AGENDA

FINANCE COMMITTEE

3/05/2020
AGENDA
FINANCE COMMITTEE
March 5, 2020
5:00 PM

1. MINUTES OF FEBRUARY 20, 2020

2. CONSENT AGENDA:
   A) Hazardous Materials Emergency Preparedness Grant (EMD)
   B) FEMA Assistance to Firefighter Grant (EMD)
   C) Center of Resilience Excellence South Carolina (CORE) MOU

3. HOUSING AND REDEVELOPMENT AUTHORITY

4. PURCHASE NEW COMMAND POST/COMMUNICATIONS VEHICLE (Sheriff)

5. URBAN ENTITLEMENT FUNDING FY 20/21 (Community Development)

6. EXECUTIVE SESSION – CONTRACTUAL MATTERS
1.

MINUTES
At the Finance Committee meeting of March 5, 2020, the draft minutes of the February 20, 2020 Finance Committee meeting will be presented for approval.
2. CONSENT
COMMITTEE AGENDA ITEM

TO: BILL TUTEN, CHIEF OF STAFF/ACTING COUNTY ADMINISTRATOR

THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR

FROM: JASON PATNO

DEPT. MANAGEMENT

HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT PROGRAM

REQUEST: REQUEST TO RECEIVE

COMMITTEE OF COUNCIL: FINANCE

DATE: MARCH 5, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

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FUNDING: Was funding previously approved? yes ☐ no ☐ n/a ☐

If yes, provide the following:

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NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: Nash Hile

Fiscal impact: In kind match will be provided by Emergency Management staff.

CHIEF OF STAFF/ ACTING COUNTY ADMINISTRATOR’S SIGNATURE:  

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR’S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.
SITUATION

Through the U.S. Department of Transportation's Hazardous Materials Emergency Preparedness (HMEP) Grant Program, funding is available to provide advanced hazardous materials emergency planning and training to local first responder agencies.

The Emergency Management Department is requesting approval to apply for, and accept if awarded, $65,400.00 in grant funding through the above referenced program in order to provide hazardous materials incident response training to law, medical, and fire personnel within Charleston County. Funding will also be used to purchase a tablet with accessories for training with the ProRae Guardian and supplies to include but not limited to: public awareness materials, handouts, and displays, educational/training resources for the LEPC.

<table>
<thead>
<tr>
<th>ITEM</th>
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<tbody>
<tr>
<td>Training</td>
<td>$49,400</td>
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<tr>
<td>Equipment</td>
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<td>Supplies</td>
<td>$13,000</td>
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<td>Total</td>
<td>$65,400</td>
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An in-kind or soft match is required. Salaries of Emergency Management Department personnel associated with the completion of projects identified in the grant scope of work will satisfy the match requirement.

There are no FTE's, vehicles, or reoccurring costs associated with the acceptance of the grant program.

ACTION REQUESTED OF COUNCIL

Approve the Emergency Management Department’s request to apply for, and accept if awarded, grant funding through the 2020-2021 Hazardous Materials Emergency Preparedness (HMEP) Grant Program.

DEPARTMENT HEAD RECOMMENDATION

- Approve the Emergency Management Department's request to apply for, and accept if awarded, grant funding in the amount of $65,400 through the 2020-2021 Hazardous Materials Emergency Preparedness (HMEP) Grant program in order to provide hazardous materials incident response training and materials to law, medical, and fire personnel within Charleston County.

- The grant performance period from October 1, 2020 through September 30, 2021.

- An in-kind or "soft" match of behalf of the Emergency Management Department is required.

- There are no FTE's or vehicles associated with the above referenced grant program.
COMMITTEE AGENDA ITEM

TO: BILL TUTEN, CHIEF OF STAFF/ACTING COUNTY ADMINISTRATOR
THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR
FROM: JASON PATNO DEPT. EMD/AFD
SUBJECT: FEMA ASSISTANCE TO FIREFIGHTER GRANT
REQUEST: APPLICATION APPROVAL
COMMITTEE OF COUNCIL: FINANCE DATE: 09/15/2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

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FUNDING: Was funding previously approved? yes ☐ no ☒ n/a ☐

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NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE:  
Fiscal impact: 5% match is available in the Awendaw/McClellanville Fire District's budget.

CHIEF OF STAFF/ACTING COUNTY ADMINISTRATOR'S SIGNATURE: 

ORIGINATING OFFICE PLEASE NOTE:
DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.
SITUATION

Emergency Management/Awendaw McClellanville Fire District requests approval to apply for, and accept if awarded, funding under the Federal Emergency Management Agency’s (FEMA) Assistance to Firefighters Grant. The purpose of this Grant program is “to enhance the ability of first responders to protect the health and safety of the public from fire related hazards.” This funding will allow the Awendaw McClellanville Fire District to lower maintenance costs and improve safety and efficiency by replacing the current aging self-contained breathing apparatus (SCBAs) with newer SCBA units, which are compliant with the current NFPA Standard 1852, Standard on Selection, Care and Maintenance of Open Circuit SCBA. Our current SCBA’s are 17 years old and will expire after 20 years of use. It will also allow us to replace some of our Firefighters Turnout Gear that has expired or is near the end of its Useful Life.

