

AGENDA

FINANCE COMMITTEE

5/6/2021

Teddie Pryor, Chairman
Henry E. Darby
Jenny Costa Honeycutt
Anna B. Johnson
Kylon Jerome Middleton
Brantley Moody
Herb Sass
Dickie Schweers
Robert L. Wehrman

**AGENDA
FINANCE COMMITTEE
BEVERLY T. CRAVEN COUNCIL CHAMBERS
4045 BRIDGEVIEW DRIVE, NORTH CHARLESTON, SC 29405
MAY 6, 2021
5:00 PM**

1. MINUTES OF APRIL 1, 13, 22, & 27, 2021
 - Request to Consider Salisbury

2. CONSENT AGENDA
 - Tuten/Staff
 - A) State Opioid Response (SOR) Funding
 - Request to Accept
 - Request to Approve
 - Request to Approve
 - B) MOU with US Postal Inspectors Service/Sheriff
 - C) Bourne Group Set-Aside Grant

3. FINANCIAL INCENTIVES FOR RW STONEY
 - Request to Approve Tuten/Dykes

4. INDEFINITE DELIVERY CONTRACT/TST ALLOCATION PROJECTS
 - Award of Contract Tuten/Tolbert

5. FY 22 BUDGET PLANS
 - Tuten/Gile
 - A) Capital Improvement Plan
 - Request to Consider
 - Request to Consider
 - Request to Consider
 - B) Environmental Management Capital Improvement Plan
 - C) Debt Service Plan

6. ENVIRONMENTAL MANAGEMENT UPDATE
 - Presentation/Recommendations Armstrong/Kessler

7. EXECUTIVE SESSION
 - A) Pending Litigation
 - B) Joe Dawson Contract Amendment

1.

MINUTES

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: April 27, 2021

SUBJECT: Finance Committee Minutes

At the Finance Committee meeting of May 6, 2021, the draft minutes of the Finance Committee meeting of April 1, 2021, April 13, 2021 & April 27, 2021 will be presented for consideration.

2.

**CONSENT
AGENDA**

COMMITTEE AGENDA ITEM

TO: WILLIAM L. TUTEN, COUNTY ADMINISTRATOR

THROUGH: CHRISTINE DuRANT, DEPUTY COUNTY ADMINISTRATOR *cd*

FROM: CHANDA FUNCELL, DIRECTOR DEPT. DAODAS

SUBJECT: FEN-SOR-21 OVERDOSE PREVENTION FENTANYL TEST STRIPS
DISTRIBUTION PROGRAM CONTRACT

REQUEST: ACCEPT GRANT AWARD

COMMITTEE OF COUNCIL: FINANCE DATE: MAY 6, 2021

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Procurement/Contracts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Gail Maron</u>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Frank Gik*

Fiscal impact: *No match required.*

COUNTY ADMINISTRATOR SIGNATURE: *William L. Tuten*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Preliminary Centers for Disease Control data predict that the number of overdose deaths in South Carolina was 45.3% higher for the 12-month period ending September 2020 than for the previous year. One of the drivers for the increased number of overdose deaths is the drug Fentanyl and its analogues.

The federal Substance Abuse and Mental Health Services Administration (SAMHSA) has notified all State Opioid Response (SOR) grantees that the use of SOR funds for the purchase and distribution of fentanyl test strips (FTS) is an allowable activity with federal funding. South Carolina can now add this strategy to our current overdose prevention initiatives through the Overdose Education and Naloxone Distribution (OEND) Program.

South Carolina Department of Alcohol and Other Drug Abuse Services (SC DAODAS) will provide Charleston Center (DAODAS) \$10,000 to be invoiced monthly for costs related to FTS, one-time technology costs related to collection of the web-based follow-up surveys, and supplies and materials related to FTS dissemination.

ACTION REQUESTED OF COUNCIL

Authorize the acceptance of State DAODAS funds in the amount of \$10,000.

DEPARTMENT HEAD RECOMMENDATION

- Authorize the acceptance of funds in the amount of \$10,000 from State DAODAS for support of fentanyl testing strip distribution.
- Once the funds have been accepted, the budget management and monthly reporting become the responsibility of the Charleston Center.
- No match is required.
- The award period is from May 1, 2021 through September 29, 2021.



