AGENDA

FINANCE COMMITTEE

4/20/17

A. Victor Rawl, Chairman Henry E. Darby Anna B. Johnson Brantley Moody Teddie Pryor Joe Qualey Herb Sass Dickie Schweers Elliott Summey

AGENDA FINANCE COMMITTEE April 20, 2017

5:00 PM

1.	CONSENT AGENDA A) Hazardous Materials Emergency Preparedness Grant (EPD) B) Non-Competitive Procurement 800 MHZ Radio Communications C) TST Traffic Signal on Palmetto Commerce Parkway D) Engineering Design/Permitting for Recreational Water Access-SC174 E) Board of Zoning Appeals (Johnson)	Bustraan/Staff - Request to Approve - Award of Contract - Award of Contract - Award of Contract - Appointment (1)
2.	COMMUNITY OUTREACH PROJECT/EFFORTS IN EDUCATION	- Presentation Bustraan/Limehouse
3.	SCE&G EASEMENT (BEES FERRY LANDFILL)	- Request to Approve Bustraan/Quigley
4.	WAGNER SYSTEMS, INC. FINANCIAL INCENTIVES	- Request to Approve Bustraan/Dykes
5.	NCGS, INC. FINANCIAL INCENTIVES	- Request to Approve Bustraan/Dykes
6.	GOOD SAMARITAN POLICY	- Presentation Darby
7.	PERSONNEL MATTER	- Executive Session Council

CONSENT AGENDA

COMMITTEE AGENDA ITEM

TO:	KEITH BUSTRAAN, COUNTY ADMINISTRATOR									
THROUGH:	JEN	JENNIFER MILLER, DEPUTY COUNTY ADMINISTRATOR								
FROM:	JAS	ON PAT	INO		DEPT.		RGENCY AGEMENT			
SUBJECT:	HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT PROGRAM									
REQUEST:	REQUEST: REQUEST TO APPLY FOR AND ACCEPT IF AWARDED									
COMMITTEE							APRIL 20, 2017			
COORDINATION	: This requ	est has	been cod	ordinate	d with: (attach all reco	mmendat	ions/reviews)			
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Other:							<u></u>			
Other:				_			_			
FUNDING: Was fu	nding previ	ously ap	proved?		yes 🗌 no 🗆	n/a				
If yes, provide	Org.			Object	Balance in Accou	nt A	mount needed for item			
the following:					\$		\$0.00			
NEED: Identify any critical time constraint. BUDGET OFFICER SIGNATURE: Park Mark Market Required.										
ADMINISTRATOR'S SIGNATURE: Buffram										

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK <u>PRECEDING</u> THE COMMITTEE MEETING.

SITUATION

Through the U.S. Department of Transportation's Hazardous Materials Emergency Preparedness (HMEP) Grant Program, the Emergency Management Department is requesting authorization to apply for and accept, if awarded, grant funding in the amount of \$51,397. If awarded, the grant funding would be utilized to provide advanced clandestine methamphetamine laboratory training. Fire, law, and emergency medical first responders, within Charleston County, will be given priority. A portion of the grant funding would be used to purchase educational materials and supplies, printing of public awareness brochures, and verification of Tier II data, which includes facility identification, as well as, information about chemicals stored and used at facilities.

An in-kind or "soft" match on behalf of the County is required. The salaries of Emergency Management Department personnel associated with the administration of the grant program and aforementioned training would be applied to meet this requirement.

There are no FTE's, vehicles, or reoccurring costs associated with the acceptance of the grant program.

ACTION REQUESTED OF COUNCIL

Approve the Emergency Management Department's request to apply for and accept, if awarded, \$51,397 in grant funding, through the U.S. Department of Transportation's Hazardous Materials Emergency Preparedness (HMEP) Grant Program, to provide advance clandestine methamphetamine laboratory response training.

