Finance Committee Agenda  
January 25, 2024 at 5:00 PM  
4045 Bridge View Drive, North Charleston, SC 29405

<table>
<thead>
<tr>
<th></th>
<th>APPROVAL OF MINUTES OF JANUARY 4, 2024</th>
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<tbody>
<tr>
<td>2</td>
<td>RESOLUTIONS</td>
</tr>
<tr>
<td>2A</td>
<td>Coroner’s Week Resolution</td>
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<thead>
<tr>
<th></th>
<th>CONSENT AGENDA</th>
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<tbody>
<tr>
<td>3A</td>
<td>Indefinite Delivery Contract – Engineering Services for Charleston County Transportation Committee (CTC) Related Projects on As-Needed Basis</td>
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<tr>
<td>3B</td>
<td>Indefinite Delivery Contract-Right-of-Way Services for Charleston County Transportation Projects on As-Needed Basis</td>
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<tr>
<td>3C</td>
<td>Construction Engineering &amp; Inspection (CE&amp;I) Services for FT Johnson &amp; Secessionville Intersection Improvements Project (TST)</td>
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<td>3D</td>
<td>International Boulevard at Centre Pointe Boulevard Turn Lane Extension TST</td>
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<tr>
<td>3E</td>
<td>2023 Hot-In-Place Recycling (HIR) Plan TST</td>
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<td>3F</td>
<td>SC 41 Corridor Interim Improvements TST</td>
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<tr>
<th></th>
<th>3RD TST REFERENDUM</th>
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<tr>
<td>4A</td>
<td>3rd TST Referendum Adoption Timeline</td>
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<th>PUBLIC SERVICES DIRECTORATE</th>
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<tr>
<td>5A</td>
<td>Woodland Shores Traffic Calming &amp; Speed Limit Reduction Petition</td>
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Charleston County Council

Memorandum

To: Members of the Finance Committee

From: Kristen Salisbury, Clerk of Council

Date: January 19, 2024

Subject: Minutes of January 4, 2024

At the Finance Committee meeting of January 25, 2024, the draft minutes of the Finance Committee meeting of January 4, 2024 will be presented for approval.
A RESOLUTION
OF CHARLESTON COUNTY COUNCIL

Proclaiming January 27-January 27, 2024, Coroner/Medicolegal Death Investigator Week

WHEREAS, Charleston County employs Deputy Coroners and Medicolegal Death Investigators (MDI's) who provide services in Charleston County, South Carolina. They are the cornerstone of medicolegal death investigations. They are professionals, who represent decedents, their families and their communities to ensure that suspicious, violent, unattended, unexplained and unexpected deaths that occur in their jurisdictions are investigated; and

WHEREAS, the Charleston County Coroner and her team ensure every citizen is represented by a qualified and experienced medicolegal death investigator to ensure knowledgeable, comprehensive and compassionate investigation into the deaths of our citizens and visitors; and;

WHEREAS, the Charleston County Coroner’ Office aims to attain the highest quality medicolegal death investigation standards which are consistent with national standards; and are an indispensable component of the public health and law enforcement systems as they speak for those who can no longer speak for themselves.

NOW, THEREFORE, BE IT RESOLVED, that Charleston County Council, does hereby proclaim the week of January 27 through January 27, 2024, as Coroner/Medicolegal Death Investigator Week in honor of the Coroners, Deputy Coroner and Medicolegal Death Investigations who serve our citizens every day.

CHARLESTON COUNTY COUNCIL

Herbert R. Sass, III, Chairman
January 30, 2024
Committee Agenda Item

To: Bill Tuten, County Administrator  
From: Barrett J. Tolbert  
Dept.: Procurement  
Subject: Indefinite Delivery Contract – Engineering Services for Charleston County Transportation Committee (CTC) Related Projects on As-Needed Basis  

Request: Award of Contract  
Committee: Finance Committee  
Date: January 25, 2024

<table>
<thead>
<tr>
<th>Department</th>
<th>Coordinated with:</th>
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</thead>
<tbody>
<tr>
<td>Deputy County Administrator</td>
<td>Sharon Wrona</td>
</tr>
<tr>
<td>Public Works</td>
<td>Eric Adams</td>
</tr>
<tr>
<td>Budget</td>
<td>Mack Gile</td>
</tr>
<tr>
<td>Legal</td>
<td>Marc Belle</td>
</tr>
<tr>
<td>Administrator</td>
<td>Bill Tuten</td>
</tr>
<tr>
<td>Clerk</td>
<td>Kristen L. Salisbury</td>
</tr>
</tbody>
</table>

Fiscal Impact: 
Funding is available in the State "C" Funds for road improvements.

