

Herb Sass, Chair  
Joe Boykin  
Henry Darby  
Jenny Costa Honeycutt  
Larry Kobrovsky  
Kylon Jerome Middleton  
Brantley Moody  
Teddie Pryor  
Robert L Wehrman



Finance Committee Agenda  
March 21, 2024 at 5:00 PM  
4045 Bridge View Drive, North Charleston, SC 29405

- 1 APPROVAL OF MINUTES OF MARCH 7, 2024**
- 2 PRESENTATIONS**
  - 2A Azalea Complex-Phase I & II Update - Presentation**
  - 2B Riverland Drive & Central Park Intersection Improvements Project Update - Presentation**
- 3 CONSENT AGENDA**
  - 3A Mosquito Control Grant - Request to Accept**
  - 3B Open Ended Consultant Services for Roof, Building Envelope, Building Restoration, Commissioning and Related Testing and Inspection Services - Request to Approve**
  - 3C Fort Johnson and Camp Intersection Improvements - Request to Accept**
  - 3D Boone Hall Drive Drainage Improvements - Award of Contract**
  - 3E Seaman Lane Paving TST - Award of Contract**
  - 3F E. Nash and Mason Street Paving TST - Award of Contract**
  - 3G Ignite Digital Federal Services LLC Set-Aside Grant - Request to Accept**
- 4 FINANCE DIRECTORATE ITEMS**
  - 4A Energy Consultant for Measurement and Verification Services - Award of Contract**
- 5 COMMUNITY SERVICES DIRECTORATE ITEMS**
  - 5A Returning of ERAP Funds to the U.S. Treasury - Request to Approve**
- 6 PUBLIC SAFETY DIRECTORATE ITEMS**
  - 6A Increase 9-1-1 Wireline Fee TO \$.60 - Request to Approve**
- 7 BOARDS & COMMISSIONS**
  - 7A Disabilities Board - Appointment (1)**
  - 7B Board of Assessment Appeals - Appointments (2)**

- 7C Firemen's Insurance & Inspection Fund (Awendaw-McClellanville Seat) - Appointments (2)**
- 7D Firemen's Insurance & Inspection Fund (St. Johns Seat) - Appointments (2)**
- 7E Firemen's Insurance & Inspection Fund (James Island Seat) - Appointment (1)**
- 7F Resilience & Sustainability Advisory Committee (Higher Education Seat) - Appointment (1)**
- 7G Accommodations Tax Advisory Committee (Hospitality Seat) - Appointment (1)**
- 7H Accommodations Tax Advisory Committee (East of the Cooper) - Appointment (1)**

Charleston County Council

Memorandum

To: Members of the Finance Committee

From: Kristen Salisbury, Clerk of Council

Date: March 14, 2024

Subject: Minutes of March 7, 2024

At the Finance Committee meeting of March 21, 2024, the draft minutes of the Finance Committee meeting of March 7, 2024 will be presented for approval.

Charleston County Council

Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: March 14, 2024  
Subject: Azalea Complex-Phase I & II Update





At the Finance Committee of March 21, 2024, staff will provide an update on the Azalea Complex - Phase I & II Project.



# AZALEA COMPLEX – FUEL FACILITY

# Project Update – March 21, 2024

OVERALL PROJECT STATUS: GREEN

DESIGN		<ul style="list-style-type: none"><li>Design Phase Complete</li></ul>
CONSTRUCTION		<ul style="list-style-type: none"><li>Maintenance Building – 80%</li><li>Fueling Area/Systems - 80%</li><li>Wash Bay – Pre-Engineered Metal Building on site, foundation work begins in April</li><li>Headquarters Road Paving – Road work has started and is expected to take two weeks</li></ul>
SCHEDULE		<ul style="list-style-type: none"><li>Currently on track to be complete by contract end date</li><li>Estimated target construction completion in 3<sup>RD</sup> Quarter 2024</li></ul>
BUDGET		<ul style="list-style-type: none"><li>Unforeseen conditions resulted in use of \$428K project contingency, \$82K remaining in budget</li></ul>

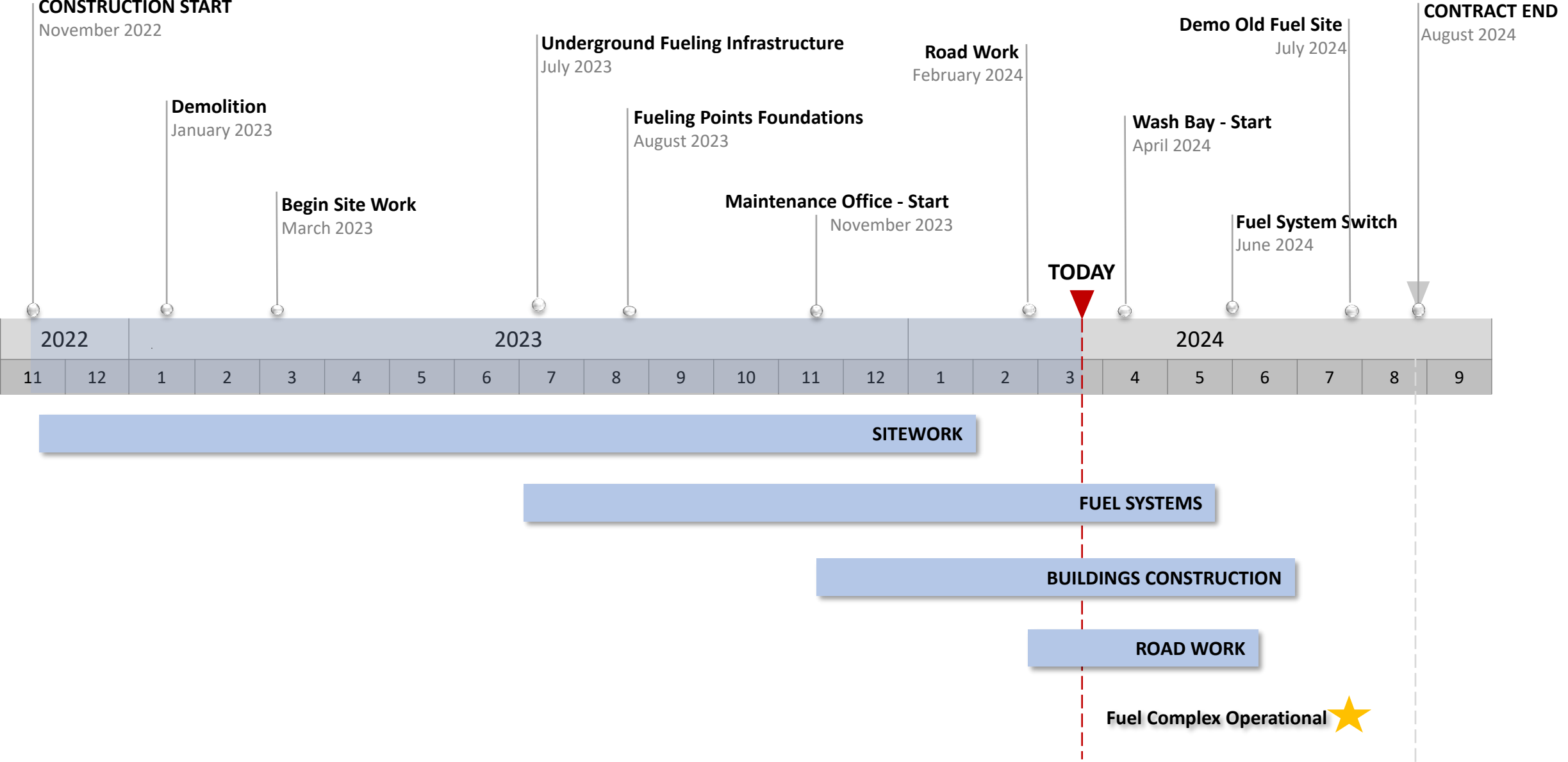
-  On Track
-  Potential Risk
-  Risk / Roadblocks