ACTION REQUESTED OF COUNCIL

Approve the Emergency Management/Awendaw McClellanville Fire District’s request to apply for, and accept if awarded, $230,000 from the Federal Emergency Management Agency under the Assistance to Firefighter Grant Program.

DEPARTMENT HEAD RECOMMENDATION

- Approve the Emergency Management Department/Awendaw McClellanville Fire District’s request to apply for, and accept if awarded, $230,000 from the Federal Emergency Management Agency (FEMA) under the Assistance to Firefighter Grant Program to replace over half of their self-contained breathing apparatus with new, standard compliant units, lowering maintenance costs and improving safety and efficiency, along with replacing some Turnout Gear/PPE.

- There is a 5% cash match requirement for this grant that will be paid from the Awendaw McClellanville Fire District budget.

- There are no FTE’s associated with this request.

- The grant application period is from February 3, 2020 through March 13, 2020 and the grant performance period is from May 1, 2020 through April 30, 2021.
COMMITTEE AGENDA ITEM

TO: BILL TUTEN, CHIEF OF STAFF/ACTING COUNTY ADMINISTRATOR
THROUGH: JIM ARMSTRONG, DEPUTY ADMINISTRATOR
FROM: KEVIN LIMEHOUSE, CHIEF INNOVATION OFFICER DEPT.
SUBJECT: CORE SC MEMORANDUM OF UNDERSTANDING
REQUEST: AUTHORIZE COUNTY TO ENTER INTO MOU WITH CORE SC
COMMITTEE OF COUNCIL: FINANCE DATE: 2/27/2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

| Yes | N/A |
|----------------------|
| Legal Department     |
| Procurement/Contracts|
| Zoning Regulations / Comp. Plan Compliance |
| Community Services   |
| Grants Auditor       |
| Other:               |
| Other:               |

Signature of Individual Contacted

FUNDING: Was funding previously approved? yes □ no □ n/a □

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NEED: Identify any critical time constraint. MOU signing to take place on Tuesday, March 24, 2020.

BUDGET OFFICER SIGNATURE: 
Fiscal impact: None

CHIEF OF STAFF/
ACTING COUNTY ADMINISTRATOR'S SIGNATURE:

ORIGINATING OFFICE PLEASE NOTE:
DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.
SITUATION

Charleston County, the College of Charleston, and the SC Aquarium have partnered to create a Center of Excellence with a focus on resiliency. This opportunity came from the County’s continuing work and partnership with the National Aeronautics and Space Administration (NASA). This Memorandum of Understanding (MOU) formally establishes the partnership between the three founding organizations and empowers them to develop the Center while expanding their relationship with NASA. The Center of Resiliency Excellence South Carolina (CORE SC) is modeled after NASA centers of excellence and other successful consortiums. The team has already made great progress on the development of this program which has been well received and guided by NASA staff.

WHAT IS CORE SC?

The Center of Resiliency Excellence South Carolina (CORE SC) is a consortium of government, educational, and private organizations that researches, develops, and implements resilient technology and practices through a variety of regional partners who may also serve as the beneficiaries of this collaboration. These partners include universities, research and non-profit organizations, private industries, and government organizations. CORE SC’s mission aligns with the missions of its founding organizations - the College of Charleston, the South Carolina Aquarium, and Charleston County Government, and supports NASA mission directorates. CORE SC is a model for future NASA centers to foster partnership and collaboration throughout the state, country, and globe.

MISSION

CORE SC’s mission is to create actionable solutions for resiliency challenges.

VISION

CORE SC is the nexus for research, innovation, and collaboration that leads to actionable outcomes to improve community and societal resiliency. Acting also as a virtual hub, CORE SC supports, connects, and coordinates regional and national partners engaged in all aspects of the entire life cycle of resilient program development. These aspects include ideation, research, data acquisition, policy creation, prototype implementation, field-testing, deployment, maintenance, and commercialization.

"WE CAN" RESILIENCY SECTORS

CORE SC will focus on five central resiliency sectors:

1. Water – maintaining healthy drinking water, mitigation of coastal erosion, sea-level rise, filtering and controlling storm run-off, responding to climate change
2. Energy – Testing, developing, deploying renewable energy sources such as solar, wind, water, battery, bio-sources
3. Connectivity – Ensuring societal access to internet and other means of communication
4. Agriculture – Providing sustainable food sources (Aqua/Land)
5. Natural Hazards – Mitigating and communicating/responding to effects of earthquakes, tsunamis, flooding, hurricanes, tornados, and other natural hazards

ACTION REQUESTED OF COUNCIL

Approve the County’s participation in CORE SC.

