

# **AGENDA**

## **FINANCE COMMITTEE**

**12/19/19**

J. Elliott Summey, Chairman  
Henry E. Darby  
Jenny Costa Honeycutt  
Anna B. Johnson  
Brantley Moody  
Teddie Pryor  
A. Victor Rawl  
Herb Sass  
Dickie Schweers

**AGENDA**  
**FINANCE COMMITTEE**  
**December 19, 2019**  
**5:00 PM**

1. MINUTES OF DECEMBER 10, 2019 - Request to Consider
2. CONSENT: Miller/Staff
  - A) SC Dept. of Public Safety's Body-Worn Camera Fund (Sheriff/Solicitor/Public Defender) - Request to Accept
  - B) Commission Code Enforcement Officers 2020 - Request to Approve
  - C) TST IOP Connector to Palm Boulevard Sidewalk Installation - Award of Contract
  - D) TST Allocation Kiawah Island Parkway Intersection Improvements - Request to Consider
  - E) Financial Incentives for Urban Electric Company, Inc. – Set-Aside Grant - Request to Accept

1.

# MINUTES

# CHARLESTON COUNTY COUNCIL

## MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: December 10, 2019

SUBJECT: Finance Committee Minutes

At the Finance Committee meeting of December 19, 2019, the draft minutes of the December 10, 2019 Finance Committee meeting will be presented for approval.

**2.**

**CONSENT**

**COMMITTEE AGENDA ITEM**

**TO:** JENNIFER J. MILLER, COUNTY ADMINISTRATOR  
**FROM:** J. AL CANNON, ESQ. *ja* **DEPT.** SHERIFF'S OFFICE  
**SUBJECT:** SC DEPARTMENT OF PUBLIC SAFETY'S BODY-WORN CAMERA FUND  
**REQUEST:** ACCEPT FUNDS  
**COMMITTEE OF COUNCIL:** FINANCE **DATE:** Dec. 19, 2019

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Frank Giles for Gail Marion</i></u>
Other: Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>[Signature]</i></u>
Other: Public Defender	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>[Signature]</i></u>

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Frank Giles*  
**Fiscal impact:** No match required.

**ADMINISTRATOR'S SIGNATURE:** *J. J. Miller*

**ORIGINATING OFFICE PLEASE NOTE:**  
**DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.**

## **SITUATION**

The Sheriff's, the Solicitor's and the Public Defender's Offices are requesting permission to accept funding from the South Carolina Department of Public Safety from the "Body-Worn Cameras Fund" as long as funds are available.

These funds are for the purchase, maintenance and replacement of body-worn cameras and for the related ongoing costs of maintenance and storage of data recorded by the body-worn cameras pursuant to the SC Code of Laws 23-1-240.

## **ACTION REQUESTED OF COUNCIL**

Approve Sheriff's recommendations.

## **SHERIFF'S RECOMMENDATION**

Allow the Sheriff's, the Solicitor's and the Public Defender's Offices to accept funding from the SC Department of Public Safety from the "Body-Worn Cameras Fund" for the purchase, maintenance and replacement of body-worn cameras and for the related ongoing costs of maintenance and storage of data recorded by the body-worn cameras, as long as funding is available.

## **ADMINISTRATOR'S RECOMMENDATION**

I concur with the Sheriff's recommendation.

**COMMITTEE AGENDA ITEM**

**FROM:** JENNIFER MILLER **DEPT.** ADMINISTRATOR  
**SUBJECT:** Code Enforcement Officers  
**REQUEST:** COMMISSION CODE ENFORCEMENT OFFICERS FOR 2020  
**COMMITTEE OF COUNCIL:** FINANCE **DATE:** December 19, 2019

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Assessor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Mark Hill*

**Fiscal impact:** None

**ADMINISTRATOR'S SIGNATURE:** *Jennifer Miller*

**ORIGINATING OFFICE PLEASE NOTE:**

**DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.**



## **SITUATION**

In 1994, Charleston County Council adopted an ordinance authorizing the issuance of a uniform ordinance summons, which is used to enforce any County ordinance. The uniform ordinance summons is enforced by code enforcement officers commissioned by County Council. The commissions are on an annual basis and subject to renewal or rescission every year, and officers are commissioned as needed or when necessary.

## **ACTION REQUESTED OF COUNCIL**

Commission the attached list of County employees as code enforcement officers for Charleston County.