**AZALEA COMPLEX – PHASE I**

Facilities Management & Public Works

Finance Committee – March 21, 2024



**AZALEA COMPLEX – PHASE I**

Facilities Management & Public Works

Finance Committee – March 21, 2024













# QUESTIONS / COMMENTS





# AZALEA PHASE II

Project Update – March 21, 2024



## END USERS



STEVE THIGPEN  
Director  
Public Works



PHIL SABATINO  
Director  
Facilities Management



JOE COATES  
Director  
Emergency Management

## PROJECT MANAGEMENT TEAM



JOHN WILLIAMS  
Director  
Capital Projects



MICHAEL BEVERIDGE  
Project Manager  
Capital Projects

## DESIGN / BUILD TEAM



## AZALEA PHASE II PROJECT UPDATE

Facilities Management & Public Works

Finance Committee – March 21, 2024

**HEADQUARTERS ROAD**





**LEEDS AVENUE**




**AZALEA DRIVE**





OVERALL PROJECT STATUS: GREEN

DESIGN		<ul style="list-style-type: none"><li>• Design Documents Complete</li><li>• All Building Permits Issued</li><li>• Subcontractor Permits Ongoing</li></ul>
CONSTRUCTION		<ul style="list-style-type: none"><li>• Early Site Work (Storm Drainage &amp; Utilities) – 80%</li><li>• Concrete Slab and Formed Walls – 60%</li><li>• Structural Wall and Steel Install - 20%</li></ul>
SCHEDULE		<ul style="list-style-type: none"><li>• The project is progressing according to schedule, with all major milestones achieved as planned.</li><li>• Estimated target construction completion in 4<sup>th</sup> Quarter 2025</li></ul>
BUDGET		<ul style="list-style-type: none"><li>• Project is within budget</li><li>• Healthy project contingency remains</li></ul>

