

**AN ORDINANCE  
ESTABLISHING THE CHARLESTON COUNTY HOUSING STEERING COMMITTEE  
AND OTHER MATTERS RELATING THERETO**

**WHEREAS**, Charleston County Council (“County Council”) finds that Charleston County is experiencing unprecedented demand for housing for its residents; and

**WHEREAS**, County Council has identified quality, affordable housing as among its elemental goals in the 2018 Charleston County Comprehensive Plan;

**WHEREAS**, the shortage of affordable housing has systemic implications for Charleston County’s economy, workforce availability, traffic patterns, livability and a host of other interdependent factors that establish the of scope life in Charleston County;

**WHEREAS**, County Council has established the Housing and Neighborhood Revitalization Department to guide the County’s response to the issue of affordable housing;

**WHEREAS**, County Council has contracted with a Consultant to work with the Housing and Neighborhood Revitalization Department to develop a County-Wide Comprehensive Affordable Housing Plan to determine resolutions to these issues in an equitable, economically sustainable way;

**WHEREAS**, County Council wishes to create a housing plan that is forward-thinking and responsive to the needs of citizens and stakeholders from the local community and finds that citizen cooperation in the creation of such plan will be important to its success; and

**WHEREAS**, in order to create an effective housing plan best representative of local needs within Charleston County, County Council will establish a Housing Steering Committee as one aspect of the Housing and Neighborhood Revitalization Department’s Community Engagement Plan.

**NOW, THEREFORE**, be it ordained by the County Council of Charleston County, South Carolina, in meeting duly assembled, County Council adopts the above-stated recitals as findings of fact and enacts the following Ordinance:

**SECTION ONE: MEMBERSHIP, TERMS, ORGANIZATION**

A) County Council shall appoint a 13-member advisory body for the Housing Steering Committee (“Committee”) consisting of members with experience in each of the following industries:

- Housing Development (1 seat)
- Housing Finance (1 seat)
- Housing Development and/or Housing Finance (1) seat
- Community Development (2 seats)
- Property Management (1 seat)
- Social Services (1 seat)
- Community Organizing (1 seat)
- Homeless Services (1 seat)

- Policy and Advocacy (1 seat)
  - Education/School District (1 seat)
  - Workforce Development (1 seat)
  - Transportation (1 seat)
- B) Members will initially be appointed for staggered terms of one, two, and three years and for terms of three years following the initial appointment. The members shall serve without compensation from the County and must reside in Charleston County.
- C) Vacancies must be filled in the manner of original appointments for the unexpired portion of the term.
- D) The Committee shall elect one of its members as chair and one as vice-chair whose terms must be for one year. The Committee shall adopt rules and procedures to conduct its meetings.
- E) The Director of Housing and Neighborhood Revitalization or his/her designee shall be the Administrative Officer of the Committee. The Administrative Officer will not have a vote on the Committee.
- F) The Committee will meet at a minimum of once every two months and in special meetings as the chair may call. All meetings must be conducted in accordance with the South Carolina Freedom of Information Act.

**SECTION TWO: DUTIES AND RESPONSIBILITIES**

The Housing Steering Committee is established and is authorized to:

- 1) Convene for a period of three years;
- 2) Attend four (4) to six (6) presentations and/or facilitated discussions per year (in addition to regular meetings) with the Consultant team;
- 3) Provide the Department of Housing and Neighborhood Revitalization with technical insight into housing needs, possible strategies, and funding recommendations;
- 4) Participate, as needed, in one-on-one conversations with the Consultant to share technical expertise on specific questions;
- 5) Provide the Department of Housing and Neighborhood Revitalization high-level review and comment on select presentations provided by the Consultant; and
- 6) Provide Community Revitalization and Housing Affordability with high-level guidance on the implementation of the County’s housing plan.

**SECTION THREE: EFFECTIVE DATE; SEVERABILITY**

This Ordinance shall take effect immediately upon third reading. If any provision of this ordinance or its application to any circumstances is held by a court of competent jurisdiction to be invalid for any reason, this holding does not affect other provisions or applications of this ordinance which can be given effect without the invalid provisions or application, and to this end, the provisions of this ordinance are severable.

ADOPTED and APPROVED in meeting duly assembled this 15<sup>th</sup> day of February, 2022.

CHARLESTON COUNTY COUNCIL

\_\_\_\_\_  
By: Teddie E. Pryor, Sr.  
Chairman of County Council

ATTEST:

By: \_\_\_\_\_  
Kristen L. Salisbury  
Clerk to Charleston County Council