

<p>Hakim Bayoud Director</p> <p>Lonnie Hamilton, III Public Services Building 4045 Bridge View Drive, Room A311 North Charleston, SC 29405-7464</p>	 <p>BUILDING INSPECTION SERVICES</p>	<p>Administration 843.202.6940 Fax: 843.202.6954</p> <p>Inspections and Contractor Licensing 843.202.6930 Fax: 843.202.6936</p>
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Permit Number _____
Address _____

ITEMS REQUIRED TO DETERMINE SUBSTANTIAL DAMAGE/SUBSTANTIAL IMPROVEMENT

Applicant must submit the following:

1. Complete the attached application
2. Detailed Cost of Reconstruction Estimate and Affidavit, signed by a General Contractor and a copy of his/her License Certificate
3. FEMA Elevation Certificate
4. Photos before and after the storm (if applicable and available)
5. Floor plan drawing (if available)
6. Owner's affidavit signed, dated, and certified
7. Contractor's affidavit signed, dated, and certified

Permit Number _____
Address _____

Application for Substantial Damage/Substantial Improvement Review

Tax Map/Parcel Number: _____

Subdivision Name: _____ Lot Number: _____

Property Address: _____

City and Zip Code: _____

Owner's Name: _____

Owner's Mailing Address: _____

Owner's Phone Number: _____

Co-Owner's Name: _____

Co-Owner's Mailing Address: _____

Co-Owner's Phone Number: _____

FIRM Panel #: _____ Flood Zone: _____ BFE: _____

Pre-Storm Elevation: _____ MSL NGVD NAVD

I am attaching an appraisal report of my property dated _____ Initials _____

I am not submitting an appraisal report of my property and I accept the community's estimated Market Value
Initials _____

I also accept the attached estimated cost of construction as a fair cost of the repair/improvement for my home
Initials _____

Signature of Owner

Date

Signature of Co-Owner

Date

Items to be included

- All structural elements, including:
 - Spread or continuous foundation footings and pilings
 - Monolithic or other types of concrete slabs
 - Bearing walls, tie beams and trusses
 - Floors and ceilings
 - Attached decks and porches
 - Interior partition walls
 - Exterior wall finishes (brick, stucco, siding) including painting and moldings
 - Windows and doors
 - Reshingling or retiling a roof
 - Hardware
- All interior finishing elements, including:
 - Tiling, linoleum, stone, or carpet over subflooring
 - Bathroom tiling and fixtures
 - Wall finishes (drywall, painting, stucco, plaster, paneling, marble, etc.)
 - Kitchen, utility and bathroom cabinets
 - Built-in bookcases, cabinets, and furniture
 - Hardware
- All utility and service equipment, including:
 - HVAC equipment
 - Plumbing and electrical services
 - Light fixtures and ceiling fans
 - Security systems
 - Built-in kitchen appliances
 - Central vacuum systems
 - Water filtration, conditioning, or recirculation systems
- Cost to demolish storm-damaged building components
- --- Labor and other costs associated with moving or altering undamaged building components to accommodate improvements or additions
- --- Overhead and profits

Items to be excluded

- Plans and specifications
- Survey costs
- Permit fees
- Post-storm debris removal and clean up
- Outside improvements, including:
 - Landscaping
 - Sidewalks
 - Fences
 - Yard lights
 - Swimming pools
 - Screened pool enclosures
- Detached structures (including garages, sheds and gazebos)
- Landscape irrigation systems

Permit Number _____

Address _____

ESTIMATED COST OF RECONSTRUCTION/IMPROVEMENT

ITEMS	COSTS		TOTAL COST
	LABOR	MATERIALS	
Concrete, form, etc.			
Carpentry Material (rough)			
Carpentry Labor (rough)			
Roofing			
Insulation and Weather Strip			
Exterior Finish (stucco)			
Doors, Windows, and Shutters			
Lumber, finish			
Carpentry Labor, finish			
Hardware, finish			
Hardware, rough			
Cabinets, built-in			
Floor Covering (tile, rug)			
Plumbing			
Shower/Tub/Toilet			
Electrical			
Light Fixtures			
Appliances, built-in			
HVAC			
Paint			
Overhead and Profit (REQUIRED FIELD)			
TOTAL			