-  On Track
-  Potential Risk
-  Risk / Roadblocks

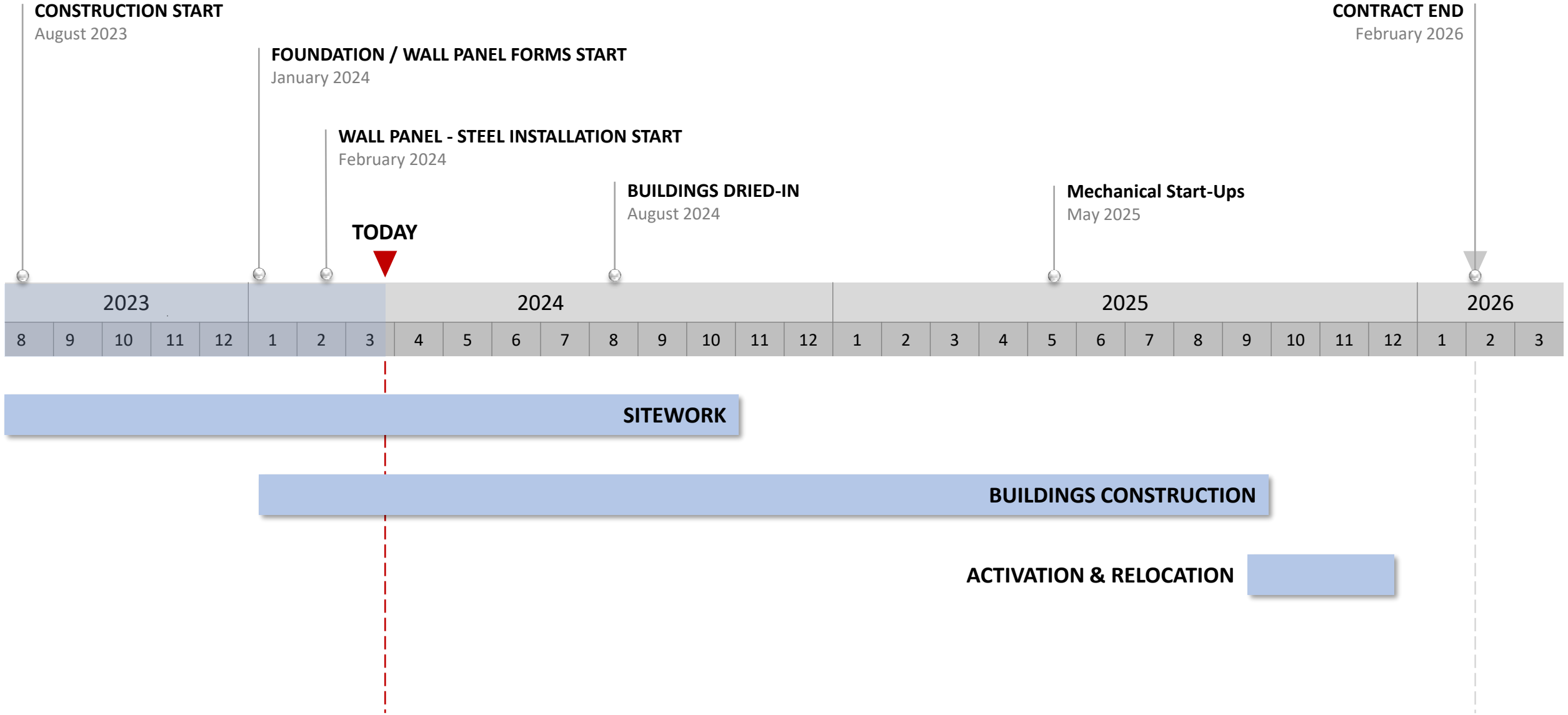


**AZALEA PHASE II PROJECT UPDATE**

Facilities Management & Public Works

Finance Committee – March 21, 2024





**AZALEA PHASE II PROJECT UPDATE**

Facilities Management & Public Works

Finance Committee – March 21, 2024

# PROJECT FINANCIAL STATUS

CONTRACTED TO DATE

93%

PAID TO DATE

21%

OWNER CONTINGENCY

6%



## AZALEA PHASE II PROJECT UPDATE

Facilities Management & Public Works

Finance Committee – March 21, 2024

# Administration Building - Exterior



## AZALEA PHASE II PROJECT UPDATE

Facilities Management & Public Works

Finance Committee – March 21, 2024



# Administration Building - Interior



## AZALEA PHASE II PROJECT UPDATE

Facilities Management & Public Works

Finance Committee – March 21, 2024



# Arial View of Phase II – June 2023



## AZALEA PHASE II PROJECT UPDATE

Facilities Management & Public Works

Finance Committee – March 21, 2024



# Arial View of Phase II – November 2023



## AZALEA PHASE II PROJECT UPDATE

Facilities Management & Public Works

Finance Committee – March 21, 2024



# Arial View of Phase II – February 2024



## AZALEA PHASE II PROJECT UPDATE

Facilities Management & Public Works

Finance Committee – March 21, 2024



# Arial View of Phase II – March 2024



## AZALEA PHASE II PROJECT UPDATE

Facilities Management & Public Works

Finance Committee – March 21, 2024





# QUESTIONS / COMMENTS



## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: March 14, 2024  
Subject: Riverland Drive & Central Park Intersection Improvements Project Update

At the Finance Committee of March 21, 2024, staff will provide an update on the Riverland Drive and Central Park Intersection Improvements Project.

### Committee Agenda Item

**To:** Bill Tuten, County Administrator  
**From:** Eric Adams **Dept.:** Public Works  
**Subject:** Mosquito Control Grant  
**Request:** Request to Accept  
**Committee:** Finance Committee **Date:** March 21, 2024

Department	Coordinated with:
Deputy County Administrator	Steve L. Thigpen
Grants	Pamela S Jones
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

No match required.

**Funding:** Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

**Situation:**

The South Carolina Department of Health and Environmental Control has received grant funding through the Centers for Disease Control and Prevention via the Epidemiology and Laboratory Capacity for Infectious Diseases (ELC) Grant.

The grant is intended to support storm-affected jurisdictions in which significant rainfall could cause a risk of transmission of diseases carried by mosquitos.

Charleston County Public Works, through its Mosquito Control Division, has been non-competitively awarded this ELC Grant in the amount of \$73,765.32. These funds are allocated for the purchase of mosquito control equipment and products and must be spent by July 31, 2024.

**Department Head Recommendation:**

Accept \$73,765.32 from the Epidemiology and Laboratory Capacity for Infectious Diseases (ELC) Grant from the Centers for Disease Control and Prevention through South Carolina Department of Health and Environmental Control with the understanding that the grant will purchase mosquito control equipment and products before July 31, 2024.

**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** Barrett J. Tolbert **Dept.:** Procurement  
**Subject:** Open Ended Consultant Services for Roof, Building Envelope, Building Restoration, Commissioning and Related Testing and Inspection Services  
**Request:** Request to Approve  
**Committee:** Finance Committee **Date:** March 21, 2024

Department	Coordinated with:
Deputy County Administrator	Sharon Wrona
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

Funds will be available in Facilities budget or in Capital Projects budgets.

**Funding:** Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

**Situation:**

The Charleston County Facilities Department requested qualifications from all interested consulting firms to perform roof, building envelope, building restoration and commission consultant services on an as-needed basis. The selected firms(s) shall provide professional roof, building envelope, and building restoration consultation, commissioning and related inspection and testing services. These services are to be provided in support of the design, development, and construction of various Charleston County projects.

Submittals were received in accordance with the terms and conditions of Request for Qualifications (RFQ) No. 5869-24H from the following firms:

1. ECS Southeast, LLC
2. Four Seasons Environmental, Inc
3. NOVA Engineering and Environmental, LLC
4. Raymond Engineering-Georgia, Inc
5. REI Engineers, Inc
6. SKA Consulting Engineers, Inc
7. Terracon Consultants, Inc
8. WM Building Envelope Consultants, LLC



**Department Head Recommendation:**

Authorize award of contracts for consulting services for various Facilities Department projects on an as-needed basis, in order of most qualified, to the following firms:

1. SKA Consulting Engineers, Inc
2. Raymond Engineering-Georgia, Inc

Initial award of contract does not require funding. Subsequent negotiations of each and every separate effort under this contract shall be funded by an approved CIP project budget or from the Facilities Department budget.

### Committee Agenda Item

**To:** Bill Tuten, County Administrator  
**From:** Eric Adams **Dept.:** Public Works  
**Subject:** Fort Johnson and Camp Intersection Improvements  
**Request:** Request to Accept  
**Committee:** Finance Committee **Date:** March 21, 2024

Department	Coordinated with:
Deputy County Administrator	Steve L. Thigpen
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

Funds from the James Island Public Service District will be applied to the project within the Transportation Sales Tax Fund.

**Funding:** Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

**Situation:**

Camp Road and Fort Johnson Road Intersection Improvements is a FY 2016 TST project located in the City of Charleston and Town of James Island. The project has an approved funding amount of \$2,310,000.00. The project features the installation of a roundabout at the intersection of Ft. Johnson, Camp, and Stone Post Road, as well as storm drainage, lights, and several utility relocations. The project requires the relocation of two Large Water and Sewer Utilities, (Charleston Water System (CWS) and James Island Public Service District (JIPSD)). JIPSD was formally notified in writing of the project on October 11, 2021. A Memorandum of Agreement (MOA) provides for the execution of the JIPSD sewer line relocation, via procurement of a County construction project that will include (in-contract) the sewer relocation and the intersection improvement project. The JIPSD approved and signed a draft MOA on Monday February 12, 2024.

The JIPSD relocation project covered in the MOA, relocates sewer utilities in the project area. The template MOA for a project with a Large and Small Utility relocation has been modified by Public Works staff to make it project specific and applicable to a project involving two Large Non-Prior Rights Utilities.

Pursuant to Section 57-5-880 of the Code of Laws of South Carolina, 1976 ("Act 36 of 2019"), the County shall bear all the relocation costs of non-prior rights utility work, including design costs up to four percent of the original construction bid amount of the transportation

improvement project. Because this project involves two Large Non-Prior Rights Utilities relocations necessitated by the County's single transportation project, the total cost share of up to four percent under this section shall be divided pro rata among the large public water or public sewer utilities required to relocate under the project. The pro rata obligation for each Large Utility is two percent of the original construction bid amount.

JIPSD provided their relocation plans, specs, contractors list, and bid tab in December of 2023. The County will administer the project including the procurement process and construction contract. The County's estimated construction bid amount for the project is \$1,575,000.00. Two percent of this estimated construction bid amount is \$31,500.00, which is the maximum estimated amount the County will contribute to the non-prior rights JIPSD utility work. JIPSD estimates the relocation will cost \$115,500.00, putting their share of the cost at \$84,000.00.

