

March 27, 2018
Charleston, SC

A meeting of Charleston County Council's Finance Committee was held on March 27, 2018, in the Beverly T. Craven Council Chambers, Second Floor of the Lonnie Hamilton, III Public Services Building, located at 4045 Bridge View Drive, North Charleston, South Carolina.

The following committee members were present: A. Victor Rawl, Chairman, who presided, Anna B. Johnson, Henry Darby, Brantley Moody, Teddie Pryor, Joe Qualey, Herb Sass, Dickie Schweers, and J. Elliott Summey.

County Administrator Jennifer Miller and County Attorney Joe Dawson were also present.

Mr. Summey moved approval of the Finance Committee Minutes of February 22 and March 12, 2018, seconded by Mr. Pryor, and carried.

The Chairman stated the next item on the agenda was resolutions for adoption. Mr. Pryor moved approval of the proposed resolutions, seconded by Mr. Moody, and carried.

The resolutions being forwarded to County Council for adoption are as follows:

**A RESOLUTION
OF CHARLESTON COUNTY COUNCIL**
Honoring the Memory of William "Brian" Moody

WHEREAS, William "Brian" Moody was born in Charleston, SC on December 25, 1963 to William Arthur Moody, Jr. and Audrey Blackmon Moody; **and**,
WHEREAS, Brian Moody was the husband of Maribeth Fordyce Moody and devoted father to William Brian Moody, Jr. and Benjamin Arthur Moody; **and**,
WHEREAS, Brian Moody was known for his integrity, candor, pragmatism, quick wit, infectious smile, and enjoyed tailgating at Clemson Football games and spending time with his sons, family, and friends; **and**,
WHEREAS, Brian Moody graduated from Middleton High School in 1982 and went on to earn his degree in Administrative Management from Clemson University in 1986; **and**,
WHEREAS, Brian Moody was a member of the SC Association of CPA's, American Institute of CPA's, a registered representative with Oppenheimer and Company, Inc. and was the owner and managing partner of Moody & O'Neal CPA's and Advisors; **and**,
WHEREAS, Brian Moody was a member of John Wesley United Methodist Church where he served as Treasurer, Chairman of The Capital Campaign, taught high school youth Sunday School, and played on the softball and basketball teams; **and**,
WHEREAS, Brian Moody was elected by the voters of Charleston County to serve on the Charleston County School Board of Trustees for three terms from 1996-2008 and he served as Chairman from 1999-2000; **and**,
WHEREAS, Brian Moody served on various boards and committees, including Charleston Metro Chamber of Commerce Board of Directors, Trident United Way's Alexis de Tocqueville Society, SC Tax Realignment Committee, Governor's Committee for School Bus Privatization, Volunteer Center Board of Directors, Operation Sight Board of Directors, Youth Services of Charleston, and the Mayor's Children's Cabinet; **and**,

Resolution
in Memory
of Brian
Moody

WHEREAS, Brian Moody succumbed to brain cancer glioblastoma, at the untimely age of 52, on March 27, 2016, following 17 1/2 months of treatment through Roper St. Francis Hospital; **and**,

WHEREAS, Brian Moody always had a wonderful sense of timing; he was born on Christmas Day and died on Easter Sunday; **and**,

WHEREAS, the William Brian Moody Foundation was created in his memory to continue his legacy of service and to acknowledge the exceptional care received at Roper St. Francis hospital by raising money to support The William Brian Moody '86 Memorial Scholarship at Clemson University and The Roper St. Francis Foundation Patient Assistance Fund.

NOW, THEREFORE, BE IT RESOLVED THAT CHARLESTON COUNTY COUNCIL does hereby honor the memory of William Brian Moody, a citizen whose leadership in this community is sorely missed, but whose legacy will continue through the work of the William Brian Moody Foundation.

CHARLESTON COUNTY COUNCIL
A. Victor Rawl, Chairman
March 27, 2018

**A RESOLUTION
OF CHARLESTON COUNTY COUNCIL**

WHEREAS, Project L.O.V.E. (Lifting Our Voice for Excellence) is a unique organization working within the community to initiate and sustain programs and events designed to strengthen family bonds; **and**,

WHEREAS, Project L.O.V.E. is comprised of a well-organized group of volunteers who provide a wholesome and trusting environment for families, as well as individuals, who live in desolate areas, to support their emotional, social, and spiritual well-being; **and**,

WHEREAS, Project L.O.V.E. strives to generate and increase the number of family-oriented experiences, to foster the re-strengthening of parent/child relationships, and to assist in building a better community for "at-risk" youth and the homeless community; **and**,

WHEREAS, Project L.O.V.E. publicly recognizes and promotes the importance of family unity, and its life-sustaining properties with an annual celebration, **GOSPEL FEST**, which acknowledges the accomplishments and the resurrection experiences of families within the community.

NOW, THEREFORE BE IT RESOLVED THAT CHARLESTON COUNTY COUNCIL does hereby recognize Easter Sunday, April 1, 2018 as:

GOSPEL FEST DAY

and encourages the citizens of Charleston County to be supportive of Project L.O.V.E. and their mission to develop and nurture family unity and bring hope to the homeless population.

