

Herb Sass, Chair  
Joe Boykin  
Henry Darby  
Jenny Costa Honeycutt  
Larry Kobrovsky  
Kylon Jerome Middleton  
Brantley Moody  
Teddie Pryor  
Robert L Wehrman



Finance Committee Agenda  
May 30, 2024 at 5:00 PM  
4045 Bridge View Drive, North Charleston, SC 29405

- 1 APPROVAL OF MINUTES**
  - 1A Minutes of May 16, 2024**
  
- 2 RESOLUTIONS**
  - 2A 80<sup>th</sup> Anniversary of D-Day - Request to Adopt**
  - 2B Resolution Honoring Dr. Mary Thornley - Request to Adopt**
  
- 3 FY25 BUDGET**
  - 3A FY25 County Budget - Request to Approve**
  - 3B Special Purpose Districts - Request to Approve**
  - 3C Environmental Management Capital Improvement Plan - Request to Approve**
  - 3D Library Budgets (General & Special Revenue) - Request to Approve**
  - 3E Transportation Sales Tax Plan of Expenditures - Request to Approve**
  
- 4 CONSENT AGENDA**
  - 4A County Parcels at Shem Creek Boat Landing - Request to Approve**
  - 4B Targeted Violence and Terrorism Prevention Grant (CDC) - Request to Approve**
  - 4C Regatta Road Sidewalk CTC - Award of Contract**
  - 4D Trenchless Pipe Repairs – Woodside, Heaton Place, and Plymouth Avenue - Award of Contract**
  - 4E New Road Paving TST - Award of Contract**
  - 4F Architectural Engineering Design Services for Charleston County Main Library Renovations - Request to Approve**
  
- 5 GENERAL SERVICES DIRECTORATE ITEMS**
  - 5A Dominion Energy Easement for Azalea Complex (Fuel Site) - Request to Approve**
  - 5B Dominion Energy Easement for Azalea Complex (Phase II) - Request to Approve**

**6 COUNTY COUNCIL ITEMS**

**6A Transportation Sales Tax Referendum**

- Discussion
- Executive Session, if needed
- Recommendation, if any

**6B Mt. Pleasant Waterworks**

- Discussion
- Executive Session, if needed
- Recommendation, if any

Charleston County Council

Memorandum

To: Members of Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: May 24, 2024  
Subject: Minutes of May 16, 2024

At the Finance Committee meeting of May 30, 2024, the committee will consider approving the draft minutes of May 16, 2024.



## A RESOLUTION OF CHARLESTON COUNTY COUNCIL

*Commemorating the 80th Anniversary of D-Day*

**WHEREAS**, on June 6, 1944, D-Day, more than 130,000 American and Allied troops stormed the beaches of Normandy, France, and thousands more parachuted in behind enemy lines, on a mission to retake Europe from the control of Nazi Germany; **and**,

**WHEREAS**, on the night before the attack, General Dwight D. Eisenhower issued a message to the Allied Forces stating, "The eyes of the world are upon you. The hopes and prayers of liberty-loving people everywhere march with you . . . We will accept nothing less than full victory."; **and**,

**WHEREAS**, the troops were met with a shoreline littered with obstacles including landmines, bunkers, and strategically positioned machine-gun nests which resulted in heavy casualties of over 9,000 Allied soldiers killed or wounded on that day; **and**,

**WHEREAS**, through their gallant efforts and dedication to duty, the forces ultimately overwhelmed the enemy and secured a beachhead which allowed wave after wave of infantry to push onto the continent, resulting in liberation forces fighting to end the tyrannical rule of Hitler and the atrocities of the Holocaust.

**NOW, THEREFORE, BE IT RESOLVED** Charleston County Council does hereby commemorate the 80th Anniversary of D-Day in remembrance and honor of all of the brave soldiers, sailors, and airmen whose selfless sacrifices catalyzed the deliverance of oppressed people and secured freedom for decades to come.

**CHARLESTON COUNTY COUNCIL**

**Herbert R. Sass, III, Chairman  
June 4, 2024**

Charleston County Council

Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: May 24, 2024  
Subject: Resolution Honoring Dr. Mary Thornley

At the Finance Committee of May 30, 2024, the committee will consider a resolution honoring Trident Technical College President Dr. Mary Thornley on the occasion of her retirement.