**Department Head Recommendation:**

Authorize the administrator to enter into and execute a Memorandum of Agreement to accept funds from JIPSD in the amount of \$84,000 for the Camp Road and Fort Johnson Road Intersection Improvements project.



### Committee Agenda Item

**To:** Bill Tuten, County Administrator  
**From:** Barrett J. Tolbert **Dept.:** Procurement  
**Subject:** Boone Hall Drive Drainage Improvements  
**Request:** Award of Contract  
**Committee:** Finance Committee **Date:** March 21, 2024

Department	Coordinated with:
Deputy County Administrator	Sharon Wrona
Public Works	Eric Adams
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

Funds are available in County Disaster Fund and to be reimbursed by HMGP FEMA grant.

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	D41541101	64840		\$110,297.42

**Situation:**

The Boone Hall Drive Drainage Improvement project, located in West Ashley, involves installing 125 feet of 18" Reinforced Concrete Pipe between two dwelling structures. Specific work items involved in the execution of the project include, but are not limited to, stormwater pipe, box, and headwall installation, tree removal, removal and installation of fences, and traffic control on Boone Hall Drive.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5879-24C.

Bidder	Total Bid Price
Gulf Stream Construction Company, Inc.	\$110,297.42
Charleston, South Carolina 29492	
Principal: J. Mark Hylton	
 Southard Brothers Construction	 \$125,620.00
Moncks Corner, South Carolina 29461	
Principal: E. Lee Southard	
 *Sea Island Land Development, LLC	 \$127,095.00
Charleston, South Carolina 29417	

Principal: Joshua Craw

Truluck Roadway Services, LLC Charleston, South Carolina 29416 Principal: Chris Truluck	\$129,912.00
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*Blue Level Services, LLC Clarksville, Georgia 30527 Principal: Ryan Tyree	\$144,709.10
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D&D Construction Clearing and Grading Belton, South Carolina 29627 Principal: Drew Shirley	\$198,102.00
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IPW Construction Group, LLC Charleston, South Carolina 29423 Principal: Bryan Rembert	\$466,260.00
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\*non-responsive

**Department Head Recommendation:**

Authorize award of contract for the Boone Hall Drainage Improvements project to Gulf Stream Construction Company, Inc., the lowest responsive and responsible bidder, in the amount of \$110,297.42, with the understanding that the funds are available in the County Disaster Fund and to be reimbursed by HMGP FEMA grant.

### Committee Agenda Item

**To:** Bill Tuten, County Administrator  
**From:** Barrett J. Tolbert **Dept.:** Procurement  
**Subject:** Seaman Lane Paving TST  
**Request:** Award of Contract  
**Committee:** Finance Committee **Date:** March 21, 2024

Department	Coordinated with:
Deputy County Administrator	Sharon Wrona
Public Works	Eric Adams
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

Funds are available in Transportation Sales Tax Fund.

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	TE0310003	64842		\$197,524.00

**Situation:**

The Seaman Lane Paving Project, is located within the Red Top Community in the West Ashley area of Charleston County. The project includes paving and drainage improvements to approximately 0.1 miles of Seaman Lane. The work shall include, but is not limited to, traffic control, earthwork, road base installation, asphalt paving, shoulder grading to tie-in pavement to existing grade, storm drainage installation and improvements, pavement markings, and permanent grassing. The project will be constructed utilizing the items listed on the bid tab form in the solicitation.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5892-24C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2% and the Minority Women Disadvantaged Business Enterprise (MWDBE) goal is 25%.

Bidder	Total Bid Price	SBE %	MWDBE %
Truluck Roadway Services, LLC Charleston, South Carolina 29416 Principal: Chris Truluck	\$197,524.00	100%	91.9%
Eadie's Diva D Enterprises, LLC St. George, South Carolina 29477 Principal: Dawn Eadie	\$261,964.92	97.1%	97.1%



**Department Head Recommendation:**

Authorize award of contract for the Seaman Lane Paving project to Truluck Roadway Services, the lowest responsive and responsible bidder, in the amount of \$197,524.00, with the understanding that the funds are available in the Transportation Sales Tax Fund.

### Committee Agenda Item

**To:** Bill Tuten, County Administrator  
**From:** Barrett J. Tolbert **Dept.:** Procurement  
**Subject:** E. Nash and Mason Street Paving TST  
**Request:** Award of Contract  
**Committee:** Finance Committee **Date:** March 21, 2024

Department	Coordinated with:
Deputy County Administrator	Sharon Wrona
Public Works	Eric Adams
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

Funds are available in Transportation Sales Tax Fund.

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	TE0310003	64842		\$483,712.00

**Situation:**

The E. Nash and Mason Street Paving project is located in Lincolnton, SC. The project includes roadway resurfacing and drainage improvements to approximately 0.087 miles of E. Nash Street and 0.089 miles of Mason Street. Specific work items involved in the execution of the project, but are not limited to, traffic control, earthwork, road base installation, asphalt paving, shoulder grading to tie-in pavement to existing grade, storm drainage installation and improvements, pavement markings, and permanent grassing. The project will be constructed utilizing the items listed on the bid tab form in the solicitation.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5894-24C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2% and the Minority Women Disadvantaged Business Enterprise (MWDBE) goal is 25%.

Bidder	Total Bid Price	SBE %	MWDBE %
Truluck Roadway Services, LLC	\$483,712.00	100%	96.4%
Charleston, South Carolina 29416			
Principal: Chris Truluck			
Eadie's Diva D Enterprises, LLC	\$523,395.32	97.3%	97.3%
St. George, South Carolina 29477			
Principal: Dawn Eadie			

**Department Head Recommendation:**

Authorize award of contract for the E. Nash and Mason Street Paving project to Truluck Roadway Services, the lowest responsive and responsible bidder, in the amount of \$483,712.00, with the understanding that the funds are available in the Transportation Sales Tax Fund.



### Committee Agenda Item

**To:** Bill Tuten, County Administrator  
**From:** Steve Dykes **Dept.:** Economic Development  
**Subject:** Ignite Digital Federal Services LLC Set-Aside Grant  
**Request:** Request to Accept  
**Committee:** Finance Committee **Date:** March 21, 2024

Department	Coordinated with:
Deputy County Administrator	Sharon Wrona
Grants	Pamela S Jones
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**  
 No Match Required

**Funding:** Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

**Situation:**

In May 2023, Ignite Digital Services, a leading digital technology solutions company, announced plans to establish headquarters in Charleston County. The company's \$966,426 investment will create 135 new jobs. Located at 1505 King Street in Charleston, Ignite Digital Services is leasing a facility for its new Charleston headquarters. With current operations in San Diego, C.A., Norfolk, V.A., Washington, D.C., and New Orleans, L.A., the company plans to expand across all locations and expects the most significant growth in the Charleston location.

