

Herb Sass, Chair
Joe Boykin
Henry Darby
Jenny Costa Honeycutt
Larry Kobrovsky
Kylon Jerome Middleton
Brantley Moody
Teddie Pryor
Robert L Wehrman



Finance Committee Agenda
March 30, 2023 at 5:00 PM
North Charleston City Hall Council Chambers,
2500 City Hall Lane, North Charleston, SC 29406

- 1 APPROVAL OF MINUTES OF MARCH 2, 2023 & MARCH 16, 2023**
- 2 RESOLUTIONS**
 - 2A 2023 Yom Hashoah Holocaust Commemoration Resolution - Request to Adopt**
 - 2B Fair Housing Month Resolution - Request to Adopt**
 - 2C Community Development Block Grant Week Resolution - Request to Adopt**
 - 2D Telecommunicator Week Resolution - Request to Adopt**
 - 2E Military Magnet Basketball Team Resolution - Request to Adopt**
- 3 CONSENT AGENDA**
 - 3A FY2024 SCDHEC Grant Applications - Request to Accept**
 - 3B Amendment to License Agreement for the Operation of ATMs - Request to Approve**
 - 3C Orange Grove Middle School Robotics Team - Request to Adopt
- Request to Consider**
 - 3D Code Enforcement Officer - Request to Commission**
- 4 COMMUNITY SERVICES DIRECTORATE**
 - 4A Microbusiness Pandemic Grant 1a Phase 2 - Request to Approve**
 - 4B PY23 Annual Action Plan - Request to Approve**
- 5 BUDGET ITEMS**
 - 5A FY23 Mid-year Review - Request to Consider**
- 6 EXECUTIVE SESSION**
 - 6A Inmate Medical Services for the Detention Center - Executive Session
- Award of Contract**

Charleston County Council

Memorandum

To: Members of the Finance Committee
From: Committee Kristen Salisbury, Clerk of Council
Date: March 22, 2023
Subject: Minutes of March 2, 2023 & March 16, 2023

At the Finance Committee meeting of March 30, 2023, the draft minutes of the Finance Committee meeting of March 2, 2023 and March 16, 2023 will be presented for approval.



**A RESOLUTION
OF CHARLESTON COUNTY COUNCIL**

Proclaiming the Days of Remembrance in memory of the victims of the Holocaust

WHEREAS, the Holocaust was the state sponsored systematic, persecution and annihilation of European Jewry by Nazi Germany and its collaborators between 1933 and 1945; **and**,

WHEREAS, we remember with sadness the 11 million people, including six million Jews, who were victims of Hitler's 'final solution' along with those who were persecuted for their religious and political beliefs, sexual orientation, and physical disabilities; **and**,

WHEREAS, we remember with admiration the resisters and rescuers known and unknown who risked and lost their lives to save others; **and**,

WHEREAS, we remember with respect the Survivors who escaped, were sheltered, or who were freed and who lived to contribute so much to our community and to our world; **and**,

WHEREAS, the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individual societies and governments; **and**,

WHEREAS, we have an obligation to ensure that the memory and legacy of lives lost or forever changed in this horrific event are never forgotten; **and**,

WHEREAS, we remember and honor the liberators which liberated the World War II concentration camps 78 years ago; **and**,

NOW, THEREFORE, BE IT RESOLVED that Charleston County Council does hereby pledge today to firmly commit ourselves to **NEVER AGAIN** and to work to promote human dignity by confronting intolerance and hate whenever and wherever it occurs;

BE IT FURTHER RESOLVED that Charleston County Council, pursuant to an act of Congress (Public Law 96-388 October 7 1980) and United States Holocaust Memorial Council, does hereby proclaim the week of Tuesday, April 18th through Sunday, April 23rd as WEEK OF REMEMBRANCE IN MEMORY OF THE VICTIMS, SURVIVORS, RESCUERS AND LIBERATORS OF THE HOLOCAUST and encourages citizens to join the community-wide Yom HaShoah Holocaust Remembrance Program on Sunday, April 23rd at 2:00 pm held downtown at the Gaillard Center. This year's theme is "Through Their Voices: Stories of Survival Carried on from Generation to Generation" and will display the importance of action through generational remembrance.

CHARLESTON COUNTY COUNCIL

Herbert R. Sass, III, Chairman
April 4, 2023



A RESOLUTION OF CHARLESTON COUNTY COUNCIL

WHEREAS, HUD-funded grant recipients are obligated under various laws and regulations not to discriminate in housing or services directly or indirectly on the basis of race, color, religion, sex, national origin, age, familial status or disability, and provide equal access without regard to actual or perceived sexual orientation, gender identity or marital status; and

WHEREAS, fair housing and fair housing choice is generally defined as the ability of people with similar incomes to have similar access to housing; and

WHEREAS, fair housing is an issue of affordable housing in our cities and rural areas and continues to be a problem for many families of all races and the young and the elderly; and

WHEREAS, Charleston County reaffirms its policy to ensure equal opportunity for all persons without regard to race, color, religion, gender, sexual orientation, national origin, marital status, age or disability; and

WHEREAS, fair housing provides an effective planning approach to aid participants in taking meaningful actions to overcome historic patterns of segregation, promote fair housing choice, and foster inclusive communities that are free from discrimination; and

NOW, THEREFORE, BE IT RESOLVED, that Charleston County Council, does hereby proclaim April 2023 as Fair Housing Month in Charleston County, and urges all citizens of Charleston County to join in this effort to reaffirm fair housing opportunities for all people and to practice the letter and spirit of the Fair Housing Law.

