

# **AGENDA**

## **FINANCE COMMITTEE**

**1/16/20**

J. Elliott Summey, Chairman  
Henry E. Darby  
Jenny Costa Honeycutt  
Anna B. Johnson  
Brantley Moody  
Teddie Pryor  
A. Victor Rawl  
Herb Sass  
Dickie Schweers

**AGENDA  
FINANCE COMMITTEE  
January 16, 2020  
5:00 PM**

1. MINUTES OF DECEMBER 10, 2019 & DECEMBER 19, 2019 - Request to Approve
2. CONSENT AGENDA
  - A) Facility Use Agreement w/Dorchester School (Shelter sites) - Request to Approve
  - B) Geo-Redundant Backup Radio Network Prime Site - Request to Approve
  - C) Ocean Boulevard Pipe Repair (Isle of Palms) - Award of Contract
  - D) Preconstruction Support/CE&I Services for Palmetto Commerce Interchange - Award of Contract
  - E) TST Wappoo Road at SC Hwy 61 Intersection Improvements - Award of Contract
3. ST. JOHN'S FIRE DISTRICT COMMISSION – JOHNS ISLAND SEAT - Appointment (2)  
Salisbury/Council
4. LEASE AMENDMENT WITH HERITAGE TRUST FEDERAL CREDIT UNION/ATM - Request to Approve  
Smalls/Przybylowski
5. TRANSPORTATION SALES TAX UPDATE – CARTA - Presentation  
Mitchum

**1.**

**MINUTES**

# CHARLESTON COUNTY COUNCIL

## MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: January 8, 2020

SUBJECT: Finance Committee Minutes

At the Finance Committee meeting of January 16, 2020, the draft minutes of the December 10 and December 19 Finance Committee meetings will be presented for approval.

**2.**

**CONSENT  
AGENDA**

**COMMITTEE AGENDA ITEM**

**TO:** JENNIFER J. MILLER, COUNTY ADMINISTRATOR  
**THROUGH:** WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR *W.V.S. 1/8*  
**FROM:** TIMOTHY PRZYBYLOWSKI, DEPT. FACILITIES  
**SUBJECT:** FACILITY USE AGREEMENT WITH WORCHESTER SCHOOL DISTRICT TWO (DD2)  
**REQUEST:** ENTER AGREEMENT FOR USE OF DD2 SCHOOL BUILDINGS DURING EMERGENCIES  
**COMMITTEE OF COUNCIL:** FINANCE **DATE:** JANUARY 16, 2020

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>[Signature]</i></u>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Emergency Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>[Signature]</i></u> 12/23/19
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
				\$0.00

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *[Signature]*

Fiscal impact: *None*

**ADMINISTRATOR'S SIGNATURE:** *[Signature]*

**ORIGINATING OFFICE PLEASE NOTE:**

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

## **SITUATION**

Dorchester School District Two (DD2) has agreed to allow Charleston County (County) to utilize select DD2 school buildings as shelter sites during incidents that render Charleston County shelters unusable. DD2 and the County shall coordinate annually to prepare a shelter plan, which will include agreed upon school buildings to be designated as emergency shelters for Charleston County citizens.

The terms of the agreement include a one-year initial term that will automatically renew annually, no fee to the County, and either Party may terminate the agreement for any reason with 30 days prior written notice to the other Party.

## **ACTION REQUESTED OF COUNCIL**

Approve Department Head recommendation to execute a Facility Use Agreement.

## **DEPARTMENT HEAD RECOMMENDATION**

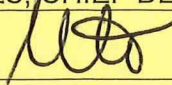
Authorize Chairman of Council to execute a Facility Use Agreement with Dorchester School District Two for a one (1)-year term. The Agreement will automatically renew on the same terms and conditions for additional one (1) year periods.

The Legal Department has reviewed the Facility Use Agreement and will review all final documents prior to execution.

**COMMITTEE AGENDA ITEM**

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR

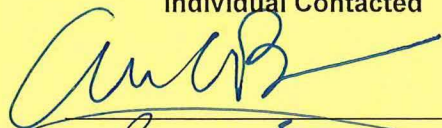

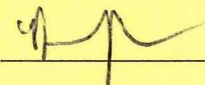
FROM: BILL TUNICK  DEPT. Technology Services/Radio Communications

SUBJECT: GEO BACKUP RADIO NETWORK PRIME SITE

REQUEST: APPROVE PURCHASE

COMMITTEE OF COUNCIL: FINANCE DATE: 1-~~16~~<sup>30</sup>-20

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Technology Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
				\$0.00

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** Mark Mile

**Fiscal impact:** Funds are available in the Radio Communications budget.

**ADMINISTRATOR'S SIGNATURE:** 

**ORIGINATING OFFICE PLEASE NOTE:**

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.