# CHARLESTON COUNTY

# FY 2025 BUDGET

Thursday, May 30, 2024



CHARLESTON  
■ COUNTY ■  
SOUTH CAROLINA





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## **THURSDAY, MAY 30**

- County Budget
- Special Purpose Districts
- 1st Reading of Ordinances

## **TUESDAY, JUNE 4**

- 2nd Reading of Ordinances

## **TUESDAY, JUNE 18**

- Public Hearings
  - 3rd Reading of Ordinances
- 

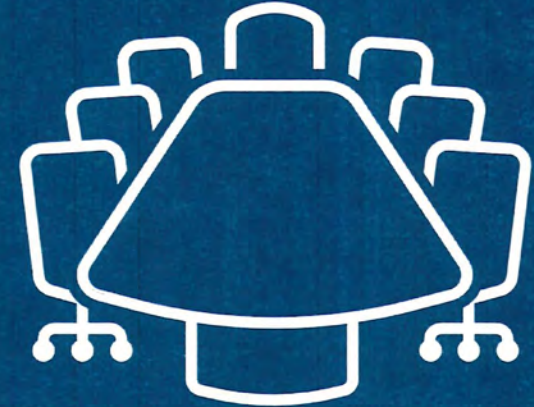
A graphic of a calendar page with two binder rings at the top. The page is white with a dark blue border. In the center, there is a dark blue rectangular box with the text "Budget Schedule" in white, bold, sans-serif font.

# **Budget Schedule**



# Recommended Committee Action

*(Request vote at END of presentation)*



## FY 2025 Budget Ordinances:

- *Approve County Budgets*
- *Approve Special Purpose Districts Budgets*

## FY 2025 Budget Directives:

- *Approve Library Budgets (General & Special Revenue)*
- *Approve Environmental Mgmt. Capital Improvement Plan*
- *Approve Transportation Sales Tax Plan of Expenditures*

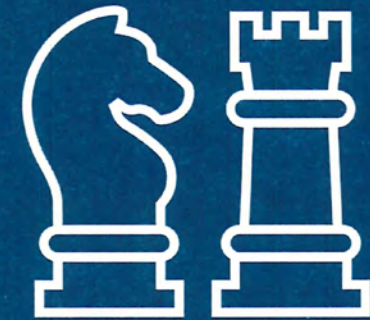


# CHALLENGES



- Competitive Pay
- Inflation for goods & services

# STRATEGIES



- Shift pay tables to better reflect market rates
- Contain cost increases
  - Maintain budgeted personnel savings
  - Focus on needs



# MILLAGE RATES



District	Operating			Debt			Tax Change for \$400,000 Homeowner
	FY 24	FY 25	Change	FY24	FY25	Change	
County	41.7	41.7	-	5.8	6.3	0.5	\$8.00
Trident Technical College	1.8	1.8	-	0.5	-	(0.5)	(\$8.00)
Awendaw McClellanville Fire	35.4	37.0	1.6	4.0	4.0	-	\$25.60
East Cooper Fire District	16.5	16.5	-	-	-	-	-
Northern Chas Fire District	14.7	15.5	0.8	-	-	-	\$12.80
W. St. Andrew's Fire District	3.1	2.0	(1.1)	-	-	-	(\$17.60)



# OVERALL SUMMARY



Appropriations (in millions of \$)	FY24	FY25	Change	%
General Fund	\$ 324.7	\$ 341.3	\$ 16.5	5.1
Debt Service Fund	35.3	38.4	3.1	8.8
Special Revenue Funds	295.6	295.6	-	-
Enterprise Funds	87.3	96.0	8.7	10.0
Internal Service Funds	66.2	69.9	3.7	5.5
<b>TOTAL</b>	<b>\$ 809.3</b>	<b>\$ 841.2</b>	<b>\$ 32.0</b>	<b>4.0</b>

Positions (Full-time Equivalents)	FY24	FY25	Change	%
General Fund	2,169	2,193	24	1.1
Special Revenue Funds	234	229	(5)	(2.1)
Capital Project Funds	2	-	(2)	(100.0)
Enterprise Funds	242	230	(12)	(5.0)
Internal Service Funds	58	59	1	0.9
<b>TOTAL</b>	<b>2,705</b>	<b>2,711</b>	<b>6</b>	<b>0.2</b>



# GENERAL FUND REVENUES



(in millions)	FY24	FY25	Change
Property Taxes (net of LOST credit)	\$ 110.4	\$135.3	\$ 24.9
Local Option Sales Tax	103.5	97.8	(5.7)
Intergovernmental	33.4	32.8	(0.6)
Charges & Fees	27.2	28.6	1.4
Interest, Licenses, Fines, Other	22.2	30.2	8.0
Fund Balance (one-time)	28.1	16.5	(11.6)
<b>TOTAL</b>	<b>\$ 324.7</b>	<b>\$ 341.3</b>	<b>\$ 16.5</b>