Funding: Was funding previously approved?  YES

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<thead>
<tr>
<th>Org</th>
<th>Object</th>
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<th>Amount Needed for item</th>
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<tbody>
<tr>
<td>W42040001</td>
<td>64667</td>
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Situation: 
Submittals were received in accordance with the terms and conditions of the Request for Qualifications (RFQ) No. 5861-24C from firms licensed in the State of South Carolina, to provide qualifications for the purpose of providing surveying, design and construction plans for various roadway, intersection, and pedestrian/bikeway construction projects to be rendered under the Charleston County Transportation Committee (CTC) program. The work shall include, but is not limited to surveying, engineering, permitting, geotechnical, and related administrative services necessary for the completion of construction plans.

The following firms submitted qualification:
• A. Morton Thomas and Associates (AMT)
• Consor Engineers, LLC
• Cranston Engineering Group, PC
• Davis and Floyd, Inc.
• Infrastructure Consulting and Engineering (ICE)
• J. Bragg Consulting
• Mattern and Craig, Inc.
• Michael Baker International, Inc.
• Parish and Partners, LLC
• RSH, Inc.
Per the terms of the RFQ, it is the intent of the County to identify firms deemed most qualified which will be considered for award of contract not to exceed two years. Delivery Orders for specific projects will be assigned on a rotational basis to best maintain equity in the value of work with exceptions allowed for the following criteria; the nature of the project, the proximity of the firm to the project, the capability of the firm to produce the services in a reasonable time, past performance and the ability to meet the project budget requirements. The County will negotiate a stipulated not to exceed lump sum per phase fee for each Delivery Order for basic services which are estimated not to exceed $100,000.

An evaluation committee reviewed the qualifications for compliance with the RFQ requirements and determined the following firms, to be the most qualified in meeting the County’s needs, and recommends awarding contracts to:

- A. Mortan Thomas and Associates, Inc.
- Consor Engineers, LLC
- Davis & Floyd, Inc.
- Infrastructure Consulting Engineers (ICE)
- Michael Baker International
- Parris and Partners, LLC
- Reveer Group, LLC
- STV Incorporated
- Stantec Consulting Services
- Thomas & Hutton Engineering Company
- Transystems Corporation

**Department Head Recommendation:**
Authorize award of contracts for Indefinite Delivery Contract – Engineering Services for Charleston County Transportation Committee (CTC) related projects on an as-needed basis throughout the County with the understanding that funds are available in the State “C” Funds for road improvements to the following firms, listed in alphabetic order:

- A. Mortan Thomas and Associates, Inc.
- Consor Engineers, LLC
- Davis & Floyd, Inc.
- Infrastructure Consulting Engineers (ICE)
- Michael Baker International
- Parris and Partners, LLC
- Reveer Group, LLC
- STV Incorporated
- Stantec Consulting Services
- Thomas & Hutton Engineering Company
- Transystems Corporation
Committee Agenda Item

To: Bill Tuten, County Administrator
From: Barrett J. Tolbert
Dept.: Procurement
Subject: Indefinite Delivery Contract-Right-of-Way Services for Charleston County Transportation Projects on As-Needed Basis
Request: Award of Contract
Committee: Finance Committee
Date: January 25, 2024

Department | Coordinated with:
--- | ---
Deputy County Administrator | Sharon Wrona
Public Works | Eric Adams
Budget | Mack Gile
Legal | Marc Belle
Administrator | Bill Tuten
Clerk | Kristen L. Salisbury

Fiscal Impact:
Funding is available in the Transportation Sales Tax fund.

