

Sample Historical Book Search

Click on the Archival Tab

The screenshot shows the top navigation bar with tabs: RMC Home, Deeds/Mortgages/Misc, Plats, Tax Liens/Ucc, Index Books (1800-1964), Day Book Search, Archives, and Help. Below the navigation bar is the main search area titled "Deed, Mortgage or Miscellaneous Document Name Date Search". A red asterisk indicates "* required fields". A dropdown menu is set to "Select the type of search". There are three columns of radio button options: "All Types", "Deeds/Miscellaneous" (Grantor (Seller), Grantee (Buyer), Grantor & Grantee), and "Mortgages" (Mortgagor (Borrower), Mortgagee (Lender), Mortgagor & Mortgagee). To the right, under "Helpful Information", there are four links: "Available Images and Tracers", "How do I Search Deeds/Mortgages", "How do I search Plats", and "How do I search Liens".

Click on the Historical Document Search

The screenshot shows the "RMC Archival Room" page. The navigation bar includes: Home, RMC History, About Us, Online Services, Forms/Fees, Archives, Resources/Links, Help, and RMC FAQs. The main content area has a heading "RMC Archival Room" and a paragraph of text. To the right of the text is an image of historical documents. Below the image is a button labeled "Historical Document Search" and another button labeled "Preservation Room Report".

Form displays Book Page fields

The screenshot shows the search form on the "RMC Archival Room" page. The navigation bar is the same as in the previous screenshot. The form has a heading "RMC Archival Room" and a red asterisk indicating "* required fields". There is a section "Enter search criteria" with two input fields: "Book" and "Page". Below these fields are instructions: "Check this reference file for the Book values to enter" and "Check this reference file for the Page values to enter". There is also a section "Select viewer type" with three radio button options: "PDF" (selected), "HTML", and "ActiveX". At the bottom of the form, there is a "Local Disclaimer" link. To the right of the form, there is a preview of a document: "1926 Charleston Evening Post paper showing roads during that time period. Book: MC Page: 0000 in plat database. Plantation Map of Charleston compiled 1932,1933,1934, is listed as Book: PL Page: 001". Below the preview are three buttons: "Historical Books Reference File", "Pre-1900's Plats Reference File", and "Gaillard Plats Reference File".

Browsers:

Internet Explorer : PDF, HTML, Active X

(HTML, Active X offer features that Paralegals use daily in their research that pdf does not offer)

Google Chrome: PDF only

Mozilla Firefox: PDF only

Safari (Apple Product) used for on iPads , iPhones, Macs, etc.: PDF only

NOTE: Options like Active X are a Microsoft product which is not supported by browsers other than Internet Explorer.

Click on the Reference File link to see what Book and Page numbers are available

required fields

Enter search criteria

Book *
Check this [reference file](#) for the Book values to enter

Page *
Check this [reference file](#) for the Page values to enter

Select viewer type

Book Page data

Clicking Here Opens BROWSER search

Charleston County RMC
Historical Books scanned into Onbase

8/16/2016
12:17:18PM

DocType	DM-Name_MIK	Book	Page		
Book Series	A	A	001	Original Color	Black and White
		A	001	Original Color	Black and White
Book Series	B	B	001	Original Color	Black and White
		B	001	Original Color	Black and White
		B	001	Original Color	Black and White
Book Series	C	C	001	Original Color	Black and White
		C	001	Original Color	Black and White
Book Series	D				

Book Series	count	
11	22	
C11	001	
E11	001	
H11	001	
I11	001	
I11	002	
L11	001	
M11	001	
N11	001	
O11	001	
Q11	001	
T11	001	
W11	001	
X11	001	
Y11	001	
12	14	

(Almost all the historical Books have a page number of 001 because the books have been scanned but not indexed into separate documents; due to the lack of personnel to dedicate to that duty. So the whole book is linked together as one file. You can browse the pages once the file loads.)

Type in referenced data

RMC Archival Room

* required fields

Enter search criteria

Book *
Check this [reference file](#) for the Book values to enter

Page *
Check this [reference file](#) for the Page values to enter

Select viewer type

PDF HTML ActiveX

> Historical Books Reference File

> Pre-1900's Plats Reference File

> Scanned Plats Reference File

1926 Charleston Evening Post paper showing roads during that time period.
Book: MC Page: 0000 in plat database.

Plantation Map of Charleston compiled 1932,1933,1934, is listed as Book: PL Page: 001

Returns

Click on View

DM-Name_MIK Search Results

Click on a Column Header to sort Ascending and click again for Descending

DESCRIPTION 1 (AREA, SUB, PHS, SEC, LOT, BLK, TCT)	BOOK NUMBER	PAGE NUMBER	SAT BOOK- PAGE	LAST NAME / FIRM NAME	FIRST NAME / FIRM NAME	D & M	RECORD DATE	INSTRUMENT 1	NAVIGATION
PAGES 001 - 100 COLOR ORIGINAL	C11	001							View Keywords Related Doc
PAGES 101 - 200 COLOR ORIGINAL	C11	001							View Keywords Related Doc
PAGES 200 - 300 COLOR ORIGINAL	C11	001							View Keywords Related Doc
PAGES 300 - 400 COLOR ORIGINAL	C11	001							View Keywords Related Doc
PAGES 400 - 558 COLOR ORIGINAL	C11	001							View Keywords Related Doc

and browse through the pages