DEPARTMENT HEAD RECOMMENDATION

Approve Charleston County’s participation in the Center of Resiliency Excellence South Carolina and authorize the Chairman of County Council to sign the Memorandum of Understanding.
STATE OF SOUTH CAROLINA )
COUNTY OF CHARLESTON ) AGREEMENT

THE AGREEMENT made and entered into this 1st day of April 2020, by and between the County of Charleston, a public body corporate and politic and political subdivision of the State of South Carolina, (hereinafter the "County") and the College of Charleston (hereinafter the “College”), and the South Carolina Aquarium (hereinafter the “Aquarium”) (“Party” as to each, collectively the “Parties”).

WITNESSETH:

WHEREAS, the mission of the County is to promote and protect the quality of life in Charleston County by delivering services of value to the community and its residents; and

WHEREAS, the mission of the Aquarium is to inspire conservation of the natural world by exhibiting and caring for animals, by excelling in education and research and by providing an exceptional visitor experience; and

WHEREAS, the mission of the College of Charleston is to provide a high-quality education in the arts and sciences, education, and business through its faculty, which is an important source of knowledge and expertise for the community, state and nation; and

WHEREAS, the Parties agree to enter into this Agreement with the intent of forming the Center of Resiliency Excellence South Carolina (“CORE SC”). The Purpose of CORE SC is to provide a nexus for research, innovation and collaboration that leads to actionable outcomes to improve community and societal resiliency; and

WHEREAS, CORE SC endeavors to partner with NASA and other appropriate partners to engage in all aspects of a resilient program development, including: technology transfer, ideation, research, data acquisition, policy creation, prototype implementation, field testing, deployment, maintenance, best practice sharing, operational solutions, and commercialization; and

NOW, THEREFORE, In consideration of the covenants and agreements of the respective Parties herein contained, the Parties their heirs, distributes, executors, legal representatives and permitted assigns, do hereby agree as follows:

ARTICLE I
MUTUAL RESPONSIBILITIES OF PARTIES

1. The Parties agree to provide staff to organize and establish CORE SC to conduct research and innovation to improve resiliency throughout South Carolina.

2. CORE SC is established on the belief that collaboration and cooperation are critical to resiliency efforts and will serve as a collaborating agency and will aim to connect organizations with similar goals, missions, and resources.
3. CORE SC will connect NASA Technology with researchers, businesses, and governmental partners to promote developments in resiliency technology and practices.

4. CORE SC will seek to research and help implement resiliency solutions, best practices, and operation methods through its partners across various fields. CORE SC will champion resiliency efforts and share any efforts, research, data, and practices with anyone who may benefit from this information.

5. CORE SC recognizes the State of South Carolina is geographically and ideally located to advance CORE SC’s mission as South Carolina: is subject to various forms of natural disasters and is vulnerable to the effects of climate change; has a rich history and is economically rooted in agriculture; has a vibrant coastal community; has waterways and aquifers throughout the State; is connected to research and development facilities dedicated to various forms of renewable energy; recognizes that connectivity is vital to communications throughout the State; engaging rural communities; and providing redundancy in emergencies.

6. CORE SC will serve the entire State, both urban and rural communities, and focus on Water, Energy, Connectivity, Agriculture, and Natural Disasters as they relate to resiliency.

7. CORE SC will establish an Advisory Board, with the County, the College and the Aquarium as initial members following the execution of this Agreement to advise CORE SC. The Board will serve as advisors and ambassadors for CORE SC. The board will also vote on grant awards and will be chaired by the Aquarium.

8. CORE SC will: practice employee virtual communications, telecommuting, and various other communication tools to effectively spread staff resources throughout the state; effectively communicate with NASA and other partners around the globe; limit travel and carbon footprint.

9. CORE SC will be considered established once an endowment has been created, and operational organization is finalized.

ARTICLE II
RESPONSIBILITIES OF THE COUNTY

1. The County shall provide CORE SC with initial staffing and management, through the County’s Chief Innovation Officer, to run CORE SC operations, create partnerships, provide leadership, and develop the Center until it is established.

2. The County shall provide staff time to guide development of CORE SC and advise on relatable issues such as local, state, and federal government, partnerships, and agency collaboration.
3. The County shall provide guidance, through staff time on matters related to the creation and management of a consortium.

4. The County shall provide reasonable notification to all Parties of any changes in policies or procedures for CORE SC until such time as the CORE SC has been established.

5. Upon execution of this Agreement, the County Administrator shall appoint a representative to serve on the CORE SC Advisory Board.

ARTICLE III
RESPONSIBILITIES OF THE COLLEGE

1. The College shall provide adequate space, to include a collaboration room, for CORE SC to use as needed in the Harbor Walk West Building located at 360 Concord Street, Charleston, SC 29401. With the intent to expand as space allows and the program grows.

