

AGENDA

FINANCE COMMITTEE

8/6/2020

J. Elliott Summey, Chairman
Henry E. Darby
Jenny Costa Honeycutt
Anna B. Johnson
Brantley Moody
Teddie Pryor
A. Victor Rawl
Herb Sass
Dickie Schweers

**AGENDA
FINANCE COMMITTEE
AUGUST 6, 2020
5:00 PM**

1. MINUTES OF JULY 9, 2020 AND JULY 14, 2020 - Request to Consider
2. CONSENT AGENDA
 - A) FY20 BJA Justice Assistance Grant (Sheriff) Tuten/Staff
 - B) Code Enforcement Officers - Request to Approve
 - C) CTC Stuart Engals Boulevard Sidewalk (Mt. Pleasant) - Request to Commission
 - D) TST Shell House Road Paving (Edisto Island) - Award of Contract
 - E) Flood Mitigation Assistance Grant – Woodland Shores (Bldg. Insp.) - Award of Contract
 - F) Resolution Honoring Heidi Drees - Request to Approve
3. CCPRC GENESIS PROJECT/RURAL SWIMMING INITIATIVES - Request to Adopt
3. CCPRC GENESIS PROJECT/RURAL SWIMMING INITIATIVES - Presentation
Tuten/Bennett
4. AFFORDABLE HOUSING REFERENDUM - Discussion/Request to Consider
Johnson
5. DOMINION ENERGY EASEMENT – MRF - Request to Approve
Tuten/Williams
6. DOMINION ENERGY EASEMENT – 926 BOWMAN ROAD - Request to Approve
Tuten/Przybylowski
7. TOWN OF AWENDAW EASEMENT – AWENDAW FIRE STATION #7 - Request to Approve
Tuten/Przybylowski
8. ST. ANDREWS PARKS AND PLAYGROUND COMMISSION - Appointment (1)
9. CCPL RENOVATIONS OF 5 REGIONAL LIBRARIES - Award of Contract
Tuten/Altenhein
10. PUBLIC SAFETY COMMITTEE ACTION ITEMS, IF ANY - Request to Consider
11. HUMAN RESOURCES COMMITTEE ACTION ITEMS, IF ANY - Request to Consider
12. CONTRACTUAL MATTER - Executive Session

1.

MINUTES

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: July 31, 2020

SUBJECT: Finance Committee Minutes

At the Finance Committee meeting of August 6, 2020, the draft minutes of the July 9 and July 14, 2020, Finance Committee meetings will be presented for approval.

2.

**CONSENT
AGENDA**

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, CHIEF OF STAFF/ACTING COUNTY ADMINISTRATOR
 FROM: J. AL CANNON., ESQ. DEPT. SHERIFF'S OFFICE
FY20 BJA JUSTICE ASSISTANCE GRANT (JAG) PROGRAM LOCAL
 SUBJECT: SOLICITATION
 REQUEST: APPROVE GRANT SUBMISSION AND ACCEPT, IF AWARDED
 COMMITTEE OF COUNCIL: FINANCE DATE: August 6, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Mark Hill for Gail Marion</i>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Mark Hill*

Fiscal impact: *No match required.*

**CHIEF OF STAFF/
 ACTING COUNTY ADMINISTRATOR'S SIGNATURE:** *William Tuttle*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is a direct allocation grant funding program which must be used only for criminal justice initiatives. The Bureau of Justice Statistics (BJS) calculates the yearly award amount based on a formula of crime statistics and population. Based on this formula, the allocation for Charleston County for 2020 will be \$24,621.00. The Sheriff's Office will receive \$16,006 and the remaining \$8,615.00 will be allocated to the Solicitor's Office.

The Sheriff's Office is requesting to use this award for body armor vests for Charleston County Sheriff's Office Patrol Deputies for safety and functionality. The grant period will run from October 1, 2020 until September 30, 2021. There are no FTEs requested in this grant. No match is required.

According to the JAG program statute, a "disparity" may exist between the funding eligibility of a county and its associated municipalities. Reference: 34 U.S.C. § 10156(d)(4). Because of the County's disparate jurisdiction status with North Charleston and in accordance with JAG regulation, the County will file a joint application with the City of North Charleston whereby the City serves as the fiscal agent for the award.

ACTION REQUESTED OF COUNCIL

Approve Sheriff's recommendation to apply for and accept if awarded, the Edward Byrne Memorial Justice Assistance (JAG) Grant.

SHERIFF'S RECOMMENDATION

- Allow the Sheriff's Office to apply for and accept if awarded, the Edward Byrne Memorial Justice Assistance (JAG) Grant Program through the U.S. Department of Justice to purchase armor vests. Based on formula, the allocation for Charleston County will be \$24,621. The funds will be distributed as \$16,006 to the Charleston County Sheriff's Office, and \$8,615 to the 9th Circuit Solicitor's Office.
- The grant period will run from October 1, 2020 until September 30, 2021.
- There are no FTEs requested in this grant and no match is required.

ADMINISTRATOR'S RECOMMENDATION

I concur with the Sheriff's recommendation.

COMMITTEE AGENDA ITEM

FROM: BILL TUTEN **DEPT.** ADMINISTRATOR
SUBJECT: Code Enforcement Officers
REQUEST: COMMISSION NEW CODE ENFORCEMENT OFFICER
COMMITTEE OF COUNCIL: FINANCE **DATE:** August 6, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Dept.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other: Assessor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Laella Smalls for Mack Gile*
Fiscal impact: *No fiscal impact*

ADMINISTRATOR'S SIGNATURE: *William P. Tuttle*

ORIGINATING OFFICE PLEASE NOTE:
DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

In 1994, Charleston County Council adopted an ordinance authorizing the issuance of a uniform ordinance summons, which is used to enforce any County ordinance. The uniform ordinance summons is enforced by code enforcement officers commissioned by County Council. The commissions are on an annual basis and subject to renewal or rescission every year, and officers are commissioned as needed or when necessary.

