

# Zoning and Planning Department Fee Schedule

(Amended July 17, 2017)

**Updated February 16, 2018 for SC FOIA Law Changes for 8.5x11 copy Fees**

**Updated July 24, 2018 for Short-Term Rental Property Application Fees**

**Updated August 29, 2018 for Historic Preservation Application Fees**

**Updated October 19, 2020 for Short-Term Rental Fees**

<u>Service</u>	<u>Fee</u>
<b>A. ORDINANCES AND PLANS</b>	
1. Charleston County Zoning & Land Development Regulations Ordinance	\$50.00
2. Charleston County Comprehensive Plan	\$90.00
3. Ordinance, Plans & documents in digital form	\$10.00
<b>B. COPIES</b>	
1. Black & White Single-Sided Copies 8.5 x 11	\$0.11
2. Black & White Double-Sided Copies 8.5 x 11	\$0.22
3. Color Single-Sided Copies 8.5 x 11	\$0.49
4. Color Double-Sided Copies 8.5 x 11	\$0.98
5. Black & White Copies 11 x 17	\$0.50
6. Color Copies 11 x 17	\$1.50
<b>C. MAPS</b>	
1. Entire County Zoning or Future Land Use data maps 11x17	\$2.00
2. Entire County Zoning or Future Land Use data maps 24x36	\$10.00
3. Specific Area County Zoning or Future Land Use data maps 11x17	\$5.00
4. Specific Area County Zoning or Future Land Use data maps 24x36	\$20.00
5. Special Requests (Customized maps); Example, parcel boundaries with CAMA Data or other associated data, study areas, municipal boundaries, etc.	\$60.00 per hour
6. House, Senate, <u>Or</u> Congressional Map (Voter Maps)	\$7.50
7. House, Senate, Congressional Map Set (Voter Maps)	\$22.50
8. Voting Precinct Map (Voter Maps)	\$7.50
9. Voting Precinct Map Set (2 maps) (Voter Maps)	\$15.00
<b>D. RECORDINGS</b>	
1. Copies of Tape/Digital Recordings	\$10.00
<b><u>9% SALES TAX WILL APPLY TO LETTERS A, B, C, AND D ABOVE</u></b>	
<b>E. SUBDIVISION PLATS</b>	
1. One Lot or Exempt Plat	\$50.00
2. 2-10 Lots or Minor Subdivision Plat	\$100.00 + \$10/lot
3. 11 or more Lots or Preliminary Plat for Major Subdivision	\$200.00 + \$10/lot
4. Conditional Plat	\$200.00 + \$10/lot
5. Final Plat	\$100.00 + \$10/lot
6. Public Improvement(s) Review (Engineering)	\$100.00 + \$10/lot
7. Appeals of Subdivision Related Administrative Decisions	\$250.00
<b>F. ZONING</b>	