2. The College shall provide all utilities, furnishings, and necessary equipment to set up CORE SC. Once financially established CORE SC will provide payment for used space.

3. The College shall provide space for the SC Space Grant staff in Harbor Walk West to coordinate with CORE SC staff.

4. The College shall provide staff time to advice on relatable issues such as grants, grant writing, funding, NASA Establish Program to Stimulate Competitive Research (“EPSCoR”), South Carolina Space Grant, Research, and various schools of study. Once CORE SC is financially established, this will move to a collaborative relationship verses support.

5. The College shall provide staff time through the School of Math and Science and the Grants Office to provide continued guidance and support in creating and establishing CORE SC.

6. The College shall provide reasonable notification to all Parties of any changes in policies, procedures, or location of the work space for CORE SC.

7. Upon execution of this Agreement, the College shall appoint a representative to serve on the CORE SC Advisory Board.

ARTICLE IV
RESPONSIBILITIES OF THE AQUARIUM

1. The Aquarium shall provide staff time to advice on relatable issues such as grants, grant writing, funding, partnerships, research, and subject matter expertise in resilience and climate change.
2. The Aquarium shall provide staff time through the Office of Conservation to provide continued guidance and support in creating and establishing CORE SC until CORE SC is financially established and will then move into a collaboration relationship.

3. Upon execution of this Agreement, the Aquarium shall appoint a representative to serve on the NASACORE SC Advisory Board. The representative from the Aquarium shall serve as the chair of the CORE SC Advisory Board.

ARTICLE V
COVENANTS AND CONDITIONS

1. CONTRACT PERIOD: This Agreement becomes effective upon its execution and continuing until April 1, 2021. Thereafter, this Agreement may be renewed annually in writing.

2. TERMINATION: Any Party shall have the right to terminate this Agreement, with or without cause, upon thirty (30) days notice in writing to the other Parties, except that this Agreement will remain in full force and effect for any changes incurred prior to the date of termination.

3. ALTERATIONS: This Agreement may not be changed, altered, amended, modified, or terminated orally, except as specifically provided, and any such change, alteration, amendment, or modification must be in writing and executed by the Parties hereto. This Agreement is subject to annual review by the Parties with a view toward modifying the Agreement, when necessary, on the basis of prior experience under the Agreement.

4. ASSIGNMENT: This Agreement shall not be assignable by any Party without express, written consent of the others.

5. GOVERNING LAW: This Agreement shall be construed and enforced in accordance with the laws of the State of South Carolina. All litigation arising under this Agreement shall be litigated only in a nonjury hearing in the Court of Common Pleas, Ninth Judicial Circuit, Charleston County, South Carolina.

6. SEVERANCE: Should any part of this Agreement be determined by a Court of competent jurisdiction to be invalid, illegal, or against public policy, said offending Section shall be void and of no effect and shall not render any other Section herein, nor this Agreement as a whole, invalid. Any terms which, by their nature, should survive the suspension, termination or expiration hereof shall be deemed to so survive.

7. NOTICES: Any notice, demand or other instrument or written communication required or permitted to be given, served, made, or delivered hereunder should be sent by certified mail to:

County:
Charleston County
Kevin Limehouse
8. INDEMNIFICATION: The Aquarium and College will hold harmless and indemnify the County against any and all claims, demands, suits, actions, damages and causes of action related to or arising out of or in any way connected with the rendering of the services, including, without limitation, expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with any liability, suit, action, loss, or damage arising or resulting from the County’s performance of the terms and conditions of this Agreement.

9. ENTIRE AGREEMENT:

This Agreement, when fully executed, shall supersede any and all prior and existing agreements between the Parties, either oral or in writing, and contains all of the covenants and agreements between the Parties with respect to the subject matter of this Intergovernmental Agreement. Any amendments or modifications of this Intergovernmental Agreement must be made in writing.

IN WITNESS WHEREOF, the Parties hereto have caused these presents to be executed the day and year first above written.

WITNESSES:

______________________________
______________________________

County of Charleston:

By: ____________________________
J. Elliott Summey
Its: Council Chairman
Date: __________

College of Charleston
By: ______________________
    Andrew T. Hsu
Its: President
Date:________

South Carolina Aquarium

By: ______________________
    Kevin Mills
Its: President and CEO
Date:________
3.

HOUSING REDEVELOPMENT AUTHORITY
An announcement of vacancies for the Housing and Redevelopment Authority was previously made.

Applications for appointment were received from Patrick King and Curtis Thompson. One of the vacant seats is for a representative who is receiving services from the Housing and Redevelopment Authority and Mr. Thompson fulfills that need.

The Charleston County Housing Authority and Redevelopment Authority is a public housing agency, receiving Federal Funds, charged with providing the County with adequate and safe low income housing and making same available to qualified persons and families at rentals they can afford. The Authority is composed of seven members, two of whom must be receiving assistance. Terms are for five year terms.