ACTION REQUESTED OF COUNCIL

Commission new County employees as code enforcement officers for Charleston County and rescind the commission of former employees.

RECOMMENDATION

Commission Darrin Munkberg and Hakim Bayyoud as code enforcement officers for Charleston County effective immediately through December 31, 2020. Rescind the commissions of Brent Barfield and Carl Simmons.

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, COUNTY ADMINISTRATOR

THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *C Altenhein*

FROM: BARRETT J. TOLBERT *BST* DEPT. PROCUREMENT

SUBJECT: CTC STUART ENGALS BOULEVARD SIDEWALK

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: AUGUST 6, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Other: Public Works	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	W42047627	64667	\$307,209	\$307,209.39

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE:

Loella Smalls for Mack Gile
Fiscal impact: Funds are available in the State "C" Fund for road improvements.

COUNTY ADMINISTRATOR'S SIGNATURE:

William L. Tuten

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The Charleston County Public Works Department Stuart Engals Boulevard Sidewalk project shall consist of approximately 2,150 LF of new concrete sidewalk from Bowman Road to Ira Road along Stuart Engals Boulevard in Mount Pleasant, South Carolina. The work shall include, but is not limited to, concrete sidewalk installation, pavement markings and crosswalks, pedestrian ramps, erosion and sediment control, and traffic control. The project will be constructed utilizing the items listed on the bid tab form in the solicitation.

The Town of Mount Pleasant has agreed to provide matching funding, in the amount of \$125,000.00.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5481-20C. State "C" Fund regulations do not allow Small Business Enterprise (SBE) or local preference options.

Bidder	Total Bid Price	MWDBE Percentage
Blutide Marine Construction Charleston, South Carolina 29407 Principal: Karl Rakes	\$307,209.39	5%
Allston Farrell Construction North Charleston, South Carolina 29406 Principal: Matt Farrell	\$344,152.00	10.2%
*Landscape Pavers, LLC Charleston, South Carolina 29417 Principal: Joyce Schirmer	\$344,935.00	100%
KTC Enterprises, Inc. Moncks Corner, South Carolina 29461 Principal: Hugh Murchisen, Jr.	\$363,695.50	5.1%
Green Wave Contracting, Inc. Georgetown, South Carolina 29440 Principal: Mendal Nettles, Jr.	\$374,515.00	10.9%
Lowcountry Sitework, LLC Charleston, South Carolina 29492 Principal: John Mazarella	\$399,000.00	0%
AOS Specialty Contractors, Inc. Lexington, South Carolina 29073 Principal: Jane Plante	\$399,925.94	100%
*First Construction Management, LLC Hanahan, South Carolina 29410 Principal: Roger Holcombe	\$436,922.00	3.2%
Blythe Development Company Charlotte, North Carolina 28273 Principal: Frank W. Blythe	\$427,415.00	1.0%

* Deemed non-responsive – Failure to submit correct Bid Form

ACTION REQUESTED OF COUNCIL

- Authorize award of contract and acceptance of funds of \$125,000.00 from the Town of Mount Pleasant.

DEPARTMENT HEAD RECOMMENDATION

- Authorize award of contract for the Stuart Engals Boulevard Sidewalk project to Blutide Marine Construction, the lowest responsive and responsible bidder, in the amount of \$307,209.39.
- Authorize acceptance of funding in the amount of \$125,000.00 from the Town of Mount Pleasant.
- Funds are available in the State "C" Fund for road improvements.

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, COUNTY ADMINISTRATOR

THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *C Altenhein*

FROM: BARRETT J. TOLBERT *BST* DEPT. PROCUREMENT

SUBJECT: TST SHELL HOUSE ROAD PAVING

REQUEST: AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: AUGUST 6, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Other: Public Works	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	TE0310003	64667	<i>277,535</i>	\$277,535.00

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *2 mil Mile*

Fiscal impact: Funds are available in the Transportation Sales Tax.

COUNTY ADMINISTRATOR'S SIGNATURE: *[Signature]*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The Charleston County Public Works Department Shell House Road Paving project is located on Edisto Island and includes asphalt paving of approximately 1.1-mile of Shell House Road. A 0.4-mile section of Shell House Road will be paved off of Oyster Factory Road (S-1450), and a 0.7-mile section of Shell house Road will be paved off of Red House Road (S-2247). The drainage construction and base installation will be completed by, Public Works Field Operations. This project includes, but is not limited to, fine grading of base material, asphalt paving, shoulder grading to tie-in pavement to existing grade, and permanent grassing.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5484-20C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2% and the Minority Women Disadvantaged Business Enterprise (MWDBE) goal is 25%.

Bidder	Total Bid Price	SBE Percentage	MWDBE Percentage
Truluck Roadway Services Charleston, South Carolina 29416 Principal: Chris Truluck	\$277,535.00	100%	100%
Eadie's Diva D Enterprises, LLC Ridgeville, South Carolina 29472 Principal: Dawn C. Eadie	\$397,222.89	100%	100%

ACTION REQUESTED OF COUNCIL

- Authorize award of contract.

DEPARTMENT HEAD RECOMMENDATION

- Authorize award of contract for the Shell House Road Paving project to Truluck Roadway Services, the lowest responsive and responsible bidder, in the amount of \$277,535.00.
- Funding available in the Transportation Sales Tax.

