

AGENDA

FINANCE COMMITTEE

10/03/19

J. Elliott Summey, Chairman
Henry E. Darby
Jenny Costa Honeycutt
Anna B. Johnson
Brantley Moody
Teddie Pryor
A. Victor Rawl
Herb Sass
Dickie Schweers

**AGENDA
FINANCE COMMITTEE
October 3, 2019
5:00 PM**

1. MINUTES OF SEPTEMBER 19, 2019
2. RESOLUTION:
 - A) Charleston County Community Planning Month
 - B) Trident Literacy Month Resolution
3. CONSENT AGENDA:
 - A) Body-Worn Camera Funding (Solicitor) - Request to Accept
 - B) Violence Against Women Act Grant from SC Office of Atty. General (Solicitor) - Request to Accept
 - C) Victims of Crime Act Grant from SC Office of Atty. General (Solicitor) - Request to Accept
 - D) Paul Coverdell Forensic Science Improvement Grant (Coroner) - Request to Approve
 - E) Construction of an Above Ground Fuel Storage Tank - Award of Contract
 - F) Financial Incentives for High Wire Distilling Company – Set-Aside Grant - Request to Accept
 - G) Body-Worn Camera Funding Reimbursement (Sheriff's Office) - Request to Accept
4. 2020 CENSUS PRESENTATION - Presentation
Miller/Vermelle Simmons
5. INDEFINITE DELIVERY CONTRACT/ENGINEERING SERVICES/CTC - Award of Contract
Miller/Tolbert

1.

MINUTES

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: September 26, 2019

SUBJECT: Finance Committee Minutes

At the Finance Committee meeting of October 3, 2019, the draft minutes of the September 19, 2019 Finance Committee meeting will be presented for approval.

2.

RESOLUTION

A RESOLUTION

OF CHARLESTON COUNTY COUNCIL

WHEREAS, change is constant and affects all of Charleston County and the Tri-County Region; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

WHEREAS, The American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our settlements and environment; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions and other citizen planners who have contributed their time and expertise to the improvement of Charleston County; and

WHEREAS, we recognize the many valuable contributions made by professional community and regional planners of Charleston County and extend our heartfelt thanks for the continued commitment to public service by these professionals;

NOW, THEREFORE, BE IT RESOLVED, that Charleston County Council does hereby designate the month of October 2019 as

Community Planning Month

in Charleston County in conjunction with the celebration of National Community Planning Month.

CHARLESTON COUNTY COUNCIL

J. Elliott Summey, Chairman
October 8, 2019



A RESOLUTION OF CHARLESTON COUNTY COUNCIL

Proclaiming September 2019 Literacy Month, September 8, 2019, Literacy Day, and Adult Education and Family Literacy Week, September 22-28, 2019

WHEREAS, the need for a highly literate citizenry increases as our community moves toward an increasingly technological future; and,

WHEREAS, approximately 20% of Charleston County's adults experience literacy issues that impact severely on their lives and families, their ability to work productively, and their full participation as citizens and residents of our community and state; and,

WHEREAS, more than 30,000 adults in Charleston County do not have a high school credential, and more than 10,000 have less than a 9th grade education, and,

WHEREAS, Trident Literacy Association provides instruction to more than 750 adults in Charleston County annually, helping them improve their skills so they can earn their GED and Career Readiness Certificates, learn English as a second language, gain digital literacy and soft skills, enter continuing education programs, take advantage of apprenticeship opportunities, enter higher education, the military, or the job market, contribute to our economic growth, and change the family dynamic that will contribute to their children's future education success, and,

WHEREAS, Charleston County deems it important to recognize and highlight the economic and societal importance of literacy.

NOW THEREFORE BE IT RESOLVED, in meeting duly assembled, that Charleston County Council does hereby proclaim **September 2019 as Literacy Month, September 8, 2019, as Literacy Day and September 22-28, 2019, as Adult Education and Family Literacy Week in Charleston County, South Carolina**, and urges its citizens to learn more about the importance of literacy and to become involved with literacy in our community.

CHARLESTON COUNTY COUNCIL

**J. Elliott Summey, Chairman
October 8, 2019**

3.