The term for these seats will expire 7/25.

Two vacancies, two applications
Patrick King
Curtis Thompson
4.

PURCHASE NEW COMMAND POST/COMMUNICATION
TO: Members of Finance Committee
FROM: Kristen Salisbury, Clerk of Council
DATE: February 28, 2020
SUBJECT: Sheriff’s Office Command and Communications Vehicle

At the Finance Committee of March 5, 2020, information will be presented regarding the need to purchase a Sheriff’s Office Command and Communications Vehicle as a replacement for several command and communications vehicles.
5. URBAN ENTITLEMENT FUNDING FY 20/21
COMMITTEE AGENDA ITEM

TO: BILL TUTEN, CHIEF OF STAFF/ACTING COUNTY ADMINISTRATOR
THROUGH: CHRISTINE DURANT, DEPUTY ADMINISTRATOR
FROM: JEAN SULLIVAN
DEPT. COMMUNITY DEVELOPMENT
SUBJECT: URBAN ENTITLEMENT FUNDING FY 20/21
REQUEST: APPROVE BOARD RECOMMENDATIONS REGARDING FUNDING
COMMITTEE OF COUNCIL: FINANCE
DATE: 3/5/2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

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Procurement/Contracts
Zoning Regulations / Comp. Plan Compliance
Community Services
Grants Auditor
Other:
Other:

FUNDING: Was funding previously approved?

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FISCAL IMPACT: Identify any critical time constraint.

FISCAL IMPACT: No match required.

BUDGET OFFICER SIGNATURE: [Signature]

CHIEF OF STAFF/ACTING COUNTY ADMINISTRATOR'S SIGNATURE: [Signature]

ORIGINATING OFFICE PLEASE NOTE:
DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.
SITUATION

Charleston County Council created and authorized the Community Development Advisory Board (CDAB) to make recommendations to Council on the expenditure of funds received by Charleston County Government from the U.S. Department of Housing and Urban Development (HUD). This funding is received on behalf of Charleston County, City of North Charleston and 10 other participating jurisdictions. The Community Development Advisory Board is comprised of members representing each Participating Jurisdiction as well as seats appointed by Charleston County Council. This structure is established by Participating Jurisdiction partnerships and Certification of Cooperative Agreements signed by the Chief Elected Officials of the Towns of Awendaw, Hollywood, James Island, Lincolnville, McClellanville, Meggett, Mount Pleasant, Ravenel, Sullivan’s Island, and the City of Isle of Palms.

The purpose of the Board is to review all incoming requests for funding submitted to the Community Development Department’s Urban Entitlement Program and make recommendations to County Council on the award of contracts following the Request for Application process. The Community Development staff provides the Board guidance on HUD’s regulations regarding allowable activities, the required public participation process, a scoring assessment of project applications, and the Consolidated Plan’s project priority rankings. These project-related priorities are determined through an extensive public process, which is mandated by HUD and is the essence of the County’s 2016-2020 Consolidated Plan. The table below summarizes the recommended investment of HUD funding for Fiscal Year (FY) 2021 by priority area.

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<th>PRIORITY RANKING</th>
<th>RECOMMENDATION</th>
<th>FUNDING</th>
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<tbody>
<tr>
<td>Clean Water/Sanitary Septic/Sewer Systems (1 project)</td>
<td>$365,147</td>
<td>CDBG</td>
</tr>
<tr>
<td>Housing Repair (2 projects)</td>
<td>$225,000</td>
<td>CDBG</td>
</tr>
<tr>
<td>Public Services (8 projects)</td>
<td>$154,383</td>
<td>CDBG</td>
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<tr>
<td>Housing Rehabilitation (1 projects)</td>
<td>$180,917</td>
<td>HOME</td>
</tr>
<tr>
<td>Affordable Housing (2 projects)</td>
<td>$178,721</td>
<td>HOME/CHDO</td>
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<tr>
<td>Homeless Related Services (3 projects)</td>
<td>$143,756</td>
<td>HESG</td>
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Also, $370,585 in CDBG funds and $80,942 in HOME funds will be used to administer the Urban Entitlement Programs for both the County and City of North Charleston. In addition, $11,655 in ESG funds will be used to administer the County’s HESG Program.

The total fund amount will be allocated between the County of Charleston and the City of North Charleston based on a previously established Local Elected Officials (LEO) Agreement that specifies the funding distribution. Through the county’s management arrangement with the city, North Charleston’s allocation will be managed and administered by the County’s Community Development Department in order to reduce duplication of efforts for both parties. The City of North Charleston will directly receive and manage a portion of the funds to be used for the North Charleston Recreation Department as well as municipal projects such as sidewalks and demolitions.
ACTION REQUESTED OF COUNCIL

Approve Department Head recommendations.

COMMUNITY DEVELOPMENT ADVISORY BOARD RECOMMENDATION

Approve the funding recommendations contained in the attached PY2020 Annual Action Plan as recommended by the Community Development Advisory Board.