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, COUNTY ADMINISTRATOR

THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR

FROM: HAKIM BAYYOUNG *my by 01/28/20* DEPT. BUILDING INSPECTION SERVICES

SUBJECT: FLOOD MITIGATION ASSISTANCE GRANT - WOODLAND SHORES FLOOD REDUCTION

REQUEST: APPROVE GRANT SUBMISSION

COMMITTEE OF COUNCIL: FINANCE DATE: 8/6/2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Am A. B.</i></u>
Procurement/Contracts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Lead Mike for Gail Marion</i></u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
				\$0.00

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Lead Mike*

Fiscal impact: *In-kind match to be provided through existing Building Inspection Services personnel.*

COUNTY ADMINISTRATOR'S SIGNATURE: *William P. Tuten*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The Building Inspection Services Department requests approval to apply for, and accept if awarded, federal funding in an amount up to \$549,567.30 (75% of total estimate of \$732,756.41) for the Woodland Shores Flood Mitigation Project. This grant is provided by the South Carolina Department of Natural Resources, under FEMA's Flood Mitigation Assistance (FMA). Funding would be used to obtain a consultant to create design documents based on the Davis and Floyd's Study for bid and construction. The Woodland Shores area was selected due to drainage issues and repetitive losses in that area.

There is a 25% match requirement for this grant, which will be met in-kind via staff time. No additional money or FTEs will be required to carry out this request. The grant performance period is 36 months from the date of award.

ACTION REQUESTED OF COUNCIL

Approve the Department Head's recommendation.

DEPARTMENT HEAD'S RECOMMENDATION

- Approve the Building Inspections Services Department to apply for and accept, if awarded, federal funding in an amount up to \$549,567.30 (75% of total estimate for project) from the South Carolina Department of Natural Resources under FEMA's Flood Mitigation Assistance (FMA) to allow the Building Inspection Services Department to implement a Flood Mitigation Project in the Woodland Shores area of Charleston County to reduce flooding and create a more resilient community.
- There is a 25% match requirement for this grant that will be met in-kind via coordinating Departments staff time.
- There are no FTEs or any items that involve re-occurring costs associated with this request.
- The grant performance period is 36 months from the date of award.

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: July 31, 2020

SUBJECT: Resolution Honoring Heidi Drees

Chairman Summey has requested a resolution honoring Heidi Drees. Ms. Drees is a citizen who assisted at the scene of the recent tragic accident on the Don Holt Bridge involving Charleston County Sheriff's Deputy Mike Costanzo. A resolution will be drafted and presented for consideration.

3.

**CCPRC GENESIS
PROJECT/RURAL
SWIMMING
INITIATIVES**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: July 31, 2020

SUBJECT: CCPRC Genesis Project/Rural Swimming Initiatives

At the Finance Committee of August 6, 2020, Executive Director of the Charleston County Parks & Playground Commission will present to Council updates on the Genesis Project and Rural Swimming Initiatives.

4.

**AFFORDABLE
HOUSING
REFERENDUM**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee
FROM: Kristen Salisbury, Clerk of Council
DATE: July 31, 2020
SUBJECT: Affordable Housing Referendum

At the Finance Committee of August 6, 2020, Councilwoman Johnson asked to place this item on the agenda.

5.

DOMINION ENERGY

– MRF

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, COUNTY ADMINISTRATOR


FROM: JOHN WILLIAMS **DEPT.** MATERIALS RECOVERY FACILITY

SUBJECT: DOMINION ENERGY EASEMENT REQUEST - MRF

REQUEST: AUTHORIZATION TO GRANT AND EXECUTE RIGHT OF WAY AND UTILITY EASEMENT

COMMITTEE OF COUNCIL: FINANCE **DATE:** August 6, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

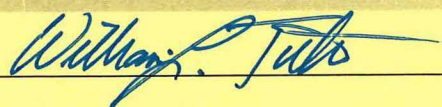
If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE:

Fiscal impact: *No financial impact*  *for Mack Gile*

COUNTY ADMINISTRATOR'S SIGNATURE:



ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Dominion Energy of South Carolina, Inc. (Dominion Energy), has requested a right of way and easement on County property at the intersection of Palmetto Commerce Parkway and Rebecca Collins Drive, TMS 393-00-00-375, for the installation, operation and maintenance of power lines which will provide power to the new Material Recovery Facility (MRF).

The easement is on the Dominion Energy form and is standard utility easement terms.

ACTION REQUESTED OF COUNCIL

Approve recommendation to execute easement with Dominion Energy.

RECOMMENDATION

Authorize the Chairman of Council to execute Easement #900718 with Dominion Energy, for the installation, operation and maintenance of power lines which will provide power to the new MRF.

Approve and give first reading to an Ordinance authorizing the Chairman to execute the easement. The Ordinance title is "An ordinance approving and authorizing the grant of a utility easement to Dominion Energy of South Carolina Inc., on a portion of County Property known as Charleston County Material Recovery Facility."

All documents to be reviewed by the Legal Department.

6.

**DOMINION ENERGY
– 926 BOWMAN**

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, COUNTY ADMINISTRATOR

THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR *W.L.S. 7.29.20*

FROM: TIMOTHY PRZYBYLOWSKI *[Signature]* DEPT. FACILITIES

SUBJECT: DOMINION ENERGY EASEMENT REQUEST - 926 BOWMAN ROAD

REQUEST: AUTHORIZATION TO GRANT AND EXECUTE RIGHT OF WAY AND UTILITY EASEMENT

COMMITTEE OF COUNCIL: FINANCE DATE: AUGUST 6, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
				\$0.00

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *[Signature]*

Fiscal impact: *None*

COUNTY ADMINISTRATOR'S SIGNATURE: *[Signature]*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Dominion Energy of South Carolina Inc., (Dominion) has requested a permanent right of way and easement on County property at 926 Bowman Road, TMS 559-00-00-069, to construct, operate, maintain, repair, replace, and/or remove underground gas pipe lines and valves that will provide natural gas utility services to the surrounding area residents and businesses in the Town of Mount Pleasant. The easement request is for a new 10' Dominion Energy utility easement to serve the surrounding areas within' the Town of Mount Pleasant, extending approximately .02 acres/ 871 sq. ft. (See the attached Easement Plat).