## **GENERAL FUND REVENUES UP \$16.5M TO \$341.3M**

- **Net property tax revenues up \$25m**
  - **Increased by \$13m growth in property base**
  - **Reset of \$12m in Local Option Sales Tax credit**
- **Sales Tax down \$6m**
  - **100% of budgeted amount returned as credit**
- **Interest Earnings up \$6m**
- **Use of fund balance down \$11.6m**



# GENERAL FUND EXPENSES



(millions \$)	FY24	FY25	Change
Personnel	\$ 184.6	\$ 195.0	\$ 10.4
Operating	117.9	120.3	2.3
Capital	4.3	4.4	0.1
Transfers Out	17.9	21.5	3.7
<b>TOTAL</b>	<b>\$ 324.7</b>	<b>\$ 341.3</b>	<b>\$ 16.5</b>



## **GENERAL FUND EXPENSES UP \$16.5M TO \$341.3M**

- **Personnel up \$10.4m**
  - Employee compensation & benefits
  - Shift of positions to General Fund due to insufficient restricted sources
- **Operating up \$2.3m**
  - Facilities costs: utilities & security
  - Technology maintenance & insurance
- **Transfers Out up \$3.7m**
  - Public Works drainage projects
  - Telecommunications: phone system



# Council Agencies

- **Accommodations Tax** up (Special Revenue)
  - *\$4.2m for affordable housing*
  - *Fulfill commitments*
    - *\$3.5m for Medal of Honor Museum*
    - *\$0.7m for Mother Emmanuel Memorial*
  - *Reimburse tourist costs (EMS, Dispatch)*
- **Air Service Development** down (Special Revenue)
  - *Flat collection trends*
- **Legal** up
  - *Additional Assistant County Attorney during FY24 for Magistrate Courts' prosecutor*
- **Transit** up (Special Revenue)
  - *Scheduled contributions*



# Elected Officials

- **Coroner up**
  - *Addition of Forensic Autopsy Technician*
- **Register of Deeds down**
  - *Reduction of five FTEs based on workload*
- **Sheriff up**
  - *Shift of two positions from Victim's Bill of Rights (Special Revenue Fund)*
- **Solicitor up**
  - *Shift of FTE from program*
  - *Additional support to Special Revenue Funds*



# Appointed Officials

- **Elections & Voter Registration** up
  - *Four new positions*
  - *Anticipated costs of elections*
- **Public Defender** up (General)
  - *Additional support to fund gap between State funding and rising costs*
- **Library** up
  - *Rising personnel costs*



# Library's Budgets

	<b>GENERAL FUND</b>
State/Other Revenues	1,302,053
County Support	37,363,998
<b>Total General Fund Revenues</b>	<b>38,666,051</b>
<b>Personnel Expenses (348.5 FTEs)</b>	<b>25,672,905</b>
<b>Operating Expenses</b>	<b>13,043,146</b>
<b>Capital Expenses</b>	<b>335,500</b>
<b>Total General Fund Disbursements</b>	<b>39,051,551</b>
	<b>SPECIAL REVENUE FUND</b>
<b>Total Special Revenue Fund Revenues</b>	<b>96,450</b>
<b>Operating Expenses</b>	<b>205,450</b>
<b>Total Special Revenue Fund Disbursements</b>	<b>205,450</b>



# Administrator

- **Capital Projects** up
  - *Shift of position from Capital Projects Fund*
- **Debt Service** up
  - *Interest expense for Nov. 2024 borrowing*
- **Non-departmental** down
  - *FY24 equity adjustments allocated*



# Community Services

- **Greenbelt Program** up (Special Revenue)
  - *Higher project funds*
- **Magistrates' Courts** up
  - *Shift of position from Special Revenue*



# Finance

- **Chief Financial Officer** up
  - *Re-organization during FY 2024*
- **Economic Development** up (Special Rev)
  - *Economic incentives & projects*
- **HR: Employee Benefits** up (Internal Serv)
  - *Higher employer health insurance*
- **Revenue Collections: Delinquent Tax** up
  - *Shift of position from Enterprise Fund*



# General Services

- **Facilities Management** up
  - *Shift of position from Capital Projects Fund*
  - *Utilities & security*
  - *Preservation & improvement projects*
- **Safety & Risk** up
  - *Addition of Assistant Director*
  - *Addition of cyber security insurance*
- **Workers Compensation** down (Internal Serv)
  - *Lower claims*
- **Telecommunications** up (Internal Service)
  - *Upgrade of telephone system*



