ FY 2006 increase anticipated due to new capabilities allowing acceptance of credit cards and Internet sales.

² FY 2005 includes vacant position and supervisor out on extended leave.

³ Excludes capital and debt service.

2006 ACTION STEPS

Department Goal 1

- Implement automated parking accounting system to improve collections and generate management reports.

Department Goal 4

- Increase parking revenues by seeking lease opportunities with downtown businesses.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION – Records Management

Mission: Records Management provides County departments, elected officials, and several external organizations with storage, retrieval, imaging, and disposition of government records while maintaining the historical and archival significance of vital records for the citizens of the County.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	12.00	12.00	11.00	11.00	0.00	0.0
Charges and Fees	\$ 564,660	\$ 511,122	\$ 539,555	\$ 641,613	\$ 102,058	18.9
TOTAL REVENUES	<u>\$ 564,660</u>	<u>\$ 511,122</u>	<u>\$ 539,555</u>	<u>\$ 641,613</u>	<u>\$ 102,058</u>	18.9
Personnel	\$ 383,464	\$ 392,255	\$ 391,518	\$ 428,692	\$ 37,174	9.5
Operating	161,562	125,736	176,776	175,421	(1,355)	(0.8)
Capital	-	-	76,200	37,500	(38,700)	(50.8)
TOTAL EXPENSES	545,026	517,991	644,494	641,613	(2,881)	(0.4)
Interfund Transfer Out	-	5,500	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 545,026</u>	<u>\$ 523,491</u>	<u>\$ 644,494</u>	<u>\$ 641,613</u>	<u>\$ (2,881)</u>	(0.4)

Funding Adjustments for FY 2006 Include:

- Revenues represent growth in charges to County departments and external agencies for records services.
- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses reflect a reduction in one-time costs in FY 2005 to renovate the records facility. This decrease is offset by higher maintenance contract costs for a new Kodak Archive Writer.
- Capital represents programming for OnBase Data Retrieval to adhere to South Carolina State Archive requirements for long-term storage of digital data. In addition, capital includes the purchase of software for tracking inventory.

Performance Measures:

Initiative II: Human Resources and Resource Management

Department Goal 1: Achieve a diverse workforce.

Objective 1(a): Increase diversity awareness.

Objective 1(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Maintain a financial management process that tracks customer operating expenditures and accurately records revenues while providing valuable competitive services to our customers.

Objective 2: Increase the quantity of service units while lowering or maintaining costs to County departments.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Number of managers/supervisors	1(a)	3	2	2
Number of dept employees participating in interview process	1(b)	0	1	2
Warehouse service units provided ¹	2	233,910	259,124	260,250
Microfilm service units provided ²	2	1,175,415	1,402,132	1,600,000
Laboratory service units provided ³	2	5,024	4,452	7,000
Digital imaging service units provided ⁴	2	n/a	258,242	500,000
Efficiency:				
Services Provided per Dollar Expended by County Depts:				
Warehouse service units per dollar ¹	2	1.0216	1.0233	1.0000
Microfilm service units per dollar ²		0.1062	0.0965	0.1000
Laboratory service units per dollar ³		3.4385	3.7070	3.2000
Digital imaging service units per dollar ⁴		n/a	0.0271	0.0271
Outcome:				
Percent of managers/supervisors completing diversity training	1(a)	n/a	50.0%	100%
Percent of employees trained in "Team Interviewing"	1(b)	n/a	0.0%	100%
Percent of interviews conducted with "Team Interviewing"	1(b)	n/a	0.0%	100%
Cost of Services Provided to County Depts:				
Warehouse Services				
Monthly box storage		\$0.95	\$0.95	\$0.95
Document in-transfers		\$4.25	\$4.25	\$4.25
File destructions		\$4.25	\$4.25	\$4.25
Fire retrievals		\$4.25	\$4.25	\$4.25
Microfilm Services				
Planetary photography per frame		\$0.10	\$0.10	\$0.10
Rotary photography per frame		\$0.08	\$0.08	\$0.08
Jacketing per fiche jacket		\$1.25	\$1.25	\$1.25
Fiche titling		\$1.00	\$1.00	\$1.00
Laboratory Services				
Standard processing per 100 ft roll		\$5.00	\$5.00	\$5.00
Silver processing per 1000 ft roll		\$20.00	\$20.00	\$20.00
Diazo duplication per 100 ft roll		\$2.00	\$2.00	\$2.00
Silver duplication per 100 ft roll		\$2.00	\$2.00	\$2.00
Quality inspection per roll		\$5.00	\$5.00	\$5.00
Digital Imaging Services				
Document scan		n/a	\$0.035	\$0.035
Convert microfilm to image per frame		n/a	\$0.011	\$0.011
Convert image to microfilm per frame		n/a	\$0.005	\$0.005
Indexing per image		n/a	\$0.016	\$0.016
Media production (CD/DVD)		n/a	\$9.78/\$28.64	\$9.78/\$28.64

¹ Warehouse services include monthly box storage units, document in-transfers, file destructions, and file retrievals.

² Microfilm services include planetary frames shot, rotary frames shot, fiche jacketed, and fiche titled.

³ Laboratory services include rolls processed, silver duplicated and processed, diazo duplicated, and quality inspected.

⁴ Digital imaging services began in the second quarter of FY 2005.

2006 ACTION STEPS

Department Goal 2

- Implement Phase II of the Records Management Imaging project.
- Explore alternate and supplemental funding for the preservation of permanently valuable records.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION - Telecommunications

Mission: Telecommunications provides maintenance and service for telephone systems of department and agencies within Charleston County facilities, as well as administration of all pagers and cellular phone accounts for departments of Charleston County government.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	4.00	4.00	5.00	5.00	0.00	0.0
Charges and Fees	\$ 1,366,782	\$ 1,537,035	\$ 1,591,359	\$ 1,661,907	\$ 70,548	4.4
TOTAL REVENUES	1,366,782	1,537,035	1,591,359	1,661,907	70,548	4.4
Interfund Transfer In	-	-	38,000	-	(38,000)	(100.0)
TOTAL SOURCES	<u>\$ 1,366,782</u>	<u>\$ 1,537,035</u>	<u>\$ 1,629,359</u>	<u>\$ 1,661,907</u>	<u>\$ 32,548</u>	2.0
Personnel	\$ 272,915	\$ 299,784	\$ 331,413	\$ 395,501	\$ 64,088	19.3
Operating	1,080,922	1,172,704	1,372,946	1,266,406	(106,540)	(7.8)
Capital	-	-	-	-	-	0.0
TOTAL EXPENSES	<u>\$ 1,353,837</u>	<u>\$ 1,472,488</u>	<u>\$ 1,704,359</u>	<u>\$ 1,661,907</u>	<u>\$ (42,452)</u>	(2.5)

Funding Adjustments for FY 2006 Include:

- Revenues reflect an increase in the amounts charged to user departments for service based on projections of usage.
- Interfund transfer in reflects the elimination of one-time funding from the General Fund in FY 2005 for a communications study.
- Personnel expenses represent the actual grades and steps of the incumbents, increased fringe benefit costs, and a provision for a Cost of Living Adjustment (COLA).
- Operating expenses represent a reduction for consultant services in FY 2005 to perform a communications study.

Performance Measures:

Initiative II: Human Resources and Resource Management

Department Goal 1: Achieve a diverse workforce.

Objective 1(a): Increase diversity awareness.

Objective 1(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

INTERNAL SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Maintain a financial management process that tracks customer operating expenditures and accurately records revenues while providing valuable competitive services to our customers.

Objective 2(a): Maintain monthly and cumulative charge-back dollar amounts on telephones.

Objective 2(b): Maintain monthly and cumulative charge-back amounts on pagers.

Objective 2(c): Secure the best rate for long distance, cellular air-time, and pager usage.

MEASURES:	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Number of managers/supervisors	1(a)	1	1	1
Number of dept employees participating in the interview process	1(b)	0	0	4
Number of telephones	2(a)	2,800	2,800	2,800
Average monthly telephone charges	2(a)	\$63,750	\$58,000	\$62,500
Average monthly long distance charges	2(a)	\$4,600	\$3,000	\$3,600
Number of cellular phones	2(a)	475	490	500
Average monthly cellular charges	2(a)	\$15,800	\$18,000	\$16,500
Number of pagers	2(b)	799	456	775
Average monthly pager charges	2(b)	\$7,200	\$7,695	\$7,000
Average monthly maintenance/work orders	2(c)	85	85	90
Efficiency:				
Cost per minute of long distance	2(c)	0.08	0.05	0.05
Cost per minute of cellular air-time	2(c)	0.12	0.11	0.10
Outcome:				
Percent of managers/supervisors completing diversity training	1(a)	0.0%	0.0%	100%
Percent of employees trained in "Team Interviewing"	1(b)	0.0%	0.0%	100%
Percent of interviews conducted with "Team Interviewing"	1(b)	0.0%	0.0%	100%
Savings percent of long distance rate	2(c)	25.0%	38.0%	0.0%
Savings percent of cellular air-time rate	2(c)	15.0%	8.0%	8.0%

2006 ACTION STEPS

Department Goal 2

- Install video teleconferencing systems to support the Magistrate Courts.
- Secure most cost effective long distance telephone service contract for the County.
- Obtain optimal service and rates for cellular wireless communications.
- Expand Language Line translation services to County agencies requiring multi-lingual services.
- Assist facility construction planning to incorporate telecommunications requirements which includes climate controlled equipment rooms.

MEDICALLY INDIGENT ASSISTANCE PROGRAM

GENERAL FUND

HEALTH AND WELFARE

Mission: The Medically Indigent Assistance Program (MIAP) administers the eligibility determinations for inpatient hospital services for residents that meet the financial requirement of federal poverty to ensure that medical care is available to these citizens.

PROGRAM SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	-	-	-	-	-	-
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0
Operating	1,105,249	1,152,345	1,140,182	1,201,484	61,302	5.4
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	\$ 1,105,249	\$ 1,152,345	\$ 1,140,182	\$ 1,201,484	\$ 61,302	5.4

Funding Adjustments for FY 2006 Include:

- Operating expenditures reflect contribution funding requirements to the South Carolina Department of Health and Human Services based on the formula set by the State.

Performance Measures:

Initiative IV: Workflow Analysis Process Management

Department Goal 1: Ensure a positive return on investment of the County's contribution for inpatient hospital services to indigent citizens.

Objective 1(a): Return on investment of County Assessment to MIAP Discharge Value not less than \$1 for \$1 dollar ratio.

Objective 1(b): Maintain administrative expenses shared at 50% with Charleston Memorial Hospital not to exceed \$20,000 per year.

Objective 1(c): Reconsideration decisions not to exceed 30 days from receiving request for reconsideration.

MEASURES:	Objective	FY 2004 <u>Actual</u>	FY 2005 <u>Actual</u>	FY 2006 <u>Projected</u>
Output:				
MIAP assessment	1(a)	\$1,139,901	\$1,127,586	\$1,185,887
MIAP discharge value ¹	1(a)	\$6,287,782	n/a	\$2,000,000
Administrative charges reimbursed	1(b)	\$12,950	\$12,532	\$15,000
Denial notices requesting reconsideration for eligibility	1(c)	63	79	80
Average days required for reconsideration decision	1(c)	12	17	18
Efficiency:				
Cost per approved reconsideration requests	1(c)	\$370	\$298	\$321
Outcome:				
Dollar ratio of return on investment ¹	1(a)	\$1/\$6	n/a	\$1/\$2
Percent of annual administrative charges	1(b)	110%	105%	95.0%
Percent of reconsideration requests approved for MIAP inpatient services	1(c)	56.0%	53.0%	55.0%

¹ FY 2005 data unavailable at time of publication.

MEDICALLY INDIGENT ASSISTANCE PROGRAM

GENERAL FUND

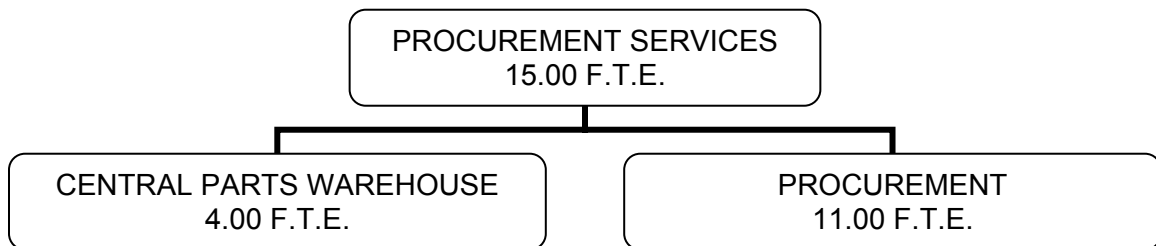
HEALTH AND WELFARE

2006 ACTION STEPS

Department Goal 1

- Develop a system to connect chronic MIAP recipients with Tri-County Project Care for extended preventative maintenance.

PROCUREMENT



PROCUREMENT SERVICES

Mission: Procurement Services is responsible for the coordination and management of two divisions which include Procurement and Central Parts Warehouse.

DEPARTMENTAL SUMMARY	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	15.00	15.00	15.00	15.00	0.00	0.0
General Fund	\$ -	\$ 299	\$ -	\$ -	\$ -	0.0
Internal Service Fund	<u>1,123,242</u>	<u>1,415,300</u>	<u>1,330,000</u>	<u>1,375,000</u>	<u>45,000</u>	3.4
TOTAL SOURCES	<u>\$ 1,123,242</u>	<u>\$ 1,415,599</u>	<u>\$ 1,330,000</u>	<u>\$ 1,375,000</u>	<u>\$ 45,000</u>	3.4
General Fund	\$ 624,435	\$ 646,700	\$ 752,835	\$ 754,031	\$ 1,196	0.2
Internal Service Fund	<u>1,122,986</u>	<u>1,379,211</u>	<u>1,349,000</u>	<u>1,375,000</u>	<u>26,000</u>	1.9
TOTAL DISBURSEMENTS	<u>\$ 1,747,421</u>	<u>\$ 2,025,911</u>	<u>\$ 2,101,835</u>	<u>\$ 2,129,031</u>	<u>\$ 27,196</u>	1.3

Sources: Sources for the Procurement Service Department represent increased charges to Fleet Operations for parts requested from the Central Parts Warehouse.

Disbursements: Total disbursements represent an increase in the parts warehouse inventory in order to meet anticipated Fleet Operations requirements.

PROCUREMENT SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

DIVISION – Central Parts Warehouse

Mission: The Central Parts Warehouse is responsible for purchasing vehicle parts, tires, and accessories for the entire County fleet, ensuring that the procured products are of high quality and the best value for the tax dollar.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	4.00	4.00	4.00	4.00	0.00	0.0
Charges and Fees	<u>\$ 1,123,242</u>	<u>\$ 1,415,300</u>	<u>\$ 1,330,000</u>	<u>\$ 1,375,000</u>	<u>\$ 45,000</u>	3.4
TOTAL REVENUES	<u>\$ 1,123,242</u>	<u>\$ 1,415,300</u>	<u>\$ 1,330,000</u>	<u>\$ 1,375,000</u>	<u>\$ 45,000</u>	3.4
Personnel	\$ 156,991	\$ 172,367	\$ 181,877	\$ 197,461	\$ 15,584	8.6
Operating	965,995	1,206,844	1,148,123	1,177,539	29,416	2.6
Capital	-	-	19,000	-	(19,000)	(100.0)
TOTAL EXPENSES	<u>\$ 1,122,986</u>	<u>\$ 1,379,211</u>	<u>\$ 1,349,000</u>	<u>\$ 1,375,000</u>	<u>\$ 26,000</u>	1.9

Funding Adjustments for FY 2006 Include:

- Revenues reflect increased inventory required for Fleet operations and an increase in the cost of parts for heavy equipment.
- Personnel expenses reflect the actual grades and steps of the incumbents, increased fringe benefit costs, and a Cost of Living Adjustment (COLA).
- Operating expenses represent an increase in parts warehouse inventory due to higher anticipated Fleet Operations requests.

Performance Measures:

Initiative II: Human Resources and Resource Management

Department Goal 1: Achieve a diverse workforce.

Objective 1(a): Increase diversity awareness.

Objective 1(b): Implement "Behavioral Interviewing/Team Interviewing" for all new hires and promotions.

Initiative IV: Workflow Analysis-Process Management

Department Goal 2: Provide quality parts in an effective and cost efficient manner.

Objective 2(a): Establish base-line data for the on-line stocking and inventory control program for Fleet Operations.

Objective 2(b): Process 90% of items received and stored within 2 hours of receipt.

Objective 2(c): Maintain stock turnover with a quarterly ratio of 4 to 1 to comply with national standard.

