



Charleston County Zoning & Planning Department  
**Removal of Historic District Designation  
Application Packet**



## Removal of Designation of Historic District - Application Checklist

***All application documents may be submitted either electronically or on physical forms. Copies of documents are not required if an application is submitted electronically.***

- **Completed application form.**
- **A Petition and/or written consent signed by 51% of the registered voters within the Historic District boundaries in favor of removing the Historic District designation.**
- **A map indicating the boundary of the current Historic District.**
- **Letter of intent including information or statements to demonstrate compliance with Approval Criteria for removal of Historic District designation.**
- **Required Fee (\$25.00)**

**NOTE: All payments to Charleston County Zoning and Planning Department are by CREDIT CARD, CASH, ONLINE INVOICE, or CHECK with a valid Driver's License.**

Important Contact Information: Planning/Zoning 843-202-7200  
[CCHPC@charlestoncounty.org](mailto:CCHPC@charlestoncounty.org)

**Removal of Historic District Designation – Application Form**

**Owner Information:** *Attach a petition and/or written consent showing 51% or more of the registered voters within the proposed district are in favor of removal of the historic district designation. The petition shall contain: TMS #, physical address, registered voter(s) at each address, and signature. Individuals who are not registered to vote should NOT sign the petition, but instead sign a separate petition or a letter to show support for removing the historic designation.*

**Applicant Information**

First Name:	Last Name:
Mailing Address:	
Home/Cell Phone:	
Email Address:	

**District Information:** *a map showing the boundary of the Charleston County Historic District must be attached.*

Name of Historic District:

Location (area and road names):

Acreage:

**Briefly describe the reason for removing the Historic District designation:**

\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

Invoice Number \_\_\_\_\_

Amount Received \_\_\_\_\_  Cash  Check # \_\_\_\_\_  Credit Card  Online Invoice

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date

## Removal of Designation of Historic Property or District – Letter of Intent

*In order for a historic designation to be removed from the Charleston County Historic Designation List, County Council must find that one or more of the below criteria has been met.*

**Directions:** In the sections below, provide information and/or statements that demonstrate compliance with each criterion, as applicable. If a criterion is not applicable, please state this in the area provided for the specific criterion.

Additional documentation or attachments may be included for consideration by the Historic Preservation Commission and Charleston County Council.

1. *The Site, Building, Structure, Object or District has ceased to meet the criteria for designation as described Section 21-3.H, Approval Criteria of the Historic Preservation Ordinance, because the qualities which caused it to be originally designated have been lost or destroyed;*

2. *An error occurred regarding whether the Historic Property, Site, Building, Structure, Object, or District met the criteria for designation at the time it was designated; and/or*

3. *There was a procedural error in the designation process.*

# Historic Preservation Commission Charleston County 2021 Schedule

The Commission has final decision-making authority on Certificates of Historic Appropriateness. In matters for which Commission is the authority, Commission's is the sole meeting required for resolution.

The Historic Preservation Commission acts in a review and recommending capacity to County Council for Designations of Historic Property, and may also conduct first review and evaluation of all proposed nominations for the National Register of Historic Properties. For these matters, the Commission meeting and subsequent County Council meetings are necessary for Council's resolution.



## 2021

Filing Deadline Six Weeks in Advance, Friday at 12:00 PM	Historic Preservation Commission 2:00 PM Chambers	Public Hearing 6:30 PM Chambers	Planning/PW Committee 5:00 PM Chambers	First Reading 6:30 PM Chambers	Second Reading 6:30 PM Chambers	Third Reading 6:30 PM Chambers
DEC 4	JAN 12	FEB 2	FEB 18	FEB 23	MAR 9	MAR 23
JAN 1	FEB 16	MAR 9	MAR 18	MAR 23	APR 13	APR 27
JAN 29	MAR 16	APR 13	APR 22	APR 27	MAY 11	MAY 25
MAR 5	APR 20	MAY 11	MAY 20	MAY 23	JUN 8	JUN 22
APR 2	MAY 18	JUN 8	JUN 17	JUN 22	JUL 27	AUG 31
APR 30	JUN 15	JUL 27	AUG 26	AUG 31	SEP 14	SEP 30
JUN 4	JUL 20	AUG 31	SEP 9	SEP 14	SEP 30	OCT 12
JUL 2	AUG 17	SEP 14	SEP 23	SEP 30	OCT 12	OCT 26
AUG 6	SEP 21	OCT 12	OCT 21	OCT 26	NOV 9	NOV 18
SEP 3	OCT 19	NOV 9	NOV 18	NOV 18	DEC 7	DEC 16
OCT 1	NOV 16	DEC 7	DEC 16	DEC 16	TBA	TBA
NOV 5	DEC 14	TBA	TBA	TBA	TBA	TBA

Process for Certificates of Historic Appropriateness ends here

\*Dates subject to change