DEPARTMENT HEAD RECOMMENDATION

- Approve the Emergency Management Department's request to apply for and accept, if awarded, \$51,397 in grant funding, through the U.S. Department of Transportation's Hazardous Materials Emergency Preparedness (HMEP) Grant Program, to provide advance clandestine methamphetamine laboratory response training. Fire, law, and emergency medical first responders, within Charleston County, will be given priority. A portion of the grant would be used to purchase educational materials and supplies, printing of public awareness brochures, and verification of Tier II data, which includes facility identification, as well as information, about chemicals stored and used at facilities.
- An in-kind or "soft" match on behalf of the County is required. The salaries of Emergency
 Management Department personnel associated with the administration of the grant program
 and aforementioned training would be applied to meet this requirement.
- There are no FTE's, vehicles, or reoccurring costs associated with the acceptance of the grant program.

COMMITTEE AGENDA ITEM

TO:	KEITH BUSTRAAN, COUNTY ADMINISTRATOR								
THROUGH:	JENI	JENNIFER MILLER, DEPUTY COUNTY ADMINISTRATOR							
FROM:			J. TOLE		DEP.		OCUREMENT		
							SOLUTIONS, INC., TO		
SUBJECT:	PROVIDE MAINTENANCE AND SERVICES, FOR THE 800 MHZ RADIO COMMUNICATION SYSTEM								
REQUEST: AUTHORIZE AWARD OF CONTRACT									
COMMITTEE OF COUNCIL: FINANCE DATE: APRIL 20, 2017									
			-						
COORDINATION	: This requ	est ha	s been co	ordinate	d with: (attach a	II recommend	lations/reviews)		
		Signa	ature of						
		Yes	N/A		Individual	Contacted			
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Community Service	s			_			_		
Grants Auditor				-			_		
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NEED: Identify any critical time constraint.									
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BUDGET OFFICER SIGNATURE: 2 ml Hille									
Fiscal impact: Funds have been budgeted in the FY2018 Radio Communications Enterprise Fund.									
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ADMINISTRATOR'S SIGNATURE:									

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK <u>PRECEDING</u> THE COMMITTEE MEETING.

SITUATION

The current 800 MHz system owned by the County is a Motorola proprietary design. The Technology Services Department is requesting a non-competitive procurement to continue to contract with Motorola Solutions, Inc., to provide comprehensive maintenance and services for the 800 MHz radio communication system. The cost for FY2018 will be \$1,900,122.

Since 1992, the County has contracted with Motorola to maintain the County's 800 MHz radio communication system that includes towers, dispatch computers, 9-1-1 call and radio recording equipment. Through Motorola's subcontractor, Mobile Communications of Charleston, dedicated personnel give top priority to the County radio infrastructure equipment, that support all County and municipal police and fire departments.

The contract includes the following equipment maintenance and services:

- Radio equipment, in Charleston County, operated a network of 16 geographically dispersed 800 MHz radio tower sites.
- Approximately 1,700 County owned radios.
- 28 radio dispatch computers at the Dispatch Center.
- All 9-1-1 call and radio recording equipment.
- Annual software and hardware upgrades.
- Installation of radios, light bars, video cameras, and accessory equipment on all Sheriff and EMS vehicles.
- Operate a full-service maintenance facility, at the County compound on Azalea Drive, where the bulk of the work and services are performed.

In July 2012, County Council authorized a non-competitive procurement, with Motorola, to provide comprehensive maintenance of the 800 MHz radio communication system for one-year, with the option to renew for four additional one-year terms through June 30, 2017.

The request for approval of a non-competitive procurement is based on:

- The highly critical nature of radio communications and the need for fail-safe communication capability.
- Motorola is the only vendor that has a proven track record, both in the industry and the County, for providing this level of service.

ACTION REQUESTED OF COUNCIL

Authorize award of contract as a non-competitive procurement.