# Public Safety

- **Awendaw McClellanville Fire up (Spec Rev)**
  - *Millage increase from 35.4 to 37.0*
  - *Nov. 2024 borrowing for fire trucks*
- **Consolidated 911 up**
  - *Shift of positions from Enterprise Funds*
  - *Higher reimbursement from Accom Tax*
- **Criminal Justice Coordinating Comm up**
  - *Shift of one FTE from MacArthur Grant*
- **Emergency Medical Services up**
  - *Shift of 10 FTEs from Consolidated 911*
  - *Higher reimbursement from Accom Tax*
- **Tri-County Biological Science Ctr up**
  - *Transfer from Enterprise Fund in FY 2024*



# Public Services

- **Environmental Mgmt up (Enterprise)**
  - *Lined landfill construction*
- **Public Works up**
  - *Addition of Engineering Technician*
  - *Added funding for drainage*
- **TST Roads Program down (Special Rev)**
  - *Lower funding for road projects*



# Environmental Management Capital Plan

\* Amounts in thousands of dollars

Project Title	Prior	2025	2026	2027	2028	2029	Beyond	Total
<b>Public Works</b>								
Landfill Cell 6	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000
Landfill Cell 3	-	12,000	-	-	-	-	-	12,000
Landfill Land	-	-	15,000	-	-	-	-	15,000
Landfill Gas Collection	-	-	-	3,000	-	-	-	3,000
Transfer Station North	-	-	-	6,000	-	-	-	6,000
Transfer Station South	-	-	-	6,000	-	-	-	6,000
<b>GRAND TOTAL</b>	<b>\$ -</b>	<b>\$ 24,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 54,000</b>

Funding Source	Prior	2025	2026	2027	2028	2029	Beyond	Total
Interest, Sales, Transfer & Other	\$ 6,000	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,000
Future Sources	-	-	15,000	15,000	-	-	-	30,000
<b>GRAND TOTAL</b>	<b>\$ 6,000</b>	<b>\$ 18,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 54,000</b>

FY25 Operating budget includes \$6m for Lined Landfill Cell 6 & \$12m for Lined Landfill Cell 3.

# Transportation Sales Tax Comprehensive Plan

**IN PROGRESS**

Anticipate  
reaching full  
collection of 1<sup>st</sup>  
sales tax in  
FY 2028

Issue debt in  
Nov 2026 for  
Roads



# CONTRIBUTIONS: UP \$3.4M TO \$32.3M

State Budget proviso on transparency requires Council approval of all contributions.

Community Investment Allocation	250,000	General	Medal of Honor Museum	3,500,000	Atax
Council of Govts	510,294	General	Mother Emanuel Memorial Foun	700,000	Atax
Mental Health Center	156,247	General	N Chas Convention Center	1,434,960	Atax
Clemson Extension	22,450	EM	Rockville	1,000	Atax
Atax Allocation - Local	400,000	Atax	Seabrook Island	122,000	Atax
Atax Allocation - State	446,692	Atax	Sullivans Island	15,000	Atax
Charleston Museum	405,000	Atax	Town of Mt Pleasant	632,000	Atax
Chas Museum Facility Fund	66,667	Atax	Visitors Bureau	3,941,250	Atax
City of Charleston	571,000	Atax	Chas Soil & Water Conservation	25,778	Storm
City of Chas: Int. African Am Mus.	978,021	Atax	CARTA	14,166,000	TST
City of North Charleston	194,000	Atax	Tri-County LINK	619,000	TST
Folly Beach	469,000	Atax	Chamber of Commerce	120,000	ED
Hollywood	3,000	Atax	Chas Regional Develop Alliance	591,940	ED
Int. African American Museum	-	Atax	Council of Governments	25,000	ED
Isle of Palms	816,000	Atax	Harbor Entrepreneur	50,000	ED
James Island	4,000	Atax	Lowcountry Local First	62,100	ED
Kiawah Island	826,000	Atax	SCBio	100,000	ED
McClellanville	1,000	Atax			



# Special Purpose Districts



Appropriations (thousands \$)	FY24	FY25	Change	
County Park & Recreation Commission	44,261	46,944	\$2,683	6.1%
Cooper River Park & Playground	219	227	9	3.9%
North Charleston District	1,377	1,435	58	4.2%
St. Andrew's Parks & Playground	4,433	5,185	753	17.0%
St. John's Fire District	18,568	20,562	1,994	10.7%
St. Paul's Fire District	8,544	9,206	662	7.7%