## **RECOMMENDATION**

Commission the attached list of County employees as code enforcement officers with all commissions effective immediately through December 31, 2020.

**COUNTY OF CHARLESTON**  
**CODE ENFORCEMENT OFFICERS 2020**

Cherelle Riley	Assessor	Denise Bessinger	Revenue Collections
Christina White	Assessor	Dionne Brown	Revenue Collections
Sharon Wrona	Assessor	Lushanna Jones	Revenue Collections
Chris Zerbst	Assessor	Byron Foster	Revenue Collections
Cheryl Barrickman	Building Services	Hillary Desaussure	Revenue Collections
Henry E. Brown	Building Services	Tami Fralick	Revenue Collections
Holly W. Fischer	Building Services	Dan Gregory	Revenue Collections
William T. Horne	Building Services	Megan Hume	Revenue Collections
Timothy McGuire	Building Services	Paula Mack	Revenue Collections
Carl H. Simmons	Building Services	Britt Miller	Revenue Collections
Encarnacion Robinson	Building Services	Shemequa Pringle-Jackson	Revenue Collections
Raymond Beaudrot	Public Works	Tom Tamblyn	Revenue Collections
Tally Brett Champion	Public Works	Edrian Trakas	Revenue Collections
David Crocker	Public Works	Colin Wieringa	Revenue Collections
Reagen Desilets	Public Works	Peter Wiggins	Revenue Collections
Julianne Rotehnberg	Public Works	Tamara Avery	Zoning & Planning
Will Gainey	Public Works	Mark Brooks	Zoning & Planning
Michael Caudle	Public Works	Sally Brooks	Zoning & Planning
Jason T. Kerstetter	Public Works	Joel Evans	Zoning & Planning
Jack Kornahrens	Public Works	Dan Frazier	Zoning & Planning
Jeremy Mungin	Public Works	Niki Grimbball	Zoning & Planning
Allen Phelps	Public Works	Lisa McCray	Zoning & Planning
Chris Wannamaker	Public Works	Ryan Peterson	Zoning & Planning
		Andrea Melocik	Zoning & Planning
		Edward Singleton	Zoning & Planning
		Jennifer Stiles	Zoning & Planning
		Jennifer Werking	Zoning & Planning
		Brent Barfield	Zoning & Planning
		Joshua Downey	Zoning & Planning
		Cassie Cline	Zoning and Planning
		Emily Pigott	Zoning and Planning

**COMMITTEE AGENDA ITEM**

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *C Altenhein*

FROM: BARRETT J. TOLBERT *B* DEPT. PROCUREMENT

SUBJECT: TST IOP CONNECTOR TO PALM BOULEVARD SIDEWALK INSTALLATION

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: December 19, 2019

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Transportation Development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature] for [Signature]</i>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes      no      n/a  

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	TE0310007	64842	<i>137,033</i>	\$137,032.55

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *[Signature]*

**Fiscal impact:** Funds are available in the Transportation Sales Tax fund

**ADMINISTRATOR'S SIGNATURE:** *[Signature]*

**ORIGINATING OFFICE PLEASE NOTE:**

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

## SITUATION

The Charleston County Transportation Development Department's Isle of Palms (IOP) Connector to Palm Boulevard Sidewalk Installation project will consist of approximately 490 LF of new variable width sidewalk along Isle of Palms Connector and Palm Boulevard to 13<sup>th</sup> Avenue. The work will include, but is not limited to, concrete sidewalk installation, porous sidewalk installation, erosion and sediment control, and traffic control.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5417-20C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2% and the Minority Women Disadvantaged Business Enterprise (MWDBE) goal is 25%.

<b>Bidder</b>	<b>Total Bid Price</b>	<b>SBE Percentage</b>	<b>MWDBE Percentage</b>
<b>KTC Enterprises, Inc.</b> <b>Moncks Corner, South Carolina 29461</b> <b>Principal: Hugh R Murchison, Jr.</b>	<b>\$137,032.55</b>	100%	100%
First Construction Management, LLC Hanahan, South Carolina 29410 Principal: Miranda Holcombe	\$148,416.40	100%	100%
Blutide Marine Construction Charleston, South Carolina 29407 Principal: Karl Rakes	\$164,164.24	100%	9.1%
Truluck Construction, Inc. Charleston, South Carolina 29407 Principal: Charles E. Truluck Jr.	\$164,822.50	13.5%	14.2%

## ACTION REQUESTED OF COUNCIL

Authorize award of contract.