<u>Service</u>	<u>Fee</u>
1. Zoning Verification	\$10.00
<b>G. ZONING PERMITS</b>	
1. Temporary Zoning Permit Fee	\$50.00
2. Protected/Grand Tree Removal Permit (Zoning Permit)	\$25.00
3. Residential Land Disturbance	\$25.00
4. Residential Zoning Permit	\$25.00
5. Home Occupation	\$50.00
6. Commercial and Industrial Zoning Permits:	
a. Up to 5,000 SF and greater building size	\$50.00
b. 5,000 SF and greater building size	\$75.00
7. Short-Term Rental Permit: Limited Home Rental (LHR). Note that additional applications, processes, and fees may apply pursuant to the requirements for Short-Term Rentals contained in the Charleston County ZLDR.	\$100.00
8. Short-Term Rental Permit: Extended Home Rental (EHR) Note that in addition to the EHR Zoning Permit application and fee, Site Plan Review and Special Exception applications and required fees must be submitted pursuant to the requirements and processes contained in the ZLDR. Zoning Permits for EHRs will not be issued until/unless the Site Plan Review application is approved and the Board of Zoning Appeals approves the Special Exception application.	\$200.00
9. Short-Term Rental Permit: Commercial Guest House (CGH) Note that in addition to the CGH Zoning Permit application and fee, a Site Plan Review application (with the required fee) must be submitted pursuant to the requirements and processes contained in the ZLDR. Zoning Permits for CHRs will not be issued until/unless the Site Plan Review application is approved.	\$300.00
<b>H. ZONING AND COMPREHENSIVE PLAN AMENDMENTS</b>	
1. Zoning Map Amendments [Rezoning] including Form-Based Zoning District Applications	\$150.00 + \$10/acre
2. Planned Development (PD) Zoning District Applications	
a. Less than 10 acres	\$300.00 + \$10/acre
b. 10-99 acres	\$1,000.00 + \$15/acre
c. 100 acres or greater	\$1,500.00 + \$20/acre
3. Amendment to existing Planned Development text	\$300.00 + \$2/acre
4. Sketch Plan Amendment	\$300.00 + \$2/acre
5. Zoning and Land Development Regulations Ordinance Text Amendments	\$250.00
6. Comprehensive Plan Amendments	\$250.00
7. Form-Based Zoning District (FBZD) Rezoning and Land Development Applications: Unless specifically addressed in letters a – i below, refer to the Fee Schedule for all other applicable fees. Applicants may be required by Council to provide funds to the County to hire third party consultants and/or experts necessary to assist the County in reviewing and evaluating the applications listed below.	
a. New FBZD Rezoning Applications	\$150 + \$10/acre of the FBZD
b. Amendments to Approved FBZD Form District Master Plans. Note: The Zoning/Planning Director shall be authorized to make determinations regarding categorization of amendments not specifically addressed below as Major or Minor amendments.	

<u>Service</u>	<u>Fee</u>
i. Minor Amendments: <ul style="list-style-type: none"> <li>(a) Text amendments other than those associated with Major Amendments, as defined below</li> <li>(b) Changes to existing Transect Zones and/or related dimensional standards</li> <li>(c) Addition of new uses</li> <li>(d) Changes to existing uses</li> </ul>	\$1,000
ii. Major Amendments: <ul style="list-style-type: none"> <li>(a) Changes to approved Sector Maps</li> <li>(b) Changes to approved Settlement Maps (when Sectors are not utilized)</li> <li>(c) Increases in overall density</li> <li>(d) Addition of new Transect Zones and related dimensional standards</li> <li>(e) Addition of new Special Districts</li> <li>(f) Amendments to approved Special Districts (acreage, text, dimensional standards, and/or map location(s))</li> <li>(g) Addition of new complex Thoroughfare Types and Assemblies that utilize components not included in ZLDR Tables 7.4.G and 7.4.L and new Thoroughfare Types proposed at time of Community Plan submittal</li> </ul>	<ul style="list-style-type: none"> <li>• <u>Major Amendments to FBZDs that ARE part of Developments of County Significance:</u> \$150 + \$10/acre for the 25% acreage + \$1/acre for the 75% Acreage*</li> <li>• <u>Major Amendments to FBZDs that are NOT part of Developments of County Significance:</u> \$150 + \$10/acre of the FBZD*</li> </ul> <p>*Note: The fee for the addition of new Special Districts and/or amendments to approved Special Districts shall be \$150 + \$10/acre of the proposed Special District(s), including any proposed increases in Special District size.</p>
c. Special Districts Requiring Planning Commission Approval	\$150 + \$10/acre for the total acreage of the Special District(s)
d. Community Unit Tract Boundary Subdivision	Subdivision fees contained in this Fee Schedule apply
e. Special District Tract Boundary Subdivision	Subdivision fees contained in this Fee Schedule apply
f. Infrastructure Plan Subdivision	Subdivision fees contained in this Fee Schedule apply
g. Community Plan Review (New Plans and Amendments to Approved Plans)	\$150 + \$10/acre of the Community Unit
h. Special District Plan Review (New Plans and Amendments to Approved Plans)	\$150 + \$10/acre of the Special District
i. Lot, Block, and Building Plans (New Plans and Amendments to Approved Plans). Other Subdivision and Site Plan Review Fees contained in this Fee Schedule do not apply.	
i. Residential Lots or Units	\$250 + \$50 per unit or lot
ii. Commercial/Industrial Lots or Mixed Use Buildings – Up to 10,000 Square Feet	\$250 + \$0.03 per square foot
iii. Commercial/Industrial Lots or Mixed Use Buildings – 10,000 Square Feet or More	\$500 + \$0.03 per square foot
iv. Institutional	\$250 + \$0.03 per square foot
<b>I. DEVELOPMENT AGREEMENT APPLICATIONS</b>	
1. Development Agreement Application Fees	• \$750 + \$10/acre; and