## **SITUATION**

The Charleston County Public Safety Radio Network supports over 7,000 user radios, with over 6,000 in use by area law enforcement, fire and EMS as their primary means to communicate with 9-1-1 Dispatch and on incident scenes. The Radio Network Prime Site, which is located in the equipment shelter at the base of the PSB radio tower, controls and operates the radio network and its 16 radio towers.

The Prime Site has built in backups and redundancies that prevent loss of radio communications should a critical component of the radio network fail. However, all these critical backups are collocated in the same shelter at the base of the PSB radio tower. As of today, there exists no geographically diverse backup to the Prime Site should a catastrophic occurrence render the Prime Site – and the radio network - inoperable.

Motorola has provided Charleston County a proposal to eliminate the risk of a singular Prime Site by installing a second Geo-Redundant Prime Site that would be located at the CDC. Should a catastrophic failure occur at the PSB Prime Site, the Geo-Redundant Prime Site would take over the operation and control of the radio network and provide the continuity of full operation of the Charleston County Public Safety Radio Network.

## **ACTION REQUESTED OF COUNCIL**

Authorize the purchase of a Geo-Redundant Prime Site from Motorola Solutions from their proposal to Charleston County dated 11-13-19, with terms and pricing per the SC State Contract # 4400021163.

## **DEPARTMENT HEAD RECOMMENDATION**

Authorize the purchase and issuance of a purchase order for a Geo-Redundant Prime Site from Motorola Solutions from their proposal to Charleston County dated 11-13-19, with terms and pricing per the SC State Contract # 4400021163, in the amount not to exceed \$721,578.

**COMMITTEE AGENDA ITEM**

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *C. Altenhein*

FROM: BARRETT J. TOLBERT *BSI* DEPT. PROCUREMENT

SUBJECT: OCEAN BOULEVARD PIPE REPAIR (ISLE OF PALMS)

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: JANUARY 16, 2020

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Public Works	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Steven L. Thye</i>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	D90104126	64681	<i>105,232</i>	\$105,232.00

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Mark Hile*

**Fiscal impact:** Funds are available in the Public Works General Fund budget to complete this project with potential matching funds from Federal Emergency Management Agency.

**ADMINISTRATOR'S SIGNATURE:** *Kor* *Wall Z. Small*

**ORIGINATING OFFICE PLEASE NOTE:**  
 DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

**SITUATION**

The Ocean Boulevard Pipe Repair (Isle of Palms) Project is located in the City of Isle of Palms, involves the replacement of failing underground culverts and reconnection to existing catch basins. Additionally, sections of old asphalt pavement will be resurfaced in the areas removed for culvert replacement. The work will include, but not be limited to traffic control, asphalt paving, storm drainage improvements, pavement markings, seeding, and sodding.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5393-201. The Minority Women Disadvantaged Business Enterprise (MWDBE) goal is 25%.

<b>Bidder</b>	<b>Total Bid Price</b>	<b>MWDBE Percentage</b>
Truluck Construction, Inc. Charleston, South Carolina 29407 Principal: Charles E. Truluck Jr	<b>\$105,232.00</b>	<b>20.4%</b>
Truluck Roadway Services, LLC Charleston, South Carolina 29416 Principal: Chris Truluck	\$111,789.00	100%
Landscape Pavers, LLC Charleston, South Carolina 29417 Principal: Joyce Schirmer	\$138,658.00	100%
KTC Enterprises, Inc. Moncks Corner, South Carolina 29461 Principal: Hugh R. Murchison, Jr.	\$177,220.00	100%
Eadie's Construction Company, Inc. Ridgeville, South Carolina 29472 Principal: C. Kipton Crawford	\$192,392.00	32%
L-J, Inc. Cayce, South Carolina 29033 Principal: David M. Lever	\$196,178.50	0%
Anson Construction Company Charleston, South Carolina 29417 Principal: P.F. Stutsman	\$222,752.00	0%
EnviroSmart Inc. Charleston, South Carolina 29405 Principal: Michael Costa	\$223,280.77	100%

**ACTION REQUESTED OF COUNCIL**

Authorize award of contract.

**DEPARTMENT HEAD RECOMMENDATION**

- Authorize award of contract for the Ocean Boulevard Pipe Repair (Isle of Palms) project to Truluck Construction Inc., the lowest responsive and responsible bidder, in the amount of \$105,232.00.
- Funds are available in the Public Works General Fund budget to complete this project with potential matching funds from Federal Emergency Management Agency.