PROCUREMENT SERVICES (continued)

INTERNAL SERVICE FUND

GENERAL GOVERNMENT

MEASURES:		FY 2004	FY 2005	FY 2006
	<u>Objective</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
Output:				
Number of employees completing diversity awareness training	1(a)	1	1	4
Number of dept managers completing interview training	1(b)	1	1	1
Inventory line items	2(a)	2,219	2,073	2,450
Supplies issued monthly	2(b)	3,012	5,445	4,100
Received and stored items processed monthly	2(b)	3,167	5,701	3,300
Efficiency:				
Average error rate on issuing supplies	1(c)	<1.0%	<1.0%	1.0%
Outcome:				
Percent of employees completing diversity awareness training	1(a)	25.0%	25.0%	100%
Percent of managers trained in "Team Interviewing"	1(b)	100%	100%	100%
Percent of stored items processed within 2 hours of receipt	2(b)	95.0%	93.0%	95.0%
Annual ratio of stock turnover	2(c)	8:1	7.6:1	6:1

2006 ACTION STEPS

➤ Not Applicable

PROCUREMENT SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

DIVISION - Procurement

Mission: The Procurement Division purchases goods and equipment or contracts for services for all departments within Charleston County Government, ensuring that the methods of procurement are fair and equitable and that the procured products are of high quality and the best value for the dollar.

DIVISION SUMMARY:	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adjusted</u>	FY 2006 <u>Approved</u>	Dollar <u>Change</u>	Percent <u>Change</u>
Positions/FTE	11.00	11.00	11.00	11.00	0.00	0.0
Personnel	\$ 542,772	\$ 570,482	\$ 644,551	\$ 651,735	\$ 7,184	1.1
Operating	74,163	68,718	108,284	102,296	(5,988)	(5.5)
Capital	-	-	-	-	-	0.0
TOTAL EXPENDITURES	616,935	639,200	752,835	754,031	1,196	0.2
Interfund Transfer Out	7,500	7,500	-	-	-	0.0
TOTAL DISBURSEMENTS	<u>\$ 624,435</u>	<u>\$ 646,700</u>	<u>\$ 752,835</u>	<u>\$ 754,031</u>	<u>\$ 1,196</u>	0.2

Funding Adjustments for FY 2006 Include:

- Personnel expenditures represent the actual grades and steps of the incumbents and increased fringe benefit costs.
- Operating expenditures represent a reduction in copier charges. Fewer mail-outs are required due to e-mail, Internet and fax capabilities.

Performance Measures:

Initiative I: Service Delivery

Department Goal 1: Provide procurement in an effective and cost efficient manner.

Objective 1(a): Process 85% of informal purchase orders within 3 business days.

Objective 1(b): Issue 65% of formal solicitations within 14 business days.

Objective 1(c): Award 99% of purchases without written protest.

Objective 1(d): Maintain a satisfactory rating of 90% of customer service survey from user departments.

Objective 1(e): Increase overall efficiency of the procurement process.

Initiative II: Human Resources and Resource Management

Department Goal 2: Achieve a diverse workforce.

Objective 2(a): Increase diversity awareness.

Objective 2(b): Implement "Targeted Selection/Team Interviewing" for all new hires and promotions.

Initiative III: Long-Term Financial Planning

Department Goal 3: Improve minority vendor participation.

Objective 3: Participate in 5 yearly minority outreach events.

PROCUREMENT SERVICES (continued)

GENERAL FUND

GENERAL GOVERNMENT

Initiative IV: Workflow Analysis-Process Management

Department Goal 4: Achieve total participation in the Purchase Card Program by all County departments and elected officials.

Objective 4(a): Implement 100% of the Purchase Card Program and eliminate 90% of the blanket purchase orders upon 100% completion.

Objective 4(b): Process 95% of 235 County utility bills via procurement card processes.

Initiative V: Quality Control

Department Goal 5: Educate departmental customers about procurement process.

Objective 5: Schedule end-user update to all departments.

MEASURES:

	Objective	FY 2004 Actual	FY 2005 Actual	FY 2006 Projected
Output:				
Informal purchase orders processed ¹	1(a)	4,218	3,868	4,200
Solicitations processed ¹	1(b)	190	132	195
Formal purchases awarded ²	1(c)	112	153	120
Percent of user departments responding to responsive survey	1(d)(e)	53.0%	69.0%	53.0%
Number of managers/supervisors	2(a)	4	4	4
Number of managers/supervisors participating in the interview process	2(b)	4	4	4
Minority outreach events attended ¹	3	12	2	14
Departments with Procurement Card Program implemented	4(a)	44	44	46
Utility bills processed via procurement card processes ¹	4(b)	0	0	0
Departments/divisions receiving procurement process update	5	0	0	5
Efficiency:				
Cost per purchase order processed ¹	1(a)	\$85	\$85	\$85
Outcome:				
Percent of informal purchase orders processed within 3 business days	1(a)	90.0%	90.0%	90.0%
Percent of formal solicitations processed within 14 business days	1(b)	90.0%	90.0%	90.0%
Percent of purchases awarded without protest	1(c)	99.0%	99.9%	99.0%
Percent of departments rating satisfactory or higher on customer service survey	1(d)(e)	100%	100%	100%
Percent of managers/supervisors completing diversity training	2(a)	25.0%	50.0%	100%
Percent of employees trained in "Team Interviewing"	2(b)	25.0%	25.0%	100%
Percent of interviews conducted with "Team Interviewing"	2(c)	100%	100%	100%
Percent of minority outreach events attended	3	80.0%	16.0%	90.0%
Percent of Purchase Card Program implemented	4(a)	78.0%	78.0%	80.0%
Percent of blanket purchase orders eliminated	4(a)	63.0%	63.0%	67.0%
Percent of utility bills processed via procurement card	4(b)	0.0%	0.0%	0.0%
Percent of departments updated on procurement process	5	0.0%	0.0%	10.0%

¹ Determined by user departments and/or Controller's Office.

² Reflects results of 190 total solicitations submitted. Several solicitations were canceled, rejected, or not yet awarded.

2006 ACTION STEPS

Department Goal 3

- Diversity Training for all supervisors.



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Capital Projects

Charleston County

The FY 2006 – FY 2010 Adopted Capital Improvement Plan (CIP) section of the document includes an overview, a General Fund CIP section, and a Solid Waste Enterprise Revenue Fund CIP section. The overview outlines the County's policies guiding capital investment and provides highlights of the CIP. The General Fund and the Solid Waste-Enterprise Revenue Fund CIP sections contain an overview of the funds' capital programs and detailed information about individual projects.

The total CIP consists of projects from the General Fund and the Solid Waste- Enterprise Fund. The 2006-2010 Adopted CIP totals \$209.8 million for five years and includes 25 projects. \$132.0 million or 63 percent of this amount is allocated to the General Fund and \$77.8 or 37 percent of this amount is allocated to the Solid Waste-Enterprise Fund.

Overview

The County defines a capital expenditure as a single item that costs \$5,000 or more and lasts longer than one year. Some capital expenditures are included within the operating budget since they are recurring or affordable on a pay-as-you-go basis. Examples of capital expenditures included in the operating budget are vehicles and equipment purchases. Following is a table summarizing capital expenditure in the operating budget.

Capital Expenditure	
General Fund	\$4,715,690
Special Revenue Fund	249,500
Enterprise Funds	2,702,000
Internal Service Funds	180,000
Grand Total	\$7,847,190

Capital expenditures that are not included in the operating budget are considered in the capital improvement plan (CIP). Charleston County's CIP allocates existing funds and anticipated revenues to rehabilitate, restore, improve and add to the County's capital facilities.

Charleston County's CIP is a financial management tool that assists in facility maintenance and capital development. Implementing a multi-year CIP promotes better use of the County's limited financial resources and assists in the coordination of public and private development. As a financial tool, a multi-year CIP provides early indications of major outlays and assures timely facility maintenance or replacement. In addition, five-year capital improvement plans are an integral part of long-range planning and consequently are viewed positively by bond rating agencies.

The multi-year CIP covers a five-year planning period and is updated each year to reflect ongoing changes and additions. This document, prepared by the Budget Office, is submitted to County Council by the Administrator for adoption along with the County's annual budget. The five-year CIP does not appropriate funds, but supports the actual appropriations that are made through adoption of the budget.

Capital Projects - General

Charleston County

Facility Planning Committee

Early in 2003, the County Administrator established the Facility Planning Committee. The committee is composed of representatives from Building Services, Capital Projects, and Facilities Management department. The purpose of the committee was to develop a five-year plan to address future and existing facility and capital needs.

The initial phase of development was to evaluate existing County-owned and rented facilities and land. The Committee found that the County's facilities were generally in good condition with 76 percent of the square footage having an effective age of ten years or less. The effective age was determined from original construction date or the date of major renovations. The committee did determine that the County owned some unused buildings and land and leased some facilities.

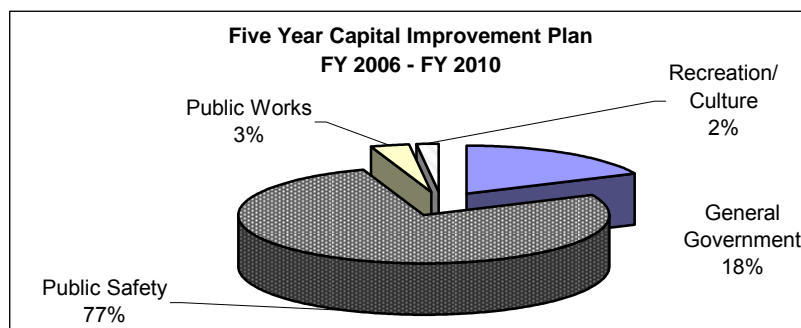
The committee sent a survey to all department heads and elected officials requesting information about current and future service delivery and space needs. In addition, the Committee looked at demographic trends. From its research, the Committee noticed that the population is becoming older, more affluent, and better educated. In addition, the population growth is slowing.

Based on the facilities evaluations, the departments anticipated needs, and the demographic information, the committee prioritized projects. The main goals of the CIP was to more effectively utilize County facilities and invest in technology to better serve the County's citizens.

With assistance from the Controller and Budget Offices, the committee balanced the identified projects with current and future financing capabilities. After identifying the projects, the committee developed the five-year plan by identifying the total cost of each selected project, and the associated operating and maintenance costs. The projects were then scheduled and budgeted for the FY 2005 – FY 2009 Capital Improvement Plan.

Five Year Capital Improvement Plan

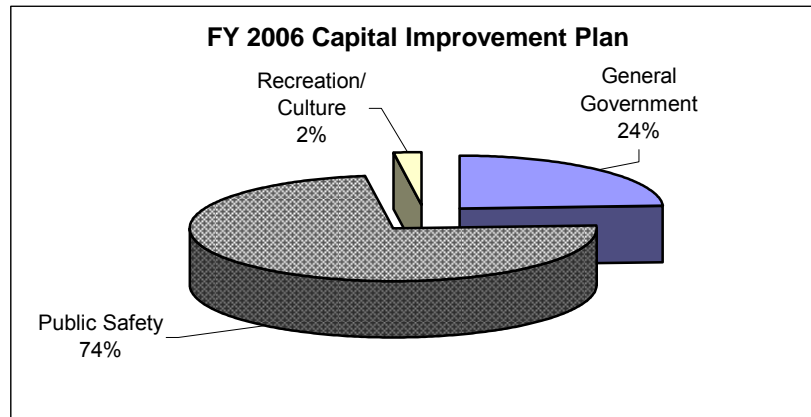
The FY 2005 – FY 2009 Capital Improvement Plan was updated in the spring of 2005 for FY 2006 – FY 2010. Several projects were delayed due to complications at the Judicial Center. The FY 2006 – FY 2010 Capital Improvement Plan reflects adjustments for those delays.



Capital Projects - General

Charleston County

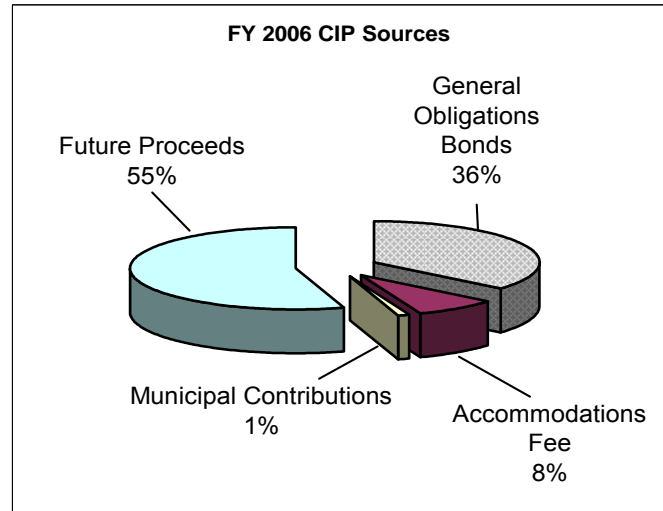
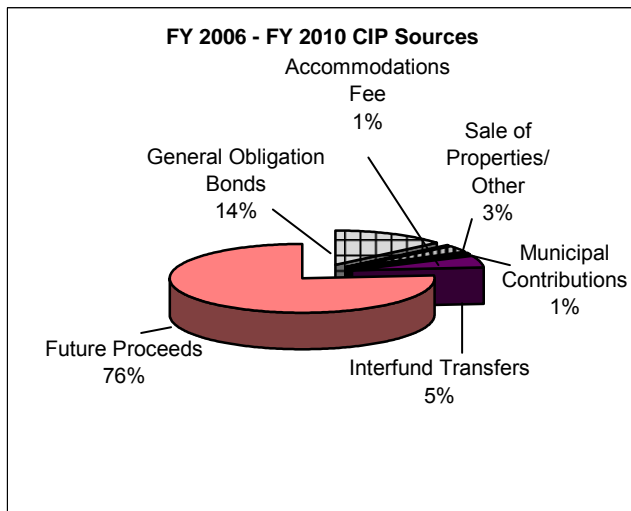
The projects appropriated for FY 2006 include the remainder of the Azalea Complex and Information Technology equipment. The following graph shows the proposed projects that will be worked on during FY 2006. See the Project Summary on page 311 for details.



Council and staff will annually review the program, its direction, progress, and financing requirements.

Financing the CIP

The funding for this plan will come from the sale of existing County-owned facilities and land, the reprogramming of existing funds, contributions from other agencies, funds from the County's portion of Accommodations Fees and future proceeds. Per the County Budget Ordinance, all revenues from the sale of real estate must be used for capital projects.



Capital Projects - General

Charleston County

Impact on the Operating Budget

The capital program directly impacts current and future operating budgets. Charleston County has identified costs required to operate and maintain completed capital projects. In some cases, the operating costs of the project are either insignificant or are offset by cost savings.

The operating cost is calculated on each individual project. The Facilities Department estimates the increased cost for administrative costs, building maintenance, utilities and security. The Safety and Risk Management Department calculates the increased insurance costs. In addition, personnel costs are calculated based on current salary plus fringe benefits.

Total operating and maintenance costs of approximately \$200,000 are included in the County's 2006 operating budget to support projects anticipated to be completed during FY 2006.

John's Island Library completed in FY 2005



Entrance view *during* construction.



Entrance view *after* construction.

Capital Projects - General

Charleston County

General Project Summary

Project Title	Prior	2006	2007	2008	2009	2010	Beyond	Total
GENERAL GOVERNMENT								
Automotive Shop	\$ -	\$ 220	\$ 2,480	\$ 750	\$ -	\$ -	\$ -	\$ 3,450
Azalea Complex Site Preparation	-	-	700	360	1,090	-	-	2,150
Election Warehouse Addition	-	-	380	-	-	-	-	380
Information Technology-Equip.	2,300	950	950	700	600	-	-	5,500
Judicial Center Courtyard	-	600	-	-	-	-	-	600
Radio Communication-Equip.	-	-	14,000	-	-	-	-	14,000
General Government Total	2,300	1,770	18,510	1,810	1,690	-	-	26,080
PUBLIC SAFETY								
Adult Detention Facility	2,000	4,000	15,500	20,000	20,000	14,500	-	76,000
Juvenile Detention Facility	-	-	460	5,620	3,620	-	-	9,700
Medic Station 2-N. Charleston	-	680	620	-	-	-	-	1,300
Medic Station 15-Ladson	-	700	200	-	-	-	-	900
Sheriff Law Enforcement Center	-	-	-	600	3,720	7,980	-	12,300
Sheriff Warehouse	-	-	210	1,250	1,740	-	-	3,200
Public Safety Total	2,000	5,380	16,990	27,470	29,080	22,480	-	103,400
PUBLIC WORKS								
Mosquito Control/Public Works Headquarters	-	-	460	2,500	1,390	-	-	4,350
Public Works Total	-	-	460	2,500	1,390	-	-	4,350
RECREATION/CULTURE								
Folly Beach Branch Library	-	160	2,040	300	-	-	-	2,500
Mt. Pleasant Regional Library	-	-	-	-	-	-	5,600	5,600
Recreation/Culture Total	-	160	2,040	300	-	-	5,600	8,100
GRAND TOTAL	\$ 4,300	\$ 7,310	\$38,000	\$32,080	\$32,160	\$22,480	\$ 5,600	\$141,930

General Project Source Summary

Funding Source	Prior	2006	2007	2008	2009	2010	Beyond	Total
General Obligation Bonds	\$ 3,500	\$ 2,630	\$ 7,120	\$ 6,460	\$ 2,070	\$ -	\$ -	\$ 21,780
Accommodations Fee	-	600	-	-	-	-	-	600
Sale of Properties/Other	800	-	-	-	4,000	-	-	4,800
Municipal Contributions	-	80	920	-	-	-	-	1,000
Interfund Transfers	-	-	-	-	2,470	4,980	-	7,450
Developer Contributions	-	-	-	-	-	-	2,250	2,250
Future Proceeds	-	4,000	29,960	25,620	23,620	17,500	3,350	104,050
GRAND TOTAL	\$ 4,300	\$ 7,310	\$38,000	\$32,080	\$32,160	\$22,480	\$ 5,600	\$141,930

Amounts in thousands of dollars

Capital Projects - General

Charleston County

General Project Detail

ADULT DETENTION FACILITY

This project reduces overcrowding in the Adult Detention Facility by constructing a new building. The rated capacity of this facility has been regularly exceeded by 150 to 190 percent over the last 10 years. A recently completed study determined specific space needs and building design. The capital cost includes funds to move the SPCA Animal Shelter from its current location to make way for the detention facility.

