

AGENDA

**FINANCE
COMMITTEE**

2/20/2020

J. Elliott Summey, Chairman
Henry E. Darby
Jenny Costa Honeycutt
Anna B. Johnson
Brantley Moody
Teddie Pryor
A. Victor Rawl
Herb Sass
Dickie Schweers

AGENDA
FINANCE COMMITTEE
February 20, 2020
5:00 PM

1. MINUTES OF FEBRUARY 4, 2020 - Request to Approve
2. CONSENT AGENDA:
 - A) Berkeley-Charleston-Dorchester COG Complete Streets Application Project - Request to Approve
 - B) Federal State Opioid Response Grant – Funding for Transportation - Request to Approve
 - C) 161 Church Street – Parking Operations Office Renovations - Award of Contract
 - D) 1248 Camp Road – Amendment to Intergovernmental Agreement - Request to Consider
3. NAMING CHARLESTON CENTER CASHIER SUITE – DEBBIE CHISOLM - Request to Consider
Tuten/Funcell
4. JAMES ISLAND PSD BONDS - Request to Approve
Tuten/Rhodes
5. CHARLESTON COUNTY PUBLIC LIBRARY BRIEFING - Update
Angela Craig
6. CRIMINAL JUSTICE COORDINATING COMMITTEE BRIEFING - Update
Kristy Danford
7. TRANSPORTATION SALES TAX UPDATE – ROADS - Update
Thigpen/Hall
8. EXECUTIVE SESSION – CONTRACTUAL MATTERS - Request to Consider

1.

MINUTES

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: February 14, 2020

SUBJECT: Finance Committee Minutes

At the Finance Committee meeting of February 20, 2020, the draft minutes of the February 4, 2020 Finance Committee meeting will be presented for approval.



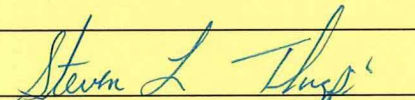
2.

CONSENT

COMMITTEE AGENDA ITEM

TO:	<u>BILL TUTEN, CHIEF OF STAFF/ACTING COUNTY ADMINISTRATOR</u>		
THROUGH:	<u>JIM ARMSTRONG, DEPUTY ADMINISTRATOR</u>		
FROM:	<u>STEVE THIGPEN</u>	DEPT.	<u>PUBLIC WORKS</u>
SUBJECT:	<u>MAYBANK / WOODLAND SHORES COMPLETE STREETS APPLICATION</u>		
REQUEST:	<u>APPROVAL TO SUBMIT APPLICATION FOR COMPLETE STREETS FUNDING /</u> <u>AUTHORIZATION TO MANAGE MAYBANK HIGHWAY CROSSING PROJECT</u>		
COMMITTEE OF COUNCIL:	FINANCE	DATE:	2/20/2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Other: PUBLIC WORKS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Other: FINANCE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

FUNDING: Was funding previously approved? yes ☒ no ☐ n/a ☐

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	W42047624		\$280000.00	247000

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Naresh Shila*

Fiscal impact: Matching funds are anticipated from the 2020 CTC Maybank Highway Mid-block Crossing project.

**CHIEF OF STAFF/
ACTING COUNTY ADMINISTRATOR'S SIGNATURE:**

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

On October 10, 2017, the Charleston County Transportation Committee funded the FY 2018 "C" Fund Road Improvement Program, including \$100,000 to begin the design process for the Woodland Shores Complete Streets project.

On August 13, 2019 the Charleston County Transportation Committee funded the FY 2020 "C" Fund Road Improvement Program. The Committee allocated an additional \$100,000 to continue the design process for the Woodland Shores Complete Streets project, and funded \$280,000 for the Maybank Highway Crossing Project to be managed by the City of Charleston.

The initial scope of the Woodland Shores Complete Streets project was to provide a sidewalk along Woodland Shores Road from Maybank Highway to Riverland Drive. Stakeholders, including Charleston County, City of Charleston, Charleston Moves, and the State, met with representatives from the Berkeley-Charleston-Dorchester Council of Governments and proposed expansion of the scope to include an 8-foot sidewalk on Woodland Shores Road, an 8-foot sidewalk on Maybank Highway from Woodland Shores Road to Stefan Drive, and the mid-block crossing on Maybank Highway. These projects will improve the safety for bicyclists and pedestrians.

The estimated cost of construction of these three projects is \$1,235,000. The approved Charleston County Transportation Committee current funding is not sufficient to complete construction of the Woodland Shores sidewalk, or to provide the sidewalk connection to the Maybank Highway Mid-block Crossing project. County Staff requests Council's approval to apply for grant funding for \$988,000 from the Berkeley-Charleston-Dorchester Council of Governments Complete Streets Program for the Maybank / Woodland Shores Complete Streets project. The application will request a 20% local match of \$247,000.

In order to provide the 20% matching fund requirement as part of this grant application, County Staff will take over management of the Maybank Highway Mid-block Crossing Project from the City of Charleston.

ACTION REQUESTED OF COUNCIL

Approve the Charleston County Transportation Committee's request to apply for, and accept if award grant funding for \$988,000 from the Berkeley-Charleston-Dorchester Council of Governments Complete Streets Program.

DEPARTMENT HEAD RECOMMENDATION

- Approval to submit the Maybank / Woodland Shores Complete Streets Application.
- If approved, allow the Public Works Department to accept grant funding of \$988,000 from the Berkeley-Charleston-Dorchester Council of Governments Complete Streets Program to complete the construction of the Maybank / Woodland Shores Complete Streets project.
- Matching funds of \$247,000 are anticipated from the 2020 CTC Maybank Highway Mid-block Crossing project.
- No FTE's associated with this grant.

COMMITTEE AGENDA ITEM

TO: WILLIAM L. TUTEN, ACTING COUNTY ADMINISTRATOR
THROUGH: CHRISTINE DuRANT, DEPUTY COUNTY ADMINISTRATOR
FROM: CHANDA FUNCELL DEPT. DAODAS
SUBJECT: FUNDING FOR EMERGENCY TRANSPORTATION OF PATIENTS
REQUEST: ACCEPT AN AWARD
COMMITTEE OF COUNCIL: FINANCE DATE: February 10, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Acil Maier</u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes ☐ no ☐ n/a ☐

If yes, provide the following:	Org.	Object	Balance In Account	Amount needed for Item
			\$0.00	

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE:

Chanda Funzell

Fiscal impact: No match required.

ACTING ADMINISTRATOR SIGNATURE:

BT

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The Charleston Center is requesting permission to accept reimbursement, up to \$10,000, from State DAODAS through the federal State Opioid Response Supplement Grant to assist with costs for emergency transportation of patients. This would help patients' access treatment appointments and receive their dosing of maintenance medication when they are experiencing transportation difficulty. The effective date for this award is July 1, 2019 through September 30, 2020.

Once funds are accepted, the budget management and monthly reporting become the responsibility of the Charleston Center.

ACTION REQUESTED OF COUNCIL

Authorize the acceptance of the award of up to \$10,000 from State DAODAS.

DEPARTMENT HEAD RECOMMENDATION

- Authorize the acceptance of the award in the amount of up to \$10,000 from State DAODAS to support efforts to provide transportation for patients.
- Once the funds have been accepted, the budget management and monthly reporting become the responsibility of Charleston Center.
- No new FTE's associated with this award.
- Award period July 1, 2019 through September 30, 2020.

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, CHIEF OF STAFF/ACTING COUNTY ADMINISTRATOR
THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *Corine Altenhein*
FROM: BARRETT J. TOLBERT *BSJ* DEPT. PROCUREMENT
SUBJECT: 161 CHURCH STREET PARKING OPERATIONS OFFICE RENOVATIONS
REQUEST: AWARD OF CONTRACT
COMMITTEE OF COUNCIL: FINANCE DATE: FEB 20, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Corine Altenhein</i>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Barrett J. Tolbert</i>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	
Other: Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Barrett J. Tolbert</i>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

FUNDING: Was funding previously approved? yes ☒ no ☐ n/a ☐

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	5D4012001	77705	186,673	\$186,673.00

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Carol Hile*

Fiscal impact: Funds are available in the Parking Garage budget.