Funding: Was funding previously approved? YES

<table>
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<tr>
<th>If yes, please provide the following:</th>
<th>Org</th>
<th>Object</th>
<th>Balance in Account</th>
<th>Amount Needed for item</th>
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<tr>
<td>T42018601</td>
<td>64800</td>
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</table>

Situation:
Submittals were received in accordance with the terms and conditions of the Request for Qualifications (RFQ) No. 5860-23C from firms licensed in the State of South Carolina, to provide qualifications for the purpose of providing right-of-way services for various projects throughout the County to be rendered under the Transportation Sales Tax Annual Allocation program.

The following firms submitted qualification:
- Freehold Focus
- Michael Baker International, Inc.
- O.R. Colan Associates, LLC (ORC)
- RND Consultants, Inc.
- Telecommunication & Industrial Consulting Services Corporation (TELICS)

Per the terms of the RFQ, it is the intent of the County to identify firms deemed most qualified which will be considered for award of contract not to exceed two years. Delivery Orders for specific projects will be assigned on a rotational basis to best maintain equity in the value of work with exceptions allowed for the following criteria; the nature of the project, the proximity of the firm to the project, the capability of the firm to produce the services in a reasonable time, past performance and the ability to meet the project budget requirements. The County will
negotiate a stipulated not to exceed lump sum per phase fee for each Delivery Order for basic services which are estimated not to exceed $200,000.

An evaluation committee reviewed the qualifications for compliance with the RFQ requirements and determined the following firms, to be the most qualified in meeting the County’s needs, and recommends awarding contracts to:
• Michael Baker International
• O.R. Colan Associates, LLC (ORC)
• RND Consultants, Inc.
• Telecommunication & Industrial Consulting Services Corporation (TELICS)

**Department Head Recommendation:**
Authorize award of contracts for Indefinite Delivery Contract – Right-Of-Way Services for Charleston County Transportation Projects on an as-needed basis for various projects throughout the County with the understanding that funding is available in the Transportation Sales Tax Fund, to the following firms, listed in alphabetic order:
• Michael Baker International
• O.R. Colan Associates, LLC (ORC)
• RND Consultants, Inc.
• Telecommunication & Industrial Consulting Services Corporation (TELICS)
To: Bill Tuten, County Administrator
From: Barrett J. Tolbert
Dept.: Procurement
Subject: Construction Engineering & Inspection (CE&I) Services for FT Johnson & Secessionville Intersection Improvements Project (TST)
Request: Award of Contract
Committee: Finance Committee
Date: January 25, 2024

Department | Coordinated with:
--- | ---
Deputy County Administrator | Sharon Wrona
Public Works | Eric Adams
Budget | Mack Gile
Legal | Marc Belle
Administrator | Bill Tuten
Clerk | Kristen L. Salisbury

Fiscal Impact:
Funds are available in roads portion of the second Transportation Sales Tax.

Funding: Was funding previously approved? YES

<table>
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<tr>
<th>Org</th>
<th>Object</th>
<th>Balance in Account</th>
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<tr>
<td>TTE038006</td>
<td>64877</td>
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Situation:
Qualifications were requested from all interested consulting firms, licensed in the State of South Carolina, experienced in providing construction, engineering, and inspection services necessary for design review, utility coordination, and oversight of all project management and construction activities to ensure contractor compliance with contract provisions, plans, and specifications for the Fort Johnson and Secessionville Intersection Improvements project.

Qualifications were received in accordance with the terms and conditions of Request for Qualifications (RFQ) No. 5856-24C: Construction Engineering & Inspection (CE&I) Services for Fort Johnson and Secessionville Intersection Improvements TST

The following firms submitted proposals:
• A. Morton Thomas and Associates
• Infrastructure Consulting & Engineering, PLLC
• Mead and Hunt Inc.
• Parrish and Partners, LLC
• TranSystems Corporation
The evaluation committee reviewed the submitted qualifications for compliance with the RFQ requirements and recommends awarding a contract to Infrastructure Consulting & Engineering, PLLC.