**CONSENT
AGENDA**

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR
 FROM: SCARLETT WILSON *SN* DEPT. SOLICITOR
 SUBJECT: BODY - WORN CAMERA FUNDING
APPROVE AWARD TO ASSIST FUNDING FOR STORAGE FOR BODY-WORN
 REQUEST: CAMERAS
 COMMITTEE OF COUNCIL: FINANCE DATE: October 3, 2019

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Stacy Marion</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Scott Hile*
 Fiscal impact: NONE

ADMINISTRATOR'S SIGNATURE: *J. Miller*

ORIGINATING OFFICE PLEASE NOTE:
 DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Due to the impact of body- worn cameras and being able to store videos, our office applied for funding from the SC Public Safety Coordinating Council and the SC Department of Public Safety to help assist with the purchase or reimbursement of equipment, storage, and/or maintenance. The total award is \$32,830.33.

ACTION REQUESTED OF COUNCIL

Approve the Solicitor's request to accept grant.

SOLICITOR'S RECOMMENDATION

Approve the Solicitor's Office request to accept the SC Public Safety Coordinating Council and SC Department of Public Safety grant for \$32,830.33 to assist with purchase or reimbursement of equipment, storage, and/or maintenance.

ADMINISTRATOR'S RECOMMENDATION

I concur with the Solicitor's recommendation.

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR
FROM: SCARLETT WILSON *SW* DEPT. SOLICITOR'S OFFICE
SUBJECT: VIOLENCE AGAINST WOMEN ACT (VAWA) GRANT (1K19006) FROM THE SC OFFICE OF ATTORNEY GENERAL
REQUEST: ACCEPT GRANT AWARD ALLOCATION

COMMITTEE OF COUNCIL: FINANCE **DATE:** Oct. 3, 2019

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Sail Marion</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Mark Hile*

Fiscal impact: No cash match required.

ADMINISTRATOR'S SIGNATURE: *J. Miller*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The Violence Against Women Act (VAWA) Grant Program is a competitive grant awarded by the South Carolina Office of Attorney General (SCAG) with U.S. Department of Justice funds. The Solicitor's Office has been awarded this grant for the past ten years. This award is therefore a continuation of a previously awarded grant.

The Solicitor's Office is requesting to accept the VAWA grant to fund one Prosecutor in the amount of \$76,672 with an in-kind match of \$25,557. The grant period will run from October 1, 2019 until September 30, 2020. There is 1.0 grant-funded FTE associated with this request. The match associated with this grant is in-kind and therefore does not cause an expense to the Solicitor's Office nor to the County.

It is understood that at the conclusion of the grant period, the FTE will be dissolved if no further grant funding is available.

ACTION REQUESTED OF COUNCIL

Approve Solicitor's recommendation.

SOLICITOR'S RECOMMENDATION

- Allow the Solicitor's Office to accept the grant award, the Violence Against Women Act (VAWA) Program Grant from the South Carolina Office of Attorney General in the amount of \$76,672 which includes an in-kind match of \$25,557.
- The grant period will run from October 1, 2019 until September 30, 2020.
- There is one (1) grant-funded FTE associated with this request.
- There is no cash match associated with this request.
- It is understood that at the conclusion of the grant period, the FTE will be dissolved if no further grant funding is available.

ADMINISTRATOR'S RECOMMENDATION

I concur with the Solicitor's recommendations.

COMMITTEE AGENDA ITEM

TO: JENNIFER MILLER, COUNTY ADMINISTRATOR
FROM: SCARLETT WILSON *SW* DEPT. SOLICITOR'S OFFICE
SUBJECT: VICTIMS OF CRIME ACT (VOCA) GRANT # 1V19047 FROM THE SC OFFICE OF ATTORNEY GENERAL
REQUEST: ACCEPT GRANT AWARD ALLOCATION

COMMITTEE OF COUNCIL: FINANCE **DATE:** October 3, 2019

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Sail Marion</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Mark Hile*

Fiscal impact: No cash match required.

ADMINISTRATOR'S SIGNATURE: *J Miller*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The Victims of Crime Act (VOCA) Program Grant is a competitive grant awarded by the South Carolina Office of Attorney General (SCAG) with U.S. Department of Justice funds. The Solicitor's Office has been awarded the VOCA grant for the last ten years. In this VOCA application, our office applied to continue 8 full-time advocates to serve both Charleston and Berkeley counties.

The Solicitor's Office is requesting to use the \$736,266 award to fund 8 Victim Advocates, which includes an in-kind salary match; the in-kind match will be provided by other victim advocates employed by our office.

The grant period will run from October 1, 2019 until September 30, 2020. There are 8 grant-funded FTEs associated with this request. The match associated with this grant is in-kind and therefore does not cause an expense to the Solicitor's Office or to the County.