CHARLESTON COUNTY COUNCIL

Herbert Ravenel Sass, III Chairman



A RESOLUTION OF CHARLESTON COUNTY COUNCIL

WHEREAS, the Community Development Block Grant (CDBG) Program has operated since 1975 to provide local governments with the resources required to meet the needs of persons of low and moderate income, and CDBG funds are used by thousands of neighborhood-based non-profit organizations throughout the nation to address pressing neighborhood and human service needs; and

WHEREAS, the Community Development Block Grant Program has had a significant impact on our local economies through job creation, physical redevelopment and improved local tax bases; and;

WHEREAS, Charleston County and other local governments have clearly demonstrated the capacity to administer and customize the CDBG Program to identify and resolve pressing local problems, such as affordable housing, neighborhood and public service needs, job creation and retention and physical redevelopment.

NOW, THEREFORE, BE IT RESOLVED, that Charleston County Council, does hereby proclaim the week of April 10-14, 2023 as Community Development Week in Charleston County, and urges all citizens to join in recognizing the Community Development Program of Charleston County and its importance to our community.

CHARLESTON COUNTY COUNCIL

Herbert Ravenel Sass, III Chairman



**A RESOLUTION
OF CHARLESTON COUNTY COUNCIL**

**Honoring our Public Safety Telecommunicators and
Recognizing April 9-15, 2023 as "Public Safety Telecommunicator Week"**

Whereas, 9-1-1 is nationally recognized as the number to call in an emergency to receive immediate help from Law Enforcement, Fire, EMS or other appropriate emergency response entities; and,

Whereas, our Public Safety Telecommunicators are the first "first responders", gathering critical information, providing lifesaving instructions, and comforting callers in their time of need; and,

Whereas, our Public Safety Telecommunicators serve as a lifeline for 41 Law Enforcement, Fire, Rescue, Emergency Medical Service, and Emergency Management agencies; and,

Whereas, we recognize that their jobs answering 9-1-1 calls and dispatching emergency response units are among the toughest of public service jobs; requires enormous personal dedication, ongoing training, and professional skill; and,

Whereas, the skills of the Public Safety Telecommunicators continue to evolve as our 911 Center uses next generation 911 operations and technology that includes highly accurate location information for callers and responders, crowdsourced data providing live-time situational awareness, and enhanced geographical information; and,

Whereas, due to the performance of our Public Safety Telecommunicators, our Center is accredited by the Commission on Accreditation for Law Enforcement Agencies and the International Academies of Emergency Dispatch; and,

Whereas, our Public Safety Telecommunicators have faced extremely difficult circumstances due to staffing shortages; and,

Whereas, Charleston County Council is proud of the dedication and professionalism of our Public Safety Telecommunicators, and the ongoing public safety awareness events which teach the importance and proper use of 9-1-1; and,

Whereas, Charleston County recognizes our Public Safety Telecommunicators as first responders who make life and death decisions in a stressful environment to aid those in need and support our public safety responders.

NOW, THEREFORE BE IT RESOLVED, that Charleston County Council honors our Public Safety Telecommunicators and recognizes April 9th through 15th as "Public Safety Telecommunicator Week" in Charleston County.

CHARLESTON COUNTY COUNCIL

Herbert R. Sass, III, Chairman
April 4, 2023

Charleston County Council

Memorandum

To: Finance Committee
From: Kristen Salisbury, Clerk of Council
Date: March 24, 2023
Subject: Military Magnet Basketball Team Resolution

At the Finance Committee of March 30, 2023, a resolution will be presented to the Finance Committee recognizing Military Magnet Academy's Basketball Team for winning the state championship in their division.

Committee Agenda Item

To: Bill Tuten, County Administrator
From: Randall Rudd **Dept.:** Environment Mgmt
Subject: FY2024 SCDHEC Grant Applications
Request: Request to Accept
Committee: Finance **Date:** March 30, 2023

Department	Coordinated with:
Deputy County Administrator	Natalie A. Ham
Grants	Gail Marion
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

Fiscal Impact:
 No FTEs or matching funds are required.

Funding: Was funding previously approved? NO

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

Situation:
 The Environmental Management Department requests Council’s approval to submit and accept the annual SC Department of Health and Environmental Control (DHEC), Used Oil, Waste Tire and Solid Waste Reduction & Recycling Grant applications for FY 2024 (July 1, 2023 - June 30, 2024).

Used Oil Grant
 The Used Oil Grant application request totals \$28,150.13. This grant provides funding to establish, expand or continue operation of used motor oil collection programs for do-it-yourself oil changers. This is to include programs related to the collection of used motor oil, oil filters, oil bottles and oil gas mixtures.

Waste Tire Grant
 The Waste Tire Grant application request totals \$958,450. This grant provides funds for the disposal of waste tires for processing and/or recycling, and public education that promotes the recycling of waste tires, professional development related to waste tire recycling and other direct costs. Grant funds will be used to offset the difference between actual tire disposal expenses, and anticipated revenue received from (State Shared) and landfill tipping fees; and will also fund allowable public education and professional development expenses for program staff.

Solid Waste Reduction & Recycling Grant, Category #1

The Solid Waste Reduction & Recycling Grant application request totals \$20,000. This grant will allow staff to increase both awareness of, and participation in recycling programs within the multi-family sector. The grant funds will also be used to redesign and purchase multi-family tote bag which will focus on how to “Recycle Right” and avoid contamination. A small portion of the grant funding would be dedicated to targeted marketing to make the availability of the multi-family recycling program more well known.

Department Head Recommendation:

Approve the Environmental Management’s request to apply for and accept, if awarded, the FY 2024 SCDHEC applications for Used Oil, Waste Tire and Solid Waste Reduction & Recycling Grants totaling \$1,006,600.13.

Committee Agenda Item

To: Bill Tuten, County Administrator
From: Philip A. Sabatino **Dept.:** Facilities Management
Subject: Amendment to License Agreement for the Operation of ATMs
Request: Request to Approve
Committee: Finance Committee **Date:** March 30, 2023

Department	Coordinated with:
Deputy County Administrator	Joel Evans for Walt Smalls
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

Fiscal Impact:

Revenues will continue to be recorded in Facilities Management.