DEPARTMENT HEAD RECOMMENDATION

- Authorize a non-competitive procurement for staff to negotiate and enter into a contract with Motorola Solutions, Inc., to provide comprehensive maintenance and services for the 800 MHz radio communication system, in the amount of \$1,900,122, for FY2018, with the understanding that the contract shall be for one-year effective July 1, 2017, with the option to extend on an annual basis for four additional one-year terms.
- Funds have been budgeted in the FY2018 Radio Communications Enterprise Fund.

COMMITTEE AGENDA ITEM

TO:	- 12	KEITH BUSTRAAN, COUNTY ADMINISTRATOR							
THROUGH:		JENNIFER WILLER, DEPUTY COUNTY ADMINISTRATOR							
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ORIGINATING OFFICE PLEASE NOTE:

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SITUATION

The Traffic Signal on Palmetto Commerce Parkway at Daimler Marshalling Yard project is located in North Charleston. The project consists of installing a traffic signal on Palmetto Commerce Parkway and the Daimler Marshalling Yard (currently under construction). The project will consist of two phases. Phase 1 will be the installation of a temporary signal, comprising of bid items described as "Phase 1" on the bid tab, including Option B. Phase 2 of the project will consist of installing the permanent signal items described in the bid tab as "Item List – Signal Phase 2".

One bid was received in accordance with the terms and conditions of Invitation for Bid No. 5152-17C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2% and the Disadvantaged Business Enterprise (DBE) goal is 25%.

Bidder	Total Bid Price	SBE Percentage	DBE Percentage
W.M. Roebuck, Inc. Lexington, South Carolina 29073 Principal: William M. Roebuck	\$325,659.41	100%	100%

ACTION REQUESTED OF COUNCIL

Authorize award of bid.

DEPARTMENT HEAD RECOMMENDATION

- Authorize award of bid for the TST Traffic Signal on Palmetto Commerce Parkway at Daimler Marshalling Yard project to W.M. Roebuck, Inc., the only responsive, and responsible bidder, in the amount of \$ 325,659.41, which includes Phase 1, Option B, and Phase 2.
- Funds are available in the Economic Development fund.

COMMITTEE AGENDA ITEM

TO:	KEITH BUSTRAAN, COUNTY ADMINISTRATOR									
THROUGH:	JENNIFER	ILLEF	R, DEPUT	Y COUNTY ADMINISTRA	TOR					
FROM:	BARRETT J.				UREMENT					
				ND ENVIRONMENTAL PER CCESS IN CHARLESTON						
SUBJECT: CAROLINA										
REQUEST:	REQUEST: AWARD OF CONTRACT									
COMMITTEE OF COUNCIL: FINANCE DATE: APRIL 20, 2017										
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ADMINISTRATOR'S	SIGNATURE	:	130	Man						

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK <u>PRECEDING</u> THE COMMITTEE MEETING.

SITUATION

Charleston County Transportation Development Department requested proposals from all interested consulting firms, licensed in the State of South Carolina, experienced in providing engineering services necessary for the purpose of preparing survey, design, permitting, preliminary plans, right-of-way plans, and construction plans for recreational water access facilities along SC 174. The project goal is to create safe and easy access at three locations, Russell Creek, Store Creek, and Sand Creek, along the SC 174 scenic byway, so travelers can enjoy recreational activities on the salt marsh and creek vistas. This project will benefit both residents and travelers by providing well-marked, safe, and convenient parking and pull out areas near creeks for these activities. The access will be for only nonmotorized recreational activities. The Consultant will provide all surveying, engineering, permitting, geotechnical, and related administrative services necessary to provide the County with detailed construction plans so the County can successfully bid and construct the project.

Proposals were received in accordance with the terms and conditions of the Request for Proposals (RFP) No. 5085-17C for Engineering Design and Environmental Permitting for SC 174 Recreational Water Access in Charleston County, South Carolina.