It is understood that at the conclusion of the grant period, the FTEs will be dissolved if no further grant funding is available.

ACTION REQUESTED OF COUNCIL

Approve Solicitor's recommendation.

SOLICITOR'S RECOMMENDATION

- Allow the Solicitor's Office to accept this Victims of Crime Act (VOCA) Program award of \$736,266 from the SC Office of Attorney General (SCAG) to continue to fund 8 full-time advocates to serve both Charleston and Berkeley counties.
- There are eight (8) grant-funded FTEs associated with this request.
- There is no cash match associated with this request.
- The grant period will run from October 1, 2019 until September 30, 2020.
- It is understood that at the conclusion of the grant period, the FTEs will be dissolved if no further grant funding is available.

ADMINISTRATOR'S RECOMMENDATION

I concur with the Solicitor's recommendations.

COMMITTEE AGENDA ITEM

TO: JENNIFER MILLER, COUNTY ADMINISTRATOR
RAE WOOTEN DEPT. CORONER'S OFFICE
 SUBJECT: Paul Coverdell Forensic Science Improvement Grant Program
 REQUEST: PERMISSION TO APPLY FOR GRANT
 COMMITTEE OF COUNCIL: FINANCE DATE: Oct. 3, 2019

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Stail Marion</u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: Mark Hill
 Fiscal impact: No match required.

ADMINISTRATOR'S SIGNATURE: [Signature]

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The Charleston County Coroner's Office is requesting permission to apply for the FY2019 Paul Coverdell Forensic Science Improvement Grant Program. The Coroner's Office was awarded funds from the FY2018 Paul Coverdell Forensic Science Improvement Grant. This application will be for the continuation, year two, of that same program. This grant program provides funds to improve the quality and timeliness of forensic science and medical examiner/Coroner's office services.

The Coroner's Office is requesting \$54,904.00 to fund a one-year, full-time medicolegal death investigator to assist with the investigation of opioid related deaths as this office has seen a dramatic increase due to the opioid crisis.

The medicolegal death investigator will assist with the increased caseload that is due to an increase in opioid related deaths in Charleston County. This investigator will assist with investigations, laboratory specimen results, documentation and analysis.

The investigator will also assist with the following: implementation and management of a Drug Related Death Review Team to provide risk assessments for preventative and enforcement projects; track toxicology reports and analysis; monitor prescription assessments via the SCRIPTS program; collaborate with narcotic drug taskforces and opioid fatality mapping (DEA); and assist with progressive measures to educate the public, professionals and the community regarding the risk of opioid related deaths.

No match is associated with this request. There is one grant funded FTE associated with this request. The grant period is January 1, 2020 through December 31, 2020.

ACTION REQUESTED OF COUNCIL

Approve the Coroner's request to apply for, and if awarded, accept the Paul Coverdell Forensic Science Improvement Grant.

ELECTED/APPOINTED OFFICIAL RECOMMENDATION

- Approve the Coroner's Office request to apply for, and if awarded, accept the FY2019 Paul Coverdell Forensic Science Improvement Grant Program in the amount of \$54,904.00 to employ one one-year grant funded FTE position.
- No match is associated with this grant.
- The grant period is January 1, 2020 through December 31, 2020.
- The Coroner's Office understands that the County is under no obligation to support the costs associated with this FTE position at the end of the grant period.

ADMINISTRATOR'S RECOMMENDATION

I concur with the Coroner's recommendation.

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *C Altenhein*

FROM: BARRETT J. TOLBERT *B Tolbert* DEPT. PROCUREMENT

SUBJECT: CONSTRUCTION OF AN ABOVE GROUND FUEL STORAGE TANK

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: OCTOBER 3, 2019

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Am A. B.</i>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Other: Public Works Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Other: Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	142005001	78902	222000	\$222000.00

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Paul Gile*

Fiscal impact: Funding available in the Public Works Department projects budget.

ADMINISTRATOR'S SIGNATURE: *J. J. Miller*

ORIGINATING OFFICE PLEASE NOTE:
 DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Submittals were received from qualified vendors for the Construction of an above Ground Fuel Storage Tank. This project consists of the Charleston County Mosquito Control Facility at Johns Island Airport upgrading their fuel delivery system from the one they currently have. The old, portable and temporary fuel tank will be replaced with a permanent and environmentally appropriate jet fuel storage tank and dispensing system in accordance with the plans and specifications.

