Department of Revenue Collections
 Public Service Building
4045 Bridge View Drive
North Charleston, SC 29405-7464
Telephone (843)202-6576
Fax (843)202-6066

Bankruptcy Division
Business License Division
Delinquent Tax Division
Hospitality/Accommodations Division
Legal Processing Division
Solid Waste Disposal Fee Division
Stormwater Management Division

Freedom of Information Act Request

emailed completed form to: deltaxfoia@charlestoncounty.org

To: Charleston County Delinquent Tax Division

I,_____representing_____

Hereby make a request, under the provisions of the SC Freedom of Information, for information which I believe is in the possession of Charleston County Government.

Item(s) Requested (be specific):

_____

_____

_____

Is the intended purpose for acquiring this information for commercial solicitation or to distribute this information to a third party intending to do commercial solicitation? ☐ Yes ☐ No

Address: _____

                     _____

Email: _____

Telephone: _____

If applicable, I'd like to receive this information:

☐ view - in office   ☐ pick up - in office   ☐ e-mail   ☐ mail

I understand that I can be charged a reasonable fee for location and reproduction of these documents, if appropriate. I understand that the County has ten (10) days, excluding weekends and County holidays, or twenty (20) days, excluding weekends and County holidays, if the record is more than twenty–four months old. I understand that if granted, the request will be made available no later than thirty (30) calendar days from the date on which the final determination was provided, unless the records are more than twenty-four months old, in which case the request will be provided no later than thirty-five (35) calendar days from the date on which the final determination was provided. I understand that the County may deny my request as a reasonable measure to ensure that no person or private entity obtains or distributes personal information obtained from a public record for commercial solicitation.

By my signature, I am attesting to compliance with South Carolina Code §30-2-50, obtaining, using or distributing public records for commercial solicitation directed to any person in the State of South Carolina is unlawful, and is punishable by a fine of up to $500 or imprisonment up to one year, or both.

Signature_____Date:_____