The following firms submitted in accordance with the terms and conditions of RFP No. 5085-17C:

- Davis and Floyd, Inc.
- Dennis Corporation
- Michael Baker International
- Stantec Consulting Services, Inc.
- Thomas and Hutton Engineering Company

The evaluation committee reviewed the proposals for compliance with the RFP requirements and determined Michael Baker International to be the most qualified firm in meeting the County's needs and recommends awarding a contract.

The evaluation committee members were made of the following entities:

Charleston County Transportation Development Charleston County Public Works South Carolina Department of Transportation Charleston County Parks and Recreation

ACTION REQUESTED OF COUNCIL

Authorize award of contract.

DEPARTMENT HEAD RECOMMENDATION

- Authorize award of contract for Engineering Design and Environmental Permitting for SC 174
 Recreational Water Access in Charleston County, South Carolina to the most qualified offeror, Michael
 Baker International, and allow staff to negotiate and enter into a contract.
- Federal funds, in the amount of \$296,280, are available as authorized by the National Scenic Byways Committee per the terms of the Agreement between South Carolina Department of Transportation and Charleston County.
- Funds will be available in the roads portion of the Transportation Sales Tax.

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of the Finance Committee

FROM: Kristen L. Salisbury, Deputy Clerk

DATE: April 19, 2017

SUBJECT: Board of Zoning Appeals - Johnson - Appointment (1)

Councilwoman Anna Johnson's recommended appointee to the Board of Zoning Appeals recently resigned. Ms. Johnson is recommending Rev. Keith Hunter for appointment to the BZA.

Charleston County Council 4045 Bridge View Drive North Charleston, SC 29405-7464 Tal: (843) 958-4030

Tel: (843) 958-4030 Fax: (843) 958-4035

APPLICATION FOR APPOINTMENT

Please note that members of Charleston County boards and commissions must be residents of Charleston County.

The members of Charleston County Council will make every attempt to ensure broad representation of the community by appointing members from residential areas throughout the county, when appropriate.

PLEASE TYPE OR PRINT CLEARLY.										
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			(Con	plete sepa	rate application	on for each po	osition)			
NAME:	Keith Hunt	er		<i>e</i>						
ADDRESS:	ADDRESS: 5118 Baptist Hill Road Hollywood, South Carolina 29449									
VOTER REG	ISTRATIO	N NUMBER:	4912882	DATE	OF BIRTH:	02/17/1960				
CURRENT E	MPLOYME	NT INFORM	ATION:							
OCCUPATIO	N:	Minister/Pas	stor							
EMPLOYER:		Wesley Unit	ed Methodist Church		, ,					
BUSINESS A	BUSINESS ADDRESS: 5100 Baptist Hill Road Hollywood, South Carolina 29449									
PHONE NUM	IBERS: (H)	843-889-179	91 (843-814-3719)	(w)	843-889-84	15				
E-MAIL ADD	RESS:	keithrav@be	ellsouth.net							
your service o Have you eve would be refle Have you eve	vay that you on this boar or been emp ected either or been conv	d of commiss loyed or had positively or i licted of a crit	r of your family would ion? any involvement with negatively in your sen me involving moral tui OR MORE OF THE A	this board vice? pltude?	or commissio	n that	YES YES YES _AIN BELOW	• NO • NO • NO		
PLEASE ANS	WER THE	OUESTIONS	ON THE FOLLOWIN	G PAGE IN	ORDER TO	GIVE THE N	MEMBERS OF	F		

PLEASE ANSWER THE QUESTIONS ON THE FOLLOWING PAGE IN ORDER TO GIVE THE MEMBERS OF CHARLESTON COUNTY COUNCIL MORE INFORMATION REGARDING YOUR INTEREST IN SERVING ON THIS BOARD OR COMMISSION. YOU ARE ENCOURAGED TO ATTEND THE COMMITTEE MEETING WHEN THIS APPLICATION IS CONSIDERED AND WILL BE NOTIFIED OF THE DATE AND TIME OF THAT MEETING IN ADVANCE. THE MEMBERS OF THIS COMMITTEE MAY ALSO DIRECT QUESTIONS TO YOU REGARDING YOUR APPLICATION AT THAT MEETING.