The sealed submittals were received in accordance to the terms and conditions of Invitation to Bid No 5399-20I. The mandatory Small Business Enterprise (SBE) requirements for the solicitation is 12.2% and The Minority, Women and Disadvantage Business Enterprise (M/W/DBE) is 25%. The bid tabulation is as follows:

Bidder	Bid Price Lump Sum	SBE Percentage	DBE Percentage
Progressive Builders, Inc. Greenville, South Carolina 29608 Principal: C. Stephen Roach, Jr	\$222,000.00	53%	53.4%
Bohicket Construction, LLC Mount Pleasant, SC 29464 Principal: Marion P Davis, Jr	\$232,185.00	100%	51%

ACTION REQUESTED OF COUNCIL

Authorize award of contract.

DEPARTMENT HEAD RECOMMENDATION

- Authorize award of contract for the Construction of an above Ground Fuel Storage Tank for Public Works Department to Progressive Builder's, Inc., the lowest responsive and responsible bidder, in the amount of \$222,000.00.

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

FROM: STEVE DYKES DEPT. ECONOMIC DEVELOPMENT

SUBJECT: FINANCIAL INCENTIVES FOR HIGH WIRE DISTILLING CO.

REQUEST: ACCEPT SET-ASIDE GRANT FOR UTILIZATION BY HIGH WIRE DISTILLING CO.

COMMITTEE OF COUNCIL: FINANCE DATE: October 3, 2019

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Austin [Signature]</u>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Gail Marion</u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: Laurel Hill

Fiscal impact: No match required.

ADMINISTRATOR'S SIGNATURE: [Signature]

ORIGINATING OFFICE PLEASE NOTE:
 DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

During the first and second quarters of 2019, the Economic Development Director worked with High Wire Distilling Co., a Charleston County producer of premium, handcrafted small batch spirits with an agricultural focus, as the company pursued an expansion. The company is committed to using locally sourced products, partnering with area farmers and using 80% of Certified South Carolina Grown grain and fruit in its spirits. Their expansion will involve an investment of \$3M and a creation of 45 jobs. Payroll will be \$2.9M annually (avg. \$65,000/year). *(NOTE: Colony Craft Beverage Company, LLC, dba High Wire Distilling Co., has a fee-in-lieu-of-taxes incentive that will receive public hearing at the September 24th County Council meeting and final reading at the October 8th County Council meeting.)*

At its September 12th meeting, the S.C. Coordinating Council for Economic Development approved a \$100,000 Set-Aside Grant for Charleston County designed to be passed thru and utilized by High Wire Distilling Co. to offset site prep and building construction costs. The Economic Development Department administers Set-Aside grants and will provide reimbursement to High Wire Distilling Co. for pre-approved expense items upon receipt of proper documentation in the normal fashion.

ACTION REQUESTED OF COUNCIL

Authorize the formal acceptance of a Set-Aside grant for High Wire Distilling Co.

DEPARTMENT HEAD RECOMMENDATION

Authorize the formal acceptance of a \$100,000 Set-Aside grant from the S.C. Coordinating Council for utilization by High Wire Distilling Co. to offset project development costs. The grant will be administered by the Economic Development Department on a reimbursable basis.

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR
FROM: J. AL CANNON, ESQ. *JAC* DEPT. SHERIFF'S OFFICE
SC DEPARTMENT OF PUBLIC SAFETY'S BODY WORN CAMERA (BWC)
SUBJECT: REIMBURSEMENT
REQUEST: ACCEPT REIMBURSEMENT FUNDS
COMMITTEE OF COUNCIL: FINANCE DATE: October 3, 2019

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Deil Marion</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Rebecca Smalls*

Fiscal impact: *No match required.*

for
ADMINISTRATOR'S SIGNATURE: *Wall J. Smalls*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The Sheriff's Office is requesting permission to accept funding and disbursement of the Body-Worn Cameras (BWC) fund from the SC Department of Public Safety (SCDPS) Coordinating Council and the South Carolina Department of Public Safety for reimbursement of body worn camera equipment, storage, and/or maintenance pursuant to SC Code of Laws 23-1-240.

This request is to accept funding for reimbursement of expenditures in the total amount of \$67,584.95.

ACTION REQUESTED OF COUNCIL

Approve Sheriffs recommendation to accept funding.

SHERIFF'S RECOMMENDATION

Allow the Sheriff's Office to accept funding in the amount of \$67,584.95 for reimbursement of Body Worn Camera equipment, storage, and maintenance from the SC Department of Public Safety (SCDPS) Coordinating Council and the South Carolina Department of Public Safety.