District Millage	Operating			Debt			Tax Change for \$400,000 Homeowner
	FY 24	FY 25	Change	FY24	FY25	Change	
Parks & Recreation Comm.	4.0	4.0	-	1.8	1.8	-	-
Cooper River Parks	14.3	14.3	-	-	-	-	-
North Charleston District	87.6	87.6	-	-	-	-	-
St. Andrew's Parks	21.0	21.0	-	-	-	-	-
St. John's Fire District	26.8	26.8	-	4.1	5.6	1.5	\$24.00
St. Paul's Fire District	60.0	60.0	-	4.7	4.7	-	-



# Recommended Committee Action

## FY 2025 Budget Ordinances

- *Approve County Budgets*
- *Approve Special Purpose Districts Budgets*

## FY 2025 Budget Directives

- *Approve Library Budgets (General & Special Revenue)*
- *Approve Environmental Mgmt Capital Improvement Plan*
- *Approve Transportation Sales Tax Plan of Expenditures*



**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** Philip A. Sabatino **Dept.:** Facilities Management  
**Subject:** County Parcels at Shem Creek Boat Landing  
**Request:** Request to Approve  
**Committee:** Finance Committee **Date:** May 30, 2024

Department	Coordinated with:
Zoning and Planning	Joel Evans
Deputy County Administrator	Joel Evans for Walt Smalls
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:** None

**Funding:** Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

**Situation:**

In January, Charleston County Parks and Recreation Commission (“CCPRC”) notified the County of their recent purchase of two lots to expand parking for the Shem Creek boat landing and their intent to apply for a zoning change of the two new parcels as well as the five parcels owned by Charleston County. In a letter received on April 29, 2024 CCPRC requests authorization to include the five parcels owned by Charleston County government in the re-zoning request. This will allow all parking associated with the landing to become a conforming use under the Town's ordinances. To plan and implement an on-site parking expansion, the Town of Mount Pleasant requests rezoning all parcels associated with the boat landing parking from residential to public institutions. The Town's planning staff has requested this zoning change from residential zoning to public-institutional to allow all parking associated with the landing to become a conforming use under the Town's ordinances. Public parking lots are a non-confirming use within the Residential zoning.

The Town of Mount Pleasant requests that CCPRC include the five parcels owned by Charleston County in their zoning application. These parcel#'s, 517-16-00-083, 517-16-00-084, 517-16-00-085, 517-16-00-086, and 517-16-00-087, currently serve as the parking lot for the Shem Creek boat landing.

**Department Head Recommendation:**

Authorize the Council Chairman to execute a letter authorizing Charleston County Parks and Recreation Commission to include Charleston County parcel #'s 517-16-00-083, 517-16-00-084, 517-16-00-085, 517-16-00-086, and 517-16-00-087 in the re-zoning request to rezone these parcels from residential to public-institutional.





517160023 517160026 517160012  
517160037 517160024 517160017  
517160021 517160031 517160020  
517160035 517160036 517160039  
517160019 517160021 517160039

514

517160096

510

MILL ST

517160099

116E

626

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116

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5171600211 5171600311 5171600258  
5171600252  
5171600257

SIMMONS ST

517160034

517160085

517160084

517160015  
119

RUE DE MUCKLE

517160058

517160035

SCOTT ST

517160083

517160016

517160057

517160036

517160033

121

517160017

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LIVE OAK DR

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210

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517160032





April 29, 2024

Becky Heath  
Real Estate Analyst  
Charleston County Facilities

RE: Re-zoning of Shem Creek boat landing parking lot parcels

Ms. Becky Heath

Charleston County Park and Recreation Commission (CCPRC) has recently acquired some additional land adjacent to the Shem Creek Boat Landing to increase the parking spaces available for the landing. CCPRC will soon apply to the Town of Mount Pleasant for a zoning change on parcels #517-16-00-015 and #517-16-00-003. The Town planning staff has requested this zoning change from residential zoning to public-institutional. Public parking lots are a non-confirming use within the Residential zoning.

The Town of Mount Pleasant has asked us to include the five parcels owned by Charleston County in our zoning application. These parcels, #517-16-00-083 through #517-16-00-087, currently serve as the parking lot for the Shem Creek boat landing.

CCPRC requests authorization to include the parcels owned by Charleston County government in the re-zoning request. This will allow all parking associated with the landing to become a conforming use under the Town's ordinances.

Please feel free to contact me if you have any concerns.

Best Regards,

A handwritten signature in blue ink that reads "Kevin F. Bowie".

Kevin Bowie, Executive Director

CC: Steve Hutten, Chief Operating Officer, CCPRC  
Patty Newshutz, Director of Planning and Development, CCPRC



**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** James E. Lake **Dept.:** Consolidated Dispatch  
**Subject:** Targeted Violence and Terrorism Prevention Grant (CDC)  
**Request:** Request to Approve  
**Committee:** Finance Committee **Date:** May 30, 2024

<b>Department</b>	<b>Coordinated with:</b>
Deputy County Administrator	Eric B. Watson
Grants	Gail Marion
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**  
 No fiscal impact.