DEPARTMENT HEAD RECOMMENDATION

- Allocate to the City of North Charleston PY2020 Community Development Block Grant program (CDBG) funding and HOME Investment Partnerships Program (HOME) funding according to the Agreement between the City of North Charleston and the County of Charleston.
- Authorize staff to proceed with the following actions as it pertains to the Fiscal Year 2021 allocation.

North Charleston Project Management
- On behalf of the City of North Charleston, administer the following:
  - PY2020 CDBG funding, including $14,223 carried over from previous years. Of the PY2020 CDBG funding, the City of North Charleston will directly receive and manage a portion of the funds to be used for the North Charleston Recreation Department as well as municipal projects such as sidewalks and demolitions.
  - PY2020 HOME Investment Partnership/CHDO funding.

County Council Approved Projects
- Direct staff to manage $359,638 in HOME/CHDO funding, of which $6,119 was carried over from previous years.
- Direct staff to manage $744,530 in Community Development Block Grant funds, of which $25,172 was carried over from previous years.
- Direct staff to manage $155,411 in Emergency Solutions Grant funds. Of the $155,411, $15,000 will be set-aside to provide management, training, and oversight of the Homeless Management Information System (HMIS).
- Also, $370,585 in CDBG funds and $80,942 in HOME funds will be used to administer the Urban Entitlement Programs for both the County and City of North Charleston. In addition, $11,655 in ESG funds will be used to administer the County’s HESG Program.

- Authorize the use of any recaptured CDBG funds for the County’s Well and Septic Upgrade/utility connection/maintenance program.
- Complete the public process by reviewing and, if approved, authorizing the FY2021 Annual Action Plan as recommended by the Community Development Advisory Board.

Community Development Advisory Board Representation

Henrietta Woodward, Chair Community-Based Representative*
Ashley Kellahan, Vice Chair
Desirée Fragoso
Mayor Miriam Green
Mayor John Dunmyer, III
Mayor Charles Duberry
Michelle McClellan
Tom Hutto
Lauren Sims
Michael Hemmer
Andy Benke
Carter McMillan
Cherie Liollio
Patrick King
Michael Allen

Town of James Island
City of Isle of Palms
Town of Awendaw
Town of Hollywood
Town of Lincolnville
Town of McClellanville
Town of Meggett
Town of Mount Pleasant
Town of Ravenel
Town of Sullivan’s Island
Unincorporated Charleston County*
Construction Community Representative*
Financial Community Representative*
Legal Community Representative*

* Representatives appointed by County Council
ATTACHMENT A
PY 2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING
Community Development Advisory Board Recommendations
Program Year 2020 Annual Action Plan (FY 2021)

INFRASTRUCTURE

REQUESTING ORGANIZATION: Charleston County Community Development Department
PROJECT TITLE: Well, Septic, Infrastructure Connection, and Maintenance Program
PROJECT DESCRIPTION: Provide clean water and sanitary wastewater by upgrading failing wells and septic systems, maintaining well and septic systems, or connecting LMI households to existing infrastructure and to provide HUD-related program management.
RECOMMENDED FUNDING: $365,147
TOTAL INFRASTRUCTURE: $365,147

HOUSING REPAIR PROJECTS

REQUESTING ORGANIZATION: Home Works of America
PROJECT TITLE: Home Works - Charleston Home Rehabilitation and Weatherization 2020
PROJECT DESCRIPTION: Continuing the positive momentum of the last 22 years, Home Works of America has served the Low Country of South Carolina by providing free home repairs to elderly, disabled and veteran homeowners while engaging student volunteers.
RECOMMENDED FUNDING: $90,000

REQUESTING ORGANIZATION: Operation Home
PROJECT TITLE: The Critical Home Repair Project Charleston County
PROJECT DESCRIPTION: Operation Home will complete critical home repairs for low-income - 50% or less of HUD area median income (AMI) - homeowners in Charleston County to ensure safe and accessible living environments. Repairs may include ADA-compliant accessibility ramps, roof replacement or repair, and replacement of ceilings, flooring, or walls and will make homes safe.
RECOMMENDED FUNDING: $135,000
TOTAL HOUSING REPAIR: $225,000