CHIEF OF STAFF/

ACTING COUNTY ADMINISTRATOR'S SIGNATURE: *BSJ*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Bids were received from qualified vendors for Parking Operations Office renovations at 161 Church Street. This project consists of the selective demolition of existing retail space and interior renovation of existing interior space for commercial office.

Sealed bids were received in accordance with the terms and conditions of Invitation for Bid No. 5418-20R. The mandatory Small Business Enterprise (SBE) requirement for the solicitation was 12.2% and the Minority, Woman-owned and Disadvantaged Business Enterprise (M/W/DBE) goal was 25%.

Bidder	Total Bid Price	SBE Percentage	M/W/DBE Percentage
Satchel Construction, LLC North Charleston, South Carolina 29405 Principal: Josh Fuller	\$186,673.00	100%	29.7%
Branks General Contractors Ravenel, South Carolina 29470 Principal: Charles T. Branks	\$193,500.00	100%	0%
Stenstrom & Associates, Inc.* Goose Creek, South Carolina 29445 Principal: Cameron P. Drolet	\$230,087.00	0%	0%
Dream Team Constructions, LLC Summerville, South Carolina 29485 Principal: Richard Huss	\$247,947.00	100%	25%
Infinger Construction Group, LLC Charleston, South Carolina 29423 Principal: Emory J. Infinger	\$249,200.00	100%	100%
IPW Construction Group, LLC North Charleston, South Carolina 29418 Principal: Cyrus D. Sinor	\$319,913.00	21.2%	100%

*Contractor is deemed non-responsive for not meeting SBE requirements.

ACTION REQUESTED OF COUNCIL

Authorize award of contract.

DEPARTMENT HEAD RECOMMENDATION

Authorize award of contract for IFB 5418-20R, 161 Church Street Parking Operations Office Renovation project, to Satchel Construction, LLC, the lowest responsive and responsible bidder, in the amount of \$186,673.00.

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, CHIEF OF STAFF/ACTING COUNTY ADMINISTRATOR

THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR *WLS 2/12*

FROM: TIMOTHY PRZYBYLOWSKI *DEPT. 2/12* FACILITIES

SUBJECT: 1248 CAMP ROAD

REQUEST: AMENDMENT TO INTERGOVERNMENTAL AGREEMENT

COMMITTEE OF COUNCIL: FINANCE DATE: FEBRUARY 20, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Anna B</i>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

FUNDING: Was funding previously approved? yes ☐ no ☐ n/a ☐

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
			\$0.00	

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Mark Hile*

Fiscal impact: *None*

CHIEF OF STAFF/
ACTING COUNTY ADMINISTRATOR'S SIGNATURE: *BT*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

On May 28, 2019 the Town of James Island (Town) and Charleston County (County) executed an Intergovernmental Agreement (Agreement) for the Town to lease the County's building located at 1248 Camp Road (Building). The term of the Agreement was for a one year period with 2 one year options.

On February 11, 2020 the mayor of the Town, via a letter to County Council, requested amending the Agreement to allow for a five year term with a five year option. The extended term would allow the Town to justify the costs of the renovations to the County's Building. To date, the Town has spent over \$20,000 in design costs, with another approximately \$29,950 remaining in the design budget, has plans to invest \$332,000 in the first phase of construction, and another \$200,000 in a mechanical system overhaul in a later phase of construction.

ACTION REQUESTED OF COUNCIL

Approve Department Head Recommendation

DEPARTMENT HEAD RECOMMENDATION

Authorize the Chairman of County Council to execute an amendment to the Intergovernmental Agreement between Charleston County and The Town of James Island amending the term to five years with a five year option.

The legal department to review the amendment prior to execution.

Town of James Island

Bill Woolsey
Mayor



Council Members

Dan Beles
Cynthia Mignano
Garrett Milliken
Darren Troy Mullinax

February 11, 2020

Charleston County Council
VIA Email

Dear Chairman:

The Town of James Island has been working diligently on adapting the old library located at 1248 Camp Rd into a community space. We greatly appreciate Charleston County agreeing to lease us the space, and we were recently made aware that our use plan for the space was approved; thank you. The future James Island Arts and Cultural Center will fill a need on James Island to house and showcase our local artists and artisans, as well as be a place where historic artifacts and the cultural story of James Island can live and be visited by our residents and visitors.

To date, the Town has spent over \$20,000 on the planning and design of this facility, with approximately \$29,950 remaining. Town Council approved moving forward with Phase I to include minor renovations and outfitting the space. The construction estimates for Phase I is \$332,000, and this doesn't include personnel costs that will be needed to manage the facility. Later phases will incorporate a complete mechanical system overhaul, and those costs are estimated at upwards of \$200,000. Our current lease agreement is set to expire this fall, exactly 1 year after the opening of the new Baxter Patrick Library, with two options to renew for an additional 1-year period. In order to proceed with further investment, Town Council has asked that we revisit the terms of our agreement.

We're proposing to extend our lease agreement for five years, with an option to renew for an additional 5 years. With this modification, we can move forward in further investment and adequately give our Town Council the confidence they need to allocate additional funds to ensure this community facility can be operational and successful before our initial lease terms expires.

Respectfully,

Bill Woolsey, Mayor

www.JamesIslandSC.us


3.

**NAMING
CHARLESTON
CENTER
CASHIER SUITE**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen L. Salisbury, Clerk of Council 

DATE: February 10, 2020

SUBJECT: Naming Charleston Center Cashier Suite

This item is added to the agenda by Chairman Summey. At the request of Charleston Center Director Dr. Chanda Funcell, Mr. Summey would like Council to entertain the idea of naming the Charleston Center Cashier Suite the Debbie Chisolm Suite in honor of Ms. Chisolm's many years of service to the citizens of Charleston County while employed at DAODAS. This request meets all of the criteria set forth in the Naming County Facilities Policy (attached), which was adopted by County Council on September 4, 2007.

1. Deborah Chisolm served as an employee (FTE and/or temporary) of Charleston County Government with the Department of Alcohol and Other Drug Abuse Services for over 45 years. Debbie began her career with DAODAS February 29, 1972.
2. Deborah Chisolm was the head cashier at DAODAS. She had an exemplary reputation and an excellent rapport with patients, citizens and other customer. She was professional, knowing boundaries with the patients, but also going out of her way to make everyone feel comfortable. The Director often noted, "Debbie is the only person I know who the patients don't mind giving their money to".
3. Deborah Chisolm worked at DAODAS, d.b.a. the Charleston Center. One of her long time co-workers stated, "an individual will be hired to fill Debbie's position at Charleston Center but no one can ever be a replacement for her"
4. Deborah Chisolm passed away on June 30, 2019 leaving a big void among her co-workers and many of Charleston County's citizens. Debbie remained an employee of DAODAS until her death.

County Council hereby establishes the following policy regarding the naming of buildings, structures, roads, bridges and other facilities for which the County Council has naming authority.

As a general rule, when naming in honor of a person, the following guidelines apply:

1. Have served as an employee or official of Charleston County government.
2. Have an exemplary reputation.
3. Have resided or worked in the geographical area of the county where the facility is to be located.
4. In the event the person to be honored is deceased, there should be a period of 45 days following the honoree's death before a decision on naming a county owned facility is made.
5. County Council may vote to rename a facility or remove a name previously added.

4.

JAMES ISLAND PSD BONDS

BOND SITUATION SHEET

Jurisdiction:	James Island Public Service District (the “District”)
Amount of Bonds:	Not exceeding \$8,500,000
Type of Bonds:	General Obligation (GO)
Purpose:	The James Island Public Service District is seeking authorization from County Council to issue general obligation bonds (the “Bonds”) in order to finance the construction of a new fire station to be located at the intersection of Folly Road and Prescott Street, and to reimburse the District for the cost of the land on which the fire station is to be constructed.
Restrictions on Proceeds:	All proceeds must be used to provide for capital projects as set forth the proposed authorizing ordinance.
Impact on Millage:	The District anticipates that approximately 5.13 mills will be required to pay the initial annual debt service on the Bonds; however, through restructuring its existing millage, the District does not anticipate having to increase its millage above the amount levied for the 2020 tax year as a result of the Bonds.
Procedural Posture:	The South Carolina Code requires County Council to hold a public hearing on the question of the issuance of the bonds. Following the hearing, the District requests that County Council enact an ordinance finding whether and to what extent the bonds should be issued and authorizing the governing body of the District to issue the bonds.