The easement is on the Dominion Energy form and is standard utility easement terms. Dominion will only accept their easement form and language without modification in order to provide natural gas services to the area inside the Town of Mount Pleasant.

ACTION REQUESTED OF COUNCIL

Approve Department Head Recommendation

DEPARTMENT HEAD'S RECOMMENDATION

Authorize Chairman of Council to execute the Easement with Dominion Energy of South Carolina, to provide natural gas services to the residents and businesses within' this area of Bowman Road in the Town of Mount Pleasant.

Approve and give first reading to an Ordinance authorizing the Chairman to execute the easement. The Ordinance title is "An ordinance approving and authorizing the grant of a utility easement to Dominion Energy of South Carolina Inc., on a portion of County Property known as Mount Pleasant Fire Station #7."

All documents to be reviewed by the Legal Department.

L:\27079\27079.dwg - Survey\27079\Government\Exhibit\27079.dwg - Apr 14, 2020 - 11:02:11 AM

WAPPETAU PLACE
VARIABLE WIDTH R/W

FLEET FREEMAN
TMS #559-05-00-002

PETER BOLAND
TMS #559-05-00-001

PARCEL 4A
THE COUNTY OF CHARLESTON
TMS #559-00-00-069

BOWMAN ROAD
VARIABLE WIDTH R/W

EXIST. 20' UTILITY ESMT. (0 E/3)

EXIST. 10' UTILITY ESMT.

900 BOWMAN
EAST COOPER MEDICAL COMPLEX
(VARIOUS OWNERS)

NEW 10' DOMINION ENERGY
GAS EASEMENT
0.02± Acres

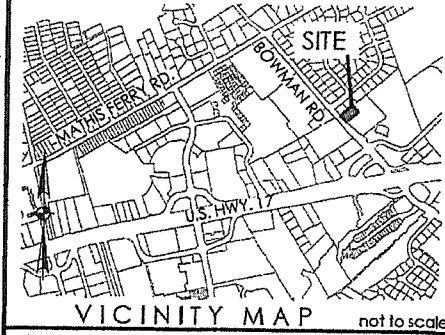
LINE TABLE		
LINE	BEARING	LENGTH
L1	N 47°27'26" W	10.71'
L2	N 48°25'38" W	89.16'
L3	N 48°59'23" E	10.08'
L4	S 48°25'38" E	87.94'
L5	S 47°27'26" E	11.98'
L6	S 49°15'59" W	10.07'

NOTE:

THIS EXHIBIT IS NOT A BOUNDARY SURVEY AND IS BASED ON PLATS AND DEEDS OF RECORD AND NOT THE RESULT OF AN ON THE GROUND LAND SURVEY. THE INTENT IS TO SHOW THE GENERAL LOCATION OF THE PROPOSED UTILITY EASEMENT.

LEGEND

- MEANDER POINT (NO MONUMENT)
- ▨ NEW DOMINION ENERGY GAS EASEMENT



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**EXHIBIT - PARCEL #4A
NEW 10' DOMINION ENERGY
GAS EASEMENT (0.02± Ac.)
THROUGH PROPERTY OF
THE COUNTY OF CHARLESTON**

TOWN OF MT. PLEASANT
CHARLESTON COUNTY, SOUTH CAROLINA
prepared for
DOMINION ENERGY SOUTH CAROLINA, INC.



682 Johnnie Dodds Boulevard • Suite 100
Mt. Pleasant, SC 29464 • 843.849.0200

www.thomasandhutton.com

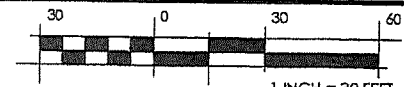


exhibit	drawn	reviewed	rev#	last revised
04/14/2020	CWW	jrs	-	-
job 27079				SHEET 1 OF 1



Town of Mount Pleasant Fire Department
Mike Mixon, Fire Chief
100 Ann Edwards Lane
Mt. Pleasant, South Carolina 29464
(843) 884-0623



July 23, 2020

Ms. Miller,

I have reviewed the request from Dominion Energy regarding the right of way easement for gas line utilities in front of 926 Bowman Road, also known as Mount Pleasant Fire Station #7. In speaking with the Town Administrator we support Charleston County moving forward with this easement agreement.

Thank you,

A handwritten signature in blue ink, appearing to read "Mike Mixon, Jr.", with a long horizontal flourish extending to the right.

Mike Mixon, Jr
Fire Chief
MPFD

7.