Function:		Public Safety	Start Date:		2006	End Date:		2010	
		Prior	2006	2007	2008	2009	2010	Beyond	Total
I. Expenditures:		2,000	4,000	15,500	20,000	20,000	14,500	-	76,000
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total
General Obligation Bonds		2,000	-	-	-	-	-	-	2,000
Future Proceeds		-	4,000	15,500	20,000	20,000	14,500	-	74,000
III. O&M Costs (Savings):			2006	2007	2008	2009	2010		
Personnel			-	-	-	-	-		
Operating			-	-	-	-	-		
IV. O&M Impacts:		Operating and maintenance costs have not been calculated and depend upon the final scope of the project.							

AUTOMOTIVE SHOP

This multi-phase project optimizes the Azalea Avenue site by constructing an expanded 22,200 square foot facility, relocating the automotive shop, the parts warehouse, and the Radio Communication Shop to the adjoining heavy equipment building.

Function:		General Government		Start Date:		2006		End Date:		2008	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	220	2,480	750	-	-	-	3,450		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
General Obligation Bonds		-	220	2,480	750	-	-	-	3,450		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel		-	-	-	-	-	-				
Operating		-	-	11	11	11					
IV. O&M Impacts:		Estimated additional operating cost are minimal as this is a replacement facility.									

Capital Projects - General

Charleston County

General Project Detail

AZALEA COMPLEX SITE PREPARATION

This project provides space for the Law Enforcement Center by demolition the Fleet central parts warehouse, automotive shop, light truck workshop, Mosquito Control headquarters, chemical building, parking shed, old helicopter shed, Public Works lumber shed, sign shop, EMS repair shop, and Radio Communications shop. The project includes environmental remediation, where necessary, and relocation of the fuel station and utilities (telephone switch, storm drainage system, and power, water and sewer lines).

Function: General Government **Start Date:** 2007 **End Date:** 2009

	Prior	2006	2007	2008	2009	2010	Beyond	Total
I. Expenditures:	-	-	700	360	1,090	-	-	2,150

	Prior	2006	2007	2008	2009	2010	Beyond	Total
II. Fund Source:	-	-	700	360	1,090	-	-	2,150
General Obligation Bonds	-	-	700	360	1,090	-	-	2,150

	2006	2007	2008	2009	2010
III. O&M Costs (Savings):	-	-	-	-	-
Personnel	-	-	-	-	-
Operating	-	-	-	-	-

IV. O&M Impacts: The site preparation is not anticipated to impact operations and maintenance costs.

ELECTION WAREHOUSE ADDITION

This project provides storage space for the EMS supply system and Quick Response Vehicles by adding additional space to the rear of the Election Warehouse. The 3,000 square foot centrally-located facility will replace the current supply room on the first floor of the Health Complex Parking Garage that is pending sale to the Medical University of South Carolina. In addition, the location will replace the inadequate EMS equipment repair shop at the Azalea Complex.

Function: General Government **Start Date:** 2007 **End Date:** 2007

	Prior	2006	2007	2008	2009	2010	Beyond	Total
I. Expenditures:	-	-	380	-	-	-	-	380

	Prior	2006	2007	2008	2009	2010	Beyond	Total
II. Fund Source:	-	-	380	-	-	-	-	380
General Obligation Bonds	-	-	380	-	-	-	-	380

	2006	2007	2008	2009	2010
III. O&M Costs (Savings):	-	-	-	-	-
Personnel	-	-	-	-	-
Operating	-	-	-	-	-

IV. O&M Impacts: Estimated additional operating cost are minimal as this is a replacement facility.

Capital Projects - General

Charleston County

General Project Detail

FOLLY BEACH BRANCH LIBRARY EXPANSION

This project provides for an expanded library by constructing a 10,000 square foot shared library (including library materials) and fine arts center. In this proposed \$2.4 million partnership with the City of Folly Beach, the City has already approved an advisory referendum to borrow \$700,000 of \$1.2 million in matching funds.

Function:		Recreation/Culture		Start Date:		2006		End Date:		2008	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	160	2,040	300	-	-	-	2,500		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
General Obligation Bonds		-	80	1,120	300	-	-	-	1,500		
Municipal Contributions		-	80	920	-	-	-	-	1,000		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel			-	-	75	75	75				
Operating			-	-	-	-	-				
IV. O&M Impacts:		All utility expenses are borne by the City of Folly Beach. Additional cost estimates include \$75,000 for one new FTE.									

INFORMATION TECHNOLOGY-EQUIPMENT

This project improves system reliability and security by upgrading and/or replacing equipment every 3-5 years. The computer infrastructure will address security and virus threats, develop the ability to integrate and share information between departments, and enhance citizen service (e.g., permitting, online payments, etc).

Function:		General Government		Start Date:		On-going	End Date:		On-going
		Prior	2006	2007	2008	2009	2010	Beyond	Total
I. Expenditures:		2,300	950	950	700	600	-	-	5,500
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total
General Obligation Bonds		1,500	950	950	700	-	-	-	4,100
Sale of Properties/Other		800	-	-	-	-	-	-	800
Interfund Transfers		-	-	-	-	600	-	-	600
III. O&M Costs (Savings):			2006	2007	2008	2009	2010		
Personnel			-	-	-	-	-		
Operating			347	572	797	1,022	1,174		
IV. O&M Impacts:		Additional operating expenses vary from year-to-year based on the pace of implementation, but generally increase operating and maintenance costs by 15 percent of the capital investment.							

Capital Projects - General

Charleston County

General Project Detail

JUDICIAL CENTER COURTYARD

This project develops a courtyard outside of the recently constructed Judicial Center.

Function:		Recreation/Culture		Start Date:		2006		End Date:		2006	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	600	-	-	-	-	-	600		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
Accommodations Fees		-	600	-	-	-	-	-	600		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel			-	-	-	-	-				
Operating			-	-	-	-	-				
IV. O&M Impacts:		Operating and maintenance costs are minimal.									

JUVENILE DETENTION FACILITY

This project reduces overcrowding in the Juvenile Detention Facility by constructing a new 36 dormitory beds facility on Melbourne Avenue to replace a 37 year-old deteriorating facility. Currently there are routinely at least 30 juveniles housed in this facility and 16-18 juveniles in the Adult Detention Center. If an additional size of 72 dormitory beds or an alternate site is chosen, additional funding will be needed.

Function:		Public Safety		Start Date:		2004		End Date:		2009	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	-	460	5,620	3,620	-	-	9,700		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
Future Proceeds		-	-	460	5,620	3,620	-	-	9,700		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel			-	-	-	-	800				
Operating			-	-	-	-	700				
IV. O&M Impacts:		Additional costs include \$700,000 for operating and \$800,000 for 12 new FTEs.									

Capital Projects - General

Charleston County

General Project Detail

MEDIC STATION 2-NORTH CHARLESTON

This project ensures a quality workspace for Charleston County employees by constructing a 7,000 square foot facility with adequate parking for EMS and Magistrates Court-North Charleston. The new facility will replace rented space on Rivers Avenue and an aging facility on Helm Avenue. The facility is being built on County property on Melbourne Ave.

Function:		Public Safety	Start Date:		2004	End Date:		2007	
		Prior	2006	2007	2008	2009	2010	Beyond	Total
I. Expenditures:		-	680	620	-	-	-	-	1,300
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total
General Obligation Bonds		-	680	620	-	-	-	-	1,300
III. O&M Costs (Savings):			2006	2007	2008	2009	2010		
Personnel			-	-	-	-	-		
Operating			-	-	54	54	54		
IV. O&M Impacts:		Operating and maintenance costs will increase by \$54,000.							

MEDIC STATION 15-LADSON

This project improves EMS response time in the Ladson-Lincolnvile areas by building a new 4,000 square foot two-bay station and living quarters. The station is being built on County property on Ladson Road (Highway 78). The cost of construction, the ambulance and its equipment, and furniture/fixture/equipment are included in the project.

Function:		Public Safety		Start Date:		2004		End Date:		2007	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	700	200	-	-	-	-	900		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
General Obligation Bonds		-	700	200	-	-	-	-	900		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel			-	230	230	230	230				
Operating			-	10	10	10	10				
IV. O&M Impacts:		Additional costs include \$10,000 for operating and \$230,000 for 4.0 new FTEs.									

Capital Projects - General

Charleston County

General Project Detail

MOSQUITO CONTROL/PUBLIC WORKS HEADQUARTERS

This project provides 15,300 square feet of consolidated warehouse and chemical storage space and 13,500 square feet of administrative space for Public Works Field Operations and Mosquito Control divisions by expanding the 40-year old former Public Works headquarters building.

Function:		Public Works	Start Date:		2007	End Date:		2009	
		Prior	2006	2007	2008	2009	2010	Beyond	Total
I. Expenditures:		-	-	460	2,500	1,390	-	-	4,350
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total
General Obligation Bonds		-	-	460	2,500	980	-	-	3,940
Interfund Transfers		-	-	-	-	410	-	-	410
III. O&M Costs (Savings):			2006	2007	2008	2009	2010		
Personnel			-	-	-	-	-		
Operating			-	-	38	38	38		
IV. O&M Impacts:		Operating and maintenance costs will increase by \$38,000.							

MT. PLEASANT REGIONAL LIBRARY

This project provides access to a public library by establishing a second regional branch library in the East Cooper area. The Carolina Park developer has contributed six acres of land and \$2.25 million towards completion of the project as part of the Planned Development Agreement process. The cost of construction and furniture/fixture/equipment are included in the projection.

Function:		Recreation/Culture		Start Date:		?		End Date:		?	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	-	-	-	-	-	5,600	5,600		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
Developer Contributions		-	-	-	-	-	-	2,250	2,250		
Future Proceeds		-	-	-	-	-	-	3,350	3,350		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel			-	-	-	-	-				
Operating			-	-	-	-	-				
IV. O&M Impacts:		Operating and maintenance costs have not been calculated and depend upon the final scope of the project.									

Capital Projects - General

Charleston County

General Project Detail

RADIO COMMUNICATION-EQUIPMENT

This project rehabilitates an 13 year-old 800 MHz radio communication system by investing in radio infrastructure (system software, tower equipment, etc.).

Function: General Government **Start Date:** 2007 **End Date:** 2007

	Prior	2006	2007	2008	2009	2010	Beyond	Total
I. Expenditures:	-	-	14,000	-	-	-	-	14,000

	Prior	2006	2007	2008	2009	2010	Beyond	Total
II. Fund Source:	-	-	14,000	-	-	-	-	14,000
Future Proceeds	-	-	14,000	-	-	-	-	14,000

	2006	2007	2008	2009	2010
III. O&M Costs (Savings):	-	-	-	-	-
Personnel	-	-	-	-	-
Operating	-	-	1,128	1,128	1,128

IV. O&M Impacts: Operating and maintenance costs will increase by \$1,128,000 to support radio operating leases.

SHERIFF LAW ENFORCEMENT CENTER

This project replaces the 41-year-old 7,720 square foot building on Pinehaven Avenue in North Charleston by constructing a 60,000 square foot administrative headquarter. The County will consolidate other activities currently in various inadequate facilities, e.g., evidence storage, criminal records, logistics, computer systems, warrants, internal affairs, etc.

Function: Public Safety **Start Date:** 2008 **End Date:** 2010

	Prior	2006	2007	2008	2009	2010	Beyond	Total
I. Expenditures:	-	-	-	600	3,720	7,980	-	12,300

	Prior	2006	2007	2008	2009	2010	Beyond	Total
II. Fund Source:	-	-	-	600	-	-	-	600
General Obligation Bonds	-	-	-	600	-	-	-	600
Sale of Properties/Other	-	-	-	-	3,720	-	-	3,720
Future Proceeds	-	-	-	-	-	3,000	-	3,000
Interfund Transfers	-	-	-	-	-	4,980	-	4,980

	2006	2007	2008	2009	2010
III. O&M Costs (Savings):	-	-	-	-	-
Personnel	-	-	-	-	-
Operating	-	-	-	-	48

IV. O&M Impacts: Operating and maintenance costs will increase by \$48,000.

Capital Projects - General

Charleston County

General Project Detail

SHERIFF WAREHOUSE

This project begins the development of a Law Enforcement Center by constructing a 21,000 square foot consolidated warehouse on the site of the Mosquito Control helicopter landing area.

Function:		Public Safety	Start Date:		2007	End Date:		2009	
		Prior	2006	2007	2008	2009	2010	Beyond	Total
I. Expenditures:		-	-	210	1,250	1,740	-	-	3,200
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total
General Obligation Bonds		-	-	210	1,250	-	-	-	1,460
Interfund Transfers		-	-	-	-	1,460	-	-	1,460
Sale of Properties/Other		-	-	-	-	280	-	-	280
III. O&M Costs (Savings):			2006	2007	2008	2009	2010		
Personnel			-	-	-	-	-		
Operating			-	-	-	-	315		
IV. O&M Impacts:		Operating and maintenance costs will increase by \$315,000.							

Capital Projects – Solid Waste

Charleston County

Five Year Capital Improvement Plan

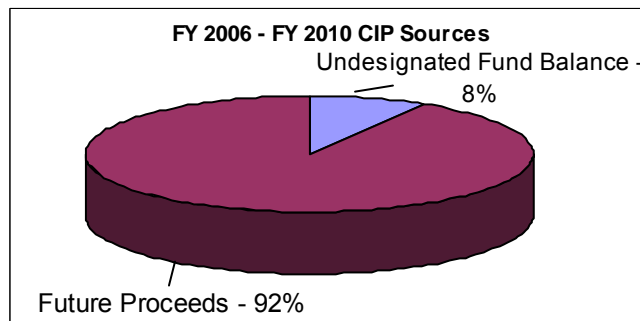
Early in 2003, Alternative Resource, Inc (ARI) and Griffith Engineering Group presented a comprehensive facility plan which provided options for operating Charleston County Solid Waste for the next twenty-five years. The major findings were identified in consideration of the existing solid waste disposal facilities available to the County as well as new disposal capacity that could be developed.

With assistance from the Controller and Budget Offices, the Solid Waste staff reviewed the alternatives from the consultant report with current and future financing capabilities. The Solid Waste staff used this information to develop a five year CIP and the associated operating and maintenance costs. The Director of Solid Waste presented the FY 2006 – FY 2010 Capital Improvement Plan to County Council. Council approved the plan but did not fund appropriations.

Council and staff will annually review the plan, its direction, progress, and financing requirements.

Financing the CIP

The funding for this plan will come from use of existing funds on hand. In addition, the County has set aside funds to construct a future landfill in accordance with a consent order from the SC Department of Health and Environmental Control. The remainder of the funding will come from future proceeds which may involve multiple borrowings based on cash flow requirements. The County anticipates increasing the User Fees to \$99 in FY07 in anticipation for future borrowings.



Impact on the Operating Budget

The capital program directly impacts current and future operation budgets. The Solid Waste staff has identified costs required to operate and maintain completed capital projects. In some cases, the operating costs of the projects are either insignificant or are offset by cost savings.

Total operating and maintenance costs of approximately \$1.6 million are included in the County's 2006 operating budget to support current and future capital projects during 2006. The additional costs reflects \$0.8 million for a reserve established to level out the payments for the next cell of the landfill, \$0.5 million to treat leachate collected from the closure of phase one of the Bees Ferry Landfill, and \$0.3 million for professional consultation on acquiring or continuing to lease the incinerator facility.

Capital Projects - Solid Waste

Charleston County

Solid Waste Fund Project Summary

Project Title	Prior	2006	2007	2008	2009	2010	Beyond	Project Total
Public Works								
Bees Ferry MSW Landfill	\$ 6,580	\$ 6,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,780
Bees Ferry Phase II Closure	-	4,500	4,000	-	-	-	-	8,500
Bees Ferry MSW Future Cells	-	-	-	-	-	-	3,500	3,500
Bees Ferry Borrow and Buffer	-	-	1,500	-	-	-	-	1,500
New C&D Landfill	-	-	3,500	-	-	-	-	3,500
Purchase Landfill Space	-	1,050	-	-	-	-	1,350	2,400
Storm Debris Site	-	2,000	-	-	-	-	-	2,000
Purchase/Upgrade WTE	-	-	-	-	-	50,000	-	50,000
Relocate MRF (Land)	-	-	-	-	2,500	-	8,000	10,500
Transfer Facility (Land)	-	-	-	-	2,500	-	8,000	10,500
Public Works Total	6,580	13,750	9,000	-	5,000	50,000	20,850	105,180
GRAND TOTAL	\$ 6,580	\$ 13,750	\$ 9,000	\$ -	\$ 5,000	\$ 50,000	\$ 20,850	\$ 105,180

Solid Waste Fund Source Summary

Funding Source	Prior	2006	2007	2008	2009	2010	Beyond	Total
Undesignated Fund Balance	\$ 1,400	\$ 6,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000
Lined Landfill Reserve	5,180	-	-	-	-	-	-	5,180
Future Proceeds	-	7,150	9,000	-	5,000	50,000	20,850	92,000
GRAND TOTAL	\$ 6,580	\$ 13,750	\$ 9,000	\$ -	\$ 5,000	\$ 50,000	\$ 20,850	\$ 105,180

Amounts in thousands of dollars

Capital Projects – Solid Waste

Charleston County

Solid Waste Project Detail

BEES FERRY MUNICIPAL SOLID WASTE (MSW) LANDFILL

This project provides Charleston County with a DHEC approved Sub-title D lined landfill capable of disposing of Municipal Solid Waste (MSW), thus meeting the requirements of the State SW Policy and Management Act of 1991. In addition to the creation of the first seven acre lined cell and leachate collection system, the project includes certain infrastructure improvements such as road realignment, scale house relocation, employee facilities and the reconfiguring of the convenience center and household hazardous waste area.