Funding: Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

Situation:

On February 10, 2021, the County entered into a two (2) year License Agreement with Lieberman Companies to provide ATM services to several County buildings.

Lieberman Companies is requesting to extend the term of the License Agreement for an additional two (2) years with the option to extend another two (2) years at the end of that term, to continue to provide ATM services located within the Public Service Building (4045 Bridge View Drive, North Charleston), County Office Building (101 Meeting St., Charleston), East Cooper Service Center (1189 Sweetgrass Basket Parkway, Mt. Pleasant), and Detention Center (3841 Leeds Ave, North Charleston).

Lieberman Companies will continue to compensate the County \$1.00 annually plus a fee of \$0.50 for every transaction in which the Licensee receives a surcharge fee, which will be paid monthly. The surcharge fee to Citizens is \$2.75. All other terms of the agreement will remain in effect. The County will have the right to terminate the agreement with 30 days written notice to Lieberman Companies and the Lieberman Companies may terminate with 60 days written notice to the County.

Department Head Recommendation:

Authorize the Chairman of County Council to execute an Amendment to the License Agreement between Charleston County and Lieberman Companies, Inc. for a two (2) year term, with the option to renew for an additional two year term, for the operation of ATMs in the Public Service Building, County Office Building, East Cooper Service Center, and Detention Center with the understanding that all documents will be reviewed by the Legal Department.

Charleston County Council

Memorandum

To: Finance Committee
From: Kristen Salisbury, Clerk of Council
Date: March 24, 2023
Subject: Orange Grove Middle School Robotics Team

At the request of Councilmember Moody, a draft resolution will be presented to the Finance Committee to adopt a resolution recognizing the Orange Grove Middle School Robotics Team for winning the State Championship and consider allocating \$1500 from Council Contingency Fund to Orange Grove Middle School to help with travel expenses associated with the team participating in the First Tech World Championship in Houston, Texas.

Committee Agenda Item

To: Bill Tuten, County Administrator
Subject: Code Enforcement Officer
Request: Request to Commission
Committee: Finance Committee **Date:** March 30, 2023

Department	Coordinated with:
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

Fiscal Impact: None

Funding: Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

Situation:

In 1994, Charleston County Council adopted an ordinance authorizing the issuance of a uniform ordinance summons, which is used to enforce any County ordinance. The uniform ordinance summons is enforced by code enforcement officers commissioned by County Council. The commissions are on an annual basis and subject to renewal or rescission every year, and officers are commissioned as needed or when necessary.

The Planning & Zoning Department has notified the Administrator that they have a new code enforcement officer Kyle Foster that needs to be commissioned and Chris Dubuque can be decommissioned.

Department Head Recommendation:

Commission Kyle Foster as code enforcement officers with all commissions effective immediately through December 31, 2023 and decommission Chris Dubuque.

Committee Agenda Item

To: Bill Tuten, County Administrator
From: Amanda V. Ramage **Dept.:** Housing & Neighborhood Revitalization
Subject: Microbusiness Pandemic Grant 1a Phase 2
Request: Request to Approve
Committee: Finance Committee **Date:** March 30, 2023

Department	Coordinated with:
Deputy County Administrator	Christine O. Durant
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

Fiscal Impact:

Funding is available through previously allocated ARPA funds.

Funding: Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	D63010003	65918	\$902,755.00	\$1,102,347.00

Situation:

The Housing and Neighborhood Revitalization Department (HNR) received approval in March 31, 2022, to appropriate \$2 million of ARPA funds for the Microbusiness Pandemic Relief Program (MBPR) as part of the Department's early action items. The Charleston County Housing and Neighborhood Revitalization Department Microbusiness Pandemic Relief Program is funded by the American Rescue Plan Act of 2021, which includes help for neighborhood-scale ("Mom and Pop") businesses affected by the COVID pandemic. Microbusiness Application Outcomes were based on the criteria approved by Council on March 31, 2022. This is a one-time relief grant intended to help mitigate past and present perils of COVID-19 on workers and businesses. This program aims to support neighborhood-scale businesses by providing access to capital and facilitating capacity building through the injection of federal funds. Qualified businesses can receive up to \$25,000.

Microbusiness Pandemic Relief Grant 1a Phase 2 (MBPR 1a Phase 2) is the second cycle of the original MBPR program, and applications were available from November 4, 2022, through December 9, 2022 (36 days). The MBPR1a Phase 2 cycle was conducted with additional engagement with applicants to determine how more businesses could successfully apply for the grant funding therefore, it was determined that PPP (Paycheck Protection Program) recipients would not be excluded from being eligible but that their PPP award would be considered against

their overall loss as well as asking applicants to provide an additional year of tax information to extend the loss consideration to two years.

Due to the number of eligible applicants to the program, additional funding is required to award eligible businesses that submitted applications. The requested additional funding for Microbusiness Pandemic Grant 1a phase 2 is \$199,592.00.

HNR issued a press release on 11/4/22 to the Charleston County community, and the program was featured on Channel 5 news AM and PM shows. The program information was also available via the Housing and Neighborhood Revitalization Website for the duration of the application period. HNR carried out an email campaign with the program information sent to 5,274 contacts, including municipalities, Small Business Enterprise, business owners, and the public. There were three (3) HNR social media ads with 2,140 points of engagement, as well as the Charleston County Social media platforms. Over 1000 flyers were distributed through the local Charleston County Libraries and community-based business organizations.

During the five (5) weeks the application was open, five (5) workshops were held, with at least one offering a week to help applicants prepare their submissions and ask any questions. Three (3) of these workshops were virtual (11/9/22, 11/21/22, 11/29/22), and two (2) were held in person at the Public Service Building (11/15/22, 12/1/22). Over 195 business owners attended these workshops, with 110 attendees opening an application.

Compliance:

To rapidly deliver ARPA funds to qualified applicants, we will limit required documentation to only that which is necessary to comply with federal grant administration requirements from the US Department of the Treasury.