ACTIONS REQUESTED OF COUNCIL

1. Adopt a resolution authorizing a public hearing and notice thereof; and
2. Enact an ordinance authorizing the District to issue bonds in an amount not to exceed \$8,500,000.

RECOMMENDATIONS

1. Adopt a resolution on February 25, 2020, authorizing a public hearing on March 26, 2020, at 6:30 p.m.
2. Give first reading to the authorizing ordinance on February 25, 2020, second reading on March 10, 2020, and third reading on March 26, 2020.

A RESOLUTION NO. 20-02 APPROVING THE INCURRING OF GENERAL OBLIGATION DEBT IN AN AMOUNT NOT EXCEEDING \$8,500,000; AND AUTHORIZING A PETITION TO THE COUNTY COUNCIL OF CHARLESTON COUNTY PURSUANT TO SECTION 6-11-830 OF THE CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED.

BE IT RESOLVED by the James Island Public Service District Commission (the "**Commission**"), in meeting duly assembled:

ARTICLE I - FINDINGS OF FACT

Section 1.01

Incident to the adoption of this resolution (this "**Resolution**"), the Commission, the governing body of the James Island Public Service District, South Carolina (the "**District**"), makes the following findings of fact:

1. The District was created and established as a special purpose district, a body politic and corporate, pursuant to the provisions of Act No. 498 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina for the year 1961, as amended. The District is located wholly within Charleston County, South Carolina (the "**County**"), and was established for the purpose of providing fire, solid waste, and sewer services within its boundaries.

2. In carrying out its functions and duties, the Commission has determined that a need exists to meet the capital needs of the District through (i) the planning, designing, engineering, acquisition, construction, and equipping of a fire station facility, and (ii) the acquisition of real property and capital assets used or useful in furtherance of the operation of the District ((i) and (ii) together, the "**Project**"). The Commission estimates that the costs of the Project, together with the costs of issuance of the bonds described herein, will not exceed \$8,500,000.

3. The County Council of Charleston County, South Carolina (the "**County Council**"), as the governing body of the County, is empowered by Sections 6-11-810 through 6-11-1050, inclusive, of the Code of Laws of South Carolina 1976, as amended (the "**Enabling Act**"), to authorize the governing body of any special purpose district to issue general obligation bonds whose proceeds shall be used in furtherance of any power or function committed to such special purpose district and in effect on March 7, 1973.

4. Pursuant to Section 6-11-830 of the Enabling Act, the County Council, upon petition of the Commission, may determine that it is in the interest of the District to raise moneys for the furtherance of any power or function of the District and order a public hearing to be held upon the question of the issuance of general obligation bonds of the District.

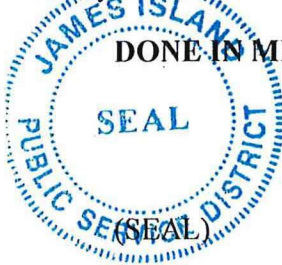
5. In order to finance the costs of the Project, the Commission has determined that it is necessary to issue an amount not exceeding \$8,500,000 of general obligation bonds of the District to be issued either as a single issue or as several, separate issues, and in such amount and at such times as may be determined at the time of issuance thereof by the Commission. The Commission adopts this Resolution to evidence the Commission's approval of the issuance of not

exceeding \$8,500,000 of general obligation bonds of the District to defray the costs of the Project and to authorize a petition to the County Council with regard to the issuance of such general obligation bonds. The maximum principal amount of general obligation bonds of the District approved hereby may be issued within the debt limit of the District as permitted in Article X, Section 14(7) of the South Carolina Constitution.

ARTICLE II - SUBMISSION OF PETITION

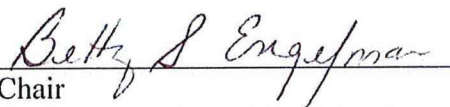
Section 2.01

A petition, in a form substantially similar to that form attached hereto as Exhibit A, shall be presented to the County Council in accordance with and for the purposes set forth in Section 6-11-830 of the Enabling Act. The Chairman (or in his absence the Vice-Chairman) of and Secretary to the Commission are hereby authorized and directed to cause said petition to be delivered to County Council.



DONE IN MEETING DULY ASSEMBLED, this 27th day of January 2020.

**JAMES ISLAND PUBLIC SERVICE
DISTRICT, SOUTH CAROLINA**


Chair
James Island Public Service District
Commission

Attest:


Secretary
James Island Public Service District
Commission

EXHIBIT A

PETITION OF THE JAMES ISLAND PUBLIC SERVICE DISTRICT COMMISSION TO THE GOVERNING BODY OF CHARLESTON COUNTY, SOUTH CAROLINA, PURSUANT TO ARTICLE 5, CHAPTER 11, TITLE 6, CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED.

1. The James Island Public Service District, South Carolina (the “*District*”), was created as a special purpose district established in Charleston County, South Carolina (the “*County*”), as a body politic and corporate pursuant to the provisions of Act No. 498 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina for the year 1961, as amended. The District is located entirely within the County.

2. In carrying out its functions and duties and pursuant to a resolution adopted on January 27, 2020, the Commission has determined, that a need exists to meet the capital needs of the District through (i) the planning, designing, engineering, acquisition, construction, and equipping of a fire station facility, and (ii) the acquisition of real property and capital assets used or useful in furtherance of the operation of the District ((i) and (ii) together, the “*Project*”). The Commission estimates that the costs of the Project, together with the costs of issuance of the bonds described herein, will not exceed \$8,500,000.

3. In order to defray the costs of the Project, the District proposes to issue general obligation bonds of the District in a principal amount not exceeding \$8,500,000, which bonds may be issued as a single issue or from time to time as several separate issues as the Commission may determine.

4. The County Council of Charleston County, South Carolina (the “*County Council*”), the governing body of the County, is empowered by Sections 6-11-810 through 6-11-1050, inclusive, of the Code of Laws of South Carolina 1976, as amended (the “*Enabling Act*”), to authorize the issuance of general obligation bonds by the District pursuant to the provisions of the Enabling Act. Inasmuch as the principal amount of the bonds does not exceed the general obligation bond debt limit of the District, as established pursuant to Article X, Section 14(7) of the South Carolina Constitution, it is requested that such bonds may be issued without approval of a referendum.

5. Pursuant to Section 6-11-830 of the Enabling Act, if the County Council, upon petition of the Commission, determines that it may be in the best interest of the District to raise moneys for the furtherance of any power or function of the District, the County Council may order a public hearing to be held upon the question of the issuance of general obligation bonds of the District.

WHEREFORE, the Commission prays that the County Council order a public hearing to be held on the question of authorizing the issuance of an amount not exceeding \$8,500,000 of general obligation bonds of the District, and thereafter approve such issuance by ordinance, which bonds may be issued as a single issue or from time to time as several separate issues as the Commission may determine.

JAMES ISLAND PUBLIC SERVICE DISTRICT COMMISSION

5.

**CHARLESTON
COUNTY PUBLIC
LIBRARY
BRIEFING**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: February 12, 2020

SUBJECT: Charleston County Public Library Briefing

At the Finance Committee of February 20, 2020, Charleston County Public Library Executive Director Angela Craig will make a presentation.



2019

A year of Success

CHARLESTON
COUNTY PUBLIC

LIBRARY

Literacy | Community Engagement | Educational Success | Workforce Development

· CORE · FOUR ·



WHAT WE DO

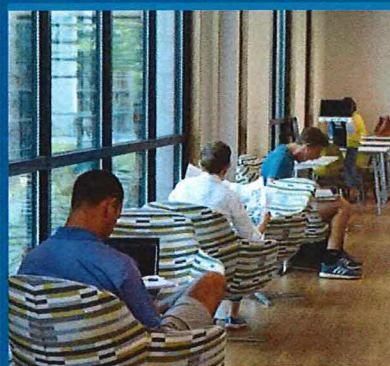
CCPL is dedicated to connecting our diverse community to information, fostering lifelong learning and enriching lives. While CCPL provides a wide array of services, our staff are focused on these core four principles when serving the citizens of Charleston County.