Function:	Public Works		Start Date:	2002		End Date:	2006	
I. Expenditures:	Prior	2006	2007	2008	2009	2010	Beyond	Total
	6,580	6,200	-	-	-	-	-	12,780
II. Fund Source:	Prior	2006	2007	2008	2009	2010	Beyond	Total
Fund Balance	1,400	6,200	-	-	-	-	-	7,600
Lined Landfill Reserve	5,180	-	-	-	-	-	-	5,180
III. O&M Costs (Savings):		2006	2007	2008	2009	2010		
Personnel		-	-	-	-	-		
Operating		1,000	1,000	1,000	1,000	1,000		

IV. O&M Impacts: Once the lined cell is completed in December 2005, operations of the landfill should be similar to current operations. However the leachate collection and disposal system is expected to add \$1.0 million to current operating costs

BEES FERRY PHASE II CLOSURE

This project inhibits infiltration and resulting leachate by closes the existing unlined portion of the Bees Ferry Landfill in conformance with DHEC regulations.

Function:	Public Works		Start Date:	2006		End Date:	2007	
I. Expenditures:	Prior	2006	2007	2008	2009	2010	Beyond	Total
	-	4,500	4,000	-	-	-	-	8,500
II. Fund Source:	Prior	2006	2007	2008	2009	2010	Beyond	Total
Fund Balance	-	400	-	-	-	-	-	400
Future Proceeds	-	4,100	4,000	-	-	-	-	8,100
III. O&M Costs (Savings):		2006	2007	2008	2009	2010		
Personnel		-	-	-	-	-		
Operating		-	-	-	-	-		

IV. O&M Impacts: Post closure and monitoring costs have not been calculated and depend upon the final scope of the project.

Capital Projects – Solid Waste

Charleston County

Solid Waste Project Detail

BEES FERRY MUNICIPAL SOLID WASTE FUTURE CELLS

This project provides an additional lined cell for the Bees Ferry MSW. The second cell is estimated to cost \$3,500,000 and will be needed in about five years (depending on waste flows and landfill configuration). \$800,000 will be set aside each year beginning in 2006 to provide for this cell. Funds will be set aside for subsequent cells in a similar manner.

Function:		Public Works		Start Date:		2012		End Date:		2012	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	-	-	-	-	-	3,500	3,500		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
Future Proceeds		-	-	-	-	-	-	3,500	3,500		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel			-	-	-	-	-				
Operating			800	800	800	800	800				
IV. O&M Impacts:		No real impact on normal operations. However \$800,000 will come form operating funds to set up a sinking fund for future cell construction and is shown here.									

BEES FERRY BORROW AND BUFFER

This project provides additional land for the excavation of dirt for daily cover and additional buffer areas by purchasing land adjacent to Bees Ferry Landfill.

Function:		Public Works		Start Date:		2007		End Date:		2007	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	-	1,500	-	-	-	-	1,500		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
Future Proceeds		-	-	1,500	-	-	-	-	1,500		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel			-	-	-	-	-				
Operating			-	-	-	-	-				
IV. O&M Impacts:		Purchasing additional land for burrow and buffer is not anticipated to impact operations and maintenance costs.									

Capital Projects – Solid Waste

Charleston County

Solid Waste Project Detail

NEW CONSTRUCTION AND DEMOLITION LANDFILL

This project will provide additional land for future construction and demolition debris disposal for Charleston County by purchasing 150-250 acres of land.

Function:	Public Works	Start Date:		2007	End Date:		2007		
		Prior	2006	2007	2008	2009	2010	Beyond	Total
I. Expenditures:		-	-	3,500	-	-	-	-	3,500
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total
Future Proceeds		-	-	3,500	-	-	-	-	3,500
III. O&M Costs (Savings):			2006	2007	2008	2009	2010		
Personnel			-	-	-	-	-		
Operating			-	-	-	-	-		
IV. O&M Impacts:	Purchasing additional land for the future disposal of construction and demolition debris is not anticipated to impact operations and maintenance costs.								

PURCHASE ADDED LANDFILL SPACE

This project will insure that sufficient landfill space is available for the long term use of County residents and businesses by purchasing additional space at the 17 South future landfill site.

Function:	Public Works	Start Date:	2006	End Date:	2115				
I. Expenditures:		Prior	2006	2007	2008	2009	2010	Beyond	Total
		-	1,050	-	-	-	-	1,350	2,400
II. Fund Source:		Prior	2005	2006	2007	2008	2009	Beyond	Total
Future Proceeds		-	1,050	-	-	-	-	1,350	2,400
III. O&M Costs (Savings):			2006	2007	2008	2009	2010		
Personnel			-	-	-	-	-		
Operating			-	-	-	-	-		
IV. O&M Impacts:	Purchasing additional land for landfill space is not anticipated to impact operations and maintenance costs.								

Capital Projects – Solid Waste

Charleston County

Solid Waste Project Detail

STORM DEBRIS SITE

This project provides additional land storm debris storage, chipping and processing by purchasing additional land along 17 South. In the event of a serious tropical storm or other natural disaster the 17 South site will serve as a repository and processing area for debris generated. Roads, clearing, site preparation, monitoring wells and security.

Function:		Public Works		Start Date:		2006		End Date:		2006	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	2,000	-	-	-	-	-	2,000		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
Future Proceeds		-	2,000	-	-	-	-	-	2,000		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel			-	-	-	-	-				
Operating			-	-	-	-	-				
IV. O&M Impacts:		Purchasing additional land for additional storm debris storage, chipping and processing is not anticipated to impact operations and maintenance costs.									

PURCHASE/UPGRADE WASTE TO ENERGY FACILITY

The current agreement for the Waste to Energy Facility ends in 2010. The County is pursuing the option of purchasing the building or committing to a second lease. Also repairs and improvements to the Facility are needed to continue efficient operations.

Function:		Public Works		Start Date:		2006		End Date:		2010	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	-	-	-	-	50,000	-	50,000		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
Future Proceeds		-	-	-	-	-	50,000	-	50,000		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel			-	-	-	-	-				
Operating			300	350	100	100	100				
IV. O&M Impacts:		Estimated additional operating costs are minimmal as this is a replacement facility									

Capital Projects – Solid Waste

Charleston County

Solid Waste Project Detail

RELOCATE MATERIAL RECYCLING FACILITY (LAND)

This project accommodates the City of Charleston's plans to revitalize the north end of the peninsula by relocating the Material Recycling Facility in the next five to ten years. Funding is set aside to purchase property in 2009 and construct the facility in 2112.

Function:		Public Works		Start Date:		2009		End Date:		2112	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	-	-	-	2,500	-	8,000	10,500		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
Future Proceeds		-	-	-	-	2,500	-	8,000	10,500		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel			-	-	-	-	-				
Operating			-	-	-	-	-				
IV. O&M Impacts:		Estimated additional operating costs are minimmal as this is a replacement facility.									

TRANSFER FACILITY (LAND)

This project will provide a centrally located Transfer Facility for Charleston County by purchasing land located in the proximity of the new Material Recycling Facility. Funding is set aside to purchase property in 2009 and construct the facility in 2115.

Function:		Public Works		Start Date:		2009		End Date:		2115	
		Prior	2006	2007	2008	2009	2010	Beyond	Total		
I. Expenditures:		-	-	-	-	2,500	-	8,000	10,500		
II. Fund Source:		Prior	2006	2007	2008	2009	2010	Beyond	Total		
Future Proceeds		-	-	-	-	2,500	-	8,000	10,500		
III. O&M Costs (Savings):			2006	2007	2008	2009	2010				
Personnel			-	-	-	-	-				
Operating			-	-	-	-	-				
IV. O&M Impacts:		Estimated additional operating costs are minimmal as this is a replacement facility.									

Debt Service

Charleston County

General Overview

Charleston County issues debt to accomplish large capital projects that are not affordable on a pay-as-you-go basis. The three main types of debt used are General Obligation Bonds (GOBs), Certificates of Participation (COPs), and Revenue Bonds. Such bonds are authorized by resolution indicating the amount and purpose of the bonds, interest rate, and repayment terms. These bonds are secured by full faith and credit of the County, which means there is a pledge of the County's general taxing power for the repayment of the debt.

Another source of funding recently utilized is a Capital Lease. Capital leases provide the ability to fund relatively smaller capital needs without issuing General Obligation Bonds. During FY 2002, the County entered into a lease agreement to fund replacement computer equipment over a three year period.

Debt Service is the repayment of the borrowed amounts.

Debt Policy

The Debt Policy, endorsed by County Council, is designed to allow for the most efficient use of resources to accomplish capital improvements. The Debt Policy, in its entirety, is in the Appendix of this document.

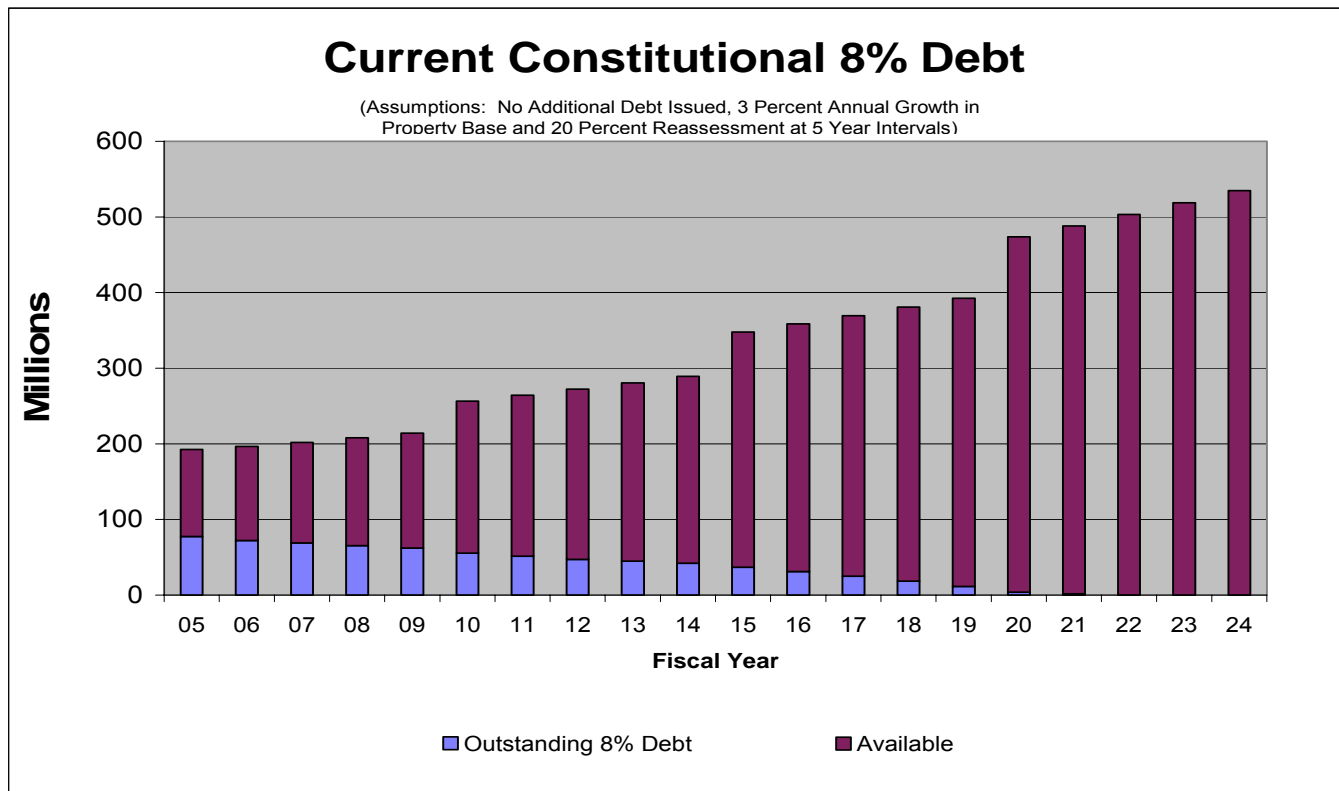
LEGAL DEBT SERVICE LIMIT

The South Carolina State Constitution limits the debt capacity of all governmental entities seeking capital through securities exchanges to eight percent of the assessed value of the property base. Revenue Bonds, GOBs approved by voter referendum, and COPs issued prior to January 1, 1996 are not currently subject to this limitation. However, the South Carolina legislature, during its 1995 session passed legislation which makes COPs issued after January 1, 1996 subject to the eight percent limit.

The County's outstanding debt subject to the eight percent limit is \$77.5 million at June 30, 2005 and its capacity to issue new debt is approximately \$114.9 million. The County's last issue of new debt was during FY 2001 when the County issued \$30 million in GOBs to fund completion of existing projects and the construction of three replacement Emergency Medical Service Stations. The following table and graph show the County's eight percent debt limit.

Current Constitutional 8% Debt

Total Assessment at June 30, 2005	\$2,405,112,579
Constitutional Debt Limit (8% of Assessment)	\$192,409,006
Outstanding 8% Debt	\$77,484,368
Available Capacity	\$114,924,638



MAINTAIN HIGH RATINGS WITH BOND RATING AGENCIES

Municipal bond rating agencies have rated Charleston County's General Obligation debt "AA+" (Standard & Poor's Corporation), "Aa1" (Moody's Investors Service) and "AA" (Fitch, IBCA, Duffy & Phelps). The County's general strategy for maintaining these high ratings is to maintain good communications with the agencies and provide full disclosure on every financial report and bond prospectus.

FEE SUPPORTED DEBT

Where advantageous, the County issues debt which can be paid by sources other than taxes. The County will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds. Most Enterprise Fund debt whether it is GOBs, COPs or Revenue Bonds is funded through the revenue generated by that fund.

OTHER LIMITATIONS

In addition, the County confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues. The County will not use long-term debt for current operations.