**TOWN OF
AWENDAW
EASEMENT**

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, COUNTY ADMINISTRATOR

THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR *W.L.S. 7/22*

FROM: TIMOTHY PRZYBYLOWSKI *[Signature]* DEPT. FACILITIES

SUBJECT: TOWN OF AWENDAW EASEMENT REQUEST- AWENDAW FIRE STATION #7

REQUEST: AUTHORIZATION TO GRANT AND EXECUTE RIGHT OF WAY AND UTILITY EASEMENT

COMMITTEE OF COUNCIL: FINANCE DATE: AUGUST 6, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
			\$0.00	

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *[Signature]*

Fiscal impact: *None*

COUNTY ADMINISTRATOR'S SIGNATURE: *[Signature]*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Town of Awendaw (Town) has requested a permanent right-of-way and utility easement on County property at 1131 Guerins Bridge Road (TMS 629-00-00-346) to construct, operate, maintain, and repair underground utility lines that will provide water utility services and necessary fire hydrants, which serve the Awendaw Fire Station #7. The request is for a new 15' Town of Awendaw utility easement to serve the new Fire Station, extending approximately .09 acres (3,920.4 sq ft). (See attached Easement Plat)

The easement is on the Town of Awendaw form and is standard utility easement terms. The Town will only accept their easement form and language without modification in order to provide water services to the Awendaw Fire Station #7.

ACTION REQUESTED OF COUNCIL

Approve Department Head recommendation.

DEPARTMENT HEAD RECOMMENDATION

Authorize Chairman of Council to execute the Right-of-Way and Utility Easement with the Town of Awendaw to provide water services to the Awendaw Fire Station #7.

Approve and give first reading to an Ordinance authorizing the Chairman to execute the easement. The Ordinance title is "An Ordinance Approving and Authorizing the Grant of a Right-of-Way and Utility Easement to the Town of Awendaw on a portion of County Property Known as the Awendaw Fire Station #7".

All documents to be reviewed by the Legal Office.

LEGEND:

BOUNDARY _____
 EASEMENT _____
 BUFFER _____

REFERENCES:

- 1.) ENGINEERING PLANS AND CAD DRAWING FROM FORSBERG ENGINEERING & SURVEYING UNDER JOB No. 4705-3 & DATED MARCH 8, 2019.
- 2.) SUBDIVISION PLAT BY J. BRUCE KING, III DATED JULY 11, 2017 & RECORDED IN THE CHARLESTON COUNTY RMC UNDER PLAT BOOK L17, PAGE 0463.
- 3.) ACCESS EASEMENT RECORDED IN DEED BOOK 0798, PAGE 364.

SURVEY NOTES:

- 1.) THIS PLAT REPRESENTS A SURVEY BASED UPON THE LISTED REFERENCES ONLY, AND IS NOT THE RESULT OF A TITLE SEARCH.
- 2.) THE BEARINGS SHOWN HEREON ARE BASED ON SC SPG ZONE 3900 (NAD 83) 2011.
- 3.) THIS PROPERTY HAS NOT BEEN EVALUATED FOR WETLANDS.
- 4.) AREA DETERMINED BY COORDINATE METHOD.
- 5.) THE SURVEY SHOWS EASEMENTS WHICH ARE OBVIOUS OR APPARENT TO THE SURVEYOR, AT THE TIME OF THE SURVEY.
- 6.) THIS PROPERTY LIES WITHIN FLOOD ZONE "X" ACCORDING TO FEMA FLOOD MAP NUMBER 4501900355J AND DATED NOVEMBER 17, 2004.

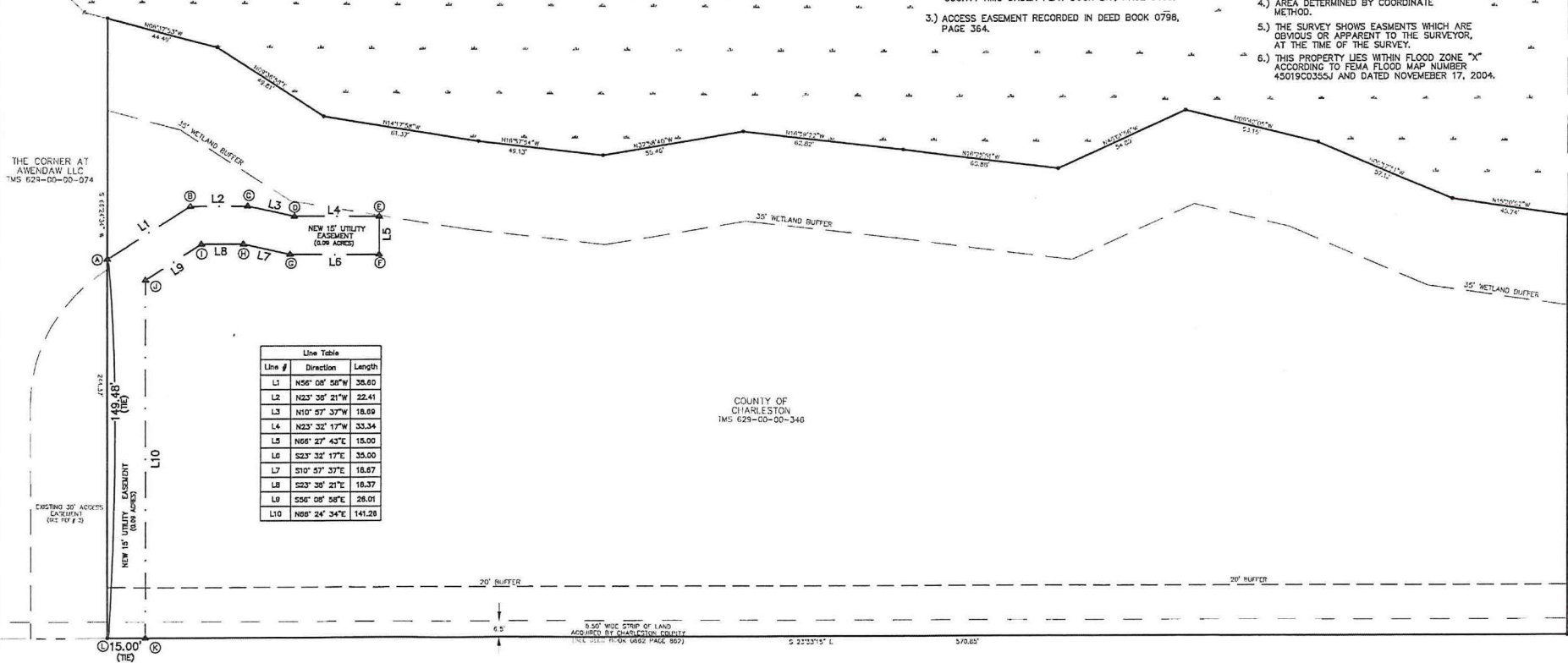
THE CORNER AT
 AWENDAW LLC
 TMS 629-00-00-074
 U.S. ARMY CORPS OF ENGINEERS
 JURISDICTIONAL WETLANDS
 (PER USACE 340-2016-0449)