Gospel Fest
Day

CHARLESTON COUNTY COUNCIL
A. Victor Rawl, Chairman
March 27, 2018

A RESOLUTION
OF CHARLESTON COUNTY COUNCIL

Honoring Edward Condon for service to the disabled citizens of Charleston County

**Resolution
Honoring
Edward
Condon**

WHEREAS, from time to time Charleston County Council has the privilege of recognizing individuals in this community who exemplify commitment, determination, dedication, and excellence; **and**,

WHEREAS, Edward Condon has contributed to the care and advocacy of people with disabilities who reside in the greater Charleston community; **and**,

WHEREAS, Edward Condon has volunteered countless hours to find support for the underfunded care programs for people with disabilities; **and**,

WHEREAS, Edward Condon has encouraged people without disabilities to embrace their fellow community members with disabilities; **and**,

WHEREAS, Edward Condon has demonstrated engaging leadership with numerous and varied community enriching efforts; **and**,

WHEREAS, Edward Condon poured his energies into creating a viable Able Life Foundation of Charleston County to generate individual, corporate, and grant support for the Foundation; **and**,

WHEREAS, Edward Condon served faithfully as Vice Chairperson on the Board of the Able Life Foundation of Charleston County, Inc. for over 15 years; **and**,

WHEREAS, Edward Condon has successfully led the Annual Avondale 5K Walk/Run for the past seven years, which benefits the Charles Webb Center for Children with Disabilities to pay for classroom equipment, supplies, food, and other necessities and without this support would be unable to continue its service.

NOW, THEREFORE BE IT RESOLVED THAT CHARLESTON COUNTY COUNCIL does hereby honor **Edward Condon** for his countless hours encouraging, supporting, and advocating for the disabled citizens in Charleston County.

CHARLESTON COUNTY COUNCIL
A. Victor Rawl, Chairman
March 27, 2018

A RESOLUTION
OF CHARLESTON COUNTY COUNCIL

WHEREAS, HUD-funded grant recipients are obligated under various laws and regulations not to discriminate in housing or services directly or indirectly on the basis of race, color, religion, sex, national origin, age, familial status or disability, and provide

**Fair
Housing
Month
Resolution**

equal access without regard to actual or perceived sexual orientation, gender identity or marital status; and

WHEREAS, fair housing and fair housing choice is generally defined as the ability of people with similar incomes to have similar access to housing; and

WHEREAS, fair housing is an issue of affordable housing in our cities and rural areas and continues to be a problem for many families of all races and the young and the elderly; and

WHEREAS, Charleston County reaffirms its policy to ensure equal opportunity for all persons without regard to race, color, religion, gender, sexual orientation, national origin, marital status, age or disability.

NOW, THEREFORE, BE IT RESOLVED, that Charleston County Council, does hereby proclaim April 2018 as

Fair Housing Month

in Charleston County, and urges all citizens of Charleston County to join in this effort to reaffirm fair housing opportunities for all people and to practice the letter and spirit of the Fair Housing Law.

**CHARLESTON COUNTY COUNCIL
A. Victor Rawl, Chairman
March 27, 2018**

**A RESOLUTION
OF CHARLESTON COUNTY COUNCIL**

**Community
Development
Week
Resolution**

WHEREAS, the Community Development Block Grant (CDBG) Program has operated since 1975 to provide local governments with the resources required to meet the needs of persons of low and moderate income, and CDBG funds are used by thousands of neighborhood-based non-profit organizations throughout the nation to address pressing neighborhood and human service needs; and

WHEREAS, the Community Development Block Grant Program has had a significant impact on our local economies through job creation, physical redevelopment and improved local tax bases; and;

WHEREAS, Charleston County and other local governments have clearly demonstrated the capacity to administer and customize the CDBG Program to identify and resolve pressing local problems, such as affordable housing, neighborhood and public service needs, job creation and retention and physical redevelopment.

NOW, THEREFORE, BE IT RESOLVED, that Charleston County Council, does hereby proclaim the week of April 2-6, 2018 as

Community Development Week

in Charleston County, and urges all citizens to join in recognizing the Community Development Program of Charleston County and its importance to our community.

CHARLESTON COUNTY COUNCIL
A. Victor Rawl, Chairman
March 27, 2018

The Chairman stated that the next item on the agenda was the Consent Agenda. Mr. Pryor moved approval of the Consent Agenda, seconded by Mr. Summey, and carried.

Consent Agenda items are as follows:

**FY 19 SC
Dept. of
Public Safety
Highway
Safety Grant
(Sheriff)**

County Administrator Jennifer Miller and Charleston County Sheriff J. Al Cannon, Jr., provided a report regarding a grant opportunity offered through the SC Department of Public Safety's Office of Highway Safety grant program. It was stated that the Sheriff's Office is requesting permission to apply for and accept, if awarded, funding from the SC Department of Public Safety's (SCDPS) Office of Highway Safety (OHS) grant to increase enforcement of traffic safety services to combat traffic collisions in Charleston County.