Building Updates

OPENING DOORS

Wando Mt. Pleasant Library
June 2019

Baxter-Patrick Library
November 2019





Total
Library
Card
Holders

203,106



New
Library
Card
Sign-Ups

20,332

C I R C U L A T I O N



TOTAL ITEMS
(including downloads)

1,928,975



1,491,407

User Visits

+522,000

Reference Questions

5,842

Room Bookings

403

*Children's Museum
Passes Circulated*

L I T E R A C Y

CCPL AND CCSD JOIN FORCES FOR SUMMER READING PROGRAMS

The programs featured hundreds of free events throughout the summer and fun prizes as incentives for reading, which were provided by our generous community sponsors. As a result of the partnership, the program's second year (2019) experienced a growth of nearly 15%.

B Y T H E N U M B E R S

9,668

PARTICIPANTS IN 2019

TEEN PROGRAM INCREASE (2019)

33%



*These numbers reflect June-August 2019.

L I T E R A C Y

CCPL AND LOWCOUNTRY FOOD BANK COOK UP CHARLIE CART PROGRAM



The library and Lowcountry Food Bank (LFB) collaborated to create a food literacy program that teaches children, teens and adults about food and provides hands-on culinary learning.

LFB and library staff use a Charlie Cart mobile kitchen, provided by the LFB, to teach library patrons how to cook and prepare foods.

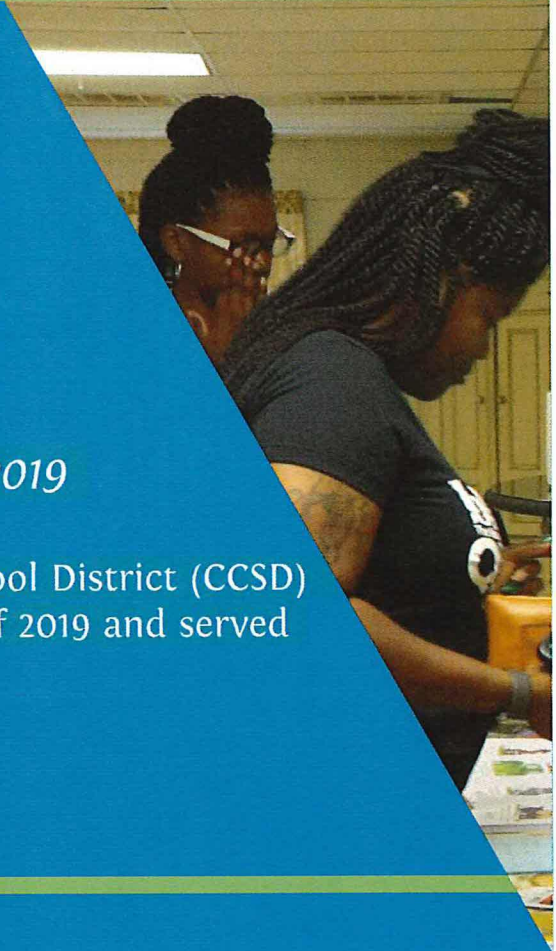
The programs began in June 2019, and during their first month alone generated an attendance of 168.

COMMUNITY ENGAGEMENT

SUMMER FEEDING

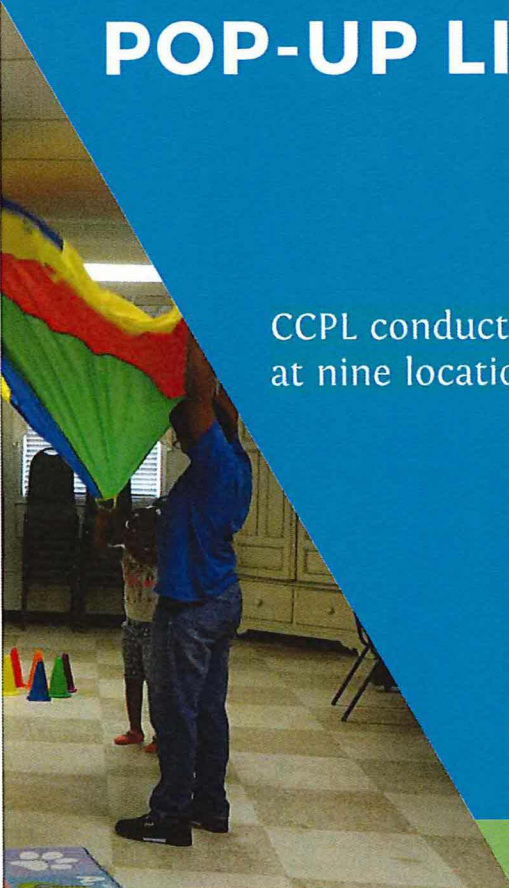
More than 8,000 meals and snacks served in 2019

CCPL partnered with the Charleston County School District (CCSD) and the Lowcountry Food Bank in the summer of 2019 and served 7,879 meals at nine library branches.



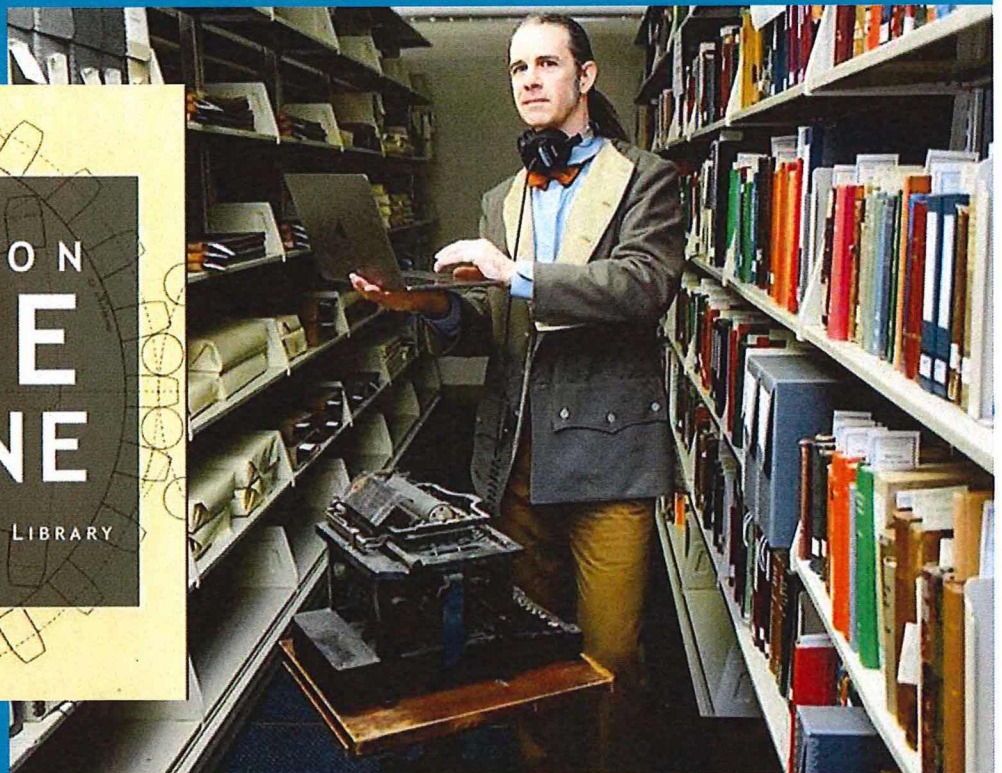
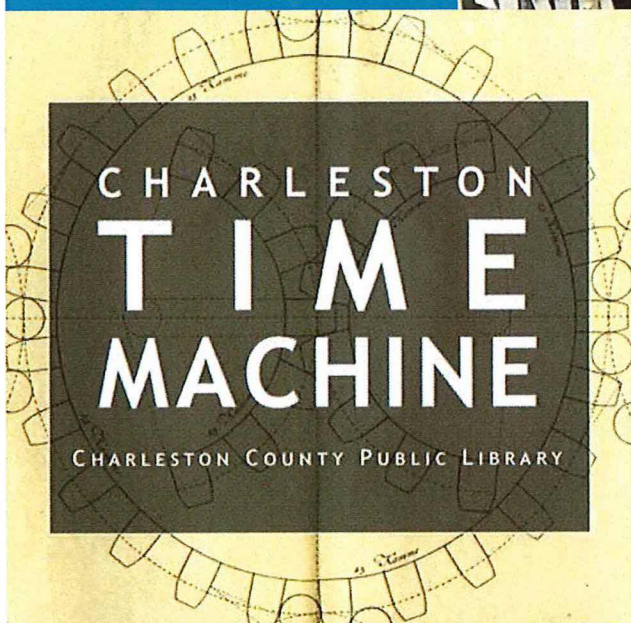
POP-UP LIBRARIES