THE CORNER AT
 AWENDAW LLC
 TMS 629-00-00-074

COUNTY OF
 CHARLESTON
 TMS 629-00-00-346

RICHARD C. ASHMAN
 TMS 629-00-00-377
 ZONED RR-5
 CHARLESTON COUNTY

Line #	Direction	Length
L1	N56° 00' 50"W	35.60
L2	N23° 30' 21"W	22.41
L3	N10° 07' 37"W	18.69
L4	N23° 32' 17"W	33.34
L5	N68° 27' 43"E	15.00
L6	S23° 32' 17"E	35.00
L7	S10° 07' 37"E	18.67
L8	S23° 30' 21"E	18.37
L9	S56° 00' 50"E	28.01
L10	N68° 24' 34"E	141.28

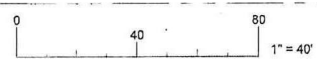


I HEREBY STATE TO THE BEST OF MY PROFESSIONAL KNOWLEDGE, INFORMATION, AND BELIEF, THE SURVEY SHOWN HEREIN WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE STANDARDS OF PRACTICE MANUAL IN SOUTH CAROLINA AND MEETS OR EXCEEDS THE REQUIREMENTS OF A CLASS A SURVEY AS SPECIFIED THEREIN; ALSO, THERE ARE NO VISIBLE ENCROACHMENTS OR PROJECTIONS OTHER THAN SHOWN.

JOEL B. RUSSELL SC PLS# 28140
 109 CARTER DR. GOOSE CREEK, SC 29445 843-296-4448



GUERINS BRIDGE ROAD (S-10-98) 60' R/W



JBR CONSTRUCTION SERVICES, LLC 109 CARTER DR. GOOSE CREEK, SC 29445 843-296-4448

PLAT
 OF A
 15' UTILITY EASEMENT
 (0.09 ACRES)
 PREPARED FOR THE
 AWENDAW FIRE STATION # 7
 1131 GUERINS BRIDGE ROAD
 TOWN OF AWENDAW
 CHARLESTON COUNTY, SOUTH CAROLINA 29429
 DATED: JULY 15, 2020
 SCALE: 1" = 40'

8.

**ST. ANDREWS
PARKS AND
PLAYGROUND
COMMISSION**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee
FROM: Kristen Salisbury, Clerk of Council
DATE: July 31, 2020
SUBJECT: St. Andrew's Parks & Playground Commission

An announcement of vacancies for the St. Andrew's Parks & Playground Commission was previously made.

Applications for re-appointment were received from Carol Etheridge and Wendell "David" Glover. Application for appointment was received from Chris Burgess.

The St. Andrews Parks and Playground Commission is a Public Service District formed by the state legislature and is composed of five volunteer citizens that live within the Public Service District. The Commission is appointed by the Governor, upon recommendation of Charleston County Council for a term of three years. The duties of the Commission include preparing an annual budget to be approved by Charleston County Council and making and maintaining policy for the Agency. The staff of St. Andrews Parks and Playground report to the Executive Director who in turn reports directly to the Commission.

The term for this seat will expire 6/23.

At the County Council meeting of July 14, 2020, Council voted to appoint Mr. Burgess to the St. Andrew's Parks & Playground Commission and refer the recommendation of the second vacant seat on this commission back to the Finance Committee to decide between recommending Carol Etheridge or Wendell "David" Glover for reappointment

One vacancies, two applications

Carol Etheridge

Wendell "David" Glover

Charleston County Council
4045 Bridge View Drive
North Charleston, SC 29405-7464
Tel: (843) 958-4030
Fax: (843) 958-4035

APPLICATION FOR APPOINTMENT

Please note that members of Charleston County boards and commissions must be residents of Charleston County.

The members of Charleston County Council will make every attempt to ensure broad representation of the community by appointing members from residential areas throughout the county, when appropriate.

PLEASE TYPE OR PRINT CLEARLY.

APPOINTMENT SOUGHT:
(Complete separate application for each position)

NAME:

ADDRESS:

VOTER REGISTRATION NUMBER: DATE OF BIRTH:

CURRENT EMPLOYMENT INFORMATION:

OCCUPATION:

EMPLOYER:

BUSINESS ADDRESS:

PHONE NUMBERS: (H) (W)

E-MAIL ADDRESS:

CIRCLE ANSWER:

Is there any way that you or a member of your family would stand to benefit financially by your service on this board or commission? YES NO

Have you ever been employed or had any involvement with this board or commission that would be reflected either positively or negatively in your service? YES NO

Have you ever been convicted of a crime involving moral turpitude? YES NO

IF YOU ANSWERED "YES" TO ONE OR MORE OF THE ABOVE QUESTIONS, PLEASE EXPLAIN BELOW.

