



Charleston County Zoning & Planning Department
**Removal of Historic District Designation
Application Packet**



Removal of Designation of Historic District - Application Checklist

All application documents may be submitted either electronically or on physical forms. Copies of documents are not required if an application is submitted electronically.

- **Completed application form.**
- **A Petition and/or written consent signed by 51% of the registered voters within the Historic District boundaries in favor of removing the Historic District designation.**
- **A map indicating the boundary of the current Historic District.**
- **Letter of intent including information or statements to demonstrate compliance with Approval Criteria for removal of Historic District designation.**
- **Required Fee (\$25.00)**

NOTE: All payments to Charleston County Zoning and Planning Department are by CREDIT CARD, CASH, ONLINE INVOICE, or CHECK with a valid Driver's License.

Important Contact Information: Planning/Zoning 843-202-7200
CCHPC@charlestoncounty.org

Removal of Historic District Designation – Application Form

Owner Information: *Attach a petition and/or written consent showing 51% or more of the registered voters within the proposed district are in favor of removal of the historic district designation. The petition shall contain: TMS #, physical address, registered voter(s) at each address, and signature. Individuals who are not registered to vote should NOT sign the petition, but instead sign a separate petition or a letter to show support for removing the historic designation.*

Applicant Information

First Name:

Last Name:

Mailing Address:

Home/Cell Phone:

Email Address:

District Information: *a map showing the boundary of the Charleston County Historic District must be attached.*

Name of Historic District:

Location (area and road names):

Acreage:

Briefly describe the reason for removing the Historic District designation:

Signature of Applicant

Date

OFFICE USE ONLY

Invoice Number _____

Amount Received _____ Cash Check # _____ Credit Card Online Invoice

Staff Signature

Date

Removal of Designation of Historic Property or District – Letter of Intent

In order for a historic designation to be removed from the Charleston County Historic Designation List, County Council must find that one or more of the below criteria has been met.

Directions: In the sections below, provide information and/or statements that demonstrate compliance with each criterion, as applicable. If a criterion is not applicable, please state this in the area provided for the specific criterion.

Additional documentation or attachments may be included for consideration by the Historic Preservation Commission and Charleston County Council.

1. The Site, Building, Structure, Object or District has ceased to meet the criteria for designation as described Section 21-3.H, Approval Criteria of the Historic Preservation Ordinance, because the qualities which caused it to be originally designated have been lost or destroyed;

2. An error occurred regarding whether the Historic Property, Site, Building, Structure, Object, or District met the criteria for designation at the time it was designated; and/or

3. There was a procedural error in the designation process.

Historic Preservation Commission

Charleston County

2021-2022 Schedule

The Commission has final decision-making authority on Certificates of Historic Appropriateness. In matters for which Commission is the authority, Commission's is the sole meeting required for resolution.

The Historic Preservation Commission acts in a review and recommending capacity to County Council for Designations of Historic Property, and may also conduct first review and evaluation of all proposed nominations for the National Register of Historic Properties. For these matters, the Commission meeting and subsequent County Council meetings are necessary for Council's resolution.



2021-2022

Filing Deadline Six Weeks in Advance, Friday at 12:00 PM	Historic Preservation Commission 2:00 PM Chambers	Public Hearing 6:30 PM Chambers	Planning/PW Committee 5:00 PM Chambers	First Reading 6:30 PM Chambers	Second Reading 6:30 PM Chambers	Third Reading 6:30 PM Chambers
OCT 1	NOV 16	DEC 7	DEC 16	DEC 16	JAN 18	JAN 18
NOV 5	DEC 14	JAN 18	JAN 27	FEB 1	FEB 15	MAR 1
DEC 3	JAN 18	FEB 1	FEB 10	FEB 15	MAR 1	MAR 15
DEC 30	FEB 15	MAR 1	MAR 10	MAR 15	APR 5	APR 26
JAN 28	MAR 15	APR 5	APR 21	APR 26	MAY 10	MAY 24
MAR 4	APR 19	MAY 10	MAY 19	MAY 24	JUN 7	JUN 21
APR 1	MAY 17	JUN 7	JUN 16	JUN 21	JUL 12	AUG 23
MAY 6	JUN 21	JUL 12	AUG 18	AUG 23	SEP 6	SEP 20
JUN 3	JUL 19	AUG 23	SEP 1	SEP 6	SEP 20	OCT 11
JUL 1	AUG 16	SEP 6	SEP 15	SEP 20	OCT 11	OCT 25
AUG 5	SEP 20	OCT 11	OCT 20	OCT 25	NOV 10	NOV 17
SEP 2	OCT 18	NOV 10	NOV 17	NOV 17	DEC 6	DEC 15
SEP 30	NOV 15	DEC 6	DEC 15	DEC 15	TBA	TBA
OCT 28	DEC 13	TBA	TBA	TBA	TBA	TBA

Process for Certificates of Historic Appropriateness ends here →

Note: Dates subject to change