**Funding:** Was funding previously approved? NO

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

**Situation:**

The Charleston County Consolidated Emergency Communications Center seeks approval and acceptance of grant funding for the project entitled "Charleston County Targeted Violence and Terrorism Prevention Partnership Program," for which we are requesting \$523,602.77 from the Department of Homeland Security through the FY 2024 Targeted Violence and Terrorism Prevention Grant Program (TVTP).

Charleston County Consolidated Emergency Communications Center, along with its public safety and mental health partners, has identified the need to improve training and resources dedicated to building and/or strengthening its Local Prevention Framework through the identification, assessment, and management of behavioral health patients with the propensity to violence. Additionally, the need to establish a county-wide threat management team has been identified.

This funding will improve the County's Local Prevention Framework by focusing on expanding existing foundational training on the topics of risk awareness, risk assessment, advanced threat management, and legal implications for multidisciplinary threat management teams. Grant funding will also be utilized to establish a multidisciplinary Behavioral Threat Assessment and Management (BTAM) team for the purpose of information sharing across agencies and case management for individuals of concern for engaging in acts of violence in Charleston County. To facilitate information sharing and case management capabilities, grant funding will also be



utilized to procure a comprehensive case management software solution. An FTE for a Program Manager to oversee the Charleston County Targeted Violence and Terrorism Prevention Partnership Program will be fully funded by this grant for the two years of the TVTP grant's period of performance. This FTE is grant-contingent, and will not be absorbed by any of the partnering County departments should grant funding be removed.

The Consolidated Emergency Communications Center will coordinate the overall grant project, facilitate coordination and cooperation between partner agencies, and ensure grant objectives are met.

The period of performance for this grant is from 10/1/2024 through 9/30/2026.

**Department Head Recommendation:**

Apply for, and accept if awarded, the Targeted Violence and Terrorism Prevention Grant provided through the Department of Homeland Security in the amount of \$523,602.77 with the understanding that:

- One FTE that is grant-contingent, and will not be absorbed by any of the partnering County departments should grant funding be removed.
- No match required.
- The period of performance for this grant is from 10/1/2024 through 9/30/2026.



**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** LaZana D.Evans for Barrett Tolbert **Dept.:** Procurement  
**Subject:** Regatta Road Sidewalk CTC  
**Request:** Award of Contract  
**Committee:** Finance Committee **Date:** May 30, 2024

<b>Department</b>	<b>Coordinated with:</b>
Deputy County Administrator	Sharon Wrona
Public Works	Eric Adams
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

Funds are available in State "C" Fund for road improvements.

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	W42046619	64667		215,335.00

**Situation:**

The Regatta Road Sidewalk project shall consist of 1200 LF of concrete sidewalk on Regatta Road from Nabors Drive to connect to existing sidewalk on Stillwater Drive. The work shall include, but is not limited to, concrete sidewalk, pedestrian ramps, pavement markings, sediment, and erosion control. The project will be constructed utilizing the items listed on the bid tab form in the solicitation.

A Bid was received in accordance with the terms and conditions of Invitation for Bid No. 5919-24C. State "C" Fund regulations do not allow Small Business Enterprise (SBE).

Bidder	Total Bid Price	MWDBE %
First Construction Management, LLC Hanahan, South Carolina 29410 Principal: Roger Holcombe	\$215,335.00	3.62%

**Department Head Recommendation:**

Acting as an approved agent for the Charleston County Transportation Committee (CTC), authorize award of contract for Regatta Road Sidewalk Project CTC project to First Construction Management, LLC, the lowest responsive and responsible bidder, in the amount of \$215,335.00, with the understanding that the funds are available in the State "C" Fund for road improvements.



**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** LaZana D.Evans for Barrett Tolbert **Dept.:** Procurement  
**Subject:** Trenchless Pipe Repairs – Woodside, Heaton Place, and Plymouth Avenue  
**Request:** Award of Contract  
**Committee:** Finance Committee **Date:** May 30, 2024

<b>Department</b>	<b>Coordinated with:</b>
Deputy County Administrator	Sharon Wrona
Public Works	Eric Adams
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

Funds are available in the Stormwater fund.

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	M42002301	64681		299,992.00

**Situation:**

Project A, B, and C as outlined below are intended to be awarded. The Trenchless Pipe Repairs – Woodside, Heaton Place, and Plymouth Avenue project will be constructed utilizing the items listed on the bid tab form in the solicitation.