The OHS grant program is a three-year project. This request to apply for and accept, if awarded, funding is for the second year of funding. It was shown that the purpose of these funds is to support a designated traffic safety team within the Sheriff's Office. The funds will cover two (2) grant-funded FTEs, supplies, equipment, specialized training, and in-state enforcement mileage costs for a total amount of \$178,102. There is no match requirement under this grant. The grant period is October 1, 2018 through September 30, 2019.

The Sheriff and County Administrator recommended that Council allow the Sheriff's Office to apply for and accept, if awarded, funding for the first year FY '19 Highway Safety Grant Program for \$178,102 to support a designated traffic safety team with the understanding that:

- Funds will cover two (2) grant funded FTEs, supplies, equipment, specialized training, and in-state enforcement mileage costs.
- The grant period is October 1, 2018 through September 30, 2019.
- There is no match requirement under this grant.
- At the conclusion of the grant period, the County is under no obligation to retain these positions after the grant period has expired.

**TST Folly
Road at
Grimball
Road Traffic
Signal Mast
Arm
Installation**

County Administrator Jennifer Miller and Procurement Director Barrett Tolbert provided a report regarding the need to award a contract for the TST Folly Road at Grimball Road Traffic Signal Mast Arm Installation Project, which will consist of installation of mast traffic signal arms at the intersection of Folly Road (SC-171) and South Grimball Road (S-10-388). The project shall be constructed utilizing the items listed on the bid form.

It was shown that sealed bids were received in accordance with the terms and conditions of Invitation for Bid No. 5237-18C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2% and the Disadvantaged Business Enterprise (DBE) goal is 25%.

Bidder	Total Bid Price	SBE Percentage	DBE Percentage
W.M. Roebuck, Inc. Lexington, South Carolina 29073 Principal: William M. Roebuck	\$158,818.85	100%	100%
J. Moore Electrical Contractors, Inc. Swansea, South Carolina 29160 Principal: John W. Moore	\$169,900.00	100%	0%

Department Head recommended that Council authorize award of contract for the TST Folly Road at Grimball Road Traffic Signal Mast Arm Installation project to W.M. Roebuck, Inc., the lowest responsive and responsible bidder, in the amount of \$158,818.85 with the understanding that funds are available in the Transportation Sales Tax fund.

The previous item was the last item on the Consent Agenda.

**Bull Island
Tower Land
Lease**

A report was provided by County Administrator Jennifer Miller and Radio Communications Director Bill Tunick regarding a request to amend the lease for the Bull Island Tower. It was stated that SBA Towers (SBA Sites LLC), a leader in the tower leasing business in the USA, has requested an extension of the ground lease for the County's Bull Island property, where SBA Towers has a communications tower in operation. They have requested that the existing lease that expires in the year 2025 be extended for (2) five-year terms, thus ending in 2035. In exchange for this commitment, SBA has offered us a yearly lease payment of \$24,000 beginning in 2025 (versus \$13,435 in FY18) and an upfront, one-time capital payment to the County of \$25,000 payable immediately upon execution of lease extension amendment.

It was shown that the total expected lease revenue for 2018 – 2035 with the proposed incentive for (2) additional five-year terms would be \$395,281 and the total expected lease revenue 2018 – 2035 without proposed incentive for (2) additional five-year terms would be \$280,318.

It was also stated that the reason for this request is at least one of their cellular carrier clients required that leases be valid for at least 15 years in order for them to justify a major capital commitment. This is a general requirement in the communications tower leasing business.

Council is required to hold a public hearing before final action is taken to enter into a lease for County-owned property. The required public hearing was held on Tuesday, February 27, 2018.

Department Head recommended that Council authorize the Chairman of County Council to execute an amendment to the current ground lease for the County's Bull Island property at 6380 Maxville Road, Awendaw, SC for a period of ten years with SBA Sites LLC with the understanding that all documents will be reviewed by the County Attorney's Office.

Mr. Summey moved approval of the Department Head recommendation, seconded by Mr. Moody, and carried.

FY19 Urban Entitlement Funds

A report was provided by County Administrator Jennifer Miller and Community Development Director Jean Sullivan regarding the FY 19 Urban Entitlement funds. It was stated that Charleston County Council created and authorized the Community Development Advisory Board (CDAB) to make recommendations to Council on the expenditure of funds received by Charleston County Government from the U.S. Department of Housing and Urban Development (HUD). This funding is received on behalf of Charleston County, City of North Charleston and 10 other participating jurisdictions. The Community Development Advisory Board is comprised of members representing each Participating Jurisdiction as well as seats appointed by Charleston County Council. This structure is established by Participating Jurisdiction partnerships and Certification of Cooperative Agreements signed by the Chief Elected Officials of the Towns of Awendaw, Hollywood, James Island, Lincolnville, McClellanville, Meggett, Mount Pleasant, Ravenel, Sullivan’s Island, and the City of Isle of Palms.