**Department Head Recommendation:**
Authorize staff to negotiate with the most qualified firm, Infrastructure Consulting & Engineering, PLLC, to provide Construction Engineering & Inspection (CE&I) Services for Fort Johnson and Secessionville Intersection Improvements Project (TST), and if successful, award and enter into a contract with the understanding that funds are available in the roads portion of the second Transportation Sales Tax.
Committee Agenda Item

To: Bill Tuten, County Administrator
From: Barrett J. Tolbert
Dept.: Procurement
Subject: International Boulevard at Centre Pointe Boulevard Turn Lane Extension TST Request: Award of Contract Committee: Finance Committee Date: January 25, 2024

Department

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<th>Org</th>
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<td>TE0310006</td>
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<td>225,864.39</td>
</tr>
</tbody>
</table>

Fiscal Impact:
Funds are available in Transportation Sales Tax Fund.

Funding: Was funding previously approved? YES

Situation:
The International Boulevard at Centre Pointe Drive Turn Lane project, located in the City of North Charleston, involves the construction of the extension of the right turn lane on International Blvd onto Centre Pointe Drive. The work shall include, but is not limited to, earthwork, asphalt and concrete paving removal, asphalt paving, installing concrete curb and gutter, installation of approximately 425 feet of 5 foot-wide concrete sidewalk, installation of a crosswalk with stamped pattern, the installation of a CARTA bus stop, and the relocation of 3 Dominion light poles; as well as pavement markings, traffic control, signage, and erosion control. The project will be constructed utilizing the items listed on the bid tab form in the solicitation.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5873-24C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2% and the Minority Women Disadvantaged Business Enterprise (MWDBE) goal is 25%.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Total Bid Price</th>
<th>SBE %</th>
<th>MWDBE %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Truluck Construction, Inc.</td>
<td>$225,864.39</td>
<td>12.9%</td>
<td>2.7%</td>
</tr>
<tr>
<td>Charleston, South Carolina 29407</td>
<td></td>
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<td></td>
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<tr>
<td>Principal: Charles Truluck, Jr.</td>
<td></td>
<td></td>
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</table>
Department Head Recommendation:
Authorize award of contract for the International Boulevard at Centre Pointe Boulevard Turn Lane Extension TST project to Truluck Construction, Inc., the lowest responsive and responsible bidder, in the amount of $225,864.39, with the understanding that the funds are available in the Transportation Sales Tax Fund.
Committee Agenda Item

To: Bill Tuten, County Administrator
From: Barrett J. Tolbert
Dept.: Procurement
Subject: 2023 Hot-In-Place Recycling (HIR) Plan TST Request: Award of Contract
Committee: Finance Committee
Date: January 25, 2024

Department | Coordinated with:
--- | ---
Deputy County Administrator | Sharon Wrona
Public Works | Eric Adams
Budget | Mack Gile
Legal | Marc Belle
Administrator | Bill Tuten
Clerk | Kristen L. Salisbury

Fiscal Impact:
Funds are available in Transportation Sales Tax Fund.

Funding: Was funding previously approved? YES

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<tr>
<td>TE0310004</td>
<td>64842</td>
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<td>4,028,965.69</td>
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</table>

Situation:
The 2023 Hot-In-Place Recycling (HIR) Plan project is located in Charleston County. The project shall consist of traffic control, variable asphalt milling, full-depth patching, surface preparation, asphalt hot in-place recycling, striping, and associated appurtenances of various local paved roadways. The approximate total project length is 6.6 miles or 155,798 square yards.

In comparison to a traditional mill & fill resurfacing operation, this innovative process treats a deeper depth in the asphalt that will help address pavement distresses, provide additional structural strength, and further delay bottom up (or reflective) cracking.

This process includes milling off approximately 1.75” of asphalt. Then, a long train of equipment will heat, soften, scarify, mix, place, and compact the intermediate layer of asphalt to a depth of 1”. Thus, recycling 1” of the existing asphalt that is already in place. At the end of this ‘train’, a final surface layer of new asphalt will be placed directly on top of the recycled asphalt at a depth of 1.75” while the recycled layer is still hot. At the end of this process, the total new asphalt depth will be 2.75” and will provide a more structurally improved surface.