CCPL conducted 18 pop-up libraries over the summer of 2019 at nine locations at areas not geographically close to a branch, Serving more than 800 kids, teens, and adults



COMMUNITY ENGAGEMENT

'CHARLESTON TIME MACHINE' NAMED BEST PODCAST IN CITY PAPER'S BEST OF 2019



EDUCATIONAL SUCCESS

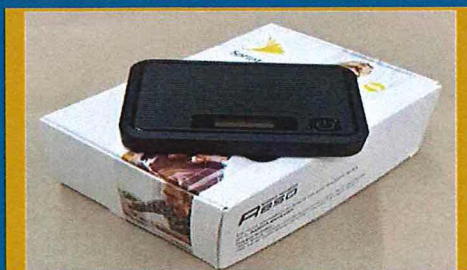
Last Fiscal Year's Highlights

CCPL LAUNCHES HOT SPOT LENDING

in an effort to lessen the digital divide of our community, the library launched the lending of mobile Wi-Fi hotspots in 2019, thanks to a grant by the South Carolina State Library. More than 100 devices are available for checkout from any library location. Library cardholders can access one of these hotspots to connect their smartphone, tablet or laptop and get internet access to do homework, apply for jobs, communicate with friends and family, or access the library's digital collections.

525

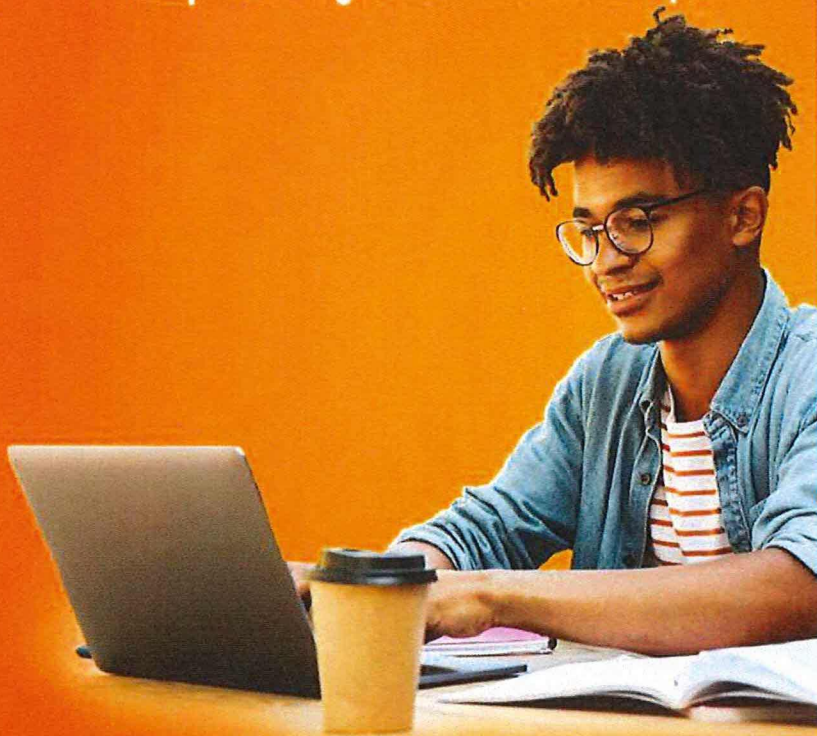
CIRCULATIONS OF HOTSPOTS



HOTSPOTS ARE POWERED BY SPRINT.

CHECK OUT THE INTERNET!

School work to get done,
but no access at home?
Borrow a free, portable Wi-Fi
hotspot and get connected today!



843-805-6930
ccpl.org/hotspots

 CHARLESTON
COUNTY PUBLIC
LIBRARY

 south carolina
STATE LIBRARY

EDUCATIONAL SUCCESS

MORE EDUCATIONAL SUCCESS INITIATIVES AND SERVICES

Partnership Grows Early Childhood Screening Program

In spring 2019, CCPL partnered with Help Me Grow South Carolina to provide parents with a free, developmental screening for children ages 5-and-a-half and younger..

CCPL Provides Financial Wellness Support During Annual Money Smart Week

During Money Smart Week, from March 30 to April 6 of 2019, several CCPL branches hosted a collection of events in addition to financial literacy programs throughout the year at a variety of branches.

Tech Team Offers Courses for All Skill Levels

The Tech Team provides a variety of courses related to computer skills and this fiscal year there were 254 programs or classes offered with a total attendance of nearly 1,000, totaling more than 475 training hours.

WORKFORCE DEVELOPMENT

Last Fiscal Year's Highlights

WORKFORCE DEVELOPMENT INITIATIVES AND SERVICES

Databases Provide Free Access to Programs Aimed at Professional Development

CCPL provides its patrons access to dozens of databases that focus on professional development, such as the GED or SAT through LearningExpress, learn a new language through Mango, develop marketing or graphic design skills through Lynda.com.

Workshops and Seminars Provide Learning Opportunities for Patrons to Grow Professionally

Throughout the year, staff assist patrons one-on-one with resume development and interviewing skills, as well as providing resources and tips to develop soft skills.

Several branches also host programs that enhance professional skills. In 2019, the Hurd/St. Andrews branch hosted a podcast panel and workshop; the Main branch hosted a literacy festival that included writing workshops; and the Wando Mount Pleasant Library's Creative Studio and Digital Studio/Labs offered a variety of courses in using digital equipment such as cameras, 3D printers and more.

THE FUTURE OF CCPL

Bees Ferry West Ashley Library

St. Paul's Hollywood Library

Support Services Administrative Offices

Bookmobile Launch

THE FUTURE OF CCPL

Literacy:

Every Child Ready to Read

Workforce Development:

VolunTeen program pilot

Volunteer program fall 2020

Staff-

Professional Memberships

Conference attendance

Educational Success:

Student library card program

Community Engagement:

Data Analyst

Development Officer

Stronger relationship with county



6.

**CRIMINAL
JUSTICE
COORDINATING
COMMITTEE
BRIEFING**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: February 12, 2020

SUBJECT: Criminal Justice Coordinating Committee

At the Finance Committee of February 20, 2020, staff will make a presentation regarding the Criminal Justice Coordinating Committee.



Charleston County Criminal Justice Coordination Council (CJCC)

Speakers: Assistant Sheriff Mitch Lucas, founding CJCC Chairman, CJCC Project Director, Kristy Danford and MacArthur Foundation, Criminal Justice Director, Ms. Laurie Garduque.

- Collaborative council of criminal justice system leaders and community representatives
- CJCC takes a common sense approach to data-guided system improvement
- Small staff supports the work of the CJCC through research and development, community engagement and pretrial reports provided to Centralized Bond Court
- Primarily supported since inception in 2015 by the John D. and Catherine T. MacArthur Foundation's Safety + Justice Challenge, a cutting-edge initiative to change the way America thinks about and uses jails
- \$4.95 million between 2015-2020, funds:
 - Positions: 7 CJCC FTEs, 2 Solicitor FTEs and 3 Public Defender FTEs (2 full time, 2 part time)
 - Consultant fees: TriCounty Crisis Stabilization Center, court reminders, and AmeriCorps VISTA
 - Training, travel to national convenings, and supplies
- Implemented several strategies to make Charleston's local criminal justice system increasingly effective, equitable and efficient
- Results are carefully evaluated and published, notably:
 - Decreased local admissions to jail by 52% and cut the local jail population by 20%
 - Increased use of alternatives to jail for people living with homelessness, mental illness and/or substance use disorders
 - Worked hard to ensure fairer and more informed bond hearings
 - Used data to improve assessment and significantly increased reports provided to bond court without additional staff
 - More consistent access to defense and state representation
 - Expedited timeliness in the early stages of case processing, particularly the assignment of defense and prosecution, and transfer of discovery
 - Built a centralized database
 - Working with the community to better understand and address the overrepresentation of racial and ethnic minorities in the justice system
- Engaged over 1,200 community members in 2019
 - Increased understanding of core issues
 - Identified community priorities
- CJCC's next strategic plan will need to:
 - Build on progress to-date
 - Address community priorities
 - Cost-effectively utilize resources with diminishing grant support

7.