Charleston County Council APPLICATION FOR APPOINTMENT

Page 2

PLEASE TYPE OR PRINT CLEARLY. YOU MAY USE ADDITIONAL PAPER OR PROVIDE ADDITIONAL INFORMATION IF DESIRED, ALL INFORMATION YOU PROVIDE WITH THIS APPLICATION WILL BE GIVEN TO THE MEMBERS OF CHARLESTON COUNTY COUNCIL FOR CONSIDERATION.

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				(Complete sep	arate application for each position)	
N	AME:	Keith Hunter				
1.	What	experience/training/qu	ualifications do you	i have for this parti	cular board or commission?	
		a high school diplom perience working with		ee, bachelors degr	ree and a masters degree. As a pastor	I have 27 years
2.	What s	specific contributions	do you hope to ma	ike to this board or	commission?	
	I hav	e a denuine concemi	for people and the	St. Paul communit	y and its well being and protection.	;
3.	Briefly	describe your commu	unity service backg	round or your invo	lvement in community groups or activi	ties.
	St. Pa	rish Pastor Group, se	erve on the Racial F	Reconciliation and.	or Eddie Lee's transition team (York,S Advocacy task force the Charleston D student mentor at Baptist High High S	istrict of the
4.	What o	community topics con-	cem you that relate	e to this board?		
	Safety	and protection of per	rsons and property	in our community.		
5,	Why d	o you want to become	e a member of this	board or commiss	ion?	
	l feel l	can make a differenc	ce and make a pos	itive contribution.		
6	Are you If so, w	u currently a member, which one, and when c	; or have you previ did you serve?	ously served on a	Charleston County board or commissi	on?
1	No					
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COMMUNITY OUTREACH/EDUCATION

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Marie Schultz, Special Assistant to Council

DATE: April 12, 2017

SUBJECT: Community Outreach project presentation

At the Finance Committee of April 20, 2017, Kevin Limehouse, Project Officer for the County Administrator will discuss our Community Outreach project, specifically our efforts in education. Additionally, Mitchel Harp from Trident Technical College will explain their apprenticeship program and partnering with Charleston County.

SCE&G EASEMENT/BEES FERRY LANDFILL

COMMITTEE AGENDA ITEM

TO:	KEITH BUSTRAAN, COUNTY ADMINISTRATOR								
THROUGH:	GH: JIM ARMSTRONG, DEPUTY COUNTY ADMINISTRATOR								
FROM:	ANDREV	V H. QUIG	LEYau	HZ DEPT.	ENVIR	ONMENTAL MGMT.			
SUBJECT:				NCE NO. 1886 - SCE&G					
REQUEST:	OF NEW	EASEME	NT	MENT GRANTED JANUA	RY 7, 2	2016 AND GRANT			
COMMITTEE OF C	OUNCIL:	FINANCE		D	ATE:	April 20, 2017			
COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)									
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Procurement/Contracts			_						
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Community Services									
Grants Auditor			_						
Other: Environmental M	gt. 🛛		_	Cu#20					
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FUNDING: Was funding	g previously	approved	?	yes 🗌 no 🗌	n/a 🏻				
If yes, provide Or	g.		Object	Balance in Account	Am	ount needed for item			
the following:				\$		\$0.00			
NEED: Identify any critical time constraint.									
BUDGET OFFICER SIGNATURE: Fiscal impact: None And Sile									
ADMINISTRATOR'S SIGNATURE: FOR 1/2									

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK <u>PRECEDING</u> THE COMMITTEE MEETING.

SITUATION

Council previously granted an easement to South Carolina Electric & Gas (SCE&G) for electrical work associated with a new sewer line on a portion of the Bees Ferry Landfill property. The work has been completed by SCE&G. Part of the work was completed outside of the easement. The location of the power poles as constructed is acceptable to the Environmental Management Department.