## DEPARTMENT HEAD RECOMMENDATION

- Authorize award of contract for the TST IOP Connector to Palm Boulevard Sidewalk Installation project to KTC, the lowest responsive and responsible bidder, in the amount of \$137,032.55.
- Funds are available in the Transportation Sales Tax fund.

**COMMITTEE AGENDA ITEM**

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: JIM ARMSTRONG, DEPUTY ADMINISTRATOR *JA*

FROM: STEVE THIGPEN *ST* DEPT. PUBLIC WORK DEPT

SUBJECT: KIAWAH ISLAND PARKWAY INTERSECTION IMPROVEMENTS

REQUEST: APPROVE FUNDING FROM TST ALLOCATION

COMMITTEE OF COUNCIL: FINANCE DATE: 12/19/2019

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Mark B</i>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes       no       n/a  

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
				475000

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Mark Hile*

**Fiscal impact:** Funds are available in the Transportation Sales Tax Allocation Program.

**ADMINISTRATOR'S SIGNATURE:** *[Signature]*

**ORIGINATING OFFICE PLEASE NOTE:**

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

## **SITUATION**

The 2021 PGA Championship is scheduled to begin on May 20, 2021 at the Kiawah Island Golf Resort Ocean Course. This event draws visitors from throughout the world and generates millions of dollars for the local economy. However this creates a major traffic event that is further complicated by the location and single access road to Kiawah Island. During the 2012 PGA Championship, the event and community experienced significant traffic issues and delays due to the inefficient movement of traffic in and out of the parking lot. The congestion and delays were felt within the Johns Island community along Betsy Kerrison Parkway, Bohicket Road and River Road.

The County received a request to assist with the planning, construction and funding of intersection improvements along Kiawah Island Parkway to help alleviate and/or prevent some of the significant traffic issues and delays we experienced during the 2012 PGA Championship. The Town of Kiawah Island is planning to resurface Kiawah Island Parkway in the spring of 2020 and it would more cost effective and less disruptive to the community to complete the projects at the same time.

The estimated cost of the intersection improvements is \$475,000. The funds would be provided to the Town of Kiawah Island for design, permitting and construction of the intersection improvements. This would also serve as a match to the investment being made by the Town of Kiawah Island on Kiawah Island Parkway.

Funds for this project are available due to the completion of four projects and the reallocation of available project funds. Staff intends to request that the \$177,112.82 for the Calhoun St at James Island Connector Intersection be reconciled as part of the FY 2021 budget.

Project Name	Proposed Action	Available Budget	Proposed Budget Action	Balance
Rivers Ave Dual Turn Lane Ext at Remount Road	Close Project	\$217,458.28	-\$217,458.28	\$0.00
MUSC Turn Lane	Close Project	\$58,050.96	-\$58,050.96	\$0.00
Center St at Ben Sawyer Installation	Close Project	\$11,592.13	-\$11,592.13	\$0.00
4541 Savannah Highway Deceleration Turn Lane	Close Project	\$10,785.81	-\$10,785.81	\$0.00
Calhoun St at James Island Connector Intersection	Revise Budget	\$4,073,847.73	-\$177,112.82	\$3,896,734.91
Kiawah Island Parkway Intersection Improvement	New Project	\$0.00	\$475,000.00	\$475,000.00

## **ACTION REQUESTED OF COUNCIL**

Approve the proposed budget amendments of the Transportation Sales Tax Allocation Program to fund the Kiawah Island Parkway intersection improvements.

## **DEPARTMENT HEAD RECOMMENDATION**

Approve the proposed budget amendments of the Transportation Sales Tax Allocation Program to fund the Kiawah Island Parkway intersection improvements.

**COUNTY COUNCIL**

**MEMORANDUM**

**TO: Members of Finance Committee**

**FROM: Kristen L. Salisbury, Clerk of Council**

**DATE: December 13, 2019**

**SUBJECT: Set-Aside Grant for Urban Electric Company, Inc.**

At the Finance Committee meeting on Thursday, December 19, 2019, the Economic Development Director will present information on the Set-Aside Grant for Urban Electric Company, Inc.