Department Head Recommendation:

- Approve the list of 47 businesses whose applications have been audited and have met the criteria for the Microbusiness Pandemic Relief Program 1a Phase 2 in the amount of \$1,089,426.00.
- Approve additional awards in the amount of \$12,921.00 for three microbusinesses previously funded in order to account for additional losses determined after the first award.
- Approve the request to reallocate \$199,592.00 from the future microbusiness program in order to fund the additional eligible awardees. Of note, there will be one more round of funding coming to County Council for a final batch of microbusinesses. Once these applications are audited and a final number determined, an additional reallocation of funds will be requested at that time.

Microbusiness Pandemic Relief 1a Phase 2 Award List:

Business Name	Award Budget
Adult Day Care 41, LLC	\$25,000.00
B & B Legal Services, PC	\$25,000.00
B&S Snack Bar	\$25,000.00
BSD Meetings	\$25,000.00
Budget Tires And Service	\$25,000.00
Can't Authenticate Real	\$25,000.00
Capabilities LLC	\$25,000.00
CAREnergy, LLC	\$25,000.00
Carolina Stars	\$21,856.00
Charleston Dog House	\$25,000.00
Charleston Laser Teeth Whitening	\$25,000.00
CINDY'S CAPE LLC	\$25,000.00
Creative Arts by Belinda	\$1,363.00
DIGICARR INC	\$25,000.00
Drake Fitness	\$16,668.00
Elegance By Oh Shelia	\$25,000.00
GENO MEDIA LLC	\$4,942.00
Holy Cow Yoga	\$25,000.00
Hopetransport Services LLC	\$25,000.00
Hypergro, LLC	\$25,000.00
Iguana Languages	\$25,000.00
J. Stark	\$25,000.00
Jonathan Miller - Underdog Endeavor Productions	\$25,000.00
McLeod Information Systems	\$25,000.00
Mellow&PlayCafe LLC	\$25,000.00
Michael Lauer Studios, LLC	\$25,000.00
Mista P's Can	\$25,000.00
Montessori Learning Collective	\$25,000.00
Nia Infant Toddler and Child Development Center	\$25,000.00
Palmetto Rose Company	\$25,000.00
PawsAndTailsPetCare	\$17,666.00
PC Painting LLC	\$25,000.00
PopCraft, Corp	\$25,000.00
Precepts LLC	\$25,000.00
Professional Hair Styling Beauty Salon	\$21,581.00
QUALITY 1 BOUTIQUE STAGING & DESIGN	\$25,000.00
Revelation of Cutz	\$7,472.00
Salon 1416 LLC	\$23,955.00
Satura Styles	\$25,000.00

School of Empty Hands	\$25,000.00
SH HAIR AND MAKEUP LLC	\$25,000.00
Thaddeus John Bell Family Medicine	\$25,000.00
The Charleston Bus, LLC	\$25,000.00
The CLB Group LLC	\$25,000.00
Utopian Hair Styling Salon	\$23,923.00
Wide Awake Coffee & Ice Cream Shop	\$25,000.00
Your Tax Service	\$25,000.00
Total Grants Awarded MBPR 1a: Phase 2	\$1,089,426.00

Additional Award MB1a: Phase 2 – Additional Award

Business Name	1/23/23 Award Received	Additional Award
Priscilla Thomas Photography, LLC	\$11,270.00	\$ 1,118.00
Odds N Ends	\$290.00	\$ 1,010.00
Strictly Business Trucking Transportation LLC	\$14,207.00	\$ 10,793.00
Total Additional Award Budget:		\$ 12,921.00

Committee Agenda Item

To: Bill Tuten, County Administrator
From: LoElla Smalls **Dept.:** Community Development
Subject: PY23 Annual Action Plan
Request: Request to Approve
Committee: Finance Committee **Date:** March 30, 2023

Department	Coordinated with:
Deputy County Administrator	Christine O. Durant
Grants	Mack Gile
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen H. Wurster

Fiscal Impact:
 No fiscal impact.

Funding: Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

Situation:

Charleston County Council created and authorized the Community Development Advisory Board (CDAB) to make recommendations to Council on the expenditure of funds received by Charleston County Government from the U.S. Department of Housing and Urban Development (HUD). This funding is received on behalf of Charleston County, the City of North Charleston, and ten other participating jurisdictions. The Community Development Advisory Board comprises members representing each Participating Jurisdiction and four seats appointed by Charleston County Council. This structure is established by Participating Jurisdiction partnerships and Certification of Cooperative Agreements signed by the Chief Elected Officials of the Towns of Awendaw, Hollywood, James Island, Lincolnville, McClellanville, Meggett, Mount Pleasant, Ravenel, Sullivan's Island, and the City of Isle of Palms.

The purpose of the Board is to review all incoming requests for funding submitted to the Community Development Department's Urban Entitlement Program and make recommendations to County Council on the award of contracts following the Request for Applications process. The Community Development staff provides the Board guidance on HUD's regulations regarding allowable activities, the required public participation process, a scoring assessment of project applications, and the Consolidated Plan's project priority rankings. These project-related priorities are determined through an extensive public participation process, which is mandated by HUD and is in accordance with the County's 2021-

2025 Consolidated Plan. The list below summarizes the recommended investment of HUD funding for Fiscal Year (FY) 2024 by priority area.

1. Clean Water/Sanitary Septic/Sewer Systems (1 project)	\$ 300,000	CDBG
2. Affordable Housing - New Construction (3 projects)	\$ 282,280	HOME/CHDO
3. Emergency Housing Repairs (3 projects)	\$ 261,487	CDBG
4. Homeless Related Services (3 projects)	\$ 133,995	HESG
5. Public Services (11 projects)	\$ 133,035	CDBG
6. Affordable Housing - Rehabilitation (1 project)	\$ 112,500	HOME/CHDO
7. Economic Development (1 project)	\$ 15,000	CDBG

Also, \$354,761 in CDBG funds and \$87,729 in HOME funds will be used to administer the Urban Entitlement Programs for the County and City of North Charleston. In addition, \$7,842 in ESG funds will be used to administer the County's HESG Program, and \$15,000 will be used for providing management, training, and oversight of the Homeless Management Information System (HMIS).