Staff has reviewed the bid prices and compared them to previous asphalt rehabilitation contracts to ensure that this treatment will provide good economic value and proper stewardship.
of taxpayer money. In comparison, this treatment will provide a more robust treatment at a lower
cost while also having less impacts to traffic during construction.
Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5872-
24C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2%
and the Minority Women Disadvantaged Business Enterprise (MWDBE) goal is 25%.

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<th>Total Bid Price</th>
<th>SBE %</th>
<th>MWDBE %</th>
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<tr>
<td>Cutler Repaving, Inc.</td>
<td>$4,028,965.69</td>
<td>11.5%</td>
<td>11.5%</td>
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Lawrence, Kansas 660646
Principal: Charles Veskerna

**Department Head Recommendation:**
Authorize award of contract for the 2023 Hot-In-Place Recycling (HIR) Plan project to Cutler
Repaving, Inc., the lowest responsive and responsible bidder, in the amount of $4,028,965.69,
with the understanding that the funds are available in the Transportation Sales Tax Fund.
# Road List By Area

<table>
<thead>
<tr>
<th>Map#</th>
<th>Street Name</th>
<th>State Route Number</th>
<th>County District</th>
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<tbody>
<tr>
<td>3</td>
<td>PATRIOTS POINT RD</td>
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<td></td>
<td><strong>Mount Pleasant</strong></td>
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<tr>
<td>2</td>
<td>INTERNATIONAL BLVD</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>2</td>
<td>S AVIATION AV</td>
<td></td>
<td>4</td>
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<tr>
<td>1</td>
<td>CHARLIE HALL BLVD</td>
<td></td>
<td>7</td>
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<tr>
<td></td>
<td><strong>North Charleston</strong></td>
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<tr>
<td></td>
<td><strong>West Ashley</strong></td>
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Committee Agenda Item

To: Bill Tuten, County Administrator
From: Barrett J. Tolbert
Dept.: Procurement
Subject: SC 41 Corridor Interim Improvements TST Request

Committee: Finance Committee
Date: January 25, 2024

Department Coordinated with:

- Deputy County Administrator Sharon Wrona
- Public Works Eric Adams
- Budget Mack Gile
- Legal Marc Belle
- Administrator Bill Tuten
- Clerk Kristen L. Salisbury

Fiscal Impact:
Funds are available in Transportation Sales Tax Fund.

Funding: Was funding previously approved? YES

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<tr>
<th>Org</th>
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<tr>
<td>TTE038003</td>
<td>64842</td>
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<td>1,183,859.25</td>
</tr>
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</table>

Situation:
The SC 41 Interim Improvements project is located in Charleston County. The project shall consist of traffic signal modifications and minor roadway re-configurations at the intersection of SC41 and Joe Rouse Road, and at the intersection of SC41, US17, and Dingle Road. The work shall include, but is not limited to, earthwork, traffic control, asphalt milling, surface preparation, resurfacing, and new asphalt roadway, striping, installation of concrete sidewalk, curb & gutter, median, closed drainage system modifications, traffic and pedestrian signal modifications, and associated appurtenances. The approximate total project length is 2,300’. The project will be constructed utilizing the items listed on the bid tab form in the solicitation.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5886-224C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2% and the Minority Women Disadvantaged Business Enterprise (MWDBE) goal is 25%.