It was shown that the purpose of the Board is to review all incoming requests for funding submitted to the Community Development Department’s Urban Entitlement Program and make recommendations to County Council on the award of contracts following the Request for Application process. The Community Development staff provides the Board guidance on HUD’s regulations regarding allowable activities, the required public participation process, a scoring assessment of project applications, and the Consolidated Plan’s project priority rankings. These project-related priorities are determined through an extensive public process, which is mandated by HUD and is the essence of the County’s 2016-2020 Consolidated Plan. The table below summarizes the recommended investment of HUD funding for Fiscal Year (FY) 2019 by priority area.

Priority Ranking	Recommendation	Funding
Clean Water/Sanitary Septic/Sewer Systems (1 project)	\$300,000	CDBG
Housing Repair (3 projects)	\$256,808	CDBG
Public Services (9 projects)	\$103,876	CDBG
Housing Rehabilitation (2 projects)	\$129,563	HOME/CHDO
Affordable Housing (2 projects)	\$281,282	HOME
Homeless Related Services (3 projects)	\$147,747	HESG

In addition to the total recommendations listed in the table above, \$27,029 in CHDO funds will be set-aside for future projects. Also, \$292,583 in CDBG funds and \$51,344 in HOME funds will be used to administer the Urban Entitlement Programs for both the County and City of North Charleston.

The total fund amount will be allocated between the County of Charleston and the City of North Charleston based on a previously established Local Elected Officials (LEO)

Agreement that specifies the funding distribution. Through the county's management arrangement with the city, North Charleston's allocation will be managed and administered by the County's Community Development Department in order to reduce duplication of efforts for both parties. The City of North Charleston will directly receive and manage a portion of the funds to be used for the North Charleston Recreation Department as well as municipal projects such as sidewalks and demolitions. The final, actual allocation to the City of North Charleston, as determined by HUD, will be the guideline for the agreement and subsequent reimbursement of funds.

Department Head recommended that Council approve the funding recommendations contained in the PY2018 Annual Action Plan as recommended by the Community Development Advisory Board as follows:

- Allocate to the City of North Charleston FY2019 Community Development Block Grant program (CDBG) funding and HOME Investment Partnerships Program (HOME) funding according to the Agreement between the City of North Charleston and the County of Charleston.
- Authorize staff to proceed with the following actions as it pertains to the Fiscal Year 2019 allocation.

North Charleston Project Management

- On behalf of the City of North Charleston, administer the PY2018 CDBG funding, including \$33,318 carried over from previous years. Of the PY2018 CDBG funding, the City of North Charleston will directly receive and manage a portion of the funds to be used for the North Charleston Recreation Department as well as municipal projects such as sidewalks and demolitions.
- Administer PY2018 HOME Investment Partnership/CHDO funding, including \$19,099 carried over from previous years.

County Council Approved Projects

In accordance with Attachment A,

- Direct staff to manage \$402,189 in HOME funding, of which \$168,557 was carried over from previous year.
 - Direct staff to manage \$87,029 in CHDO funding, of which \$50,571 was carried over from a previous year. Of the \$87,029, \$27,029 will be set-aside for future projects.
 - Direct staff to manage \$953,267 in Community Development Block Grant funds, of which \$106,679 was carried over from a previous year.
 - Direct staff to manage \$147,747 in Emergency Solutions Grant funds, of which \$2,634 was carried over from a previous year. Of the \$147,747, \$15,000 will be set-aside to provide management, training, and oversight of the Homeless Management Information System (HMIS).
- Authorize staff to increase/reduce these awards proportionate to any increase/reduction received by HUD. As required by HUD, the advisory board approved the following contingency plan for potential increases/reductions:
 - If HUD allocation is **more** than estimate:
 - Distribute unallocated funds evenly across projects the Board recommended for funding (CDBG Public Service Cap may limit increases for public service projects).

- If HUD allocation is **less** than estimate:
 - Decrease funds evenly across projects the Board recommends for funding (however, projects awarded the \$10,000 minimum or less will not change). The decrease will not apply to CHDO funds because they were set aside in a previous year.
 - For CDBG, if decrease is less than \$50,000, then the Well/Septic/Connection program will be decreased by the shortfall amount. If decrease is more than \$50,000, then the Well/Septic/Connection program will be decreased by \$50,000 and the remaining cut will be distributed among the other CDBG projects.
- An advisory board member will be consulted through the increase/reduction process.
- Authorize the use of any recaptured CDBG funds for the County’s Well and Septic Upgrade/utility connection/maintenance program.
- Complete the public process by reviewing and, if approved, authorizing the FY2019 Annual Action Plan as recommended by the Community Development Advisory Board.