The total fund amount will be allocated between the County of Charleston and the City of North Charleston based on a previously established Local Elected Officials (LEO) Agreement that specifies the funding distribution. Through the County's management arrangement with the City, North Charleston's allocation will be managed and administered by the County's Community Development Department to reduce duplication of efforts for both parties. The City of North Charleston will directly receive and manage a portion of the funds to be used for municipal projects such as sidewalks and demolitions.

Community Development Advisory Board Representation:

- Carter McMillan*, Chair (Charleston County Unincorporated Area)
- Mayor Enoch Dickerson, III, Vice Chair (Town of Lincolnville)
- Michael Allen* (Legal Representative)
- Andy Benke (Town of Sullivan's Island)
- B.G. Flanders* (Construction Representative)
- Desirée Fragoso (City of Isle of Palms)
- Niki Grimball (Town of James Island)
- Michael Hemmer (Town of Ravenel)
- Mayor Miriam Green (Town of Awendaw)
- Mayor John Dunmeyer, III (Town of Hollywood)
- Michelle McClellan (Town of McClellanville)
- Michele Reed (Town of Mount Pleasant)
- Caroline Smith* (Financial Representative)
- Stephanie Smith (Town of Meggett)
- Vacancy* (Community Development Representative)

*Representatives appointed by Charleston County Council

Department Head Recommendation:

Approve the funding recommendations contained in the attached PY 2023 Annual Action Plan (as part of the PY2021-2025 Consolidated Plan) as recommended by the Community Development Advisory Board.

- Allocate to the City of North Charleston PY 2023 Community Development Block Grant program (CDBG) funding and HOME Investment Partnerships Program (HOME) funding according to the Agreement between the City of North Charleston and the County of Charleston.

- Authorize staff to proceed with the following actions regarding the Fiscal Year 2023-2024 allocation.

NORTH CHARLESTON PROJECT MANAGEMENT - On behalf of the City of North Charleston, administer the following:

- PY 2023 CDBG funding – Of the PY2023 CDBG funding, the City of North Charleston will directly receive and manage a portion of the funds to be used for municipal projects such as sidewalks and demolitions.
- PY2023 HOME Investment Partnership/CHDO funding.

COUNTY COUNCIL APPROVED PROJECTS - In accordance with Attachment A:

- Direct staff to manage \$394,780 in HOME/CHDO funding.
- Direct staff to manage \$709,522 in Community Development Block Grant funds.
- Direct staff to manage \$133,995 in Emergency Solutions Grant funds with \$15,000 set aside to provide management, training, and oversight of the Homeless Management Information System (HMIS).

- Also, \$354,761 in CDBG funds and \$87,729 in HOME funds will be used to administer the Urban Entitlement Programs for the County and City of North Charleston. In addition, \$7,842 in ESG funds will be used to administer the County's HESG Program.

- Authorize staff to increase/reduce these awards proportionate to any increase/reduction received by HUD. As required by HUD, the Community Development Advisory Board recommends approval of the following contingency plan for potential increases/reductions in the projected award amount:

ESG and HOME funds:

~ Increase/Decrease funds evenly across projects the Board recommended for funding, depending on the increase/decrease in HUD funding

CDBG funds:

~ If HUD allocation is more than estimated, additional funding will go into the well/septic, connection, and maintenance program

~ If HUD allocation is less than estimated, funding will be decreased evenly across projects the Board recommended for funding.

Award Rejection:

~ Should an applicant organization reject their grant award, recaptured funds will follow the contingency plan for the corresponding grant source.

- Authorize using any recaptured CDBG funds for the County's Well and Septic Upgrade/utility connection/maintenance program.

- Complete the public process by reviewing and, if approved, authorizing the PY2023 Annual Action Plan.

- Authorizing the funding recommendations as recommended for approval by the Community Development Advisory Board.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING
Community Development Advisory Board Recommendations
Program Year 2023 Annual Action Plan (FY 2024)**

INFRASTRUCTURE

ORGANIZATION: Charleston County Community Development Department

PROJECT TITLE: Well, Septic, Infrastructure Connection, and Maintenance Program

DESCRIPTION: Provide clean water and sanitary wastewater by upgrading failing wells and septic systems, maintaining well and septic systems, or connecting LMI households to existing infrastructure and to provide HUD-related program management.

FUNDING RECOMMENDATION: \$300,000

TOTAL INFRASTRUCTURE: \$300,000

PRIORITY PROJECTS (EMERGENCY REPAIRS)

ORGANIZATION: Home Works of America

PROJECT TITLE: Home Works of America CDBG Home Repair Program

DESCRIPTION: Home Works serves the Low Country of South Carolina by providing free home repairs to elderly, disabled and veteran homeowners while engaging mostly student volunteers. In 2020, Home Works set out to intentionally increase its presence in the Low Country and double the number of homes repaired and homeowners ministered to from an average of 13 homes a year to around 25 homes per year. In the Charleston area, Home Works is proud to report that it repaired 28 / 2020, 30 / 2021, and 37 in 2022.

FUNDING RECOMMENDATION: \$90,744

ORGANIZATION: Operation HOME

PROJECT TITLE: The Critical Home Repair Project Charleston County and City of North Charleston

DESCRIPTION: Operation Home expects to complete 23 critical home repairs for low-income - 50% or less of HUD area median income (AMI) - homeowners in North Charleston and Charleston County to ensure safe and accessible living environments. Repairs may include ADA-compliant accessibility ramps, roof replacement or repair, and replacement of ceilings, flooring, or walls to keep families in their homes and to make those homes safe.