At its December 7, 2023 meeting, the S.C. Coordinating Council for Economic Development approved a \$30,000 Set-Aside grant for Charleston County, designed to be passed thru and utilized by Ignite Digital Federal Services LLC to offset a portion of the building improvement costs associated with development of their new headquarters facility. The grant period will begin on May 4, 2023 and end on December 7, 2028. The South Carolina Coordinating Council for Economic Development (SCCED) can choose to extend grants at the request of the subject company.

The Economic Development Department administers Set-Aside grants and will reimburse pre-approved expense items upon receipt of proper documentation in the normal fashion.

**Department Head Recommendation:**

Authorize the acceptance of a \$30,000 Set-Aside grant awarded from the S.C. Coordinating Council for Economic Development for utilization by Ignite Digital Federal Services LLC, to offset a portion of the building improvement costs associated with the development of their new headquarters facility. The grant period will begin on May 4, 2023 and through December 7, 2028; and the Economic Development Department will administer the grant on a reimbursable basis.

### Committee Agenda Item

**To:** Bill Tuten, County Administrator  
**From:** Barrett J. Tolbert **Dept.:** Procurement  
**Subject:** Energy Consultant for Measurement and Verification Services  
**Request:** Award of Contract  
**Committee:** Finance Committee **Date:** March 21, 2024

Department	Coordinated with:
Deputy County Administrator	Sharon Wrona
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

Funds are available in Facilities Management's budget.

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	1D4014005	77712		To be negotiated

**Situation:**

The Charleston County Facilities Department requested qualifications from all interested consulting firms to provide full-service consultation, oversight, measurement, and verification of performance for the duration of a future Energy Savings Performance Contract (ESPC).

Submittals were received in accordance with the terms and conditions of Request for Qualifications (RFQ) No. 5891-24R from the following firms:

2KB Energy Services, LLC  
 NV5 Planning & Design, Inc.  
 Veterans Facility Services, Inc.

An evaluation committee reviewed the submitted qualifications for compliance with the RFQ requirements and determined NV5 Planning & Design, Inc. to be the most qualified in meeting the County's needs and recommends award of contract.

**Department Head Recommendation:**

Authorize staff to negotiate with the most qualified firm, NV5 Planning & Design, inc., to provide consulting, oversight, measurement, and verification services for a future Energy Savings Performance Contract, and if successful, award and enter into a contract.



### Committee Agenda Item

**To:** Bill Tuten, County Administrator  
**From:** LoElla Smalls **Dept.:** Community Dev & Rev  
**Subject:** Returning of ERAP Funds to the U.S. Treasury  
**Request:** Request to Approve  
**Committee:** Finance Committee **Date:** March 21, 2024

Department	Coordinated with:
Deputy County Administrator	Christine O. Durant
Budget	Mack Gile
Legal	Kevin M. Deantonio
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

None

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	CD1539004	42808	775,069.16	775,069.16

**Situation:**

On February 3, 2021, County Council approved the acceptance of funding for the Emergency Rental Assistance program (ERAP) from the U.S. Department of Treasury. U.S. Treasury Funding for the Emergency Rental Assistance predates the ARPA program. The County received \$12,441,902.30 and \$287,829.68, for a total of \$12,729,731.98. Charleston County was to use the funds to assist eligible households unable to pay rent and utilities. Staff executed a strategic media campaign to spread information about the program in the community. Additionally, they visited various locations to increase participation in the program. The response to the program was tremendous. On October 8, 2021, staff suspended accepting the Emergency Rental Assistance Program application to ensure enough funding was available. By the end of October, Charleston County had paid or obligated around 99 percent of the total funding received by assisting over 2,100 renter households with rent/utility payments and over 500 landlords. Due to the success of Charleston County's Emergency Rental Assistance Program, Charleston County could request an additional \$10 million from funds reallocated to the State of South Carolina Housing Department.

Charleston County received notification from the U.S. Treasury in November of 2021 that the County would receive an additional \$10 million to assist an estimated 1,000 additional renter households. The funds were to be obligated by September 31, 2022, which the U.S. Treasury extended to December 31, 2022. By April 2022, staff had assisted over 3,300 renter households with rent and utility payments. This assistance benefited over 650 landlords. Staff realized the need in the community was not slowing down. Consequently, staff asked Council to

approve another request to the State of South Carolina's Housing Department for an additional \$10 million based on projected obligations through December 31st, 2022.

The staff stopped accepting applications in November 2022 since the projections indicated that we would have nearly exhausted all the funding. The U.S. Treasury allowed staff to complete the payment process for the remaining eligible applications through March 2023.

Unfortunately, all the obligated applicants did not receive assistance due to some of the following reasons:

- failure to provide the required documentation
- not being eligible for the program due to income restrictions, no eviction filing, or not living in Charleston County
- having exceeded the maximum amount of available assistance per household
- failure to complete the application process
- landlord unwilling to participate
- landlord returned the monetary assistance that was provided for an applicant

After December 31st, 2022, no new commitments could be made.

In addition to managing the ERAP I program, the staff simultaneously managed \$9,844,695 million from ERAP II funds. This program helped with rent and utility payments and provided additional support from nonprofits for legal issues resulting from delinquent rent payments. Community Development exhausted all the funds for the ERAP II program.

In response to the financial distress caused by the pandemic, the Charleston County ERAP I and II

Programs provided a total of \$41,843,724.47 in assistance to Charleston County citizens.

- Approximately 4,420 tenants served
- Approximately 810 landlords served
- Approximate average assistance equaled \$8,579
- Approximately 52% with an AMI of 30 or below
- Approximately 25% with an AMI between 30% and 50%
- Approximately 22% with an AMI between 51% and 80%

Charleston County ERAP I received an allocation of \$32,729,731.98 from the U.S. Treasury, of which the County expended \$31,954,662.80, or 98%. The County must return the balance from the allocation, \$775,069.16, to the U.S. Treasury. In addition, if a landlord returns a payment or a check is returned as non-deliverable in the future, the County must return those funds to the U.S. treasurer for the ERAP I and II programs.

**Department Head Recommendation:**

Approve the return of \$775,069.16 of ERAP I funds and any future balances from ERAP I or II programs due to returned checks to the U.S. Treasury.



**COUNCIL ACTION**

**22 - 114**

DATE: April 27, 2022

TO: County Administrator

FROM: Clerk of Council

RE: ERAP Reallocation Funds

- Request to Approve

At a meeting of County Council held on April 26, 2022, Council voted to:

- Approve the request for additional Treasury funds for the Emergency Rental Assistance Program.
- Approve future requests and acceptance of Emergency Rental Assistance reallocation funds by the Community Development Department under discretion of the County Administrator.

COUNCIL ACTION

FROM THE OFFICE OF THE COUNTY ADMINISTRATOR

A handwritten signature in blue ink, appearing to read "William A. Tuttle", is written over the text "FROM THE OFFICE OF THE COUNTY ADMINISTRATOR".

