

**CHARLESTON COUNTY
BOARD OF ZONING APPEALS (BZA)
SUMMARY OF THE MARCH 6, 2023 ANNUAL BUSINESS MEETING
3:00 P.M.**

In compliance with the Freedom of Information Act (FOIA), notice of meetings and agendas were posted and furnished to all news media and persons requesting notification.

Members Present

Chair, Mr. William H. Ray, Mr. AD Jordan, Mr. Marc Marchant, Mr. Ross Nelson, Mr. Robert Siedell, Ms. Tonia Switzer-Smalls, and Mr. Doug Truslow

Members Absent

Mr. Jesse Williams

Staff Members Present

Kelvin Huger, BZA Attorney; Sally Brooks, Planner III; Genesis Clark, Planning Technician II; Joshua Downey, Planning Technician II; Trent Simmons, Intern; Jennifer Stiles, Planner II; and Jenny Werking, Planner III and Secretary for the BZA

Annual Business Meeting

The March 6, 2023 Annual Business Meeting was called to order at 3:05 p.m. by Mr. Ray.

Election of Officers

Mr. Nelson made a motion to nominate Mr. Ray for Chair. Mr. Marchant seconded the motion. The motion carried unanimously. Mr. Ray made a motion to nominate Mr. Nelson for Vice Chair. Ms. Switzer-Smalls seconded the motion. The motion carried unanimously. Mr. Ray made a motion to nominate Mrs. Werking for Secretary. Mr. Jordan seconded the motion. The motion carried unanimously.

Review the BZA's Rules of Procedure, Continuing Education Training, and Additional Business Items

Mrs. Werking provided a 1.5 hour continuing education (CE) training session customized for the BZA and primarily focused on defining a hardship. Mrs. Werking reminded members about the importance of attendance as outlined in the BZA's Rules of Procedure. Staff informed the board that Council Chambers will be renovated this spring and the April BZA meeting will be in the Council Committee Room. Mrs. Werking announced that staff is proposing a Special BZA meeting on June 26, 2023, to hear STRP Amortization Special Exception cases only.

Adjournment

There being no further business, the board adjourned at 4:55 p.m.

Respectfully submitted,

Jenny J. Werking, AICP
Secretary to the BZA