South Carolina Department of Alcohol and Other Drug Abuse Services

HENRY McMASTER
Governor

SARA GOLDSBY
Director

Memorandum

April 23, 2021

TO: Community Distributors of Naloxone

FROM: Sara Goldsby, Director
Michelle Nienhius, Manager of Prevention and Intervention Services

SUBJECT: Addition of Fentanyl Testing Strips to the Overdose Education and Naloxone Distribution Program

Saving lives is the primary goal of overdose prevention efforts in South Carolina. Since January 2018, the state's county alcohol and drug abuse authorities, opioid treatment programs, and recovery organizations have distributed thousands of doses of Narcan® to patients, caregivers, and community members through the Overdose Education and Naloxone Distribution (OEND) Program. We thank you for the role your organization has played in South Carolina's efforts to reduce overdoses through this vital prevention initiative.

However, despite our best efforts to save lives in South Carolina, March 2020 marked the beginning of the COVID-19 pandemic and, subsequently, a rise in emergency medical services responses to suspected opioid overdoses, including Narcan® administrations by first responders and laypersons. The incidence of responses to a suspected overdose began rising during the second week of March 2020 and reached an all-time high in May 2020. Overall, incidents were estimated to be 40% to 50% higher in South Carolina in 2020 than in 2019. Overdose response continues to remain elevated this year, with an estimated 811 suspected opioid overdoses in March, 17% higher than in March 2020. Preliminary data from the Centers for Disease Control and Prevention predict that the number of overdose deaths in South Carolina was 45.3% higher for the 12-month period ending September 2020 than for the previous year. This data indicates that there is more we need to do in South Carolina to prevent overdoses and save lives.

This month, the federal Substance Abuse and Mental Health Services Administration (SAMHSA) notified all State Opioid Response (SOR) grantees that the use of SOR funds for the purchase and distribution of fentanyl test strips (FTS) is now an allowable activity with this federal funding. South Carolina can now add this strategy to our existing overdose prevention efforts through the OEND Program.

Community distributors will receive SOR funding through the execution of the attached contract to purchase and distribute FTS to patients, caregivers, and community members as part of the OEND Program. A program guidance document and training webinar will be provided along with all necessary educational materials on FTS use and interpretation. The program requirements are in place in order for your organization – and DAODAS – to ensure compliance with SAMHSA standards and requirements.

Funded entities will be allowed to invoice DAODAS on a monthly basis for costs related to:

- FTS (*see Attachment A for more information*);
- one-time technology costs related to collection of the web-based follow-up surveys (i.e., iPad, laptop computer, tablet) to be utilized by the OEND Program; and
- supplies and materials related to FTS dissemination (*see Attachment II in the contract*).

Through a printing company in Columbia, DAODAS will drop-ship to each community distributor the educational materials that must be provided to each patient, caregiver, and community member who receives the FTS. (*See Attachment B for the order form that must be submitted to DAODAS to order these materials.*)

FTS may be offered and distributed by your organization in two ways:

1. Paired with Narcan[®] given to patients, caregivers, and community members – This method does require a community distributor designation because it includes the distribution of Narcan[®] to indigent patients/caregivers, community caregivers, and concerned citizens for use at a later time.
2. FTS by themselves for persons requesting the test strips but not Narcan[®].

Since the FTS distribution program is funded and monitored under the SOR grant, a monthly deliverable must be submitted into the summary sheet that will be required for the program. An anonymous web-based follow-up survey for recipients will be available to your organization to acquire information regarding FTS results.

DAODAS will host two webinars to train organizations on the new procedures. Dates and times for the webinars are:

- Tuesday, May 4, 10:00 - 11:30 a.m.
- Friday, May 7, 10:00 - 11:30 a.m.

The webinars will be presented using the Zoom platform, with a link sent to your organization's director a week in advance of the scheduled dates. **Your organization must have at least one representative present for one of the webinars in order to execute the attached contract.** (The content will be the same on both dates, so please choose the one that works best for your representative's schedule.) It is suggested that – at a minimum – your OEND team lead be present.

If your organization is not ready to execute the attached contract at this time, DAODAS encourages you to join the webinar in order to learn more about the program. The webinar will be recorded to share with organizations that come into the program at a later date.

Contracts returned to DAODAS by Friday, April 30, 2021, will be signed and executed as of May 1, 2021. Please return signed contracts as PDFs to community.distribution@daodas.sc.gov.

DAODAS encourages you to consider this important new opportunity, not only for the patients that you serve and their caregivers, but also for community members throughout our state. This additional initiative to decrease opioid-related overdoses in South Carolina is needed to enhance our current overdose prevention efforts and to help save even more lives.

As always, if you have any questions or need additional information, please do not hesitate to reach out to our Overdose Prevention Coordinator, Linda Brown, at 803-896-7387 or lbrown@daodas.sc.gov.