Debt Service

Charleston County

Debt Schedule

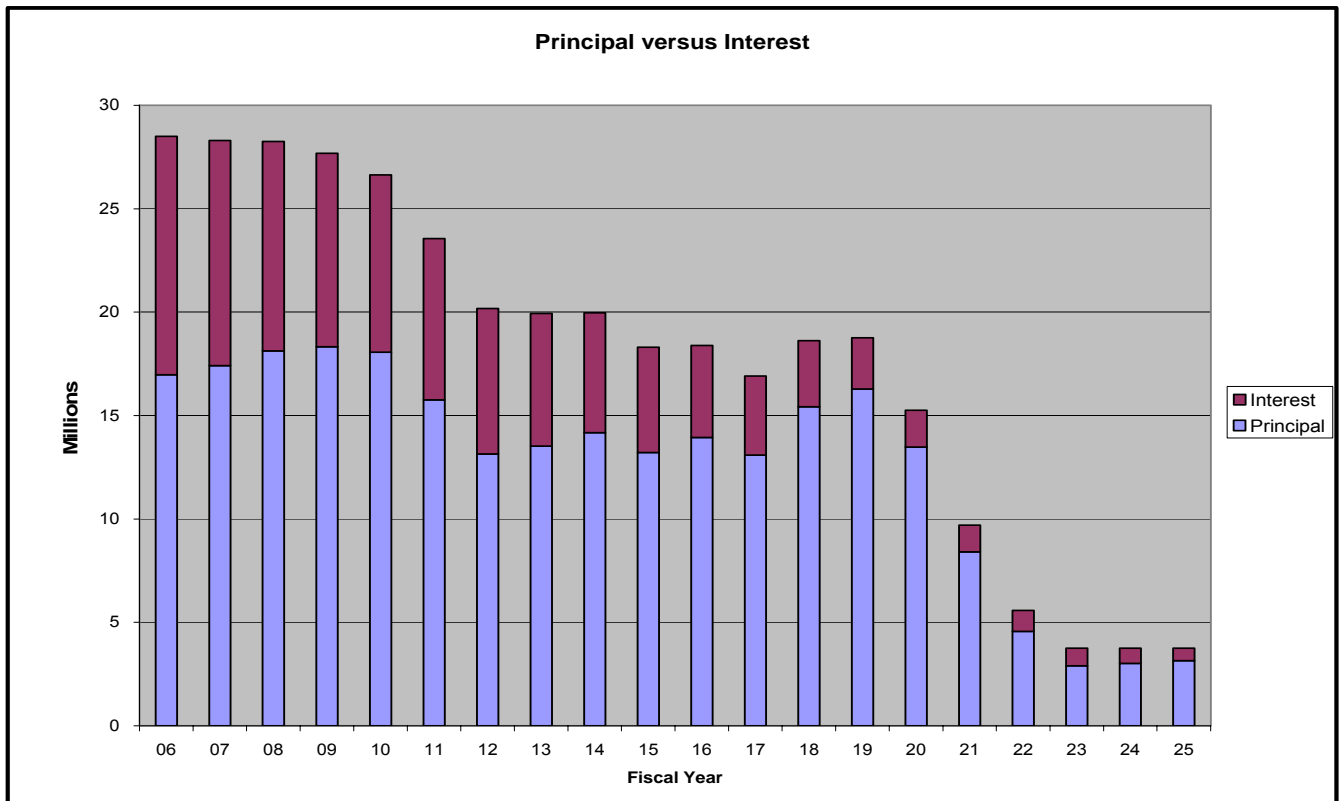
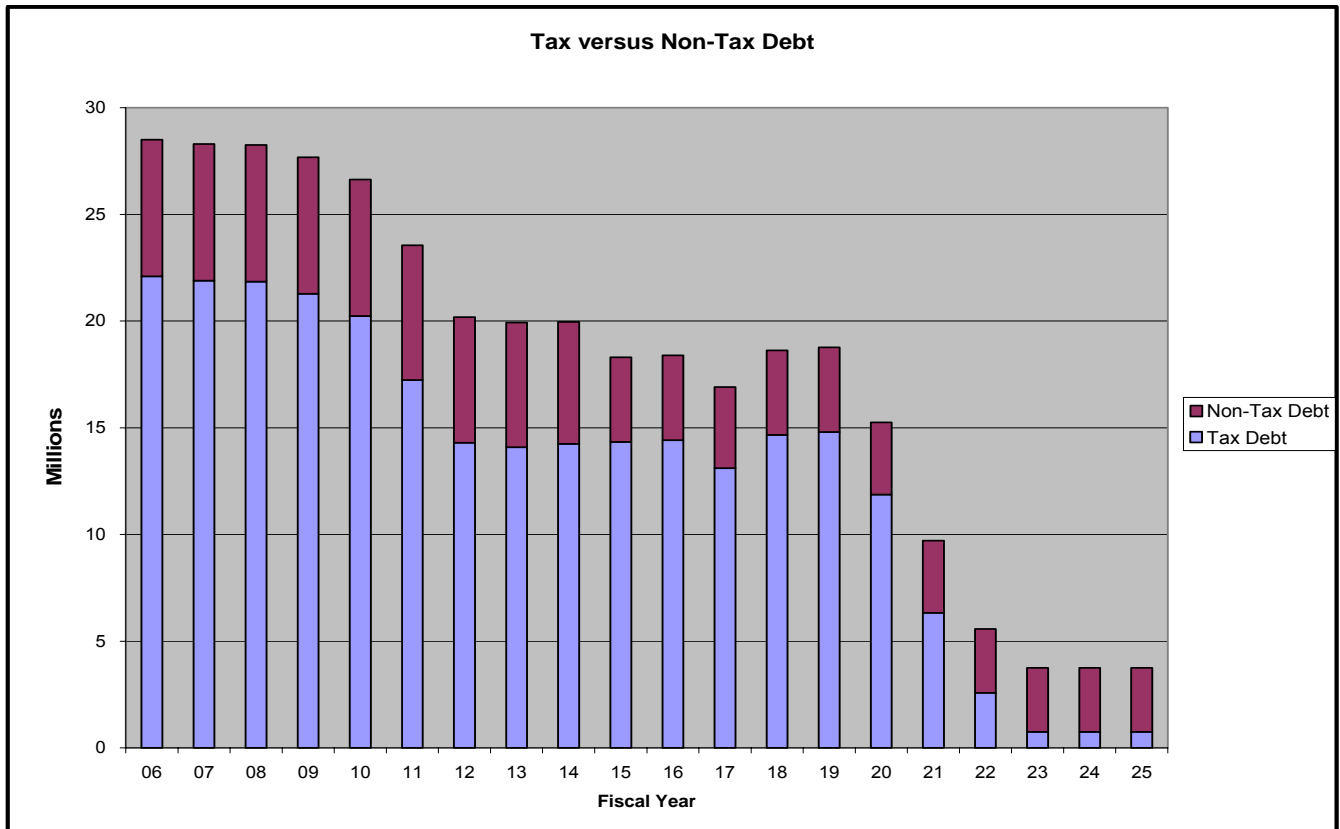
The County's annual debt service consists of principal and interest payments on tax and fee supported debt. As of July 1, 2005, total outstanding debt is \$367.0 million (principal payments of \$263.3 million and interest payments of \$103.7 million). The table below and the graphs on the following page show the level of debt funded by taxes or revenues/fees for the next 20 years.

Charleston County Schedule of Debt Service (in Millions)

	Fiscal Year								TOTAL
	06	07	08	09	10	11-15	16-20	21-25	
Tax Supported									
Principal	\$ 14.0	\$ 14.3	\$ 14.9	\$ 14.9	\$ 14.5	\$ 53.3	\$ 60.5	\$ 10.9	\$ 197.3
Interest	8.1	7.5	7.0	6.4	5.8	20.9	8.3	0.2	64.2
Subtotal	22.1	21.8	21.9	21.3	20.3	74.2	68.8	11.1	261.5
Revenue/Fee Supported									
Principal	2.9	3.1	3.2	3.4	3.6	16.5	11.7	11.1	55.5
Interest	3.5	3.3	3.2	3.0	2.8	11.2	7.4	4.2	38.6
Subtotal	6.4	6.4	6.4	6.4	6.4	27.7	19.1	15.3	94.1
Total									
Principal	16.9	17.4	18.1	18.3	18.1	69.8	72.2	22.0	252.8
Interest	11.6	10.8	10.2	9.4	8.6	32.1	15.7	4.4	102.8
TOTAL ANNUAL DEBT	\$ 28.5	\$ 28.2	\$ 28.3	\$ 27.7	\$ 26.7	\$ 101.9	\$ 87.9	\$ 26.4	\$ 355.6

Debt Service

Charleston County



Debt Service

Charleston County

Future Debt Service

In the Spring of 2004 and 2005, Charleston County took advantage of the favorable change in interest rates by reducing future debt obligations. Refinancing a portion of the County's GOBs and COPs saved the County's Debt Service Fund approximately \$600,000. In addition, the County saved additional amounts in the Enterprise Funds by refinancing COPs and the Solid Waste Revenue Bond. The County also reduced the Enterprise Fund obligating by retiring the Health Complex Garage debt to correspond with the sale of the garage to the Medical University of South Carolina. Charleston County anticipates borrowing funds in FY 2007 to implement the Five-year Capital Improvement Plan.



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Community Profile

Charleston County

Charleston County is located along the southeastern coast of South Carolina. It has a land area of 919 square miles and a 97-mile coastline along the Atlantic Ocean. The County, with a 2003 Census population of 321,014, is the center of the Trident metropolitan region with a combined population of more than 500,000. The County has 15 municipalities within its borders, including its three largest cities: Charleston (96,650), North Charleston (79,641), and Mt. Pleasant (47,609). In the period from 2000-2003, the County experienced a growth rate of 3.6 percent, per the census figures. It is estimated that the Trident area will reach 625,000 individuals by 2015.

Key among the region's advantages are its geographic location, its natural beauty, moderate climate and a coveted quality of life which has been deliberately and carefully protected. Charleston's coastal location along the Atlantic Seaboard at the confluence of two rivers assures its near tropical climate and creates natural advantages for a seaport. The flat topography which is accented by numerous rivers, tidal creeks, vast expanses of pristine salt marshes and hallmark live oaks, provides a lush, picturesque backdrop for the priceless eighteenth and nineteenth-century architecture of Old Charleston. Beyond the old city lie vibrant growing urban and suburban communities hosting businesses, industries and residences alike. "Livability" and "good quality of life" are multifaceted terms which are difficult to adequately define or measure, but easy to observe intuitively. The most telling evidence of the region's livability may lie in the fact that, despite its growth of the past two decades, Charleston has retained the "slow, friendly pace" which visitors often cite as their favorite impression. Perhaps they gain this impression by visiting area hotels, restaurants, shops, parks, resorts, golf courses and beaches or one of the numerous cultural festivals the region hosts throughout the year.

Numerous other advantages accrue to the region due to its diverse economic base, its infrastructure and its educational network. The region's economic base includes the Port of Charleston which is fourth in container volume in the United States and second only to the Port of New York and New Jersey in container volume along the East Coast and Gulf. Tourism has long been an economic mainstay in this historic eighteenth century setting and continues to grow in importance. The region's visitor industry has expanded rapidly over the past few years, today experiencing 4.6 million visitors in year 2003, contributing more than \$5.2 billion annually to the area's economy and providing an estimated 93,702 jobs. The region's growing international operations, stable businesses and industrial bases also contribute to its diverse economic base and have helped to mitigate the downsizing of the military establishment. In addition to the existing port, modern airport and good rail access, the region is committed to the constant upgrading of its already excellent highway access. Road improvements persist, including the completion of the I-526 Beltway linking the region and the recently completed replacement of the Cooper River Bridges with higher spans linking Charleston with the area east of the Cooper River. Water and waste water system expansions, as well as utility and telecommunications network upgrades, are presently under way to meet the demands of growth and maintain the region's competitive edge. The region's educational institutions comprise a strong backbone for industry, with 17 colleges and universities offering a range of two-year, bachelor's and master's degree programs, advanced medical degrees at the state's largest medical complex and teaching hospital and the diverse industrial training programs of

Community Profile

Charleston County

Trident Technical College, the largest campus of one of the nation's "cutting edge" state technical college systems. In 2004, the area's post-secondary educational offerings were again bolstered by the creation of the Charleston School of Law. In 2003, the tri-county Trident One-Stop Career Center celebrated its five-year anniversary. This award winning, grant-funded program has assisted more than 165,000 local residents with employment matters since it opened. This multi-jurisdictional center combines a variety of resources, including career counseling, job search assistance, training programs and labor market information under one roof.

Despite the 1993 Base Realignment and Closure Commission's (BRAC) decision to close much of the Charleston Naval Complex, the military remains viable and significant in the Charleston region. According to a 2003 study by the Charleston Metro Chamber of Commerce, more than 27,000 active duty, civilian employees, reservists and contract personnel are employed by the military. The overall economic impact of the military presence tops \$3.28 billion annually. The Charleston Air Force Base is undergoing constant expansion and has been designated as home to the 437th Airlift Wing and its squadrons of C-17 transport planes. Through the dedicated efforts of its U.S. Senators and Congressmen, as well as State and local officials, and the Charleston Chamber of Commerce, the region has also gained significant new Army and Navy facilities.

Charleston's tourism is still strong and the region continues to capitalize on its many assets; its harbor and port; its industrial sites; its climate, environment and quality of life; its labor force and work ethic; its colleges and technical training programs; its many business incentives and cost advantages; and its "can-do" spirit. In an age of international linkages and entrepreneurial opportunity, Charleston County, South Carolina is literally the preeminent Southeastern "Gateway to the World."

Budget Process

Charleston County

Charleston County's Budget Process is divided into five phases: Planning, Development, Approval, Compliance Monitoring, and External Audit. See page 338 for a chart of the budget process.

PLANNING

The budget process begins in October of each year with budget calls for departments that provide services to other departments. These budget calls are due in November. In September, the Budget Office develops a Budget Preparation Manual that is available to every department in the County and provides specific guidelines, such as inflation projections and recommended computation and projection methodologies. The manual also includes the Administrator's letter of directive for the preparation of the budget. Workshops are held in October to give detailed instructions and guidance to budget preparers.

DEVELOPMENT

The departments then prepare their requests and submit them to the Budget Office starting in late January for analysis and review. Acting on preliminary recommendations resulting from the Budget Office's review, final proposals are made by the County Administrator in April.

APPROVAL

The Finance Committee, which includes all members of County Council, reviews the proposed budget through a series of meetings in April and May; County Council makes adjustments as deemed necessary. The Approved Budget for the coming fiscal year is adopted in early June. South Carolina law requires three separate readings (votes) of the budget ordinance. South Carolina law also requires a public hearing and a special meeting to approve any increases in the millage rate that exceed the Consumer Price Index (CPI) as determined by the State.

Citizen involvement is provided through two public hearings to solicit constituent input. Public notices of these hearings are given in the local newspaper.

COMPLIANCE MONITORING

During the fiscal year, the Budget and Controller's Offices perform periodic reviews of revenues, expenditures, and transfers.

FIRST QUARTER REVIEW

After the first quarter of the year, the Budget and Controller's Offices conduct a review of revenues, expenditures, and transfers.

MID-YEAR REVIEW

During February of each year, a mid-year review is conducted by the Budget and Controller's Offices and presented to the Finance Committee. Adjustments to the budget may be made at this time, as Council deems necessary.

Budget Process

Charleston County

THIRD QUARTER REVIEW

In April, the Budget Office and the Controller perform a third quarter review. This review is the basis for the projection of ending fund balance. This projection is incorporated into the available funding for the following budget year.

EXTERNAL AUDIT

During July through December, the County's financial records for the year ended in June are audited by an external auditor. This audit allows for independent confirmation of the activity presented by the County in the audit.

BUDGET AMENDMENTS

If budget transfers are necessary, the department director may transfer funds within the "Personnel," "Operating," or "Capital" categories that are less than \$10,000. In addition, the County Administrator or his Management Team may approve budget transfers that exceed \$10,000, that are between the categories in an organizational unit, and that are between organizational units that are under his budgetary authority. The elected and appointed officials' budget transfers over \$10,000, between categories, or between organizational units are approved by the County Administrator or his designated representative. If revisions require a change to the total disbursements in the General Fund, Council may consider supplemental appropriations, which require a public hearing and three separate readings. By resolution Council may also generate transfers from Council's contingency to organizational units. These budget transfer guidelines are specified in Section 17 of the County Budget Ordinance.

In some instances, grant funds are applied for or received after the beginning of the budget year and are not included in the Council Approved budget. To provide for this situation, Section 19 of the County Budget Ordinance authorizes the necessary Special Revenue Funds, Capital Projects Funds, and Proprietary Funds to be created to provide a mechanism for the expenditures of these monies. Grant funds must be approved by Council, generally at the time of application, before any monies can be expended.

BUDGET BASIS

Except as noted below, the basis of budgeting is the same as the basis of accounting. The County budgets for Governmental Funds using the flow of current financial resource measurement focus and the modified accrual basis of accounting. The flow of current financial resource measurement focus includes only current assets and liabilities; long-term assets and liabilities are reported separately. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable" and "available"). "Measurable" means that the amount of the transaction can be determined, and "available" means that the amount is collectible within the current period or soon enough thereafter to pay liabilities of the current period. The County considers property tax revenues to be available if collected within 60 days after year end; the County considers other revenues to be available if collected within one year after year end. Expenditures are recorded when the liability is

Budget Process

Charleston County

incurred except for certain compensated absences, claims, and judgments that are recorded when the obligations are expected to be liquidated with current financial resources.

The County budgets for Proprietary Funds using the flow of economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus includes current and long-term assets and liabilities. Under the accrual basis of accounting, revenues are recorded when earned, and expenses are recorded when liabilities are incurred. The County departs from the above basis of accounting for budgeting capital expenses and depreciation. To better manage spending, capital items are budgeted as expenses. Depreciation expense is not budgeted, since it affects the Invested in Capital Asset portion of fund balance rather than spendable fund balance.

BALANCED BUDGET

The County's budgets are balanced budgets. A balanced budget means that disbursements (expenditures and transfers out) are not planned unless there are available resources from revenue, transfers in or fund balance. The operating budgets are not balanced by borrowing funds and obligating future resources. (See the Glossary on pages 353-358 for definitions of disbursements, expenditures, transfers in/out, revenues, and beginning fund balance.)

LONG RANGE CAPITAL PLANNING

The Facilities Planning Committee consists of members from the Building Services, Capital Projects, Facilities Management, Controller, and Budget departments, along with the Chief Deputy County Administrator and the Chief Financial Officer. This committee annually prepares and updates the five-year Capital Improvements Program (CIP). The CIP specifies those capital improvements and construction projects which are scheduled for development over the next five years in order to maintain or enhance the County's capital assets and delivery of services. The CIP was expanded to include Solid Waste in fiscal year 2006.

The Capital Improvements Program also identifies the facility operating and maintenance costs and the staffing costs. Funding for the staffing, operating and maintenance requirements is included in the operating budgets where applicable. In addition, the CIP describes financing mechanisms for those projects.

The primary type of operating expenditure included in the budget relating to the CIP is funding to cover debt service payments for general obligation bonds or other types of debt required to fund specific CIP projects. The Debt section provides detailed information on debt management.

The County Administrator reviews the Facilities Planning Committee's prioritized list of proposed capital improvement projects, operational impacts of those projects, and funding sources during the review of the operating budget. The final five-year CIP is presented to Council during budget deliberations. County Council adopts the five-year CIP along with the operating budgets in June.