PLEASE ANSWER THE QUESTIONS ON THE FOLLOWING PAGE IN ORDER TO GIVE THE MEMBERS OF CHARLESTON COUNTY COUNCIL MORE INFORMATION REGARDING YOUR INTEREST IN SERVING ON THIS BOARD OR COMMISSION. YOU ARE ENCOURAGED TO ATTEND THE COMMITTEE MEETING WHEN THIS APPLICATION IS CONSIDERED AND WILL BE NOTIFIED OF THE DATE AND TIME OF THAT MEETING IN ADVANCE. THE MEMBERS OF THIS COMMITTEE MAY ALSO DIRECT QUESTIONS TO YOU REGARDING YOUR APPLICATION AT THAT MEETING.

**Charleston County Council
APPLICATION FOR APPOINTMENT**

Page 2

PLEASE TYPE OR PRINT CLEARLY. YOU MAY USE ADDITIONAL PAPER OR PROVIDE ADDITIONAL INFORMATION IF DESIRED. ALL INFORMATION YOU PROVIDE WITH THIS APPLICATION WILL BE GIVEN TO THE MEMBERS OF CHARLESTON COUNTY COUNCIL FOR CONSIDERATION.

APPOINTMENT SOUGHT: Commissioner, St. Andrew's Parks and Playground
(Complete separate application for each position)

NAME: Carol S. Etheridge

1. What experience/training/qualifications do you have for this particular board or commission?

I have acquired a strong administrative background and leadership skills during my 45+ years of working.

2. What specific contributions do you hope to make to this board or commission?

Administrative and Human Resources
Conflict Resolution
People Development/ Learning & Development

3. Briefly describe your community service background or your involvement in community groups or activities.

Member of the Board of Trustees, Seacoast Church
President, Nu Alpha Omega Chapter, Alpha Kappa Alpha Sorority, Inc.

4. What community topics concern you that relate to this board?

Creating a safe and healthy environment for all members of the community.
Developing programs that are inclusive of every segment of our community.

5. Why do you want to become a member of this board or commission?

I appreciate the opportunity to serve with an agency in my local community

6. Are you currently a member, or have you previously served on a Charleston County board or commission?
If so, which one, and when did you serve?

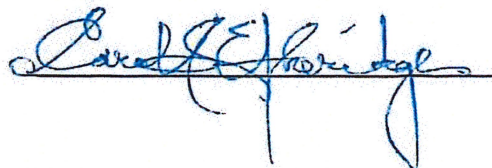
Yes, I'm currently a member of St. Andrew's Parks and Playground

DO YOU UNDERSTAND THAT, UNLESS OTHERWISE PROVIDED BY LAW, YOU SERVE AT THE PLEASURE OF COUNTY COUNCIL AND ALL APPOINTMENTS ARE SUBJECT TO THE ETHICS, GOVERNMENT ACCOUNTABILITY, AND CAMPAIGN REFORM ACT, S.C. CODE ANN. SECTION 8-13-10 ET SEQ, AND ANY MEMBER APPOINTED TO A BOARD OR COMMISSION WHOSE ACTION IS INCONSISTENT OR MAY BE PERCEIVED TO BE INCONSISTENT WITH THE SPIRIT OR INTENT OF THE ACT MAY BE SUBJECT TO REMOVAL?

BY SIGNING THIS DOCUMENT, YOU ACKNOWLEDGE THAT YOU MAY BE SUBJECT TO A BACKGROUND INVESTIGATION, INCLUDING, BUT NOT LIMITED TO A CRIMINAL HISTORY, DRIVING RECORD, AND CREDIT CHECK.

DATE: 6/29/20

SIGNATURE:



Charleston County Council
4045 Bridge View Drive
North Charleston, SC 29405-7464
Tel: (843) 958-4030
Fax: (843) 958-4035

APPLICATION FOR APPOINTMENT

Please note that members of Charleston County boards and commissions must be residents of Charleston County.

The members of Charleston County Council will make every attempt to ensure broad representation of the community by appointing members from residential areas throughout the county, when appropriate.

PLEASE TYPE OR PRINT CLEARLY.

APPOINTMENT SOUGHT:
(Complete separate application for each position)

NAME:

ADDRESS:

VOTER REGISTRATION NUMBER: DATE OF BIRTH:

CURRENT EMPLOYMENT INFORMATION:

OCCUPATION:

EMPLOYER:

BUSINESS ADDRESS:

PHONE NUMBERS: (H) (W)

E-MAIL ADDRESS:

CIRCLE ANSWER:

Is there any way that you or a member of your family would stand to benefit financially by your service on this board or commission? YES NO

Have you ever been employed or had any involvement with this board or commission that would be reflected either positively or negatively in your service? YES NO

Have you ever been convicted of a crime involving moral turpitude? YES NO

IF YOU ANSWERED "YES" TO ONE OR MORE OF THE ABOVE QUESTIONS, PLEASE EXPLAIN BELOW.

PLEASE ANSWER THE QUESTIONS ON THE FOLLOWING PAGE IN ORDER TO GIVE THE MEMBERS OF CHARLESTON COUNTY COUNCIL MORE INFORMATION REGARDING YOUR INTEREST IN SERVING ON THIS BOARD OR COMMISSION. YOU ARE ENCOURAGED TO ATTEND THE COMMITTEE MEETING WHEN THIS APPLICATION IS CONSIDERED AND WILL BE NOTIFIED OF THE DATE AND TIME OF THAT MEETING IN ADVANCE. THE MEMBERS OF THIS COMMITTEE MAY ALSO DIRECT QUESTIONS TO YOU REGARDING YOUR APPLICATION AT THAT MEETING.