The PY18 Annual Action Plan is as follows:

PY 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING*
Community Development Advisory Board Recommendations
Program Year 2018 Annual Action Plan (FY 2019)

INFRASTRUCTURE

REQUESTING ORGANIZATION:	Charleston County Community Development Department
PROJECT TITLE:	Well, Septic, Infrastructure Connection, and Maintenance Program
PROJECT DESCRIPTION:	Provide clean water and sanitary wastewater by upgrading failing wells and septic systems, maintaining well and septic systems, or connecting LMI households to existing infrastructure and to provide HUD-related program management.
RECOMMENDED FUNDING:	\$300,000

REHABILITATION & PRESERVATION PROJECTS

REQUESTING ORGANIZATION:	East Cooper Faith Network
PROJECT TITLE:	Fix It! Roofing Project
PROJECT DESCRIPTION:	Fix It!'s Roofing Project purpose is to ensure low income families in the East Cooper are living in dry conditions to help ensure that their home is safe and healthy.
RECOMMENDED FUNDING:	\$31,808 Operation Home

REQUESTING ORGANIZATION:
PROJECT TITLE: **The Critical Home Repair Program of Charleston County**
PROJECT DESCRIPTION: Operation Home is performing emergency repairs to ensure safe and accessible living environments. Repairs may include accessibility ramps, roof replacement, repair and replacement of ceilings, flooring, or walls.
RECOMMENDED FUNDING: **\$125,000**

REQUESTING ORGANIZATION: **Town of Awendaw**
PROJECT TITLE: **Emergency Housing Repair**
PROJECT DESCRIPTION: Perform emergency repairs on LMI dwellings within the Town.
RECOMMENDED FUNDING: **\$100,000**

PUBLIC SERVICE PROJECTS

REQUESTING ORGANIZATION: **Charleston Area Senior Citizen Services**
PROJECT TITLE: **Meals on Wheels of Charleston**
PROJECT DESCRIPTION: Meals on Wheels provides a hot meal and a daily safety check to homebound seniors in Charleston County. This service not only provides a meal but direct interaction with each client that is important in determining if the client may be in need of other support services to remain in their home.
RECOMMENDED FUNDING: **\$10,000**

REQUESTING ORGANIZATION: **Charleston Pro Bono Legal Services**
PROJECT TITLE: **Legal Services Supporting Family & Home Stability**
PROJECT DESCRIPTION: Charleston Pro Bono Legal Services provides essential legal services to low-income children, families, and individuals. Specifically, the organization provides free civil legal services to overcome the legal barriers, prevent injustice, and secure basic needs such as food and shelter for those in our community who need it most.
RECOMMENDED FUNDING: **\$10,000**

REQUESTING ORGANIZATION: **Charleston Trident Urban League**
PROJECT TITLE: **Fair Housing Program (FHP)**
PROJECT DESCRIPTION: CTUL's program will work to expand the provisions of the Fair Housing Act to individuals who will be made aware of illegal acts affecting themselves or others in their community, because of their race, color, religion, national origin, sex, familial status or disability, and the rights available to them.
RECOMMENDED FUNDING: **\$10,000**

REQUESTING ORGANIZATION: **East Cooper Community Outreach (ECCO)**
PROJECT TITLE: **Access to Health and Wellness Services**
PROJECT DESCRIPTION: ECCO will provide comprehensive health services to uninsured and under-insured low-income adults with no cost to the client. Individuals will receive personalized medical and dental care, prescription assistance, eye exams and glasses along with health education from certified industry professionals. This project aims to improve the physical and/or mental well-being of ECCO's clients, while equipping individuals and their families with the knowledge and tools to prevent future health issues.

RECOMMENDED FUNDING: **\$15,000**

REQUESTING ORGANIZATION: **East Cooper Meals on Wheels (ECMOW)**
PROJECT TITLE: **Feeding the Home Bound and Enhancing their Nutrition**
PROJECT DESCRIPTION: ECMOW is committed to eliminating senior and disabled resident hunger and malnutrition to allow these at-risk residents to live independently in their homes in dignity and respect and without the fear of isolation and fear of where the next meal is coming from.

RECOMMENDED FUNDING: **\$24,000**

REQUESTING ORGANIZATION: **Dee Norton Lowcountry Children's Center (DNLCC)**
PROJECT TITLE: **Coordinated Community Response to Child Abuse**
PROJECT DESCRIPTION: The DNLCC Coordinated Community Response to Child Abuse program provides the necessary community coordination for the identification and treatment of child abuse victims and their non-abusing family members, as well as for the successful prosecution of offenders. This project aims to prevent child maltreatment through primary prevention and education in the community and through direct interventions with children and their caregivers.

RECOMMENDED FUNDING: **\$7,500**

REQUESTING ORGANIZATION: **Humanities Foundation**
PROJECT TITLE: **ShelterNet**
PROJECT DESCRIPTION: ShelterNet provides emergency financial assistance to very low-income households facing eviction/foreclosure or utility disconnection because they have temporarily fallen behind on their bills. The program also assists homeless individuals and families by helping with deposits to enable them to move into permanent housing.

RECOMMENDED FUNDING: **\$10,000**

REQUESTING ORGANIZATION: James Island Outreach
PROJECT TITLE: 2018 Food Pantry Fund
PROJECT DESCRIPTION: James Island Outreach has been meeting the food and emergency needs of the James Island and Folly Beach Communities for 28 years. Last year, James Island Outreach received 113,142 pounds in food donations. This food comes from community food drives, schools, Boy Scouts, churches, local grocery stores and the Lowcountry Food Bank. Unfortunately, food needs exceed the amounts received in donations, leaving a shortfall of food that needs to be purchased.