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, COUNTY ADMINISTRATOR
FROM: KRISTIN GRAZIANO DEPT. SHERIFF'S OFFICE
SUBJECT: MOU WITH US POSTAL INSPECTORS SERVICE
REQUEST: APPROVE AGREEMENT
COMMITTEE OF COUNCIL: FINANCE **DATE:** May 6, 2021

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>E. Kuidy</u>
Procurement/Contracts	<input type="checkbox"/>	<input type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	_____
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other:	<input type="checkbox"/>	<input type="checkbox"/>	_____

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: Paul Hilde
Fiscal impact: Revenues received would offset Sheriff's costs.

COUNTY ADMINISTRATOR'S SIGNATURE: William Tuten

ORIGINATING OFFICE PLEASE NOTE:
DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

The US Postal Inspector Service (USPIS) has requested that the Charleston County Sheriff's Office enter into a Memorandum of Understanding (MOU). This MOU includes financial compensation to the Sheriff's Office of \$28,849 annually. The compensation will cover up to \$18,649 in overtime for the participating Deputy Sheriff, as well as up to \$10,200 for routine maintenance costs for participating Deputy Sheriff's assigned vehicle.

The Sheriff's Office will provide a Deputy Sheriff to act as a Task Force Officer for the USPIS. The participating Deputy Sheriff is currently acting in concert with the USPIS, and the Deputy Sheriff's responsibilities will not change.

ACTION REQUESTED OF COUNCIL

Approve Sheriff's recommendation.

SHERIFF'S RECOMMENDATION

Approve agreement with US Postal Inspector Service for the Sheriff to provide a Deputy Sheriff to serve as Task Force Officer for the USPIS. The USPIS will pay \$18,649 for overtime and \$10,400 for vehicle maintenance costs for a total of \$28,849 annually.

ADMINISTRATOR'S RECOMMENDATION

I concur with the Sheriff's recommendation.

3.

**FINANCIAL
INCENTIVES FOR
RW STONEY
LADSON**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee

FROM: Kristen Salisbury, Clerk of Council

DATE: April 27, 2021

SUBJECT: Financial Incentives for RW Stoney Ladson

At the Finance Committee meeting of May 6, 2021, Director of Economic Development Director Steve Dykes will present financial incentives extended to RW Stoney Ladson Industrial Owner, LLC.

4.

**INDEFINITE
DELIVERY
CONTRACT/ TST
ALLOCATION
PROJECTS**

COMMITTEE AGENDA ITEM

TO: BILL TUTEN, _____ COUNTY ADMINISTRATOR
THROUGH: CORINE ALTENHEIN, DEPUTY ADMINISTRATOR *C.A. Altenhein*
FROM: BARRETT J. TOLBERT *BSJ* DEPT. PROCUREMENT
SUBJECT: INDEFINITE DELIVERY CONTRACT - TRANSPORTATION SALES TAX
ALLOCATION PROJECTS ON AN AS-NEEDED BASIS
REQUEST: AWARD OF CONTRACT
COMMITTEE OF COUNCIL: FINANCE DATE: MAY 6, 2021

COORDINATION: This request has been coordinated with: (attach all recommendations/reviews)

	Yes	N/A	Signature of Individual Contacted
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Mauree Kalle</i>
Procurement/Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Barrett J. Tolbert</i>
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input type="checkbox"/>	
Community Services	<input type="checkbox"/>	<input type="checkbox"/>	
Grants Auditor	<input type="checkbox"/>	<input type="checkbox"/>	
Other: Public Works	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Steven L. Thayer</i>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	

FUNDING: Was funding previously approved? yes no n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item
	TE0310006	64876		

NEED: Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Mauree Kalle*
Fiscal impact: Funding is available in the Transportation Sales Tax fund.

COUNTY ADMINISTRATOR'S SIGNATURE: *William L. Tutten*

ORIGINATING OFFICE PLEASE NOTE:

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

SITUATION

Submittals were received in accordance with the terms and conditions of the Request for Qualifications (RFQ) No. 5511-21C from firms licensed in the State of South Carolina, to provide qualifications for the purpose of providing surveying, design and construction plans for various roadway, intersection, and pedestrian/bikeway construction projects to be rendered under the Transportation Sales Tax Annual Allocation program. The work shall include, but is not limited to surveying, engineering, permitting, geotechnical, and related administrative services necessary for the completion of construction plans

The following firms submitted qualification:

- A. Morton Thomas and Associates (AMT)
- AECOM Technical Services, Inc
- Alliance Consulting Engineers, Inc.
- Davis and Floyd, Inc.
- Forsberg Engineering & Surveying, Inc.
- Gannett Fleming, Inc.
- HDR Engineering, Inc. of the Carolinas
- HLA, Inc.
- Holt Consulting Company, LLC
- Infrastructure Consulting and Engineering (ICE)
- J. Bragg Consulting
- KCI Technologies, Inc.
- Keck and Wood, Inc.
- Kimley Horn
- Mattern and Craig, Inc.
- Parish and Partners, LLC
- Ramey Kemp
- Reveer Group
- RS&H, Inc.
- SEPI, Inc.
- Stantec Consulting Services, Inc.
- STV, Inc.
- Thomas and Hutton Engineering Company
- TranSystems Corporation
- Volkert, Inc.
- Weston and Sampson Engineers, Inc.
- WSP USA, Inc.

Per the terms of the RFQ, it is the intent of the County to identify firms deemed most qualified which will be considered for award of contract not to exceed two years. Delivery Orders for specific projects will be assigned on a rotational basis to best maintain equity in the value of work with exceptions allowed for the following criteria; the nature of the project, the proximity of the firm to the project, the capability of the firm to produce the services in a reasonable time, past performance and the ability to meet the project budget requirements. The County will negotiate a stipulated not to exceed lump sum per phase fee for each Delivery Order for basic services which are estimated not to exceed \$200,000.

An evaluation committee reviewed the qualifications for compliance with the RFQ requirements and determined the following firms, to be the most qualified in meeting the County's needs, and recommends awarding contracts to:

- A. Morton Thomas and Associates (AMT)
- AECOM Technical Services, Inc.
- Davis and Floyd, Inc.
- Gannet Fleming, Inc.
- HDR Engineering, Inc. of the Carolinas
- Infrastructure Consulting and Engineering (ICE)
- J. Bragg Consulting

- KCI Technologies, Inc.
- Kimley-Horn
- Parish and Partners, LLC
- RS&H, Inc.
- Reveer Group
- STV, Inc.
- Stantec Consulting Services, Inc.
- Thomas and Hutton Engineering Company
- TranSystems Corporation
- Volkert, Inc.
- WSP USA, Inc.
- Weston and Sampson Engineers, Inc.

ACTION REQUESTED OF COUNCIL

Authorize award of contracts.

DEPARTMENT HEAD RECOMMENDATION

- Authorize award of contracts for Indefinite Delivery Contract - Transportation Sales Tax Allocation Projects on an as-needed basis for various projects throughout the County to the following firms, listed in alphabetic order:
 - A. Morton Thomas and Associates (AMT)
 - AECOM Technical Services, Inc.
 - Davis and Floyd, Inc.
 - Gannet Fleming, Inc.
 - HDR Engineering, Inc. of the Carolinas
 - Infrastructure Consulting and Engineering (ICE)
 - J. Bragg Consulting
 - KCI Technologies, Inc.
 - Kimley-Horn
 - Parish and Partners, LLC
 - RS&H, Inc.
 - Reveer Group
 - STV, Inc.
 - Stantec Consulting Services, Inc.
 - Thomas and Hutton Engineering Company
 - TranSystems Corporation
 - Volkert, Inc.
 - WSP USA, Inc.
 - Weston and Sampson Engineers, Inc.
- Funding is available in the Transportation Sales Tax fund.

5.
**FY 22 BUDGET
PLANS**



Charleston County FY 2022 Budget

*Capital Improvement Plans
Debt Management Plan*

*Finance Committee
May 6, 2021*

Project Title	Prior	2022	2023	2024	2025	2026	Beyond	Total
CULTURE/RECREATION								
Library Facilities	\$ 70,338	\$ 28,162	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 108,500
Culture/Recreation Total	70,338	28,162	10,000	-	-	-	-	108,500
GENERAL GOVERNMENT								
Assessor Relocation	-	-	100	400	-	-	-	500
Azalea Complex	4,521	14,967	32,734	24,450	-	-	-	76,672
County Office Building Renovations	795	1,006	-	-	-	-	-	1,801
Radio Tower Replacements	1,210	725	-	-	-	-	-	1,935
General Government Total	6,526	16,698	32,834	24,850	-	-	-	80,908
HEALTH/WELFARE								
Social Services Hub	16,736	35,000	14,264	-	-	-	-	66,000
Health/Welfare Total	16,736	35,000	14,264	-	-	-	-	66,000
PUBLIC SAFETY								
Corrections Campus	14,158	7,803	-	-	-	-	-	21,961
EMS Station: Edisto Island	-	-	-	1,400	-	-	-	1,400
Emergency Services Building	-	-	-	6,200	-	-	-	6,200
Sheriff's Training Facility	93	4,000	-	-	-	-	-	4,093
Public Safety Total	14,251	11,803	-	7,600	-	-	-	33,654
PUBLIC WORKS								
Work Camps	-	550	550	550	-	-	-	1,650
Public Works Total	-	550	550	550	-	-	-	1,650
GRAND TOTAL	\$ 107,851	\$ 92,213	\$ 57,648	\$ 33,000	\$ -	\$ -	\$ -	\$ 290,712