Budget Process

Charleston County

Budget Calendar

Oct - Dec
Planning

Budget Department Conducts Budget Workshop/Departments Submit Information for the Capital Improvement Plan

Departments Submit Requests to Program Managers for Employee, Vehicle, Data Processing, Facility and Other Internal Service Needs

January - April
Development

Administrator Develops Proposed Budget

Departments submit budgets to the Budget Office

Budget Office compiles and reviews requests for recommendations to the Administrator.

Administrator finalizes budget

May - June
Approval

Council Reviews and Adopts Budget

Two hearings for citizen participation.

- Council budget hearings
- Three readings of the budget ordinance

Council adopts budget with 3rd reading of ordinance

July

Fiscal Year Begins July 1st

Ongoing
Compliance Monitoring

Budget Monitoring

Quarterly Reviews

Mid-year and 3rd quarter projections of ending fund balance

Budget Transfers

Budget Amendments

following **July - Dec**
External Audit

Independent Audit for Compliance with Council's Approved Budget

Financial Systems

Charleston County

The Chief Financial Officer is responsible for providing many County financial services, including financial accounting and reporting, payroll, accounts payable disbursement, budgeting, procurement and special financial policy analyses for County management. These functions are performed by the Controller, Budget and Procurement departments. The Treasurer, an elected position, is responsible for cash receipts, debt management and cash and investment management.

The County utilizes a computerized financial accounting system (IFAS – Integrated Fund Accounting System) which incorporates a system of internal accounting controls. The system has been designed to safeguard assets against loss from unauthorized use and to provide reliable financial records for preparing financial statements. The system was implemented during FY 1998 and FY 1999. During FY 2005, the County completed the upgrade of IFAS to the latest version (7.4). In addition, online applicant tracking for the Human Resources Department was implemented in FY 2005. The maintenance and continual upgrade of the County's financial systems remain a priority of the Information Technology Department.

Financial records are maintained according to generally accepted accounting principles (GAAP). Accounting records for governmental fund types and similar trust funds are maintained on a modified accrual basis, with revenues being recorded when available and measurable, and expenditures being recorded when services or goods are received and liabilities are incurred. Accounting records for proprietary fund types and similar trust funds are maintained on the accrual basis. The accrual basis recognizes revenues when they are earned and expenses when they are incurred.

Beginning in FY 2002, the County began preparing its audited financial statements in accordance with the new financial reporting model [as required by the Government Accounting Standards Board (GASB) Statement Number 34]. This model provides a government-wide perspective which presents the County as a whole. The main new features of this model are the inclusion of infrastructure assets, the depreciation of all assets and the elimination of interfund transactions to avoid doubling of revenues and expenditures. This model more closely follows corporate accounting to allow the reader to more easily understand the financial picture and the financial activity of the County.

Financial Policies

Charleston County

County Council has endorsed the concept of developing a series of Financial Policies for Charleston County. Having a formal set of financial policy statements enhances the credibility of and confidence in the government, contributes to continuity in the handling of the County's financial affairs, and helps Council and staff develop similar expectations regarding financial decision-making.

Thus far, the County has adopted three policies: debt, budget and building utilization. The Treasurer, an elected official, has developed a comprehensive investments policy. Council is committed to establishing additional financial policies for the County.

DEBT POLICY

- A. Total general obligation debt will not exceed ten percent of the assessed value of all taxable property in the County, and total general obligation debt without a referendum will not exceed eight percent of the assessed value of all taxable property in the County.
- B. The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- C. The County will not use long-term debt for current obligations.
- D. Where advantageous, the County will use special assessment, revenue or other self-supporting bonds instead of general obligation bonds.
- E. Good communications with bond rating agencies will be maintained, and a policy of full disclosure on every financial report and bond prospectus will be followed.

BUDGET POLICY

- A. The County will pay for all current expenditures with current revenues. The County will avoid budgetary practices that balance current expenditures at the expense of meeting future years' expenditures.
- B. The County will provide for the adequate maintenance of capital plant and equipment. An orderly replacement schedule for vehicle fleet equipment will be maintained and funded.
- C. The County will prepare regular reports during the course of the year comparing actual revenues and expenditures to budget amounts.
- D. The County will maintain a budgetary control system to ensure compliance with the budget.
- E. Each year the County will develop and review operating expenditures and revenue projections for the next three years.

Financial Policies

Charleston County

F. The County will maintain funds for a Rainy Day reserve to provide emergency funds for use in the event of a major calamity. This funding will be maintained at no less than four percent of General Fund disbursements. Expenditures out of this funding will be authorized by amending the Budget Ordinance.

BUILDING UTILIZATION POLICY

A. All requests for space by Non-County agencies will be submitted to the Facilities Management Department.

B. Facilities Management will obtain legal opinions and a fiscal impact statement, prepare a space analysis study and submit these to the County Administrator.

C. The County Administrator will submit a recommendation to Council for approval.

D. Council authorized leases for Non-County agencies may be extended in one year increments by the County Administrator, provided the space allocation is not modified.

E. Short-term leases of less than one year may be executed by the County Administrator.

F. All leases in excess of one year will be submitted to Council for review and approval.

INVESTMENTS POLICY

A. The County's investment portfolio will be managed in a manner to attain a market rate of return throughout budgetary and economic cycles while preserving and protecting capital in the overall portfolio. Funds held for future capital projects will be invested to produce enough income to offset increases in construction costs due to inflation.

B. The "prudent investor" rule will be applied in managing the overall portfolio. The "prudent investor" rule states "Investments will be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

C. The Treasurer will not be held personally responsible for a specific security's credit risk or market price change, provided that these deviations are not reported immediately and that appropriate action is taken to control adverse developments.

D. All funds will be considered short-term except those reserved for capital projects and special assessment prepayments being held for debt retirements.

E. The County will diversify both long and short term investments by instrument, financial institution and maturity. Specific diversification schedules for all three categories have been developed and are periodically reviewed.

Financial Policies

Charleston County

F. The County will require the competitive selection of investment instruments. The County will accept the bid which provides the highest rate of return with the maturity required. The County will maintain a listing of "Qualified Institutions" and will conduct, at a minimum, an annual evaluation of each institution's credit worthiness.

G. All investment securities purchased by the County will be held in third-party safekeeping by an institution designated as a primary agent. Deposit type securities will be collateralized for any amount exceeding Federal Deposit Insurance Corporation (FDIC) coverage. Other investments will be collateralized by the actual security held in safekeeping by the primary agent.

H. The Treasurer will generate daily and monthly reports for management purposes.

Statistics

Charleston County

Appraised Property Values

<u>FISCAL YEAR</u>	<u>PERSONAL</u>	<u>REAL</u>	<u>TOTAL</u>
2004	\$4,823,513,157	\$27,602,106,530	\$32,425,619,687
2003	4,188,199,212	26,663,006,339	30,851,205,551
2002	3,965,685,997	25,701,303,209	29,666,989,206
2001	3,968,880,547	24,626,437,036	28,595,317,583
2000	3,407,215,085	15,002,926,800	18,410,141,885
1999	3,031,291,464	14,287,572,307	17,318,863,771
1998	3,170,103,002	13,801,861,076	16,971,964,078
1997	2,722,975,278	13,346,796,674	16,069,771,952
1996	2,897,196,520	12,767,823,223	15,665,019,743
1995	2,404,358,414	13,035,720,000	15,440,078,414

NOTE: This information was provided by the Charleston County Assessor's and Auditor's Offices.

Construction

<u>FISCAL YEAR</u>	<u>NUMBER OF PERMITS</u>	<u>COMMERCIAL VALUE</u>	<u>RESIDENTIAL VALUE</u>
2004	5,500	\$ 31,880,979	\$ 192,838,892
2003	4,873	67,783,866	118,014,137
2002	5,645	18,564,007	179,773,595
2001	5,474	31,330,023	124,903,732
2000	5,682	56,104,750	154,253,928
1999	5,388	51,394,450	138,593,278
1998	5,300	15,165,078	210,500,983
1997	4,709	18,449,322	86,837,252
1996	4,106	23,650,171	67,062,178
1995	6,883	25,240,384	67,823,447

NOTE: This information was provided by the Charleston County's Building Services Department.

Statistics

Charleston County

Demographics

<u>CALENDAR YEAR</u>	<u>COUNTY POPULATION</u>	<u>PER CAPITA INCOME</u>	<u>MEDIAN AGE</u>	<u>UNEMPLOYMENT RATE</u>
2004	321,014	\$31,272	35.4	4.4%
2003	316,611	30,361	34.5	4.2%
2002	312,365	29,346	33.9	3.8%
2001	309,969	29,725	31.9	3.2%
2000	319,921	28,466	31.8	3.0%
1999	316,482	26,085	31.6	3.3%
1998	313,478	24,490	31.4	3.0%
1997	307,945	22,839	31.1	4.1%
1996	303,789	21,923	30.1	6.0%
1995	298,813	20,618	30.1	5.4%

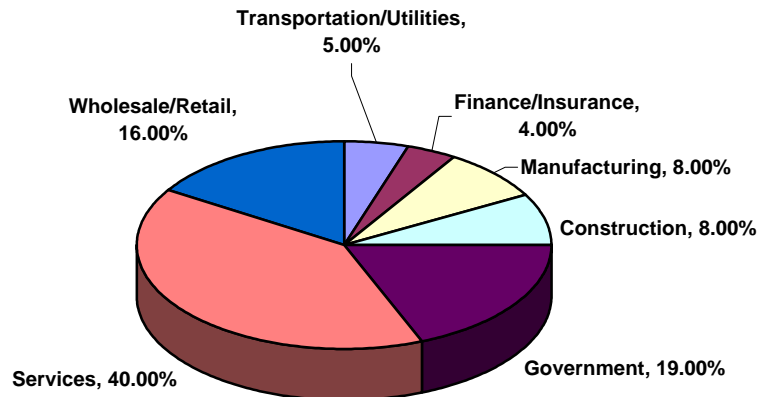
NOTE: This information was obtained from the Charleston Metro Chamber of Commerce.

Principal Taxpayers

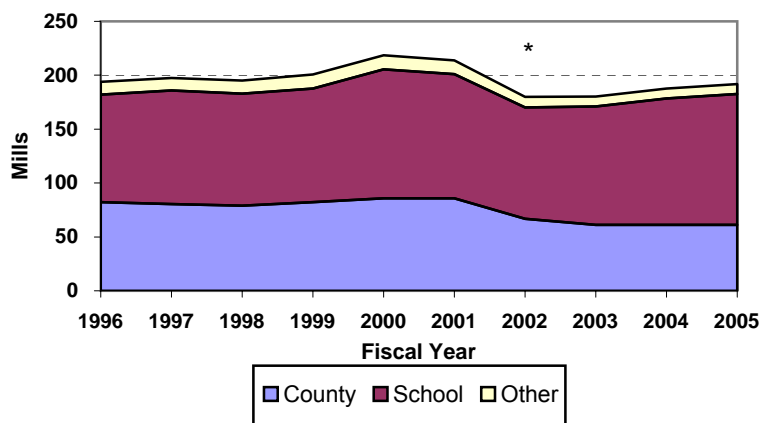
<u>NAME</u>	<u>ASSESSED VALUE</u>	<u>BUSINESS</u>
S.C. Electric & Gas	\$36,034,580	Electric and Gas Utility
Bellsouth	18,626,550	Telephone Company
Westvaco	18,182,025	Paper Products and Chemicals
Charleston Place	5,573,310	Hotel and Convention Center
Kiawah Resort Associates	4,642,630	Real Estate
Berkeley Electric	4,550,220	Electric and Gas Utility
Cellco	4,416,040	Telecommunications
Charleston/North Charleston MSA	3,560,100	Utility Company
G and I III	3,384,430	Developer/Property Manager
Rhodia	3,022,340	Manufacturer - chemicals

NOTE: This information was provided by the Charleston County Auditor's and Treasurer's Offices.

Employment by Sector
Charleston County, South Carolina



Countywide Millage Rates
(Excludes impact of Local Option Sales Tax Credit)



Fiscal Year	County	School	Other	Total
1996	82.1	99.9	11.8	193.8
1997	80.6	105.2	11.5	197.3
1998	79.1	103.7	12.3	195.1
1999	82.1	105.6	13.0	200.7
2000	85.8	119.8	12.9	218.5
2001	85.8	115.2	12.9	213.9
2002	66.8	103.4	9.8	180.0 *
2003	61.2	109.7	9.3	180.2
2004	61.2	117.2	9.3	187.7
2005	61.2	121.4	9.3	191.9

* Reassessment

Other includes the Charleston County Park and Recreation Commission and Trident Technical College.

CHARLESTON COUNTY ORDINANCE NO. 1386 ADOPTED June 7, 2005

TO PROVIDE FOR THE LEVY OF TAXES FOR CORPORATE PURPOSES OF CHARLESTON COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2005 AND ENDING JUNE 30, 2006, HEREINAFTER REFERRED TO AS FISCAL YEAR 2006; TO MAKE APPROPRIATIONS FROM THE GENERAL FUND AND OTHER FUNDS OF SAID COUNTY FOR SUCH PURPOSES; AND TO FURTHER PROVIDE FOR THE LEVY OF TAXES FOR CORPORATE PURPOSES OF CHARLESTON COUNTY INCLUDING THE AWENDAW CONSOLIDATED FIRE DISTRICT, EAST COOPER FIRE DISTRICT, WEST ST. ANDREW'S FIRE DISTRICT, AND TRIDENT TECHNICAL COLLEGE FOR FISCAL YEAR 2006; TO PROVIDE FOR APPROPRIATIONS FROM SUCH SPECIAL FUNDS CREATED FOR THE PURPOSES OF THE AWENDAW CONSOLIDATED FIRE DISTRICT, EAST COOPER FIRE DISTRICT, WEST ST. ANDREW'S FIRE DISTRICT, AND TRIDENT TECHNICAL COLLEGE IN ORDER TO SUPPLY THE NECESSARY FUNCTIONS OF SAID UNITS; TO PROVIDE FOR BUDGET CONTROL OF SAID APPROPRIATIONS BY THE COUNTY COUNCIL AND THE COUNTY ADMINISTRATOR; TO MAKE PROVISIONS FOR THE FISCAL AFFAIRS OF SAID COUNTY; AND TO PROVIDE FOR THE ISSUANCE OF TAX ANTICIPATION NOTES IN AN AMOUNT UP TO \$25,000,000 FOR CHARLESTON COUNTY AND UP TO \$200,000 FOR AWENDAW CONSOLIDATED FIRE DISTRICT.

BE IT ORDAINED by the County Council of Charleston County:

SECTION 1: As set by County Council, the Charleston County Auditor shall levy in the year 2005 and the Charleston County Treasurer shall collect 52.5 mills (before adjustment for reassessment) for General Fund Purposes and 8.7 mills (before adjustment for reassessment) for the Debt Service Fund.

Proceeds of the levy upon all taxable property in Charleston County shall be collected by the Charleston County Treasurer as provided by law for the collection of county ad valorem taxes, the proceeds thereof to be placed in the appropriate funds of the said County together with all revenues and income accruing to the County of Charleston during the fiscal year 2006, and regardless of sources, shall be paid out from time to time by the said County Treasurer in accordance with the provisions of this ordinance and other appropriation ordinances hereafter passed by the County Council of Charleston, except as follows: 1. welfare funds received by the Charleston County Department of Social Services from the State of South Carolina or the United States; and, 2. Proprietary and Special Revenue Funds shall accrue to the benefit of those funds and shall not be deposited in the General Fund of the County of Charleston, except as provided for in SECTION 14 of this ordinance.