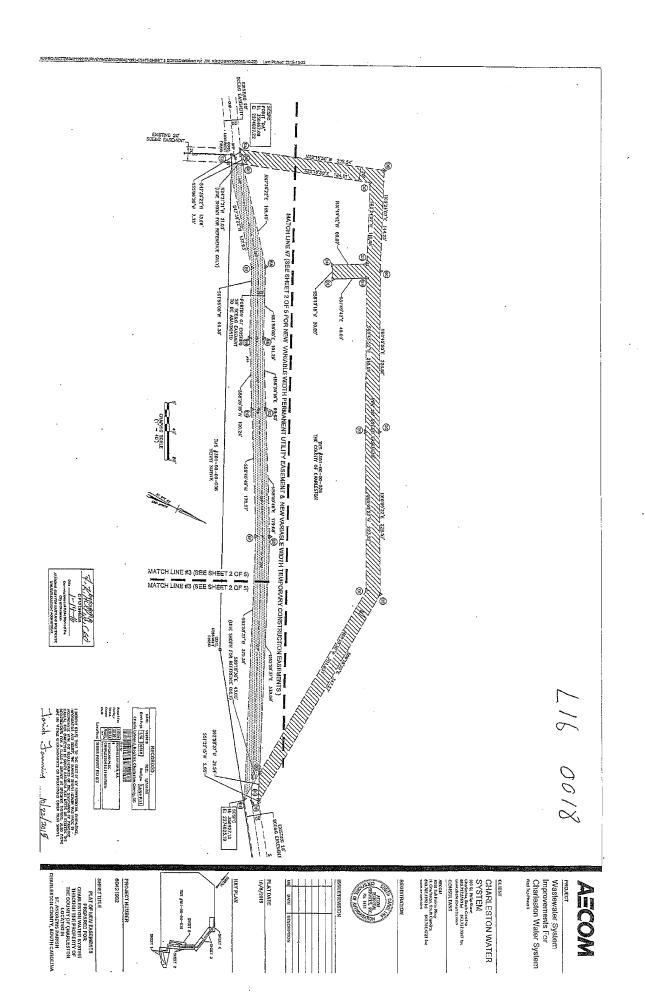
In order for the power poles and power lines to be within an easement, the easement granted on January 7, 2016 should be abandoned and a new easement should be granted.

ACTION REQUESTED OF COUNCIL

Approve Department Head recommendation.

DEPARTMENT HEAD RECOMMENDATION

Approve and give first reading to an amended ordinance granting easements to SCE&G and abandoning an existing SCE&G easement.



WAGNER SYSTEMS FINANCIAL INCENTIVES

COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen L. Salisbury, Deputy Clerk

DATE: April 17, 2017

SUBJECT: Wagner Systems, Inc. Financial Incentives

At the Finance Committee meeting on Thursday, April 20, 2017, the Economic Development Director will present information regarding proposed financial incentives extended to Wagner Systems, Inc.

NCGS, INC. FINANCIAL INCENTIVES

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen L. Salisbury, Deputy Clerk

DATE: April 17, 2017

SUBJECT: NCGS, Inc. Financial Incentives

At the Finance Committee meeting on Thursday, April 20, 2017, the Economic Development Director will present information regarding proposed financial incentives extended to NCGS, Inc.

GOOD SAMARITAN POLICY

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of the Finance Committee

FROM: Kristen L. Salisbury, Deputy Clerk

DATE: April 19, 2017

SUBJECT: Good Samaritan Policy

Councilmember Henry Darby will make a presentation regarding the Good Samaritan Policy at the Finance Committee of April 20, 2017.

PERSONNEL MATTER

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO:

Members of Finance Committee

FROM:

Kristen Salisbury, Deputy Clerk

DATE:

April 17, 2017

SUBJECT: Personnel Matter

At the Finance Committee of April 20, 2017, the committee will discuss a personnel matter in Executive Session.