Capital Improvement Plan

(in thousands)

Funding Source	Prior	2022	2023	2024	2025	2026	Beyond	Total
Interest, Sales, Transfer & Other	\$ 16,466	\$ 2,943	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,409
Existing Bond Issues	194,137	-	-	-	-	-	-	194,137
2021 Future Bond Issue	-	44,566	-	-	-	-	-	44,566
2023 Future Bond Issue	-	-	-	32,600	-	-	-	32,600
GRAND TOTAL	\$ 210,603	\$ 47,509	\$ -	\$ 32,600	\$ -	\$ -	\$ -	\$ 290,712

Future bond issues anticipated in

FY 2022 for Azalea Complex, Radio Tower, Corrections
Campus & Sheriff's Training Facility

FY 2024 for Azalea Complex, EMS Station & Emergency
Services Building

Debt Management Plan

No millage increase

	2022	2023	2024	2025	2026	TOTAL
Revenues						
Existing Sources	35.7	36.7	41.3	39.7	40.8	194.2
Additional Revenues from issuance premiums	4.1	0.0	2.7	0.0	0.0	6.8
Subtotal	39.8	36.7	44.0	39.7	40.8	201.0
Disbursements						
Existing Disbursements	33.3	32.3	32.8	33.4	31.9	163.7
Additional Disbursements Resulting from New Debt	1.0	10.7	9.1	4.9	6.5	32.2
Subtotal	34.3	43.0	41.9	38.3	38.4	195.9
Increase (use) of Fund Balance	\$ 5.5	\$ (6.3)	\$ 2.1	\$ 1.4	\$ 2.4	\$ 5.1

- *New debt in FY 2022 for Azalea Complex, Radio Tower, Corrections Campus & Sheriff's Training Facility*
- *New debt in FY 2024 for Azalea Complex, EMS Station & Emergency Services Building*

Environmental Management Capital Improvement Plan (thousands)

Project Title	Prior	2022	2023	2024	2025	2026	Beyond	Total
Public Works								
Bee's Ferry Landfill-Compost Infra	\$ 1,957	\$ 2,563	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,520
Bee's Ferry Landfill-Infrastructure	-	4,090	2,500	-	-	-	-	6,590
Bee's Ferry Landfill-Lined Cells	8,559	4,181	-	-	-	12,000	-	24,740
Materials Recovery Facility	28,791	1,654	-	-	-	-	-	30,445
GRAND TOTAL	\$ 39,307	\$ 12,488	\$ 2,500	\$ -	\$ -	\$ 12,000	\$ -	\$ 66,295

Funding Source	Prior	2022	2023	2024	2025	2026	Beyond	Total
Interest, Sales, Transfer & Other	\$ 26,445	\$ 5,350	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 36,795
Existing Bond Issues	20,000	-	-	-	-	-	-	20,000
Future Sources	-	-	2,500	-	-	7,000	-	9,500
GRAND TOTAL	\$ 46,445	\$ 5,350	\$ 2,500	\$ -	\$ -	\$ 12,000	\$ -	\$ 66,295

Revised Project Estimates

Recommended Committee Action

- *Approve Capital Improvement Plans*
 - *General*
 - *Environmental Management*
- *Approve Debt Management Plan*

6.

**ENVIRONMENTAL
MANAGEMENT
UPDATE**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee
FROM: Kristen Salisbury, Clerk of Council
DATE: May 5, 2021
SUBJECT: Environmental Management Update

At the Finance Committee meeting of May 6, 2021, Environmental Management consultant Mitch Kessler will provide an update.

7.

**EXECUTIVE
SESSION**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Finance Committee
FROM: Kristen Salisbury, Clerk of Council
DATE: April 27, 2021
SUBJECT: Executive Session

At the Finance Committee meeting of May 6, 2021, there is a need for an Executive Session to discuss pending litigation and a contractual matter.