**TRANSPORTATION
SALES TAX UPDATE
– ROADS**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: February 12, 2020

SUBJECT: Transportation Sales Tax Update--Roads

At the Finance Committee of February 20, 2020, staff will make a presentation regarding a Transportation Sales Tax Update on the Roads program.



Transportation Sales Tax Project Update

Featured Projects

Projects of Local and Regional Significance

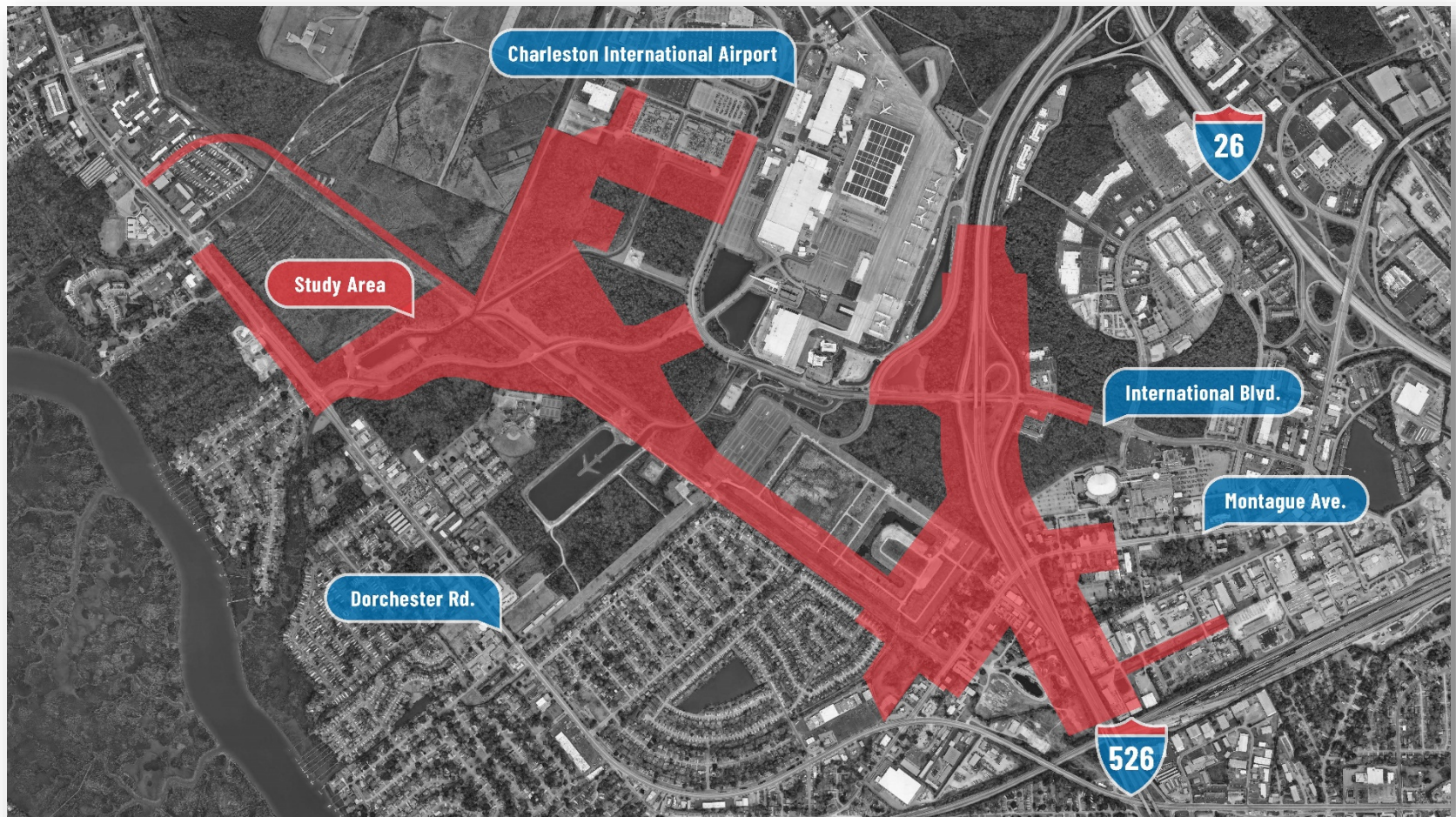
Maybank Highway Improvements: Northern Pitchfork

The project manager submitted a critical area permit to the South Carolina Department of Health and Environmental Control in December 2019. Once the County receives the approved permit, staff will advertise for construction.



Airport Connector Road

Finalizing negotiations of the contract amendment with consultant to include the construction of a new interchange and widening of I-526. Held kick-off meeting on 1/16/2020 with County, consultant, and sub-consultants.



Glenn McConnell Parkway Widening

A second public meeting took place on Wednesday, January 29, 2020 to present the widening plans, and 155 citizens attended. An online meeting went live on January 30. Staff will accept public comments until February 29, 2020.



Highway 41 Corridor Improvements



Project design team working to complete the impact assessment of the alternative routes for Highway 41 (1 and 7a), per the NEPA process.

The design team is refining aspects of the proposed intersection improvements along US 17, and working to complete documentation of the evaluation process.

Once staff has revised the intersection improvements, the County will hold a public meeting in early 2020 to present the proposed Highway 41 route alternative and US 17 intersection improvements.

James Island Intersection and Bike/Pedestrian Improvements

Central Park Road and Riverland Drive Intersection Improvements



Staff will take the council deferred action item to Finance Committee on March 5, 2020.

Folly Road Bike and Pedestrian Improvements



The SCDOT is currently drafting a participation agreement. Right of way plans underway.

James Island Intersection and Bike/Pedestrian Improvements

Fort Johnson Road at
Secessionville Road

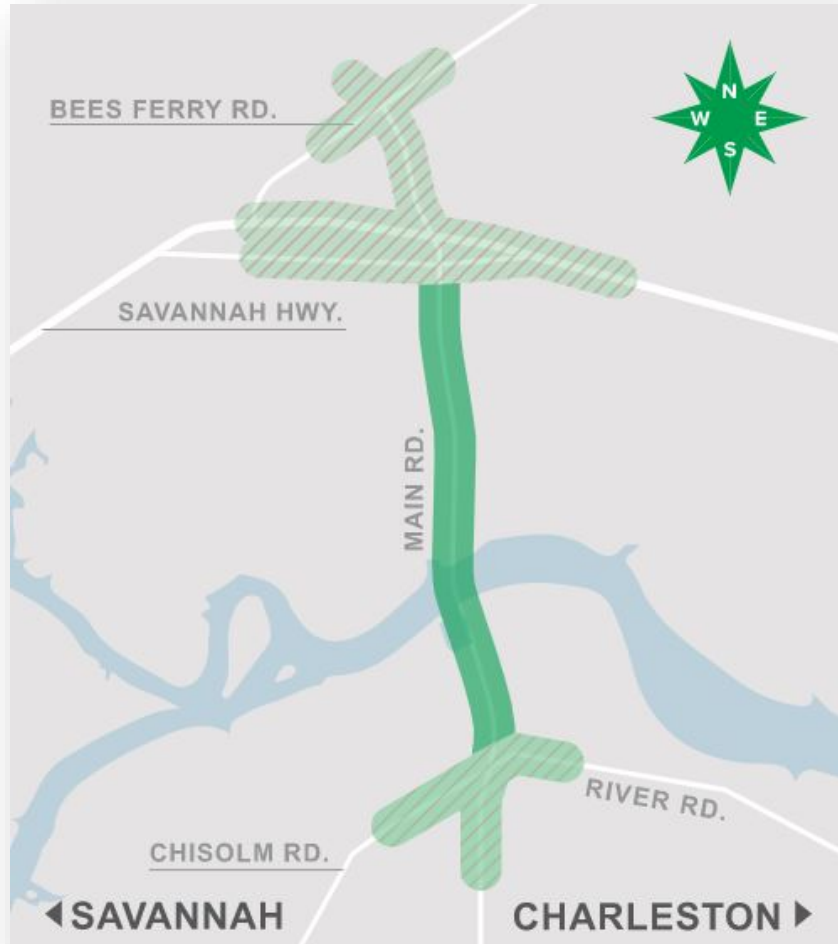


Fort Johnson Road at Camp Road



Preliminary plans underway. Plan to hold Public Meeting to present proposed improvements in the first quarter of 2020.