RECOMMENDED FUNDING: \$10,000

REQUESTING ORGANIZATION: Lowcountry Homeless Coalition
PROJECT TITLE: Housing Crisis Line
PROJECT DESCRIPTION: Each year about 1,700 people in our community experience homelessness. This large need requires an easily accessible, consistent "entry point" for people who are in need of shelter and housing assistance. The Lowcountry Homeless Coalition has developed and currently leads the Coordinated Entry System which includes management of The Housing Crisis Line. This emergency hotline takes the burden of navigation off of the individual or family and ensures that everyone in the community has equal access to the services available.

RECOMMENDED FUNDING: \$7,376

CDBG PLANNING AND ADMINISTRATION

REQUESTING ORGANIZATION: Charleston County Community Development Department
PROJECT DESCRIPTION: Administrative support to operate, contract, and monitor the Community Development Block Grant Program.

RECOMMENDED FUNDING: \$292,583

** Total funding available is an estimate; it is anticipated that final funding amounts will be available in May 2018. The Advisory Board approved a contingency plan to increase/decrease award amounts evenly should HUD's funding change.*

PY 2018 HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FUNDING*
Community Development Advisory Board Recommendations
Program Year 2018 Annual Action Plan (FY 2019)

AFFORDABLE HOUSING- NEW CONSTRUCTION

REQUESTING ORGANIZATION: Sea Island Habitat for Humanity
PROJECT TITLE: Johns Island House Build Project
PROJECT DESCRIPTION: Build an affordable house on land the organization owns on Johns Island for an LMI family.

RECOMMENDED FUNDING: \$70,000

REQUESTING ORGANIZATION: Town of Hollywood
PROJECT TITLE: Holly Grove Duplex Affordable Housing Project
PROJECT DESCRIPTION: Construct affordable rental housing units for LMI households.
RECOMMENDED FUNDING: \$211,282

REHABILITATION – RENTAL

REQUESTING ORGANIZATION: Tricounty Weatherization Group HOME, LLC
PROJECT TITLE: 2018 TWG HOME
PROJECT DESCRIPTION: TWG Home will identify and purchase units in Charleston County to renovate and lease to low-income households. The purpose of this project is to provide quality affordable housing units to LMI households.
RECOMMENDED FUNDING: \$69,562.97

REHABILITATION – RENTAL (CHDO)

REQUESTING ORGANIZATION: Metanoia
PROJECT TITLE: Carlton and Suffolk St Rehab
PROJECT DESCRIPTION: Metanoia will rehabilitate 2 units of affordable, quality rental housing located at 1919 Carlton St and 2222 Suffolk Ave.
RECOMMENDED FUNDING: \$60,000.00

AFFORDABLE HOUSING (CHDO)

REQUESTING ORGANIZATION: Charleston County Community Development Department
PROJECT TITLE: Community Housing Development Organizations (CHDO) Set-Aside
PROJECT DESCRIPTION: Reserved funds for CHDO activities for future allocation
RECOMMENDED FUNDING: \$27,029

HOME planning and administration

REQUESTING ORGANIZATION: Charleston County Community Development Department
PROJECT DESCRIPTION: Administrative support to operate, contract, and monitor the HOME Program.
RECOMMENDED FUNDING: \$51,344

** Total funding available is an estimate; it is anticipated that final funding amounts will be available in May 2018. The Advisory Board approved a contingency plan to increase/decrease award amounts evenly should HUD's funding change.*

PY 2018 HEARTH EMERGENCY SOLUTIONS GRANT (HESG) FUNDING*
Community Development Advisory Board Recommendations
Program Year 2018 Annual Action Plan (FY 2019)

RAPID RE-HOUSING AND SHELTER OPERATIONS

REQUESTING ORGANIZATION: Florence Crittenton Programs of South Carolina
PROJECT TITLE: Rapid Re-Housing for Families
PROJECT DESCRIPTION: Project will provide housing and home-based support services for five homeless families who have at least one child under the age of five, for a time period of up to one year.
RECOMMENDED FUNDING: \$58,873.50

REQUESTING ORGANIZATION: One80 Place
PROJECT TITLE: Shelter Operations
PROJECT DESCRIPTION: One80 Place requests \$85,000 to help offset the cost of shelter operations in order to provide a safe, secure environment for homeless men, women and families in need. Specifically, these funds will be used to cover the costs of utilities, repairs, maintenance, supplies and a kitchen assistant.
RECOMMENDED FUNDING: \$73,873.50

HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) SET-ASIDE

REQUESTING ORGANIZATION: One80 Place (on behalf of Lowcountry Homeless Coalition)
PROJECT TITLE: Homeless Management Information System (HMIS) Management
PROJECT DESCRIPTION: Provide HMIS technical assistance, training, and quality assurance reporting and monitoring for all Charleston County Emergency Solutions Grant sub-recipients.
RECOMMENDED FUNDING: \$15,000

** Total funding available is an estimate; it is anticipated that final funding amounts will be available in May 2018. The Advisory Board approved a contingency plan to increase/decrease award amounts evenly should HUD's funding change.*

Ms. Johnson moved approval of the Department Head recommendation, seconded by Mr. Pryor, and carried.