ADMINISTRATOR'S RECOMMENDATION

I concur with the Sheriff's recommendation.

4.

**2020 CENSUS
PRESENTATION**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee
FROM: Kristen Salisbury, Clerk of Council
DATE: September 27, 2019
SUBJECT: 2020 Census Presentation

At the Finance Committee of October 3, 2019, Vermelle Simmons from the US Census Bureau will give a presentation regarding the 2020 Census.

5.

**INDEFINITE
DELIVERY
CONTRACT/
ENGINEERING
SERVICES/CTC**

COMMITTEE AGENDA ITEM

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *2.9 for CA*

FROM: BARRETT J. TOLBERT *BT* DEPT. PROCUREMENT

SUBJECT: INDEFINITE DELIVERY CONTRACT - ENGINEERING SERVICES FOR CHARLESTON COUNTY TRANSPORTATION COMMITTEE (CTC) RELATED PROJECTS ON AN AS-NEEDED BASIS

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: October 3, 2019

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>[Signature]</i></u>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>[Signature]</i></u>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Transportation Development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Steven L. Thayer</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	W42009002	64667		\$0.00

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *[Signature]*

Fiscal impact: Funds are available in the State "C" Fund for road improvements.

ADMINISTRATOR'S SIGNATURE: *[Signature]*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Submittals were received in accordance with the terms and conditions of the Request for Qualifications (RFQ) No. 5389-19C from firms licensed in the State of South Carolina to provide qualifications for the purpose of preparing survey, design engineering and construction engineering and inspection (CE&I) for various roadway, intersection, pedestrian/bikeway, and drainage construction projects to be rendered under the Charleston County Transportation Committee (CTC) program.

The following firms submitted qualification:

Alliance Consulting	Cranston Engineering	Davis and Floyd, Inc.
Forsberg Engineering and Surveying, Inc.	Infrastructure Consulting & Engineering, PLLC	J. Bragg Consulting, Inc.
Johnson, Laschober & Associates, P.C.	KCI Technologies	Keck and Wood Collaboration by Design
Kimley-Horn and Associates, Inc.	Michael Baker International	Parrish and Partners, LLC
Pond and Company	Reveer Group, LLC	Stantec Consulting Services, Inc.
STV, Inc.	Thomas and Hutton Engineering	TranSystems Corporation
Vaughn & Melton Consulting Engineers, Inc.	Volkert, Inc.	

Per the terms of the RFQ, it is the intent of the County to identify firms deemed most qualified which will be considered for award of contract not to exceed two years. Delivery Orders for specific projects will be assigned on a rotational basis to best maintain equity in the value of work with exceptions allowed for the following criteria; the nature of the project, the proximity of the firm to the project, the capability of the firm to produce the services in a reasonable time, past performance and the ability to meet the project budget requirements. The County will negotiate a stipulated not to exceed lump sum per phase fee for each Delivery Order for basic services which are estimated not to exceed \$300,000 for the two (2) year term and an individual Delivery Order may not exceed one hundred thousand dollars (\$100,000).

An evaluation committee reviewed the qualifications for compliance with the RFQ requirements and determined the following ten firms, to be the most qualified in meeting the County's needs, and recommends awarding contracts to:

- Davis and Floyd, Inc.
- Infrastructure Consulting & Engineering, PLLC
- J. Bragg Consulting, Inc.
- KCI Technologies Corporation
- Michael Baker International
- Reveer Group, LLC
- Stantec Consulting Services, Inc.
- Thomas and Hutton
- TranSystems Corporation
- Volkert, Inc.

ACTION REQUESTED OF COUNCIL

Authorize award of contracts.

DEPARTMENT HEAD RECOMMENDATION

- Authorize award of contracts for Indefinite Delivery Contract – Engineering Services for Charleston County Transportation Committee (CTC) related projects on an as-needed basis for various projects throughout the County to the following firms, listed in alphabetic order:
 - Davis and Floyd, Inc.
 - Infrastructure Consulting & Engineering, PLLC
 - J. Bragg Consulting, Inc.
 - KCI Technologies Corporation
 - Michael Baker International
 - Reveer Group, LLC
 - Stantec Consulting Services, Inc.
 - Thomas and Hutton
 - TranSystems Corporation
 - Volkert, Inc.

- Funds are available in the State “C” Fund for road improvements.