RECOMMENDATION OF: Finance Committee

COMMITTEE MET: April 21, 2022

SUBJECT: ERAP Reallocation Funds -Request to Approve

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COMMITTEE REPORTS:

That it considered the information furnished by County Administrator Bill Tuten and Community Services Director Jean Sullivan regarding a request to approve ERAP Reallocation Funds. It was stated that the U.S. Department of the Treasury provided \$12,441,902.30 in Round 1, \$9,844,964 in Round 2 and to Charleston County for an Emergency Rental Assistance (ERA) program to assist households that are unable to pay rent and utilities to the COVID-19 pandemic. Additionally, the County received a reallocation of \$10,000,000 in Round 1 funding through the U.S. Department of the Treasury, the State of South Carolina voluntarily returned the \$10,000,000 to Treasury for Charleston County. The County also received an additional \$287,829.68 in Round 1 funding via the U.S. Department of the Treasury. Through the end of March, 2022, Charleston County has paid or obligated approximately 90% of the total funding received from the U.S. Treasury. So far, over 3,300 renter households have been assisted with rent/utility payments and over 650 landlords have been assisted.

Charleston County's Community Development Department resumed the acceptance of Emergency Rental Assistance Program applications on March 1, 2022. After the re-opening of the application, the Community Development Department noticed that the rate at which applications were being received had increased, which could potentially be explained by the impacts of inflation or increased awareness of the program. The Department has determined that additional funds will be required to meet the increased need.

U.S. Treasury is currently assessing Grantees that have that have obligated insufficient funds to allow a reallocation to allow a reallocation process. The reallocation process will allow Grantees with demonstrated needs to request a disbursement of reallocated funds. Through the success of Charleston County's Emergency Rental Assistance Program, Charleston County is in a position to request reallocated Round 1 funds. The Community Development Department requests Council approval to apply and accept up to an additional \$10 million, which will assist an estimated 1,000 renter households at the full amount. These funds would come from an additional voluntary reauthorization from The State of South Carolina, South Carolina Housing. The ERA 1 funds must be obligated by September 30, 2022 and Treasury may extend the deadline for obligating any reallocated funds received to December 31, 2022. U.S. Treasury allows 10% of the funding to be spent on program management.

COMMITTEE RECOMMENDS:

That Council:

- Approves the request for additional Treasury funds for the Emergency Rental Assistance Program.
- Approves future requests and acceptance of Emergency Rental Assistance reallocation funds by the Community Development Department under discretion of the County Administrator.



**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** Jean Sullivan  
**Subject:** ERAP Reallocation Funds  
**Request:** Request to Approve  
**Committee:** Finance Committee

**Dept.:** Community Services

**Date:** April 21, 2022

Department	Approver
Deputy County Administrator	Christine O. Durant
Grants	Gail Marion
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**  
No match required.

**Funding:** Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

**Situation:**

The U.S. Department of the Treasury provided \$12,441,902.30 in Round 1, \$9,844,964 in Round 2 and to Charleston County for an Emergency Rental Assistance (ERA) program to assist households that are unable to pay rent and utilities to the COVID-19 pandemic. Additionally, the County received a reallocation of \$10,000,000 in Round 1 funding through the U.S. Department of the Treasury, the State of South Carolina voluntarily returned the \$10,000,000 to Treasury for Charleston County. The County also received an additional \$287,829.68 in Round 1 funding via the U.S. Department of the Treasury. Through the end of March, 2022, Charleston County has paid or obligated approximately 90% of the total funding received from the U.S. Treasury. So far, over 3,300 renter households have been assisted with rent/utility payments and over 650 landlords have been assisted.

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with demonstrated needs to request a disbursement of reallocated funds. Through the success of Charleston County's Emergency Rental Assistance Program, Charleston County is in a position to request reallocated Round 1 funds. The Community Development Department requests Council approval to apply and accept up to an additional \$10 million, which will assist an estimated 1,000 renter households at the full amount. These funds would come from an additional voluntary reauthorization from The State of South Carolina, South Carolina Housing. The ERA 1 funds must be obligated by September 30, 2022 and Treasury may extend the deadline for obligating any reallocated funds received to December 31, 2022. U.S. Treasury allows 10% of the funding to be spent on program management.

**Department Head Recommendation:**

- County Council approves the request for additional Treasury funds for the Emergency Rental Assistance Program.
- County Council approves future requests and acceptance of Emergency Rental Assistance reallocation funds by the Community Development Department under discretion of the County Administrator.



**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** James Lake **Dept.:** Consolidated Dispatch  
**Subject:** Increase 9-1-1 Wireline Fee TO \$.60  
**Request:** Request to Approve  
**Committee:** Finance Committee **Date:** March 21, 2024

Department	Coordinated with:
Deputy County Administrator	Eric B. Watson
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

Additional revenues will support eligible costs for the E911 Wireline Fund.

**Funding:** Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

**Situation:**

Wireline telephone access lines in Charleston County (County) numbered 96,060 for the calendar year 2023 as compared to 105,131 in the calendar year 2022. This resulted in \$54,425 less in Wireline 9-1-1 Fees collected by the telephone providers and remitted to the County in 2023.

This reduction in access lines moves the County from a Tier III jurisdiction to a Tier II jurisdiction. Per South Carolina Legislation, the County may revise its current Ordinance and increase its 9-1-1 Wireline Fee accordingly. See the excerpt from the legislation below.

SECTION 23 47 50. Subscriber billing.

(A) The maximum 911 landline charge that a subscriber may be billed for an individual local exchange access facility must be in accordance with the following scale:

Tier I—1,000 to 40,999 access lines—\$1.50 for start-up costs, and \$1.00 for ongoing costs.

Tier II—41,000 to 99,999 access lines—\$1.00 for start-up costs, and \$.60 for ongoing costs.

Tier III—more than 100,000 access lines—\$.75 for start up costs, and \$.50 for on going costs

An increase of this fee from \$.50 to \$.60 is projected to provide an additional \$100,000 of revenue annually to support 9-1-1 specific budget items.

BACKGROUND

Charleston County's current 9-1-1 wireline fee of \$.50 was approved in 2016 and went into effect in FY 2016.

The 9-1-1 wireline fee is set by County ordinance as provided for in State Legislation:

SECTION 23 47 40. System funding.

(A) The local government is authorized to adopt an ordinance to impose a monthly 911 charge upon each local exchange access facility subscribed to by telephone subscribers whose local exchange access lines are in the area served or which would be served by the 911 service.

The 911 charge must be uniform and may not vary according to the type of local exchange access facility used.

The ordinance must be adopted in the same fashion as ordinances that levy taxes under South Carolina law. No collection of charges may be commenced before adoption of the ordinance.