SECTION 2: There is hereby appropriated from the General, Proprietary, Special Revenue, and Capital Projects Funds referred to in SECTION 1 hereof the following amounts of money for the following respective corporate purposes of Charleston County for and during the period beginning July 1, 2005, and ending June 30, 2006, to wit:

Organization Units:	General Fund	Proprietary Funds	Special Revenue Funds	Capital Projects Fund
COUNCIL AGENCIES				
County Council	\$ 3,402,339	\$ -	\$ -	\$ -
Contributions	394,250	-	-	-
Internal Auditor	174,001	-	-	-
Legal	736,866	-	-	-
Non-Departmental Contingencies	175,000	-	-	-
Salary Adjustment	2,900,000	-	-	-
State Agencies	2,586,696	-	-	-
ELECTED OFFICIALS				
Auditor	1,687,144	-	-	-
Clerk of Court	2,605,063	-	537,939	-
Coroner	501,036	-	8,760	-
Legislative Delegation	156,731	-	-	-
Probate Courts	1,233,036	-	181,534	-
Register Mesne Conveyance	1,894,668	-	-	-
Sheriff	46,699,383	-	1,281,644	-
Solicitor	3,856,638	-	1,198,391	-
Treasurer	1,390,089	-	-	-
APPOINTED OFFICIALS				
Elections and Voter Registration	1,044,634	-	-	-
Library	-	-	13,896,928	-
Master-In-Equity	408,249	-	-	-
Medical Examiner's Commission	311,500	-	-	-
Veterans Affairs	213,139	-	-	-
ADMINISTRATOR				
Administrator	757,990	-	-	-
Economic Development	492,631	-	291,687	-
Information Technology Services	8,483,032	-	22,500	3,200,000
CHIEF DEPUTY ADMINISTRATOR				
Chief Deputy Administrator	416,466	-	-	-
Building Services	1,261,538	-	-	-
Capital Projects Administration	1,179,228	-	-	22,380,000
Emergency Management Administration	582,415	-	2,330,616	-
Emergency Medical Services	11,474,292	-	66,853	-
Facilities Management	9,728,829	-	-	-
Magistrates' Courts	4,203,141	-	193,273	-
Planning	1,571,507	809,851	-	-
Public Works	11,602,166	-	305,000	-
Radio Communications	1,608,578	-	-	-
Solid Waste	-	33,712,095	-	-
Safety & Risk Management	2,278,570	4,222,279	-	-

Organization Units:	General Fund	Proprietary Funds	Special Revenue Funds	Capital Projects Fund
CHIEF FINANCIAL OFFICER				
Chief Financial Officer	\$ 368,696	\$ -	\$ -	\$ -
Assessor	2,658,068	-	-	-
Budget	470,518	-	-	-
Business License/User Fee	337,449	887,483	4,215,449	-
Controller	956,173	-	-	-
Delinquent Tax	1,041,332	-	-	-
Department of Alcohol and Other Drug Abuse Services	-	11,703,027	-	-
Grants Administration	693,555	-	6,283,497	-
Human Resources	1,304,709	17,716,000	-	-
Internal Services	354,889	11,328,757	-	-
Medically Indigent Assistance Program	1,201,484	-	-	-
Procurement Services	754,031	1,375,000	-	-
INTERFUND TRANSFERS OUT	<u>17,650,123</u>	<u>968,936</u>	<u>3,356,126</u>	<u>2,130,032</u>
TOTAL	<u>\$ 155,801,872</u>	<u>\$ 82,723,428</u>	<u>\$ 34,170,197</u>	<u>\$ 27,710,032</u>

SECTION 3: Unless covered by SECTION 14 of this ordinance, all of the foregoing appropriations are maximum and conditional, and are subject to reduction by action of County Council in the event that the County's revenues accruing to its General, Proprietary, Special Revenue, and Capital Projects Funds, as provided in SECTION 1 hereof, shall fail to be sufficient to pay the same, to the end that the cost of operation of the county government shall remain at all times within its income.

SECTION 4: The Charleston County Auditor is hereby authorized and directed to levy 41.0 mills (before adjustment for reassessment) in the year 2005 on all of the taxable property in the area located within Charleston County known as the Awendaw Consolidated Fire District to be deposited in the Awendaw Consolidated Fire District Special Revenue Fund. Proceeds of the levy upon all taxable property located within the Awendaw Consolidated Fire District shall be collected by the Charleston County Treasurer as provided by the law for the collection of County ad valorem taxes, the proceeds thereof to be placed in separate fund to be held and administered by the County Treasurer, including all monies collected, earned, donated, proceeds of the tax anticipation borrowing or otherwise accruing from the operation of the Awendaw Consolidated Fire District. Such funds shall be paid out from time to time by the County Treasurer in accordance with the provisions of this ordinance and other ordinances hereafter passed by the County Council of Charleston County.

SECTION 5: There is hereby appropriated \$1,729,824 from the funds referred to in SECTION 4 hereof and from such other funds as may be generated by the Awendaw Consolidated Fire District for the following respective corporate purposes of Charleston County for and during the period beginning July 1, 2005, and ending June 30, 2006. The foregoing appropriations are for the operation of a Special Revenue Fund and are subject to the expenditure limitations embodied in SECTION 14 of this ordinance.

SECTION 6: The Charleston County Auditor is hereby authorized and directed to levy 25.8 mills (before adjustment for reassessment) in the year 2005 on all of the taxable property in the area located within Charleston County known as the East Cooper Fire District to be deposited in the East Cooper Fire District Special Revenue Fund. Proceeds of the levy upon all taxable property in the area located within Charleston County known as the East Cooper Fire District shall be collected by the Charleston County Treasurer as provided by law for the collection of County ad valorem taxes, the proceeds thereof to be placed in a separate fund to be held and administered by the County Treasurer, including all monies collected, earned, donated, or otherwise accruing from the operation of the East Cooper Fire District. Such funds shall be paid out from time to time by the County Treasurer in accordance with the provisions of this ordinance and other ordinances hereafter passed by the County Council of Charleston County.

SECTION 7: There is hereby appropriated \$145,000 from the funds referred to in SECTION 6 hereof and from such other funds as may be generated by the East Cooper Fire District for the following corporate purpose of Charleston County for and during the period beginning July 1, 2005, and ending June 30, 2006. The foregoing appropriation is for the operation of a Special Revenue Fund and is subject to the expenditure limitations embodied in Section 14 of this ordinance.

SECTION 8: The Charleston County Auditor is hereby authorized and directed to levy 5.0 mills (before adjustment for reassessment) in the year 2005 on all of the taxable property in the area located within Charleston County known as the West St. Andrew's Fire District to be deposited in the West St. Andrew's Fire District Special Revenue Fund. Proceeds of the levy upon all taxable property in the area located within Charleston County known as the West St. Andrew's Fire District shall be collected by the Charleston County Treasurer as provided by law for the collection of County ad valorem taxes, the proceeds thereof to be placed in a separate fund to be held and administered by the County Treasurer, including all monies collected, earned, donated, or otherwise accruing from the operation of the West St. Andrew's Fire District. Such funds shall be paid out from time to time by the County Treasurer in accordance with the provisions of this ordinance and other ordinances hereafter passed by the County Council of Charleston County.

SECTION 9: There is hereby appropriated \$8,000 from the funds referred to in SECTION 8 hereof and from such other funds as may be generated by the West St. Andrew's Fire District the following amount of money for the following corporate purpose of Charleston County for and during the period beginning July 1, 2005, and ending June 30, 2006, The foregoing appropriation is for the operation of a Special Revenue Fund and is subject to the expenditure limitations embodied in SECTION 14 of this ordinance.

SECTION 10: The Charleston County Auditor is hereby authorized and directed to levy 2.6 mills (before adjustment for reassessment) in the year 2005 on all taxable property in Charleston County to be deposited in the Trident Technical College Special Revenue Fund. Proceeds of the levy upon all taxable property shall be collected by the Charleston County Treasurer as provided by law for the collection of County ad valorem taxes, the proceeds thereof to be placed in a separate fund to be held and administered by the County Treasurer. Such funds shall be paid out from time to time by the County Treasurer in accordance with the provisions of this ordinance and other ordinances hereafter passed by the County Council of Charleston County.

SECTION 11: There is hereby appropriated from the funds referred to in SECTION 10 hereof and from such other funds as may be generated by the Trident Technical College the following amount of money for the following corporate purpose of Charleston County for and during the period beginning July 1, 2005, and ending June 30, 2006, to wit:

Trident Technical CollegeTotal funds collected in SECTION 10

The foregoing appropriation is for the operation of a Special Revenue Fund and is subject to the expenditure limitations embodied in SECTION 14 of this ordinance.

Section 12.

Charleston County Council shall, in conjunction with the Charleston County Auditor, and in accordance with the laws and Constitution of the State of South Carolina, calculate and fix the final amount of the millage necessary to support the appropriations herein made, with the exception of those appropriations and portions thereof supported by revenues other than property taxes, and shall advise the Auditor and Treasurer of Charleston County who shall levy and collect said millage, respectively, as hereby directed by the County Council.

SECTION 13: The salaries or compensation shall be paid bi-weekly in accordance with the provisions of the Personnel Policies and Practices adopted by County Council. Under the above rules, the County Administrator has the sole authority to make pay adjustments. The County Administrator shall be notified and his permission obtained before any changes, reclassifications, or additions in personnel are made. Travel and expense allowances shall be paid only upon proper documentation as prescribed by the County Administrator and the rates adopted by the State of South Carolina shall apply for per diem and mileage reimbursement.

SECTION 14: Anticipated revenues accruing to all Proprietary and Special Revenue Funds are stated in this Budget Ordinance. Should actual funding sources for any such fund be less than projected, the Administrator shall reduce budgeted expenditures attributable to said fund. Should actual funding sources be greater than projected in this Ordinance, the Administrator may a) revise budgeted expenditures, b) direct the increase to be held for future years' expenditures, or c) direct receipts to be transferred to other funds.

SECTION 15: All monies properly encumbered as of June 30, 2005, shall be added to the applicable organizational unit's budget for fiscal year 2006. These encumbered monies may be expended only as set forth in their encumbrance except as authorized by the Administrator. Unencumbered appropriations shall remain in the respective funds as unrestricted reserves whose subsequent appropriation shall be determined by Ordinance.

SECTION 16: For the purpose of paying in cash for the foregoing and all other general ordinary county expenses for fiscal year 2006 as authorized by this ordinance or by any other appropriation ordinance hereafter passed in and for said fiscal year, the County Treasurer for the said County of Charleston is hereby authorized and directed to use such cash as may from time to time be on hand or in the process of collection, and to borrow from time to time as may be necessary on his official note or notes, or other evidence or evidences of indebtedness in anticipation of the collection of the taxes herein levied, provided that all loans made from private persons, firms, or corporations shall be made only after three days' notice by advertising once in some newspaper in the County of Charleston and on the best terms possible, a sum or sums not exceeding in the aggregate Twenty-Five Million Dollars (\$25,000,000), for the use of the County of Charleston and a sum not exceeding in the aggregate Two Hundred Thousand Dollars (\$200,000) for the use of the Awendaw Consolidated Fire District and the sum or sums so borrowed for the operation of the County of

Charleston shall constitute a valid and prior claim against the said taxes herein levied and against the County of Charleston and the sum or sums so borrowed for the operation of the Awendaw Consolidated Fire District shall constitute a valid and prior claim only against the said taxes herein levied for the use of the Awendaw Consolidated Fire District; provided further that if the net interest cost is less than eight (8) percent, the Chairman is authorized to award the loan to the bidder or bidders offering to purchase the notes at the lowest net interest cost to the County (calculated by computing the total dollar interest cost from the date of issuance to the date of maturity and deducting therefrom the amount of the premium offered if any, over and above the premium amount); and provided further that the said County Treasurer shall be authorized in his discretion to make any such loans from special fund or funds, including sinking funds, in his hands as County Treasurer, repayment of which shall be secured in the same manner as if made from private persons, firms, or corporations as aforesaid.

SECTION 17: Organization units are bound to the appropriated expenditures as defined in SECTION 2 by major expenditure category as delineated in the "Departmental (or Division) Summary" i.e., (1) personnel; (2) operating; and (3) capital for each organizational unit as contained in the Charleston County Approved Operating Budget.

For "State Agencies" and "Contributions" the organizational budgets are bound by subaccount.

The County Administrator, or his designated representative, is hereby authorized to effect transfers between major expenditure categories within an organizational unit. The County Administrator is authorized to transfer funds between organizational units for purposes of funding Internal Service Funds. Further, the County Administrator is authorized to transfer other funds between organizational units provided that these transfers are reported to County Council on a quarterly basis. The County Administrator is also authorized to further restrict budget transfers within major expenditure categories.

By resolution Council may affect transfers from Council's contingency to organizational units.

By amendment to this ordinance, Council may adjust appropriation transactions affecting fund totals, other than those authorized elsewhere within this ordinance.

SECTION 18: In order that Council may be assured that monies appropriated to the agencies funded in "Contributions," "County Council," and "Business License/User Fee" in SECTION 2 of this Ordinance are properly expended for a public purpose, the above agencies receiving monies shall supply to the County Administrator a statement of the particular purpose for which the money is intended to be spent together with a signed Agreement in a form to be approved by the County Attorney. The agency shall simultaneously supply to the County Administrator a detailed annual fiscal report.

SECTION 19:

(a) Monies received from governmental grants shall accrue only to Special Revenue, Capital Projects, and Proprietary Funds as set forth in this Budget Ordinance. Should grant funds be applied for or received after the beginning of the budget year and thereby not be stated in this Budget Ordinance, then, by passage of Council's resolution authorizing the grant application and expenditures, the necessary Special Revenue, Capital Projects, and Proprietary Funds shall be created to provide a mechanism for the expenditures of these monies.

(b) Funds derived from the sale of real property shall be placed in the Capital Proceeds Capital Projects Fund, and these funds shall be expended only for capital outlays or a one-time use of no more than \$3,000,000 for operating expenses after specific resolution of Council.

(c) Monies received from Accommodations Tax shall accrue only to the Special Revenue Fund as set forth in this Budget Ordinance. Payments to the General Fund and to Tourism Advertising and Promotion, shall be made quarterly as funds are received from the State in amounts equal to five (5) percent, and ninety-five (95) percent, respectively, of the amount received, after subtracting the first twenty-five thousand (\$25,000), which is exempt from any tourism-related expenditure requirements and is paid directly to the General Fund.

SECTION 20: A Rainy Day Fund is established to provide emergency funds for use in the event of a major calamity. This fund, when fully funded, will be maintained at no less than four percent of General Fund disbursements. Expenditures from this fund shall be authorized by amending this Budget Ordinance.

At June 30, 2006, if the total revenue for General Fund purposes generated by current and delinquent ad valorem taxes and Local Option Sales Tax revenue is greater than Ninety-Six Million Seven Hundred Fifty-Six Thousand Dollars (\$96,756,000), then the first Five Hundred Thousand Dollars (\$500,000) of excess shall be placed in Charleston County's Rainy Day Fund.

SECTION 21: Contracts necessary to expend monies appropriated in this budget when not specifically permitted by the Charleston County Procurement Code are hereby authorized and said contracts shall be approved by a Resolution of County Council. Awards of bids on capital items, when less than the amount specified in the Charleston County Approved Operating Budget, are hereby authorized and shall be purchased in accordance with the provisions of the Charleston County Procurement Code.

SECTION 22: The Charleston County Approved Operating Budget, with the detail and the provisos as so stated in the Charleston County Budget Book, hereby incorporated by reference as part of this Ordinance as fully as if set forth verbatim herein, is hereby adopted as the detailed Budget for Charleston County.

SECTION 23: The classification and grades of all positions shown in the Charleston County Approved Operating Budget are only provisional and are subject to audit by the Human Resources Department to determine the appropriate grade and classification. All salary changes shall take effect on the first day of the first full payroll of fiscal year 2006, July 8, 2005.

SECTION 24: If any provision of this ordinance or its applications to any circumstance is held by a court of competent jurisdiction to be invalid for any reason, this holding shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are declared by Council to be severable.

SECTION 25: This ordinance shall take effect on the 1st day of July 2005.

TO ESTABLISH AND MAKE APPROPRIATIONS FOR FISCAL YEAR 2005-06 FROM THE TRANSPORTATION SALES TAX SPECIAL REVENUE FUND FOR PROJECTS AND PURPOSES PERMITTED BY LAW; TO PROVIDE FOR BUDGET CONTROL OF SAID APPROPRIATIONS BY THE COUNTY COUNCIL AND THE COUNTY ADMINISTRATOR; AND OTHER MATTERS RELATED THERETO

WHEREAS, County Council, by Ordinance No. 1324, duly enacted on August 10, 2004 (the "Sales Tax Ordinance"), provided for the imposition of a ½ of one percent sales and use tax (the "Sales Tax") in Charleston County pursuant to the provisions of S.C. Code Section 4-37-10 et seq. (the "Act"), subject to the results of a referendum to be held on the imposition of the sales tax on November 2, 2004 (the "Referendum"); and

WHEREAS, the Referendum was approved by a majority of the qualified electors of the County, and

WHEREAS, pursuant to applicable law, rules and regulations, the sales tax will be collected starting May 1, 2005, and

WHEREAS, there is a need to provide funds for greenbelts, mass transit, administration and other transportation-related projects before the beginning of the next County fiscal year, and

WHEREAS, pursuant to the Sales Tax Ordinance, a budget for expenditures of sales and use tax revenues from this source must be approved by County Council,

NOW, THEREFORE, BE IT ORDAINED by the County Council of Charleston County:

County Council hereby adopts the above recitals as findings of fact.

SECTION 1: Revenues and income accruing to the County of Charleston during fiscal year 2006 from the proceeds of the Sales Tax shall be deposited into the Transportation Sales Tax Special Revenue Fund, and paid out from time to time by the County Treasurer in accordance with the provisions of this ordinance.

SECTION 2: There is hereby appropriated from the Transportation Sales Tax Special Revenue Fund the following amounts for the following respective corporate purposes of Charleston County for and during the period beginning July 1, 2005, and ending June 30, 2006, to wit:

<u>Organizational Unit:</u>	<u>Greenbelts</u>	<u>Other Transportation- Related Projects</u>	<u>Mass Transit</u>
CARTA	\$ 0	\$ 0	\$ 7,549,030
RTMA	0	0	200,000
Planning Department	431,092	0	0
Public Works Department	0	304,756	0
Chief Deputy Administrator	0	94,963	0
Transportation Projects	0	12,653,081	0
Debt Service	1,434,104	6,067,390	0
Contingency	4,025,804	2,404,810	0
TOTAL	\$ 5,891,000	\$ 21,525,000	\$ 7,749,030

SECTION 3: Unless covered by SECTION 5 or 6 of this ordinance, all of the foregoing appropriations are maximum and conditional, and are subject to reduction by action of County Council in the event that the County's revenues accruing to its Transportation Sales Tax Special Revenue Fund shall fail to be sufficient to pay the same, to the end that the cost of operation of the county government shall remain at all times within its income.