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<th>Total Bid Price</th>
<th>SBE %</th>
<th>MWDBE %</th>
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</thead>
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<tr>
<td>Truluck Construction, Inc.</td>
<td>$1,183,859.25</td>
<td>21.7%</td>
<td>13.4%</td>
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</table>

Charleston, South Carolina 29407
Principal: Charles Truluck, Jr.
Department Head Recommendation:
Authorize award of contract for the SC 41 Corridor Interim Improvements TST project to Truluck Construction, Inc., the lowest responsive and responsible bidder, in the amount of $1,183,859.25, with the understanding that the funds are available in the Transportation Sales Tax Fund.
Charleston County Council

Memorandum

To: Finance Committee

From: Kristen Salisbury, Clerk of Council

Date: January 19, 2024

Subject: 3rd Transportation Sales Tax Referendum Adoption Date

In response to actions of the SC Joint Bond Review Committee and SC Transportation Infrastructure Bank (see attached letter), at the Finance Committee of January 25, 2024, the committee will consider taking action to establish the adoption date for ordinance(s) to establish a referendum for a 3rd Transportation Sales Tax, which will clearly and specifically include the Mark Clark Extension Project as a project to be funded by the new Transportation Sales Tax. The deadline to submit the referendum wording to the Charleston County Board of Elections and Voter Registration is noon on August 15, 2024.

It is recommended that the ordinance be adopted no later than Tuesday, August 13, 2024.
Mr. Bill Tuten  
Administrator  
Charleston County  
4045 Bridge View Drive  
North Charleston, SC  29405

Re: Mark Clark Extension Project

Dear Administrator Tuten:

On December 5, 2023, per the request of the South Carolina Transportation Infrastructure Bank (the “Bank”), the Joint Bond Review Committee (the “Committee”) reviewed the Bank Board’s recent action concerning the Mark Clark Extension Project to abide by the January 10, 2019 Intergovernmental Agreement with Charleston County and the South Carolina Department of Transportation and provide an additional $75 million for the preliminary costs as requested by Secretary Hall. This amount is part of the Bank’s maximum grant of $420 million on the project.

The Committee determined to support the Bank’s approval of the funding in reliance on the Bank’s diligence to ensure that the interests of the State and its taxpayers will be served by the additional authorization. The Committee advised, however, that if the Bank decides to proceed with funding, prior to expending any funds, the Bank should require Charleston County to adopt as an official action the dates on which ordinances will be adopted to establish the referendum for the new Transportation Sales Tax that is proposed to fund its share of full project costs for the Mark Clark Extension Project. The Committee also advised the Bank must also require assurance that ordinances adopted in connection with the referendum will, without question or ambiguity, specifically identify this project by name and as otherwise provided by statute. A copy of the letter from the Committee is attached.

Pursuant to the Committee’s directives and its conditions for the Bank expending the aforementioned $75 million in Bank funds on the project, I am requesting that Charleston County Council adopt as an official action of Council the dates on which ordinances will be adopted to establish the referendum for the new Transportation Sales Tax that is proposed to fund its share of the full Mark Clark Extension Project costs. The aforementioned action should also include a statement that any ordinances adopted in connection with the referendum will clearly and specifically include the Mark Clark Extension Project as a project to be funded by the new Transportation Sales Tax in the amount needed to complete the project.
I anticipate the South Carolina Department of Transportation will make its initial draw request very soon; therefore, the County should act promptly on this request.

If you have any questions, please do not hesitate to contact me or the Bank’s Chief Financial Officer, Jerri Butler at (803) 737-1225.

Sincerely,

[Signature]

John B. White

cc: SCTIB Board
    Secretary Christy Hall
    Rick Harmon
Charleston County Council
Memorandum

To: Finance Committee
From: Kristen Salisbury, Clerk of Council
Date: January 19, 2024
Subject: Woodland Shores Traffic Calming & Speed Limit Reduction Petition

On October 10, 2023, County Council voted to authorize staff to issue petitions and obtain signatures from property owners along Woodland Shores Road, Pawpaw Street, and Carol Street to reduce the speed limit and install up to twelve (12) traffic calming devices along Woodland Shores Road.

At the Finance Committee of January 25, 2024, staff will provide a summary of the results. Action may be taken.
COUNCIL ACTION

DATE: October 11, 2023
TO: County Administrator
FROM: Clerk of Council
RE: Woodland Shores Road - Request to Consider

At a meeting of County Council held on October 10, 2023, Council voted to authorize staff to issue petitions and obtain signatures from property owners along Woodland Shores Road, Pawpaw Street, and Carol Street to reduce the speed limit and install up to 12 traffic calming devices along Woodland Shores Road.