These 9-1-1 fees provide for training of Public Safety Telecommunicators, maintenance of existing 9-1-1 technology, purchase of new emergency communication technology, as well as partially or fully funding positions and salaries.

The attached chart shows the County's history from 2021-2023 at the current \$.50 and projected 2024 with a \$.10 increase.

**Department Head Recommendation:**

Approve and give first reading to an ordinance revising to the existing 9-1-1 Wireline Fee Ordinance increasing the County's 9-1-1 wireline fee from \$0.50 to \$0.60 effective June 1, 2024.



**Charleston County Historical Wireline Chart**

**2021-2023**

**\*with projections for 2024**

Calendar Year	2021	2022	2023	2024
Wireline 9-1-1 Fee	\$0.50	\$0.50	\$0.50	\$0.60
Number of Wireline Access Lines	111,884	105,131	96,060	96,060
Revenue Collected	\$671,306	\$630,786	\$576,361	
Revenue Projected				\$691,632

State of South Carolina

Average Wireline 911 Surcharge Calculation

July 2023 Data

Jurisdiction	access lines	2023 Surcharge Collection		
		amount collected	Subscribers actually paid	fees
Abbeville	4,930	\$4,831.00	\$4,930	\$1.00
Aiken	20,720	\$20,306.00	\$20,720	\$1.00
Allendale	2,048	\$2,007.00	\$2,048	\$1.00
Anderson	31,051	\$18,258.00	\$18,631	\$0.60
Bamberg	2,003	\$1,962.64	\$2,003	\$1.00
Barnwell	3,573	\$3,502.00	\$3,573	\$1.00
Beaufort	51,590	\$30,335.00	\$30,954	\$0.60
Berkeley	28,454	\$27,885.00	\$28,454	\$1.00
Calhoun	4,282	\$4,196.36	\$4,282	\$1.00
Charleston	92,224	\$45,190.00	\$46,112	\$0.50
Cherokee	8,720	\$7,606.00	\$7,761	\$0.89
Chester	8,960	\$8,781.00	\$8,960	\$1.00
Chesterfield	12,017	\$11,777.00	\$12,017	\$1.00
Clarendon	8,143	\$7,980.23	\$8,143	\$1.00
Clemson	1,809	\$1,294.00	\$1,320	\$0.73
Colleton	9,412	\$9,224.00	\$9,412	\$1.00
Darlington	11,953	\$11,714.00	\$11,953	\$1.00
Dillon	5,210	\$5,106.00	\$5,210	\$1.00
Dorchester	15,093	\$14,643.00	\$14,942	\$0.99
Edgefield	3,147	\$3,084.06	\$3,147	\$1.00
Fairfield	2,112	\$2,070.00	\$2,112	\$1.00
Florence	24,532	\$14,425.00	\$14,719	\$0.60
Georgetown	18,329	\$17,962.00	\$18,329	\$1.00
Goose Creek	4,291	\$3,532.00	\$3,604	\$0.84
Greenville	104,531	\$46,098.00	\$47,039	\$0.45
Greenwood	8,322	\$8,155.07	\$8,322	\$1.00
Hampton	3,668	\$3,594.64	\$3,668	\$1.00
Hanahan City	1,849	\$1,613.00	\$1,646	\$0.89
Horry	92,220	\$45,188.00	\$46,110	\$0.50
Jasper	7,032	\$6,891.00	\$7,032	\$1.00
Kershaw	11,292	\$11,065.99	\$11,292	\$1.00
Lancaster	10,788	\$10,572.00	\$10,788	\$1.00
Laurens	13,796	\$13,519.80	\$13,796	\$1.00
Lee	8,143	\$7,980.23	\$8,143	\$1.00
Lexington	55,767	\$27,326.00	\$27,884	\$0.50
Marion	6,412	\$6,284.00	\$6,412	\$1.00
Marlboro	3,128	\$3,065.00	\$3,128	\$1.00
McCormick	2,720	\$2,665.82	\$2,720	\$1.00
Newberry	4,872	\$4,775.00	\$4,872	\$1.00
Oconee	5,344	\$5,237.00	\$5,344	\$1.00
Orangeburg	17,707	\$17,179.00	\$17,530	\$0.99
Pickens	15,980	\$9,396.24	\$9,588	\$0.60
Richland	73,491	\$36,010.59	\$36,746	\$0.50
Saluda	2,854	\$2,797.00	\$2,854	\$1.00
Spartanburg	65,706	\$32,196.05	\$32,853	\$0.50
Summerville	10,417	\$9,494.00	\$9,688	\$0.93
Sumter	14,672	\$8,627.00	\$8,803	\$0.60
Union	4,670	\$4,576.74	\$4,670	\$1.00
Williamsburg	8,895	\$8,717.00	\$8,895	\$1.00
York	42,984	\$21,062.00	\$21,492	\$0.50
Total	971,864	\$631,757.46	\$644,650.47	
Average			\$0.6633	



## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: March 14, 2024  
Subject: Disabilities Board

An announcement of vacancy for the Disabilities & Special Needs Board was previously made due to a removal of a member because of attendance.

Application for appointment was received from James “Alex” Jackson.

Members of the Disabilities and Special Needs (DSN) Board are recommended by County Council to the Governor for appointment for four year terms. The DSN Board provides oversight to the Disabilities Board of Charleston County, which is the administrative, planning and coordinating service delivery body for Charleston County programs and services for people with developmental disabilities and other special needs funded in whole or in part by the South Carolina Department of Disabilities and Special Needs (SCDDSN). The Board meets on the fourth Thursday of each month at 5:30 PM.

The term for this seat expires September 2029.

**One vacancy, one application**  
**James “Alex” Jackson**

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: March 14, 2024  
Subject: Board of Assessment Appeals

An announcement of vacancies for the Board of Assessment Appeals was previously made.

Applications for appointment were received from Anne Arnold and Cindy Percy. After these appointments, there will still be three vacancies on this board.

The Board of Assessment Appeals hears appeals from the Assessor's valuation of property values. Hearings are workload driven and are usually held on Wednesday afternoons. The Board's fifteen members shall be appointed by County Council to four year terms.

The term for these seats will expire 6/28.

**Two vacancies, two applications****Anne Arnold****Cindy Percy**

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: March 14, 2024  
Subject: Firemen's Insurance & Inspection Fund (Awendaw-McClellanville Seat)

An announcement of vacancies for the Firemen's Insurance & Inspection Fund (1% Commission) to fulfil the Awendaw-McClellanville seat were previously made.

Applications for reappointment were received from Kevin Braun and Margie Hardwick. After these appointments, there will be two vacancies on this board.