PUBLIC SERVICE PROJECTS

REQUESTING ORGANIZATION: Carolina Youth Development Center(Charleston Orphan House, Inc)
PROJECT TITLE: CYDC 2021 Freedom School/Summer Experience
PROJECT DESCRIPTION: Carolina Youth Development Center Summer Educational Experience is a six week summer enrichment program provided to at no cost to 60 at-risk children and youth in North Charleston. Portions of the program are based on a national model now in its 15th year at CYDC. The program helps combat summer learning loss and promote a love of literacy for children between 5 and 18 years old who attend Title 1 schools. Children in the program spend each week day from 8:30am and 3:30pm in a safe and engaging environment with caring adults, where they receive culturally appropriate curriculum and activities, nutritious meals and snacks and take-home books.
RECOMMENDED FUNDING: $6,000
<table>
<thead>
<tr>
<th>REQUESTING ORGANIZATION</th>
<th>PROJECT TITLE</th>
<th>PROJECT DESCRIPTION</th>
<th>RECOMMENDED FUNDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charleston Area Senior Citizen Services</td>
<td>Meals on Wheels of Charleston</td>
<td>Meals on Wheels provides a hot meal and a daily safety check to home bound seniors in Charleston County. This service not only provides a meal but direct interaction with each client that is important in determining if the client may be in need of other support services to remain in their home.</td>
<td>$22,383</td>
</tr>
<tr>
<td>Charleston Pro Bono Legal Services</td>
<td>Legal Services Supporting Family &amp; Home Stability Initiative</td>
<td>Charleston Pro Bono Legal Services is a 501(c)(3) nonprofit that provides essential legal services to low-income children, families, and individuals. With private attorneys out of financial reach for such a large segment of our community, our organization provides free civil legal services to overcome the legal barrier, prevent injustice, and secure basic needs such as food and shelter for those in our community who need it most. Charleston Pro Bono provides advice and counsel, clinics on pleading preparation, hosts educational outreach programs, engages the private bar to take cases, and refers clients to various human services organizations.</td>
<td>$25,000</td>
</tr>
<tr>
<td>Charleston Trident Urban League</td>
<td>Fair Housing Counseling</td>
<td>The Charleston Urban League (CUL) Fair Housing Counseling Program (HCP) will affirmatively further fair housing as required by HUD for municipalities receiving CDBG funds. The fair housing counseling services provided will include an array of activities that will be offered in the areas of Rental Housing Counseling, Fair Housing Education, Financial Management and Homebuyer Education. The goal of the program is to remove barriers to housing choice identified in Charleston County’s Consolidated Plans Analysis of Impediments to Fair Housing and its impact on LMI, minority and underserved residents in Charleston County.</td>
<td>$25,000</td>
</tr>
<tr>
<td>East Cooper Community Outreach (ECCO)</td>
<td>Healthy Families: Increasing Access to Health and Wellness for Low-income Households</td>
<td>The HEALTHY FAMILIES Project will provide comprehensive health and wellness services to low to moderate income households in Charleston County at no cost to the individual. Program recipients will have access to individualized medical and dental care, emergency prescription assistance, food, mental health counseling, and health education. This project aims to improve the physical and/or mental well-being of ECCO clients, which equipping them and their families with the knowledge and tools to be proactive in in addressing their health needs and prevent future health concerns.</td>
<td>$25,000</td>
</tr>
<tr>
<td>East Cooper Meals on Wheels (ECMOW)</td>
<td>More than just a meal</td>
<td>Since our inception, our organization has been an innovator in serving our homebound neighbors. We were the first in the state to provide a second meal, or dinner time meal program and the first with a Healthy Breakfast</td>
<td></td>
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</tbody>
</table>
Program. No other program in the state offers this broad array of programs. Recent research from the Meals on Wheels Association of America shows that the impact of isolation on one’s health is equivalent to smoking 15 cigarettes a day. Nationally, 90% of Meals on Wheels recipients say that the daily visit makes them feel more safe and secure. At a time when we are spending a tremendous amount of money in healthcare costs due just to falls, having someone check in each day to confirm each recipient’s well-being is life-changing. Our volunteers can also identify any areas that need attention (broken handrails, lack of air conditioning/heat, leaks, etc.), and we in turn connect our recipients to community resources that address each particular need. By preventing incidents, we’re improving their overall health and quality of life.

RECOMMENDED FUNDING: $31,000
REQUESTING ORGANIZATION: Dee Norton Lowcountry Children’s Center (DNLCC)
PROJECT TITLE: Collaborative Community Response to Child Abuse (CCRCA)
PROJECT DESCRIPTION: The response to allegations of child abuse requires the involvement of many agencies, including law enforcement, child protective services, medical, prosecutors, schools, and others. The Dee Norton Collaborative Community Response to Child Abuse (CCRCA) program has over 30 partner agencies and provides the necessary community coordination for the identification and treatment of child abuse victims and their non-abusing family members, as well as for the successful prosecution of offenders. This project aims to prevent child maltreatment through primary prevention and education in the community and through direct interventions with children and their caregivers.

RECOMMENDED FUNDING: $12,500
REQUESTING ORGANIZATION: Humanities Foundation
PROJECT TITLE: ShelterNet
PROJECT DESCRIPTION: ShelterNet provides emergency financial assistance to households whose annual income does not exceed 50% of the Area Median Income according to current HUD guidelines. Small payments of $200 - $300 are made on behalf of qualified households for past-due utility, rent, and mortgage payments. By providing financial assistance in these emergency situations, ShelterNet is able to help low-income families stay housed with their utilities connected, avoid displacement from their homes, and move toward long-term financial stability.