A report was provided by County Administrator Jennifer Miller and Budget Director Mack Gile regarding the need to appropriate a larger than expected amount from the State for the State Accommodations Tax. It was stated that the increase was related to a State settlement with a business that previously did not pay accommodations tax. In compliance with the State Code of Laws (Section 6-4-10), the revenues are required to be allocated as follows:

**State
Accommodations
Tax**

Direct amount to General Fund	\$ 25,000
5% of balance to General Fund	16,240
30% of balance for advertising & tourism promotion*	97,440
Other allowed tourism purposes	<u>211,119</u>
Total revenues	<u>\$ 349,799</u>

It was shown that in reviewing the Council directives in place for the State Accommodations Tax, staff could not locate where an organization with an existing, ongoing tourist promotion program had been selected. Staff recommends memorializing the current practice of utilizing the Convention & Visitor's Bureau as the County's specified tourism organization as required under Section 6-4-10.

It was also shown that until an Advisory Committee can be appointed to make recommendations to County Council on the funds available for other allowed tourism purposes, staff recommends that these funds be appropriated to the Convention & Visitor's Bureau for advertising and tourism promotion.

Department Head recommended that Council:

- Specify the Convention & Visitor's Bureau (CVB) as the County's organization to promote tourism under Section 6-4-10 of the South Carolina Code of Laws for the State Accommodations Tax and appropriate 30% or \$97,440 from the FY17 balance in the State Accommodations Tax.
- Until an Advisory Committee can be appointed, direct staff to allocate any amount above the required allocations or 65% to the CVB for advertising and tourism promotion and appropriate \$211,119 to the CVB from the FY17 balance in the State Accommodations Tax.

Mr. Summey moved approval of the Department Head recommendation. The motion was seconded by Mr. Pryor.

Mr. Schweers asked if the action involved appropriating \$200,000 for a website to assist tourists in booking short-term rentals.

Mr. Gile stated that the County's State Accommodations Tax could not be used for that purpose, but he understood that this appropriation would free up some other funding for the CVB and allow them to implement the short-term rentals website.

Mr. Schweers asked if that website would be used county-wide or just on Folly Beach. Perrin Lawson of the Convention and Visitor's Bureau stated that the CVB had been running a successful pilot program on Folly Beach with software used in other locations around the country and that the new funding would allow that pilot program to be expanded to a county-wide program.

Mr. Qualey stated that he knows of the benefits of the CVB, but that the County appropriates a huge amount to the CVB each year and he would like to know where they spend their funding.

Chairman Rawl requested that Perrin Lawson send Mr. Qualey the CVB's financial statement that had previously been provided. Mr. Lawson agreed to do so.

Chairman Rawl asked what the source of this found money was. Deputy Administrator for Finance Corine Altenhein stated that when staff had asked the state for more specifics on the source of the funding, the state would only say the funding was from a settlement.

The Chairman called for a vote on the motion to approve the Department Head recommendation, which passed unanimously.

A report was provided by County Administrator Jennifer Miller and Budget Director Mack Gile regarding a request for funding received from Senior Ride. It was stated that Senior Ride recently notified County staff that the organization is projecting a deficit beginning in April 2018 that will grow at approximately \$10,000 per month to approximately \$30,000 at June 30, 2018. The deficit results from unanticipated reductions in contributions from municipalities and non-profit organizations.

**Senior Ride
Funding**

It was shown that Senior Ride is lowering costs by reducing staff, selling vehicles, and partnering with private transportation companies. In addition, the organization does not have the reserves to cover the deficit. Without additional funding, Senior Ride will likely need to cease operations in April.

It was further shown that while working on the FY 19 budget for the 1st Transportation Sales Tax, staff identified an opportunity for the transit program to utilize \$1.011 million in interest income earned while the State holds the sales tax collections. The new revenue could be utilized to provide Senior Ride with an additional appropriation of \$30,000 per year from FY18 to FY30, the end of the 1st TST.

Department Head recommended that Council approve an additional appropriation of \$30,000 to Senior Ride in FY18 from the Transit Program in the 1st Transportation Sales Tax.

Mr. Pryor moved approval of the Department Head recommendation. The motion was seconded by Mr. Summey.

Mr. Schweers stated that he was on Council when Senior Ride was first developed and that he always thought it was a good plan because the funding had come mainly from private sources with only a small contribution from government and that he hoped the organization would be seeking more private funding in the future and not relying so heavily on government funding. He asked Mr. Gile if the recommendation was to increase the funding for this year until FY30. Mr. Gile stated that the recommendation was only for this year's budget, but the situation sheet did contemplate recommending the increased funding for the duration of the 1st Transportation Sales Tax. Mr. Schweers stated that he could support the assistance this year, but could not support it forever.

Mr. Moody asked if this service could be provided by CARTA or if this organization might partner with CARTA. Chairman Rawl shared that CARTA is currently contemplating combining efforts with Tri-County Link, which would take a legislative change in order to be accomplished, but that he also thought this activity could come under the CARTA umbrella.

The Chairman called for a vote on the motion to approve the Department Head recommendation, which passed unanimously.