Main Road Corridor: Segment A



Charleston County held a public information meeting on May 20, 2019. Major themes in public comment included:

- Environmental impact concerns
- Relocation concerns
- Acceleration of construction
- Anti-roundabout

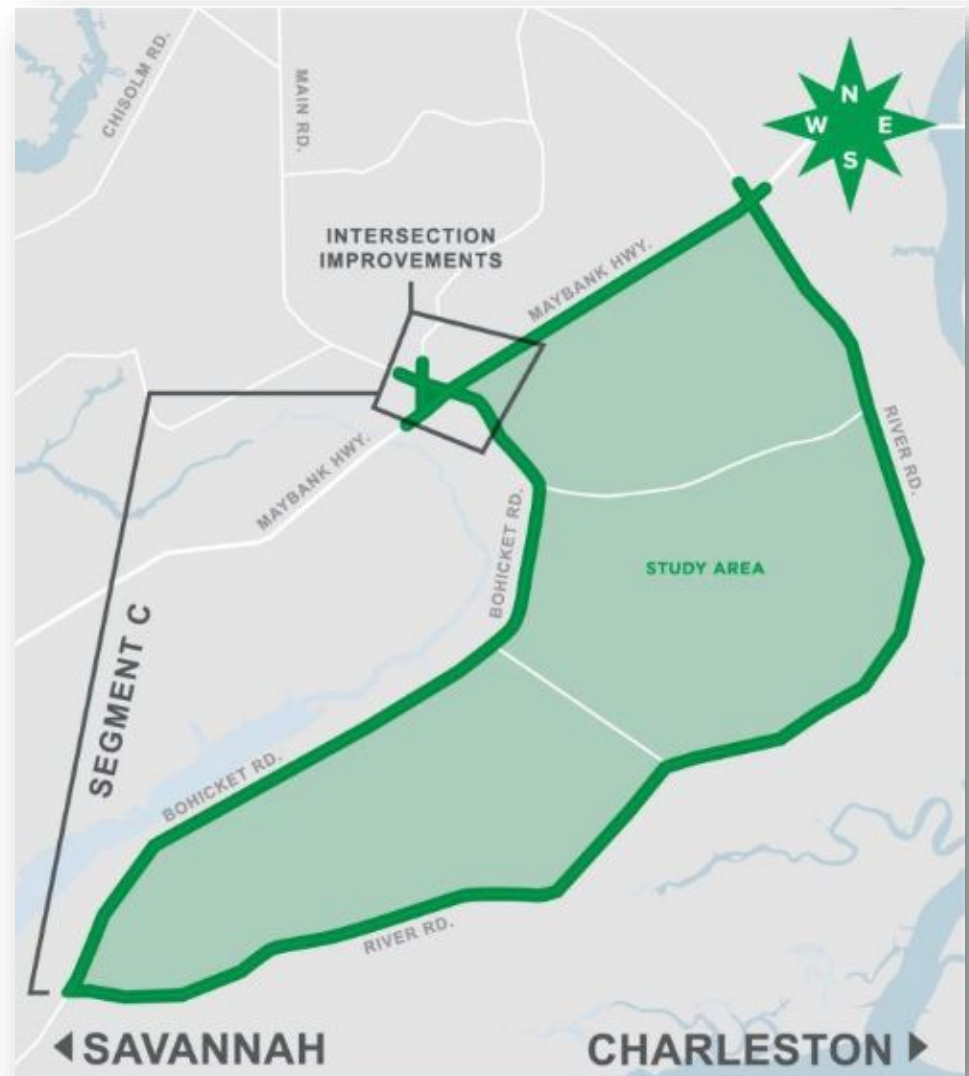
Staff met with US Army Corp of Engineers (ACOE) and other federal environmental agencies on February 18, 2020 to discuss the National Environmental Policy Act (NEPA) impacts for all alternatives.

Staff will present the preferred alternative to the public at an information meeting in late March 2020.

Main Road Corridor: Segment C

Design team is collecting data to develop potential alternatives in accordance with the NEPA.

After completing initial environmental data collection and preliminary traffic analysis, staff anticipates taking potential design alternatives to the public in June 2020.



Palmetto Commerce Interchange

The Federal Highway Administration (FHWA) approved an Environmental Assessment (EA) on May 20, 2019.

The EA concluded a Finding of No Significant Impact (FONSI), and the SCDOT and FHWA are currently reviewing the FONSI document for approval.

Upon approval of the FONSI, staff will move forward with final design, permit submittal, and right of way acquisition.

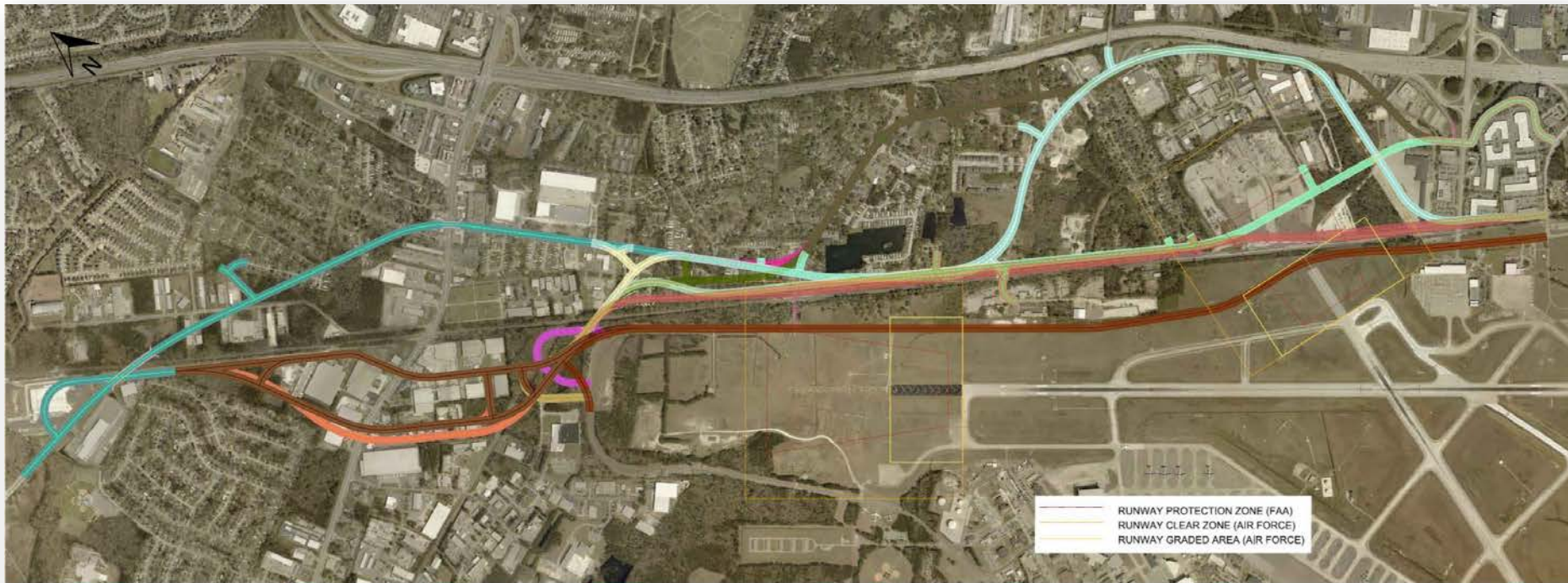
Staff anticipates advertising for construction in the 3rd quarter of 2020.