RECOMMENDED FUNDING: $7,500
TOTAL PUBLIC SERVICES $154,383

CDBG PLANNING AND ADMINISTRATION
REQUESTING ORGANIZATION: Charleston County Community Development Department
PROJECT DESCRIPTION: Administrative support to operate, contract, and monitor the Community Development Block Grant Program.
RECOMMENDED FUNDING: $370,585
PY 2020 HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FUNDING
Community Development Advisory Board Recommendations
Program Year 2020 Annual Action Plan (FY 2021)

AFFORDABLE HOUSING- NEW CONSTRUCTION (HOMEBUYER)

REQUESTING ORGANIZATION: Metanoia (CHDO)
PROJECT TITLE: Grayson Homeownership Opportunity
PROJECT DESCRIPTION: Metanoia’s homeownership program creates pathways to housing stability and equity building for under-served families. This project includes a new construction, single family home that will be for sale for an income eligible home-buyer. Our program targets families at or below 80% of the Area Median Income for Charleston County.
RECOMMENDED FUNDING: $96,861

AFFORDABLE HOUSING- NEW CONSTRUCTION (RENTAL)

REQUESTING ORGANIZATION: Cruise Development LLC C/o Bell’s Construction & Associates
PROJECT TITLE: Cruise Development Scattered Site Affordable Rental Housing
PROJECT DESCRIPTION: Bell’s Construction & Associates, a minority builder in the City of Charleston and the City of North Charleston, has formed a new LLC named CRUISE DEVELOPMENT LLC for the construction of single family houses to be utilized as affordable rental housing in North Charleston in compliance with the HOME Program Rules and Regulations and all current building codes.
RECOMMENDED FUNDING: $81,860

TOTAL AFFORDABLE HOUSING: $178,721

REHABILITATION – RENTAL

REQUESTING ORGANIZATION: Tricounty Weatherization Group HOME, LLC
PROJECT TITLE: TWG HOME 2020 HOME Renovation Project
PROJECT DESCRIPTION: We plan to identify and purchase units located in Charleston County – excluding the City of North Charleston to renovate and lease to qualified low-income households. The purpose of our proposed project is to provide 4 quality affordable housing units to households earning less than 80% of their area median income.
RECOMMENDED FUNDING: $180,917

TOTAL REHABILITATION: $180,917

HOME PLANNING AND ADMINISTRATION

REQUESTING ORGANIZATION: Charleston County Community Development Department
PROJECT DESCRIPTION: Administrative support to operate, contract, and monitor the HOME Program.
RECOMMENDED FUNDING: $80,942
PY 2020 HEARTH EMERGENCY SOLUTIONS GRANT (HESG) FUNDING
Community Development Advisory Board Recommendations
Program Year 2020 Annual Action Plan (FY 2021)

RAPID RE-HOUSING

REQUESTING ORGANIZATION: Florence Crittenton Programs of South Carolina
PROJECT TITLE: Family Development Program
PROJECT DESCRIPTION: Florence Crittenton will provide a scattered site housing project consisting of Rapid Rehousing and home-based support services to homeless families with children. Through our Rapid Rehousing program, homeless families will receive up to one year of rental assistance, as well as case management and bi-weekly in-home support to help build the foundation for their family’s financial stability.

RECOMMENDED FUNDING: $55,460

SHELTER OPERATIONS

REQUESTING ORGANIZATION: One80 Place
PROJECT TITLE: Shelter Operations
PROJECT DESCRIPTION: One80 Place requests funding to help offset the cost of shelter operations in order to provide a safe, secure environment for homeless individuals and families in need. Specifically, these funds will be used to cover the cost of utilities to operate its shelters and community kitchen.

RECOMMENDED FUNDING: $73,296

HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) SET-ASIDE

REQUESTING ORGANIZATION: One80 Place (on behalf of Lowcountry Coalition of Care)
PROJECT TITLE: Homeless Management Information System (HMIS) Management
PROJECT DESCRIPTION: Provide HMIS technical assistance, training, and quality assurance reporting and monitoring for all Charleston County Emergency Solutions Grant sub-recipients.

RECOMMENDED FUNDING: $15,000

TOTAL HOMELESS-RELATED: $143,756

HESG PLANNING AND ADMINISTRATION

REQUESTING ORGANIZATION: Charleston County Community Development Department
PROJECT DESCRIPTION: Administrative support to operate, contract, and monitor the HESG Program.

RECOMMENDED FUNDING: $11,655
6. EXECUTIVE SESSION
TO: Members of Finance Committee
FROM: Kristen Salisbury, Clerk of Council
DATE: February 28, 2020
SUBJECT: Executive Session

At the Finance Committee of March 5, 2020, there is a need for an Executive Session to discuss contractual matters.