

Teddie Pryor, Chair
Joe Boykin
Jenny Costa Honeycutt
Kylon Middleton



Administration Policy/Rules Committee Agenda
January 26, 2023 at 5:00 PM
4045 Bridge View Drive, North Charleston, SC 29405

- 1 Minutes of January 12, 2023**
- 2 Agenda Items**
 - 2A Proposed Rule Change Regarding Committees - Request to Consider**

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of Administration Policy/Rules Committee

FROM: Kristen L. Salisbury, Clerk of Council

DATE: January 18, 2023

SUBJECT: Minutes of January 12, 2023

At the Administration Policy/Rules Committee of January 26, 2023, the draft minutes of January 12, 2023, will be presented for approval.

CHARLESTON COUNTY COUNCIL

MEMORANDUM

TO: Members of the Administration Policy/Rules Committee

FROM: Kristen L. Salisbury, Clerk of Council

DATE: January 18, 2023

SUBJECT: Proposed Rule Change Regarding Committees

In accordance with rule 12.1 regarding rule changes, at the Administration Policy/Rules Committee of January 12, 2023, Chairman Sass proposed an amendment to the Rules of Council for discussion. The proposed amendment can be voted on at the Administration Policy/Rules Committee of January 26, 2023.

If the proposal is adopted, it will amend Rule 4.1 to include Public Safety Committee and Human Resources Committee as standing committees.

Rule 4.1 currently states:

- 4.1 The Chairman of Council shall appoint the chairman and members of the following standing committees and announce appointments at the second Council meeting of each January. These committees shall function in an oversight and advisory capacity. No member of a committee may be removed by the Chairman of Council without the approval of Council. If a vacancy occurs during the year, the Chairman of Council shall appoint a replacement as soon as reasonably possible.
- A. **Finance Committee** consists of all members of Council. It functions as a ways and means committee on matters dealing with budgets, capital improvements, bond issues, county personnel policies, purchases and bids, taxation, Community Development, Housing Authority, criminal ordinances, public safety, social services, cultural affairs, health services, appointments by Council and matters related thereto.
- B. **Administration Policy/Rules Committee** consists of four members of Council. It functions as a review, oversight and advisory body on the rules of Council, issues involving legislative and governmental liaison and matters related thereto.
- C. **Planning/Public Works Committee** consists of all members of Council. It functions as a review, oversight and advisory body on Subdivision Regulations, building and other regulatory codes, the Zoning Ordinance, public works and matters related thereto.
- D. **Environmental Management Committee** consists of four members of Council. It functions as a review, oversight and advisory body on the recycling and disposal of solid waste and matters relating thereto.

- E. **Economic Development Committee** consists of four members of Council. It functions as a review, oversight and advisory body on economic development and matters related thereto.
- F. **Audit Committee** consists of four members of Council. It functions as a review, oversight and advisory body to consider the county's annual fiscal audit, any supplemental or interim fiscal audits, any operational or fiscal audits by the county's Internal Auditor and matters related thereto.

The amendment would amend section A to delete functions previously assigned to the Finance Committee and add sections G and H as follows:

- A. **Finance Committee** consists of all members of Council. It functions as a ways and means committee on matters dealing with budgets, capital improvements, bond issues, ~~county personnel policies~~, purchases and bids, taxation, Community Development, Housing Authority, ~~criminal ordinances, public safety~~, social services, cultural affairs, health services, appointments by Council and matters related thereto.
- G. **Human Resources Committee** consists of four members of Council. It functions as a review, oversight, and advisory body to consider matters concerning Charleston County's Personnel Policies and Procedures and to facilitate employee performance appraisals on an annual basis, or as contractually required, for the Clerk of Council, County Administrator, County Attorney, and Internal Auditor.
- H. **Public Safety Committee** consists of four members of Council. It functions as a review, oversight, and advisory body to consider matters relating to criminal ordinance, public safety, and matters related thereto.