**COMMITTEE AGENDA ITEM**

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *Corine Altenhein*

FROM: BARRETT J. TOLBERT *BSJ* DEPT. PROCUREMENT

SUBJECT: PRECONSTRUCTION SUPPORT AND CE&I SERVICES FOR PALMETTO COMMERCE INTERCHANGE

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: JANUARY 16, 2020

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Public Works	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	QE0321102	64842		

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *[Signature]*

**Fiscal impact:** Funds are available in the Transportation Sales Tax Fund.

**ADMINISTRATOR'S SIGNATURE:** *[Signature]*

**ORIGINATING OFFICE PLEASE NOTE:**  
 DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

## **SITUATION**

The Charleston County Public Works Department requested qualifications from all interested consulting engineering firms, licensed in the State of South Carolina, and familiar with performing Construction Engineering & Inspection (CE&I) Services on state and local government department of transportation highway and bridge construction. The services are requested for the Palmetto Commerce Interchange Project near mile marker 206 on I-26 in Charleston County. This is a large scale construction project that includes the construction of a new interchange on I-26 between US-78 and Ashley Phosphate Interchanges. The services may include, but are not limited to, services to perform preconstruction support, construction management, construction engineering, construction survey verification, public relations, and quality acceptance and assurance inspection and testing in the areas of concrete, earthwork, drainage and base, erosion control, traffic control and asphalt roadway to determine compliance with the contract requirements.

Due to the significant amount of preconstruction services remaining to be completed for this project, it is anticipated this contract will be negotiated in two phases with preconstruction support services being the first phase and construction engineering and inspection being the second phase.

Qualifications were received in accordance with the terms and conditions of the Request for Qualifications (RFQ) No. 5409-20C: Preconstruction Support and CE&I Services for Palmetto Commerce Interchange.

The following firms submitted in accordance with the terms and conditions of RFQ No. 5409-20C.

- Brownstown Construction Group LLC
- Bunnell Lammons Engineering
- CDM Smith
- Civil Engineering Consulting Services, Inc.
- Dennis Corporation
- HDR Inc.
- Infrastructure Consulting & Engineering, PLLC
- KCI Technologies, Inc.
- Michael Baker International, Inc.
- Parrish & Partners, LLC
- TranSystems Corporation

The evaluation committee has reviewed the submitted qualifications for compliance with the RFQ requirements and determined the following firm to be the most qualified in meeting the County's needs and recommends awarding a contract to HDR Inc. HDR, Inc. proposes an SBE and DBE utilization of 23% and 25%, respectively.

The evaluation committee members were made of the following entities:

Charleston County Public Works  
Charleston County Contracts and Procurement

**ACTION REQUESTED OF COUNCIL**

Authorize award of contract.

**DEPARTMENT HEAD RECOMMENDATION**

Authorize award of contract for the Preconstruction Support and CE&I Services for Palmetto Commerce Interchange, to the most qualified offeror, HDR, Inc., and allow staff to negotiate and enter into a contract.

- Funds are available in the Transportation Sales Tax.

**COMMITTEE AGENDA ITEM**

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR  
 THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *Corine Altenhein*  
 FROM: BARRETT J. TOLBERT *835* DEPT. PROCUREMENT  
 SUBJECT: TST WAPPOO ROAD AT SC HIGHWAY 61 INTERSECTION IMPROVEMENTS  
 REQUEST: AWARD OF CONTRACT  
 COMMITTEE OF COUNCIL: FINANCE DATE: January 16, 2020

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Public Works	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	TE0310006	64842		\$114,342.43

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Mark Hile*

**Fiscal impact:** Funds are available in the Transportation Sales Tax fund

**ADMINISTRATOR'S SIGNATURE:** <sup>For</sup> *Wall Small*

**ORIGINATING OFFICE PLEASE NOTE:**  
 DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

**SITUATION**

The Charleston County Public Works Department’s Wappoo Road (S-26) at SC Highway 61 Intersection project is an intersection improvement project located in the City of Charleston. The work will include, but not be limited to: approximately 170 LF of new concrete sidewalk and associated drainage infrastructure, concrete curb and gutter, pedestrian signal improvements, signing, pavement markings, grading, and sediment and erosion control.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5421-20C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2%.

<b>Bidder</b>	<b>Total Bid Price</b>	<b>SBE Percentage</b>
<b>First Construction Management, LLC Hanahan, South Carolina 29410 Principal: Miranda Holcombe</b>	<b>\$114,342.43</b>	<b>100%</b>
KTC Enterprises, Inc. Moncks Corner, South Carolina 29461 Principal: Hugh R Murchison, Jr.	\$122,366.75	100%
Truluck Construction, Inc. Charleston, South Carolina 29407 Principal: Charles E. Truluck Jr	\$128,674.25	14.1%
Lowcountry Sitework, LLC Charleston, South Carolina 29492 Principal: John Mazzarella	\$275,000.00	100%

**ACTION REQUESTED OF COUNCIL**

Authorize award of contract.