Contractor Name: _____ License Number: _____

Address: _____ Phone Number: _____

Signature: _____ Date: _____

Permit Number _____

Address _____

Contractor
Substantial Damage/Substantial Improvement
AFFIDAVIT

Permit Number _____

Contractor Name _____ Phone Number _____

Address _____ License Number _____

Property Address _____

I hereby attest to the fact that I, or an employee of my company, personally inspected the above-mentioned property and produced the attached list of itemized repairs, additions, rehabilitations, reconstructions and/or remodeling list, which are hereby submitted for Substantial Damage/Substantial Improvement Review.

These damages are all the damages sustained by this structure and that all other additions and improvements, or repairs proposed on the subject property are included in this estimate.

These improvements are all of the improvements that will be done to the existing structure and that all other additions, improvements, or repairs on the subject property are included in this estimate.

Thee attached ESTIMATED COST OF RECONSTRUCTION/IMPROVEMENT cost detailed breakdown includes all subcontract(s) work and work being performed under a separate permit(s) such as (HVAC or plumbing) by me and any subcontractors.

I understand that I am subject to enforcement actions and/or fines if inspection of the property reveals that I have made repairs NOT INCLUDED ON THE ATTACHED ESTIMATED COST OF RECONSTRUCTION/IMPROVEMENT DETAIL FOR THIS STRUCTURE, or that I have included non-conforming or illegal structures/additions, to the existing structure without having presented any plans for such additions. I understand that any permit issued by this jurisdiction pursuant to this affidavit does not authorize the reconstruction, repair, or maintenance of any illegal additions, fences, sheds, or non-conforming uses of structures on the subject property.

Total Labor and Materials: \$ _____

Overhead and Profit: \$ _____

Total Cost: \$ _____

Signature of Contractor

State of South Carolina, County of Charleston

Before me this day personally appeared _____ and _____ personally appeared before me, each of whom, being by me duly sworn deposes, stated that he has signed, read, and understands and agrees to comply with all the aforementioned conditions of this affidavit.

Signature of Notary

Permit Number _____

Address _____

Owner
Substantial Damage/Substantial Improvement
REPAIR/RECONSTRUCTION AFFIDAVIT

Permit Number: _____

Contractor Name: _____ License Number: _____

Owner Name: _____

Address: _____ Phone Number: _____

I hereby attest to the fact that the repairs/reconstruction and/or remodeling is submitted for Substantial Damage Review by my contractor are all the damages sustained by this structure and that all other additions and improvements, or repairs proposed on the subject property are included in this estimate. No other contractor has made any repairs, reconstruction, additions, or remodeling not included in the attached list.

I hereby attest to the fact that the repairs, additions, rehabilitations, reconstructions and/or remodeling list submitted for Substantial Improvement Review by my contractor are all of the improvements that will be done to my existing structure and that all other additions, improvements, or repairs on the subject property are included in this estimate. No other contractor has made any repairs, reconstruction, additions, or remodeling not included in the attached list.

I understand that I am subject to enforcement actions and/or fines if inspection of the property reveals that I have made repairs NOT INCLUDED ON THE ATTACHED LIST OF REPAIRS TO MY HOME or that I have included non-conforming or illegal structures/additions, to the existing structure without having presented any plans for such additions. I understand that any permit issued by this jurisdiction pursuant to this affidavit does not authorize the reconstruction, repair, or maintenance of any illegal additions, fences, sheds, or non-conforming uses of structures on the subject property.

Signature of Owner

Signature of Co-Owner

State of South Carolina, County of Charleston

Before me this day personally appeared _____ and _____ personally appeared before me, each of whom, being by me duly sworn deposes, stated that he has signed, read, and understands and agrees to comply with all the aforementioned conditions of this affidavit.

Signature of Notary