**Project A-Heaton Place Subdivision CIPP**

This project is located in the Heaton Place subdivision in Charleston County off Highway 78 and consist of repairing 698 feet of Corrugated Metal Pipe (CMP) using Cured-In-Place-Pipe (CIPP). The purpose of this work and repairs will be to install 698 feet of CIPP in rear and side yards of homes between Hallsford Drive and Levenshall Drive in Heaton Place subdivision. The CIPP repairs located under roadway and within residential yards are to prevent the CMP from collapsing in on itself and posing potential safety hazards to residents within the neighborhood. This work may include accessing between residential homes through Public drainage easements, pipe cleaning, inspection, and dewatering. Charleston County Public Works cleaned all pipes by vactor truck in mid July 2023. Project A is 1.6 miles driving distance from Project B.

**Project B-Woodside Subdivision CIPP**

The project is located in the Woodside subdivision in Charleston County off Highway 78 and consist of repairing 593 feet of Corrugated Metal Pipe (CMP) using Cured-In-Place-Pipe (CIPP). The purpose of this work and repairs will be to install 593 feet of CIPP throughout Woodside subdivision at three primary locations. The CIPP repairs located under roadway and grassed areas are to prevent the CMP from collapsing in on itself and posing potential safety hazards to residents within the neighborhood. This work may include accessing between residential



homes through Public drainage easements, pipe cleaning, inspection, and dewatering. Charleston County Public Works cleaned all pipes by vactor truck in early July 2023. Project B is 1.6 miles driving distance from Project A.

**Project C-Plymouth Avenue CIPP**

This project is located along the east side of and parallel to Plymouth Avenue between the Lakeshore Drive and Frampton Avenue intersection on James Island and consist of repairing 361 feet of Reinforced Concrete Pipe (RCP) using Cured-In-Place-Pipe (CIPP). The purpose of this work and repairs will be to install 361 feet of CIPP in the Plymouth Avenue right-of-way. CIPP will be used to repair and reinforce the existing Reinforced Concrete Pipe (RCP) located underneath the driveways, roadway, and grassed vegetation areas to repair the leaking pipe joints and eliminate sink holes which pose potential safety hazards to residents within the neighborhood. This work may include accessing the pipe from four connected structures within the right-of-way, pipe cleaning, inspection, and dewatering. Charleston County Public Works cleaned all pipes by vactor truck in November 2023.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5893-24C. The Minority Women Disadvantaged Business Enterprise (MWDBE) goal is 25%.

Bidder	Total Bid Price	MWDBE %
Nu-Pipe Mount Pleasant, South Carolina 29465 Principal: Thomas Egerton	\$299,992.00	0%
Pipeline and Drainage Consultants, LLC Fort Mitchell, Kentucky 41017 Principal: Doug Brossart	\$311,611.00	4.7%
InLiner Solutions, LLC Stone Mountain, Georgia 30083 Principal: Thomas Gottsegen	\$380,546.00	0%
Champion Cleaning Specialist, Inc. Cincinnati, Ohio 45236 Principal: Lincoln Stephenson	\$382,855.00	0%
SAK Corporation O'Fallon, Missouri 63366 Principal: Boyd Hirtz	\$392,744.00	0%
Vortex Services, LLC Greenville, South Carolina 29601 Principal: BJ Kerstiens	\$468,227.00	0%
Gulf Coast, LLC Theodore, Alabama 36582 Principal: Madison Day	\$543,907.15	0%

**Department Head Recommendation:**

Authorize award of contract for the Trenchless Pipe Repairs – Woodside, Heaton Place, and Plymouth Ave project to Nu-Pipe, the lowest responsive and responsible bidder, in the amount of \$299,992.00, with the understanding that the funds are available in the Stormwater fund.



**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** Alec Ramirez for Barrett Tolbert **Dept.:** Procurement  
**Subject:** New Road Paving TST  
**Request:** Award of Contract  
**Committee:** Finance Committee **Date:** May 30, 2024

Department	Coordinated with:
Deputy County Administrator	Doug Wurster for Sharon Wrona
Public Works	Eric Adams
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

Funds are available in Transportation Sales Tax Fund.

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	TE0310003	64842		\$753,912.00

**Situation:**

The New Road Paving project is located in the Town of Ravenel. The project consists of paving approximately 2750 LF of the existing gravel road. The project spans along New Road between Highway 17 (Savannah Highway) and Old Jacksonboro Road. The work shall include, but is not limited to, paving, drainage improvements, grading and sediment and erosion control measures.