**DEPARTMENT HEAD RECOMMENDATION**

- Authorize award of contract for the TST Wappoo Road (S-26) at SC Highway 61 Intersection project to First Construction Management, LLC, the lowest responsive and responsible bidder, in the amount of \$114,342.43.
- Funds are available in the Transportation Sales Tax fund.



**3.**

**ST. JOHN'S FIRE  
COMMISSION**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: January 9, 2020

SUBJECT: St. John's Fire District Commission (John's Island) - Appointments (2)

Announcement of vacancies for the St. John's Fire District Commission was previously made.

Applications for reappointment were received from Eric Britton and Samuel Brownlee, and applications for appointment were received from Yvonne Johnstone, John Mitchell, Jr., and Isiah White, Sr. representing John's Island.

The St. John's Fire District Commission Board consists of nine members, appointed by the Governor upon recommendation by Charleston County Council, responsible for the oversight of all administrative and operational aspects of the St. John's Fire District special purpose district. The board has the authority to purchase, establish, enlarge, maintain, conduct, and operate the special purpose district as deemed necessary. The board meets to review operational, financial, and administrative activity reports.

The term for this seat will expire 12/23.

**Two vacancies, five applications**

**Eric Britton**

**Samuel Brownlee**

**Yvonne Johnstone**

**John Mitchell, Jr.**

**Isiah White, Sr.**

# 4.

# HERITAGE TRUST ATM LEASE AMENDMENT

**COMMITTEE AGENDA ITEM**

**TO:** JENNIFER J. MILLER, COUNTY ADMINISTRATOR

**THROUGH:** WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR *WLS 1/16*

**FROM:** TIMOTHY PRZYBYLOWSKI, DEPT. FACILITIES *TP*

**SUBJECT:** LEASE AMENDMENT WITH HERITAGE TRUST FEDERAL CREDIT UNION AT THE EAST COOPER SERVICE CENTER

**REQUEST:** ENTER LEASE AMENDMENT TO EXTEND ATM LEASE FOR FIVE YEARS

**COMMITTEE OF COUNCIL:** FINANCE **DATE:** January 16, 2020

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Am B</i></u>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
			\$0.00	0

**NEED:** Identify any critical time constraint.

**BUDGET OFFICER SIGNATURE:** *Mark Hill*

**Fiscal impact:** *Revenues will be deposited in the Facilities Management budget.*

**ADMINISTRATOR'S SIGNATURE:** *for* *Walt Small*

**ORIGINATING OFFICE PLEASE NOTE:**

**DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.**

## **SITUATION**

In 2005 a five-year lease was executed between Heritage Trust Federal Credit Union (HTFCU or Tenant) and Charleston County (Landlord) for the installation and use of an ATM in the parking lot of the East Cooper Service Center. The lease has been extended since the original term expired in 2010.

The County negotiated to renew the lease for a five-year term with annual CPI increases, however, HTFCU provided documents showing that the transaction volume and profitability of the ATM have been decreasing over the last several years. Since the ATM provides a service to the East Cooper Service Center customers and County citizens, the County agreed to renew for a five-year term at flat rent.

## **ACTION REQUESTED OF COUNCIL**

Approve Department Head recommendation to execute a five-year lease amendment to extend the lease agreement with the Heritage Trust Federal Credit Union, for the drive thru ATM located in the parking lot of the East Cooper Service Center.

## **DEPARTMENT HEAD RECOMMENDATION**

- Authorize the Chairman of Council to execute a five-year lease amendment to extend the lease agreement with the Heritage Trust Federal Credit Union, for the drive thru ATM located in the parking lot of the East Cooper Service Center.
- The annual rent will be Six Thousand Eight Hundred Twenty-Eight Dollars and 56/100 (\$6,828.56) to be paid in monthly installments of Five Hundred Sixty-Nine and 05/100 (\$569.05), the rent will remain flat for the five-year term, and both the landlord and tenant will have the right to terminate the lease for any reason with a ninety day written notice to the other party.
- The Lease Amendment will be reviewed by the Legal Department prior to execution.

# 5.

# TRANSPORTATION SALES TAX – CARTA PRESENTATION

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee  
FROM: Kristen Salisbury, Clerk of Council  
DATE: January 9, 2020  
SUBJECT: Transportation Sales Tax Update--CARTA

At the Finance Committee of January 16, 2020, the Director of CARTA will make a presentation regarding a Transportation Sales Tax Update on CARTA.