FUNDING RECOMMENDATION: \$90,744

ORGANIZATION: Town of Awendaw

PROJECT TITLE: Emergency Housing Repairs

DESCRIPTION: The CDBG funding will allow the Town to address the health and welfare of the Town's residents in the area of safe, decent, sanitary, and affordable housing. Grant funds will enable the Town to identify and assist citizens on a case-by-case basis from low to moderate income areas. The Town's goal is to help residents obtain a

ATTACHMENT A

wholesome living environment and a quality healthy lifestyle. We continue to seek other sources of funding, but CDBG has been the Town's major resource of support.

FUNDING RECOMMENDATION: \$80,000

ORGANIZATION: Home Dreams Foundation

PROJECT TITLE: Hazard Free Homes

DESCRIPTION: Hazard Free Homes Program assists homeowners with maintaining the safety of their home as well as maintain the value of their greatest assets by providing home rehab and emergency repair services.

FUNDING RECOMMENDATION: \$0

TOTAL PRIORITY PROJECTS: **\$261,487**

Economic Development

ORGANIZATION: The South Carolina Association for Economic Development

PROJECT TITLE: Charleston County Minority Business Ecosystem Support

DESCRIPTION: SCACED is requesting CDBG funds to continue the work of the SC Community Navigator Program in Charleston County and the City of North Charleston. This program provides technical assistance and access to capital for minority, women and veteran owned micro businesses. This program is based out of the Opportunity Center on Rivers Avenue.

FUNDING RECOMMENDATION: \$15,000

TOTAL ECONOMIC DEVELOPMENT: **\$15,000**

PUBLIC SERVICE PROJECTS

ORGANIZATION: [Charleston] Pro Bono Legal Services

PROJECT TITLE: Legal Aid for Home Stability

DESCRIPTION: With private attorneys out of financial reach for so many, our organization provides free civil legal services to overcome the legal barriers, prevent injustice, and secure basic needs those in our community who need it most. We provide advice, representation, pleading preparation, and host outreach programs. Example cases include: landlord-tenant law to include evictions and repairs; family law to include custody, visitation, support, and adoption; and probate.

FUNDING RECOMMENDATION: \$26,012

ATTACHMENT A

ORGANIZATION: East Cooper Community Outreach

PROJECT TITLE: Partners In Healthcare (PIH) Free Medical Clinic

DESCRIPTION: ECCO will collaborate to provide health and wellness services to qualified, uninsured low- to moderate-income households in Charleston County at no cost to improve clients' physical and psychological well-being, and proactively address health needs for themselves and their families. Program recipients will be able to receive individualized medical care, emergency prescription assistance, cancer screening, laboratory testing, food, mental health counseling, health education, and dental care.

FUNDING RECOMMENDATION: \$16,012

ORGANIZATION: Charleston Area Senior Citizens Services, Inc.

PROJECT TITLE: Meals on Wheels Charleston

DESCRIPTION: Meals on Wheels of Charleston provides a hot meal and a daily safety check to homebound seniors in Charleston County. This service not only provides a meal, but also direct interaction with each client which is important in determining if the client needs other support services to remain in their home.

FUNDING RECOMMENDATION: \$11,012

ORGANIZATION: Charleston Area Urban League

PROJECT TITLE: Fair Housing Education and Outreach

DESCRIPTION: The Charleston Area Urban League (CAUL) proposes the continuation and expansion of its Fair Housing Program (FHP) with support from the Charleston County Urban Entitlement grant to affirmative further fair housing in the Charleston-North Charleston MSA by providing an array of counseling services and education outreach activities designed to inform and educate individuals as to their rights under the Fair Housing Act.

FUNDING RECOMMENDATION: \$10,000

ORGANIZATION: Charleston Promise Neighborhood

PROJECT TITLE: Charleston Promise Neighborhood KidsWell General Operating

DESCRIPTION: CPN has implemented KidsWell in partnership with the Medical University of South Carolina (MUSC) and the Fetter Health Care Network (FHCN) that reduce healthcare access disparities. This effort provides School-Based Health Centers, telehealth services, mental and behavioral health supports, and chronic disease management. FHCN expanded services to support the needs of not only the student, but also other family members, teachers, staff, and residents living within Mary Ford and Chicora zones.

FUNDING RECOMMENDATION: \$10,000

ATTACHMENT A

ORGANIZATION: East Cooper Meals on Wheels

PROJECT TITLE: More Than a Meal

DESCRIPTION: Since the beginning, our organization has been an innovator in serving our homebound neighbors. We were the first in the state to provide a second meal program and the first with a Healthy Breakfast program. Additionally, we provide weekend meals, nutritional drinks, and through the new "Feed our Friends" program also serve those in outpatient care. Lastly, our recipient's say the daily visit makes them feel more safe and secure. Having someone check in daily is life changing for them.

FUNDING RECOMMENDATION: \$10,000

ORGANIZATION: Humanities Foundation

PROJECT TITLE: ShelterNet

DESCRIPTION: ShelterNet is an emergency financial assistance program that provides support for qualified households who are at risk of eviction from their homes. By paying past due rent or utility bills for low-income families that are experiencing a temporary financial setback, ShelterNet helps provide housing stability. The average award is \$800. 3-6 months following a ShelterNet grant, households are interviewed to determine if they are still stably housed.

FUNDING RECOMMENDATION: \$10,000

ORGANIZATION: Lowcountry Youth Services

PROJECT TITLE: Distinguished Gentlemen's Club & Queens' Being Mentoring Programs

DESCRIPTION: The Lowcountry Youth Services is a nonprofit organization founded by black men and has been working primarily with young men and women of color since 2008. Since our organization's inception, we have provided our community's youth with direct access to positive mentorship through our programs Distinguished Gentlemen's Club (DGC) and Queens' Being (QB); these programs help promote personal development and empowerment in youth, guaranteeing them the tools they need to thrive and succeed in life.