The Chairman stated that the last item on the agenda was requested by Mr. Qualey. Mr. Qualey had asked staff to help determine the feasibility of funding a tree study for the Riverland Terrace Power Lines Project. Mr. Qualey shared that SCE&G had planned to do tree trimming in Riverland Terrace and that the residents in that community wanted to

**Riverland
Terrace
Tree Study**

preserve the canopy of trees along the roads in their neighborhood so he had been working with SCE&G, residents, and other local officials to come up with a solution to this problem. SCE&G had agreed to hold off with their tree-trimming plan until the community could explore options for burying power lines.

SCE&G's Vice President for Customer Relations and Renewables Danny Kassis made a presentation regarding a proposed Other Work In Progress (OWIP) Agreement to fund alternative engineering costs in Riverland Terrace. He stated that the estimated the study would cost \$26,000 to produce a preliminary design and cost for the underground options.

Mr. Pryor asked if this neighborhood was in the City of Charleston if franchise fees would cover the cost of this study. Mr. Kassis said it would.

Mr. Pryor asked if the City would also fund the cost of the installation of the underground power lines. Mr. Kassis shared that the City of Charleston does have a proscriptive approach to this type of work, which involves a mix of funding from SCE&G, the municipality's non-standard work fund, and the individual ratepayers. Mr. Pryor suggested that it would be less burdensome to the taxpayers of Charleston County if this neighborhood incorporated into the City of Charleston.

Mr. Summey asked who would pay for the work if it were determined to be feasible. Mr. Kassis stated that SCE&G would perform the work, but would not fund it.

Mr. Moody asked how much the project would cost if it were determined to be feasible. Mr. Kassis shared that it was hard to determine that without the engineering study and that a comparable project was done in The Crescent, but it was in the late 1980's so the cost would be out of scale. Mr. Moody asked what the funding split would be if this neighborhood were in the City of Charleston. Mr. Kassis shared that the city's split would be 50% SCE&G, 35% from the City's Non-Standard Work Fund, and 15% Ratepayers. Mr. Moody asked if the Town of James Island would have a similar split. Mr. Kassis stated that the Town of James Island does have an agreement for non-standard work with SCE&G, but has never used it.

Mr. Schweers stated that if the residents were thinking the County would fund the project if it were deemed feasible, he was aware of many oak-lined avenues across the County that would love to have this service and it would be a terrible precedent to set.

Mr. Qualey asked if the residents might be allowed to speak at this time. Chairman Rawl stated that the residents could speak during public comments. Mr. Qualey stated that he feared public comments would be too late to hear petitions from the residents as it would be after the vote was taken. Chairman Rawl allowed one representative to speak.

Riverland Terrace Neighborhood Association President Troy Millen spoke. He stated that the recommendation from Mr. Kassis is thoughtfully presented based on the most sensitive areas of Riverland Terrace. He stated that these sensitive areas deserve greater study so that the stakeholders could determine where and how this project could be funded in the future. He stated that even the areas not recommended for underground power lines are sensitive and going into further study in this neighborhood might be helpful moving forward as many other areas in Charleston County are impacted by this type of situation.

Mr. Qualey moved to commit \$26,000 to this project contingent upon legal review of the OWIP Agreement with SCE&G. The motion was seconded by Mr. Sass.

Mr. Sass asked if there are other potential sources for funding this project if it is determined to be feasible. Mr. Kassis stated that there is some grant funding available, but it is scarce and competitive, and some municipalities set aside funding to do this type of project. Mr. Sass asked if homeowners pay partially. Mr. Kassis stated that typically the homeowners do pay a portion of the funding, but there is nothing that prohibits the County from using some other funding mechanism. Mr. Sass stated that many neighborhoods and homeowners deal with this same issue. He shared that he had several oak trees in his front yard with power lines running through them and from time to time those trees are trimmed and they don't look pretty for a while.

Mr. Pryor asked where the funding would come from for the study. Ms. Miller stated that the \$26,000 would come from lapsed salaries in the General Fund.

Mr. Summey asked how much funding there was in lapsed salaries in the General Fund. Mr. Gile stated that there was about \$3-4 million in lapsed salaries, but staff intended to use those funds to cover the cost of certain facilities maintenance projects.

Mr. Summey requested to amend Mr. Qualey's motion by adding a study of the Park Circle area to the motion. Mr. Qualey stated that the cost of a study in Park Circle was unknown. Mr. Darby offered an additional amendment to the motion also to include the portion of East Montague Avenue that runs through Liberty Hill. Mr. Qualey did not accept the amendments.

Chairman Rawl asked if the County Attorney had reviewed the agreement. Mr. Dawson stated he had. The Chairman asked if there was a sum certain in the contract. Mr. Dawson stated that there is an estimate of \$26,000, but that the agreement contemplates reimbursement to SCE&G of whatever amount is spent.

The Chairman called for a vote on Mr. Qualey's motion. The motion failed. Mr. Qualey voted in favor of the motion. Messrs. Darby, Moody, Pryor, Sass, Schweers, Summey, Rawl, and Ms. Johnson voted against the motion.

There being no further business to come before the Body, the Chairman declared the meeting to be adjourned.

Kristen L. Salisbury
Clerk of Council