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COMMUNITY DEVELOPMENT DEPARTMENT

ADDENDUM NO. 1

TO: ALL APPLICANTS
FROM: LoElla Smalls
DATE: DECEMBER 18, 2023
SUBJECT: CHARLESTON COUNTY URBAN ENTITLEMENT
2024-2025 RFA URBAN ENTITLEMENT FUNDING

DUE DATE/TIME: Thursday, January 5, 2024 at Noon (12 p.m.)

This Addendum No. 1 modifies the Request for Applications only in the manner and to the extent as provided herein.

ITEM ONE: QUESTIONS AND ANSWERS

Please see the attached.

Applicant(s) shall acknowledge receipt of Addendum No. 1 in the space provided below and return it with the Applications. Failure to do so may subject submittal to rejection.

Authorized Signature

Applicant

Date

ITEM ONE: QUESTIONS AND ANSWERS

- 1. I am working with a client who is developing 20 affordable homeownership units in North Charleston. Construction is expected to be complete by the end of Q2. Would that timing make it more appropriate for the project to apply for DPA through CDBG, or construction costs through the HOME program? I wasn't sure how the construction timeline would impact eligibility for HOME funding.**

Please go back and look at the funding priorities in the RFA instructions starting on page 18. [Request for Applications \(RFA\) \(charlestoncounty.org\)](#)

- 2. Finally, given the program scoring for DPA (5) for CDBG, versus 15 points for new construction via HOME, it seems like construction would be a more competitive application?**

Please refer to the Consolidated Plan for eligible activities starting on page 18 titled, "2021-2025 Consolidated Annual Goals and Scoring".

- 3. On the CDBG grant application, under the section for uploading documents, it has "Mapped Project Location (include census tract/block, street addresses to be affected" as a required document. For public services, we aren't building on a specific site and our services are countrywide. Historically, this wasn't a required document so I'm not sure what I should upload for this section.**

For this section you can upload a document that says "countywide" to allow your application to proceed if that section does not apply to your project.

- 4. I am trying to locate the complete RFP on the County website for the HUD Urban Entitlement Grants being offered until Jan. 15, 2024. Would you please send me the link to the application information? I understand that the last application information session was held this morning at 11:00 am. Is there a recording for interested parties?**

The RFA information and application can be found here: [Request for Applications \(RFA\) \(charlestoncounty.org\)](#). Unfortunately, there is no recording of the application workshop.

- 5. For some reason I am unable to find the forms we need to print out and sign for the community development block grant. Do you mind sending them to me, or pointing me in the right direction?**

The RFA information, application, and forms can be found here: [Request for Applications \(RFA\) \(charlestoncounty.org\)](#).

- 6. What is the difference between letters of support uploaded into section C.2. and the letters of support uploaded in section E.14 of CBDG specific portion of the application? Appears to be requesting duplication information so should letters be uploaded twice?**

Yes, it is a duplication. Please upload your letters of support in section C.2.

- 7. What is the addendum file? Will this be made available for download later?**

It is a supplement to the RFA and will be available on December 18, 2023. A review and signature is required. Failure to do so may subject submittal to rejection.

- 8. For the Mapped Project location (include census tract/block)--do we include a copy of the census block map of the entire Charleston County and a separate google map of the street address? If not then can you please provide information or a website where this information can be gathered.**

We would like a map of the projected service areas outside of the City of Charleston. Please refer to [Census.gov](https://www.census.gov).

- 9. To get the application certification form completed do we just email that to the individual who we have been in correspondence with about this application? Do we need to provide any additional information?**

This needs to be signed by the authorized party of your organization and upload it to your application.

- 10. It appears that there are two places for us to upload the Board Certification. One is under CDBG listed as a required doc as "Signature Page/Certification Form" and the other is its own separate page entitled "H. Board Approval". Can you please confirm these are the same document that just needs to be uploaded twice?**

The forms are not a duplication and should be uploaded separately. The Signature Page/Certification Form must be downloaded and signed by an authorized signatory of the organization. The board approval is a letter generated on organizational letterhead and signed by an appointed board official.