SECTION 4: For internal County organizational units, the salaries or compensation of positions funded in whole or in part through this budget shall be paid bi-weekly in accordance with the provisions of the Personnel Policies and Practices adopted by County Council. Under the above rules, the County Administrator has the sole authority to make pay adjustments. The County Administrator shall be notified and his permission obtained before any changes, reclassifications, or additions in personnel are made. Travel and expense allowances shall be paid only upon proper documentation as prescribed by the County Administrator and the rates adopted by the State of South Carolina shall apply for per diem and mileage reimbursement. Positions funded in whole or in part through this budget shall only be those in support of expenditures of funds authorized by the Act and the Sales Tax Ordinance. Positions not solely providing administrative support to projects and purposes under the Act and the Sales Tax Ordinance shall be funded in part from other sources.

SECTION 5: Anticipated revenues accruing to the Transportation Sales Tax Special Revenue Fund are stated in this Budget Ordinance. Should actual funding sources for said fund be less than projected, the Administrator shall reduce budgeted expenditures attributable to said fund. Should actual funding sources be greater than projected in this Ordinance, the Administrator may a) revise budgeted expenditures or b) direct the increase to be held for future years' expenditures. Any such actions shall be periodically reported to County Council.

SECTION 6: Internal County organizational units are bound to the appropriated expenditures as defined in SECTION 2 by major expenditure category of (1) personnel; (2) operating; and (3) capital for each organizational unit as contained in the detailed operating budget prepared in support of this ordinance by the County Administrator.

The County Administrator, or his designated representative, is hereby authorized to effect transfers between major expenditure categories within a County organizational unit. Further, the County Administrator is authorized to transfer other funds between County organizational units provided that these transfers are reported to County Council on a quarterly basis. The County Administrator is also authorized to further restrict budget transfers within major expenditure categories. By amendment to this ordinance, County Council may also adjust appropriations and make supplemental appropriations from the proceeds of the Sales Tax.

SECTION 7: Agencies outside the County which receive funds from the Transportation Sales Tax Special Revenue Fund shall enter into an intergovernmental agreement in a form approved by the County Administrator and County Attorney. Such agreements shall include, provisions set forth herein, as well as other provisions necessary or helpful in administering the distribution of funds hereunder pursuant to the Act, the Sales Tax Ordinance, and other applicable laws, rules, regulations and County policies. For such outside agencies, prior to the transfer of any amount in excess of Ten Thousand (\$10,000) Dollars up to Twenty-Five Thousand (\$25,000) between expenditure accounts, such agencies must receive approval from the Charleston County Administrator. Prior to the transfer of any amount in excess of Twenty-Five Thousand (\$25,000), agencies outside the County must receive approval from the Charleston County Council.

SECTION 8: In order that Council may be assured that monies appropriated to the outside agencies funded from the proceeds of the Sales Tax are properly expended for projects and purposes permissible under the Act and the Sales Tax Ordinance, such agencies receiving funds shall submit requests for funding in accordance with procedures and schedules established by the County Administrator. Such procedures and schedules shall require, *inter alia*, a statement of the particular purpose(s) for which the money is intended to be spent. Except as specifically authorized by County Council, any outside agency or organization receiving an appropriation of Sales Tax funds must provide to County Council an independent annual audit of such agency's or organization's financial records and transactions and such other and more frequent financial information as required by County Council, all in form satisfactory to County Council.

SECTION 9: Contracts necessary for County organizational units to expend monies appropriated in this budget when not specifically permitted by the Charleston County Procurement Code are hereby authorized and said contracts shall be approved by a resolution of County Council. Awards of bids are hereby authorized and shall be conducted in accordance with the provisions of the Charleston County Procurement Code.

SECTION 10: The Charleston County Administrator is hereby authorized to prepare and administer the detailed operating budget in support of and not inconsistent with the provisions of this ordinance as the detailed transportation sales tax budget for Charleston County.

SECTION 11: The classification and grades of all positions shown in the detailed budget are only provisional and are subject to audit by the Human Resources Department to recommend the appropriate grade and classification.

SECTION 12: If any provision of this ordinance or its applications to any circumstance is held by a court of competent jurisdiction to be invalid for any reason, this holding shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are declared by Council to be severable.

SECTION 13: All provisions of the Charleston County fiscal year 2005-06 operating budget which are complementary hereto and not inconsistent herewith are hereby incorporated by reference and shall govern expenditures from the Transportation Sales Tax Special Revenue Fund.

SECTION 14: This ordinance shall be effective upon approval following third reading.

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Charleston County

Accrual Basis of Accounting - Method of accounting where revenues are recorded when earned (regardless of when cash is received), and expenses are recorded when liabilities are incurred (regardless of when payment is made). This method is used for the County's Proprietary Funds.

Adopt - In the context of this budget book, the process by which Council approves the budget through public hearings and an ordinance.

Ad Valorem Tax - A property tax computed as a percentage of the property's assessed value.

Appraised Value - A property's appraised value is an approximation of fair market value as determined by the Assessor's Office (real property) or the Auditor's Office (motor vehicle and personal property).

Appropriation - An authorization by County Council to expend and obligate County funds for approved purposes.

Assessed Value - A property's assessed value is the taxable value of a property based on a percentage of appraised value. The percentage for owner-occupied residences is four percent; for commercial property is six percent; for commercial motor vehicle is 10.5 percent; and for personal motor vehicles is 7.5 percent in 2005 and 6.75 percent in 2006. (The personal motor vehicle tax will continue to decrease from 10.5 percent in 2001 to six percent in 2007.)

Available - In the context of this budget book, the total of the beginning balance, transfers in, and revenues available to support disbursements.

Beginning Fund Balance - Unexpended funds from the previous fiscal year. A use of beginning fund balance reflects the amount budgeted from unreserved fund balance to finance expenditures during the current fiscal year.

Bond - A written promise to pay a specified borrowed sum of money (principal) at a specified date or dates in the future, together with periodic interest at a specified rate. See also General Obligation Bond and Revenue Bond.

Bond Anticipation Note (BAN) - A financial instrument used to provide cash flow until bond proceeds are received. A BAN is usually payable within twelve months of issue.

Budget - A financial plan of operation which includes estimates of expenditures and revenues for a given period. It provides a basis for planning, controlling, and evaluating the County's activities.

Budget Transfer - A budgetary transaction which increases or decreases the adopted line item appropriations within a budget.

"C" Funds - State-shared revenue driven by a formula based upon the sale of gasoline in the county. Revenues are earmarked for the improvement of state and local roads.

Capital Expenditures (Expenses) - A major object of expenditure which covers purchases,

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such as vehicles and equipment, with a per unit cost of more than \$5,000 and a useful life of more than one year.

Capital Project - A major improvement or acquisition of equipment or property.

Capital Projects Funds - Funds established to account for the acquisition of fixed assets or construction of major capital projects not financed by Enterprise or Internal Service funds.

Certificate of Participation (COP) - A contractual arrangement that permits a government to acquire a capital asset by yearly lease payments appropriated in the government's annual budget. Failure to appropriate money for payment of the lease in any year terminates the contract.

Community Development Block Grants (CDBG) - These grants originate with the U.S. Department of Housing and Urban Development and are passed through the State to the County. These grants focus on improving housing and neighborhoods of lower-income individuals and communities.

Contingency - An appropriation of funds held in reserve to cover unbudgeted events that occur during the fiscal year, such as state or federal mandates, shortfalls in revenues, and unanticipated expenditures.

Cost of Living Adjustment (COLA) - A pay increase which adjusts the salary schedule for most employee classes based upon increases in the Consumer Price Index.

Debt Service Fund - Fund established to account for the payment of general long-term debt not financed by Enterprise Funds.

Department (Dept.) - The primary organizational unit within the County. Each department performs a specific function.

Department of Alcohol and Drug Abuse Services (DAODAS) - One of the County's departments and an Enterprise Fund operating under the name "Charleston Center."

Depreciation - The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary type funds, such as Enterprise and Internal Service Funds.

Designated - The portions of fund balance established by County ordinance for specific purposes (i.e., Rainy Day or equipment reserve).

Disbursements - In the context of this budget book, the total of expenses/expenditures and transfers out.

Division - A subdivision of a department, a division is a unit or organization in the County with a more specific set of work responsibilities.

E-Government - A means of conducting government transactions electronically.

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Efficiency Measures - Performance measures that quantify the relationship between input and output measures.

Emergency 911 (E911) - This division is funded with fees charged to countywide telephone subscribers for the availability of the Emergency 911 system. It is one of the County's Enterprise Funds.

Encumbrances - Commitments made to vendors which involve goods that have not been received or services that have not been completed at year end. Encumbrances are a reservation of fund balance since they are legally obligated.

Ending Fund Balance - Unexpended funds at the end of the fiscal year. The ending fund balance increases when sources exceed disbursements or decreases when disbursements exceed sources.

Enterprise Funds - Funds established to account for those operations that are financed and operated in a manner similar to private business or where the County has decided that the determination of revenues earned, costs incurred, and/or net income is necessary for management accountability.

Expenditures - Reductions in financial resources or an increase in claims (liabilities) at the end of the period that will be paid using current financial resources. The General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds recognize expenditures rather than expenses because these funds utilize the modified accrual basis of accounting.

Expenses - Outflows or other using up of assets or incurring of liabilities during a period resulting from carrying out the County's ongoing operations. The Enterprise Funds and Internal Service Funds recognize expenses because these funds utilize the accrual basis of accounting.

Fiscal Year (FY) - The twelve-month period to which the annual budget applies. The County's fiscal year begins July 1 and ends June 30. The year is represented by the date on which it ends (e.g., July 1, 2005 to June 30, 2006 will be fiscal year 2006).

Fringe Benefits - Terminology for benefits paid or matched by the County on behalf of the employees. These benefits include mandatory payroll taxes (FICA, Unemployment, and Worker's Compensation), South Carolina Retirement System contributions, and contributions for health, dental, and life insurance.

Full-time Equivalent (FTE) - A value expressing a percentage of time and of funds related to a permanent position authorized by County Council through annual appropriations. For example: 1.00 FTE would represent a position that works the department's declared full-time work schedule; 0.50 FTE would represent a position that works half of the department's full-time work schedule.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual

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provisions. The County maintains the minimum number of funds consistent with legal and managerial requirements.

Fund Balance - Reflects the cumulative total over time of revenues in excess of expenses in any established fund.

General Fund - The primary operating fund of the County government. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

General Obligation Bond (GOB) - A written promise to repay a stated sum of money (principal) at a specified date or dates in the future, together with periodic interest at a specified rate. This type of bond is backed by the full faith and credit of the County.

Generally Accepted Accounting Principles (GAAP) - The common set of authoritative standards and procedures adopted by the accounting profession. GAAP requires the use of accrual accounting, where revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Goals - Goals are statements of outcomes for departments or divisions that directly link to the County's strategic goals.

Governmental Accounting Standards Board (GASB) - Established to set standards of financial accounting and reporting for state and local governmental entities.

Government Finance Officers' Association (GFOA) - The professional association for public finance professionals. The GFOA develops the criteria for professional management of governmental financial resources.

Governmental Funds - The governmental funds account for general governmental activities. The governmental funds include the General Fund, the Debt Service Fund, the Special Revenue Funds and the Capital Projects Funds.

Grants - Projects subsidized either partially or wholly through the Federal government, State government or other outside funding source with specific guidelines and reporting requirements.

Homestead Exemption - The first \$50,000 of the value of an owner-occupied residence is tax exempt for all legal residents of South Carolina that have resided in the state for at least one year on or before December 31 of the year prior to exemption and are 65 years old, disabled, blind or have an eligible spouse.

Infrastructure - Basic public investments such as streets, storm drainage, water and sewer lines, streetlights, and sidewalks.

Interfund Transfer - A financial transaction in which money is moved from one fund (transfer out) to another (transfer in). This results in the recording of a source and a disbursement.

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Intergovernmental - Existing or occurring between two or more governments or levels of government.

Internal Service Funds - Funds established to account for operations that provide services to other departments or agencies within the County or to other governments on a cost reimbursement basis.

Invested in Capital Assets - The portion of fund balance in Proprietary Funds that accumulates capital expenses less the related depreciation.

Line Item - A specific expenditure category such as office supplies within a departmental budget. Line items are further grouped into major objects of expenditure (i.e., personnel, operating, or capital).

Local Option Sales Tax (LOST) - An additional one percent sales tax levied in Charleston County on top of the state's five percent sales tax. By state law, approximately three-fourths of the receipts must be used to reduce property taxes through property tax credits.

Mandate – A requirement by a higher level of government, i.e. the state or federal government, to provide a service or to perform a function.

Mill - One one-thousandth of a dollar of assessed property value.

Millage Rate – The number of mills necessary to generate a specific amount of ad valorem taxes.

Modified Accrual Basis of Accounting - Basis of accounting that recognizes revenues when they are available and measurable, and that records expenditures when the related fund liability is incurred.

Objectives - Objectives are measurable targets that describe the end results that a service or program is expected to accomplish in a given time period.

Operating Expenditures (Expenses) - A major object of expenditure other than personnel and capital costs. For example, expenditures necessary to maintain facilities, collect revenues, provide services and otherwise carry out the department's goals.

Ordinance (Budget) - Legal document adopted annually by County Council, which appropriates funding for the operating budgets and which establishes the millage rates for these operating budgets.

Outcome Measures - Performance measures that measure the extent to which a service has achieved its goals or objectives, and, as defined, met the needs of its clientele or met commonly accepted professional standards.

Output Measures - Performance measures that measure the number of units produced, services provided, or people served by an agency or its programs.

Performance Measures - Performance measures are quantitative or qualitative indicators of

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the extent to which objectives are being achieved. Four types of performance measures are input measures, output measures, efficiency measures, and outcome measures.

Personnel Expenditures (Expenses) - A major object of expenditure which includes salaries, overtime payments made to County employees, and fringe benefit costs.

Proprietary Funds - The proprietary funds account for activities that operate as a business. The proprietary funds include the Enterprise Funds and the Internal Service Funds.

"Rainy Day Fund" - This fund is a designation of General Fund fund balance set aside per County Ordinance. This fund is intended to provide emergency funds in the event of a calamity and to be maintained at no less than four percent of the current General Fund budget.

Reimbursement - Repayment of actual expenditures/expenses by another department or entity.

Reservations - The portions of fund balance set aside for specific purposes according to generally accepted accounting principles. These monies are obligated by sources outside the County.

Revenues - Amount received from taxes, fees, permits, licenses, fines, interest, and other governmental entities during the fiscal year.

Revenue Bond - A written promise to pay a specified sum of money (principal) at a specified date or dates in the future, together with periodic interest at a specified rate. This type of bond is backed by the revenue earned from a specific project or source.

Sources - In the context of this budget book, the total of revenues and transfers in.

Special Revenue Funds - Funds established to account for revenue sources that are legally restricted to expenditure for specific purposes (not including expendable trusts or major capital projects).

Tax Anticipation Note (TAN) - A financial instrument used to provide cash flow until current property taxes are received.

Transfer In/Transfer Out - See interfund transfer.

Uses - In the context of this budget book, the total of expenditures/expenses, transfers out, and the increase in ending fund balance.

Acronyms

Charleston County

BCDCOG - Berkeley, Charleston, Dorchester Council of Government
BRAC - Base Realignment and Closure Commission
CAMA - Computer Assisted Mass Appraisal System
CAFR - Comprehensive Annual Financial Report
CARTA - Charleston Area Regional Transportation Authority
CDBG - Community Development Block Grants
COLA - Cost of Living Adjustment
COP - Certificate of Participation
CRS - Community Rating System
DAODAS - Department of Alcohol and Other Drug Abuse Services
DDC - Defensive Driving Class
DHEC - Department of Health and Environmental Control
DSS - Department of Social Services
DUI - Driving Under the Influence (of Alcohol or Drugs)
DUS - Driving Under Suspension
E911 - Emergency 911 Division
EMS - Emergency Medical Services Department
EOC - Emergency Operations Center
EPCRA - Emergency Planning and Community Right-to-Know Act
ETA - Employment Training Administration
FEMA - Federal Emergency Management Administration
FTE - Full-Time Equivalent
FY - Fiscal Year
GASB - Governmental Accounting Standards Board
GFOA - Government Finance Officers Association
GIS - Geographic Information System Administration
GOB - General Obligation Bond
Haz Mat - Hazardous Materials Enforcement Division
HMEP - Hazardous Materials Emergency Preparedness
HUD - The U.S. Department of Housing and Urban Development
IAQ - Indoor Air Quality
IFAS - Integrated Fund Accounting System
ISO - Insurance Services Office
LLEBG - Local Law Enforcement Block Grant
LMI - Low to Moderate Income
LOST - Local Option Sales Tax
MIAP - Medically Indigent Assistance Program
MRF - Materials Recovery Facility
MUSC - Medical University of South Carolina
NIDA - National Institute on Drug Abuse
NFPA - National Fire Protection Association
PAIRS - Partners in Achieving Independence through Self-Sufficiency
PTI - Pretrial Intervention
RMC - Register Mesne Conveyance
RTMA - Rural Transportation Management Authority
SPCA - Society for the Prevention of Cruelty to Animals
TOSCC - Trident One Stop Career Center
WIA - Welfare Investment Act
WIP - Work In Progress
WtW - Welfare to Work

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Charleston County

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