FUNDING RECOMMENDATION: \$10,000

ORGANIZATION: The Dee Norton Lowcountry Children's Center

PROJECT TITLE: Collaborative Community Response to Child Abuse (CCRCA)

DESCRIPTION: Dee Norton's Collaborative Community Response to Child Abuse program aims to reduce the negative impact of abuse on children. By coordinating a child-focused investigation and providing children who have been identified as having experienced abuse and their caregivers access to evidence-based assessment and mental health treatment services, Dee Norton helps mitigate the negative impacts of trauma on children and their families. These benefits are both immediate and long-term.

FUNDING RECOMMENDATION: \$10,000

ATTACHMENT A

ORGANIZATION: The Navigation Center

PROJECT TITLE: Wraparound Public Service Support and Referrals for People Experiencing Homelessness

DESCRIPTION: This project will maximize the effectiveness and efficiency of existing public services for people experiencing homelessness by funding two social worker positions. We will also continue building relationships with other regional service providers to link clients to healthcare, housing, jobs, and more, and utilize UniteUs, an online software service that coordinates and manages referrals and services between multiple agencies that help clients establish self-sufficiency and permanent housing.

FUNDING RECOMMENDATION: \$10,000

ORGANIZATION: Vision to Learn

PROJECT TITLE: Free Eye Exams and Prescription Glasses for Children attending Title I schools in Charleston County and City of North Charleston

DESCRIPTION: Vision To Learn (VTL) provides vision screenings, eye exams, and prescription glasses for K through 12th-grade students in underserved communities at no cost to the students or their families. The Charleston VTL program will use a mobile vision clinic to visit students where they are every day ... at school. The schools served will be those Charleston County School District Title 1 public schools where 50% or more of the students are on a Federal Free or Reduced Lunch Program.

FUNDING RECOMMENDATION: \$10,000

ORGANIZATION: Carolina Youth Development Center

PROJECT TITLE: CYDC's 2024 Freedom School

DESCRIPTION: Freedom School is a six-week summer literacy and enrichment program designed to improve reading skills, diminish summer learning loss, and inspire a love of learning through engaging and enriching activities, lessons, music, and small group work. The program is provided to the foster youth in CYDC's residential program and the youth in the community attending Title 1 schools at no cost to the families.

FUNDING RECOMMENDATION: \$0

ORGANIZATION: Project L.O.V.E.

PROJECT TITLE: The Connection of Faith, Family and Education

DESCRIPTION: The Connection of Faith, Family and Education project will focus on the families included in the Liberty Park/Highland Terrace, Russelldale, Chicora, Liberty Hill and Chicora areas. These areas have schools which are operating below the data points required to be on an average school level. This project will work in all of the areas of increasing student achievement and teacher morale.

FUNDING RECOMMENDATION: \$0

TOTAL PUBLIC SERVICE: \$133,035

ATTACHMENT A

CDBG PLANNING & ADMINISTRATION

ORGANIZATION Charleston County Community Development Department

DESCRIPTION: Administrative support to operate, contract, and monitor the Community Development Block Grant Program.

FUNDING RECOMMENDATION: \$354,761

**HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FUNDING
Community Development Advisory Board Recommendations
Program Year 2023 Annual Action Plan (FY 2024)**

NEW HOUSING CONSTRUCTION (FOR RENT OR SALE)

ORGANIZATION: Metanoia

PROJECT TITLE: Baxter Street Homeownership Project

DESCRIPTION: Metanoia's Baxter Street Homeownership Project includes developing four new construction homes for first-time homebuyers earning 80% AMI or below. The homes will be 3 bedroom and 2 bathroom and built on vacant lots in the Chicora-Cherokee neighborhood of North Charleston.

FUNDING RECOMMENDATION: \$172,500

ORGANIZATION: PASTORS

PROJECT TITLE: PASTORS: Making Housing Affordable

DESCRIPTION: The PASTORS: Making Housing Affordable project is designed to address the shortage of housing for low-to-moderate income families who desire homeownership in the communities in which they work and have familial ties. PASTORS seeks to partner with the City of North Charleston and Charleston County to develop two (2) new construction homes - one in each jurisdiction. These new homes will be designated for individuals and families at or below 80% of AMI.

FUNDING RECOMMENDATION: \$70,000

ORGANIZATION: Community First Land Trust

PROJECT TITLE: Creating Permanent Affordable Housing

DESCRIPTION: CFLT will develop three units of permanently affordable housing using the community land trust model, which provides 99-year leases to homebuyers and retains ownership of the land. The houses will be located at 1991 Hugo, 1984 Arbutus, and 1986 Arbutus and will be sold to homeowners earning 80% or less of AMI.

FUNDING RECOMMENDATION: \$39,780

TOTAL NEW CONSTRUCTION: \$282,280

ATTACHMENT A

ACQUISITION/REHAB OF VACANT UNITS (FOR RENT OR SALE)

ORGANIZATION: Tricounty Weatherization Group HOME, LLC

PROJECT TITLE: TWG Home 2023 Rehabilitation

DESCRIPTION: TWG Home plans to identify, purchase and rehabilitate up to 6 affordable housing units (3 in the City of North Charleston and 3 in Charleston County, excluding the City of Charleston). These units will be leased to qualified low-income households earning less than 80% of the AMI (less than 60% at lease-up). The overall goal of this project is to provide 6 new affordable housing units to Charleston County residents.

FUNDING RECOMMENDATION: \$112,500

TOTAL REHABILITATION: \$112,500

HOME PLANNING & ADMINISTRATION

ORGANIZATION: Charleston County Community Development Department

DESCRIPTION: Administrative support to operate, contract, and monitor the HOME Investment Program.