<u>Service</u>	<u>Fee</u>
	<ul style="list-style-type: none"> <li>Applicants may be required by Council to provide funds to the County to hire third party consultants and/or experts necessary to assist the County in reviewing and evaluating the application.</li> </ul>
<b>J. SITE PLAN REVIEW</b>	
1. Limited Site Plan Review	\$50.00
2. Up to 5,000 SF building size or up to 10 acres if no buildings are included in the application	\$250.00
3. Greater than 5,000 SF building size or 10 acres or more if no buildings are included in the application	\$500.00
<b>K. BOARD OF ZONING APPEALS</b>	
1. Appeals of Zoning Related Administrative Decisions	\$250.00
2. Special Exceptions	\$250.00
3. Zoning Variances	\$250.00
4. Protected/Grand Tree Removal Zoning Variances	\$250.00 + \$50.00
<b>L. ADDRESSING</b>	
1. Street Name Change	\$50.00
2. Street Sign	\$200.00
<b>M. SIGNS</b>	
1. Billboards	Site Plan Review + \$50.00
2. Wall Signs (per use)	\$50.00
3. Free Standing Sign	\$50.00
4. Agricultural Sign	\$20.00
<b>N. COUNTY COUNCIL</b>	
1. Review of Tax Increment Financing (TIF) District and Residential Improvement District (RID) Proposals	<ul style="list-style-type: none"> <li>The fee is equivalent to 0.005 multiplied by the requested County's portion of the proposed TIF or RID District; and</li> <li>Applicants may be required by Council to provide funds to the County to hire third party consultants and/or experts necessary to assist the County in reviewing and evaluating the application.</li> </ul>
2. 208 Water Quality Management Plan Amendments	<ul style="list-style-type: none"> <li>\$500.00; and</li> <li>Comprehensive Plan Amendment fee (if applicable); and</li> <li>Applicants may be required by Council to provide funds to the County to hire third party consultants and/or experts necessary to assist the County in reviewing and evaluating the application.</li> </ul>
<b>O. HISTORIC PRESERVATION APPLICATIONS AND ZONING PERMITS</b>	
1. Certificate of Historic Appropriateness	\$25.00
2. Designation of Historic Property/District	\$25.00
<b>P. FEE SCHEDULE NOTES</b>	
1. Zoning and Planning Department fees that are based on acreage include highland acreage and freshwater	

<u>Service</u>	<u>Fee</u>
wetland acreage; OCRM Critical Line acreage is excluded from fee calculations.	
2. County Council may waive all or a portion of the above fees upon submittal of a request to Council and subsequent approval at a public meeting of County Council.	
3. If any type of zoning application/permit is required in order to bring properties that have current zoning violations into compliance with the Charleston County Zoning and Land Development Regulations Ordinance, the zoning application/permit fees shall be doubled.	
4. Zoning Verification shall include, but may not be limited to: (a) FEMA Flood Insurance Rate Map verification; (b) Review for DHEC approval; (c) Tattoo radius or manufactured home radius; and (d) The Towns of Kiawah Island, Rockville, and Meggett zoning verifications, or any other zoning verification as determined by the Zoning/Planning Director.	
5. Separate applications and fees shall be filed for more than one Variance request to each requirement of this Ordinance. If an applicant requests a variance for removal of more than one Protected/Grand tree, each additional Protected/Grand tree shall require an additional fee.	
6. Fees for 911 street signs may be waived.	