Charleston County Council
APPLICATION FOR APPOINTMENT

Page 2

PLEASE TYPE OR PRINT CLEARLY. YOU MAY USE ADDITIONAL PAPER OR PROVIDE ADDITIONAL INFORMATION IF DESIRED. ALL INFORMATION YOU PROVIDE WITH THIS APPLICATION WILL BE GIVEN TO THE MEMBERS OF CHARLESTON COUNTY COUNCIL FOR CONSIDERATION.

APPOINTMENT SOUGHT: St. Andrews PSD Parks and Playground Commission
(Complete separate application for each position)

NAME: Wendell David Glover

1. What experience/training/qualifications do you have for this particular board or commission?

I have served on the Commission for the past 9 years. I am a retired firefighter and have served the public for 26 years in that profession

2. What specific contributions do you hope to make to this board or commission?

To support the staff that manages the day to day operations in their needs and guidance

3. Briefly describe your community service background or your involvement in community groups or activities.

As stated I am a retired Firefighter and served the public for 26 years. In that time we supported local charities and community events such as Fire Prevention Activities

4. What community topics concern you that relate to this board?

Supporting the youth of the area and to give them a resource to help build their self esteem and character through team sports and events

5. Why do you want to become a member of this board or commission?

I am a current member and would like to continue to support the community that I live in

6. Are you currently a member, or have you previously served on a Charleston County board or commission?
If so, which one, and when did you serve?

I am a current member of the St. Andrews PSD Parks and Playground Commission

DO YOU UNDERSTAND THAT, UNLESS OTHERWISE PROVIDED BY LAW, YOU SERVE AT THE PLEASURE OF COUNTY COUNCIL AND ALL APPOINTMENTS ARE SUBJECT TO THE ETHICS, GOVERNMENT ACCOUNTABILITY, AND CAMPAIGN REFORM ACT, S.C. CODE ANN. SECTION 8-13-10 ET SEQ, AND ANY MEMBER APPOINTED TO A BOARD OR COMMISSION WHOSE ACTION IS INCONSISTENT OR MAY BE PERCEIVED TO BE INCONSISTENT WITH THE SPIRIT OR INTENT OF THE ACT MAY BE SUBJECT TO REMOVAL?

BY SIGNING THIS DOCUMENT, YOU ACKNOWLEDGE THAT YOU MAY BE SUBJECT TO A BACKGROUND INVESTIGATION, INCLUDING, BUT NOT LIMITED TO A CRIMINAL HISTORY, DRIVING RECORD, AND CREDIT CHECK.

DATE: 26 June 2020

SIGNATURE: Wendell D. Glover

9.

**CCPL RENOVATION
OF 5 LIBRARIES**

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, COUNTY ADMINISTRATOR

THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *Corine Altenhein*

FROM: BARRETT TOLBERT *BST* DEPT. PROCUREMENT

SUBJECT: CCPL RENOVATION OF FIVE REGIONALS

REQUEST: AUTHORIZE AWARD OF CONTRACT

COMMITTEE OF COUNCIL: FINANCE DATE: AUGUST 6, 2020

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Max Kelly</i>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	<i>Barrett Tolbert</i>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	
Other: FACILITIES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *[Signature]* for Mack Gile

Fiscal impact: Sufficient funds are available within the Referendum Budget

COUNTY ADMINISTRATOR'S SIGNATURE: *[Signature]*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

In accordance with Council Directive 20-47, at a meeting of County Council on March 10, 2020, Council voted to authorize staff to negotiate with MB Kahn to renovate the five (5) regional libraries pursuant to the terms discussed in Executive Session, with the understanding that staff will bring back a recommendation to Council for consideration and approval.

Negotiations with MB Kahn have concluded and staff recommends award of a Contract Amendment to MB Kahn for the renovation of the Five Regional Libraries (Otranto, Cynthia Hurd, Johns Island, Mt Pleasant and Dorchester) for the firm fixed price of \$8,785,068.00. The renovation at the first three Libraries (as determined by the CCPL) will commence no later than October 1, 2020 and attain Substantial Completion 8 months later. Renovation of the remaining two Libraries will commence after the completion of the first three and attain Substantial Completion 8 months from their notice to proceed.

The negotiated price is within the Current Working Estimate of the Five Regional Libraries as part of the overall Library Referendum project.

ACTION REQUESTED OF COUNCIL

Approve Department Head recommendation to execute Contract Amendment.

DEPARTMENT HEAD'S RECOMMENDATION

- Authorize the Administrator to execute a Contract Amendment to Agreement No. 4975 with MB Kahn that assigns the Renovation of the Five Regional Libraries (Otranto, Cynthia Hurd, Johns Island, Mt Pleasant and Dorchester) to MB Kahn for the firm fixed price of \$8,785,068.00.
- All documents to be reviewed by the Legal Department.

10.

**PUBLIC SAFETY
COMMITTEE
ACTION ITEMS,
IF ANY**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: July 31, 2020

SUBJECT: Public Safety Committee Recommendations

Any recommendations from the Public Safety Special Committee will be presented for consideration by the Finance Committee.

11.

HUMAN RESOURCES

COMMITTEE

ACTION ITEMS,

IF ANY

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee
FROM: Kristen Salisbury, Clerk of Council
DATE: July 31, 2020
SUBJECT: Human Resources Committee Recommendations

Any recommendations from the Human Resources Special Committee will be presented for consideration by the Finance Committee.

12.

**CONTRACTUAL
MATTERS**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee
FROM: Kristen Salisbury, Clerk of Council
DATE: July 31, 2020
SUBJECT: Contractual Matters

At the Finance Committee of August 6, 2020, there is a need for an Executive Session to discuss contractual matters.