Bids were received in accordance with the terms and conditions of Invitation for Bid No. 5913-24C. The mandatory Small Business Enterprise (SBE) requirement for this solicitation is 12.2% and the Minority Women Disadvantaged Business Enterprise (MWDBE) goal is 25%.

Bidder	Total Bid Price	SBE %	MWDBE %
Truluck Roadway Services, LLC Charleston, South Carolina 29416 Principal: Chris Truluck	\$753,912.00	96.2%	95.9%
Truluck Construction, Inc. Charleston, South Carolina 29407 Principal: Charles Truluck	\$807,864.69	12.3%	12.3%
Allston Farrell Construction North Charleston, South Carolina 29406 Principal: Matt Farrell	\$1,017,625.30	0%	0%

**Department Head Recommendation:**

Authorize award of contract for the New Road Paving project to Truluck Roadway Services, the lowest responsive and responsible bidder, in the amount of \$753,912.00, with the understanding that the funds are available in the Transportation Sales Tax Fund.



**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** Alec Ramirez for Barrett Tolbert **Dept.:** Procurement  
**Subject:** Architectural Engineering Design Services for Charleston County Main Library Renovations  
**Request:** Request to Approve  
**Committee:** Finance Committee **Date:** May 30, 2024

<b>Department</b>	<b>Coordinated with:</b>
Deputy County Administrator	Sharon Wrona
Facilities Management	Stacy L. Miller for Phillip A. Sabatino
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:** Funding is available in the Capital Projects Funds for the Library projects.

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	4D4018209	77712		To be negotiated

**Situation:**

The Charleston County Facilities Department requested qualifications from AE firms for the renovation of the Main Library. The renovation will include relocating different departments within the library, enhancements to the South Carolina History and Archival areas, enhancements to the Auditorium, lighting and technology upgrades, new FFE, RFID/AMH, and new exterior windows.

Submittals were received in accordance with the terms and conditions of Request for Qualifications (RFQ) No. 5916-24K from the following firms:

LS3P Associates  
SMHa  
Liollo Architects  
MPS Architecture

A selection committee reviewed the submitted qualifications for compliance with the RFQ requirements and determined Liollo Architects to be the most qualified in meeting the County's needs and recommends award of contract.

**Department Head Recommendation:**

Authorize staff to negotiate with the most qualified firm, Liollo Architects, to provide Architectural Engineering services for Charleston County Main Library Renovation, and if successful, award and enter into a contract.

**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** Philip A. Sabatino **Dept.:** Facilities Management  
**Subject:** Dominion Energy Easement for Azalea Complex (Fuel Site)  
**Request:** Request to Approve  
**Committee:** Finance Committee **Date:** May 30, 2024

Department	Coordinated with:
Deputy County Administrator	Walter L. Smalls
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:** No fiscal impact.

**Funding:** Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

**Situation:**

Dominion Energy of South Carolina Inc. (Dominion) has requested a permanent easement on County property Leeds Avenue and Headquarters Road, further identified as tax parcel number 411-13-00-004, also known as the Azalea Complex/Azalea Fuel Site, to construct, install, maintain, and electric line and appurtenant facilities to provide electric services to the new Azalea Fuel Site. The easement request is for a new Dominion Energy utility easement covering approximately 1,400 square feet. (See the attachment).

The easement is on the Dominion Energy form and is in standard utility easement terms. Dominion will only accept its easement form and language without modification to provide natural electric service to the area.

**Department Head Recommendation:**

Authorize the Chairman of Council to execute the Easement with Dominion Energy of South Carolina to provide electric services to the new Azalea Fuel Site located at 4350 Headquarters Road, North Charleston.

Approve and give first reading to an Ordinance authorizing the Chairman to execute the easement to Dominion Energy of South Carolina Inc., on a portion of County Property identified as tax map parcel number 411-13-00-004 located at Leeds Avenue and Headquarters Road, North Charleston.

All documents to be reviewed by the Legal Department.















## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: May 24, 2024  
Subject: Transportation Sales Tax Referendum

At the Finance Committee of May 30, 2024, the committee will consider approving referendum language and an ordinance authorizing a Transportation Sales Tax Referendum to be placed on the 2024 General Election ballot. There may be a need for an Executive Session to receive legal advice. If there is an Executive Session, action may be taken following the Executive Session.



## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: May 24, 2024  
Subject: Mt. Pleasant Waterworks

At the Finance Committee of May 30, 2024, the committee will discuss issues regarding Mount Pleasant Waterworks related to the County's ordinance preventing the requirement of annexation for the provision of sewer service. There may be a need for an Executive Session to receive legal advice regarding this item. Action may be taken following Executive Session.