The Firemen's Insurance and Inspection Fund (1% Commission) is comprised of 21 members: the County Treasurer and 4 representatives from each of the five fire districts in the County (Awendaw, St. John's, St. Paul's, St. Andrews PSD, and James Island PSD). Members are appointed by the Treasurer upon recommendation of County Council for four year terms. All insurance companies doing business in South Carolina must report to the Department of Insurance the amount of fire insurance premiums written for improvements to all assessed property in each county and is then assessed a 1% tax for the fire insurance premiums written per county. That money is deposited into the 1% Fund and is dispersed to each County Treasurer. The Fund is then distributed to each fire district by the County Treasurer through the Firemen's Insurance & Inspection Fund (1%) Commission. The role of the 1% Commission is to ensure that expenditures from the fund are consistent with state statutes that regulate the fund.

The term for this seat expire March 2028.

**Two vacancies, two applications****Kevin Braun****Margie Hardwick**



## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: March 14, 2024  
Subject: Firemen's Insurance & Inspection Fund (St. Johns Seat)

An announcement of vacancies for the Firemen's Insurance & Inspection Fund (1% Commission) to fulfil the Johns Island Fire District seat were previously made.

Applications for reappointment were received from Leroy Blake and Isiah White, Sr. After these appointments, there will be two vacancies on this board.

The Firemen's Insurance and Inspection Fund (1% Commission) is comprised of 21 members: the County Treasurer and 4 representatives from each of the five fire districts in the County (Awendaw, St. John's, St. Paul's, St. Andrews PSD, and James Island PSD). Members are appointed by the Treasurer upon recommendation of County Council for four year terms. All insurance companies doing business in South Carolina must report to the Department of Insurance the amount of fire insurance premiums written for improvements to all assessed property in each county and is then assessed a 1% tax for the fire insurance premiums written per county. That money is deposited into the 1% Fund and is dispersed to each County Treasurer. The Fund is then distributed to each fire district by the County Treasurer through the Firemen's Insurance & Inspection Fund (1%) Commission. The role of the 1% Commission is to ensure that expenditures from the fund are consistent with state statutes that regulate the fund.

The term for these seats expire March 2028.

**Two vacancies, two applications****Leroy Blake****Isiah White, Sr.**

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: March 14, 2024  
Subject: Firemen's Insurance & Inspection Fund (James Island Seat)

An announcement of vacancies for the Firemen's Insurance & Inspection Fund (1% Commission) to fulfil the James Island PSD seat were previously made.

Application for reappointment was received from Kerri Cannon. After this appointment, there will be three vacancies for this seat.

The Firemen's Insurance and Inspection Fund (1% Commission) is comprised of 21 members: the County Treasurer and 4 representatives from each of the five fire districts in the County (Awendaw, St. John's, St. Paul's, St. Andrews PSD, and James Island PSD). Members are appointed by the Treasurer upon recommendation of County Council for four year terms. All insurance companies doing business in South Carolina must report to the Department of Insurance the amount of fire insurance premiums written for improvements to all assessed property in each county and is then assessed a 1% tax for the fire insurance premiums written per county. That money is deposited into the 1% Fund and is dispersed to each County Treasurer. The Fund is then distributed to each fire district by the County Treasurer through the Firemen's Insurance & Inspection Fund (1%) Commission. The role of the 1% Commission is to ensure that expenditures from the fund are consistent with state statutes that regulate the fund.

The term for this seat expires March 2028.

**One vacancy, one application**  
**Kerri Cannon**

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: March 14, 2024  
Subject: Resilience & Sustainability Advisory Committee (Higher Education Seat)

An announcement of vacancy for the Resilience and Sustainability Advisory Board (Higher Education Institution seat) was previously made due to a member resigning.

Application for appointment was received from Jessica Carter, Scott Harris, and Maria Twenter to fulfil the Higher Education Institution seat.

The Charleston County Resilience and Sustainability Advisory Committee was established by County Ordinance number 2225. This nine (9) member board appointed by Charleston County Council to participate, as needed, in the development of a Climate Action Plan and All-Hazard Vulnerability and Risk Assessment. This committee will make recommendations to County Council about technical elements and action items related to the Climate Action Plan, All-Hazard Vulnerability and Risk Assessment, and any ongoing sustainability and resilience work. The board shall consist of a Sustainability Technical Expert, a Resilience Technical Expert, member of County Council, a representative from an Energy Company, a representative from the Homebuilders Association, a representative from Higher Education Institution, a representative from Berkeley-Charleston-Dorchester Council of Government, a representative from the Chamber of Commerce, and a representative from County staff. Members must live or work in Charleston County.

The term will expire on December 2027.

**One vacancy, three applications****Jessica Carter****Scott Harris****Maria Twenter**



## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: March 14, 2024  
Subject: Accommodations Tax Advisory Committee (Hospitality Seat)

An announcement of vacancy for the Accommodations Tax Advisory Committee to fulfil the hospitality seat was previously made.

Application for reappointment was received from Jonathan Kish, and application for appointment was received from Jonathan Bushnell.

The Charleston County Accommodations Tax Advisory Committee is a seven (7) member board appointed by Charleston County Council and charged by State Statute to make recommendations to Council on the expenditure of revenue generated from the state accommodations tax. The board shall consist of the following: two (2) representatives of the lodging industry whose business is located in Charleston County, a representative of the hospitality industry whose business is located in Charleston County, a representative of cultural organizations located in Charleston County, a representative who resides in Charleston County West of the Ashley (to include areas West Ashley, James Island, Johns Island, Wadmalaw Island, Hollywood, Ravenel, St. Paul's areas, Edisto Island), a representative who resides in Charleston County East of the Cooper (to include areas in Mt. Pleasant, Awendaw, McClellanville, South Santee), and a member at large who resides in any area of Charleston County.

The term for this seat expires March 2027.

**One vacancy, two applications**  
**Jonathan Bushnell**  
**Jonathan Kish**

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: March 14, 2024  
Subject: Accommodations Tax Advisory Committee (East of the Cooper)

An announcement of vacancy for the Accommodations Tax Advisory Committee to fulfil the East of the Cooper seat was previously made.

Application for reappointment was received from Donna Brown-Newton. Applications for appointment were received from Cynthia Bolt and Henry Cabaniss.

The Charleston County Accommodations Tax Advisory Committee is a seven (7) member board appointed by Charleston County Council and charged by State Statute to make recommendations to Council on the expenditure of revenue generated from the state accommodations tax. The board shall consist of the following: two (2) representatives of the lodging industry whose business is located in Charleston County, a representative of the hospitality industry whose business is located in Charleston County, a representative of cultural organizations located in Charleston County, a representative who resides in Charleston County West of the Ashley (to include areas West Ashley, James Island, Johns Island, Wadmalaw Island, Hollywood, Ravenel, St. Paul's areas, Edisto Island), a representative who resides in Charleston County East of the Cooper (to include areas in Mt. Pleasant, Awendaw, McClellanville, South Santee), and a member at large who resides in any area of Charleston County.

The term for this seat expires March 2027.

**One vacancy, three applications****Cynthia Bolt****Donna Brown-Newton****Henry Cabaniss**