Palmetto Commerce Parkway Phase 3

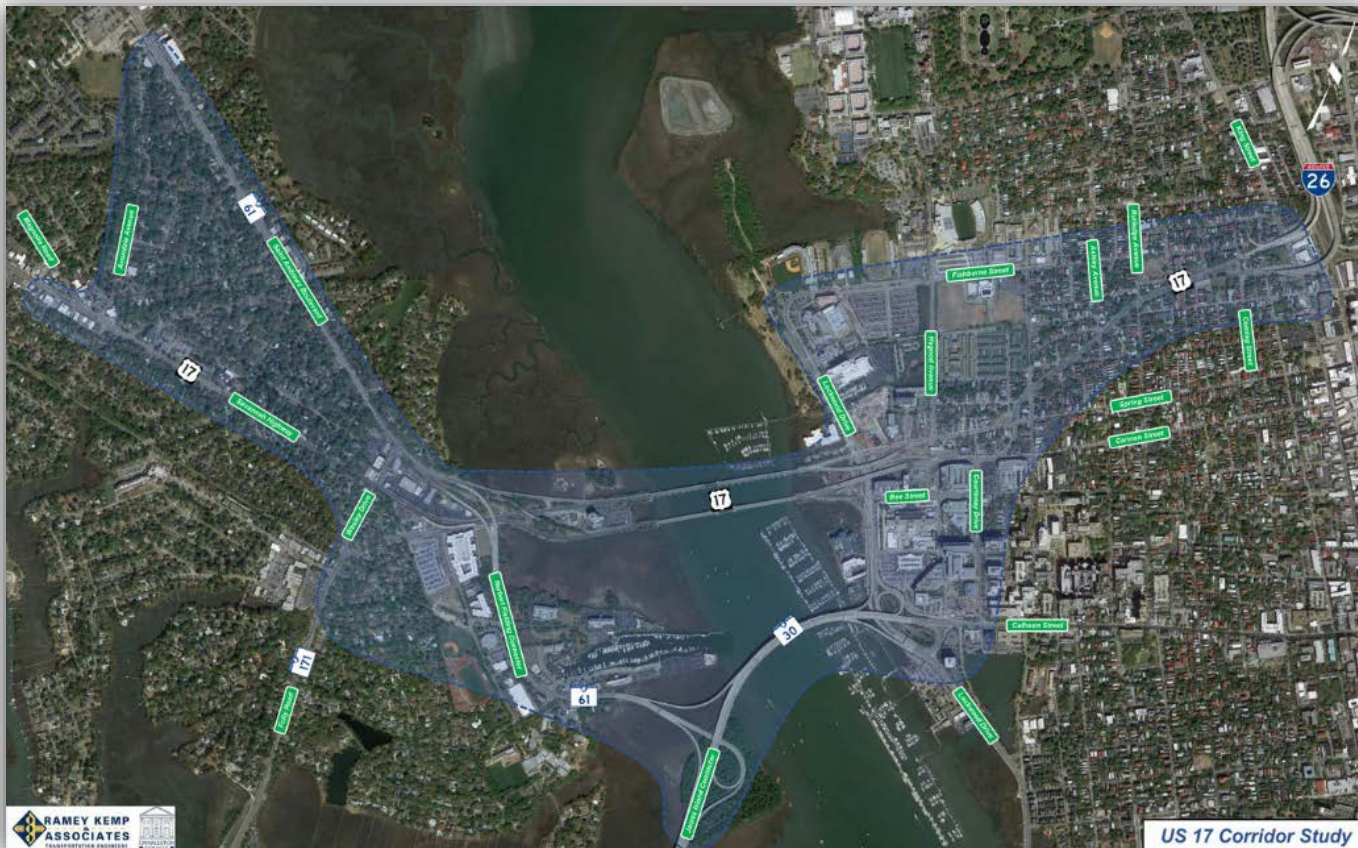
Scheduling meeting with US Air Force to review preliminary plans and risk assessment report.

Preparing for public information meeting to present 2 design alternatives in late March 2020.



US 17 Corridor Congestion Improvement Study

County staff reviewing short and long term designs to improve congestion and mobility in the corridor. The design team will present improvements alternatives to the public in the first quarter of 2020.



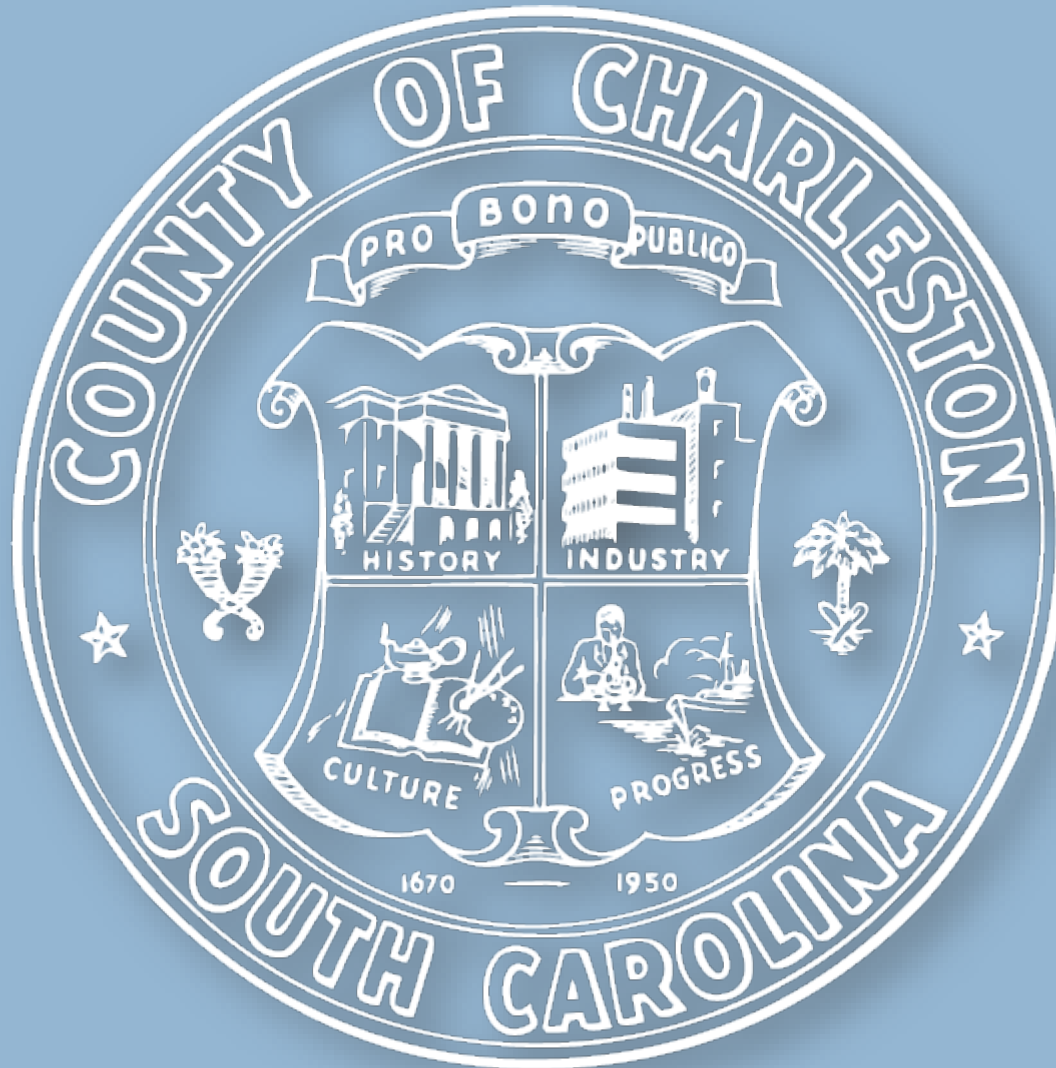
US 78 Corridor Improvements

Based on a traffic analysis, staff found that that improving the intersections at the junctions of US 78, Ladson Road, and College Park Road will provide significant relief. Anticipate advertising request for proposals to complete the NEPA process and preliminary design in the 2nd quarter of 2020.



Interim improvements at the west intersection of Medical Plaza Drive and US 78. Will include these improvements with TST FY 2019 resurfacing contract.

Thank you!



Questions?

8.

**EXECUTIVE SESSION
– CONTRACTUAL
MATTER**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: February 14, 2020

SUBJECT: Executive Session

At the Finance Committee of February 20, 2020, there is a need for an Executive Session to discuss contractual matters.