FUNDING RECOMMENDATION: \$87,729

**HEARTH EMERGENCY SOLUTIONS GRANT (HESG) FUNDING
Community Development Advisory Board Recommendations
Program Year 2023 Annual Action Plan (FY 2024)**

RAPID RE-HOUSING

ORGANIZATION: Florence Crittenton Programs of SC

PROJECT TITLE: Family Support Services

DESCRIPTION: Florence Crittenton will provide a scattered site housing project consisting of Rapid Rehousing and housing stabilization services to seven (7) homeless families with children. Through our Rapid Rehousing program, homeless families will receive relocation assistance, medium-term rental assistance, and bi-weekly case management support to help build the foundation for their family's financial stability.

FUNDING RECOMMENDATION: \$52,200

ORGANIZATION: The Formation Project

PROJECT TITLE: Emergency Shelter for Human Trafficking Victims

DESCRIPTION: The Formation Project (TFP) is the only non-profit in the South Carolina Lowcountry Continuum of Care Region providing human trafficking-specific shelter services. Per the HUD category 4 "homeless" definition, which is "Fleeing/Attempting to Flee Domestic Violence(578.3)", domestic violence includes human trafficking situations where the individual has no options or resources to obtain any short-term or permanent housing. Charleston County's HSEG objective aligns perfectly with TFP's request.

FUNDING RECOMMENDATION: \$14,195

SHELTER OPERATIONS

ORGANIZATION: One80 Place

PROJECT TITLE: One80 Place Shelter

DESCRIPTION: One80 Place requests \$85,000 to help offset the cost of shelter operations to provide a safe, secure environment for those experiencing homelessness. Specifically, these funds will be used to cover the cost of supplies, utilities, insurance and/or maintenance and repairs needed to operate the shelters and community kitchen.

FUNDING RECOMMENDATION: \$67,600

ATTACHMENT A

HOMELESS MANAGEMENT SYSTEM (HMIS)

ORGANIZATION: Charleston County Community Development Department

PROJECT TITLE: Homeless Management Information System (HMIS) Management

DESCRIPTION: Provide HMIS technical assistance, training, and quality assurance reporting and monitoring for all Charleston County Emergency Solutions Grant sub-recipients.

FUNDING RECOMMENDATION: \$15,000

TOTAL HOMELESS-RELATED: \$148,995

HESG PLANNING & ADMINISTRATION

ORGANIZATION: Charleston County Community Development Department

DESCRIPTION: Administrative support to operate, contract, and monitor the HESG Program.

FUNDING RECOMMENDATION: \$7,842

Committee Agenda Item

To: Bill Tuten, County Administrator
From: Mack Gile **Dept.:** Budget
Subject: FY23 Mid-year Review
Request: Request to Consider
Committee: Finance Committee **Date:** March 30, 2023

Department	Coordinated with:
Deputy County Administrator	Corine Altenhein
Budget	Mack Gile
Legal	Kevin M. Deantonio
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

Fiscal Impact:

Requested funding of \$347,233 is available from Council's contingency (\$250,000) and from Council's personnel lapse (\$97,233).

Funding: Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

Situation:

The County's Financial Policies approved by County Council require the Budget and Finance Departments to perform a mid-year review and report to County Council upon completion. The focus of the mid-year review is the operating budgets (excludes capital projects and grants). This year's focus is the General Fund.

REVENUES

Staff anticipates that General Fund revenues will exceed budget. The two largest areas exceeding budget are interest income and higher than anticipated growth in property taxes. These revenue improvements are being incorporated into the FY24 budget.

EXPENDITURES

Staff continues to monitor the General Fund budget through monthly reports and the latest personnel projections. Based on this information, staff anticipates that the overall General Fund budget will not be exceeded. Staff along with Elected and Appointed Officials have identified several potential challenges:

ELECTED and APPOINTED OFFICIALS

1. The Library notified staff of challenges with personnel costs in FY23.
 - a. The Library is able to fund \$337,484 of the increased costs through their fund balance.

b. The Library is requesting \$329,233 to fund the costs of the longevity schedule adjustment and the pay table adjustment.

2. Veterans Affairs notified staff that they were unable to fulfill their workload with their existing staff. Veterans Affairs is requesting an additional FTE and \$18,000 to fill the position for the remainder of FY23.

Department Head Recommendation:

- Approve new FTE for Veterans Affairs and transfer \$18,000 from Council's personnel lapse to fund the position for the remainder of FY23.
- Approve increase to Library's FY23 budget by \$666,717. Approve the use of \$337,484 of Library fund balance to cover increased costs. Transfer \$250,000 from Council's Contingency and \$79,233 from Council's personnel lapse to the Library to fund costs related to longevity schedule adjustments and pay table adjustments.

Committee Agenda Item

To: Bill Tuten, County Administrator
From: Barrett J. Tolbert **Dept.:** Procurement
Subject: Inmate Medical Services for the Detention Center
Request: Award of Contract
Committee: Finance Committee **Date:** March 30, 2023

Department	Coordinated with:
Sheriff	
Deputy County Administrator	Corine Altenhein
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

Fiscal Impact:

Funding: Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	124501001	64804		

Situation:

Sealed proposals were received for Inmate Medical Services for the Sheriff Al Cannon Detention Center (SACDC). Proposals were received in accordance with the terms and conditions of RFP No. 5792-23I from the following firms.

Armor Correctional Health Services, Inc.
 Miami, FL
 Principal: Otto Campo

NaphCare, Inc.
 Vestavia Hills , AL
 Principal: Bradford T. McLane

VitalCore Health Strategies
 Topeka, KS
 Principal: Viola Riggan

An evaluation committee reviewed the proposals submitted by the above firms. The evaluation committee consisted of four (4) staff members from the Charleston County Sheriff Detention Center and one (1) Charleston County staff member. They evaluated the capabilities and qualifications of each firm. Based on the proposals submitted, the committee scored VitalCore

Health Strategies the highest and determined the company to be the most advantageous to the County.

Department Head Recommendation:

- Authorize award of contract for Inmate Medical Services at the Sheriff Al Cannon Detention Center to the most advantageous offeror, VitalCore Health Strategies and allow staff to finalize negotiations and enter into a contract.
- Price proposals will be discussed in executive session.